

CITY OF WESTMINSTER REGULARLY SCHEDULED MEETING

September 12, 2023 @ 6:00 PM

Westminster Fire Department

216 Emergency Lane, Westminster

Call to Order

Invocation & Pledge of Allegiance

Certification of Quorum

Public Comments:

The floor is now open for public comments. Citizens of Westminster or others who have registered for time with the Clerk can now address Council for any matters on tonight's agenda or other matters you wish to bring before the Council. Speakers are allowed up to 3 minutes and possibly longer if that Speaker is recognized in advance as representing a larger group with similar concerns. To preserve the decorum of this public meeting, and to allow adequate time for discussion among the elected membership of City Council, this will be the only time we will receive unsolicited comments tonight from the public.

Special Recognitions:

1. Resolution Honoring the Late Mr. Allie "A.T." Caywood for a Lifetime of Dedicated Service and Community Involvement
2. Proclamation Celebrating a Century of Wisdom and Dedication of Ms. Bessie Mae Matthison Who Turned 105 on September 4, 2023
3. Proclamation Declaring September 12, 2023, as Westminster Dixie Majors Allstar Day in Honor of the South Carolina State Champion Westminster Allstars

Comments from the Mayor and Council

Routine Business

1. Approval of the August 8, 2023, Regular Meeting Minutes
2. Comments from the Utilities Director
 - a. USDA-RD Project Update
 - b. Apple Festival from Utility operations
 - c. other
3. Comments from City Administrator
 - a. Riley Street Property – an error in previous zoning evaluation
 - b. Commercial Business Inspection Forms
 - c. WP Anderson Park renovation update (no bids received for the project)
 - d. Rural Infrastructure Authority Grant Application

Construction of a 120,000-gallon ground surface water tank and related appurtenances on Unity Church Road

RIA funds:	\$428,274
Local funds:	\$224,230
Total:	\$652,504
 - e. Other

Old Business

4. Consideration of ORDINANCE NO. 09-12-2023-01; AN ORDINANCE TO REZONE A CERTAIN PARCEL IN THE CITY OF WESTMINSTER FROM R-25 (ONE-FAMILY RESIDENTIAL) TO MFR (MULTI-FAMILY RESIDENTIAL).

The Westminster Planning Commission met on Monday, July 17, 2023, to consider two items for recommendation for City Council.

This ordinance is for the Consideration of Zoning Amendment Application 2023-001 by Jonathan Terry for 104 Highlands Ave from R-25 to MFR. The applicant presented site plans and the Amendment Application to the commission and stated that he planned to develop duplexes and small, high density single-family units on the 11.5 Acre property. Applicant intends to sell the homes for about \$220,000-\$230,000 after development.

The Commission asked questions about greenspace, density of units, and continuity of adjacent properties. Applicant said that he intended to incorporate greenspace into the final design plan, likely around the currently abandoned home on the property at the end of Dickson St. Applicant and commission agreed that current zoning regulations, even for MFR, would not allow an overly dense development. The MFR designation would match the zoning of two adjacent HUD supported housing complexes.

The Commission recommended approval of the Application, by a vote of 5-0 (unanimous). Additional information from the meeting is included in the attached.

City Council approved first reading of the ordinance at its August 8, 2023, meeting.

Staff recommends approval.

5. Consideration of ORDINANCE NO. 09-12-2023-02; AN ORDINANCE TO REZONE A CERTAIN PARCEL IN THE CITY OF WESTMINSTER FROM R-15 (ONE-FAMILY RESIDENTIAL) TO MFR (MULTI-FAMILY RESIDENTIAL).

Consideration of Zoning Amendment Application 2023-002 by the City of Westminster for 115 Riley Ave from R-15 to MFR. The City, applicant, and owner has agreed to convey the property to Westminster Hope ComeUnity, a local nonprofit group, contingent upon rezoning to MFR. Westminster Hope ComeUnity seeks to use the vacant lot, formerly the City Recycling Center, to build three small single-family homes for individuals and families who are without a home for several months while they prepare for and find a permanent residence. The proposed structures would not serve as a "homeless shelter" and beneficiaries will have to complete an application, a drug screening, and have no record of violent crimes (including being a sex offender or convicted of other serious crimes).

The Commission did not recommend approval of the application to council, and members cited concerns about location (proximity of a vulnerable population to the HUD supported housing) and ability of the organization to properly manage the project (citing inexperience, not intention as a basis).

The Commission did not recommend approval of the Application by a vote of 2-2 (1 abstention). Additional information from the meeting is included in the attached.

City Council did not approve first reading of the ordinance at its August 8, 2023 meeting. (Ramey, Snipes, May, Glymph voting against; Dunn and Powell voting in favor; Reese recused).

Staff recommends approval.

6. Consideration of ORDINANCE NO. 09-12-2023-03; AUTHORIZING AN EQUIPMENT LEASE PURCHASE AGREEMENT IN THE AMOUNT OF NOT EXCEEDING ~~\$540,000~~ \$535,000 BETWEEN THE CITY OF WESTMINSTER, SOUTH CAROLINA, AND FIRSTCITIZENS BANK & TRUST COMPANY, TO DEFRAY THE COST OF ACQUIRING CERTAIN EQUIPMENT; AND OTHER MATTERS RELATING THERETO.

The City's FY2023-2024 Annual Budget includes the equipment listed below to be purchased using lease-purchase financing. First Citizens Bank offers a competitive lease-purchase financing product that meets the requirements of South Carolina law for municipal financing. The City's bond Counsel, Mike Burns and Brandon Norris with the Burr Foreman law firm have reviewed and approved of the financing documents, they also wrote the ordinance.

<i>Equipment Estimated Cost</i>	
<i>Two (2) Police Vehicles</i>	<i>\$ 90,000</i>
<i>One (1) Public Works Vehicle</i>	<i>\$ 44,045</i>
<i>One (1) Water Pickup</i>	<i>\$ 46,000</i>
<i>One (1) Sewer Tractor</i>	<i>\$ 55,000</i>
<i>One (1) Leaf Truck</i>	<i><u>\$277,000</u></i>
<i>TOTAL ESTIMATED COST</i>	<i>\$512,045</i>

The not-to-exceed lease-purchase financing was approved by City Council on first reading on August 8, 2023, which was valued at \$540,000 includes closing costs. Since the date of first reading of the ordinance the not-to-exceed amount has been amended to \$535,000. The interest rate is fixed and is bank-qualified at 4.48% for 5 years. There are no fees for pre-payment.

Staff recommends approval.

7. Consideration of ORDINANCE NO. 09-12-2023-04; AN ORDINANCE TO ESTABLISH A REGISTRATION FOR VACANT AND ABANDONED BUILDINGS, TO AMEND THE CITY'S CODE OF ORDINANCES IN CONNECTION THEREWITH, AND OTHER MATTERS RELATED THERETO.

Vacant properties have a greater potential than occupied properties to cause significant and costly problems for the City. These properties often require greater levels of service from law enforcement, codes enforcement, and other City services and, thereby create a financial burden for the City and detract from the quality of life of the surrounding neighborhoods and the City as a whole. Vacant buildings are an impediment to neighborhood redevelopment and rehabilitation, decrease property values, and prevent neighborhood stabilization. Vacant properties have a greater likelihood of becoming unsightly, structurally unsound, and otherwise dangerous; of attracting criminal activity,

and of otherwise creating a threat to public health, safety, and welfare of neighboring properties and the public.

One mechanism for addressing these types of properties is a registry system that compels property owners to register their properties with the City. A fee schedule enhances the registry system.

This ordinance establishes the registry system.

City Council approved first reading of the ordinance at its August 8, 2023, meeting.

Staff recommends approval.

New Business

8. Consideration of First Reading of Ordinance #2023-10-10-01; An Ordinance Amending the Business License Ordinance of the City of Westminster to Update the Class Schedule as Required by Act 176 of 2020.

South Carolina's Act 176, the Business License Standardization Act, requires every municipality and county government with a business license tax to update its business licensing class schedule every odd-numbered year to go into effect the following year. As such, 2023 is a time to update licensing practices to remain in compliance with the state law. As required by Act 176, the class schedule updates use the latest statistical data on business profitability from the IRS, which then receives approval from the SC Revenue and Fiscal Affairs Office.

*The City of Westminster must adopt these by **December 31, 2023**, to address those licensing renewals that will take place for the license year running from **May 1, 2024 – April 30, 2025**.*

Staff recommends approval.

9. Consideration of an INTERGOVERNMENTAL AGREEMENT FOR FIRE PROTECTION and OTHER EMERGENCY RESPONSE SERVICES with Oconee County

The City has an intergovernmental agreement (IGA) with Oconee County to provide fire service protection to the unincorporated areas around the City. The agreement was signed June 20, 2012. Since that time properties in the unincorporated area have developed increasing the calls for service. New developments are under construction, and even more are planned for the area. With the direction and input from the City Council, the final draft agreement is presented for Council's consideration. It is not substantially different from the existing IGA. The highlights include:

- Five (5) year term with a maximum of two five (5) year extensions*
- Either party may terminate with a twelve (12) month notice*
- City will respond to actual or suspected emergencies (fire, medical, hazmat, rescue, and related services) as it does in the City limits*
- Monthly reporting from City to County*
- Annual compensation from County to City is \$550,000*

- Cooperative effort to maintain ISO ratings
- Other legal provisions

Staff recommends approval.

10. Consideration of RESOLUTION NO. 09-12-2023-01; A RESOLUTION SUPPORTING THE LOCAL MATCH FOR THE CDBG COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The application deadline for the fall round of Community Development Block Grant (CDBG) program managed by the South Carolina Department of Commerce is September 15, 2023. The City's grant application will fund improvements to the downtown streetscape on Retreat Street and on Main Street from Retreat Street to Lucky Street. The improvements will be design by Seamon Whitside (SW+). The current estimate for the project s \$1,296,204. The grant request is for CDBG funds to cover \$750,000 with the City providing a match of \$546,204.

The project was initiated with the development of the 2023 Downtown Master Plan which was completed in April 2023. A Public Hearing for Needs Assessment was conducted on August 23, 2023, to gather input from the general public about the needs of the City. A Public Hearing for the CDBG Grant Application was held on September 8, 2023, to inform the general public about the intention of the grant application.

Grant awards are anticipated to be announced late this calendar year and construction to begin in 2024.

Staff recommends approval.

11. Consideration of RESOLUTION NO. 09-12-2023-02; A RESOLUTION TO REMAND THE WESTMINSTER ZONING ORDINANCE TO THE PLANNING COMMISSION FOR REVIEW

Last Summer, City Council and the Planning Commission engaged attorney and planning consultant Spencer Wetmore to review and update the Westminster Zoning Ordinance, including joint sessions of the Council and Commission. Staff has worked with Wetmore to develop and prepare the ordinance for presentation and review. The Planning Commission was established to assist and make recommendations to Council in matters relating to City Planning, Zoning, and Land Use. This resolution would empower the Planning Commission to review and amend the ordinance and recommend action for City Council.

Staff recommends approval.

12. Consideration of the Westminster Planning Commission Bylaws as approved by the Westminster Planning Commission

At the August 21, 2023, meeting of the Westminster Planning Commission, the Commission unanimously approved Bylaws for the Commission. These proposed bylaws were adapted from several other jurisdictions across the state and were prepared by consultant Wade Luther and Assistant to the City Administrator Reagan Osbon. The City is compelled by state law to have Bylaws for the Planning Commission and they exist primarily to establish procedures for meeting times, conducting business, and application processing. The Bylaws are attached to the Planning Commission meeting agenda and require Council approval.

Planning Commission recommends approval.

Staff recommends approval.

13. Special Events Committee Update

(Councilmembers May, Reese, and Snipes are the Council representatives on the Committee.)

The Special Events Committee met on August 16, 2023, at City Hall and on August 30, 2023, at the Utility Shop. At the August 16 meeting, the committee reviewed dates and times for upcoming events, requested that they review special event applications, directed staff to work with Downtown merchants for Boo on Main, began preliminary discussions around a Juneteenth Celebration, established a process for parade routes and sign-ups, and began a strategy and schedule for Christmas events.

The August 30 meeting was held at the Utility Shop. The Committee discussed received special event applications, finalized a strategy for Christmas Decorating, inventoried Christmas decorations (most were discarded or donated due to condition and will be replaced by new decorations), and finalized Christmas event schedule:

- City Staff Decorating: November 20-22, 27-30 (if needed)*
- Tree Lighting: Dec. 1 at 7:00pm*
- Christmas Parade: Dec. 2 at 11:00am*
- Westminster Festival of Trees at the Depot: Dec. 1-2, 8-9, 15-16, 22.*

14. Recreation Planning Committee Update

(Mayor Ramey and Councilmember Dunn are the Council representatives on the Committee.)

The Recreation Planning Committee met on September 6, 2023, at City Hall. The Committee reviewed the requirement and timelines in the Request for Proposals (RFP) developed to construct Phase I of the Hall Road Recreation Complex.

The Committee scheduled its next two meetings for:

October 11, 2023, at 5:00 pm at City Hall – to review proposals submitted for the RFP, and

October 18, 2023, at 1:00 pm at City Hall to interview prospective bidders for the design and construction of the complex.

15. Discussion regarding the special event personnel policy

The Committee voted to recommend to council that the City begin charging for personnel services to support special events. Currently, the Police, Fire, and Utility Departments provide personnel free of charge to special events, despite often having to pay overtime rates to employees. The Special Events Committee is requesting that Council consider requiring events to pay the cost of city personnel on an hourly basis. Council most recently considered a similar proposal in August of 2022, but no action was taken. The Committee cited fiduciary responsibility, a sharp increase in events this fall, and increasing personnel costs as justification for endorsing a new proposal.

For example: the FY2023-2024 rate would be as follows.

<i>Police</i>	<i>\$35 per hour per officer</i>
<i>Fire:</i>	<i>\$35 per hour per firefighter</i>
<i>Public Works:</i>	<i>\$30 per hour per employee</i>

Staff request direction from Council on how to proceed.

16. Discussion regarding Dixon Road Water Lines

The USDA-RD project to improve and add new water lines includes adding a water line along Dixon Road. Currently there are fourteen (14) houses that are served by City water. The water meters for all these houses are located in one location at the intersection of Jenkins Bridge Road and Dixon Road. The houses currently have self-installed water lines through each property to the water meters. If one line breaks or has a leak it is nearly impossible to determine which line services which house. This has historically caused a lot of confusion and angst between the residents.

The USDA-RD project will add a water line so each house may be served properly from water meters located in front of each property, it will also improve water pressure and reliability. As the contractor nears completion of the installation of the new water line, all the property owners will need to connect to the new water line through new water meters. This will need to be a coordinated effort so that all properties are connected at the same time so the new water line may be used and the old meters removed. To provide the best level of service, staff has generated a plan to assist with this conversion and seeks Councils direction on the plan.

The Plan: The City will hire one contractor to install the water lines from the houses to the meter. This is the property owner's responsibility; however, given the cost anticipated for this it may cause a hardship or financial burden which could cause the property owners to delay in making the connection. A contract will be developed to allow the City to pay the plumbing contractor for the installation with the cost recovered through the utility bill of the property owners over 24-36 months. Liability waivers will be required.

Staff requests direction from the Council on how to proceed.

17. Discussion of an offer to purchase 0.2 acres of City-owned property located at 308 Fire Tower Road by Mahlon Stoltzfus

On September 5, 2023, the City Administrator received an offer to purchase the property referenced above for \$3,500. The subject property is adjacent to property owned by Mr. Stoltzfus. Utilities Director Kevin Harbin has evaluated the site and the tank and reports neither the property nor the tank is used by the City.

Staff requests direction from the Council on how to proceed.

Adjourn

**Resolution Honoring the Late Mr. Allie "A.T." Caywood for a Lifetime of
Dedicated Service and Community Involvement**

WHEREAS, it is with profound sadness and deep reverence that the City of Westminster mourns the passing of Mr. Allie "A.T." Caywood, a cherished individual whose life was defined by his unwavering commitment to serving and uplifting the community; and

WHEREAS, Mr. Caywood's life was marked by a profound dedication to bettering the lives of those around him, as exemplified through his roles as Secretary for the Westminster Rotary Club, where his tireless efforts contributed significantly to the betterment of our city; and

WHEREAS, he exhibited a profound respect for history and sacrifice while volunteering with the Oconee Military Museum, preserving the legacy of our veterans and ensuring their stories would continue to inspire future generations; and

WHEREAS, Mr. Caywood's wisdom and compassionate leadership left an indelible impact during his time on the City of Westminster City Council, where his passionate advocacy and unwavering commitment to progress and inclusivity helped shape the community we are proud to call home; and

WHEREAS, his visionary spirit shone through in the establishment of the Westminster Senior Outreach, a testament to his concern for the well-being and happiness of our senior community members; and

WHEREAS, Mr. Caywood's dedication and selflessness transcended borders, evident through his recognition as the winner of the Caring for the Carolinas Community Service Hero Award, a testament to his outstanding contributions and boundless compassion; and

WHEREAS, behind every great man stands an equally remarkable partner, and Judy Caywood, Mr. Caywood's devoted wife, shared in his journey of service, providing unwavering support and love throughout their shared endeavors;

NOW, THEREFORE, BE IT RESOLVED, that the City of Westminster, with deep gratitude and heartfelt appreciation, posthumously honors the late Mr. Allie "A.T." Caywood, celebrating his exceptional contributions, unwavering dedication, and lasting legacy within our community; and

BE IT FURTHER RESOLVED, that the City of Westminster extends its sincere condolences to the family and loved ones of Mr. Caywood, and that his spirit of service will forever remain an inspiration; and

BE IT FINALLY RESOLVED, that this resolution be proclaimed, and a copy be presented to the family of A.T. Caywood, as a symbol of the city's enduring gratitude for his selfless contributions and impact.

Adopted on September 12, 2023.

Brian Ramey, Mayor

PROCLAMATION CELEBRATING A CENTURY OF WISDOM AND DEDICATION

WHEREAS, the City of Westminster takes great pride in recognizing and celebrating the extraordinary milestone of one of its esteemed community members, Bessie Mae Matthison, who turned 105 years old on September 4, 2023; and

WHEREAS, Bessie Mae Matthison has been a shining example of resilience, wisdom, and dedication throughout her life, embodying the spirit of our community; and

WHEREAS, Bessie Mae Matthison served as an educator and played an instrumental role in shaping the futures of countless students as the Principal of Westminster Middle School and Long Creek Elementary School; and

WHEREAS, Bessie Mae Matthison has not only been a pillar of the educational community but has also been an active and engaged member of Long Creek and Westminster, contributing to its growth, development, and spirit of unity; and

WHEREAS, Bessie Mae Matthison's life is a testament to the power of community, love, and perseverance, inspiring all who have had the privilege of knowing her;

NOW, THEREFORE, BE IT PROCLAIMED, that the City of Westminster, on this day, September 12, 2023, extends its warmest congratulations and heartfelt appreciation to Bessie Mae Matthison on the occasion of her 105th birthday; and

BE IT FURTHER PROCLAIMED, that the City of Westminster encourages all residents to join in celebrating Bessie Mae Matthison's remarkable life and the invaluable contributions she has made to our community and to the field of education.

IN WITNESS WHEREOF, I, Brian Ramey, Mayor of the City of Westminster, do hereby affix my signature and the seal of the City of Westminster on this 12th day of September, 2023.

Brian Ramey, Mayor

**PROCLAMATION HONORING THE
STATE CHAMPION WESTMINSTER ALLSTARS**

WHEREAS, the sport of baseball expresses the heart and character of America and for many years has been properly recognized as our Nation's pastime; AND

WHEREAS, Recreation League Baseball is a program of service to the youth of our community, dedicated to teaching sportsmanship and the competitive will to win, as well as furthering physical fitness and well-being through healthful community activity; AND

WHEREAS, the City of Westminster has a legacy of community support and success on the baseball diamond; AND

WHEREAS, the City of Westminster is extremely proud to be the home of the Westminster Recreation Department which has served the youth of Westminster and Oconee County for many years; AND

WHEREAS, the Westminster All Star Team has been declared "State Champions"; AND

WHEREAS, this year the 19 year old Major All Star Team represented the state of South Carolina in the Dixie Boys Baseball Major World Series;

NOW, THEREFORE, by virtue of the authority invested in me as Mayor and on behalf of the City Council and Citizens of the City of Westminster, I hereby honor and celebrate the

WESTMINSTER DIXIE MAJORS ALLSTAR

in honor and appreciation of the accomplishments of the 19-Year-Old All Star Team and the dedication and support of their coaches and parents; and in appreciation of the hard work of all the players, coaches, and staff of the Westminster Recreation Department during this successful 2023 playing season.

In witness whereof, I have hereunto set my hand and caused the seal of the City of Westminster to be affixed.

Brian Ramey, Mayor

Roster

Braden Adams

Brycin Azelkas

Carson Bay

Walker Buck

Kade Capps

J.T. Eller

Caleb Fortson

Bryce Gibson

Zechariah Gibson

K.G. Griffin

Braden Lansdale

Rafael Little

Lawrence McMahan

Lawson McMahan

Trevor Merck

Braiden Moore

Coaches

Coach Matt Adams

Coach Tim Merck

Coach Shane Bay

**MINUTES
WESTMINSTER CITY COUNCIL
Regular Scheduled Meeting
Tuesday, August 8, 2023**

The City Council of the City of Westminster met in a regular scheduled meeting on Tuesday, August 8, 2023, at 6:00 pm at the Westminster Fire Department with Mayor Brian Ramey presiding. Those in attendance were:

Brian Ramey
Jimmy Powell

Dale Glymph
Audrey Reese

Daby Snipes
Adam Dunn

Ruth May

City Administrator, Kevin Bronson
Assistant to the City Administrator, Reagan Osbon
City Clerk, Rebecca Overton
Police Chief, Matt Patterson
Fire Chief, Michael Smith
Utility Director, Kevin Harbin
City Attorney, Andrew Holliday
Members of the public and press

Notice of the meeting and the agenda was posted on a window at the Fire Department and at westminstersc.org twenty-four hours prior to the meeting and all persons, organizations and local media requesting notification and the agenda were notified by email.

Call to Order

Mayor Ramey called the meeting to order at 6:00 pm.

Invocation and Pledge of Allegiance

Mrs. Audrey Reese led the Council in the invocation and the Pledge of Allegiance.

Certification of Quorum

Rebecca Overton certified a quorum.

Public Comments

Brandy Monds of Upstate SC Get Snacked informed Council that her group would like to hold two events at the Depot: a Jeep Fest Event in November and a Santa Shop in December. She stated that more details would be forth coming along with Event Applications.

August 8, 2023

Comments from the Mayor and Council

Mr. Glymph reminded everyone of the Veteran Freedom Festival scheduled for August 12 on Main Street. Mrs. Snipes thanked Herb Poole for recent efforts with securing lunch meals for area children after the School District lunch stopped. She added that she was very proud of everyone's efforts to come together to be able to continue the meals and thanks several groups and private citizens who helped with the cause. Mayor Ramey mentioned that the West-Oak Booster Club was requesting a Homecoming Parade for September 17 with a pep rally to follow. There was no opposition from Council. Mayor Ramey also stated that there had been several complaints about the homeless situation around town. Other Council Members agreed that there were some issues and that maybe addressing it now would prevent larger problems in the future. Mr. Bronson suggested that Council could possibly work together with sister cities and the County to bring attention to the homelessness issue and looks for solutions together.

Routine Business

1. Approval of the June 13, 2023, Regular City Council Meeting Minutes

Upon a motion by Mrs. Reese and seconded by Mr. Glymph, the motion to *approve the June 13, 2023, Regular Meeting Minutes* passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn		Yes
Snipes		Yes

2. Comments from the Utility Director

- a. Mr. Harbin informed Council that the downtown sidewalks had been pressure washed and cleaned. He also stated that the parking spaces would be restriped.
- b. Mr. Harbin informed Council that the roof at the Depot had recently been cleaned.

3. Comments from City Administrator

- a. Mr. Bronson informed Council that a pre-construction meeting was held for the USDA Capital Water Project and that the notice to proceed construction had been issued.

- b. Mr. Bronson informed Council that staff would be holding a non-mandatory pre-bid meeting at the Anderson Park site on August 11 at 11:00 and that a notice to proceed construction notice could be potentially issued around mid-September.
- c. Mr. Bronson informed Council that staff is still working on finalizing the new city website and that completion is expected within the next few months.
- d. Mr. Bronson informed Council that the Recreation Planning Committee met to discuss grant options for restrooms, playground equipment, and other components of the Recreation Complete Plan. He added that hopefully an award for the Phase I Field Project would be issued by October.
- e. Mr. Bronson informed Council that the Special Events Committee would be meeting on August 16 at 2:00 to discuss upcoming events and ideas.

Old Business

1. Consideration of Second Reading of Ordinance #2023-08-08-01 City of Westminster; An Ordinance Amending Section 50.01 of the City of Westminster Code of Ordinances Regarding the Annexation of Properties Located Outside of the City as a Condition to for the City to Provide Certain Utility Services, and Other Matters Related Thereto.

Mr. Bronson reminded Council that in May of 2021, Council passed Ordinance No. 2021-05-11-01 stipulating the use of annexation covenants when approving electric, water or sewer service(s) of properties located out of the City. He added that staff was presenting consideration of changes at the suggestion of legal counsel for two reasons:

- A. Electric service is removed from the language. This will simplify future considerations of potential operations and/or maintenance agreements with a third party (i.e., removal of electric service simplifies future contractual agreements).
- B. Insertion of language to clarify the intent and practice of collecting annexation covenants for “New Services.”

Mr. Bronson clarified that the three documents offered for this item are: the first is the Ordinance which amends the City Code (edits are noted to the right side of the page); the second is a revised Declaration of Annexation Covenants which is used when a service agreement is accepted; and the third is an edited version of Section 50.01 of the City’s Code (edits are noted on the right side of the page).

Upon a motion by Mr. Dunn and seconded by Mr. Powell, the motion to ***approve Second Reading of Ordinance #2023-08-08-01 City of Westminster; An Ordinance Amending Section 50.01 of the City of Westminster Code of Ordinances Regarding the Annexation of Properties Located Outside of the***

City as a Condition to for the City to Provide Certain Utility Services, and Other Matters Related Thereto passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell	Second	Yes
Reese		Yes
May		Yes
Dunn	Motion	Yes
Snipes		Yes

New Business

1. Consideration of First Reading of Ordinance # 09-12-2023-01; An Ordinance to Rezone a Certain Parcel in the City of Westminster from R-25 (One-Family Residential) to MFR (Multi-Family Residential).

Mr. Bronson informed Council that the Westminster Planning Commission met on Monday, July 17, 2023, to consider Zoning Amendment Application 2023-001 by Jonathan Terry for 104 Highlands Ave from R-25 to MFR. Mr. Bronson added that the applicant presented site plans to the commission and stated that he planned to develop duplexes and small, high density single-family units on the 11.5 Acre property.

Mr. Bronson added that the Commission asked questions about greenspace, density of units, and continuity of adjacent properties. Applicant said that he intended to incorporate greenspace into the final design plan, likely around the currently abandoned home on the property at the end of Dickson Street.

Mr. Bronson informed Council that the Commission recommended approval of the Application, by a vote of 5-0 (unanimous).

Upon a motion by Ms. May and seconded by Mrs. Reese, the motion to ***approve First Reading of Ordinance # 09-12-2023-01; An Ordinance to Rezone a Certain Parcel in the City of Westminster from R-25 (One-Family Residential) to MFR (Multi-Family Residential)*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Second	Yes

August 8, 2023

May	Motion	Yes
Dunn		Yes
Snipes		Yes

2. Consideration of First Reading of Ordinance No. 09-12-2023-02; An Ordinance to Rezone a Certain Parcel in the City of Westminster from R-15 (One-Family Residential) to MFR (Multi-Family Residential).

At this time Mrs. Reese left the room to recuse herself from the vote and discussion since her Church, Westminster Presbyterian Church, is involved with the Westminster Hope ComeUnity.

Mr. Bronson informed Council that the Westminster Planning Commission met on Monday, July 17, 2023 to consider Zoning Amendment Application 2023-002 by the City of Westminster for 115 Riley Ave from R-15 to MFR. He added that the City, applicant and owner, has agreed to convey the property to Westminster Hope ComeUnity, a local nonprofit group, contingent upon rezoning to MFR. Westminster Hope ComeUnity seeks to use the vacant lot, formerly the City Recycling Center, to build three small single-family homes for individuals and families who are without a home for several months while they prepare for and find a permanent residence.

Mr. Bronson informed Council that the Commission did not recommend approval of the application to council, and members cited concerns about location (proximity of a vulnerable population to the HUD supported housing) and ability of the organization to properly manage the project (citing inexperience, not intention as a basis). Mr. Bronson added that the Commission vote was 2-2 (1 abstention).

Upon a motion by Mr. Dunn and seconded by Mr. Powell, the motion to ***approve First Reading of Ordinance No. 09-12-2023-02; An Ordinance to Rezone a Certain Parcel in the City of Westminster from R-15 (One-Family Residential) to MFR (Multi-Family Residential)*** failed 4-2.

Member	Motion	Vote
Ramey		No
Glymph		No
Powell	Second	Yes
Reese		Recusal
May		No
Dunn	Motion	Yes
Snipes		No

3. Consideration of First Reading of Ordinance # 09-12-2023-03; Authorizing an Equipment Lease Purchase Agreement in the Amount of not Exceeding \$540,000 Between the City Of Westminster, South Carolina, And First Citizens Bank & Trust Company, to Defray the Cost of Acquiring Certain Equipment; and Other Matters Relating Thereto.

Mr. Bronson reminded Council that the FY2023-2024 Annual Budget includes the equipment listed below to be purchased using lease-purchase financing. He added that First Citizens Bank offers a competitive lease-purchase financing product that meets the requirements of South Carolina law for municipal financing.

Equipment Estimated Cost

Two (2) Police Vehicles	\$ 90,000
One (1) Public Works Vehicle	\$ 44,045
One (1) Water Pickup	\$ 46,000
One (1) Sewer Tractor	\$ 55,000
One (1) Leaf Truck	\$277,000

TOTAL ESTIMATED COST \$512,045

Mr. Bronson added that the not-to-exceed lease-purchase financing of \$540,000 includes closing costs and that the final amount will be determined at closing.

Upon a motion by Mrs. Snipes and seconded by Mr. Glymph, the motion to ***approve First Reading of Ordinance # 09-12-2023-03; Authorizing an Equipment Lease Purchase Agreement in the Amount of not Exceeding \$540,000 Between the City Of Westminster, South Carolina, And First Citizens Bank & Trust Company, to Defray the Cost of Acquiring Certain Equipment; and Other Matters Relating Thereto*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese		Yes
May		Yes
Dunn		Yes
Snipes	Motion	Yes

4. Consideration of First Reading of Ordinance #09-12-2023-04; An Ordinance to Establish a Registration for Vacant and Abandoned Buildings, to Amend the City's Code of Ordinances in Connection Therewith, and Other Matters Related Thereto

Mr. Bronson informed stressed to Council that vacant properties have a greater potential than occupied properties to cause significant and costly problems for the City. He added that these properties often require greater levels of service from law enforcement, codes enforcement, and other City services and, thereby create a financial burden for the City and detract from the quality of life of the surrounding neighborhoods and the City as a whole. Mr. Bronson also stressed to Council that vacant properties have a greater likelihood of becoming unsightly, structurally unsound, and otherwise dangerous.

Mr. Bronson informed Council that the mechanism for addressing these types of properties is a registry system that compels property owners to register their properties with the City and includes a fee schedule.

Upon a motion by Mrs. Reese and seconded by Mr. Dunn, the motion to ***approve First Reading of Ordinance #09-12-2023-04; An Ordinance to Establish a Registration for Vacant and Abandoned Buildings, to Amend the City's Code of Ordinances in Connection Therewith, and Other Matters Related Thereto*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn	Second	Yes
Snipes		Yes

5. Consideration of Resolution #08-08-2023-01; A Resolution Adopting the Emergency Operations Plan and Emergency Preparedness Guidelines; and Other Matters Related Thereto

Mr. Bronson reminded Council that on November 15, 2022, City Council adopted the City of Westminster Emergency Operations Plan and Emergency Preparedness Guidelines (EOP). He added that in March 2023 the Multi-Jurisdictional Hazard Mitigation Plan, Anderson and Oconee County was adopted.

Mr. Bronson also informed Council that this Resolution strengthens the City's EOP by incorporating the Multi-Jurisdictional Hazard Mitigation Plan Anderson and Oconee County as part of the City's emergency preparedness plans and that these collective plans would establish procedures for any man-made disaster or natural disaster.

6. Upon a motion by Mrs. Snipes and seconded by Mrs. Reese, the motion to ***approve Resolution #08-08-2023-01; A Resolution Adopting the Emergency Operations Plan and Emergency Preparedness Guidelines; and Other Matters Related Thereto*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Second	Yes
May		Yes
Dunn		Yes
Snipes	Motion	Yes

7. Consideration of Resolution #08-08-2023-02; A Resolution Approving the Execution and Delivery of a Membership Agreement Between the City of Westminster and the South Carolina Association of Municipal Power Systems ("Scamps"); Approving the Execution and Delivery of a Services Agreement Between Scamps and the Municipal Association of South Carolina; and Other Matters Related Thereto

Mr. Bronson reminded Council that the city is a member of the South Carolina Association of Municipal Power Systems (SCAMPS). He also added that at the SCAMPS Annual Meeting on June 6, 2023, 16 of the 20 SCAMPS members approved in concept the SCAMPS Membership and Services Agreements, subject to the approval of their elected board or council. Of note is SCAMPS plans to hire a full-time staff member, which will be managed by the Municipal Association of South Carolina (MASC).

Mr. Bronson informed Council that Westminster's previous dues were \$451.50 per year and under the new agreement Westminster's dues will increase to \$2,370.76 for the first of a three-year agreement. Dues will then increase to \$2,430.03 for FY2025 and \$2,490.78 for FY2026.

Upon a motion by Mr. Dunn and seconded by Mrs. Reese, the motion to ***approve Resolution #08-08-2023-02; A Resolution Approving the Execution and Delivery of a Membership Agreement Between the City of Westminster and the***

South Carolina Association of Municipal Power Systems (“Scamps”); Approving the Execution and Delivery of a Services Agreement Between Scamps and the Municipal Association of South Carolina; and Other Matters Related Thereto passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Second	Yes
May		Yes
Dunn	Motion	Yes
Snipes		Yes

8. Consideration of an action to designate the proceeds of \$71,500 payment from Pioneer Rural Water District of Oconee and Anderson Counties for 3.7 mile water line.

Mr. Bronson reminded Council that at the September 13, 2022, City Council Meeting, the Council approved an Agreement for the Transfer of Water Line to Pioneer Rural Water District of Oconee and Anderson Counties for \$71,500 for a “water line running 3.7 miles from the intersection of Hwy 24 and S. Hampton St. (34.64830 – 83.07407) to the intersection of Fire Tower Rd. and Hwy 24. (34.61092 – 83.03943) in Westminster.” He added that on June 22, 2023, City staff received the payment for the transaction and that the funds from this transaction are not budgeted for revenue in the FY2023-2024 Annual Budget.

Mr. Bronson asked Council to consider:

- 1) Receive the funds with no additional action thereby allowing the fund balance of water system fund (the Combined Utility Fund) to increase.
- 2) Designate the funds for a particular project or other endeavor.
- 3) Another action as Council may direct.

Upon a motion by Mrs. Snipes and seconded by Ms. May, the motion to ***designate the received payment of \$71,500.00 from Pioneer Rural Water to be used for the Hall Road Recreation Complex water lines and related materials*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes

August 8, 2023

Reese	Second	Yes
May	Second	Yes
Dunn		Yes
Snipes	Motion	Yes

9. Consideration of proposal from Seamon Whiteside (SW+) for Westminster Downtown Streetscape Improvements | Phase I

Mr. Bronson reminded Council that the 2023 downtown master plan was accepted by City Council on April 18, 2023, and that the plan includes a renovated streetscape for Main Street and the side streets in between Main Street and Windsor Street for the length of the downtown. He added that staff is currently working on grant applications for Community Development Block Grant (CDBG) funds and Appalachian Regional Commission (ARC) funds to pay for the construction of the anticipated Phase I which this proposal contemplates.

Mr. Bronson informed Council that in order to be prepared to execute the construction of the streetscape renovations after funding is secured, the streetscape must be designed and engineered and that the attached proposal fees from SW+ are:

Division 1: Schematic Design (30% Design)	\$19,500
Division 2: Design Development (60% Design)	\$23,000
Division 3: Construction Documents	\$49,000
Division 4A: Permitting Coordination	\$17,500
Division 4B: Railroad Permitting Coordination	\$ 7,500
Division 5: Bidding and Negotiation	\$ 6,000
Division 6: Construction Phase Services	Hourly
Division 7: Coordination Meetings/Conference Call	Hourly

One other professional design and engineering service firm was asked to prepare a price proposal, it did not submit one.

Upon a motion by Mr. Dunn and seconded by Mr. Glymph, the motion to ***approve the proposal from Seamon Whiteside for Westminster Downtown Streetscape Improvements | Phase I*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese		Yes
May		Yes

August 8, 2023

Dunn	Motion	Yes
Snipes		Yes

10. Mobile Stage for Cross Hill Fellowship

Mr. Bronson informed Council that Cross Hill Fellowship had requested to use the mobile stage on October 1, 2023. He added the stage was available that day but reminded Council that they must approve outside city limit usage.

Upon a motion by Mrs. Reese and seconded by Mrs. Snipes, the motion to *approve use of the mobile stage to Cross Hill Fellowship and waive all fees associated with the use* passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn		Yes
Snipes	Second	Yes

Executive Session

Executive Session for the purpose of discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim pursuant to S.C. Code Ann. 34-4-70 (2).

- (1) Contractual agreements between the City of Westminster and Oconee County regarding Fire Service

Upon a motion by Mr. Glymph and seconded by Mrs. Reese, the motion to *enter executive session* passed unanimously.

Upon a motion by Mrs. Snipes and seconded by Mr. Glymph, the motion to *exit executive session* passed unanimously.

Adjourn

Upon a motion by Mayor Ramey and seconded by Mrs. Reese, the motion *to adjourn the meeting at 8:00 pm* passed unanimously.

August 8, 2023

(Minutes submitted by Rebecca Overton)

Mayor Brian Ramey

Date

August 8, 2023

City of Westminster Commercial Inspection Form

Instructions: The following individual has indicated that they will be applying for a City of Westminster Business License. Accordingly, the associated Zoning, Fire, and Business Code Inspections must be approved and signed off by the appropriate inspector or official. A business license will not be issued if each of the following has not been approved. Applicants must submit a copy of their lease or proof of ownership of the property for utility clearance and subsequent business license.

General Information

Name of Applicant:	
Name of Business:	
Business Type:	
Date:	

Property Owner Information

Name:	
Address:	
Telephone:	

Renter/Lessee Information (if applicable)

Name:	
Address:	
Telephone:	

Approvals

	Officer	Signature	Date
1. Zoning/Municipal Code Clearance	<i>City Zoning Official</i>		
2. Utility Clearance	<i>City Zoning Official</i>		
3. Fire Inspection	<i>City Fire Marshal</i>		
4. Building Code Inspections (see below)	<i>County Building Official</i>		
5. Business License	<i>City Clerk</i>		

Note: Building Code Inspections are only required when the business is: 1) serving food or beverage, 2) there are significant renovations to the property, or 3) if the business is different than the previous occupant's use.

For questions, please contact City Hall at (864)647-3200.
Updated August 31, 2023.

STATE OF SOUTH CAROLINA)

COUNTY OF OCONEE) ORDINANCE #2023-09-12-01

CITY OF WESTMINSTER)

AN ORDINANCE TO REZONE A CERTAIN PARCEL IN THE CITY OF WESTMINSTER FROM R-25 (ONE-FAMILY RESIDENTIAL) TO MFR (MULTI-FAMILY RESIDENTIAL).

WHEREAS certain property in the City of Westminster on Highlands Avenue and further identified by Oconee County Tax # 530-21-00-003 is currently owned by Mr. Jonathan Terry of Westminster, and

WHEREAS, Mr. Jonathan Terry has applied as agent to have this lot rezoned from R-25 One-Family Residential to MFR Multi-Family Residential in order that he be given the flexibility to subdivide the property and build additional homes on the site, and

WHEREAS, the property is currently zoned as R-25, zoning classification that requires a larger lot sizes and Mr. Terry is requesting a smaller lot size in order to construct and subdivide additional homes and dwelling units, and

WHEREAS, the property surrounding the site is occupied and zoned residential, and

WHEREAS, the Planning Commission met in order to conduct a public hearing and to consider the rezoning request, and

WHEREAS, the Planning Commission evaluated the rezoning request in accordance with the guidelines of City Code found that the rezoning request did comply with the Comprehensive Plan for the City of Westminster, and

WHEREAS, the Planning Commission voted to recommend to the City Council that the property be rezoned from R-25 to MFR, and

WHEREAS, the City Council met in order to consider the recommendation from the Planning Commission and has concurred with the recommendation.

NOW THEREFORE BE IT ORDAINED by the governing body of the City of Westminster in Council duly assembled and by the authority of the same:

That the boundaries of the zoning districts as indicated on the Official Zoning Map of the City which is part of the Westminster Zoning Code, be amended to reflect that the parcel identified as Oconee Tax Map #530-21-00-003 be rezoned from R-25 Single-Family Residential to MFR Multi-Family Residential.

APPROVED, this 12th day of September 2023

Brian Ramey, Mayor

First Reading: August 8th, 2023

Rebecca Overton, City Clerk

Second Reading: September 12, 2023

Reviewed by City Attorney and approved as to form:

Andrew Holliday, City Attorney

STATE OF SOUTH CAROLINA)

COUNTY OF OCONEE) ORDINANCE #2023-09-12-02

CITY OF WESTMINSTER)

AN ORDINANCE TO REZONE A CERTAIN PARCEL IN THE CITY OF WESTMINSTER FROM R-15 (ONE-FAMILY RESIDENTIAL) TO MFR (MULTI-FAMILY RESIDENTIAL).

WHEREAS certain property in the City of Westminster on Highland Avenue and further identified by Oconee County Tax # 530-21-06-015 is currently owned by the City of Westminster ("The City"), and

WHEREAS, The City has applied as agent to have this lot rezoned from R-15 One-Family Residential to MFR Multi-Family Residential in order that he be given the flexibility to subdivide the property and build additional homes on the site, and

WHEREAS, the property is currently zoned as R-15, zoning classification that requires a larger lot sizes and The City is requesting a smaller lot size to construct and subdivide additional homes and dwelling units, with the intent of transferring the property to Westminster Hope ComeUnity, contingent upon rezoning, and

WHEREAS, the property surrounding the site is occupied and zoned residential, and

WHEREAS, the Planning Commission met in order to conduct a public hearing and to consider the rezoning request, and

WHEREAS, Planning Commission Staff evaluated the rezoning request in accordance with the guidelines of City Code found that the rezoning request did comply with the Comprehensive Plan for the City of Westminster, and

WHEREAS, the Planning Commission did not vote to recommend to the City Council that the property be rezoned from R-15 to MFR, and

WHEREAS, the City Council met in order to consider the recommendation from the Planning Commission and supersedes the recommendation by voting to approve the rezoning.

NOW THEREFORE BE IT ORDAINED by the governing body of the City of Westminster in Council duly assembled and by the authority of the same:

That the boundaries of the zoning districts as indicated on the Official Zoning Map of the City which is part of the Westminster Zoning Code, be amended to reflect that the parcel identified as Oconee Tax Map #530-21-06-015 be rezoned from R-15 Single-Family Residential to MFR Multi-

Family Residential.

APPROVED, this 12th day of September 2023

Brian Ramey, Mayor

First Reading: August 8th, 2023

Rebecca Overton, City Clerk

Second Reading: September 12, 2023

Reviewed by City Attorney and approved as to form:

Andrew Holliday, City Attorney

ORDINANCE NO. 09-12-2023-03

AUTHORIZING AN EQUIPMENT LEASE PURCHASE AGREEMENT IN THE AMOUNT OF NOT EXCEEDING \$535,000 BETWEEN THE CITY OF WESTMINSTER, SOUTH CAROLINA, AND FIRST-CITIZENS BANK & TRUST COMPANY, TO DEFRAID THE COST OF ACQUIRING CERTAIN EQUIPMENT; AND OTHER MATTERS RELATING THERETO.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTMINSTER, SOUTH CAROLINA, AS FOLLOWS:

SECTION 1. Findings and Determinations. The City Council (the “Council”) of the City of Westminster, South Carolina (the “City”), hereby finds and determines:

(a) The City is an incorporated municipality located in Oconee County, South Carolina, and as such possesses all powers granted to municipalities by the Constitution and the laws of the State of South Carolina (the “State”).

(b) Section 5-7-40 of the Code of Laws of South Carolina, 1976, as amended (the “S.C. Code”), empowers all municipalities to own and possess real and personal property and such municipalities may lease any such property.

(c) The City desires to enter into a lease-purchase agreement (the “Lease Agreement”) with First-Citizens Bank & Trust Company (the “Lessor”), in the amount of not exceeding \$540,000 for the purpose of financing the acquisition of the equipment set forth on Exhibit A hereto (the “Equipment”).

(d) The Lease Agreement will not constitute a “financing agreement” and the Equipment will not constitute an “asset” as such terms are defined in Section 11-27-110 of the S.C. Code. Thus, the amount of the Lease Agreement will not be included when calculating the City’s constitutional debt limit under Article X, Section 14 of the Constitution of the State.

(e) The Lease Agreement will be subject to annual appropriation by the Council.

(f) It is in the best interest of the City to acquire the Equipment by entering into the Lease Agreement with the Lessor. The Lease Agreement will enable the City to purchase the Equipment which will provide services necessary or useful to the operations of the City government.

SECTION 2. Proposal of Lessor. Attached as Exhibit B is a proposal from Lessor to provide financing for the Lease Agreement. The City Administrator of the City is hereby authorized to accept such proposal on behalf of the City.

SECTION 3. Approval of Lease-Purchase Financing. The Council of the City does hereby approve leasing of the Equipment by the City from the Lessor pursuant to the Lease Agreement. The City Administrator is authorized to determine the quantity, type and cost of the items of Equipment financed with the Lease Agreement, provided the total amount of the Lease Agreement shall not exceed \$535,000.

SECTION 4. Approval of Lease Agreement. Without further authorization, the City Administrator is hereby authorized to approve the form, terms and provisions of the Lease Agreement, including one or more repayment schedules, proposed by the Lessor. The City Administrator is hereby authorized, empowered and directed to execute, acknowledge and deliver the Lease Agreement in the name and on behalf of the City. The Lease Agreement is to be in the form as shall be approved by the City Administrator, the City Administrator's execution thereof to constitute conclusive evidence of such approval.

SECTION 5. Execution of Documents. The Mayor, Mayor Pro-Tempore, City Administrator and City Clerk are fully empowered and authorized to take such further action and to execute and deliver such additional documents as may be reasonably requested by the Lessor to effect the delivery of the Lease Agreement, including any project fund or acquisition fund agreement, in accordance with the terms and conditions therein set forth, and the transactions contemplated hereby and thereby, and the action of such officers in executing and delivering any of such documents, in such form as the Mayor, Mayor Pro-Tempore, City Administrator and City Clerk shall approve, is hereby fully authorized.

SECTION 6. Federal Tax Covenant. The City, as lessee, agrees and covenants that it will not take any action which will, or fail to take any action which failure will, cause interest components of the payments to be made under the Lease Agreement to become includable in the gross income of the Lessor or its successors or assignees for federal income tax purposes pursuant to the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and regulations promulgated thereunder in effect on the date of original issuance of the Lease Agreement, and that it will comply with all applicable provisions of Section 103 and Sections 141 through 150 of the Code and any regulations promulgated thereunder, to maintain the exclusion from gross income for federal income tax purposes of the interest portion of the payments to be made under the Lease Agreement; and to that end the City shall:

- (a) comply with the applicable provisions of Section 103 and Sections 141 through 150 of the Code and any regulations promulgated thereunder so long as the Lease Agreement is outstanding;
- (b) establish such funds, make such calculations and pay such amounts in the manner and at the times required in order to comply with the requirements of the Code relating to required rebates of certain amounts to the United States; and
- (c) make such reports of such information at the times and places required by the Code.

The City Administrator of the City is hereby authorized to adopt written procedures to ensure the City's compliance with federal tax matters relating to the Lease Agreement.

The City covenants that the Lease Agreement is designated as a "qualified tax-exempt obligation" for purposes of Section 265 of the Code relating to the ability of financial institutions to deduct from income for federal income tax purposes interest expense that is allocable to carrying and acquiring tax-exempt obligations. The City and all subordinate entities thereof do not anticipate issuing more than \$10,000,000 in tax-exempt obligations in calendar year 2023 other than private activity bonds (other than private activity bonds which are "qualified 501(c)(3) bonds" as defined in the Code). The City represents that the sum of all tax-exempt obligations (other than such private activity bonds) issued by the City and all subordinate entities thereof during calendar year 2023 is not reasonably expected to exceed \$10,000,000.

The City will timely file Form 8038-G in accordance with the applicable regulations of the Internal Revenue Service.

SECTION 7. Filings with Central Repository. In compliance with Section S.C. Code Ann. § 11-1-85, the City covenants that it will file or cause to be filed with a central repository for further availability in the secondary bond market when requested: (a) a copy of the annual audit of the City within thirty (30) days of the City's receipt thereof; and (b) within thirty (30) days of the occurrence thereof, relevant information of an event which, in the opinion of the City, adversely affects more than five (5%) of the City's revenue or its tax base.

SECTION 8. Severability. All ordinances, orders, resolutions and parts thereof, procedural or otherwise, in conflict herewith or the proceedings authorizing the execution of the Lease Agreement are, to the extent of such conflict, hereby repealed.

SECTION 9. Effective Date; Binding. This Ordinance shall be effective upon its enactment by the City Council of the City, and shall be binding on the City Council of the City of Westminster, South Carolina, and its successors.

[Execution page follows]

This Ordinance shall be effective upon its enactment on September 12, 2023.

CITY COUNCIL OF THE CITY OF
WESTMINSTER, SOUTH CAROLINA

(SEAL)

Mayor

ATTEST:

City Clerk

First Reading: August 8, 2023

Second Reading: September 12, 2023

[Execution page]

Exhibit A

Equipment

<u>Equipment</u>	<u>Estimated Cost</u>
Two (2) Police Vehicles	\$90,000
One (1) Public Works Vehicle	\$44,045
One (1) Water Pickup	\$46,000
One (1) Sewer Tractor	\$55,000
One (1) Leaf Truck	<u>\$277,000</u>
 TOTAL ESTIMATED COST	 <u>\$512,045</u>

Exhibit B

Copy of Proposal of First-Citizens Bank & Trust Company

(See attached)



July 24, 2023

To: Kevin Bronson, City of Administrator

Re: Proposal for 2023 Lease Purchase, City of Westminster, South Carolina

Following is our offer for the financing requested in the amount of \$540,000 (prepayable in whole):

Interest Rate	Final Maturity	Proposed Payment Structure
4.48% BQ	5 Years	Annual principal and interest payments

This transaction can be closed using draft documents provided by First-Citizens Bank & Trust Company or Bond Counsel. There will be no closing costs or ongoing fees due to the Bank. In addition to executed transaction documents in form satisfactory to the Bank, you must provide an opinion of your attorney addressing certain matters, including, but not limited to:

1. The Lease Purchase is valid, legal, binding, and enforceable;
2. The tax-exempt status of the interest component of payments due under the financing. The attorney's opinion must state that the borrowing is designated as a "qualified tax-exempt obligation" under Section 265(b)(3)(B) of the Internal Revenue Code of 1986, as amended.

The borrowing entity must also designate the obligation as a "qualified tax-exempt obligation" prior to closing. It is recommended that this designation be included or recited in the borrowing ordinance/resolution. You or your advisors will be responsible for preparing and filing any IRS required documents.

The rate contained in this proposal is subject to change unless the loan is closed within 60 days of the date hereof. If you have any questions, please contact Courtney Dunlap at 803-931-1721 or me at 803-931-1723.

Thank you for the opportunity to submit this proposal.

First-Citizens Bank & Trust Company

By: Steve Groth
Director of Government Lending

The foregoing proposal is
accepted and approval of
rate and funding is requested:

City of Westminster, South Carolina

By: _____

Title: _____

Date: _____

City of Westminster 2023 LP

Computation Interval: Annual

Nominal Annual Rate: 4.480%

Cash Flow Data - Loans and Payments

	Event	Date	Amount	Number	Period	End Date
1	Loan	09/15/2023	535,000.00	1		
2	Payment	09/15/2024	121,800.61	4	Annual	09/15/2027
3	Payment	09/15/2028	121,800.63	1		

TValue Amortization Schedule - U.S. Rule, 30E3/360

	Date	Payment	Interest	Principal	Balance
Loan	09/15/2023				535,000.00
2023 Totals		0.00	0.00	0.00	
1	09/15/2024	121,800.61	23,968.00	97,832.61	437,167.39
2024 Totals		121,800.61	23,968.00	97,832.61	
2	09/15/2025	121,800.61	19,585.10	102,215.51	334,951.88
2025 Totals		121,800.61	19,585.10	102,215.51	
3	09/15/2026	121,800.61	15,005.84	106,794.77	228,157.11
2026 Totals		121,800.61	15,005.84	106,794.77	
4	09/15/2027	121,800.61	10,221.44	111,579.17	116,577.94
2027 Totals		121,800.61	10,221.44	111,579.17	
5	09/15/2028	121,800.63	5,222.69	116,577.94	0.00
2028 Totals		121,800.63	5,222.69	116,577.94	
Grand Totals		609,003.07	74,003.07	535,000.00	

ANNUAL PERCENTAGE RATE	FINANCE CHARGE	Amount Financed	Total of Payments
The cost of your credit as a yearly rate.	The dollar amount the credit will cost you.	The amount of credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.
4.480%	\$74,003.07	\$535,000.00	\$609,003.07

2023 LEASE PURCHASE CONTRACT

Not Exceeding \$535,000 for a term of 5 years at a BQ rate of 4.48%

THIS LEASE PURCHASE CONTRACT, dated as of September 15, 2023 (the "Contract"), by and between FIRST-CITIZENS BANK & TRUST COMPANY (the "Bank") and the City of Westminster, South Carolina (the "Borrower"), a body politic and corporate of the State of South Carolina (the "State").

W I T N E S S E T H:

WHEREAS, the Borrower is a duly and validly created, organized and existing political subdivision of the State under and by virtue of the Constitution and laws of the State; and

WHEREAS, the Borrower has the power to finance the acquisition of personal property by contracts that create in some or all of the property acquired a security interest to secure repayment of the financing; and

WHEREAS, the Borrower has determined it is in the best interest of the Borrower to lease the Equipment (as hereinafter defined) and has requested the Bank advance funds for the acquisition of the Equipment; and

WHEREAS, the Bank has agreed to advance or make available funds for the lease of the Equipment and has further agreed to make the Equipment available for use by the Borrower; and

WHEREAS, the Borrower will make Payments (as hereinafter defined) to the Bank for the lease and use of the Equipment from the Bank during the Term (as hereinafter defined); and

WHEREAS, in order to secure the obligations of the Borrower hereunder, the Borrower has agreed to grant the Bank a security interest in the Equipment.

NOW, THEREFORE, for and in consideration of the premises and of the covenants hereinafter contained, and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

ARTICLE 1. DEFINITIONS

For purposes of this Contract, the following definitions will apply:

1.1 "Acceptance Certificate" means the final Disbursement Request Form executed by the Borrower which certifies that the Borrower has acquired and accepted all of the Equipment.

1.2 "Additional Payments" means all amounts, other than Payments, due from the Borrower to the Bank under this Contract.

1.3 "Advancement" means the aggregate amount as described on Exhibit B of this Contract, which will be advanced by the Bank to enable the Borrower to lease the Equipment and pay the Closing Costs pursuant to the terms of this Contract.

1.4 "Borrower Authorized Representative" means the individuals designated to act on behalf of the Borrower in matters relating to this Contract, as evidenced by a written certificate furnished to the Bank containing the specimen signature of the authorized individuals.

- 1.5 “Change in Deductibility” has the meaning set forth in Section 14.3.
- 1.6 “Closing Costs” means all items of expense directly or indirectly payable by or reimbursable to the Borrower relating to the financing of the Equipment, including, but not limited to, filing and recording costs, settlement costs, printing costs, word processing costs, reproduction and binding costs, legal fees and charges and financing and other professional consultant fees.
- 1.7 “Date of Taxability” has the meaning set forth in Section 14.2.
- 1.8 “Determination of Taxability” has the meaning set forth in Section 14.2.
- 1.9 “Disbursement Request Form” means the form attached to this Contract as Exhibit C pursuant to which the Borrower requests all or a portion of the Advancement for the purchase of the Equipment in accordance with Article 2 hereunder.
- 1.10 “Equipment” means the personal property described in Exhibit A of this Contract.
- 1.11 “Escrow Agent” means First-Citizens Bank & Trust Company in its capacity as Escrow Agent.
- 1.12 “Escrow Fund” means the account created pursuant to Section 2.3 in which all or a portion of the Advancement is deposited by the Bank with the Escrow Agent.
- 1.13 “Event of Default” has the meaning set forth in Section 12.1.
- 1.14 “Event of Non-appropriation” has the meaning set forth in Section 5.2(a).
- 1.15 “Event of Taxability” has the meaning set forth in Section 14.2.
- 1.16 “Net Proceeds,” when used with respect to any proceeds from policies of insurance required hereunder or proceeds of any condemnation award arising out of the condemnation of all or any portion of the Equipment, means the amount remaining after deducting from the gross proceeds thereof all expenses (including, without limitation, attorneys’ fees and costs) incurred in the collection of such proceeds.
- 1.17 “Nonqualification Date” has the meaning set forth in Section 14.3.
- 1.18 “Payments” means those payments made by the Borrower to the Bank for the lease of the Equipment as described in Article 4 of this Contract and in the Payment Schedule.
- 1.19 “Payment Schedule” means the schedule of Payments attached hereto as Exhibit B and incorporated herein by reference, which describes the Borrower’s Payments due hereunder.
- 1.20 “Term” means the term of this Contract, which commences on the date first written above, and terminates, subject to Section 5.2, on the payment by Borrower of all payments due under this Contract.
- 1.21 “Uniform Commercial Code” means the Uniform Commercial Code as adopted and codified in the laws of the State.

ARTICLE 2. ADVANCEMENT; ESCROW FUND

2.1 At closing, the Bank shall: (i) advance all or a portion of the Advancement for the purpose of acquiring the Equipment, or paying Closing Costs, if any, pursuant to a Disbursement Request Form delivered by the Borrower to the Bank, or, with respect to Closing Costs, upon receipt of invoices of service providers and a corresponding direction for payment from the Borrower; and (ii) deposit the remainder of the Advancement, if any, in the Escrow Fund to be disbursed according to Section 2.2.

2.2 Requisition of Advancement Disbursement. If funds are deposited in the Escrow Fund pursuant to Section 2.1, then to receive a disbursement from the Escrow Fund, a Borrower Authorized Representative shall prepare and execute a Disbursement Request Form and deliver to the Bank and Escrow Agent. The Borrower shall attach to the Disbursement Request Form such documents as may be required by the terms of the Disbursement Request Form to support the request of funds from the Escrow Fund.

2.3 Escrow Fund. Prior to a deposit in the Escrow Fund pursuant to Section 2.1, if any, the Escrow Agent shall establish and hold the Escrow Fund separate and apart from all other funds and accounts of the Borrower. The portion of the Advancement, if any, deposited in the Escrow Fund constitutes the principal of the Escrow Fund. The Escrow Agent shall invest and reinvest the Escrow Fund in cash in a Bank depository account and any interest earned on the principal amount on deposit in the Escrow Fund shall be accrued and retained in the Escrow Fund; provided, however, that all cash deposits contained within the Escrow Fund shall be collateralized as and to the extent required by Section 6-5-15 Code of Laws of South Carolina 1976, as amended. Amounts on deposit in the Escrow Fund are subject to a lien and charge in favor of the Bank to secure the Borrower's obligation under this Contract. The Escrow Fund shall terminate on the earlier of (a) receipt by the Bank and Escrow Agent of an Acceptance Certificate from the Borrower, (b) written notice to the Escrow Agent from the Bank of a material default by the Borrower under the Contract, or (c) termination of the Contract. Any funds on deposit in the Escrow Fund on termination of the Escrow Fund shall be applied first against the principal portion of the remaining Payments, then accrued but unpaid interest, and last to any other amounts due under this Contract. Any balance remaining shall be distributed to the Borrower. Any such payments made against principal will be applied at the Bank's discretion and without adjustment to the payment amounts due under the Payment Schedule until the Contract is paid in full.

ARTICLE 3. ACQUISITION OF EQUIPMENT

3.1 Acquisition of Equipment. The Borrower will acquire the Equipment with the Advancement. To the extent that the Advancement is insufficient to complete the acquisition of the Equipment, the Borrower is responsible for the balance of funds required or shall reduce the scope of the Equipment needed.

3.2 Acceptance of Equipment. The Borrower shall accept the Equipment when and if delivered and placed in good repair and working order and hereby authorizes the Bank to add to Exhibit A, the serial number of each item of Equipment so delivered and any other information necessary, in the Bank's sole determination, to fully describe each item of Equipment. Any delay in delivery of the Equipment does not affect the validity of this Contract or the Borrower's obligations hereunder. Borrower shall notify the Bank that all Equipment has been received and accepted by executing the Acceptance Certificate. For purposes of laws governing taxation and conditional sales, title to the Equipment is deemed to be in the Borrower, subject to immediate and automatic reversion to the Bank in accordance with Article 5 on default by the Borrower under this Contract, or failure to appropriate sufficient funds to make any Payment.

3.3 Equipment as Personal Property. The Equipment is, and shall at all times during the Term be and remain, personal property. No portion of the Equipment will become fixtures within the meaning of Article 9 of the Uniform Commercial Code.

3.4 No Alteration. The Borrower shall not make any alterations, additions, or improvements to the Equipment without the Bank's prior written consent, unless such alterations, additions or improvements may be removed without damage to the Equipment and without diminution of the subsequent value or utility of the Equipment. Any alterations, additions or improvements to the Equipment that the Bank reasonably deems cannot be removed without damage or diminution will be deemed permanently affixed to and for purposes of this Contract will become part of the Equipment and subject to all rights of the Bank herein.

ARTICLE 4. REPAYMENT OF ADVANCEMENT

4.1 Amounts and Times of Payments. The Borrower shall repay the Advancement as provided in the Payment Schedule. Each Payment as represented on the Payment Schedule includes a principal component and an interest component. Each Payment is payable without notice or demand.

4.2 Lease Payment. Each Payment is a lease payment. On payment of all Payments and any other amounts payable under this Contract, the Borrower may purchase the Equipment from the Bank for \$1.00.

4.3 Late Payments. On failure by the Borrower to make a timely Payment, interest on the then outstanding principal balance shall continue to accrue at the rate indicated on the Payment Schedule until paid by the Borrower. All payments shall be applied first to any late payment charges or other amounts due hereunder that are neither interest nor principal, then to interest accrued to the date of payment, and thereafter to the unpaid principal balance.

4.4 Place of Payments. All payments required to be made to the Bank hereunder shall be made at the Bank's principal office or as may be otherwise directed by the Bank or its assignee.

4.5 No Abatement of Payments. The obligation of the Borrower to make Payments or Additional Payments is not subject to abatement or reduction of for any reason, including but not limited to, any defense, recoupment, setoff, counterclaim, or any claim (real or contingent) arising out of or related to the Equipment. The Borrower assumes the entire risk of loss and damage to the Equipment from any cause whatsoever, it being the intention of the parties that the Payments and Additional Payments shall be made in all events unless the obligation to make such Payments and Additional Payments is terminated as otherwise provided herein.

4.6 Optional Prepayment of Installment Payments. If the Borrower is not in default of its obligations under this Contract, then the Borrower may prepay the outstanding Payments designated as principal, in whole at a prepayment price equal to one hundred percent (100%) of the principal balance thereof, together with accrued interest to the date of prepayment. The Borrower shall provide 30 days' prior written notice to the Bank prior to exercising the option provided under this section.

4.7 Conveyance of Equipment. On payment by the Borrower of all amounts outstanding under this Contract, all of the Bank's right, title and interest in and to the Equipment will be conveyed to the Borrower and, if requested by Borrower, the Bank shall deliver such documents to evidence the transfer of the Bank's interest in the Equipment to Borrower.

ARTICLE 5. EVENT OF NON-APPROPRIATION

5.1 Limited Obligation of the Borrower. Subject at all times to Section 5.2, it is the Borrower's present intent, to make all Payments and Borrower reasonably believes that funds can be obtained sufficient to make all Payments. The Borrower agrees that funds, if any, which are legally available and appropriated for Payments and the performance of other obligations set forth in this Contract, will be applied to Payments and the performance of such obligations. NOTWITHSTANDING THE FOREGOING, THE FULL FAITH, CREDIT AND TAXING POWER OF THE BORROWER ARE NOT PLEDGED FOR THE REPAYMENT OF THE ADVANCEMENT. THE PARTIES AGREE THAT NOTHING CONTAINED IN THIS CONTRACT IS INTENDED TO CREATE, OR DOES CREATE, INDEBTEDNESS OF THE BORROWER WITHIN THE MEANING OF ANY STATE CONSTITUTIONAL OR STATUTORY LIMITATION OR RESTRICTION AND SHALL NOT BE SO CONSTRUED. NO PROVISION OF THIS CONTRACT IS TO BE CONSTRUED TO PLEDGE OR TO CREATE A LIEN ON ANY CLASS OR SOURCE OF BORROWER'S MONEYS OTHER THAN THE FUNDS THAT MAY BE HELD IN THE ESCROW FUND, NOR SHALL ANY PROVISION OF THIS CONTRACT RESTRICT THE FUTURE ISSUANCE OF ANY OF BORROWER'S BONDS OR OBLIGATIONS PAYABLE FROM ANY CLASS OR SOURCE OF BORROWER'S MONEYS (EXCEPT TO THE EXTENT THIS CONTRACT RESTRICTS THE INCURRENCE OF ADDITIONAL OBLIGATIONS SECURED BY THE EQUIPMENT).

5.2 Non-appropriation.

(a) All payment and performance obligations of the Borrower under this Contract coming due during the fiscal years that follow the fiscal year in which the Term commences are subject to the availability and appropriation of funds by the City Council of the Borrower. If the City Council of the Borrower, on consideration of the budget submitted for approval by the chief financial officer of the Borrower, which budget shall include the amounts of all Payments, and any then known Additional Payments of which Borrower has notice, to become due in the fiscal year in which the budget is applicable, determines in its sole discretion not to include the amounts for the Payments and Additional Payments in its final approved budget, then an "Event of Non-appropriation" is deemed to have occurred. The chief financial officer of the Borrower shall promptly notify the Bank in writing of the occurrence of an Event of Non-appropriation;

(b) On the occurrence of an Event of Non-appropriation that is not waived in accordance with subsection (c) below, without penalty or expense to Borrower of any kind whatsoever, as of the last day of the fiscal year in which the City Council of the Borrower lawfully budgeted funds to make Payments, Borrower shall have no further obligation to make Payments under this Contract, except as to those Payments funds which have been lawfully budgeted and appropriated and remain unpaid. No right of action or damages will accrue to the benefit of the Bank, or its assignee, as to that portion of Payments which remain unpaid as a consequence of an Event of Non-appropriation;

(c) Bank may, in its sole discretion, on request by the chief administrative officer of the Borrower, temporarily waive the occurrence of an Event of Non-appropriation and suspend termination of this Contract for the purpose of allowing reconsideration by the Borrower's City Council of its decision to not appropriate funds with which to pay Payments. If such waiver is granted by Bank, then it is effective for thirty (30) days from the beginning of the fiscal year to which the Event of Non-appropriation applies (the "Waiver Period"). If the Borrower's City Council lawfully appropriates sufficient funds to make Payments prior to the expiration of the Waiver Period, then the Event of Non-appropriation is deemed to have been remedied, this Contract shall not terminate and the parties shall be restored to the status quo ante.

If Borrower's City Council fails to lawfully appropriate sufficient funds for Payments during the Waiver Period, then this Contract terminates on the first day following the end of the Waiver Period;

(d) On the occurrence of an Event of Non-appropriation that is not waived in accordance with subsection (c), or following expiration of the Waiver Period in which such Event of Non-appropriation remains uncured, the Borrower agrees to peaceably surrender possession of the Equipment to Bank or its assignee at such place as designated by the Bank or its assignee immediately following the termination of this Contract pursuant to this Section 5.2, and the Equipment shall be made available to Bank for pickup at the main offices of the Borrower or such other reasonable location in or near the City of Westminster, South Carolina as the City may designate; and

(e) On termination of this Contract under this Article 5 and notwithstanding the provisions of subsection (d), Bank is authorized, to the extent permitted by applicable law, to elect in its sole discretion (i) to take possession of the Equipment, with or without legal action, (ii) to lease the Equipment, (iii) to collect all rents and profits therefrom, with or without taking possession of the Equipment, and (iv) after deducting all costs of collection and administration expenses, to apply the net rents and profits first to the payment of necessary maintenance and insurance costs, and then to Borrower's account and in reduction of the amounts which would have been due from Borrower to Bank hereunder but for the Event of Non-appropriation, if any.

ARTICLE 6. REPRESENTATIONS AND WARRANTIES OF BORROWER AND THE BANK

6.1 Representation and Warranties of the Borrower. The Borrower represents and warrants that each of the following is true in all material respects:

(a) The Borrower is a public body corporate and politic duly created and existing under the laws of the State, and has all powers necessary to enter into the transactions contemplated by this Contract and to carry out its obligations hereunder;

(b) This Contract, and all other documents relating hereto, have been duly and validly authorized, approved, executed and delivered by the Borrower, and the performance by the Borrower of its obligations under such documents has been approved and authorized, under all laws, regulations and procedures applicable to the Borrower, including, but not limited to, compliance with all applicable public meeting and bidding requirements, and the transactions contemplated by this Contract and all other documents relating hereto constitute a public purpose for which public funds may be expended pursuant to the Constitution and laws of the State, and, assuming due authorization, execution and delivery hereof by the Bank, constitute valid, legal and binding obligations of the Borrower, enforceable in accordance with their respective terms, except as enforcement thereof may be limited by general principles of equity or by bankruptcy, insolvency and other laws affecting the enforcement of creditors' rights generally;

(c) No approval or consent is required from any governmental authority with respect to the entering into or performance by the Borrower of this Contract and the transactions contemplated hereby, or, if any such approval is required, it has been duly obtained;

(d) Since the date the Bank submitted its proposal to enter into this Contract with the Borrower, there has been no material change in the financial affairs of the Borrower which would affect its ability to make Payments and perform its other obligations under this Contract;

(e) There is no action, suit, proceeding or investigation at law or in equity before or by any court, public board or body pending or, to the best of the Borrower's knowledge, threatened, against or affecting the Borrower that challenges or questions (i) the validity or enforceability of this Contract or

any other documents relating hereto, (ii) the performance of the Borrower's obligations hereunder, (iii) the right of any member of the Borrower's City Council to hold office, (iv) the validity of the proceedings by which the Borrower's entry into this Contract has been authorized (v) the authority of the Borrower to acquire the Equipment or (vi) the authority of the Borrower to appropriate funds to make Payments;

(f) The Borrower's entry into and compliance with the provisions of this Contract, under the circumstances contemplated hereby, does not and will not in any material respect conflict with, or constitute on the part of the Borrower a breach of or default under any agreement or other instrument to which the Borrower is a party, or any existing law, regulation, court order or consent decree to which the Borrower is subject;

(g) There are no liens or encumbrances on the Equipment other than the lien created by this Contract;

(h) The purchase of the Equipment is essential to the proper, efficient and economical operation of the Borrower and the delivery of its service and the Equipment will provide an essential use and permit the Borrower to carry out public functions that it is authorized by law to perform;

(i) The Borrower has appropriated or otherwise has legally available and sufficient funds to pay all amounts due under this Contract within the Borrower's current fiscal year. The Borrower has not terminated any lease, rental agreement, payment agreement, equipment acquisition, lease-purchase agreement or installment purchase contract to which the Borrower has been a party at any time during the past 10 years as a result of insufficient funds being appropriated in a fiscal year. During the past 10 years, no event has occurred which would constitute an event of default under any debt, revenue bond or obligation issued by or on behalf of the Borrower; and

(j) If this Contract is indicated as "Bank Qualified" on the first page of this Contract, then the Borrower designates its obligation hereunder as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended ("Code"). The Borrower (i) has not and does not expect to issue, directly or indirectly through subordinate units, more than \$10,000,000 of tax-exempt obligations (other than private activity bonds) during this calendar year and (ii) has not designated during this calendar year more than \$10,000,000 of its obligations (or of its subordinate units) as "qualified tax-exempt obligations."

6.2 Representations and Warranties of the Bank. The Bank represents and warrants that each of the following is true in all material respects:

(a) The Bank has the power and authority to enter into this Contract;

(b) Neither the execution and delivery of this Contract nor the fulfillment of or compliance with the terms and conditions hereof or thereof, nor the consummation of the transactions contemplated hereby or thereby, conflicts with or results in a breach of the terms, conditions or provisions of the organizational documents of the Bank or any restriction or any agreement or instrument to which the Bank is now a party or by which the Bank is bound;

(c) The Bank is entering into this Contract as a vehicle for making a commercial loan and without a present view to the distribution thereof (subject, nevertheless, to any requirement of law that the disposition of its property shall at all times be under its control) within the meaning of the federal securities laws;

(d) The Bank is entering into this Contract solely for its own account and no other person now has any direct or indirect beneficial ownership or interest therein;

(e) The Bank is cognizant to the extent it deems necessary of the financial and business conditions of the Borrower; the Bank has a net worth substantially in excess of the cost of this Contract and in the event it should unexpectedly incur the loss of the entire value of this Contract, such loss would not materially adversely affect its financial condition; and

(f) The Bank has made such investigation as it deems necessary to make its investment decision, and all information, books and records requested by it have been furnished to it; the Bank acknowledges that, except for the financial information received by it and relied on by it from the Borrower concerning the financial position of the Borrower, no other representations have been made to it as to the financial condition of the Borrower.

ARTICLE 7. COVENANTS OF THE BORROWER

7.1 Care and Use. The Borrower shall use the Equipment in a careful and proper manner, in compliance with all applicable laws and regulations, and, at its sole cost and expense, shall service, repair and maintain the Equipment so as to keep the Equipment in good condition, repair, appearance and working order for the purposes intended, ordinary wear and tear expected, and shall replace any part of the Equipment as may from time to time become worn out, lost, stolen, destroyed or damaged or unfit for use. The Borrower shall use the Equipment only to perform the Borrower's governmental and proprietary functions.

7.2 Inspection. The Bank shall have the right on reasonable prior notice to the Borrower to enter into and upon the premises where the Equipment is located to inspect the Equipment and observe its use during normal business hours.

7.3 Utilities. The Borrower shall pay, when due, all charges for utility services used in connection with the Equipment. There shall be no abatement of the Payments on account of interruption of any such services.

7.4 Taxes. The Borrower shall pay, when due, all taxes levied by any governmental body as a result of the Borrower's ownership, possession, or use of the Equipment or as a direct or indirect result of the purchase of the Equipment by the Borrower.

7.5 Risk of Loss. The Borrower shall bear all risk of loss to and condemnation of the Equipment, and no such loss or damage and no defect or unfitness or obsolescence with respect to the Equipment shall relieve the Borrower of its obligation to make the Payments. In the event of loss or damage to or condemnation of the Equipment, the Borrower shall either (a) continue to make the Payments due hereunder and repair or replace the Equipment, or (b) prepay in full the principal components of the outstanding Payments. Said repair or replacement of the Equipment shall meet with the satisfaction of the Bank.

7.6 Performance by the Bank of the Borrower's Responsibilities. Any performance required of the Borrower or any payments required to be made by the Borrower may, if not timely performed or paid, be performed or paid by the Bank, and, in that event, the Bank shall be immediately reimbursed by the Borrower for such payments and for any costs and expenses, legal or otherwise, associated with the payments or other performance by the Bank, with interest thereon at a per annum rate equal to the Bank's then-announced "Prime Rate" in effect on the last business day of the calendar month preceding the payment (but not exceeding the maximum rate, if any, permitted by applicable law).

7.7 Financial Statements; Budget. The Borrower agrees that it will furnish the Bank at such reasonable times as the Bank shall request current audited financial statements (including, without limitation, the Borrower's annual budget as submitted or approved), and permit the Bank or its agents and representatives to inspect the Borrower's books and records and make extracts therefrom at its own expense during regular business hours and in a manner which will not disrupt the normal business routine of the Borrower. The Borrower represents and warrants to the Bank that all financial statements which have been delivered to the Bank fairly and accurately reflect the Borrower's financial condition and there has been no material adverse change in the Borrower's financial condition as reflected in the financial statements since the date thereof.

7.8 Other Responsibilities and Conditions. Simultaneously with the execution of this Contract and prior to the disbursement of the Advancement, the Borrower shall cause to be provided to the Bank the following:

(a) Certified copies of resolutions or ordinances of the Borrower's City Council authorizing the Borrower to enter into this Contract and carry out its terms;

(b) A certificate of the Borrower, executed by any of the Borrower's authorized officers, in form and substance satisfactory to the Bank that certifies (i) the Borrower is duly authorized to enter in the Contract; (ii) the resolution or ordinance authorizing the Contract and the transactions contemplated thereunder is in full force and effect and has not been modified, repealed or amended in whole or in part; (iii) each of the Borrower's representations and warranties in the Contract are true and correct in all material respects as of the date of the certificate; (iv) the names, specimen signatures and positions of the Borrower Authorized Representatives;

(c) An Opinion Letter from counsel to the Borrower, in form and substance satisfactory to the Bank, which opines that (i) the Borrower is a public body corporate and politic duly created and existing under the laws of the State, and has all powers necessary to enter into the Contract and to carry out its obligations thereunder; (ii) the Contract is duly authorized and a valid and enforceable obligation of the Borrower; (iii) there is no pending or threatened litigation challenging (A) the Contract, (B) the Borrower's performance of its obligations thereunder, (C) the right of any member of the Borrower's City Council to hold office, (D) the validity of the proceedings by which the Borrower's entry into the Contract has been authorized, (E) the authority of the Borrower to acquire the Equipment or (F) the authority of the Borrower to appropriate funds to make Payments; and (iv) the Borrower's entry into and compliance with the provisions of the Contract does not and will not in any material respect conflict with or constitute on the part of the Borrower a breach of or default under any agreement or other instrument to which the Borrower is a party, or any existing law, regulation, court order or consent decree to which the Borrower is subject;

(d) A certificate or other proof of insurance on the Equipment, in a form consistent with the requirements of Article 9 and satisfactory to the Bank; and

(e) Executed originals of any other documents and instruments required by this Contract or as may be requested by the Bank.

ARTICLE 8. SECURITY INTEREST; LIENS

8.1 Security Interest. To secure all of its obligations under this Contract, the Borrower grants to the Bank a first and priority security interest in the Equipment, in any and all additions, accessions, repairs, replacements, substitutions, and modifications to the Equipment, and all proceeds of all the foregoing, including any insurance proceeds paid because of loss or damage to the Equipment. The Bank

may file a financing statement with respect to the Equipment and this Contract without the Borrower's signature. If the Equipment is or includes one or more motor vehicles, the ownership of which evidenced by a certificate of title, the Borrower shall cause the Bank's lien to be properly shown on each certificate as a first lien security interest.

8.2 Security Agreement. This Contract is a security agreement pursuant to the Uniform Commercial Code.

8.3 No Other Liens. The Borrower shall not directly or indirectly create, incur, assume or suffer to exist any lien, charge, security interest, encumbrance or claim on or with respect to the Equipment (except the security interest granted to the Bank). The Borrower shall promptly, at its own expense, take such action as may be necessary to duly discharge any such lien, security interest, charge, encumbrance or claim if the same shall arise at any time. The Borrower shall reimburse the Bank for any expense incurred by the Bank in order to discharge or remove any such lien, security interest, encumbrance or claim.

ARTICLE 9. INSURANCE; DAMAGE; CONDEMNATION; USE OF NET PROCEEDS

9.1 Insurance. The Borrower shall obtain and maintain, at its expense, at all times until termination of this Contract a primary policy of insurance covering the Equipment and providing the insurance protection described in this Section 9.1. The Borrower shall maintain fire, casualty, public liability, property damage and theft insurance, and such other insurance as required by the Bank. The Borrower shall maintain such insurance in such amounts and with such deductibles, if any, as required by the Bank from time to time. The Equipment shall be insured in an amount at least equal to its actual cash value. All policies of insurance required under this Article 9 shall be maintained with an insurance company or companies satisfactory to the Bank and shall provide that losses shall be payable to the Bank (i.e., the Bank shall be shown as a "loss payee" on such policies of insurance) with respect to all such insurance.

On acceptance of any Equipment, the Borrower shall deliver to the Bank the policies of insurance or duplicates thereof or other evidence satisfactory to the Bank of such insurance coverage as required under this Section 9.1 for such Equipment. Each insurer shall agree by endorsement on the policy or policies issued by it that (i) it will give 30 days' prior written notice to the Bank of the cancellation or material modification of such policy; and (ii) the coverage of the Bank will not be terminated, reduced or affected in any manner regardless of any breach or violation by the Borrower of any warranties, declarations and conditions of such insurance.

The Bank may, but shall not be required, to permit the Borrower, in lieu of obtaining the foregoing policies of insurance, to adopt alternative risk management programs including, without limitation, to self-insure in whole or in part, individually or in connection with other units of local government or other institutions, to participate in programs of captive insurance companies, to participate with other units of local government or other institutions in mutual or other cooperative insurance or other risk management programs, to participate in State or federal insurance programs, to take advantage of State or federal laws now or hereafter in existence limiting liability, or to establish or participate in other alternative risk management programs.

9.2 Loss and Damage. In the event of damage or loss to any item of Equipment, Borrower shall within five business days notify the Bank in writing of such loss or damage in all material particulars, and within 15 business days thereafter notify the Bank in writing of the course of action, consistent with this Section 9.2, which it intends to take with respect to such lost or damaged Equipment. The Borrower shall within thirty (30) days, deposit any Net Proceeds received with respect to such damaged or lost Equipment in accordance with Section 9.4, or if no Net Proceeds shall:

(a) Place the damaged Equipment in good repair at Borrower's sole expense, the adequacy of such repairs being subject to Bank's reasonable approval;

(b) Replace at Borrower's sole expense the lost or damaged Equipment with equipment having substantially similar specifications and of equal or greater value to the lost or damaged Equipment immediately prior to the time of the loss or damage, such replacement equipment to be subject to Bank's reasonable approval, whereupon such replacement equipment shall be substituted on Exhibit A hereto; or

(c) Pay Bank in cash all of the following: (i) all amounts then due and payable but not yet paid by Borrower to Bank under this Contract in the then-current fiscal year, and (ii) following such payment in subsection (i) (A) the remaining principal balance payable under this Contract or (B) the principal portion, accrued but unpaid interest, and any other amounts due under this Contract allocable to the lost or damaged Equipment. On Bank's receipt of such payment, Borrower shall be entitled to whatever interest Bank may have in the Equipment, or portion thereof, in its then condition and location, without warranty expressed or implied.

9.3 Condemnation. Borrower shall immediately notify Bank if any governmental authority shall institute, or shall notify Borrower of any intent to institute, any action or proceeding for the taking of, or damages to, all or any part of the Equipment or any interest therein under the power of eminent domain, or if there shall be any damage to the Equipment due to governmental action, but not resulting in a taking of any portion of the Equipment. Borrower shall file and prosecute its claims for any such awards or payments in good faith and with due diligence and cause the same to be collected and paid over to Bank, and to the extent permitted by law hereby irrevocably authorizes and empowers Bank, in the Borrower's name or otherwise, to collect and receipt for any such award or payment and to file and prosecute such claims. Any condemnation award shall be applied in the same manner as insurance proceeds as if the Equipment was lost or damaged as further provided in Section 9.4.

9.4 Use of Net Proceeds. The Net Proceeds of any insurance policies or condemnation awards shall be deposited in the Escrow Fund or, if no Escrow Fund exists, in a separate fund held by the Bank.

(a) Unless the Borrower exercises its option to prepay all or a portion of the outstanding Payments in accordance with Section 9.4(b), all Net Proceeds shall be applied to the prompt repair or replacement of the Equipment so condemned, lost or damaged. The Bank shall disburse Net Proceeds to the Borrower for such repair or replacement on receipt of a Disbursement Request Form from a Borrower Authorized Representative;

(b) The Borrower may apply the Net Proceeds to pay the principal, accrued but unpaid interest, and any other amounts due under this Contract allocable to the Equipment so condemned, lost or damaged;

(c) Any balance of Net Proceeds remaining following application in subsection (a) or (b) shall be applied first against the principal portion of any remaining Payments due under this Contract, accrued but unpaid interest, and last to any other amounts due under this Contract. Any balance of Net Proceeds remaining shall be distributed to the Borrower. Any such payments made against principal will be applied at the Bank's discretion and without adjustment to the payment amounts due under the Payment Schedule until the Contract is paid in full.

ARTICLE 10. [RESERVED]

ARTICLE 11. DISCLAIMER OF WARRANTIES

11.1 No Representations by the Bank. The Borrower acknowledges that it has inspected the Equipment and found the Equipment to be satisfactory and acknowledges and agrees that it has selected the Equipment based upon its own judgment and disclaims any reliance upon any statements or representations made by the Bank with respect thereto.

11.2 Disclaimer by the Bank. THE BANK MAKES NO WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, AS TO THE CONDITION, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF THE EQUIPMENT OR ANY OTHER REPRESENTATION OR WARRANTY WITH RESPECT TO THE EQUIPMENT.

ARTICLE 12. DEFAULT AND REMEDIES

12.1 Definition of Event of Default. The Borrower is deemed to be in default under this Contract on the happening of any of the following events (each, an “Event of Default”):

(a) The Borrower fails to make any Payment or fails to pay any Additional Payment when due (provided, however, that an Event of Non-appropriation is not an Event of Default under this Contract); or

(b) The Borrower shall in any material way fail to perform or observe any term, condition or covenant of this Contract or shall breach any warranty by the Borrower herein or therein contained; or

(c) Proceedings under any bankruptcy, insolvency, reorganization or similar litigation shall be instituted by or against the Borrower, or a receiver, custodian or similar officer shall be appointed for the Borrower or any of its property, and such proceedings or appointments shall not be vacated or fully stayed after the institution or occurrence thereof; or

(d) Any warranty, representation or statement made by the Borrower herein or in any other document executed or delivered in connection herewith is found to be incorrect or misleading in any material respect on the date made; or

(e) An attachment, levy or execution of a security interest or lien is levied upon or against the Equipment.

12.2 Remedies on Default. Upon the occurrence of any Event of Default, the Bank may exercise any one or more of the following remedies as the Bank in its sole discretion shall elect:

(a) Subject to Article 5, declare the entire principal amount of the Payments and all accrued interest and other charges due during the current fiscal year of the Borrower immediately due and payable without notice or demand to the Borrower;

(b) Proceed by appropriate court action to enforce performance by the Borrower of the applicable covenants of this Contract or to recover for the breach thereof;

(c) Exercise all the rights and remedies at law or in equity, including those rights and remedies of a secured party or creditor under the Uniform Commercial Code and the general laws of the State with respect to the enforcement of the security interest granted or reserved hereunder; and

(d) Terminate this Contract, and thereafter (i) take possession of the Equipment, with or without legal action, and sell the same to a third party, (ii) lease the Equipment to a third party in such manner and for such consideration as it shall determine in its sole discretion, (iii) collect rents and profits, if any, therefrom, with or without taking possession of the Equipment, and (iv) after deducting all costs of collection and administration expenses, apply the net rents and profits first to the payment of necessary maintenance and insurance costs, and then as a credit against the amounts due from Borrower to the Bank hereunder (or which would have been due but for an Event of Non-appropriation). Any net rents and profits, if any, remaining after satisfaction of the amounts due from the Borrower to the Bank shall be paid to Borrower.

12.3 Further Remedies. All remedies of the Bank are cumulative and may be exercised concurrently or separately. The exercise of any one remedy shall not be deemed an election of such remedy or preclude the exercise of any other remedy. The Borrower agrees to pay to the Bank all court costs and reasonable attorney fees incurred by Bank in enforcing the Bank's rights and remedies under this Contract.

12.4 Agreement to Pay Attorneys' Fees and Expenses. In the event of a default by the Borrower under the provisions of this Contract, the Borrower agrees, subject to the limitations and provisions of State law, that it will pay on demand to the Bank, the reasonable costs and expenses, including attorneys' fees, incurred by the Bank in the collection of Payments and Additional Payments or the enforcement of performance or observation of any obligation or agreement by the Borrower.

ARTICLE 13. ASSIGNMENT

13.1 Assignment by the Borrower. The Borrower shall not sell, assign, lease, sublease, pledge or otherwise encumber or suffer a lien or encumbrance upon or against any interest in the Equipment or this Contract (except for the lien and security interest of the Bank therein) without the Bank's prior written consent.

13.2 Assignment by the Bank. The Bank may, at any time and from time to time, assign all or any part of its interest in the Equipment, this Contract, including without limitation, the Bank's rights to receive the Payments and any Additional Payments due and to become due hereunder. Any assignment made by the Bank or any subsequent assignee shall not purport to convey any greater interest or rights than those held by the Bank pursuant to this Contract. The Bank or its assignees may assign or reassign either this entire Contract or a partial interest herein. All assignments by the Bank shall be subject to the conditions set forth below. After the Bank gives the notice described below to the Borrower, the Borrower shall thereafter make all payments in accordance with the notice to the assignee named therein.

(a) The Bank shall send written notice of the assignment and its effective date to the Borrower before it makes the assignment. Such notification shall be forwarded to the Borrower at least 30 days before the effective date of the assignment. The notification shall include an executed copy of the assignment documents, shall specify the assignee's name and address, and shall provide the Borrower with instructions for making payments after the effective date of the assignment. The requirement of 30 days' notice may be waived in writing by the Borrower.

(b) The Borrower shall not be obligated to make Payments or Additional Payments to anyone other than the Bank until the notification specified in subsection (a) is received by the Borrower or until the effective date of the assignment, whichever is later. Should the Borrower incorrectly make Payments or Additional Payments to the Bank after the conditions specified in the preceding sentence are met, the Bank shall return those payments to the Borrower; and

(c) The Borrower shall execute, at the Bank's request, notice of assignment and other related documents that are reasonably necessary to protect the security interest in the Equipment or in this Contract, and to maintain those security interests in perfected form. If so requested, the acknowledgment shall in no way be deemed necessary to make the assignment effective.

13.3 Book-Entry System. During the term of this Contract, Borrower shall keep a complete and accurate record of all assignments and other transfers in form and substance necessary to comply with Section 149(a) of the Internal Revenue Code. On receipt of notice of assignment from the Bank as described in Section 13.2(a), Borrower shall record the assignment in Borrower's "book entry system" as that term is defined in Section 149(a) of the Code. This Contract, or any interest herein, is not subject to assignment through a public offering.

13.4 Escrow Fund Assignment by the Bank. The Bank may freely assign all or any part of its interest in the Escrow Fund and its duties as Escrow Agent in connection with an assignment by the Bank of this Contract.

ARTICLE 14. TAX COVENANTS

14.1 Intent of Parties. If the Contract is designated as "tax-exempt" as indicated on the first page hereof, it is the intention of the parties hereto that the interest portion of the Payments paid by the Borrower to the Bank under this Contract are to be tax-exempt under Section 103 of the Internal Revenue Code. Borrower acknowledges that the continued exclusion of the interest component of the Payment from the Bank's gross income for federal income tax purposes depends in part, on the Borrower's compliance with certain provisions and requirements of the Internal Revenue Code of 1986, as amended (the "Code"), and Treasury Regulations promulgated thereunder. To that end, the Borrower covenants that it will comply with all requirements of the Code that must be satisfied subsequent to the execution of this Contract so that the interest component of each Payment is and remains excludable from gross income for federal income tax purposes, and further, specifically covenants as follows:

(a) The Borrower will make no use of the Advancement (the "Proceeds") which would cause this Contract to be an "arbitrage bond" within the meaning of Section 148 of the Code;

(b) The Equipment shall be used exclusively for essential governmental purposes of the Borrower and no use shall be made of the proceeds or of the Equipment, directly or indirectly, which would cause this Contract to be a "private activity bond" within the meaning of Section 141 of the Code;

(c) No part of the payment of principal or interest under this Contract is or shall be guaranteed, in whole or in part, by the United States or any agency or instrumentality thereof; and

(d) The Borrower shall timely file such reports and information as required by the Code, including a Form 8038-G or 8038-GC, or other comparable forms, as applicable, and shall furnish the Bank copies of such filings.

14.2 Determination or Event of Taxability. If the Contract is designated as "Bank Qualified" on the first page hereof, then if at any time there is a Determination of Taxability or Event of Taxability, as hereinafter defined, the interest rate under this Contract, from and after the Date of Taxability, as hereinafter defined, shall increase by a factor of 1.50. If the Contract is designated as "Non-Bank Qualified" on the first page hereof, then if at any time there is a Determination of Taxability or Event of Taxability, the interest rate under this Contract, from and after the Date of Taxability, shall increase by a factor of 1.30.

In either case, on a Determination of Taxability or Event of Taxability, the Borrower shall pay to the Bank all amounts, if any, which may be necessary to reimburse the Bank for any interest, penalties or other charges assessed by the Internal Revenue Service and by any State tax department against the Bank by reason of the Bank's failure to include the interest portion of the Payments in its gross income for income tax purposes. Payment amounts under this Contract will be increased as a result of the increased interest rate and additional interest as a result of said rate increase on all previous Payments shall be paid to the Bank upon demand therefor. The Borrower shall pay to the Bank the above-mentioned alternative rate of interest notwithstanding any transfer by the Bank or payment or prepayment by the Borrower prior to the date such Determination of Taxability was made.

An "Event of Taxability" shall mean any event, occurrence or situation, resulting from an action, or failure to act, by the Borrower, the effect of which is to cause the interest portion of the Payments to be includible in the gross income of the Bank for federal income tax purposes. A "Determination of Taxability" shall mean a determination that the interest portion of the Payments is included in gross income of the Bank for federal income tax purposes, which determination shall be deemed to have been made upon the occurrence of the earlier of the following: (a) the date on which the Bank is advised in writing by the Internal Revenue Service that, as a consequence of an action, or failure to act, by the Borrower, the interest portion of the Payments (hereinafter called "Interest") is included in the gross income of the Bank for federal income tax purposes; (b) the date on which the Borrower receives notice from the Bank that the Bank has been advised (i) in writing that the Internal Revenue Service has issued a statutory notice of deficiency or similar notice to the Bank which asserts, in effect, that Interest received by the Bank is included in the gross income of the Bank for federal income tax purposes, as a result of an action, or failure to act, by the Borrower, or (ii) by an opinion of counsel (approved by the Bank and Borrower) received by the Bank which concludes, in effect, that Interest is included in the gross income of the Bank for federal income tax purposes as a result of an action, or failure to act, by the Borrower; (c) the day on which the Borrower is advised in writing by the Internal Revenue Service that there has been issued a public or private ruling of the Internal Revenue Service that the Interest is included in the gross income of the Bank for federal income tax purposes as a result of an action, or failure to act, by the Borrower; or (d) the day on which the Borrower is advised in writing by counsel to the Bank that a final determination, from which no further right of appeal exists, has been made by a court of competent jurisdiction in the United States of America in a proceeding with respect to which the Borrower has been given written notice and an opportunity to participate and defend that the Interest is included in the gross income of the Bank for federal income tax purposes, as a result of an action, or failure to act, by the Borrower.

The "Date of Taxability" shall mean the first date on which Interest is included in the gross income of the Bank for federal income tax purposes as a result of an Event of Taxability or a Determination of Taxability.

14.3 Bank Qualification. If the Contract is designated as "Bank Qualified" on the first page hereof and there is not an Event or Determination of Taxability, as defined above, then at any time there is a Change in Deductibility, as hereinafter defined, the interest rate payable under this Contract shall increase, from and after the Nonqualification Date as hereinafter defined, by a factor of 1.15 times. A "Change in Deductibility" means any determination by the Internal Revenue Service or any court of competent jurisdiction that the obligation of the Borrower hereunder is not a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Internal Revenue Code as a result or as a consequence of (i) an action, or failure to act, by the Borrower or (ii) a breach of any representation or warranty made by the Borrower to the Bank relating to the status of this Contract as a qualified tax-exempt obligation (including but not limited to the representations and warranties contained in Section 6.1(j) of this Contract). "Nonqualification Date" means that date that this Contract is determined not to be a "qualified tax-exempt obligation" as a result of a Change in Deductibility.

14.4 Duty to Notify the Bank. The Borrower agrees to give prompt written notice to the Bank on the Borrower's receipt of any oral or written notice or information from any source whatsoever to the effect that an Event of Taxability or a Determination of Taxability or a Change in Deductibility has occurred.

ARTICLE 15. MISCELLANEOUS

15.1 Waiver. No covenant or condition of this Contract can be waived except by the written consent of the Bank. Any failure of the Bank to require strict performance by the Borrower or any waiver by the Bank of any of the terms, covenants or conditions herein are not a waiver of any other breach of the same or any other term, covenant or condition herein.

15.2 Severability. If any provision in this Contract is determined to be invalid or unenforceable by a court of competent jurisdiction, such ruling shall not affect any other term or provision herein, except that the invalid or unenforceable provision and the other provisions in this Contract automatically shall be modified as minimally as possible so as to be valid and enforceable and to effectuate the intent of the parties, provided that such modification can be made while still preserving the intent of the parties, and the remaining terms and provisions, as modified, if modified, shall remain binding on the parties. In the event that no such modification can be made while still preserving the intent of the parties hereto, then the invalid or unenforceable provision shall be stricken from this Contract, and the remaining terms, if sufficient to constitute a binding contract, shall remain in full force and effect.

15.3 Governing Law. This Contract shall be construed, interpreted and enforced in accordance with the laws of the State.

15.4 Notices. Any and all notices, requests, demands, and other communications given under or in connection with this Contract shall be in writing and shall be deemed to have been given when the writing is delivered, if given or delivered by hand, overnight delivery service, or facsimile or electronic transmitter (with confirmed receipt), or three (3) days after being mailed, or on the day it was actually received, whichever is earlier, if mailed by first class United States mail, postage prepaid, to the mailing address, telecopy number or email addresses set forth below:

If to the Bank, address to:

First-Citizens Bank & Trust Company
1230 Main Street, MC 994082
Columbia, SC 29201
Telephone for Overnight: 803-931-1721
Facsimile: 803-931-8648
Email: courtney.dunlap@firstcitizens.com
Attention: Courtney Dunlap, Government Lending Coordinator

If to the Borrower, address to:

City of Westminster
100 E. Windsor Street
Westminster, SC 29693
Telephone for Overnight: (864) 647-3232
Email: kbronson@westminsteresc.org
Attention: City Administrator

with a copy to:

Burr & Forman LLP
104 S. Main Street, Suite 700
Greenville, SC 29601
Telephone for Overnight: (864) 271-4940
Email: mburns@burr.com
Attention: Michael W. Burns, Esq.

The Borrower or the Bank may, by notice given hereunder, designate any further or different addresses or telecopy numbers to which subsequent demands, notices, approvals, consents, requests or other communications shall be sent or persons to whose attention the same shall be directed. The Bank also may give notice to the Borrower at any updated address for the Borrower of which the Borrower gives the Bank informal notice which the Bank maintains in its records.

15.5 Section Headings. All section headings contained herein are for convenience of reference only and are not intended to define or limit the scope of any provision of this Contract.

15.6 Entire Contract. This Contract, together with the exhibits and attachments hereto, which are incorporated herein by reference, constitutes the entire Contract between the parties and this Contract shall not be modified, amended, altered or changed except by written agreement signed by the parties.

15.7 Binding Effect. This Contract shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

15.8 Time. Time is of the essence of this Contract and each and all of its provisions.

15.9 Execution in Counterparts. This Contract may be executed in any number of counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

15.10 Reliance of the Bank on Document. The Bank may act in reliance on any writing, instrument or signature which it, in good faith, believes to be genuine and may assume the validity and accuracy of any statement or assertion contained in such a writing or instrument. The Bank is not liable in any manner for the sufficiency or correctness as to the form, manner of execution, or validity of any instrument or as to the identity, authority, or right of any person executing the same; and the Bank's duties hereunder shall be limited to the receipt of such moneys, instruments or other documents received by it as the Bank, and for the disposition of the same in accordance herewith.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed as of the day and year first above written.

CITY OF WESTMINSTER, SOUTH CAROLINA

By: _____

Name: Kevin Bronson

Title: City Administrator

ATTEST:

By: _____

Name: Rebecca Overton

Title: City Clerk

FIRST-CITIZENS BANK & TRUST COMPANY,
as Bank and Escrow Agent

By: _____

Name: Steve Groth

Title: Senior Vice President

[SIGNATURE PAGE TO LEASE PURCHASE CONTRACT]

EXHIBIT A

DESCRIPTION OF EQUIPMENT

Contract Date: September 15, 2023

Borrower: CITY OF WESTMINSTER, SOUTH CAROLINA

Advancement: \$535,000

Description and Serial Number (if available)	Purchase Price	Department and Purpose or Function of Equipment	Location of Equipment After Delivery
Two (2) Police Vehicles	\$90,000	Police	Westminster, SC
One (1) Public Works Vehicle	\$44,045	Public Works	Westminster, SC
One (1) Water Pickup	\$46,000	Combined Utility	Westminster, SC
One (1) Sewer Tractor	\$55,000	Combined Utility	Westminster, SC
One (1) Leaf Truck	\$277,000	Sanitation	Westminster, SC

CITY OF WESTMINSTER, SOUTH CAROLINA

By: _____
Name: Kevin Bronson
Title: City Administrator
Date: September 15, 2023

EXHIBIT B

PAYMENT SCHEDULE

Contract Date: September 15, 2023
 Borrower: City of Westminster, South Carolina
 Advancement: \$535,000
 Interest Rate: 4.48%

TValue Amortization Schedule - U.S. Rule, 30E3/360

	Date	Payment	Interest	Principal	Balance
Loan	09/15/2023				535,000.00
2023 Totals		0.00	0.00	0.00	
1	09/15/2024	121,800.61	23,968.00	97,832.61	437,167.39
2024 Totals		121,800.61	23,968.00	97,832.61	
2	09/15/2025	121,800.61	19,585.10	102,215.51	334,951.88
2025 Totals		121,800.61	19,585.10	102,215.51	
3	09/15/2026	121,800.61	15,005.84	106,794.77	228,157.11
2026 Totals		121,800.61	15,005.84	106,794.77	
4	09/15/2027	121,800.61	10,221.44	111,579.17	116,577.94
2027 Totals		121,800.61	10,221.44	111,579.17	
5	09/15/2028	121,800.63	5,222.69	116,577.94	0.00
2028 Totals		121,800.63	5,222.69	116,577.94	
Grand Totals		609,003.07	74,003.07	535,000.00	

CITY OF WESTMINSTER, SOUTH CAROLINA

By: _____
 Name: Kevin Bronson
 Title: City Administrator
 Date: September 15, 2023

EXHIBIT C

DISBURSEMENT REQUEST FORM

Date: _____

1. The amount of the requested disbursement to be paid to City of Westminster: \$ _____

2. The method of disbursement (limited to two draws per month):

☐ First Citizens Bank Account Transfer to Acct #: _____

Acct name: _____

☐ Wire Transfer Bank Name: _____ ABA#: _____

Credit Acct Name: _____

Credit Acct #: _____

Special Instructions: _____

3. A brief description of the purpose of the disbursement: _____

4. The undersigned certifies as follows:

- a. Payment of the disbursement for the purpose requested will not cause the undersigned to be in violation of any of terms of the 2023 Lease Purchase Contract dated September 15, 2023 (the "Contract").
- b. The amounts requested to be disbursed were properly incurred in connection with the acquisition of the Equipment and were not subject of any previous request for disbursement.
- c. The Equipment for which the disbursement is requested has been finally accepted by the Borrower.
- d. No notice of any lien, right to lien or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable under the Contract to any of the persons, firms or corporations named herein has been received, or if any notice of any such lien, attachment or claim has been received, such lien, attachment or claim has been released or discharged or will be released or discharged upon payment of this disbursement.
- e. This disbursement contains no items representing payment on account of any percentage entitled to be retained on the date of this requisition.
- f. No Event of Default is continuing under the Contract, and no event or condition is existing which, with notice or lapse of time or both, would become an Event of Default.

- g. The Borrower has in place insurance on this portion of the Equipment that complies with the insurance provisions of the Contract.
5. Attached hereto are the following: proof of insurance, bills, receipts, invoices, or other documents evidencing the amounts and purposes for which the disbursement is requested.
6. Also attached hereto is a list of the Equipment to which this Disbursement Request applies, including descriptions, quantities and serial numbers.
7. Borrower agrees that the Equipment subject to this Disbursement Request shall be added to the Description of Equipment List (Exhibit A to the Contract) without further notice to or request by Borrower.
8. Borrower acknowledges that the delivery and any required installation of the Equipment subject to this Disbursement Request has been or will be completed in accordance with the terms of the Contract, and that such Equipment has been or will be inspected and accepted by Borrower on _____ (date).

☐

(check if the following sentence is true): Acceptance Certificate. The items of Equipment subject to this Disbursement Request represent the final items of the Equipment to be accepted by Borrower. The Borrower has acquired and accepted all of the Equipment.

By: _____

Title: _____

Date: _____

Send Completed Form and Attachments to:

courtney.dunlap@firstcitizens.com

Government Lending Coordinator

First-Citizens Bank & Trust Company

1230 Main Street, Columbia, SC 29201

Original Loan Amount: \$535,000

File Lien Holder (Title) and Certificate Holder & Loss Payee (Certificate of Insurance) as follows:

First-Citizens Bank & Trust Company

PO Box 26592-DAC20

Raleigh, NC 27611

ORDINANCE NO. 09-12-2023-04

AN ORDINANCE TO ESTABLISH A REGISTRATION FOR VACANT AND ABANDONED BUILDINGS, TO AMEND THE CITY'S CODE OF ORDINANCES IN CONNECTION THEREWITH, AND OTHER MATTERS RELATED THERETO.

NOW THEREFORE, be it ordained by the City Council of the City of Westminster (the "**City Council**"), the governing body of the City of Westminster, South Carolina (the "**City**"), in a meeting duly assembled as follows:

Section 1 Findings. The City Council hereby makes the following findings of fact in connection with the enactment of this ordinance (this "**Ordinance**"):

(1) The City is a body politic and corporate located in Oconee County, South Carolina, entitled to exercise all the powers and privileges provided to municipal corporations in the State of South Carolina.

(2) Vacant properties have a greater potential than occupied properties to cause significant and costly problems for the City. These properties often require greater levels of service from law enforcement, codes enforcement, and other City services and, thereby create a financial burden for the City and detract from the quality of life of the surrounding neighborhoods and the City as a whole. Vacant buildings are an impediment to neighborhood redevelopment and rehabilitation, decrease property values, and prevent neighborhood stabilization. Vacant properties have a greater likelihood of becoming unsightly, structurally unsound, and otherwise dangerous; of attracting criminal activity, and of otherwise creating a threat to public health, safety, and welfare of neighboring properties and the general public.

(3) The difficulty or inability to contact the owners of abandoned properties presents a significant obstacle in providing effective and prompt enforcement of the provisions of the City of Westminster Code of Ordinances (the "**City Code**") as they relate to Vacant Buildings. These buildings are more often the subject of foreclosure actions by lien holders, which take considerable time to resolve and further complicate codes enforcement and nuisance abatement efforts.

(4) To the extent that Vacant Buildings are or appear to be abandoned, such buildings are recognized as an attractive nuisance under the International Property Maintenance Code adopted by the City and codified by reference at Section 150.08 of the City Code.

(5) In order to protect the public's health, safety, and welfare, the City Council has determined to amend the City Code and implement a Vacant Building registration policy to establish a method for identifying and managing Vacant Buildings within the City, establishing the responsibilities of Owners of Vacant Buildings and structures, and providing for administration, enforcement, and penalties.

Section 2 Amendment of the City Code. Title XV-LAND USAGE; Chapter 150-Building Regulations shall be amended as follows to include Chapter 153 – VACANT BUILDING REGISTRATION.

Chapter 153 – VACANT BUILDING REGISTRATION

§ 153.01 – DEFINITIONS

Unless otherwise expressly stated, the following terms shall, for the purposes of this Chapter, have the meanings shown in this Section. Where terms are not defined, through the methods authorized by this Section, such terms shall have ordinarily accepted meanings such as the context implies.

Building Report means the report of the [codes enforcement officer or fire marshal] with respect to a Vacant Building prepared pursuant to § 153.02(D) of this Chapter.

Citation means a charge or formal written accusation of violation of a municipal, state or federal law, regulation or ordinance, including any violations of the International Property Maintenance Code as adopted by the City.

City means the City of Westminster, South Carolina.

City Code means the City of Westminster Code of Ordinances, as subsequently amended.

Code Violation means violation of any code adopted and/or enforced by the City, which may include but not be limited to the City Code or the IPMC.

Construction Board of Appeals means the City of Westminster Construction Board of Appeals.

Courtesy Registration means notification by mail, phone, fax or email to the code enforcement officer notifying them of an extended vacancy of 120 days or more of a primary residence for work, vacation, military, or a medical reason.

IPMC means the most current edition of the International Property Maintenance Code adopted by the City.

Non-Residential Structure means any building designed for occupancy for office, commercial, industrial, three or more residential units, or a combination thereof.

Owner means any person, firm or corporation having a legal or equitable title in the property; or recorded in the official records of the state, county or municipality as holding title.

Property means a lot, plot, premises or parcel of land, including the buildings or structures thereon.

Rehabilitation Plan means the plan required to be submitted with respect to a Category II or Category III Vacant Building, as further described in § 153.03(B) of this Chapter.

Registration Fee means a fee for the registration of a Vacant Building in accordance with the terms of this Chapter.

Residential Structure means a building designed for occupancy as a single family or two-family dwelling.

Responsible Local Representative means a person having his or her place of residence or business office within 45 miles of the Vacant Building and designated by the Property Owner as the Agent responsible for operating such Property in compliance with the City Code. For the purposes of this article, the term “Agent” shall refer to the Responsible Local Representative.

Responsible Party means any agent, manager, operator, and/or management company of a Vacant Building, as designated by the Owner.

Secure means a building or portion of a building is closed or locked for entry by normal means other than boarding.

Unoccupied means a building which is not being used for a legal occupancy.

Vacant Building means any structure built for occupancy of residential, commercial or industrial uses that is continually unoccupied.

Vacant Building Category means, with respect to each of the following, the classification of a Vacant Building as:

(A) **Category I:** No current Code Violations on the Vacant Building or the Property.

1. The building is Secure, not boarded.
2. The building is structurally sound with no Code Violations.
3. The Property is maintained to the minimum requirements of the Code by the Owner or Responsible Party.

(B) **Category II:** Minimal Code Violations.

1. The building is boarded and Secure.
2. The building is structurally sound with minor Code Violations related to property maintenance that do not involve the structure of the Vacant Building.
3. The Property is not regularly maintained.

(C) Category III: Substantial Code Violations.

1. The building is not Secure or boarded.
2. Structural deficiencies or Code Violations that create risks to health and safety are evident, or there is a history of criminal activity at the address.
4. Structure is unfit for occupancy.
5. The Property is not maintained.

Vacant Building Plan means a plan containing the information required pursuant to § 153.03 of this Chapter.

§ 153.02 – REGISTRATION OF VACANT BUILDINGS

(A) Except as provided in subsection (B) below, all Vacant Buildings shall be registered with the Code Enforcement Official within 120 days of becoming a Vacant Building as defined in § 153.01. Registration is valid for one year or a pro-rated portion thereof and must be renewed annually on November 6th or the next closest business day of the 6th falls on a weekend.

(B) Exemptions from registration:

1. Residential structures that are used as residential rentals and have active residential rental business license permits, if required;
2. Residential or Non-Residential Structures actively listed and marketed for sale or lease by a licensed real estate company or managed by a licensed property management company for not more than one year and that meet minimum building codes as determined by either the Code Enforcement Officer or the Fire Marshall;
3. Commercial or residential structures that have multiple units in which at least one unit is occupied;
4. Accessory structures not designed for occupancy; and/or
5. Buildings that serve as a primary residence in which the Owner is away for more than 120 days for work, vacation, military or medical reason; provided, that the Building and Property is maintained to minimum requirements of the City Code and the Owner provides a Courtesy Registration.

(C) If any Vacant Building remains Vacant at the expiration of any registration period, the Owner shall re-register such Vacant Building and pay the annual registration and inspection fees.

(D) The Owner registering a Vacant Building shall supply the following information on an authorized form provided by the Code Enforcement Official:

1. Name, address, and telephone number of the Owner;
2. Name, address, and telephone number of the Responsible Party, if any;
3. Name, address, and telephone number of any Responsible Local Representative, which may be the Responsible Party, if the Owner's residence or business address is more than 45 miles from the Vacant Building;
4. Tax parcel identification number of the premise on which the Vacant Building is situated;
5. The common address of the Vacant Building; and
6. A Vacant Building Plan in accordance with § 153.03 of this Chapter.

(E) Following the registration of the Vacant Building, the City's Code Enforcement Official shall conduct an inspection of the Property and premises to determine any Code Violations and to verify the Vacant Building Category.

1. The Code Enforcement Official, as applicable, will provide the Owner of the Vacant Building with a Building Report (i) stating current condition and apparent use (i.e., Residential Structure or Non-Residential Structure) of the Vacant Building and Property, (ii) listing any apparent Code Violations, (iii) stating whether the Vacant Building constitutes a nuisance, and any findings or reasons therefor; (iv) assigning a Vacant Building Category to the Vacant Building; and (v) notifying the Owner of the applicable Registration Fee.
2. Within 15 days of receipt of such findings, the Owner may request a reinspection of the Vacant Building regarding any findings included in the Building Report, including the applicable Vacant Building Category. Any such request must be submitted in-writing to the Code Enforcement Official, as applicable. The decision of the Code Enforcement Official, as applicable after such reinspection shall be the final decision of the City, subject to an appeal pursuant to § 153.06 of this Chapter.

(F) All Vacant Buildings must remain Secure and/or boarded in accordance with § 150.08 of the City Code.

(G) Upon request by the Code Enforcement Official, the Owner shall post "No Trespass" placards on the Property. Additional employment of security services for non-residential properties for a specified number of hours every day may be required by the

police chief or his/her designee on the basis of the property history of code or criminal violations.

(H) The Owner must designate a Responsible Local Representative if their place of residence or business address is more than 45 miles from the Vacant Building. The responsible local representative shall act as an agent for the Property Owner for purposes of accepting legal service; however, the Owner remains personally liable in criminal prosecutions for Code Violations. The Responsible Local Representative must be readily available at the number provided in the event of an emergency or catastrophe.

§ 153.03 – ESTABLISHMENT OF A VACANT BUILDING PLAN

(A) All Owners of Vacant Buildings shall provide the following in a Vacant Building Plan along with the completed form required pursuant to § 153.02(D) of this Chapter:

1. A site plan of the Property;
2. A layout of the Vacant Building and other structures on the Property, if non-residential;
3. A plan of action to secure, monitor and maintain the Vacant Building and Property in conformance with this Chapter.
4. Written consent by the Owner, allowing City officials to enter and inspect the Property.

(B) Where a Vacant Building is assigned a Vacant Building Category II or III in a Building Report, the Owner shall submit, or cause to have submitted, a Rehabilitation Plan within 30 days of receipt of such Building Report. The Rehabilitation Plan shall contain the following:

1. A plan to make the Vacant Building ready for occupancy with sufficient detail regarding the proposed repair or rehabilitation of the Vacant Building, and the timing thereof, to enable the Code Enforcement Official to determine the adequacy of such plan.
2. For Vacant Buildings that are identified in the Building Report as being or containing a public nuisance, the Vacant Building Plan shall contain a plan of action to remedy such public nuisances within not more than [90] days;
3. Owners of Vacant Buildings classified as Vacant Building Category III shall meet with the Code Enforcement Official and fire marshal/fire chief to review structural deficiencies and determine a plan to respond to fire or other emergency, and such findings and recommendations shall be part of the Rehabilitation Plan.

(C) A Vacant Building Plan and Rehabilitation Plan, if applicable, shall be subject to the approval of the Code Enforcement Official, as applicable. The Code Enforcement Official, as applicable, may reject a Vacant Building Plan or Rehabilitation Plan, or any term thereof, by providing the Owner with written notification of such rejection, which shall include the reasons therefor, and may provide suggested revisions that would be acceptable. In such event, the Owner shall revise the

If the Property is subject to a Vacant Building Plan, including a Rehabilitation Plan, any conveyance of such Property is subject to the terms of the Vacant Building Plan. The transferee may apply to the City to be released from the requirements of such Vacant Building Plan or Rehabilitation Plan or subject to a revised Vacant Building Plan and Rehabilitation Plan, if applicable.

§ 153.04 – REGISTRATION FEE FOR VACANT BUILDINGS

(A) Annual Registration Fees are based on the type of Vacant Building, the applicable Vacant Building Category, and the number of years that a Vacant Building has remained continuously vacant (commencing upon the effective date of Ordinance No. [___], pursuant to which this Chapter was enacted). All fees are due at the time of registration or renewal.

1. Registration Fees for Non-Residential Structures are as follows:

Year	Category I	Category II	Category III
Initial Registration	\$50	\$50	\$50
First Annual Renewal	\$100	\$150	\$200
Second Annual Renewal	\$500	\$750	\$1,000
Third Annual Renewal	\$1,000	\$1,500	\$2,000
Each year thereafter	\$1,500	\$2,250	\$3,000

2. Registration Fees for Residential Structures are as follows:

Year	Category I	Category II	Category III
Initial Registration	\$0	\$0	\$0
First Annual Renewal	\$50	\$50	\$100
Second Annual Renewal	\$50	\$250	\$500
Third Annual Renewal	\$50	\$500	\$1,000
Each year thereafter	\$50	\$500	\$1,000

3. An annual compliance inspection fee of \$50.00, in addition to the Registration Fee, is required on all Vacant Buildings not exempt pursuant to § 153.02(B). The fee shall be paid at the time of initial registration or registration renewal of a Vacant Building.
4. Upon determination that a Vacant Building has not been registered in accordance with this Chapter, the City may impose fines in addition to the annual registration fees in accordance with § 153.05.

(B) The Owner shall pay the applicable Registration Fee within 30 days of receipt of the Building Report; provided, however, the payment of a Registration Fee shall be stayed during the pendency of any properly filed appeal pursuant to § 153.06 of this Chapter. The failure of the Owner to pay a Registration Fee when due shall constitute a violation of this Chapter, subject to enforcement and penalties pursuant to § 153.05 of this Chapter. This action may result in a lien being placed upon the Property.

(C) The following shall be exempt from the payment of Registration Fees; provided that the Owner must request an exemption from the City in writing, which request shall include information satisfactory to the City that one or more of the following conditions exist:

1. Residential or Non-Residential Structures actively listed and marketed for sale or lease by a licensed real estate company or managed by a licensed property management company for more than one year and that meet minimum building codes;
2. Residential or Non-Residential Structures that are actively and continually under renovation for a period of up to one year. If renovations take longer than one year, the Owner may request an extension of such exemption for additional six-month periods, subject to an inspection by the Code Enforcement Official, as applicable to confirm that renovations remain active and continuous;
3. Residential or Non-Residential Structures that are in probate and actively being transferred;
4. Residential or Non-Residential Structures damaged by a fire or other catastrophic event for a period of up to one year;
5. Vacant Buildings assigned Vacant Building Category I that have not been the subject of a Citation within the immediately preceding one-year period; and
6. Buildings that are structurally deficient that have been ordered by the City to be demolished and removed, in which the Owner has provided consent to the City to demolish, and the City has accepted the consent.

(D) An Owner may seek an exemptions from a Registration Fees for special circumstances not listed in § 153.04(C) by application, in writing, to Construction Board of Appeals, which shall include the specific justification for the exemption and documentation substantiating such justification.

§ 153.05 – ENFORCEMENT AND PENALTIES

Upon determination that an Owner has failed to register a Vacant Building, pay a Registration Fee, carry out a Vacant Building Plan or Rehabilitation Plan, or otherwise comply with the provisions of Chapter shall be subject to an ordinance summons and a fine of up to \$500.00 per occurrence, with each day of such non-compliance constituting a separate occurrence.

§ 153.06 – APPEAL

Any person aggrieved by the requirements of this Chapter or any determination or finding of the Code Enforcement Official, as applicable hereunder may file an appeal with the Construction Board of Appeals. Any such appeal must be made in writing to the Code Enforcement Official, as applicable, must include the specific requirement, finding, or determination for which such appeal is sought, and must contain documentation or other information as may be necessary to support such appeal, and must be made within 30 days of the date on which the final decision of the Code Enforcement Official, as applicable with respect to such requirement, determination, or finding is made. Any person aggrieved by a final decision issued under this Section by the Construction Board of Appeals, may seek relief in any court of competent jurisdiction, as provided by the law.

Section 3 Effective Date. This Ordinance is to be effective as of the date of its second and final reading. Owners have until [July 31, 2023,] to comply with the terms of the Chapter of the City’s Code of Ordinances enacted hereby.

Section 4 Miscellaneous.

(a) *Affirmation of Findings.* It is hereby found and determined that each statement of fact set forth in this Ordinance is in all respects true and correct.

(b) *Severability.* If any Section, paragraph, clause or provision of this Ordinance or the Chapter enacted hereby shall be held invalid, the invalidity of such Section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

(c) *Saving Clause.* Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired or liability incurred, or any cause of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

(d) *Inconsistency.* All ordinances, resolutions or parts of any ordinances or resolutions inconsistent or in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict or inconsistency.

DONE AND ENACTED IN COUNCIL ASSEMBLED, this 12th day of September 2023.

CITY OF WESTMINSTER, SOUTH CAROLINA

Brian Ramey, Mayor

[SEAL]

Rebecca Overton, City Clerk

First Reading:

Public Hearing:

Second Reading:

Reviewed by City Attorney and approved as to form

Andrew Holliday, City Attorney

ORDINANCE #10-10-2023-01

**AMENDING THE BUSINESS LICENSE ORDINANCE OF THE CITY OF WESTMINSTER TO UPDATE
THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020.**

WHEREAS, the CITY of WESTMINSTER (the "Municipality") is authorized by S.C. Code Section 5-7-30 and Title 6, Chapter 1, Article 3 to impose a business license tax on gross income;

WHEREAS, by Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified at S.C. Code Sections 6-1-400 to -420 (the "Standardization Act"), the South Carolina General Assembly imposed additional requirements and conditions on the administration of business license taxes;

WHEREAS, the Standardization Act requires that by December thirty-first of every odd year, each municipality levying a business license tax must adopt, by ordinance, the latest Standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina (the "Association") and adopted by the Director of the Revenue and Fiscal Affairs Office;

WHEREAS, following the enactment of the Standardization Act, the Municipality enacted Ordinance No. 2023-10-10-01 on October 10, 2023, in order to comply with the requirements of the Standardization Act (the "Current Business License Ordinance");

WHEREAS, the City Council of the Municipality (the "Council") now wishes to amend the Current Business License Ordinance to adopt the latest Standardized Business License Class Schedule, as required by the Standardization Act, and to make other minor amendments as recommended by the Association;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Westminster, as follows:

SECTION 1. Amendments to Appendix A. Appendix A to the Current Business License Ordinance, the "Business License Rate Schedule," is hereby amended as follows:

- (a) Class 8.3 is hereby amended by deleting the NAICS Codes and replacing them with NAICS 517111, 517112, 517122 – Telephone Companies.
- (b) Class 8.6 is hereby amended and restated in its entirety to read as follows: "**8.6 NAICS Code Varies – Billiard or Pool Tables**. A business that offers the use of billiard or pool tables shall be subject to business license taxation under its natural class for all gross income of the business excluding the gross income attributable to the billiard or pool tables. In addition, the billiard or pool tables shall require their own separate business licenses pursuant to SC Code § 12-21-2746 and shall be subject to a license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that."

SECTION 2. Amendments to Appendix B. Appendix B to the Current Business License Ordinance, the “Business License Class Schedule,” is hereby amended and restated as set forth on the attached Exhibit A.

SECTION 3. Repealer, Effective Date. All ordinances in conflict with this ordinance are hereby repealed. This ordinance shall be effective with respect to the business license year beginning on May 1, 2024.

ENACTED IN REGULAR MEETING, this ____ day of _____, 20____.

Mayor

ATTEST:

Clerk

First reading: _____

Final reading: _____

**Exhibit A: Amendment to Classes 1 – 8 in Appendix B of the
Current Business License Ordinance**

**APPENDIX B
Classes 1 – 8: Business License Class Schedule by NAICS Codes**

NAICS Sector/Subsector	Industry Sector	Class
11	Agriculture, forestry, hunting and fishing	1
21	Mining	2
22	Utilities	1
31 - 33	Manufacturing	3
42	Wholesale trade	1
44 - 45	Retail trade	1
48 - 49	Transportation and warehousing	1
51	Information	4
52	Finance and insurance	7
53	Real estate and rental and leasing	7
54	Professional, scientific, and technical services	5
55	Management of companies	7
56	Administrative and support and waste management and remediation services	3
61	Educational services	3
62	Health care and social assistance	4
71	Arts, entertainment, and recreation	3
721	Accommodation	1
722	Food services and drinking places	2
81	Other services	4
Class 8	Subclasses	
23	Construction	8.1
482	Rail Transportation	8.2
517111	Wired Telecommunications Carriers	8.3
517112	Wireless Telecommunications Carriers (except Satellite)	8.3
517122	Agents for Wireless Telecommunications Services	8.3
5241	Insurance Carriers	8.4
5242	Insurance Brokers for non-admitted Insurance Carriers	8.4
713120	Amusement Parks and Arcades	8.51
713290	Nonpayout Amusement Machines	8.52
713990	All Other Amusement and Recreational Industries (pool tables)	8.6

2023 Class Schedule is based on a three-year average (2017 - 2019) of IRS statistical data.

STATE OF SOUTH CAROLINA)
)
COUNTY OF OCONEE) INTERGOVERNMENTAL AGREEMENT FOR FIRE
) PROTECTION and OTHER EMERGENCY RESPONSE
) SERVICES

This Intergovernmental Agreement for Fire Protection and Other Emergency Response Services (“Agreement”) is made this ____ day of _____, 2023 (“Effective Date”), by and between Oconee County, a body politic and corporate and a political subdivision of the State of South Carolina, hereinafter referred to as “County” and the City of Westminster, a municipal corporation duly organized and existing under the laws of the State of South Carolina, hereinafter referred to as “City.”

WITNESSETH:

WHEREAS, pursuant to an agreement dated 20th day of June, 2012, City provides fire protection services in certain unincorporated areas of the County that are adjacent to the City's corporate boundaries;

WHEREAS, County has provided and continues to provide compensation, firefighting equipment and related materials to City for such services;

WHEREAS, County and City recognize the need for fire protection and other emergency response services to be provided in the unincorporated areas currently being served by City, as modified hereby; and

WHEREAS, County and City recognize the need for the City to receive financial remuneration for the service it is providing in said unincorporated areas.

NOW, THEREFORE, County and the City hereby agree as follows:

1. **Term.** Beginning July 1, 2023, and ending June 30, 2023, City agrees to furnish fire protection and other emergency response services (as delineated below) to the unincorporated areas of County described in Exhibit A (hereinafter referred to as the “*Westminster Fire District*”). [Future alteration? – see Exhibit B]. The Term shall automatically extend for successive (5) year periods, up to a maximum of two such 5 year extensions. The Term shall not automatically extend, however, if either party gives at least ninety (90) days’ written notice of its desire to terminate this Agreement prior to the end of the then current 5 year term. Additionally, either party may terminate this Agreement by giving twelve (12) months advance written notice of its intent to terminate.
2. **Services Provided by City.** City will respond to actual or suspected emergencies (fire, medical, hazmat, rescue, and related services) in the *Westminster Fire District* in the same manner in which actual and suspected emergencies are responded to within the incorporated boundaries of the City, and will use appropriate measures to mitigate such emergencies on all parcels and on all public right of ways. These services shall be

available on a first call basis. All services shall be provided by City in a manner consistent with local, state, and federal law.

3. **Reporting.** City will provide the County Fire Chief and the County Administrator with fully completed monthly Incident Summary Form (copy attached as Exhibit A) which shall be completed for all calls in the *Westminster* Fire District. The form shall be completed and forwarded to the County Fire Chief and County Administrator by the 10th day of the following month. In addition to the monthly Incident Summary Form, the call number, call location, number of apparatuses responded, and number of personnel responded should be reported for any calls that are coded as incident type 111 or 112 under the National Fire Incident Reporting System. All fires in the *Westminster* Fire District shall be investigated following the County guideline 204.00 Determination of Origin & Cause.
4. **Compensation.** For the term of this Agreement, County shall remit \$550,000 to City annually for providing emergency services in the *Westminster* Fire District. Payment shall be made by County to City on or before July 31, annually. Payment shall be made prior to December 31, 2023 in the first year of the agreement. County agrees that City shall be entitled to utilize, at no cost, County training facilities for fire training. The parties agree to work together to improve fire training for firefighters working for City and County. City agrees to adhere to all established safety standards while on County training grounds..
5. **Insurance Services Office (ISO).** The parties acknowledge that the Insurance Service Office (ISO) Public Protection Classification (PPC) within the city limits may be different than the PPC in the *Westminster* Fire District. The parties agree to work cooperatively to improve the PPC in the *Westminster* Fire District. In an effort to ensure the requirements of the PPC evaluation process are being met, City agrees to continue performing or start performing, as the case may be, the following in the *Westminster* Fire District:
 - a. **Inspections.** As all public occupancies should be inspected annually, City will conduct fire prevention and code inspections in public occupancies within the *Westminster* Fire District utilizing national, state, and County adopted standards.
 - i. Code compliance issues discovered during an inspection, should be immediately brought to the attention of the County Fire Marshal for follow up and enforcement.
 - ii. A copy of the inspection should be forwarded to the County Fire Marshal.
 - iii. A quarterly report with a total of each of the occupancy types that were inspected in the *Westminster* Fire District shall be sent to the County Fire Chief.
 - b. **Pre-incident Plans.** As with fire prevention and code inspections, pre-incident plans for all public occupancies should be developed and updated by City as needed. All pre-incident plans conducted in the *Westminster* Fire District shall be

completed in the reporting system used by the County or on a “County Pre-Incident Plan Form.” A copy of this form shall be submitted to the County Fire Marshal as well as a monthly summary of pre-incident plans conducted forwarded to the County Fire Chief.

- c. **Hydrant Flow Testing.** Hydrant flow testing is required every five (5) years. A two-hydrant (systems) flow test must be performed, or caused to be performed, by City, as it is the only test ISO will recognize. Individual fire hydrant testing shall be conducted by City annually. All hydrant flow and inspection data captured in the *Westminster* Fire District shall be forwarded to the County Fire Chief bi-annually. The bi-annual report shall include the hydrant number, address with coordinates, static pressure, residual pressure, pitot, and calculated flow.
6. **Emergency Response – Command and Control.** City and County shall have equal discretion in determining the method and means of emergency response, and they shall mutually and respectfully follow the proper chains of command in the *Westminster* Fire District. All command and control activities will be performed in a manner consistent with the National Incident Management System.
 7. **Medical Care.** City will ensure that personnel who are providing medical care are properly trained and have current (in date) certifications. Appropriate certification for primary medical responders include American Heart Association Basic Life Support (BLS) or equivalent, Emergency Medical Responder, or Emergency Medical Technician (EMT).
 - a. Agencies that operate under the Oconee County Emergency Services DHEC BLS license shall:
 - i. Be affiliated with Oconee County Emergency Services BLS license in the SC EMS System Portal.
 - ii. Report emergency medical responses in accordance with DHEC guidelines.
 - iii. Provide copies of personnel medical certifications to the Oconee County Emergency Services EMS Director.
 - iv. Provide emergency reporting software access to the Oconee County Emergency Services EMS Director for Quality Assurance (QA) review of EMS related calls.
 - v. Agencies shall conduct emergency medical related training and provide information and rosters quarterly to the Oconee County Emergency Services EMS Director for review.
 - b. For agencies that have their own South Carolina BLS license:
 - i. Agencies shall report emergency medical responses in accordance with DHEC guidelines.
 - ii. Provide response data information to the Oconee County Emergency Services EMS Director for medical calls in the *Westminster* Fire District as requested.

8. **Standards.** County and City mutually agree to utilize means and methods as required and suggested through applicable NFPA and OSHA standards, specifically, but not limited to, NFPA 1710 and NFPA 1500 (Health and Safety Standards). Additionally, County and City responders shall be required to submit to annual firefighter physical examinations.
9. **Other Facilities.** Nothing in this Agreement shall be construed as preventing County from constructing emergency protective service facilities (including fire prevention facilities) within the *Westminster* Fire District.
10. **Equipment.** City shall continue to use those fire trucks and equipment currently owned by County and currently in the City's possession. County may supply more equipment to City, and shall retain ownership therefor. County further agrees to maintain all of its equipment in good working order and promptly make any necessary repairs. Further, City agrees to maintain its equipment in good working order and to promptly make all necessary repairs. County owned apparatus are provided with all required NFPA and ISO equipment. City shall use County equipment in a safe and prudent manner. A monthly report with the mileage of the County apparatus shall be submitted to the County Fire Chief on the first day of each month.
11. **Fire Code and Related Requirements.** County agrees to enforce County fire codes and to consider recommendations from City about observed violations within the service area.
12. **Insurance.** Each party shall provide appropriate and adequate insurance coverage to protect its interest as they exist under this Agreement. Each agrees to not waive but to claim any defenses available to it under the South Carolina Tort Claims Act.
13. **Liability.** To the extent permitted by law, and without waiving sovereign immunity, each party to this Agreement shall be responsible for any and all claims, demands, suits, actions, damages, and causes of action related to or arising out of or in any way connected with its own actions, and the actions of its personnel, in providing services or otherwise acting under this Agreement. No right of indemnification is created by this Agreement. The provisions of this Agreement shall not be deemed to give rise to or vest any rights or obligations in favor of any party or entity not a party to this Agreement.
14. **Breach and Remedies.** In the event either party breaches a provision of this Agreement, the other party shall provide the breaching party with written notice of said breach, and the defaulting party shall have fifteen (15) days to cure such breach. If the breach remains unremedied beyond such fifteen (15) day period, the complaining party may pursue all remedies available to it at law or in equity. A party's failure to give, or delay in giving, any notice of default hereunder shall not by itself constitute a waiver, in whole or in part, of any of the non-performing party's obligations, requirements, or

covenants under this Agreement. No failure or delay by one party to assert any rights or remedies related to a breach by the other party shall operate as a waiver of any default or of any rights or remedies available to the complaining party. In the event of a breach in an emergency or otherwise time-urgent situation, the non-breaching party may immediately remedy the breach and charge the reasonable costs related thereto to the breaching party.

15. **Severability.** If any term, provision, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions are hereby deemed separable and shall remain in full force.
16. **Record retention and production.** City and County shall maintain, and produce when required, all records related to the services described herein. Such document retention and production shall be done in a manner consistent with the parties' applicable record retention policies and the South Carolina Freedom of Information Act.
17. **Notices.** All notices or communications required or permitted to be given hereunder shall be deemed given when sent by electronic transmission upon confirmation of receipt, or when personally delivered, or on the third succeeding business day after being mailed by registered or certified mail, return receipt requested, restricted delivery to the appropriate party at its address set forth below, or at such other address as shall be specified by notice given hereunder. Rejection of a notice, or other refusal to accept a notice, or inability to deliver a notice because of a changed physical address or email address of which no notice was given, shall be deemed receipt of such notice.

As to County:

Amanda Brock, County Administrator
415 South Pine Street
Walhalla, SC 29691
abrock@oconeesc.com

As to City:

City Administrator
100 E. Windsor Street
Westminster, SC 29693

18. **Modification.** This Agreement may not be modified, amended, or changed in any manner except upon express written consent of the parties to this Agreement.
19. **Approval.** Each party is responsible for any approval requirements by their respective governing body, as may be required under South Carolina law. By signing below, the undersigned affirms that any required approvals have been secured.

20. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and when taken together will constitute one instrument.

21. **Governing Law.** This Agreement shall be governed, construed, and interpreted under the laws of the State of South Carolina without regard to choice of law principles.

IN WITNESS THEREOF, the parties set forth below have duly executed this Agreement on the dates set forth below:

Witnesses:

Oconee County, South Carolina

(Witness)

By:

Amanda F. Brock
Oconee County Administrator

(Witness)

The City of Westminster

By:

Kevin Bronson
Westminster City Administrator

(Witness)

(Witness)

EXHIBIT A

[See attached]

DRAFT

Westminster Fire District



9/8/2023, 10:49:12 AM

Major Roads

I-85

Major Roads

Fire Districts

Fire Stations

Rescue Districts

Municipalities

Salem

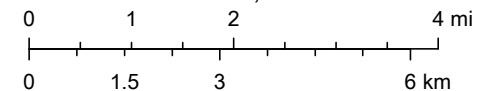
Seneca

Walhalla

West Union

Westminster

1:144,448



Earthstar Geographics

RESOLUTION NO. 09-12-2023-01

A RESOLUTION SUPPORTING THE LOCAL MATCH FOR THE CDBG COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Westminster, South Carolina (the “**City**”) is a legally constituted municipal corporation incorporated by Act No. 744 of the Acts and Joint Resolutions of the General Assembly of the State of South Carolina for the year 1875; and

WHEREAS, an opportunity exists for the City to improve the quality of life of its residents by utilizing a Community Enrichment Grant through the Community Development Block Grant Program from the South Carolina Department of Commerce; and

WHEREAS, the Community Enrichment Grant would fill the need to upgrade, and repair a portion of the City’s downtown streetscape to include the installation of a street and sidewalk, drainage, water/sewer lines, lighting and landscaping ; and

WHEREAS, the City must commit \$546,204 cash match in order to receive a Community Development Grant of \$750,000, the matching money will be from the Hospitality Tax Fund, General Fund, Utility Fund and other sources the City may locate and the City commitment to sharing cost sharing on a pro rata basis; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Westminster (the “**Council**”), the governing body of the City, in a meeting duly assembled:

The City will commit the \$546,2004 local cash match for the Community Development Block Grant awarded to the City.

DONE AND ADOPTED IN COUNCIL ASSEMBLED, this 12th day of September 2023.

CITY OF WESTMINSTER, SOUTH CAROLINA

Brian Ramey, Mayor

[SEAL]

Rebecca Overton, City Clerk

RESOLUTION NO. 09-12-2023-02**A RESOLUTION TO REMAND THE WESTMINSTER ZONING ORDINANCE TO THE PLANNING COMMISSION FOR REVIEW**

WHEREAS, the City of Westminster has engaged with consultants to update its zoning ordinance;

WHEREAS, the City Council has met in Joint Sessions with the Planning Commission on January 24, 2022, and October 27, 2024, to meet with Wetmore Law Firm to discuss the Zoning Ordinance;

WHEREAS, the City Council has expressed the desire to create new zoning designations with the intention to protect and preserve agricultural land within and beyond City limits and to allow for more affordable housing through “tiny homes,” among other new and desired land use designations;

WHEREAS, to take official action and markup, City Council should remand the Ordinance to the Commission.

NOW THEREFORE BE IT RESOLVED, that the Westminster City Council remands the Zoning Ordinance to the Planning Commission to review, markup, and make recommendations to City Council.

BE IT FURTHER RESOLVED, that the Planning Commission host a public hearing and abide by applicable state law in recommending action on a revised and updated Zoning Ordinance to the City Council in a timely manner.

ADOPTED IN COUNCIL ASSEMBLED, this 12th day of September 2023.

CITY OF WESTMINSTER, SOUTH CAROLINA

Brian Ramey, Mayor

[SEAL]

CITY OF WESTMINSTER PLANNING COMMISSION BYLAWS

ARTICLE I ORGANIZATION

SECTION 1 – RULES

The rules of procedure are adopted pursuant to S.C. Code 6-29-360 for the City of Westminster Planning Commission, which consists of members appointed by City Council.

SECTION 2 – OFFICERS

The Officers of the Commission shall be the Chair, Vice-Chair and a Secretary elected for one-year terms at the first meeting of the calendar year.

Commented [A1]: Can we make this "Chair?" and is the Secretary usually staff?

SECTION 3 – CHAIRMAN

The Chairman shall be a voting member of the Commission and shall:

- Call meetings of the Commission
- Preside at meetings and hearings
- Act as spokesperson for the Commission
- Sign documents for the Commission
- Perform other duties approved by the Commission

SECTION 4– VICE-CHAIRMAN

The Vice-Chairman shall exercise the duties of Chairman in the absence or disability, or disqualification of the Chairman. In the absence of both the Chairman and the Vice-Chairman, the members present shall elect an acting Chairman.

SECTION 5 – SECRETARY

- Provide notice of meetings
- Assist the Chairman in the preparation of the agenda
- Keep minutes of the meetings and hearings
- Maintain Commission records as public records
- Attend to Board correspondence
- Perform other duties normally carried out by a secretary.
- Transmit reports and recommendations to Council

Commented [A2]: Should this be staff

ARTICLE II MEETINGS

SECTION 1 – TIME AND PLACE

The regular meetings of the Planning Commission shall be typically held on the third Monday of each month at 6:00 p.m. A schedule of the regular meetings shall be published and posted at City Hall in January of each year. Special Meetings may be called by the Chairman upon 24-hours' notice, posted and delivered to all members and local news media. Meetings shall be held at the place stated on the notice and shall be open to the public. The Commission may select and appropriately notice any change to the regular meeting schedule.

Commented [A3]: Is this sufficient? Would be about two weeks before the council meeting for the following month.

Commented [A4R3]: This is the time frame I had in mind, as long as it works for them. But They have not met since Last summer (over a year). I think that we have to have a regular schedule by state law (maybe?). Should we just set meetings at the beginning of the year and cancel if we have no business.

Commented [A5]: Where do you publish notice? What are the publication deadlines, as you will need to build this into your PC application deadline for agenda items.

Commented [A6R5]: As of now, we have no policies besides what is outlined to us in state law. Public Hearings we post 15 days in advance in the seneca journal and on the website

Commented [A7]: What are you current standards for posting regular meeting notice?

SECTION 2 – AGENDA

A written agenda shall be furnished by the Secretary to each member of the Commission and the news media, and shall be posted at least five (5) days prior to each regular meeting, and at least twenty-four (24) hours prior to a special meeting. Items may be removed from the agenda or postponed at a meeting by majority vote.

SECTION 3 - QUORUM

A majority of the members of the Commission shall constitute a quorum. A quorum shall be present before any business is conducted other than rescheduling the meeting.

SECTION 4 – RULES OF ORDER

Robert's Rules of Order shall govern the conduct of meetings except as otherwise provided by these Rules of Procedure.

SECTION 5 – VOTING

A member must be present to vote. Each member shall vote on every question unless disqualified by law. The question of disqualification shall be decided by the member affected, who shall announce the reason for disqualification, give it to the chairman in writing, have it placed in the minutes, and refrain from deliberating or voting in the question.

Commented [A8]: Do you want to allow for virtual or proxy votes?

Commented [A9R8]: Council is actually considering changing that as of now. We can change bylaws once we decide how council will go.

SECTION 6 – CONDUCT

Except for public hearings, no person shall speak at a Commission meeting unless invited to do so by the Commission or Chair.

Commented [A10]: Relevance to topic?

ARTICLE III PUBLIC HEARING

SECTION I – NOTICE

The secretary shall give the notice required by statute or ordinance for all public hearings conducted by the Commission.

SECTION II – PROCEDURE

In matters brought before the Commission for public hearing which were initiated by the applicant, staff shall be heard first, followed by the applicant or an appointed representative, and members of the public next. The applicant shall have the right to reply last. No person may speak for more than three (3) minutes without consent of the Commission. No person speaking at the public hearing shall be posed by members of the Commission. In matters not initiated by the applicant, members of the public shall speak in order in which requests were received, or in such order as the Commission shall determine.

Any member of the public who wishes to appear before the Commission shall sign-in before the meeting, indicating their intent to speak at the meeting and the topic they wish to address to the Commission. The Chair may recognize individuals who did not sign-in at their discretion.

ARTICLE IV RECORDS

SECTION 1 – MINUTES

The secretary, or designee, shall record all meetings and hearings of the Commission. A copy of the recording shall be preserved until final action is taken on all matters presented. The secretary shall prepare minutes of each meeting for approval by the Commission at the next regular meeting. Minutes shall be maintained as public records.

SECTION 2 – REPORTS

The Secretary shall assist in the preparation and forwarding of all reports and recommendations of the Commission in appropriate form. Copies of all notices, correspondence, reports, and forms shall be maintained as public record.

SECTION 3 – ATTENDANCE

The minutes shall show the members in attendance at each meeting and the reason for absence submitted by any member.

ARTICLE V REVIEW PROCEDURE

SECTION 1 – ZONING AMENDMENTS

Proposed zoning text and district amendments shall be considered and recommendations shall be forwarded to the governing body within thirty (30) days after receipt of the proposed amendments, unless the governing body gives additional time. When so authorized, the Planning Commission shall conduct any required public hearing prior to making a recommendation.

Commented [A11]: This may be a question for legal since your Council only meets once a month.

Commented [A12R11]: Agreed. I do not like the timing requirement unless it is required by state law. Could we say next regularly scheduled meeting at least 15 days in advance? That way we can advertise.

SECTION 2 - PLATS

Plats submitted for review pursuant to applicable land development regulations shall be reviewed by designated staff members who may approve for recording plats of existing lots of record, minor subdivisions of land, which meet all zoning requirements, and subdivision, which are exempt from regulation pursuant to S.C. Code 6-29-1110 (2). The Commission shall be informed in writing of all staff approvals at the next regular meeting, and a public record of such actions shall be maintained. All other plats shall be subject to review and approval by the Commission.

Commented [A13]: Make sure your LDR's give approval authority to the Commission and do not delegate all subdivision approvals to staff. Is it the desire to have staff approve "major" subdivisions? Or to have Commission approve? I have seen both.

SECTION 3 – COMPREHENSIVE PLAN

All zoning and land development regulation amendments shall be reviewed first for conformity with the comprehensive plan. Conflicts with the comprehensive plan shall be noted in any report to the governing body on a proposed amendment. The elements of the comprehensive plan shall be reviewed and updated on a schedule adopted by the Commission meeting the requirements of S.C. Code 6-29-510 (E).

SECTION 4 - RECONSIDERATION

The Commission may reconsider any review when so requested by the governing body, or when an applicant brings to the attention of the Commission new facts, a mistake of fact in the original review, correction of clerical error, or matters not the fault of the applicant which affect the result of review.

ARTICLE VI FINANCES

SECTION 1 - BUDGET

Commented [A14]: Ask Kevin about this process.

The Commission may submit written recommendations to the governing body for funding in the annual budget. The recommendations may include an explanation and justification for proposed expenditure.

SECTION 2 - EXPENDITURE

Budgeted funds shall be expended only for approved purposes in accordance with financial policies and procedures set by the governing body, including procurement rules. Upon adoption of a budget by the governing body, the Commission may adopt an authorization for specified expenditures by designated staff members within the limits provided. Reimbursement for the actual expenses incurred in the performance of official duties approved in advance by the Commission and staff upon submission of vouchers supported receipts.

SECTION 3 - PERSONNEL

The Commission may employ such staff and consultants as may be authorized and funded by budget or make recommendations for staff members to be employed by the City of Westminster. Consultants shall be engaged in accordance to the City of Westminster's Procurement Code and relevant state law.

ARTICLE VII ADOPTION AND AMENDMENT

SECTION 1 – ADOPTION

These Bylaws were adopted by a vote of the majority of the members of the Planning Commission at the regular public meeting of August 21, 2023. These Bylaws were reviewed and deemed approvable by City Council on (Date). These bylaws were recommended by Planning Commission at the regular public meeting of (date) and deemed approvable by City Council on (date).

Commented [A15]: Date of PC Meeting for approval

Commented [A16]: Date for City Council review- legal opinion as to if this needs to occur prior to PC recommendation.

SECTION 2 – AMENDMENT

These Bylaws may be amended at any regular meeting of the Planning Commission. Amendments of these Bylaws must be placed on the agenda of a regular meeting, and any proposed amendments to the Bylaws shall be sent to each member in writing. Members of the Planning Commission must be given at least seven days' notice of any meeting when Bylaw amendments are to be considered. Approved amendments must be reviewed and deemed approvable by City Council.

Commented [A17]: Do you want this to be consistent with the 5 days for regular agenda items?

Chair

Vice Chair

Secretary

Date

RESOLUTION #2023-xx-xx-xx

A RESOLUTION TO ADOPT A SYSTEM OF SPECIAL EVENT PERMITTING, PROVIDE FOR EVENT STAFFING, AND OTHER MATTERS THERETO.

WHEREAS, that special events are a valued part of social life for the residents and visitors alike and;

WHEREAS, the Westminster City Council finds that it must balance the peaceful enjoyment of one's residence and the public health, safety and welfare in relationship to the rights and interest of commercial activities that sustain and promote our local economy and;

WHEREAS, it is the intent of the City Council to protect the rights of its citizens and guest to engage in protected free and expressive activities and yet provide for the least restrictive and reasonable, time, place and manner of regulation of those activities within the overall context of rationally regulating commercial special events that have an impact upon public facilities and services, and other residents and guest and;

WHEREAS, it is the purpose of the City Council to establish a structured process for the permitting of special events conducted by the private sector that use public streets, facilities or services or occupy, impact or consume public resources as a result of the congregation of people and activities.

BE IT ORDAINED by the governing body of the City of Westminster in Council duly assembled and by the authority of the same:

SECTION 1- Title

The provisions embraced within the following sections shall constitute and be known and may be cited as "The Special Events Policy",

SECTION 2- Authority

The Special Event Permit is enacted pursuant to the powers conferred upon the municipality.

SECTION 3-Scope and Purpose

The purpose is to ensure that the City and its residents and visitors will have adequate advance notice of a proposed special event and the cooperation of promoters, sponsors, organizers and enablers in order to properly plan for City services such as public safety, sanitation and traffic control.

By regulating special events frequency duration, intensity, time, place and manner, the City intends to strike this balance, and provide a predictable and coordinated process for applicants seeking to conduct a special event, and abate the cost thereof. The cost to recoup include, but are not limited to personnel, equipment, and supplies, sanitation, utilities, public facility maintenance and restoration, and monitoring

Nothing in this section shall be construed to prevent members of the public from assembling in public places for the purpose of making any speech or conveying any message to the public or to the government without holding a permit pursuant to this Section. Should any such person wish to assemble for such purposes and should they not holding a permit under this section, they shall not be prevented from doing so, provided that they have complied with all other Resolutions and law, if there be any, regulating such event or gathering and provided they are peaceable and not violation of any laws concerning public order.

Section 4- Applicability

Special events mean an outdoor event and can include:

1. Any organized formation, parade, procession or assembly consisting of persons, and which may include animals, vehicles, or any combination thereof, which is to assemble or travel in unison on any street which does not comply with normal or usual traffic regulations or controls;
2. Outdoor musical concerts, festivals, fairs, carnivals, or rallies
3. Sporting events which require the use of temporary structures, including grandstands and tents
4. Examples of special events include but not limited to, filming, concerts, parades, circuses, fairs, festivals, rallies, block parties, community events mass participation, sporting competitions such as marathons and running events, bicycle races or tours, fishing tournaments or spectator sports such as football, basketball, baseball and soccer games, golf tournaments, or boat races. Excluded are City sponsored/organized events, funeral services and processions, lawful picketing on sidewalks, and

demonstrations that do not involve the use of vehicles, animals, fireworks, pyrotechnics or equipment (other than sound equipment) (provided that no fee or donation is charged or required for participation or attendance and the City Administrator's office is notified at least 48 hours in advance of the commencement of the demonstration.)

5. This provision applies to all grandstands, stages tents or groups of tents and use of mechanical amusement rides.

6. This section does not apply to activities within a permanent facility specifically approved and permitted for the proposed activity.

Section 5. Permits required

1. Except as provided in this Resolution, no person may conduct, promote, sponsor, organize, or enable a special event as defined above, without having obtained a Special Event Permit from the City.

2. Any applicant who desires to conduct, promote, sponsor, organize or enables a special event is encouraged to submit a complete application for a Special Event Permit to include without limitation a site plan depicting existing facilities and proposed temporary facilities, a description of all activities which will be conducted, dates, times, and locations for proposed special event, and description of measures to be taken to ensure safety, health, and welfare of event goers as well as those in the surrounding community, as soon as possible prior to the schedule of the start of the event but such application no more than 2 years, and no less than 30 days prior to the scheduled start of the event.

3. Applicants for a Special Event Permit are required to acknowledge the responsibilities of hosting said event as it pertains to safety and security of staff members and prospective attendees. The Special Events Committee may require the endorsement of the appropriate City department which has professional knowledge of potential issues that may be predicted for each specific event under consideration. General areas of consideration and regulation without limitation include: Security and Safety, Traffic Circulation and Parking, Waste Disposal, Temporary Structures, Lighting, Medical, Location, Activities, Hours of Operation, History, and Proximity to Residences, Churches, Schools and Other Special Events. Insurance and or posting of bond may be required as a conditioning of permitting.

4. The City Administrator or the Special Events Committee may deny or revoke issuance of a Special Event Permit when among other things, the application contains a misrepresentation, false or misleading statement, evasion or suppression of material fact, does not comply with all other applicable City Resolutions, when the event for which a permit is sought is unlawful or constitutes a public nuisance, or when the applicant has not provided an adequate traffic plan or

traffic controls, an adequate parking plan, sufficient security, appropriate crowd control, health, safety, or sanitation measures.

5. Any person aggrieved by the denial of the issuance, or conditional issuance of a Special Event Permit by the Special Events Committee may appeal the decision to the City Council by written request to the City Administrator stating the reason thereof within ten (10) days after the notice of denial or conditional issuance is received.

6. The required permit or approved event application must be displayed at the site in a conspicuous location for the duration of the event.

Section 6- Reserved

Section 7- Code Enforcement

1. All electrical wiring must be installed in compliance with the provisions set of the National Electric Code and the City's electrical code.

2. All tents and other temporary structures shall be erected in compliance with the provisions of Standard Building Code and Standard Fire Prevention Code.

3. It shall be the responsibility of the applicant to provide for the collection of solid waste and litter. Separate containers may be required for the collection of recyclable materials. All solid waste, litter and recyclable materials shall be removed from the site within 24 hours following the event. For multiple day events, the grounds shall be maintained during each day of the event with no on site accumulations which will create a nuisance or pose a health hazard. The City reserves the right to request that solid waste be removed from the site sooner than 24-hours after the event, especially if other events or uses are planned for the same space.

4. Amusement rides must be in compliance with all local and state codes.

5. No event shall be conducted with in the City unless in compliance with all applicable city Resolutions and applicable county and state laws, regulations, or requirements.

6. Prior to event, the applicant shall call for inspection of to assure compliance with permitting conditions. If the building official, fire marshal or other city inspector finds that all permitting conditions have not been met, he shall notify the applicant indicating.

corrections to be made and then inspect the work apparatus without further charge. If extra inspections are required a charge shall be made for each reinspection as shown in the current approved budget document.

Section 8- Event Staffing/Details Section.

8-1. Event police details.

- (a) When used in this section 8, the word "department" shall mean the City of Westminster Police Department.
- (b) The city council shall establish rates for event detail services and fees for the city's administrative expenses. The rates and administrative fees may be established by resolution and defined in the Clerk's Record. The department will require that the event pay the charges for such services directly to the city and may establish procedures for the personnel to receive their pay for event details through the city's payroll system. The department may require that event hosts pay all charges in advance of services being performed. Should the event recognize that police services for which it contracted will no longer be required, for any circumstances, the event agrees to notify the department no later than twenty-four (24) hours prior to the start of such requested services. If the event fails to do so, the city shall charge a minimum two (2) hours for each officer who responds to the event establishment. Should an investigation or arrest be initiated by an event detail officer arising out of the performance of the services provided by the officer to the event, and the investigation or arrest requires the officer to work more than the allotted time as specified within the permit or contract, the event may be required to pay for the additional time at the city's established rates.
- (c) Personnel shall observe the department's normal standards of conduct, rules and regulations and other policies and procedures during such details and shall be subject to disciplinary action by the city for their failure to do so.

(d) In consideration for the city allowing events to utilize police personnel, the event shall indemnify and save harmless the city, its officers, agents and employees from or on account of any injuries or damages received or sustained by any person or persons during or on account of any negligent act of a police officer or public service aide while the police officer or public service aide is employed by the event regardless of whether the negligent act occurred while the officer or service aide was discharging his or her primary law enforcement responsibilities of preventing and detecting crime or controlling dispatching services. This requirement may be waived by the city council for event details on public property provided the city is named as an additional insured on the liability insurance of the owner or manager of the public property and provided the insurance coverage limits are at least as great as those maintained by the city.

Section 8-2. Event fire-rescue details.

(a) When used in this section, the word "department" shall mean the City of Westminster Fire Department. When the word "firefighter" is used it shall also mean "fire inspector," "paramedic," or "emergency medical technician." Event details may include standby fire watches ordered by the fire chief pursuant to the South Carolina Fire Code.

(b) The city council shall establish rates for event detail services and fees for the city's administrative expenses. The rates and administrative fees may be established by resolution and updated annually in the Clerk's Record. The department may require that the event pay the charges for such services directly to the city and may establish procedures for the firefighters to receive their pay for event details through the city's payroll system.

(c) Firefighters shall observe the department's normal standards of conduct, rules and regulations and other policies and procedures during such details and subject to disciplinary action by the city for their failure to do so.

(d) In consideration for the city allowing events to utilize firefighters for event details, the event shall indemnify and save harmless the city, its officers, agents and employees from or on account of any injuries or damages received or sustained by any person or persons during or on account of any negligent act of a firefighter while the firefighter is employed by the event regardless of whether the negligent act occurred while the firefighter was discharging his or her primary responsibilities of preventing and detecting fires or other life threatening conditions. This requirement may be waived by the city council for event details on public property provided the city is named as an additional insured on the liability insurance of the owner or manager of the public property and provided the insurance coverage limits are at least as great as those maintained by the city.

Section 8-3. Event public works details,

(a) When used in this section, the word "department" shall mean the City of Westminster Public Works Department

(b) The city council shall establish rates for event detail services and fees for the city's administrative expenses and record them annually in the Clerk's record. The rates and administrative fees may be established by resolution. The department may require that the event pay the charges for such services directly to the city and may establish procedures for the public works technicians to receive their pay for event details through the city's payroll system.

(c) Public works technicians shall observe the department's normal standards of conduct, rules and regulations and other policies and procedures during such details and shall be subject to disciplinary action by the city for their failure to do so.

(d) In consideration for the city allowing events to utilize public works technicians for event details, the event shall indemnify and save harmless the city, its officers, agents and employees from or on account of any injuries or damages received or sustained by any person or persons during or on account of any negligent act of a public works technician while the public works technician is employed by the event regardless of whether the negligent act occurred while the public works technician was discharging his or her primary responsibilities. This requirement may be waived by the city council for event details on public property provided the city is named as an additional insured on the liability insurance of the owner or manager of the public property and provided the insurance coverage limits are at least as great as those maintained by the city.

Section 8-4. Staffing Requirements for selected events

(a) Staffing Requirements will be determined by the appropriate department head for each event.

Section 8-5. Fees and Payment to event detailers

(a) The fees for detailers shall be the average cost of the department staff's hourly overtime rate for each hour worked per staff member. These shall be shown in the current Clerk's Record.

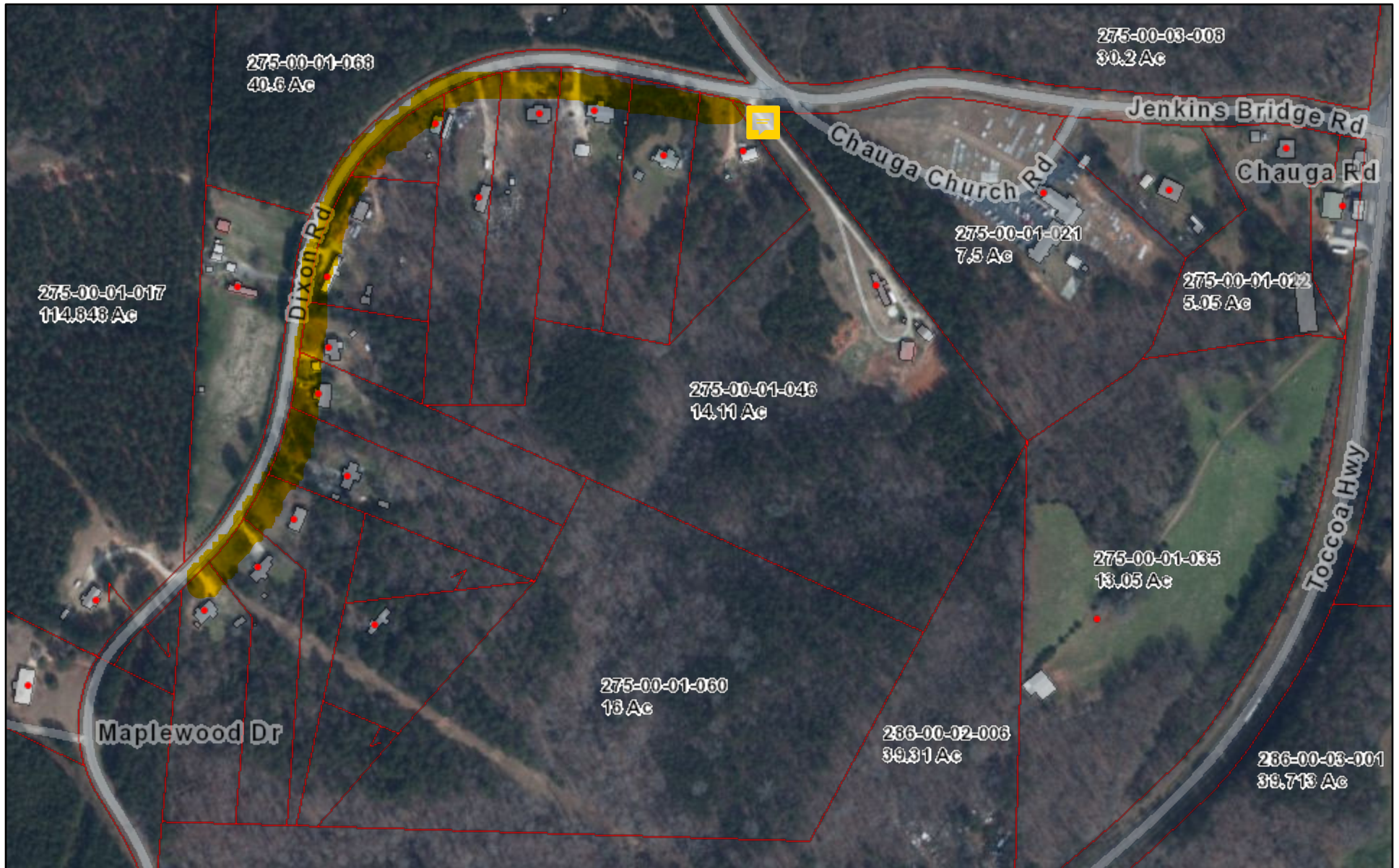
(b) Fees could be higher depending on the nature and complexity of the event.

(c) As stated in 8-1c, 8-2c, and 8-3c the city will require payment be made to the city for payment to the detailer.

Section 9- Event Permit

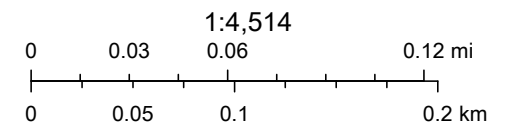
The event shall have an approved event application or permit displayed through the duration of the event. Unsanctioned or improperly executed events may be shut down by the city.

Oconee County GIS



9/6/2023, 9:01:48 AM

- Addresses
- Buildings_2020
- Roads
- Land Hooks
- Parcels
- Municipalities
- Seneca
- Walhalla
- Salem
- West Union
- Westminster



Imagery collected in 2020 by Kucera International. Imagery is managed by Adam DeMars, South Carolina State GIS Coordinator and hosted by ESRI.,

OCSGIS

Hart EMC, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA | Imagery collected in 2020 by Kucera International. Imagery is managed by Adam DeMars, South Carolina State GIS Coordinator and hosted by ESRI. |

Mahlon Stoltzfus
171 Helen Place
Westminster, SC 29693
864-723-5339

30 August 2023

City of Westminster
100 E Windsor St.
Westminster, SC 29693

To Whom It May Concern,

My name is Mahlon Stoltzfus. I am the owner of the property at 171 Helen Place, Westminster, SC. From my understanding the City of Westminster owns the property at 308 Fire Tower Rd. My reason for sending this letter is to express my interest in the possibility of purchasing the property at 308 Fire Tower Rd., including the water tower, if the city has an interest in selling it. My property joins the mentioned property on two sides. I am making an offer of \$3,500 for the property which, according to the 2022 tax valuation, is slightly above fair market value for the property. I am including a copy showing the 2022 valuation data as well as a map showing both my property and the property at 308 Fire Tower Road. Please let me know if the city has interest in pursuing the sell of the property and to whom I would need to speak in order to take the next steps in this process. Thank you for your consideration in this matter.

Best Regards, Mahlon Stoltzfus

Rec'd 9/5/2023

Oconee County, SC

Parcel Information

Parcel ID 289-00-04-001
Neighborhood 9900002 - Municipal Exempt
Property Address 308 FIRE TOWER RD
Legal Description WATER TOWER OFF HWY 24
(Note: Not to be used on legal documents.)
Acres 0.2
Class 704 Water Utility
Tax District OAKWAY (District 01)
Exemptions Exempt

[View Map](#)

Owner

TOWN OF WESTMINSTER
100 E WINDSOR ST
WESTMINSTER, SC 29693

Land

Land Use	Acres	Square Footage	Frontage	Depth
EX - Exempt	0.2	8,712	0	0

Valuation

Assessed Year	2022
Land Value	\$3,000
Improvement Value	\$0
Accessory Value	\$0
Total Value (Market)	\$3,000
Land Value	\$0
Improvement Value	\$0
Accessory Value	\$0
Total Value (Capped)	\$0

Recent Sales In Area

Sale date range:

From:

09/05/2020

To:

09/05/2023

Sales by Neighborhood

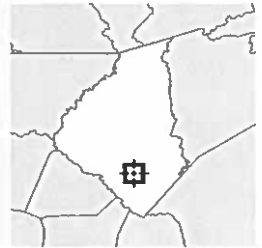
1500

Feet

Sales by Distance



Overview



Legend

-  Parcels
-  Landhook
-  Roads

Parcel ID	289-00-04-001	Alternate ID	38756	Owner Address	TOWN OF WESTMINSTER 100 E WINDSOR ST WESTMINSTER, SC 29693	Last 2 Sales			
Sec/Twp/Rng	n/a	Class	704 Water Utility			Date	Price	Reason	Qual
Property Address	308 FIRE TOWER RD	Acreage	0.2			n/a	0	n/a	n/a
						n/a	0	n/a	n/a
District	01								
Brief Tax Description	WATER TOWER OFF HWY 24 (Note: Not to be used on legal documents)								

Date created: 8/24/2023

Last Data Uploaded: 8/23/2023 9:07:24 PM

Developed by  **Schneider**
GEOSPATIAL



Overview



Legend

- Parcels
- Landhook
- Roads

Parcel ID	289-00-04-002	Alternate ID	38757	Owner Address	STOLTZFUS MAHLON R & ANNA E	Last 2 Sales			
Sec/Twp/Rng	n/a	Class	n/a	Address	171 HELEN PL	Date	Price	Reason	Qual
Property Address	171 HELEN PL	Acreage	6.36		WESTMINSTER, SC 29693	4/15/2021	\$150000	n/a	Q
District	01					4/15/2021	0	9	U
Brief Tax Description	HELEN PL (6.36 AC)								
	(Note: Not to be used on legal documents)								

Date created: 8/24/2023

Last Data Uploaded: 8/23/2023 9:07:24 PM

Developed by  **Schneider**
GEOSPATIAL

<div> <div>010 CITY GENERAL FUND</div> <div>100 ADMINISTRATION</div> <div>00400 PROPERTY TAXES</div> </div> <div>Revenue Report</div> <div>City Of Westminster</div> <div>Page 1 of 15</div>								
Level 4 Summary for September 2024								
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 CITY GENERAL FUND								
100 ADMINISTRATION								
00400 PROPERTY TAXES								
40000 PROPERTY TAXES	\$510,000.00	\$0.00	\$510,000.00	\$0.00	0	(\$1,322.67)	0	\$511,322.67
40001 DELINQUENT TAXES	\$46,525.00	\$0.00	\$46,525.00	\$0.00	0	\$6,054.34	13	\$40,470.66
40002 VEHICLE TAXES	\$84,000.00	\$0.00	\$84,000.00	\$0.00	0	\$18,792.28	22	\$65,207.72
40003 HOMESTEAD EXPT. STATE	\$55,000.00	\$0.00	\$55,000.00	\$0.00	0	\$0.00	0	\$55,000.00
40004 MERCHANTS INVT. TAX	\$7,500.00	\$0.00	\$7,500.00	\$0.00	0	\$2,107.63	28	\$5,392.37
40005 WATERCRAFT TAX	\$3,500.00	\$0.00	\$3,500.00	\$0.00	0	\$705.05	20	\$2,794.95
Total Property Taxes	\$706,525.00	\$0.00	\$706,525.00	\$0.00	0	\$26,336.63	4	\$680,188.37
00401 INTERGOVENMENTAL REV								
40100 C FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40102 AID TO SUBDIVISION	\$56,000.00	\$0.00	\$56,000.00	\$0.00	0	\$14,474.49	26	\$41,525.51
40104 OCONEE VOLUNTEER BONUS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40105 TRANSPORTATION NETWORK ACT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40106 C FUNDS - SIDEWALKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40107 C FUNDS - ROADWAY RESURFACING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Intergovernmental Rev	\$56,000.00	\$0.00	\$56,000.00	\$0.00	0	\$14,474.49	26	\$41,525.51
00402 LICENSE, PERMITS, & FEES								
40200 BUSINESS LICENSE	\$98,275.00	\$0.00	\$98,275.00	\$5,754.87	6	\$10,294.35	10	\$87,980.65
40202 TELECOM. TAX MASC	\$6,800.00	\$0.00	\$6,800.00	\$0.00	0	\$0.00	0	\$6,800.00
40203 BROKER TAX MASC	\$6,000.00	\$0.00	\$6,000.00	\$0.00	0	\$0.00	0	\$6,000.00
40204 MANUFACTURERS TAX	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40205 INSURANCE TAX	\$220,000.00	\$0.00	\$220,000.00	\$181.51	0	\$38,403.87	17	\$181,596.13
40210 GARBAGE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

010 CITY GENERAL FUND 100 ADMINISTRATION 00402 LICENSE, PERMITS, & FEES		City Of Westminster Revenue Report Level 4 Summary for September 2024						
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40214 CELL TOWER RENT	\$26,700.00	\$0.00	\$26,700.00	\$1,725.00	6	\$6,175.00	23	\$20,525.00
40215 FACILITY RENTAL	\$21,550.00	\$0.00	\$21,550.00	\$35.00	0	\$2,430.00	11	\$19,120.00
40216 FOIA REQUEST FEES	\$500.00	\$0.00	\$500.00	\$0.00	0	\$0.00	0	\$500.00
Total License, Permits, & Fees	\$379,825.00	\$0.00	\$379,825.00	\$7,696.38	2	\$57,303.22	15	\$322,521.78
00404 PYMT IN LIEU OF TAX & FRAN FEE								
40400 PAYMENT IN LIEU OF TAX	\$3,600.00	\$0.00	\$3,600.00	\$0.00	0	\$6,534.32	182	(\$2,934.32)
40401 FRANCHISE FEES	\$52,575.00	\$0.00	\$52,575.00	\$0.00	0	\$201.51	0	\$52,373.49
40402 WUD FRANCISE FEE	\$410,021.00	\$0.00	\$410,021.00	\$0.00	0	\$68,336.84	17	\$341,684.16
Total Pymt In Lieu Of Tax & Fran Fee	\$466,196.00	\$0.00	\$466,196.00	\$0.00	0	\$75,072.67	16	\$391,123.33
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
Total Interest Income	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
00406 GRANT INCOME								
40602 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40701 PROCEEDS FROM BORROWING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40707 MISCELLANEOUS REV	\$2,500.00	\$0.00	\$2,500.00	\$0.00	0	\$0.00	0	\$2,500.00
40708 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40709 SKATEBOARD PARK	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40719 CAPITAL LEASE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40720 SALE OF PROPERTY (EASEMENTS)	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40721 NON GOVERNMENTAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

010 CITY GENERAL FUND 100 ADMINISTRATION 00407 MISCELLANEOUS & OTHER		City Of Westminster Revenue Report Level 4 Summary for September 2024						
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40734 COURT ORDERED RESTITUTION	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40736 GHS FACILITY REIMBURSEMENT	\$4,200.00	\$0.00	\$4,200.00	\$0.00	0	\$700.00	17	\$3,500.00
40737 REFUNDS/REIMBURSEMENTS	\$15,875.00	\$0.00	\$15,875.00	\$0.00	0	\$0.00	0	\$15,875.00
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$23,575.00	\$0.00	\$23,575.00	\$0.00	0	\$700.00	3	\$22,875.00
Total ADMINISTRATION	\$1,633,121.00	\$0.00	\$1,633,121.00	\$7,696.38	0	\$173,887.01	11	\$1,459,233.99
200 FIRE DEPARTMENT								
00401 INTERGOVENMENTAL REV								
40101 COUNTY ALLOCATION	\$785,000.00	\$0.00	\$785,000.00	\$0.00	0	\$0.00	0	\$785,000.00
Total Intergovernmental Rev	\$785,000.00	\$0.00	\$785,000.00	\$0.00	0	\$0.00	0	\$785,000.00
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
Total Interest Income	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
40602 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Grant Income	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
40705 FD TRAINING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40706 FD DRINK MACHINE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40716 FIRE PREVENTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40717 FIRE DEPARTMENT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

<div> <div>010 CITY GENERAL FUND</div> <div>200 FIRE DEPARTMENT</div> <div>00407 MISCELLANEOUS & OTHER</div> </div> <div> <div>City Of Westminster</div> <div>Revenue Report</div> <div>Level 4 Summary for September 2024</div> </div>								
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40735 INSURANCE PAID CLAIMS	\$6,000.00	\$0.00	\$6,000.00	\$0.00	0	\$0.00	0	\$6,000.00
40737 REFUNDS/REIMBURSEMENTS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
Total Miscellaneous & Other	\$9,000.00	\$0.00	\$9,000.00	\$0.00	0	\$0.00	0	\$9,000.00
Total FIRE DEPARTMENT	\$797,000.00	\$0.00	\$797,000.00	\$0.00	0	\$0.00	0	\$797,000.00
296 NO DESCRIPTION FOUND								
00404 PYMT IN LIEU OF TAX & FRAN FEE								
40402 WUD FRANCISE FEE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Pymt In Lieu Of Tax & Fran Fee	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total NO DESCRIPTION FOUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
300 POLICE								
00403 FINES & FORFEITURES								
40300 POLICE FINES	\$36,150.00	\$0.00	\$36,150.00	\$0.00	0	\$5,751.74	16	\$30,398.26
40302 DRUG SEIZURES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Fines & Forfeitures	\$36,150.00	\$0.00	\$36,150.00	\$0.00	0	\$5,751.74	16	\$30,398.26
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$5.00	\$0.00	\$5.00	\$0.00	0	\$1.16	23	\$3.84
Total Interest Income	\$5.00	\$0.00	\$5.00	\$0.00	0	\$1.16	23	\$3.84
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$3,858.55	193	(\$1,858.55)
40602 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40603 MISC GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
Total Grant Income	\$7,000.00	\$0.00	\$7,000.00	\$0.00	0	\$3,858.55	55	\$3,141.45
00407 MISCELLANEOUS & OTHER								
40702 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$15,250.00	\$0.00	\$15,250.00	\$0.00	0	\$0.00	0	\$15,250.00
40704 POLICE FUND	\$1,100.00	\$0.00	\$1,100.00	\$0.00	0	\$60.00	5	\$1,040.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,300.00	0	(\$1,300.00)

010 CITY GENERAL FUND		City Of Westminster						
300 POLICE		Revenue Report						
00407 MISCELLANEOUS & OTHER		Level 4 Summary for September 2024						
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40737 REFUNDS/REIMBURSEMENTS	\$1,500.00	\$0.00	\$1,500.00	\$0.00	0	\$0.00	0	\$1,500.00
Total Miscellaneous & Other	\$17,850.00	\$0.00	\$17,850.00	\$0.00	0	\$1,360.00	8	\$16,490.00
Total POLICE	\$61,005.00	\$0.00	\$61,005.00	\$0.00	0	\$10,971.45	18	\$50,033.55
400 RECREATION								
00407 MISCELLANEOUS & OTHER								
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
500 CODES								
00402 LICENSE, PERMITS, & FEES								
40211 SIGN PERMIT FEES	\$900.00	\$0.00	\$900.00	\$50.00	6	\$50.00	6	\$850.00
40212 ZONING HEARINGS	\$750.00	\$0.00	\$750.00	\$0.00	0	\$0.00	0	\$750.00
Total License, Permits, & Fees	\$1,650.00	\$0.00	\$1,650.00	\$50.00	3	\$50.00	3	\$1,600.00
00403 FINES & FORFEITURES								
40301 CODE ENFORCEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Fines & Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total CODES	\$1,650.00	\$0.00	\$1,650.00	\$50.00	3	\$50.00	3	\$1,600.00
600 PUBLIC WORKS								
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$20,175.00	\$0.00	\$20,175.00	\$0.00	0	\$0.00	0	\$20,175.00
Total Miscellaneous & Other	\$20,175.00	\$0.00	\$20,175.00	\$0.00	0	\$0.00	0	\$20,175.00
Total PUBLIC WORKS	\$20,175.00	\$0.00	\$20,175.00	\$0.00	0	\$0.00	0	\$20,175.00
700 NON DEPARTMENTAL								
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00407 MISCELLANEOUS & OTHER								
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

010 CITY GENERAL FUND
700 NON DEPARTMENTAL
00407 MISCELLANEOUS & OTHER

City Of Westminster
Revenue Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40728 FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40730 HTAX TRANSFER	\$100,000.00	\$0.00	\$100,000.00	\$0.00	0	\$0.00	0	\$100,000.00
40742 CAPITAL LEASE PURCHASE REVENUE	\$134,045.00	\$0.00	\$134,045.00	\$0.00	0	\$0.00	0	\$134,045.00
40744 ARC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40751 TRANSFER FROM SOLID WASTE	\$167,576.00	\$0.00	\$167,576.00	\$0.00	0	\$0.00	0	\$167,576.00
Total Miscellaneous & Other	\$401,621.00	\$0.00	\$401,621.00	\$0.00	0	\$0.00	0	\$401,621.00
Total NON DEPARTMENTAL	\$401,621.00	\$0.00	\$401,621.00	\$0.00	0	\$0.00	0	\$401,621.00
Total CITY GENERAL FUND	\$2,914,572.00	\$0.00	\$2,914,572.00	\$7,746.38	0	\$184,908.46	6	\$2,729,663.54

020 UTILITY DEPT. GENERAL FUND 150 UTILITY ADMINISTRATION 00405 INTEREST INCOME		City Of Westminster Revenue Report Level 4 Summary for September 2024						
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
020 UTILITY DEPT. GENERAL FUND								
150 UTILITY ADMINISTRATION								
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$500.00	\$0.00	\$500.00	\$0.00	0	\$309.96	62	\$190.04
Total Interest Income	\$500.00	\$0.00	\$500.00	\$0.00	0	\$309.96	62	\$190.04
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$55,000.00	\$0.00	\$55,000.00	\$0.00	0	\$9,995.00	18	\$45,005.00
40701 PROCEEDS FROM BORROWING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40707 MISCELLANEOUS REV	\$60,000.00	\$0.00	\$60,000.00	\$0.00	0	\$100.00	0	\$59,900.00
40708 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40710 PENALTIES	\$70,000.00	\$0.00	\$70,000.00	(\$5.00)	0	\$9,808.60	14	\$60,191.40
40712 DEBT SET OFF FEES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
40713 PMPA ECONOMIC DEV.	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40714 GARBAGE FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40719 CAPITAL LEASE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40723 AMI FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40734 COURT ORDERED RESTITUTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$30,000.00	\$0.00	\$30,000.00	\$0.00	0	\$0.00	0	\$30,000.00
40746 PMPA TRAINING REIMBURSEMENT	\$15,000.00	\$0.00	\$15,000.00	\$0.00	0	\$0.00	0	\$15,000.00
Total Miscellaneous & Other	\$231,000.00	\$0.00	\$231,000.00	(\$5.00)	0	\$19,903.60	9	\$211,096.40
00412 OTHER REVENUE								
41200 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total UTILITY ADMINISTRATION	\$231,500.00	\$0.00	\$231,500.00	(\$5.00)	0	\$20,213.56	9	\$211,286.44

020 UTILITY DEPT. GENERAL FUND		City Of Westminster						
250 ELECTRIC		Revenue Report						
00406 GRANT INCOME		Level 4 Summary for September 2024						
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
250 ELECTRIC								
00406 GRANT INCOME								
40602 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$15,000.00	\$0.00	\$15,000.00	\$0.00	0	\$0.00	0	\$15,000.00
40707 MISCELLANEOUS REV	\$30,000.00	\$0.00	\$30,000.00	\$0.00	0	\$0.00	0	\$30,000.00
40711 POLE RENTAL FEES	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$0.00	0	\$10,000.00
40733 TRANSFER FROM HOSPITALITY FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
40737 REFUNDS/REIMBURSEMENTS	\$12,000.00	\$0.00	\$12,000.00	\$0.00	0	\$0.00	0	\$12,000.00
Total Miscellaneous & Other	\$68,000.00	\$0.00	\$68,000.00	\$0.00	0	\$0.00	0	\$68,000.00
00408 ELECTRIC								
40800 COMMERCIAL ELECTRIC	\$1,865,676.00	\$0.00	\$1,865,676.00	\$145,617.93	8	\$405,070.91	22	\$1,460,605.09
40801 RESIDENTIAL ELECTRIC	\$2,297,796.00	\$0.00	\$2,297,796.00	\$245,252.95	11	\$566,364.94	25	\$1,731,431.06
40802 SC SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40803 COMMERCIAL ELE NTX	\$375,000.00	\$0.00	\$375,000.00	\$55,048.48	15	\$151,808.77	40	\$223,191.23
40804 TEMP POWER/UNDERGRND PW	\$25,000.00	\$0.00	\$25,000.00	\$0.00	0	\$0.00	0	\$25,000.00
Total Electric	\$4,563,472.00	\$0.00	\$4,563,472.00	\$445,919.36	10	\$1,123,244.62	25	\$3,440,227.38
Total ELECTRIC	\$4,631,472.00	\$0.00	\$4,631,472.00	\$445,919.36	10	\$1,123,244.62	24	\$3,508,227.38
350 WATER								
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
Total Grant Income	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$10,000.00	\$0.00	\$10,000.00	\$905.00	9	\$2,087.00	21	\$7,913.00

020 UTILITY DEPT. GENERAL FUND
350 WATER
00407 MISCELLANEOUS & OTHER

City Of Westminster
Revenue Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40715 ELEVATED TANK MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40743 DR. JOHNS RIA PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$10,000.00	\$0.00	\$10,000.00	\$905.00	9	\$2,087.00	21	\$7,913.00
00409 WATER								
40900 WATER SALES	\$2,230,204.00	\$0.00	\$2,230,204.00	\$1,086,415.58	49	\$610,584.58	27	\$1,619,619.42
40901 WATER TAPS	\$187,300.00	\$0.00	\$187,300.00	\$4,400.00	2	\$12,200.00	7	\$175,100.00
40902 DHEC	\$15,000.00	\$0.00	\$15,000.00	\$1,200.50	8	\$3,593.45	24	\$11,406.55
Total Water	\$2,432,504.00	\$0.00	\$2,432,504.00	\$1,092,016.08	45	\$626,378.03	26	\$1,806,125.97
00411 PROJECT OPERATIONS								
41100 WATER LINE EXTENSION	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
Total Project Operations	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
Total WATER	\$2,446,504.00	\$0.00	\$2,446,504.00	\$1,092,921.08	45	\$628,465.03	26	\$1,818,038.97
400 RECREATION								
00407 MISCELLANEOUS & OTHER								
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
450 SEWER								
00407 MISCELLANEOUS & OTHER								
40701 PROCEEDS FROM BORROWING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$0.00	\$0.00	\$0.00	\$77.20	0	\$77.20	0	(\$77.20)
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$425.36	0	(\$425.36)
40722 MISCELLANEOUS GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40732 PRITCHARD/PARK GRANT PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

020 UTILITY DEPT. GENERAL FUND
450 SEWER
00407 MISCELLANEOUS & OTHER

City Of Westminster
Revenue Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40737 REFUNDS/REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40739 BEACON MILL PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40740 SEWER PROJECT FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$77.20	0	\$502.56	0	(\$502.56)
00410 SEWER								
41000 SEWER SALES	\$784,439.00	\$0.00	\$784,439.00	\$79,268.93	10	\$245,691.90	31	\$538,747.10
41001 SEWER TAPS	\$100,500.00	\$0.00	\$100,500.00	\$0.00	0	\$1,300.00	1	\$99,200.00
Total Sewer	\$884,939.00	\$0.00	\$884,939.00	\$79,268.93	9	\$246,991.90	28	\$637,947.10
Total SEWER	\$884,939.00	\$0.00	\$884,939.00	\$79,346.13	9	\$247,494.46	28	\$637,444.54
550 WATER PLANT								
00407 MISCELLANEOUS & OTHER								
40735 INSURANCE PAID CLAIMS	\$3,500.00	\$0.00	\$3,500.00	\$0.00	0	\$0.00	0	\$3,500.00
40737 REFUNDS/REIMBURSEMENTS	\$2,500.00	\$0.00	\$2,500.00	\$0.00	0	\$0.00	0	\$2,500.00
Total Miscellaneous & Other	\$6,000.00	\$0.00	\$6,000.00	\$0.00	0	\$0.00	0	\$6,000.00
Total WATER PLANT	\$6,000.00	\$0.00	\$6,000.00	\$0.00	0	\$0.00	0	\$6,000.00
650 NON DEPARTMENTAL								
00407 MISCELLANEOUS & OTHER								
40742 CAPITAL LEASE PURCHASE REVENUE	\$101,000.00	\$0.00	\$101,000.00	\$0.00	0	\$0.00	0	\$101,000.00
Total Miscellaneous & Other	\$101,000.00	\$0.00	\$101,000.00	\$0.00	0	\$0.00	0	\$101,000.00
Total NON DEPARTMENTAL	\$101,000.00	\$0.00	\$101,000.00	\$0.00	0	\$0.00	0	\$101,000.00
Total UTILITY DEPT. GENERAL FUND	\$8,301,415.00	\$0.00	\$8,301,415.00	\$1,618,181.57	19	\$2,019,417.67	24	\$6,281,997.33

City Of Westminster Revenue Report Level 4 Summary for September 2024								
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
030 SOLID WASTE								
900 SOLID WASTE								
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
Total Grant Income	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$449,250.00	\$0.00	\$449,250.00	\$0.00	0	\$73,920.91	16	\$375,329.09
40701 PROCEEDS FROM BORROWING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$13,000.00	\$0.00	\$13,000.00	\$0.00	0	\$577.00	4	\$12,423.00
40707 MISCELLANEOUS REV	\$2,720.00	\$0.00	\$2,720.00	\$0.00	0	\$0.00	0	\$2,720.00
40719 CAPITAL LEASE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40728 FUND BALANCE	\$167,576.00	\$0.00	\$167,576.00	\$0.00	0	\$0.00	0	\$167,576.00
40729 TRANSFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40734 COURT ORDERED RESTITUTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$3,500.00	\$0.00	\$3,500.00	\$0.00	0	\$0.00	0	\$3,500.00
40742 CAPITAL LEASE PURCHASE REVENUE	\$277,000.00	\$0.00	\$277,000.00	\$0.00	0	\$0.00	0	\$277,000.00
Total Miscellaneous & Other	\$913,046.00	\$0.00	\$913,046.00	\$0.00	0	\$74,497.91	8	\$838,548.09
Total SOLID WASTE	\$915,046.00	\$0.00	\$915,046.00	\$0.00	0	\$74,497.91	8	\$840,548.09
Total SOLID WASTE	\$915,046.00	\$0.00	\$915,046.00	\$0.00	0	\$74,497.91	8	\$840,548.09

City Of Westminster Revenue Report Level 4 Summary for September 2024								
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
040 FIRE DEPARTMENT 1% FUND								
004 REVENUE								
00407 MISCELLANEOUS & OTHER								
40707 MISCELLANEOUS REV	\$13,609.36	\$0.00	\$13,609.36	\$0.00	0	\$6.06	0	\$13,603.30
Total Miscellaneous & Other	\$13,609.36	\$0.00	\$13,609.36	\$0.00	0	\$6.06	0	\$13,603.30
Total REVENUE	\$13,609.36	\$0.00	\$13,609.36	\$0.00	0	\$6.06	0	\$13,603.30
Total FIRE DEPARTMENT 1% FUND	\$13,609.36	\$0.00	\$13,609.36	\$0.00	0	\$6.06	0	\$13,603.30

City Of Westminster Revenue Report Level 4 Summary for September 2024								
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
045 GRANT HOLDING ACCOUNT								
004 REVENUE								
00406 GRANT INCOME								
40604 CDBG ANDERSON PARK	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
100 ADMINISTRATION								
00407 MISCELLANEOUS & OTHER								
40708 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40730 HTAX TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total GRANT HOLDING ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

050 YOUTH RECREATION FUND 400 RECREATION 00401 INTERGOVENMENTAL REV		City Of Westminster Revenue Report Level 4 Summary for September 2024						
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
050 YOUTH RECREATION FUND								
400 RECREATION								
00401 INTERGOVENMENTAL REV								
40101 COUNTY ALLOCATION	\$50,000.00	\$0.00	\$50,000.00	\$0.00	0	\$0.00	0	\$50,000.00
Total Intergovenmental Rev	\$50,000.00	\$0.00	\$50,000.00	\$0.00	0	\$0.00	0	\$50,000.00
00402 LICENSE, PERMITS, & FEES								
40206 ADMISSION	\$74,750.00	\$0.00	\$74,750.00	\$0.00	0	\$0.00	0	\$74,750.00
40207 CONCESSIONS	\$48,200.00	\$0.00	\$48,200.00	\$980.50	2	\$3,378.00	7	\$44,822.00
40208 REGISTRATION	\$82,500.00	\$0.00	\$82,500.00	\$0.00	0	\$10,694.28	13	\$71,805.72
40209 SPONSOR FEES	\$41,600.00	\$0.00	\$41,600.00	\$400.00	1	\$2,806.28	7	\$38,793.72
40213 TOURNAMENT FEE	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$0.00	0	\$10,000.00
Total License, Permits, & Fees	\$257,050.00	\$0.00	\$257,050.00	\$1,380.50	1	\$16,878.56	7	\$240,171.44
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00406 GRANT INCOME								
40600 PARD GRANT	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$0.00	0	\$10,000.00
Total Grant Income	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$0.00	0	\$10,000.00
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40702 DONATIONS	\$12,000.00	\$0.00	\$12,000.00	\$0.00	0	\$1,839.19	15	\$10,160.81
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$6,500.00	\$0.00	\$6,500.00	\$0.00	0	\$1,188.00	18	\$5,312.00
40707 MISCELLANEOUS REV	\$2,720.00	\$0.00	\$2,720.00	\$0.00	0	\$0.00	0	\$2,720.00
40709 SKATEBOARD PARK	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40729 TRANSFER FROM GENERAL FUND	\$119,099.00	\$0.00	\$119,099.00	\$0.00	0	\$29,774.75	25	\$89,324.25
40730 HTAX TRANSFER	\$117,950.00	\$0.00	\$117,950.00	\$0.00	0	\$0.00	0	\$117,950.00

050 YOUTH RECREATION FUND
400 RECREATION
00407 MISCELLANEOUS & OTHER

City Of Westminster
Revenue Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40734 COURT ORDERED RESTITUTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$4,000.00	\$0.00	\$4,000.00	\$0.00	0	\$24.36	1	\$3,975.64
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$262,269.00	\$0.00	\$262,269.00	\$0.00	0	\$32,826.30	13	\$229,442.70
Total RECREATION	\$579,319.00	\$0.00	\$579,319.00	\$1,380.50	0	\$49,704.86	9	\$529,614.14
Total YOUTH RECREATION FUND	\$579,319.00	\$0.00	\$579,319.00	\$1,380.50	0	\$49,704.86	9	\$529,614.14
TOTAL ALL FUNDS	\$12,723,961.36	\$0.00	\$12,723,961.36	\$1,627,308.45	13	\$2,328,534.96	18	\$10,395,426.40

Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 CITY GENERAL FUND									
100 ADMINISTRATION									
00100 PERSONAL SERVICES									
05100 SALARIES	\$152,590.00	\$0.00	\$0.00	0	\$58,687.27	38	\$0.00	\$93,902.73	62
05101 OVERTIME	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05102 MAYOR SALARY	\$12,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$12,000.00	100
05103 ANNUAL BONUS	\$1,560.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,560.00	100
05104 SOCIAL SECURITY	\$16,500.00	\$0.00	\$0.00	0	\$4,362.55	26	\$0.00	\$12,137.45	74
05105 RETIREMENT CONTRIBUTIONS	\$40,013.00	\$0.00	\$0.00	0	\$10,892.40	27	\$0.00	\$29,120.60	73
05106 HEALTH INSURANCE CONTRIBUTIONS	\$24,174.00	\$0.00	\$0.00	0	\$7,961.04	33	\$0.00	\$16,212.96	67
05107 WORKERS COMPENSATION	\$2,000.00	\$0.00	\$0.00	0	\$500.00	25	\$0.00	\$1,500.00	75
05108 EMPLOYEE BONDING	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,000.00	100
05109 PART TIME EMPLOYEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05112 UNEMPLOYEMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05114 VEHICLE ALLOWANCE	\$4,200.00	\$0.00	\$800.00	19	\$2,400.00	57	\$0.00	\$1,800.00	43
05115 CELLPHONE ALLOWANCE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05157 COUNCIL SALARIES	\$43,200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$43,200.00	100
05810 UNIFORM EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$301,237.00	\$0.00	\$800.00	0	\$84,803.26	28	\$0.00	\$216,433.74	72
00200 COMMODITIES									
05200 POSTAGE	\$1,200.00	\$0.00	\$0.00	0	\$21.19	2	\$0.00	\$1,178.81	98
05202 OFFICE SUPPLIES	\$6,000.00	\$0.00	\$0.00	0	\$506.16	8	\$0.00	\$5,493.84	92
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$102.98	21	\$0.00	\$397.02	79
05210 MISCELLANEOUS	\$2,400.00	\$0.00	\$0.00	0	\$242.40	10	\$0.00	\$2,157.60	90
05211 SERVICE FEES	\$3,000.00	\$0.00	\$0.00	0	\$315.31	11	\$0.00	\$2,684.69	89

010 CITY GENERAL FUND
100 ADMINISTRATION
00200 COMMODITIES

City Of Westminster
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05212 EQUIPMENT PURCHASED	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
05214 PRINTING	\$1,000.00	\$0.00	\$0.00	0	\$235.36	24	\$0.00	\$764.64	76
05215 BUILDING MAINT.	\$6,000.00	\$0.00	\$1,575.00	26	\$2,385.74	40	\$0.00	\$3,614.26	60
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$23,100.00	\$0.00	\$1,575.00	7	\$3,809.14	16	\$0.00	\$19,290.86	84
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$1,000.00	\$0.00	\$0.00	0	\$140.43	14	\$0.00	\$859.57	86
05301 TELEPHONES	\$3,000.00	\$0.00	\$0.00	0	\$282.19	9	\$0.00	\$2,717.81	91
05302 TRAVEL AND TRAINING	\$5,000.00	\$0.00	\$0.00	0	\$2,029.27	41	\$0.00	\$2,970.73	59
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$5,000.00	\$0.00	\$0.00	0	\$385.84	8	\$0.00	\$4,614.16	92
05306 ADVERTISING	\$1,000.00	\$0.00	\$211.20	21	\$658.20	66	\$0.00	\$341.80	34
05308 OFFICE EQUIP/RENTAL/LEASE	\$2,100.00	\$0.00	\$153.45	7	\$329.72	16	\$0.00	\$1,770.28	84
05310 MISCELLANEOUS	\$3,200.00	\$0.00	\$500.00	16	\$526.17	16	\$0.00	\$2,673.83	84
05313 UTILITIES PURCH FROM WUD	\$9,000.00	\$0.00	\$398.61	4	\$398.61	4	\$0.00	\$8,601.39	96
05314 UTILITIES PURCH FROM OTHER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05319 PROFESSIONAL SERVICES	\$20,000.00	\$0.00	\$7,985.00	40	\$7,985.00	40	\$0.00	\$12,015.00	60
05320 MEDICAL PROFESS. SERVICES	\$100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$100.00	100
05321 COMPUTER MAINTENANCE	\$5,200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,200.00	100
05323 VEHICLE & PROPERTY INSURANCE	\$51,227.00	\$0.00	\$0.00	0	\$25,372.25	50	\$0.00	\$25,854.75	50
05328 CUSTOMER REFUNDS	\$500.00	\$0.00	\$0.00	0	\$425.00	85	\$0.00	\$75.00	15
05336 SC SALES TAX	\$400.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$400.00	100
05352 JANITORIAL EXPENSE	\$3,000.00	\$0.00	\$227.20	8	\$681.60	23	\$0.00	\$2,318.40	77
05356 TREE BOARD PROJECTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05358 EQUIPMENT REPAIR & MAINT.	\$100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$100.00	100

010 CITY GENERAL FUND 100 ADMINISTRATION 00300 CONTRACTUAL SERVICES		City Of Westminster Expenditure Report Level 4 Summary for September 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05362 MUNICIPAL COURT	\$21,000.00	\$0.00	\$1,350.00	6	\$4,050.00	19	\$0.00	\$16,950.00	81
05365 CONTRACTUAL SERVICES	\$55,750.00	\$0.00	\$0.00	0	\$8,138.54	15	\$0.00	\$47,611.46	85
05368 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05372 ELECTION EXPENSE	\$2,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,500.00	100
05378 PRINTING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05379 LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	0	\$2,392.00	12	\$0.00	\$17,608.00	88
05380 DOWNTOWN EVENTS/REPAIRS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05383 PUBLIC RELATIONS/PROMOTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05387 HALL ST PROPERTY PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05394 CITY COUNCIL TRAVEL & TRAINING	\$5,000.00	\$0.00	\$0.00	0	\$2,182.61	44	\$0.00	\$2,817.39	56
05395 CITY COUNCIL MEMBER & SUBSCRIP	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
Total Contractual Services	\$216,577.00	\$0.00	\$10,825.46	5	\$55,977.43	26	\$0.00	\$160,599.57	74
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05618 FIRE BAY DEMOLITION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05646 C FUNDS - SIDEWALKS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05647 C FUNDS - ROADWAY RESURFACING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total ADMINISTRATION	\$540,914.00	\$0.00	\$13,200.46	2	\$144,589.83	27	\$0.00	\$396,324.17	73
200 FIRE DEPARTMENT									
00100 PERSONAL SERVICES									
05100 SALARIES	\$556,885.00	\$0.00	\$0.00	0	\$54,984.50	10	\$0.00	\$501,900.50	90
05101 OVERTIME	\$22,000.00	\$0.00	\$0.00	0	\$4,224.24	19	\$0.00	\$17,775.76	81
05103 ANNUAL BONUS	\$2,070.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,070.00	100

City Of Westminster
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05104 SOCIAL SECURITY	\$42,602.00	\$0.00	\$0.00	0	\$4,657.60	11	\$0.00	\$37,944.40	89
05105 RETIREMENT CONTRIBUTIONS	\$118,283.00	\$0.00	\$0.00	0	\$13,529.72	11	\$0.00	\$104,753.28	89
05106 HEALTH INSURANCE CONTRIBUTIONS	\$141,787.00	\$0.00	\$0.00	0	\$16,655.20	12	\$0.00	\$125,131.80	88
05107 WORKERS COMPENSATION	\$19,700.00	\$0.00	\$0.00	0	\$6,840.00	35	\$0.00	\$12,860.00	65
05109 PART TIME EMPLOYEES	\$25,000.00	\$0.00	\$0.00	0	\$4,641.20	19	\$0.00	\$20,358.80	81
05110 VOLUNTEER FIREFIGHTERS BONUS	\$6,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$6,000.00	100
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$934,327.00	\$0.00	\$0.00	0	\$105,532.46	11	\$0.00	\$828,794.54	89
00200 COMMODITIES									
05201 FUEL	\$10,000.00	\$0.00	\$927.33	9	\$1,918.08	19	\$0.00	\$8,081.92	81
05202 OFFICE SUPPLIES	\$2,500.00	\$0.00	\$6.07	0	\$124.50	5	\$136.33	\$2,239.17	90
05203 RADIO/PAGERS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05204 BUNKER / PPE GEAR	\$7,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$7,500.00	100
05205 AWARDS / FLOWERS	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05207 VEHICLE SUPPLIES / PARTS	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
05208 UNIFORMS	\$6,000.00	\$0.00	\$235.21	4	\$235.21	4	\$0.00	\$5,764.79	96
05209 JANITORIAL SUPPLIES	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$46.60	5	\$46.60	5	\$64.90	\$888.50	89
05212 EQUIPMENT PURCHASED	\$9,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$9,000.00	100
05218 VOLUNTEER FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05219 FD DRINK FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05221 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05222 SUPPLIES	\$2,500.00	\$0.00	\$0.00	0	\$84.74	3	\$84.74	\$2,330.52	93
Total Commodities	\$44,500.00	\$0.00	\$1,215.21	3	\$2,409.13	5	\$285.97	\$41,804.90	94

010 CITY GENERAL FUND
200 FIRE DEPARTMENT
00200 COMMODITIES

City Of Westminster
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$3,500.00	\$0.00	\$0.00	0	\$283.08	8	\$0.00	\$3,216.92	92
05301 TELEPHONES	\$4,000.00	\$0.00	\$0.00	0	\$282.18	7	\$0.00	\$3,717.82	93
05302 TRAVEL AND TRAINING	\$4,500.00	\$0.00	\$5.00	0	\$5.00	0	\$0.00	\$4,495.00	100
05303 RADIO/PAGER REPAIR	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05304 VEHICLE MAINTENANCE	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$16,500.00	\$0.00	\$65.00	0	\$65.00	0	\$0.00	\$16,435.00	100
05306 ADVERTISING	\$300.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$300.00	100
05309 FIRE EXTINGUISHER	\$200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$200.00	100
05310 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05313 UTILITIES PURCH FROM WUD	\$28,000.00	\$0.00	\$2,673.57	10	\$2,673.57	10	\$0.00	\$25,326.43	90
05314 UTILITIES PURCH FROM OTHER	\$4,200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,200.00	100
05319 PROFESSIONAL SERVICES	\$200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$200.00	100
05320 MEDICAL PROFESS. SERVICES	\$2,500.00	\$0.00	\$0.00	0	\$95.00	4	\$0.00	\$2,405.00	96
05322 CABLE	\$900.00	\$0.00	\$0.00	0	\$74.20	8	\$0.00	\$825.80	92
05325 SECURITY MONITORING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05354 FIRE PREVENTION	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
05355 BUNKER GEAR REPAIR	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05357 EQUIPMENT RENTAL/LEASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05358 EQUIPMENT REPAIR & MAINT.	\$5,000.00	\$0.00	\$685.00	14	\$685.00	14	\$0.00	\$4,315.00	86
05365 CONTRACTUAL SERVICES	\$4,000.00	\$0.00	\$0.00	0	\$377.00	9	\$0.00	\$3,623.00	91
05367 ZONING/COMP PLAN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

010 CITY GENERAL FUND		City Of Westminster							
200 FIRE DEPARTMENT		Expenditure Report							
00300 CONTRACTUAL SERVICES		Level 4 Summary for September 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05369 TRAINING FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05370 DRINK FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$92,800.00	\$0.00	\$3,428.57	4	\$4,540.03	5	\$0.00	\$88,259.97	95
00600 CAPITAL OUTLAY									
05600 SCBA'S	\$27,960.85	\$0.00	\$0.00	0	\$27,960.85	100	\$0.00	\$0.00	0
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05609 TRAILER FOR CRIBBING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05620 BRUSH TRUCK	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05623 RADIO/PAGERS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05624 BUNKER/PPE GEAR	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$27,960.85	\$0.00	\$0.00	0	\$27,960.85	100	\$0.00	\$0.00	0
00700 DEBT SERVICE									
05700 PRINCIPAL PAYMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05701 PAYOFF OF TRUCK BOND	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05702 FD PUMPER TRUCK	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total FIRE DEPARTMENT	\$1,099,587.85	\$0.00	\$4,643.78	0	\$140,442.47	13	\$285.97	\$958,859.41	87
300 POLICE									
00100 PERSONAL SERVICES									
05100 SALARIES	\$417,145.00	\$0.00	\$0.00	0	\$69,826.77	17	\$0.00	\$347,318.23	83
05101 OVERTIME	\$25,000.00	\$0.00	\$0.00	0	\$5,689.43	23	\$0.00	\$19,310.57	77
05103 ANNUAL BONUS	\$1,608.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,608.00	100
05104 SOCIAL SECURITY	\$31,912.00	\$0.00	\$0.00	0	\$5,527.53	17	\$0.00	\$26,384.47	83
05105 RETIREMENT CONTRIBUTIONS	\$88,602.00	\$0.00	\$0.00	0	\$16,039.63	18	\$0.00	\$72,562.37	82

City Of Westminster
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05106 HEALTH INSURANCE CONTRIBUTIONS	\$93,115.00	\$0.00	\$0.00	0	\$17,069.34	18	\$0.00	\$76,045.66	82
05107 WORKERS COMPENSATION	\$19,700.00	\$0.00	\$0.00	0	\$6,840.00	35	\$0.00	\$12,860.00	65
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$677,082.00	\$0.00	\$0.00	0	\$120,992.70	18	\$0.00	\$556,089.30	82
00200 COMMODITIES									
05201 FUEL	\$27,000.00	\$0.00	\$3,121.04	12	\$5,875.19	22	\$0.00	\$21,124.81	78
05202 OFFICE SUPPLIES	\$2,000.00	\$0.00	\$58.49	3	\$44.47	2	\$81.61	\$1,873.92	94
05206 VEHICLE MAINT/REPAIR	\$15,000.00	\$0.00	\$211.66	1	\$1,418.49	9	\$584.44	\$12,997.07	87
05208 UNIFORMS	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$107.33	\$2,892.67	96
05209 JANITORIAL SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05210 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05215 BUILDING MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$326.45	33	\$0.00	\$673.55	67
05222 SUPPLIES	\$6,000.00	\$0.00	\$0.00	0	\$46.11	1	\$534.93	\$5,418.96	90
05224 POLICE K9	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05226 DRUG SEIZURE EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05232 MATERIAL/SCRAP RECOVERY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$55,500.00	\$0.00	\$3,391.19	6	\$7,710.71	14	\$1,308.31	\$46,480.98	84
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$4,100.00	\$0.00	\$0.00	0	\$218.59	5	\$0.00	\$3,881.41	95
05301 TELEPHONES	\$2,800.00	\$0.00	\$0.00	0	\$282.18	10	\$0.00	\$2,517.82	90
05302 TRAVEL AND TRAINING	\$5,000.00	\$0.00	\$0.00	0	\$1,215.00	24	\$113.12	\$3,671.88	73
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$14,500.00	\$0.00	\$0.00	0	\$2,999.00	21	\$0.00	\$11,501.00	79
05306 ADVERTISING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05307 PUBLIC RELATIONS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100

City Of Westminster
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05310 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05311 RADAR CERTIFICATION	\$400.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$400.00	100
05312 NARCOTICS BUY MONEY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05313 UTILITIES PURCH FROM WUD	\$13,200.00	\$0.00	\$845.71	6	\$845.71	6	\$0.00	\$12,354.29	94
05315 POLICE FUND	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05318 SOFTWARE	\$9,000.00	\$0.00	\$0.00	0	\$858.00	10	\$0.00	\$8,142.00	90
05319 PROFESSIONAL SERVICES	\$2,500.00	\$0.00	\$0.00	0	\$400.00	16	\$0.00	\$2,100.00	84
05320 MEDICAL PROFESS. SERVICES	\$1,000.00	\$0.00	\$47.50	5	\$47.50	5	\$0.00	\$952.50	95
05352 JANITORIAL EXPENSE	\$2,500.00	\$0.00	\$193.75	8	\$581.25	23	\$0.00	\$1,918.75	77
05357 EQUIPMENT RENTAL/LEASE	\$9,000.00	\$0.00	\$0.00	0	\$7,717.09	86	\$0.00	\$1,282.91	14
05358 EQUIPMENT REPAIR & MAINT.	\$1,800.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,800.00	100
05359 EQUIPMENT PURCHASE	\$3,500.00	\$0.00	\$0.00	0	\$614.38	18	\$0.00	\$2,885.62	82
05365 CONTRACTUAL SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05373 JUVENILE DETENTION	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$2,000.00	\$0.00	0
05376 E-TICKET FOR VEHICLES	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
05381 DRUG SEIZURE EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05389 DONATIONS EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$75,300.00	\$0.00	\$1,086.96	1	\$15,778.70	21	\$2,113.12	\$57,408.18	76
00600 CAPITAL OUTLAY									
05601 VEHICLES/EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

<div> <div>010 CITY GENERAL FUND</div> <div>300 POLICE</div> <div>00700 DEBT SERVICE</div> </div> <div> <div>City Of Westminster</div> <div>Expenditure Report</div> <div>Level 4 Summary for September 2024</div> </div>									
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00700 DEBT SERVICE									
05703 PD VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total POLICE	\$807,882.00	\$0.00	\$4,478.15	1	\$144,482.11	18	\$3,421.43	\$659,978.46	82
400 RECREATION									
00600 CAPITAL OUTLAY									
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total RECREATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
500 CODES									
00100 PERSONAL SERVICES									
05100 SALARIES	\$18,761.00	\$0.00	\$0.00	0	\$7,212.00	38	\$0.00	\$11,549.00	62
05101 OVERTIME	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05103 ANNUAL BONUS	\$130.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$130.00	100
05104 SOCIAL SECURITY	\$1,436.00	\$0.00	\$0.00	0	\$494.05	34	\$0.00	\$941.95	66
05105 RETIREMENT CONTRIBUTIONS	\$3,482.00	\$0.00	\$0.00	0	\$1,338.55	38	\$0.00	\$2,143.45	62
05106 HEALTH INSURANCE CONTRIBUTIONS	\$6,001.00	\$0.00	\$0.00	0	\$2,945.88	49	\$0.00	\$3,055.12	51
05112 UNEMPLOYEMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$29,810.00	\$0.00	\$0.00	0	\$11,990.48	40	\$0.00	\$17,819.52	60
00200 COMMODITIES									
05201 FUEL	\$800.00	\$0.00	\$49.62	6	\$141.37	18	\$0.00	\$658.63	82
05202 OFFICE SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$160.00	32	\$0.00	\$340.00	68
05206 VEHICLE MAINT/REPAIR	\$250.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$250.00	100
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$70.22	7	\$0.00	\$929.78	93
05214 PRINTING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
Total Commodities	\$3,050.00	\$0.00	\$49.62	2	\$371.59	12	\$0.00	\$2,678.41	88
00300 CONTRACTUAL SERVICES									

010 CITY GENERAL FUND
500 CODES
00300 CONTRACTUAL SERVICES

City Of Westminster
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05300 CELLULAR/WIRELESS PHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05301 TELEPHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05302 TRAVEL AND TRAINING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05306 ADVERTISING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05318 SOFTWARE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05367 ZONING/COMP PLAN	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
05385 CODE SERVICES CONTRACT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05386 ABATEMENT EXPENSES	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
Total Contractual Services	\$31,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$31,000.00	100
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total CODES	\$63,860.00	\$0.00	\$49.62	0	\$12,362.07	19	\$0.00	\$51,497.93	81
600 PUBLIC WORKS									
00100 PERSONAL SERVICES									
05100 SALARIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05101 OVERTIME	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05103 ANNUAL BONUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05104 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05105 RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05106 HEALTH INSURANCE CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05107 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

010 CITY GENERAL FUND 600 PUBLIC WORKS 00200 COMMODITIES		City Of Westminster Expenditure Report Level 4 Summary for September 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00200 COMMODITIES									
05201 FUEL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05202 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05206 VEHICLE MAINT/REPAIR	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
05208 UNIFORMS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05209 JANITORIAL SUPPLIES	\$400.00	\$0.00	\$0.00	0	\$81.49	20	\$0.00	\$318.51	80
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05212 EQUIPMENT PURCHASED	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05215 BUILDING MAINT.	\$11,925.00	\$0.00	\$0.00	0	\$58.35	0	\$0.00	\$11,866.65	100
05216 MATERIALS - MAINT.	\$2,000.00	\$0.00	\$105.37	5	\$478.38	24	\$303.52	\$1,218.10	61
05222 SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05223 TOOLS	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
Total Commodities	\$19,825.00	\$0.00	\$105.37	1	\$618.22	3	\$303.52	\$18,903.26	95
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05301 TELEPHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05302 TRAVEL AND TRAINING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05306 ADVERTISING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05310 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05313 UTILITIES PURCH FROM WUD	\$14,000.00	\$0.00	\$944.05	7	\$944.05	7	\$0.00	\$13,055.95	93
05316 RAILROAD PROPERTY RENTAL	\$900.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$900.00	100
05319 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05320 MEDICAL PROFESS. SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

010 CITY GENERAL FUND 600 PUBLIC WORKS 00300 CONTRACTUAL SERVICES		City Of Westminster Expenditure Report Level 4 Summary for September 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05325 SECURITY MONITORING	\$3,000.00	\$0.00	\$0.00	0	\$120.00	4	\$0.00	\$2,880.00	96
05341 ASPHALT/PAVING	\$5,000.00	\$0.00	\$0.00	0	\$78.44	2	\$0.00	\$4,921.56	98
05352 JANITORIAL EXPENSE	\$6,000.00	\$0.00	\$416.08	7	\$1,248.24	21	\$0.00	\$4,751.76	79
05357 EQUIPMENT RENTAL/LEASE	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05360 HAND POWER / HYDRAULIC TOOLS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05363 R.O.W. MAINTENANCE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05364 MOSQUITO SPRAYING	\$8,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$8,000.00	100
05365 CONTRACTUAL SERVICES	\$1,000.00	\$0.00	\$0.00	0	\$263.00	26	\$0.00	\$737.00	74
05374 GARBAGE PERMIT FEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$39,400.00	\$0.00	\$1,360.13	3	\$2,653.73	7	\$0.00	\$36,746.27	93
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05607 FIELD/FACILITY IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05616 C FUNDS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05631 LEGION DRIVE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$4,800.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,800.00	100
Total Capital Outlay	\$4,800.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,800.00	100
00700 DEBT SERVICE									
05708 GARBAGE TRUCK PRINCIPAL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total PUBLIC WORKS	\$64,025.00	\$0.00	\$1,465.50	2	\$3,271.95	5	\$303.52	\$60,449.53	94
700 NON DEPARTMENTAL									
00100 PERSONAL SERVICES									
05113 PAYROLL ADJUSTMENTS	\$12,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$12,000.00	100
Total Personal Services	\$12,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$12,000.00	100

010 CITY GENERAL FUND 700 NON DEPARTMENTAL 00100 PERSONAL SERVICES		City Of Westminster Expenditure Report Level 4 Summary for September 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00200 COMMODITIES									
05209 JANITORIAL SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05210 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05222 SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00300 CONTRACTUAL SERVICES									
05317 TRANSFER TO CHAMBER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05377 SOLID WASTE TRANSFER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05384 TRANSFER TO YOUTH RECREATION	\$119,099.00	\$0.00	\$0.00	0	\$29,774.75	25	\$0.00	\$89,324.25	75
05388 GRANT MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$119,099.00	\$0.00	\$0.00	0	\$29,774.75	25	\$0.00	\$89,324.25	75
00600 CAPITAL OUTLAY									
05602 DEPOT HANDRAIL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05604 VEHICLES	\$134,045.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$134,045.00	100
05616 C FUNDS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05617 CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05622 ARCHITECTURAL STUDY CITY HALL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05648 PUBLIC SAFETY VEHICLES UPFIT	\$11,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$11,000.00	100
05653 ARC DOWNTOWN MASTER PLAN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$145,045.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$145,045.00	100
00700 DEBT SERVICE									
05717 2023 LEASE/PURCHASE	\$50,659.22	\$0.00	\$0.00	0	\$50,659.22	100	\$0.00	\$0.00	0
05718 2024 LEASE PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$50,659.22	\$0.00	\$0.00	0	\$50,659.22	100	\$0.00	\$0.00	0
00800 OTHER									
05800 GRANTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

010 CITY GENERAL FUND
700 NON DEPARTMENTAL
00800 OTHER

City Of Westminster
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total Other	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total NON DEPARTMENTAL	\$326,803.22	\$0.00	\$0.00	0	\$80,433.97	25	\$0.00	\$246,369.25	75
800 ANDERSON PARK									
00200 COMMODITIES									
05209 JANITORIAL SUPPLIES	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05215 BUILDING MAINT.	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
05216 MATERIALS - MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$463.04	46	\$0.00	\$536.96	54
05222 SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05313 UTILITIES PURCH FROM WUD	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05319 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05365 CONTRACTUAL SERVICES	\$4,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,000.00	100
Total Commodities	\$11,500.00	\$0.00	\$0.00	0	\$463.04	4	\$0.00	\$11,036.96	96
Total ANDERSON PARK	\$11,500.00	\$0.00	\$0.00	0	\$463.04	4	\$0.00	\$11,036.96	96
Total CITY GENERAL FUND	\$2,914,572.07	\$0.00	\$23,837.51	1	\$526,045.44	18	\$4,010.92	\$2,384,515.71	82

<div> <div>020 UTILITY DEPT. GENERAL FUND</div> <div>150 UTILITY ADMINISTRATION</div> <div>00100 PERSONAL SERVICES</div> </div> <div> <div>City Of Westminster</div> <div>Expenditure Report</div> <div>Level 4 Summary for September 2024</div> </div>									
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
020 UTILITY DEPT. GENERAL FUND									
150 UTILITY ADMINISTRATION									
00100 PERSONAL SERVICES									
05100 SALARIES	\$336,750.00	\$0.00	\$0.00	0	\$40,046.01	12	\$0.00	\$296,703.99	88
05101 OVERTIME	\$1,500.00	\$0.00	\$0.00	0	\$439.57	29	\$0.00	\$1,060.43	71
05103 ANNUAL BONUS	\$1,384.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,384.00	100
05104 SOCIAL SECURITY	\$25,762.00	\$0.00	\$0.00	0	\$2,983.99	12	\$0.00	\$22,778.01	88
05105 RETIREMENT CONTRIBUTIONS	\$62,500.00	\$0.00	\$0.00	0	\$7,514.15	12	\$0.00	\$54,985.85	88
05106 HEALTH INSURANCE CONTRIBUTIONS	\$48,440.00	\$0.00	\$0.00	0	\$11,853.24	24	\$0.00	\$36,586.76	76
05107 WORKERS COMPENSATION	\$6,000.00	\$0.00	\$0.00	0	\$1,500.00	25	\$0.00	\$4,500.00	75
05108 EMPLOYEE BONDING	\$700.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$700.00	100
05112 UNEMPLOYEMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05114 VEHICLE ALLOWANCE	\$6,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$6,000.00	100
Total Personal Services	\$489,036.00	\$0.00	\$0.00	0	\$64,336.96	13	\$0.00	\$424,699.04	87
00200 COMMODITIES									
05200 POSTAGE	\$1,500.00	\$0.00	\$0.00	0	\$10.65	1	\$0.00	\$1,489.35	99
05201 FUEL	\$5,000.00	\$0.00	\$227.34	5	\$553.73	11	\$0.00	\$4,446.27	89
05202 OFFICE SUPPLIES	\$6,000.00	\$0.00	\$0.00	0	\$472.84	8	\$0.00	\$5,527.16	92
05205 AWARDS / FLOWERS	\$150.00	\$0.00	\$0.00	0	\$212.00	141	\$0.00	(\$62.00)	(41)
05206 VEHICLE MAINT/REPAIR	\$3,000.00	\$0.00	\$0.00	0	\$27.88	1	\$0.00	\$2,972.12	99
05208 UNIFORMS	\$4,000.00	\$0.00	\$0.00	0	\$495.44	12	\$0.00	\$3,504.56	88
05209 JANITORIAL SUPPLIES	\$900.00	\$0.00	\$0.00	0	\$102.97	11	\$0.00	\$797.03	89
05210 MISCELLANEOUS	\$1,500.00	\$0.00	\$0.00	0	\$121.03	8	\$0.00	\$1,378.97	92
05211 SERVICE FEES	\$45,000.00	\$0.00	\$0.00	0	\$7,718.21	17	\$0.00	\$37,281.79	83
05212 EQUIPMENT PURCHASED	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100

020 UTILITY DEPT. GENERAL FUND
150 UTILITY ADMINISTRATION
00200 COMMODITIES

City Of Westminster
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05215 BUILDING MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$110.81	11	\$0.00	\$889.19	89
05216 MATERIALS - MAINT.	\$500.00	\$0.00	\$0.00	0	\$11.64	2	\$0.00	\$488.36	98
05222 SUPPLIES	\$1,500.00	\$0.00	\$0.00	0	\$81.61	5	\$0.00	\$1,418.39	95
05223 TOOLS	\$100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$100.00	100
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	\$2,222.67	0	\$0.00	(\$2,222.67)	0
05228 BANK ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$72,150.00	\$0.00	\$227.34	0	\$12,141.48	17	\$0.00	\$60,008.52	83
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$1,500.00	\$0.00	\$0.00	0	\$140.43	9	\$0.00	\$1,359.57	91
05301 TELEPHONES	\$3,500.00	\$0.00	\$0.00	0	\$282.19	8	\$0.00	\$3,217.81	92
05302 TRAVEL AND TRAINING	\$3,000.00	\$0.00	\$0.00	0	\$862.88	29	\$0.00	\$2,137.12	71
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$3,000.00	\$0.00	\$74.21	2	\$675.33	23	\$0.00	\$2,324.67	77
05306 ADVERTISING	\$200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$200.00	100
05308 OFFICE EQUIP/RENTAL/LEASE	\$2,000.00	\$0.00	\$245.62	12	\$482.03	24	\$0.00	\$1,517.97	76
05310 MISCELLANEOUS	\$3,500.00	\$0.00	\$0.00	0	\$100.00	3	\$0.00	\$3,400.00	97
05313 UTILITIES PURCH FROM WUD	\$8,700.00	\$0.00	\$237.17	3	\$237.17	3	\$0.00	\$8,462.83	97
05319 PROFESSIONAL SERVICES	\$46,000.00	\$0.00	\$7,985.00	17	\$23,655.59	51	\$0.00	\$22,344.41	49
05320 MEDICAL PROFESS. SERVICES	\$250.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$250.00	100
05321 COMPUTER MAINTENANCE	\$7,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$7,500.00	100
05323 VEHICLE & PROPERTY INSURANCE	\$51,227.00	\$0.00	\$0.00	0	\$25,372.25	50	\$0.00	\$25,854.75	50
05324 ALLOCATION TO CITY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05326 FRANCHISE FEE	\$410,021.00	\$0.00	\$34,168.42	8	\$102,505.26	25	\$0.00	\$307,515.74	75
05327 ONLINE UTILITY EXCHANGE	\$1,000.00	\$0.00	\$105.30	11	\$172.95	17	\$0.00	\$827.05	83
05328 CUSTOMER REFUNDS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

020 UTILITY DEPT. GENERAL FUND 150 UTILITY ADMINISTRATION 00300 CONTRACTUAL SERVICES		City Of Westminster Expenditure Report Level 4 Summary for September 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05336 SC SALES TAX	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05352 JANITORIAL EXPENSE	\$4,356.00	\$0.00	\$362.97	8	\$1,088.91	25	\$0.00	\$3,267.09	75
05358 EQUIPMENT REPAIR & MAINT.	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05360 HAND POWER / HYDRAULIC TOOLS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05363 R.O.W. MAINTENANCE	\$25,374.00	\$0.00	\$0.00	0	\$9,852.72	39	\$0.00	\$15,521.28	61
05365 CONTRACTUAL SERVICES	\$58,000.00	\$0.00	\$3,300.78	6	\$16,628.81	29	\$0.00	\$41,371.19	71
05366 EV CHARGING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05368 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05375 RECORDS CHECK	\$50.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$50.00	100
05379 LEGAL SERVICES	\$30,000.00	\$0.00	\$0.00	0	\$651.50	2	\$0.00	\$29,348.50	98
05393 SCAMPS	\$2,200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,200.00	100
05394 CITY COUNCIL TRAVEL & TRAINING	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
05395 CITY COUNCIL MEMBER & SUBSCRIP	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
Total Contractual Services	\$679,878.00	\$0.00	\$46,479.47	7	\$182,708.02	27	\$0.00	\$497,169.98	73
00407 MISCELLANEOUS & OTHER									
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00600 CAPITAL OUTLAY									
05601 VEHICLES/EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05603 OPEN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05618 FIRE BAY DEMOLITION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total UTILITY ADMINISTRATION	\$1,241,064.00	\$0.00	\$46,706.81	4	\$259,186.46	21	\$0.00	\$981,877.54	79

020 UTILITY DEPT. GENERAL FUND		City Of Westminster							
250 ELECTRIC		Expenditure Report							
00100 PERSONAL SERVICES		Level 4 Summary for September 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
250 ELECTRIC									
00100 PERSONAL SERVICES									
05100 SALARIES	\$248,933.00	\$0.00	\$0.00	0	\$52,900.02	21	\$0.00	\$196,032.98	79
05101 OVERTIME	\$13,000.00	\$0.00	\$0.00	0	\$1,610.40	12	\$0.00	\$11,389.60	88
05103 ANNUAL BONUS	\$1,084.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,084.00	100
05104 SOCIAL SECURITY	\$19,044.00	\$0.00	\$0.00	0	\$4,069.90	21	\$0.00	\$14,974.10	79
05105 RETIREMENT CONTRIBUTIONS	\$46,202.00	\$0.00	\$0.00	0	\$10,117.12	22	\$0.00	\$36,084.88	78
05106 HEALTH INSURANCE CONTRIBUTIONS	\$26,844.00	\$0.00	\$0.00	0	\$8,799.52	33	\$0.00	\$18,044.48	67
05107 WORKERS COMPENSATION	\$20,000.00	\$0.00	\$0.00	0	\$6,842.00	34	\$0.00	\$13,158.00	66
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$375,107.00	\$0.00	\$0.00	0	\$84,338.96	22	\$0.00	\$290,768.04	78
00200 COMMODITIES									
05201 FUEL	\$20,000.00	\$0.00	\$2,294.94	11	\$3,258.80	16	\$0.00	\$16,741.20	84
05202 OFFICE SUPPLIES	\$2,000.00	\$0.00	\$0.00	0	\$47.52	2	\$0.00	\$1,952.48	98
05206 VEHICLE MAINT/REPAIR	\$40,000.00	\$0.00	\$681.49	2	\$922.03	2	\$1,423.94	\$37,654.03	94
05208 UNIFORMS	\$8,500.00	\$0.00	\$0.00	0	\$728.59	9	\$0.00	\$7,771.41	91
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$52.12	10	\$0.00	\$447.88	90
05210 MISCELLANEOUS	\$200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$200.00	100
05212 EQUIPMENT PURCHASED	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05216 MATERIALS - MAINT.	\$150,000.00	\$0.00	\$0.00	0	\$2,146.32	1	\$500.59	\$147,353.09	98
05217 MATERIALS - EXTENSION	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
05222 SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$42.96	4	\$0.00	\$957.04	96
05223 TOOLS	\$20,000.00	\$0.00	\$0.00	0	\$137.77	1	\$0.00	\$19,862.23	99
05229 ELECTRIC DEPRECIATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05232 MATERIAL/SCRAP RECOVERY	\$13,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$13,000.00	100

020 UTILITY DEPT. GENERAL FUND 250 ELECTRIC 00200 COMMODITIES		City Of Westminster Expenditure Report Level 4 Summary for September 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05233 METER MAINTENANCE	\$20,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$20,000.00	100
Total Commodities	\$278,200.00	\$0.00	\$2,976.43	1	\$7,336.11	3	\$1,924.53	\$268,939.36	97
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$3,500.00	\$0.00	\$12.33	0	\$388.05	11	\$0.00	\$3,111.95	89
05301 TELEPHONES	\$1,900.00	\$0.00	\$0.00	0	\$282.18	15	\$0.00	\$1,617.82	85
05302 TRAVEL AND TRAINING	\$25,000.00	\$0.00	\$0.00	0	\$1,399.00	6	\$0.00	\$23,601.00	94
05310 MISCELLANEOUS	\$3,200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,200.00	100
05313 UTILITIES PURCH FROM WUD	\$5,000.00	\$0.00	\$268.64	5	\$268.64	5	\$0.00	\$4,731.36	95
05319 PROFESSIONAL SERVICES	\$65,000.00	\$0.00	\$39.68	0	\$13,873.23	21	\$0.00	\$51,126.77	79
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$0.00	0	\$47.50	10	\$0.00	\$452.50	91
05336 SC SALES TAX	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05338 ROW LIABILITIES	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
05340 ENERGY PURCHASED	\$2,570,000.00	\$0.00	\$0.00	0	\$249,137.49	10	\$0.00	\$2,320,862.51	90
05352 JANITORIAL EXPENSE	\$100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$100.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$5,000.00	\$0.00	\$0.00	0	\$1,255.20	25	\$0.00	\$3,744.80	75
05360 HAND POWER / HYDRAULIC TOOLS	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,000.00	100
05361 HEAVY DUTY EQUIP RENT/LEASE	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05365 CONTRACTUAL SERVICES	\$80,000.00	\$0.00	\$0.00	0	\$3,182.38	4	\$0.00	\$76,817.62	96
05366 EV CHARGING	\$0.00	\$0.00	\$0.00	0	\$46.78	0	\$0.00	(\$46.78)	0
05371 CUT LINES	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
Total Contractual Services	\$2,768,700.00	\$0.00	\$320.65	0	\$269,880.45	10	\$0.00	\$2,498,819.55	90
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05608 TRANSFORMERS	\$25,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$25,000.00	100

020 UTILITY DEPT. GENERAL FUND		City Of Westminster							
250 ELECTRIC		Expenditure Report							
00600 CAPITAL OUTLAY		Level 4 Summary for September 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05632 RECONDUCTOR TO RAW WATER STAT	\$2,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,500.00	100
05633 TRANSFORMER INSTALLATION	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$10,000.00	100
05634 SCIIP (RIA) GRANT PROJECT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05639 WESTMINSTER CROSSING PROJECT	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,000.00	100
05642 SUBSTATION REPAIRS	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
Total Capital Outlay	\$57,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$57,500.00	100
Total ELECTRIC	\$3,479,507.00	\$0.00	\$3,297.08	0	\$361,555.52	10	\$1,924.53	\$3,116,026.95	90
350 WATER									
00100 PERSONAL SERVICES									
05100 SALARIES	\$195,321.00	\$0.00	\$0.00	0	\$38,231.03	20	\$0.00	\$157,089.97	80
05101 OVERTIME	\$15,000.00	\$0.00	\$0.00	0	\$3,780.14	25	\$0.00	\$11,219.86	75
05103 ANNUAL BONUS	\$1,262.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,262.00	100
05104 SOCIAL SECURITY	\$14,950.00	\$0.00	\$0.00	0	\$3,097.30	21	\$0.00	\$11,852.70	79
05105 RETIREMENT CONTRIBUTIONS	\$36,252.00	\$0.00	\$0.00	0	\$7,797.28	22	\$0.00	\$28,454.72	78
05106 HEALTH INSURANCE CONTRIBUTIONS	\$23,608.00	\$0.00	\$0.00	0	\$8,528.62	36	\$0.00	\$15,079.38	64
05107 WORKERS COMPENSATION	\$14,800.00	\$0.00	\$0.00	0	\$2,500.00	17	\$0.00	\$12,300.00	83
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$301,193.00	\$0.00	\$0.00	0	\$63,934.37	21	\$0.00	\$237,258.63	79
00200 COMMODITIES									
05200 POSTAGE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05201 FUEL	\$20,000.00	\$0.00	\$2,039.30	10	\$3,059.42	15	\$0.00	\$16,940.58	85
05202 OFFICE SUPPLIES	\$4,000.00	\$0.00	\$0.00	0	\$47.52	1	\$0.00	\$3,952.48	99

020 UTILITY DEPT. GENERAL FUND
350 WATER
00200 COMMODITIES

City Of Westminster
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05206 VEHICLE MAINT/REPAIR	\$20,000.00	\$0.00	\$1,368.99	7	\$2,233.23	11	\$0.00	\$17,766.77	89
05208 UNIFORMS	\$5,800.00	\$0.00	\$0.00	0	\$1,310.53	23	\$0.00	\$4,489.47	77
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$52.12	10	\$0.00	\$447.88	90
05210 MISCELLANEOUS	\$200.00	\$0.00	\$0.00	0	\$38.47	19	\$0.00	\$161.53	81
05212 EQUIPMENT PURCHASED	\$6,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$6,500.00	100
05213 CHEMICALS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05215 BUILDING MAINT.	\$3,000.00	\$0.00	\$0.00	0	\$290.42	10	\$0.00	\$2,709.58	90
05216 MATERIALS - MAINT.	\$175,000.00	\$0.00	\$30,036.25	17	\$61,653.52	35	\$0.00	\$113,346.48	65
05217 MATERIALS - EXTENSION	\$10,000.00	\$0.00	\$0.00	0	\$9,764.72	98	\$0.00	\$235.28	2
05222 SUPPLIES	\$4,500.00	\$0.00	\$0.00	0	\$2,412.62	54	\$74.19	\$2,013.19	45
05223 TOOLS	\$3,500.00	\$0.00	\$0.00	0	\$219.74	6	\$0.00	\$3,280.26	94
05230 WATER DEPRECIATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05232 MATERIAL/SCRAP RECOVERY	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
05233 METER MAINTENANCE	\$60,000.00	\$0.00	\$0.00	0	\$7,271.55	12	\$0.00	\$52,728.45	88
Total Commodities	\$316,000.00	\$0.00	\$33,444.54	11	\$88,353.86	28	\$74.19	\$227,571.95	72
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$3,300.00	\$0.00	\$12.33	0	\$247.63	8	\$0.00	\$3,052.37	92
05301 TELEPHONES	\$2,200.00	\$0.00	\$0.00	0	\$282.18	13	\$0.00	\$1,917.82	87
05302 TRAVEL AND TRAINING	\$6,000.00	\$0.00	\$0.00	0	\$7.10	0	\$0.00	\$5,992.90	100
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05306 ADVERTISING	\$300.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$300.00	100
05310 MISCELLANEOUS	\$100.00	\$0.00	\$0.00	0	\$26.00	26	\$0.00	\$74.00	74
05313 UTILITIES PURCH FROM WUD	\$50,000.00	\$0.00	\$3,225.16	6	\$3,225.16	6	\$0.00	\$46,774.84	94
05314 UTILITIES PURCH FROM OTHER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

020 UTILITY DEPT. GENERAL FUND		City Of Westminster							
350 WATER		Expenditure Report							
00300 CONTRACTUAL SERVICES		Level 4 Summary for September 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05319 PROFESSIONAL SERVICES	\$10,000.00	\$0.00	\$39.67	0	\$73.22	1	\$0.00	\$9,926.78	99
05320 MEDICAL PROFESS. SERVICES	\$400.00	\$0.00	\$0.00	0	\$172.50	43	\$0.00	\$227.50	57
05338 ROW LIABILITIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05339 PURCHASED WATER	\$2,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,500.00	100
05341 ASPHALT/PAVING	\$30,000.00	\$0.00	\$0.00	0	\$9,678.44	32	\$0.00	\$20,321.56	68
05342 H2O QUALITY REPORT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05343 WATER SAMPLING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05344 DHEC/INTERAL FEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05345 LAB EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05346 PUMP STATION RAW WATER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05347 WASTE HANDLING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05348 GENERATOR	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05349 SCADA MAINTENANCE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05350 PUMP STATION MAINT/REPAIR	\$20,000.00	\$0.00	\$0.00	0	\$1,484.17	7	\$0.00	\$18,515.83	93
05351 ELEVATED TANK MAINT.	\$45,000.00	\$0.00	\$0.00	0	\$11,576.89	26	\$30,423.11	\$3,000.00	7
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05353 HYDRANT MAINTENANCE	\$20,000.00	\$0.00	\$0.00	0	\$20,016.09	100	\$4,600.00	(\$4,616.09)	(23)
05358 EQUIPMENT REPAIR & MAINT.	\$12,500.00	\$0.00	\$0.00	0	\$400.00	3	\$1,200.00	\$10,900.00	87
05360 HAND POWER / HYDRAULIC TOOLS	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
05361 HEAVY DUTY EQUIP RENT/LEASE	\$3,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,500.00	100
05365 CONTRACTUAL SERVICES	\$23,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$23,000.00	100
05371 CUT LINES	\$2,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,500.00	100
Total Contractual Services	\$233,800.00	\$0.00	\$3,277.16	1	\$47,189.38	20	\$36,223.11	\$150,387.51	64

020 UTILITY DEPT. GENERAL FUND 350 WATER 00300 CONTRACTUAL SERVICES		City Of Westminster Expenditure Report Level 4 Summary for September 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05605 HWY 76 WATER LINE MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05606 COBB BRIDGE RD WATER LINE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05640 WATER LINE LONG CRK HWY/US 76	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05649 RIA GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05651 LOCAL RIA MATCH EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00700 DEBT SERVICE									
05704 2005 WATER PROJECT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05706 2014 UTILITY REV BOND PRINCIPA	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05710 2015 UTILITY REV BOND INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05711 2014 UTILITY BOND REV INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05716 CONSERFUND LOAN	\$40,114.92	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$40,114.92	100
Total Debt Service	\$40,114.92	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$40,114.92	100
Total WATER	\$891,107.92	\$0.00	\$36,721.70	4	\$199,477.61	22	\$36,297.30	\$655,333.01	74
450 SEWER									
00100 PERSONAL SERVICES									
05100 SALARIES	\$112,274.00	\$0.00	\$0.00	0	\$16,460.85	15	\$0.00	\$95,813.15	85
05101 OVERTIME	\$13,000.00	\$0.00	\$0.00	0	\$756.12	6	\$0.00	\$12,243.88	94
05103 ANNUAL BONUS	\$657.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$657.00	100
05104 SOCIAL SECURITY	\$8,589.00	\$0.00	\$0.00	0	\$1,202.01	14	\$0.00	\$7,386.99	86
05105 RETIREMENT CONTRIBUTIONS	\$20,840.00	\$0.00	\$0.00	0	\$3,195.49	15	\$0.00	\$17,644.51	85

020 UTILITY DEPT. GENERAL FUND
450 SEWER
00100 PERSONAL SERVICES

City Of Westminster
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05106 HEALTH INSURANCE CONTRIBUTIONS	\$33,152.00	\$0.00	\$0.00	0	\$8,126.58	25	\$0.00	\$25,025.42	75
05107 WORKERS COMPENSATION	\$10,000.00	\$0.00	\$0.00	0	\$2,500.00	25	\$0.00	\$7,500.00	75
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$198,512.00	\$0.00	\$0.00	0	\$32,241.05	16	\$0.00	\$166,270.95	84
00200 COMMODITIES									
05201 FUEL	\$18,000.00	\$0.00	\$1,559.74	9	\$2,087.98	12	\$0.00	\$15,912.02	88
05202 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$47.53	5	\$0.00	\$952.47	95
05203 RADIO/PAGERS	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
05206 VEHICLE MAINT/REPAIR	\$10,500.00	\$0.00	\$0.00	0	\$4,436.19	42	\$164.20	\$5,899.61	56
05208 UNIFORMS	\$5,000.00	\$0.00	\$0.00	0	\$802.62	16	\$0.00	\$4,197.38	84
05209 JANITORIAL SUPPLIES	\$300.00	\$0.00	\$238.50	80	\$290.61	97	\$0.00	\$9.39	3
05210 MISCELLANEOUS	\$100.00	\$0.00	\$40.17	40	\$40.17	40	\$0.00	\$59.83	60
05212 EQUIPMENT PURCHASED	\$4,500.00	\$0.00	\$0.00	0	\$2,872.60	64	\$0.00	\$1,627.40	36
05216 MATERIALS - MAINT.	\$10,000.00	\$0.00	\$0.00	0	\$12,272.91	123	\$0.00	(\$2,272.91)	(23)
05222 SUPPLIES	\$2,000.00	\$0.00	\$0.00	0	\$2,876.52	144	\$0.00	(\$876.52)	(44)
05223 TOOLS	\$4,300.00	\$0.00	\$0.00	0	\$2,730.06	63	\$0.00	\$1,569.94	37
05231 SEWER DEPRECIATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05232 MATERIAL/SCRAP RECOVERY	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
Total Commodities	\$61,700.00	\$0.00	\$1,838.41	3	\$28,457.19	46	\$164.20	\$33,078.61	54
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$1,500.00	\$0.00	\$12.33	1	\$177.42	12	\$0.00	\$1,322.58	88
05301 TELEPHONES	\$2,000.00	\$0.00	\$0.00	0	\$282.18	14	\$0.00	\$1,717.82	86
05302 TRAVEL AND TRAINING	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$815.00	\$185.00	19
05310 MISCELLANEOUS	\$300.00	\$0.00	\$0.00	0	\$0.00	0	\$114.00	\$186.00	62

020 UTILITY DEPT. GENERAL FUND 450 SEWER 00300 CONTRACTUAL SERVICES		City Of Westminster Expenditure Report Level 4 Summary for September 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05313 UTILITIES PURCH FROM WUD	\$3,000.00	\$0.00	\$226.02	8	\$226.02	8	\$0.00	\$2,773.98	92
05319 PROFESSIONAL SERVICES	\$1,500.00	\$0.00	\$39.67	3	\$73.22	5	\$0.00	\$1,426.78	95
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05329 OCONEE COUNTY SEWER BILL	\$555,009.00	\$0.00	\$0.00	0	\$41,961.56	8	\$0.00	\$513,047.44	92
05341 ASPHALT/PAVING	\$15,000.00	\$0.00	\$134.81	1	\$818.55	5	\$0.00	\$14,181.45	95
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05357 EQUIPMENT RENTAL/LEASE	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
05360 HAND POWER / HYDRAULIC TOOLS	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05365 CONTRACTUAL SERVICES	\$35,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$35,000.00	100
05388 GRANT MATCH	\$491,147.50	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$491,147.50	100
Total Contractual Services	\$1,124,956.50	\$0.00	\$412.83	0	\$43,538.95	4	\$929.00	\$1,080,488.55	96
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05610 HWY 183 SEWER RE-ROUTE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05611 MIMOSA SEWER REPLACEMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05612 FLOW METERS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05613 HAMPTON STREET SEWER MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05621 BACKHOE PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05625 PRITCHARD/PARK AVE REHAB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05626 SEWER RIGHT-A-WAY CLEARING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05641 BEACON MILL PROJECT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

020 UTILITY DEPT. GENERAL FUND
450 SEWER
00600 CAPITAL OUTLAY

City Of Westminster
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total SEWER	\$1,385,168.50	\$0.00	\$2,251.24	0	\$104,237.19	8	\$1,093.20	\$1,279,838.11	92
550 WATER PLANT									
00100 PERSONAL SERVICES									
05100 SALARIES	\$159,468.00	\$0.00	\$0.00	0	\$32,154.46	20	\$0.00	\$127,313.54	80
05101 OVERTIME	\$5,000.00	\$0.00	\$0.00	0	\$292.20	6	\$0.00	\$4,707.80	94
05103 ANNUAL BONUS	\$1,175.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,175.00	100
05104 SOCIAL SECURITY	\$16,730.00	\$0.00	\$0.00	0	\$2,848.02	17	\$0.00	\$13,881.98	83
05105 RETIREMENT CONTRIBUTIONS	\$40,585.00	\$0.00	\$0.00	0	\$7,076.97	17	\$0.00	\$33,508.03	83
05106 HEALTH INSURANCE CONTRIBUTIONS	\$17,607.00	\$0.00	\$0.00	0	\$5,762.16	33	\$0.00	\$11,844.84	67
05107 WORKERS COMPENSATION	\$8,000.00	\$0.00	\$0.00	0	\$2,000.00	25	\$0.00	\$6,000.00	75
05109 PART TIME EMPLOYEES	\$22,500.00	\$0.00	\$0.00	0	\$5,683.68	25	\$0.00	\$16,816.32	75
Total Personal Services	\$271,065.00	\$0.00	\$0.00	0	\$55,817.49	21	\$0.00	\$215,247.51	79
00200 COMMODITIES									
05200 POSTAGE	\$1,750.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,750.00	100
05201 FUEL	\$4,500.00	\$0.00	\$240.66	5	\$433.26	10	\$3,000.00	\$1,066.74	24
05202 OFFICE SUPPLIES	\$3,000.00	\$0.00	\$15.92	1	\$26.10	1	\$322.59	\$2,651.31	88
05206 VEHICLE MAINT/REPAIR	\$2,500.00	\$0.00	\$0.00	0	\$59.27	2	\$0.00	\$2,440.73	98
05208 UNIFORMS	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
05209 JANITORIAL SUPPLIES	\$1,500.00	\$0.00	\$0.00	0	\$148.61	10	\$1,351.39	\$0.00	0
05210 MISCELLANEOUS	\$250.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$250.00	100
05213 CHEMICALS	\$65,000.00	\$0.00	\$0.00	0	\$13,662.06	21	\$1,613.94	\$49,724.00	76
05215 BUILDING MAINT.	\$42,500.00	\$0.00	\$796.51	2	\$1,786.05	4	\$16,213.87	\$24,500.08	58
05222 SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$27.44	5	\$0.00	\$472.56	95
05232 MATERIAL/SCRAP RECOVERY	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
Total Commodities	\$124,000.00	\$0.00	\$1,053.09	1	\$16,142.79	13	\$22,501.79	\$85,355.42	69

020 UTILITY DEPT. GENERAL FUND 550 WATER PLANT 00200 COMMODITIES		City Of Westminster Expenditure Report Level 4 Summary for September 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$3,000.00	\$0.00	\$163.34	5	\$467.11	16	\$1,353.32	\$1,179.57	39
05301 TELEPHONES	\$1,800.00	\$0.00	\$0.00	0	\$282.17	16	\$0.00	\$1,517.83	84
05302 TRAVEL AND TRAINING	\$5,000.00	\$0.00	\$50.00	1	\$846.87	17	\$902.73	\$3,250.40	65
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$1,800.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,800.00	100
05306 ADVERTISING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05313 UTILITIES PURCH FROM WUD	\$290,000.00	\$0.00	\$52,128.79	18	\$52,128.79	18	\$0.00	\$237,871.21	82
05314 UTILITIES PURCH FROM OTHER	\$16,000.00	\$0.00	\$0.00	0	\$797.16	5	\$0.00	\$15,202.84	95
05319 PROFESSIONAL SERVICES	\$40,000.00	\$0.00	\$0.00	0	\$7,000.00	18	\$2,800.00	\$30,200.00	76
05320 MEDICAL PROFESS. SERVICES	\$650.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$650.00	100
05342 H2O QUALITY REPORT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05343 WATER SAMPLING	\$11,500.00	\$0.00	\$0.00	0	\$902.28	8	\$6,097.72	\$4,500.00	39
05344 DHEC/INTERAL FEES	\$20,000.00	\$0.00	\$0.00	0	\$14,278.00	71	\$1,722.00	\$4,000.00	20
05345 LAB EXPENSE	\$40,000.00	\$0.00	\$0.00	0	\$5,436.67	14	\$15,485.20	\$19,078.13	48
05347 WASTE HANDLING	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$3,000.00	\$2,000.00	40
05348 GENERATOR	\$8,000.00	\$0.00	\$0.00	0	\$0.00	0	\$8,000.00	\$0.00	0
05349 SCADA MAINTENANCE	\$4,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,500.00	100
05350 PUMP STATION MAINT/REPAIR	\$1,000.00	\$0.00	\$0.00	0	\$490.23	49	\$0.00	\$509.77	51
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05358 EQUIPMENT REPAIR & MAINT.	\$60,000.00	\$0.00	\$599.26	1	\$11,092.18	18	\$27,075.73	\$21,832.09	36
05365 CONTRACTUAL SERVICES	\$40,000.00	\$0.00	\$163.33	0	\$5,550.51	14	\$27,470.11	\$6,979.38	17
05371 CUT LINES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$548,250.00	\$0.00	\$53,104.72	10	\$99,271.97	18	\$93,906.81	\$355,071.22	65

020 UTILITY DEPT. GENERAL FUND		City Of Westminster							
550 WATER PLANT		Expenditure Report							
00600 CAPITAL OUTLAY		Level 4 Summary for September 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00600 CAPITAL OUTLAY									
05627 DEMOLITION OF RAMSEY CREEK PUM	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$18,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$18,000.00	100
05637 OTHER EQUIPMENT	\$44,000.00	\$0.00	\$0.00	0	\$22,057.00	50	\$0.00	\$21,943.00	50
Total Capital Outlay	\$62,000.00	\$0.00	\$0.00	0	\$22,057.00	36	\$0.00	\$39,943.00	64
Total WATER PLANT	\$1,005,315.00	\$0.00	\$54,157.81	5	\$193,289.25	19	\$116,408.60	\$695,617.15	69
650 NON DEPARTMENTAL									
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$101,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$101,000.00	100
Total Capital Outlay	\$101,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$101,000.00	100
00700 DEBT SERVICE									
05706 2014 UTILITY REV BOND PRINCIPA	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05707 2015 UTILITY REV BOND PRINCIPA	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05710 2015 UTILITY REV BOND INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05711 2014 UTILITY BOND REV INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05715 2022 LEASE/PURCHASE	\$78,167.00	\$0.00	\$0.00	0	\$76,473.11	98	\$0.00	\$1,693.89	2
05717 2023 LEASE/PURCHASE	\$39,527.00	\$0.00	\$0.00	0	\$39,526.65	100	\$0.00	\$0.35	0
05718 2024 LEASE PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$117,694.00	\$0.00	\$0.00	0	\$115,999.76	99	\$0.00	\$1,694.24	1
00800 OTHER									
05853 CONTINGENCY APPROPRIATION	\$65,558.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$65,558.00	100
Total Other	\$65,558.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$65,558.00	100
Total NON DEPARTMENTAL	\$284,252.00	\$0.00	\$0.00	0	\$115,999.76	41	\$0.00	\$168,252.24	59
700 NON DEPARTMENTAL									
00100 PERSONAL SERVICES									
05113 PAYROLL ADJUSTMENTS	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
05156 CONTINGENCY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

020 UTILITY DEPT. GENERAL FUND
700 NON DEPARTMENTAL
00100 PERSONAL SERVICES

City Of Westminster
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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total Personal Services	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
00300 CONTRACTUAL SERVICES									
05377 SOLID WASTE TRANSFER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05388 GRANT MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00800 OTHER									
05801 TRANSFER TO CITY GF	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05852 RESERVED - FUTURE IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05853 CONTINGENCY APPROPRIATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Other	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total NON DEPARTMENTAL	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
Total UTILITY DEPT. GENERAL FUND	\$8,301,414.42	\$0.00	\$143,134.64	2	\$1,233,745.79	15	\$155,723.63	\$6,911,945.00	83

<div> <div>030 SOLID WASTE</div> <div>005 EXPENSE</div> <div>00515 EXPENSE</div> </div> <div> <div>City Of Westminster</div> <div>Expenditure Report</div> <div>Level 4 Summary for September 2024</div> </div>									
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
030 SOLID WASTE									
005 EXPENSE									
00515 EXPENSE									
05851 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Expense	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
900 SOLID WASTE									
00100 PERSONAL SERVICES									
05100 SALARIES	\$180,918.00	\$0.00	\$0.00	0	\$23,341.17	13	\$0.00	\$157,576.83	87
05101 OVERTIME	\$9,000.00	\$0.00	\$0.00	0	\$1,919.44	21	\$0.00	\$7,080.56	79
05103 ANNUAL BONUS	\$986.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$986.00	100
05104 SOCIAL SECURITY	\$13,840.00	\$0.00	\$0.00	0	\$1,800.24	13	\$0.00	\$12,039.76	87
05105 RETIREMENT CONTRIBUTIONS	\$33,578.00	\$0.00	\$0.00	0	\$4,688.38	14	\$0.00	\$28,889.62	86
05106 HEALTH INSURANCE CONTRIBUTIONS	\$32,807.00	\$0.00	\$0.00	0	\$9,776.40	30	\$0.00	\$23,030.60	70
05107 WORKERS COMPENSATION	\$5,000.00	\$0.00	\$0.00	0	\$1,250.00	25	\$0.00	\$3,750.00	75
05109 PART TIME EMPLOYEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05112 UNEMPLOYMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$276,129.00	\$0.00	\$0.00	0	\$42,775.63	15	\$0.00	\$233,353.37	85
00200 COMMODITIES									
05201 FUEL	\$14,800.00	\$0.00	\$1,576.36	11	\$2,068.02	14	\$0.00	\$12,731.98	86
05202 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05206 VEHICLE MAINT/REPAIR	\$40,000.00	\$0.00	\$509.46	1	\$5,504.29	14	\$0.00	\$34,495.71	86
05208 UNIFORMS	\$6,100.00	\$0.00	\$0.00	0	\$577.69	9	\$0.00	\$5,522.31	91
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05210 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05211 SERVICE FEES	\$300.00	\$0.00	\$0.00	0	\$82.50	28	\$0.00	\$217.50	73

030 SOLID WASTE
900 SOLID WASTE
00200 COMMODITIES

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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05212 EQUIPMENT PURCHASED	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$10,000.00	100
05215 BUILDING MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05216 MATERIALS - MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05221 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05222 SUPPLIES	\$8,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$8,000.00	100
05223 TOOLS	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05225 TRASH CAN/DUMP REPLAC/PARTS	\$21,328.00	\$0.00	\$0.00	0	\$981.00	5	\$0.00	\$20,347.00	95
05232 MATERIAL/SCRAP RECOVERY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$105,528.00	\$0.00	\$2,085.82	2	\$9,213.50	9	\$0.00	\$96,314.50	91
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$900.00	\$0.00	\$0.00	0	\$70.21	8	\$0.00	\$829.79	92
05301 TELEPHONES	\$2,400.00	\$0.00	\$0.00	0	\$282.19	12	\$0.00	\$2,117.81	88
05302 TRAVEL AND TRAINING	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
05306 ADVERTISING	\$300.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$300.00	100
05310 MISCELLANEOUS	\$300.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$300.00	100
05313 UTILITIES PURCH FROM WUD	\$4,000.00	\$0.00	\$226.04	6	\$226.04	6	\$0.00	\$3,773.96	94
05319 PROFESSIONAL SERVICES	\$100.00	\$0.00	\$39.67	40	\$73.21	73	\$0.00	\$26.79	27
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$0.00	0	\$82.50	17	\$0.00	\$417.50	84
05323 VEHICLE & PROPERTY INSURANCE	\$7,000.00	\$0.00	\$0.00	0	\$3,500.00	50	\$0.00	\$3,500.00	50
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05357 EQUIPMENT RENTAL/LEASE	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$10,000.00	\$0.00	\$0.00	0	\$33.92	0	\$0.00	\$9,966.08	100
05360 HAND POWER / HYDRAULIC TOOLS	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
05361 HEAVY DUTY EQUIP RENT/LEASE	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100

030 SOLID WASTE
900 SOLID WASTE
00300 CONTRACTUAL SERVICES

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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05364 MOSQUITO SPRAYING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05365 CONTRACTUAL SERVICES	\$9,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$9,000.00	100
05374 GARBAGE PERMIT FEES	\$250.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$250.00	100
Total Contractual Services	\$42,750.00	\$0.00	\$265.71	1	\$4,268.07	10	\$0.00	\$38,481.93	90
00600 CAPITAL OUTLAY									
05601 VEHICLES/EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05604 VEHICLES	\$277,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$277,000.00	100
05628 KNUCKLE BOOM TRUCK	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05635 TRAILER PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$277,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$277,000.00	100
00700 DEBT SERVICE									
05708 GARBAGE TRUCK PRINCIPAL	\$33,631.64	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$33,631.64	100
05709 KNUCKLE BOOM PAYMENT PRINCIPAL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05712 GARBAGE TRUCK INTEREST	\$12,431.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$12,431.00	100
05713 KNUCKLE BOOM PAYMENT INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05714 INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05718 2024 LEASE PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05719 TRANSFER TO GENERAL FUND	\$167,576.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$167,576.00	100
Total Debt Service	\$213,638.64	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$213,638.64	100
Total SOLID WASTE	\$915,045.64	\$0.00	\$2,351.53	0	\$56,257.20	6	\$0.00	\$858,788.44	94
Total SOLID WASTE	\$915,045.64	\$0.00	\$2,351.53	0	\$56,257.20	6	\$0.00	\$858,788.44	94

040 FIRE DEPARTMENT 1% FUND
005 EXPENSE
00200 COMMODITIES

City Of Westminster
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
040 FIRE DEPARTMENT 1% FUND									
005 EXPENSE									
00200 COMMODITIES									
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00515 EXPENSE									
05310 MISCELLANEOUS	\$13,609.36	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$13,609.36	100
Total Expense	\$13,609.36	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$13,609.36	100
Total EXPENSE	\$13,609.36	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$13,609.36	100
Total FIRE DEPARTMENT 1% FUND	\$13,609.36	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$13,609.36	100

045 GRANT HOLDING ACCOUNT
100 ADMINISTRATION
00600 CAPITAL OUTLAY

City Of Westminster
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
045 GRANT HOLDING ACCOUNT									
100 ADMINISTRATION									
00600 CAPITAL OUTLAY									
05660 ANDERSON PARK CDBG	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total ADMINISTRATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total GRANT HOLDING ACCOUNT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

050 YOUTH RECREATION FUND 400 RECREATION 00100 PERSONAL SERVICES		City Of Westminster Expenditure Report Level 4 Summary for September 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
050 YOUTH RECREATION FUND									
400 RECREATION									
00100 PERSONAL SERVICES									
05100 SALARIES	\$99,895.00	\$0.00	\$0.00	0	\$19,073.43	19	\$0.00	\$80,821.57	81
05103 ANNUAL BONUS	\$1,238.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,238.00	100
05104 SOCIAL SECURITY	\$7,642.00	\$0.00	\$0.00	0	\$1,840.60	24	\$0.00	\$5,801.40	76
05105 RETIREMENT CONTRIBUTIONS	\$18,541.00	\$0.00	\$0.00	0	\$4,521.32	24	\$0.00	\$14,019.68	76
05106 HEALTH INSURANCE CONTRIBUTIONS	\$11,738.00	\$0.00	\$0.00	0	\$1,974.64	17	\$0.00	\$9,763.36	83
05107 WORKERS COMPENSATION	\$9,000.00	\$0.00	\$0.00	0	\$2,250.00	25	\$0.00	\$6,750.00	75
05109 PART TIME EMPLOYEES	\$78,215.00	\$0.00	\$0.00	0	\$5,287.20	7	\$0.00	\$72,927.80	93
Total Personal Services	\$226,269.00	\$0.00	\$0.00	0	\$34,947.19	15	\$0.00	\$191,321.81	85
00200 COMMODITIES									
05201 FUEL	\$6,500.00	\$0.00	\$634.12	10	\$1,148.53	18	\$0.00	\$5,351.47	82
05202 OFFICE SUPPLIES	\$3,000.00	\$0.00	\$426.49	14	\$472.19	16	\$353.96	\$2,173.85	72
05206 VEHICLE MAINT/REPAIR	\$4,500.00	\$0.00	\$0.00	0	\$101.38	2	\$0.00	\$4,398.62	98
05208 UNIFORMS	\$45,000.00	\$0.00	\$0.00	0	\$0.00	0	\$14,500.00	\$30,500.00	68
05209 JANITORIAL SUPPLIES	\$1,500.00	\$0.00	\$127.83	9	\$224.01	15	\$557.64	\$718.35	48
05210 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05211 SERVICE FEES	\$600.00	\$0.00	\$0.00	0	\$82.50	14	\$0.00	\$517.50	86
05212 EQUIPMENT PURCHASED	\$2,600.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,600.00	100
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$64,200.00	\$0.00	\$1,188.44	2	\$2,028.61	3	\$15,411.60	\$46,759.79	73
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$2,700.00	\$0.00	\$0.00	0	\$210.63	8	\$0.00	\$2,489.37	92
05301 TELEPHONES	\$3,000.00	\$0.00	\$0.00	0	\$282.19	9	\$0.00	\$2,717.81	91
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$3,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,500.00	100

City Of Westminster
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05306 ADVERTISING	\$500.00	\$0.00	\$0.00	0	\$100.00	20	\$0.00	\$400.00	80
05310 MISCELLANEOUS	\$600.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$600.00	100
05313 UTILITIES PURCH FROM WUD	\$46,500.00	\$0.00	\$7,075.28	15	\$7,075.28	15	\$0.00	\$39,424.72	85
05314 UTILITIES PURCH FROM OTHER	\$250.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$250.00	100
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$47.50	10	\$190.00	38	\$0.00	\$310.00	62
05323 VEHICLE & PROPERTY INSURANCE	\$1,500.00	\$0.00	\$0.00	0	\$750.00	50	\$0.00	\$750.00	50
05328 CUSTOMER REFUNDS	\$5,000.00	\$0.00	\$0.00	0	\$765.00	15	\$0.00	\$4,235.00	85
05330 TROPHY AWARDS	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$6,000.00	\$4,000.00	40
05331 INSURANCE EXPENSE	\$900.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$900.00	100
05332 OFFICIALS EXPENSE	\$30,000.00	\$0.00	\$525.00	2	\$595.00	2	\$0.00	\$29,405.00	98
05333 SPORTS/EQUIP SUPPLIES	\$25,000.00	\$0.00	\$2,524.78	10	\$3,049.95	12	\$2,950.05	\$19,000.00	76
05334 GROUNDS EXPENSE	\$24,000.00	\$0.00	\$0.00	0	\$1,072.36	4	\$9,632.57	\$13,295.07	55
05335 TOURNAMENT EXPENSE	\$7,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$7,500.00	100
05337 CONCESSIONS	\$19,000.00	\$0.00	\$0.00	0	\$89.56	0	\$10,410.44	\$8,500.00	45
05357 EQUIPMENT RENTAL/LEASE	\$400.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$400.00	100
05365 CONTRACTUAL SERVICES	\$48,000.00	\$0.00	\$115.00	0	\$7,154.80	15	\$0.00	\$40,845.20	85
05389 DONATIONS EXPENSE	\$0.00	\$0.00	\$0.00	0	\$11,909.58	0	\$0.00	(\$11,909.58)	0
Total Contractual Services	\$228,850.00	\$0.00	\$10,287.56	4	\$33,244.35	15	\$28,993.06	\$166,612.59	73
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05607 FIELD/FACILITY IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05617 CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

050 YOUTH RECREATION FUND
400 RECREATION
00600 CAPITAL OUTLAY

City Of Westminster
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05644 COUNTY ALLOCATION EXPENSE	\$50,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$50,000.00	100
05645 PARD GRANT EXPENSE	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$10,000.00	100
Total Capital Outlay	\$60,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$60,000.00	100
Total RECREATION	\$579,319.00	\$0.00	\$11,476.00	2	\$70,220.15	12	\$44,404.66	\$464,694.19	80
Total YOUTH RECREATION FUND	\$579,319.00	\$0.00	\$11,476.00	2	\$70,220.15	12	\$44,404.66	\$464,694.19	80
TOTAL ALL FUNDS	\$12,723,960.49	\$0.00	\$180,799.68	1	\$1,886,268.58	15	\$204,139.21	\$10,633,552.70	84

	Current Pd Total	Year To Date Total
<u>Grand Total</u>	\$1,808,108.13	\$4,214,803.54

Report Summary

Type From
4 - Revenues

Type To
5 - Expenses

Detail Level Level 4 double space

Adjusted Budget Column N

Skip Zero/ No Activity N

Level	From	To	New Page
1	010	050	n/a
2	ALL		N
3	ALL		N
4	ALL		N
5	ALL		n/a

Period 03

System Date 9/8/2023

System Time 11:38:46 am

Print Date 9/8/2023

Print Time 11:42:37 am

Run by RA

Print ID 381

System version 7.1.25

Export APGLXP17

Export version VM-07123000