

CITY OF WESTMINSTER REGULARLY SCHEDULED MEETING
TUESDAY, August 10, 2021 @ 6:00 PM
Westminster Fire Department
216 Emergency Lane

Call to Order

Invocation & Pledge of Allegiance

Certification of Quorum

Public Comments:

The floor is now open for public comments. Citizens of Westminster or others who have registered for time with the Clerk can now address Council for any matters on tonight's agenda or other matters you wish to bring before the Council. Speakers are allowed up to 3 minutes and possibly longer if that Speaker is recognized in advance as representing a larger group with similar concerns. In order to preserve the decorum of this public meeting, and to allow adequate time for discussion among the elected membership of City Council, this will be the only time we will receive unsolicited comments tonight from the public.

Presentation from the Westminster Rotary Club

Acknowledgement of the West Oak High School Baseball Team

Acknowledgement of the Westminster All Stars 8 and Under and 12 and Under Baseball Teams

Comments from the Mayor and Council

Old Business

1. Second Reading of an Ordinance #2021-08-10-01 for Capital Lease Purchase of Certain Equipment Not to Exceed an Amount.
2. Second Reading of an Ordinance #2021-08-10-02; Assigning (Thrift Property Highway Commercial) Tax Map Number #530-06-02-014.
3. Draft Electric Cost Schedule

New Business

4. Consideration to Allow the Use of the Mobile Stage Outside the City Limits; Hike for Hope
5. Consideration of Amendment to the Mobile Stage Agreement
6. Consider Bids for Police Department Roof Replacement

Routine Business

1. Approval of the July 13, 2021 Regular Meeting Minutes.
2. Comments from Utility Director
 - a. Utility Department Update
3. Adjourn

Additional documents attached:

- a. Revenue and Expense reports for the following funds; City General, Utility Fund, Solid Waste and Recreation



Agenda Item #1 First Reading of an Ordinance #2021-08-10-01 AUTHORIZING AN EQUIPMENT LEASE PURCHASE AGREEMENT IN THE AMOUNT OF NOT EXCEEDING \$525,000 BETWEEN THE CITY OF WESTMINSTER, SOUTH CAROLINA, AND TRUIST BANK, A NORTH CAROLINA BANKING CORPORATION, TO DEFRAY THE COST OF ACQUIRING CERTAIN EQUIPMENT; AND OTHER MATTERS RELATING THERETO.

OFFICE OF THE CITY ADMINISTRATOR
WESTMINSTER, SOUTH CAROLINA

Included in the FY2021-2022 Budget are five capital equipment purchases for the Utility Department. As planned in the budget the following.

(2) 4x4 pick up trucks	(@ 6 years)	\$40,000/each
Brush hog	(@ 6 years)	\$108,000
Bucket Truck	(@ 8 years)	\$300,000

Annual Financing \$71,194 (the amount budgeted for annual payments).

The City's Bond Counsel, Burr Foreman (formerly McNair Law Firm) prepared the attached Ordinance to permit the purchase of the equipment through a Lease Purchase Agreement with Truist Bank (formerly BB&T).

The Ordinance authorizes the City Administrator to execute the financing agreement(s) with Truist Bank. The Ordinance also authorizes the City to reimburse itself for the purchase of any of the equipment should the equipment be purchased prior to the closing of the financing agreements.

The principal amount of not to exceed \$525,000 is recommended by the Bond Counsel to cover the equipment costs and closing costs (\$15,000).

Using these numbers, the principal repayment will be \$71,083 in each of the years 1-6 and \$38,250 in both years 7 and 8.

Staff recommends approval.

Council Motion for consideration:

I move to approve **First Reading of an Ordinance #2021-08-10-01 AUTHORIZING AN EQUIPMENT LEASE PURCHASE AGREEMENT IN THE AMOUNT OF NOT EXCEEDING \$525,000 BETWEEN THE CITY OF WESTMINSTER, SOUTH CAROLINA, AND TRUIST BANK, A NORTH CAROLINA BANKING CORPORATION, TO DEFRAY THE COST OF ACQUIRING CERTAIN EQUIPMENT; AND OTHER MATTERS RELATING THERETO..**

ORDINANCE NO. 2021-08-10-01

AUTHORIZING AN EQUIPMENT LEASE PURCHASE AGREEMENT IN THE AMOUNT OF NOT EXCEEDING \$525,000 BETWEEN THE CITY OF WESTMINSTER, SOUTH CAROLINA, AND TRUIST BANK, A NORTH CAROLINA BANKING CORPORATION, TO DEFRAY THE COST OF ACQUIRING CERTAIN EQUIPMENT; AND OTHER MATTERS RELATING THERETO.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WESTMINSTER, SOUTH CAROLINA, AS FOLLOWS:

SECTION 1. Findings and Determinations. The City Council (the “Council”) of the City of Westminster, South Carolina (the “City”), hereby finds and determines:

(a) The City is an incorporated municipality located in Oconee County, South Carolina, and as such possesses all powers granted to municipalities by the Constitution and the laws of the State of South Carolina (the “State”).

(b) Section 5-7-40 of the Code of Laws of South Carolina, 1976, as amended (the “S.C. Code”), empowers all municipalities to own and possess real and personal property and such municipalities may lease any such property.

(c) The City desires to enter into a lease-purchase agreement (the “Lease Agreement”) with Truist Bank, a North Carolina Banking Corporation (the “Lessor”), in the amount of not exceeding \$525,000 for the purpose of financing the acquisition of the equipment set forth on Exhibit A hereto (the “Equipment”).

(d) The Lease Agreement will not constitute a “financing agreement” and the Equipment will not constitute an “asset” as such terms are defined in Section 11-27-110 of the S.C. Code. Thus, the amount of the Lease Agreement will not be included when calculating the City’s constitutional debt limit under Article X, Section 14 of the Constitution of the State.

(e) The Lease Agreement will be subject to annual appropriation by the Council.

(f) It is in the best interest of the City to acquire the Equipment by entering into the Lease Agreement with the Lessor. The Lease Agreement will enable the City to purchase the Equipment which will provide services necessary or useful to the operations of the City government.

SECTION 2. Proposal of Lessor. Attached as Exhibit B is a proposal from Lessor to provide financing for the Lease Agreement. The City Administrator of the City is hereby authorized to accept such proposal on behalf of the City.

SECTION 3. Approval of Lease-Purchase Financing. The Council of the City does hereby approve leasing of the Equipment by the City from the Lessor pursuant to the Lease Agreement.

SECTION 4. Approval of Lease Agreement. Without further authorization, the City Administrator is hereby authorized to approve the form, terms and provisions of the Lease Agreement proposed by the Lessor. The City Administrator is hereby authorized, empowered and directed to execute, acknowledge and deliver the Lease Agreement in the name and on behalf of the City. The Lease Agreement is to be in the form as shall be approved by the City Administrator, the City Administrator’s execution thereof to constitute conclusive evidence of such approval.

SECTION 5. Execution of Documents. The Mayor, Mayor Pro-Tempore, City Administrator and City Clerk are fully empowered and authorized to take such further action and to execute and deliver such additional documents as may be reasonably requested by the Lessor to effect the delivery of the Lease Agreement, including any project fund or acquisition fund agreement, in accordance with the terms and conditions therein set forth, and the transactions contemplated hereby and thereby, and the action of such officers in executing and delivering any of such documents, in such form as the Mayor, Mayor Pro-Tempore, City Administrator and City Clerk shall approve, is hereby fully authorized.

SECTION 6. Federal Tax Covenant. The City, as lessee, agrees and covenants that it will not take any action which will, or fail to take any action which failure will, cause interest components of the payments to be made under the Lease Agreement to become includable in the gross income of the Lessor or its successors or assignees for federal income tax purposes pursuant to the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and regulations promulgated thereunder in effect on the date of original issuance of the Lease Agreement, and that it will comply with all applicable provisions of Section 103 and Sections 141 through 150 of the Code and any regulations promulgated thereunder, to maintain the exclusion from gross income for federal income tax purposes of the interest portion of the payments to be made under the Lease Agreement; and to that end the City shall:

- (a) comply with the applicable provisions of Section 103 and Sections 141 through 150 of the Code and any regulations promulgated thereunder so long as the Lease Agreement is outstanding;
- (b) establish such funds, make such calculations and pay such amounts in the manner and at the times required in order to comply with the requirements of the Code relating to required rebates of certain amounts to the United States; and
- (c) make such reports of such information at the times and places required by the Code.

The City Administrator of the City is hereby authorized to adopt written procedures to ensure the City's compliance with federal tax matters relating to the Lease Agreement.

The City Administrator is authorized to determine whether to designate the Lease Agreement as a "qualified tax-exempt obligation" for purposes of Section 265 of the Code relating to the ability of financial institutions to deduct from income for federal income tax purposes interest expense that is allocable to carrying and acquiring tax-exempt obligations.

The City will timely file Form 8038-G in accordance with the applicable regulations of the Internal Revenue Service.

This Ordinance shall constitute the City's declaration of official intent pursuant to Regulation §1.150-2 of the Code to reimburse the City from all or a portion of the proceeds of the Lease Agreement for expenditures the City anticipates incurring (the "Expenditures") with respect to the Equipment prior to the execution and delivery of the Lease Agreement. Expenditures which may be reimbursed are limited to Expenditures which are: (a) properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of placed in service under Regulation §1.150-2 of the Code) under general federal income tax principals; or (b) certain *de minimis* or preliminary Expenditures satisfying the requirements of Regulation §1.150-2 of the Code. The source of funds for the Expenditures with respect to the Equipment will be the operating account of the City. To be eligible for reimbursement of the Expenditures, the reimbursement allocation must be made not later than 18 months after the later of (a) the date on which the Expenditures were paid; or (b) the date the Equipment was placed in service, but in no event more

than three (3) years after the original Expenditures.

SECTION 7. Filings with Central Repository. In compliance with Section S.C. Code Ann. § 11-1-85, the City covenants that it will file or cause to be filed with a central repository for further availability in the secondary bond market when requested: (a) a copy of the annual audit of the City within thirty (30) days of the City's receipt thereof; and (b) within thirty (30) days of the occurrence thereof, relevant information of an event which, in the opinion of the City, adversely affects more than five (5%) of the City's revenue or its tax base.

SECTION 8. Severability. All ordinances, orders, resolutions and parts thereof, procedural or otherwise, in conflict herewith or the proceedings authorizing the execution of the Lease Agreement are, to the extent of such conflict, hereby repealed.

SECTION 9. Effective Date; Binding. This Ordinance shall be effective upon its enactment by the City Council of the City, and shall be binding on the City Council of the City of Westminster, South Carolina, and its successors.

[Execution page follows]

This Ordinance shall be effective upon its enactment on August 10, 2021.

CITY COUNCIL OF THE CITY OF
WESTMINSTER, SOUTH CAROLINA

(SEAL)

Mayor

ATTEST:

City Clerk

Exhibit A

Equipment

Two (2) pickup trucks

One (1) brush hog

One (1) bucket truck

Exhibit B

Copy of Proposal of Truist Bank

STATE OF SOUTH CAROLINA)

COUNTY OF OCONEE) ORDINANCE #2021-08-10-2021-2

CITY OF WESTMINSTER)

**AN ORDINANCE TO REZONE A CERTAIN PARCEL IN THE CITY OF
WESTMINSTER FROM UNKNOWN TO HIGHWAY COMMERCIAL.**

WHEREAS, certain property in the City of Westminster identified by Oconee County Tax # 530-06-02-014 is currently owned by Mr. Joel Thrift of Westminster, and

WHEREAS, Mr. Joel Thrift has applied as owner to have this property zoned as Highway Commercial, and

WHEREAS, the property currently has no zoning classification that the City can confirm, and

WHEREAS, the property surrounding the site is currently zoned Highway Commercial, and

WHEREAS, the Planning Commission met in order to conduct a public hearing and to consider the zoning request, and

WHEREAS, the Planning Commission evaluated the zoning request in accordance with the guidelines of City Code found that the rezoning request did comply with the Comprehensive Plan for the City of Westminster, and

WHEREAS, the Planning Commission voted to recommend to the City Council that the property be zoned to Highway Commercial (HC), and

WHEREAS, the City Council met in order to consider the recommendation from the Planning Commission and has concurred with the recommendation.

NOW THEREFORE BE IT ORDAINED by the governing body of the City of Westminster in Council duly assembled and by the authority of the same:

That the boundaries of the zoning districts as indicated on the Official Zoning Map of the City which is part of the Westminster Zoning Code, be amended to reflect that the parcel identified as Oconee Tax Map # # 530-06-02-014 be zoned to Highway Commercial.

APPROVED, this 10th day of August, 2021

Brian Ramey, Mayor

First Reading: July 13th, 2021

Jennifer Adams, City Clerk

Second Reading: August 10th, 2021

Reviewed by City Attorney and approved as to form:

Andrew Holliday, City Attorney

DRAFT

Contribution Fee Reference		
20 ft. pole (purchase of pole only)	\$60	20 ft. pole and set total: \$150.00
Pole Set Fee (set only)	\$90	
Underground new service fee &	\$250 (125" or less)	2.00 per foot after
existing addition for manufactured homes	\$250 (125 feet or less)	2.00 per foot after
Secondary Overhead existing to underground conversion	Actual cost billed	
Upgrade transformer for new customer	cost of difference in transformer size	
Monthly rate for outdoor yard light	\$12.24 per month	current
Monthly rate for flood light	\$20.06 per month	Current
Outdoor light UG duplex service extension	\$125 (125 feet or less)	with initial installation of UG to structure
Reposition lamp on pole	\$50	
Relocate lamp from pole to another existing pole	\$75	
Switch lamp type on existing pole (from SVL/MVL to a LED)	\$200	
Install light pole and yard light	\$300	
Install light pole and yard light (FLOOD)	\$400	
Relocate outdoor light and pole	OH - \$200	UG - \$300
Excessive overhead lift poles (over 1 pole)	\$250 per pole after intial pole	
Temp service	Free	
Rerouting or upgrading OH / UG service	Actual cost billed	
Single phase primary relocation (for minor changes)	\$500 per pole to relocate a primary distribution structure	additional costs TBD by supervisor
Service lift pole relocation	\$200 per pole ro relocate each service lift pole	additional costs TBD by supervisor
Primary underground cable contribution		
Single phase	\$5 per foot	Plus \$250 service plus footage costs
V-phase	\$7.00 per foot don't currently have	Plus \$250 service plus footage costs
Three-phase	\$10.00 per foot	Plus \$250 service plus footage costs
Engineering services	cost as required	Non-refundable if job is cancelled
May be charged for multiple trips for re-design of job	5% deposit of estimated job cost	Applicable to CIA if job constructed
Overhead	Overhead tap lines-give \$3,500 to customer credit against all cost. Material, Labor, Tree Trimming	
Mitigation of service route obstructions due to meter base location on residence: Customer to provide the ditch and install conduit back to an acceptable location with city inspection when obstructions are encountered around the meter base location such as septic drain lines, decks, sidewalks, paved driveways and excessive rock, etc.		

Cost subject to change upon increase/decrease in material.



Agenda Item #4 Consideration to Allow the Use of the Mobile Stage Outside the City Limits

OFFICE OF THE CITY ADMINISTRATOR
WESTMINSTER, SOUTH CAROLINA

At the June 15, 2021 the City Council adopted a policy to govern the use of the City's mobile stage.

Ms. Christy Hubbard submitted the attached Mobile Stage Agreement for the Hike for Hope event scheduled for the weekend of September 24, 2021. She is requesting City Council allow the use of the stage at Blue Ridge Electric Coop. The Mobile Stage Agreement states that only the City Council may approve such use (at a site outside the City limits).

Ms. Hubbard is also requesting the rental fees be waved. This is also a City Council decision.

Staff recommends approval of the two requests.

Council Motion for consideration:

I move to approve the use of the Mobile Stage at the 2021 Hike for Hope event and wave the rental fees.



Mobile Stage Rental Agreement

Adopted by Westminster City Council June 15, 2021

This is an agreement between the City of Westminster (referred to herein as "City") and CHRISTY HUBBARD - COMMITTEE (referred to herein as "User").

MEMBER OF "HIKE FOR HOPE"

The City agrees to deliver, set up, take down and remove a mobile stage on the date, time and at the location specified in this agreement.

The City agrees to deliver and remove the stage within 24 hours of the time specified in this agreement.

There is a \$400 rental fee and a \$400 damage deposit required of the User upon execution of this agreement.

The City and User will inspect the stage after set up and note any existing damages or defects. The User accepts full responsibility for the security of the stage during the entire period it is on-site. The deposit will be returned in full within 10 days of the event if no loss or damage (excluding normal wear and tear) is incurred during the rental period. If there is damage or loss, the cost of repair or replacement will be deducted from the deposit. Any remaining balance will then be returned to the User, however, if the cost of loss or repair exceeds the amount of the deposit, the User is responsible for the full cost of all repairs or replacement.

Cancellations and alterations in duration of the rental must be made by the User a minimum of 30 days prior to delivery. Cancellations prior to that time will receive a full refund of the rental and deposit fees. Cancellations 15-30 days prior to the event will forfeit 50% of the rental fee. Cancellations less than 15 days prior to the event forfeit the full rental fee.

The User is responsible for full payment of the rental fee and deposit prior to the time of delivery of the stage. Payments made less than 10 days in advance of delivery will be required to pay in cash, debit, credit or a cashier's check.

User agrees to indemnify and hold harmless to the fullest extent possible the City of Westminster and all its employees from any and all injury and damage claims resulting from the use of the stage.

Stage Rental Fee: _____

WE KINDLY ASK FOR
Deposit: THIS TO BE DONATED

Delivery Date & Time: 9-24-2021, NOON Pick Up Date & Time: 9-27-2021, NOON

Delivery Location: 2328 SANDIFER BLVD, WESTMINSTER SC 29693

User agrees to all terms and conditions stated herein. Signatory is either a duly recognized agent of the User with authority to obligate User to all terms of this agreement, or personally accepts such responsibility.

User: HIKE FOR HOPE - SDOC - MENTAL HEALTH AWARENESS DAY

Printed Name of User's agent: CHRISTY W. HUBBARD.

Signature of User's agent: Chua

Date: 7-28-2021

City: City of Westminster, South Carolina

Printed Name of City's agent: _____

Signature of City's agent: _____

Date: _____

Please mail the signed contract along with the rental fee and deposit check to:

City of Westminster

P.O. Box 399

Westminster, SC 29693

Upon receipt of the contract, the rental fee and deposit, the contract will be signed by the City and a copy returned to the User.

Questions related to use of the stage may be directed to:

Rebecca Overton phone: 864-647-3212 or roverton@westminstersc.org

From The School District of Oconee County:

As a district we believe that mental health is important and are committed to support the social emotional well being of our students, families, and staff. In an effort to support mental health and social emotional wellness of students and their families, SDOC has developed a resource page linked on our website. This resource page includes school level contacts for each attendance area, community educational resources, and skill building resources.

SDOC Mental Health Resources

We value having a supportive school environment that helps all students learn and thrive. To support the social emotional learning for students within the school day, SDOC has implemented many initiatives in the past several years including:

- School-wide social emotional screenings
- Mental Health First Aid Training for faculty and staff
- Adverse Childhood Experience Trainers in each school
- Building Trauma-Sensitive Schools training
- School-wide social emotional learning curriculums
- Suicide Prevention Awareness Community Events and Hike for Hope

Middle & High School Depression & Suicide Prevention Video Screenings

During the month of September, middle and high school students will be viewing age-appropriate videos focused on depression and suicide awareness. The videos are produced by Erika's Lighthouse, a non-profit focused on educating and raising awareness about adolescent depression, encouraging good mental health and breaking down the stigma surrounding mental health issues. Links to the middle and high school videos are available on the SDOC Mental Health Resources webpage (linked above).



Agenda Item #5 Consideration of Amendment to the Mobile Stage Agreement

OFFICE OF THE CITY ADMINISTRATOR
WESTMINSTER, SOUTH CAROLINA

At the June 15, 2021 the City Council adopted a policy to govern the use of the City's mobile stage.

As a reminder, at the time of the policy adoption, Council contemplated including the Westminster Music Centre as one of the agencies included in the priorities section of the policy, which exempt rental fees. However, after discussion it was not included and Council suggested a willingness to reconsider this if documentation could be found that the Westminster Music Centre contributed to the expense of the purchase of the stage.

BJ Callahan presented a copy of a cancelled check (with accompanying receipts and explanatory documents) for \$443.34 paid by the Westminster Music Centre in 2018 for stage repairs. These repairs were one-third of the cost of the repairs as recommended by City staff at the time. The City and the Apple Festival paid the other two thirds. This equal splitting indicating a partnership of sorts between the three entities. The repairs were made as a result of what seems to have been normal wear and tear to the stage.

For City Council's consideration is the inclusion of the Westminster Music Centre to the priority section as indicated below.

- 1.) Reservations
 - A. Priority in reserving the Mobile Stage shall be given to:
 - a. City of Westminster
 - b. Apple Festival
 - c. Chamber of Commerce
 - d. Westminster Music Centre

Also attached is the Mobile Stage Agreement.

Staff recommends approval of the proposed amendment.

Council Motion for consideration:

I move to approve the Amendment to Mobile Stage Rental Agreement to include the Westminster Music Centre to Section 1.a Priority in reserving the Mobile Stage.



Agenda Item #6 Roof Replacement for Police Department

OFFICE OF THE CITY ADMINISTRATOR
WESTMINSTER, SOUTH CAROLINA

City Council appropriated \$20,000 in the FY2021-22 General Fund for the replacement of the Police Department roof.

Anderson Metal & Supply Inc.	\$11,800
Turnkey Rooking & Home Improvement	\$13,520
C& W Roofing, Siding, & Window Co.	\$14,175
Dolly's Roofing	\$14,400

Warranties vary from company to company and create some cost difference in the bid.

Council Motion for consideration:

I move to approve the bid of \$___to ____.



Anderson Metal & Supply Inc.

PO Box 5174 - Anderson SC. 29623

(O) 864-287-2378 (C) 864-934-9012

Email: Danny@Andersonmetalroofing.com

License: G116045

Proposal

Contact:

Building Location:
106 east Windsor st
Westminster, SC

Labor and Material will be furnished as required to meet the scope of work as stated in this proposal

Scope of work

1	Remove one layer of existing shingles
2	Install Atlas synthetic vapor barrier over roof deck with Atlas Ice/water shield in the valleys
3	Install Atlas starter shingles, Atlas architectural shingles, and Atlas Hip/Ridge shingles
4	Install new flashings where needed and build cricket behind chimney
5	Install new retro pipe boot at electrical pole
6	Complete site clean up
7	

Color Selected:	Total	\$ 11,800.00
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Installation Notes:

OSB/plywood replacement is \$40 per sheet plus material cost. Additional wood work is \$75 per man hour plus material cost

The above work shall be performed in a substantial workman like manner. Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All material is property of Anderson Metal until paid in full. All work is backed with a (5) year workmanship warranty.

Payment Schedule: 50% down and 50% upon completion	Deposit Amount	\$ 5,900.00
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Credit card processing fee is 2.75 or 3.5% (\$324.50 or \$442.50)

* If a permit is required there will be an additional charge added to the final bill by the amount of the permit and licensing fee *

** Final payment is due within 30 days of completion. After 30 days, the final invoice will a 2% monthly late fee will be added (\$118.00 Monthly)

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorizing Anderson Metal & Supply to do the work as specified. Payments will be made as outlined above.

7/7/21

Today's Date

***This proposal may be withdrawn by us if not accepted within 30 days or an increase in material cost occurs.**

Signature

Date

Signature

Date



ATLAS ROOFING LIMITED SHINGLE WARRANTY

LIMITED SHINGLE WARRANTY

ATLAS ROOFING CORPORATION ("ATLAS") warrants to you, the original owner of its shingle products, that this product is free from any manufacturing defects that materially affect the performance of your shingle during the Premium Protection Period or that cause leaks for the balance of the applicable warranty period. This warranty is effective on all product types stated herein and installed in the United States and Canada on or after 2/1/2021.

LIMITED WARRANTY PERIOD ▶

Your ATLAS shingles qualify for a limited warranty (as listed in the chart below) when properly installed in accordance with the product's application instructions available on product packaging or at www.atlasroofing.com.

PREMIUM PROTECTION PERIOD ▶

Premium Protection Period refers to the initial full labor & material coverage during the critical first years of your roof's life (see chart for product specific premium protection periods). The limited warranty is the sole and exclusive remedy, and during the warranty period specified in the chart below, the maximum repair or replacement cost to ATLAS shall not exceed during the Premium Protection years, the replacement cost to the owner for the product plus replacement labor cost for the defective shingles. (This limited warranty does not include costs for tear-off and dump fees after the fifth year from the original installation date. This limited warranty does not include costs for roof deck repairs, flashing, metal work, or related work.)

PRORATED LIMITED WARRANTY PERIOD ▶

During the remaining warranty period (after the Premium Protection Period), ATLAS will adjust valid claims (product materially affected by a manufacturing defect), by an amount determined by decreasing monthly the replacement cost of the product in proportion to the unexpired warranty period. To reflect the percent of use you have received from your shingles, the warranty calculation will be made by dividing the number of months that have elapsed since installation by the number of months in the warranty period. If applicable, the StormMaster® Slate, StormMaster® Shake, Pinnacle® Pristine, and ProLAM™ Lifetime Limited Warranty proration after the 45th year or 540th month of installation will have a 10% proration factor for the lifetime of the original owner (see LIMITATIONS AND RESTRICTIONS FOR THE LIFETIME LIMITED WARRANTY). In no event shall ATLAS' liability extend to any cost for the tear-off of the product or for the replacement installation cost of the new product during the prorated period.

LIMITATIONS AND RESTRICTIONS FOR THE LIFETIME LIMITED WARRANTY ▶

ATLAS will provide the homeowner who initially purchases StormMaster® Slate, StormMaster® Shake, Pinnacle® Pristine Shingles, or ProLAM™ with a warranty that last the lifetime (lifetime meaning the lifetime of the original property owner, not the roof, or the second owner, if coverage was properly transferred during the first five years) of the homeowner's possession, provided that proper product installation in accordance with the instructions (as provided on the product packaging) is followed.

The lifetime coverage offered by this warranty automatically ceases/ends upon the sale of the property or the death of the last of the homeowners who owned the home at the time of the application, unless it is transferred as described below under Transferability.

The lifetime limited warranty option is only available for individual single-family site-built detached residences. A 50 year limited warranty would apply to all property owned by government agencies, corporations, limited liability companies, partnerships, trust, religious organizations, schools, or school districts, condominiums, or cooperative housing arrangements, or installed on apartment buildings or any type of building or premises not used by individual homeowners for a single-family site-built detached residence.

LIMITATIONS OF REMEDIES AND LIABILITY ▶

This limited warranty is the sole and exclusive remedy provided by ATLAS for shingles containing manufacturing defects. For those shingles containing manufacturing defects, your maximum remedy is outlined herein under the sections entitled **Premium Protection Period** and **Prorated Limited Warranty Period**. The decision on which of the stated remedies is provided to an original owner or authorized transferee in each individual case shall be at the sole discretion of ATLAS. If proration

applies as stated above, ATLAS will calculate the appropriate percentage as stated herein under **(Prorated Limited Warranty Period.)** If providing replacement shingles, ATLAS, wherever possible, shall replace shingles with shingles of the same color and design; however, since color variances exist between shingles manufactured at different times and since ATLAS may discontinue or modify its shingles, ATLAS reserves the right to replace defective shingles with shingles of similar color and design.

IN NO INSTANCE IS ATLAS RESPONSIBLE FOR SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES. THE DURATION OF ANY IMPLIED WARRANTY IS HEREIN LIMITED IN DURATION TO THAT OF THE EXPRESS WARRANTY STATED HEREIN.

Some states do not allow the exclusion or limitation of incidental or consequential damages, so the limitations or exclusions may not apply to you.

SOLE WARRANTY ▶

THE LIMITED WARRANTIES SET FORTH HEREIN ARE EXCLUSIVE AND LIMITS AS TO DURATION ALL OTHER WARRANTIES WHETHER EXPRESSED OR IMPLIED BY LAW INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE TO THE TIME PERIODS STATED ABOVE. ATLAS MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, OTHER THAN THE LIMITED WARRANTY SET FORTH HEREIN. THIS LIMITED WARRANTY CONTAINS ALL OF THE PROVISIONS OF YOUR REMEDIES FROM ATLAS. ATLAS' LIABILITY IS LIMITED TO THE PROVISIONS OF THIS LIMITED WARRANTY, WHETHER ANY CLAIM AGAINST IT IS BASED UPON STRICT LIABILITY, NEGLIGENCE, BREACH OF WARRANTY OR ANY OTHER THEORY OR CAUSE OF ACTION. NO PERSON IS AUTHORIZED TO ALTER THIS LIMITED WARRANTY EITHER ORALLY OR IN WRITING. SOME STATES DO NOT ALLOW LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS, SO THE ABOVE LIMITATIONS MAY NOT APPLY TO YOU.

WIND LIMITED WARRANTY ▶

(Covers shingles only) ATLAS warrants that its shingles will resist damage by wind gusts up to a maximum wind speed as indicated in the Warranty Details chart provided that the shingles have been installed in accordance with the printed application instructions on the shingle bundle wrapper, and have had the opportunity to seal down. If during the Wind Limited Warranty period, indicated in the Warranty Details Chart, damage occurs to the shingles as a result of wind gusts under the specified Wind Speed Limits, ATLAS will furnish at no charge, replacement shingles for the damaged shingles only, but not for replacement labor. The coverage against wind gusts as described above is 15 years for lifetime shingles and 5 years for all other shingles from the date of installation.

High Wind Speed Provision: Atlas offers the property owner a 130 mph high wind speed provision for StormMaster Slate, StormMaster Shake, and Pinnacle Pristine shingles that have the "Built with HP Technology" designation on the product packaging (produced in Ardmore, Daingerfield, Franklin, Hampton, and Meridian) when following the Atlas standard 4-nail application or 6 nails for steep slope or Mansard application as seen on the product packaging. Atlas offers the property owner a 150 mph high wind speed provision for StormMaster Shake shingles that have the "Built with HP Technology" designation on the product packaging when following the Atlas 6 nail application (as seen on the product packaging) and the required use of Atlas Pro-Cut Starter shingles used on all the eaves and rakes and StormMaster Hip & Ridge or Atlas Pro-Cut High Profile Hip & Ridge. The 150 mph high wind speed revision does not apply to shingles installed in the fall or winter and not exposed to adequate temperatures to activate sealant line as described below (including hand sealing) in the SEALANT FAILURE section below or with shingles applied over existing shingles.

All Atlas Shingle Products Tested To:

ASTM D 7158, Class H Wind Resistance, Passed to 150 mph
ASTM D 6381, Uplift Resistance
ASTM D 3161, Class F Wind Resistance, Tested at 110 mph

SEALANT FEATURE ▶

In order to activate the sealant feature, the shingles must be exposed to direct sunlight for a continued period of time for the shingles to seal. Shingles installed in fall or winter and not exposed to adequate surface temperatures, or other conditions, which temporarily or permanently preclude activation of the

Product	Limited Warranty Period	Atlas Premium Protection Non-Prorated Period	Prorated Reduction Figure	Wind Speed Limits	Wind Warranty Length	Algae Resistance	
StormMaster® Slate featuring Scotchgard™ Protector	Lifetime	10 Years	1/600*	130 mph w/ 4 nails	15 Years	Scotchgard™ Protector	Lifetime ¹
StormMaster® Shake featuring Scotchgard™ Protector	Lifetime	10 Years	1/600*	150 mph w/ 6 nails ² 130 mph w/ 4 nails	15 Years	Scotchgard™ Protector	Lifetime ¹
Pinnacle® Pristine featuring Scotchgard™ Protector	Lifetime	10 Years	1/600*	130 mph w/ 4 nails	15 Years	Scotchgard™ Protector	Lifetime ¹
ProLam™	Lifetime	10 Years	1/600*	130 mph w/ 6 nails 110 mph w/ 4 nails	15 Years	ARS	10 Years
Legend® featuring Scotchgard™ Protector	40 years (480 months)	5 Years	1/480	110 mph w/ 4 nails	10 Years	Scotchgard™ Protector	40 Years ¹
GlassMaster®	30 years (360 months)	5 Years	1/360	60 mph w/ 4 nails	5 Years	ARS	10 Years
Tough-Glass®	20 years (240 months)	5 Years	1/240	60 mph w/ 4 nails	5 Years	NON-ARS	N/A

* The StormMaster® Slate, StormMaster® Shake, and Pinnacle® Pristine Lifetime Limited Warranty proration after the 45th year or 540th month of installation will have a 10% proration factor for the lifetime of the original owner.

¹ In order for StormMaster® Slate, StormMaster® Shake, Pinnacle® Pristine and Legend® shingles to qualify for the Atlas Algae Resistance Limited Warranty against black streaks caused by blue-green algae for shingles with Scotchgard™ Protector, installation must include Atlas Pro-Cut® Hip & Ridge Shingles featuring Scotchgard™ Protector, Atlas Pro-Cut® High Profile Hip & Ridge shingles featuring Scotchgard™ Protector, or StormMaster® Hip & Ridge shingles featuring Scotchgard™ Protector.

² StormMaster® Shake Wind Warranty: Standard 4-nail application is 130 mph wind warranty. Enhanced wind warranty to 150 mph with 6-nail application and the use of Atlas Pro-Cut® Starter Shingles installed on all the eaves and rakes and Atlas StormMaster® Hip & Ridge shingles or Atlas Pro-Cut® High Profile Hip & Ridge. Refer to the Atlas Roofing Limited Shingle Warranty for all coverage requirements.

sealant, may never seal and must be hand sealed at the time of installation. It is not a manufacturing defect if shingles fail to seal under the above circumstances, and Atlas will not be responsible for repair, replacement, or hand sealing shingles under these circumstances. However, in the event the shingles fail to self-seal after proper installation and climactic exposure, and Atlas is notified within the first year after installation, ATLAS' sole responsibility shall be to pay a reasonable cost to hand seal the affected shingles.

ALGAE RESISTANCE LIMITED WARRANTY ▶

(If applicable) ATLAS warrants that its algae resistance shingles (those with the "ARS" designation) will remain free of obvious and unsightly black streaks due to blue-green algae growth for a period of ten (10) years from the date of installation. In the event the algae resistant shingles fail to meet this coverage, ATLAS' sole and only liability shall be to pay the reasonable cost of cleaning, repairing, or replacing the affected shingles, up to the following limits: (a) during the first one (1) year, the maximum cost to ATLAS shall be, at its option, the cost to clean, repair, or replace the shingles in the affected roof area. Replacement includes the costs of labor, tear-off, and replacement of the affected shingles (does not include costs for deck repairs, flashing, metal work, or related work); (b) during the remainder of the algae warranty period (years 2-10), the maximum cost to ATLAS shall be, at its option, the cost to clean or replace only those shingles exhibiting algae discoloration, in proportion to the unexpired warranty period, excluding all installation costs

(If applicable) ATLAS warrants that its shingles featuring Scotchgard Protector (those with the "featuring Scotchgard™ Protector" designation) will remain free of obvious and unsightly black streaks due to blue-green algae growth with a warranty that matches the limited warranty period for the shingle, (Lifetime for Pinnacle Pristine, StormMaster Shake, and StormMaster Slate & 40 years for Legend; lifetime meaning the lifetime of the original property owner, not the roof, or the second owner, if coverage was properly transferred, as outlined herein under "Transferability"), provided that proper product installation in accordance with the instructions (as provided on the product packaging) is followed. Additionally, Atlas Pro-Cut Hip & Ridge Shingles featuring Scotchgard Protector, Atlas Pro-Cut High Profile Hip & Ridge shingles featuring Scotchgard Protector, or StormMaster® Hip & Ridge shingles featuring Scotchgard Protector must be installed on the roof ridge and hips for this warranty to be valid. Legend shingles can be used as their own hip & ridge and still qualify for the Scotchgard Protector warranty, but cannot be used with any other shingle with Scotchgard Protector. In the event the Atlas shingles featuring Scotchgard Protector fail to meet this coverage, ATLAS' sole and only liability shall be to pay the reasonable cost of cleaning, repairing, or replacing the affected shingles, up to the following limits: (a) during the Premium Protection Period (Premium Protection Period for each shingle is outlined herein in the "Warranty Details" chart), the maximum cost to ATLAS shall be, at its option, the cost to clean, repair, or replace the shingles in the affected roof area. Replacement includes the costs of labor, tear-off, and replacement of the affected shingles (does not include costs for deck repairs, flashing, metal work, or related work); (b) during the remaining warranty period (after the Premium Protection Period), the maximum cost to ATLAS shall be the full cost to clean only those shingles exhibiting black streaks due to blue-green algae. The lifetime limited warranty against black streaks due to blue-green algae is only available for individual single-family site-built detached residences. For all properties not classified as a single-family site-built detached residence, Atlas' terms (stated above) for Algae coverage is for a period of 25 years only. These shingles contain a preservative to inhibit black streaks caused by blue-green algae - which only applies to the shingles.

LIMITATIONS OF COVERAGE (WHAT IS NOT COVERED) ▶

ATLAS shall not be liable for and the Limited Warranties set forth herein do not apply to:

- Faulty or improper application of said product or products not installed or applied in accordance with the printed instructions on the product bundle wrappers.
- Damage to the products caused by inadequate attic/roof sheathing ventilation (Note: Ventilation must meet the FHA and HUD Minimum Property Standards or a minimum of one (1) square foot of net free attic vent area for every 150 feet of attic floor area; or one square foot per every 300 square feet, if vapor barrier is installed on the warm side of the ceiling, or at least one half the ventilation area is provided near the ridge.
- The use of any self-described metallized or metal containing category of "Radiant Barrier," as an asphalt shingle underlayment installed above the deck. Spray-on types of below-deck vapor permeable radiant barriers will be considered only on a job-by-job basis, and only if tested confirmed greater than 2 perms and adequate ventilation can be achieved.
- Replacement of products for the first six (6) months after application due to:
 - Loss of Granules: Products when first applied will have some excess granule wash off.
 - Discoloration: i) Some color shading may occur due to positioning or embedment of the granule; ii) Yellow staining and/or powder-

like shading may occur due to transfer of backing materials. The conditions listed in section (c) are normal and should be eliminated by natural weathering conditions over a six (6) month period after application.

- Damage to a roof due to settlement, distortion, failure or cracking of the roof deck, walls or foundation of a building or to any defect in or failure of material used as a roof base over which products are applied or for damage by foot traffic on the roof.
- Damage from any cause other than inherent manufacturing defect.
- Acts of God including lightning, wind gusts in excess of the specified Wind Speed Limits listed herein, hurricane, tornado, hailstorm, impact of foreign objects or other violent storms.
- We are not liable to you if you make a warranty claim in the future, or make structural changes and any replacement shingles vary in color either due to normal weathering or changes in our product line or color blend.
- Claims by owners or transferees not qualifying as Original Owners or Authorized Transferees under this Limited Warranty.
- Black streaks due to blue-green algae growth where shingles were installed on a low slope roof, i.e. installations with a slope that is less than or equal to 2/12"; installations in which non-Atlas Shingles with Scotchgard (including, without limitation, low slope roofing and low slope roofing draining onto mansard roofing) shed water onto Atlas Shingles with Scotchgard; Roofing installations where Atlas Shingles with Scotchgard do not comprise the entire shingled area of the roof, including, without limitation, hip and ridge shingles.
- Roofing installations where discoloration of the shingles is found to be primarily due to anything other than the black streaks caused by blue-green algae, including, without limitation, discoloration due to green algae, lichen, moss, mold, mildew, pollen, bird droppings, insect infestations, and non-biological contaminants.

TRANSFERABILITY ▶

You, the original purchaser of the product, can make full transfer of this warranty only one time, during the Premium Protection Period (Premium Protection Period for each shingle is outlined herein in the "Warranty Details" chart) which begins on the date of original installation. This warranty cannot be transferred after the Premium Protection Period expires. For this warranty to be transferred, the homeowner must complete a Warranty Transfer Application by visiting AtlasRoofing.com/Warranty, along with paying a transfer fee of one hundred (\$100.00) dollars within sixty (60) days after the date of the real estate transfer. If these terms are satisfied, the second owner will obtain the benefits of the original warranty. Proof of purchase of the Atlas shingles and the installation date must be submitted with the online Warranty Transfer Application. Transfer of this warranty shall not renew or extend the warranty terms, nor alter the warranty provisions, nor shall any duplication of any previous claim be accepted. **AFTER YOU HAVE TRANSFERRED THIS WARRANTY TO THE PURCHASER OF YOUR HOME, IT MAY NOT BE TRANSFERRED AGAIN. THAT IS, THE PURCHASER OF YOUR HOME MAY NOT TRANSFER THIS WARRANTY TO ANY SUBSEQUENT PURCHASERS.** Warranty Transfer Applications may be completed online by going to: AtlasRoofing.com/Warranty.

WARRANTY REGISTRATION ▶

Warranty registration can be completed online by going to: AtlasRoofing.com/Warranty. Warranty registration is not required to qualify for Atlas shingle warranty coverage.

CLAIM REPORTING PROCEDURE ▶

Any claim made hereunder must be made within thirty (30) days after discovery of the alleged defect by calling 1-800-478-0258 or in writing to:

Atlas Roofing Corporation
Attn: Consumer Services
802 Hwy 19 N., Suite 170
Meridian, MS 39307

To fully evaluate your claim we may ask you to provide and forward, at your expense, pictures of your shingles and/or two (2) full shingle samples for us to test. Repairs made prior to or during the investigation period without Atlas Roofing Corporation's prior written approval shall be at the owner's expense. **With all claims, the original proof of purchase must be submitted with any other claim information requested.**

WARRANTY NOT VALID IF SUBMITTED INFORMATION IS ERRONEOUS OR FRAUDULENT.

Any claim for shingles that have been replaced prior to Atlas receiving written notification of the claim, samples and inspection will be denied.

FAST & EASY WARRANTY REGISTRATION

Atlas Limited Shingle Warranty registration can be completed through our easy-to-use online registration tool, or by printing out the registration form and sending it through the mail. To start the registration process visit:

AtlasRoofing.com/Warranty

Then choose your registration method:



Register Online



Register By Mail

Clicking on "register by mail" will provide you with a printable registration form that once filled out completely, should be mailed directly to Atlas:

Atlas Roofing Corporation
Attn: Consumer Services
802 Hwy 19 N., Suite 170
Meridian, MS 39307

If you chose to register online, you'll be asked to enter your email address. For your convenience, you will receive a confirmation email with a link and a password which will allow you to continue a paused or incomplete registration. In addition, you will receive status updates from Atlas regarding the progress of your completed registration.

- 1** Identify products used in your new roof from Atlas.
- 2** Enter required information about the installation of your new roof.
- 3** Enter contact information for both the owner and contractor (or installer) of the roof.
- 4** Confirm your information and accept the Terms of Agreement on the warranty. Once submitted, you will be able to print and/or download your PROOF OF REGISTRATION. Please keep this information with your original receipt and proof of purchase.

Fast and easy online warranty registration—it's just one more reason homeowners and roofing professionals prefer Atlas Roofing Corporation.

AtlasRoofing.com/Warranty

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432 Sayre St.
Anderson, SC 29624
864-241-8133 • 888-779-4710 Fax

Insurance Company: _____
Adjuster Name: _____
Adjuster Phone Number: _____
Claim Number: _____

Name: Westminster Police Department Date: 7/7/21
Address of Project: 106 E Windsor
Contact Phone #: (864) 260-2171

Shingle Mfg <u>CertainTeed Landmark</u> Color _____	☒ Turtle vents to be removed # _____
<u>44sq</u> Install roofing felt	☒ Drip edge
Install Vent pipe boot seals. Number of pipes <u>0</u>	<u>5</u> Pitch
Inspect and install flashing as needed. Chimneys <u>1</u>	☒ Flat material
Install shingled over ridge vent. Ridge Vent Length <u>24</u> ft.	☒ # of stories
Total Hip and Ridge Length <u>24</u> ft.	
Outer roof perimeter <u>263</u> ft.	
Install moisture seal in all valleys <u>0</u> ft.	

ROOFING:
Remove 1 layer of shingles additional layers will be \$20 per square and \$25 for Cedar Shake. If Cedar shake is found the house will need to be resheeted. Remove debris and inspect wood/deck for rotten/damaged boards. Replace with comparable thickness OSB roofing sheeting. If you have 1x's, we will install the first two (2) 1x8' boards at no cost; there will be a charge for any additional 1x boards if needed. There will be additional fees for 1's. First two (2) sheets of 4x8 OSB provided at no charge. Each additional sheet replaced at \$60.00 per sheet. We will install new underlayment, ice and water in valleys, new pipe boots, reflash as needed, ridge vent for ventilation and haul away all debris.
30 yr. ^{limited} Manufacture Warranty.
2 yr. Workmanship Warrant.

Cost: \$ 13,520.00

GUTTERS:

Cost: \$ _____

Total:
Amount of 1st payment \$ _____ Due Date _____
Final Payment \$ _____ Due Date _____
Total Contracted Price \$ _____
Payments are due upon completion of each item.

I, Home Owner, understand that there may be storm damage to my property. I authorize my Turn Key Roofing Representative to perform an evaluation, along with my insurance adjuster. I agree to utilize Turn Key Roofing for roofing and gutter related work covered by my insurance coverage. I understand that Turn Key Roofing will perform such work covered by my insurance coverage for the amount of money my insurance company agrees to pay plus my deductible or I will be charged \$500 for the service.
HOMEOWNER SIGNATURE: _____

Turn Key isn't responsible for shrubs that may be damaged during the install. We will reinstall all satellites back into existing holes. If satellite isn't exactly aligned the homeowner is responsible for calling the satellite company and taking care of the expense. Turn Key will not be responsible for any interior cracks due to installs. This includes; damage to lights, wall and ceiling cracks. After roof installations we go around the property with a magnet, but homeowners need to be aware that they may find nails in the yard. Nails that cause damage to tires, etc. are not Turn Key's expense. Any lines punctured (gas, water, power, etc.) beneath the roof deck due to design of the home are not Turn Key's responsibility. Nails may come through the decking in the attic due to length of nails the manufacturer requires to warranty the install. If dust and small debris fall into attic during install, that is up to the customer to clean up. **INITIAL:** _____

"I authorize the Turn Key team to discuss this job and my claim with my insurance company." **INITIAL:** _____

Homeowner Signature: _____

SIGNATURES:

We agree as stated above:

Signature of Purchaser: _____

Printed name of Purchaser: _____

Turn Key Roofing Representative: Matthew Gould

Representative Phone Number: (864) 940-8394

Date
7/7/21
Date



Roofing, Siding & Window Co.



QUOTE

7/08/2021 | Proposal #CW19089

Todd Barnett
106 East Windsor St.
Westminster, SC
864-280-2171
TBarnett@westminstersc.org

Craig White, owner
112 Mountain View Drive
Easley, SC 29642
864-269-3545
www.CWsiding.com



PROJECT MANAGER SUMMARY

Hi Todd!

Thank you for the opportunity to provide you with an estimate for your upcoming project! Please find my proposal in the pages to come, along with proposed product information.

The following estimate includes:

1. Removal and disposal of old materials.
2. Furnishing and installation of new materials.
3. Clean up of entire work area.
4. The pricing included in this quote is valid for 60 days.
5. We are licensed to work in all of South Carolina.
6. 5 year labor warranty on completed project.
7. A dedicated project manager who will be on site regularly to supervise your project and will provide a complete walk through once your project is complete!

If you have any questions please give me a call. We strive to provide you with professional, top quality results with a personal touch. I will be here for you every step of the way!

Looking forward to working with you,

Bret White
Project Manager
864-643-9904
bretw2@gmail.com



Proposal Details

Description: Roof Replacement

1. Remove existing shingles down to decking from house and garage and dispose of. (Additional cost of \$25 per 100 square foot per extra layer)
2. Furnish and replace any rotten wood OSB or 1X6 slats. (Additional \$90 per sheet or \$19.50 per ft.)
3. Furnish and install synthetic felt.
4. Furnish and install ice and water on any valleys or low slope areas.
5. Furnish and install IKO 30 year architectural shingles.
6. Furnish and install Cobra ridge vents on all ridges.
7. Furnish and replace all pipe boots.
8. Clean up C & W job site.
9. Items 1-9 \$14,175.00

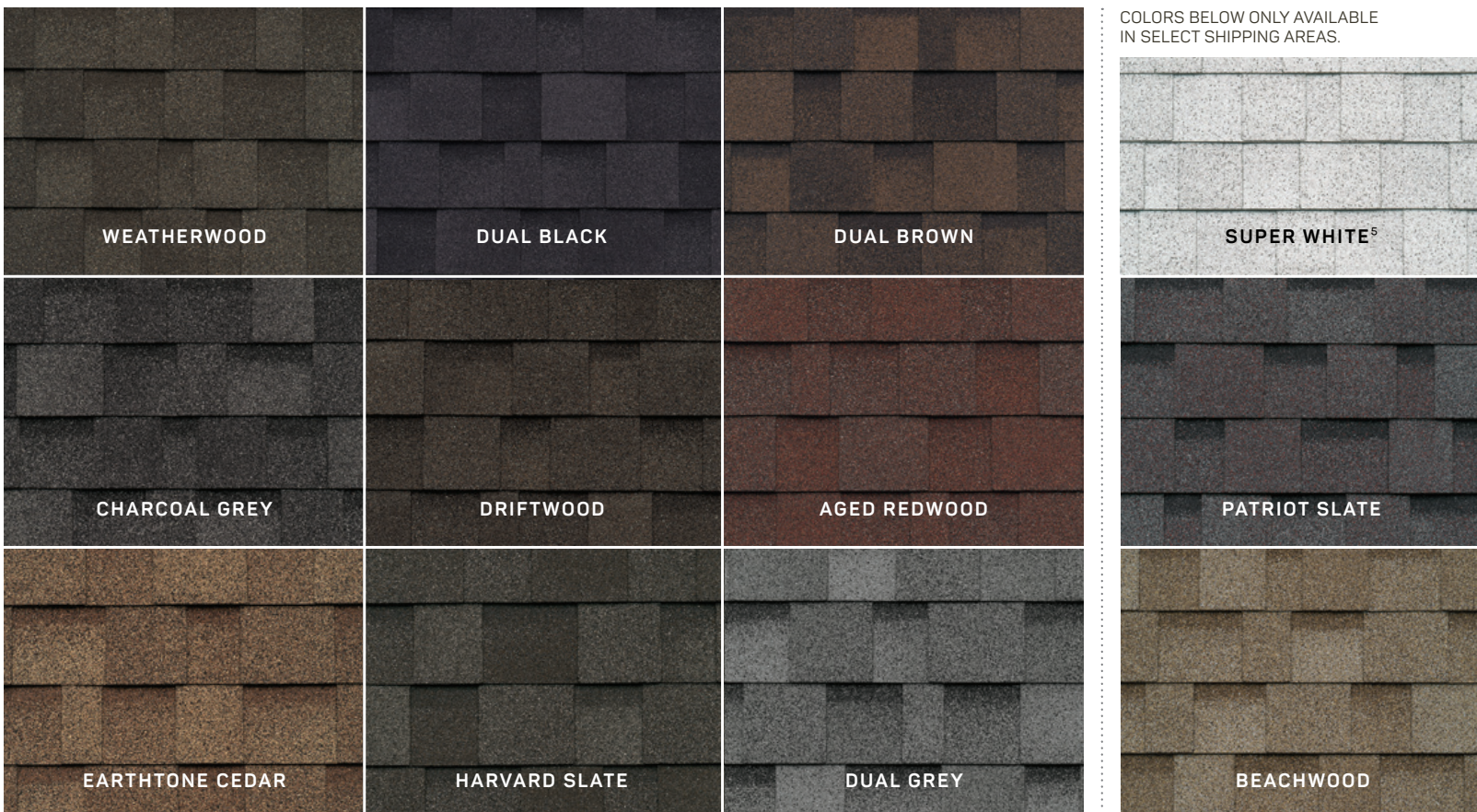
30 year architectural shingles will last 20-25 years.
Standing seam metal is warranted for 60 years.

Option 2 Standing seam metal- \$31,500.00

Job total:	\$14,175.00
Total due at material delivery (1/3 of job total):	\$4,725.00
Remainder due at completion:	\$9,450.00

Customer Signature:	Date:
C & W Representative:	Date: 7/02/2021
Bret White, Project Manager (864) 643-9904	

Shingle Color Selection



Cambridge Architectural Shingles

<https://www.iko.com/na/residential-roofing-shingles/architectural/cambridge/>



Use your phones QR Code reader to apply here!

Promotion Options

Synchrony® Bank provides you with a variety of promotional offers designed to fit specific financial needs. The promotional options available to you are listed below. For additional disclosure information, please see the reverse side.



No Monthly Interest if Paid in Full within 6 Months* Plan 920

On qualifying purchases with your Synchrony Bank credit card. \$29 Account Activation fee may apply. Monthly interest will be charged to your account from the purchase date if the promotional purchase is not paid in full within 6 months. Fixed monthly payments of 2.50% of the highest balance applicable to the promo purchase until paid in full. See reverse side for additional information



9.99% APR Until Paid in Full* Plan 943

On qualifying purchases with your Synchrony Bank credit card. \$29 Account Activation fee may apply. Fixed monthly payments equal to 1.25% of promo purchase amount until paid in full. Estimated payoff period 132 months. See reverse side for additional information



7.99% APR Until Paid in Full* Plan 971

On qualifying purchases with your Synchrony Bank credit card. \$29 Account Activation fee may apply. Fixed monthly payments equal to 2.00% of promo purchase amount until paid in full. Estimated payoff period 61 months. See reverse side for additional information.



5.99% APR Until Paid in Full* Plan 980

On qualifying purchases with your Synchrony Bank credit card. \$29 Account Activation fee may apply. Fixed monthly payments equal to 3.00% of promo purchase amount until paid in full. Estimated payoff period 37 months. See reverse side for additional information.



No Monthly Interest if Paid in Full within 18 Months* Plan 924

On qualifying purchases with your Synchrony Bank credit card. \$29 Account Activation fee may apply. Monthly interest will be charged to your account from the purchase date if the promotional purchase is not paid in full within 18 months. Fixed monthly payments of 2.50% of the highest balance applicable to the promo purchase until paid in full. See reverse side for additional information

Supporting Promotional Disclosures

Plan 920: No monthly interest will be charged on the promo purchase if you pay the promo purchase amount in full within 6 Months. If you do not, monthly interest will be charged on the promo purchase from the purchase date. Fixed monthly payments are required equal to 2.50% of the highest balance applicable to this promo purchase until paid in full. The fixed monthly payment will be rounded to the next highest whole dollar and may be higher than the minimum payment that would be required if the purchase was a non-promotional purchase. Depending on purchase amount, promotion length and payment allocation, the required minimum monthly payments may or may not pay off purchase by end of promotional period. Regular account terms apply to non-promotional purchases and, after promotion ends, to this promotional purchase, except that the fixed monthly payment will continue to be required until the promotion is paid in full. For new accounts: Purchase APR is 26.99%; Minimum Interest Charge is \$2. One-time Account Activation Fee of \$29 charged at time first purchase posts to account. Existing cardholders should see their credit card agreement for their applicable terms. Subject to credit approval

Plan 943: Interest will be charged on promo purchase from the purchase date at a reduced 9.99% APR and fixed monthly payments are required equal to 1.25% of initial promo purchase amount until promo is paid in full. The fixed monthly payment will be rounded to the next highest whole dollar and may be higher than the minimum payment that would be required if the purchase was a non-promotional purchase. Regular account terms apply to non-promotional purchases. For new accounts: Purchase APR is 26.99%; Minimum Interest Charge is \$2. One-time Account Activation Fee of \$29 charged at time first purchase posts to account. Existing cardholders should see their credit card agreement for their applicable terms. Subject to credit approval

Plan 971: Interest will be charged on promo purchase from the purchase date at a reduced 7.99% APR and fixed monthly payments are required equal to 2.00% of initial promo purchase amount until promo is paid in full. The fixed monthly payment will be rounded to the next highest whole dollar and may be higher than the minimum payment that would be required if the purchase was a non-promotional purchase. Regular account terms apply to non-promotional purchases. For new accounts: Purchase APR is 26.99%; Minimum Interest Charge is \$2. One-time Account Activation Fee of \$29 charged at time first purchase posts to account. Existing cardholders should see their credit card agreement for their applicable terms. Subject to credit approval

Plan 980: Interest will be charged on promo purchase from the purchase date at a reduced 5.99% APR and fixed monthly payments are required equal to 3.00% of initial promo purchase amount until promo is paid in full. The fixed monthly payment will be rounded to the next highest whole dollar and may be higher than the minimum payment that would be required if the purchase was a non-promotional purchase. Regular account terms apply to non-promotional purchases. For new accounts: Purchase APR is 26.99%; Minimum Interest Charge is \$2. One-time Account Activation Fee of \$29 charged at time first purchase posts to account. Existing cardholders should see their credit card agreement for their applicable terms. Subject to credit approval

Plan 924: No monthly interest will be charged on the promo purchase if you pay the promo purchase amount in full within 18 Months. If you do not, monthly interest will be charged on the promo purchase from the purchase date. Fixed monthly payments are required equal to 2.50% of the highest balance applicable to this promo purchase until paid in full. The fixed monthly payment will be rounded to the next highest whole dollar and may be higher than the minimum payment that would be required if the purchase was a non-promotional purchase. Depending on purchase amount, promotion length and payment allocation, the required minimum monthly payments may or may not pay off purchase by end of promotional period. Regular account terms apply to non-promotional purchases and, after promotion ends, to this promotional purchase, except that the fixed monthly payment will continue to be required until the promotion is paid in full. For new accounts: Purchase APR is 26.99%; Minimum Interest Charge is \$2. One-time Account Activation Fee of \$29 charged at time first purchase posts to account. Existing cardholders should see their credit card agreement for their applicable terms. Subject to credit approval



15060 Wells Hwy
Seneca, SC 29678
864-882-1555

www.DollysRoofing.com

- Optional Warranties available:

GAF Silver Pledge: 10-years Labor/50-years Materials provided by GAF \$

GAF Golden Pledge: 25-years Labor/50-years Materials provided by GAF \$

Disclaimer:

- While Dolly's Roofing, Inc. strives for excellent work on flashings, we will not be responsible to warranty any leaks that occur above the flashings. In the event that the flashings are integral to stone, brick or any other material, there may be extra charges incurred for repair. These costs will be at the homeowner's expense and may involve hiring a specialty contractor. _____ Initial
- Dolly's Roofing, Inc. is not responsible for cracks in driveways. _____ Initial
- Dolly's Roofing, Inc. must be notified of any damages or outstanding issues within 30 days of the project completion. Our Customer Service Representative will review damage and discuss resolution if warranted. This is not a guarantee that damage will be covered by Dolly's Roofing, Inc. Damaged landscaping is not covered. _____ Initial
- In the event that roofing nails are left behind, which is always a possibility, please note that Dolly's Roofing, Inc. will not be responsible for any damage from nails after the roof is completed. _____ Initial

Job Cost:

Material and Labor with Warranty:

\$ 14,400.00

Shingle Choice/Color: _____

* Any changes in shingle type or color must be done in writing within 48 hours of installation.

Additional charges that homeowner may incur:

Wood Replacement: Material and Labor

- \$65.00 per sheet of Plywood/OSB
- \$ 4.00 per LF of 1 x 4 or 1 x 6 boards or similar

Extra Layers: Material and Labor

- If additional layers of shingles are found, there will be a charge of \$35.00 per SQ per layer.

Optional Warranty if selected.

Please note: Payment in full is due within 30 days of job completion. Failure to do so may result in a lien being placed on the property.

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Owner: _____ Date: 7-1-21

Dolly's Roofing, Inc.: [Signature] Date: 7-1-21

Page 2 of 2



15060 Wells Hwy
Seneca, SC 29678
864-882-1555

(864) 247-9710

www.DollysRoofing.com

Date:

7-1-21

Estimate for:

106 E. Windsor St.
Westminster, SC 29693

Scope of work:

- Remove and haul away the existing roofing system.
- Inspect and replace all rotted decking. (Wood Replacement is \$65.00 per board)
- Install synthetic underlayment system.
- Install an ice & water membrane on all valleys, penetrations and flashings.
- Install starter strips on all rakes and eaves.
- Install a metal drip edge on perimeter of the roof whenever possible.
- Upgrade shingles to an GAF Timberline Lifetime architectural shingle.
- Six nail all shingles for an extended wind rating of 130 mph.
- All work will be performed by GAF factory certified installers.

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Dolly's Roofing Commitment To Our Customers:

- All work will be performed to the highest standards by manufacturer trained installers.
- Dolly's Roofing maintains a general contractor license with the state of South Carolina.
- We will install all roofing material according to factory specifications so as to allow our customers the full benefit of all manufacturers' warranties.
- We will remove the old roof, haul it off and dispose of it in a way that the local government recommends.
- All care will be taken to insure the protection of trees and shrubs during the installation of the roof. Due to the amount of materials coming off the roof, we cannot guarantee or replace any damaged landscaping.
- We will clean the yard and gutters of all roofing debris.
- We will roll the yard twice with magnets to pick up any nails.
- If extra repairs are needed, such as broken rafters, rotted decking or fascia, or any other work not written out in this contract Dolly's Roofing, Inc. agrees to do the work on a material and labor basis.

Warranties:

- Dolly's Roofing, Inc. will warranty all labor five (5) years on roof replacement. (This includes all flashing and installation issues.
- Dolly's Roofing, Inc. will provide a GAF Systems Plus Lifetime Extended Materials Warranty on the house roof with this job.

**MINUTES
WESTMINSTER CITY COUNCIL
Regular Scheduled Meeting
Tuesday, July 13, 2021**

The City Council of the City of Westminster met in a regular scheduled meeting at the Westminster Fire Department on Tuesday, July 13, 2021 at 6:00 pm with Mayor Brian Ramey presiding. Those in attendance were:

Danny Duncan
Jimmy Powell

Reid Adams
Yousef Mefleh

Rusty Cater
Brad Chastain

(Mayor Ramey FaceTime into the meeting)

City Administrator, Kevin Bronson
Utility Director, Leigh Baker
Members of the public and press

Notice of the meeting and the agenda was posted on westminstersc.org twenty-four hours prior to the meeting and all persons, organizations and local media requesting notification and the agenda were notified by email.

Call to Order

Mayor Pro Tem Duncan called the meeting to order at 6:00 pm.

Invocation and Pledge of Allegiance

Mr. Rusty Cater led the Council in the invocation and the pledge.

Certification of Quorum

The City Clerk certified a quorum.

Public Comments

1. Bethany Reed with Spinx stated that the Westminster Spinx would like to sponsor an fundraiser called Together We Can Beat Cancer. All proceeds would go to The American Cancer Society. They would like to hold the event in the downtown area, and have a cancer walk starting at the Depot. The event is scheduled to be held on October 2. Mr. Bronson gave her his contact information and informed her that there is an event application she would need to fill out.

Comments from the Mayor and Council

Mr. Chastain wanted to thank the Police, Fire and EMS for their quick response and professionalism in assisting his sister when she collapsed last week.

July 13, 2021

Old Business

1. Second Reading of an Ordinance #2021-07-13-02; Lease Agreement with Oconee County First Steps to School Readiness for the Depot.

Upon a motion by Mr. Adams and seconded by Mr. Cater, the motion ***to approve the second reading and adoption of ordinance #2021-07-13-02 to authorize the City Administrator to execute a lease agreement and MOU with Oconee County First Steps to School Readiness for the Depot office space*** passed unanimously.

Member	Motion	Vote
Ramey		
Cater	Second	Yes
Adams	Motion	Yes
Chastain		Yes
Duncan		Yes
Mefleh		Yes
Powell		Yes

New Business

2. First Reading of an Ordinance #2021-08-10-01; Capital Lease Purchase of Certain Equipment Not to Exceed an Amount.

Upon a motion by Mr. Adams and seconded by Mr. Cater, the motion ***to approve the first reading of Ordinance #2021-08-10-01 authorizing an equipment lease purchase agreement in the amount not exceeding \$525,000 between the City of Westminster, South Carolina, and Truist Bank, a North Carolina banking corporation, to defray the cost of acquiring certain equipment; and other matters relating thereto*** passed unanimously.

Member	Motion	Vote
Ramey		
Cater	Second	Yes
Adams	Motion	Yes
Chastain		Yes
Duncan		Yes
Mefleh		Yes
Powell		Yes

2a. Resolution for Financing

Upon a motion by Mr. Adams and seconded by Mr. Cater, the motion ***to approve the resolution for the financing terms of the lease purchase*** passed unanimously.

Member	Motion	Vote
Ramey		
Cater	Cater	Yes
Adams	Motion	Yes
Chastain		Yes
Duncan		Yes
Mefleh		Yes
Powell		Yes

3. First Reading of an Ordinance #2021-08-10-02; Assigning a Zoning Code to Tax Map #530-06-02-014.

Upon a motion by Mr. Adams and seconded by Mr. Cater, the motion ***to conduct the first reading of Ordinance #2021-08-10 to zone tax map number 530-06-02-014 to Highway Commercial*** passed unanimously.

Member	Motion	Vote
Ramey		
Cater	Second	Yes
Adams	Motion	Yes
Chastain		Yes
Duncan		Yes
Mefleh		Yes
Powell		Yes

Mayor Ramey asked if he was not going to be called in order to vote virtually. Mr. Bronson stated that Council would need to vote to allow virtual voting. Mr. Adams stated that if Council were to vote to allow virtual voting then it would open a door of members not coming to meetings and staying at home. Mr. Mefleh stated that he did not have a problem letting the Mayor vote. Mayor Ramey stated that if it was a problem that he didn't need to vote and dropped the issue.

Mr. Bronson stated that he will bring rules of procedure back to Council to consider at a later meeting.

4. A Resolution #2021-07-13-RS; Proving a Program Fee for the Municipal Association of SC Retail Recruitment Training Program.

Mr. Bronson informed Council that in order to help cities and towns navigate this world, the Municipal Association of SC is hosting a Retail Recruitment Training course. The course will include six days of training, taking place at the Association's office in Columbia from August to November. Training sessions will cover the principles of retail recruitment, such as market conditions in a defined area and current commercial development trends, as well as how retailers evaluate a market and search for growth opportunities.

The cost to participate is \$5,000 and Mr. Bronson would be the one attending the training.

Council discussed the opportunity and as they felt it would be good for the City they did not feel that this was a good time and will reconsider it next year.

5. Consideration of Bid for demolition and disposal of Riley Street Facility.

Mr. Bronson stated that the City received three bids, Carolina Demolition LLC, Townville, SC; \$16,500, Allen Farms LLC, Westminster; \$19,350, and Upstate Demolition Services LLC, Greenville, SC; 27,050. A fourth bid was received but was disqualified.

Mr. Bronson noted that the City has a Local Preference Purchase clause if they wanted to consider in keeping the work local.

Mr. Adams stated that Mr. Allen's bid used the word "average" and was concerned that the price could increase. Mr. Bronson stated that in the motion, it could be stated "not to exceed" and if it looked like that the cost would exceed the approved amount, City officials could step in to haul the debris away in order to prevent the overage.

Mr. Chastain suggested that we speak with the County to see if they would waive tipping fees.

Upon a motion by Mr. Adams and seconded by Mr. Duncan, the motion **to approve the bid from Allen Farms in the "not to exceed amount" of \$19,350** passed unanimously.

Member	Motion	Vote
Ramey		
Cater		Yes
Adams	Motion	Yes
Chastain		Yes
Duncan	Second	Yes
Mefleh		Yes
Powell		Yes

6. Downtown Road Segments Transfer to City Ownership.

Mr. Bronson stated that at a previous meeting, Council voted to take ownership of Main Street from SCDOT. There are four road segments that were not included in the initial application for Main Street and asked if Council would like to apply for ownership of those. They include S. Isundega St. (S-170), Zimmerman Ave. (S-169), Lucky St. (S-80), and Retreat St. (S-20).

Taking ownership of these roads from the SCDOT will give the City more control of the use and development of the downtown. The SCDOT will retain the ROW on Hwy 76/123.

Mr. Chastain asked if the City would be responsible for the street lights. Mr. Bronson stated that SCDOT would retain their 30' ROW which would include the lights.

Council directed staff to proceed with the application process to obtain the additional streets.

Routine Business

1. Upon a motion by Mr. Adams and seconded by Mr. Chastain, the motion ***to approve the June 15, 2021 as presented*** passed unanimously.

Member	Motion	Vote
Ramey		
Cater		Yes
Adams	Motion	Yes
Chastain	Second	Yes
Duncan		Yes
Mefleh		Yes
Powell		Yes

Comments from the Utility Director

Mr. Baker updated Council on all the progress his staff has been making over the past month. He stated that the Water Plant is doing well but there is a chlorine shortage but they are requesting a small load and with what they already have in stock should last several months.

The Emergency Response Plan has been turned in and a report should be back by next month.

The Hwy 76 tank has had a SCADA problem but it is being worked on. Also, he has scheduled an inspection of all the clear water tanks.

Mr. Baker stated that he has begun interviews for his open positions and hopes to have at least two filled very soon.

July 13, 2021

469 vaults have been inspected and recorded and two have been replaced. New copper and lead regulations will be coming out and it will be the responsibility of the provider to identify service lines that could contain either one of those substances. He is beginning to put plans in place to start documenting in order to be in compliance. There are resources in place that may be able to assist in complying with the new regulations.

Mr. Baker stated that he had a reimbursement schedule ready for Council to consider at their next meeting. This will allow the City to get partial reimbursement of supplies when installing new electrical service or modifying an existing one.

Comments from the City Administrator

Mr. Bronson had no further information to share with Council.

Adjourn

Upon a motion by Mr. Cater and seconded by Mr. Chastain, the motion ***to adjourn the meeting at 6:58 pm*** passed unanimously.

(Minutes prepared by Jennifer Adams)

Mayor Brian Ramey

Date

July 13, 2021

Revenue Report

Level 3 Summary for July 2022

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 CITY GENERAL FUND								
100 ADMINISTRATION								
00400 Property Taxes	\$641,600.00	\$0.00	\$641,600.00	\$0.00	0	\$0.00	0	\$641,600.00
00401 Intergovenmental Rev	\$60,000.00	\$0.00	\$60,000.00	\$0.00	0	\$0.00	0	\$60,000.00
00402 License, Permits, & Fees	\$335,742.00	\$0.00	\$335,742.00	\$7,193.45	2	\$7,193.45	2	\$328,548.55
00404 Pymt In Lieu Of Tax & Fran Fee	\$554,796.00	\$0.00	\$554,796.00	\$41,358.00	7	\$41,358.00	7	\$513,438.00
00405 Interest Income	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
00406 Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00407 Miscellaneous & Other	\$26,285.00	\$0.00	\$26,285.00	\$380.00	1	\$380.00	1	\$25,905.00
Total ADMINISTRATION	\$1,619,423.00	\$0.00	\$1,619,423.00	\$48,931.45	3	\$48,931.45	3	\$1,570,491.55
200 FIRE DEPARTMENT								
00401 Intergovenmental Rev	\$285,000.00	\$0.00	\$285,000.00	\$0.00	0	\$0.00	0	\$285,000.00
00405 Interest Income	\$200.00	\$0.00	\$200.00	\$0.00	0	\$0.00	0	\$200.00
00406 Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00407 Miscellaneous & Other	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
Total FIRE DEPARTMENT	\$286,200.00	\$0.00	\$286,200.00	\$0.00	0	\$0.00	0	\$286,200.00
300 POLICE								
00403 Fines & Forfeitures	\$31,000.00	\$0.00	\$31,000.00	\$2,177.93	7	\$2,177.93	7	\$28,822.07
00405 Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00406 Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00407 Miscellaneous & Other	\$2,000.00	\$0.00	\$2,000.00	\$80.00	4	\$80.00	4	\$1,920.00
Total POLICE	\$33,000.00	\$0.00	\$33,000.00	\$2,257.93	7	\$2,257.93	7	\$30,742.07
500 CODES								
00402 License, Permits, & Fees	\$350.00	\$0.00	\$350.00	\$100.00	29	\$100.00	29	\$250.00
00403 Fines & Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total CODES	\$350.00	\$0.00	\$350.00	\$100.00	29	\$100.00	29	\$250.00
600 PUBLIC WORKS								
00407 Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
700 NON DEPARTMENTAL								
00405 Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00407 Miscellaneous & Other	\$62,600.00	\$0.00	\$62,600.00	\$0.00	0	\$0.00	0	\$62,600.00
Total NON DEPARTMENTAL	\$62,600.00	\$0.00	\$62,600.00	\$0.00	0	\$0.00	0	\$62,600.00
800 POOL								
00407 Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total POOL	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total CITY GENERAL FUND	\$2,001,573.00	\$0.00	\$2,001,573.00	\$51,289.38	3	\$51,289.38	3	\$1,950,283.62
TOTAL ALL FUNDS	\$2,001,573.00	\$0.00	\$2,001,573.00	\$51,289.38	3	\$51,289.38	3	\$1,950,283.62

010 CITY GENERAL FUND		Expenditure Report						City Of Westminster	
100 ADMINISTRATION		Level 3 Summary for July 2022						Page 1 of 2	
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 CITY GENERAL FUND									
100 ADMINISTRATION									
00100 Personal Services	\$154,754.00	\$0.00	\$22,885.73	15	\$22,885.73	15	\$0.00	\$131,868.27	85
00200 Commodities	\$14,150.00	\$0.00	\$348.20	2	\$348.20	2	\$0.00	\$13,801.80	98
00300 Contractual Services	\$246,100.00	\$0.00	\$7,544.73	3	\$7,544.73	3	\$0.00	\$238,555.27	97
00600 Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total ADMINISTRATION	\$415,004.00	\$0.00	\$30,778.66	7	\$30,778.66	7	\$0.00	\$384,225.34	93
200 FIRE DEPARTMENT									
00100 Personal Services	\$342,881.00	\$0.00	\$32,135.47	9	\$32,135.47	9	\$0.00	\$310,745.53	91
00200 Commodities	\$39,600.00	\$0.00	\$147.03	0	\$147.03	0	\$0.00	\$39,452.97	100
00300 Contractual Services	\$82,500.00	\$0.00	\$215.01	0	\$215.01	0	\$0.00	\$82,284.99	100
00600 Capital Outlay	\$9,275.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$9,275.00	100
00700 Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total FIRE DEPARTMENT	\$474,256.00	\$0.00	\$32,497.51	7	\$32,497.51	7	\$0.00	\$441,758.49	93
300 POLICE									
00100 Personal Services	\$570,778.00	\$0.00	\$42,720.88	7	\$42,720.88	7	\$0.00	\$528,057.12	93
00200 Commodities	\$57,000.00	\$0.00	\$147.78	0	\$147.78	0	\$0.00	\$56,852.22	100
00300 Contractual Services	\$39,787.00	\$0.00	\$75.00	0	\$75.00	0	\$0.00	\$39,712.00	100
00600 Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00700 Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total POLICE	\$667,565.00	\$0.00	\$42,943.66	6	\$42,943.66	6	\$0.00	\$624,621.34	94
400 RECREATION									
00600 Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total RECREATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
500 CODES									
00100 Personal Services	\$27,597.00	\$0.00	\$2,609.68	9	\$2,609.68	9	\$0.00	\$24,987.32	91
00200 Commodities	\$3,550.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,550.00	100
00300 Contractual Services	\$50,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$50,000.00	100
00600 Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total CODES	\$81,147.00	\$0.00	\$2,609.68	3	\$2,609.68	3	\$0.00	\$78,537.32	97
600 PUBLIC WORKS									
00100 Personal Services	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00200 Commodities	\$21,900.00	\$0.00	\$712.32	3	\$712.32	3	\$180.22	\$21,007.46	96
00300 Contractual Services	\$75,400.00	\$0.00	\$4,935.33	7	\$4,935.33	7	\$40,497.00	\$29,967.67	40
00600 Capital Outlay	\$20,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$20,000.00	100
00700 Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total PUBLIC WORKS	\$117,300.00	\$0.00	\$5,647.65	5	\$5,647.65	5	\$40,677.22	\$70,975.13	61
700 NON DEPARTMENTAL									
00100 Personal Services	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
00200 Commodities	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
00300 Contractual Services	\$230,801.00	\$0.00	\$38,578.50	17	\$38,578.50	17	\$0.00	\$192,222.50	83
00600 Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

**010 CITY GENERAL FUND
700 NON DEPARTMENTAL**

**City Of Westminster
Expenditure Report**

Level 3 Summary for July 2022

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00800 Other	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total NON DEPARTMENTAL	\$246,301.00	\$0.00	\$38,578.50	16	\$38,578.50	16	\$0.00	\$207,722.50	84
800 POOL									
00100 Personal Services	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00200 Commodities	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00300 Contractual Services	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00600 Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total POOL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total CITY GENERAL FUND	\$2,001,573.00	\$0.00	\$153,055.66	8	\$153,055.66	8	\$40,677.22	\$1,807,840.12	90
TOTAL ALL FUNDS	\$2,001,573.00	\$0.00	\$153,055.66	8	\$153,055.66	8	\$40,677.22	\$1,807,840.12	90

Level 3 Summary for July 2022

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
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Report Summary

Type From		Type To	
4 - Revenues		5 - Expenses	
Detail Level		Level 3 single space	
Adjusted Budget Column		N	
Level	From	To	New Page
1	010	010	n/a
2	ALL		N
3	ALL		N
4	ALL		N
5	ALL		n/a

Period	01
System Date	8/2/2021
System Time	11:12:35 am
Print Date	8/2/2021
Print Time	11:12:47 am
Run by	JDA
Print ID	381
System version	7.1.21
Export	APGLXP17
Export version	VM-07110002

Revenue Report

Level 3 Summary for July 2022

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
020 UTILITY DEPT. GENERAL FUND								
150 UTILITY ADMINISTRATION								
00405 Interest Income	\$500.00	\$0.00	\$500.00	\$0.00	0	\$0.00	0	\$500.00
00407 Miscellaneous & Other	\$996,619.00	\$0.00	\$996,619.00	\$37,468.37	4	\$37,468.37	4	\$959,150.63
00412 Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total UTILITY ADMINISTRATION	\$997,119.00	\$0.00	\$997,119.00	\$37,468.37	4	\$37,468.37	4	\$959,650.63
250 ELECTRIC								
00407 Miscellaneous & Other	\$18,000.00	\$0.00	\$18,000.00	\$720.00	4	\$720.00	4	\$17,280.00
00408 Electric	\$4,280,000.00	\$0.00	\$4,280,000.00	\$275,644.80	6	\$275,644.80	6	\$4,004,355.20
Total ELECTRIC	\$4,298,000.00	\$0.00	\$4,298,000.00	\$276,364.80	6	\$276,364.80	6	\$4,021,635.20
350 WATER								
00407 Miscellaneous & Other	\$8,000.00	\$0.00	\$8,000.00	\$0.00	0	\$0.00	0	\$8,000.00
00409 Water	\$1,945,000.00	\$0.00	\$1,945,000.00	\$172,231.23	9	\$172,231.23	9	\$1,772,768.77
00411 Project Operations	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total WATER	\$1,953,000.00	\$0.00	\$1,953,000.00	\$172,231.23	9	\$172,231.23	9	\$1,780,768.77
450 SEWER								
00407 Miscellaneous & Other	\$2,500.00	\$0.00	\$2,500.00	\$0.00	0	\$0.00	0	\$2,500.00
00410 Sewer	\$719,240.00	\$0.00	\$719,240.00	\$52,247.61	7	\$52,247.61	7	\$666,992.39
Total SEWER	\$721,740.00	\$0.00	\$721,740.00	\$52,247.61	7	\$52,247.61	7	\$669,492.39
550 WATER PLANT								
00407 Miscellaneous & Other	\$3,500.00	\$0.00	\$3,500.00	\$0.00	0	\$0.00	0	\$3,500.00
Total WATER PLANT	\$3,500.00	\$0.00	\$3,500.00	\$0.00	0	\$0.00	0	\$3,500.00
Total UTILITY DEPT. GENERAL FUND	\$7,973,359.00	\$0.00	\$7,973,359.00	\$538,312.01	7	\$538,312.01	7	\$7,435,046.99
TOTAL ALL FUNDS	\$7,973,359.00	\$0.00	\$7,973,359.00	\$538,312.01	7	\$538,312.01	7	\$7,435,046.99

Expenditure Report

Level 3 Summary for July 2022

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
020 UTILITY DEPT. GENERAL FUND									
150 UTILITY ADMINISTRATION									
00100 Personal Services	\$317,827.00	\$0.00	\$15,703.03	5	\$15,703.03	5	\$0.00	\$302,123.97	95
00200 Commodities	\$46,200.00	\$0.00	\$92.45	0	\$92.45	0	\$0.00	\$46,107.55	100
00300 Contractual Services	\$704,696.00	\$0.00	\$42,818.58	6	\$42,818.58	6	\$0.00	\$661,877.42	94
00600 Capital Outlay	\$568,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$568,000.00	100
Total UTILITY ADMINISTRATION	\$1,636,723.00	\$0.00	\$58,614.06	4	\$58,614.06	4	\$0.00	\$1,578,108.94	96
250 ELECTRIC									
00100 Personal Services	\$402,542.00	\$0.00	\$30,070.75	7	\$30,070.75	7	\$0.00	\$372,471.25	93
00200 Commodities	\$243,700.00	\$0.00	\$5,176.25	2	\$5,176.25	2	\$12,286.08	\$226,237.67	93
00300 Contractual Services	\$2,416,867.00	\$0.00	\$5,413.04	0	\$5,413.04	0	\$5,210.92	\$2,406,243.04	100
00600 Capital Outlay	\$276,900.00	\$0.00	\$0.00	0	\$0.00	0	\$4,949.00	\$271,951.00	98
Total ELECTRIC	\$3,340,009.00	\$0.00	\$40,660.04	1	\$40,660.04	1	\$22,446.00	\$3,276,902.96	98
350 WATER									
00100 Personal Services	\$282,152.00	\$0.00	\$22,813.89	8	\$22,813.89	8	\$0.00	\$259,338.11	92
00200 Commodities	\$217,700.00	\$0.00	\$4,186.73	2	\$4,186.73	2	\$1,116.55	\$212,396.72	98
00300 Contractual Services	\$214,500.00	\$0.00	\$11,121.94	5	\$11,121.94	5	\$36,170.21	\$167,207.85	78
00600 Capital Outlay	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$10,000.00	100
00700 Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total WATER	\$724,352.00	\$0.00	\$38,122.56	5	\$38,122.56	5	\$37,286.76	\$648,942.68	90
450 SEWER									
00100 Personal Services	\$160,292.00	\$0.00	\$8,842.39	6	\$8,842.39	6	\$0.00	\$151,449.61	94
00200 Commodities	\$60,400.00	\$0.00	\$864.09	1	\$864.09	1	\$0.00	\$59,535.91	99
00300 Contractual Services	\$651,300.00	\$0.00	\$203.03	0	\$203.03	0	\$0.00	\$651,096.97	100
00600 Capital Outlay	\$30,350.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$30,350.00	100
Total SEWER	\$902,342.00	\$0.00	\$9,909.51	1	\$9,909.51	1	\$0.00	\$892,432.49	99
550 WATER PLANT									
00100 Personal Services	\$230,855.00	\$0.00	\$18,483.55	8	\$18,483.55	8	\$0.00	\$212,371.45	92
00200 Commodities	\$88,650.00	\$0.00	\$1,960.92	2	\$1,960.92	2	\$18,670.15	\$68,018.93	77
00300 Contractual Services	\$470,250.00	\$0.00	\$3,639.73	1	\$3,639.73	1	\$85,309.06	\$381,301.21	81
00600 Capital Outlay	\$57,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$57,500.00	100
Total WATER PLANT	\$847,255.00	\$0.00	\$24,084.20	3	\$24,084.20	3	\$103,979.21	\$719,191.59	85
650 NON DEPARTMENTAL									
00700 Debt Service	\$373,908.00	\$0.00	\$25,226.11	7	\$25,226.11	7	\$0.00	\$348,681.89	93
00800 Other	\$132,157.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$132,157.00	100
Total NON DEPARTMENTAL	\$506,065.00	\$0.00	\$25,226.11	5	\$25,226.11	5	\$0.00	\$480,838.89	95
700 NON DEPARTMENTAL									
00100 Personal Services	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
00300 Contractual Services	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00800 Other	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total NON DEPARTMENTAL	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100

Level 3 Summary for July 2022

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total UTILITY DEPT. GENERAL FUND	\$7,971,746.00	\$0.00	\$196,616.48	2	\$196,616.48	2	\$163,711.97	\$7,611,417.55	95
TOTAL ALL FUNDS	\$7,971,746.00	\$0.00	\$196,616.48	2	\$196,616.48	2	\$163,711.97	\$7,611,417.55	95

Level 3 Summary for July 2022									
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct

Report Summary

Type From		Type To		Period	01
4 - Revenues		5 - Expenses		System Date	8/2/2021
				System Time	11:14:18 am
Detail Level		Level 3 single space		Print Date	8/2/2021
Adjusted Budget Column		N		Print Time	11:14:20 am
				Run by	JDA
				Print ID	381
				System version	7.1.21
				Export	APGLXP17
				Export version	VM-07110002
Level	From	To	New Page		
1	020	020	n/a		
2	ALL		N		
3	ALL		N		
4	ALL		N		
5	ALL		n/a		

Revenue Report

Level 3 Summary for July 2022

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
030 SOLID WASTE								
900 SOLID WASTE								
00405 Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00406 Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00407 Miscellaneous & Other	\$447,487.00	\$0.00	\$447,487.00	\$32,925.29	7	\$32,925.29	7	\$414,561.71
Total SOLID WASTE	\$447,487.00	\$0.00	\$447,487.00	\$32,925.29	7	\$32,925.29	7	\$414,561.71
Total SOLID WASTE	\$447,487.00	\$0.00	\$447,487.00	\$32,925.29	7	\$32,925.29	7	\$414,561.71
TOTAL ALL FUNDS	\$447,487.00	\$0.00	\$447,487.00	\$32,925.29	7	\$32,925.29	7	\$414,561.71

Expenditure Report

Level 3 Summary for July 2022

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
030 SOLID WASTE									
005 EXPENSE									
00515 Expense	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
900 SOLID WASTE									
00100 Personal Services	\$227,748.00	\$0.00	\$20,832.71	9	\$20,832.71	9	\$0.00	\$206,915.29	91
00200 Commodities	\$106,900.00	\$0.00	\$5,919.11	6	\$5,919.11	6	\$0.00	\$100,980.89	94
00300 Contractual Services	\$49,570.00	\$0.00	\$794.88	2	\$794.88	2	\$0.00	\$48,775.12	98
00600 Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00700 Debt Service	\$63,268.70	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$63,268.70	100
Total SOLID WASTE	\$447,486.70	\$0.00	\$27,546.70	6	\$27,546.70	6	\$0.00	\$419,940.00	94
Total SOLID WASTE	\$447,486.70	\$0.00	\$27,546.70	6	\$27,546.70	6	\$0.00	\$419,940.00	94
TOTAL ALL FUNDS	\$447,486.70	\$0.00	\$27,546.70	6	\$27,546.70	6	\$0.00	\$419,940.00	94

030 SOLID WASTE
900 SOLID WASTE

City Of Westminster

Level 3 Summary for July 2022

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
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Report Summary

Type From		Type To	
4 - Revenues		5 - Expenses	
Detail Level		Level 3 single space	
Adjusted Budget Column		N	
Level	From	To	New Page
1	030	030	n/a
2	ALL		N
3	ALL		N
4	ALL		N
5	ALL		n/a

Period	01
System Date	8/2/2021
System Time	11:15:12 am
Print Date	8/2/2021
Print Time	11:15:14 am
Run by	JDA
Print ID	381
System version	7.1.21
Export	APGLXP17
Export version	VM-07110002

Revenue Report

Level 3 Summary for July 2022

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
050 YOUTH RECREATION FUND								
400 RECREATION								
00401 Intergovenmental Rev	\$30,000.00	\$0.00	\$30,000.00	\$0.00	0	\$0.00	0	\$30,000.00
00402 License, Permits, & Fees	\$200,434.00	\$0.00	\$200,434.00	\$11,051.00	6	\$11,051.00	6	\$189,383.00
00405 Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00406 Grant Income	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$0.00	0	\$10,000.00
00407 Miscellaneous & Other	\$279,435.00	\$0.00	\$279,435.00	\$45,800.17	16	\$45,800.17	16	\$233,634.83
Total RECREATION	\$519,869.00	\$0.00	\$519,869.00	\$56,851.17	11	\$56,851.17	11	\$463,017.83
Total YOUTH RECREATION FUND	\$519,869.00	\$0.00	\$519,869.00	\$56,851.17	11	\$56,851.17	11	\$463,017.83
TOTAL ALL FUNDS	\$519,869.00	\$0.00	\$519,869.00	\$56,851.17	11	\$56,851.17	11	\$463,017.83

Expenditure Report

Level 3 Summary for July 2022

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
050 YOUTH RECREATION FUND									
400 RECREATION									
00100 Personal Services	\$226,219.00	\$0.00	\$13,094.57	6	\$13,094.57	6	\$0.00	\$213,124.43	94
00200 Commodities	\$61,800.00	\$0.00	\$758.84	1	\$758.84	1	\$14,399.64	\$46,641.52	75
00300 Contractual Services	\$221,850.00	\$0.00	\$6,538.68	3	\$6,538.68	3	\$30,802.28	\$184,509.04	83
00600 Capital Outlay	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$10,000.00	100
Total RECREATION	\$519,869.00	\$0.00	\$20,392.09	4	\$20,392.09	4	\$45,201.92	\$454,274.99	87
Total YOUTH RECREATION FUND	\$519,869.00	\$0.00	\$20,392.09	4	\$20,392.09	4	\$45,201.92	\$454,274.99	87
TOTAL ALL FUNDS	\$519,869.00	\$0.00	\$20,392.09	4	\$20,392.09	4	\$45,201.92	\$454,274.99	87

Level 3 Summary for July 2022

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
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Report Summary

Type From Type To
4 - Revenues 5 - Expenses

Detail Level Level 3 single space
Adjusted Budget Column N

Level	From	To	New Page
1	050	050	n/a
2	ALL		N
3	ALL		N
4	ALL		N
5	ALL		n/a

Period 01
System Date 8/2/2021
System Time 11:16:02 am
Print Date 8/2/2021
Print Time 11:16:03 am
Run by JDA
Print ID 381
System version 7.1.21
Export APGLXP17
Export version VM-07110002