



ADMINISTRATOR'S REPORT
OFFICE OF THE CITY ADMINISTRATOR
WESTMINSTER, SOUTH CAROLINA

February 10, 2022

GENERAL INFORMATION

(third posting) Statements of Economic Interests due by March 30

Statements of Economic Interests due by March 30, new portal can help with filing Elected officials, administrators/managers, chief financial officers, and chief procurement officers are required to file SEIs disclosing, among other things, the public sources and amounts of income as well as private sources of income to their household. The SC Ethics Commission has released a new electronic filing portal that allows users to submit their cell phone numbers to receive text messaging notifications if they miss the March 30 deadline. Find the portal here: <https://ethicsfiling.sc.gov/filing/home> If you need help filing your Statement of Economic Interest, please contact Lessie Cheeseboro at 803.253.4192.

Scribner Error Correction For Your Information Only - to numbers listed on outside water rate increase passed on January 4, 2022

The agenda write up for *Ordinance #2022-01-11-01, amending the FY2021-2022 Budget, third amendment* contained errors. Please see correction of those numbers below. Also, please note, the revenue estimated from the increase does not change materially from these corrections.

In order to remove the fee, the following usage increases are proposed:

Inside City:

- 1) remove the Meter Fee
- 2) no rate increase

Outside City:

- 1) remove the Meter Fee
- 2) 10% increase to the base fee
- 3) 24.95% increase to the per/1000 gallons

DESCRIPTION	Current RATE		Proposed RATE	
	BASE	PER/1,000 GAL	BASE	PER/1,000 GAL
3" Water Meter	\$204.29	\$4.89 4.48	\$224.76	\$6.11 5.60
6" Water Meter	\$473.09	\$4.89 4.67	\$520.48	\$6.11 5.84
4" Water Meter	\$338.69	\$4.89 4.48	\$372.62	\$6.11 5.60
3/4" or 1" Water Meter (inside)	\$12.70	\$3.49	\$12.70	\$3.49
3/4" or 1" Water Meter (outside)	\$22.46	\$4.89	\$24.71	\$6.11
Water 6" Meter Pioneer	\$350.00	\$2.34	\$350.00	\$2.34
2" Water Meter	\$69.89	\$4.89 4.48	\$76.89	\$6.11 5.60

(third posting) Special Election

The Oconee County Voter Registrations & Elections Office has provided the following information concerning a Special Election for the unfilled terms on the Westminster City Council. A copy of the advertisement is attached.

Westminster Special Election, which will be held on **Tuesday, April 26**. It will run in The Journal on Wednesday, February 9 and Wednesday, February 23.

Candidate Filing

Opens Noon – Friday, February 18

Closes Noon – Monday, February 28

*Our office is closed Monday, February 21 in observance of President's Day.

Voter Registration Deadlines

In person – Friday, March 25

Online, Email, or Fax – Sunday, March 27

By mail – Postmarked no later than Monday, March 28

Absentee Voting

Opens – Monday, March 28

Closes – Monday, April 25

*No Saturday absentee voting for this election.

Election Day

Polls are open from 7:00am to 7:00pm

Canvass Hearing

Thursday, April 28 at 10:00am

After the election, the office will submit an invoice for reimbursement. It can request reimbursement for anything election related to include, but not limited to, publishing of the legal notice, production/ mailing of absentee ballots, voting system delivery/pick up, and election day pay/mileage for poll workers, technicians, board members, and election office staff.

Baseball Field Lights

Utilities Director Leigh Baker reports all baseball field lighting has been upgraded to the new LED lights.

Legal fees incurred in response to threatened litigation from the city of Seneca regarding OJRSA

Legal fees have been incurred in response to the demand letter sent by the city of Seneca attorney threatening legal action against OJRSA, the city of Westminster and the city of Walhalla. To date, Westminster has spent \$9,911.56.

OJRSA

Nothing new to report, awaiting minutes from the February 7, 2022 Board Meeting.

PMPA

The Supplemental Power Supply Committee will meet Tuesday, February 15, 2021 at 10:00 am at PMPA. The agenda is attached. This committee was formed with the purpose of developing a strategy and framework for all matters currently covered in the Supplemental Power Supply Contract between PMPA and member entities. Among the varied and critical matters covered in the existing contract are: transmission service, capacity/energy

sales, contract management, SEPA scheduling, backstand and supplemental contracts. The Supplemental Power Supply Contract will expire for Westminster on December 31, 2028 at midnight.

PLEASE MARK YOUR CALENDARS

~~February 15, 2022 from 12: 4:00 pm – Strategic Planning Session~~ **Cancelled**

February 15, 2022 at 10:00 am – PMPA Supplemental Power Supply Committee at PMPA

February 21, 2022 – City Offices Closed for Presidents Day

February 24, 2022 – PMPA Board Meeting at PMPA

March 7, 2022 at 4:00 pm – OJRSA Board Meeting at OJRSA

March 8, 2022 at 4:00 pm City Council Budget Workshop at the Depot

March 8, 2022 at 6:00 pm City Council Meeting at the Depot

March 24, 2022 at 10:00 am – PMPA Board Meeting at PMPA

March 31, 2022 5:00 pm-7:00 pm – Oconee Economic Alliance Annual Meeting at Keowee Key

April 12, 2022 at 4:00 pm City Council Budget Workshop at the Depot

April 12, 2022 at 6:00 pm – City Council Meeting at the Depot

April 26, 2022 Special Election for three (3) City Council Seats – Westminster Fire Department – 7:00 am-7:00 pm

April 26, 2022 6:00 pm Called City Council Budget Workshop at the Depot

April 28, 2022 at 10:00 am Certification of Election Results



**Piedmont Municipal Power Agency
Supplemental Power Supply Committee
February 15, 2022
10:00 a.m.**

1. Call to Order; Roll Call for Virtual Attendees, Declaration of Quorum
2. Approval of Minutes
January 18, 2022
3. Meeting Intent
The meeting intent is to discuss the period after the current supplemental power supply agreements expire.
4. Project-Based Joint Action Agency Details
5. Potential 2029/2030 Realities
6. Member Discussion
Individual discussion about each members needs for power supply.
 - a. Abbeville
 - b. Clinton
 - c. Easley
 - d. Gaffney
 - e. Laurens
 - f. Newberry
 - g. Rock Hill
 - h. Union
 - i. Westminster
7. Executive Session – Private Use Discussion
8. Energy Marketing Principles Discussed
9. Adjourn

Upcoming Meetings

March 15 • April 12 • May 10 • July 12 • August 9
September 13 • October 11 • November 8 • December 6