# MINUTES WESTMINSTER CITY COUNCIL Budget Workshop Meeting Westminster Fire Department Tuesday, April 18, 2023

The City Council of the City of Westminster met in a special called meeting on Tuesday, April 18, 2023 at 4:00 pm with Mayor Brian Ramey presiding. Those in attendance were:

Brian Ramey Jimmy Powell Dale Glymph Ruth May Audrey Reese Daby Snipes Adam Dunn

City Administrator, Kevin Bronson
City Clerk, Rebecca Overton
Utility Director, Kevin Harbin
Fire Chief, Michael Smith
Police Chief, Matt Patterson
Taylor Price, Electric Supervisor
Terry Reed, Water/Sewer Supervisor
Members of the public and press

Notice of the meeting and the agenda was posted on westminstersc.org twenty-four hours prior to the meeting and all persons, organizations and local media requesting notification and the agenda were notified by email.

#### **Call to Order**

Mayor Ramey called the meeting to order at 4:00 pm.

#### **Revenue Review**

Mr. Bronson presented Council with a PowerPoint presentation reviewing the revenues for the General Fund, Utility Fund, Solid Waste Fund, Youth Recreation Fund, and the Hospitality and Accommodations Tax Fund. He stated that the purpose of these workshops was to get Council input and work that into a balanced budget.

Attached is the presentation for the record.

#### Adjourn

Upon a motion by Mayor Ramey and sthe meeting at 5:00 pm passed unanimously	econded by Mrs. Reese, the motion <i>to adjourn</i>
(Minutes prepared by Rebecca Overton)	

Mayor Brian Ramey	Date	

April 18, 2023



**April 18, 2023** 

**Budget Workshop** 

Fiscal Year 2023-2024
(FY2024)

**Revenue Review** 

Westminster, South Carolina

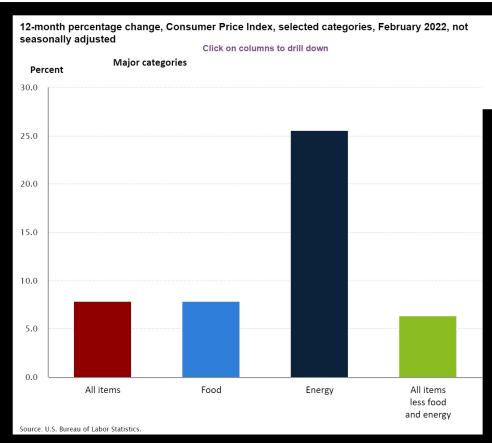
# FY2023-24 Budget Schedule of events



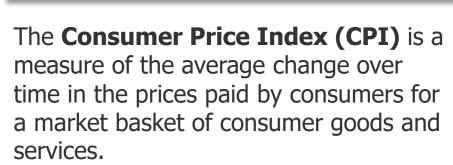
- Expenditure Review Part 1 February 16, 2023 @ 4:00 pm
  - Utility Fund (Electric, Water, Water Plant, Sewer)
  - Capital Projects Fund
- Expenditure Review Part 2 March 7, 2023 @ 4:00 pm
  - General Fund
  - Solid Waste Fund
  - Youth Recreation Fund
  - Hospitality and Accommodations Tax Fund

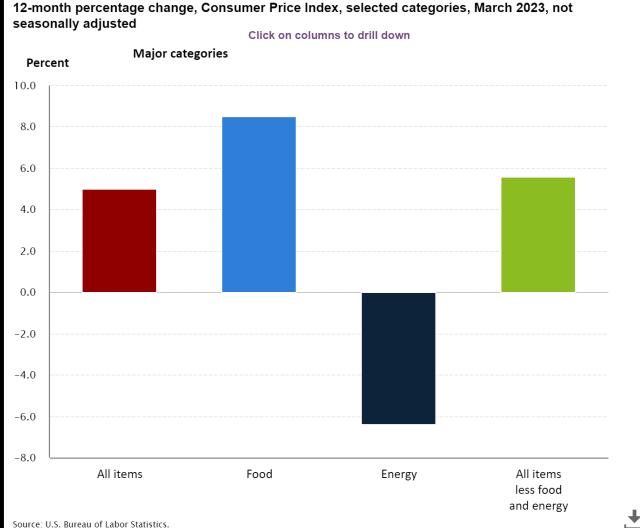
## • Revenue Review – April 18, 2023 @ 4:00 pm

- City Council Budget Workshop April 25, 2023 @ 4:00 pm (called meeting)
- Public Hearing and 1<sup>st</sup> Reading May 9, 2023 @ 6:00 pm City Council Meeting
- 2<sup>nd</sup> Reading and Adoption June 13, 2023 @ 6:00 pm City Council Meeting









CPI Home: U.S. Bureau of Labor Statistics (bls.gov)

# **Consumer Price Index (CPI)**

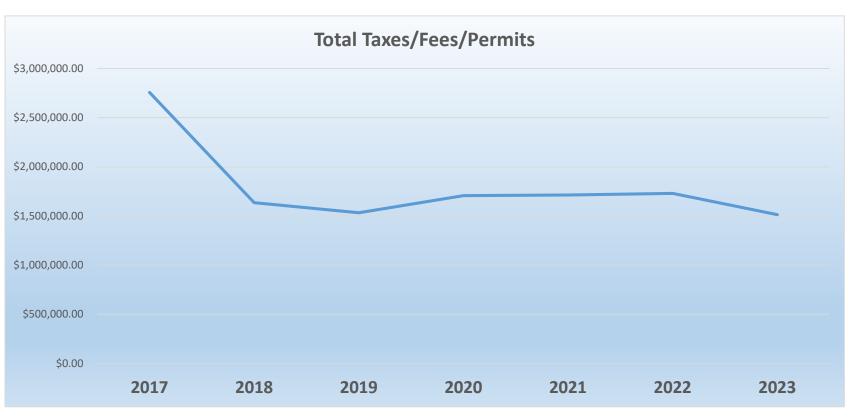


Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avera ge
2023	6.41%	6.04%	4.98%										
2022	7.48%	7.87%	8.54%	8.26%	8.58%	9.06%	8.52%	8.26%	8.20%	7.75%	7.11%	6.45%	8.00%
2021	1.40%	1.68%	2.62%	4.16%	4.99%	5.39%	5.37%	5.25%	5.39%	6.22%	6.81%	7.04%	4.70%
2020	2.49%	2.33%	1.54%	0.33%	0.12%	0.65%	0.99%	1.31%	1.37%	1.18%	1.17%	1.36%	1.24%
2019	1.55%	1.52%	1.86%	2.00%	1.79%	1.65%	1.81%	1.75%	1.71%	1.76%	2.05%	2.29%	1.81%
2018	2.07%	2.21%	2.36%	2.46%	2.80%	2.87%	2.95%	2.70%	2.28%	2.52%	2.18%	1.91%	2.44%



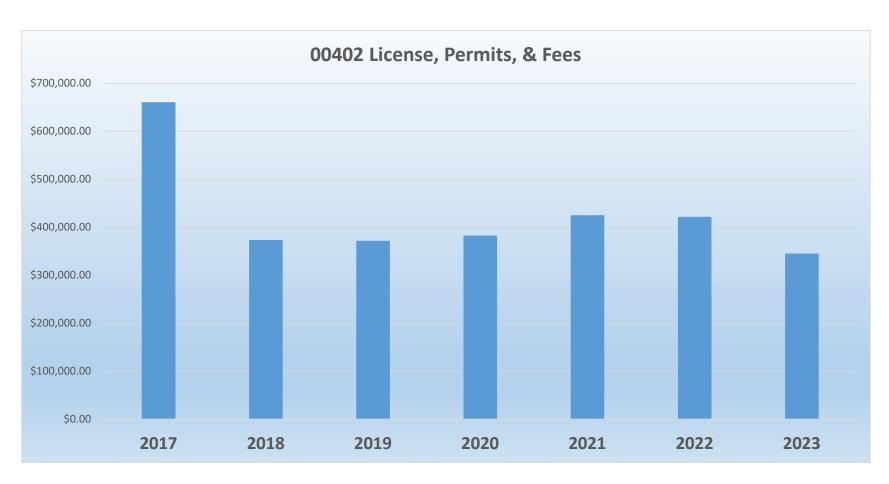


2017 2018 2019 2020 2021 2022 2023 \$3,133,176.55 \$2,045,970.37 \$1,927,524.09 \$2,083,863.07 \$2,195,292.02 \$2,224,651.39 \$2,137,158.00



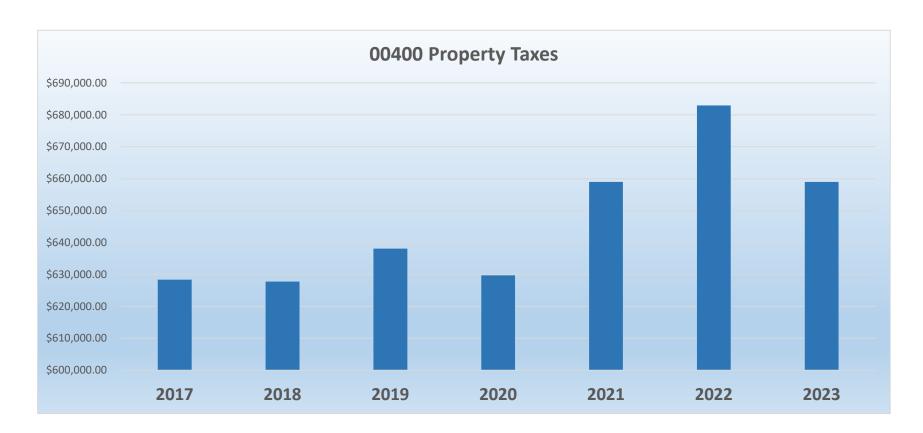


	2017	2018	2019	2020	2021	2022		2023
00400 Property Taxes	\$628,364.00	\$627,761.18	\$638,102.71	\$629,708.00	\$658,978.75 \$	682,949	\$	659,000
00401 Intergovenmental Rev	\$593,082.34	\$100,540.32	\$58,084.07	\$57,092.26	\$60,806.76 \$	53,996	\$	56,000
00402 License, Permits, & Fees	\$660,695.30	\$373,510.93	\$371,957.74	\$382,743.77	\$425,252.03 \$	421,905	\$	345,300
00404 Pymt In Lieu Of Tax & Fran Fee	\$416,544.89	\$462,555.66	\$395,462.34	\$477,894.49	\$542,085.91 \$	546,337	\$	431,003
00405 Interest Income	\$1,492.04	\$2,414.70	\$4,052.45	\$2,970.45	\$344.99 \$	391	\$	500
00406 Grant Income	\$0.00	\$0.00	\$0.00	\$125,000.00	\$2,500.21 \$	-	\$	-
00407 Miscellaneous & Other	\$456,632.34	\$68,942.58	\$65,198.58	\$32,436.42	\$23,456.45 \$	24,054	\$	21,200
Total Taxes/Fees/Permits	\$2,756,810.91	\$1,635,725.37	\$1,532,857.89	\$1,707,845.39	\$1,713,425.10	\$1,729,630.91	\$1	,513,003.00





	2017	2018	2019	2020	2021	2022	2023
00400 Property Taxes	\$628,364.00	\$627,761.18	\$638,102.71	\$629,708.00	\$658,978.75	\$ 682,949	\$ 659,000
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# The value of one (1) mil



### current City millage – 99.3 mills

				W	estminster City A	Assessed and Marke	et Val	ues				
TAX YEAR		20	019		20	)20		20	021		20	)22
FISCAL YEAR		20	020		20	021		20	022		20	)23
		Vehicle	Ratio 6.0		Vehicle	Ratio 6.0		Vehicle	Ratio 6.0		Vehicle	Ratio 6.0
								Reassessment	t Year (Delayed)	lm	plemented Re	eassessment Year
Property Type	,	Assessed Value	Market Value	Д	ssessed Value	Market Value	A	ssessed Value	Market Value	Asses	ssed Value	Market Value
Real Property	\$	4,919,080	\$ 109,312,889	\$	4,898,250	\$ 108,850,000	\$	5,164,540	\$ 114,767,556			\$ -
Personal Property/ DOR	\$	737,685	\$ 7,025,571	\$	795,284	\$ 7,574,133	\$	841,389	\$ 8,013,229			\$ -
/ehicles	\$	731,719	\$ 12,195,317	\$	793,935	\$ 13,232,250	\$	793,067	\$ 13,217,783			\$ -
Watercraft			\$ -			\$ -	\$	13,660	\$ 130,095			\$ -
Total	\$	6,388,484	\$ 128,533,777	\$	6,487,469	\$ 129,656,383	\$	6,812,656	\$ 136,128,663	\$	-	\$ -
Value of a Mill	\$	6,388		\$	6,487		\$	6,813		\$		

1.5% increase

5.0% increase

Source: Oconee County Auditor

# Fire Department Funding (Intergovernmental Revenue)



	2018	2019	2020	2021	2022	2023
City	\$ 119,764 \$	183,642 \$	215,848 \$	152,293	\$ 183,869	\$ 318,433
County	\$ 285,000 \$	285,000 \$	285,000 \$	285,000	\$ 285,000	\$ 285,000
	\$ 404,764 \$	468,642 \$	500,848 \$	437,293	\$ 468,869	\$ 603,433

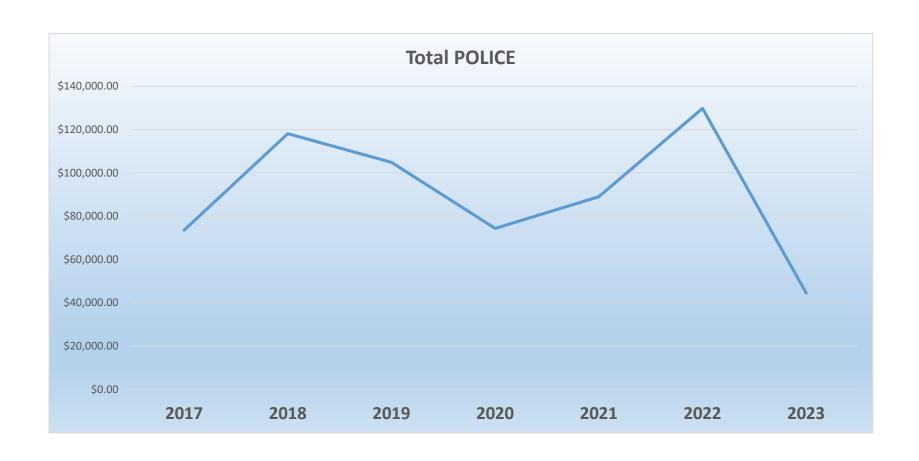
- in 2023 the inflation-adjusted value of \$285,000 (from 2012) is \$374,675.56
- total inflation rate from <u>2012 to 2023 is 31.47%</u>



<sup>&</sup>lt;sup>1)</sup>2018-2022 actual, audited

<sup>&</sup>lt;sup>2)</sup>2023 budgeted

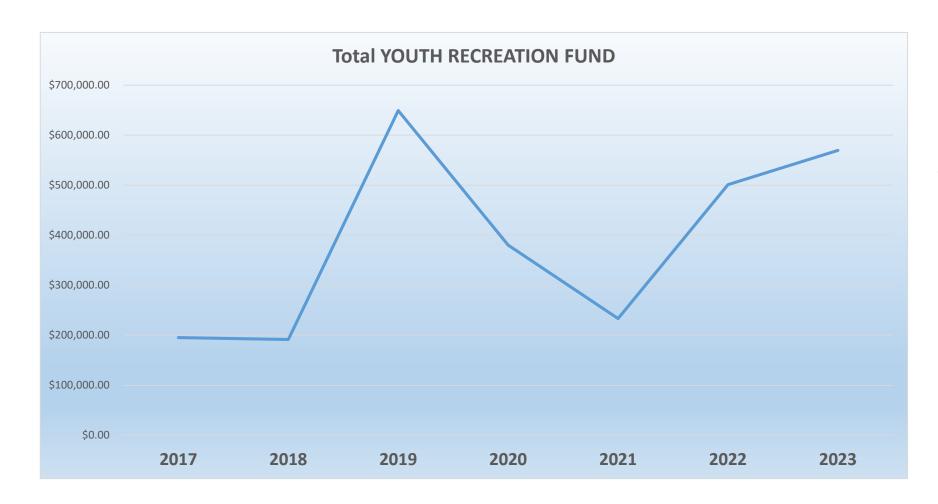
<sup>3)</sup> County Funding @ \$285,000/year began in FY2012





\*Changes in state and federal laws affected forfeitures

300 POLICE	2017	2018	2019	2020	2021	2022	2023
00403 Fines & Forfeitures	\$52,034.72	\$110,912.07	\$98,640.52	\$72,912.05	\$81,690.90 \$	85,462	\$ 30,000
00405 Interest Income	\$0.00	\$3.87	\$8.78	\$9.90	\$9.83 \$	10	\$ 5
00406 Grant Income	\$0.00	\$1,756.70	\$0.00	\$0.00	\$0.00 \$	11,334	\$ 7,000
00407 Miscellaneous & Other	\$21,501.41	\$5,404.15	\$6,241.41	\$1,470.00	\$7,262.00 \$	32,971	7500
Total POLICE	\$73,536.13	\$118,076.79	\$104,890.71	\$74,391.95	\$88,962.73	\$129,776.74	\$44,505.00





## Youth Recreation Fund

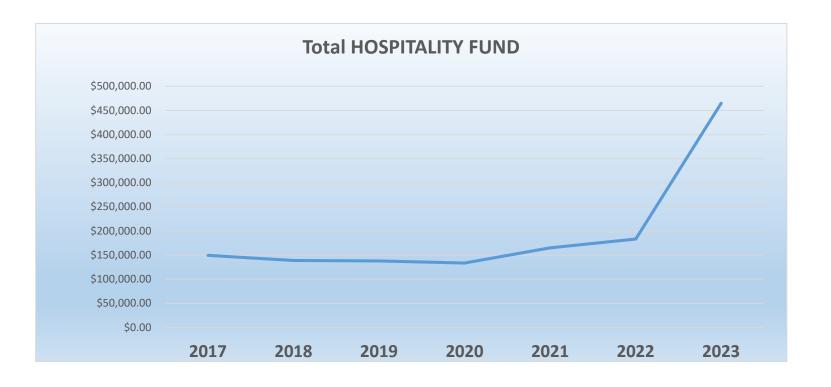
	2017	2018	2019	2020	2021	2022	2023
00402 License, Permits, & Fees	\$155,716.50	\$119,215.00	\$162,535.50	\$126,904.75	\$98,939.03	\$ 163,173	\$ 220,665
00405 Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$ _
00406 Grant Income	\$17,592.00	\$20,000.00	\$10,000.00	\$0.00	\$4,320.00	\$ -	\$ 10,000
00407 Miscellaneous & Other	\$12,073.20	\$42,482.31	\$466,631.06	\$223,452.90	\$100,053.83	\$ 307,884	\$ 308,838
Total RECREATION	\$195,381.70	\$191,697.31	\$649,166.56	\$380,357.65	\$233,312.86	\$501,056.61	\$569,503.00

# **Youth Recreation**



	2021		2022		2023	
County Allocation	\$ 30,000	8.93%	\$ 30,000	6.03%	\$ 30,000	5.27%
Fees	\$ 98,939	29.46%	\$ 155,589	31.29%	\$ 220,665	38.75%
Other	\$ 12,563	3.74%	\$ 45,657	9.18%	\$ 20,250	3.56%
Transfer from GF	\$ 187,491	55.83%	\$ 154,314	31.04%	\$ 131,278	23.05%
Transfer from Htax	\$ 2,500	0.74%	\$ 111,621	22.45%	\$ 157,310	27.62%
PARD Grant	\$ 4,320	1.29%	\$ -	0.00%	\$ 10,000	1.76%
	\$ 335,813		\$ 497,181		\$ 569,503	



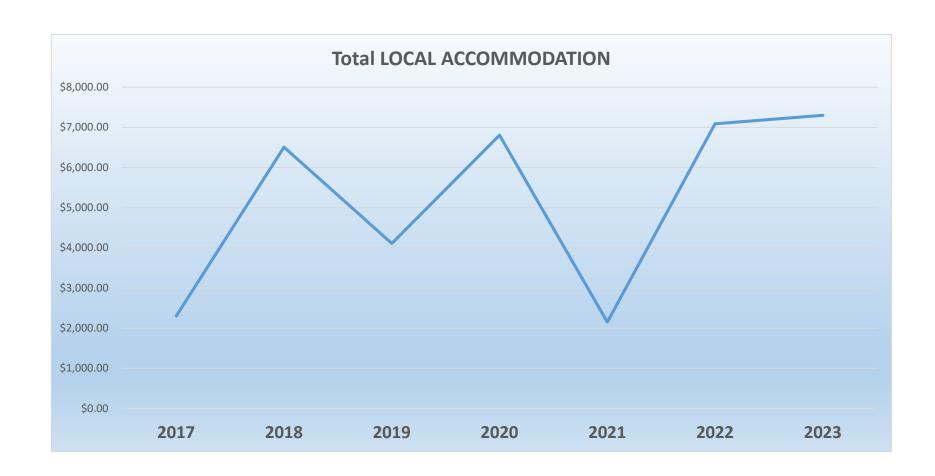


**Hospitality Tax Fund** 

 2017
 2018
 2019
 2020
 2021
 2022
 2023

 \$149,381.87
 \$138,788.02
 \$137,870.58
 \$133,601.40
 \$164,855.00
 \$183,306.41
 \$465,060.00

<sup>\*2023</sup> includes an Htax fund balance allocation of \$300,060





## **Accommodations**

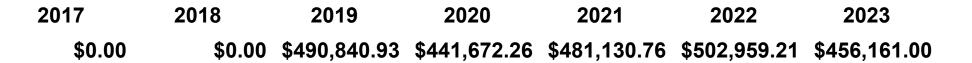
 2017
 2018
 2019
 2020
 2021
 2022
 2023

 \$2,304.66
 \$6,508.88
 \$4,109.37
 \$6,804.97
 \$2,150.07
 \$7,089.00
 \$7,300.00





## Solid Waste Fund



note: Until 2019 Solid Waste was grouped into the General Fund

# **Solid Waste (cost-to-serve)**

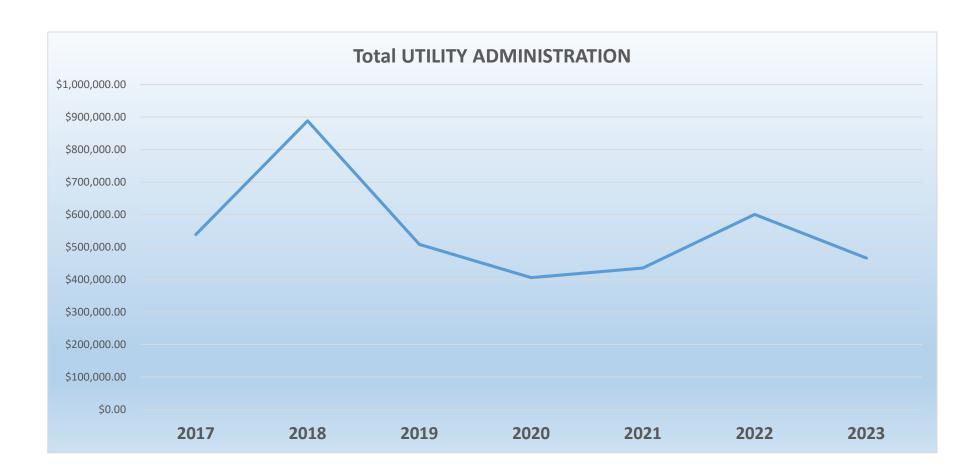


#### **Solid Waste Revenue**

	2021	2022*	2023	
Service Charges	\$389,477	\$414,924	\$434,250	
Misc	\$5,784	\$14,540	\$320,500	
Transfer from GF	\$86,392	\$76,487	\$11,411	
	\$481,653	\$505,951	\$766,661	
Sol	id Waste Expense			
Personal Services	\$229,948	\$238,307	\$250,142	
Commodities	\$105,881	\$117,888	\$102,900	
Contractual Services	\$28,131	\$21,859	\$39,850	
Capital	\$0	\$0	\$310,000	
Debt service	\$63,269	\$63,269	\$63,269	
	\$427,229	\$441,323	\$766,161	

2021, 2022 Audited final 2023 Budgeted

\*FY2022 5% rate increase

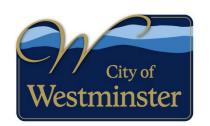




## **Utility Fund**

150 UTILITY ADMINISTRATION	2017	2018	2019	2020	2021	2022	2023
00405 Interest Income	\$605.26	\$676.00	\$849.07	\$1,409.84	\$664.19 \$	564	\$ 500
00407 Miscellaneous & Other	\$476,772.99	\$887,760.50	\$507,411.12	\$404,325.76	\$434,862.87 \$	599,932	\$ 465,500
00412 Other Revenue	\$60,999.00	\$0.00	\$0.00	\$0.00	\$0.00 \$	-	\$ -
Total UTILITY ADMINISTRATION	\$538,377.25	\$888,436.50	\$508,260.19	\$405,735.60	\$435,527.06	\$600,495.54	\$466,000.00





**Utility Fund** 

 2017
 2018
 2019
 2020
 2021
 2022
 2023

 \$1,957,356.01
 \$1,938,047.14
 \$1,884,765.13
 \$1,963,488.76
 \$1,994,626.60
 \$2,458,011.52
 \$2,661,571.00





Utility Fund (Sewer Service Fees)

 2017
 2018
 2019
 2020
 2021
 2022
 2023

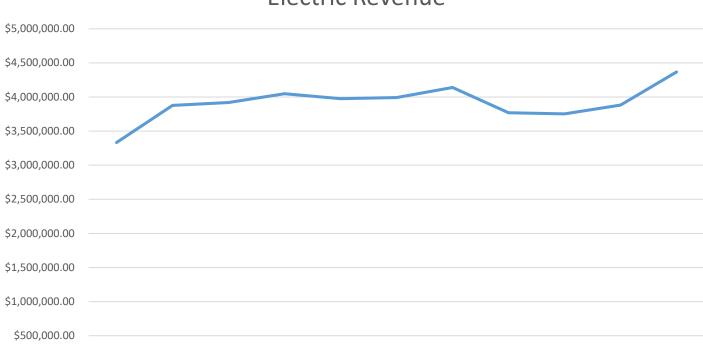
 \$621,723.42
 \$621,804.17
 \$622,197.73
 \$595,830.87
 \$647,359.64
 \$893,012
 \$782,085

City of



- 2019 \$551,850 grant
- 2020 \$970,570 OJRSA and grant

#### Electric Revenue



Туре	Customer count					
	2021 2022		2023			
Residential	1,239	1,247	1,227			
Commercial	249	256	247			
total	1,488	1,503	1,474			



### **Electric Revenue**

Year	Total					
2013	\$	3,331,570.00				
2014	\$	3,877,032.00				
2015	\$	3,918,871.00				
2016	\$	4,049,102.00				
2017	\$	3,976,099.47				
2018	\$	3,991,584.31				
2019	\$	4,140,301.97				
2020	\$	3,768,261.98				
2021	\$	3,753,208.20				
2022	\$	3,881,861.74				
2023	\$	4,368,000.00				

# Provider Expenses (PE)



#### 2022 Actual

	Revenue		PE		Re	v net PE
Electric	\$	3,763,169.00	\$	2,221,657.00 <mark>(1)</mark>	\$	1,541,512.00
Water	\$	2,387,153.00	\$	1,442,567.00	\$	944,586.00
Sewer	\$	898,093.00	\$	544,656.00 <mark>(2)</mark>	\$	353,437.00
Admin	\$	448,922.00	\$	496,296.00 <mark>(3)</mark>	\$	(47,374.00)
Total	\$	7,497,337.00	\$	4,705,176.00	\$	2,792,161.00

#### 2023 Budget

	Revenue		PE		Rev	v net PE
Electric	\$	4,342,500.00	\$	2,562,500.00 <mark>(1)</mark>	\$	1,780,000.00
Water	\$	2,195,480.00	\$	1,677,650.00	\$	517,830.00
Sewer	\$	782,085.00	\$	701,513.00(2)	\$	80,572.00
Admin	\$	466,000.00	\$	377,503.00 <mark>(3)</mark>	\$	88,497.00
Total	\$	7,786,065.00	\$	5,319,166.00	\$	2,466,899.00

(1) PMPA is electric provider (2) OJRSA is sewer provider (3) Transfer to General Fund (franchise fee)



Service	r	nodified date	es
Electric	10/1/2016		
Water	11/1/2019	3/1/2022(1)	
Garbage	7/1/2019	7/1/2021(2)	
Sewer	6/1/2015	6/1/2021(3)	3/1/2022(4)

- (1) increased to remove Meter Fee (AMI), 10% base and 24.95% per/1000 gallons on Outside only
- (2) 5% increase
- (3) pass through 15.2% OJRSA increase
- (4) pass through 20% OJRSA increase



### Ranked on <u>Sewer</u> (low to high)

	<u>Water</u>	<u>Sewer</u>
Pioneer Rural Water District	\$51.20	\$0.00
Salem, Town of	\$52.50	\$0.00
Pelzer, Town of	\$44.75	\$19.81
Pickens, City of	\$34.50	\$32.70
Walhalla, City	\$34.55	\$36.00
West Union, Town	\$37.80	\$40.00
Belton, City of	\$27.70	\$41.15
Iva, Town of	\$30.25	\$43.00
Pendleton, Town of	\$40.14	\$43.60
Clemson, City of	\$29.66	\$45.30
Liberty, City of	\$28.49	\$47.72
Honea Path, Town of	\$34.00	\$49.98
Seneca, City of	\$30.35	\$50.42
Williamston, Town of	\$37.17	\$53.34
Central, Town of	\$28.65	\$54.52
Westminster, City of	\$30.15	\$65.14
West Pelzer, Town of	\$33.60	\$71.68

## Ranked on Water (low to high)

	<u>Water</u>	<u>Sewer</u>
Belton, City of	\$27.70	\$41.15
Liberty, City of	\$28.49	\$47.72
Central, Town of	\$28.65	\$54.52
Clemson, City of	\$29.66	\$45.30
Westminster, City of	\$30.15	\$65.14
Iva, Town of	\$30.25	\$43.00
Seneca, City of	\$30.35	\$50.42
West Pelzer, Town of	\$33.60	\$71.68
Honea Path, Town of	\$34.00	\$49.98
Pickens, City of	\$34.50	\$32.70
Walhalla, City	\$34.55	\$36.00
Williamston, Town of	\$37.17	\$53.34
West Union, Town	\$37.80	\$40.00
Pendleton, Town of	\$40.14	\$43.60
Pelzer, Town of	\$44.75	\$19.81
Pioneer Rural Water District	\$51.20	\$0.00
Salem, Town of	\$52.50	\$0.00

<sup>\*\*</sup>Based on 5,000 gallons of usage



	Residential Electric Rate Comparison				
Entity	**Base fee per month	Rate per kilowatt			
City of Seneca	\$16.46	\$0.08746			
Blue Ridge	\$28.50	\$0.12174			
City of Westminster	\$15.44	\$0.15094			
*City of Westminster GNR	\$14.70	\$0.14375			
Duke Energy	\$11.96	\$0.11769			

(Duke rate per kWh after 1,000 KW is \$0.124589)

<sup>\*</sup>City of Westminster Good Neighbor Rate (GNR) optional load usage device to control during peaks

<sup>\*\*</sup>All base fees do not include any kilowatt usage.\*\*

# Inside Rates – Oconee County Comparison



Walhalla Rates	IN:	SIDE
Water		
First 2,000 Gallons	\$	18.00
Per 1,000 Gallons	\$	3.31
Sewer		
Upto 1,000 Gallons	\$	6.00
Per 1,000 Gallons thereafter	\$	6.00
Electric (Per Duke Energy)		
Base Fee/month	\$	11.96
First 1,000 kWh per kWh	\$	0.11769
All over 1,000 kWh per kWh	\$	0.12459
Solid Waste	\$	16.50

Seneca Rates	INS	SIDE
Water		
Base fee/month	\$	11.65
Per 1,000 Gallons	\$	3.74
Sewer		
Base fee/month	\$	15.17
Per 1,000 Gallons	\$	7.05
Electric		
Base fee/month	\$	16.46
Per kWh	\$ (	0.08746
Solid Waste	\$	15.75

Westminster Rates	INS	IDE
Water		
Base fee/month	\$	12.70
Per 1,000 Gallons	\$	3.49
Sewer		
Base fee/month	\$	21.54
Per 1,000 Gallons	\$	8.72
Electric		
Base fee/month	\$	14.70
Per kWh	\$ 0	.14375
Solid Waste	\$	20.29

# Outside Rates – Oconee County Comparison



Walhalla Rates	OUTSIDE		
Water			
First 2,000 Gallons	\$	35.00	
Per 1,000 Gallons	\$	5.10	
Sewer			
Upto 1,000 Gallons	\$	6.00	
Per 1,000 Gallons thereafter	\$	8.40	
Solid Waste	\$	25.50	

Seneca Rates	OUTSIDE			
Water				
Base fee/month	\$	14.33		
Per 1,000 Gallons	\$	6.21		
Sewer				
Base fee/month	\$	19.62		
Per 1,000 Gallons	\$	8.88		
Solid Waste	\$	19.75		

<b>Westminster Rates</b>	<mark>OU</mark>	TSIDE
Water		
Base fee/month	\$	24.71
Per 1,000 Gallons	\$	6.11
Sewer		
Base fee/month	\$	25.10
Per 1,000 Gallons	\$	9.22
Solid Waste	\$	26.63

# Rate and Customer Comparisons



	Walha	alla	Seneca		Westminster	
Service	(Duke Energy)	# of customers		# of customers		# of customers
Electric (Inside)	\$145.10	2,700,000	\$114.77	5,430	\$176.28	1,250
Water (Inside)	\$27.93	1,487	\$30.35	5,106	\$30.15	1,138
Water (Outside)	\$50.30	5,135	\$45.38	12,012	\$55.26	2,196
Sewer (Inside)	\$30.00	1,335	\$50.42	4,442	\$65.14	1,028
Sewer (Outside)	\$39.60	77	\$64.02	1,604	\$71.20	44
Solid Waste (Inside)	\$16.50	1,790	\$15.75	4,392	\$20.29	1,049
Solid Waste (Outside)	\$25.50	1,080	\$19.75	192	\$26.63	34

	TESI		Pioneer		Blue Ridge		
Service			# of customers		# of customers		# of customers
Electric (Inside)	-			-		\$165.34	N/A
Water (Inside)	\$	45.07	582	\$51.65	7,128	-	
Water (Outside)	\$	45.07	582	\$51.65		-	
Sewer (Inside)	\$	40.22	582			-	
Sewer (Outside)	\$	40.22	582	-		-	
Solid Waste (Inside)	-			-		-	
Solid Waste (Outside)	-			-		-	

<sup>\*</sup>All water and sewer rates are based on 5,000 gallons

<sup>\*</sup>All electric rates are based on 1,124 KWH

<sup>\*</sup>Electric rates in Westminster are based on the good neighbor rate

<sup>\*</sup>TESI 2022 numbers



# **Questions...discussion**



