

**MINUTES
WESTMINSTER CITY COUNCIL
Called Meeting
Wednesday, December 28, 2022**

The City Council of the City of Westminster met in a called meeting on Wednesday December 28, 2022 at 12:00 pm at the Westminster Depot with Mayor Brian Ramey presiding. Those in attendance were:

Brian Ramey Dale Glymph Adam Dunn Daby Snipes
Jimmy Powell

City Administrator, Kevin Bronson
City Clerk, Rebecca Overton
Interim Utility Director, Kevin Harbin
Members of the press

Notice of the meeting and the agenda was posted on the door at the Westminster Depot and at westminstersc.org twenty-four hours prior to the meeting and all persons, organizations and local media requesting notification and the agenda were notified by email.

Call to Order

Mayor Ramey called the meeting to order at 12:00 pm.

Invocation and Pledge of Allegiance

Mrs. Daby Snipes led the Council in the invocation and the pledge.

Certification of Quorum

Rebecca Overton certified a quorum.

Public Comments

There were no public comments

New Business

1. Consideration of Bids for Coopers Mill Subdivision Water Improvements Phase 1

Mr. Bronson informed Council that The Windsor Aughtry Company is the developer for the Cooper Mills subdivision being constructed at the intersection of Mountain Road and Claremont Road. He stated that Cooper Mills is designed for 175 single-family housing units. Mr. Bronson reminded Council that the City executed an agreement with the Windsor Aughtry Company in 2021 to provide water and sewer service to the subdivision and that an annexation covenant has

been executed and recorded as required by City Ordinance. On June 30, 2022, the Windsor Aughtry Company purchased 175 water and sewer taps.

Mr. Bronson informed Council that Mr. Troy Rosier managed the bid process for the water system component of the subdivision. He added that Mr. Rosier in his memo dated December 21, 2022 recommends “that a contract be awarded to the low bidder, Arrowood General Contracting, Inc., for ductile iron pipe for the amount of Four Hundred Twenty-Seven Thousand Five Hundred Seventy-One & 70/100 Dollars, (\$427,571.70).”

The base bids (for ductile iron pipe) were as follows:

Arrowood General Contracting, Inc.	\$427,571.70	(recommended)
J&M Construction, Inc.	\$480,670.00	
Payne, McGinn and Cummins, Inc.	\$481,777.50	
HDH Construction Group, LLC	\$571,538.00	

Upon a motion by Mr. Glymph and seconded by Mr. Dunn, the motion **to award the Coopers Mill Subdivision Water Improvement Phase 1 bid to Arrowood General Contracting, Inc. in the amount of \$427,571.70** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Motion	Yes
Powell		Yes
Reese		Absent
Dunn	Second	Yes
May		Absent
Snipes		Yes

Adjourn

Upon a motion by Mrs. Snipes and seconded by Mr. Glymph, the motion **to adjourn the meeting at 12:07 pm** passed unanimously.

(Minutes submitted by Rebecca Overton)

Mayor Brian Ramey

Date