MINUTES
WESTMINSTER CITY COUNCIL
Budget Workshop Meeting
Tuesday, March 16, 2021

The City Council of the City of Westminster met in a special called meeting on Tuesday, March 16, 2021 at 4:00 pm with Mayor Brian Ramey presiding. Those in attendance were:

Brian Ramey	Reid Adams	Rusty Cater
Yousef Mefleh	Brad Chastain	Jimmy Powell
Danny Duncan		

Interim City Administrator, Kevin Bronson
Utility Director, Leigh Baker
City Employees; Herb Poole, Chief Rory Jones, Chief Michael Smith
Members of the public and press

Notice of the meeting and the agenda was posted on westminstersc.org twenty-four hours prior to the meeting and all persons, organizations and local media requesting notification and the agenda were notified by email.

Call to Order

Mayor Ramey called the meeting to order at 4:00 pm.

Review of Revenue

A. Mr. Bronson presented Council with a PowerPoint presentation reviewing the expenditures for the General Fund, Solid Waste Fund, Youth Recreation Fund, Hospitality and Accommodations Tax Fund.

Mr. Bronson looked at a five year history of cost for Personal Services, Commodities, Contractual Services and Capital Outlay for each department.

Mr. Bronson stated that he is looking at a "Cost to Serve" for public safety. This would include Police, Fire and Codes.

Mr. Bronson also proposed a small increase in recreation registrations fees. Currently, there is a large number of participants that pay the late fee. He feels if we offer online registration where the customer can register their child and pay the fee, then they would be able to avoid the late fee. The increase he is proposing would be less than the late fee.

Mr. Bronson would also like to start a contingency fund moving 5% of the department's total budget to the fund. Any funds not used would build toward increasing our "Days Cash on Hand".

Attached is the presentation for the record.

Adjourn

Upon a motion by Mr. Duncan and seconded by Mr. Adams, the motion ***to adjourn the meeting at 5:15 pm*** passed unanimously.

(Minutes prepared from Jennifer Adams)

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Mayor Brian Ramey Date