



ADMINISTRATOR'S REPORT
OFFICE OF THE CITY ADMINISTRATOR
WESTMINSTER, SOUTH CAROLINA

September 24, 2021

GENERAL INFORMATION

Sandvik Expands Oconee County Operations

From GSA Business Report on September 21, 2021 - As part of a slew of new investments in the Southeast, Sweden-based Sandvik Coromant aims to tap the Upstate advanced manufacturing markets with the addition of another tools line at its Westminster facility.

In light of a company strategy to increase the market share of its solid round tools segment, Sandvik will make use of Westminster's proximity to aerospace and automotive customers and research institutions such as Clemson University to develop its production and innovation capabilities for products that include end drills, mills and taps used in metal cutting, according to a news release.

"By strengthening the Westminster site, we ensure high-end production capabilities and a customer centric innovation approach," Sean Holt, president of Sandvik Coromant U.S., said the release. "This means that we will have two major sites within driving distance from each other where we can provide our customers and partners a fully integrated customer experience and state-of-the-art immersion into the latest technologies and machining applications."

SCDOT Turn Over Streets to City

SCDOT has turned over the following streets in between HWY123 and Main Street to the City of Westminster:

- Zimmerman Avenue
- Retreat Street
- Lucky Street
- Isundega Street

Code Enforcement Report

Attached is the current report from the Code Enforcement Officer.

OJRSA

The Finance and Administration Committee will meet Wednesday, September 29, 2021 at 4:00 pm at OJRSA. This meeting has been rescheduled several times so please note the most recent date.

PMPA

PMPA Board will met Thursday, September 23, 2021.

PLEASE MARK YOUR CALENDARS

September 23, 2021 at 10:00 am – PMPA Board Meeting at PMPA

September 28, 2021 at 5:30 pm – Westminster Planning Commission at The Depot

September 29, 2021 at 4:00 pm - OJRSA Finance & Administration Committee Meeting at OJRSA *(date changed)*

October 5, 2021 at 2:00 pm –Westminster City Council Special Called Meeting at the Westminster Fire Department to Interview Police Chief candidates

October 5, 2021 at 6:00 pm - Westminster City Council Meeting at the Westminster Fire Department



South Carolina
Department of Transportation

September 16, 2021

Mr. Kevin Bronson, Administrator
City of Westminster
Post Office Box 399
Westminster, SC 29693

RE: Removal of a portion of S-37-20 & S-37-80 from the State Highway System
Complete Removal of S-37-169 & S-37-170 from the State Highway System

Dear Mr. Bronson:

At the September 2021 Commission meeting, the four (4) roads listed above (a portion of two roads and complete removal of the other two) were removed from the State Highway System. The following pages include a copy of the Commission minutes describing the road as well as a copy of the transfer of maintenance responsibility form. SCDOT forces will remove any signs designating these as a Secondary Route as soon as scheduling permits.

If you have any questions, please feel free to contact this office at 803-737-4810.

Sincerely,

Todd Anderson, P. E.
Director of Road Data Services

RTA:jrt

ec: Ted Creech, Director, Governmental Affairs, SCDOT
Michael Barbee, Director, Rights-of-Way, SCDOT
David Hebert, District Engineering Administrator, District 3, SCDOT
Tony Thompson, District Maintenance Engineer, District 3, SCDOT

File: Pln/RDS



Oconee County

REMOVAL OF ROADS ON THE STATE HIGHWAY SECONDARY SYSTEM

Route Number: S-20

Description: Retreat Street, in the City of Westminster, From US 76 (E. Windsor Street) Northeast to S-2 (E. Main Street).

Approximate Length: 0.05 miles

Addition: Portion of 20

Added to System: 11/1/1939

Mileage: -0.05 miles

Route Number: S-80

Description: Lucky Street, in the City of Westminster, From S-2 (E. Main Street) Southwest to US 76 (E. Windsor Street).

Approximate Length: 0.05 miles

Addition: Portion of 80

Added to System: 5/15/1947

Mileage: -0.05 miles

Oconee County

REMOVAL OF ROADS ON THE STATE HIGHWAY SECONDARY SYSTEM

Route Number: S-169

Description: Zimmerman Avenue, in the City of Westminster, From US 76 (W. Windsor Street) Northeast to S-2 (W. Main Street).

Approximate Length: 0.05 miles

Addition: 169

Added to System: 5/19/1949

Mileage: -0.05 miles

Route Number: S-170

Description: S. Isundega Street, in the City of Westminster, From S-2 (W. Main Street) Southwest to US 76 (W. Windsor Street).

Approximate Length: 0.05 miles

Addition: 170

Added to System: 5/19/1949

Mileage: -0.05 miles

Note: The above road removal is being requested by the City of Westminster and they will accept maintenance responsibility for this section of road. It qualifies under the law (SC Code 57-5-80) that allows SCDOT to transfer roads from the Secondary System to other entities or persons. SCDOT is also authorized to take the necessary steps to transfer its title to the requestor.

Change: -0.20 miles

REQUEST FOR TRANSFER OF ROAD FROM STATE SECONDARY
SYSTEM TO ANOTHER GOVERNMENTAL AGENCY

(REVISED 06/27/2019)

DESCRIPTION OF SECTION OF ROAD TO BE TRANSFERRED

COUNTY: Oconee ROAD NUMBER: S-37-20 ROAD NAME: Retreat St.
LENGTH TO BE TRANSFERRED: 0.052 MILES
BEGINNING POINT: E. Main St. ENDING POINT: US 76/123 (E. Windsor St)

DESCRIPTION: (PLEASE ATTACH LOCATION MAP)

Retreat St. (0.052 miles) between E. Main St. and US 76/123 (E. Windsor St) in Westminster, SC

ACCEPTANCE OF MAINTENANCE RESPONSIBILITY

IT IS REQUESTED THAT THE ABOVE DESCRIBED ROAD BE REMOVED FROM THE STATE HIGHWAY SYSTEM. OWNERSHIP AND MAINTENANCE OF THIS ROAD WILL BECOME THE RESPONSIBILITY OF THE ENTITY LISTED BELOW. BY SIGNING BELOW, THE ENTITY ACKNOWLEDGES THAT THE ROAD MUST REMAIN OPEN TO THE PUBLIC UNLESS CLOSED PURSUANT TO APPROPRIATE LOCAL ROAD CLOSING PROCEDURES OR THE STATUTORY ROAD CLOSING PROCESS FOUND IN S. C. CODE SECTION 57-9-10, et seq.

GOVERNMENTAL AGENCY: City of Westminster
PLEASE TYPE OR PRINT
NAME: Kevin Bronson
PLEASE TYPE OR PRINT
TITLE: CityAdministrator
PLEASE TYPE OR PRINT
SIGNED: Kevin Bronson DATE: 07/20/2021

NOTE TO DISTRICT ENGINEERING ADMINISTRATOR:

THIS COMPLETED FORM AND MAP SHOULD BE FORWARDED TO:

SCDOT DIRECTOR OF ROAD DATA SERVICES
955 PARK STREET - ROOM 515, P.O. BOX 191
COLUMBIA, S.C. 29202

**BASIS FOR TRANSFER
(TO BE COMPLETED BY SCDOT)**

CHECK ONE OF THE (2) TWO OPTIONS BELOW AND COMPLETE:

1. TRANSFER OF ROADS FROM THE SECONDARY SYSTEM (SWAP MILES ONLY)

ENTER DETAILS OF ROADS TO BE TRANSFERRED INTO THE ROAD SWAP DETAILS SPREADSHEET. PRINT AND ATTACH THE SPREADSHEET TO THIS FORM. IF THE SWAP INVOLVES MORE THAN ONE STATE ROUTE, ON PAGE 1 ENTER "ROAD SWAP" FOR THE ROAD NUMBER AND "SEE ATTACHED" FOR THE ROAD NAME. THE NUMBER OF LANE MILES ADDED TO THE STATE SYSTEM SHOULD NOT EXCEED THOSE REMOVED.

2. TRANSFER OF ROADS FROM THE SECONDARY SYSTEM (NO SWAP MILES)

TRANSFER CHECKLIST (CHECK APPROPRIATE BOXES BELOW)

- ROAD IS NOT REQUIRED FOR DEPARTMENT PURPOSES
 ROAD IS OF LOW TRAFFIC IMPORTANCE. LIST FUNCTIONAL CLASSIFICATION: Rural Local

THE RIGHT OF WAY LIMITS RETAINED AT THE INTERSECTING ROADS WILL BE ESTABLISHED AS FOLLOWS: ¹

See attached plan sheet for US 76/123 right of way.

ADDITIONAL COMMENTS:

¹ A COPY OF THE PLAN SHEET WITH THE NEW RIGHT OF WAY LIMITS SHOULD BE INCLUDED AS NEEDED.

REQUEST SUBMITTED BY: Chris Madden, ADME *C.M.* Digitally signed by Chris Madden
Date: 2021.07.30 09:47:52 -0400 DATE: 7/30/2021

CONCURRENCE BY: David Hebert, DEA *D. Hebert* Digitally signed by David Hebert
Date: 2021.07.30 09:47:52 -0400 DATE: _____
(DEA or Director)

SIGNATURE REQUIRED BELOW ONLY FOR ROUTES ABOVE MAJOR COLLECTOR OR IF SWAP RESULTS IN ADDING LANE MILES TO THE STATE SYSTEM:

APPROVED: _____ DATE: _____
DIRECTOR OF ROAD DATA SERVICES OR DESIGNEE

REQUEST FOR TRANSFER OF ROAD FROM STATE SECONDARY
SYSTEM TO ANOTHER GOVERNMENTAL AGENCY

(REVISED 06/27/2019)

DESCRIPTION OF SECTION OF ROAD TO BE TRANSFERRED

COUNTY: Oconee ROAD NUMBER: S-37-80 ROAD NAME: Lucky St

LENGTH TO BE TRANSFERRED: 0.05 MILES

BEGINNING POINT: E. Main St. ENDING POINT: US 76/123 (E. Windsor St)

DESCRIPTION: (PLEASE ATTACH LOCATION MAP)

Lucky St. (0.05 miles) between E. Main St. and US 76/123 (E. Windsor St) in Westminster, SC

ACCEPTANCE OF MAINTENANCE RESPONSIBILITY

IT IS REQUESTED THAT THE ABOVE DESCRIBED ROAD BE REMOVED FROM THE STATE HIGHWAY SYSTEM. OWNERSHIP AND MAINTENANCE OF THIS ROAD WILL BECOME THE RESPONSIBILITY OF THE ENTITY LISTED BELOW. BY SIGNING BELOW, THE ENTITY ACKNOWLEDGES THAT THE ROAD MUST REMAIN OPEN TO THE PUBLIC UNLESS CLOSED PURSUANT TO APPROPRIATE LOCAL ROAD CLOSING PROCEDURES OR THE STATUTORY ROAD CLOSING PROCESS FOUND IN S. C. CODE SECTION 57-9-10, et seq.

GOVERNMENTAL AGENCY: City of Westminster
PLEASE TYPE OR PRINT

NAME: Kevin Bronson
PLEASE TYPE OR PRINT

TITLE: City Administrator
PLEASE TYPE OR PRINT

SIGNED: Kevin Bronson DATE: 07/20/2021

NOTE TO DISTRICT ENGINEERING ADMINISTRATOR:

THIS COMPLETED FORM AND MAP SHOULD BE FORWARDED TO:

SCDOT DIRECTOR OF ROAD DATA SERVICES
955 PARK STREET - ROOM 515, P.O. BOX 191
COLUMBIA, S.C. 29202

**BASIS FOR TRANSFER
(TO BE COMPLETED BY SCDOT)**

CHECK ONE OF THE (2) TWO OPTIONS BELOW AND COMPLETE:

<p>1. <input type="checkbox"/> <u>TRANSFER OF ROADS FROM THE SECONDARY SYSTEM (SWAP MILES ONLY)</u></p> <p>ENTER DETAILS OF ROADS TO BE TRANSFERRED INTO THE ROAD SWAP DETAILS SPREADSHEET. PRINT AND ATTACH THE SPREADSHEET TO THIS FORM. IF THE SWAP INVOLVES MORE THAN ONE STATE ROUTE, ON PAGE 1 ENTER "ROAD SWAP" FOR THE ROAD NUMBER AND "SEE ATTACHED" FOR THE ROAD NAME. THE NUMBER OF LANE MILES ADDED TO THE STATE SYSTEM SHOULD NOT EXCEED THOSE REMOVED.</p>
<p>2. <input checked="" type="checkbox"/> <u>TRANSFER OF ROADS FROM THE SECONDARY SYSTEM (NO SWAP MILES)</u></p> <p style="text-align: center;">TRANSFER CHECKLIST (CHECK APPROPRIATE BOXES BELOW)</p> <p><input checked="" type="checkbox"/> ROAD IS NOT REQUIRED FOR DEPARTMENT PURPOSES</p> <p><input checked="" type="checkbox"/> ROAD IS OF LOW TRAFFIC IMPORTANCE. LIST FUNCTIONAL CLASSIFICATION: <u>Rural Local</u></p>
<p>THE RIGHT OF WAY LIMITS RETAINED AT THE INTERSECTING ROADS WILL BE ESTABLISHED AS FOLLOWS: ¹</p> <div style="border: 1px solid black; padding: 10px; min-height: 100px;"><p>See attached plan sheet for US 76/123 right of way.</p></div>
<p>ADDITIONAL COMMENTS: _____</p>

¹ A COPY OF THE PLAN SHEET WITH THE NEW RIGHT OF WAY LIMITS SHOULD BE INCLUDED AS NEEDED.

REQUEST SUBMITTED BY: Chris Madden, ADME *C.M.M.* Digitally signed by Chris Madden
Date: 2021.07.30 09:48:29 -0400 DATE: 7/30/2021

CONCURRENCE BY: David Hebert, DEA *D. Hebert* Digitally signed by David Hebert
Date: 2021.07.30 09:48:29 -0400 DATE: _____
(DEA or Director)

SIGNATURE REQUIRED BELOW ONLY FOR ROUTES ABOVE MAJOR COLLECTOR OR IF SWAP RESULTS IN ADDING LANE MILES TO THE STATE SYSTEM:

APPROVED: _____ DATE: _____
DIRECTOR OF ROAD DATA SERVICES OR DESIGNEE

REQUEST FOR TRANSFER OF ROAD FROM STATE SECONDARY
SYSTEM TO ANOTHER GOVERNMENTAL AGENCY

(REVISED 06/27/2019)

DESCRIPTION OF SECTION OF ROAD TO BE TRANSFERRED

COUNTY: Oconee ROAD NUMBER: S-37-169 ROAD NAME: Zimmerman Ave.
LENGTH TO BE TRANSFERRED: 0.05 MILES
BEGINNING POINT: W. Main St. ENDING POINT: US 76/123 (W. Windsor St)

DESCRIPTION: (PLEASE ATTACH LOCATION MAP)

Zimmerman Ave. (0.05 miles) between W. Main St. and US 76/123 (W. Windsor St) in Westminster, SC

ACCEPTANCE OF MAINTENANCE RESPONSIBILITY

IT IS REQUESTED THAT THE ABOVE DESCRIBED ROAD BE REMOVED FROM THE STATE HIGHWAY SYSTEM OWNERSHIP AND MAINTENANCE OF THIS ROAD WILL BECOME THE RESPONSIBILITY OF THE ENTITY LISTED BELOW. BY SIGNING BELOW, THE ENTITY ACKNOWLEDGES THAT THE ROAD MUST REMAIN OPEN TO THE PUBLIC UNLESS CLOSED PURSUANT TO APPROPRIATE LOCAL ROAD CLOSING PROCEDURES OR THE STATUTORY ROAD CLOSING PROCESS FOUND IN S. C. CODE SECTION 57-9-10, et seq.

GOVERNMENTAL AGENCY: City of Westminster
PLEASE TYPE OR PRINT

NAME: Kevin Bronson
PLEASE TYPE OR PRINT

TITLE: City Administrator
PLEASE TYPE OR PRINT

SIGNED: Kevin Bronson DATE: 07/20/2021

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TRANSFER CHECKLIST (CHECK APPROPRIATE BOXES BELOW)

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 ROAD IS OF LOW TRAFFIC IMPORTANCE. LIST FUNCTIONAL CLASSIFICATION: Rural Local

THE RIGHT OF WAY LIMITS RETAINED AT THE INTERSECTING ROADS WILL BE ESTABLISHED AS FOLLOWS: ¹

See attached plan sheet for US 76/123 right of way.

ADDITIONAL COMMENTS: _____

¹ A COPY OF THE PLAN SHEET WITH THE NEW RIGHT OF WAY LIMITS SHOULD BE INCLUDED AS NEEDED.

REQUEST SUBMITTED BY: Chris Madden, ADME *C.M.M.* Digitally signed by Chris Madden
Date: 2021.07.30 09:46:51 -0400 DATE: 7/30/2021

CONCURRENCE BY: David Hebert, DEA *D. Hebert* Digitally signed by David Hebert
Date: 2021.07.30 09:46:51 -0400 DATE: _____
(DEA or Director)

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APPROVED: _____ DATE: _____
DIRECTOR OF ROAD DATA SERVICES OR DESIGNEE

REQUEST FOR TRANSFER OF ROAD FROM STATE SECONDARY
SYSTEM TO ANOTHER GOVERNMENTAL AGENCY

(REVISED 06/27/2019)

DESCRIPTION OF SECTION OF ROAD TO BE TRANSFERRED

COUNTY: Oconee ROAD NUMBER: S-37-170 ROAD NAME: S. Isundega St.
LENGTH TO BE TRANSFERRED: 0.05 MILES
BEGINNING POINT: W. Main St. ENDING POINT: US 76/123 (W. Windsor St)

DESCRIPTION: (PLEASE ATTACH LOCATION MAP)

S. Isundega St. (0.05 miles) between W. Main St. and US 76/123 (W. Windsor St) in Westminster, SC

ACCEPTANCE OF MAINTENANCE RESPONSIBILITY

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PLEASE TYPE OR PRINT
NAME: Kevin Bronson
PLEASE TYPE OR PRINT
TITLE: City Administrator
PLEASE TYPE OR PRINT
SIGNED: Kevin Bronson DATE: 07/20/2021

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TRANSFER CHECKLIST (CHECK APPROPRIATE BOXES BELOW)

ROAD IS NOT REQUIRED FOR DEPARTMENT PURPOSES

ROAD IS OF LOW TRAFFIC IMPORTANCE. LIST FUNCTIONAL CLASSIFICATION: Rural Local

THE RIGHT OF WAY LIMITS RETAINED AT THE INTERSECTING ROADS WILL BE ESTABLISHED AS FOLLOWS: ¹

See attached plan sheet for US 76/123 right of way.

ADDITIONAL COMMENTS: _____

¹ A COPY OF THE PLAN SHEET WITH THE NEW RIGHT OF WAY LIMITS SHOULD BE INCLUDED AS NEEDED.

REQUEST SUBMITTED BY: Chris M. Jorden, ADEM *CME* Digitally signed by Chris M. Jorden
Date: 2021.07.30 09:14:58 -0400 DATE: 7/30/2021

CONCURRENCE BY: David Hebert, DEA *D. Hebert* Digitally signed by David Hebert
Date: 2021.07.30 09:47:21 -0400 DATE: _____
(DEA or Director)

SIGNATURE REQUIRED BELOW ONLY FOR ROUTES ABOVE MAJOR COLLECTOR OR IF SWAP RESULTS IN ADDING LANE MILES TO THE STATE SYSTEM.

APPROVED: _____ DATE: _____
DIRECTOR OF ROAD DATA SERVICES OR DESIGNEE

PROPERTY ADDRESS	PROPERTY ISSUE	STATUS	OUTCOME	DATE
205 Walhalla st.	GRASS, UNDERBRUSH, TRASH	LETTERS SENT AND TALKED TO OWNER ON 8/9/21. NOTHING DONE BY OW PENDING		
117 Pritchard St.	Trash in front yard by road.	Talked to renter and caretaker to clean up on 8/19.	Trash removed	
109 Pritchard St.	Trash in front yard by road.	Talked to renter and caretaker to clean up on 8/19.	Trash removed	
W. King st. Apt. # 6	Rental inspection	Inspected apartment.	Passed	
W. King st. Apt. # 4	Rental inspection	Inspected apartment.	Passed	
438 Bow St.	Rental inspection	Inspected apartment.	Passed	
205 Lakeside Dr.	Trash on porch.	Letter sent on 8/26.	Pending	
305 Lakeside Dr.	Trash and debris in yard.	Letter sent on 8/26	Pending	
208 E. Main st.	Overgrown and tall grass/Possible Demo	Two certified letters sent with no response.	Investigating next step	
210 Walhalla St.	Tall grass and vehicle parking	Letter sent, owner contacted office, property cleaned.	Cleaned up	

September 2021

305 lakeside Dr.	Junk and Trash	letter sent and inspection done.	some clean up progress	6-Sep
205 Lakeside dr.	trash and overgrown yard	2nd letter to be sent	no progress	6-Sep
105 Riley st.	condemned trailers	Letters sent to multiple address'	pending	9-Sep
217 Hall rd.	overgrown yard and debris	letter sent	pending	9-Sep
3401 Hall rd	apartments, overgrown grass and junk	letter sent	pending	9-Sep
136 E. Main st.	overgrown grass and weeds	letter sent	grass cut, cleaned up	6-Sep
103 Gaston cir	carport permit	inspection of setbacks	permit issued	17-Sep
109 Riley st	shed permit	check setbacks	permit issued	22-Sep
604 S. Piedmont	living in camper/rv	letter issued to vacate rv with in 14 days.	pending	14-Sep
316 S. Spring st.	Rental inspection	inspected house	Passed	20-Sep
210 E. Main st.	roof and back shed area need repair	letter sent	repair in progress	12-Sep