

**MINUTES
WESTMINSTER CITY COUNCIL
Regular Scheduled Meeting
Tuesday, September 13, 2022**

The City Council of the City of Westminster met in a regular scheduled meeting on Tuesday, September 13, 2022 at 6:00 pm at the Westminster Fire Department with Mayor Brian Ramey presiding. Those in attendance were:

Brian Ramey
Jimmy Powell

Dale Glymph

Daby Snipes

City Administrator, Kevin Bronson
City Clerk, Rebecca Overton
Utility Director, Leigh Baker
Police Chief, Matt Patterson
Fire Chief, Michael Smith
City Attorney, Andrew Holliday
Members of the public and press

Notice of the meeting and the agenda was posted on a window at the Fire Department and at westminstersc.org twenty-four hours prior to the meeting and all persons, organizations and local media requesting notification and the agenda were notified by email.

Call to Order

Mayor Ramey called the meeting to order at 6:00 pm.

Invocation and Pledge of Allegiance

Mrs. Daby Snipes led the Council in the invocation and the Pledge of Allegiance.

Certification of Quorum

Rebecca Overton certified a quorum.

At this time Mayor Ramey thanked AT and Judy Caywood for providing the beautiful memorial and tribute to Yousef Mefleh by placing 8 roses and a picture of Mr. Mefleh at his council seat and name plate. Mayor Ramey also noted that agenda item # 15 needed to be amended to include a Resolution.

Upon a motion by Mrs. Snipes and seconded by Mr. Powell, the motion ***to amend item # 15 – to include a Resolution for Appointment to the OJRSA Commission Board*** passed unanimously.

Public Comments

September 13, 2022

Mr. Jason Gunderson asked Council to revamp the Special Events Committee and stated that he felt like not enough information is publicized. He also stated that he felt like more volunteers were needed to help decorate.

Public Hearing for Backflow Fees

Upon on a motion by Mr. Glymph and seconded by Mr. Powell the motion ***to open the public hearing for backflow fees*** passed unanimously.

Mr. Bronson reminded Council that the backflow testing fee schedule was changed at the August Council. He stated that the fee schedule and the public hearing had been advertised in the newspaper as required.

There was no comments from the public.

Upon a motion by Mr. Glymph and seconded by Mrs. Snipes, the motion ***to close the public hearing*** passed unanimously.

Special Recognition of City Utility Employee – Electric Department

Utility Director Leigh Baker recognized Cory Baker of the electric crew for his recent final training of journeyman lineman. He congratulated Cory for this accomplishment and stated to Council that this training will expand his lineman abilities.

Mayor Ramey asked Mr. Leigh Baker to come forward at this time. Mayor Ramey stated to Mr. Baker that while the City was unfortunate to be losing him, the City wanted to recognize his accomplishments. Mayor Ramey then read a Proclamation for Mr. Baker thanking him for his dedication, loyalty, and service to the City of Westminster as Utility Director for the past two years.

Special Presentation by David McMahon of G Energy

Representatives of G Energy presented information to Council about G Energy, which is a renewable power technology source.

Comments from the Mayor and Council

At this time, Andrea Kelly of The Journal presented Council with a framed picture and article of Councilman Yousef Mefleh. She stated that The Journal wished to express their gratitude of Mr. Mefleh's service on Council and their sympathy for his passing.

Mayor Ramey thanked the Apple Festival Committee for a great festival despite some weather and rain issues. He also congratulated Cody Collopy as being named Fire Fighter of the year. He also stated that Council does plan to do something to honor the life of Mr. Yousef Mefleh and his service to Council at a later date.

Old Business

1. Second Reading of ORDINANCE NO. 2022-09-13-01- AUTHORIZING AN EQUIPMENT LEASE PURCHASE AGREEMENT IN THE AMOUNT OF NOT EXCEEDING \$415,000 BETWEEN THE CITY OF WESTMINSTER, SOUTH CAROLINA, AND TRUIST BANK, A NORTH CAROLINA BANKING CORPORATION, TO DEFRAY THE COST OF ACQUIRING CERTAIN EQUIPMENT; AND OTHER MATTERS RELATING THERETO.

Mr. Bronson reminded Council that the current FY 22/23 Budget included the equipment listed in this Ordinance. He informed Council that they must authorize the financing with the bank by Ordinance, so that the vehicles can be purchased. Mr. Bronson stated the Ordinance includes one electric truck for \$265,000, two police vehicles, and one fire vehicle for \$135,000.

Upon a motion by Mr. Glymph and seconded by Mr. Powell, the motion to ***approve second reading of Ordinance No. 2022-09-13-01- authorizing an equipment lease purchase agreement in the amount of not exceeding \$415,000 between the City of Westminster, South Carolina, and Truist Bank, a North Carolina banking corporation, to defray the cost of acquiring certain equipment; and other matters relating thereto*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Motion	Yes
Powell	Second	Yes
Reese		Absent
Dunn		Absent
Snipes		Yes

2. Second Reading Ordinance No. 2022-09-13-03, An Ordinance Amending The City Of Westminster's Schedule Of Fees, Referred To As The Clerks Record, To Incorporate Backflow Testing Fees

Mr. Bronson reminded Council that DHEC requires sewer lines to have backflow devices on customer sewer lines and requires periodic testing and proof of those tests to be maintained by the City. He informed Council that City staff recently became certified to perform the required tests on the backflow devices. Mr. Bronson stated to Council that customers could use independent certified contractors to perform the tests, but that if Council agrees to the adoption of the fee schedule in the Ordinance, then customers would have an additional choice.

The fees requested are:

$\frac{3}{4}$ -1" Residential \$150.00

2"-4" \$160.00

6"-18" \$200.00
Pits that Require Confined Space entry \$140.00 plus testing cost for size of backflow

Upon a motion by Mrs. Snipes and seconded by Mr. Powell the motion **to approve the second Reading of Ordinance 2022-09-13-03 – An Ordinance amending the City of Westminster Schedule of Fees, referred to as the Clerks Record, to incorporate Backflow Testing Fees and that the fees be as follows**, passed unanimously.

¾-1" -\$150
2"-4"-\$160
6"-18"-\$200
Confined Space -\$140

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell	Second	Yes
Reese		Absent
Dunn		Absent
Snipes	Motion	Yes

3. Second Reading Ordinance No. 2022-09-13-05, An Ordinance Amending the City of Westminster’s Budget Ordinance, An Ordinance Making Appropriations For Certain Expenses, Capital Improvements and Indebtedness of the City of Westminster, South Carolina for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023

Mr. Bronson reminded Council that at the June 14th Council Meeting, Council consented to the utilization of unused Police Department salary funds to provide salary increases to Police Officers in order to incentivize Officer retention and recruitment. He stated to Council that a the same time, Council consented to utilize uncommitted funds from the Police Department salary line item to provide for increases to Fire Department firefighters. Mr. Bronson informed Council the Ordinance is to move \$94,000 from the Police Department salary line item to the Fire Department salary line item.

Upon a motion by Mrs. Snipes and seconded by Mr. Powell, the motion **to approve second reading of Ordinance No. 2022-09-13-05, An Ordinance amending the City of Westminster’s Budget Ordinance, an Ordinance making appropriations for certain expenses, capital improvements and indebtedness of the City of Westminster, South Carolina for the fiscal year beginning July 1, 2022 and ending June 30, 2023** passed unanimously.

Member	Motion	Vote
Ramey		Yes

Glymph		Yes
Powell	Second	Yes
Reese		Absent
Dunn		Absent
Snipes	Motion	Yes

4. Second Reading of an Agreement For The Transfer Of Water Line by and Between Pioneer Rural Water District of Oconee and Anderson Counties and City of Westminster

Mr. Bronson reminded Council that the City and Pioneer Water District have negotiated the sale by the City to Pioneer for a water line along SC HWY 24. At the June 6, 2022 City Council Meeting, Council passed first reading of the agreement for a one-time, lump-sum payment for the water line in the amount of \$71,500 rather than a 10 year amortized payment. After the first reading, notes from both sides were incorporated into the agreement.

Upon a motion by Mr. Glymph and seconded by Mr. Powell, the motion ***to approve the second reading of an Agreement for the transfer of water line by and between Pioneer Rural Water District of Oconee and Anderson Counties and the City of Westminster*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Motion	Yes
Powell	Second	Yes
Reese		Absent
Dunn		Absent
Snipes		Yes

New Business

5. First Reading of ORDINANCE NO. 2022-10-11-01; An Ordinance Authorizing and Establishing an Economic Development Incentive Program to encourage private investment in the incentive area of the City of Westminster, South Carolina; Authorizing and establishing a program to grant special property tax assessments to certain rehabilitated historic properties; and other matters related thereto.

Mr. Bronson reminded Council that in August Council had participated in a discussion with Attorney Lawrence Flynn of Pope Flynn Law Firm to develop an Economic Development Incentive Program to encourage private investment with the City limits. Mr. Bronson also reminded Council that they had made several provisions to the Ordinance as presented at the time and the new revised Ordinance includes those revisions.

Upon a motion by Mrs. Snipes and seconded by Mr. Glymph, the motion ***to approve first reading of Ordinance No. 2022-10-11-01; An Ordinance Authorizing and Establishing an Economic Development Incentive Program to encourage private investment in the incentive area of the City of Westminster, South Carolina; Authorizing and establishing a program to grant special property tax assessments to certain rehabilitated historic properties; and other matters related thereto*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese		Absent
Dunn		Absent
Snipes	Motion	Yes

6. First Reading of Ordinance No. 2022-10-11-02; An Ordinance Approving the Execution and Delivery of a Pole Attachment License Agreement By and Between the City Of Westminster, South Carolina and Spectrum Southeast, LLC And Other Matters Related Thereto.

Mr. Bronson informed Council that Spectrum Southeast, LLC has requested the right to attach its communications equipment (aerial cables, wires and other facilities related thereto) to City-owned utility poles. Mr. Bronson added that the City's legal representative Pope Flynn negotiated the agreement, the term of the agreement is five (5) years and includes a cost of \$21.00 per pole.

Upon a motion by Mrs. Snipes and seconded by Mr. Powell, the motion ***to approve First Reading of Ordinance No. 2022-10-11-02; An Ordinance Approving the Execution and Delivery of a Pole Attachment License Agreement By and Between the City Of Westminster, South Carolina and Spectrum Southeast, LLC And Other Matters Related Thereto*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell	Second	Yes
Reese		Absent
Dunn		Absent
Snipes	Motion	Yes

7. First Reading of Ordinance No. 2022-10-11-03; An Ordinance Deleting Certain Provisions of Title Iii, Chapter 35 Of The City Of Westminster Code Of Ordinances Pertaining to its Purchasing and Contracting Policy; Adding Title Iii, Chapter 38 Titled “Procurement”; and Other Matters Related Thereto.

Mr. Bronson informed Council that the Law Office of Pope Flynn had developed a revised Procurement Policy. He stated to Council that this policy provides for a modern approach to procuring goods and services as needed by the City and it complies with South Carolina state law. Mr. Bronson added that this policy would add flexibility and efficiencies to the procurement process.

Upon a motion by Mrs. Snipes and seconded by Mr. Powell, the motion **to approve First Reading of Ordinance No. 2022-10-11-03; An Ordinance Deleting Certain Provisions of Title Iii, Chapter 35 Of The City Of Westminster Code Of Ordinances Pertaining to its Purchasing and Contracting Policy; Adding Title Iii, Chapter 38 Titled “Procurement”; and Other Matters Related Thereto** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell	Second	Yes
Reese		Absent
Dunn		Absent
Snipes	Motion	Yes

8. First Reading of Amendment No. 4 To The Loan Agreement; Conserfund Loan Number 4-201-19 Between The City Of Westminster and The South Carolina Office of Regulatory Staff Entered into on the 26th day of February 2019, Amended November 19, 2019, May 31, 2019 And January 17, 2022; Amended From \$414,556.00 to \$369,947.23; and Hereby Amended to October 31, 2022 for Certain Water System Improvements to Increase Operating Efficiencies; and Other Matters Related Thereto

Mr. Bronson reminded Council that in 2019, the City entered into a loan agreement with the South Carolina Office of Regulatory (SCORS) staff for the purchase and installation of six Variable Frequency Drive (VFD) pumps. He advised Council that the only change in Amendment No. 4 would be the closing date, referred to as “the completion of the construction phase to be June 30, 2022,” which will amend to “the completion of the construction phase to be October 31, 2022.”

Upon a motion by Mrs. Snipes and seconded by Mr. Powell, the motion **to approve the first reading of Amendment No. 4 To The Loan Agreement; Conserfund Loan Number 4-201-19 Between The City Of Westminster and The South Carolina Office of Regulatory Staff Entered into on the 26th day of February 2019, Amended November 19, 2019, May 31, 2019 And January 17, 2022; Amended From \$414,556.00 to \$369,947.23; and Hereby Amended to October 31, 2022 for Certain Water System Improvements to Increase Operating Efficiencies; and Other Matters Related Thereto** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell	Second	Yes
Reese		Absent
Dunn		Absent
Snipes	Motion	Yes

9. Consideration of Resolution No. 09-13-2022-01; A Resolution Pledging To Practice and Promote Civility in The City Of Westminster

Mr. Bronson informed Council that some Council Members and city staff had attended the MASC Annual Meeting in July. He added that one of the themes of the meeting was the practice and promotion of civility in public discourse. Mr. Bronson suggested Council adopt this Resolution as provided by the MASC.

Upon a motion by Mr. Glymph and seconded by Mrs. Snipes the motion **to approve Resolution No. 09-13-2022-01; A Resolution Pledging To Practice and Promote Civility in The City Of Westminster** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Motion	Yes
Powell		Yes
Reese		Absent
Dunn		Absent
Snipes	Second	Yes

10. Consideration of Resolution No. 09-13-2022-02; A Resolution Authorizing the City Of Westminster to Pass Through the Fees for Credit Cards, Debit Cards and any other Fee-Based Financial Transactions to the User; and Other Matters Related Thereto

Mr. Bronson informed Council that at some point in the last five years, the City stopped the pass-through of financial fee-based transactions (sometimes referred to as Convenience Fees) and began absorbing the costs of those financial transaction fees on behalf of the customer. Mr. Bronson added that an analysis of the last one-year period revealed the cost that the City had absorbed to be more than \$58,000. Mr. Bronson also informed Council that the institutions offering the credit card services set the fees. He advised Council that the transaction cost collected by the City would be cost-neutral to the City.

Mr. Bronson informed Council that Staff would like to use October 10, 2022 as a tentative date to begin the pass-through of the fees. He noted that this timeframe allows time to notify customers of the change. Mr. Bronson also noted that the Resolution does contain the language: “beginning October 10, 2022 or as soon thereafter as may be logistically practical.”

Upon a motion by Mrs. Snipes and seconded by Mr. Powell, the motion **to approve Resolution No. 09-13-2022-02; A Resolution Authorizing the City Of Westminster to Pass Through the Fees for Credit Cards, Debit Cards and any other Fee-Based Financial Transactions to the User; and Other Matters Related Thereto** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell	Second	Yes
Reese		Absent
Dunn		Absent
Snipes	Motion	Yes

11. Consideration of Loan Resolution, RUS Bulletin 1780-27

Mr. Bronson reminded Council that since 2020 City staff and City Engineer, Troy Rosier, have worked to develop a water system improvement program. He noted that the program consists of upgrades to existing lines to include 33,200 linear feet (LF), 10", 42,200 LF 8", and 10,800 LF 6", throughout the City’s water distribution system. Mr. Bronson also added that a 40,000-gallon ground storage tank would be replaced with a 250,000-gallon ground tank.

Mr. Bronson informed Council that the United States Department of Agriculture – Rural Development office (USDA-RD) recently approved the City’s request for a

low interest loan to fund the water system improvement program. He added that the USDA-RD approved \$8,705,000.00 for the program, with a yearly payment of \$352,032.00. Mr. Bronson informed Council that the City is required to follow federal procurement guidelines, permitting and other applicable regulations. He advised Council that the City Council is required to pass a resolution before next steps can begin.

Upon a motion by Mr. Glymph and seconded by Mrs. Snipes, the motion **to approve the Loan Resolution, RUS Bulliten1780-27** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Motion	Yes
Powell		Yes
Reese		Absent
Dunn		Absent
Snipes	Second	Yes

12. Consideration of Bids for Coopers Mill Subdivision Sanitary Sewer Improvements Phase I:

Mr. Bronson informed Council that The Windsor Aughtry Company is the developer for the Cooper Mills subdivision being constructed at the intersection of Mountain Road and Claremont Road. He added that Cooper Mills is designed for 175 single-family housing units. Mr. Bronson reminded Council that the City executed an agreement with the Windsor Aughtry Company in 2021 to provide water and sewer service to the subdivision. He also noted that an annexation covenant has been executed and recorded as required by City Ordinance. Mr. Bronson made note that on June 30, 2022, the Windsor Aughtry Company purchased 175 water and sewer taps.

Mr. Bronson informed Council that the agreement to provide water and sewer service allows the City Engineer Troy Rosier to bid and recommend to City Council award of the water and/or sewer lines. Mr. Bronson informed Council that Mr. Rosier submitted a memo dated August 30, 2022 that recommends “a contract be awarded to the low bidder, HDH Construction Group LLC, for the amount of Four Hundred Seventy-Four Thousand Thirty-Six & 00/100 Dollars, (\$474,036.00).” Mr. Bronson added that the following bids were received (these bids are for the first 100 homes only):

HDH Construction Group, LLC (recommended)	\$ 474,036.00
L.W. Inc.	\$ 498,386.00

Tugaloo Pipeline, Inc.	\$ 624,941.80
Cedar Farms & Construction, Inc.	\$ 711,562.87
Payne, McGinn and Cummins, Inc.	\$ 904,391.00
Don Moorhead Construction, Inc.	No Bid.

Upon a motion by Mrs. Snipes and seconded by Mr. Glymph, the motion **to award a contract in the amount of \$474,036 to HDH Construction Group, LLC for the Coopers Mill Subdivision Sanitary Sewer Improvements, Phase I** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese		Absent
Dunn		Absent
Snipes	Motion	Yes

- 13. Consider change order to Sammy Butts Grading and Landscaping for additional services at the Simpson Street fields.

Mr. Bronson reminded Council that on May 17, 2022, City Council approved a bid from Sammy Butts Grading and Landscaping for the clearing, grading, seeding and irrigation of the Simpson Road athletic fields. Mr. Bronson added that at the request of City staff, Sammy Butts Grading and Landscaping provided an amended contract to include additional items to enhance the outcome of the field construction. He gave the following amounts to Council as part of the amended contract:

	Original	Amended	difference
Grading	\$28,000	\$45,000	\$17,000
Clearing	\$ 6,500	\$ 0	(\$ 6,500)
Grassing	\$10,500	\$19,558	\$ 9,058
Irrigation	\$14,000	\$19,500	\$ 5,500
Total	\$59,000	\$84,058	\$25,058

Upon a motion by Mr. Glymph and seconded by Mr. Powell, the motion **to approve the change order to Sammy Butts Grading and Landscaping for additional services at the Simpson Street fields** passed unanimously.

Member	Motion	Vote
Ramey		Recusal
Glymph	Motion	Yes
Powell	Second	Yes
Reese		Absent

Dunn		Absent
Snipes		Yes

14. Consider authorization for City stage use outside the City limits for Corinth Baptist Church at 1607 Toccoa Highway for an event on September 18 and 19, 2022.

Mr. Bronson reminded Council that Westminster has a mobile stage and a policy governing its use. He added that Corinth Baptist Church had submitted an application and the required fees requesting the use of the stage. Mr. Bronson noted that only City Council might authorize the use of the stage outside the city limits.

Upon a motion by Mrs. Snipes and seconded by Mr. Glymph, a motion was made **to approve the authorization of the City Stage use for Corinth Baptist Church located at 1607 Toccoa Highway for an event on September 18 and 19, 2022.**

Upon a motion by Mrs. Snipes and seconded by Mr. Powell the motion to **amend the motion to approve the authorization of the City Stage use for Corinth Baptist Church located at 1607 Toccoa Highway for an event on September 18 and 19, 2022 to include waiving all rental fees associated with the stage rental** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell	Second	Yes
Reese		Absent
Dunn		Absent
Snipes	Motion	Yes

15. Consider Appointment to the Oconee Joint Regional Sewer Authority Commission (OJRSA).

Mr. Bronson informed Council that Utilities Director Leigh Baker currently serves as one of the City’s two OJRSA Appointee’s. He added that with Mr. Baker’s departure from the City set for the end of September 2022, Council is asked to consider another appointee.

Upon a motion by Mrs. Snipes and seconded by Mr. Glymph the motion **to appoint Kevin Bronson by Resolution to the Oconee Joint Regional Sewer Authority Commission (OJRSA) for the City of Westminster with a start date to begin as soon as he may be sworn-in** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese		Absent
Dunn		Absent
Snipes	Motion	Yes

Routine Business

1. Approval of the August 9, 2022 Public Hearing Meeting Minutes

Upon a motion by Mr. Glymph and seconded by Mrs. Snipes, the motion to **approve the August 9, 2022 Public Hearing Meeting Minutes** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Motion	Yes
Powell		Yes
Reese		Absent
Dunn		Absent
Snipes	Second	Yes

2. Approval of the August 9, 2022 Regular Meeting Minutes

Upon a motion by Mr. Powell and seconded by Mr. Glymph, the motion to **approve the August 9, 2022 Regular Meeting Minutes** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell	Motion	Yes
Reese		Absent
Dunn		Absent
Snipes		Yes

3. Approval of the August 16, 2022 Called Meeting Minutes

Upon a motion by Mr. Glymph and seconded by Mrs. Snipes, the motion to **approve the August 16, 2022 Called Meeting Minutes** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Motion	Yes
Powell		Yes
Reese		Absent
Dunn		Absent
Snipes	Second	Yes

4. Approval of the August 25, 2022 Called Meeting Minutes

Upon a motion by Mr. Glymph and seconded by Mrs. Snipes, the motion to **approve the August 25, 2022 Called Meeting Minutes** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Motion	Yes
Powell		Yes
Reese		Absent
Dunn		Absent
Snipes	Second	Yes

5. Comments from the Utility Director

Mr. Baker informed Council that the raw water pumps were in service and that the VFD's are installed. He informed Council that the Hall Street water project was moving along well. Mr. Baker also stated that the sidewalk project was moving along well. He also stated to Council that the new rock hammer was in service and was a great asset. Mr. Baker also informed Council that the flow meters had been purchased and installed.

6. Comments from City Administrator

Mr. Bronson informed Council that a public hearing was scheduled for a CDBG Grant for Anderson Park Improvements. He added that the grant was for \$250,000, is due at the end of September and the City match will be about \$40,000. Mr. Bronson informed Council that the SCIIP application for sewer line grant funding had been completed and submitted.

Mr. Bronson informed Council that VC3, which is the website the City currently uses, would no longer support the website platform. He added that he would be coming back to Council with a plan to seek other vendor options for City website services.

Mr. Bronson also informed Council that due to the extremely long lead times on equipment and fleet vehicles that he will likely begin making plans to secure a garbage truck and begin getting pricing information now in order to secure one for the next fiscal year.

Adjourn

Upon a motion by Mayor Ramey and seconded by Mr. Glymph, the motion ***to adjourn the meeting at 8:06 pm*** passed unanimously.

(Minutes submitted by Rebecca Overton)

Mayor Brian Ramey

Date