

City of Westminster
MINUTES OF THE PLANNING COMMISSION
September 18, 2023, 6:00 pm
Westminster City Hall

The meeting was called to order at 6:00pm. In attendance were Sandra Powell, Ben Lewis, Larry Dellinger, Jarrod Brucke, and Truman Holbrooks

City Administrator, Kevin Bronson
Assistant to the City Administrator, Regan Osbon
City Clerk, Rebecca Overton

Approval of Minutes

Upon a motion by Mr. Dellinger and seconded by Mr. Holbrooks, the motion to approve the August 21, 2023, meeting minutes passed unanimously.

Nominations of the Chair, Vice-Chair, and Secretary

Upon a motion by Mr. Lewis and seconded by Mr. Dellinger, the motion to table Chair and Vice-Chair nominations until the October meeting passed unanimously.

Upon a motion by Mrs. Powell and seconded by Mr. Dellinger, the motion to appoint Regan Osbon as Secretary passed unanimously.

Workshop Review of Zoning Ordinance Updates

Mr. Osbon reminded the Board that staff had been working closely with Zoning Attorney and consultant Spencer Wetmore to update the Zoning Ordinance based on feedback from the Planning Commission and City Council.

Mr. Osbon led the Board in a review of the updated Zoning Ordinance.

Upon a motion by Mr. Lewis and seconded by Mr. Dellinger, the motion to remove the wording of “or continuous aluminum or fiber glass” of section 150.01 (B), Special Building Rules for Manufactured and Mobile Homes passed unanimously.

Adjourn

Upon a motion by Mr. Brucke and seconded by Mr. Lewis, the motion to adjourn the meeting passed unanimously.

(Minutes prepared by Rebecca Overton)

Sandra Powell, Chairperson