



PERMANENT SIGN PERMIT APPLICATION

Code Compliance and Development Office
 100 E Windsor St, Westminster, SC 29693-0399
 864-647-3200 www.westminstersc.org

PROJECT INFORMATION

Property Address:	Tax Map Survey #:	Zoning:
	Multi-Tenant Units:	Design Guidelines:
Applicant:	Phone:	Fax:
Mailing Address:	Mobile:	
	E-Mail:	
Property Owner:	Phone:	Fax:
Mailing Address:	Mobile:	
	E-Mail:	
Physical Address:	City Bus. License:	
Sign Contractor:	Phone:	Fax:
Mailing Address:	Mobile:	
	E-Mail:	
SC LLR License:	City Bus. License:	
Elec. Contractor:	Phone:	Fax:
Mailing Address:	Mobile:	
	E-Mail:	
SC LLR License:	City Bus. License:	

SIGN TYPE

<input type="checkbox"/> Awning	<input type="checkbox"/> Banner	<input type="checkbox"/> Campaign	<input type="checkbox"/> EMB	<input type="checkbox"/> Freestanding
<input type="checkbox"/> Monument	<input type="checkbox"/> Projecting (Wall)	<input type="checkbox"/> Window	<input type="checkbox"/> Wall	<input type="checkbox"/> Other:

CALCULATION OF DISPLAY AREA

ROAD FRONTAGE:	(LF)	# FREESTANDING/GROUND SIGN(S):					
BUILDING	FACADE AREA (SQ FT)			SIGN AREA (SQ FT)		MAX. HEIGHT (FT)	
	WIDTH (FT)	HEIGHT (FT)	TOTAL SQ FT	ALLOWABLE	PROPOSED	ALLOWABLE	PROPOSED
Front:							
Side:							
Side:							
Rear:							

APPLICATION INFORMATION NEEDED FOR SUBMISSION

<input type="checkbox"/> SIGN & ELEVATION PROPOSAL SKETCH OR MOCK-UP – Identify dimensions, copy message, colors, and construction materials.	<input type="checkbox"/> SITE PLAN – Copy of survey or scale drawing showing the parcel dimensions, nearest building, rights-of-way, driveways, easements, power lines, and location of sign in relationship to property lines, rights-of-way, and nearest building.
<input type="checkbox"/> FOOTING OR FOUNDATION DETAIL	<input type="checkbox"/> WIND LOAD
<input type="checkbox"/> ELECTRICAL DETAIL	<input type="checkbox"/> OTHER:

CERTIFICATION

By signing this application, I certify that I am an authorized agent for the company performing the work stated above, and that all the information provided is true and accurate. I further understand if any information is found to be incorrect or falsely stated, this permit may be voided, and I may be responsible for violation of any and all related laws and ordinances.

Signature of Applicant	Printed Name and Title of Applicant	Date
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OFFICE USE ONLY

Action: Denied Approved Approved subject to obtaining and complying with a valid BUILDING PERMIT ELECTRICAL PERMIT

Permit Fee: \$ _____ Receipt #: _____ Authorized by: _____