

CITY OF WESTMINSTER REGULARLY SCHEDULED MEETING

May 9, 2023 @ 6:00 PM

Westminster Fire Department
216 Emergency Lane, Westminster

Call to Order

Invocation & Pledge of Allegiance

Certification of Quorum

Public Comments:

The floor is now open for public comments. Citizens of Westminster or others who have registered for time with the Clerk can now address Council for any matters on tonight's agenda or other matters you wish to bring before the Council. Speakers are allowed up to 3 minutes and possibly longer if that Speaker is recognized in advance as representing a larger group with similar concerns. In order to preserve the decorum of this public meeting, and to allow adequate time for discussion among the elected membership of City Council, this will be the only time we will receive unsolicited comments tonight from the public.

Comments from the Mayor and Council

Routine Business

1. Approval of the April 18, 2023 Regular Meeting Minutes
2. Approval of the April 18, 2023 Budget Workshop Minutes
3. Approval of the April 25, 2023 Budget Workshop Minutes
4. Comments from the Utilities Director
 - a. Other
5. Comments from City Administrator
 - a. Other

Old Business

4. Consideration of Second Reading of ORDINANCE #2023-05-09-02; AN ORDINANCE TO AMEND TITLE III CHAPTER 30 OF THE CODE OF ORDINANCES FOR THE CITY OF WESTMINSTER

This ordinance sets the Mayor and City Council compensation; the annual salary of the Mayor shall be \$12,000.00. The annual salary of the City Council members shall be \$7,200.00.

This Ordinance shall be effective immediately after the swearing in ceremony held in January 2024.

5. Consideration of SECOND Reading of ORDINANCE NO. 2023-05-10-01; AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY OF WESTMINSTER TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT RELATING TO SOUTH CAROLINA LOCAL REVENUE SERVICES; TO PARTICIPATE IN ONE OR MORE LOCAL REVENUE SERVICE PROGRAMS; TO EXECUTE AND DELIVER ONE OR

MORE PARTICIPANT PROGRAM SUPPLEMENTS; AND OTHER MATTERS
RELATING THERETO.

For many years, the Municipal Association has offered collection programs for certain business license taxes. These programs include the Insurance Tax Collection Program, the Brokers Tax Collection Program, and the Telecommunication Tax Program. The Municipal Association has collectively rebranded these programs as Local Revenue Services and has renamed the three business license programs as the Insurance Tax Program (ITP), the Brokers Tax Program (BTP), and the Telecommunication Tax Program (TTP).

In addition, by Act 176 of 2020 the General Assembly standardized business licensing in the State of South Carolina. Following the adoption of this Act, the Municipal Association provided a revised model business license ordinance. Westminster along with every municipality in the State has adopted a revised business license ordinance based on Act 176 and the new model ordinance.

As a result of the Local Revenue Services rebranding and the adoption of new local business license ordinances under Act 176, the Association is required to update the ordinances and agreement by which municipalities may participate in Local Revenue Services.

Staff recommends approval.

6. Discuss Hospitality Tax Grant Requests and Consider Appropriations related thereto to be incorporated into Ordinance 2023-06-13-01

New Business

7. Consideration of First Reading of ORDINANCE NO. 2023-06-13-01, BUDGET ORDINANCE; AN ORDINANCE MAKING APPROPRIATIONS FOR CERTAIN EXPENSES, CAPITAL IMPROVEMENTS AND INDEBTEDNESS OF THE CITY OF WESTMINSTER, SOUTH CAROLINA FOR THE YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024

Appropriation	Amount
General	\$2,914,572
Utility	\$8,301,415
Solid Waste	\$915,046
ATAX	\$8,300
HTAX	\$484,314
Fire Department 1%	\$13,609
Local Development Corp	\$47,031
Youth Recreation Fund	\$579,319
Capital Projects Fund	\$14,530,684
County ARP	\$682,324
Grand Total	\$28,476,614

Less Interfund Transfers \$1,405,869

Net Appropriations \$27,070,745

This ordinance set the fiscal year 2023-2034 (FY2024) annual budget. This is the budget proposed at the April 25, 2023 City Council Budget Workshop.

Staff recommends approval.

7. (IN NAME ONLY) Consideration of First Reading of Ordinance #2023-06-13-02; an Ordinance to sell or otherwise convey City Property (Tax Map #530-21-06-015) approximately 1.34 acres located at 115 Riley Street to Westminster Hope ComeUnity for \$10,000 contingent upon rezoning from R15 to GR.
8. Consideration of PROCLAMATION RECOGNIZING EHLERS-DANLOS SYNDROMES AND HYPERMOBILITY SPECTRUM DISORDERS AWARENESS MONTH

At the request of Mayor Ramey on behalf of local resident Tonja Watkins.

Staff recommends approval.

Adjourn

**MINUTES
WESTMINSTER CITY COUNCIL
Regular Scheduled Meeting
Tuesday, April 18, 2023**

The City Council of the City of Westminster met in a regular scheduled meeting on Tuesday, April 18, 2023 at 6:00 pm at the Westminster Fire Department with Mayor Brian Ramey presiding. Those in attendance were:

Brian Ramey
Jimmy Powell

Dale Glymph
Audrey Reese

Daby Snipes
Adam Dunn

Ruth May

City Administrator, Kevin Bronson
City Clerk, Rebecca Overton
Police Chief, Matt Patterson
Fire Chief, Michael Smith
Utility Director, Kevin Harbin
City Attorney, Andrew Holliday
Members of the public and press

Notice of the meeting and the agenda was posted on a window at the Depot and at westminstersc.org twenty-four hours prior to the meeting and all persons, organizations and local media requesting notification and the agenda were notified by email.

Call to Order

Mayor Ramey called the meeting to order at 6:00 pm.

Invocation and Pledge of Allegiance

Mrs. Audrey Reese led the Council in the invocation and the Pledge of Allegiance.

Certification of Quorum

Rebecca Overton certified a quorum.

At this time, Mayor Ramey made a motion to amend the Agenda to allow the reading of the Proclamation recognizing Beth and Ron Black, founders of Cherokee Creek Boys School. Mr. Glymph made a second to this motion and the motion passed unanimously.

Mayor Ramey read for the record a Proclamation recognizing Beth and Ron Black who founded the Cherokee Creek Boys School twenty years ago. The Proclamation claims May 6, 2023 as Ron and Beth Black Day and recognizes them for the contributions and dedication to the School, its Students and the Community.

Public Comments

There were no public comments.

April 18, 2023

Special Presentation – Downtown Master Plan

Katherine Amidon of Bolton & Menk, Inc. presented a power point slide show of the recently completed Downtown Master Plan. She thanked everyone who had been a part of the process and stated that an electronic version was available on the City website. The presentation is attached to these minutes for record.

Special Presentation – Westminster Hope ComeUnity

Shepherd Chuites of Westminster Hope ComeUnity presented Council with a proposal to purchase the Riley Street property that the City currently owns for \$10,000.00. The proposal also requests that the offer is contingent upon the property being rezoned to hold three small homes, 800-1,000 square feet each. Ms. Chuites also presented Council with the intake form and the Covenant of Westminster Hope ComeUnity.

Attorney Andrew Holliday advised Council that they could have a consensus to prepare a formal offer by Ordinance and place it on the next agenda as an action item. All of Council was in agreement with this suggestion, with Mrs. Reese not participating in any discussion on this matter since she has previously signed a recusal form on this subject matter.

Presentation of Hospitality Tax Grant Requests

Mr. Bronson reminded Council that the purpose of this was to hear the requests and Council would be making a decision later to award amounts. The following organizations presented requests:

- Oconee Heritage Fair – Melinda Harbin spoke on behalf of the Farm Center, which hosts the fairgrounds and stated that the fair draws people from all over.
- Apple Festival – Anna Rose thanked the City for past support and stated that the monies received from HTAX funds go towards Apple Festival expenses such as advertising.
- Bigfoot Committee – Jessica Glymph shared with Council that they rely on HTAX monies and vendor fees to put the festival on and that they try to keep the event low cost or free for attendees.
- Music Association – Randall Roberts told Council that they would like to continue to offer music events and hopefully draw larger crowds.

Comments from the Mayor and Council

Mr. Glymph stated that organizers did a great job with Music on Main and reminded everyone of the Bluegrass Jam Friday, April 21. Mrs. Snipes invited everyone to the National Day of Prayer on May 4 at noon at Retreat Street Park. She also thanked the Police Department for their joint efforts with the Sheriff's Department in the recent Community Meal at Anderson Park, where about 300 people were fed. Mrs. Reese asked if the website design project had been awarded. Mr. Bronson stated that it had and work had begun. Mrs. Reese also about the Anderson Park improvements grant. Mr. Bronson responded that construction would hopefully begin before the end of the summer.

April 18, 2023

Mrs. Snipes also thanked the recent volunteer work around town by the West-Oak JROTC. Mr. Glymph asked about the status of the Simpson Street ball fields. Mr. Bronson stated that the perimeter fence had been installed and the backstops are going up. Mr. Bronson also added that after speaking with the Mefleh family, all agreed to name the fields Yousef Mefleh Memorial Fields. A field dedication ceremony is being planned to coincide with Mr. Mefleh birthday, May 17.

Mayor Ramey asked for an update on the West-Oak Championship sign. Mr. Bronson stated that the Booster Club and the City had each ordered a sign. He added that one would be placed near the welcome sign on Highway 24 and one near the welcome sign on Highway 123.

Routine Business

1. Approval of the March 7, 2023 Regular City Council Meeting Minutes

Upon a motion by Mrs. Reese and seconded by Mr. Dunn, the motion to ***approve the March 7, 2023 Regular Meeting Minutes as amended*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn	Second	Yes
Snipes		Yes

2. Approval of the March 7, 2023 Budget Workshop Minutes

Upon a motion by Mrs. Reese and seconded by Ms. May, the motion to ***approve the March 7, 2023 Budget Workshop Minutes*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Motion	Yes
May	Second	Yes
Dunn		Yes
Snipes		Yes

3. Comments from the Utility Director

- a. Mr. Harbin informed Council that the new garbage truck had been delivered and City decals were already placed on the truck.
 - b. Mr. Harbin informed Council that the old Fire Bays had been demolished and that grass is already growing in areas. He also stated that two arched windows had been uncovered in the process and that staff is getting quotes to have them restored.
 - c. Mr. Harbin informed Council that the next C Funds project is underway that will include repaving some side roads throughout the City.
 - d. Mr. Harbin informed Council that crews are still working on assessing sewer issues with camera systems.
 - e. Mr. Harbin informed Council that there was a power outage on Saturday, April 8 that left a small percentage of customers without power for approximately 9 hours. He stated that this was due to a tree falling across the roadway and taking power lines down as well. Mr. Harbin thanked the crews for working diligently and efficiently to get all power restored.
4. Comments from City Administrator
- a. Mr. Bronson informed Council that he was working with Pope Flynn Law Firm to establish a vacant building Ordinance that would require commercial property owners to register a vacant building with the City and pay vacant building fees. He added that this was keeping up with efforts to enforce building and code issues, making the City better.
 - b. Mr. Bronson informed Council that the USDA project had been approved for bidding process and that on May 18 the City would be awarding the bid for the project.
 - c. Mr. Bronson informed Council that part of the USDA contract would require the City to contract with an outside agency to offer translation service to non-English speaking customers.
 - d. Mr. Bronson informed Council that the PMPA General Manager had recently resigned and the Board would be soon be considering a replacement.
 - e. Mr. Bronson informed Council that he had been in contact with Melody Davis to create a mural for the back wall of City Hall where the Fire Bays had been. He also stated that City Hall was in need of some electrical upgrades and he would be utilizing the left over funds from the Bay demolition project to do the work.
 - f. Mr. Bronson reminded Council that Saturday, April 22 Foothills Church would have volunteers around the City to paint fire hydrants, the Police Department Training Room Building, buildings at the Hall Road ball fields, Owens Field buildings, Pool Field buildings, and to pick up trash.
 - g. Mr. Bronson informed Council he is working with an Architect Firm to convert the Magistrate Court Building to a Visitor Center/Council Chambers.

New Business

April 18, 2023

1. Consideration of Ordinance No. 2023-05-9-02 – An Ordinance to amend Title III Chapter 30 of the Code of Ordinances for the City of Westminster (provide for City Councilmember and Mayor Pay)

Mr. Bronson reminded Council that the current yearly pay for Mayor is \$2,300 and the current yearly pay for Councilmember is \$2,000. He added that this had been discussed at the last several meetings. Mr. Holliday added that a pay increase would not be effective until after a general election, so some current sitting council members may or may not benefit from the increase. He added that the Ordinance increases the yearly Mayor salary to \$12,000 and the yearly councilmember salary to \$7,200 and pointed out that an increase had not been addressed in approximately twenty years. Mr. Holliday concluded that these amounts would be more in line with other cities similar in size to Westminster.

Mayor Ramey added that this has been discussed at the previous two Council meetings and that Council had been open and transparent about the subject. Mrs. Snipes admitted that she felt uncomfortable talking about the subject of salary increases and added that she felt like the amounts might be a bit of a big jump. She added that she also felt it had been too long since an increase had been given. Mrs. Reese stated that she certainly understood the discomfort in discussing council pay increases, but also stated that she felt like doing the increase would help secure future council candidates and keep positive momentum going forward. She asked Mr. Bronson if the budget could sustain the increased numbers and he replied that the FY 2024 budget has already been calculated with the increased numbers.

Upon a motion by Mrs. Reese and seconded by Mr. Dunn, the motion to ***approve first reading of Ordinance No. 2023-05-9-02 – An Ordinance to amend Title III Chapter 30 of the Code of Ordinances for the City of Westminster (provide for City Councilmember and Mayor Pay)*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn	Second	Yes
Snipes		Yes

2. Consideration of Ordinance No. 2023-05-09-01; An Ordinance Authorizing and Directing the City of Westminster to Enter Into an Intergovernmental Agreement Relating to South Carolina Local Revenue Services; to Participate in One or More Local Revenue Service

Programs; To Execute and Deliver One or More Participant Program Supplements; And Other Matters Relating Thereto.

Mr. Bronson informed Council that for many years, the Municipal Association has offered collection programs business license taxes. He added that these programs include the Insurance Tax Collection Program, the Brokers Tax Collection Program, and the Telecommunication Tax Program. The Municipal Association has collectively rebranded these programs as Local Revenue Services and has renamed the three business license programs as the Insurance Tax Program (ITP), the Brokers Tax Program (BTP), and the Telecommunication Tax Program (TTP).

Mr. Bronson informed Council that the Municipal Association is required to update the ordinances and agreement by which municipalities may participate in Local Revenue Services.

Upon a motion by Mr. Dunn and seconded by Ms. May the motion to ***approve first reading of Ordinance No. 2023-05-09-01; An Ordinance Authorizing and Directing the City of Westminster to Enter Into an Intergovernmental Agreement Relating to South Carolina Local Revenue Services; to Participate in One or More Local Revenue Service Programs; To Execute and Deliver One or More Participant Program Supplements; And Other Matters Relating Thereto*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese		Yes
May	Second	Yes
Dunn	Motion	Yes
Snipes		Yes

3. Consideration of Participant Program Supplement

Mr. Bronson informed Council that this Supplement is a component of the South Carolina Local Revenue Services agreements between the City and the Municipal Association of South Carolina. It is written to accompany Ordinance No. 2023-05-09-01.

Upon a motion by Mr. Glymph and seconded by Mrs. Reese, the motion to ***approve the Participant Program Supplement*** passed unanimously.

Member	Motion	Vote
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April 18, 2023

Ramey		Yes
Glymph	Motion	Yes
Powell		Yes
Reese	Second	Yes
May		Yes
Dunn		Yes
Snipes		Yes

4. Consideration of Resolution No. 04-18-2023-01; A Resolution Adopting April as Fair Housing Month

Mr. Bronson informed Council that the State of South Carolina recognizes April as Fair Housing month.

Upon a motion by Mrs. Reese and seconded by Mr. Glymph, the motion to ***approve Resolution No. 04-18-2023-01; A Resolution Adopting April as Fair Housing Month*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn		Yes
Snipes		Yes

5. Consideration of Acceptance of the City of Westminster Downtown Master Plan 2023

Mr. Bronson informed Council that accepting the Downtown Master Plan would allow staff to search for funding and or Grants to proceed with any projects recommended within the Downtown Master Plan.

Upon a motion by Mrs. Snipes and seconded by Mrs. Reese, the motion to ***accept the City of Westminster Downtown Master Plan 2023*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Second	Yes
May		Yes
Dunn		Yes
Snipes	Motion	Yes

Executive Session

Upon a motion by Mayor Ramey and seconded by Mr. Glymph, the motion to ***enter into executive session for the purpose of discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim pursuant to S.C. Code Ann. 34-4-70 (2)*** passed unanimously.

(1)Contractual agreements between the City of Westminster and Oconee County regarding Fire Service (2)Possible contractual agreement(s) with Blue Ridge Electric Coop

Upon a motion by Mrs. Reese and seconded by Mrs. Snipes, the motion to ***exit executive session*** passed unanimously.

Adjourn

Upon a motion by Mrs. Reese and seconded by Mayor Ramey, the motion ***to adjourn the meeting at 8:35 pm*** passed unanimously.

(Minutes submitted by Rebecca Overton)

Mayor Brian Ramey

Date



Downtown Master Plan 2023

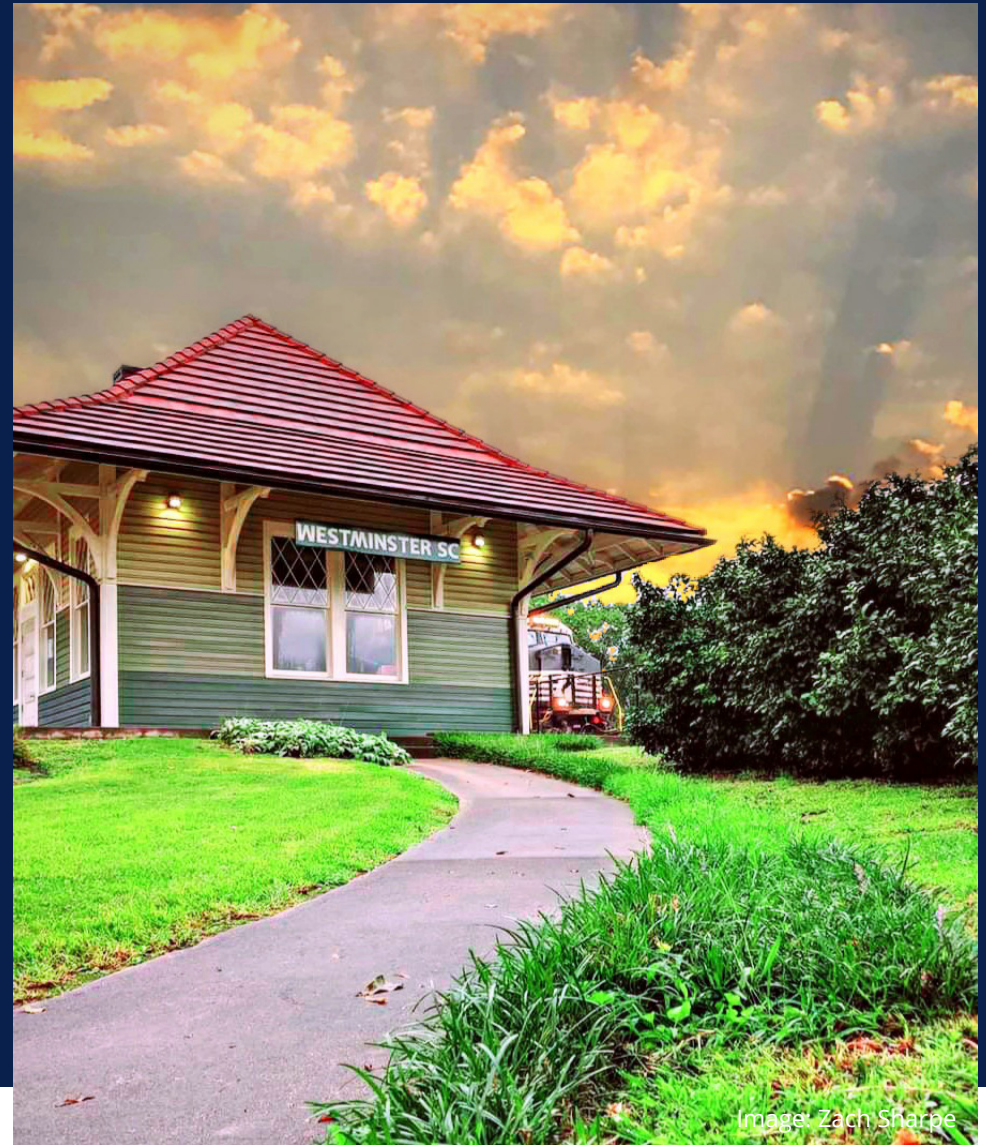


Image: Zach Sharpe

Prepared by Bolton & Menk, Inc.



**BOLTON
& MENK**

Real People. Real Solutions.



downtown strategies

STUDIO
MAIN

MASTER PLAN | APRIL 18, 2023

A Word From the Mayor



Image: Brian F. Ramey

Change is inevitable. The key is to encourage and develop the changes in our town so that we have a sustainable and prosperous future which addresses the needs, as well as the desires of our community.

Westminster is changing. It is our responsibility, as stewards of the city, to ensure that we prepare for these changes and the accompanying growth, while ensuring that these changes reflect our core values and protect our character.

We are in the process of laying a solid foundation for the successful future of our town. We have made major decisions and implemented policies in the last few years to ensure the success of those who come after us, which include:

- Completion of an updated Comprehensive Plan.
- Upgrading our Future Land Use Map.
- Upgrading our Zoning classifications.
- Adopting and implementing a solid Property Maintenance Code.
- Completely upgrading our electrical infrastructure.
- Upgrading our water and sewer systems.
- Broadband internet is now being installed as well.

This Downtown Master Plan is one of the most crucial, and visible, elements we need to ensure that the work we have been doing will culminate into a sustainable, well planned, and inspirational downtown district. This gives us the ability to shape our town into what we all desire it to be.

The input for this project has been inspiring in itself. Local residents, business owners, many different age groups and educational backgrounds have all contributed to help develop this Plan. The majority agree that protecting the natural beauty and historical significance of Westminster, while also accommodating the needs for future entrepreneurs and visitors can be done.

As long as we continue to work together, grow together, and support our community, Westminster will always be a Hometown we can each be proud of.

- MAYOR BRIAN F. RAMEY

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Within the Context of a Region

The City of Westminster, South Carolina is located in southwestern Oconee County, twelve miles from the Georgia - South Carolina border and is nestled in the foothills of the Appalachian Mountains. The residents of Westminster enjoy a high quality of life which is reflected in lower cost of living, affordable home prices, and proximity to many of the recreational amenities many people desire—such as the Appalachian Mountains and three beautiful Lakes: Hartwell, Jocassee, and Keowee.

Westminster was established in 1874 upon completion of the Atlanta - Richmond Railway (now Norfolk Southern). The community was known as Westminster as early as 1836 when records show that there was a Westminster School. Along with the railroad, a post office was established in June of 1874. The city was officially chartered on March 17, 1875.

The surrounding area is mostly rural and historically agricultural in nature, although it has become more developed over the last decade.



The City of Clemson and Clemson University are 16 miles from Westminster, the City of Seneca is eight miles east, and the City of Greenville is 45 miles to the east. Oconee County and Westminster have grown steadily during the past decade, spurred by the growth of the Appalachian Region along Interstate 85 which is now recognized nationally as a development "hot-spot". The I-85 corridor, running from Charlotte, NC to Atlanta, GA is one of the fastest growing regions in the United States. This corridor is characterized by strong economic growth, job creation, and low unemployment and a high quality of life.

With a council form of government, the City provides complete municipal services and utilities to its approximately 2,700 residents, with its public works, street & sanitation, recreation, police, and fire departments. Westminster is home to the South Carolina Apple Festival and SC Bigfoot Festival.

City of Westminster



Downtown Master Plan Study Area

Known as the “Gateway to Mountain Lakes Region,” and being located within the foothills of the Blue Ridge Mountains, Westminster benefits from three highly traveled state highways running directly through the City’s downtown.

By capitalizing on the area’s natural resources of beautiful scenic rivers and forests, a great potential exists with the revitalization of this commercial district and the resulting impact on local businesses. A strategic vision is a vital first step in the City’s intent to make investments that will uplift the area’s economic viability, benefiting all of Westminster’s residents. The development of a downtown master plan will guide local government and business leaders by identifying catalyst projects that could redefine the downtown area.

Westminster’s most recent population count is 2,363 (2021 United States Census Bureau). The city is centrally located within Oconee County, where approximately 70% of the county is rural and half of the land is made up of national forest. The Downtown Master Plan will be specific to the City of Westminster’s commercial downtown area.

On July 18, 2022 Westminster was awarded an Appalachian Regional Commission (ARC) Non-construction project grant to complete the Downtown Master Plan.

The Downtown Master Plan project will represent the most practical and beneficial way to achieve economic growth for the downtown area.

Key focus areas for the plan include:

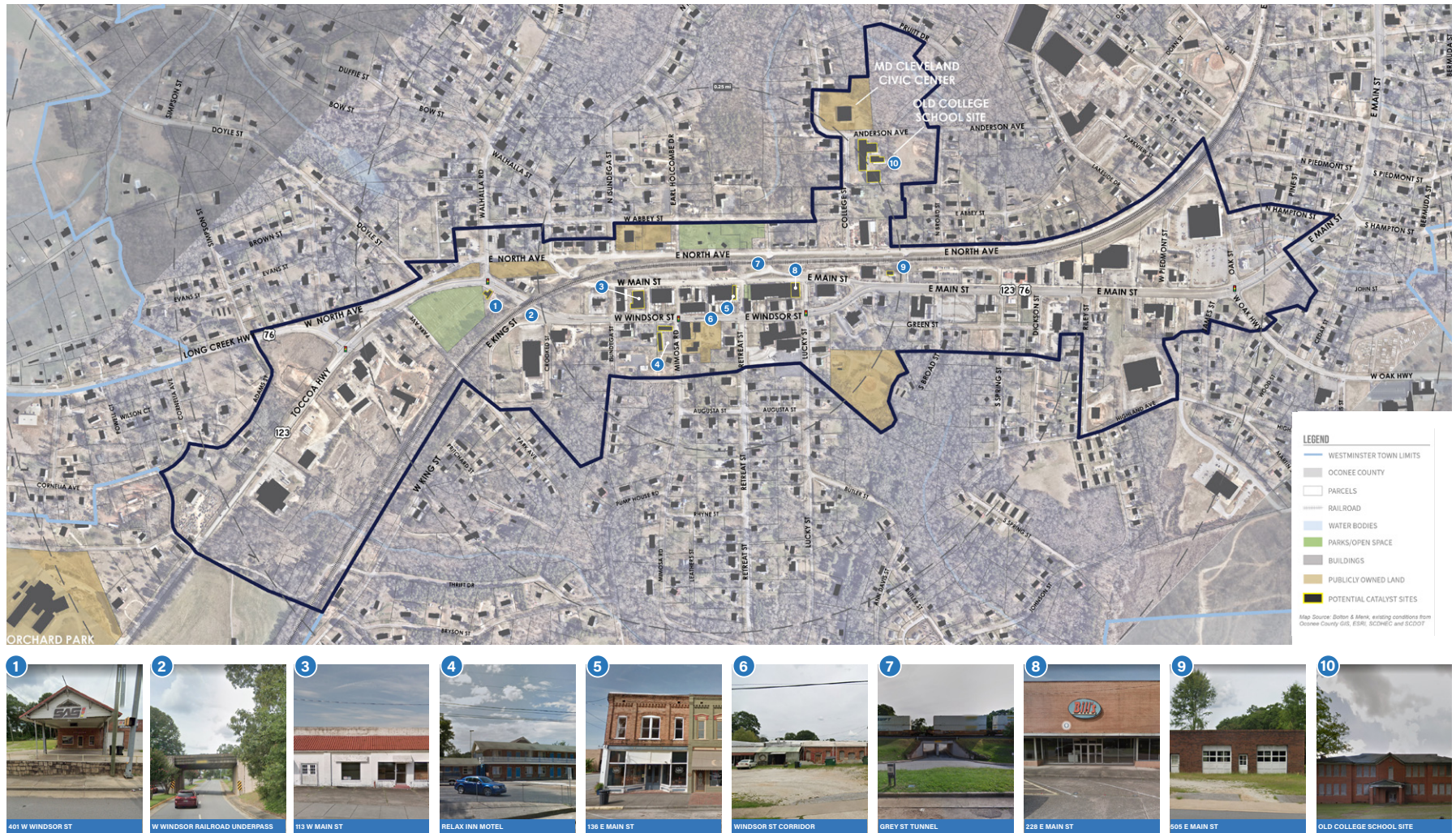
- Westminster’s Main Street - recently turned over to the City by the South Carolina Department of Transportation (SCDOT) as well as several side streets off of Main Street. The Downtown Master Plan gives insight to making Main Street more pedestrian friendly, enhancing public spaces, and conceptual ideas for the renovation of some of the buildings.
- The Old College School site, abandoned for decades, has been a blight on the City and is underutilized space just a few blocks from Downtown. The school building is directly next to the MD Cleveland Civic Center that serves as a community hub for recreation. The site is poised for re-envisioning as a functional mixed-use or commercial building.
- Main Street/Grey Street Tunnel - located beneath Norfolk Southern (NS) railroad tracks. Connections across the tracks to adjacent neighborhoods are limited and vehicular focused and efforts for a more pedestrian friendly design is needed.
- The plan will also address conceptual ideas for several other downtown sites or buildings as potential project catalyst sites for implementation.

The City of Westminster’s priority list of goals and strategies include:

- Promotion of long-term economic development that increase revenue and income;
- Support of the revitalization of the downtown;
- Retaining residents and attracting newcomers to downtown and Westminster as a whole.

The project study area for the Downtown Master Plan has been defined by the areas that surround the historic core, eastern and western gateways, and the former college site just north of the railroad. Catalyst sites are properties that have the potential to influence additional positive reinvestment in the downtown.

Project Study Area & Potential Catalyst Properties



PAST PLANNING EFFORTS



Background Research - Review and Analyze

The project team reviewed prior documents, plans, zoning ordinance and current revision efforts, documents, and images for the area.

COMPREHENSIVE PLAN

ZONING ORDINANCE

OTHER PAST STUDIES,
IDEAS, & REPORTS

The project team researched jurisdictional codes, maps and plans as they relate to:

ZONING

LAND USE

TRANSPORTATION

ENVIRONMENTAL
CONDITIONS

PUBLIC
UTILITIES AND
INFRASTRUCTURE

ECONOMIC
AND MARKET
READINESS

Previous Planning Studies

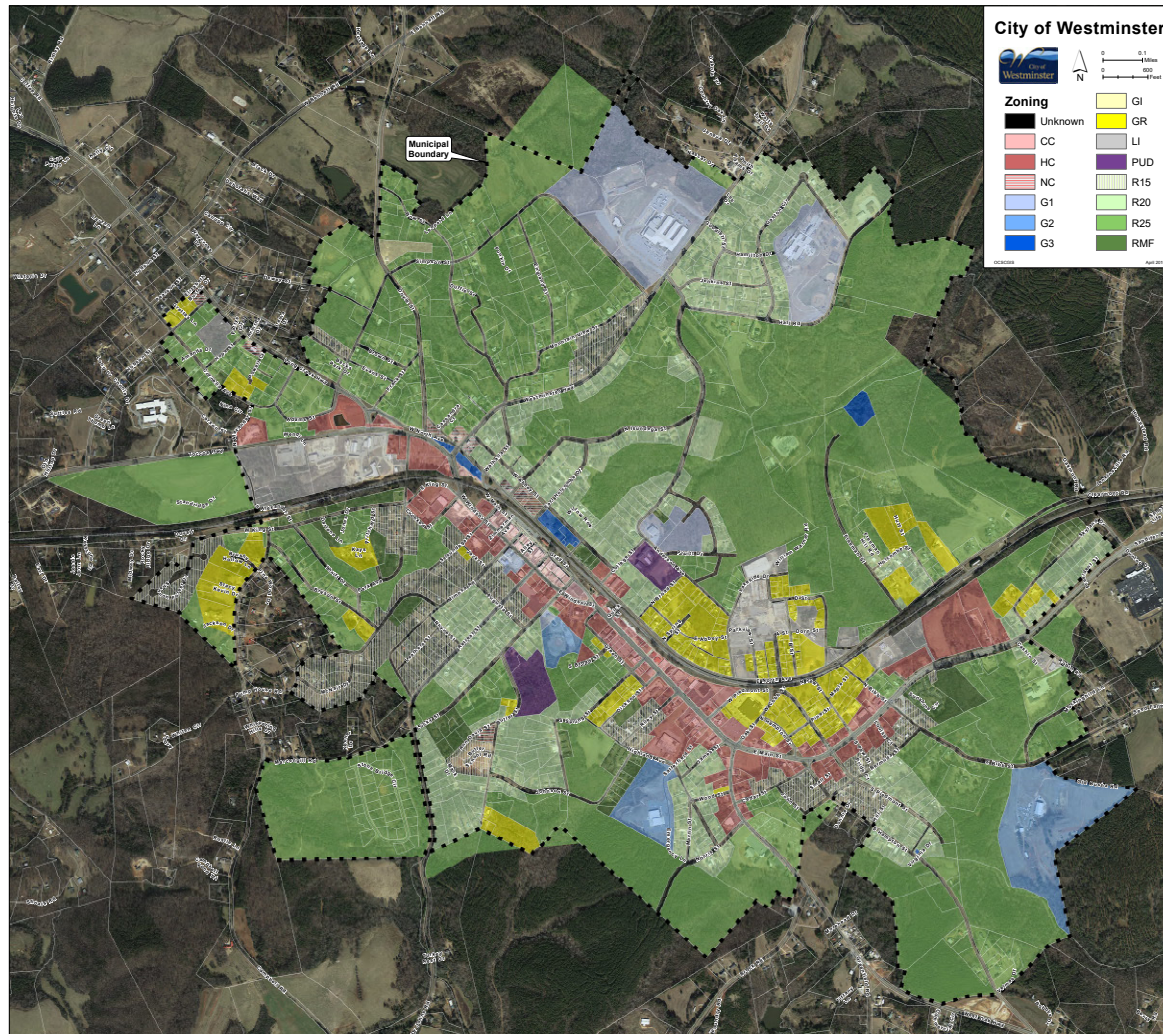


Downtown Streetscape



- Developed in 2015 by Wood+Partners, Inc., the conceptual streetscape plan includes improvements to Main and Windsor Streets, from Lucky Street to the east and Isundega Street to the west.
- Improvements to the Grey Street tunnel and public and private parking lots were included in the plan with cost estimates included for budgeting purposes only.
- Over the years, several streetscape studies have been performed for the City of Westminster. Implementation of these plans has been lacking in the past.
- The goals have been primarily to soften the landscape, close some of the parallel streets, and update the Grey Street underpass.

Westminster Zoning Map 2019



THE CITY OF WESTMINSTER IS CURRENTLY UNDERGOING A ZONING UPDATE.

113 W. Main

113 WEST MAIN IS A CATALYST PROJECT FOR REDEVELOPMENT

- Targeted Brownfields Assessment Application was submitted in FY2021 to EPA Region IV. At the time the application was not accepted, but it could be a better candidate after this downtown master plan is complete.
- A Phase I Environmental Site Assessment has been completed at this location and several Recognized Environmental Conditions (RECs) were noted in the April 2018 report completed by Mill Creek Environmental.



Westminster, SC Code of Ordinances

WESTMINSTER HAS A WEB PUBLISHED CODE OF ORDINANCES MOST RECENTLY PASSED MAY 10, 2022. WESTMINSTER IS CURRENTLY WORKING THROUGH UPDATES TO SECTION XV THE LAND USE SECTION OF THE CODE. ADDITIONAL ZONING DISTRICTS CURRENTLY UNDER CONSIDERATION INCLUDE NEW TYPES OF RESIDENTIAL.

- Additional Zoning Districts are being considered including new types of residential zoning to address smaller lot sizes as well as a rural district that accommodates agricultural land uses. Additionally, the City is developing a mixed use district.
- Westminster is developing a mobile home ordinance and short-term rental ordinance.
- Westminster is rewriting their nonconforming uses section.
- Westminster is developing an accessory dwelling unit section.
- Westminster is adding to the powers and duties section for the board of zoning appeals.



Hall Street Community Park Conceptual Design

THIS DEVELOPMENT IS FOR A VACANT 80-ACRE PROPERTY THAT WESTMINSTER WOULD LIKE TO PUT A RECREATION FACILITY ON TO SERVE BOTH LOCAL AND REGIONAL NEEDS, ATTRACTING TRAVEL TEAMS TO THE AREA.

- This location within the state is an area needing recreational opportunities.
- Westminster is currently working on leveraging funds for Phase 1 which includes four baseball fields, bating cages, a loop road and parking, playground and splash pad, basketball court, picnic shelter, restroom, nature trails, and a detention pond.
- This project is outside of the study area and a little over a mile from the heart of downtown. Consideration to the location of this project and future connectivity will be considered within this downtown master plan project.
- Currently there is a narrow sidewalk along Anderson Avenue from the MD Cleveland Civic Center to the vacant parcel.



NOTE: THIS PLAN IS CONCEPTUAL IN NATURE AND SUBJECT TO CHANGE.

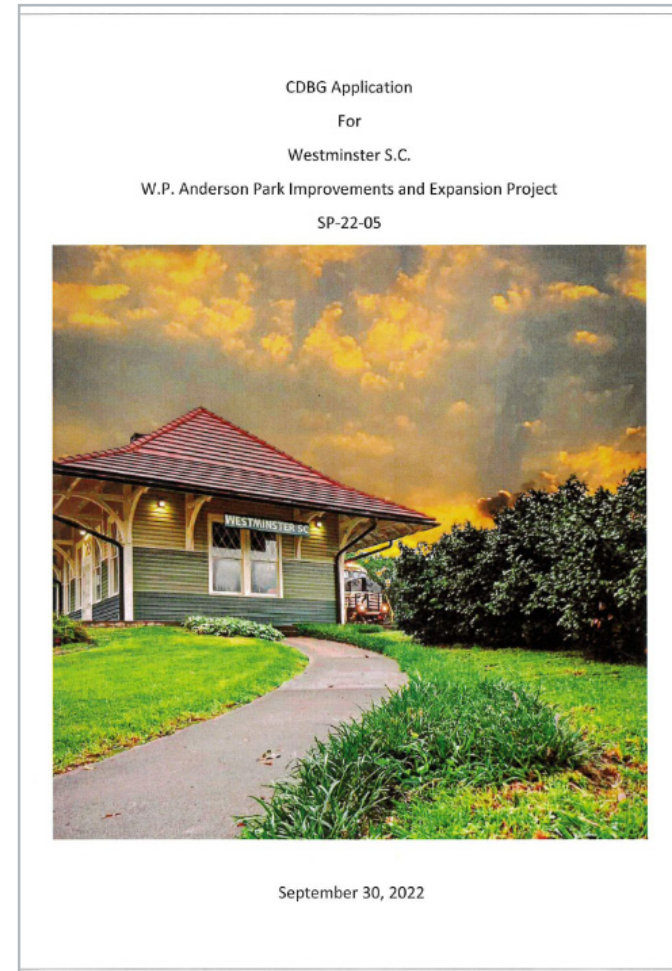


HALL STREET COMMUNITY PARK | CONCEPT PLAN
CITY OF WESTMINSTER, SOUTH CAROLINA
APRIL 19, 2022

W.P. Anderson Park Improvements and Expansion Project

THIS APPLICATION WAS SUBMITTED IN SEPTEMBER 2022 AND WESTMINSTER WAS AWARDED THE GRANT IN DECEMBER 2022. THE CITY IS CONTINUING TO LEVERAGE INVESTMENT FOR THIS PROJECT.

- Goal: To expand the existing park to include new playground equipment that is accessible for all and to specifically design the playground area for children on the Autistic spectrum. Included in the design will be shade structures and passive sitting areas.
- Residents identified upgrades to downtown assets as a public priority during a summer 2022 public hearing.
- \$250,000 from CDBG funds
- \$46,300 local match with City funds



Economic Development Incentive Program

WESTMINSTER HAS A WEB PUBLISHED ORDINANCE FROM OCTOBER 11, 2022 ESTABLISHING AN ECONOMIC DEVELOPMENT INCENTIVE PROGRAM. THE INTENT IS TO ENCOURAGE PRIVATE INVESTMENT IN THE INCENTIVE AREA WITHIN THE CITY OF WESTMINSTER.

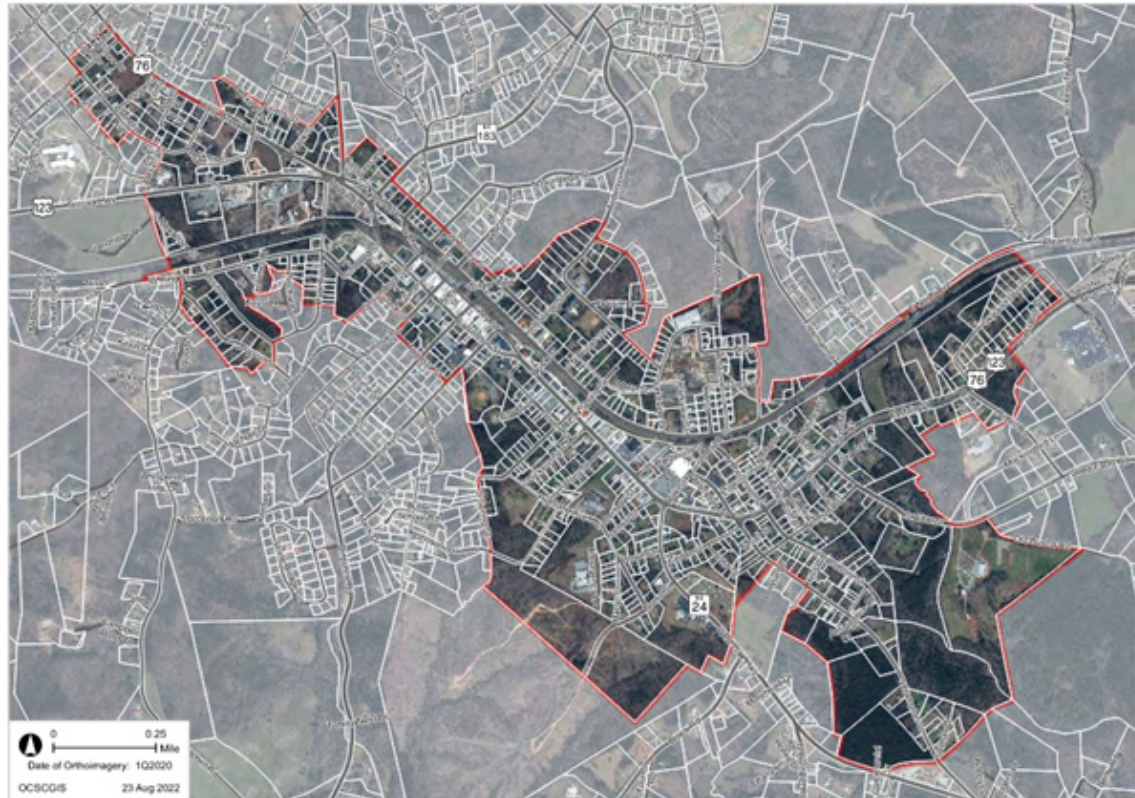
This ordinance was developed to help implement the goals of the City's Comprehensive Plan, to help promote construction of new buildings or redevelopment of existing buildings, and to support new categories of businesses that will increase commercial activity.

Westminster has enacted the Bailey Bill which is a special property tax assessment tool available to cities to abate property tax on historic properties. Essentially, for a period of up to 20 years a local government can lock in an assessment rate to a property based on the value prior to rehabilitation.

Additional state incentives are acknowledged as eligible to be included with any of the other incentives or by themselves including the following:

- Abandoned Building Revitalization Act credits
- Textiles Revitalization Act credits
- Fire and sprinkler tax credits

City of Westminster - Incentive Area Map 2022



Westminster, SC Comprehensive Plan Five-Year Update



THE COMPREHENSIVE PLAN WAS ADOPTED ON JULY 17, 2017 AND IN 2022 A FIVE YEAR PLAN UPDATE WAS COMPLETED.

This update includes data provided from the 2020 Decennial Census and estimated data from the 2019 American Community Survey that was available during this update. The future land use map established within this process identified a boundary outside of the city limits for review that reflects the actual land use as opposed to the current zoning designation by the County. Currently Westminster Planning Commission is working through a deeper analysis by parcel for recommendation to City Council.

According to the US Census, Westminster's population has been declining since 1980. Alternatively, the trend across Oconee County reflects an increase in population at a rate slower than the state as a whole. The median age in Westminster is younger than Oconee County.

The annual income continues to be low to middle-income with approximately 42% of households earning below \$25,000. Westminster has a significantly higher population of individuals that are living below the poverty level, with the majority of persons under 18 years of age being affected. The update reiterates the goal to take inventory of natural resources within the city limits and the goal to improve mobility of their residents.

Downtown improvements are mentioned as a priority investment that incorporates public input to enhance the downtown and these are estimated to cost between \$3 and \$10 million. Upcountry Fiber will extend high speed internet throughout downtown Westminster. This five-year update acknowledges the addition of a resilience section per the 2020 amendment to the SC Local Government Comprehensive Plan.

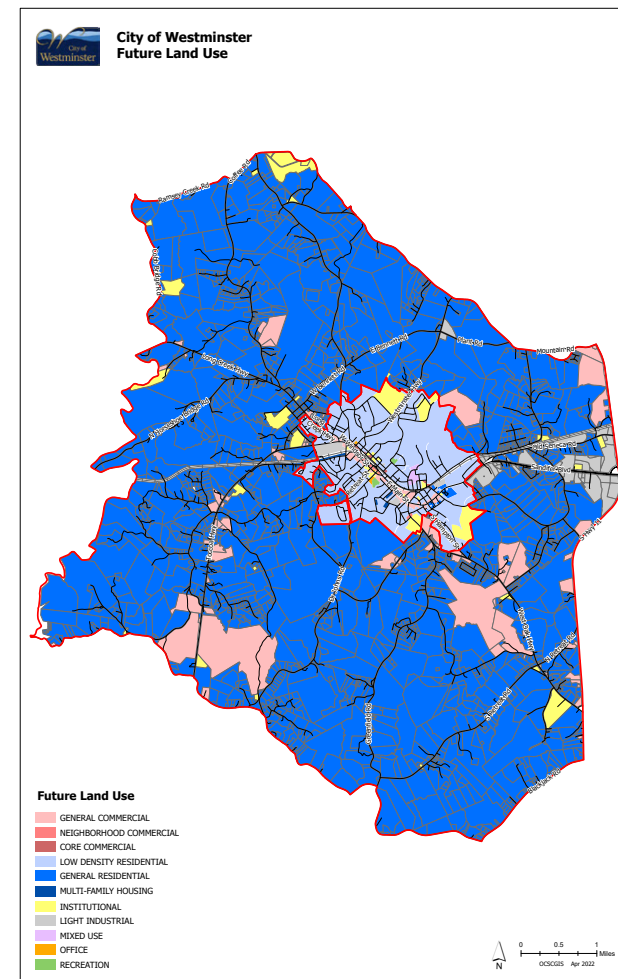
Noteworthy for the downtown master plan are the following:

- FEMA funding through SCEMD for backup generator systems for critical facilities at City Hall, the Apple Tower water tank (both in the master plan area), Hwy 76 pump station and the Utility Shop (not in the master plan area).
- Early warning systems for inclement weather should be implemented.
- Water conservation and water system improvements for drought conditions should be addressed.
- Infrastructure improvements to roads and low water crossings should be considered within the downtown area with design improvements.

Working collaboratively with regional partners for economic diversity is recommended and identifying those opportunities is included in this downtown master plan.

Westminster Future Land Use Map 2022

THE FUTURE LAND USE MAP WAS DEVELOPED BY THE WESTMINSTER PLANNING COMMISSION AS PART OF THE 5-YEAR COMPREHENSIVE PLAN UPDATE. IN 2023, THE CITY IS GOING TO CONTINUE TO WORK TOWARDS AN UPDATE TO THE FUTURE LAND USE MAP THAT REFLECTS HOW THE CITY WANTS TO GROW.



MARKET ANALYSIS

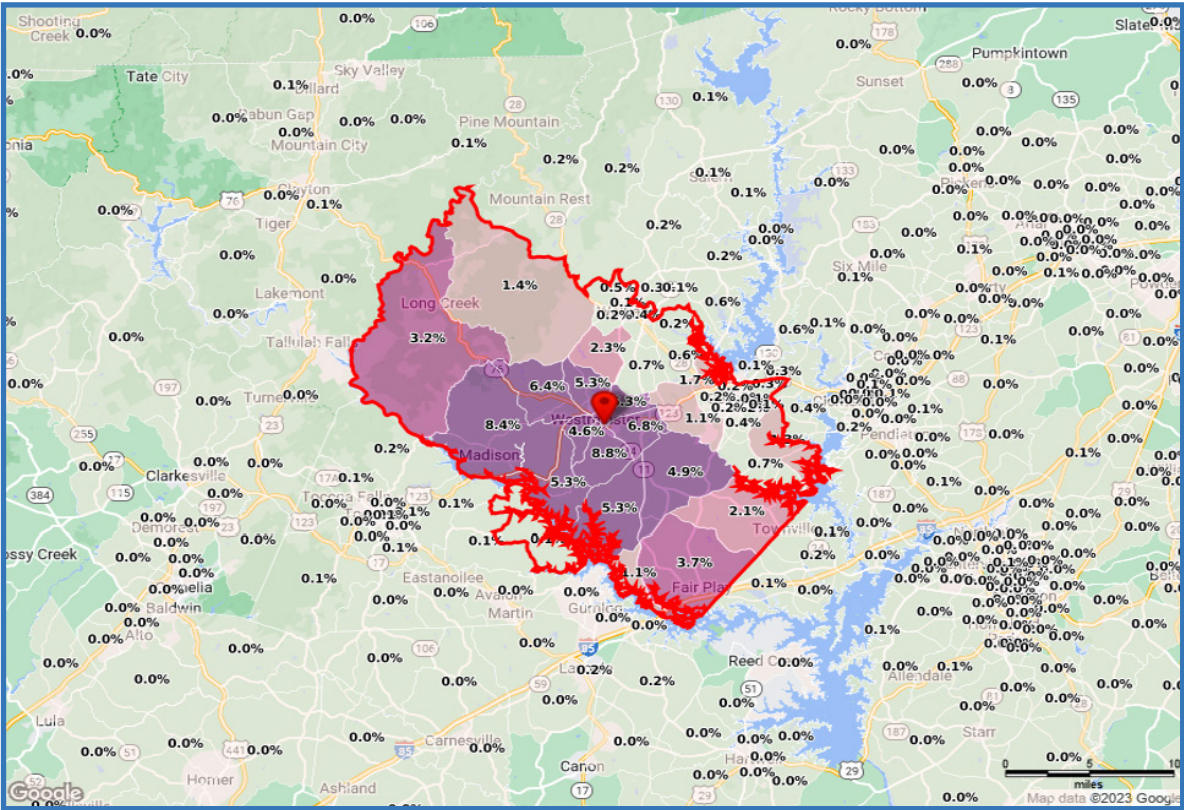


Image: Scott MacInnis

Market Analysis

MOBILE DATA COLLECTION

Mobile data tracking uses data collected from mobile phone users who have agreed within their apps and phone settings to enable location information. This technology includes mobile phone data with latitude and longitude points that are accurate to approximately 20 feet. Data inputs are updated as quickly as every 24-hours. The data shown includes shoppers who visited the defined location during a 1-year time period. This tool allows us to identify where consumers are actually coming from to shop in your market (Custom Trade Area) using actual data. This information is used to optimize your trade area, analyze business locations, compare frequency of visitors, and more accurately predict business success. This data is intended to support the trade area but does not solely define the trade area.



The location tracked was Ingles Market for the time period of January 2022-January 2023.

Location Name	Ingles Markets	Estimated Annual Visits	224,209
Address	1049 East Main Street	Repeat Visitors	39%
City, State	Westminster, SC	Tourist Visits	2.3%
Category	Grocery	Average Distance From Home	4.84 mi
Brand	Ingles Markets	Average Dwell Time	13 min

Custom Trade Area Demographics

CUSTOM TRADE AREA

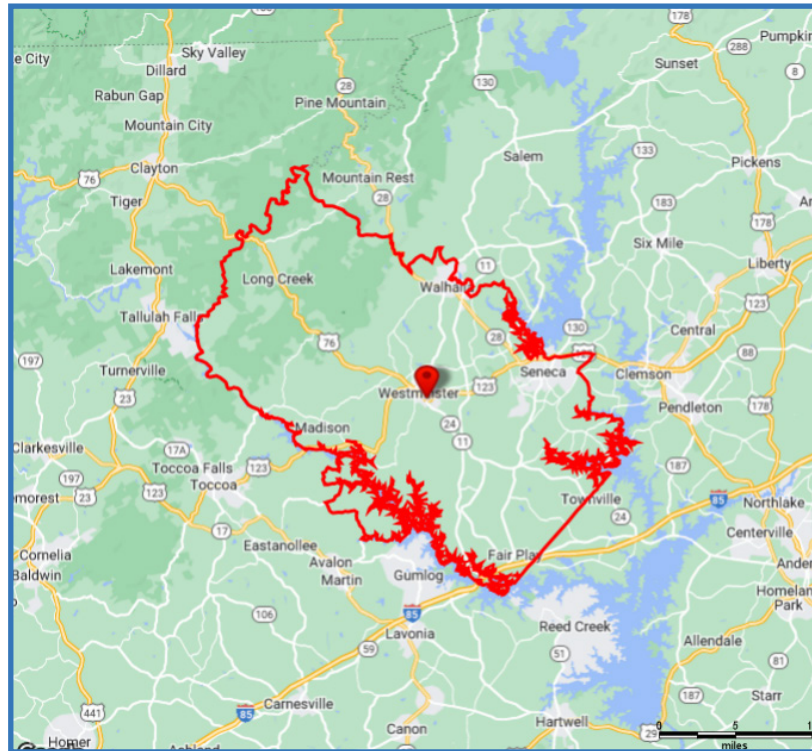
Each retailer has a specific set of site selection criteria they use to determine if they will have a profitable store. Municipal boundaries, radius rings, and drive time areas are a start.

A customized trade area is the next step to analyzing a market. A trade area defines a core customer base of consumers highly likely to shop and eat in the market at least once a month.

Your trade area has been created by combining a series of drive times, mobile data analysis, geographic boundaries, and proximity to neighboring shopping destinations.

Each retailer will analyze their own trade area based on their existing stores, their competition, and site selection criteria.

WESTMINSTER, SC
(CTA)*
POPULATION- 55,285



*The following demographics reflect the Custom Trade Area (CTA) and not geographic community boundaries.



The Custom Trade Area Demographics for Westminster can be found in the [Appendix](#).

Gap Analysis

Retail Strategies uses STI:PopStats as our provider of the Consumer Demand and Supply by Establishment (or GAP) information. Several demographers provide the data in a variety of ways. Following are the sources and methodologies used by STI:PopStats and Retail Strategies to draw conclusions for you.



THE GAP ANALYSIS HELPS US UNCOVER THE NUMBER OF DOLLARS BEING SPENT OUTSIDE OF THE COMMUNITY ON AN ANNUAL BASIS FROM A CATEGORICAL PERSPECTIVE.

The market supply data is derived from annual retail sales and expenditures from the source data. The source for market supply is U.S. Census Bureau's monthly and annual Census of Retail Trade (CRT) Reports; U.S. Census Bureau's Economic Census. The source for the establishment is Bureau of Labor Statistics (BLS). The consumer demand data by establishment is derived from the BLS Consumer Expenditure Survey (CE).

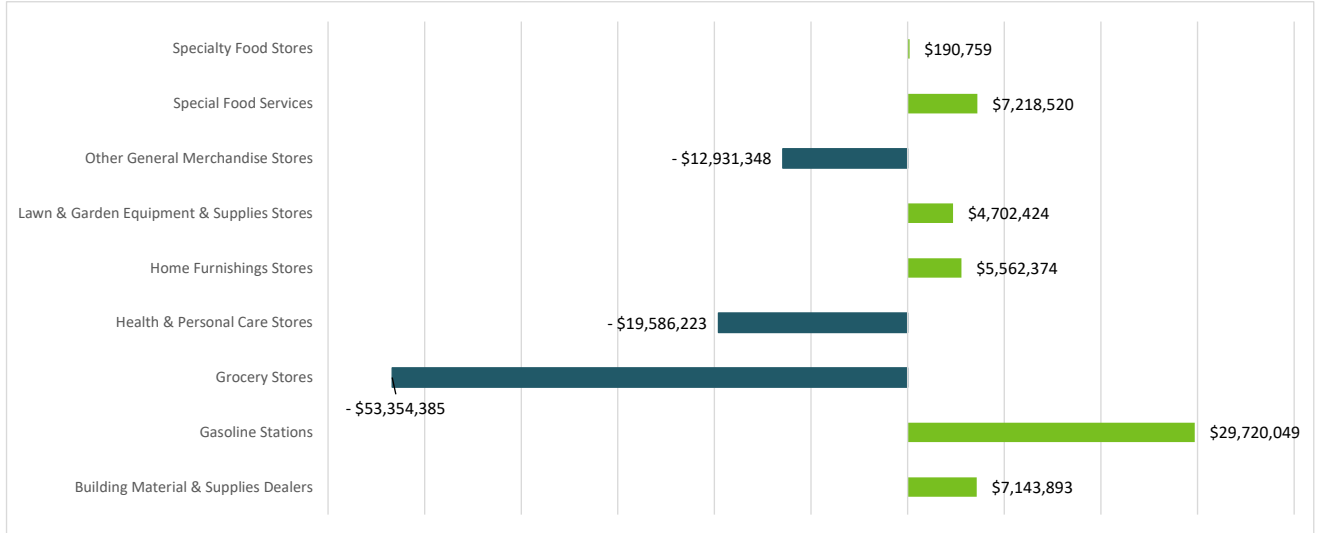
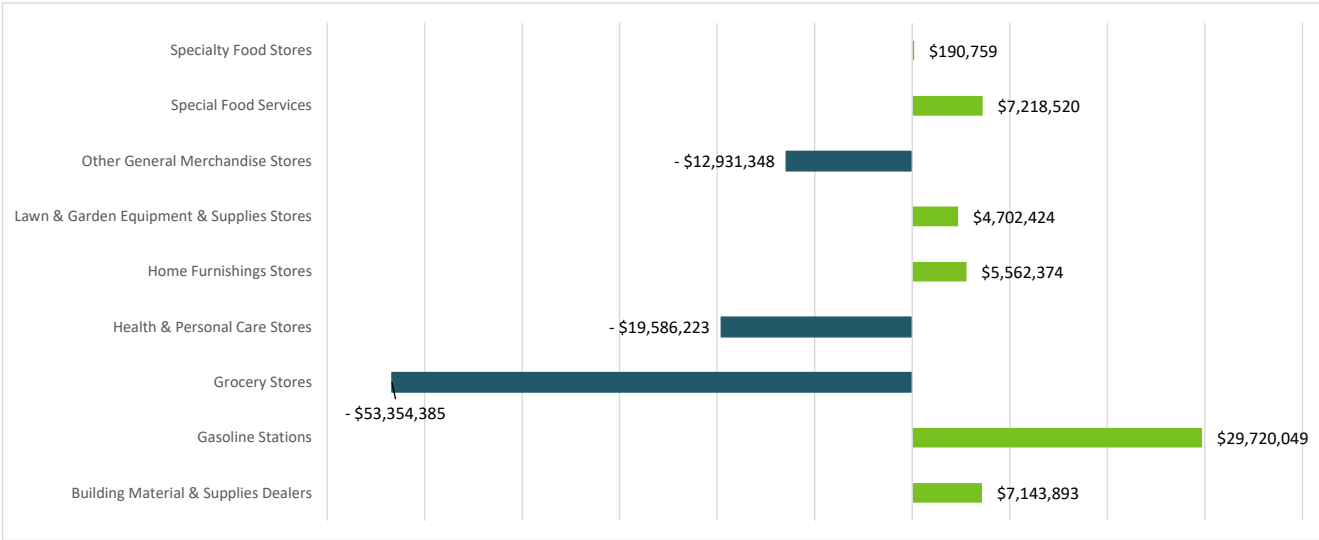
INDUSTRIES FOR THE CONSUMER EXPENDITURES SURVEY ARE CATEGORIZED AND DEFINED BY THE NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS). RETAIL STRATEGIES HAS NARROWED DOWN THE CATEGORIES TO ONLY THOSE WITH REAL ESTATE GROWTH POTENTIAL BASED ON

The difference between demand and supply represents the opportunity gap or surplus available for each merchandise line in the specified reporting geography. When the demand is greater than (less than) the supply, there is an opportunity gap (surplus) for that merchandise line. For example, a positive value signifies an opportunity gap, while a negative value signifies a surplus. When the demand is greater than (less than) the supply, there is an opportunity gap (surplus) for that merchandise line. For example, a positive value signifies an opportunity gap, while a negative value signifies a surplus.



Gap Analysis

CUSTOM TRADE AREA GAP ANALYSIS



Downtown Retail Focus Categories

Based on the findings from the Downtown Gap Analysis, we have narrowed down the most likely and practical retail uses that would be a good fit for Downtown Westminster, SC. If properly managed, these uses have a propensity for success based on consumer data.

DATA IS RARELY PERFECT, BUT WITH PROPER ANALYSIS CAN GET US A LOT CLOSER TO THE ANSWER THAN WE WOULD BE WITHOUT IT. THIS IS ONE OF SEVERAL TOOLS USED TO IDENTIFY FOCUS CATEGORIES FOR RECRUITMENT. OUR FOCUS IS MORE ON THE CATEGORY THAN THE ACTUAL DOLLAR AMOUNTS.



SPECIALTY FOOD SERVICES

- Coffee & tea
- Ice cream
- Take and bake meals
- Gourmet foods
- Spice stores



CLOTHING

- Women's clothing
- Men's clothing
- Children's clothing
- Formal wear
- Outdoor attire
- Western wear
- Clothing accessories



BEER, WINE, & LIQUOR STORES

- Beer store
- Duty free liquor shop
- Liquor store
- Package store
- Wine shop



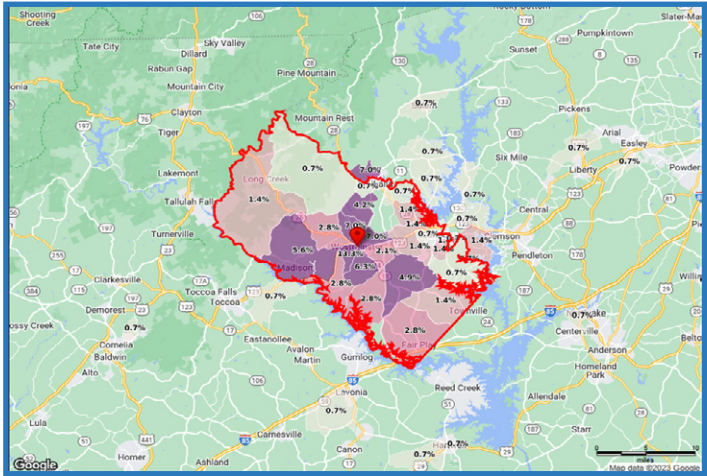
FULL & LIMITED-SERVICE RESTAURANTS

- Steakhouse
- Seafood restaurant
- Sit-down restaurant
- BBQ joint
- Multi-cultural restaurant
- Deli
- Counter service restaurant


Tourism Insights Report- Wishbrook

MOBILE DATA TRACKING USES DATA COLLECTED FROM MOBILE PHONE USERS WHO HAVE AGREED WITHIN THEIR APPS AND PHONE SETTINGS TO ENABLE LOCATION INFORMATION. THIS TECHNOLOGY INCLUDES MOBILE PHONE DATA WITH LATITUDE AND LONGITUDE POINTS THAT ARE ACCURATE TO APPROXIMATELY 20 FEET. DATA INPUTS ARE UPDATED AS QUICKLY AS EVERY 24-HOURS.

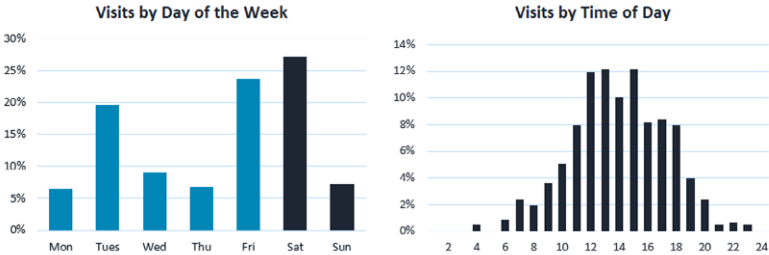
- ✓ The data shown includes shoppers who visited the defined location during a 1-year time period. This tool allows us to identify where consumers are actually coming from to shop in your market (Custom Trade Area) using actual data. This information is used to optimize your trade area, analyze business locations, compare frequency of visitors, and more accurately predict business success.
- ✓ This data is intended to support the trade area but does not solely define the trade area.



Location Name	Wishbrook Furnishing	Estimated Annual Visits	4,919
Address	204 E Main St	Repeat Visitors	98%
City, State	Westminster, SC	Tourist Visits	2.1%
Category	Furniture	Average Distance From Home	6.46 mi
Brand	Furniture Store - Independent	Average Dwell Time	6 min



The location tracked was Wishbrook Furnishing for the time period of February 2022 - February 2023.



Tourism Insights Report- Walgreens

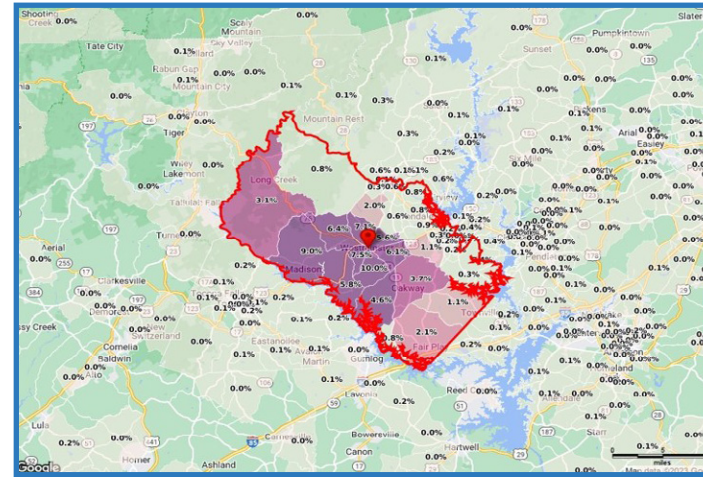
MOBILE DATA TRACKING USES DATA COLLECTED FROM MOBILE PHONE USERS WHO HAVE AGREED WITHIN THEIR APPS AND PHONE SETTINGS TO ENABLE LOCATION INFORMATION. THIS TECHNOLOGY INCLUDES MOBILE PHONE DATA WITH LATITUDE AND LONGITUDE POINTS THAT ARE ACCURATE TO APPROXIMATELY 20 FEET. DATA INPUTS ARE UPDATED AS QUICKLY AS EVERY 24-HOURS.



The data shown includes shoppers who visited the defined location during a 1-year time period. This tool allows us to identify where consumers are actually coming from to shop in your market (Custom Trade Area) using actual data. This information is used to optimize your trade area, analyze business locations, compare frequency of visitors, and more accurately predict business success.



This data is intended to support the trade area but does not solely define the trade area.

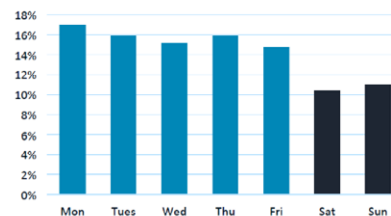


Location Name	Rite Aid	Estimated Annual Visits	102,973
Address	300 East Main Street	Repeat Visitors	49%
City, State	Westminster, SC	Tourist Visits	2.8%
Category	Drug Stores	Average Distance From Home	5.15 mi
Brand	Rite Aid	Average Dwell Time	14 min

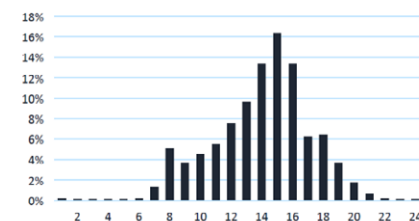


The location tracked was Walgreens for the time period of March 2022- March 2023.

Visits by Day of the Week



Visits by Time of Day



Definitions for Tourism Insights

1

Estimated Annual Visits: Number of estimated visits within the last twelve months. The estimated visits is created using a machine learning model that uses ground truth data and other features to tune the estimation model.

2

Repeat Visitors: Percent of visitors who have made multiple visits to this location during the last month.

3

Average Dwell Time: Average minimum dwell time in minutes from visits tracked within the last month.

4

Visits by Day: The percent of visits by day of the week. This information is representative of the last month.

5

Average Distance in Miles: Average distance from visitor's likely home location.

6

Visits by Month: The percent of visits by month. This information is representative of the last twelve months.

7

Visits by Time of Day: The percent of visits by hour. This information is representative of the last month.

8

% Tourists: The percent of visitors who's likely home is not within 100 miles of the subject site.

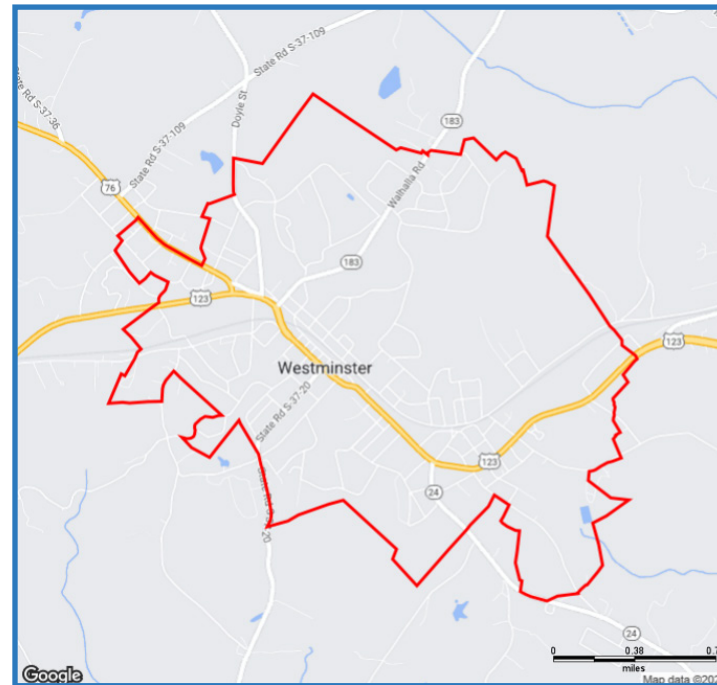
Tapestry Lifestyle Segmentation

People have unique needs. Understanding the uniqueness of different consumer personas can help you produce valuable products and services. [Tapestry Segmentation](#) classifies US neighborhoods into 67 unique segments, based on demographics and socioeconomic characteristics.

See the economic capabilities of your target consumers in comparison to other parts of the US. Tapestry Segmentation includes three indexes displaying average household wealth, socioeconomic status, and housing affordability for the market relative to US standards.

Segmenting your markets based on summarized behavioral traits can help you target your outreach. Understand the common behaviors within each segmented neighborhood, what people spend money on, and how best to reach them.

A description of each of the Tapestry Segments associated with Westminster can be found in the [Appendix](#).



Tapestry Segmentation was drawn from the city limits of Westminster, SC.

Rank	Tapestry Segment	2022 Households		2022 U.S. Households		Index
		Percent	Cumulative Percent	Percent	Cumulative Percent	
1	Heartland Communities (6F)	28.0%	28.0%	2.2%	2.2%	1274
2	Rooted Rural (10B)	27.1%	55.1%	1.8%	4.0%	1,467
3	Rural Bypasses (10E)	20.8%	75.9%	1.2%	5.3%	1,704
4	Small Town Sincerity (12C)	19.6%	95.5%	1.8%	7.1%	1,094
5	Southern Satellites (10A)	4.5%	100.0%	3.1%	10.1%	146
Subtotal		100.0%		10.1%		

Market Analysis

KEY TAKEAWAYS

The data presented includes thousands of variables from population and household incomes to spending patterns by retail category. The information represents the key highlights for your community from a data and analytics perspective. While there are multiple findings that can direct the City's program of work, the following are key takeaways as it relates to commercial business retention and attraction.



PROMOTE THE TRADE AREA

While Westminster's population is small, the trade area is exceptionally large, which proves that consumers are shopping in the area for everyday goods and essentials. The downtown becomes much more attractive to a prospective retailer when reviewing trade area demographics as opposed to municipal ones only.



MONEY TO BE MADE

The data suggests that there are millions of dollars being spent outside the trade area by people living within the trade area. Their retail needs aren't being met, so they're taking their dollars elsewhere. Attracting new retail within the focus categories, while prioritizing experience is key.



EXPERIENCE IS EVERYTHING

Opening your door isn't enough in today's commercial landscape. Consumers are looking for a retail experience among the many transactional options. An inviting built environment, vibrant streets with people, and businesses that offer a digital marketing approach will win.



FOCUS ON THE MILLENNIAL

Westminster trade area's average age is between 41-44, which highlights the millennial demographic. Millennials represent that largest consumer demographic today, and they prioritize experience and convenience. Modern downtown retail has the opportunity to offer both.

Retail Industry Parking Ratios

A PARKING RATIO IS A STATISTIC THAT TAKES THE NUMBER OF AVAILABLE PARKING SPACES, TYPICALLY FOR A SHOPPING CENTER OR EVEN AN URBAN COMMERCIAL DISTRICT AND DIVIDES IT BY THE PROPERTY'S ENTIRE GROSS LEASABLE AREA (GLA).

This ratio is most commonly expressed per every 1,000 square feet of property, i.e., a 20,000-square-foot commercial district with 100 parking spaces would have a parking ratio of five spaces per 1,000 square feet. If it's assumed that each parking space takes up a total of 300 square feet of parking lot area (including aisles, landscaping, etc.) then 3.3 cars can be parked for each 1,000 square feet of parking area.



COMMERCIAL DISTRICT RATIOS

In a downtown district, parking is shared, and the streets should be people-centered, not planned for vehicles. Therefore, fewer parking spaces per 1,000 square feet are needed. A general rule is 3 parking spaces per 1,000 square feet GLA.



OFFICE RATIOS

In co-work settings or areas within the commercial district with a higher concentration of office workers, it's recommended to prioritize 5 parking spaces per 1,000 square feet GLA, as the parking spaces turn at a much slower rate.



The above image illustrates a proposed public parking lot on the east side of the Downtown district. This Master Plan exceeds the retail industry parking ratios within the Downtown district meaning there is ample parking for future Westminster downtown businesses.

COMMUNITY CENTERED DESIGN

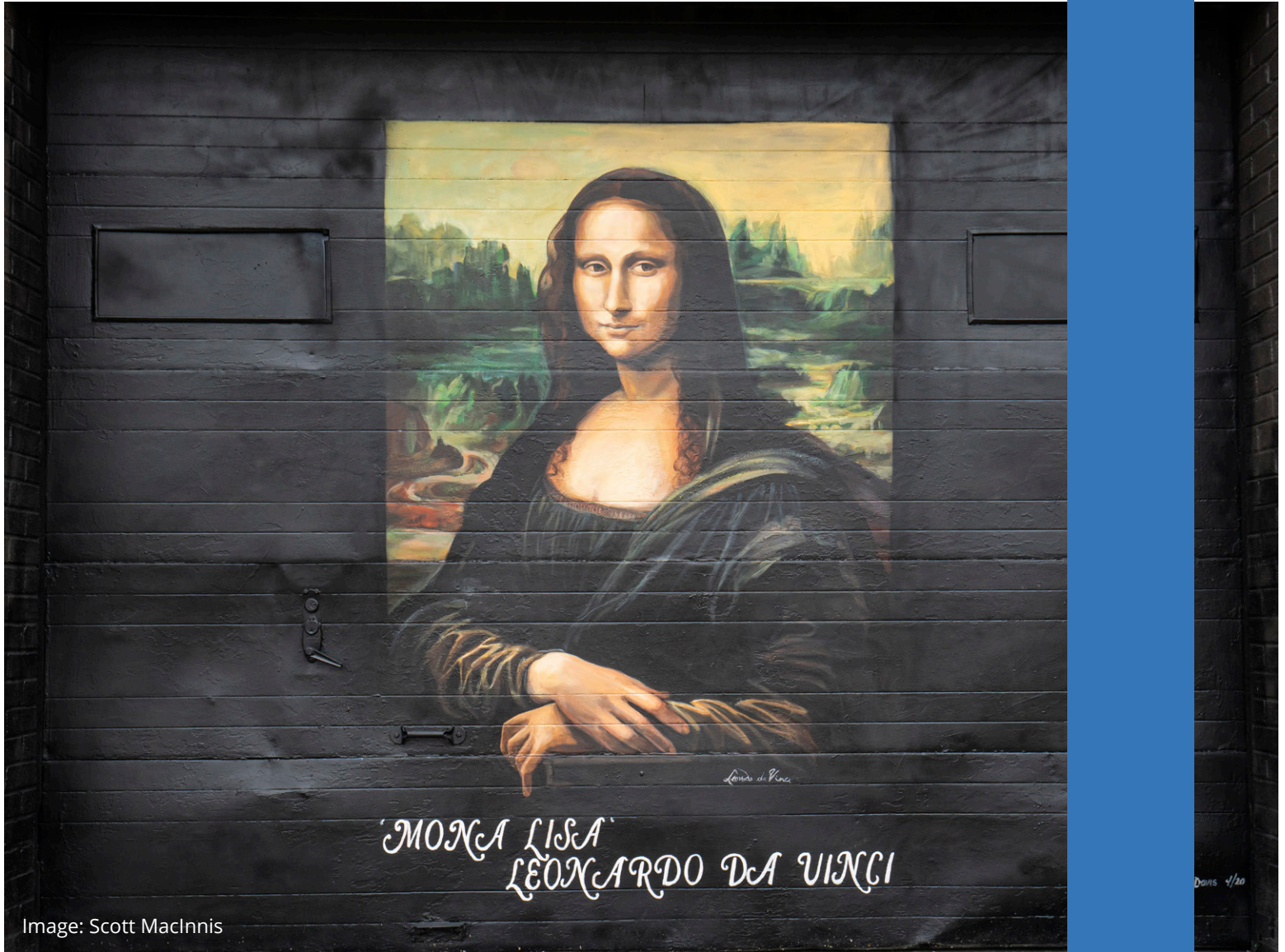


Image: Scott MacInnis

Community Guided Vision

A strategic vision for Westminster's downtown area is a long-time goal of the City Council and local business owners. By maximizing the strengths of its local community through collaborative partnerships a robust engagement plan was utilized to engage community leaders and stakeholders, local community, volunteer groups, and city and county staff.

Westminster Community Needs Assessment Survey

The Appalachian Council of Governments administered a survey to gather feedback in preparation for a Community Development Block Grant for the expansion of W. P. Anderson Park. This robust survey provides current public opinion on many topics, some of which directly inform this downtown master plan process and are summarized:

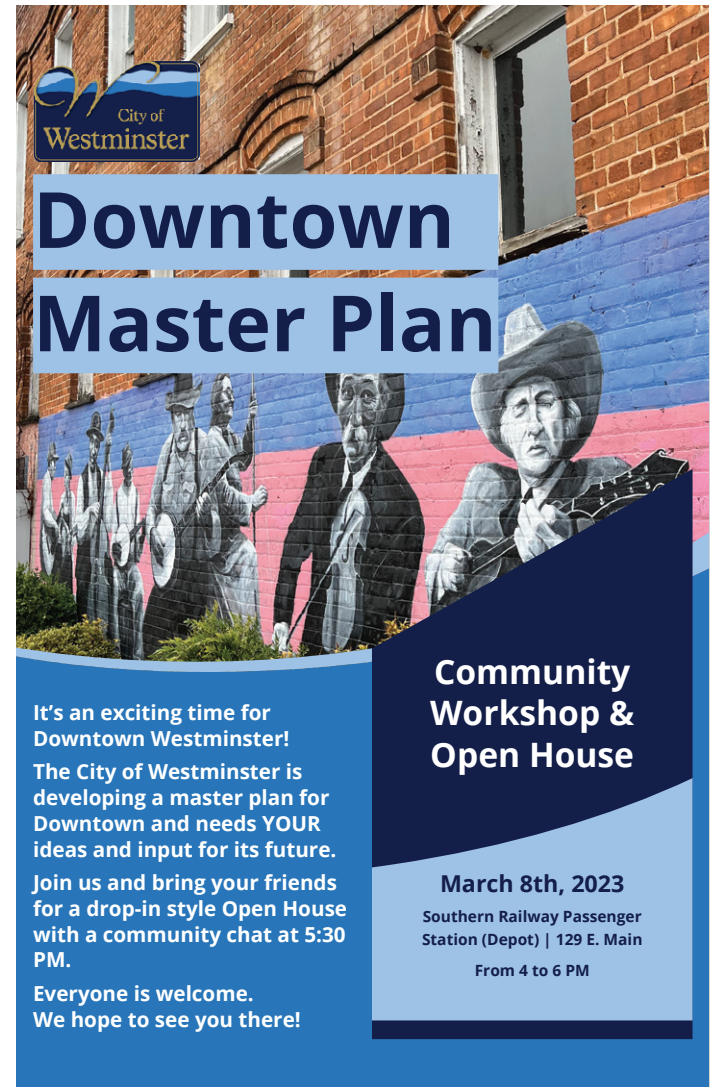
- More activities and programing for the youth, teens, and seniors are desired within the community;
- Both indoor and outdoor recreation that is accessible and safe for all is needed;
- Increase and diversify downtown businesses;
- Better connectivity and transportation improvements are needed to capitalize on what draws visitors to downtown; and
- Code enforcement and policing is needed to compliment to the other initiatives to improve Westminster.

Planning Advisory Committee

A Planning Advisory Committee (PAC) was assembled to guide the project from start to completion. The PAC is comprised of community leaders, new and longtime residents, staff, and downtown businesses and property owners. The PAC has begun to help define the direction and goals for the plan, but this is just the start! Your input is needed to guide this plan as well.

Community Workshop & Open House

Midway through the planning process, community stakeholders were invited to attend an open house hosted by the project team. Attendees were able to view information about existing conditions, share ideas and input for the future of downtown, and learn more about the planning process.



City of Westminster

Downtown Master Plan

Community Workshop & Open House

It's an exciting time for Downtown Westminster!
The City of Westminster is developing a master plan for Downtown and needs **YOUR** ideas and input for its future.

Join us and bring your friends for a drop-in style Open House with a community chat at 5:30 PM.

Everyone is welcome. We hope to see you there!

March 8th, 2023
Southern Railway Passenger Station (Depot) | 129 E. Main
From 4 to 6 PM

Engagement Summary

Throughout the six month process, over 40 unique stakeholder touchpoints provided valuable input, experience, and perspective on the future of Downtown Westminster. From the onset of the project in November, the Planning Advisory Committee (PAC), comprised of community leaders, residents, and business owners, guided the process and provided oversight and input. A previous survey, PAC meetings, and the public planning workshop provided opportunities for stakeholders to participate by identifying assets and opportunities, providing recommendations on catalyst sites, and ultimately defining the vision for Westminster's future.





**PLANNING ADVISORY
COMMITTEE MEETINGS**



**WALKING AND
DRIVING TOURS**



**PUBLIC PLANNING
WORKSHOP**



**TOWN COUNCIL
PRESENTATION**

THE PLANNING ADVISORY COMMITTEE SERVED AS GUIDANCE THROUGHOUT THE PROJECT AND WORKED WITH THE PROJECT TEAM ON ITEMS RELATED TO PROJECT COORDINATION, MAPPING, AND DRAFT MATERIAL PREPARATION.

Planning Advisory Committee Guidance

THE PLANNING ADVISORY COMMITTEE WAS ASKED,
"WHAT DO YOU LOVE MOST ABOUT DOWNTOWN WESTMINSTER?"
HERE IS WHAT WAS SAID...



MAIN STREET LOVE

Main Street is the heart of the town



WALKABLE

Love walking Downtown



GREAT PEOPLE

They will give you the "shirt off their back"



NEW FACES'

Excited that the town is growing



HOLIDAY CELEBRATIONS

Christmas tree lighting and holiday lights



PLACES TO PLAY

Recreation Dept. is great, want to expand it



A PLACE TO CELEBRATE

Retreat Street Park is a wonderful asset



PLACES TO GO

New sidewalks that take you to the new ice cream shop



CROWN JEWEL

Favorite place is the historic Westminster Depot



HOMETOWN LOVE

Westminster is a wonderful town

Planning Advisory Committee Guidance

WHEN THE PLANNING ADVISORY COMMITTEE WAS ASKED
"WHAT DO YOU HOPE THIS PLAN ACHIEVES?"
THE RESPONSE WAS HOPEFUL, THOUGHTFUL, AND DETERMINED.



Provide places at no cost to our families to enjoy being together - our town has a heart for our citizens



Grow our town and continue the legacy of a nice little community with beautiful people



Westminster is serious about its future - A desire for our children to grow up and live here



Need a firework show to revitalize what previously brought spark to the City with new ideas



Change is slow, but we can project power and hope for our future progress



Preserve history and reignite Main Street as the focal point where people want to be and come from other towns



Good days are ahead, take good care of what we have a great little town and leave it better than we found it



Source for a funding mechanism to get absentee owners to invest back in their properties



Main Street's highest and best use is as a taxable property, looking forward to a thriving business community



Visual Preference Survey

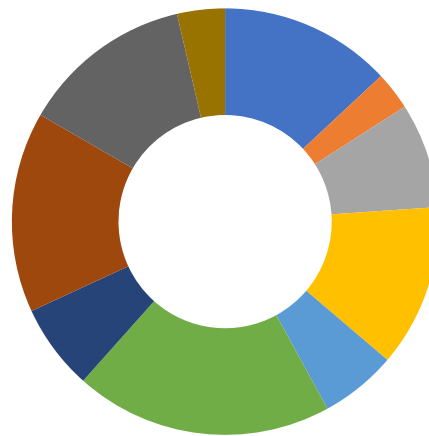
At both the planning advisory in-person meeting, and the public planning workshop, community members were given nine stickers and asked to place them on the elements they wished to see in their future downtown. The posters utilized in the exercise displayed images showing elements related to multimodal streets, streetscape, and public space/placemaking. The results of the exercise are shown below:

MULTIMODAL ELEMENTS



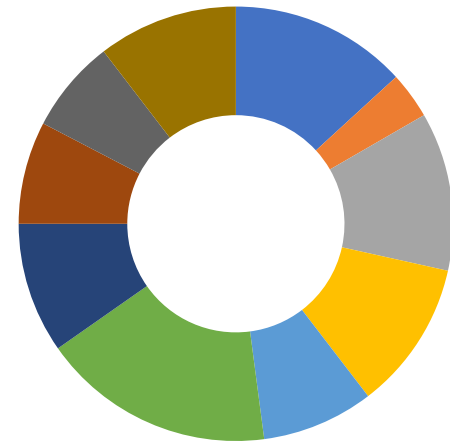
- Parallel On-Street
- Angled Parking
- Pedestrian Crossings
- Bicycle Parking
- Bike Lanes
- Pedestrian Amenities
- Golf Cart Parking

STREETSCAPE ELEMENTS



- Mural
- Curbless Street
- Pedestrian Bulb-outs
- Café Seating/Benches
- Wayfinding
- Landscape
- Topography Change
- Banners & Lighting
- Public Art
- Monumentation

PUBLIC SPACE/PLACEMAKING



- Performance Space
- Sculpture Park
- Festival Street
- Market Space
- Sidewalk Seating
- Water Feature
- Pocket Park
- Outdoor Dining
- Reimagined Spaces
- Playground

Postcards To Westminster

INVITED TO WRITE A POSTCARD TO THEIR CITY, RESIDENTS SHARED THEIR HOPES, ASPIRATIONS, AND WISHES FOR THE FUTURE.



I want to raise my girls in a Westminster that is Thriving! I want my girls to experience the quaint comfortable town that I grew up in, but with more inclusivity. I want them to have choices in places to eat, visit, & shop. I want people from anywhere to be welcome here, and interested to explore our beautiful town, and experience our hospitality. I want to see local businesses thriving in historic building or even some new interesting buildings. I want my girls & their friends to want to hang out with their friends in downtown Westminster. I want to go enjoy a nice dinner date, and a glass of wine with my husband in some outdoor seating while listening to live music. I want Westminster to Evolve while maintaining our quaintness. ♥ Suzette Snedigar

For Westminster!
A large park w/ lots of features including water.
Scooter/Bike Rentals
More Festivals/Fairs
A local free pavilion for meetings and events
Growing the community garden
Art on the streets
Free family events
More of an open door policy on information
The acceptance of change
An advertising committee to get events to the community.
#update so Get Smashed
#making Westminster Great

MORE EVENTS
AND DINING OPTIONS
I AM A PART-TIMER,
BUT I THINK THE
TOWN HAS A LOT OF
POTENTIAL. CAN'T WAIT
FOR THE PICKLEBALL
COURT TO OPEN UP.

Create an
inviting downtown
to draw locals
and tourist to
area.

Extend Retreat St. Park
Grey St. turned to parking
Greener hiding RR fence
More shade trees
Public restrooms
Repaired sidewalks

I would love to see
murals, small public
restaurants + pubs —
no chains.
Pretty gathering spaces
with music +
shops that are open!

- Improve Recreation
Facilities
- Enforce main street
building vacancy

- Fix empty buildings
into some that we
are proud of & use-
full or insist they
be removed.
- parking lot on
white building
property w/ trees
& benches
- sit down restaur-
rant perhaps in

Prosperity
unity
Revive
Safety

Westminster Downtown Master Plan

looks like walhalla
main street.
- decorative Sidewalks
- ~~lights~~ Lights
- very inviting
- Busy

Westminster Downtown Master Plan

- I would love to see downtown utilized for more than 2 or 3 Festivals, + continue to enhance Retreat St. Park
- Nice lighting throughout.
- Sidewalks all through downtown
- continue to enhance Arts scene/murals

Westminster Downtown Master Plan

I love our downtown and see so much potential when I walk through town. I would love to see Code enforcement on old buildings in town to "force the hands" of the owners - so many of these bldgs could serve a much greater purpose!

My thoughts

- Oconee Bell Bldg. - coffee shop
- Bill's Bldg. - outdoor store
- College St School - multi use event space
- Need public restrooms,
- more parking,
- more bike lanes

Westminster Downtown Master Plan

Our dream for Westminster is to have a hometown that can support itself - whether its groceries, hardware stores, gyms, family friendly spaces, pet share spaces. We would love for this to be accomplished with the mindset that this community needs spaces to be accessible (both monetary wise and spaces created for wheelchairs/walkers) we would love DIVERSE restaurants. A community that works together instead of against each other would make this all easier.

Pet friendly spaces including waste bags/trash can
Pet stores (local)

Westminster Downtown Master Plan

I would like to see downtown very busy with foot traffic because of all the shops and restaurants that could move into all the old building that are not used.

Westminster has much potential. Its the gateway from GA to Seneca and Clemson. We need to make that Gateway better looking. A Renovation of Downtown areas is needed. Cleaning up has started, but more progress is needed. Some more green space and areas to have more festivals.

Westminster Downtown Master Plan

Downtown Italian Restaurant
One way Retreat Street
More Murals and Art
Food trucks allowed on certain days.

A focus on a Stressing a small-Southern flavor, with patriotic focus.

A focus on what made Westminster, Westminster. The train, the textile mills.

open our stores on Saturdays. Restaurants, coffee shops, pub.

Westminster Downtown Master Plan

Born + Raised here, I Love Westminster!
Any improvement will be welcome!

Westminster Downtown Master Plan

Greetings from Westminster SC! We had a fantastic time hiking, kayaking & visiting waterfalls. It was so great to come into town and stroll, eat and grab some camping essentials.

Westminster SC

I imagine...
Greenspace w/
food trucks on Friday night. A town people come out to enjoy
Outdoor spaces where students do homework @ night.

Westminster Downtown Master Plan

Westminster Downtown Master Plan

To become A destination for outdoor Activities and families.

MASTER PLAN FRAMEWORK



Guiding Principles



CONNECT TO MAIN STREET

Getting people downtown and out of their cars is the key to returning downtown to a vibrant, memorable place full of possibilities.



LEAD WITH VIBRANCY

All ideas for downtown should be vetted through the same lens - "Will this idea make downtown a more vibrant place?" If the answer is yes, GREAT!



OPEN FOR BUSINESS

Supporting and attracting diverse businesses to downtown is critical to its success as a district and the heart of the city.



WESTMINSTER TO THE CORE

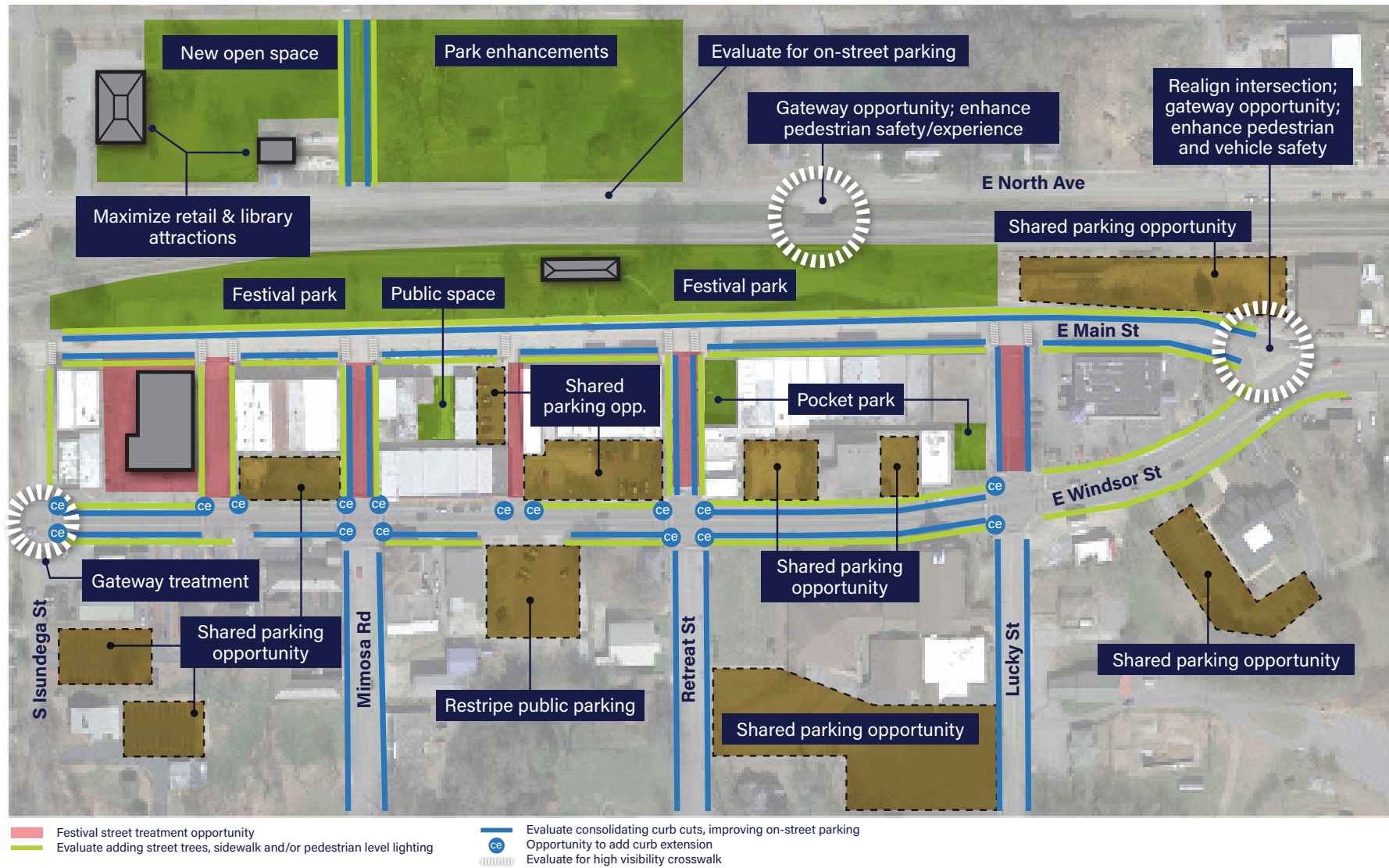
From festivals celebrating Bigfoot and apples, to daily trains and a collection of unique murals, Westminister exudes personality and potential.



At the center of every great vision, are the guide posts that keep that vision on track. Derived from community conversations, past planning themes, and what already makes Westminister great - these guiding principles shape the master plan framework and influence the recommendations for a bright, vibrant future for downtown.



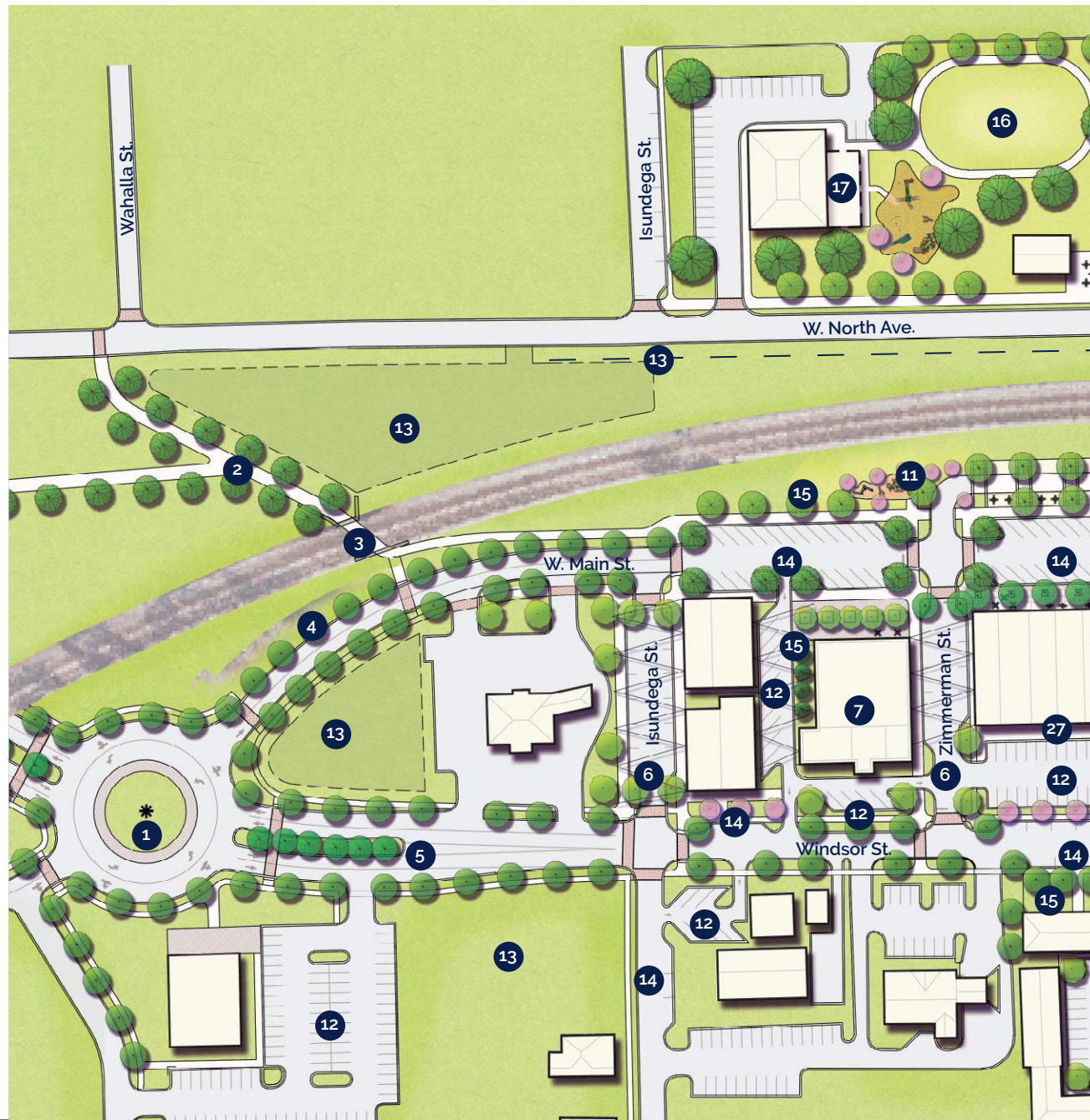
Historic Main Street District Strategies

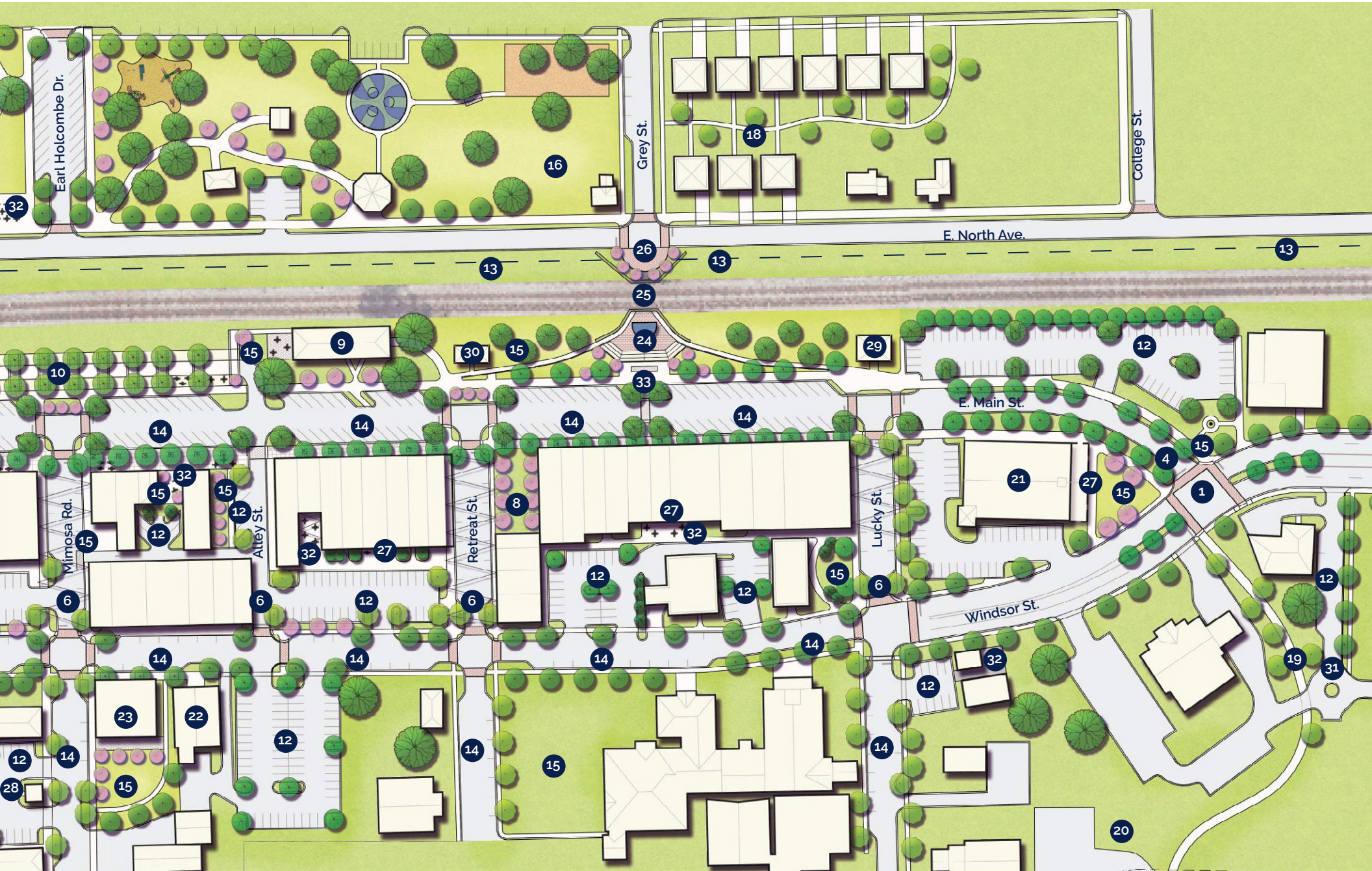


Master Plan

**ROOTED IN CONNECTIVITY AND FLEXIBILITY,
DOWNTOWN WILL BE A WELCOMING
AND VIBRANT PLACE WITH THRIVING
BUSINESSES AND INVITING PUBLIC SPACES
OOZING WITH CHARM AND HOSPITALITY.**

- | | |
|---------------------------|---|
| 1 Gateway | 20 Lucky St. Ball Field |
| 2 Wahalla St. Trail | 21 Commercial Adaptive Reuse |
| 3 Wahalla St. Tunnel | 22 Relocated City Hall and Welcome Center |
| 4 Main St. Realignment | 23 Relocated Police Station |
| 5 Windsor Streetscape | 24 Railroad Park & Amphitheater |
| 6 Festival Street | 25 Grey St. Tunnel |
| 7 113 W. Main | 26 Grey St. Plaza |
| 8 Retreat Street Park | 27 Building Facade Improvements |
| 9 Historic Depot | 28 Hotel Office |
| 10 Depot Promenade | 29 Public Bathroom |
| 11 Main St. Playground | 30 Pavilion |
| 12 Parking Improvement | 31 Green St Roundabout |
| 13 Event Parking | 32 Outdoor Dining Improvements |
| 14 On-street Parking | 33 Spray Fountain |
| 15 Open Space | |
| 16 WP Anderson Park | |
| 17 Library Expansion | |
| 18 Infill Cottage Housing | |
| 19 Main St. Trail | |





Connecting People to Main Street

Getting people to Main Street will be the driving factor to its future success. Making strategic connections to bring people safely from north of the railroad tracks, promoting a "[park once and walk](#)" downtown, and improved intersections that promote safety and function with a "[people-first](#)" approach to street design will ensure a bright future for Main Street.

- A** Well-lit, people-only tunnels bring pedestrians safely under the railroad tracks to Main Street.
- B** The "Gateway to the Mountains" deserves a proper gateway of its own at Main and Windsor.
- C** Festival Streets - Designed to be people first, these streets can be closed for special events.
- D** Historic Main Street District - A park-once and walk district designed for strolling and discovery.
- E** Improved Windsor streetscape with safe crossings at all intersections.
- F** Realigned Main and Windsor - Improve function and safety with a realignment of this intersection.





Wayfinding - It's More Than Just Signage, It's a Science

For downtown to thrive, a robust wayfinding system should be expanded to direct and connect people to businesses, parking, and places within the district. A unique brand or identity should be defined unique to downtown.



A Safe Passage

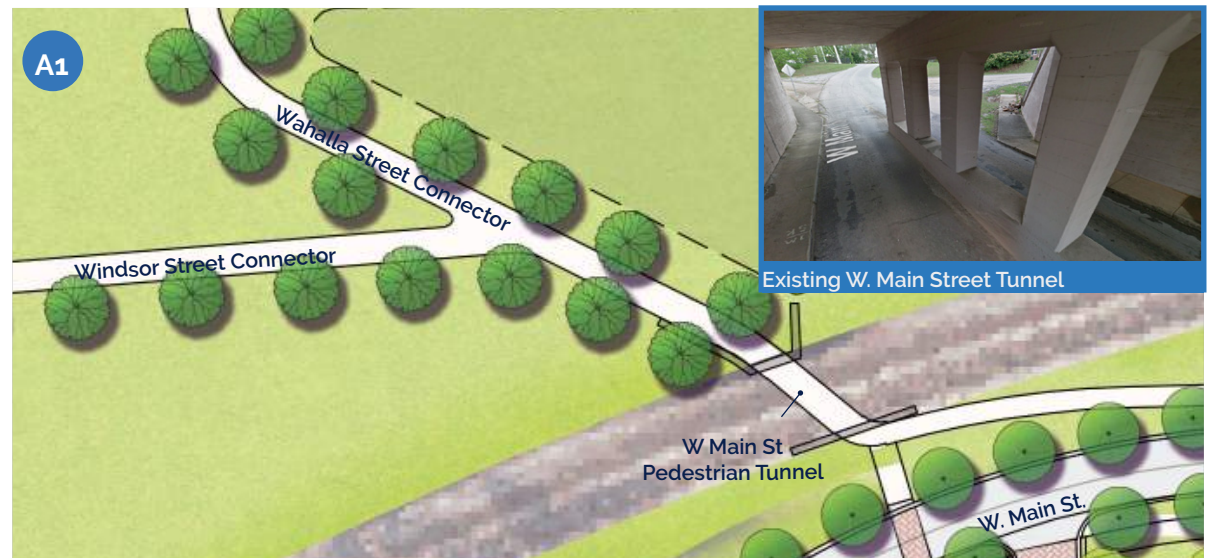
SAFE, WELL-LIT PEOPLE-ONLY TUNNELS ENCOURAGE SAFE PASSAGE TO AND FROM MAIN STREET

Existing Conditions:

- W. Main Street - Two lane partially divided tunnel with narrow sidewalks and 12' clearance. Larger vehicles are challenged with maneuvering the tunnel safely and at times use the sidewalk to pass through. Existing sidewalk on north side ends and does not connect.
- Grey Street - Two lane fully divided tunnel with narrow sidewalks and 11'6" clearance. Similarly, larger vehicles are challenged with maneuvering the tunnel safely. Sidewalks within tunnel terminate at North Ave and do not continue.

Recommendation:

- W. Main Street Tunnel - Pedestrian only with the addition of lighting and beautification with murals or other embellishments. Realign Main Street and improve connections to North, Wahalla, and Windsor Streets.
- Grey Street Tunnel - Pedestrian only. Incorporate tunnel into new North Ave plaza and Rail Road Park spaces with lighting, public art, and beautification.



Case Study: UNC Greensboro Pedestrian Tunnel

Located on the UNC Greensboro (UNCG) campus, the 200' pedestrian and bike tunnel connects two parts of the campus that had been divided by a Norfolk Southern rail line.

This structure was a joint project between UNCG and North Carolina Railroad. Designed to provide a safer path for pedestrians and bicyclists as well as creating connectivity between the university's main campus and their new, expanding campus.

The tunnel features bright, welcoming lighting and has decorative walls and ceiling that feature the colors of the university. The approach to the tunnel is ADA compliant and well-lit.



[Learn more about the project.](#)

Image: Wayne Brothers

Gateway to the Mountains

FORMALIZING A GATEWAY TO DOWNTOWN WILL IMPROVE TRAFFIC FUNCTION, SAFETY, AND PROVIDE A BEAUTIFUL ENTRANCE FEATURE.

Existing Conditions:

- Traveling east on Windsor Street and passing beneath the railroad bridge feels as if you have passed through a portal entering different area. However, once on the other side, there is little to announce the arrival to the downtown district.
- Main St. connects to North Ave. through a constrained, narrow tunnel and leaves little room for pedestrians when a vehicle is traveling through.

Recommendation:

- Realign Main St. to connect to Windsor, Crooked, and King Streets at a roundabout that also serves as a gateway feature to downtown.
- Repurpose the Main St. tunnel to become a pedestrian-only tunnel to provide safe connections to North Ave. from Main St.



NOTE: DRAWING IS CONCEPTUAL IN NATURE AND DOES NOT REFLECT OFFICIAL ROADWAY DESIGN.



A roundabout is a one-way circular intersection without stop signs or traffic signals. Unlike the traffic circles of the past, modern roundabouts are typically smaller, have slower speeds and require entering vehicles to yield to circulating traffic. *Source: SCDOT*

Festival Streets

C

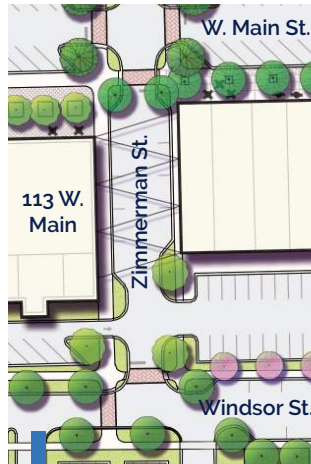
THE CONNECTOR STREETS BETWEEN MAIN AND WINDSOR. THE QUAIN, HALF BLOCKS WITH QUIRKY BUILDING FACADES AND UNIQUE MURALS. COMBINED, THESE FIVE STREETS HAVE POTENTIAL TO BECOME THE DISTRICT'S MOST CHARMING FEATURE - JUST WAITING TO BE DISCOVERED.



ISUNDEGA

Street

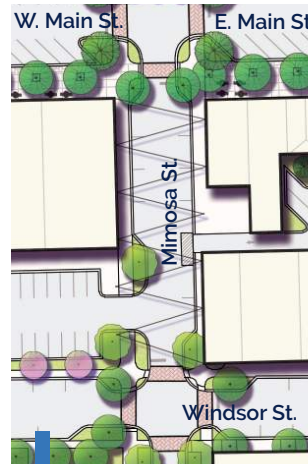
The furthest west in the festival line up, Isundega is a clear shot to the Wahalla tunnel, allowing for a seamless connection from north downtown to south downtown.



ZIMMERMAN

Street

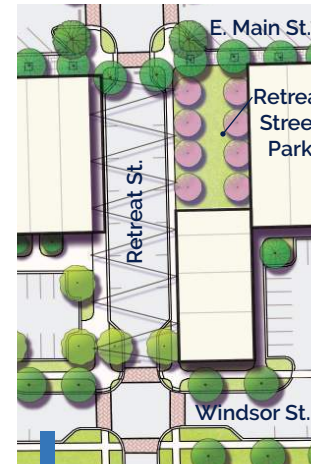
Just one block in length, Zimmerman is anchored by a thriving retail block and the untapped potential for what's to come for 113 W. Main.



MIMOSA

Road

Aligning with the center of the Depot Promenade, Mimosa is the dividing line between W. and E. Main



RETREAT

Street

The only festival street to have buildings front on it, Retreat is also home to a quaint park and becomes State Rd. 37-20/Dr. Johns Road.



LUCKY

Street

The furthest east of the festival streets, Lucky aligns with the access to the proposed festival park and the treasured Gateway Arts Center, how lucky indeed.



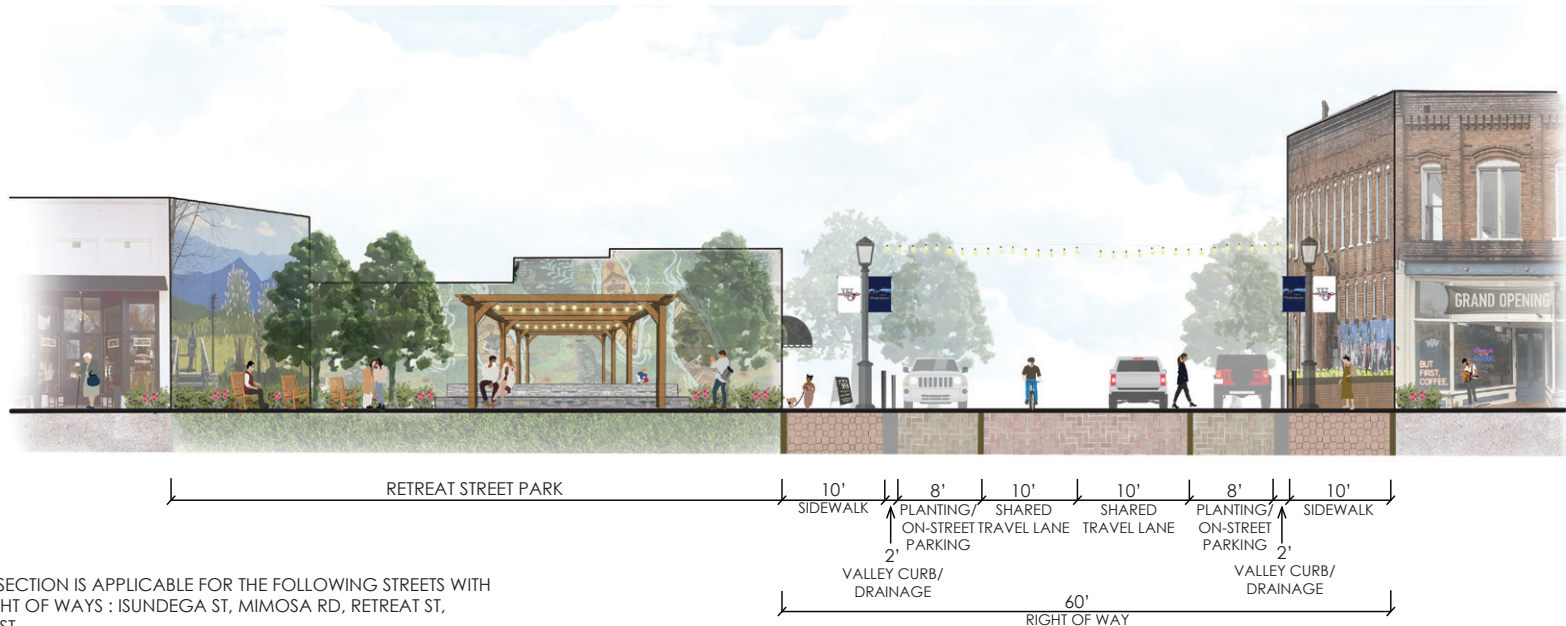
Retreat Festival Street - Maximizing the space from building to building, festival streets expand the function of the public realm. Delineating drive lanes and parking from people spaces with use of different paving and bollards creates a safe, flexible, and beautiful place worth celebrating.

Festival Street Typical Condition

Vision: Festival Streets will be highly functional and intentionally flexible spaces that accommodate daily use and can be closed for special events as needed.

RECOMMENDATIONS

- Remove existing street, sidewalk, and drainage and implement a seamless, ADA compliant streetscape that can serve daily traffic, on-street parking, and pedestrian spaces.
- Use a mix of paving patterns and materials to delineate people spaces from vehicular spaces.
- Use protective bollards to separate parking spaces from sidewalk spaces.
- Use street furnishings, pedestrian and string lighting, street trees, and planters.
- Use light pole banners to celebrate downtown brand, events, or organizations.
- Improve connection to Retreat Street Park with seamless edge that flows from sidewalk directly into park.
- Improve stage area by enclosing rear wall and bringing the stage in front.
- Provide an overhead structure for the stage area.



NOTES:

1. THIS SECTION IS APPLICABLE FOR THE FOLLOWING STREETS WITH 60' RIGHT OF WAYS : ISUNDEGA ST, MIMOSA RD, RETREAT ST, LUCKY ST.
2. CROSS SECTION MAY BE MODIFIED SLIGHTLY FOR ZIMMERMAN (40' RIGHT OF WAY) AND ALLEY ST (20' RIGHT OF WAY).
3. PLANTING STRIP WIDTH VARIES DEPENDING ON STREET.
4. ALL STREET IMPROVEMENTS TO ALIGN WITH SCDOT COMPLETE STREETS POLICY WHERE APPLICABLE.



During special events Festival Streets transform into safe, beautiful, vibrant spaces that come alive with people and activity. These reclaimed spaces can host annual or weekly events with temporary street closures at Main and Windsor Streets making a safe space for fun and memories to occur.

Case Study: Downtown Greer, SC

Part of a 20 year vision and revitalization plan that included a downtown park and municipal buildings, the downtown Greer streetscape is the centerpiece of the revitalization with a European-style curbless street or "[Woonerf](#)". The design is intended to be a "living street" that employs strategies for traffic calming to force vehicles to slow and share space with pedestrians, cyclists, and other. Streets designed in this manner are intended to be a flexible, community-oriented space.

The Greer streetscape project consisted of replacing infrastructure and utilities in the downtown business district, all while keeping businesses open to the public throughout construction. Sidewalks and curb & gutters on 6 adjacent streets were removed and replaced, including resurfacing those streets with asphalt. Trade Street is the main focus of the project and features brick pavers from building face to building face, decorative trench drains to accommodate the stormwater, and the elimination of any "step up situations", meaning everything was the same level and met ADA compliance.

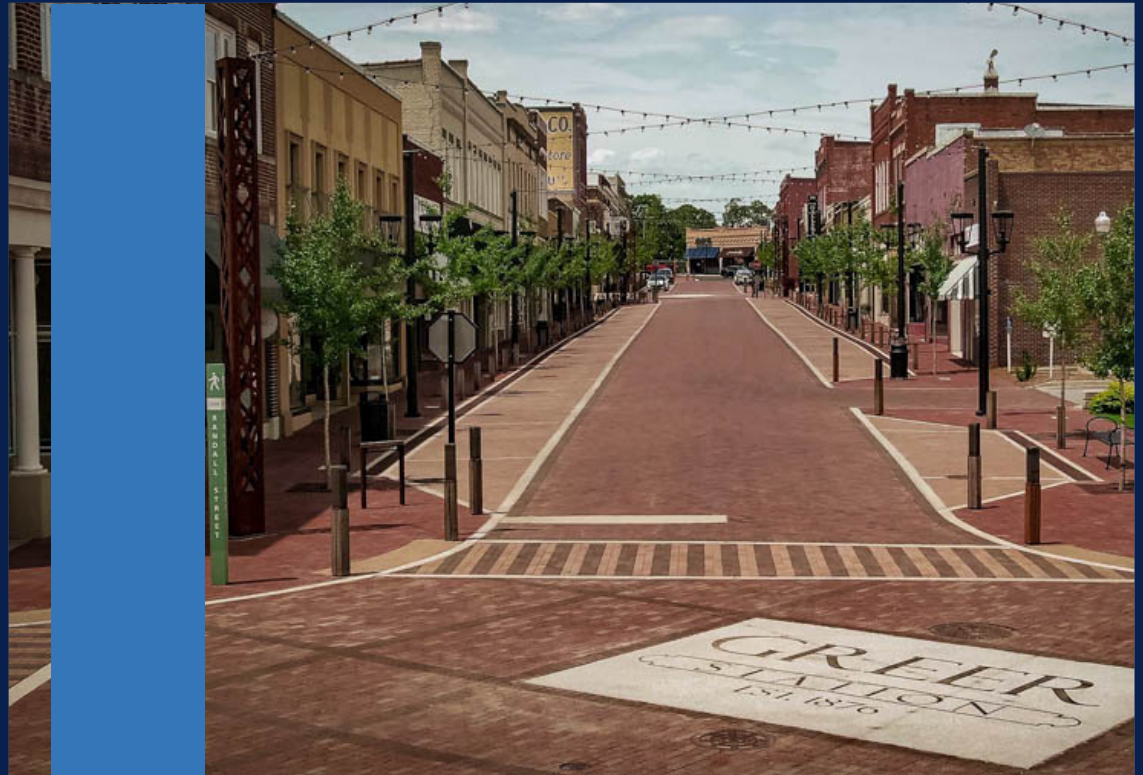


Image: Greer, SC



[Learn more about the project.](#)

A Better Windsor

Existing Conditions:

- Windsor/US-123 serves as a thoroughfare through Westminster with an AADT of 9,300 (2015) along two travel lanes with on-street parking and sidewalks.
- Building setbacks vary on both sides of Windsor and parcels have multiple driveways that disrupt stretches of sidewalk.
- Some street trees occur closer to Isundega but are not consistent.
- Back facades of buildings that front Main have become an eyesore.

Recommendation:

- Improve existing parking throughout the downtown with paving, striping, and screening from the street.
- Improve rear facades of buildings that front Windsor.
- Relocate Police Station to Town Hall and improve green space at rear for public space.
- Study existing public and private parking lots for special event use.
- Develop parking strategy and wayfinding for downtown district.
- A [downtown association](#) is recommended to insure the success and vitality of downtown, and could be located within the Welcome Center.



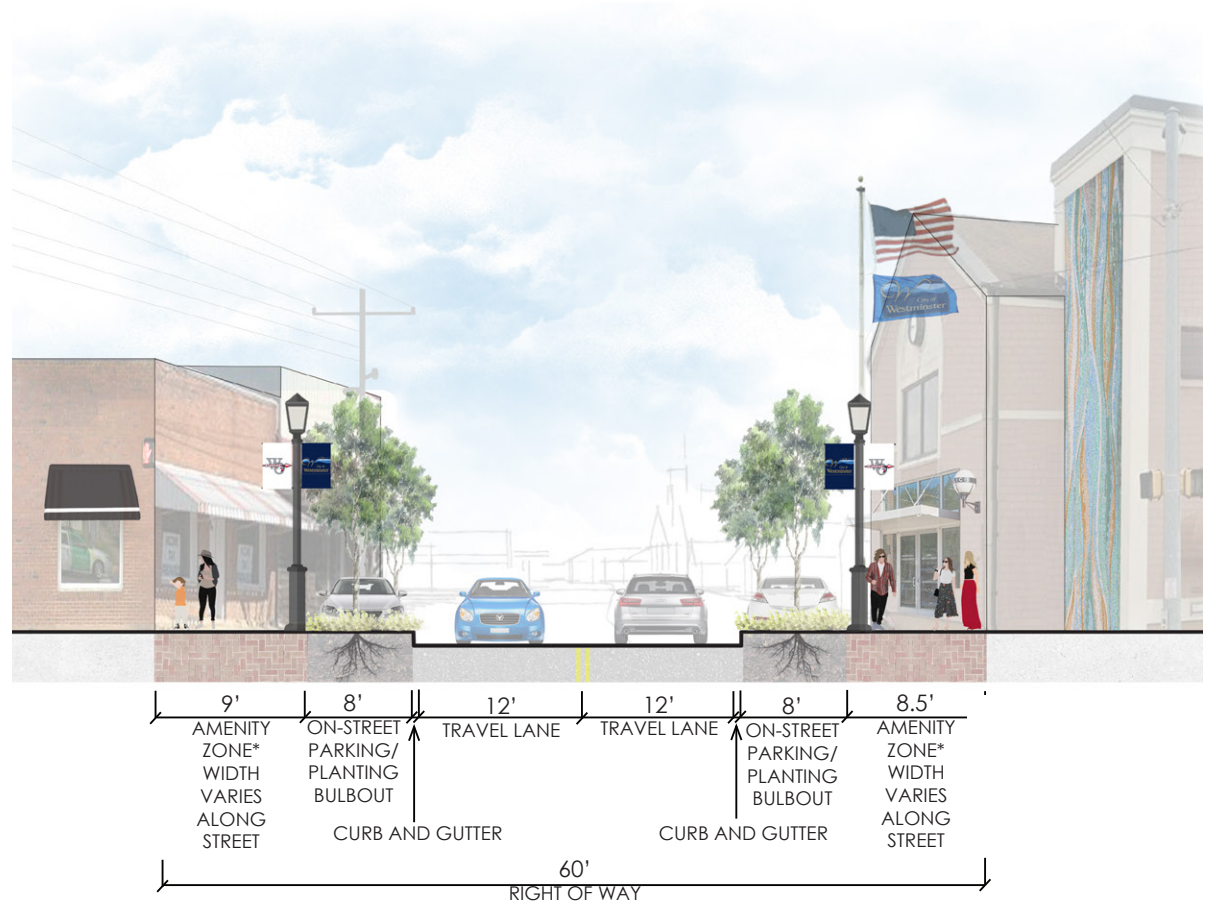
Main Street America is committed to strengthening communities through preservation-based economic development in older and historic downtowns and neighborhood commercial districts. Their approach helps communities get started with revitalization, and grows with them over time.

Windsor Street Typical Condition

Vision: Windsor will be the welcoming front door for Westminster with an improved streetscape, beautification, and placemaking opportunities.

RECOMMENDATIONS

- Improve safety with the addition of bump outs at intersections.
- Study on-street parking for efficiencies, ADA compliance, and opportunities for re-striping for more spaces.
- Realign or consolidate driveways where feasible to develop continuous sidewalk conditions (ex. Hotel).
- Implement consistent street tree planting, furnishings, and amenity program.
- Add pedestrian scaled lighting that is consistent across the downtown district.
- Utilize pedestrian lighting for city-branded or event banners.
- Expand public art along Windsor to include murals, mosaics, and other types of creative placemaking.



NOTES:

1. * MINIMUM 5' SIDEWALK;
6' PLANTING STRIP WHERE
FEASIBLE.

NOTE: ALL STREET IMPROVEMENTS SHOULD ALIGN WITH THE SCDOT COMPLETE STREETS POLICY WHERE APPLICABLE.

Realigned with Safety in Mind

REALIGNING MAIN STREET TO CONNECT AT A SIGNALIZED INTERSECTION WITH WESTMINSTER WILL PROVIDE A SAFER CONDITION AND GATEWAY TO DOWNTOWN.

Existing Conditions:

- Vehicle traffic has a free-flow right onto Main from Windsor and the intersection is not signalized.
- Windsor and Main Street intersection has resulted in collisions and property damage.
- Main Street west of Windsor is 2-lane with on-street parking.
- Main Street east of Windsor is a 4-lane with painted median or turn lane with back of curb sidewalk.

Recommendation:

- Recruit commercial business to repurpose former drugstore.
- Improve rear of former drugstore property with Community Front Lawn.
- Realign Main to intersect with Windsor.
- Improve railroad adjacent property for public parking.
- Implement consistent streetscape for Main and Windsor.
- Create Main Street Trail to connect to neighborhoods and park to the south.

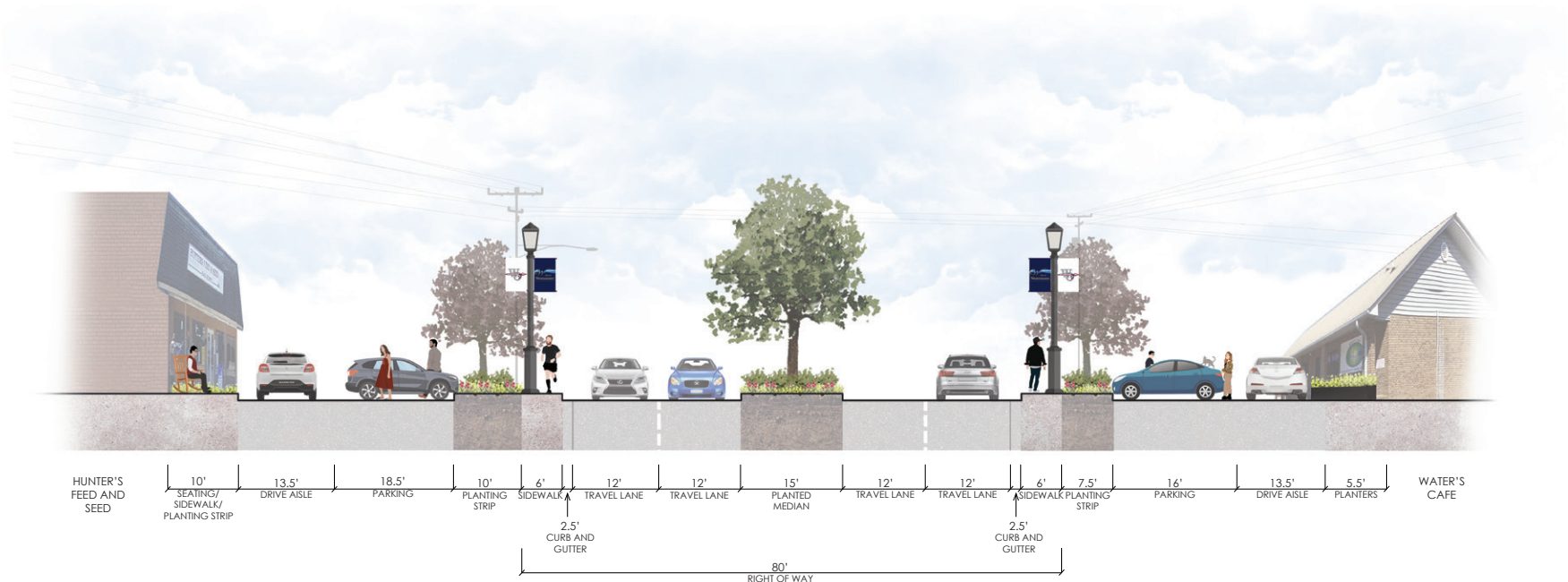


E. Main Street Typical Condition

Vision: East Main Street will be a safe, beautiful, and welcoming street that connects Westminster's downtown and business corridor to the rest region.

RECOMMENDATIONS

- Realign Main St. to connect to Windsor at a signalized intersection, removing the free-flow right turn onto Main.
- Add pedestrian crosswalks and traffic signals at Main and Windsor.
- Main Street west of Windsor intersection - improve streetscape to include on-street parking, wide sidewalks, pedestrian lighting, furnishings, street trees and landscaping,
- public art, and placemaking.
- Main Street east of Windsor intersection- improve streetscape with continuous sidewalks, street trees, pedestrian lighting, and planted center median where applicable.
- Minimize sidewalk interruptions with consolidation of parking lot driveways.
- Screen parking from street view with trees, landscaping, and decorative walls or fencing.
- Utilize pedestrian lighting for decorative banners or flags for city branding or special events.



NOTE: ALL STREET IMPROVEMENTS SHOULD ALIGN WITH THE SCDOT COMPLETE STREETS POLICY WHERE APPLICABLE.



When a door closes a window opens. With the departure of a national drugstore from downtown, the City can reposition the property and troublesome intersection to recruit a business that can adaptively reuse the building and become a welcoming front door to downtown. "Apples to fritters", as the saying goes in the Golden Corner.

Case Study: Breweries - Adaptive Reuse and Economic Generators

Vaulted Oak Brewery, an example of adapted reuse of a former bank in Charlotte, was conceived with the goal to bring the surrounding neighborhoods together and create a gathering place. The 4,000-square-foot brewery maintains elements of the former bank, including the vault door, the drive-up teller window and the pneumatic tubes. The drive-thru teller area has been enclosed and now serves as a patio and walk-up window where people can order drinks. The taproom has windows that look into the brewing area.

"Celebrated for their ability to initiate economic development through beer tourism (Mitcheli & Vanderwerf, 2010), craft breweries have acted as agents of change and catalysts of "the (re)volution of places in decline" (Myles & Breen, 2018)."

"The flexible adaptation and occupation of existing buildings by craft breweries conjures up images of a hermit crab, a crustacean known for seeking out abandoned shells and repurposing them as a new home. Like the hermit crab, craft breweries demonstrate the potential to revitalize and revalorize existing spaces."

Source: [Craft breweries as hermit crabs: Adaptive reuse and the revaluation of place](#)

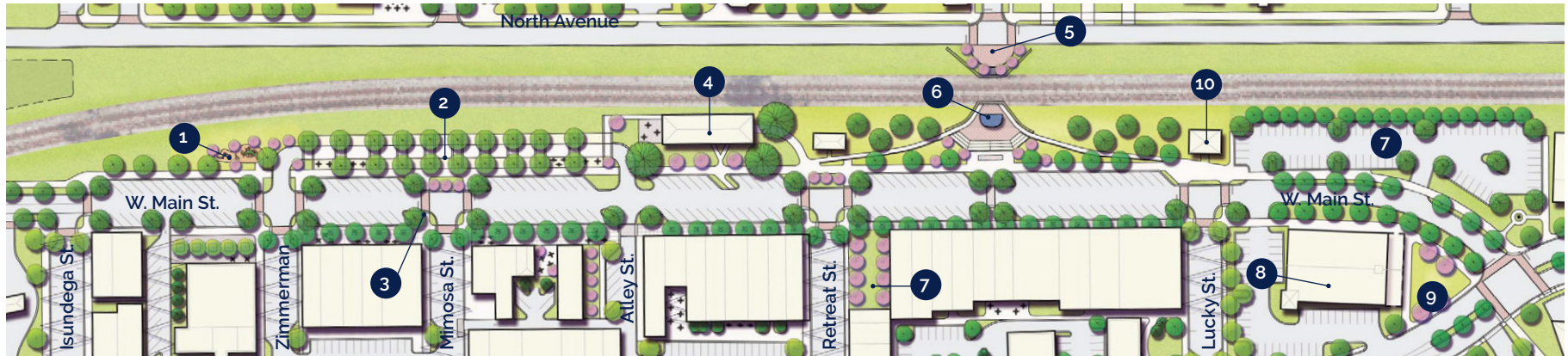


Image: Axios Charlotte



Learn more about Vaulted Oak.

10 Reasons to Walk on Down to Main Street



1

Main Street Playground - a safe and fun place to play on Main! An enclosed play space for the smallest of train enthusiasts.

2

Depot Promenade - Re-envision the Depot parking into a linear plaza for events, food trucks, markets, and flexible parking when not programed.

3

A streetscape with trees, sidewalks, on-street parking, and places to discover seamlessly connecting people to shops, restaurants, and businesses along Main Street.

4

Historic Depot - downtown's place to celebrate special events, meetings, and train watching.

5

Grey Street Tunnel - a new safe and welcoming people-only entrance to Main Street from North Avenue.

6

Railroad Park - the prominent and iconic new place for Westminster to gather and celebrate together.

7

Putting underutilized space to good use, new public parking gives visitors a place to park-once for events or daily trips.

8

The first stop when visiting the Downtown District, the former drug store will become a welcoming commercial business.

9

The Community Front Lawn - a new public space to welcome visitors to the Downtown District.

10

Public Bathrooms - providing the necessities for the Downtown District to become a true destination within the region.

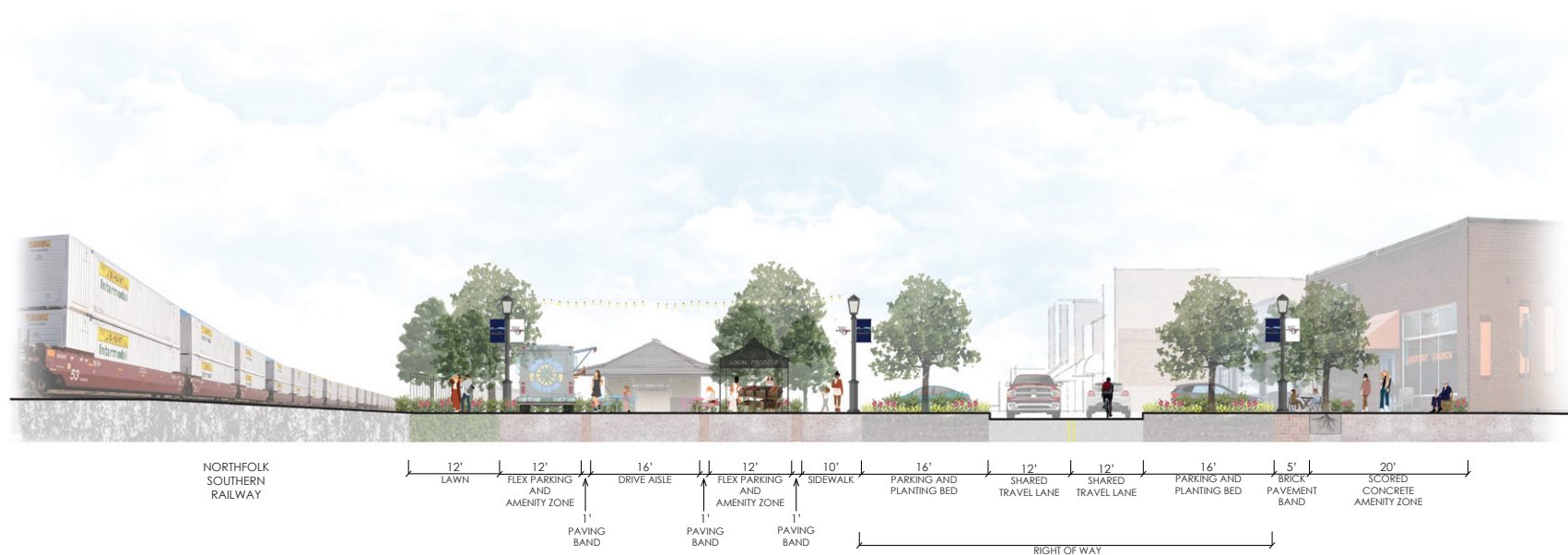
Historic Main Street District

Vision: Historic Main Street will become Oconee County's premier destination for art, entertainment, and celebration.

RECOMMENDATIONS

- Main Street Streetscape - implement a cohesive streetscape that supports a vibrant downtown district. Incorporate [Shared Lane Markings \(SLMs\)](#) or "sharrows" to accommodate bicycles.
- Sidewalk - Should be uniform in material, width, and provide ample space to comfortably stroll, accommodate cafe seating, and be ADA compliant for safe navigation.
- Angled Parking - Should be incorporated along Main Street throughout the district to serve the thriving businesses.
- Street Trees - Should be utilized to frame the street on both sides. Planted in bulbouts, planters, and within tree grates where appropriate.
- Branding - Should be unique to the district and be used incorporated in a variety of elements
- Lighting - Pedestrian scaled lighting should be used throughout the district and should be utilized for banners to celebrate the community - *Go Warriors!*
- Placemaking - Public art, street furnishings, elements of surprise and wonder, should all be incorporated within the streetscape to add character and entice curiosity of "what may be on the next block"

MAIN STREET
SCALE: 1"=10'



NOTE: ALL STREET IMPROVEMENTS SHOULD ALIGN WITH THE SCDOT COMPLETE STREETS POLICY WHERE APPLICABLE.

Railroad Park

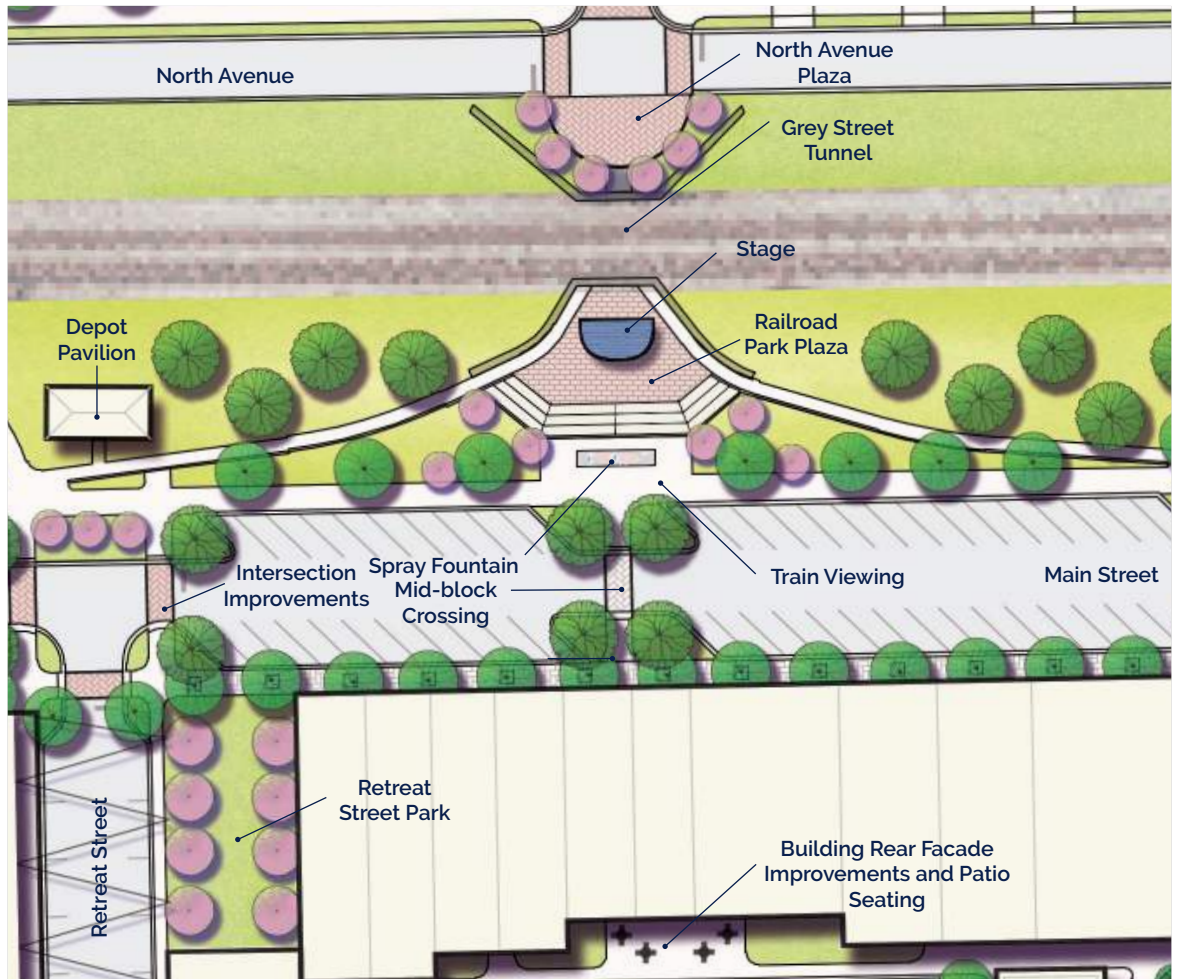
WHETHER THE BACKDROP FOR A MUSIC FESTIVAL OR A SUNNY SPOT TO WATCH TRAINS, RAILROAD PARK WILL BECOME AN ICONIC DESTINATION.

Existing Conditions:

- Located south of the railroad tracks and north of Main Street, access lanes exist to serve access under the railroad tracks connecting Main Street and North Avenue.
- Retaining walls exist hold the grade of the railroad and sidewalks bring pedestrians under the railroad through the Grey Street tunnel.
- Parallel parking occurs along the north side of Main, angle parking occurs along the south side.

Recommendation:

- Reimagine the existing drive lanes and underpass as people-only spaces, maintaining connections from North Avenue to Main Street.
- Implement crosswalks, street trees, pedestrian lighting, and furnishings along Main Street that tie into the new open space.
- Integrate retaining walls with seating and steps within the space and a spacious plaza at its center for performances and gatherings.
- Connect to businesses with a mid-block crossing that aligns with the train viewing platform.
- Entice pedestrians from North Avenue with a welcoming plaza and improvements to the Grey Street tunnel.



Case Study: Ruston, LA

Since 2007 the City of Ruston has been investing in their Downtown, revitalizing it into a cultural entertainment and retail hub. This revitalization has consisted of a major Streetscape Project with the goal of creating a more pedestrian friendly, accessible, and inviting environment for visitors and locals alike. The district is home to the Louisiana School for the Blind, so a focus on accessible infrastructure was key in the Downtown transformation strategy.

The Streetscape Project consists of nine separate phases in total, with phases seven, eight, and nine currently under construction. The project includes: the burying of power lines, addition of green space through the Downtown District, the enhancement of sidewalks and the renovation of Railroad Park. This project has primarily been funded by both state and federal grants. Ruston is a nationally accredited Main Street American program, a network of over 2,000 communities sharing a commitment to building high-quality places and stronger communities through preservation-based economic development. Ruston Main Street consists

of an active group of business owners committed to serving the community hosting monthly public Downtown Community meetings to discuss the continued development of Downtown Ruston.

The city speaks of main street saying, "Ruston Main Street is the economic engine and core of our community." There are regularly programmed activities and events which contribute to Main Street's success. These events include live music, plays, parades, farmer's markets, and festivals—the most famous being the annual Peach Festival. Being a Railroad town, with a historic Main Street, the landscape of Park Avenue and Railroad Park gives a vision of what Westminster Main Street and future Railroad Park and Amphitheater might be.

"RUSTON MAIN STREET IS THE ECONOMIC ENGINE AND CORE OF OUR COMMUNITY."

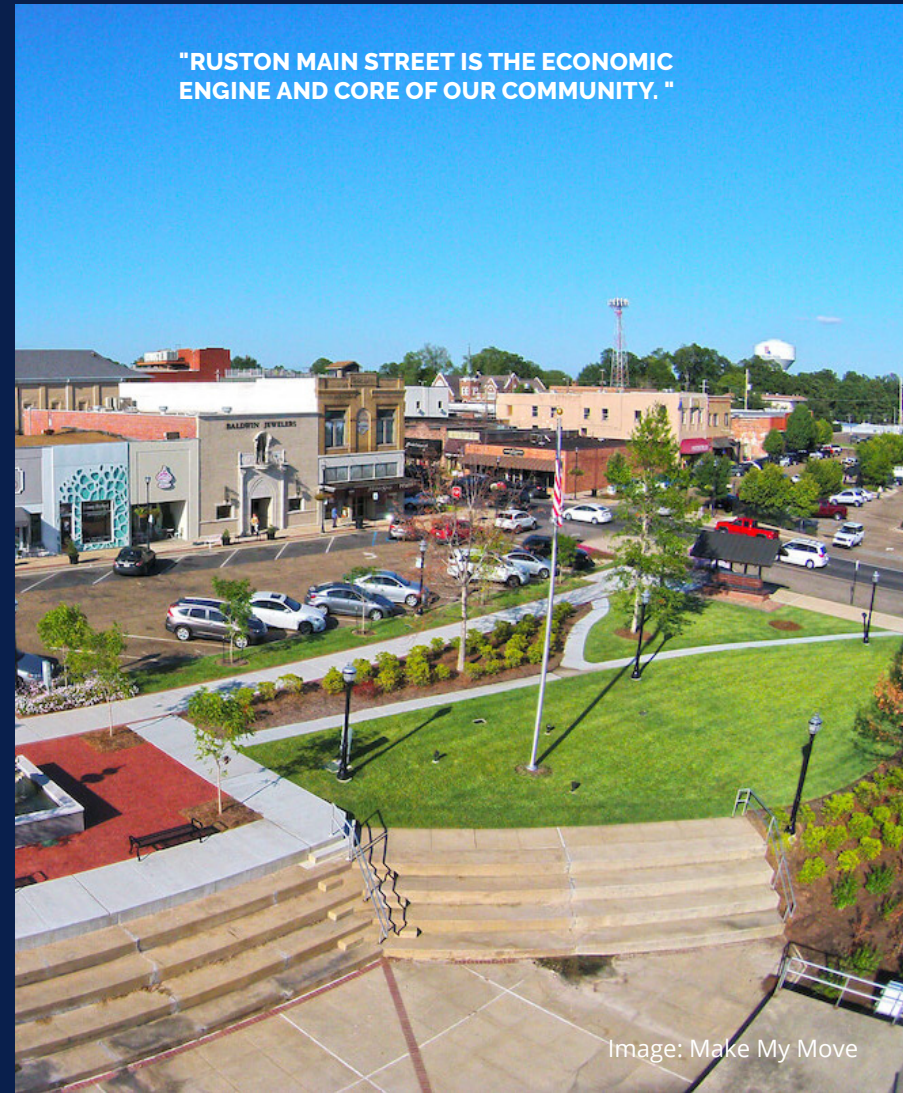


Image: Make My Move



[Learn more about Ruston's Main Street program.](#)

113 W. Main

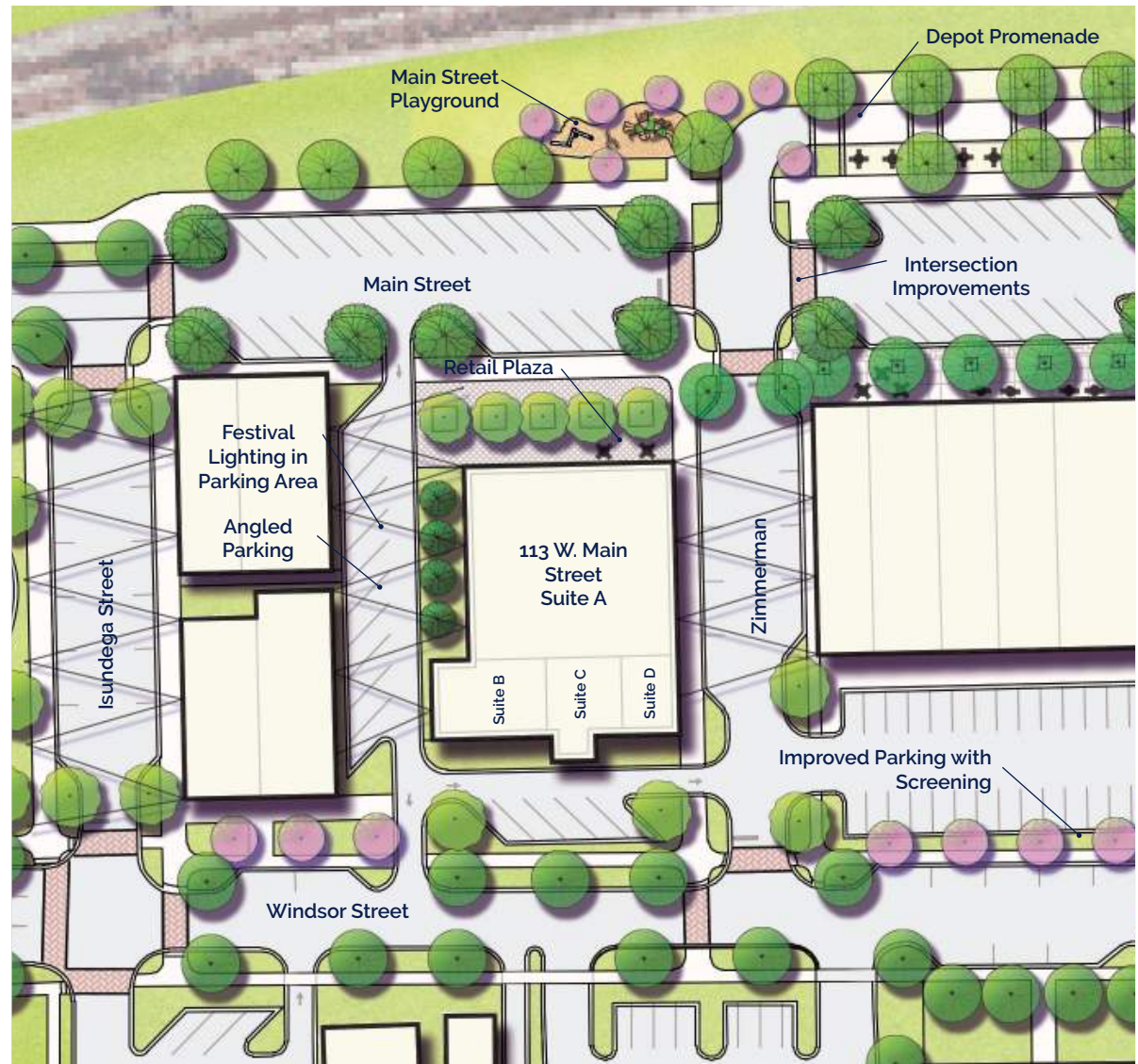
113 W. MAIN WILL BE A CATALYST SITE FOR DOWNTOWN WESTMINSTER. A DESTINATION IN ITS OWN RIGHT, ITS REDEVELOPMENT WILL SPUR NEW INVESTMENT IN DOWNTOWN.

Existing Conditions:

- Former gas station and service repair garage
- Brownfield property
- Owned currently by an out of town property owner

Recommendation:

- Reapply for Targeted Brownfields Assessment through EPA Region IV.
- Recruit a business to the parcel that attracts people to downtown on their way to explore local natural resources.
- Consider subdividing the building to house more than one tenant.



Case Study: Wander North Georgia

A LOCALLY, FAMILY-OWNED OUTDOOR STORE LOCATED IN CLAYTON, GEORGIA GIVES PRECEDENT ON HOW 113 WEST MAIN STREET MIGHT TRANSFORM.

Founded in 2016, Wander North Georgia began as a social media channel highlighting the beauty of the North Georgia outdoors. As the Wander community grew, they began hosting meet ups for hiking, rafting, and zip-lining. In September 2016, the first Wander shop opened in an old building in downtown Clayton, Georgia. The store wasn't an ordinary place- it had an indoor bocce ball court, corn hole, and a projector showing movies. The Owners, Josh and Alex Brown and Jake and Courtney Scott, worked all the shifts themselves while still working their day jobs out of the back half of the store. Seeking out the best fishing spots, kid-friendly hikes, and stargazing locations, the Browns and Scotts gave personalized recommendations to customers making everyone feel like an old friend. They eventually quit their day jobs to try and make Wander more than a hobby. In 2017, they obtained their first resell partner and at present our proud partners to over thirty small businesses across the state of Georgia. In 2018 they launched the 1% for Rabun County Initiative, where 1% of sales each month goes to a different Rabun County non-profit organization. Wander has three different downtown locations, but at present are in a revitalized hardware store building located at 87 North Main Street.



[Learn more about Wander.](#)



Image: Explore Georgia



113 W. Main is positioned to be reimagined as a destination within the region. Whether housing one company or a collection of small businesses, this site can become the catalyst that will spur change on Main Street.



IMPLEMENTATION GUIDE



Image: Scott MacInnis

Implementation Guide

The following pages contain the Implementation Guide, a reference table for the recommendations associated with this Master Plan. Recommendations are organized into categories which correspond to a specific number. Certain recommendations are identified as priority projects and some indicate a zoning recommendation. Community partners for specific recommendations are identified. Every recommendation is tied to a project horizon and guiding principle.

1

Priority Projects: Priority projects are indicated by a star. These are the projects that should be at the top of the list to implement. These projects are identified as priorities because they are tied to the success of other recommendations in the Master Plan.

3

Zoning Recommendations: Some recommendations may require a zoning code modification. The zoning recommendation icon indicates that the zoning language on this topic should be reviewed and either updated or added if language on the topic does not currently exist.

2

Case Studies: Some recommendations have hyperlinks to corresponding Case Studies provided as an example of a similar project or program. These case studies are a "go-by" for how to carry out a specific recommendation.

4

Project Horizon: Project Horizon represents the amount of time a recommendation may take to be carried out. Some projects may be completed in the short-term, while others may require decades to come to fruition. A recommendation is identified as either short (0-5 years), mid (5-10 years), or long-term (10+ years).

How do the Guiding Principles tie into the Implementation Guide?



CONNECT TO MAIN STREET

Connecting people to Main Street via sidewalks, streets, pathways, and parks is critical to creating a walkable, thriving Downtown district. Recommendations with this principle suggest how people might travel to Downtown.



LEAD WITH VIBRANCY

Downtown should be full of great places for people to gather. Whether that be on a Festival Street, in a park, or at a sidewalk cafe, recommendations in this category focus on Downtown placemaking.
















OPEN FOR BUSINESS

This guiding principle is all about the business side of things. These recommendations center around recruiting, maintaining, and enhancing the Downtown business community.













WESTMINSTER TO THE CORE

This principle aims to highlight and enhance the Westminster culture- through art, festivals, and Downtown programming.

Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short (0-5 Years)	Mid (5-10 Years)	Long (10+ Years)		
CATALYST PROJECTS	RAILROAD PARK	1.1	Grey Street Tunnel: Reimagine the existing drive lanes and underpass as pedestrian only spaces. Maintain connections from North Avenue to Main Street. Create the North Avenue Plaza and Railroad Park Plaza. Incorporate lighting, public art and beautification.	SCDOT, Norfolk Southern Railway, Consultant					
		1.2	Railroad Park and Amphitheater: Integrate retaining walls with seating and steps within the space and a spacious plaza at its center for performances and gatherings. Create a gathering plaza at the top of the park for train viewing. (Case Study: Railroad Park- Ruston, LA)	Norfolk Southern Railway					
		1.3	Consider utilizing railroad cars at the top of Railroad Park for pop up restrooms, food stalls, retail vendors, etc. (Case Study: The Silos of Easley)						
		1.4	Incorporate a water feature such as a spray fountain within Railroad Park. 						
		1.5	Streetscape: Implement crosswalks, street trees, pedestrian lighting, and furnishings along Main Street that tie to Railroad Park. Connect to businesses with a mid-block crossing that aligns with the train viewing platform.	Norfolk Southern Railway					
		1.6	Acquire schematic design and updated cost estimation. Determine next steps and then acquire construction documents for implementation.	Consultant					








 INDICATES ZONING RECOMMENDATION

 INDICATES PRIORITY PROJECT

Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short 0-5 Years	Mid 5-10 Years	Long 10+ Years		
CATALYST PROJECTS	113 WEST MAIN	1.7	Reapply for Targeted Brownfields Assessment through EPA Region IV.	EPA Region IV, SCDHEC, Potential Owner, Consultant	●			 	
		1.8	Recruit a business to the parcel that attracts people to downtown on their way to explore local natural resources. Consider subdividing the building into suites for multiple tenants. (Case Study: Wander North Georgia)		●			 	
	DOWNTOWN STREETScape	1.9	Develop a Main Street Streetscape Plan including standards. See case studies for zoning language. All street improvements should align with the SCDOT Complete Streets Policy where applicable. (Case Studies: Greer, SC)	Downtown Association, SCDOT, Consultant	●			 	
		1.10	Develop a Windsor Streetscape Plan that would include: street tree plantings, pedestrian amenities, lighting, banners, and public art. All street improvements should align with the SCDOT Complete Streets Policy where applicable.		●			 	
		1.11	Develop a Festival Streetscape Plan to include conversion of local blocks between Windsor and Main to festival streets keeping vehicular connection, while allowing the closure of roads for special events.		●			 	













! INDICATES ZONING RECOMMENDATION

★ INDICATES PRIORITY PROJECT






Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short (0-5 Years)	Mid (5-10 Years)	Long (10+ Years)		
CATALYST PROJECTS	W. MAIN/ WINDSOR	1.12	Realign W. Main Street to tie into W. Windsor Street. Improve connections to North, Walhalla, and Windsor Streets.	SCDOT, Norfolk Southern Railway, Consultant	●				
	ROUNDAABOUT	1.13	Study the potential of a roundabout at the new alignment of W. Main Street and W. Windsor Street.	SCDOT, Norfolk Southern Railway, Consultant	●				
	E. MAIN/ WINDSOR	1.14	Study potential realignment of E. Main Street at E. Windsor Street to intersect at a 90 degree angle for safer vehicular movement.	SCDOT, Consultant	●	●			
	300 E MAIN ST	1.15	Study the former drugstore property for a commercial adaptive reuse project. Renovate rear of building for entrance and downtown gateway (Case Study: Vaulted Oak Brewing)	Walgreens, Oconee County, Consultant	●			 	
	OLD COLLEGE SCHOOL SITE	1.16	Hire a Structural Engineer to perform a structural assessment to determine the potential reuse of the buildings. This should be completed ahead of recommendations 1.17, 1.18, and 1.19. (Case Study: Wyche Pavilion)	Consultant	●			 	

! INDICATES ZONING RECOMMENDATION





★ INDICATES PRIORITY PROJECT








Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short 0-5 Years	Mid 5-10 Years	Long 10+ Years		
CATALYST PROJECTS	OLD COLLEGE SCHOOL SITE	1.17	Apply for Targeted Brownfields Assessment through EPA Region IV	EPA Region IV, SCDHEC, potential owner		●		 	
		1.18	Reaccess future land use based on structural results and determine other sources of funding to assist with clean up and redevelopment. <div></div>	Consultant		●		 	
		1.19	Assess site and buildings for appropriateness for historic designation. (Case Study: What's in Your Preservation Toolkit?) <div></div>	Consultant	●			 	
	RELAX INN	1.20	Encourage updates to existing lodging accommodations within downtown, research funding opportunities. (Case Studies: Longleaf Hotel ; Lincolnville Motel) <div></div>	Downtown Association		●		 	
		1.21	Conduct a targeted market study to understand potential capture area and customer profile.	Downtown Association, Consultant		●			

 INDICATES ZONING RECOMMENDATION













Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short (0-5 Years)	Mid (5-10 Years)	Long (10+ Years)		
CATALYST PROJECTS	GAS STATION	1.22	Consider undeveloped gateway parcels 530-06-02-015 and 530-22-09-001 for gas station recruitment.	Real Estate Agent		●			
	W MAIN ST TUNNEL	1.23	Make the West Main Street railroad underpass pedestrian only with the addition of lighting and beautification with murals or other embellishments. Realign Main Street and improve connections to North, Wahalla, and Windsor Streets.	SCDOT, Norfolk Southern Railway, Consultant		●			
WALKABILITY/ CONNECTIONS	SIDEWALK	2.1	Develop a sidewalk Capital Improvement Program to expand/upgrade sidewalks and create neighborhood/downtown walking loops. Identify stormwater improvements to coincide with sidewalk improvements.	Oconee County Transportation Committee , SCDOT		●			
	WAYFINDING	2.2	Develop and implement gateway and wayfinding program that includes both directional and parking signage 	SCDOT, Norfolk Southern Railway, Consultant	●				

 INDICATES ZONING RECOMMENDATION

Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short 0-5 Years	Mid 5-10 Years	Long 10+ Years		
WALKABILITY/ CONNECTIONS	LONG CREEK HWY	2.3	Work with SCDOT to study beautification opportunities at the intersection of Long Creek Highway and Windsor Street. Consider adding a gateway feature at this location.	SCDOT			●		
	RAILROAD SAFETY	2.4	Implement fencing along Main and North for the entirety of the Downtown District to deter pedestrians from crossing tracks.	SCDOT, Norfolk Southern Railway	●				
	MAIN ST TRAIL	2.5	Develop trail that connects W. Main Street to Lucky Street Ball Field.				●		
	VETERAN'S TRAIL	2.6	Implement a veteran's memorial trail within the streetscape of the downtown district to honor veterans with placemaking tributes.	Downtown Association, VFW and other veteran organizations, Consultant		●			




Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short (0-5 Years)	Mid (5-10 Years)	Long (10+ Years)		
DOWNTOWN BUSINESS/MAIN ST	NATIONAL REGISTER	3.1	Apply to list the historic downtown study area on the National Register of Historic Places as a district. This unlocks opportunity for state and federal tax credits for contributing buildings. (South Carolina Economic Incentives Toolkit)	Consultant		●		 	
	MAIN STREET SC	3.2	Become a Main Street South Carolina member.	Municipal Association of South Carolina (MASC)	●			 	
	DESIGN GUIDELINES	3.3	Develop Downtown Design Guidelines to maintain a desirable aesthetic and consistency to all Downtown buildings.	Consultant		●		 	
	VACANT BUILDINGS	3.4	Create a Vacant Building Policy that requires owners to register their vacant buildings and properties and maintain them to a minimum standard. (Case Study: Warrenton, NC)	Downtown Association	●				

 INDICATES ZONING RECOMMENDATION





Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short 0-5 Years	Mid 5-10 Years	Long 10+ Years		
DOWNTOWN BUSINESS/MAIN ST	CODE VIOLATIONS	3.5	Develop and maintain top five priority code violations for continued enforcement. 	Police, Code Compliance and Development Coordinator					
	BUSINESS OPERATION	3.6	Develop a Downtown Association comprised of businesses, property owners, and key stakeholder with the intent of supporting investment, business recruitment, programming, and tourism. (Case Study: Downtown Statesville) 	Consultant				 	
	MARKETING PLAN	3.7	Develop a downtown marketing plan to market Westminster as a hometown, downtown destination within Oconee County.	Downtown Association, Consultant				 	
	BUSINESS RECRUITMENT	3.8	Recruit and support specialty food retail, outdoor retailers (outdoor adventure), clothing, shoe, and gas stations.	Downtown Association, Consultant					







 INDICATES ZONING RECOMMENDATION





 INDICATES PRIORITY PROJECT










Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short (0-5 Years)	Mid (5-10 Years)	Long (10+ Years)		
DOWNTOWN BUSINESS/MAIN ST	FOOD TRUCKS	3.9	Program Depot Promenade with Food Trucks. Recruit food trucks and identify a regular schedule.	Downtown Association		●			
	LODGING	3.10	Recruit new lodging accommodations within downtown. 	Downtown Association		●			
	HOUSING	3.11	Encourage adaptive reuse of current spaces including for apartments and senior housing to increase residents within the downtown area. 		●				
	ECONOMIC DEVELOPMENT	3.12	Create an Economic Development Ordinance public campaign that advertises the benefits of this new ordinance. Include a business process checklist that is easy to follow. Coordinate branding efforts. 	Downtown Association	●				
	FIBER NETWORK	3.13	Implement free public wifi throughout the Downtown district.	Upcountry Fiber, Downtown Association	●				

 INDICATES ZONING RECOMMENDATION

Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short 0-5 Years	Mid 5-10 Years	Long 10+ Years		
PARKS/OPEN SPACE	DEPOT PROMENADE	4.1	Repurpose the Depot parking lot to serve as a multifunctional space supporting food trucks, public space, events, and flex parking. (Case Study: Greer City Park Promenade)			●			
	RETREAT ST	4.2	Complete Streetscape Improvement Plan of Retreat St turning it into a Festival Street. Improve the park stage area by enclosing the rear wall and bringing the stage in front. Provide an overhead structure for the stage area.			●			
	HALL ST PARK	4.3	Study safe connections from downtown to the new Hall Street facility and consider wayfinding signage between this site and downtown.			●			
	W. P. ANDERSON PARK	4.4	Improve pedestrian connectivity and ADA accessibility to and within the park. Address stormwater erosion along E. North Ave.			●			









Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short (0-5 Years)	Mid (5-10 Years)	Long (10+ Years)		
PARKS/OPEN SPACE	W. P. ANDERSON PARK	4.5	Coordinate W. P. Anderson Park improvements from the Community Development Block Grant with applicable initiatives from this Master Plan.			●			
	MAIN ST PLAYGROUND	4.6	Implement a playground with train features adjacent to the Depot Promenade, north of Zimmerman and W. Main Street.	Consultant, Downtown Association, Norfolk Southern Railway		●		 	
	FARMER'S MARKET	4.7	Study the capacity for a farmer's market including who could lead this local initiative. Identify interested vendors and host the market at the Depot Promenade . (Case Study: Matthews Community Farmers' Market)	Downtown Association, Consultant	●			 	
	PUBLIC RESTROOMS	4.8	Assess current public restrooms and available hours. Assess cost benefit of installing public restrooms along E. North Street east of the Depot versus continuing to rent portable toilets for events. (Case Study: Greenville Public Restrooms)			●			

Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short 0-5 Years	Mid 5-10 Years	Long 10+ Years		
OPEN SPACE	OUTDOOR CLASSROOM	4.10	Consider incorporating tables and seating into an existing or redesigned public space for multi-use, including an outdoor classroom.			●			
	LITTER	5.1	Schedule an annual or bi-annual cleanup day within downtown and tie to branding. (Case Study: Simpsonville, SC)		●				
	COMMUNITY GARDEN	5.2	Support and fund the Lazy Daisy Garden Club to invest volunteer time and resources in managing and maintaining community garden.		●				
LANDSCAPE	LANDSCAPE MASTER PLAN	5.3	Develop a Landscape Master Plan for the Downtown District that includes street trees, parks, public space, plant selection, design, and maintenance.	Oconee County Extension Office, Consultant, Downtown Association		●			






Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short (0-5 Years)	Mid (5-10 Years)	Long (10+ Years)		
OPEN SPACE	LANDSCAPE ORDINANCE	5.4	Develop a Landscape Ordinance which addresses tree planting, tree preservation, buffering, and screening. Screening requirements to address parking and specific commercial uses such as heavy equipment, automotive shops, etc. (Case Study: Greenville Tree Ordinance) 	Trees Upstate	●			 	
	BRANDING STUDY	6.1	Perform a branding study to determine how the City would like to market itself. Consider developing branding specific to the Downtown district. 	Consultant	●			 	
	ALL THINGS APPLE	6.2	Consider capitalizing on the apple symbol and the apple festival for more year round use. Update the water tower paint, plant apple trees, recruit a business to provide apple treats like apple fritters year round.	Consultant		●			
	HOMETOWN HIGH SCHOOL	6.3	Develop signage and marketing to declare the West Oak High School Warriors as Westminster's hometown team.	West Oak High School, Oconee County School District	●			 	







 INDICATES ZONING RECOMMENDATION

Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short 0-5 Years	Mid 5-10 Years	Long 10+ Years		
BRANDING/ PUBLIC ART	PUBLIC ART	6.4	Build on successful art initiatives by considering a temporary art installation. (Case Study: Dollywood's Umbrella Sky)	Gateway Arts Center, Consultant	●				
	HOLIDAY FESTIVITIES	7.1	Build on Holiday festivities and budget for commercial grade decorations.	Downtown Association	●				
	MUSIC ON MAIN	7.2	Build on current music related events and formalize schedule and programming for consistency.	Westminster Music Centre	●				
	BIG FOOT FESTIVAL	7.3	Develop marketing strategy for festival that coordinates accommodations, entertainment, and restaurants with festival and theme.	Downtown Association, Consultant, SC Bigfoot Festival	●				







Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short (0-5 Years)	Mid (5-10 Years)	Long (10+ Years)		
EVENTS	BLUE GRASS FESTIVAL	7.4	Design and designate more spaces and venues in the Downtown District to accommodate more performances.	Dale Glymph, Westminster Music Centre, Downtown Association		●		 	
	APPLE FESTIVAL	7.5	Pair the South Carolina Apple Fest with month-long lead up with culinary events, orchard tours, demonstrations, and smaller events all culminating at the final weekend festival. (Case Study: Charlotte SHOUT)	Downtown Association, SC Apple Festival		●		 	
	FESTIVAL GUIDELINES	7.6	Create guidelines for the major festivals downtown so there is consistency with delivery. 	Downtown Association, Consultant	●			 	
	FIRST FRIDAYS	7.7	Build on successful Retreat Street Park programming by considering a first Friday event that could coincide with food trucks and activating downtown in the evenings. (Case Study: Greenville First Fridays)	Downtown Association, Gateway Arts Center, Westminster Music Centre	●				

 INDICATES ZONING RECOMMENDATION






Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short (0-5 Years)	Mid (5-10 Years)	Long (10+ Years)		
COMMUNITY RESOURCES	RECREATION DEPARTMENT	8.1	Expand the Recreation Department to support Hall Street Project and new park spaces.				●		
	BLUE RIDGE BANK	8.2	Work with local community partners, such as Blue Ridge Bank, that own vacant properties to create a temporary or permanent uses that support this Master Plan.	Downtown Association			●		
	GATEWAY ARTS CENTER	8.3	Partner with Gateway Arts Center to expand art attractions to Westminster.	Gateway Arts Center	●			 	
PARKING	ON-STREET	9.1	Maintain and expand on-street parking through Downtown.	SCDOT, Downtown Association			●		

Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short (0-5 Years)	Mid (5-10 Years)	Long (10+ Years)		
PARKING	PARKING STUDY	9.2	Conduct a parking study to analyze daily need and event need. Analyze ADA parking distribution and availability. Study how golf cart parking might be implemented.	Downtown Association, Consultant		●			
	PUBLIC PARKING	9.3	Expand and update current Parking Lots as shown on Master Plan. Provide parking signage with walking distances to areas of interest.	Downtown Association, Consultant			●		
	SHARED PARKING	9.4	Work with existing business owners to develop shared parking opportunities on E. Windsor Street and develop store fronts on the backside of these businesses where available. 			●			
	EVENT PARKING	9.5	Work with existing business owners to develop temporary event parking lots. Allow for event parking alongside the Railroad on North Avenue. See the Master Plan for more details. 	Existing Business Owners	●				







 INDICATES ZONING RECOMMENDATION





Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short (0-5 Years)	Mid (5-10 Years)	Long (10+ Years)		
DEVELOPMENT	CIVIC BUILDINGS	10.1	Repurpose the Police Station into A Visitor's Center and City Council chambers. Relocate the Police Department into the current City Hall building. (Case Study: Wetumpka Tourist Trap)			●		 	
	RESIDENTIAL	10.2	Consider the design and construction of infill Cottage Housing adjacent to W.P. Anderson Park as shown on the Master Plan.				●	 	
	ARTIST RESIDENCY	10.3	Consider converting the existing residences adjacent to W.P. Anderson Park and/or the Old College School site into Artist Residences. (Case Studies: Kinston, NC ; Marshall, NC)				●	 	

 INDICATES ZONING RECOMMENDATION

Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short (0-5 Years)	Mid (5-10 Years)	Long (10+ Years)		
GRANT/FUNDING SOURCES	ELECTRIC VEHICLES	11.1	Build on the pending electric vehicle parking spaces by joining the Park & Plug South Carolina program to implement additional EV charging stations and get on the waitlist for the Fast Charging application with Duke Energy.	Duke Energy	●				
	CBIG	11.2	Encourage local businesses to apply for the Commercial Building Improvement Grant (CBIG) program.	Downtown Association, Consultant	●				
	SHORT-TERM RENTALS	11.3	Develop an accommodations tax for short-term residential rentals. Develop a short-term rental ordinance. Case Study: Charleston, SC 			●			
	CAPITAL IMPROVEMENT	11.4	Develop a Capital Improvement Plan for streetscape improvements and determine if C-Fund grants are a viable option. All street improvements should align with the SCDOT Complete streets policy where applicable.	Oconee County Transportation Committee		●			

 INDICATES ZONING RECOMMENDATION

Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short (0-5 Years)	Mid (5-10 Years)	Long (10+ Years)		
MARKET ANALYSIS	BUSINESS RECRUITMENT	12.1	Create a business recruitment packet detailing key properties, retail focus categories, market data, and available incentives. (Case Study: Clinton, NC)	Downtown Association, Consultant	●			 	
	ENTREPRENEUR MEET-UPS	12.2	Host entrepreneur meet-ups quarterly to foster a network of business start-ups, inviting existing business owners, bankers, city officials, and highlight available properties as well.	Downtown Association	●			 	
	TRAINING EVENTS	12.3	Hold training events (lunch and learns) for existing small businesses focused on getting their businesses online and improving their digital presence.	Downtown Association	●				
	MERCHANT MEETINGS	12.4	Hold monthly merchant meetings and quarterly property owner meetings to regularly receive feedback and provide information on upcoming events, opportunities, incentives, and city priorities.	Downtown Association	●				

Category		Recommendation		Partners	Project Horizon			Guiding Principle	Notes
					Short (0-5 Years)	Mid (5-10 Years)	Long (10+ Years)		
MARKET ANALYSIS	AFTER-HOURS PROMOTION	12.5	Implement an after-hours promotion where retailers commit to staying open late 4-5 times per year to coincide with retail promotion events like after 5 events. Promote these retailers as part of event promotions.	Downtown Association	●				
	ABANDONED BUILDINGS	12.6	Enact an abandoned building revitalization policy pursuant to the South Carolina Abandoned Buildings Revitalization Act.		●				
	SIGNAGE	12.7	Add signage as an eligible improvement to the existing Commercial Building Improvement Grant in Westminster. Signage should be appropriate for the historic district and should coincide with future design guidelines and architectural standards.		●				
	RENT SUBSIDY GRANT	12.8	Create a rent subsidy grant to support start-up businesses within retail focus categories as identified in market analysis. Grants should be restricted to those that complete business plan preparation courses through South Carolina Small Business Development Center. (Case Study: Florence, SC)			●			

 INDICATES ZONING RECOMMENDATION

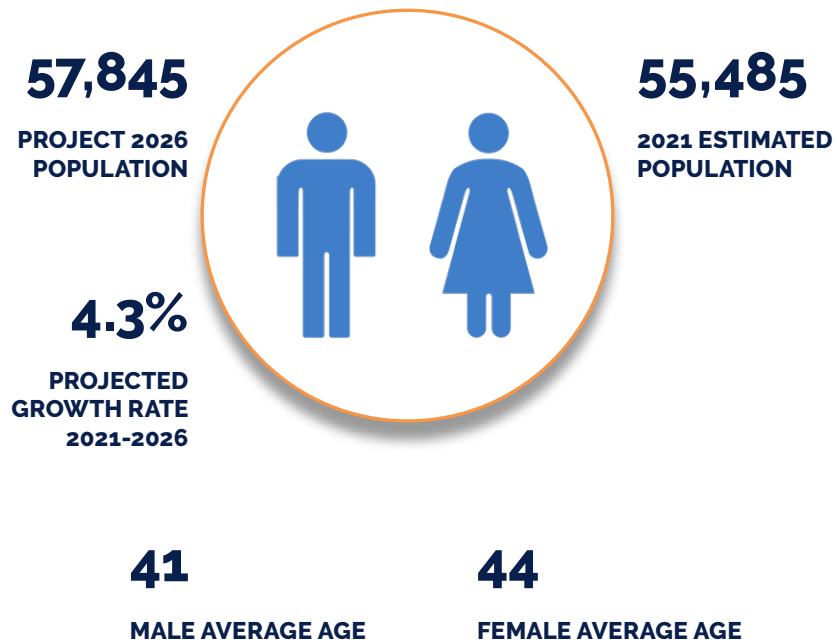
APPENDIX



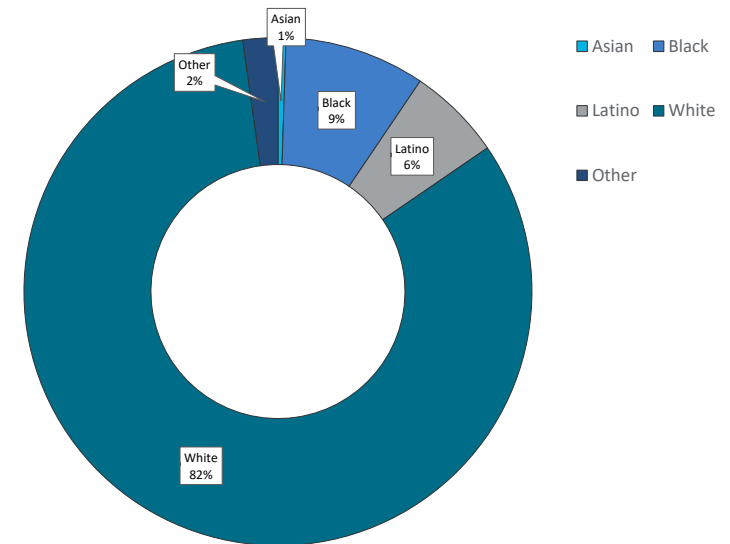
Image: Scott MacInnis

Custom Trade Area Demographics

CURRENT YEAR ESTIMATED POPULATION

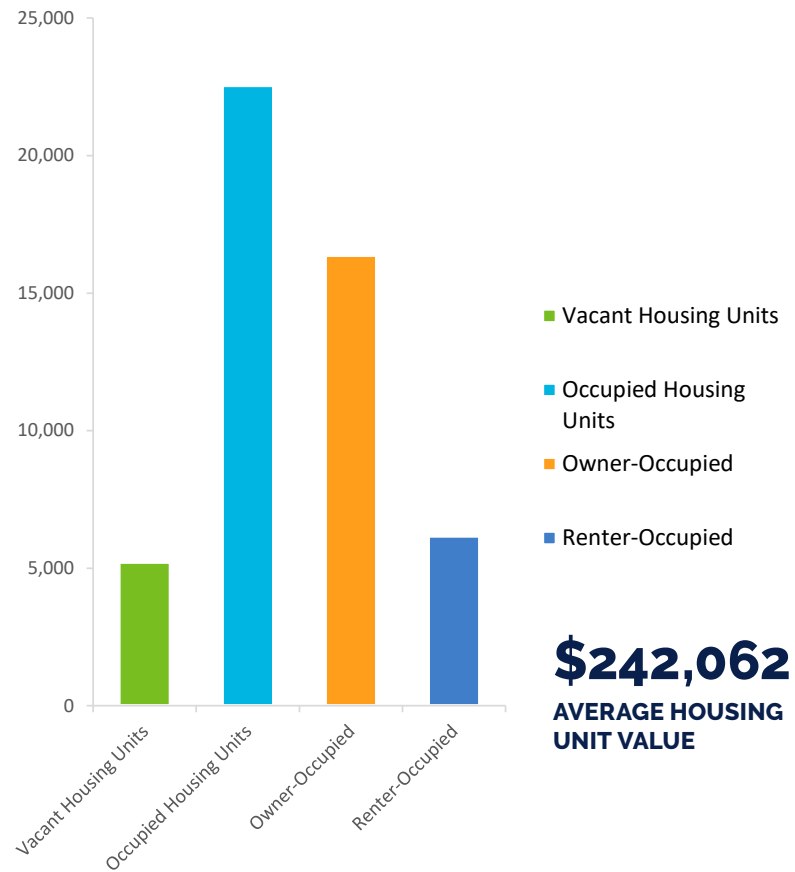


CURRENT YEAR ESTIMATED POPULATION BY RACE

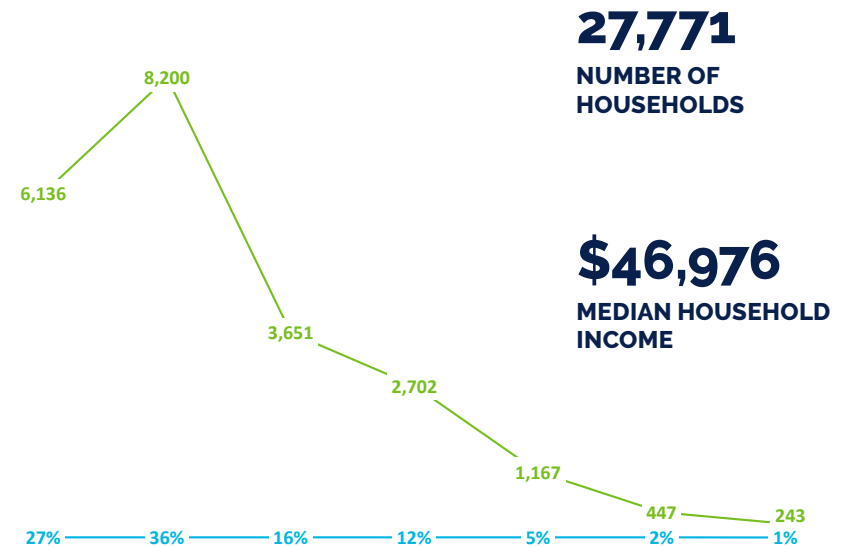


Custom Trade Area Demographics

CURRENT YEAR ESTIMATED HOUSING UNITS
BY TENURE

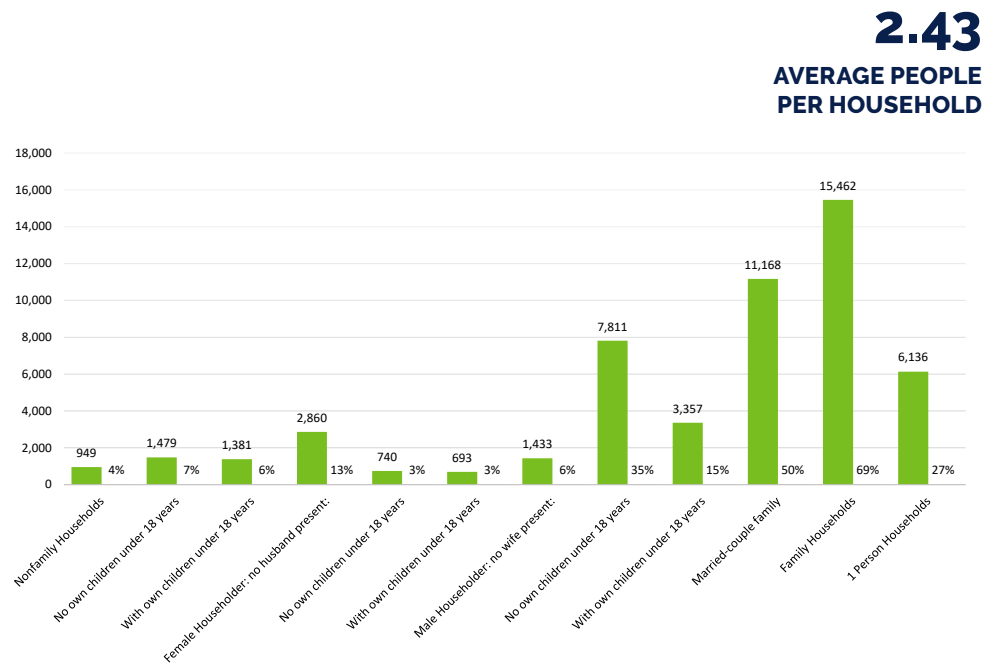


CURRENT YEAR ESTIMATED HOUSEHOLDS
BY HOUSEHOLD SIZE

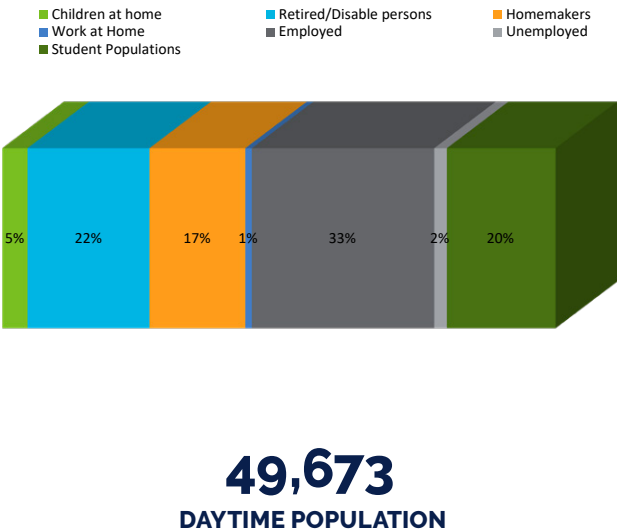


Custom Trade Area Demographics

CURRENT YEAR ESTIMATED HOUSEHOLDS BY HOUSEHOLD TYPE

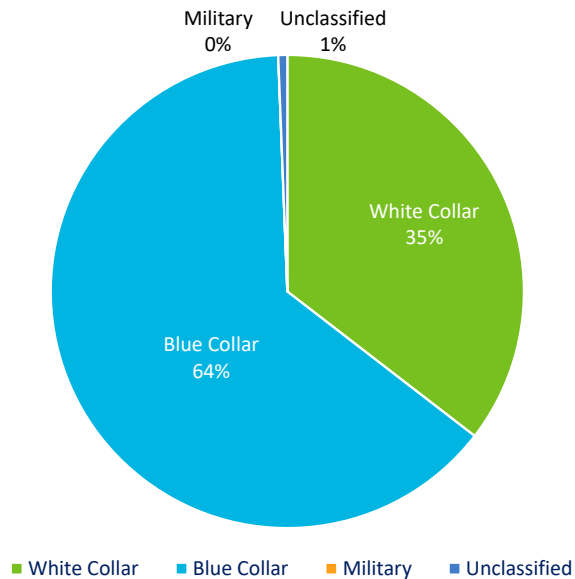


CURRENT YEAR ESTIMATED DAYTIME POPULATION



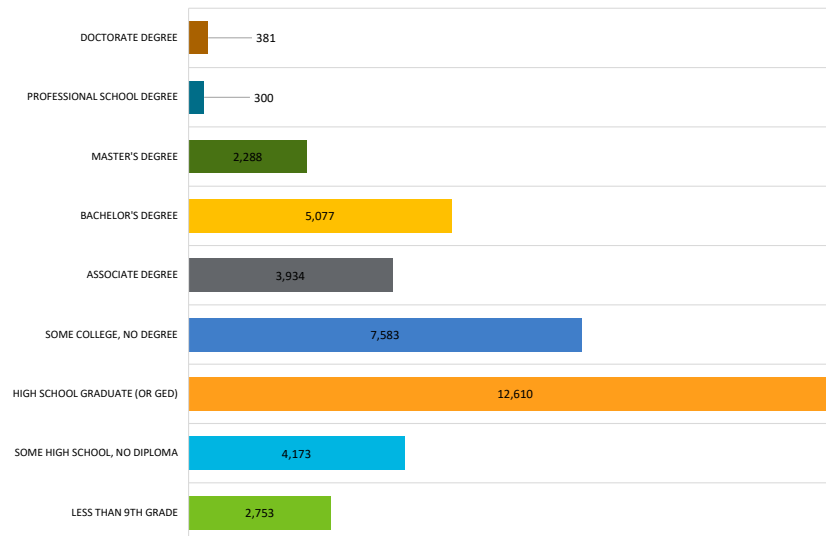
Custom Trade Area Demographics

CURRENT YEAR ESTIMATED EMPLOYMENT TYPE



\$45,355
AVERAGE EMPLOYEE
SALARY

CURRENT YEAR ESTIMATED POPULATION BY EDUCATION ATTAINMENT | AGE 25+



Tapestry Lifestyle Segmentation



LifeMode Group: Cozy Country Living

Heartland Communities

6F

Households: 2,850,600

Average Household Size: 2.39

Median Age: 42.3

Median Household Income: \$42,400

WHO ARE WE?

Well settled and close-knit, *Heartland Communities* are semirural and semiretired. These older householders are primarily homeowners, and many have paid off their mortgages. Their children have moved away, but they have no plans to leave their homes. Their hearts are with the country; they embrace the slower pace of life here but actively participate in outdoor activities and community events. Traditional and patriotic, these residents support their local businesses, always buy American, and favor domestic driving vacations over foreign plane trips.

OUR NEIGHBORHOOD

- Rural communities or small towns are concentrated in the Midwest, from older Rustbelt cities to the Great Plains.
- Distribution of household types is comparable to the US, primarily (but not the majority) married couples, more with no children, and a slightly higher proportion of singles (Index 112) that reflects the aging of the population.
- Residents own modest, single-family homes built before 1970.
- They own one or two vehicles; commutes are short (Index 82).

SOCIOECONOMIC TRAITS

- Retirees in this market depress the average labor force participation rate to less than 60% (Index 94), but the unemployment rate is comparable to the US.
- More workers are white collar than blue collar; more skilled than unskilled.
- The rural economy of this market provides employment in the manufacturing, construction, utilities, healthcare, and agriculture industries.
- These are budget savvy consumers; they stick to brands they grew up with and know the price of goods they purchase. Buying American is important.
- Daily life is busy, but routine. Working on the weekends is not uncommon.
- Residents trust TV and newspapers more than any other media.
- Skeptical about their financial future, they stick to community banks and low-risk investments.



Note: The Index represents the ratio of the segment rate to the US rate multiplied by 100. Consumer preferences are estimated from data by GfK MRI.

Tapestry Lifestyle Segmentation



LifeMode Group: Rustic Outposts

Rooted Rural

10B

Households: 2,430,900

Average Household Size: 2.48

Median Age: 45.2

Median Household Income: \$42,300

WHO ARE WE?

Rooted Rural is heavily concentrated in the Appalachian mountain range as well as in Texas and Arkansas. Employment in the forestry industry is common, and *Rooted Rural* residents live in many of the heavily forested regions of the country. This group enjoys time spent outdoors, hunting, fishing, or working in their gardens. Indoors, they enjoy watching television with a spouse and spending time with their pets. When shopping, they look for American-made and generic products. These communities are heavily influenced by religious faith and family history.

OUR NEIGHBORHOOD

- This market is dominated by married couples, few with children at home.
- 80% of homes are owner occupied: primarily single family (73%) or mobile homes (24%).
- Nearly one in five housing units is vacant, with a high proportion for seasonal use.
- Home values are very low—almost half of owned homes are valued under \$100,000.

SOCIOECONOMIC TRAITS

- Shoppers use coupons frequently and buy generic goods.
- Do-it-yourself mentality; grow their own produce and work on their cars and ATVs.
- Pay bills in person and avoid using the internet for financial transactions.
- Often find computers and cell phones too complicated and confusing.
- Clothes a necessity, not a fashion statement; only buy new clothes when old clothes wear out.



Note: The Index represents the ratio of the segment rate to the US rate multiplied by 100. Consumer preferences are estimated from data by MRI-Simmons.

Tapestry Lifestyle Segmentation



LifeMode Group: Rustic Outposts Rural Bypasses

10E

Households: 1,646,400

Average Household Size: 2.55

Median Age: 40.4

Median Household Income: \$33,000

WHO ARE WE?

Open space, undeveloped land, and farmland characterize *Rural Bypasses*. These families live within small towns along country back roads and enjoy the open air in these sparsely populated neighborhoods. Their country lifestyle focuses on the outdoors, gardening, hunting, and fishing. They are more likely to own a satellite dish than a home computer. Although most households do have a connection to the internet, use is very limited. Those who are not yet retired work in blue-collar jobs in the agriculture or manufacturing industries.

OUR NEIGHBORHOOD

- An older market, with more married couples without children and single households, the average household size is slightly lower at 2.55.
- Most residents own single-family homes or mobile homes (Index 504).
- Most housing was built from 1970 to 1989; vacancy rates are higher due to seasonal housing.
- Residents live in very rural areas, almost entirely in the South.

SOCIOECONOMIC TRAITS

- Almost 25% have not finished high school; 11% have a bachelor's degree or higher.
- Labor force participation is low at 47% (Index 76).
- Income is primarily derived from wages and supplemented with Social Security and Supplemental Security Incomes.
- Religion and faith are central in their lives.
- They rely on television to stay informed.



Note: The Index represents the ratio of the segment rate to the US rate multiplied by 100. Consumer preferences are estimated from data by MRI Simmons.

Tapestry Lifestyle Segmentation



LifeMode Group: Hometown

Small Town Sincerity

12C

Households: 2,305,700

Average Household Size: 2.26

Median Age: 40.8

Median Household Income: \$31,500

WHO ARE WE?

Small Town Sincerity includes young families and senior householders that are bound by community ties. The lifestyle is down-to-earth and semirural, with television for entertainment and news, and emphasis on convenience for both young parents and senior citizens. Residents embark on pursuits including online computer games, renting movies, indoor gardening, and rural activities like hunting and fishing. Residents keep their finances simple—paying bills in person and avoiding debt.

OUR NEIGHBORHOOD

- Reside in small towns or semirural neighborhoods, mostly outside metropolitan areas.
- Homes are a mix of older single-family houses (61%), apartments, and mobile homes.
- Half of all homes are owner occupied (Index 79).
- Median home value of \$92,300 is about half the US median.
- Average rent is \$639 (Index 62).
- This is an older market, with half of the householders aged 55 years or older and predominantly single-person households (Index 139).


SOCIOECONOMIC TRAITS

- Education: 67% with high school diploma or some college.
- Labor force participation lower at 52% (Index 83), which could result from lack of jobs or retirement.
- Income from wages and salaries (Index 83), Social Security (Index 133) or retirement (Index 106), increased by Supplemental Security Income (Index 183).
- Price-conscious consumers that shop accordingly, with coupons at discount centers.
- Connected, but not to the latest or greatest gadgets; keep their landlines.
- Community-oriented residents; more conservative than middle of the road.
- Rely on television or newspapers to stay informed.



Note: The Index represents the ratio of the segment rate to the US rate multiplied by 100. Consumer preferences are estimated from data by MRI-Simmons.

Tapestry Lifestyle Segmentation



LifeMode Group: Rustic Outposts

Southern Satellites

10A

Households: 3,856,800

Average Household Size: 2.67

Median Age: 40.3

Median Household Income: \$47,800

WHO ARE WE?

Southern Satellites is the second largest market found in rural settlements but within metropolitan areas located primarily in the South. This market is typically slightly older, settled married-couple families, who own their homes. Two-thirds of the homes are single-family structures; almost a third are mobile homes. Median household income and home value are below average. Workers are employed in a variety of industries, such as manufacturing, health care, retail trade, and construction, with higher proportions in mining and agriculture than the US. Residents enjoy country living, preferring outdoor activities and DIY home projects.

OUR NEIGHBORHOOD

- About 78% of households are owned.
- Married couples with no children are the dominant household type, with a number of multigenerational households (Index 112).
- Most are single-family homes (67%), with a number of mobile homes (Index 509).
- Most housing units were built in 1970 or later.
- Most households own one or two vehicles, but owning more than three vehicles is common (Index 144).

SOCIOECONOMIC TRAITS

- Education: almost 40% have a high school diploma only (Index 140); 45% have college education (Index 73).
- Labor force participation rate is 59.1%, slightly lower than the US.
- These consumers are more concerned about cost rather than quality or brand loyalty.
- They tend to be somewhat late in adapting to technology.
- They obtain a disproportionate amount of their information from TV, compared to other media.



Note: The Index represents the ratio of the segment rate to the US rate multiplied by 100. Consumer preferences are estimated from data by MRI-Simmons.

THE DOWNTOWN MASTER PLAN WAS PREPARED WITH THE GREAT PEOPLE OF WESTMINSTER
IN 2023 AND IT IS THEIR GUIDING DOCUMENT FOR A PROSPEROUS FUTURE.



**MINUTES
WESTMINSTER CITY COUNCIL
Budget Workshop Meeting
Westminster Fire Department
Tuesday, April 18, 2023**

The City Council of the City of Westminster met in a special called meeting on Tuesday, April 18, 2023 at 4:00 pm with Mayor Brian Ramey presiding. Those in attendance were:

Brian Ramey
Audrey Reese

Jimmy Powell
Daby Snipes

Dale Glymph
Adam Dunn

Ruth May

City Administrator, Kevin Bronson
City Clerk, Rebecca Overton
Utility Director, Kevin Harbin
Fire Chief, Michael Smith
Police Chief, Matt Patterson
Taylor Price, Electric Supervisor
Terry Reed, Water/Sewer Supervisor
Members of the public and press

Notice of the meeting and the agenda was posted on westminstersc.org twenty-four hours prior to the meeting and all persons, organizations and local media requesting notification and the agenda were notified by email.

Call to Order

Mayor Ramey called the meeting to order at 4:00 pm.

Revenue Review

Mr. Bronson presented Council with a PowerPoint presentation reviewing the revenues for the General Fund, Utility Fund, Solid Waste Fund, Youth Recreation Fund, and the Hospitality and Accommodations Tax Fund. He stated that the purpose of these workshops was to get Council input and work that into a balanced budget.

Attached is the presentation for the record.

Adjourn

Upon a motion by Mayor Ramey and seconded by Mrs. Reese, the motion ***to adjourn the meeting at 5:00 pm*** passed unanimously.

(Minutes prepared by Rebecca Overton)

Mayor Brian Ramey

April 18, 2023

Date



April 18, 2023

Budget Workshop

Fiscal Year 2023-2024
(FY2024)

Revenue Review

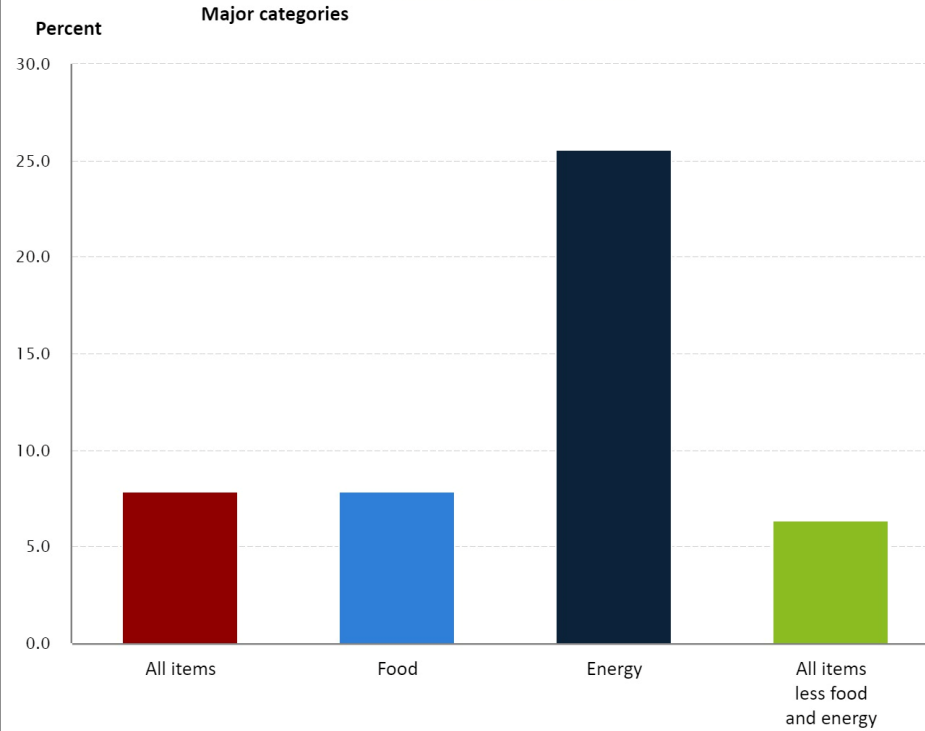
Westminster, South Carolina

FY2023-24 Budget Schedule of events

- **Expenditure Review Part 1 - February 16, 2023 @ 4:00 pm**
 - Utility Fund (Electric, Water, Water Plant, Sewer)
 - Capital Projects Fund
- **Expenditure Review Part 2 – March 7, 2023 @ 4:00 pm**
 - General Fund
 - Solid Waste Fund
 - Youth Recreation Fund
 - Hospitality and Accommodations Tax Fund
- **Revenue Review – April 18, 2023 @ 4:00 pm**
- **City Council Budget Workshop – April 25, 2023 @ 4:00 pm (called meeting)**
- **Public Hearing and 1st Reading – May 9, 2023 @ 6:00 pm City Council Meeting**
- **2nd Reading and Adoption – June 13, 2023 @ 6:00 pm City Council Meeting**

12-month percentage change, Consumer Price Index, selected categories, February 2022, not seasonally adjusted

[Click on columns to drill down](#)

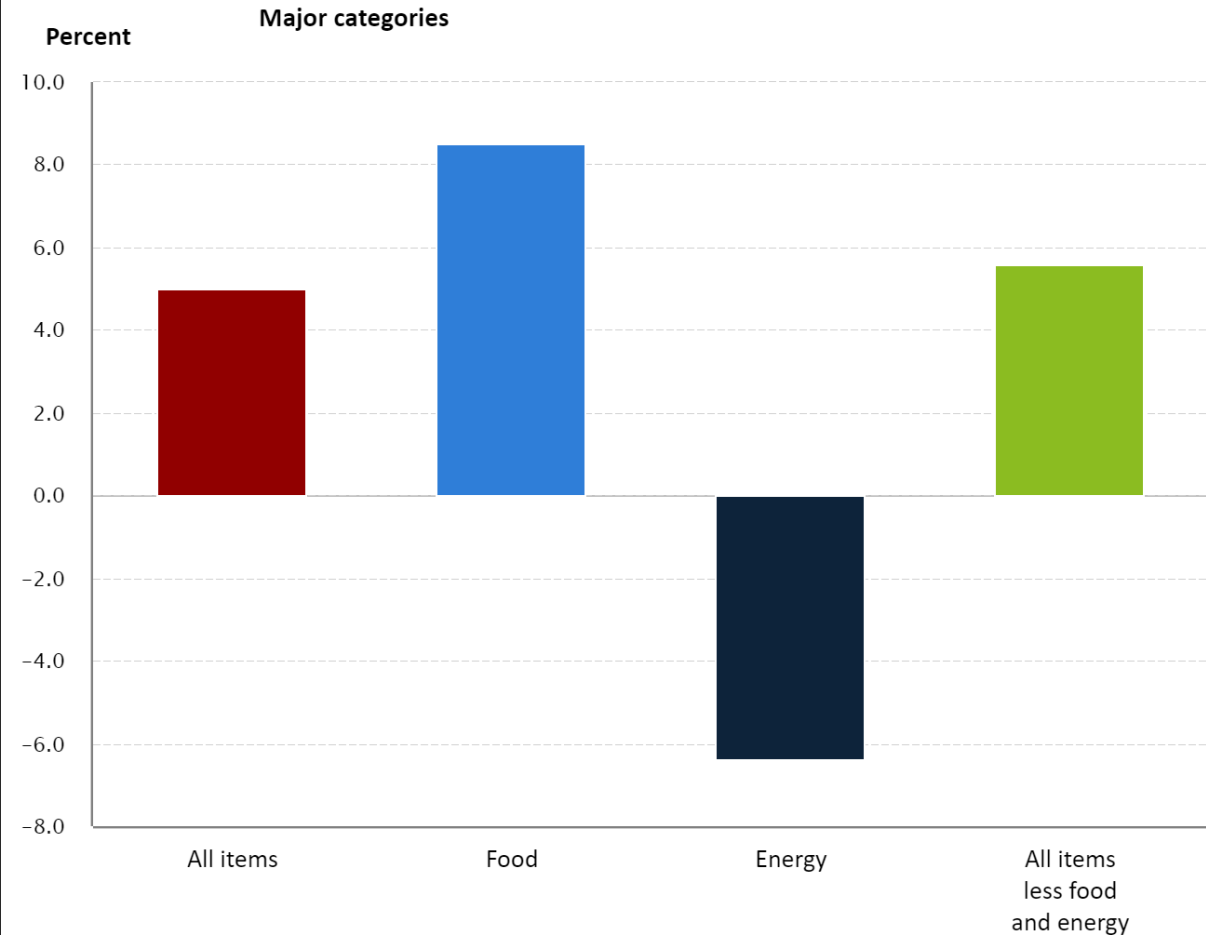


The **Consumer Price Index (CPI)** is a measure of the average change over time in the prices paid by consumers for a market basket of consumer goods and services.

[CPI Home : U.S. Bureau of Labor Statistics \(bls.gov\)](https://www.bls.gov)

12-month percentage change, Consumer Price Index, selected categories, March 2023, not seasonally adjusted

[Click on columns to drill down](#)



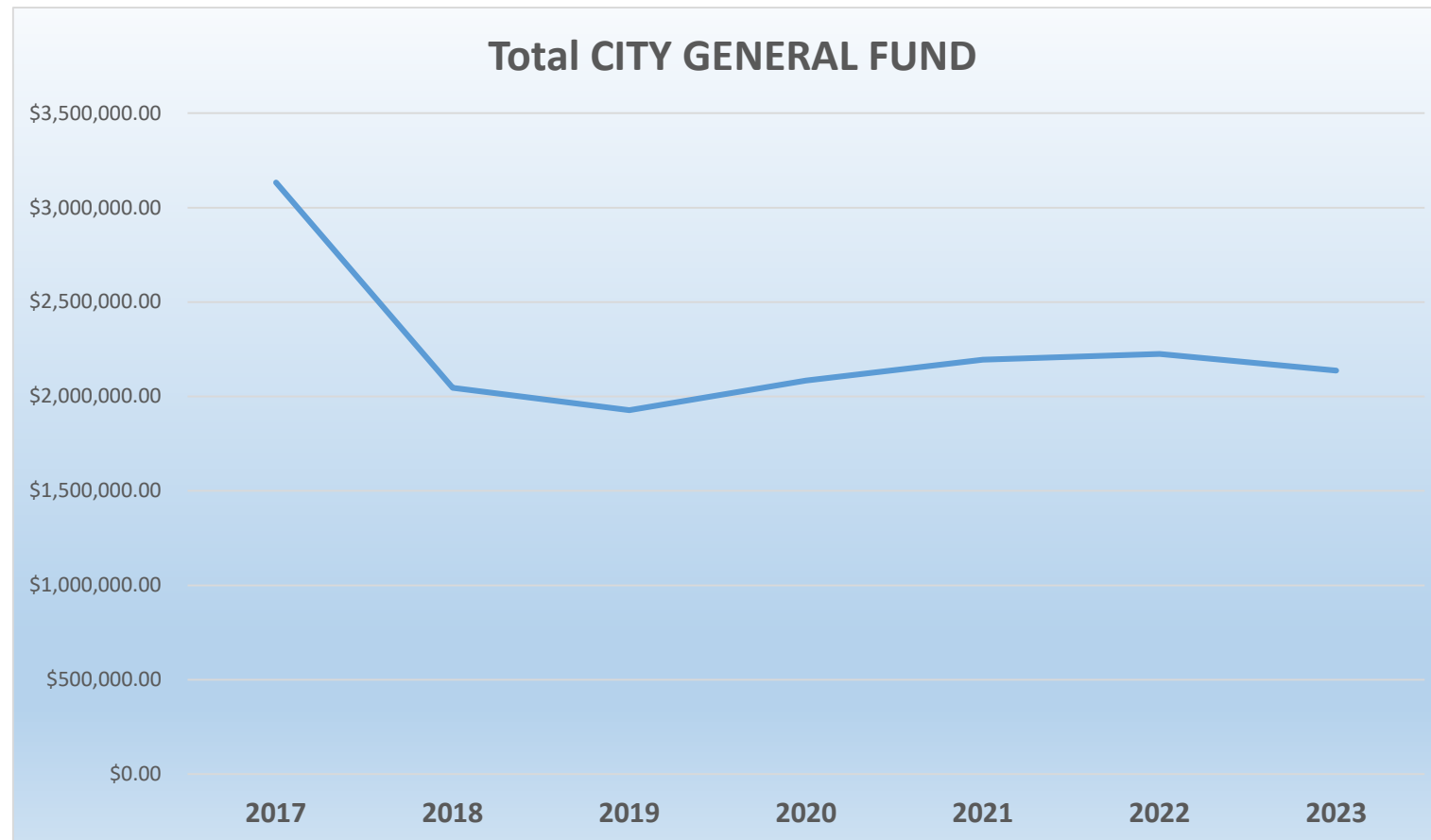
Consumer Price Index (CPI)



Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2023	6.41%	6.04%	4.98%										
2022	7.48%	7.87%	8.54%	8.26%	8.58%	9.06%	8.52%	8.26%	8.20%	7.75%	7.11%	6.45%	8.00%
2021	1.40%	1.68%	2.62%	4.16%	4.99%	5.39%	5.37%	5.25%	5.39%	6.22%	6.81%	7.04%	4.70%
2020	2.49%	2.33%	1.54%	0.33%	0.12%	0.65%	0.99%	1.31%	1.37%	1.18%	1.17%	1.36%	1.24%
2019	1.55%	1.52%	1.86%	2.00%	1.79%	1.65%	1.81%	1.75%	1.71%	1.76%	2.05%	2.29%	1.81%
2018	2.07%	2.21%	2.36%	2.46%	2.80%	2.87%	2.95%	2.70%	2.28%	2.52%	2.18%	1.91%	2.44%

Gateway to the Mountain Lakes Region

(source data from the <https://www.bls.gov>)



General Fund

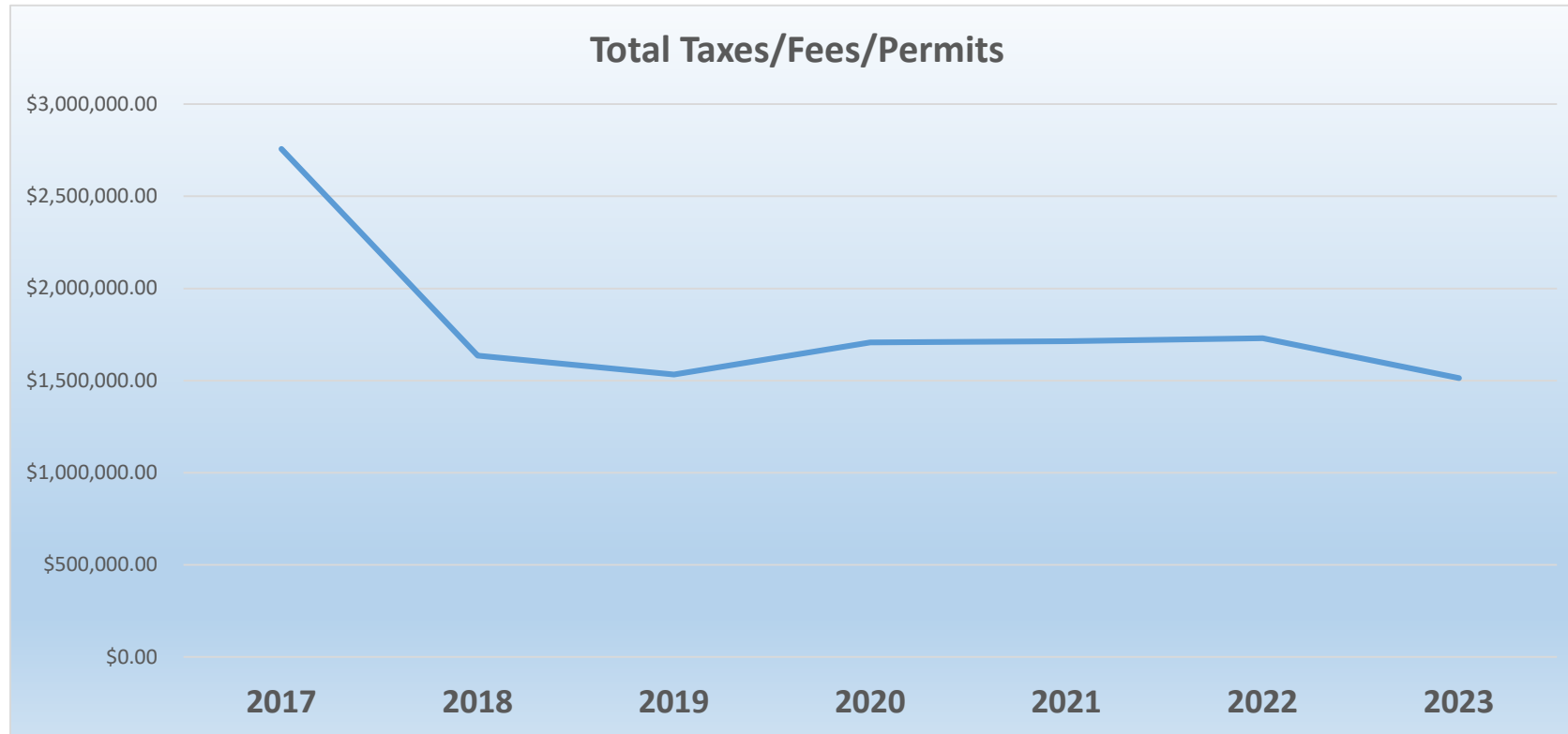
Gateway to the Mountain Lakes Region

2017	2018	2019	2020	2021	2022	2023
\$3,133,176.55	\$2,045,970.37	\$1,927,524.09	\$2,083,863.07	\$2,195,292.02	\$2,224,651.39	\$2,137,158.00



General Fund

Gateway to the Mountain Lakes Region

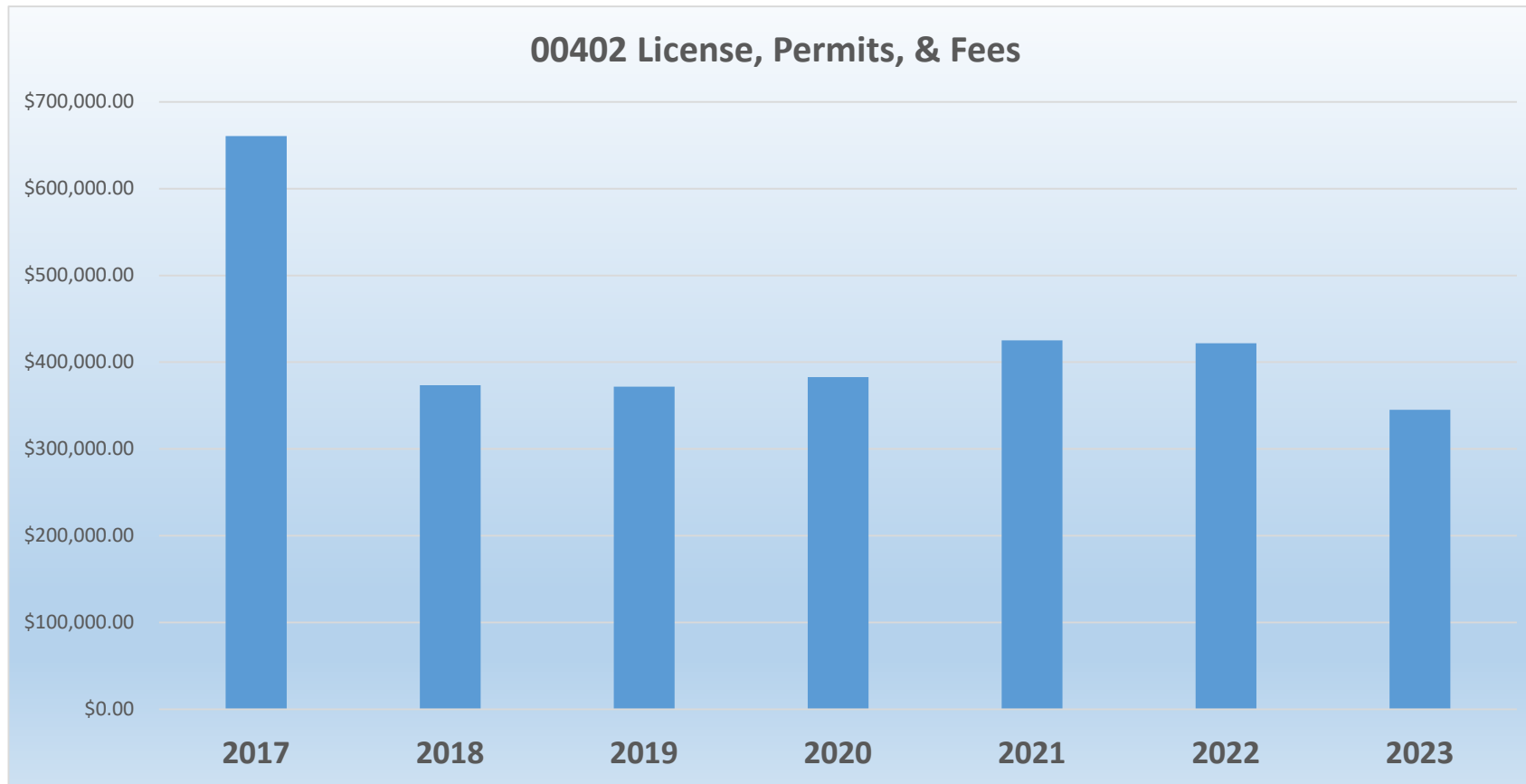


	2017	2018	2019	2020	2021	2022	2023
00400 Property Taxes	\$628,364.00	\$627,761.18	\$638,102.71	\$629,708.00	\$658,978.75	\$ 682,949	\$ 659,000
00401 Intergovernmental Rev	\$593,082.34	\$100,540.32	\$58,084.07	\$57,092.26	\$60,806.76	\$ 53,996	\$ 56,000
00402 License, Permits, & Fees	\$660,695.30	\$373,510.93	\$371,957.74	\$382,743.77	\$425,252.03	\$ 421,905	\$ 345,300
00404 Pymt In Lieu Of Tax & Fran Fee	\$416,544.89	\$462,555.66	\$395,462.34	\$477,894.49	\$542,085.91	\$ 546,337	\$ 431,003
00405 Interest Income	\$1,492.04	\$2,414.70	\$4,052.45	\$2,970.45	\$344.99	\$ 391	\$ 500
00406 Grant Income	\$0.00	\$0.00	\$0.00	\$125,000.00	\$2,500.21	\$ -	\$ -
00407 Miscellaneous & Other	\$456,632.34	\$68,942.58	\$65,198.58	\$32,436.42	\$23,456.45	\$ 24,054	\$ 21,200
Total Taxes/Fees/Permits	\$2,756,810.91	\$1,635,725.37	\$1,532,857.89	\$1,707,845.39	\$1,713,425.10	\$1,729,630.91	\$1,513,003.00



General Fund

Gateway to the Mountain Lakes Region

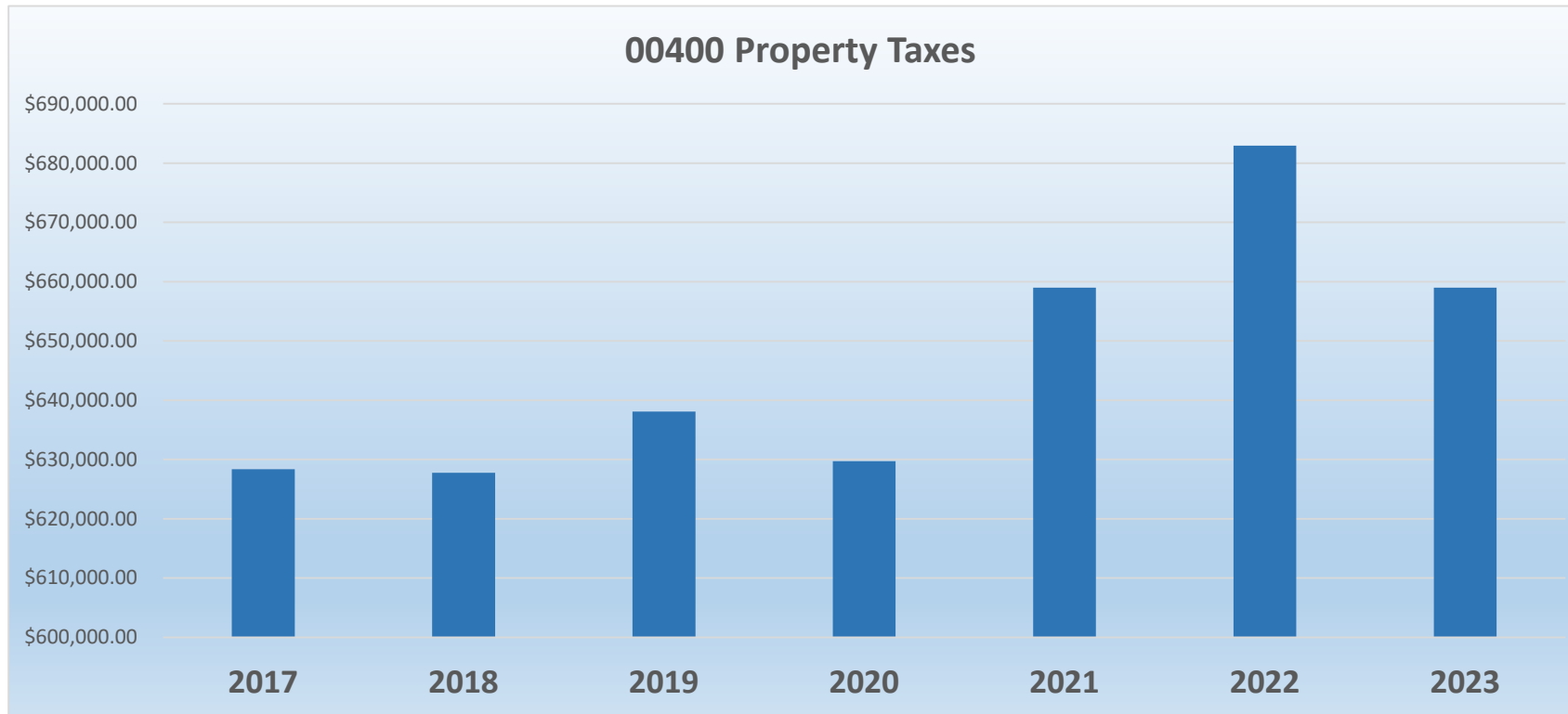


	2017	2018	2019	2020	2021	2022	2023
00400 Property Taxes	\$628,364.00	\$627,761.18	\$638,102.71	\$629,708.00	\$658,978.75	\$ 682,949	\$ 659,000
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General Fund

Gateway to the Mountain Lakes Region



	2017	2018	2019	2020	2021	2022	2023
<u>00400 Property Taxes</u>	<u>\$628,364.00</u>	<u>\$627,761.18</u>	<u>\$638,102.71</u>	<u>\$629,708.00</u>	<u>\$658,978.75</u>	<u>\$ 682,949</u>	<u>\$ 659,000</u>
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00405 Interest Income	\$1,492.04	\$2,414.70	\$4,052.45	\$2,970.45	\$344.99	\$ 391	\$ 500
00406 Grant Income	\$0.00	\$0.00	\$0.00	\$125,000.00	\$2,500.21	\$ -	\$ -
00407 Miscellaneous & Other	\$456,632.34	\$68,942.58	\$65,198.58	\$32,436.42	\$23,456.45	\$ 24,054	\$ 21,200
Total Taxes/Fees/Permits	\$2,756,810.91	\$1,635,725.37	\$1,532,857.89	\$1,707,845.39	\$1,713,425.10	\$1,729,630.91	\$1,513,003.00

The value of one (1) mil



current City millage – 99.3 mills

Westminster City Assessed and Market Values								
TAX YEAR	2019		2020		2021		2022	
FISCAL YEAR	2020		2021		2022		2023	
	Vehicle Ratio 6.0		Vehicle Ratio 6.0		Vehicle Ratio 6.0		Vehicle Ratio 6.0	
					Reassessment Year (Delayed)		Implemented Reassessment Year	
Property Type	Assessed Value	Market Value	Assessed Value	Market Value	Assessed Value	Market Value	Assessed Value	Market Value
Real Property	\$ 4,919,080	\$ 109,312,889	\$ 4,898,250	\$ 108,850,000	\$ 5,164,540	\$ 114,767,556		\$ -
Personal Property/ DOR	\$ 737,685	\$ 7,025,571	\$ 795,284	\$ 7,574,133	\$ 841,389	\$ 8,013,229		\$ -
Vehicles	\$ 731,719	\$ 12,195,317	\$ 793,935	\$ 13,232,250	\$ 793,067	\$ 13,217,783		\$ -
Watercraft		\$ -		\$ -	\$ 13,660	\$ 130,095		\$ -
Total	\$ 6,388,484	\$ 128,533,777	\$ 6,487,469	\$ 129,656,383	\$ 6,812,656	\$ 136,128,663	\$ -	\$ -
Value of a Mill	\$ 6,388		\$ 6,487		\$ 6,813		\$ -	

1.5% increase

5.0% increase

Fire Department Funding (Intergovernmental Revenue)



Gateway to the Mountain Lakes Region

	2018	2019	2020	2021	2022	2023
City	\$ 119,764	\$ 183,642	\$ 215,848	\$ 152,293	\$ 183,869	\$ 318,433
County	<u>\$ 285,000</u>	<u>\$ 285,000</u>	<u>\$ 285,000</u>	<u>\$ 285,000</u>	<u>\$ 285,000</u>	<u>\$ 285,000</u>
	\$ 404,764	\$ 468,642	\$ 500,848	\$ 437,293	\$ 468,869	\$ 603,433

- in 2023 the inflation-adjusted value of \$285,000 (from 2012) is \$374,675.56
- total inflation rate from 2012 to 2023 is 31.47%

- 1) 2018-2022 actual, audited
- 2) 2023 budgeted
- 3) County Funding @ \$285,000/year began in FY2012

<https://www.calculator.net/inflation-calculator.html>





General Fund

Gateway to the Mountain Lakes Region



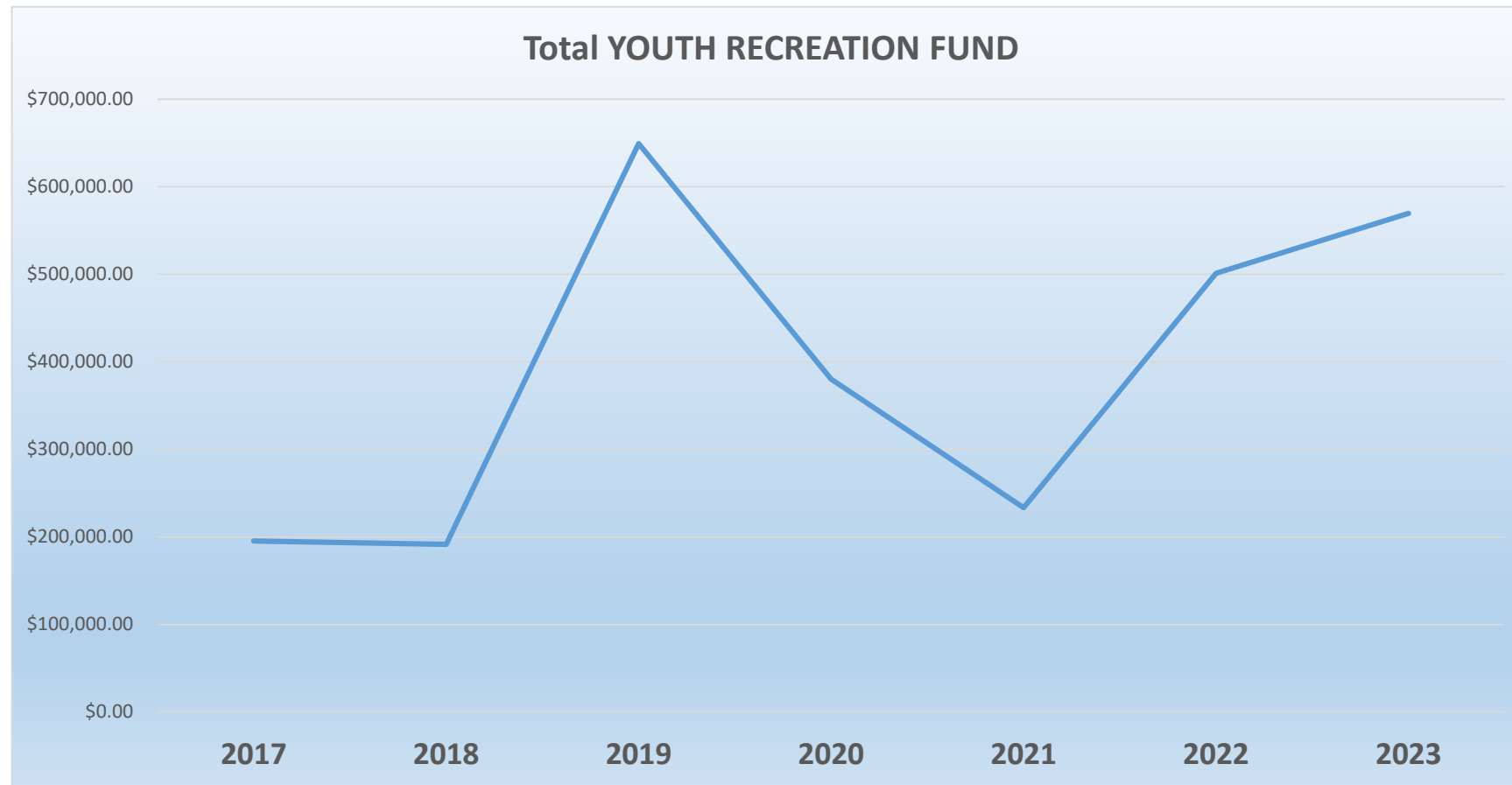
*Changes in state and federal laws affected forfeitures

300 POLICE	2017	2018	2019	2020	2021	2022	2023
00403 Fines & Forfeitures	\$52,034.72	\$110,912.07	\$98,640.52	\$72,912.05	\$81,690.90	\$ 85,462	\$ 30,000
00405 Interest Income	\$0.00	\$3.87	\$8.78	\$9.90	\$9.83	\$ 10	\$ 5
00406 Grant Income	\$0.00	\$1,756.70	\$0.00	\$0.00	\$0.00	\$ 11,334	\$ 7,000
00407 Miscellaneous & Other	\$21,501.41	\$5,404.15	\$6,241.41	\$1,470.00	\$7,262.00	\$ 32,971	7500
Total POLICE	\$73,536.13	\$118,076.79	\$104,890.71	\$74,391.95	\$88,962.73	\$129,776.74	\$44,505.00



Youth Recreation Fund

Gateway to the Mountain Lakes Region



	2017	2018	2019	2020	2021	2022	2023
00402 License, Permits, & Fees	\$155,716.50	\$119,215.00	\$162,535.50	\$126,904.75	\$98,939.03	\$ 163,173	\$ 220,665
00405 Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$ -
00406 Grant Income	\$17,592.00	\$20,000.00	\$10,000.00	\$0.00	\$4,320.00	\$ -	\$ 10,000
00407 Miscellaneous & Other	\$12,073.20	\$42,482.31	\$466,631.06	\$223,452.90	\$100,053.83	\$ 307,884	\$ 308,838
Total RECREATION	\$195,381.70	\$191,697.31	\$649,166.56	\$380,357.65	\$233,312.86	\$501,056.61	\$569,503.00

Youth Recreation

	2021			2022			2023		
County Allocation	\$	30,000	8.93%	\$	30,000	6.03%	\$	30,000	5.27%
Fees	\$	98,939	29.46%	\$	155,589	31.29%	\$	220,665	38.75%
Other	\$	12,563	3.74%	\$	45,657	9.18%	\$	20,250	3.56%
Transfer from GF	\$	187,491	55.83%	\$	154,314	31.04%	\$	131,278	23.05%
Transfer from Htax	\$	2,500	0.74%	\$	111,621	22.45%	\$	157,310	27.62%
PARD Grant	\$	4,320	1.29%	\$	-	0.00%	\$	10,000	1.76%
	\$	335,813		\$	497,181		\$	569,503	

2021, 2022 Actual, 2023 Budget



Hospitality Tax Fund

Gateway to the Mountain Lakes Region

2017	2018	2019	2020	2021	2022	2023
\$149,381.87	\$138,788.02	\$137,870.58	\$133,601.40	\$164,855.00	\$183,306.41	\$465,060.00

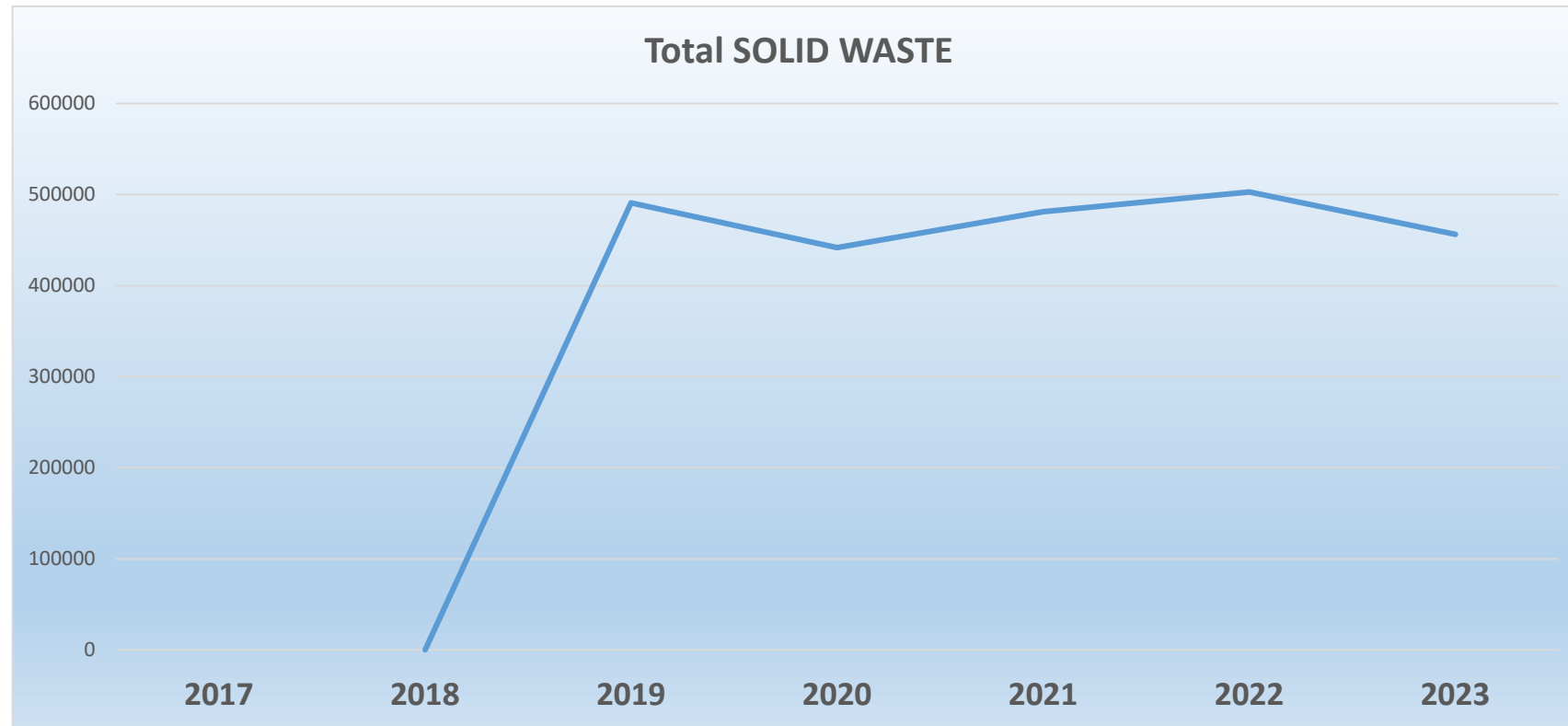
*2023 includes an Htax fund balance allocation of \$300,060



Accommodations

Gateway to the Mountain Lakes Region

2017	2018	2019	2020	2021	2022	2023
\$2,304.66	\$6,508.88	\$4,109.37	\$6,804.97	\$2,150.07	\$7,089.00	\$7,300.00



Solid Waste Fund

Gateway to the Mountain Lakes Region

2017	2018	2019	2020	2021	2022	2023
\$0.00	\$0.00	\$490,840.93	\$441,672.26	\$481,130.76	\$502,959.21	\$456,161.00

note: Until 2019 Solid Waste was grouped into the General Fund

Solid Waste (cost-to-serve)

Solid Waste Revenue

	2021	2022*	2023
Service Charges	\$389,477	\$414,924	\$434,250
Misc	\$5,784	\$14,540	\$320,500
Transfer from GF	\$86,392	\$76,487	\$11,411
	\$481,653	\$505,951	\$766,661

Solid Waste Expense

Personal Services	\$229,948	\$238,307	\$250,142
Commodities	\$105,881	\$117,888	\$102,900
Contractual Services	\$28,131	\$21,859	\$39,850
Capital	\$0	\$0	\$310,000
Debt service	\$63,269	\$63,269	\$63,269
	\$427,229	\$441,323	\$766,161

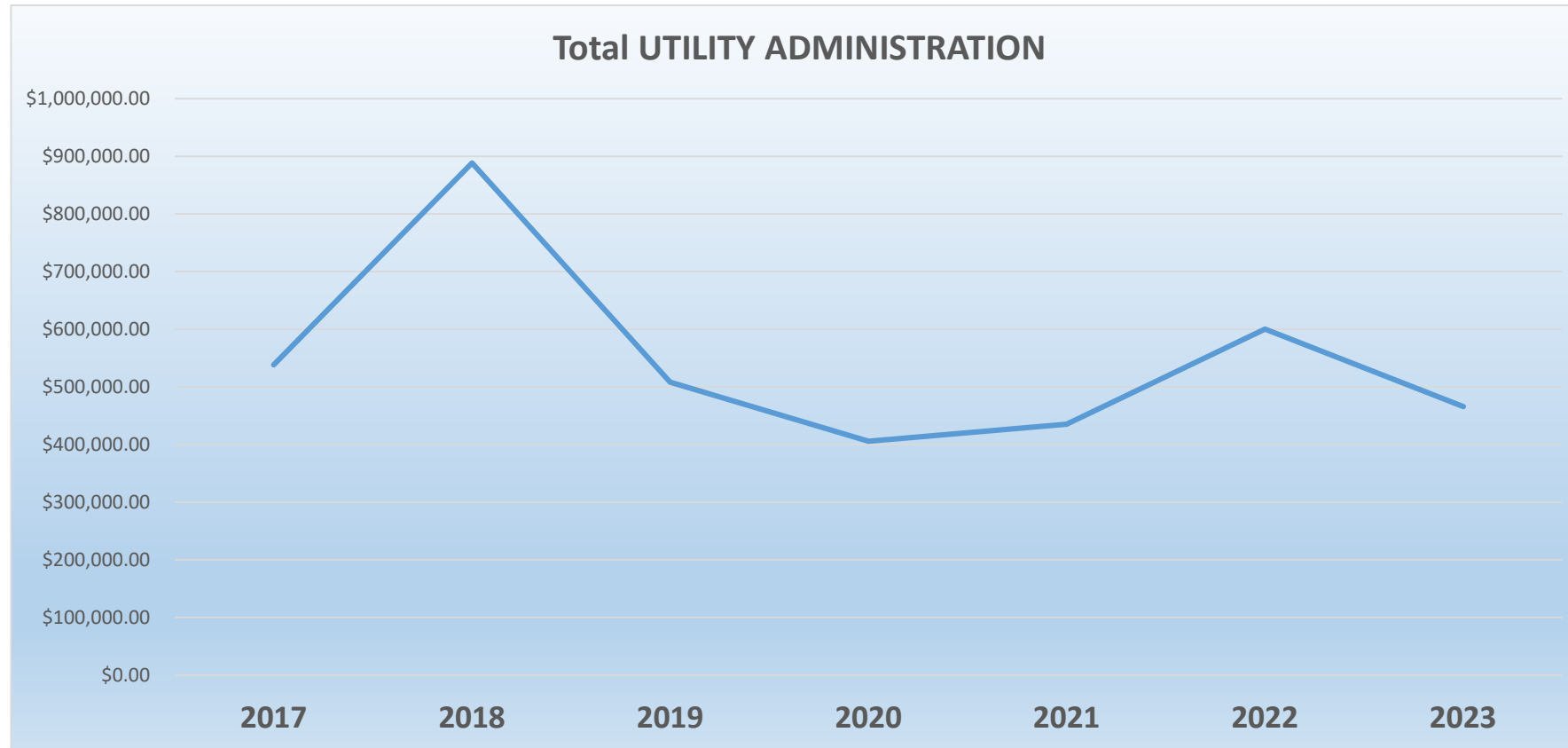
2021, 2022 Audited final

2023 Budgeted

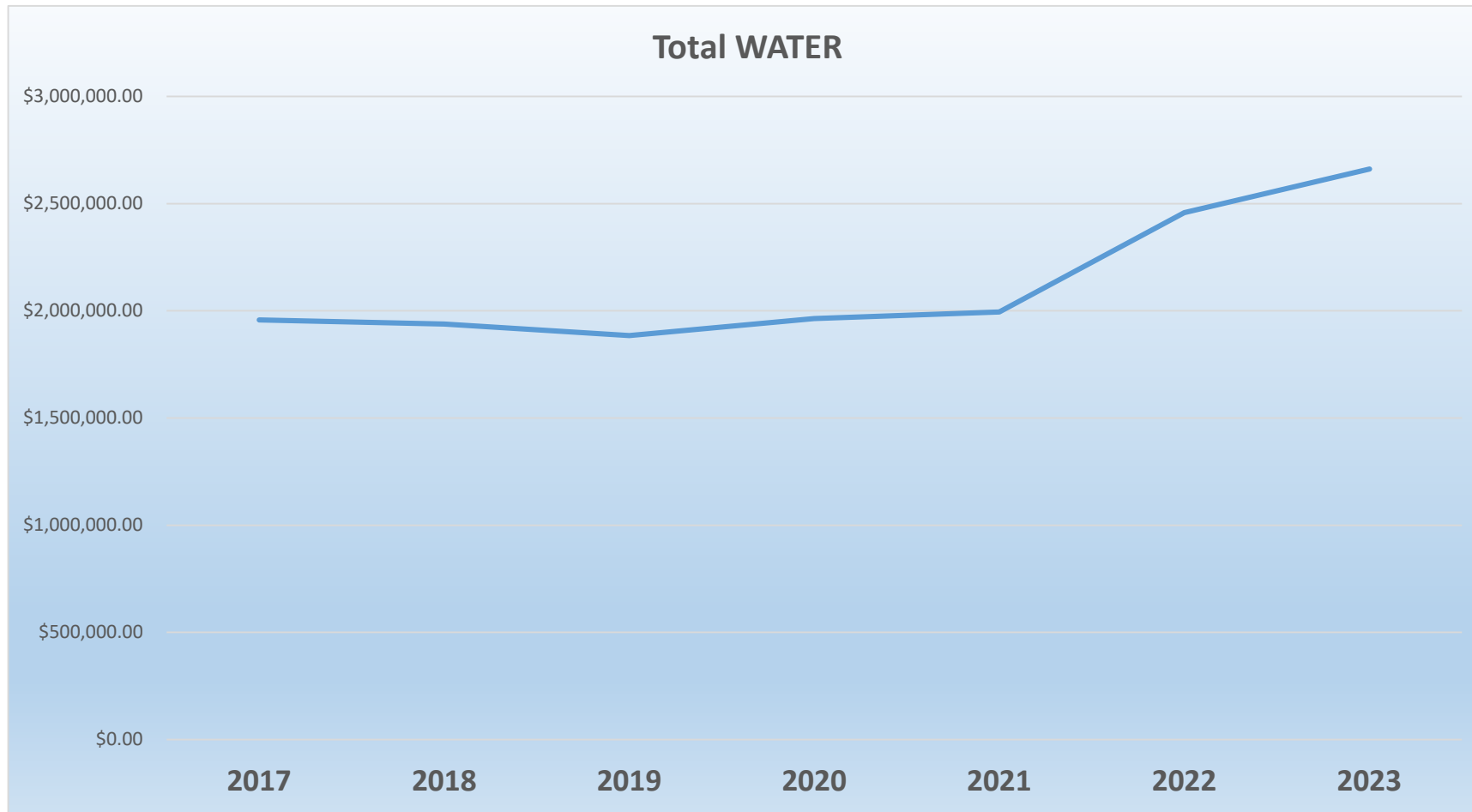
*FY2022 5% rate increase



Utility Fund



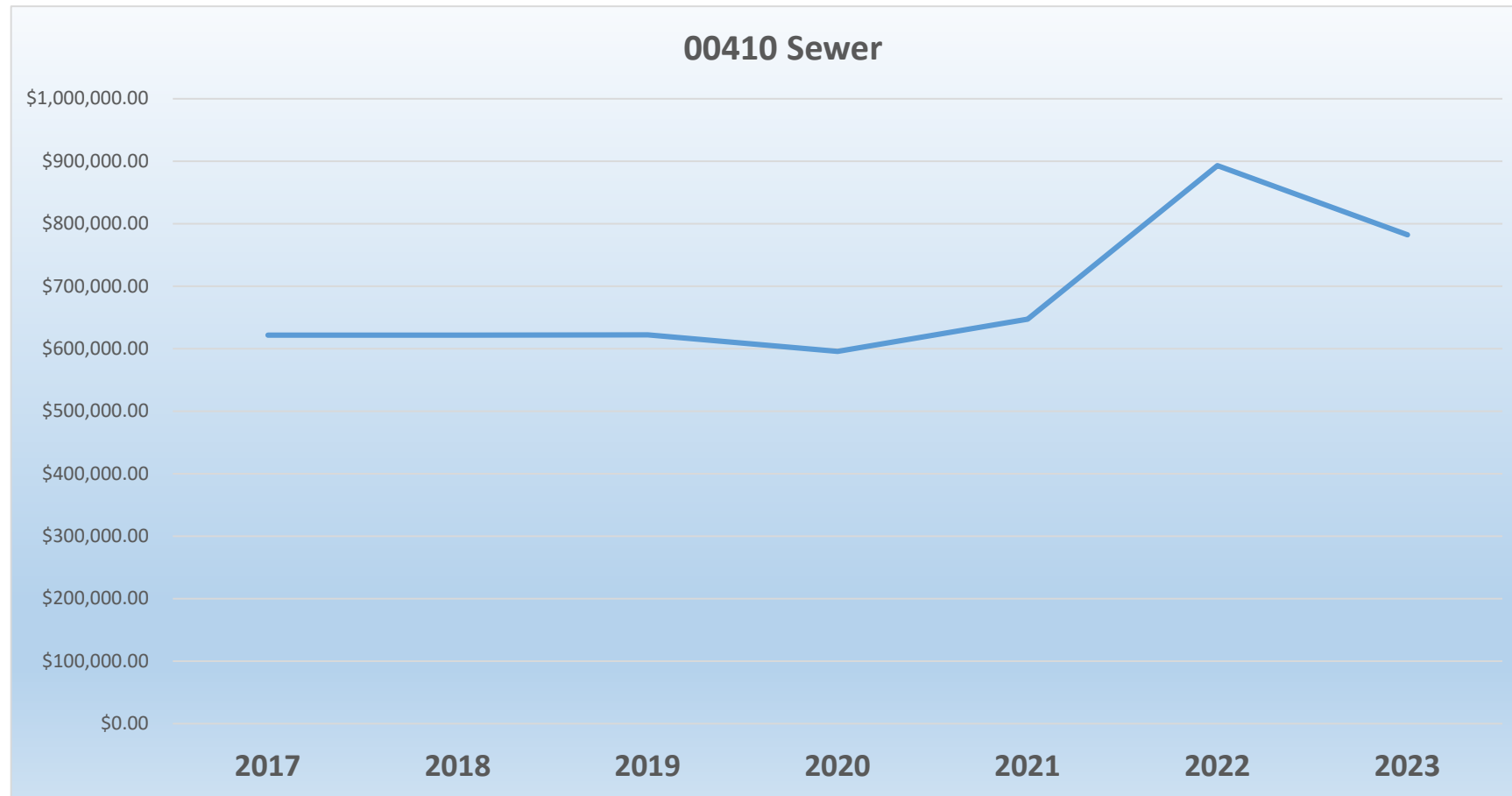
150 UTILITY ADMINISTRATION	2017	2018	2019	2020	2021	2022	2023
00405 Interest Income	\$605.26	\$676.00	\$849.07	\$1,409.84	\$664.19	\$ 564	\$ 500
00407 Miscellaneous & Other	\$476,772.99	\$887,760.50	\$507,411.12	\$404,325.76	\$434,862.87	\$ 599,932	\$ 465,500
00412 Other Revenue	\$60,999.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	\$ -
Total UTILITY ADMINISTRATION	\$538,377.25	\$888,436.50	\$508,260.19	\$405,735.60	\$435,527.06	\$600,495.54	\$466,000.00



Utility Fund

Gateway to the Mountain Lakes Region

2017	2018	2019	2020	2021	2022	2023
\$1,957,356.01	\$1,938,047.14	\$1,884,765.13	\$1,963,488.76	\$1,994,626.60	\$2,458,011.52	\$2,661,571.00



Utility Fund (Sewer Service Fees)

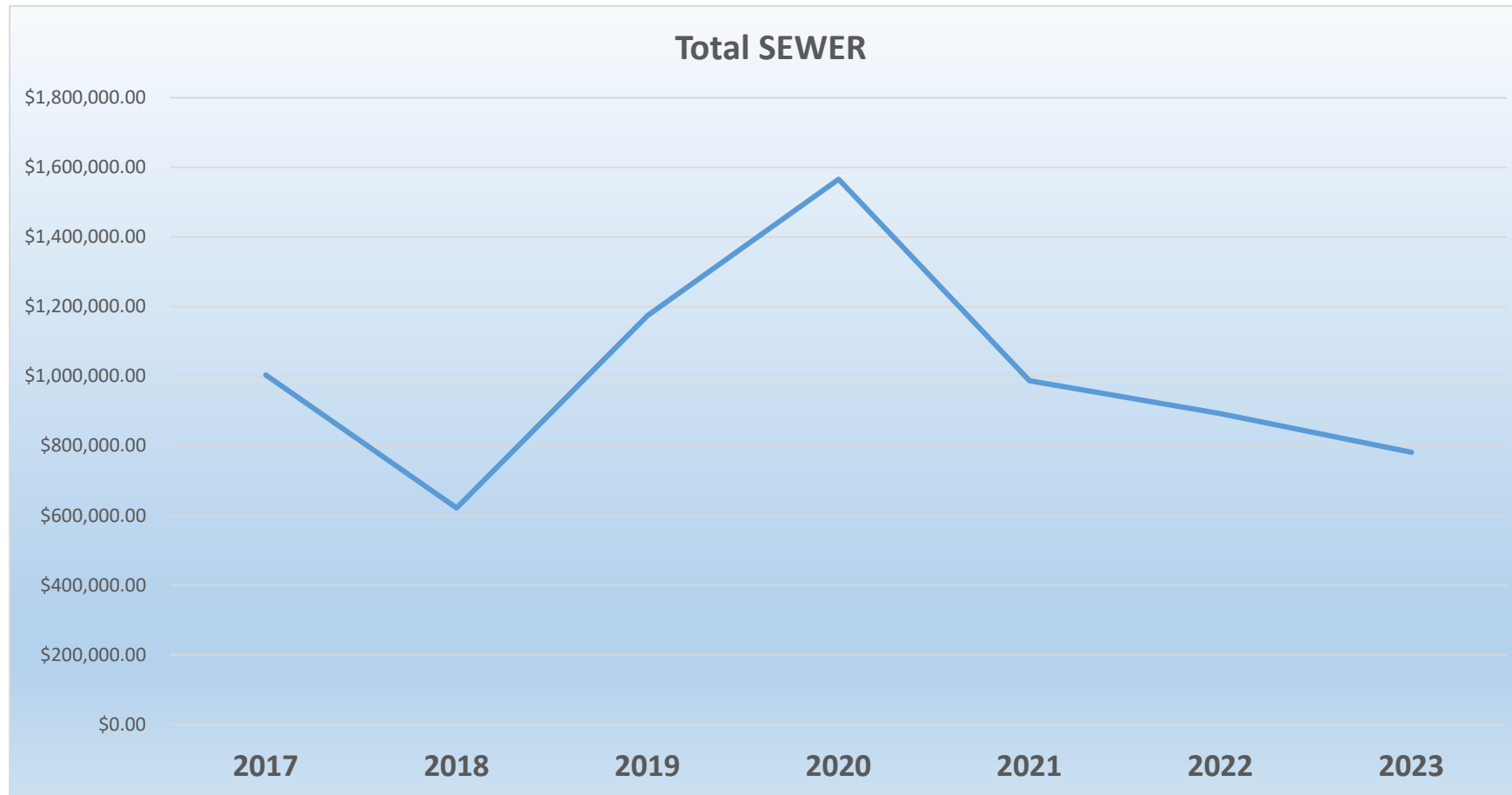
Gateway to the Mountain Lakes Region

2017	2018	2019	2020	2021	2022	2023
\$621,723.42	\$621,804.17	\$622,197.73	\$595,830.87	\$647,359.64	\$ 893,012	\$ 782,085



Utility Fund Sewer Total

Gateway to the Mountain Lakes Region

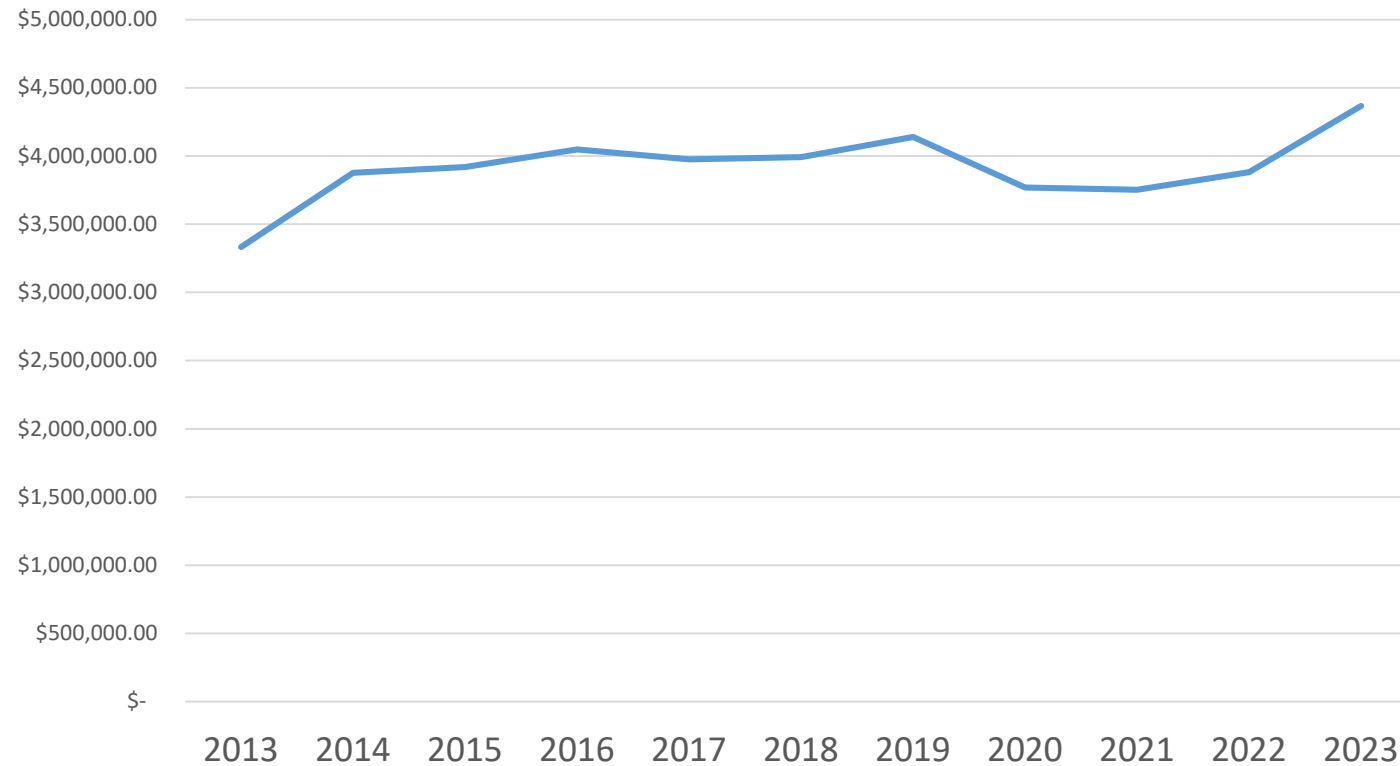


2017	2018	2019	2020	2021	2022	2023
\$1,004,147.42	\$621,804.17	\$1,174,047.43	\$1,566,401.66	\$987,359.85	\$893,011.73	\$782,085.00

- 2019 - \$551,850 grant
- 2020 - \$970,570 OJRSA and grant



Electric Revenue



Type	Customer count		
	2021	2022	2023
Residential	1,239	1,247	1,227
Commercial	249	256	247
total	1,488	1,503	1,474

Electric Revenue	
Year	Total
2013	\$ 3,331,570.00
2014	\$ 3,877,032.00
2015	\$ 3,918,871.00
2016	\$ 4,049,102.00
2017	\$ 3,976,099.47
2018	\$ 3,991,584.31
2019	\$ 4,140,301.97
2020	\$ 3,768,261.98
2021	\$ 3,753,208.20
2022	\$ 3,881,861.74
2023	\$ 4,368,000.00

Provider Expenses (PE)

2022 Actual

	Revenue	PE	Rev net PE
Electric	\$ 3,763,169.00	\$ 2,221,657.00 (1)	\$ 1,541,512.00
Water	\$ 2,387,153.00	\$ 1,442,567.00	\$ 944,586.00
Sewer	\$ 898,093.00	\$ 544,656.00 (2)	\$ 353,437.00
Admin	\$ 448,922.00	\$ 496,296.00 (3)	\$ (47,374.00)
Total	\$ 7,497,337.00	\$ 4,705,176.00	\$ 2,792,161.00

2023 Budget

	Revenue	PE	Rev net PE
Electric	\$ 4,342,500.00	\$ 2,562,500.00 (1)	\$ 1,780,000.00
Water	\$ 2,195,480.00	\$ 1,677,650.00	\$ 517,830.00
Sewer	\$ 782,085.00	\$ 701,513.00 (2)	\$ 80,572.00
Admin	\$ 466,000.00	\$ 377,503.00 (3)	\$ 88,497.00
Total	\$ 7,786,065.00	\$ 5,319,166.00	\$ 2,466,899.00

(1) PMPA is electric provider (2) OJRSA is sewer provider (3) Transfer to General Fund (franchise fee)



Service	modified dates		
Electric	10/1/2016		
Water	11/1/2019	3/1/2022 ⁽¹⁾	
Garbage	7/1/2019	7/1/2021 ⁽²⁾	
Sewer	6/1/2015	6/1/2021 ⁽³⁾	3/1/2022 ⁽⁴⁾

(1) increased to remove Meter Fee (AMI), 10% base and 24.95% per/1000 gallons on Outside only

(2) 5% increase

(3) pass through 15.2% OJRSA increase

(4) pass through 20% OJRSA increase



Ranked on **Sewer** (low to high)

	<u>Water</u>	<u>Sewer</u>
Pioneer Rural Water District	\$51.20	\$0.00
Salem, Town of	\$52.50	\$0.00
Pelzer, Town of	\$44.75	\$19.81
Pickens, City of	\$34.50	\$32.70
Walhalla, City	\$34.55	\$36.00
West Union, Town	\$37.80	\$40.00
Belton, City of	\$27.70	\$41.15
Iva, Town of	\$30.25	\$43.00
Pendleton, Town of	\$40.14	\$43.60
Clemson, City of	\$29.66	\$45.30
Liberty, City of	\$28.49	\$47.72
Honea Path, Town of	\$34.00	\$49.98
Seneca, City of	\$30.35	\$50.42
Williamston, Town of	\$37.17	\$53.34
Central, Town of	\$28.65	\$54.52
Westminster, City of	\$30.15	\$65.14
West Pelzer, Town of	\$33.60	\$71.68

Ranked on **Water** (low to high)

	<u>Water</u>	<u>Sewer</u>
Belton, City of	\$27.70	\$41.15
Liberty, City of	\$28.49	\$47.72
Central, Town of	\$28.65	\$54.52
Clemson, City of	\$29.66	\$45.30
Westminster, City of	\$30.15	\$65.14
Iva, Town of	\$30.25	\$43.00
Seneca, City of	\$30.35	\$50.42
West Pelzer, Town of	\$33.60	\$71.68
Honea Path, Town of	\$34.00	\$49.98
Pickens, City of	\$34.50	\$32.70
Walhalla, City	\$34.55	\$36.00
Williamston, Town of	\$37.17	\$53.34
West Union, Town	\$37.80	\$40.00
Pendleton, Town of	\$40.14	\$43.60
Pelzer, Town of	\$44.75	\$19.81
Pioneer Rural Water District	\$51.20	\$0.00
Salem, Town of	\$52.50	\$0.00



Entity	Residential Electric Rate Comparison	
	**Base fee per month	Rate per kilowatt
City of Seneca	\$16.46	\$0.08746
Blue Ridge	\$28.50	\$0.12174
City of Westminster	\$15.44	\$0.15094
*City of Westminster GNR	\$14.70	\$0.14375
Duke Energy	\$11.96	\$0.11769

(Duke rate per kWh after 1,000 KW is \$0.124589)

*City of Westminster Good Neighbor Rate (GNR) optional load usage device to control during peaks

All base fees do not include any kilowatt usage.



Inside Rates – Oconee County Comparison

Walhalla Rates	INSIDE
Water	
First 2,000 Gallons	\$ 18.00
Per 1,000 Gallons	\$ 3.31
Sewer	
Upto 1,000 Gallons	\$ 6.00
Per 1,000 Gallons thereafter	\$ 6.00
Electric (Per Duke Energy)	
Base Fee/month	\$ 11.96
First 1,000 kWh per kWh	\$ 0.11769
All over 1,000 kWh per kWh	\$ 0.12459
Solid Waste	\$ 16.50

Seneca Rates	INSIDE
Water	
Base fee/month	\$ 11.65
Per 1,000 Gallons	\$ 3.74
Sewer	
Base fee/month	\$ 15.17
Per 1,000 Gallons	\$ 7.05
Electric	
Base fee/month	\$ 16.46
Per kWh	\$ 0.08746
Solid Waste	\$ 15.75

Westminster Rates	INSIDE
Water	
Base fee/month	\$ 12.70
Per 1,000 Gallons	\$ 3.49
Sewer	
Base fee/month	\$ 21.54
Per 1,000 Gallons	\$ 8.72
Electric	
Base fee/month	\$ 14.70
Per kWh	\$ 0.14375
Solid Waste	\$ 20.29



Outside Rates – Oconee County Comparison

Walhalla Rates	OUTSIDE
Water	
First 2,000 Gallons	\$ 35.00
Per 1,000 Gallons	\$ 5.10
Sewer	
Upto 1,000 Gallons	\$ 6.00
Per 1,000 Gallons thereafter	\$ 8.40
Solid Waste	\$ 25.50

Seneca Rates	OUTSIDE
Water	
Base fee/month	\$ 14.33
Per 1,000 Gallons	\$ 6.21
Sewer	
Base fee/month	\$ 19.62
Per 1,000 Gallons	\$ 8.88
Solid Waste	\$ 19.75

Westminster Rates	OUTSIDE
Water	
Base fee/month	\$ 24.71
Per 1,000 Gallons	\$ 6.11
Sewer	
Base fee/month	\$ 25.10
Per 1,000 Gallons	\$ 9.22
Solid Waste	\$ 26.63

Rate and Customer Comparisons



Gateway to the Mountain Lakes Region

Service	Walhalla		Seneca		Westminster	
	(Duke Energy)	# of customers		# of customers		# of customers
Electric (Inside)	\$145.10	2,700,000	\$114.77	5,430	\$176.28	1,250
Water (Inside)	\$27.93	1,487	\$30.35	5,106	\$30.15	1,138
Water (Outside)	\$50.30	5,135	\$45.38	12,012	\$55.26	2,196
Sewer (Inside)	\$30.00	1,335	\$50.42	4,442	\$65.14	1,028
Sewer (Outside)	\$39.60	77	\$64.02	1,604	\$71.20	44
Solid Waste (Inside)	\$16.50	1,790	\$15.75	4,392	\$20.29	1,049
Solid Waste (Outside)	\$25.50	1,080	\$19.75	192	\$26.63	34

Service	TESI		Pioneer		Blue Ridge	
		# of customers		# of customers		# of customers
Electric (Inside)	-		-		\$165.34	N/A
Water (Inside)	\$ 45.07	582	\$51.65	7,128	-	
Water (Outside)	\$ 45.07	582	\$51.65		-	
Sewer (Inside)	\$ 40.22	582			-	
Sewer (Outside)	\$ 40.22	582	-		-	
Solid Waste (Inside)	-		-		-	
Solid Waste (Outside)	-		-		-	


*All water and sewer rates are based on 5,000 gallons

*All electric rates are based on 1,124 KWH

*Electric rates in Westminster are based on the good neighbor rate

*TESI 2022 numbers

Questions...discussion



Thank you.
The End.

You may go home now 😊

**MINUTES
WESTMINSTER CITY COUNCIL
Budget Workshop Meeting
Westminster Depot
Tuesday, April 25, 2023**

The City Council of the City of Westminster met in a special called meeting on Tuesday, April 25, 2023 at 4:00 pm with Mayor Brian Ramey presiding. Those in attendance were:

Brian Ramey
Audrey Reese

Jimmy Powell
Daby Snipes

Dale Glymph

City Administrator, Kevin Bronson
City Clerk, Rebecca Overton
Utility Director, Kevin Harbin
Fire Chief, Michael Smith
Police Chief, Matt Patterson
Terry Reed, Water/Sewer Supervisor
Members of the public and press

Notice of the meeting and the agenda was posted on westminstersc.org twenty-four hours prior to the meeting and all persons, organizations and local media requesting notification and the agenda were notified by email.

Call to Order

Mayor Ramey called the meeting to order at 4:00 pm.

Proposed Balanced FY 2024 Budget – All Funds

Mr. Bronson presented Council with a PowerPoint presentation reviewing the FY 2024 balanced budget. Mr. Bronson pointed out to Council that the FY 2024 budget did not include any rate increases for electric, water, sewer, or sanitation. He added that some fees had been increased such as Recreation registration fees, Depot rental fees, and Anderson Park Shelter rental fees.

Attached is the presentation for the record.

Adjourn

Upon a motion by Mayor Ramey and seconded by Mrs. Reese, the motion ***to adjourn the meeting at 6:14 pm*** passed unanimously.

(Minutes prepared by Rebecca Overton)

Mayor Brian Ramey

Date

April 25, 2023



April 25, 2023

Budget Workshop

Fiscal Year 2023-2024
(FY2024)

Proposed FY2024 Budget

Westminster, South Carolina

FY2023-24 Budget Schedule of events

- **Expenditure Review Part 1 - February 16, 2023 @ 4:00 pm**
 - Utility Fund (Electric, Water, Water Plant, Sewer)
 - Capital Projects Fund
- **Expenditure Review Part 2 – March 7, 2023 @ 4:00 pm**
 - General Fund
 - Solid Waste Fund
 - Youth Recreation Fund
 - Hospitality and Accommodations Tax Fund
- **Revenue Review – April 18, 2023 @ 4:00 pm**
 - Hospitality Tax Request Presentations

• **City Council Budget Workshop – April 25, 2023 @ 4:00 pm
(called meeting)**

- **Public Hearing and 1st Reading – May 9, 2023 @ 6:00 pm City Council Meeting**
- **2nd Reading and Adoption – June 13, 2023 @ 6:00 pm City Council Meeting**

Summary of Proposed FY2024 Budget



General Fund Totals	\$ 2,914,572
Utility Totals	\$ 8,301,415
Solid Waste Totals	\$ 915,046
Fire Department 1% Totals	\$ 13,609
Youth Recreation Fund	\$ 579,319
Local Development Corp Totals	\$ 47,031
Capital Project Fund/State ARP Totals	\$ 14,530,684
County ARP Totals	\$ 682,324
Hospitality Fund Totals	\$ 484,314
State & Local Accom. Totals	\$ 8,300
All Funds Total	<u>\$ 28,476,614</u>

Current Financial Environment

• Funding Sources (opportunities):

- State of South Carolina
- SC Rural Infrastructure Authority (RIA)
- State Revolving Loan Fund (SFR)
- SCDOT (TAP)
- South Carolina Infrastructure Investment Program (SCIIP)
- Rural Development (RD) through the USDA
- Additional federal agency funding
- Capital Market
- Appalachian Regional Commission (ARC)

• 2022-2023 Challenges:

- Threatened lawsuit from Seneca re OJRSA
- 2021 SCDHEC Consent Order
- Staffing
- Rising personnel costs – competitive wages
- Increased supplies and materials cost
- Delivery delays in materials
- Contractor costs
- City financials
- Cost and affordability

• 2023-2024 Challenges:

- ~~Threatened lawsuit from Seneca re OJRSA~~
- PMPA rate uncertainty, pending litigation
- 2021 SCDHEC Consent Order
- Staffing
- Rising personnel costs – competitive wages
- Increased supplies and materials cost
- Delivery delays in materials
- Contractor costs
- City financials
- Cost and affordability

Consumer Price Index (CPI)



Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
2023	6.41%	6.04%	4.98%										
2022	7.48%	7.87%	8.54%	8.26%	8.58%	9.06%	8.52%	8.26%	8.20%	7.75%	7.11%	6.45%	8.00%
2021	1.40%	1.68%	2.62%	4.16%	4.99%	5.39%	5.37%	5.25%	5.39%	6.22%	6.81%	7.04%	4.70%
2020	2.49%	2.33%	1.54%	0.33%	0.12%	0.65%	0.99%	1.31%	1.37%	1.18%	1.17%	1.36%	1.24%
2019	1.55%	1.52%	1.86%	2.00%	1.79%	1.65%	1.81%	1.75%	1.71%	1.76%	2.05%	2.29%	1.81%
2018	2.07%	2.21%	2.36%	2.46%	2.80%	2.87%	2.95%	2.70%	2.28%	2.52%	2.18%	1.91%	2.44%

Gateway to the Mountain Lakes Region

(source data from the <https://www.bls.gov>)

City-wide Summary

The Proposed FY2024 Budget is a growth-oriented and reduces expenses to prepare for more future growth.

- Millage (tax) reduction – 3.5 mils
- Recreation Fees - increase (\$5/participant)
- Tap Fee increases
 - Water Tap Fee (outside city)
 - Sewer Tap Fee (outside City)
- Depot Rental fee increase
- Anderson Park fee increase
- Added a Anderson Park (as a department in GF) \$11,500

Personnel

- 5% COLA
- 3.7% health insurance increase

Rates

Water Rate – no increase

Electric Rate– no increase

Sewer Rate – no increase

Garbage Collection Fee - no increase

Personnel Benefits (all funds)

• 3.7% health insurance increase ⁽¹⁾ Jan 2024 – June 2024	\$ 12,037
• 5% cola for all city employees	\$106,886
• Retirement increase ⁽²⁾	
• Non-Public Safety SCRS	\$ 12,706
• Public Safety – SCPRS	\$ <u>6,805</u>
	\$138,704

(1) 3.7% projected by PEBA (decided by the SC State Legislature). PEBA – Public Employee Benefit Association <https://www.peba.sc.gov/>

(2) SCRS and SCPRS increases are decided by the SC State Legislature.

Capital Equipment (all funds summary)



2 Police Vehicles	\$ 90,000
1 Public Works Vehicle	\$ 44,045
Police Vehicle Up fits	\$ 11,000
1 Water Pickup	\$ 46,000
1 Sewer Tractor	\$ 55,000
1 Leaf Truck	<u>\$277,000</u>
Total	\$523,045

Proposed Transfers - Summary

- \$410,096 Utility Fund Transfer to General Fund *(5.0% gross revenue transfer)*
- \$491,148 Utility Fund to Capital Projects Fund *(SCIIP match)*
- \$119,099 General Fund Transfer to Youth Recreation
- \$167,576 Solid Waste Fund Balance Transfer to General Fund⁽¹⁾
- \$100,000 Htax Transfer to General Fund
- \$117,950 Htax Transfer to Youth Recreation

(1) FY2022 Audit shows a \$457,614 Cash and Cash Equivalents, unrestricted fund balance (FY2022 Audit, page 21)

Debt Service

		Actual	Budget	Projection	Projection	Projection	Projection
		2022	2023	2024	2025	2026	2027
Solid Waste Capital Lease							
Garbage Truck ¹		\$32,067	\$30,677	\$0	\$0	\$ -	\$ -
Knuckleboom Truck ²		\$31,202	\$29,704	\$0	\$0	\$ -	\$ -
2023 garbage truck ³		\$ -	\$ -	\$46,062.64	\$46,062.64	\$ 46,062.64	\$ 46,062.64
Utility Obligations							
principal - revenue bonds		\$292,489	\$0	\$0		\$ -	\$ -
interest - revenue bonds		\$10,225	\$0	\$0		\$ -	\$ -
ConserFund ⁴		\$0	\$0	\$40,115	\$40,115	\$40,115	\$40,115
2022 Utility equipment lease ⁵		\$0	\$79,332	\$78,166	\$77,001	\$75,835	\$74,669
Electric line truck ⁶		\$ -	\$ -	\$39,526.65	\$39,526.65	\$ 39,526.65	\$ 39,526.65
General Fund Obligations							
Police/Fire vehicles ⁷		\$ -	\$ -	\$50,659.22	\$50,659.22	\$ 50,659.22	\$ -
Fire SCBA's ⁸		\$ -	\$27,960.85	\$27,960.85	\$27,960.85	\$ 27,960.85	\$ 27,960.85
TOTAL		\$365,983	\$167,674	\$282,491	\$281,325	\$280,159.20	\$ 228,334.22

Footnotes follow on the next slide.

Debt Service (FOOTNOTES)



¹Garbage Truck lease - \$284,460. 10 yr term @2.24%. May 2013-May 2023

²Knuckleboom Truck lease - \$145,000. 5 yr term @2.5%. January 2018-January 2023

³Garbage truck note- \$310,000. 7 year term @ 4.01% January 2024-January 2031

⁴ConserFund Loan - \$369,947.23. 10 yr term @ 1.5%. June 2023-June 2032

⁵2022 utility equipment lease - \$503,000. Various terms, max 8 yrs @ 1.64%, three (3) pickup trucks, one (1) brush hog, one (1) bucket truck

⁶Electric line truck- \$272,500. 7 year term @3.43% August 2023-August 2030

⁷Police/Fire vehicles- \$142,500. 3 year term @3.29% August 2023-August 2025

⁸SCBA's- \$174,406. 7 year term September 2022-September 2028

General Fund



General Fund Totals

Expenditures

Administration	\$	540,914
Fire	\$	1,099,588
Police	\$	807,882
Anderson Park	\$	11,500
Codes	\$	63,860
Public Works	\$	64,025
Non-Departmental	\$	326,803
Total	\$	2,914,572

Revenues

All Taxes	\$	706,525
Intergovernmental Revenue	\$	841,000
License, Permits, Fees	\$	381,475
Fines & Forfeitures	\$	36,150
Payment in Lieu of Tax & Franchise Fees	\$	466,196
Interest income	\$	2,005
Misc. & Other Income	\$	481,221
Total	\$	2,914,572

Highlights

- Estimated revenue includes a millage reduction of 3.5 mils
- Transfer from Htax of \$100,000
- Transfer from the Solid Waste Fund of \$167, 576
- Franchise Fee from Utility fund of **\$410,021** (a 5% net revenue transfer)

Public Safety – Police



Highlights

Police Department continues to modernize to utilize technology to increase effectiveness

• Two (2) police cruisers	(\$45,000 each)	\$ 90,000 ⁽¹⁾
• Vehicle up fits		\$ 11,000
• Police Easy Street Draw		\$ 3,364
• Two (2) Flock camera systems		\$ 6,500
• Ballistic vests		\$ 3,100
• Taser Lease Program		\$ 8,500
• Unfreeze two (2) Positions		\$ 110,168 ⁽²⁾

(1) Capital Lease/Purchase for two (2) police cruisers. \$90,000 financed @ 4.50% for three (3) years. Annual payments of \$34,804, budgeted in Non Departmental.

(2) One position funded to begin October 1st and one position to begin January 1st

Public Safety – Fire



Highlights

- Increase overtime \$ 2,600
- Increase part time \$ 2,000
- SCBA equipment financing \$27,961⁽¹⁾

Presumptive Costs of Six (6) Firefighters

Expenses

- Six (6) new positions \$469,227

Revenue

- County Allocation (\$500,000 increase from \$285,000) \$785,000

Six (6) additional firefighters are incorporated into the Fire budget. The revenue to offset these positions is budgeted. The number of positions funded are designed to match the revenue received. Negotiations with Oconee County are ongoing.

⁽¹⁾ Twenty (20) SCBA's with spare cylinders and related equipment. Total cost \$164,406.00 financed @3.09% for 7 years. Useful life of 15 years.

Utility Fund



Utility Totals

Expenditures

Utility Administration	\$	1,241,064
Electric	\$	3,479,507
Water	\$	891,108
Sewer	\$	1,385,169
Water Plant	\$	1,005,315
Non-Departmental	\$	299,252
Total	\$	8,301,415

Revenues

Interest Income	\$	500
Miscellaneous & Other	\$	418,000
Electric	\$	4,563,472
Water	\$	2,432,504
Sewer	\$	884,939
Project Operations	\$	2,000
Total	\$	8,301,415

Utility Fund Revenue Highlights

- Water Fund

- Includes 67 tap fees from new residential development \$127,300

- Sewer Fund

- Includes 67 tap fees from new residential development \$ 65,500

The tap fees are anticipated from the Heirloom Farm subdivision off Seed Farm Road. The fees represent water and sewer taps from half of the residential units planned.

New Billing Rate Structure (sewer)

RE: New Billing Rate Structure Notification

This is notification that the OJRSA Board of Commissioners voted to approve a new billing rate structure at our February 6, 2023 board meeting. This new rate structure sets a user base rate plus volumetric rate for residential and non-residential customers. The new rate structure, which is effective on July 1, 2023, is as follows:

Residential:

Base Rate of \$10.00 per month + Volumetric Rate of \$5.39 per 1,000 Gallons

Non-Residential:

Base Rate of \$15.00 per month + Volumetric Rate of \$7.37 per 1,000 Gallons

The Member Cities will collect the fees from their customers and submit the payment with the appropriate usage documentation to the OJRSA by the 15th of each month, with the first payment due in August 2023.

Utility Fund Expenditure Highlights

• Electric	
• Increases to cover linemen training	\$ 15,000
• Water	
• New pickup truck	\$ 46,000
• ConservFund Loan repayment	\$ 40,115
• Water Plant	
• Replace lab cabinets	\$ 18,000
• HVAC for chemical building	\$ 11,000
• Backwash pump	\$ 9,000
• Replace chemical feed pumps	\$ 24,000
• Sewer	
• SCIIP Grant Match	\$491,148
• New tractor for ROW clearing	\$ 55,000
• Utility Non-Departmental	
• Contingency	\$ 65,558

Utility Franchise Fee Transfer

	Fee	Budget	Percentage
2019	\$336,000	\$7,154,678	4.70% (actual)
2020	\$426,909	\$6,664,432	6.41% (actual)
2021	\$495,106	\$6,631,532	7.47% (actual)
2022	\$496,296	\$7,971,746	6.22% (actual)
2023	\$377,503	\$7,815,065	5.00% (budgeted)
2024	\$410,021	\$8,301,415	5.00% ⁽¹⁾ (proposed)

⁽¹⁾ Calculated from the total proposed budget of \$8,301,415 less \$101,000 for equipment capital lease (\$8,200,415 x 5% = \$410,021)



Water Tap Fees				
	3/4" Inside	3/4" Outside	1" Inside	1" Outside
Walhalla	\$ 1,800	\$ 1,900	\$ 2,200	\$ 2,200
Seneca	\$ 2,100	\$ 2,800	\$ 2,400	\$ 3,100
Pioneer	\$ 2,350		\$ 2,650	
Westminster	\$ 1,700	\$ 1,900	\$ 1,900	\$ 2,100
Proposed Westminster	\$ 1,700	\$ 2,000	\$ 1,900	\$ 2,200

Tap Fee Comparison and increase consideration

Sewer Tap Fees			
	4" Inside	4" Outside	6"
Walhalla	\$ 1,200	\$ 1,600	Cost + 30%
Seneca	\$ 1,050	\$ 1,450	Cost + 30%
Westminster	\$ 1,300	\$ 1,500	Cost + 30%
Proposed Westminster	\$ 1,300	\$ 1,600	Cost + 30%

Solid Waste

Solid Waste Totals

Expenditures

<i>Personel Services</i>	\$	276,129
<i>Commodities</i>	\$	105,528
<i>Contractual Services</i>		42,750
<i>Debt Service</i>	\$	213,639
<i>Capital Outlay</i>	\$	277,000
Total	\$	915,046

Revenues

Fees	\$	449,250
Proceeds from Borrowing	\$	-
Other, Interest Income	\$	465,796
Transfer from General Fund	\$	-
Total	\$	915,046

Highlights

- As of the close of FY2022, the Fund is self-sustaining, attaining a true *cost-to-serve* status.
- FY2022 Audit shows a \$457,614 Cash and Cash Equivalents, unrestricted fund balance (FY2022 Audit, page 21)
- \$167,576 Fund Balance appropriation to the General Fund
 - FY2021 transfer from the GF = \$86,392
 - FY2022 transfer from the GF = \$76,487
 - FY2023 transfer from the GF = \$11,411

\$174, 290



Solid Waste (cost-to-serve)

Gateway to the Mountain Lakes Region

Solid Waste Revenue				
	2021	2022	2023	2024
Service Charges	\$ 389,477	\$ 426,472	\$ 441,750	\$ 449,250
Misc	\$ 5,784	\$ -	\$ 1,000	\$ 21,220
Transfer from GF	\$ 86,392	\$ 76,487	\$ 11,411	\$ -
Capital Lease	\$ -	\$ -	\$ -	\$ 277,000
Fund Balance	\$ -	\$ -	\$ -	\$ 167,576
	<u>\$ 481,653</u>	<u>\$ 502,959</u>	<u>\$ 454,161</u>	<u>\$ 915,046</u>
Solid Waste Expense				
Personal Services	\$ 229,948	\$ 175,960	\$ 250,141	\$ 276,129
Commodities	\$ 105,881	\$ 142,917	\$ 102,900	\$ 105,528
Contractual Services	\$ 28,131	\$ 22,401	\$ 39,850	\$ 42,750
Capital outlay	\$ -	\$ -	\$ -	\$ 277,000
Debt service	\$ 63,269	\$ 2,888	\$ 63,269	\$ 46,063
Transfer out	\$ -	\$ -	\$ -	\$ 167,576
	<u>\$ 427,229</u>	<u>\$ 344,166</u>	<u>\$ 456,160</u>	<u>\$ 915,046</u>

2021, 2022 audited | 2023 budgeted | 2024 proposed

Fire Department 1%



Fire Department 1% Totals

Expenditures

<i>Fire Dept. 1%</i>	\$	13,609
Total	\$	13,609

Revenues

Misc. & Other	\$	13,609
Total	\$	13,609

Youth Recreation

Youth Recreation Fund

Expenditures

Personal Services	\$	226,269
Commodities	\$	64,200
Contractual Services	\$	228,850
Capital Outlay	\$	60,000
Total	\$	579,319

Revenues

Intergovernmental Revenue	\$	50,000
License, Permits, & Fees	\$	257,050
Grant Income	\$	10,000
Misc. & Other	\$	262,269
Total	\$	579,319

Highlights

- Intergovernmental review (Oconee County) increased from \$30,000 to \$50,000
- Proposed fee increases to cover inflationary cost increases

Youth Recreation



For 2022 approximately 85% of participants live outside the city limits

Recreation registration fees proposed

Current:

inside \$35 outside \$60 late fee \$15

Proposed:

inside \$40 outside \$65 late fee \$20

inside/outside

Westminster	\$35/\$60
Seneca	\$35/\$60
Walhalla	\$30/\$70
Pickens	\$45/\$55
Easley	\$70/\$70
Pendleton	\$75/\$75
Six Mile	\$75/\$75
Liberty	\$60/\$85
Clemson/Central	\$60/\$90
Salem	\$60/\$60
Anderson	\$40/\$60

Local Development Corporation



Local Development Corp

Totals

Expenditures

<i>Other</i>	\$	47,031
Total	\$	47,031

Revenues

Misc. & Other	\$	47,031
Total	\$	47,031

Capital Projects Fund/State ARP Funds



Capital Project Fund/State ARP Totals

Expenditures

Administration	\$	760,400
Water	\$	8,799,000
Sewer	\$	4,971,284
Electric	\$	-
Non-Departmental	\$	-
Total	\$	14,530,684

Revenues

Intergovernmental Revenue	\$	760,400
Grant Income	\$	644,956
Misc. & Other	\$	8,705,000
Sewer		4,420,328
Non-Departmental		-
Total	\$	14,530,684

Highlights

\$ 8,705,000	USDA-RD water system improvements
\$ 760,000	C-Funds for road repaving
\$ 4,911,475	SCIIP Grant and grant match (\$3,929,180 RIA / \$982,295 City)
\$ 94,000	Water system short-lived assets (USDA-RD requirement)

County ARP



County ARP Totals

Expenditures

Water	\$	-
Water Plant	\$	682,324
Total	\$	682,324

Revenues

Grant Income	\$	682,324
Total	\$	682,324

Approved for Funding

\$ 524,172	complete raw water improvements
\$ 93,504	repair plant reservoir (including engineering and permitting)
<u>\$ 64,648</u>	repairs and upgrades to water plant
\$ 682,324	Total

Hospitality Tax



Hospitality Fund Totals

Expenditures

Contractual Services	\$	352,314
Capital Outlay	\$	92,000
Other (Grants)	\$	40,000
Total	\$	484,314

Highlights

- Income stream \$200,000
- Fund balance appropriation \$284,314

Revenues

Misc. & Other	\$	484,314
Total	\$	484,314

Highlights

- Transfer to GF ⁽¹⁾ \$100,000
- Transfer to Youth Recreation ⁽¹⁾ \$117,950
- Special Events Committee \$ 8,000
- Christmas Decorations \$ 25,000
- Downtown improvements \$ 62,290
- Simpson Road fields \$ 37,000
- Hall Road Recreation Complex \$ 50,000
- Local Agency Grants \$ 40,000

⁽¹⁾ tied to eligible activities



State & Local Accommodations Tax

State & Local Accom. Totals

Expenditures

Commodities		800
Contractual Services	\$	7,500
Total	\$	8,300

Revenues

Intergovernmental Revenue	\$	5,500
Misc. & Other	\$	2,800
Total	\$	8,300

Highlights

Visit Oconee	\$5,000
Oconee Chamber of Commerce	\$2,500

Calculating a tax bill

Step 1: appraised value X assessment rate = assessed value

Step 2: assessed value X millage rate / 1,000 = \$ tax bill



Example:

Step 1: \$150,000 house X .04 = 6,000

Step 2: 6,000 X 99.3 / 1,000 = \$595.80

Calculating a tax bill

Step 1: appraised value X assessment rate = assessed value

Step 2: assessed value X millage rate / 1,000 = \$ tax bill

Scenario 1 (owner occupied house):

\$150,000 house X .04 = 6,000

6,000 X 99.3 / 1,000 = \$595.80

6,000 X 95.8 / 1,000 = \$574.80 (\$21 savings)

Scenario 2 (commercial business):

\$420,000 building X .06 = 25,200

25,200 X 99.3 / 1,000 = \$2,502.36

25,200 X 95.8 / 1,000 = \$2,414.16 (\$88.20 savings)

Summary of proposed changes

1

Millage (tax) reduction	
Current	99.3 mills
Proposed	95.8 mills

2

Recreation registration fees proposed		
Current:		
	inside \$35	outside \$60 late fee \$15
<i>Proposed:</i>		
	<i>inside \$40</i>	<i>outside \$65 late fee \$20</i>

3

Proposed				Current			
Depot	1st hour	per hour		Depot	1st hour	per hour	
Rental	\$ 75	\$ 50	(4 hr min)	Rental	\$ 50	\$ 25	(4 hr min)
Deposit	\$ 150			Deposit	\$ 100		
Anderson Park				Anderson Park			
Pavilion	\$ 50	3 hours		Pavilion	\$ 35	3 hours	
Small gazebo	\$ 35	3 hours		Small gazebo	\$ 25	3 hours	
additional hours	\$ 20	per hour		additional hours	\$ 5	per hour	

4

Water Tap Fees				
	3/4" Inside	3/4" Outside	1" Inside	1" Outside
Current	\$ 1,700	\$ 1,900	\$ 1,900	\$ 2,100
Proposed	\$ 1,700	\$ 2,000	\$ 1,900	\$ 2,200
Sewer Tap Fees				
	4" Inside	4" Outside	6"	
Current	\$ 1,300	\$ 1,500	Cost + 30%	
Proposed	\$ 1,300	\$ 1,600	Cost + 30%	

Questions...discussion

Thank you.
The End.

You may go home now ☺

STATE OF SOUTH CAROLINA)
COUNTY OF OCONEE)
CITY OF WESTMINSTER)

ORDINANCE #2023-05-09-02

**AN ORDINANCE TO AMEND TITLE III CHAPTER 30 OF THE CODE OF
ORDINANCES FOR THE CITY OF WESTMINSTER**

WHEREAS, pursuant to S.C. Code Ann. §5-7-170 the City Council for the City of Westminster may determine the salaries of the Mayor and Councilmembers; and

WHEREAS, the City Council finds that its current salary schedule, not having been altered in over two decades, is no longer comparable with similarly-situated South Carolina jurisdictions, and therefore, desires to amend the salaries of the Mayor and Council as set forth below; and

WHEREAS, South Carolina law provides that any salary increase may not take effect until the date of commencement of the terms of two or more councilmembers elected at the next general election following the change, which is currently scheduled to be held on November 7, 2023.

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Westminster, South Carolina, Title III Chapter 30 **is created and amended**:

~~Indicates Matter Stricken~~

Indicates New Matter

By **AMENDING** Title III, Chapter 30, and **ADDING** Section 11 as follows:

§ 30.11 COMPENSATION OF MAYOR AND COUNCIL

NOW THEREFORE, be it ordained by Mayor and Council in meeting duly assembled that:

Section 1. Compensation. The annual salary of the Mayor and Council Members shall be set by the City Council, but in no event shall such ordinance changing the salary become effective until the start of commencement of the terms of two or more Councilmembers elected at the next general election following the change.

The annual salary of the Mayor shall be \$12,000.00. The annual salary of the City Council members shall be \$7,200.00.

Members of Council and the Mayor, if participating in the South Carolina Retirement System, shall receive matching contributions in accordance with the South Carolina Retirement System rules and regulations.

The Mayor and councilmembers may also receive reimbursement for actual expenses incurred in the performance of their official duties, subject to the City's limitations, rules, and policies therefore.

Section 2. Severability. Should any term, provision, or content of this Ordinance be deemed unconstitutional or otherwise unenforceable by any court of competent jurisdiction, such determination shall have no effect on the remainder of this Ordinance.

Section 3. General Repeal. All ordinances, orders, resolutions, and actions of the Westminster City Council inconsistent herewith are, to the extent of such inconsistency only, hereby repealed, revoked, and superseded.

Section 4. This Ordinance shall be effective immediately after the swearing in ceremony held in January 2024.

APPROVED, this ____ day of _____ 2023.

Brian Ramey, Mayor

First Reading:

Rebecca Overton, City Clerk

Second Reading:

Reviewed by City Attorney and approved as to form.

Andrew Holliday, City Attorney

ORDINANCE NO. 2023-05-09-01

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY OF WESTMINSTER TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT RELATING TO SOUTH CAROLINA LOCAL REVENUE SERVICES; TO PARTICIPATE IN ONE OR MORE LOCAL REVENUE SERVICE PROGRAMS; TO EXECUTE AND DELIVER ONE OR MORE PARTICIPANT PROGRAM SUPPLEMENTS; AND OTHER MATTERS RELATING THERETO.

WHEREAS, the CITY of WESTMINSTER (the “Municipality”) is authorized by S.C. Code Section 5-7-30 and Title 6, Chapter 1, Article 3 to impose a business license tax on gross income;

WHEREAS, under State law, certain business license taxes are applicable in a manner or at a rate that applies throughout the State (“Statewide Business License Taxes”);

WHEREAS, such Statewide Business License Taxes include without limitation the business license taxes applicable to insurers under Title 38, Chapter 7 of the S.C. Code; to brokers under Title 38, Chapter 45 of the S.C. Code; and to telecommunications companies under Title 58, Chapter 9, Article 20 of the S.C. Code;

WHEREAS, the Municipal Association of South Carolina (the “Association”) has previously established local revenue service programs in which the Association administers Statewide Business License Taxes on behalf of and for the benefit of participating municipalities;

WHEREAS, such local revenue service programs include a program known as the Insurance Tax Program (“ITP”) that administers business license taxes applicable to insurers under Title 38, Chapter 7 of the S.C. Code; a program known as the Brokers Tax Program (“BTP”) that administers business license taxes applicable to brokers under Title 38, Chapter 45 of the S.C. Code; and a program known as the Telecommunications Tax Program (“TTP”) that administers business license taxes applicable to telecommunications companies under Title 58, Chapter 9, Article 20 of the S.C. Code;

WHEREAS, the Municipality currently participates in ITP, BTP, and TTP;

WHEREAS, by Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified at S.C. Code Sections 6-1-400 to -420 (the “Standardization Act”), the South Carolina General Assembly imposed additional requirements and conditions on the administration of business license taxes;

WHEREAS, following the enactment of the Standardization Act, the Municipality enacted Ordinance No. 2021-11-09-01 on November 9, 2021, in order to comply with the requirements of the Standardization Act (the “Current Business License Ordinance”);

WHEREAS, in connection with the enactment of the Standardization Act and the adoption of locally compliant business license ordinances, the municipalities of the State have determined that it would be advisable and prudent to update the existing local revenue service programs;

WHEREAS, in particular, the municipalities of the State have determined to establish and join South Carolina Local Revenue Services (“LRS”) by intergovernmental agreement, which

among other things will administer Statewide Business License Taxes on behalf of its participants, including but not limited to by continuing to offer the services provided by the ITP, BTP, and TTP;

WHEREAS, Article VIII, Section 13(A) of the South Carolina Constitution provides that “(a)ny county, incorporated municipality, or other political subdivision may agree with the State or with any other political subdivision for the joint administration of any function and exercise of powers and the sharing of the costs thereof;”

WHEREAS, the City Council of the Municipality (the “Council”) now wishes to authorize and direct the Municipality to join LRS and to participate in one or more local revenue service programs;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the CITY of WESTMINSTER, as follows:

SECTION 1. Direction to Apply to and Join LRS. The form of the Local Revenue Services Agreement (the “Agreement”) pursuant to which a municipality may request to participate in LRS and, if approved, become a participant is attached hereto as Exhibit A. The City Administrator (the “Executive Officer”) is hereby authorized and directed to apply to participate in LRS. If the Municipality’s application is approved by LRS, then the Executive Officer shall execute and deliver a counterpart to the Agreement in substantially the form attached hereto. The Council hereby approves the terms and conditions of and agrees to comply with the Agreement upon the execution and delivery thereof by the Executive Officer.

SECTION 2. Participation in Local Revenue Service Programs. The Council determines that, if admitted to LRS, the Municipality will participate in the ITP, the BTP, and the TTP. The Executive Officer is hereby authorized and directed to execute and deliver any required Participant Program Supplements (as such term is defined in the Agreement) as may be necessary to participate in such local revenue service programs.

SECTION 3. Business License Taxes Applicable to Insurance Companies. Notwithstanding anything in the Current Business License Ordinance to the contrary, the following provisions shall apply to insurance companies subject to Title 38, Chapter 7 of the S.C. Code.

- a) Except as set forth below, “gross premiums” for insurance companies means gross premiums written for policies for property or a risk located within the municipality. In addition, “gross premiums” shall include premiums written for policies that are sold, solicited, negotiated, taken, transmitted, received, delivered, applied for, produced or serviced by (1) the insurance company’s office located in the municipality, (2) the insurance company’s employee conducting business within the municipality, or (3) the office of the insurance company’s licensed or appointed producer (agent) conducting business within the municipality, regardless of where the property or risk is located, provided no tax has been paid to another municipality in which the property or risk is located based on the same premium.
- b) As to fire insurance, “gross premiums” means gross premiums (1) collected in the municipality, and/or (2) realized from risks located within the limits of the municipality.

- c) As to bail bonds, “gross premiums” shall exclude any amounts retained by a licensed bail bondsman as defined in Title 38, Chapter 53 of the S.C. Code for authorized commissions, fees, and expenses.
- d) Gross premiums shall include all business conducted in the prior calendar year. Gross premiums shall include new and renewal business without deductions for any dividend, credit, return premiums, or deposit.
- e) Solicitation for insurance, receiving or transmitting an application or policy, examination of a risk, collection or transmitting of a premium, adjusting a claim, delivering a benefit, or doing any act in connection with a policy or claim shall constitute conducting business within the municipality, regardless of whether or not an office is maintained in the municipality.
- f) The business license tax for insurance companies under Title 38, Chapter 7 of the S.C. Code shall be established at the rates set forth below. Declining rates shall not apply.

NAICS
Code

524113 **Life, Health, and Accident.** 0.75% of Gross Premiums.

524126 **Fire and Casualty.** 2% of Gross Premiums.

524127 **Title Insurance.** 2% of Gross Premiums.

- g) License taxes for insurance companies shall be payable on or before May 31 in each year without penalty. The penalty for delinquent payments shall be 5% of the tax due per month, or portion thereof, after the due date until paid.

SECTION 4. Business License Tax Applicable to Brokers. Title 38, Chapter 45 of the S.C. Code (the “Brokers Act”) establishes a blended premium tax rate applicable to brokers of 6 percent, comprising a 4 percent State premium tax and a 2 percent municipal premium tax, each to be collected by the South Carolina Department of Insurance. Pursuant to §§ 38-45-10 and 38-45-60 of the Brokers Act, the Municipal Association of South Carolina is designated the municipal agent for purposes of administration of the municipal broker’s premium tax.

SECTION 5. Business License Taxes Applicable to Telecommunication Companies.

- a) Notwithstanding any other provisions of the Current Business License Ordinance, the business license tax for “retail telecommunications services,” as defined in S. C. Code Section 58-9-2200, shall be at the maximum rate authorized by S. C. Code Section 58-9-2220, as it now provides or as provided by its amendment. Declining rates shall not apply.
- b) The business license tax year for retail telecommunications services shall begin on January 1 of each year. The business license tax for retail telecommunications services shall be due on January 1 of each year and payable by January 31 of that year, without penalty. The delinquent penalty shall be five percent (5%) of the tax due for each

month, or portion thereof, after the due date until paid.

- c) In conformity with S.C. Code Section 58-9-2220, the business license tax for “retail telecommunications services” shall apply to the gross income derived from the sale of retail telecommunications services for the preceding calendar or fiscal year which either originate or terminate in the municipality and which are charged to a service address within the municipality regardless of where these amounts are billed or paid and on which a business license tax has not been paid to another municipality. The measurement of the amounts derived from the retail sale of mobile telecommunications services shall include only revenues from the fixed monthly recurring charge of customers whose service address is within the boundaries of the municipality. For a business in operation for less than one year, the amount of business license tax shall be computed on a twelve-month projected income.
- d) Nothing in this Ordinance shall be interpreted to interfere with continuing obligations of any franchise agreement or contractual agreement. All fees collected under such a franchise or contractual agreement shall be in lieu of fees or taxes which might otherwise be authorized by this Ordinance.

SECTION 6. No Exemption for Interstate Commerce. Properly apportioned gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

SECTION 7. LRS to Appoint Business License Official and to Designate Appeals Board. Pursuant to the Agreement, LRS is hereby authorized to appoint one or more individuals (each, an “LRS Business License Official”) to act as the Municipality’s business license official for purposes of administering Statewide Business License Taxes. In addition, LRS is hereby authorized pursuant to the Agreement to designate an appeals board (the “Appeals Board”) for purposes of appeals arising with respect to such taxes. The LRS Business License Official so appointed and the Appeals Board so designated shall have all of the powers granted to the Municipality’s business license official and appeals board under the Current Business License Ordinance, except as may be modified by this ordinance.

SECTION 8. Appeals Process. With respect to the calculation, assessment, and collection of Statewide Business License Taxes, in lieu of the appeals process described in the Current Business License Ordinance, the following appeals process required by S.C. Code Section 6-1-410 shall apply:

- a) If a taxpayer fails or refuses to pay a Statewide Business License Tax by the date on which it is due, the LRS Business License Official may serve notice of assessment of the Statewide Business License Tax due on the taxpayer by mail or personal service. Within thirty days after the date of postmark or personal service, a taxpayer may request, in writing with reasons stated, an adjustment of the assessment. An informal conference between the LRS Business License Official and the taxpayer must be held within fifteen days of the receipt of the request, at which time the taxpayer may present any information or documents in support of the requested adjustment. Within five days after the conference, the LRS Business License Official shall issue a notice of final

assessment and serve the taxpayer by mail or personal service with the notice and provide a form for any further appeal of the assessment by the taxpayer.

- b) Within thirty days after the date of postmark or personal service, the taxpayer may appeal the notice of final assessment by filing a completed appeal form with the LRS Business License Official, by mail or personal service, and by paying to LRS in protest at least eighty percent of the business license tax based on the final assessment. The appeal must be heard and determined by the Appeals Board. The Appeals Board shall provide the taxpayer with written notice of the hearing and with any rules of evidence or procedure prescribed by the Appeals Board. The hearing must be held within thirty days after receipt of the appeal form unless continued to another date by agreement of the parties. A hearing by the Appeals Board must be held at a regular or specially called meeting of the Appeals Board. At the appeals hearing, the taxpayer and LRS have the right to be represented by counsel, to present testimony and evidence, and to cross-examine witnesses. The hearing must be recorded and must be transcribed at the expense of the party so requesting. The Appeals Board shall decide the assessment by majority vote. The Appeals Board shall issue a written decision explaining the basis for the decision with findings of fact and conclusions and shall inform the taxpayer of the right to request a contested case hearing before the Administrative Law Court. The written decision must be filed with the LRS Business License Official and served on the taxpayer by mail or personal service. The decision is the final decision of LRS on the assessment.
- c) Within thirty days after the date of postmark or personal service of LRS's written decision on the assessment, a taxpayer may appeal the decision to the Administrative Law Court in accordance with the rules of the Administrative Law Court.

SECTION 9. Repealer, Effective Date. All ordinances in conflict with this ordinance are hereby repealed. This ordinance shall be effective on the date of final reading.

ENACTED IN REGULAR MEETING, this ____ day of _____, 20 ____.

Mayor

ATTEST:

Clerk

First reading: _____

Final reading: _____

LOCAL REVENUE SERVICES AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____ A.D., 20____, by and among the Municipal Association of South Carolina (the "Association") and all the parties who are now or may hereafter become participants ("Participants") in South Carolina Local Revenue Services, a division of the Association ("LRS"),

WITNESSETH:

WHEREAS, certain governmental functions may be more efficiently and effectively provided in cooperation with other governments, particularly when the sharing of such functions may deliver economies of scale, avoid redundancies in staffing, facilitate intergovernmental communication and coordination, benefit the citizens and taxpayers of the State by offering single points of contact, and allow retention of highly trained and specialized staff or private contractors in situations in which it would not be cost effective for a single government to retain such professionals;

WHEREAS, Article VIII, sec. 13 of the South Carolina Constitution provides that any incorporated municipality "may agree with . . . any other political subdivision for the joint administration of any function and exercise of powers and the sharing of the costs thereof," and that "[n]othing in this Constitution may be construed to prohibit the State or any of its counties, incorporated municipalities, or other political subdivisions from agreeing to share the lawful cost, responsibility, and administration of functions with any one or more governments, whether within or without this State;"

WHEREAS, S.C. Code § 4-9-41(A) provides that any "incorporated municipality ... may provide for the joint administration of any function and exercise of powers as authorized by Section 13 of Article VIII of the South Carolina Constitution;"

WHEREAS, certain municipalities in the State have determined that it would be effective and efficient to jointly perform certain functions, including without limitation the business license functions more fully described below;

WHEREAS, LRS is a division of the Association and a committee of the board of directors of the Association and will establish or continue one or more Revenue Service Programs (as hereinafter defined); and

WHEREAS, the Participants, through action of their respective governing bodies, have elected to comply with the conditions of this Agreement and to authorize LRS to perform the functions and exercise the powers herein described;

NOW, THEREFORE, for and in consideration of the mutual covenants, promises, and obligations herein contained, which are given to and accepted by each signatory hereof to the other, the parties hereto agree as follows:

Section 1. Definitions. As used in this Agreement, the following terms shall have the meanings set forth below:

- (a) "Appeals Board" means the board created pursuant to Section 8 hereof for purposes of hearing and determining appeals under this Agreement.
- (b) "Association" means the Municipal Association of South Carolina.
- (c) "Gross Proceeds" means, with respect to any Revenue Service Program and for any period of calculation, the total amount of Impositions collected by LRS during such period.
- (d) "Imposition" means any tax, fee, rate, charge, fine, penalty, or interest charge that has been lawfully imposed by a Participant and for which a Revenue Service Program has been established. Such Impositions include, without limitation, Statewide Business License Taxes.
- (e) "LRS" means South Carolina Local Revenue Services, established by this Agreement.
- (f) "LRS Board of Directors" means the board of directors of LRS.
- (g) "LRS Business License Official" shall mean the person designated from time to time by the LRS Board of Directors to act as the business license official (as such term is used in S.C. Code §§ 6-1-400 to -420) with respect to one or more Revenue Service Programs. The LRS Board of Directors may, but need not, designate different persons as the LRS Business License Official for different Revenue Service Programs.
- (h) "Participant" means a local government that has become a participant in LRS by applying to LRS for admission and, if approved, accepting the terms of participation in LRS by ordinance and signing this Agreement in counterpart.
- (i) "Net Proceeds" means, with respect to any Revenue Service Program and for any period of calculation, the amount of Gross Proceeds that remain for distribution to Participants after the payment of operation and maintenance expenses (including, without limitation, LRS's compensation) for such period.
- (j) "Revenue Service Programs" means any one or more programs established or continued by LRS to administer, assess, collect, and enforce Impositions. Such Revenue Service Programs may include, without limitation, programs for the administration, assessment, collection, and enforcement of Statewide Business License Taxes.
- (k) "S.C. Code" means the South Carolina Code of Laws of 1976, as amended.
- (l) "State" means the State of South Carolina.
- (m) "Statewide Business License Taxes" means business license taxes that, pursuant to the S.C. Code, are applicable in a manner or at a rate that applies throughout the State. Such business license taxes include without limitation the business license taxes applicable to insurers under Title 38, Chapter 7 of the S.C. Code; to brokers under Title 38, Chapter 45 of the S.C. Code; to telecommunications companies under Title 58, Chapter 9, Article 20 of the S.C. Code; and such other business license taxes as may now or hereafter be made

applicable throughout the State in a manner or at a rate that has been established by State law.

Section 2. Authorization of LRS. The municipalities that are initial signatories hereto do hereby establish LRS and authorize it to perform the functions and exercise the powers described in this Agreement. The functions to be performed hereunder are more specifically described in Section 5 below and the powers to be exercised are more specifically described in Section 6 below. The Participants, regardless of their respective dates of admission to LRS, further agree as follows:

- (a) The functions and powers described in this Agreement would be more efficiently and effectively performed and exercised in cooperation with other governments through LRS;
- (b) The Participants shall comply with the conditions of this Agreement and, by joining LRS, shall jointly perform the functions and exercise the powers herein described by contract with LRS.

Section 3. Participation. The right to participate in LRS shall be limited to local governments within the State. A qualifying entity may become a Participant by applying to LRS for admission and, if approved, accepting the terms of participation in LRS by ordinance and signing this Agreement in counterpart. LRS shall be sole judge of whether an applicant shall be admitted as a Participant. A Participant may be suspended or expelled by the LRS Board of Directors from LRS, provided that such suspension or expulsion shall not be effective until 30 days after written notice of suspension or expulsion has been mailed to it.

Section 4. LRS Board of Directors. LRS shall be governed by a Board of Directors containing five Directors. The members of the Association's Executive Committee (comprising the President, First Vice President, Second Vice President, Third Vice President, and Immediate Past President of the Association) shall serve *ex officio* as Directors of LRS, with terms of office coterminous with their terms as officers of the Association. The President of the Association, or in his or her absence the First Vice President of the Association, shall serve as chair at meetings of the LRS Board of Directors. With respect to LRS's officers, the members of the LRS Board of Directors shall occupy the same offices as they do with respect to the Association.

Section 5. Functions of LRS. LRS may, and at the direction of and subject to the control of the LRS Board of Directors shall, establish or continue one or more Revenue Service Programs including, without limitation, for the administration, assessment, collection, and enforcement of Statewide Business License Taxes and other Impositions related to Statewide Business License Taxes. LRS's functions with respect to the Revenue Service Programs shall include, without limitation, training employees; developing resources to assist business license functions; making necessary investigations into entities or individuals subject to Impositions; developing databases for the application, calculation, allocation, and distribution of Impositions; establishing procedures for determining and calculating the amounts due as Impositions; communicating with entities or individuals subject to Impositions; collecting current and delinquent Impositions; initiating, defending, managing, resolving, and settling disputes or litigation matters that affect more than

one Participant; and acquiring, licensing, developing, improving, maintaining, and protecting software and other information technology infrastructure.

Section 6. Powers of LRS. LRS shall have the following powers:

- (a) adopt bylaws for the regulation of its affairs and the conduct of its business and prescribe rules and policies and promulgate regulations in connection with the performance of its functions and duties;
- (b) adopt an official seal and alter it at its pleasure;
- (c) maintain an office at a place it determines;
- (d) sue and be sued in its own name and plead and be impleaded;
- (e) require documentation of amounts due from taxpayers, including without limitation by requiring reconciliation reports in which the taxpayer provides sufficient information to verify whether revenues of the taxpayer are appropriate for exclusion as non-municipal revenues and to determine the proper allocation of Impositions among Participants;
- (f) receive, administer, and comply with the conditions and requirements of a gift, grant, or donation of property or money;
- (g) acquire by purchase, lease, gift, or otherwise, or obtain options for the acquisition of, any property, real or personal, improved or unimproved, including an interest in land less than the fee thereof in conformity with state law;
- (h) sell, lease, exchange, transfer, mortgage, or otherwise dispose of, or grant options for any such purposes with respect to, any real or personal property or interest therein in conformity with state law;
- (i) make and execute contracts, agreements, or other undertakings with such agents, service contractors, persons, firms, corporations, and attorneys as it deems appropriate to perform its functions and exercise its powers;
- (j) acquire, license, develop, improve, maintain, and protect software and other information technology infrastructure;
- (k) employ professionals, support staff, attorneys, appraisers, financial advisors, and other consultants and employees as required in the judgment of LRS and fix and pay their compensation from funds available to LRS for that purpose;
- (l) transact any lawful business that will aid the purposes and functions of LRS;
- (m) make payments or donations, or do any other act, not inconsistent with law, that furthers the business and affairs of LRS; and
- (n) do all things necessary or convenient, not inconsistent with law, to further the activities and affairs of LRS

Section 7. Attorney-in-Fact Designation; Dispute Resolution and Conduct of Litigation. Each Participant hereby appoints LRS and its designees as its agent and attorney-in-fact to act on its behalf with respect to Impositions. As agent and attorney-in-fact, LRS shall be fully empowered to initiate, defend, manage, resolve, and settle any disputes or litigation (whether in its own name or in the name of the Participants) relating to Impositions owing or payable to one or more Participants; to pay all expenses, costs, and judgments that might be incurred against LRS when acting on behalf of its Participants for communication, investigation, negotiation, enforcement, defense, or settlement with respect to Impositions; and to take all other actions as may be necessary to administer, collect, investigate, enforce, and implement the Revenue Service Programs. Each Participant, pursuant to Rule 17 of the S. C. Rules of Civil Procedure and Rule 17 of the Federal Rules of Civil Procedure, specifically acknowledges the standing of LRS to prosecute a civil action for collection in its behalf and hereby ratifies any such action that LRS may commence.

The LRS Board of Directors may, by majority vote, authorize a third party (including without limitation the Association) to act as attorney-in-fact to the same extent as set forth in this section on behalf of the Participants.

LRS's authority to initiate, defend, manage, resolve, and settle disputes and litigation shall be subject to the following terms and conditions:

- (a) If, with respect to any particular dispute, a proposed compromise or settlement would reduce the amount asserted by LRS to be payable to an individual Participant by more than ten percent (10%) of the total amount remitted by LRS to such Participant in the immediately preceding year for the relevant Revenue Service Program, then, notwithstanding subsections 7(b) and 7(c) below, LRS shall be required to secure the written consent of such Participant before compromising or settling such dispute with respect to such Participant. Otherwise, LRS shall be entitled to compromise or settle such dispute on behalf of each Participant without further authorization by such Participants beyond that contained herein.
- (b) Any proposed compromise or settlement that would result in a reduction of \$100,000 or less from the amount originally claimed to be due and owing by LRS may be approved or denied by LRS without separate approval by the LRS Board of Directors. The LRS Board of Directors shall, by appropriate action from time to time, designate one or more staff members or contractual counterparties who are authorized to compromise or settle such disputes.
- (c) Any proposed compromise or settlement that would result in a reduction of more than \$100,000 from the amount originally claimed to be due and owing by LRS must be approved or denied by the LRS Board of Directors.

- (d) Any proposed compromise or settlement that would result in a waiver of penalties, interest, late charges, or other amounts owing due to late payment of an Imposition must be approved or denied by the LRS Board of Directors.

Section 8. Appeals Process. The Participants acknowledge that, pursuant to local ordinances, regulations, and rules, each Participant has its own procedures by which matters relating to the calculation, assessment, and collection of business license taxes may be appealed. With respect to Impositions subject to this Agreement, however, each Participant has enacted a local ordinance by which appeals relating to such Impositions are excluded from the otherwise applicable local ordinance. Each Participant agrees that the appeals process described in this Section shall apply to all appeals relating to Impositions subject to this Agreement. Each Participant hereby consents to the adoption of the appeals process described in this Section; specifically declares its intention that such appeals process shall be deemed an exception to its otherwise applicable local ordinances, regulations, and rules; and agrees that it has or will approve such appeals process by appropriate local action.

- (a) There is hereby created a board for purposes of hearing appeals pursuant to this Section (the “Appeals Board”). The Appeals Board shall contain three members. The President of the Association, the Executive Director of the Association, and the President of the South Carolina Business Licensing Officials Association (“BLOA”) shall each serve *ex officio* as members of the Appeals Board, with terms of office coterminous with their terms as officers of the Association or BLOA, as appropriate. The President of the Association, or in his or her absence the Executive Director of the Association, shall serve as chair at meetings of the Appeals Board.
- (b) With respect to the calculation, assessment, and collection of Impositions, the following appeals process, as required by Section 6-1-410, shall apply.
- (1) If a taxpayer fails or refuses to pay an Imposition by the date on which such Imposition is due, the LRS Business License Official may serve notice of assessment of the Imposition due on the taxpayer by mail or personal service. Within thirty days after the date of postmark or personal service, a taxpayer may request, in writing with reasons stated, an adjustment of the assessment. An informal conference between the LRS Business License Official and the taxpayer must be held within fifteen days of the receipt of the request, at which time the taxpayer may present any information or documents in support of the requested adjustment. Within five days after the conference, the LRS Business License Official shall issue a notice of final assessment and serve the taxpayer by mail or personal service with the notice and provide a form for any further appeal of the assessment by the taxpayer.
- (2) Within thirty days after the date of postmark or personal service, the taxpayer may appeal the notice of final assessment by filing a completed appeal form with the LRS Business License Official, by mail or personal service, and by paying to LRS

in protest at least eighty percent of the business license tax based on the final assessment. The appeal must be heard and determined by the Appeals Board. The Appeals Board shall provide the taxpayer with written notice of the hearing and with any rules of evidence or procedure prescribed by the Appeals Board. The hearing must be held within thirty days after receipt of the appeal form unless continued to another date by agreement of the parties. A hearing by the Appeals Board must be held at a regular or specially called meeting of the Appeals Board. At the appeals hearing, the taxpayer and LRS have the right to be represented by counsel, to present testimony and evidence, and to cross-examine witnesses. The hearing must be recorded and must be transcribed at the expense of the party so requesting. The Appeals Board shall decide the assessment by majority vote. The Appeals Board shall issue a written decision explaining the basis for the decision with findings of fact and conclusions and shall inform the taxpayer of the right to request a contested case hearing before the Administrative Law Court. The written decision must be filed with the LRS Business License Official and served on the taxpayer by mail or personal service. The decision is the final decision of LRS on the assessment.

- (3) Within thirty days after the date of postmark or personal service of LRS's written decision on the assessment, a taxpayer may appeal the decision to the Administrative Law Court in accordance with the rules of the Administrative Law Court.

Section 9. LRS May Be Separately Organized. Hereafter, the LRS Board of Directors may determine, for corporate governance, recordkeeping, and operational purposes, that LRS should be established as a separate entity, either under the South Carolina Nonprofit Corporation Act, currently codified at Title 33, Chapter 31 of the S.C. Code, or otherwise. If the LRS Board of Directors so determines, it may take all such actions as may be necessary to organize LRS as a separate entity without further approval by the Participants, provided that such organization shall not otherwise vary or modify the terms of this Agreement except to the extent necessary to reflect the new organizational structure of LRS.

Section 10. Participation in a Revenue Service Program. A Participant may elect to participate in a Revenue Service Program by signing and delivering a separate supplement to this Agreement with respect to such Revenue Service Program (each, a "Participant Program Supplement"). The Participant Program Supplements shall be substantially identical within each Revenue Service Program. The form of the Participant Program Supplement is attached hereto as Appendix A.

Section 11. Collection of Impositions; Distributions; Payment for Services; Prohibition on Lobbying Activity.

- (a) LRS shall collect, subject to the Participant Program Supplements, all Impositions subject to this Agreement.

- (b) The Participants will compensate LRS for its services. Initially, such compensation shall be in the amount of four percent of Gross Proceeds collected for the benefit of each Participant within each Revenue Service Program, subject to any volume discount approved from time to time by the LRS Board of Directors, together with any interest earned on funds held on deposit prior to disbursement. The Participants acknowledge that this amount represents operating expenses payable to LRS for services rendered. For accounting and recordkeeping purposes, LRS will apply this rate to each Participant separately within each Revenue Service Program. Hereafter, and notwithstanding Section 13 below, the LRS Board of Directors by majority vote may amend the compensation method by giving notice to all participating Participants at least ninety days prior to the effective date of such amendment. Such amendment shall become effective after the ninety-day notice period with respect to each Participant without further action by such Participant, provided that such Participant may withdraw from participation at any time within ninety days after notice of the amendment is provided.
- (c) LRS will regularly, and not less than once in each calendar quarter, distribute the Net Proceeds to Participants.
- (d) No funds or personnel of LRS may be used or employed to influence any election; support or oppose any partisan organization; support or oppose the enactment, repeal, or modification of any federal or state legislation; or seek to influence any federal or state local government officials in the discharge of their official functions.

Section 12. Fiscal Year. LRS shall operate on a fiscal year from 12:01 a.m. January 1 of each year to 12:00 midnight December 31 of the succeeding year (the “LRS Year”). Application for participation, when approved in writing by LRS shall constitute a continuing contract for each succeeding LRS Year unless cancelled by LRS.

Section 13. Amendment. This Agreement may be amended by an agreement executed by those Participants constituting a majority of the Participants in LRS during the current LRS Year. In lieu of this amendment procedure, the Participants hereby appoint a 4/5 majority (i.e., at least four Directors) of the LRS Board of Directors agents to make any amendments to this Agreement that would not fundamentally alter the contemplated arrangement. Written notice of any amendment proposed for adoption by the LRS Board of Directors shall be mailed to each Participant not less than 30 days in advance. Written notice of amendments finally adopted by the LRS Board of Directors shall be mailed to each Participant not more than 30 days after adoption.

Section 14. Terms Applicable on Admission. Any entity that formally applies to participate in LRS and is accepted by LRS shall thereupon become a party to this Agreement and be bound by all of the terms and conditions hereof. A Participant may withdraw from participation by delivery of written notice of withdrawal at least 90 days prior to the end of an LRS Year, to be effective as of the end of such LRS Year.

Section 15. Term; Dissolution. LRS has been established with the bona fide intention that it shall be continued in operation indefinitely and that the contributions to LRS shall continue for an indefinite period. However, the LRS Board of Directors reserves the right at any time to terminate LRS by a written instrument to that effect executed by at least four-fifths (4/5) of the members of the LRS Board of Directors. Such written termination notice shall be delivered to each Participant no less than 120 days prior to the effective date of termination. In the event of such termination, Participant contributions shall cease as of the date of termination and the assets then remaining in the fund shall continue to be used and applied, to the extent available, for the (a) payment of claims arising prior to such termination and (b) payment of reasonable and necessary expenses incurred in such termination. Any monies or other assets thereafter remaining in LRS shall be distributed pro rata to the Participants in LRS as of the day of termination. In no event shall any such assets be returned or distributed to any individual. Upon such termination, the LRS Board of Directors shall continue to serve for such period of time and to the extent necessary to effectuate termination of LRS.

[signatures appear on following page]

IN WITNESS WHEREOF, the Participants listed below acknowledge their participation in LRS and acceptance of obligations thereunder, by the due execution hereof, following appropriate governmental body approval, by its mayor or other duly authorized official. Further, LRS has caused these presents to be signed by its President and attested by its Vice President.

MUNICIPAL ASSOCIATION OF SOUTH CAROLINA

B. Todd Glover, Executive Director

**LOCAL REVENUE SERVICES, A DIVISION OF THE
MUNICIPAL ASSOCIATION OF SOUTH CAROLINA**

Mayor Rick Osbon, President of LRS

ATTEST:

Mayor Barbara Blain-Bellamy, Vice President of LRS

PARTICIPANT SIGNATURE PAGE

CITY OF WESTMINSTER, SOUTH CAROLINA

Name: Kevin Bronson
Title: City Administrator

ATTEST:

Name: Rebecca Overton
Title: City Clerk of Westminster



Hospitality Tax Requests FY 2023-2024

<i>Name</i>	<i>Amount Requested FY 22-23</i>	<i>Amount awarded FY 22-23</i>	<i>Amount Requested FY 23-24</i>	<i>Amount awarded FY 23-24</i>
SCFHF/ The Farm Center	\$3,000	\$2,250	\$3,000	
Gateway Arts Center	\$5,000	\$4,000	\$7,000	
SC Apple Festival	\$10,000	\$10,000	\$10,000	
Oconee History Museum	\$4,000	\$4,000	\$8,034	
Fall/Spring Rodeo	\$2,500	\$2,000	\$2,500	
Skyla Strong Barrel Race	\$2,000	\$2,000	\$2,000	
Westminster Senior Outreach	\$15,000	\$0	N/A	N/A
Bigfoot Festival	\$10,000	\$9,000	\$10,000	
Main Street Westminster (Zach Sharpe)	\$7,550	\$2,250	N/A	N/A
Westminster Music Centre	\$10,000	\$3,000	\$10,000	
Gunderson's Outreach	\$10,000	\$4,000	N/A	N/A
Grand Total	\$69,050	\$42,500	\$52,534	\$0

Non-profit documentation?	
YES	
YES	
YES	
YES	
YES	
YES	
N/A	
YES	
N/A	
YES	
N/A	

ORDINANCE NO. 2023-06-13-01

BUDGET ORDINANCE

AN ORDINANCE MAKING APPROPRIATIONS FOR CERTAIN EXPENSES, CAPITAL IMPROVEMENTS AND INDEBTEDNESS OF THE CITY OF WESTMINSTER, SOUTH CAROLINA FOR THE YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024

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WHEREAS, the City of WESTMINSTER is coming to the conclusion of its fiscal year and will enter into a new fiscal year on July 1, 2023; and

WHEREAS, it is necessary and required that prior to entering into a new fiscal year a budget must be passed and adopted for the operation of the city government; and

WHEREAS, a series of budget workshops and a public hearing have been held wherein the public has been notified and invited to be present.

THEREFORE, BE IT ORDAINED BY THE PEOPLE OF THE CITY OF WESTMINSTER, SOUTH CAROLINA:

SECTION 1: The following amounts are hereby appropriated for the operating and capital budget for the City of WESTMINSTER and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024, in accordance with the chart of accounts heretofore established for this City:

Appropriation	Amount
General	\$2,914,572
Utility	\$8,301,415
Solid Waste	\$915,046
ATAX	\$8,300
HTAX	\$484,314
Fire Department 1%	\$13,609
Local Development Corp	\$47,031
Youth Recreation Fund	\$579,319
Capital Projects Fund	\$14,530,684
County ARP	\$682,324
Grand Total	\$28,476,614
Less Interfund Transfers	\$1,405,869
Net Appropriations	\$27,070,745

SECTION 2: That the attached detailed budget document will reflect the estimated revenues, , and budget appropriations of the City of WESTMINSTER, SOUTH CAROLINA, for the period beginning July 1, 2023 and ending June 30, 2024. A copy of said document will be available for inspection in the Office of the City Clerk.

SECTION 3: That the City Clerk has published notice of this public hearing and a summary of the proposed budget in a newspaper of local circulation as required per SC Code 6-1-80.

SECTION 4: Appropriations between departments or divisions within one fund, other than salaries, including contingency appropriations, may be transferred therein by the City Administrator for the purpose of equalizations when necessary as long as the original total appropriated balance for the fund is not changed. Appropriations within a department, other than salaries, may be transferred by the City Administrator to make equalizations when necessary.

SECTION 5: There is hereby levied a tax of 95.8 mills on all real and personal properties within the City of Westminster as of July 1, 2023. This rate is based on an estimated total valuation of property for the purpose of taxation of **\$6,812,656** and estimated collection rate of **97%**.

SECTION 6: There is hereby authorized a transfer between the Utility Fund and the General Fund in the amount of 5% of total sales revenue to support administrative cost borne by the General Fund for the management and administration of water, sewer and electric services provided by the Utility Fund for the benefit of the citizens. This transfer is in addition to any apportionment of direct costs for the operation of the Utility System by the General Fund as these may be identified in the budget document.

There is hereby adopted an official Clerks Record listing specific fees, business licenses, and utility rates charged by the City of WESTMINSTER for:

- a) the use of City facilities and equipment for the purposes of making them available to public
- b) specific utility rates the proceeds of which are for the maintenance and expansion of its water and sewer system
- c) the reproduction of public records and other miscellaneous services to cover the actual cost of producing these documents and information under the provision of SC §30-4-30(B)
- d) Other various fees associated with enhanced direct services provided by the City.

The Clerk's Record is incorporated and adopted by reference and placed on file in the Office of the City Clerk.

SECTION 7: That the items identified as capital expenditures within the line item budget are estimated as to cost and approved for acquisition over the upcoming year;

SECTION 8: The City's Position Allocation to Salary Range which provides all jobs and associated pay bands is adopted as the official Pay and Classification Schedule of the City of WESTMINSTER. The Pay and Classification Schedule is incorporated by reference and placed on file in the office of the City Clerk.

SECTION 9: Copies of this Budget Ordinance shall be furnished to the City Clerk, and City Administrator, to be kept on file by them for direction in the disbursement of funds.

SECTION 10: This ordinance shall become effective on and after July 1, 2023.

SECTION 11: That all ordinances and parts of ordinances in conflict herewith are and the same

hereby repealed.

Given a FIRST READING at the regular meeting of the City Council of the City of WESTMINSTER, SOUTH CAROLINA, held this Ninth day of MAY 2023.

Passed and adopted after public hearing at the regular meeting of the City Council of the City of WESTMINSTER, SOUTH CAROLINA, held this 13th day of JUNE 2023.

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ATTEST:

Brian Ramey Mayor, City of WESTMINSTER

Rebecca Overton, City Clerk

POLICE	FLAT FEE
ACCIDENT REPORTS	\$10
CIVIL CASE REPORTS	\$50-\$100
FAMILY COURT PAPERWORK	\$10

•Family court paperwork consists of any documents pertaining to a specific case (disks, audio tapes, etc...)

RECREATION DEPARTMENT REGISTRATION FEES	FLAT FEE
RESIDENTS INSIDE CITY LIMITS	35 \$40
RESIDENTS OUTSIDE CITY LIMITS	60 \$65
LATE REGISTRATION FEE	10 \$20

RECREATION DEPARTMENT OTHER FEES	FLAT FEE
FOOTBALL EQUIPMENT DEPOSIT	\$20
INSURANCE	\$10
SPONSOR FEE	\$200
FOOTBALL SPONSOR FEE	\$300
NEW BANNER FEE	\$200
RENEWAL BANNER FEE	\$150

Insurance is optional

SIGN PERMITS	FLAT FEE
POLITICAL SIGN APPLICATION	\$250
SIGN PERMIT	\$50
	*NEEDED FOR ANY AND ALL SIGNS WITHIN CITY LIMITS
BANNER PERMIT	\$25
	*NEEDED FOR ANY AND ALL BANNERS WITHIN CITY LIMITS

ZONING PERMIT FEES	FLAT FEE
PLANNED UNIT DEVELOPMENT APPLICATION	\$200
BOARD OF APPEALS HEARING	\$75
PLANNING COMMISSION HEARING	\$75

•Political sign application fees are 100% refundable when all signs are removed

•There are limits and restrictions to signage in our zoning ordinance.
Please call City Hall (647-3200) for more information

SOLID WASTE

GARBAGE	MONTHLY FEE
GARBAGE/RES ROLL CAN INSIDE CITY LIMITS	\$20.29 for first one
96 gallons roll cart; 1/2 cubic yard	
	\$13.94 for each additional
GARBAGE/COM. ROLL CAN INSIDE CITY LIMITS	\$25.50
GARBAGE/RES ROLL CAN OUTSIDE CITY LIMITS	\$26.63
LOCK BAR FEE	\$5.25

DUMPSTERS	MONTHLY FEE
EXTRA DUMP	\$26.25
2 YRD 1X MONTH	\$32.97
2 YRD 1X WEEK	\$99.04
2 YRD 2X WEEK	\$118.05
2 YRD 3X WEEK	\$137.08
4 YRD 1X MONTH	\$39.30
4 YRD 1X WEEK	\$125.11
4 YRD 2X WEEK	\$213.61
4 YRD 3X WEEK	\$302.11
6 YRD 1X MONTH	\$45.64
6 YRD 1X WEEK	\$154.28
6 YRD 2X WEEK	\$302.45
6 YRD 3X WEEK	\$450.64
2) 6 YRD DUMPSTERS 1X WEEK	\$297.44
2) 6 YRD DUMPSTERS 2X WEEK	\$507.60
2) 6 YRD DUMPSTERS 3X WEEK	\$612.70
8 YRD 1X MONTH	\$51.99
8 YRD 1X WEEK	\$181.91
8 YRD 2X WEEK	\$355.96
8 YRD 3X WEEK	\$463.93
2) 8 YRD DUMPSTERS 1X WEEK	\$303.84
2) 8 YRD DUMPSTERS 2X WEEK	\$683.82
2) 8 YRD DUMPSTERS 3X WEEK	\$891.64
3) 8 YRD DUMPSTERS 2X WEEK	\$856.68
3) 8 YRD DUMPSTERS 3X WEEK	\$1,476.88

PARK RENTALS	FLAT FEE
PAVILION	\$35-\$50 for 3 hours
SMALL GAZEBO	\$25-\$35 for 3 hours
ADDITIONAL HOURS	\$5-\$20 per hour

- You will have access to power outlets, lights, and fans in the pavilion
 - If the restrooms are locked, please call the Police department (647-3222)
 - The city cannot guarantee the cleanliness of the restrooms
 - You are responsible for garbage disposal
 - If the grill is used, you must extinguish the charcoal
 - If for any reason someone is at a shelter you reserved please call the Police department
 - If you do not get an answer at the Police department, please call the Sheriff's office (638-4111) and have them page a Westminster police officer to the park
-

ELECTRIC	MONTHLY	FLAT FEE	MONTHLY FEE
	BASE FEE		PER KW
UNDERGROUND POWER (EXISTING)		TBD	
UNDERGROUND POWER (NEW)		TBD	
TEMPORARY POWER POLE		\$125	
RE ELECTRIC STND	\$15.44		\$0.15094
RE ELECTRIC GOOD NEIGHBOR RATE	\$14.70		\$0.14375
COM ELECTRIC TX STND	\$22.05		\$0.22736
			\$.14539 after 3000 kw
COM ELECTRIC TX GOOD NEIGHBOR RATE	\$21.00		\$0.21653
			\$.13847 after 3000 kw
DEMAND ELECTRIC TX STND	\$22.05		\$0.17552
			\$.13164 after 3000 kw
DEMAND ELECTRIC TX GOOD NEIGHBOR RATE	\$21.00		\$0.16716
			\$.12537 after 3000 kw
COM/DEM ELE NTX STND	\$22.05		\$0.17552
			\$.13164 after 3000 kw
COM/DEM ELE NTX GOOD NEIGHBOR RATE	\$21.00		\$0.16716
			\$.12537 after 3000 kw
COM DEMAND ELE TX	\$38.43		\$0.05342
YARD LIGHT 175W	\$12.24		
YARD LIGHT 400W	\$20.06		
YARD LIGHT MAIN SERVICE	\$40.10		

WATER	MONTHLY	FLAT FEE	MONTHLY FEE
	BASE FEE		PER 1000 GAL
WATER-3" METER	\$224.76		\$5.60
1. WATER - 6" METER	\$520.48		\$5.84
WATER - 4" METER	\$372.62		\$5.60
WI CITY 3/4" OR 1" METER (INSIDE)	\$12.70		\$3.49
2. WO CITY 3/4" OR 1" METER (OUTSIDE)	\$24.71		\$6.11
WATER - 2" METER	\$76.89		\$5.60
3/4" WATER TAP INSIDE		1700 \$1,800	
3/4" WATER TAP OUTSIDE		1900 \$2,000	
1" WATER TAP INSIDE		1900 \$2,200	
1" WATER TAP OUTSIDE		2100 \$2,200	
WATER LINE EXTENSION		TBD	
ROAD BORE		\$150	

Backflow Tests	Price
3/4-1" Residential	\$ 150.00
2-4"	\$ 160.00
6-18"	\$ 200.00
Confined Space Entry	\$140 plus

SEWER	MONTHLY BASE FEE	MONTHLY FEE
		PER 1000 GAL
SW NON-RES 3" WM	\$88.99	\$8.00
SW INSIDE RESIDENTIAL	\$21.54	\$8.72
SW OUTSIDE RESIDENTIAL	\$25.10	\$9.22
SW NON-RES 6" WM	\$192.41	\$8.00
SW NON-RES 4" WM	\$138.34	\$8.00
SW NON-RES 2" WM	\$39.64	\$8.00
TN SW NON-RES 4"WM MAIN	\$149.38	\$5.03
COUNTY SEWER ONLY	\$8.66	\$6.36
4" SEWER TAP INSIDE	\$1,300	
4" SEWER TAP OUTSIDE	1500 \$1,600	
6" SEWER TAP INSIDE/OUTSIDE	COST + 30%	

*The sewer charge covers both collection and treatment of sewer

*The Oconee Joint Regional Sewer Authority provides treatment services

*Sewer billing is based on your water meter reading

UTILITIES

UTILITY DEPARTMENT	FEE
LATE PENALTY	\$5 OR 5% OF BILL (whichever is greater)
DEPOSIT	\$0-\$250
SERVICE FEE	\$25
RETURN CHECK/DRAFT	\$30.00
NON PAYMENT FEE	\$50 applied at 8 AM on cutoff day
DHEC	\$0.35/MONTHLY
METER TAMPERING	\$150-\$500

- Late penalties are applied on the 15th of every month at 5 PM
- A deposit and a service fee is charged when utilities are connected
- Return check or draft fees must be paid in full within 10 days of the date of the certified letter
- Reconnect fees must be paid in full **PLUS** all past due balances before services can be restored
- DHEC is a regulatory fee recouped from each active water customer
- Meter tampering results in a call to police and a penalty of \$150-\$500

WATER PLANT

BULK WATER	FLAT FEE
SOLD AT THE WATER PLANT ONLY	
0-5,000 GAL	\$20
5,000-25,000 GAL	\$50
25,001-50,000 GAL	\$100
50,001-100,000 GAL	\$200
100,001-500,000 GAL	\$500
500,000 GAL +	\$1,000

- All bulk water should be purchased at city hall and then picked up at the water plant at 735 Cornelia Avenue on any day between 7 AM and 3 PM

RENTALS

DEPOT	FLAT FEE
DEPOT RENTAL	\$250 FOR FIRST HOUR - \$25 FOR EVERY HOUR AFTER THAT (MIN. OF 4 HOURS) \$50/hr thereafter
SECURITY DEPOSIT	100-\$150
*Security deposit is 100% refundable when depot key is returned	

PARK RENTALS		FLAT FEE
PAVILION		\$35 for 3 hours
SMALL GAZEBO		\$25 for 3 hours
ADDITIONAL HOURS		\$5 per hour

DEPOT FLAT FEE

DEPOT RENTAL \$50 FOR FIRST HOUR -\$25 FOR EVERY HOUR AFTER THAT (MIN. OF 4 HOURS)
SECURITY DEPOSIT 100

•Security deposit is 100% refundable when depot key is returned

Pavilion	\$35 for 3 hours
Small gazebo	\$25 for 3 hours
additional hours	\$5 per hour

Current				
Depot	1st hour	per hour		
Rental	\$ 50	\$ 25	(4 hr min)	125
Deposit	\$ 100			

Anderson Park				
Pavilion	\$ 35	3 hours		
Small gazebo	\$ 25	3 hours		
additional hours	\$ 5	per hour		

Proposed				
Depot	1st hour	per hour		
Rental	\$ 75	\$ 50	(4 hr min)	225
Deposit	\$ 150			

Anderson Park				
Pavilion	\$ 50	3 hours		
Small gazebo	\$ 35	3 hours		
additional hours	\$ 20	per hour		

PROCLAMATION RECOGNIZING EHLERS-DANLOS SYNDROMES AND HYPERMOBILITY SPECTRUM DISORDERS AWARENESS MONTH

Whereas, Ehlers-Danlos syndromes (EDS) are a group of 13 heritable connective tissue disorders that together affect 1 in 5,000 people. Each type of EDS has its own set of symptoms, but some features are seen across all types of EDS, including joint hypermobility, skin hyperextensibility, and tissue fragility; and

Whereas, Hypermobility spectrum disorders (HSD) are connective tissue disorders that cause joint hypermobility, instability, injury, and pain. Other symptoms, such as fatigue, headaches, GI problems, and autonomic dysfunction are also often seen as part of HSD; and

Whereas, There is no cure for any type of EDS or HSD. The conditions are managed by addressing a person's symptoms. EDS and HSD can cause a variety of symptoms in many different areas of the body, so people with these conditions often require multiple providers in different specialties to manage their care; and

Whereas, Access to professionals who are knowledgeable about EDS and HSD is limited in the City of Westminster. Lack of awareness about EDS and HSD in the City of Westminster and across the world stands in the way of the diagnosis, management, and research of these conditions; and

Whereas, Awareness about EDS and HSD by both medical professionals and the general public can help improve the lives of people living with EDS and HSD in Westminster, South Carolina; and

Now, therefore, be it proclaimed that I, Brian Ramey, Mayor of Westminster, on behalf of the City Council and the citizens of Westminster, declare May 2023 as Ehlers-Danlos Syndromes and Hypermobility Spectrum Disorders Awareness Month.

This the 9th day of May, 2023

Mayor Brian Ramey

<div> <div>010 CITY GENERAL FUND</div> <div>100 ADMINISTRATION</div> <div>00400 PROPERTY TAXES</div> </div> <div>Revenue Report</div> <div>City Of Westminster</div> <div>Level 4 Summary for May 2023</div> <div>Page 1 of 15</div>								
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 CITY GENERAL FUND								
100 ADMINISTRATION								
00400 PROPERTY TAXES								
40000 PROPERTY TAXES	\$480,500.00	\$0.00	\$480,500.00	\$0.00	0	\$507,705.05	106	(\$27,205.05)
40001 DELINQUENT TAXES	\$42,000.00	\$0.00	\$42,000.00	\$0.00	0	\$35,472.99	84	\$6,527.01
40002 VEHICLE TAXES	\$73,000.00	\$0.00	\$73,000.00	\$0.00	0	\$81,758.74	112	(\$8,758.74)
40003 HOMESTEAD EXPT. STATE	\$55,000.00	\$0.00	\$55,000.00	\$0.00	0	\$52,550.53	96	\$2,449.47
40004 MERCHANTS INVT. TAX	\$6,500.00	\$0.00	\$6,500.00	\$0.00	0	\$8,430.52	130	(\$1,930.52)
40005 WATERCRAFT TAX	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$1,993.99	100	\$6.01
Total Property Taxes	\$659,000.00	\$0.00	\$659,000.00	\$0.00	0	\$687,911.82	104	(\$28,911.82)
00401 INTERGOVENMENTAL REV								
40100 C FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40102 AID TO SUBDIVISION	\$56,000.00	\$0.00	\$56,000.00	\$0.00	0	\$55,140.92	98	\$859.08
40104 OCONEE VOLUNTEER BONUS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40105 TRANSPORTATION NETWORK ACT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$21.67	0	(\$21.67)
40106 C FUNDS - SIDEWALKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40107 C FUNDS - ROADWAY RESURFACING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Intergovernmental Rev	\$56,000.00	\$0.00	\$56,000.00	\$0.00	0	\$55,162.59	99	\$837.41
00402 LICENSE, PERMITS, & FEES								
40200 BUSINESS LICENSE	\$82,000.00	\$0.00	\$82,000.00	\$15,750.58	19	\$73,477.33	90	\$8,522.67
40202 TELECOM. TAX MASC	\$6,500.00	\$0.00	\$6,500.00	\$0.00	0	\$4,234.51	65	\$2,265.49
40203 BROKER TAX MASC	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$6,182.71	124	(\$1,182.71)
40204 MANUFACTURERS TAX	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40205 INSURANCE TAX	\$210,000.00	\$0.00	\$210,000.00	\$8,838.24	4	\$21,106.46	10	\$188,893.54
40210 GARBAGE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

010 CITY GENERAL FUND
100 ADMINISTRATION
00402 LICENSE, PERMITS, & FEES

City Of Westminster
Revenue Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40214 CELL TOWER RENT	\$26,700.00	\$0.00	\$26,700.00	\$1,725.00	6	\$23,975.00	90	\$2,725.00
40215 FACILITY RENTAL	\$15,000.00	\$0.00	\$15,000.00	\$95.00	1	\$8,935.00	60	\$6,065.00
40216 FOIA REQUEST FEES	\$100.00	\$0.00	\$100.00	\$0.00	0	\$38.46	38	\$61.54
Total License, Permits, & Fees	\$345,300.00	\$0.00	\$345,300.00	\$26,408.82	8	\$137,949.47	40	\$207,350.53
00404 PYMT IN LIEU OF TAX & FRAN FEE								
40400 PAYMENT IN LIEU OF TAX	\$3,500.00	\$0.00	\$3,500.00	\$0.00	0	\$4,591.51	131	(\$1,091.51)
40401 FRANCHISE FEES	\$50,000.00	\$0.00	\$50,000.00	\$95.86	0	\$49,966.58	100	\$33.42
40402 WUD FRANCISE FEE	\$377,503.00	\$0.00	\$377,503.00	\$0.00	0	\$314,585.80	83	\$62,917.20
Total Pymt In Lieu Of Tax & Fran Fee	\$431,003.00	\$0.00	\$431,003.00	\$95.86	0	\$369,143.89	86	\$61,859.11
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$500.00	\$0.00	\$500.00	\$0.00	0	\$0.00	0	\$500.00
Total Interest Income	\$500.00	\$0.00	\$500.00	\$0.00	0	\$0.00	0	\$500.00
00406 GRANT INCOME								
40602 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40701 PROCEEDS FROM BORROWING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40707 MISCELLANEOUS REV	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	(\$44.15)	(4)	\$1,044.15
40708 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40709 SKATEBOARD PARK	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40719 CAPITAL LEASE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40720 SALE OF PROPERTY (EASEMENTS)	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40721 NON GOVERNMENTAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

010 CITY GENERAL FUND
100 ADMINISTRATION
00407 MISCELLANEOUS & OTHER

City Of Westminster
Revenue Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40734 COURT ORDERED RESTITUTION	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$17,389.00	0	(\$17,389.00)
40736 GHS FACILITY REIMBURSEMENT	\$4,200.00	\$0.00	\$4,200.00	\$0.00	0	\$3,500.00	83	\$700.00
40737 REFUNDS/REIMBURSEMENTS	\$15,000.00	\$0.00	\$15,000.00	\$0.00	0	\$9,296.32	62	\$5,703.68
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$21,200.00	\$0.00	\$21,200.00	\$0.00	0	\$30,141.17	142	(\$8,941.17)
Total ADMINISTRATION	\$1,513,003.00	\$0.00	\$1,513,003.00	\$26,504.68	2	\$1,280,308.94	85	\$232,694.06
200 FIRE DEPARTMENT								
00401 INTERGOVENMENTAL REV								
40101 COUNTY ALLOCATION	\$285,000.00	\$0.00	\$285,000.00	\$0.00	0	\$285,000.00	100	\$0.00
Total Intergovernmental Rev	\$285,000.00	\$0.00	\$285,000.00	\$0.00	0	\$285,000.00	100	\$0.00
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$200.00	\$0.00	\$200.00	\$0.00	0	\$414.31	207	(\$214.31)
Total Interest Income	\$200.00	\$0.00	\$200.00	\$0.00	0	\$414.31	207	(\$214.31)
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
40602 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$13,350.00	0	(\$13,350.00)
Total Grant Income	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$13,350.00	668	(\$11,350.00)
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$1,790.00	90	\$210.00
40705 FD TRAINING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40706 FD DRINK MACHINE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3.00	0	(\$3.00)
40716 FIRE PREVENTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40717 FIRE DEPARTMENT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

<div> <div>010 CITY GENERAL FUND</div> <div>200 FIRE DEPARTMENT</div> <div>00407 MISCELLANEOUS & OTHER</div> </div> <div> <div>City Of Westminster</div> <div>Revenue Report</div> <div>Level 4 Summary for May 2023</div> </div>								
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40735 INSURANCE PAID CLAIMS	\$6,000.00	\$0.00	\$6,000.00	\$0.00	0	\$0.00	0	\$6,000.00
40737 REFUNDS/REIMBURSEMENTS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
Total Miscellaneous & Other	\$9,000.00	\$0.00	\$9,000.00	\$0.00	0	\$1,793.00	20	\$7,207.00
Total FIRE DEPARTMENT	\$296,200.00	\$0.00	\$296,200.00	\$0.00	0	\$300,557.31	101	(\$4,357.31)
296 NO DESCRIPTION FOUND								
00404 PYMT IN LIEU OF TAX & FRAN FEE								
40402 WUD FRANCISE FEE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Pymt In Lieu Of Tax & Fran Fee	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total NO DESCRIPTION FOUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
300 POLICE								
00403 FINES & FORFEITURES								
40300 POLICE FINES	\$30,000.00	\$0.00	\$30,000.00	\$0.00	0	\$26,563.73	89	\$3,436.27
40302 DRUG SEIZURES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Fines & Forfeitures	\$30,000.00	\$0.00	\$30,000.00	\$0.00	0	\$26,563.73	89	\$3,436.27
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$5.00	\$0.00	\$5.00	\$0.00	0	\$5.75	115	(\$0.75)
Total Interest Income	\$5.00	\$0.00	\$5.00	\$0.00	0	\$5.75	115	(\$0.75)
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$138.71	7	\$1,861.29
40602 STATE GRANTS	\$0.00	\$18,889.21	\$18,889.21	\$0.00	0	\$18,889.21	100	\$0.00
40603 MISC GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
Total Grant Income	\$7,000.00	\$18,889.21	\$25,889.21	\$0.00	0	\$19,027.92	73	\$6,861.29
00407 MISCELLANEOUS & OTHER								
40702 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,100.00	0	(\$1,100.00)
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$8,657.00	173	(\$3,657.00)
40704 POLICE FUND	\$1,000.00	\$0.00	\$1,000.00	\$20.00	2	\$380.00	38	\$620.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,143.61	0	(\$1,143.61)

010 CITY GENERAL FUND
300 POLICE
00407 MISCELLANEOUS & OTHER

City Of Westminster
Revenue Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40737 REFUNDS/REIMBURSEMENTS	\$1,500.00	\$0.00	\$1,500.00	\$0.00	0	\$16,587.40	1106	(\$15,087.40)
Total Miscellaneous & Other	\$7,500.00	\$0.00	\$7,500.00	\$20.00	0	\$27,868.01	372	(\$20,368.01)
Total POLICE	\$44,505.00	\$18,889.21	\$63,394.21	\$20.00	0	\$73,465.41	116	(\$10,071.20)
400 RECREATION								
00407 MISCELLANEOUS & OTHER								
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
500 CODES								
00402 LICENSE, PERMITS, & FEES								
40211 SIGN PERMIT FEES	\$200.00	\$0.00	\$200.00	\$0.00	0	\$300.00	150	(\$100.00)
40212 ZONING HEARINGS	\$150.00	\$0.00	\$150.00	\$0.00	0	\$75.00	50	\$75.00
Total License, Permits, & Fees	\$350.00	\$0.00	\$350.00	\$0.00	0	\$375.00	107	(\$25.00)
00403 FINES & FORFEITURES								
40301 CODE ENFORCEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Fines & Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total CODES	\$350.00	\$0.00	\$350.00	\$0.00	0	\$375.00	107	(\$25.00)
600 PUBLIC WORKS								
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
700 NON DEPARTMENTAL								
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00407 MISCELLANEOUS & OTHER								
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

010 CITY GENERAL FUND
700 NON DEPARTMENTAL
00407 MISCELLANEOUS & OTHER

City Of Westminster
Revenue Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40728 FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40730 HTAX TRANSFER	\$104,100.00	\$0.00	\$104,100.00	\$0.00	0	\$0.00	0	\$104,100.00
40742 CAPITAL LEASE PURCHASE REVENUE	\$145,000.00	\$0.00	\$145,000.00	\$0.00	0	\$118,562.00	82	\$26,438.00
40744 ARC GRANT	\$34,000.00	\$0.00	\$34,000.00	\$0.00	0	\$0.00	0	\$34,000.00
40751 TRANSFER FROM SOLID WASTE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$283,100.00	\$0.00	\$283,100.00	\$0.00	0	\$118,562.00	42	\$164,538.00
Total NON DEPARTMENTAL	\$283,100.00	\$0.00	\$283,100.00	\$0.00	0	\$118,562.00	42	\$164,538.00
Total CITY GENERAL FUND	\$2,137,158.00	\$18,889.21	\$2,156,047.21	\$26,524.68	1	\$1,773,268.66	82	\$382,778.55

<div> <div>020 UTILITY DEPT. GENERAL FUND</div> <div>150 UTILITY ADMINISTRATION</div> <div>00405 INTEREST INCOME</div> </div> <div> <div>City Of Westminster</div> <div>Revenue Report</div> <div>Level 4 Summary for May 2023</div> </div>								
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
020 UTILITY DEPT. GENERAL FUND								
150 UTILITY ADMINISTRATION								
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$500.00	\$0.00	\$500.00	\$0.00	0	\$997.23	199	(\$497.23)
Total Interest Income	\$500.00	\$0.00	\$500.00	\$0.00	0	\$997.23	199	(\$497.23)
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$50,000.00	\$0.00	\$50,000.00	\$95.00	0	\$45,150.00	90	\$4,850.00
40701 PROCEEDS FROM BORROWING	\$265,000.00	\$0.00	\$265,000.00	\$0.00	0	\$52,323.60	20	\$212,676.40
40707 MISCELLANEOUS REV	\$60,000.00	\$0.00	\$60,000.00	\$0.00	0	\$0.00	0	\$60,000.00
40708 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40710 PENALTIES	\$60,000.00	\$0.00	\$60,000.00	\$0.00	0	\$64,470.96	107	(\$4,470.96)
40712 DEBT SET OFF FEES	\$500.00	\$0.00	\$500.00	\$0.00	0	\$1,000.00	200	(\$500.00)
40713 PMPA ECONOMIC DEV.	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40714 GARBAGE FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40719 CAPITAL LEASE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40723 AMI FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40734 COURT ORDERED RESTITUTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$30,000.00	\$0.00	\$30,000.00	\$0.00	0	\$3,364.54	11	\$26,635.46
40746 PMPA TRAINING REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$465,500.00	\$0.00	\$465,500.00	\$95.00	0	\$166,309.10	36	\$299,190.90
00412 OTHER REVENUE								
41200 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total UTILITY ADMINISTRATION	\$466,000.00	\$0.00	\$466,000.00	\$95.00	0	\$167,306.33	36	\$298,693.67

020 UTILITY DEPT. GENERAL FUND
250 ELECTRIC
00406 GRANT INCOME

City Of Westminster
Revenue Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
250 ELECTRIC								
00406 GRANT INCOME								
40602 STATE GRANTS	\$0.00	\$9,750.00	\$9,750.00	\$0.00	0	\$0.00	0	\$9,750.00
Total Grant Income	\$0.00	\$9,750.00	\$9,750.00	\$0.00	0	\$0.00	0	\$9,750.00
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$3,023.25	30	\$6,976.75
40707 MISCELLANEOUS REV	\$500.00	\$0.00	\$500.00	\$0.00	0	\$0.00	0	\$500.00
40711 POLE RENTAL FEES	\$6,000.00	\$0.00	\$6,000.00	\$0.00	0	\$0.00	0	\$6,000.00
40733 TRANSFER FROM HOSPITALITY FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
40737 REFUNDS/REIMBURSEMENTS	\$8,000.00	\$0.00	\$8,000.00	\$0.00	0	\$11,998.00	150	(\$3,998.00)
Total Miscellaneous & Other	\$25,500.00	\$0.00	\$25,500.00	\$0.00	0	\$15,021.25	59	\$10,478.75
00408 ELECTRIC								
40800 COMMERCIAL ELECTRIC	\$1,773,750.00	\$0.00	\$1,773,750.00	\$133,928.02	8	\$1,498,403.32	84	\$275,346.68
40801 RESIDENTIAL ELECTRIC	\$2,183,750.00	\$0.00	\$2,183,750.00	\$155,201.06	7	\$2,030,650.59	93	\$153,099.41
40802 SC SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40803 COMMERCIAL ELE NTX	\$360,000.00	\$0.00	\$360,000.00	\$49,203.01	14	\$440,828.52	122	(\$80,828.52)
40804 TEMP POWER/UNDERGRND PW	\$25,000.00	\$0.00	\$25,000.00	\$0.00	0	\$230.00	1	\$24,770.00
Total Electric	\$4,342,500.00	\$0.00	\$4,342,500.00	\$338,332.09	8	\$3,970,112.43	91	\$372,387.57
Total ELECTRIC	\$4,368,000.00	\$9,750.00	\$4,377,750.00	\$338,332.09	8	\$3,985,133.68	91	\$392,616.32
350 WATER								
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
Total Grant Income	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$3,000.00	\$0.00	\$3,000.00	\$0.00	0	\$9,333.79	311	(\$6,333.79)

020 UTILITY DEPT. GENERAL FUND
350 WATER
00407 MISCELLANEOUS & OTHER

City Of Westminster
Revenue Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40715 ELEVATED TANK MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40743 DR. JOHNS RIA PROJECT	\$466,091.00	(\$466,091.00)	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$469,091.00	(\$466,091.00)	\$3,000.00	\$0.00	0	\$9,333.79	311	(\$6,333.79)
00409 WATER								
40900 WATER SALES	\$2,114,480.00	\$0.00	\$2,114,480.00	\$188,337.89	9	\$2,096,346.19	99	\$18,133.81
40901 WATER TAPS	\$60,000.00	\$0.00	\$60,000.00	\$0.00	0	\$45,525.00	76	\$14,475.00
40902 DHEC	\$14,000.00	\$0.00	\$14,000.00	\$1,187.90	8	\$13,084.75	93	\$915.25
Total Water	\$2,188,480.00	\$0.00	\$2,188,480.00	\$189,525.79	9	\$2,154,955.94	98	\$33,524.06
00411 PROJECT OPERATIONS								
41100 WATER LINE EXTENSION	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
Total Project Operations	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
Total WATER	\$2,661,571.00	(\$466,091.00)	\$2,195,480.00	\$189,525.79	9	\$2,164,289.73	99	\$31,190.27
400 RECREATION								
00407 MISCELLANEOUS & OTHER								
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
450 SEWER								
00407 MISCELLANEOUS & OTHER								
40701 PROCEEDS FROM BORROWING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,450.00	0	(\$1,450.00)
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$190.78	0	(\$190.78)
40722 MISCELLANEOUS GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40732 PRITCHARD/PARK GRANT PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

020 UTILITY DEPT. GENERAL FUND
450 SEWER
00407 MISCELLANEOUS & OTHER

City Of Westminster
Revenue Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40737 REFUNDS/REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40739 BEACON MILL PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40740 SEWER PROJECT FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,640.78	0	(\$1,640.78)
00410 SEWER								
41000 SEWER SALES	\$747,085.00	\$0.00	\$747,085.00	\$80,547.96	11	\$792,196.93	106	(\$45,111.93)
41001 SEWER TAPS	\$35,000.00	\$0.00	\$35,000.00	\$0.00	0	\$6,500.00	19	\$28,500.00
Total Sewer	\$782,085.00	\$0.00	\$782,085.00	\$80,547.96	10	\$798,696.93	102	(\$16,611.93)
Total SEWER	\$782,085.00	\$0.00	\$782,085.00	\$80,547.96	10	\$800,337.71	102	(\$18,252.71)
550 WATER PLANT								
00407 MISCELLANEOUS & OTHER								
40735 INSURANCE PAID CLAIMS	\$2,500.00	\$0.00	\$2,500.00	\$0.00	0	\$0.00	0	\$2,500.00
40737 REFUNDS/REIMBURSEMENTS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
Total Miscellaneous & Other	\$3,500.00	\$0.00	\$3,500.00	\$0.00	0	\$0.00	0	\$3,500.00
Total WATER PLANT	\$3,500.00	\$0.00	\$3,500.00	\$0.00	0	\$0.00	0	\$3,500.00
650 NON DEPARTMENTAL								
00407 MISCELLANEOUS & OTHER								
40742 CAPITAL LEASE PURCHASE REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total NON DEPARTMENTAL	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total UTILITY DEPT. GENERAL FUND	\$8,281,156.00	(\$456,341.00)	\$7,824,815.00	\$608,500.84	8	\$7,117,067.45	91	\$707,747.55

030 SOLID WASTE
900 SOLID WASTE
00405 INTEREST INCOME

City Of Westminster
Revenue Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
030 SOLID WASTE								
900 SOLID WASTE								
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
Total Grant Income	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$434,250.00	\$0.00	\$434,250.00	\$0.00	0	\$365,427.33	84	\$68,822.67
40701 PROCEEDS FROM BORROWING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$1,417.00	28	\$3,583.00
40707 MISCELLANEOUS REV	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
40719 CAPITAL LEASE PROCEEDS	\$0.00	\$310,000.00	\$310,000.00	\$0.00	0	\$310,006.04	100	(\$6.04)
40728 FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40729 TRANSFER FROM GENERAL FUND	\$11,411.00	\$0.00	\$11,411.00	\$0.00	0	\$11,411.00	100	\$0.00
40734 COURT ORDERED RESTITUTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$2,500.00	\$0.00	\$2,500.00	\$0.00	0	\$0.00	0	\$2,500.00
40742 CAPITAL LEASE PURCHASE REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$454,161.00	\$310,000.00	\$764,161.00	\$0.00	0	\$688,261.37	90	\$75,899.63
Total SOLID WASTE	\$456,161.00	\$310,000.00	\$766,161.00	\$0.00	0	\$688,261.37	90	\$77,899.63
Total SOLID WASTE	\$456,161.00	\$310,000.00	\$766,161.00	\$0.00	0	\$688,261.37	90	\$77,899.63

040 FIRE DEPARTMENT 1% FUND
004 REVENUE
00407 MISCELLANEOUS & OTHER

City Of Westminster
Revenue Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
040 FIRE DEPARTMENT 1% FUND								
004 REVENUE								
00407 MISCELLANEOUS & OTHER								
40707 MISCELLANEOUS REV	\$84,843.00	\$0.00	\$84,843.00	\$0.00	0	\$13,637.48	16	\$71,205.52
Total Miscellaneous & Other	\$84,843.00	\$0.00	\$84,843.00	\$0.00	0	\$13,637.48	16	\$71,205.52
Total REVENUE	\$84,843.00	\$0.00	\$84,843.00	\$0.00	0	\$13,637.48	16	\$71,205.52
Total FIRE DEPARTMENT 1% FUND	\$84,843.00	\$0.00	\$84,843.00	\$0.00	0	\$13,637.48	16	\$71,205.52

045 GRANT HOLDING ACCOUNT
004 REVENUE
00406 GRANT INCOME

City Of Westminster
Revenue Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
045 GRANT HOLDING ACCOUNT								
004 REVENUE								
00406 GRANT INCOME								
40604 CDBG ANDERSON PARK	\$0.00	\$250,000.00	\$250,000.00	\$0.00	0	\$0.00	0	\$250,000.00
Total Grant Income	\$0.00	\$250,000.00	\$250,000.00	\$0.00	0	\$0.00	0	\$250,000.00
Total REVENUE	\$0.00	\$250,000.00	\$250,000.00	\$0.00	0	\$0.00	0	\$250,000.00
100 ADMINISTRATION								
00407 MISCELLANEOUS & OTHER								
40708 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$36,652.75	0	(\$36,652.75)
40730 HTAX TRANSFER	\$0.00	\$46,300.00	\$46,300.00	\$0.00	0	\$0.00	0	\$46,300.00
Total Miscellaneous & Other	\$0.00	\$46,300.00	\$46,300.00	\$0.00	0	\$36,652.75	79	\$9,647.25
Total ADMINISTRATION	\$0.00	\$46,300.00	\$46,300.00	\$0.00	0	\$36,652.75	79	\$9,647.25
Total GRANT HOLDING ACCOUNT	\$0.00	\$296,300.00	\$296,300.00	\$0.00	0	\$36,652.75	12	\$259,647.25

050 YOUTH RECREATION FUND 400 RECREATION 00401 INTERGOVENMENTAL REV		City Of Westminster Revenue Report Level 4 Summary for May 2023						
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
050 YOUTH RECREATION FUND								
400 RECREATION								
00401 INTERGOVENMENTAL REV								
40101 COUNTY ALLOCATION	\$30,000.00	\$0.00	\$30,000.00	\$50,000.00	167	\$50,000.00	167	(\$20,000.00)
Total Intergovenmental Rev	\$30,000.00	\$0.00	\$30,000.00	\$50,000.00	167	\$50,000.00	167	(\$20,000.00)
00402 LICENSE, PERMITS, & FEES								
40206 ADMISSION	\$65,480.00	\$0.00	\$65,480.00	\$0.00	0	\$46,813.50	71	\$18,666.50
40207 CONCESSIONS	\$42,120.00	\$0.00	\$42,120.00	\$590.00	1	\$41,410.50	98	\$709.50
40208 REGISTRATION	\$73,535.00	\$0.00	\$73,535.00	\$0.00	0	\$61,517.85	84	\$12,017.15
40209 SPONSOR FEES	\$36,530.00	\$0.00	\$36,530.00	\$0.00	0	\$10,750.00	29	\$25,780.00
40213 TOURNAMENT FEE	\$3,000.00	\$0.00	\$3,000.00	\$0.00	0	\$1,820.00	61	\$1,180.00
Total License, Permits, & Fees	\$220,665.00	\$0.00	\$220,665.00	\$590.00	0	\$162,311.85	74	\$58,353.15
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00406 GRANT INCOME								
40600 PARD GRANT	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$0.00	0	\$10,000.00
Total Grant Income	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$0.00	0	\$10,000.00
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40702 DONATIONS	\$10,050.00	\$0.00	\$10,050.00	\$0.00	0	\$15,469.08	154	(\$5,419.08)
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$6,641.00	133	(\$1,641.00)
40707 MISCELLANEOUS REV	\$1,200.00	\$0.00	\$1,200.00	\$0.00	0	\$700.00	58	\$500.00
40709 SKATEBOARD PARK	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40718 COOPERS MILL PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40729 TRANSFER FROM GENERAL FUND	\$131,278.00	\$0.00	\$131,278.00	\$0.00	0	\$131,278.00	100	\$0.00

050 YOUTH RECREATION FUND
400 RECREATION
00407 MISCELLANEOUS & OTHER

City Of Westminster
Revenue Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40730 HTAX TRANSFER	\$157,310.00	\$0.00	\$157,310.00	\$0.00	0	\$0.00	0	\$157,310.00
40734 COURT ORDERED RESTITUTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$4,000.00	\$0.00	\$4,000.00	\$0.00	0	\$75.00	2	\$3,925.00
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	(\$30.00)	0	\$30.00
Total Miscellaneous & Other	\$308,838.00	\$0.00	\$308,838.00	\$0.00	0	\$154,133.08	50	\$154,704.92
Total RECREATION	\$569,503.00	\$0.00	\$569,503.00	\$50,590.00	9	\$366,444.93	64	\$203,058.07
Total YOUTH RECREATION FUND	\$569,503.00	\$0.00	\$569,503.00	\$50,590.00	9	\$366,444.93	64	\$203,058.07
TOTAL ALL FUNDS	\$11,528,821.00	\$168,848.21	\$11,697,669.21	\$685,615.52	6	\$9,995,332.64	85	\$1,702,336.57

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 CITY GENERAL FUND									
100 ADMINISTRATION									
00100 PERSONAL SERVICES									
05100 SALARIES	\$106,210.65	\$0.00	\$0.00	0	\$111,841.42	105	\$0.00	(\$5,630.77)	(5)
05101 OVERTIME	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05102 MAYOR SALARY	\$14,300.00	\$0.00	\$0.00	0	\$13,466.79	94	\$0.00	\$833.21	6
05103 ANNUAL BONUS	\$1,320.00	\$0.00	\$0.00	0	\$1,320.00	100	\$0.00	\$0.00	0
05104 SOCIAL SECURITY	\$8,125.11	\$0.00	\$0.00	0	\$9,280.25	114	\$0.00	(\$1,155.14)	(14)
05105 RETIREMENT CONTRIBUTIONS	\$18,650.59	\$0.00	\$0.00	0	\$20,231.03	108	\$0.00	(\$1,580.44)	(8)
05106 HEALTH INSURANCE CONTRIBUTIONS	\$9,522.95	\$0.00	\$480.18	5	\$17,073.00	179	\$0.00	(\$7,550.05)	(79)
05107 WORKERS COMPENSATION	\$2,000.00	\$0.00	\$0.00	0	\$5,404.00	270	\$0.00	(\$3,404.00)	(170)
05108 EMPLOYEE BONDING	\$5,000.00	\$0.00	\$0.00	0	\$7,500.00	150	\$0.00	(\$2,500.00)	(50)
05109 PART TIME EMPLOYEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05112 UNEMPLOYEMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05114 VEHICLE ALLOWANCE	\$4,200.00	\$0.00	\$0.00	0	\$4,600.00	110	\$0.00	(\$400.00)	(10)
05115 CELLPHONE ALLOWANCE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05157 COUNCIL SALARIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05810 UNIFORM EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$169,329.30	\$0.00	\$480.18	0	\$190,716.49	113	\$0.00	(\$21,387.19)	(13)
00200 COMMODITIES									
05200 POSTAGE	\$1,200.00	\$0.00	\$0.00	0	\$644.39	54	\$0.00	\$555.61	46
05202 OFFICE SUPPLIES	\$6,000.00	\$0.00	\$0.00	0	\$4,651.97	78	\$0.00	\$1,348.03	22
05209 JANITORIAL SUPPLIES	\$350.00	\$0.00	\$0.00	0	\$330.11	94	\$0.00	\$19.89	6
05210 MISCELLANEOUS	\$2,400.00	\$0.00	\$0.00	0	\$1,786.53	74	\$0.00	\$613.47	26
05211 SERVICE FEES	\$3,000.00	\$0.00	\$27.00	1	\$2,948.56	98	\$0.00	\$51.44	2

010 CITY GENERAL FUND
100 ADMINISTRATION
00200 COMMODITIES

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05212 EQUIPMENT PURCHASED	\$3,000.00	\$0.00	\$0.00	0	\$887.64	30	\$0.00	\$2,112.36	70
05214 PRINTING	\$200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$200.00	100
05215 BUILDING MAINT.	\$6,000.00	\$0.00	\$0.00	0	\$5,717.93	95	\$0.00	\$282.07	5
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$22,150.00	\$0.00	\$27.00	0	\$16,967.13	77	\$0.00	\$5,182.87	23
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$1,000.00	\$0.00	\$0.00	0	\$695.04	70	\$0.00	\$304.96	30
05301 TELEPHONES	\$3,000.00	\$0.00	\$0.00	0	\$1,981.90	66	\$0.00	\$1,018.10	34
05302 TRAVEL AND TRAINING	\$9,200.00	\$0.00	\$644.64	7	\$16,909.52	184	\$0.00	(\$7,709.52)	(84)
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$7,000.00	\$0.00	\$0.00	0	\$4,032.58	58	\$0.00	\$2,967.42	42
05306 ADVERTISING	\$1,000.00	\$0.00	\$0.00	0	\$473.00	47	\$0.00	\$527.00	53
05308 OFFICE EQUIP/RENTAL/LEASE	\$2,100.00	\$0.00	\$0.00	0	\$1,002.62	48	\$0.00	\$1,097.38	52
05310 MISCELLANEOUS	\$3,200.00	\$0.00	\$0.00	0	\$6,174.93	193	\$0.00	(\$2,974.93)	(93)
05313 UTILITIES PURCH FROM WUD	\$9,000.00	\$0.00	\$0.00	0	\$6,095.65	68	\$0.00	\$2,904.35	32
05314 UTILITIES PURCH FROM OTHER	\$0.00	\$0.00	\$0.00	0	\$62.53	0	\$0.00	(\$62.53)	0
05319 PROFESSIONAL SERVICES	\$29,000.00	\$0.00	\$0.00	0	\$23,405.00	81	\$0.00	\$5,595.00	19
05320 MEDICAL PROFESS. SERVICES	\$100.00	\$0.00	\$0.00	0	\$28.00	28	\$0.00	\$72.00	72
05321 COMPUTER MAINTENANCE	\$5,200.00	\$0.00	\$4,039.16	78	\$8,732.33	168	\$0.00	(\$3,532.33)	(68)
05323 VEHICLE & PROPERTY INSURANCE	\$62,000.00	\$0.00	\$0.00	0	\$51,226.25	83	\$0.00	\$10,773.75	17
05328 CUSTOMER REFUNDS	\$500.00	\$0.00	\$0.00	0	\$300.00	60	\$0.00	\$200.00	40
05336 SC SALES TAX	\$400.00	\$0.00	\$0.00	0	\$123.44	31	\$0.00	\$276.56	69
05352 JANITORIAL EXPENSE	\$3,000.00	\$0.00	\$227.20	8	\$2,499.20	83	\$0.00	\$500.80	17
05356 TREE BOARD PROJECTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05358 EQUIPMENT REPAIR & MAINT.	\$100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$100.00	100

010 CITY GENERAL FUND 100 ADMINISTRATION 00300 CONTRACTUAL SERVICES		City Of Westminster Expenditure Report Level 4 Summary for May 2023							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05362 MUNICIPAL COURT	\$21,000.00	\$0.00	\$1,350.00	6	\$18,473.70	88	\$0.00	\$2,526.30	12
05365 CONTRACTUAL SERVICES	\$55,750.00	\$0.00	\$3,657.54	7	\$63,091.23	113	\$0.00	(\$7,341.23)	(13)
05368 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	0	\$88,773.18	0	\$0.00	(\$88,773.18)	0
05372 ELECTION EXPENSE	\$1,000.00	\$0.00	\$0.00	0	\$921.60	92	\$0.00	\$78.40	8
05378 PRINTING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05379 LEGAL SERVICES	\$30,000.00	\$0.00	\$0.00	0	\$17,810.50	59	\$0.00	\$12,189.50	41
05380 DOWNTOWN EVENTS/REPAIRS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05383 PUBLIC RELATIONS/PROMOTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05387 HALL ST PROPERTY PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05394 CITY COUNCIL TRAVEL & TRAINING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05395 CITY COUNCIL MEMBER & SUBSCRIP	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$244,050.00	\$0.00	\$9,918.54	4	\$312,812.20	128	\$0.00	(\$68,762.20)	(28)
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05618 FIRE BAY DEMOLITION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05646 C FUNDS - SIDEWALKS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05647 C FUNDS - ROADWAY RESURFACING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total ADMINISTRATION	\$435,529.30	\$0.00	\$10,425.72	2	\$520,495.82	120	\$0.00	(\$84,966.52)	(20)
200 FIRE DEPARTMENT									
00100 PERSONAL SERVICES									
05100 SALARIES	\$190,314.00	\$94,000.00	\$0.00	0	\$197,178.99	69	\$0.00	\$87,135.01	31
05101 OVERTIME	\$19,400.00	\$0.00	\$0.00	0	\$53,514.08	276	\$0.00	(\$34,114.08)	(176)
05103 ANNUAL BONUS	\$1,680.00	\$0.00	\$0.00	0	\$1,580.00	94	\$0.00	\$100.00	6

010 CITY GENERAL FUND
200 FIRE DEPARTMENT
00100 PERSONAL SERVICES

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05104 SOCIAL SECURITY	\$16,472.00	\$0.00	\$0.00	0	\$19,161.23	116	\$0.00	(\$2,689.23)	(16)
05105 RETIREMENT CONTRIBUTIONS	\$38,519.00	\$0.00	\$0.00	0	\$51,704.72	134	\$0.00	(\$13,185.72)	(34)
05106 HEALTH INSURANCE CONTRIBUTIONS	\$43,584.23	\$0.00	\$4,163.80	10	\$36,408.36	84	\$0.00	\$7,175.87	16
05107 WORKERS COMPENSATION	\$20,000.00	\$0.00	\$0.00	0	\$23,111.00	116	\$0.00	(\$3,111.00)	(16)
05109 PART TIME EMPLOYEES	\$23,000.00	\$0.00	\$0.00	0	\$8,667.96	38	\$0.00	\$14,332.04	62
05110 VOLUNTEER FIREFIGHTERS BONUS	\$6,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$6,000.00	100
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$358,969.23	\$94,000.00	\$4,163.80	1	\$391,326.34	86	\$0.00	\$61,642.89	14
00200 COMMODITIES									
05201 FUEL	\$10,000.00	\$0.00	\$648.64	6	\$7,722.07	77	\$0.00	\$2,277.93	23
05202 OFFICE SUPPLIES	\$2,500.00	\$0.00	\$0.00	0	\$1,350.06	54	\$0.00	\$1,149.94	46
05203 RADIO/PAGERS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05204 BUNKER / PPE GEAR	\$7,500.00	\$0.00	\$0.00	0	\$2,700.59	36	\$0.00	\$4,799.41	64
05205 AWARDS / FLOWERS	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05207 VEHICLE SUPPLIES / PARTS	\$3,000.00	\$0.00	\$0.00	0	\$1,390.78	46	\$0.00	\$1,609.22	54
05208 UNIFORMS	\$6,000.00	\$0.00	\$0.00	0	\$1,836.81	31	\$0.00	\$4,163.19	69
05209 JANITORIAL SUPPLIES	\$2,000.00	\$0.00	\$106.53	5	\$708.87	35	\$0.00	\$1,291.13	65
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$861.40	86	\$0.00	\$138.60	14
05212 EQUIPMENT PURCHASED	\$10,000.00	\$0.00	\$0.00	0	\$5,334.80	53	\$0.00	\$4,665.20	47
05218 VOLUNTEER FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05219 FD DRINK FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05221 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05222 SUPPLIES	\$2,500.00	\$0.00	\$0.00	0	\$62.43	2	\$0.00	\$2,437.57	98
Total Commodities	\$45,500.00	\$0.00	\$755.17	2	\$21,967.81	48	\$0.00	\$23,532.19	52

010 CITY GENERAL FUND
200 FIRE DEPARTMENT
00200 COMMODITIES

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$2,500.00	\$0.00	\$0.00	0	\$2,386.40	95	\$0.00	\$113.60	5
05301 TELEPHONES	\$4,000.00	\$0.00	\$0.00	0	\$1,981.86	50	\$0.00	\$2,018.14	50
05302 TRAVEL AND TRAINING	\$4,500.00	\$0.00	\$0.00	0	\$1,389.73	31	\$0.00	\$3,110.27	69
05303 RADIO/PAGER REPAIR	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05304 VEHICLE MAINTENANCE	\$18,000.00	\$0.00	\$0.00	0	\$4,434.43	25	\$0.00	\$13,565.57	75
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$2,000.00	\$0.00	\$0.00	0	\$682.15	34	\$0.00	\$1,317.85	66
05306 ADVERTISING	\$300.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$300.00	100
05309 FIRE EXTINGUISHER	\$200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$200.00	100
05310 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$78.00	8	\$0.00	\$922.00	92
05313 UTILITIES PURCH FROM WUD	\$28,000.00	\$0.00	\$0.00	0	\$19,139.37	68	\$0.00	\$8,860.63	32
05314 UTILITIES PURCH FROM OTHER	\$4,200.00	\$0.00	\$0.00	0	\$3,916.45	93	\$0.00	\$283.55	7
05319 PROFESSIONAL SERVICES	\$200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$200.00	100
05320 MEDICAL PROFESS. SERVICES	\$1,200.00	\$0.00	\$0.00	0	\$451.50	38	\$0.00	\$748.50	62
05322 CABLE	\$900.00	\$0.00	\$0.00	0	\$641.30	71	\$0.00	\$258.70	29
05325 SECURITY MONITORING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05354 FIRE PREVENTION	\$1,500.00	\$0.00	\$0.00	0	\$1,485.00	99	\$0.00	\$15.00	1
05355 BUNKER GEAR REPAIR	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05357 EQUIPMENT RENTAL/LEASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05358 EQUIPMENT REPAIR & MAINT.	\$5,000.00	\$0.00	\$0.00	0	\$1,185.75	24	\$0.00	\$3,814.25	76
05365 CONTRACTUAL SERVICES	\$4,000.00	\$0.00	\$0.00	0	\$1,407.40	35	\$0.00	\$2,592.60	65
05367 ZONING/COMP PLAN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

<div> <div>010 CITY GENERAL FUND</div> <div>200 FIRE DEPARTMENT</div> <div>00300 CONTRACTUAL SERVICES</div> </div> <div> <div>City Of Westminster</div> <div>Expenditure Report</div> <div>Level 4 Summary for May 2023</div> </div>									
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05369 TRAINING FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05370 DRINK FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$79,000.00	\$0.00	\$0.00	0	\$39,179.34	50	\$0.00	\$39,820.66	50
00600 CAPITAL OUTLAY									
05600 SCBA'S	\$25,963.86	\$0.00	\$0.00	0	\$27,960.85	108	\$0.00	(\$1,996.99)	(8)
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05609 TRAILER FOR CRIBBING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05620 BRUSH TRUCK	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05623 RADIO/PAGERS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05624 BUNKER/PPE GEAR	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$25,963.86	\$0.00	\$0.00	0	\$27,960.85	108	\$0.00	(\$1,996.99)	(8)
00700 DEBT SERVICE									
05700 PRINCIPAL PAYMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05701 PAYOFF OF TRUCK BOND	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05702 FD PUMPER TRUCK	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total FIRE DEPARTMENT	\$509,433.09	\$94,000.00	\$4,918.97	1	\$480,434.34	80	\$0.00	\$122,998.75	20
300 POLICE									
00100 PERSONAL SERVICES									
05100 SALARIES	\$322,895.00	(\$94,000.00)	\$0.00	0	\$279,301.09	122	\$0.00	(\$50,406.09)	(22)
05101 OVERTIME	\$20,000.00	\$0.00	\$0.00	0	\$29,460.12	147	\$0.00	(\$9,460.12)	(47)
05103 ANNUAL BONUS	\$1,440.00	\$0.00	\$0.00	0	\$1,413.60	98	\$0.00	\$26.40	2
05104 SOCIAL SECURITY	\$24,702.00	\$0.00	\$0.00	0	\$22,638.12	92	\$0.00	\$2,063.88	8
05105 RETIREMENT CONTRIBUTIONS	\$65,354.00	\$0.00	\$0.00	0	\$62,195.43	95	\$0.00	\$3,158.57	5

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05106 HEALTH INSURANCE CONTRIBUTIONS	\$60,052.96	\$0.00	\$3,907.20	7	\$42,088.94	70	\$0.00	\$17,964.02	30
05107 WORKERS COMPENSATION	\$20,000.00	\$0.00	\$0.00	0	\$23,111.00	116	\$0.00	(\$3,111.00)	(16)
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$514,443.96	(\$94,000.00)	\$3,907.20	1	\$460,208.30	109	\$0.00	(\$39,764.34)	(9)
00200 COMMODITIES									
05201 FUEL	\$25,000.00	\$0.00	\$2,448.21	10	\$25,549.48	102	\$0.00	(\$549.48)	(2)
05202 OFFICE SUPPLIES	\$2,000.00	\$0.00	\$0.00	0	\$2,104.61	105	\$0.00	(\$104.61)	(5)
05206 VEHICLE MAINT/REPAIR	\$17,500.00	\$0.00	\$115.11	1	\$20,851.37	119	\$275.33	(\$3,626.70)	(21)
05208 UNIFORMS	\$3,000.00	\$0.00	\$0.00	0	\$1,784.46	59	\$0.00	\$1,215.54	41
05209 JANITORIAL SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05210 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$460.36	92	\$0.00	\$39.64	8
05215 BUILDING MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$124.02	\$875.98	88
05222 SUPPLIES	\$6,000.00	\$0.00	\$0.00	0	\$3,127.51	52	\$0.00	\$2,872.49	48
05224 POLICE K9	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05226 DRUG SEIZURE EXPENSE	\$0.00	\$0.00	\$0.00	0	\$6,203.25	0	\$0.00	(\$6,203.25)	0
05232 MATERIAL/SCRAP RECOVERY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$55,000.00	\$0.00	\$2,563.32	5	\$60,081.04	109	\$399.35	(\$5,480.39)	(10)
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$4,100.00	\$0.00	\$0.00	0	\$3,140.25	77	\$0.00	\$959.75	23
05301 TELEPHONES	\$2,800.00	\$0.00	\$0.00	0	\$3,253.83	116	\$0.00	(\$453.83)	(16)
05302 TRAVEL AND TRAINING	\$5,000.00	\$0.00	\$0.00	0	\$2,533.56	51	\$812.99	\$1,653.45	33
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$6,500.00	\$0.00	\$0.00	0	\$6,093.67	94	\$0.00	\$406.33	6
05306 ADVERTISING	\$500.00	\$0.00	\$0.00	0	\$450.00	90	\$0.00	\$50.00	10
05307 PUBLIC RELATIONS	\$500.00	\$0.00	\$0.00	0	\$413.32	83	\$0.00	\$86.68	17

010 CITY GENERAL FUND		City Of Westminster							
300 POLICE		Expenditure Report							
00300 CONTRACTUAL SERVICES		Level 4 Summary for May 2023							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05310 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$412.00	82	\$0.00	\$88.00	18
05311 RADAR CERTIFICATION	\$400.00	\$0.00	\$0.00	0	\$280.00	70	\$0.00	\$120.00	30
05312 NARCOTICS BUY MONEY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05313 UTILITIES PURCH FROM WUD	\$13,200.00	\$0.00	\$0.00	0	\$6,653.66	50	\$0.00	\$6,546.34	50
05315 POLICE FUND	\$1,000.00	\$0.00	\$0.00	0	\$109.98	11	\$0.00	\$890.02	89
05318 SOFTWARE	\$9,000.00	\$0.00	\$286.00	3	\$4,646.00	52	\$0.00	\$4,354.00	48
05319 PROFESSIONAL SERVICES	\$2,500.00	\$0.00	\$0.00	0	\$1,899.00	76	\$0.00	\$601.00	24
05320 MEDICAL PROFESS. SERVICES	\$1,000.00	\$0.00	\$47.50	5	\$821.50	82	\$0.00	\$178.50	18
05352 JANITORIAL EXPENSE	\$2,500.00	\$0.00	\$193.75	8	\$2,131.25	85	\$0.00	\$368.75	15
05357 EQUIPMENT RENTAL/LEASE	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$1,800.00	\$0.00	\$0.00	0	\$951.90	53	\$0.00	\$848.10	47
05359 EQUIPMENT PURCHASE	\$1,400.00	\$18,889.21	\$0.00	0	\$28,864.41	142	\$0.00	(\$8,575.20)	(42)
05365 CONTRACTUAL SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05373 JUVENILE DETENTION	\$2,000.00	\$0.00	\$0.00	0	\$3,250.00	163	\$0.00	(\$1,250.00)	(63)
05376 E-TICKET FOR VEHICLES	\$1,500.00	\$0.00	\$0.00	0	\$348.71	23	\$0.00	\$1,151.29	77
05381 DRUG SEIZURE EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05389 DONATIONS EXPENSE	\$0.00	\$0.00	\$0.00	0	\$921.47	0	\$0.00	(\$921.47)	0
Total Contractual Services	\$56,700.00	\$18,889.21	\$527.25	1	\$67,174.51	89	\$812.99	\$7,601.71	10
00600 CAPITAL OUTLAY									
05601 VEHICLES/EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

010 CITY GENERAL FUND 300 POLICE 00700 DEBT SERVICE		City Of Westminster Expenditure Report Level 4 Summary for May 2023							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00700 DEBT SERVICE									
05703 PD VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total POLICE	\$626,143.96	(\$75,110.79)	\$6,997.77	1	\$587,463.85	107	\$1,212.34	(\$37,643.02)	(7)
400 RECREATION									
00600 CAPITAL OUTLAY									
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total RECREATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
500 CODES									
00100 PERSONAL SERVICES									
05100 SALARIES	\$17,854.20	\$0.00	\$0.00	0	\$17,753.78	99	\$0.00	\$100.42	1
05101 OVERTIME	\$0.00	\$0.00	\$0.00	0	\$334.82	0	\$0.00	(\$334.82)	0
05103 ANNUAL BONUS	\$130.00	\$0.00	\$0.00	0	\$130.00	100	\$0.00	\$0.00	0
05104 SOCIAL SECURITY	\$1,365.85	\$0.00	\$0.00	0	\$1,243.83	91	\$0.00	\$122.02	9
05105 RETIREMENT CONTRIBUTIONS	\$3,135.20	\$0.00	\$0.00	0	\$3,149.88	100	\$0.00	(\$14.68)	0
05106 HEALTH INSURANCE CONTRIBUTIONS	\$5,372.33	\$0.00	\$0.00	0	\$5,747.56	107	\$0.00	(\$375.23)	(7)
05112 UNEMPLOYEMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$27,857.58	\$0.00	\$0.00	0	\$28,359.87	102	\$0.00	(\$502.29)	(2)
00200 COMMODITIES									
05201 FUEL	\$800.00	\$0.00	\$52.48	7	\$501.91	63	\$0.00	\$298.09	37
05202 OFFICE SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$50.61	10	\$0.00	\$449.39	90
05206 VEHICLE MAINT/REPAIR	\$250.00	\$0.00	\$0.00	0	\$598.00	239	\$0.00	(\$348.00)	(139)
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$865.95	87	\$54.94	\$79.11	8
05214 PRINTING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
Total Commodities	\$3,050.00	\$0.00	\$52.48	2	\$2,016.47	66	\$54.94	\$978.59	32
00300 CONTRACTUAL SERVICES									

010 CITY GENERAL FUND
500 CODES
00300 CONTRACTUAL SERVICES

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05300 CELLULAR/WIRELESS PHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05301 TELEPHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05302 TRAVEL AND TRAINING	\$500.00	\$0.00	\$0.00	0	\$75.00	15	\$0.00	\$425.00	85
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05306 ADVERTISING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05318 SOFTWARE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05367 ZONING/COMP PLAN	\$25,000.00	\$0.00	\$0.00	0	\$4,650.00	19	\$0.00	\$20,350.00	81
05385 CODE SERVICES CONTRACT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05386 ABATEMENT EXPENSES	\$10,000.00	\$0.00	\$2,250.00	23	\$12,099.37	121	\$0.00	(\$2,099.37)	(21)
Total Contractual Services	\$36,000.00	\$0.00	\$2,250.00	6	\$16,824.37	47	\$0.00	\$19,175.63	53
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total CODES	\$66,907.58	\$0.00	\$2,302.48	3	\$47,200.71	71	\$54.94	\$19,651.93	29
600 PUBLIC WORKS									
00100 PERSONAL SERVICES									
05100 SALARIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05101 OVERTIME	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05103 ANNUAL BONUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05104 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05105 RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05106 HEALTH INSURANCE CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05107 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

010 CITY GENERAL FUND 600 PUBLIC WORKS 00200 COMMODITIES		City Of Westminster Expenditure Report Level 4 Summary for May 2023							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00200 COMMODITIES									
05201 FUEL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05202 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$474.08	47	\$0.00	\$525.92	53
05206 VEHICLE MAINT/REPAIR	\$1,500.00	\$0.00	\$0.00	0	\$967.84	65	\$0.00	\$532.16	35
05208 UNIFORMS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05209 JANITORIAL SUPPLIES	\$400.00	\$0.00	\$0.00	0	\$101.49	25	\$0.00	\$298.51	75
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$353.91	35	\$0.00	\$646.09	65
05212 EQUIPMENT PURCHASED	\$0.00	\$0.00	\$0.00	0	\$1,476.55	0	\$0.00	(\$1,476.55)	0
05215 BUILDING MAINT.	\$12,000.00	\$0.00	\$0.00	0	\$7,745.94	65	\$0.00	\$4,254.06	35
05216 MATERIALS - MAINT.	\$4,000.00	\$0.00	\$0.00	0	\$3,802.71	95	\$66.76	\$130.53	3
05222 SUPPLIES	\$2,000.00	\$0.00	\$0.00	0	\$1,330.05	67	\$0.00	\$669.95	33
05223 TOOLS	\$1,000.00	\$0.00	\$58.05	6	\$419.91	42	\$460.02	\$120.07	12
Total Commodities	\$22,900.00	\$0.00	\$58.05	0	\$16,672.48	73	\$526.78	\$5,700.74	25
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05301 TELEPHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05302 TRAVEL AND TRAINING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05306 ADVERTISING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05310 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05313 UTILITIES PURCH FROM WUD	\$14,000.00	\$0.00	\$0.00	0	\$7,669.43	55	\$0.00	\$6,330.57	45
05316 RAILROAD PROPERTY RENTAL	\$900.00	\$0.00	\$0.00	0	\$927.56	103	\$0.00	(\$27.56)	(3)
05319 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05320 MEDICAL PROFESS. SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

010 CITY GENERAL FUND 600 PUBLIC WORKS 00300 CONTRACTUAL SERVICES			City Of Westminster Expenditure Report Level 4 Summary for May 2023						
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05325 SECURITY MONITORING	\$3,000.00	\$0.00	\$0.00	0	\$718.74	24	\$0.00	\$2,281.26	76
05341 ASPHALT/PAVING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05352 JANITORIAL EXPENSE	\$2,600.00	\$0.00	\$416.08	16	\$4,576.88	176	\$0.00	(\$1,976.88)	(76)
05357 EQUIPMENT RENTAL/LEASE	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$500.00	\$0.00	\$0.00	0	\$99.35	20	\$0.00	\$400.65	80
05360 HAND POWER / HYDRAULIC TOOLS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05363 R.O.W. MAINTENANCE	\$50,748.00	\$0.00	\$0.00	0	\$42,470.31	84	\$8,277.69	\$0.00	0
05364 MOSQUITO SPRAYING	\$8,000.00	\$0.00	\$0.00	0	\$7,362.50	92	\$0.00	\$637.50	8
05365 CONTRACTUAL SERVICES	\$2,500.00	\$0.00	\$0.00	0	\$765.68	31	\$0.00	\$1,734.32	69
05374 GARBAGE PERMIT FEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$83,248.00	\$0.00	\$416.08	0	\$64,590.45	78	\$8,277.69	\$10,379.86	12
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05607 FIELD/FACILITY IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05616 C FUNDS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05631 LEGION DRIVE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,000.00	100
Total Capital Outlay	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,000.00	100
00700 DEBT SERVICE									
05708 GARBAGE TRUCK PRINCIPAL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total PUBLIC WORKS	\$111,148.00	\$0.00	\$474.13	0	\$81,262.93	73	\$8,804.47	\$21,080.60	19
700 NON DEPARTMENTAL									
00100 PERSONAL SERVICES									
05113 PAYROLL ADJUSTMENTS	\$11,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$11,000.00	100
Total Personal Services	\$11,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$11,000.00	100

<div> <div>010 CITY GENERAL FUND</div> <div>700 NON DEPARTMENTAL</div> <div>00100 PERSONAL SERVICES</div> </div> <div> <div>City Of Westminster</div> <div>Expenditure Report</div> <div>Level 4 Summary for May 2023</div> </div>									
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00200 COMMODITIES									
05209 JANITORIAL SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05210 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05222 SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
Total Commodities	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
00300 CONTRACTUAL SERVICES									
05317 TRANSFER TO CHAMBER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05377 SOLID WASTE TRANSFER	\$11,411.00	\$0.00	\$0.00	0	\$11,411.00	100	\$0.00	\$0.00	0
05384 TRANSFER TO YOUTH RECREATION	\$131,278.00	\$0.00	\$0.00	0	\$131,278.00	100	\$0.00	\$0.00	0
05388 GRANT MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$142,689.00	\$0.00	\$0.00	0	\$142,689.00	100	\$0.00	\$0.00	0
00600 CAPITAL OUTLAY									
05602 DEPOT HANDRAIL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05604 VEHICLES	\$145,000.00	\$0.00	\$0.00	0	\$118,562.00	82	\$0.00	\$26,438.00	18
05616 C FUNDS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05617 CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05622 ARCHITECTURAL STUDY CITY HALL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05648 PUBLIC SAFETY VEHICLES UPFIT	\$20,807.00	\$0.00	\$0.00	0	\$20,579.91	99	\$0.00	\$227.09	1
05653 ARC DOWNTOWN MASTER PLAN	\$68,000.00	\$0.00	\$0.00	0	\$41,818.13	61	\$0.00	\$26,181.87	39
Total Capital Outlay	\$233,807.00	\$0.00	\$0.00	0	\$180,960.04	77	\$0.00	\$52,846.96	23
00700 DEBT SERVICE									
05717 2023 LEASE/PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05718 2024 LEASE PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00800 OTHER									
05800 GRANTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

010 CITY GENERAL FUND
700 NON DEPARTMENTAL
00800 OTHER

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total Other	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total NON DEPARTMENTAL	\$387,996.00	\$0.00	\$0.00	0	\$323,649.04	83	\$0.00	\$64,346.96	17
800 ANDERSON PARK									
00200 COMMODITIES									
05209 JANITORIAL SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05210 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05215 BUILDING MAINT.	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05216 MATERIALS - MAINT.	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05222 SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05313 UTILITIES PURCH FROM WUD	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05319 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05365 CONTRACTUAL SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total ANDERSON PARK	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total CITY GENERAL FUND	\$2,137,157.93	\$18,889.21	\$25,119.07	1	\$2,040,506.69	95	\$10,071.75	\$105,468.70	5

020 UTILITY DEPT. GENERAL FUND
150 UTILITY ADMINISTRATION
00100 PERSONAL SERVICES

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
020 UTILITY DEPT. GENERAL FUND									
150 UTILITY ADMINISTRATION									
00100 PERSONAL SERVICES									
05100 SALARIES	\$247,766.61	\$0.00	\$0.00	0	\$224,555.60	91	\$0.00	\$23,211.01	9
05101 OVERTIME	\$1,500.00	\$0.00	\$0.00	0	\$1,040.11	69	\$0.00	\$459.89	31
05103 ANNUAL BONUS	\$1,500.00	\$0.00	\$0.00	0	\$1,500.00	100	\$0.00	\$0.00	0
05104 SOCIAL SECURITY	\$18,954.15	\$0.00	\$0.00	0	\$16,682.66	88	\$0.00	\$2,271.49	12
05105 RETIREMENT CONTRIBUTIONS	\$43,507.82	\$0.00	\$0.00	0	\$38,773.46	89	\$0.00	\$4,734.36	11
05106 HEALTH INSURANCE CONTRIBUTIONS	\$28,795.48	\$0.00	\$5,209.86	18	\$32,044.30	111	\$0.00	(\$3,248.82)	(11)
05107 WORKERS COMPENSATION	\$6,000.00	\$0.00	\$0.00	0	\$9,404.00	157	\$0.00	(\$3,404.00)	(57)
05108 EMPLOYEE BONDING	\$700.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$700.00	100
05112 UNEMPLOYEMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05114 VEHICLE ALLOWANCE	\$4,200.00	\$0.00	\$800.00	19	\$4,000.00	95	\$0.00	\$200.00	5
Total Personal Services	\$352,924.06	\$0.00	\$6,009.86	2	\$328,000.13	93	\$0.00	\$24,923.93	7
00200 COMMODITIES									
05200 POSTAGE	\$1,500.00	\$0.00	\$0.00	0	\$568.68	38	\$0.00	\$931.32	62
05201 FUEL	\$5,000.00	\$0.00	\$360.48	7	\$3,512.75	70	\$0.00	\$1,487.25	30
05202 OFFICE SUPPLIES	\$6,000.00	\$0.00	\$0.00	0	\$4,381.22	73	\$0.00	\$1,618.78	27
05205 AWARDS / FLOWERS	\$150.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$150.00	100
05206 VEHICLE MAINT/REPAIR	\$3,000.00	\$0.00	\$0.00	0	\$569.84	19	\$0.00	\$2,430.16	81
05208 UNIFORMS	\$4,000.00	\$0.00	\$0.00	0	\$4,265.08	107	\$0.00	(\$265.08)	(7)
05209 JANITORIAL SUPPLIES	\$900.00	\$0.00	\$0.00	0	\$628.37	70	\$0.00	\$271.63	30
05210 MISCELLANEOUS	\$1,500.00	\$0.00	\$0.00	0	\$899.15	60	\$0.00	\$600.85	40
05211 SERVICE FEES	\$20,000.00	\$0.00	\$27.00	0	\$61,302.76	307	\$0.00	(\$41,302.76)	(207)
05212 EQUIPMENT PURCHASED	\$2,000.00	\$0.00	\$0.00	0	\$1,590.00	80	\$0.00	\$410.00	21

020 UTILITY DEPT. GENERAL FUND
150 UTILITY ADMINISTRATION
00200 COMMODITIES

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05215 BUILDING MAINT.	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05216 MATERIALS - MAINT.	\$100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$100.00	100
05222 SUPPLIES	\$1,500.00	\$0.00	\$0.00	0	\$141.06	9	\$0.00	\$1,358.94	91
05223 TOOLS	\$50.00	\$0.00	\$0.00	0	\$21.19	42	\$0.00	\$28.81	58
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	\$3,895.42	0	\$0.00	(\$3,895.42)	0
05228 BANK ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$46,200.00	\$0.00	\$387.48	1	\$81,775.52	177	\$0.00	(\$35,575.52)	(77)
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$1,500.00	\$0.00	\$0.00	0	\$1,185.50	79	\$0.00	\$314.50	21
05301 TELEPHONES	\$3,500.00	\$0.00	\$0.00	0	\$1,981.88	57	\$0.00	\$1,518.12	43
05302 TRAVEL AND TRAINING	\$3,000.00	\$0.00	\$189.95	6	\$5,285.14	176	\$0.00	(\$2,285.14)	(76)
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$3,000.00	\$0.00	\$74.21	2	\$2,011.64	67	\$0.00	\$988.36	33
05306 ADVERTISING	\$200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$200.00	100
05308 OFFICE EQUIP/RENTAL/LEASE	\$2,000.00	\$0.00	\$0.00	0	\$1,611.47	81	\$0.00	\$388.53	19
05310 MISCELLANEOUS	\$3,500.00	\$0.00	\$0.00	0	\$5,242.37	150	\$0.00	(\$1,742.37)	(50)
05313 UTILITIES PURCH FROM WUD	\$9,000.00	\$0.00	\$0.00	0	\$4,790.50	53	\$0.00	\$4,209.50	47
05319 PROFESSIONAL SERVICES	\$50,000.00	\$0.00	\$0.00	0	\$20,947.50	42	\$0.00	\$29,052.50	58
05320 MEDICAL PROFESS. SERVICES	\$250.00	\$0.00	\$0.00	0	\$142.50	57	\$0.00	\$107.50	43
05321 COMPUTER MAINTENANCE	\$7,500.00	\$0.00	\$8,180.44	109	\$13,435.56	179	\$0.00	(\$5,935.56)	(79)
05323 VEHICLE & PROPERTY INSURANCE	\$65,000.00	\$0.00	\$0.00	0	\$51,226.25	79	\$0.00	\$13,773.75	21
05324 ALLOCATION TO CITY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05326 FRANCHISE FEE	\$377,503.00	\$0.00	\$31,458.58	8	\$346,044.38	92	\$0.00	\$31,458.62	8
05327 ONLINE UTILITY EXCHANGE	\$1,000.00	\$0.00	\$73.93	7	\$695.66	70	\$0.00	\$304.34	30
05328 CUSTOMER REFUNDS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

020 UTILITY DEPT. GENERAL FUND
150 UTILITY ADMINISTRATION
00300 CONTRACTUAL SERVICES

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05336 SC SALES TAX	\$1,000.00	\$0.00	\$0.00	0	\$1,785.79	179	\$0.00	(\$785.79)	(79)
05352 JANITORIAL EXPENSE	\$4,356.00	\$0.00	\$362.97	8	\$3,992.67	92	\$0.00	\$363.33	8
05358 EQUIPMENT REPAIR & MAINT.	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05360 HAND POWER / HYDRAULIC TOOLS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05363 R.O.W. MAINTENANCE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05365 CONTRACTUAL SERVICES	\$61,000.00	\$0.00	\$6,864.94	11	\$76,565.87	126	\$0.00	(\$15,565.87)	(26)
05366 EV CHARGING	\$0.00	\$0.00	\$0.00	0	\$14,523.32	0	\$0.00	(\$14,523.32)	0
05368 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	0	\$165,868.04	0	\$0.00	(\$165,868.04)	0
05375 RECORDS CHECK	\$50.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$50.00	100
05379 LEGAL SERVICES	\$28,000.00	\$0.00	\$0.00	0	\$12,584.70	45	\$0.00	\$15,415.30	55
05393 SCAMPS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05394 CITY COUNCIL TRAVEL & TRAINING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05395 CITY COUNCIL MEMBER & SUBSCRIP	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$621,859.00	\$0.00	\$47,205.02	8	\$729,920.74	117	\$0.00	(\$108,061.74)	(17)
00407 MISCELLANEOUS & OTHER									
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00600 CAPITAL OUTLAY									
05601 VEHICLES/EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05603 OPEN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05618 FIRE BAY DEMOLITION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total UTILITY ADMINISTRATION	\$1,020,983.06	\$0.00	\$53,602.36	5	\$1,139,696.39	112	\$0.00	(\$118,713.33)	(12)

020 UTILITY DEPT. GENERAL FUND		City Of Westminster							
250 ELECTRIC		Expenditure Report							
00100 PERSONAL SERVICES		Level 4 Summary for May 2023							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
250 ELECTRIC									
00100 PERSONAL SERVICES									
05100 SALARIES	\$336,417.90	\$0.00	\$0.00	0	\$257,624.37	77	\$0.00	\$78,793.53	23
05101 OVERTIME	\$13,000.00	\$0.00	\$0.00	0	\$12,597.09	97	\$0.00	\$402.91	3
05103 ANNUAL BONUS	\$870.00	\$0.00	\$0.00	0	\$830.00	95	\$0.00	\$40.00	5
05104 SOCIAL SECURITY	\$25,735.97	\$0.00	\$0.00	0	\$20,023.51	78	\$0.00	\$5,712.46	22
05105 RETIREMENT CONTRIBUTIONS	\$59,074.98	\$0.00	\$0.00	0	\$45,365.79	77	\$0.00	\$13,709.19	23
05106 HEALTH INSURANCE CONTRIBUTIONS	\$43,584.23	\$0.00	\$2,199.88	5	\$34,542.94	79	\$0.00	\$9,041.29	21
05107 WORKERS COMPENSATION	\$20,000.00	\$0.00	\$0.00	0	\$23,404.00	117	\$0.00	(\$3,404.00)	(17)
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$498,683.08	\$0.00	\$2,199.88	0	\$394,387.70	79	\$0.00	\$104,295.38	21
00200 COMMODITIES									
05201 FUEL	\$20,000.00	\$0.00	\$799.54	4	\$19,994.45	100	\$0.00	\$5.55	0
05202 OFFICE SUPPLIES	\$2,000.00	\$0.00	\$0.00	0	\$459.98	23	\$0.00	\$1,540.02	77
05206 VEHICLE MAINT/REPAIR	\$19,000.00	\$0.00	\$28.57	0	\$9,098.56	48	\$51.43	\$9,850.01	52
05208 UNIFORMS	\$6,000.00	\$0.00	\$0.00	0	\$5,432.09	91	\$0.00	\$567.91	9
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$131.36	26	\$0.00	\$368.64	74
05210 MISCELLANEOUS	\$200.00	\$0.00	\$0.00	0	\$98.78	49	\$0.00	\$101.22	51
05212 EQUIPMENT PURCHASED	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05216 MATERIALS - MAINT.	\$150,000.00	\$0.00	\$2,937.67	2	\$108,225.06	72	\$330.70	\$41,444.24	28
05217 MATERIALS - EXTENSION	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
05222 SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$545.01	55	\$0.00	\$454.99	45
05223 TOOLS	\$20,000.00	\$0.00	\$0.00	0	\$5,949.37	30	\$150.62	\$13,900.01	70
05229 ELECTRIC DEPRECIATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05232 MATERIAL/SCRAP RECOVERY	\$13,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$13,000.00	100

020 UTILITY DEPT. GENERAL FUND 250 ELECTRIC 00200 COMMODITIES		City Of Westminster Expenditure Report Level 4 Summary for May 2023							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05233 METER MAINTENANCE	\$15,000.00	\$0.00	\$0.00	0	\$33,199.20	221	\$0.00	(\$18,199.20)	(121)
Total Commodities	\$249,700.00	\$0.00	\$3,765.78	2	\$183,133.86	73	\$532.75	\$66,033.39	26
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$3,500.00	\$0.00	\$12.33	0	\$3,105.01	89	\$0.00	\$394.99	11
05301 TELEPHONES	\$1,900.00	\$0.00	\$0.00	0	\$1,981.85	104	\$0.00	(\$81.85)	(4)
05302 TRAVEL AND TRAINING	\$10,000.00	\$0.00	\$0.00	0	\$19,665.68	197	\$0.00	(\$9,665.68)	(97)
05310 MISCELLANEOUS	\$3,200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,200.00	100
05313 UTILITIES PURCH FROM WUD	\$5,000.00	\$0.00	\$0.00	0	\$2,421.38	48	\$0.00	\$2,578.62	52
05319 PROFESSIONAL SERVICES	\$65,000.00	\$0.00	\$0.00	0	\$76,800.00	118	\$0.00	(\$11,800.00)	(18)
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$0.00	0	\$459.00	92	\$0.00	\$41.00	8
05336 SC SALES TAX	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05338 ROW LIABILITIES	\$2,000.00	\$0.00	\$0.00	0	\$1,900.00	95	\$0.00	\$100.00	5
05340 ENERGY PURCHASED	\$2,562,500.00	\$0.00	\$0.00	0	\$1,905,919.16	74	\$0.00	\$656,580.84	26
05352 JANITORIAL EXPENSE	\$100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$100.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$5,000.00	\$0.00	\$0.00	0	\$1,734.77	35	\$0.00	\$3,265.23	65
05360 HAND POWER / HYDRAULIC TOOLS	\$5,000.00	\$0.00	\$0.00	0	\$678.38	14	\$0.00	\$4,321.62	86
05361 HEAVY DUTY EQUIP RENT/LEASE	\$1,000.00	\$0.00	\$0.00	0	\$1,099.50	110	\$0.00	(\$99.50)	(10)
05365 CONTRACTUAL SERVICES	\$83,280.00	\$0.00	\$0.00	0	\$37,811.39	45	\$0.00	\$45,468.61	55
05366 EV CHARGING	\$0.00	\$9,750.00	\$0.00	0	\$0.00	0	\$2,900.00	\$6,850.00	70
05371 CUT LINES	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
Total Contractual Services	\$2,749,480.00	\$9,750.00	\$12.33	0	\$2,053,576.12	74	\$2,900.00	\$702,753.88	25
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05608 TRANSFORMERS	\$30,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$30,000.00	100

020 UTILITY DEPT. GENERAL FUND
250 ELECTRIC
00600 CAPITAL OUTLAY

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05632 RECONDUCTOR TO RAW WATER STAT	\$2,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,500.00	100
05633 TRANSFORMER INSTALLATION	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$10,000.00	100
05634 SCIIP (RIA) GRANT PROJECT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05639 WESTMINSTER CROSSING PROJECT	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
05642 SUBSTATION REPAIRS	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$10,000.00	100
Total Capital Outlay	\$67,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$67,500.00	100
Total ELECTRIC	\$3,565,363.08	\$9,750.00	\$5,977.99	0	\$2,631,097.68	74	\$3,432.75	\$940,582.65	26
350 WATER									
00100 PERSONAL SERVICES									
05100 SALARIES	\$183,172.08	\$0.00	\$0.00	0	\$149,258.66	81	\$0.00	\$33,913.42	19
05101 OVERTIME	\$15,000.00	\$0.00	\$0.00	0	\$10,619.94	71	\$0.00	\$4,380.06	29
05103 ANNUAL BONUS	\$1,270.00	\$0.00	\$0.00	0	\$1,240.00	98	\$0.00	\$30.00	2
05104 SOCIAL SECURITY	\$14,012.67	\$0.00	\$0.00	0	\$11,554.79	82	\$0.00	\$2,457.88	18
05105 RETIREMENT CONTRIBUTIONS	\$32,165.02	\$0.00	\$0.00	0	\$27,779.93	86	\$0.00	\$4,385.09	14
05106 HEALTH INSURANCE CONTRIBUTIONS	\$35,283.00	\$0.00	\$2,701.66	8	\$33,436.30	95	\$0.00	\$1,846.70	5
05107 WORKERS COMPENSATION	\$15,000.00	\$0.00	\$0.00	0	\$18,219.00	121	\$0.00	(\$3,219.00)	(21)
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$295,902.77	\$0.00	\$2,701.66	1	\$252,108.62	85	\$0.00	\$43,794.15	15
00200 COMMODITIES									
05200 POSTAGE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05201 FUEL	\$20,000.00	\$0.00	\$842.95	4	\$19,927.33	100	\$0.00	\$72.67	0
05202 OFFICE SUPPLIES	\$4,000.00	\$0.00	\$0.00	0	\$3,001.84	75	\$0.00	\$998.16	25

020 UTILITY DEPT. GENERAL FUND
350 WATER
00200 COMMODITIES

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05206 VEHICLE MAINT/REPAIR	\$25,000.00	\$0.00	\$176.16	1	\$11,281.66	45	\$0.00	\$13,718.34	55
05208 UNIFORMS	\$6,000.00	\$0.00	\$166.41	3	\$5,275.93	88	\$0.00	\$724.07	12
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$199.49	40	\$0.00	\$300.51	60
05210 MISCELLANEOUS	\$200.00	\$0.00	\$0.00	0	\$135.66	68	\$0.00	\$64.34	32
05212 EQUIPMENT PURCHASED	\$6,500.00	\$0.00	\$0.00	0	\$3,898.58	60	\$0.00	\$2,601.42	40
05213 CHEMICALS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05215 BUILDING MAINT.	\$3,000.00	\$0.00	\$0.00	0	\$788.30	26	\$0.00	\$2,211.70	74
05216 MATERIALS - MAINT.	\$155,000.00	\$0.00	\$1,250.83	1	\$170,599.99	110	\$0.00	(\$15,599.99)	(10)
05217 MATERIALS - EXTENSION	\$10,000.00	\$0.00	\$0.00	0	\$9,936.15	99	\$0.00	\$63.85	1
05222 SUPPLIES	\$4,500.00	\$0.00	\$0.00	0	\$4,467.48	99	\$0.00	\$32.52	1
05223 TOOLS	\$3,500.00	\$0.00	\$0.00	0	\$249.18	7	\$0.00	\$3,250.82	93
05230 WATER DEPRECIATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05232 MATERIAL/SCRAP RECOVERY	\$3,000.00	\$0.00	\$0.00	0	\$3,415.14	114	\$0.00	(\$415.14)	(14)
05233 METER MAINTENANCE	\$35,000.00	\$0.00	\$0.00	0	\$70,971.49	203	\$0.00	(\$35,971.49)	(103)
Total Commodities	\$276,200.00	\$0.00	\$2,436.35	1	\$304,148.22	110	\$0.00	(\$27,948.22)	(10)
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$3,300.00	\$0.00	\$12.33	0	\$1,919.54	58	\$0.00	\$1,380.46	42
05301 TELEPHONES	\$2,200.00	\$0.00	\$0.00	0	\$1,981.85	90	\$0.00	\$218.15	10
05302 TRAVEL AND TRAINING	\$4,000.00	\$0.00	\$0.00	0	\$3,916.76	98	\$0.00	\$83.24	2
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$500.00	\$0.00	\$0.00	0	\$459.00	92	\$0.00	\$41.00	8
05306 ADVERTISING	\$300.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$300.00	100
05310 MISCELLANEOUS	\$100.00	\$0.00	\$0.00	0	\$25.00	25	\$0.00	\$75.00	75
05313 UTILITIES PURCH FROM WUD	\$40,000.00	\$0.00	\$0.00	0	\$49,090.83	123	\$0.00	(\$9,090.83)	(23)
05314 UTILITIES PURCH FROM OTHER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

020 UTILITY DEPT. GENERAL FUND 350 WATER 00300 CONTRACTUAL SERVICES		City Of Westminster Expenditure Report Level 4 Summary for May 2023							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05319 PROFESSIONAL SERVICES	\$10,000.00	\$0.00	\$0.00	0	\$600.00	6	\$0.00	\$9,400.00	94
05320 MEDICAL PROFESS. SERVICES	\$400.00	\$0.00	\$47.50	12	\$439.00	110	\$0.00	(\$39.00)	(10)
05338 ROW LIABILITIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05339 PURCHASED WATER	\$2,500.00	\$0.00	\$0.00	0	\$1,200.00	48	\$0.00	\$1,300.00	52
05341 ASPHALT/PAVING	\$40,000.00	\$0.00	\$0.00	0	\$38,717.97	97	\$0.00	\$1,282.03	3
05342 H2O QUALITY REPORT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05343 WATER SAMPLING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05344 DHEC/INTERAL FEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05345 LAB EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05346 PUMP STATION RAW WATER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05347 WASTE HANDLING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05348 GENERATOR	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05349 SCADA MAINTENANCE	\$0.00	\$0.00	\$0.00	0	\$945.00	0	\$0.00	(\$945.00)	0
05350 PUMP STATION MAINT/REPAIR	\$15,000.00	\$0.00	\$0.00	0	\$15,952.90	106	\$0.00	(\$952.90)	(6)
05351 ELEVATED TANK MAINT.	\$45,000.00	\$0.00	\$0.00	0	\$46,307.56	103	\$0.00	(\$1,307.56)	(3)
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05353 HYDRANT MAINTENANCE	\$20,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$20,000.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$15,000.00	\$0.00	\$0.00	0	\$4,220.86	28	\$1,200.00	\$9,579.14	64
05360 HAND POWER / HYDRAULIC TOOLS	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
05361 HEAVY DUTY EQUIP RENT/LEASE	\$3,500.00	\$0.00	\$0.00	0	\$1,042.82	30	\$0.00	\$2,457.18	70
05365 CONTRACTUAL SERVICES	\$23,000.00	\$0.00	\$0.00	0	\$3,800.00	17	\$0.00	\$19,200.00	83
05371 CUT LINES	\$2,500.00	\$0.00	\$0.00	0	\$2,314.09	93	\$0.00	\$185.91	7
Total Contractual Services	\$229,300.00	\$0.00	\$59.83	0	\$172,933.18	75	\$1,200.00	\$55,166.82	24

020 UTILITY DEPT. GENERAL FUND
350 WATER
00300 CONTRACTUAL SERVICES

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05605 HWY 76 WATER LINE MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05606 COBB BRIDGE RD WATER LINE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05640 WATER LINE LONG CRK HWY/US 76	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05649 RIA GRANT EXPENSE	\$160,000.00	(\$160,000.00)	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05651 LOCAL RIA MATCH EXPENSE	\$306,091.00	(\$306,091.00)	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$466,091.00	(\$466,091.00)	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00700 DEBT SERVICE									
05704 2005 WATER PROJECT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05706 2014 UTILITY REV BOND PRINCIPA	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05710 2015 UTILITY REV BOND INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05711 2014 UTILITY BOND REV INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05716 CONSERFUND LOAN	\$40,114.92	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$40,114.92	100
Total Debt Service	\$40,114.92	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$40,114.92	100
Total WATER	\$1,307,608.69	(\$466,091.00)	\$5,197.84	1	\$729,190.02	87	\$1,200.00	\$111,127.67	13
450 SEWER									
00100 PERSONAL SERVICES									
05100 SALARIES	\$135,954.00	\$0.00	\$0.00	0	\$83,599.98	61	\$0.00	\$52,354.02	39
05101 OVERTIME	\$13,000.00	\$0.00	\$0.00	0	\$17,178.40	132	\$0.00	(\$4,178.40)	(32)
05103 ANNUAL BONUS	\$400.00	\$0.00	\$0.00	0	\$300.00	75	\$0.00	\$100.00	25
05104 SOCIAL SECURITY	\$10,400.48	\$0.00	\$0.00	0	\$7,621.07	73	\$0.00	\$2,779.41	27
05105 RETIREMENT CONTRIBUTIONS	\$23,873.52	\$0.00	\$0.00	0	\$17,452.13	73	\$0.00	\$6,421.39	27

020 UTILITY DEPT. GENERAL FUND
450 SEWER
00100 PERSONAL SERVICES

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05106 HEALTH INSURANCE CONTRIBUTIONS	\$24,538.34	\$0.00	\$1,462.14	6	\$5,848.56	24	\$0.00	\$18,689.78	76
05107 WORKERS COMPENSATION	\$10,000.00	\$0.00	\$0.00	0	\$13,404.00	134	\$0.00	(\$3,404.00)	(34)
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$218,166.34	\$0.00	\$1,462.14	1	\$145,404.14	67	\$0.00	\$72,762.20	33
00200 COMMODITIES									
05201 FUEL	\$18,000.00	\$0.00	\$464.97	3	\$17,968.18	100	\$0.00	\$31.82	0
05202 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$1,025.45	103	\$0.00	(\$25.45)	(3)
05203 RADIO/PAGERS	\$5,000.00	\$0.00	\$0.00	0	\$8,363.20	167	\$0.00	(\$3,363.20)	(67)
05206 VEHICLE MAINT/REPAIR	\$10,500.00	\$0.00	\$0.00	0	\$11,384.76	108	\$0.00	(\$884.76)	(8)
05208 UNIFORMS	\$5,000.00	\$0.00	\$0.00	0	\$5,946.13	119	\$0.00	(\$946.13)	(19)
05209 JANITORIAL SUPPLIES	\$300.00	\$0.00	\$0.00	0	\$151.33	50	\$0.00	\$148.67	50
05210 MISCELLANEOUS	\$100.00	\$0.00	\$0.00	0	\$98.66	99	\$7.10	(\$5.76)	(6)
05212 EQUIPMENT PURCHASED	\$1,500.00	\$0.00	\$0.00	0	\$10,292.91	686	\$0.00	(\$8,792.91)	(586)
05216 MATERIALS - MAINT.	\$10,000.00	\$0.00	\$0.00	0	\$12,697.86	127	\$1,715.37	(\$4,413.23)	(44)
05222 SUPPLIES	\$2,000.00	\$0.00	\$0.00	0	\$3,484.32	174	\$0.00	(\$1,484.32)	(74)
05223 TOOLS	\$3,000.00	\$0.00	\$0.00	0	\$3,217.72	107	\$0.00	(\$217.72)	(7)
05231 SEWER DEPRECIATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05232 MATERIAL/SCRAP RECOVERY	\$3,000.00	\$0.00	\$0.00	0	\$2,658.76	89	\$0.00	\$341.24	11
Total Commodities	\$59,400.00	\$0.00	\$464.97	1	\$77,289.28	130	\$1,722.47	(\$19,611.75)	(33)
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$1,500.00	\$0.00	\$12.33	1	\$1,630.00	109	\$0.00	(\$130.00)	(9)
05301 TELEPHONES	\$2,000.00	\$0.00	\$0.00	0	\$1,981.85	99	\$0.00	\$18.15	1
05302 TRAVEL AND TRAINING	\$1,000.00	\$0.00	\$0.00	0	\$2,480.86	248	\$0.00	(\$1,480.86)	(148)
05310 MISCELLANEOUS	\$300.00	\$0.00	\$0.00	0	\$1,012.80	338	\$0.00	(\$712.80)	(238)

020 UTILITY DEPT. GENERAL FUND 450 SEWER 00300 CONTRACTUAL SERVICES		City Of Westminster Expenditure Report Level 4 Summary for May 2023							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05313 UTILITIES PURCH FROM WUD	\$3,000.00	\$0.00	\$0.00	0	\$2,317.10	77	\$0.00	\$682.90	23
05319 PROFESSIONAL SERVICES	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$0.00	0	\$410.00	82	\$0.00	\$90.00	18
05329 OCONEE COUNTY SEWER BILL	\$701,513.00	\$0.00	\$57,391.59	8	\$597,988.75	85	\$0.00	\$103,524.25	15
05341 ASPHALT/PAVING	\$20,000.00	\$0.00	\$880.09	4	\$13,254.21	66	\$0.00	\$6,745.79	34
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05357 EQUIPMENT RENTAL/LEASE	\$3,000.00	\$0.00	\$0.00	0	\$343.15	11	\$0.00	\$2,656.85	89
05358 EQUIPMENT REPAIR & MAINT.	\$15,000.00	\$0.00	\$0.00	0	\$3,161.97	21	\$0.00	\$11,838.03	79
05360 HAND POWER / HYDRAULIC TOOLS	\$1,000.00	\$0.00	\$0.00	0	\$1,501.53	150	\$0.00	(\$501.53)	(50)
05365 CONTRACTUAL SERVICES	\$35,000.00	\$0.00	\$0.00	0	\$19,800.00	57	\$0.00	\$15,200.00	43
05388 GRANT MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$785,313.00	\$0.00	\$58,284.01	7	\$645,882.22	82	\$0.00	\$139,430.78	18
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05610 HWY 183 SEWER RE-ROUTE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05611 MIMOSA SEWER REPLACEMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05612 FLOW METERS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05613 HAMPTON STREET SEWER MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05621 BACKHOE PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05625 PRITCHARD/PARK AVE REHAB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05626 SEWER RIGHT-A-WAY CLEARING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05641 BEACON MILL PROJECT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

020 UTILITY DEPT. GENERAL FUND
450 SEWER
00600 CAPITAL OUTLAY

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total SEWER	\$1,062,879.34	\$0.00	\$60,211.12	6	\$868,575.64	82	\$1,722.47	\$192,581.23	18
550 WATER PLANT									
00100 PERSONAL SERVICES									
05100 SALARIES	\$144,630.76	\$0.00	\$0.00	0	\$127,736.73	88	\$0.00	\$16,894.03	12
05101 OVERTIME	\$5,000.00	\$0.00	\$0.00	0	\$7,085.27	142	\$0.00	(\$2,085.27)	(42)
05103 ANNUAL BONUS	\$1,040.00	\$0.00	\$0.00	0	\$940.00	90	\$0.00	\$100.00	10
05104 SOCIAL SECURITY	\$12,785.50	\$0.00	\$0.00	0	\$11,511.86	90	\$0.00	\$1,273.64	10
05105 RETIREMENT CONTRIBUTIONS	\$29,348.17	\$0.00	\$0.00	0	\$26,701.51	91	\$0.00	\$2,646.66	9
05106 HEALTH INSURANCE CONTRIBUTIONS	\$16,477.37	\$0.00	\$1,440.54	9	\$16,016.82	97	\$0.00	\$460.55	3
05107 WORKERS COMPENSATION	\$8,000.00	\$0.00	\$0.00	0	\$11,404.00	143	\$0.00	(\$3,404.00)	(43)
05109 PART TIME EMPLOYEES	\$22,500.00	\$0.00	\$0.00	0	\$18,687.83	83	\$0.00	\$3,812.17	17
Total Personal Services	\$239,781.80	\$0.00	\$1,440.54	1	\$220,084.02	92	\$0.00	\$19,697.78	8
00200 COMMODITIES									
05200 POSTAGE	\$1,750.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,750.00	100
05201 FUEL	\$4,500.00	\$0.00	\$151.97	3	\$1,665.54	37	\$2,634.54	\$199.92	4
05202 OFFICE SUPPLIES	\$3,000.00	\$0.00	\$0.00	0	\$1,681.01	56	\$0.00	\$1,318.99	44
05206 VEHICLE MAINT/REPAIR	\$2,500.00	\$0.00	\$0.00	0	\$651.88	26	\$0.00	\$1,848.12	74
05208 UNIFORMS	\$1,000.00	\$0.00	\$0.00	0	\$861.81	86	\$137.79	\$0.40	0
05209 JANITORIAL SUPPLIES	\$1,100.00	\$0.00	\$0.00	0	\$1,112.58	101	\$0.00	(\$12.58)	(1)
05210 MISCELLANEOUS	\$250.00	\$0.00	\$0.00	0	\$136.97	55	\$0.00	\$113.03	45
05213 CHEMICALS	\$60,000.00	\$0.00	\$0.00	0	\$62,105.04	104	\$0.00	(\$2,105.04)	(4)
05215 BUILDING MAINT.	\$42,500.00	\$0.00	\$0.00	0	\$37,152.05	87	\$6,243.25	(\$895.30)	(2)
05222 SUPPLIES	\$500.00	\$0.00	\$9.11	2	\$509.39	102	\$0.00	(\$9.39)	(2)
05232 MATERIAL/SCRAP RECOVERY	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
Total Commodities	\$118,100.00	\$0.00	\$161.08	0	\$105,876.27	90	\$9,015.58	\$3,208.15	3

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$3,000.00	\$0.00	\$0.00	0	\$2,818.85	94	\$46.64	\$134.51	4
05301 TELEPHONES	\$1,800.00	\$0.00	\$0.00	0	\$1,981.85	110	\$0.00	(\$181.85)	(10)
05302 TRAVEL AND TRAINING	\$5,000.00	\$0.00	\$0.00	0	\$3,729.34	75	\$403.20	\$867.46	17
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$1,800.00	\$0.00	\$0.00	0	\$2,033.99	113	\$900.00	(\$1,133.99)	(63)
05306 ADVERTISING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05313 UTILITIES PURCH FROM WUD	\$220,000.00	\$0.00	\$0.00	0	\$324,994.86	148	\$0.00	(\$104,994.86)	(48)
05314 UTILITIES PURCH FROM OTHER	\$16,000.00	\$0.00	\$0.00	0	\$11,017.78	69	\$0.00	\$4,982.22	31
05319 PROFESSIONAL SERVICES	\$40,000.00	\$0.00	\$0.00	0	\$822.04	2	\$0.00	\$39,177.96	98
05320 MEDICAL PROFESS. SERVICES	\$650.00	\$0.00	\$0.00	0	\$95.00	15	\$0.00	\$555.00	85
05342 H2O QUALITY REPORT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05343 WATER SAMPLING	\$11,500.00	\$0.00	\$0.00	0	\$3,175.08	28	\$3,824.92	\$4,500.00	39
05344 DHEC/INTERAL FEES	\$20,000.00	\$0.00	\$0.00	0	\$15,278.00	76	\$0.00	\$4,722.00	24
05345 LAB EXPENSE	\$40,000.00	\$0.00	\$895.66	2	\$34,157.22	85	\$6,897.42	(\$1,054.64)	(3)
05347 WASTE HANDLING	\$5,000.00	\$0.00	\$0.00	0	\$1,996.56	40	\$3,003.44	\$0.00	0
05348 GENERATOR	\$8,000.00	\$0.00	\$0.00	0	\$3,060.37	38	\$4,939.63	\$0.00	0
05349 SCADA MAINTENANCE	\$4,500.00	\$0.00	\$0.00	0	\$2,500.00	56	\$0.00	\$2,000.00	44
05350 PUMP STATION MAINT/REPAIR	\$1,000.00	\$0.00	\$0.00	0	\$2,235.46	224	\$0.00	(\$1,235.46)	(124)
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05358 EQUIPMENT REPAIR & MAINT.	\$60,000.00	\$0.00	\$0.00	0	\$52,940.92	88	\$7,130.85	(\$71.77)	0
05365 CONTRACTUAL SERVICES	\$40,000.00	\$0.00	\$0.00	0	\$32,670.10	82	\$13,056.52	(\$5,726.62)	(14)
05371 CUT LINES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$478,250.00	\$0.00	\$895.66	0	\$495,507.42	104	\$40,202.62	(\$57,460.04)	(12)

020 UTILITY DEPT. GENERAL FUND
550 WATER PLANT
00600 CAPITAL OUTLAY

City Of Westminster
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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00600 CAPITAL OUTLAY									
05627 DEMOLITION OF RAMSEY CREEK PUM	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$28,840.93	0	\$39,215.25	0	\$0.00	(\$39,215.25)	0
Total Capital Outlay	\$0.00	\$0.00	\$28,840.93	0	\$39,215.25	0	\$0.00	(\$39,215.25)	0
Total WATER PLANT	\$836,131.80	\$0.00	\$31,338.21	4	\$860,682.96	103	\$49,218.20	(\$73,769.36)	(9)
650 NON DEPARTMENTAL									
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00700 DEBT SERVICE									
05706 2014 UTILITY REV BOND PRINCIPA	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05707 2015 UTILITY REV BOND PRINCIPA	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05710 2015 UTILITY REV BOND INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05711 2014 UTILITY BOND REV INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05715 2022 LEASE/PURCHASE	\$71,194.00	\$0.00	\$0.00	0	\$76,473.08	107	\$0.00	(\$5,279.08)	(7)
05717 2023 LEASE/PURCHASE	\$15,024.00	\$0.00	\$0.00	0	\$15,000.00	100	\$0.00	\$24.00	0
05718 2024 LEASE PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$86,218.00	\$0.00	\$0.00	0	\$91,473.08	106	\$0.00	(\$5,255.08)	(6)
00800 OTHER									
05853 CONTINGENCY APPROPRIATION	\$121,972.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$121,972.00	100
Total Other	\$121,972.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$121,972.00	100
Total NON DEPARTMENTAL	\$208,190.00	\$0.00	\$0.00	0	\$91,473.08	44	\$0.00	\$116,716.92	56
700 NON DEPARTMENTAL									
00100 PERSONAL SERVICES									
05113 PAYROLL ADJUSTMENTS	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
05156 CONTINGENCY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

020 UTILITY DEPT. GENERAL FUND
700 NON DEPARTMENTAL
00100 PERSONAL SERVICES

City Of Westminster
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Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total Personal Services	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
00300 CONTRACTUAL SERVICES									
05377 SOLID WASTE TRANSFER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05388 GRANT MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$265,000.00	\$0.00	\$0.00	0	\$0.00	0	\$256,748.55	\$8,251.45	3
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$265,000.00	\$0.00	\$0.00	0	\$0.00	0	\$256,748.55	\$8,251.45	3
00800 OTHER									
05801 TRANSFER TO CITY GF	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05852 RESERVED - FUTURE IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05853 CONTINGENCY APPROPRIATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Other	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total NON DEPARTMENTAL	\$280,000.00	\$0.00	\$0.00	0	\$0.00	0	\$256,748.55	\$23,251.45	8
Total UTILITY DEPT. GENERAL FUND	\$8,281,155.97	(\$456,341.00)	\$156,327.52	2	\$6,320,715.77	81	\$312,321.97	\$1,191,777.23	15

<div> <div>030 SOLID WASTE</div> <div>005 EXPENSE</div> <div>00515 EXPENSE</div> </div> <div> <div>City Of Westminster</div> <div>Expenditure Report</div> <div>Level 4 Summary for May 2023</div> </div>									
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
030 SOLID WASTE									
005 EXPENSE									
00515 EXPENSE									
05851 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Expense	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
900 SOLID WASTE									
00100 PERSONAL SERVICES									
05100 SALARIES	\$160,283.76	\$0.00	\$0.00	0	\$133,726.58	83	\$0.00	\$26,557.18	17
05101 OVERTIME	\$8,000.00	\$0.00	\$0.00	0	\$8,211.70	103	\$0.00	(\$211.70)	(3)
05103 ANNUAL BONUS	\$1,060.00	\$0.00	\$0.00	0	\$920.00	87	\$0.00	\$140.00	13
05104 SOCIAL SECURITY	\$12,261.70	\$0.00	\$0.00	0	\$10,298.03	84	\$0.00	\$1,963.67	16
05105 RETIREMENT CONTRIBUTIONS	\$28,145.83	\$0.00	\$0.00	0	\$24,673.84	88	\$0.00	\$3,471.99	12
05106 HEALTH INSURANCE CONTRIBUTIONS	\$35,389.52	\$0.00	\$2,444.10	7	\$30,605.98	86	\$0.00	\$4,783.54	14
05107 WORKERS COMPENSATION	\$5,000.00	\$0.00	\$0.00	0	\$8,404.00	168	\$0.00	(\$3,404.00)	(68)
05109 PART TIME EMPLOYEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05112 UNEMPLOYMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$250,140.81	\$0.00	\$2,444.10	1	\$216,840.13	87	\$0.00	\$33,300.68	13
00200 COMMODITIES									
05201 FUEL	\$14,800.00	\$0.00	\$167.64	1	\$17,904.11	121	\$0.00	(\$3,104.11)	(21)
05202 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$260.98	26	\$0.00	\$739.02	74
05206 VEHICLE MAINT/REPAIR	\$40,000.00	\$0.00	\$124.37	0	\$35,908.76	90	\$0.00	\$4,091.24	10
05208 UNIFORMS	\$5,100.00	\$0.00	\$0.00	0	\$5,264.25	103	\$200.00	(\$364.25)	(7)
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$30.74	6	\$0.00	\$469.26	94
05210 MISCELLANEOUS	\$200.00	\$0.00	\$0.00	0	\$191.66	96	\$0.00	\$8.34	4
05211 SERVICE FEES	\$300.00	\$0.00	\$27.00	9	\$290.25	97	\$0.00	\$9.75	3

030 SOLID WASTE
900 SOLID WASTE
00200 COMMODITIES

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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05212 EQUIPMENT PURCHASED	\$10,000.00	\$0.00	\$0.00	0	\$648.71	6	\$0.00	\$9,351.29	94
05215 BUILDING MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05216 MATERIALS - MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$701.27	70	\$0.00	\$298.73	30
05221 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05222 SUPPLIES	\$8,000.00	\$0.00	\$0.00	0	\$1,530.01	19	\$0.00	\$6,469.99	81
05223 TOOLS	\$1,000.00	\$0.00	\$0.00	0	\$99.62	10	\$0.00	\$900.38	90
05225 TRASH CAN/DUMP REPLAC/PARTS	\$20,000.00	\$0.00	\$0.00	0	\$10,263.48	51	\$0.00	\$9,736.52	49
05232 MATERIAL/SCRAP RECOVERY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$102,900.00	\$0.00	\$319.01	0	\$73,093.84	71	\$200.00	\$29,606.16	29
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$900.00	\$0.00	\$0.00	0	\$592.78	66	\$0.00	\$307.22	34
05301 TELEPHONES	\$2,400.00	\$0.00	\$0.00	0	\$1,981.84	83	\$0.00	\$418.16	17
05302 TRAVEL AND TRAINING	\$100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$100.00	100
05306 ADVERTISING	\$300.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$300.00	100
05310 MISCELLANEOUS	\$300.00	\$0.00	\$0.00	0	\$310.80	104	\$0.00	(\$10.80)	(4)
05313 UTILITIES PURCH FROM WUD	\$4,000.00	\$0.00	\$0.00	0	\$2,316.95	58	\$0.00	\$1,683.05	42
05319 PROFESSIONAL SERVICES	\$100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$100.00	100
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$0.00	0	\$339.00	68	\$0.00	\$161.00	32
05323 VEHICLE & PROPERTY INSURANCE	\$7,000.00	\$0.00	\$0.00	0	\$7,000.00	100	\$0.00	\$0.00	0
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05357 EQUIPMENT RENTAL/LEASE	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$10,000.00	\$0.00	\$0.00	0	\$1,498.72	15	\$0.00	\$8,501.28	85
05360 HAND POWER / HYDRAULIC TOOLS	\$3,000.00	\$0.00	\$0.00	0	\$377.59	13	\$0.00	\$2,622.41	87
05361 HEAVY DUTY EQUIP RENT/LEASE	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100

030 SOLID WASTE
900 SOLID WASTE
00300 CONTRACTUAL SERVICES

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05364 MOSQUITO SPRAYING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05365 CONTRACTUAL SERVICES	\$9,000.00	\$0.00	\$0.00	0	\$1,640.00	18	\$0.00	\$7,360.00	82
05374 GARBAGE PERMIT FEES	\$250.00	\$0.00	\$5.00	2	\$125.00	50	\$0.00	\$125.00	50
Total Contractual Services	\$39,850.00	\$0.00	\$5.00	0	\$16,182.68	41	\$0.00	\$23,667.32	59
00600 CAPITAL OUTLAY									
05601 VEHICLES/EQUIPMENT	\$0.00	\$310,000.00	\$0.00	0	\$309,946.20	100	\$0.00	\$53.80	0
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05628 KNUCKLE BOOM TRUCK	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05635 TRAILER PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$310,000.00	\$0.00	0	\$309,946.20	100	\$0.00	\$53.80	0
00700 DEBT SERVICE									
05708 GARBAGE TRUCK PRINCIPAL	\$31,364.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$31,364.00	100
05709 KNUCKLE BOOM PAYMENT PRINCIPAL	\$30,444.00	\$0.00	\$0.00	0	\$30,443.84	100	\$0.00	\$0.16	0
05712 GARBAGE TRUCK INTEREST	\$703.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$703.00	100
05713 KNUCKLE BOOM PAYMENT INTEREST	\$758.00	\$0.00	\$0.00	0	\$758.00	100	\$0.00	\$0.00	0
05714 INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05718 2024 LEASE PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05719 TRANSFER TO GENERAL FUND	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$63,269.00	\$0.00	\$0.00	0	\$31,201.84	49	\$0.00	\$32,067.16	51
Total SOLID WASTE	\$456,159.81	\$310,000.00	\$2,768.11	0	\$647,264.69	84	\$200.00	\$118,695.12	15
Total SOLID WASTE	\$456,159.81	\$310,000.00	\$2,768.11	0	\$647,264.69	84	\$200.00	\$118,695.12	15

040 FIRE DEPARTMENT 1% FUND
005 EXPENSE
00200 COMMODITIES

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
040 FIRE DEPARTMENT 1% FUND									
005 EXPENSE									
00200 COMMODITIES									
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00515 EXPENSE									
05310 MISCELLANEOUS	\$84,843.00	\$0.00	\$0.00	0	\$1,836.77	2	\$5,600.00	\$77,406.23	91
Total Expense	\$84,843.00	\$0.00	\$0.00	0	\$1,836.77	2	\$5,600.00	\$77,406.23	91
Total EXPENSE	\$84,843.00	\$0.00	\$0.00	0	\$1,836.77	2	\$5,600.00	\$77,406.23	91
Total FIRE DEPARTMENT 1% FUND	\$84,843.00	\$0.00	\$0.00	0	\$1,836.77	2	\$5,600.00	\$77,406.23	91

045 GRANT HOLDING ACCOUNT
100 ADMINISTRATION
00600 CAPITAL OUTLAY

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
045 GRANT HOLDING ACCOUNT									
100 ADMINISTRATION									
00600 CAPITAL OUTLAY									
05660 ANDERSON PARK CDBG	\$0.00	\$296,300.00	\$0.00	0	\$2,200.00	1	\$0.00	\$294,100.00	99
Total Capital Outlay	\$0.00	\$296,300.00	\$0.00	0	\$2,200.00	1	\$0.00	\$294,100.00	99
Total ADMINISTRATION	\$0.00	\$296,300.00	\$0.00	0	\$2,200.00	1	\$0.00	\$294,100.00	99
Total GRANT HOLDING ACCOUNT	\$0.00	\$296,300.00	\$0.00	0	\$2,200.00	1	\$0.00	\$294,100.00	99

<div> <div>050 YOUTH RECREATION FUND</div> <div>400 RECREATION</div> <div>00100 PERSONAL SERVICES</div> </div> <div> <div>City Of Westminster</div> <div>Expenditure Report</div> <div>Level 4 Summary for May 2023</div> </div>									
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
050 YOUTH RECREATION FUND									
400 RECREATION									
00100 PERSONAL SERVICES									
05100 SALARIES	\$95,043.59	\$0.00	\$0.00	0	\$83,955.02	88	\$0.00	\$11,088.57	12
05103 ANNUAL BONUS	\$2,400.00	\$0.00	\$0.00	0	\$2,030.00	85	\$0.00	\$370.00	15
05104 SOCIAL SECURITY	\$13,118.50	\$0.00	\$0.00	0	\$8,682.47	66	\$0.00	\$4,436.03	34
05105 RETIREMENT CONTRIBUTIONS	\$20,285.07	\$0.00	\$0.00	0	\$16,534.56	82	\$0.00	\$3,750.51	18
05106 HEALTH INSURANCE CONTRIBUTIONS	\$13,900.21	\$0.00	\$26.96	0	\$10,858.38	78	\$0.00	\$3,041.83	22
05107 WORKERS COMPENSATION	\$9,000.00	\$0.00	\$0.00	0	\$12,404.00	138	\$0.00	(\$3,404.00)	(38)
05109 PART TIME EMPLOYEES	\$76,440.00	\$0.00	\$0.00	0	\$30,770.55	40	\$0.00	\$45,669.45	60
Total Personal Services	\$230,187.37	\$0.00	\$26.96	0	\$165,234.98	72	\$0.00	\$64,952.39	28
00200 COMMODITIES									
05201 FUEL	\$5,625.00	\$0.00	\$708.77	13	\$4,944.72	88	\$0.00	\$680.28	12
05202 OFFICE SUPPLIES	\$3,000.00	\$0.00	\$0.00	0	\$903.34	30	\$0.00	\$2,096.66	70
05206 VEHICLE MAINT/REPAIR	\$4,500.00	\$0.00	\$0.00	0	\$2,114.25	47	\$0.00	\$2,385.75	53
05208 UNIFORMS	\$45,000.00	\$0.00	\$0.00	0	\$42,969.14	95	\$0.00	\$2,030.86	5
05209 JANITORIAL SUPPLIES	\$1,500.00	\$0.00	\$0.00	0	\$1,049.52	70	\$418.56	\$31.92	2
05210 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05211 SERVICE FEES	\$200.00	\$0.00	\$27.00	14	\$535.11	268	\$0.00	(\$335.11)	(168)
05212 EQUIPMENT PURCHASED	\$2,600.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,600.00	100
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	(\$0.10)	0	\$0.00	\$0.10	0
Total Commodities	\$62,925.00	\$0.00	\$735.77	1	\$52,515.98	83	\$418.56	\$9,990.46	16
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$2,700.00	\$0.00	\$0.00	0	\$1,778.24	66	\$0.00	\$921.76	34
05301 TELEPHONES	\$3,000.00	\$0.00	\$0.00	0	\$1,981.86	66	\$0.00	\$1,018.14	34
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$3,501.00	\$0.00	\$0.00	0	\$1,054.00	30	\$624.15	\$1,822.85	52

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05306 ADVERTISING	\$500.00	\$0.00	\$0.00	0	\$100.00	20	\$0.00	\$400.00	80
05310 MISCELLANEOUS	\$600.00	\$0.00	\$0.00	0	\$130.00	22	\$0.00	\$470.00	78
05313 UTILITIES PURCH FROM WUD	\$55,000.00	\$0.00	\$0.00	0	\$32,339.03	59	\$0.00	\$22,660.97	41
05314 UTILITIES PURCH FROM OTHER	\$250.00	\$0.00	\$0.00	0	\$148.45	59	\$0.00	\$101.55	41
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$0.00	0	\$430.00	86	\$0.00	\$70.00	14
05323 VEHICLE & PROPERTY INSURANCE	\$1,500.00	\$0.00	\$0.00	0	\$1,500.00	100	\$0.00	\$0.00	0
05328 CUSTOMER REFUNDS	\$6,000.00	\$0.00	\$0.00	0	\$1,460.00	24	\$0.00	\$4,540.00	76
05330 TROPHY AWARDS	\$10,000.00	\$0.00	\$0.00	0	\$5,868.33	59	\$1,878.10	\$2,253.57	23
05331 INSURANCE EXPENSE	\$900.00	\$0.00	\$0.00	0	\$180.00	20	\$1,043.77	(\$323.77)	(36)
05332 OFFICIALS EXPENSE	\$30,000.00	\$0.00	\$1,550.00	5	\$25,140.00	84	\$0.00	\$4,860.00	16
05333 SPORTS/EQUIP SUPPLIES	\$25,000.00	\$0.00	\$288.90	1	\$11,864.08	47	\$0.00	\$13,135.92	53
05334 GROUNDS EXPENSE	\$24,000.00	\$0.00	\$76.27	0	\$13,452.04	56	\$6,713.04	\$3,834.92	16
05335 TOURNAMENT EXPENSE	\$5,000.00	\$0.00	\$0.00	0	\$9,697.80	194	\$0.00	(\$4,697.80)	(94)
05337 CONCESSIONS	\$20,000.00	\$0.00	\$0.00	0	\$15,866.54	79	\$1,106.09	\$3,027.37	15
05357 EQUIPMENT RENTAL/LEASE	\$400.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$400.00	100
05365 CONTRACTUAL SERVICES	\$47,539.00	\$0.00	\$0.00	0	\$28,380.70	60	\$0.00	\$19,158.30	40
05389 DONATIONS EXPENSE	\$0.00	\$0.00	\$0.00	0	\$1,760.00	0	\$0.00	(\$1,760.00)	0
Total Contractual Services	\$236,390.00	\$0.00	\$1,915.17	1	\$153,131.07	65	\$11,365.15	\$71,893.78	30
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05607 FIELD/FACILITY IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05617 CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

050 YOUTH RECREATION FUND
400 RECREATION
00600 CAPITAL OUTLAY

City Of Westminster
Expenditure Report
Level 4 Summary for May 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05644 COUNTY ALLOCATION EXPENSE	\$30,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$30,000.00	100
05645 PARD GRANT EXPENSE	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$10,000.00	100
Total Capital Outlay	\$40,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$40,000.00	100
Total RECREATION	\$569,502.37	\$0.00	\$2,677.90	0	\$370,882.03	65	\$11,783.71	\$186,836.63	33
Total YOUTH RECREATION FUND	\$569,502.37	\$0.00	\$2,677.90	0	\$370,882.03	65	\$11,783.71	\$186,836.63	33
TOTAL ALL FUNDS	\$11,528,819.08	\$168,848.21	\$186,892.60	2	\$9,383,405.95	80	\$339,977.43	\$1,974,283.91	17

	Current Pd Total	Year To Date Total
<u>Grand Total</u>	\$872,508.12	\$19,378,738.59

Report Summary

Type From
4 - Revenues

Type To
5 - Expenses

Detail Level Level 4 double space

Adjusted Budget Column N

Skip Zero/ No Activity N

Level	From	To	New Page
1	010	050	n/a
2	ALL		N
3	ALL		N
4	ALL		N
5	ALL		n/a

Period 11

System Date 5/5/2023

System Time 4:36:21 pm

Print Date 5/5/2023

Print Time 4:39:10 pm

Run by RA

Print ID 381

System version 7.1.25

Export APGLXP17

Export version VM-07123000