



**ADMINISTRATOR'S REPORT**  
**Kevin Bronson**  
OFFICE OF THE CITY ADMINISTRATOR  
WESTMINSTER, SOUTH CAROLINA

September 22, 2023

## **GENERAL INFORMATION**

### **Oconee Economic Alliance – announcement for Books for Less**

**Books for Less**, a wholesale book distributor, announced Wednesday it is opening a new warehouse distribution operation in Oconee County (Westminster). The company's \$3.9 million investment will create 20 new jobs.

Headquartered in Bridgeton, New Jersey, **Books for Less** sells deeply discounted overstock books from publishers and bookstore returns. The company is purchasing a 190,000 square-foot facility located at 100 Dunlop Drive in Westminster. **Books for Less** has an existing warehouse distribution facility in Easley. Operations are expected to be online in the first quarter of 2024.

William Styron said of books: "A great book should leave you with many experiences, and slightly exhausted at the end. You live several lives while reading." And so, we welcome **Books for Less** to Westminster and look to our own future with a brightened sense of being and hopeful exhaustion.

### **Held Hand Radio Grant**

Staff expresses our gratitude and appreciation to Senator Thomas Alexander for securing funds through the South Carolina Department of Public Safety for the Westminster Police Department to purchase eleven handheld radios. The new radios will replace old radios. These are a critical tool for law enforcement providing a safe environment and in keeping the police officers safe.

### **USDA-RD Water System Projects**

Two contractors are being utilized to install the water system improvements funded by the USDA-RD. Both contractors are on schedule.

*Arrowood General Contracting* is responsible for a grouping of projects entitled Division 1.

- The project areas for Division 1 are: Dawn Drive; Dixon Rd; Phillip Lear; and Dr. Johns Rd.
- Water lines are installed on Greenfield Rd. However, when the new line was set to be tied into the existing lines, the contractor discovered the water line in the ground was a different size than expected – it was expected to be 6' and is instead 4". Working with the city's civil engineer, the staff and contractor determined the best course of action is to issue a change order to allow the line to be extended an additional 360 feet to tie into a 6" line. A change order must be approved by the USDA-RD which will cause a slowdown of the installation and pressurizing of this line. Once a new timeline is established it will be communicated.

*Payne, McGinn and Cummins* is responsible for a grouping of projects entitled Division 2.

- The project areas in Division 2 are: two sections of Highway 76; Welcome Church Rd to Berry Farm Rd; and Berry Farm Rd to Cleveland Pike Rd.
- As of today, work is progressing along US 76 from the city pumps back toward town. Work this week caused a water line break resulting in a multi-day boil water notice due to possible debris in the water

lines. The break is repaired but testing will continue for several more days to ensure the water is safe without boiling. SCDHEC was notified of the event and is kept informed of the testing as it happens.

### Westminster Planning Commission

Nothing new to report.

### OJRSA

The Board met Monday, September 11, 2023, the draft minutes are attached. The Finance & Administration Committee will meet Tuesday, September 26, 2023 at 8:30 am, the agenda is attached.

### PMPA

Nothing new to report.

### PLEASE MARK YOUR CALENDARS

September 26, 2023 at 9:00 am OJRSA Finance & Administration Committee at OJRSA

September 27, 2023 at 8:30 am OJRSA Operations & Planning Committee at OJRSA *cancelled*

October 2, 2023 at 4:00 pm OJRSA Board Meeting at OJRSA

**October 10, 2023 at 6:00 pm City Council Meeting at the Westminster Fire Department**

October 11, 2023 at 5:00 pm Recreation Planning Committee at City Hall

October 18, 2023 at 1:00 pm Recreation Planning Committee at City Hall

October 30, 2023 at 6:00 pm Westminster Planning Commission at City Hall

### Special Events Calendar

**September 23, 2023 at 11:00 am** Peace Pole Dedication – Oconee History Museum  
(123 Brown's Square Drive, Walhalla, SC)

**September 30, 2023 West-Oak High School Future Farmers of America Petting Zoo**  
WP Anderson Park (vacant field behind Park Place Restaurant)

**October 6 – Rock in Westminster** - Main Street, Westminster

**October 11, 2023 at 8:00 am Oconee Chamber of Commerce** – Coffee & Conversations at the Depot  
(Topic: Healthcare options for employed & small businesses)

**October 13, 2023 Oconee Chamber of Commerce 2023 State of Oconee** luncheon at West-Oak High School

**October 13-14, 2023 South Carolina Bigfoot Festival** – downtown Westminster  
(<https://www.scbigfootfestival.com/>)

**October 21, 2023 at 3:00-9:00 pm**  
Westminster Music Centre presents *Music on Main*

**October 26, 2023 at 5:30 pm – Oconee Chamber of Commerce** – *Boosted Business After Hours* at the Hamilton Career Center – 445 Oconee Business Parkway, Westminster, SC

**October 31, 2023 Boo On Main** – downtown Westminster

**November 11, 2023 at 4:00 pm – Veterans Day Parade**  
Main Street, Westminster

**December 1, 2023 at 2:00 pm – Arbor Day Celebration**

**December 1, 2023 - Christmas Tree Lighting**

**December 2, 2023 at 11:00 am – Westminster Christmas Parade**  
Main Street, Westminster

**February 3, 2024 (*new date*) at time TBD – TreesUpstate Tree Planting Event at Yousef Mefleh Memorial Fields**



## OCONEE JOINT REGIONAL SEWER AUTHORITY

### Commission Meeting

September 11, 2023

The Oconee Joint Regional Sewer Authority Commission meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 7 (Westminster): Brian Ramey, Board Chair
- Seat 6 (Walhalla): Scott Parris, Board Vice-Chair
- Seat 1 (Seneca): Bob Faires, III
- Seat 2 (Seneca): Scott Moulder
- Seat 3 (Seneca): Scott McLane
- Seat 4 (Seneca At-Large): Marty McKee
- Seat 8 (Westminster): Kevin Bronson
- Seat 9 (Walhalla-Westminster At-Large): David Dial

Commissioners that were not present:

- Seat 5 (Walhalla): Unoccupied since Brandon Burton's resignation. Celia Myers is expected to be sworn in next month.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

Others present were:

- Larry Brandt, OJRSA Attorney (*arrived at 4:35pm*)
- Riley Morningstar, Seneca Daily Journal
- Dick Mangrum, WGOG Radio
- Celia Myers, Walhalla City Administrator
- Reagan Osbon, Westminster Asst. City Administrator
- Joe Swaim, WK Dickson Project Manager
- Angie Mettlen, Vice President WK Dickson
- Robert Royer, AQD
- Adrienne Hennes, Remax Realty Professionals
- Tony Adams, Oconee County citizen

**A) Call to Order** – Mr. Ramey called the meeting to order at 4:02 p.m.

**B) Invocation and Pledge of Allegiance** – By Mr. Moulder.

**C) Moment of Silence in Remembrance of the Tragic Events of September 11, 2001** – Mr. Ramey asked for a moment of silence in remembrance of the events of September 11, 2001.

**D) Public Session** – None.

**E) Approval of Minutes:**

- **August 7, 2023 Board Meeting**

*Mr. Bronson made a motion, seconded by Mr. Dial, to approve the August 7, 2023 Commission Meeting minutes as presented. The motion carried.*

## F) Committee Reports:

- **Finance & Administration Meeting of August 22, 2023** – Mr. Bronson presented the report to the Commissioner. *\*See attached minutes*

Mr. Bronson added that the Committee voted to recommend that the board approve the Ethics Policy at this meeting. He said he asked Mr. Eleazer to make sure that the OJRSA knows what the Ethics Commission is expecting from the board members, and that whoever does not have to file a Statement of Economic Interest does not have to worry about a complaint against them. He wants it reflected in these meeting minutes that the OJRSA has given a good-faith effort for everyone who isn't required to file the report.

Mr. Ramey asked if the Impact Fee was discussed. Mr. Bronson said that it was discussed and voted to bring it to the board for discussion and that the O&P Committee was looking at it. Mr. Bronson said it is a big jump from what the OJRSA currently charges to what is proposed.

***Mr. Bronson made a motion, seconded by Mr. Dial, to approve the August 22, 2023 Finance & Administration Meeting minutes as presented. The motion carried.***

- **Operations & Planning Committee Meeting of August 24, 2023** – Mr. Faires presented the report to the Commission. *\*See attached minutes.*

Mr. Faires stated that the Committee voted to recommend the board authorize the Executive Director to execute the contract with WK Dickson for the collection system rehabilitation for tasks identified in Task Order #11.

***Mr. Faires made a motion, seconded by Mr. McLane, to approve the August 24, 2023 Operations & Planning Meeting minutes as presented. The motion carried.***

- ## G) Secretary/Treasurer's Report
- Ms. Stephens presented information in the attached report (*made a part of these minutes*). Ms. Stephens stated that two (2) CDs were traded in from the Sewer South Fund account in order to pay App #1 for Moorhead Construction. The OJRSA is expecting the grant money from the RIA soon, so those CDs will be replaced in addition to more being purchased at that time.

Ms. Stephens added that the balance in the account on the report for the end of August is well above the \$250,000 FDIC-insured limit; however, the check to Moorhead Construction was cut and has not cleared the bank yet and will bring the balance back down below the threshold.

Ms. Stephens also stated that the City of Seneca's monthly payment was received on August 31, 2023 and brought that balance up above the FDIC threshold; however, a CD will be purchased in September to bring that balance back down.

Mr. Bronson asked if the audit had been started. Ms. Stephens replied that she was not sure if it was completed, but it was in the works. Mr. Eleazer added that he received the depreciation schedule today, and he went through it to make sure it was accurate. Mr. Eleazer added that the auditor is currently waiting on the MD&A document, which he is currently working on. Mr. Bronson asked if the audit would be presented to the board next month. Mr. Eleazer replied it is usually received by November, but it is possible to receive it by October.

## H) Presentation and Discussion Items:

1. **Discuss Recommendations for Impact Fee Memo from Weston & Sampson (Exhibit B)** – The Executive Director distributed a memo from Jason Gillespie of Weston & Sampson to the board. Mr. Eleazer reported that back in 1989/1990, impact fees were based on SCDHEC contributory loadings (Regulation 61.67 Appendix A) which assigned different levels of flow to different functions of business. This was a complicated way of calculating fees.

In 2020/2021, the OJRSA Board changed the structure to be based on water meter size, and the OJRSA grandfathered in any customers not accounted for prior to that time. Mr. Gillespie did a study and recommended what the impact fees should be at that time based on numbers from 2018 which reported that it would cost \$9.00 per gallon to expand the treatment plant. An Ad Hoc Committee

reviewed the information at the time and decided that growth should pay for growth, so the impact fee for a home increased to \$1,700 at that time.

The report states the cost to expand the treatment plant is \$19.60 per gallon, and the estimated upgrade for conveyance system improvements is another 25% of the treatment cost (or \$4.90 per gallon). Mr. Eleazer stated that part of the recent study for the lower part of Oconee County estimated \$25,000,000 for a 1,000,000-gallon treatment plant; however, that plant would require land acquisition where the OJRSA has land to expand on.

Mr. Eleazer stated that being the rates were based on a 2018 study, it was time to look at the fees again to see how much was needed to upgrade the plant. There are no recommendations to change the rates yet and is being presented for information and discussion only.

The Director also pointed out that the report had a comparison of what the OJRSA charges compared to other organizations nearby. He advised against comparing the OJRSA to others in the area, as the report is specific to our organization based on current projected costs while others may have added considerable capacity years ago or may choose other means to supplement the costs of expansion.

In addition, there are a few large projects being discussed in Oconee County which could bump the OJRSA closer to requiring an upgrade. As this is discussed, the Director stated that a decision needs to be made whether those causing the growth should continue paying for growth or if the costs should be subsidized in part by the existing customer base.

Mr. Dial asked how much room the OJRSA has to expand. Mr. Eleazer stated the property here is approximately 120 acres of which about 40 acres are within the fence.

Mr. Ramey asked if the Facilities & Administration Committee had any ideas. Mr. Bronson stated that everyone had opinions. His opinion was that it doesn't get better with time. Costs keep going up, and the OJRSA is currently behind. If the OJRSA phased in an increase over a couple years' time, it would still be behind in the end. His preference is to have the board act on this and get the rate to the proposed \$24.50 per gallon, even if it is phased in over a period.

Mr. Moulder asked if there was a cross comparison done to determine how many more gallons the OJRSA has before it reaches the limit where SCDHEC requires the OJRSA to look at an upgrade. Mr. Moulder said there must be a trigger point: an estimated number of new growth that would pay a certain amount. He asked when is that trigger as compared to the revenue generated. He said that is an important piece, because if this is not in place when the trigger point is reached, the OJRSA will not have the revenue to move forward.

Mr. Bronson asked if the OJRSA was already getting close to needing to begin design for an update, and especially if the Oconee Economic Alliance (OEA) is successful in getting the projects moving into the county.

Mr. Parris asked if the growth would slow down with that kind of increase. Mr. Bronson said it could. Mr. Moulder added that not having the capacity would slow down growth as well and feels that he would rather growth slow down due to the cost of the impact fee rather than lack of capacity.

Mr. Ramey stated that he didn't feel any large company coming to the area would be deterred by the OJRSA's fees, as they would have a large sum of money to start operations. Board members discussed how they were concerned for individual residences. Mr. Ramey stated that the cost for residential septic tanks has gone up considerably, so a rise in impact fee should be expected and not be a big shock.

Mr. Ramey asked if it is fair to existing customers to incur the cost when developers building 180-250 new homes don't pay or should the OJRSA bump up the rates. He suggested the F&A committee discuss this further and bring the board back a few options. He added that Oconee County is making a \$25,000,000 investment in infrastructure, but it is unknown exactly what it's for at this point. It would help to know what the plan is.

Mr. Eleazer stated a development on Shiloh Road could get by with a 4-inch water meter, but they are talking about putting in an 8-inch meter as they are going to have a combined potable water and fire system. When impact fees were mentioned, they were told about the substantial savings to go with the 4-inch; however, the developer stated that it is much more expensive to build two (2) separate water systems (one dedicated to fire flow and the other for domestic use), so it is worth it to them to pay the additional difference. They did not seem to be deterred at all.

Mr. Moulder asked, based on current growth rate, if Mr. Eleazer could estimate a breakdown of residential versus commercial new growth that could occur over the next five (5) years and then calculate what the impact fees would generate. He also asked if the OJRSA was looking at an expansion in the next five (5) years. Mr. Eleazer replied absolutely; the OJRSA would be somewhere in the phase of beginning an expansion in that timeframe and especially if some of these largescale projects occur. Mr. Moulder asked how many gallons the OJRSA would need. Mr. Eleazer replied that he couldn't answer that question, but the study for the central part of Oconee County will help determine that for the next ten (10)- to twenty (20)-year range. He added that the OJRSA should know how much capacity is needed within the next six (6) to nine (9) months.

Mr. Bronson added that it is unknown what the \$25,000,000 in bonds from Oconee County are going to be used for: many residences, commercial expansion, or industrial expansion. He posed the question that as the OJRSA contemplates a plant upgrade, some areas do not have sewer available due to the sewer lines, but what happens if Oconee County puts those lines in?

Mr. Moulder asked how many gallons the OJRSA currently has left before it hits the threshold for looking at plant design costs. Mr. Eleazer stated that the OJRSA must begin upgrading at 80% of the capacity, which is 6.2 GPD. Currently the OJRSA has used 4.4 GPD of the capacity.

Mr. Eleazer stated that the OJRSA just received 0.34 million gallons per day (MGD) back to the plant from SCDHEC. The Director stated he thought SCDHEC would stop permitting at 90% of capacity, but Jeff DeBessonnet, formerly with SCDHEC but now a consultant, informed him recently that the OJRSA can be permitted right up to the full 7.8 MGD. He added that Mr. DeBessonnet suggested the OJRSA begin self-policing by doing documentation in-house and reporting to SCDHEC annually to give them updates on where the OJRSA is. The Director explained how the capacity is calculated by averaging the three (3) highest flow months in the past 3 years (which becomes the base) and adding the industrial permitted flow not being used and projects that were permitted but not built yet; however, he added that there is some difficulty calculating the capacity due to the number of industries the OJRSA has that have industrial-strength wastewater which has a factor that SCDHEC needs to calculate into the flow.

Mr. Moulder did a calculation based on: 1) seeing more residential and commercial users than industrial, 2) having 1.2 MGD to use before hitting the 80%, and 3) figuring an average of 257 gallons per tap. He said if you take 1.2 MGD divided by 257 = approximately 4,700 new taps before hitting the 80%. 4,700 taps at an average increase of \$2,750 = approximately \$12.9 million that the OJRSA could start collecting today until the threshold is reached. The OJRSA would still need another \$10 million on top of that. He asked would the OJRSA have another 4,700 taps to generate the balance of the money for the construction cost?

Mr. Bronson replied that Mr. Moulder just factored in residences. He said the residences aren't pressure points; the Sewer South Project will increase the flow, and the trigger will come from industrial and commercial projects.

Mr. Moulder said with industrial and commercial, the number of taps will reduce significantly. He stated that industrial customers could throw the OJRSA underwater. If OJRSA only gets one (1) industrial customer paying \$500,000 who raises the capacity over the threshold, then the OJRSA only has \$500,000 in new revenue and the increase in tap fees is not going to do squat to get growth to pay for growth.

Mr. Faires replied that if the project is industrial, the OJRSA may be able to get some help. Mr. Moulder replied the OJRSA would only get help if the project investment is high, and he added that

if the OEA is successful in getting the projects they are looking at, the OJRSA does not have time to have growth pay for growth.

Mr. Bronson asked Mr. Eleazer what his guesstimate for upgraded plant size would be. Mr. Eleazer replied at least 10 MGD which would increase the plant 2.2 MGD. Mr. Bronson said if the plant capacity is increased, it should be done for at least a generation. Mr. Moulder asked if it would be more economical to build a plant somewhere else instead of increasing this one. Mr. Eleazer stated the plant is structurally in good shape, so it may be more economical to expand and upgrade here.

After some discussion about how much engineering costs would be for expanding the plant, Mr. Eleazer clarified that the \$19.60 per gallon was for plant and conveyance upgrades; the plant, by itself is \$14.00 per gallon (soft costs, including engineering, is \$2.80 per gallon plus 20% contingency).

Mr. Bronson asked what the timeline for completion of the basin study was. Mr. Eleazer replied there is a kickoff meeting on Wednesday or Thursday of this week, and then there will be a stakeholder meeting where they can begin gathering data. He said it will be a nine (9)-month study start to end, and he hopes that the OJRSA will start getting data in the next six (6) to eight (8) months.

Mr. Eleazer spoke about what will happen in the southern part of the county. It is unclear if a new treatment plant will be built down there or what the cost would be if the plant will be upgraded to strictly serve the one (1) to two-and-a-half (2.5) MGD that is projected. Mr. Moulder asked if industrial is a concern, will the growth take place more in the southern part of the county? Mr. Eleazer replied yes; that is what it looks like right now. Mr. Moulder said then they should build a new plant down there for the industrial and commercial growth they are expecting, and the OJRSA should save its capacity for the 4,700 new residential taps.

Mr. McKee expressed concern about the opportunity of governmental infrastructure grants slowing down with the elections coming up.

Mr. Ramey asked the F&A Committee to further discuss this and present some ideas to the board.

- 2. Update on August 31, 2023 Meeting with Oconee County** – Mr. Ramey reported that he and Mr. Eleazer had a meeting on August 31, 2023 with Amanda Brock and Glenn Hart from Oconee County and Chip Bentley of the Appalachian Council of Governments. One of the biggest concerns was the \$25,000,000 bond that is coming out. He stated that it would help the OJRSA tremendously to know what the plan is for that. No information was obtained at the meeting, but Ms. Brock said to call her for more information. He said that any of the board members could call her. Mr. Ramey added that Mr. Hart made comments that led him to believe they already have a plan for the bond.

Mr. Ramey also reported that Ms. Brock stated, once again, that she would like to have a seat on the OJRSA board. Mr. Bentley explained to her why that is not possible right now. The OJRSA ensured that Oconee County is welcome to come to the OJRSA meetings at any time and could have an ex-officio seat on the board. It was also decided to have a separate agenda item for each meeting just for the County.

Mr. Ramey stated that the Feasibility Study was also discussed; it will show what direction the OJRSA should move to go forward.

Mr. Eleazer said there was a lot of good discussion, and Mr. Bentley is trying to set up another meeting soon. He added that it had been discussed in the past for Oconee County to have an ex-officio seat on the board but it never happened; however, the board could extend the offer now where they have a seat at the table and can attend Executive Sessions, but they would not have a vote. He said he spoke several times with Councilman Matthew Durham about communication. The avenue of communication is key; everyone needs to know what's going on and trust each other.

Mr. Dial said there were bonds specialists at the last County Council meeting, and they said that you do not sit on a bond. If you are given a bond rating and you don't use it, it lowers your credit rating. Once that bond hits the market, you have that day to hit the trigger.

Mr. Ramey ended this discussion asking Mr. Eleazer to reach out to Ms. Brock to explain that the F&A committee is going to look at the impact fees, and it would be valuable to know what Oconee County plans to do with the \$25,000,000 bond. Mr. Moulder requested that Weston & Sampson (W&S) attend the F&A Committee meeting. Mr. Eleazer will invite Jason Gillespie of W&S to the meeting.

- 3. Discuss Possible Ways to Include Oconee County Representation at OJRSA Board of Commissioners Meetings** – Mr. Ramey said this was discussed earlier and asked if anyone had any suggestions. Mr. Moulder replied that the OJRSA currently has more important matters to concentrate on, especially with having the study being worked on. He believes a line of communication should be opened for transparency. He added that he was a proponent for giving Oconee County a seat on the board in the past, but right now is not the time. Mr. Ramey asked Mr. Eleazer to extend the invitation to them to come to the meetings and explain why the County's input is needed.

**I) Action Items:**

- 1. Public Comment Session for OJRSA Sewer Use Regulation (Exhibit C)** – Mr. Eleazer reported that the OJRSA did not receive any written response to the legal notice or social media postings regarding the Sewer Use Regulation. Mr. Eleazer called the environmental attorney, Michael Traynham of Maynard Nexsen. Mr. Ramey opened the floor for public comments, and there were none.

Mr. Faires asked for highlights of the changes between the current version and the proposed new version of the regulation. Mr. Eleazer said there were numerous attachments at the back of the current version, and all of those were incorporated into the body of the new version. There was a separate section that addressed fats, oils, and grease (FOG) and another that addressed fees.

Mr. Traynham said that the current version was reorganized to try and comport the new regulation more in line with the EPA model pretreatment regulation. It also incorporated several OJRSA-specific policies and guidance, that were already in effect, directly into the body. It also necessitated adding numerous definitions, as well as provisions and definitions required by SCDHEC. The final document isn't very different from the current version, and he offered to do a red-line version for the board to review, if necessary.

Mr. Eleazer stated that one different item in the new version is a deficiency that was addressed which was triggered by previous SCDHEC inspections, consent order requirements, and CMOM results and audits: enforcement of inflow and infiltration on the OJRSA system and upstream Satellite Sewer Systems (SSS). In the current version, it was very vague. During these inspections, SCDHEC emphasized to the OJRSA that it was not their role to enforce the regulation; the OJRSA has the authority to enforce the regulation and is expected to enforce it. The new regulation gives more guidance on acceptable levels of inflow and infiltration. The new regulation also addresses emerging contaminants which were expanded on and clarified, as well as fats oils and grease control.

Mr. Bronson added that the new regulation also does not allow brown grease to be discharged. Mr. Eleazer explained how one hauler brings in brown grease from one customer in the County. This grease is discharged every couple of months and must be dried out thoroughly before the OJRSA can dispose of it. The hauler was notified that he could come in to discuss this new policy, but he chose not to attend. This was documented by OJRSA Records Clerk, Amanda Kelley, when she notified him.

***Mr. Ramey made a motion, seconded by Mr. Dial, to close public comments. The motion carried.***

- 2. Approve OJRSA Resolution 2024-02 to Adopt the Updated OJRSA Sewer Use Regulation with an Effective Date of October 1, 2021 (Exhibits C and D)** – *It was noted in the meeting that the effective date had a typo and was supposed to be 2023.*

***Mr. Bronson made a motion, seconded by Mr. McKee, to adopt the updated OJRSA Sewer Use Regulation with an effective date of October 1, 2023. The motion carried.***

**3. Approve OJRSA Resolution 2024-03 to Adopt the OJRSA Ethics Policy (Exhibit E)** – Mr. Eleazer reported this was discussed a little earlier during the F&A Committee report and proceeded to call attorney Sara Weathers of Pope Flynn on the phone.

Mr. Eleazer asked Ms. Weathers to elaborate and address any questions from the board about ethics and the Statement of Economic Interest (SEI) report. The Director stated he wanted everyone fully aware of what the expectations are and that he is the only one affiliated with the OJRSA who is required to file the SEI.

Ms. Weathers said she and Mr. Eleazer began talking about ethics about three (3) years ago after Pope Flynn did a presentation at a Special Purpose District Leadership luncheon.

The Ethics Act was overhauled in 1991 and set forth the Rules of Conduct. Within the Rules of Conduct, there was a specific rule that individuals subject to the rules of ethics not knowingly use their position to obtain economic interest for themselves, their family, or anyone they are associated with, and it also prohibits a quid pro quo arrangement. With this in mind, the requirement to file a SEI was established. The SEI states where an individual has monetary interest and encourages transparency by setting forth all the items of value received each year.

There is a loophole in the Ethics Policy where those serving on a voluntary basis, or a position that does not receive compensation, are not required to file SEIs. The Ethics Commission has not received a formal opinion on this matter; however, Pope Flynn has several emails to this effect. In addition, Pope Flynn has represented other clients whose commissioners were wrongly asked to file or penalized for not filing, but after conversations with the Ethics Commission, they walked it back and stated they were not required to file a SEI.

Ms. Weathers stated that Mr. Eleazer is required to file a SEI, because he is the Chief Administrative Office and Chief Financial Officer. If those roles are split in the future, then both individuals would be required to file, because those two (2) positions have a lot of discretion when it comes to directing business and writing checks. If the law changes in the future, other individuals may be required to file at that time; however, only Mr. Eleazer must file currently.

Mr. Bronson asked if he understood correctly that Pope Flynn has documentation that backup the opinion that members of the OJRSA board do not have to file a SEI and will not receive a summons or penalty for not having filed one. Ms. Weathers replied yes; Pope Flynn has multiple emails from the Ethics Commission stating commissioners in Special Purpose Districts do not have to file SEIs.

Ms. Weathers also stated that Pope Flynn previously prepared a memorandum that Mr. Eleazer has on file that is proof of operating under good faith, if needed.

***Mr. Bronson made a motion, seconded by Mr. McLane, to adopt the OJRSA Ethics Policy. The motion carried.***

**4. Authorize the Executive Director to Execute a Contract with WK Dickson & Co., Inc. to Perform Professional Services for Collection System Rehabilitation for Tasks Identified in Task Order #11 (Investigation and Findings Work Plan) Performed During Fiscal Year 2023. The Cost Shall Not Exceed \$398,000** – Ms. Mettlen reported that, with this contract, the corrective action repairs, the bid that was done in August, and the additional services on Flat Rock Pump Station, the OJRSA hit the local match required for the SCIIP grant. She distributed a sheet (*made a part of these minutes*) to show the accounting of this match.

***Mr. Moulder made a motion, seconded by Mr. Faires, to authorize the Executive Director to execute a contract with WK Dickson for tasks identified in Task Order #11 with a cost not to exceed \$398,000. The motion carried.***

**J) Executive Director's Discussion and Compliance Matters** – Mr. Eleazer reported on the following:

**1. Environmental and Regulatory Compliance** – There was nothing to deviate from full compliance to report.

Inspections – Mr. Eleazer was at a meeting last week where it was mentioned that SCDHEC and/or the EPA are going to ramp up doing collection system inspections (which could affect the Member

Cities) and pretreatment program inspections. He is not sure if they will do it locally but wanted to share the information.

CCTV/Clean Bid – The bid for CCTV work and cleaning of the lines was put out a couple weeks ago, and the bids came back 50% over budget. The scope of work was reduced to concentrate on the larger pipe. It will be put back out for rebid. The rest of the work will be pushed out until Fiscal Year 2025.

**2. Projects Update (Including Sewer South Phase II):**

Sewer South – The project is moving along well. Most of the force main on the southern side of I-85 (between Welcome Center and Exit 2) is in the ground. They still have to do the part going over Lake Hartwell which should happen in October-November and should take about a month to do. The force main work on the northern side of I-85 (around Broomway Lane and West Fairplay Blvd.) is beginning.

Feasibility Study – Mr. Eleazer made two (2) minor comments on the WK Dickson contract, which Ms. Mettlen will address tonight and turn back around to him. Then the contract should be sent off to the RIA. As soon as RIA approves it, the OJRSA should be ready to roll. Mr. Eleazer asked how long it is anticipated for the RIA to review it. Ms. Mettlen replied it could take 2-3 weeks and is hopeful by mid-October.

Central Oconee County Basin Study – The kickoff meeting is later this week which will identify the stakeholders that need to be involved. Someone from each of the entities will be involved and future meetings scheduled. Minutes will be taken from the meetings.

Flat Rock Pump Station Replacement – This project has begun and is moving forward.

**3. Treatment Facility Flow Allocation** – This was also spoken about earlier today. The total allocated flow is close to 4.47 MGD which is 57% of the total allocated capacity, and the suggested trigger is 80-90% for when the OJRSA needs to consider taking action to upgrade the plant.

**4. PFAS and Contaminants of Emerging Concern** – These are items that were addressed in the SUR update. A memo (*Handout 1 – made a part of these minutes*) was distributed to the board that shows that Michael Traynham of Maynard Nexsen is following the PFAS regulations. There is a class action lawsuit primarily for drinking water providers; the heavy focus is on the drinking water side right now, but wastewater will be forthcoming. Mr. Eleazer stated the OJRSA will begin sampling for this in the coming months, and he anticipates the OJRSA to be required to include monthly sampling and monitoring reports as part of the next NPDES permit renewal next year.

**5. Impact Fee Policy** – This was covered earlier, but Mr. Eleazer added that Ms. Weathers is putting together a dedicated impact fee policy that they began working on as part of the Financial & Accounting Policy that was adopted a month ago. It was felt that this needed to be a stand-alone document. A copy of the draft version of this policy (*Handout 2 – made a part of these minutes*) was distributed to the board. This will be up for consideration at the F&A Committee meeting.

**6. Miscellaneous (If Any):**

New Board Member – Celia Myers, the new Walhalla City Administrator, was appointed by Walhalla City Council to be the representative to take the vacant seat, but she did not have the resolution signed. It will be done this month and submitted to Mr. Brandt, and then she will be sworn in at the October board meeting.

Committee Assignments – New committee assignments will be discussed at the October board meeting, as Mr. Parris is temporarily serving on the Executive Committee for the purpose of signing checks and representing the City of Walhalla.

OJRSA Personnel – Two (2) new staff members started with the OJRSA: Michael McClain is the new Conveyance System Supervisor and Paul Johnson is a conveyance system technician trainee. There are still two (2) openings to fill: FOG inspector and a Maintenance Technician.

**K) Commissioners' Discussion** – None.

**L) Executive Session :**

- **Consider Contract Extension Based on Annual Review for Executive Director [Executive Session Permissible Under SC Law 30-4-70(a)(1), Which States: Discussion of Employment, Appointment, Compensation, Promotion, Demotion, Discipline, or Release of an Employee, a Student, or a Person Regulated by a Public Body or the Appointment of a Person to a Public Body; However, If an Adversary Hearing Involving the Employee or Client Is Held, the Employee or Client Has the Right to Demand That the Hearing Be Conducted Publicly. Nothing Contained in This Item Shall Prevent the Public Body, in Its Discretion, from Deleting the Names of the Other Employees or Clients Whose Records Are Submitted for Use at the Hearing] –**

**At 5:43 p.m., Mr. Ramey made a motion, seconded by Mr. Parris, to enter Executive Session to consider a contract extension for the Executive Director. The motion carried.**

**At 5:46 p.m., Mr. Bronson made a motion, seconded by Mr. Moulder, to return to Regular Session. The motion carried.**

**Mr. Moulder made a motion, seconded by Mr. Faires, to extend the Executive Director’s contract to expire on June 30, 2026 to be in line with the fiscal year. The motion carried.**

**M) Upcoming Meetings:**

1. **Finance & Administration Committee** – Tuesday, September 26, 2023 at 9:00 a.m.
2. **Operations & Planning Committee** – Wednesday, September 27, 2023 at 8:30 a.m.
3. **Board of Commissioners** – Monday, October 2, 2023 at 4:00 p.m.

**N) Adjourn** – Mr. Ramey adjourned the meeting at 5:47 p.m.

Approved By: \_\_\_\_\_  
Brian Ramey, OJRSA Commission Chair

Approved By: \_\_\_\_\_  
Lynn M. Stephens, OJRSA Secretary/Treasurer

Approved By: \_\_\_\_\_  
Christopher R. Eleazer, OJRSA Executive Director

Notification of the meeting was distributed on August 11, 2023 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, [www.ojrsa.org](http://www.ojrsa.org), and posted at the OJRSA Administration Building.

**\*ATTACHMENTS STARTING NEXT PAGE**



**Board of Commissioners Meeting**  
OJRSA Operations & Administration Building  
Lamar Bailes Board Room  
September 11, 2023 at 4:00 p.m.

**Agenda**

- A. Call to Order** – Brian Ramey, Board Chair
- B. Invocation and Pledge of Allegiance** – Led by Commissioner Scott Moulder
- C. Moment of Silence in Remembrance of the Tragic Events of September 11, 2001** – Led by Brian Ramey, Board Chair
- D. Public Session** – ***THERE WILL BE A SEPARATE PUBLIC COMMENT PERIOD FOR THE OJRSA SEWER USE REGULATION AS IDENTIFIED BY ITEM I.1 ON THIS AGENDA.*** Receive comments relating to topics that may or may not be on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- E. Approval of Minutes**
  - August 7, 2023 Board of Commissioners Meeting
- F. Committee Reports**
  - Finance & Administration Meeting of August 22, 2023 – Kevin Bronson, Acting Committee Chair for meeting
  - Operations & Planning Meeting of August 24, 2023 – Bob Faires, Committee Chair
- G. Secretary/Treasurer’s Report** (Exhibit A) – Lynn Stephens, Secretary/Treasurer
- H. Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
  - 1. Discuss Recommendations for Impact Fee memo from Weston & Sampson (Exhibit B) – Chris Eleazer, Director
  - 2. Update on August 31, 2023 meeting with Oconee County – Brian Ramey, Board Chair
  - 3. Discuss possible ways to include Oconee County representation at OJRSA Board of Commissioners meetings – Brian Ramey, Board Chair
- I. Action Items**
  - 1. Public comment session for OJRSA Sewer Use Regulation (see Exhibit C) – Brian Ramey, Chair
  - 2. Approve OJRSA Resolution 2024-02 to adopt the updated OJRSA Sewer Use Regulation with an effective date of October 1, 2021 (Exhibits C and D) – Chris Eleazer, Director (with Michael Traynham, Esq., Maynard Nexson; by phone)
  - 3. Approve OJRSA Resolution 2024-03 to adopt the OJRSA Ethics Policy (Exhibit E) – Chris Eleazer, Director (with Sara Weathers, Esq., Pope Flynn; by phone)
  - 4. Authorize the Executive Director to execute a contract with WK Dickson & Co., Inc. to perform professional services for collection system rehabilitation for tasks identified in Task Order #11 (Investigation and Findings Work Plan) performed during Fiscal Year 2023. The cost shall not exceed \$398,000. – Chris Eleazer, Director and Joe Swaim and/or Angie Mettlen, WK Dickson
- J. Executive Director’s Discussion and Compliance Matters** – Chris Eleazer, Director
  - 1. Environmental and regulatory compliance
  - 2. Projects update (including Sewer South Phase II)
  - 3. Treatment facility flow allocation
  - 4. PFAS and Contaminants of Emerging Concern
  - 5. Impact Fee Policy
  - 6. Miscellaneous *(if any)*

**K. Commissioners' Discussion** – Brian Ramey, Board Chair

Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.

**L. Executive Session** *NOTE: Board may act on matters discussed in executive session upon returning to open session*

- Consider contract extension based on annual review for the Executive Director. *[Executive Session permissible under SC Law 30-4-70(a)(1), which states: Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body; however, if an adversary hearing involving the employee or client is held, the employee or client has the right to demand that the hearing be conducted publicly. Nothing contained in this item shall prevent the public body, in its discretion, from deleting the names of the other employees or clients whose records are submitted for use at the hearing]*

**M. Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*

1. Finance & Administration Committee – September 26, 2023 at 9:00 a.m.
2. Operations & Planning Committee – September 27, 2023 at 8:30 a.m. *This meeting was moved to this date by the Committee Chair due to a schedule conflict*
3. Board of Commissioners – October 2, 2023 at 4:00 p.m.

**N. Adjourn**





## Secretary/Treasurer’s Report for Board of Commissioners

Prepared for the September 11, 2023 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: August 31, 2023

### UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Operations & Maintenance (O&M)	501,018	1,465,000	1,966,018
Retail “Sewer South” (SSF) <i>O&amp;M/CapEx</i>	745,682	795,000	1,540,682
<b>TOTAL UNRESTRICTED FUNDS</b>	<b>1,246,700</b>	<b>2,260,000</b>	<b>3,506,700</b>

### RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Contingency (CONT)	130,015	0	130,015
Special Expansion (EXP) <i>Impact Fees for Wholesale System</i>	285,022	2,947,000	3,232,022
Retail Special Devel (RSDF) <i>Impact Fees for Sewer South</i>	0	0	0
<b>TOTAL RESTRICTED FUNDS</b>	<b>415,037</b>	<b>2,947,000</b>	<b>3,362,037</b>

#### Combined Total for All Funds

Cash 1,661,737 Investments 5,207,000 Combined 6,868,737

*See additional sheets for investment information*

**Account Notes:**

1) 2 CDs were cashed in from the Sewer South Fund (SSF) to pay App #1 for Moorhead Construction. The OJRSA is expecting the RIA’s grant money soon; new CD’s will replace these. In addition, the balance for the SSF fund was before Moorhead’s check was cut. 2) Seneca’s August payment was received on 8/31/23 which brought the account over the FDIC \$250,000 limit. A CD will be purchased in September to fix this issue.

### INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of July:  YES  NO

*See attached document from independent accountant.*

**Reconciliation Notes:**

By my signature, to the best of my knowledge, I certify this report is accurate.

Lynn M. Stephens

Lynn Stephens  
OJRSA Secretary/Treasurer

**INVESTMENTS UPDATE**

Maturing Investment	Fund Code	Maturity Date	Amount (\$)	To Be Reinvested?
Academy Bank @ 3.60%	O&M	09/21/2023	250,000.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
US Bank @ 3.65%	O&M	09/21/2023	250,000.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Wells Fargo @ 3.65%	EXP	09/22/2023	243,000.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Ally Bank @ 1.30%	EXP	09/29/2023	250,000.00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

See additional sheets, if necessary

**Investment Notes:**

*See additional sheets for 12-month cash and investment trends and other information.*



STANCIL  
COOLEY HSTEP  
& STAMEY, LLP

*Certified Public  
Accountants*

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631 ByPass 123  
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Seneca, SC 29679

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[www.scescpa.com](http://www.scescpa.com)

August 8, 2023

Lynn Stephens  
Oconee Joint Regional Sewer Authority  
623 Return Church Road  
Seneca, SC 29678

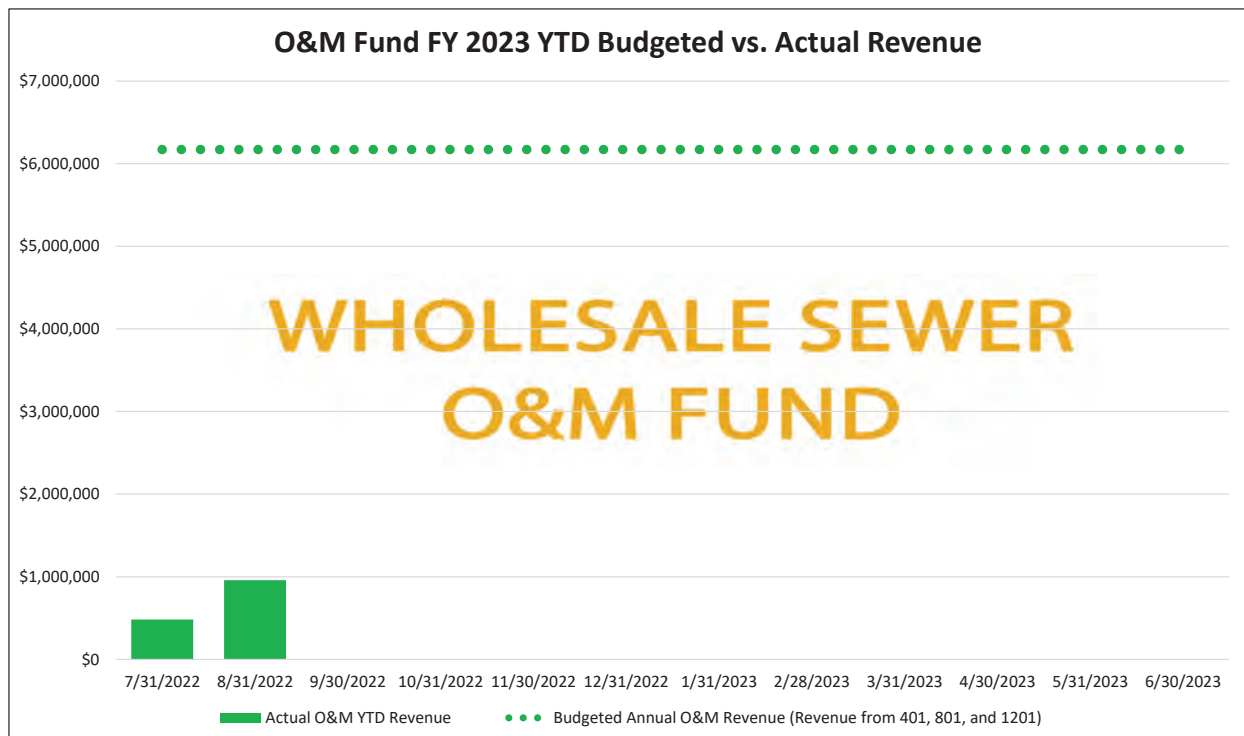
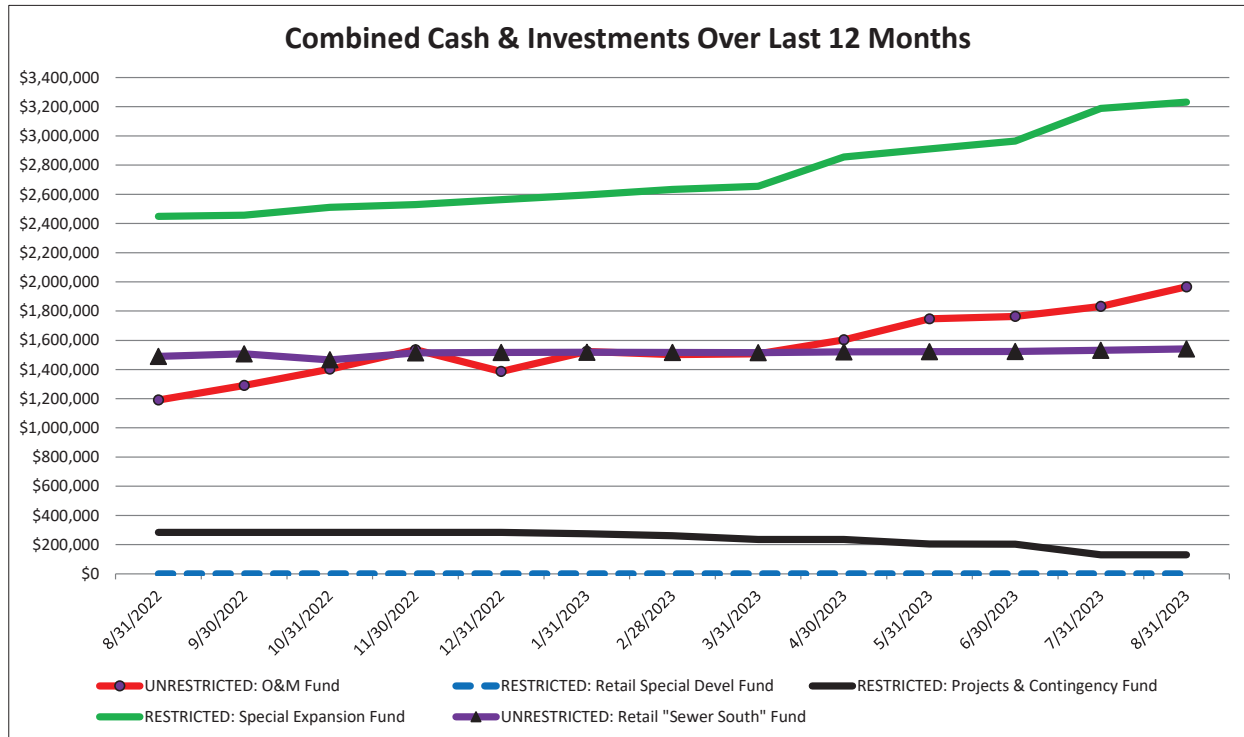
RE: Bank Reconciliations for OJRSA July 2023

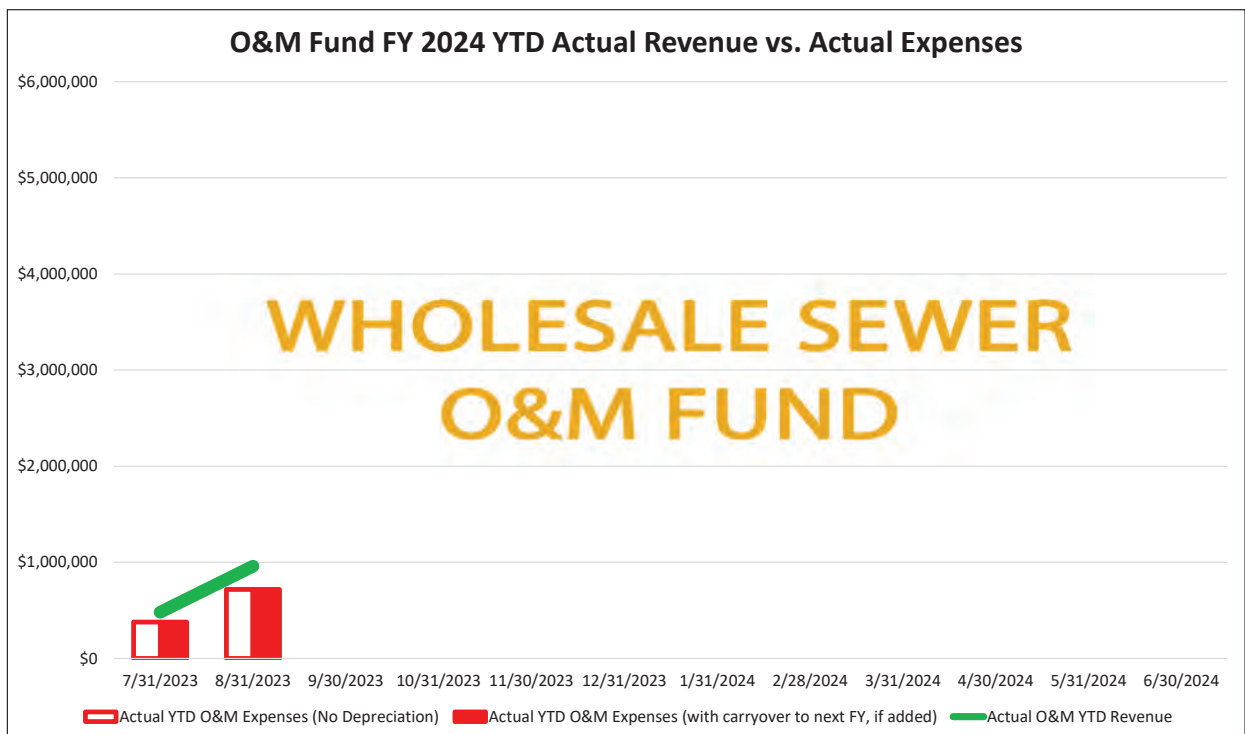
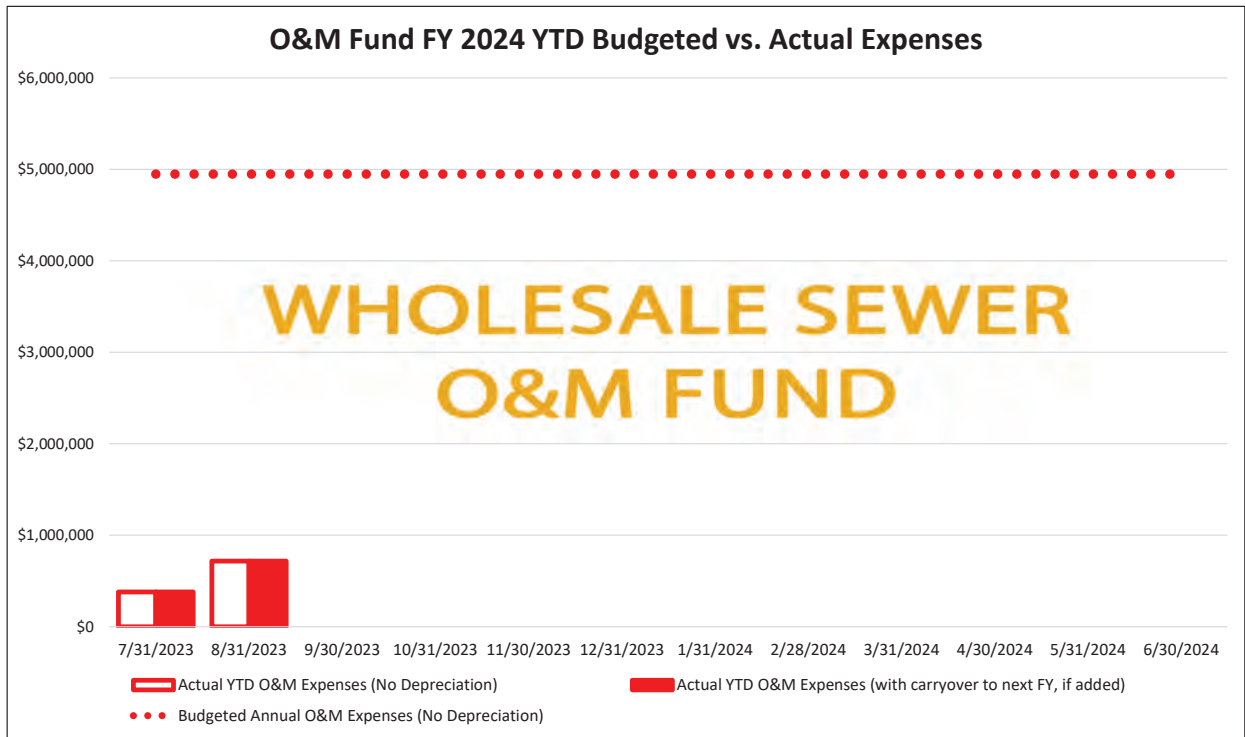
Dear Lynn,

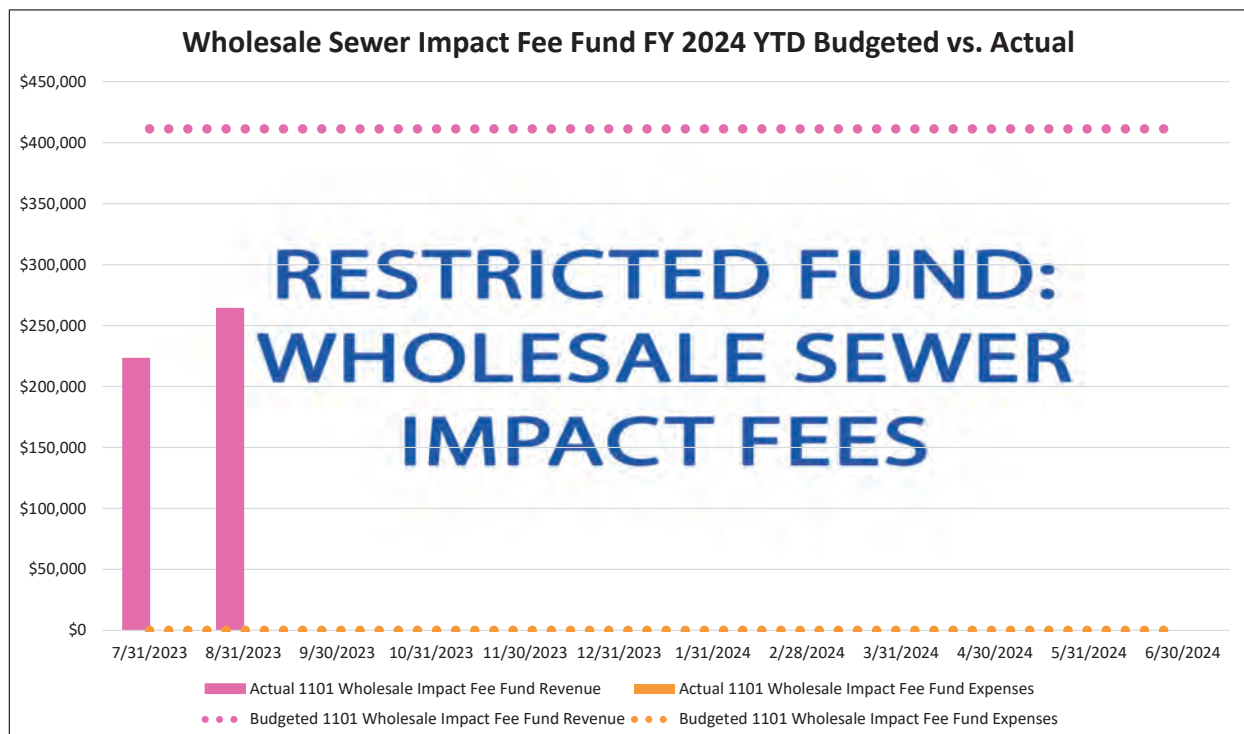
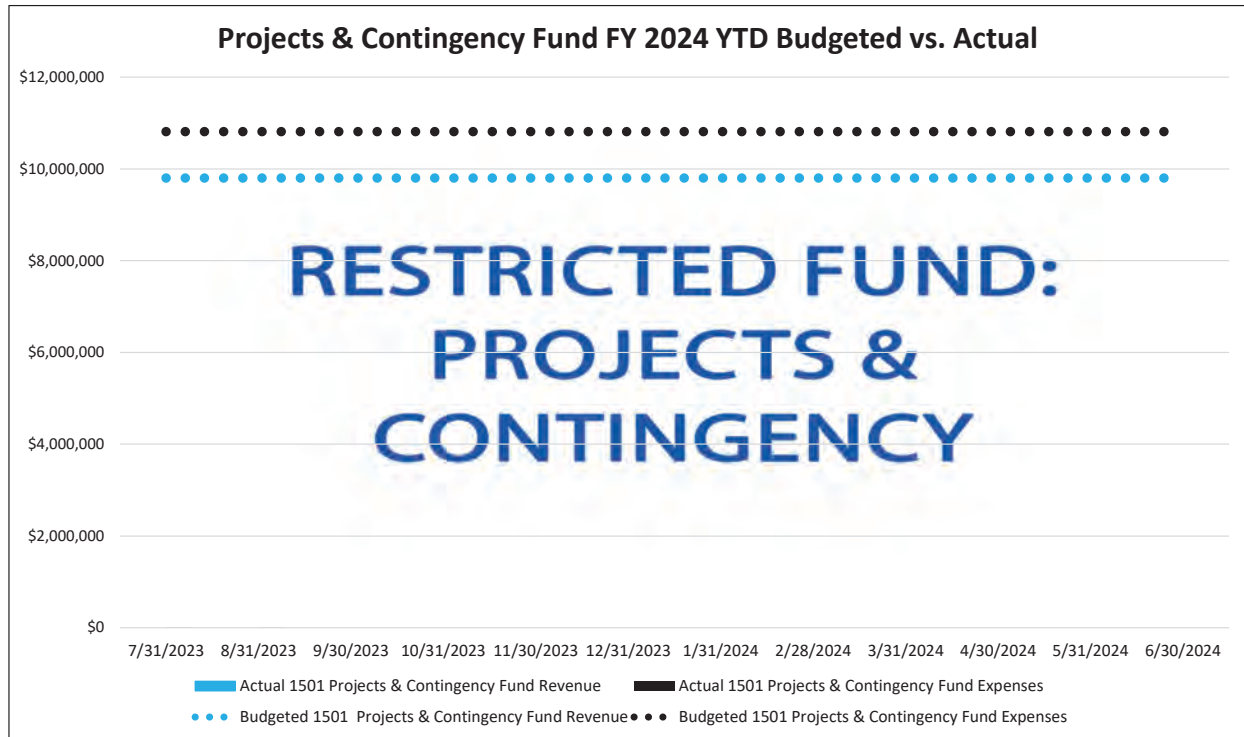
We have completed the bank reconciliations for the Oconee Joint Regional Sewer Authority for the month ending July 31, 2023. Copies of the bank reconciliations are attached for your review. There are several old outstanding checks in the operating account that you may want to review. Please contact me if you have any questions.

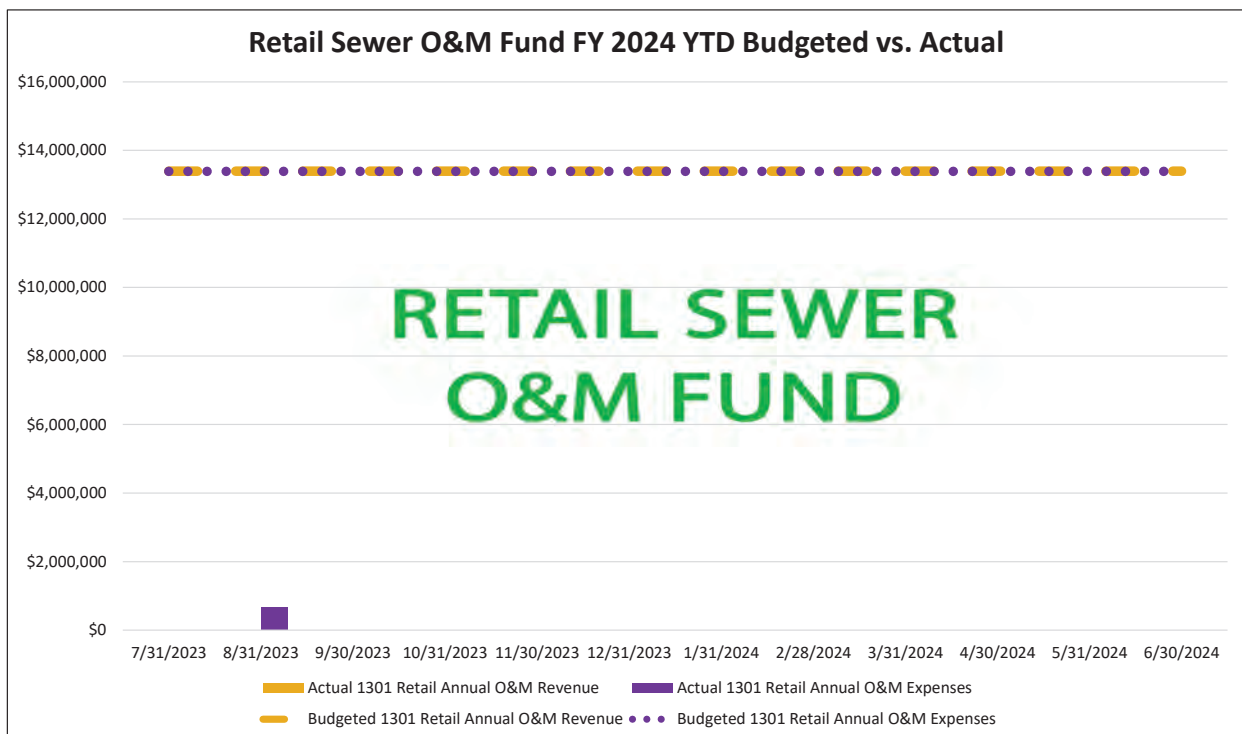
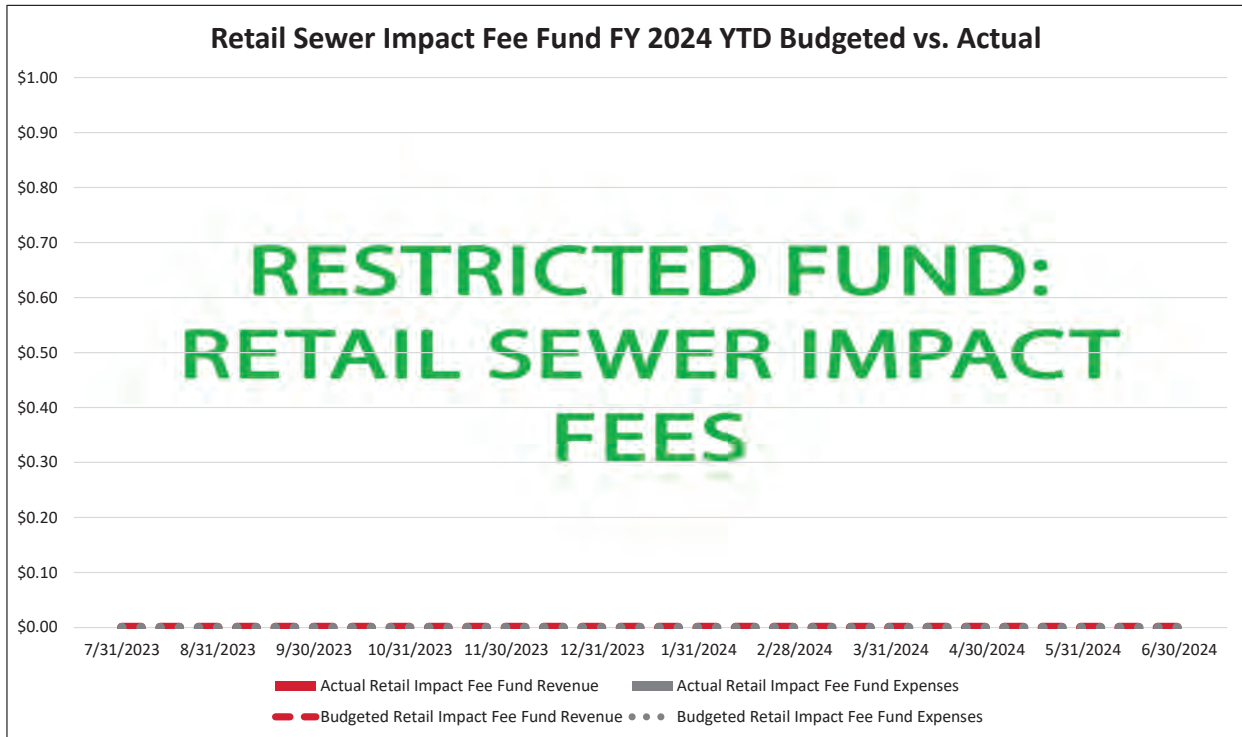
Sincerely,

Susan M. Stamey, CPA  
Enclosures











3453 Pelham Road, Suite 204, Greenville, SC 29615  
Tel: 864.686.5774

# MEMORANDUM

**TO:** Chris Eleazer, Executive Director, Oconee Joint Regional Sewer Authority

**FROM:** Jason Gillespie, P.E.

**DATE:** August 21, 2023

**SUBJECT:** Recommendations for Impact Fee

Weston and Sampson (WSE) was contracted to update a technical memorandum prepared by Gillespie Engineering in May 2020 that provided recommendations for impact fee structure. Due to the significant increase in capital improvement costs since then, WSE revisited the cost assumptions and updated the fee structure recommendations accordingly. In 2020, OJRSA performed a significant amount of research regarding existing impact fee structures of other South Carolina utilities, as well as receiving meter counts from SJWD (Startex Jackson Wellford Duncan) Water District. Additionally, SJWD provided OJRSA with typical water consumption per meter size per an AWWA water utility survey. Water consumption per meter size is shown below in Table 1:

**Table 1: Water Consumption Data Per Meter Type and Size** (source: AWWA)

Meter Type / Size	Typical Flow (gpd)	
Residential	5/8"	150
	3/4"	150
	1"	365
Commercial / Industrial	5/8"	225
	3/4"	225
	1"	365
	1 1/2"	1,630
	2"	3,305
	3"	9,815
	4"	12,340
	6"	23,630
8" <sup>1</sup>	22,832	

In addition to the information obtained by OJRSA regarding SJWD meter counts, Gillespie Engineering also obtained similar information from the City of Anderson, Powdersville Water District, and Lexington Joint Municipal Water and Sewer Commission (JMWSC). All four utilities have what would be considered customer bases similar to what is served by OJRSA. None of the three utilities that Gillespie Engineering

<sup>1</sup> The typical ADF from the AWWA survey (as shown in Table 1) for an 8" meter was lower than that of a 6" meter. It is assumed this is just from a smaller sample size for 8" meters in the study. As a result, for the purposes of calculating a proposed impact fee for an 8" meter, the 6" meter fee was increased by 57% (the difference between the maximum flow rates of the two meter sizes).

obtained data from had data on average flow per meter size and type. Therefore, the information shown in Table 1 is assumed to be typical for all utilities in the study. Meter count data is as shown in Table 2:

**Table 2: Meter Count Data for Similar Sized Utilities in South Carolina**

Meter Type / Size	SJWD (gpd)	City of Anderson <sup>2</sup> (gpd)	Powdersville Water District <sup>2</sup> (gpd)	JMWSC (gpd)	Average (gpd)
Residential	5/8"	24,350	0	0	12,175
	3/4"	0	16,564	13,568	11,782
	1"	134	0	0	76
Commercial / Industrial	5/8"	690	0	0	345
	3/4"	0	0	0	178
	1"	245	3,741	235	1,100
	1 1/2"	110	201	76	106
	2"	96	187	107	131
	3"	31	37	10	22
	4"	7	8	1	8
	6"	6	31	1	12
	8"	1	3	0	1
10"	0	1	0	0	

It is assumed that water consumption data and meter size distribution have not changed significantly since 2020; thus, the values shown in Tables 1 and 2 are used for the current update.

In the original 2020 analysis, a rule-of-thumb capital improvement cost per gallon per day (gpd) of average daily flow was used: \$9 per gpd for treatment and \$2.25 per gpd for conveyance (equal to 25% of the treatment gpd cost). Using these assumptions, an impact fee structure was developed as shown in Table 3, for a combined \$11.25 per gpd ADF.

WSE evaluated the capital improvement costs in the current construction market climate in 2023, which have escalated considerably since the original assumptions above which date back to 2018. Current costs have increased due to supply chain issues and inflation as illustrated in the estimates below:

Treatment Plant Construction	\$14/gpd
Soft Costs – Design, Permitting, Construction Administration and Inspection, Legal, etc. (20%)	\$2.8/gpd
Project Contingency (20%)	\$2.8/gpd
<b>TOTAL TREATMENT PLANT COSTS</b>	<b>\$19.6/GPD</b>
<b>TOTAL CONVEYANCE SYSTEM COSTS (25% OF TREATMENT)</b>	<b>\$4.9/GPD</b>
<b>TOTAL RECOMMENDED IMPACT FEE BASIS</b>	<b>\$24.5/GPD</b>

Using the above cost assumptions, the proposed impact fees for FY2024 are shown below in Table 3:

<sup>2</sup> City of Anderson and Powdersville Water District did not have meter data broken out between residential and commercial / industrial. Therefore, all 3/4" meters were assumed to be residential.

Table 3: Proposed and Current Impact Fee Structure Based on Meter Type and Size

Meter Type / Size		Combined Impact Fee PROPOSED FY 2024	Combined Impact Fee CURRENT (approved April 5, 2021)
Residential	5/8" or 3/4"	\$3,700	\$1,700
	1"	\$8,900	\$4,100
Commercial / Industrial	5/8" or 3/4"	\$5,500	\$2,500
	1"	\$15,300	\$7,000
	1 1/2"	\$39,900	\$18,300
	2"	\$81,000	\$37,200
	3"	\$240,500	\$110,400
	4"	\$302,300	\$138,800
	6"	\$578,900	\$265,800
8"	\$908,900	\$417,700	

The proposed impact fees would put OJRSA within the upper range of impact / capacity fees with other upstate South Carolina utilities. In general, OJRSA's system is smaller than most of the utilities shown below, and as a result, incremental capacity increases to the system are more expensive than in other locations. Additionally, some utilities choose to subsidize a portion of the impact / capacity fees and spread some of the cost across the existing customer base. A summary of impact fee structures is shown in Table 4 below. Where a utility has both water and sewer, the sewer portion of the impact fee is shown.



3453 Pelham Road, Suite 204, Greenville, SC 29615  
Tel: 864.686.5774

Table 4: Impact Fee Comparison Among Upstate Sewer Utilities

Meter Type / Size	OJRSA Current Impact Fee	OJRSA Proposed Impact Fee	ReWa	Spartanburg Water (Sewer Only)	Anderson County	City of Anderson	Laurens County Water & Sewer (Sewer Only)	Easley Combined Utilities <sup>3</sup>	Average (Excluding OJRSA)	Median (Excluding OJRSA)
Residential	5/8" or 3/4"	\$1,700	\$2,500	\$1,200	\$4,500	\$600	\$1,500	\$2,500	\$2,060	\$1,500
	1"	\$4,100	\$5,000	\$1,200	\$4,500	\$600	\$6,240	\$2,500	\$3,508	\$4,500
Commercial / Industrial	5/8"	\$2,500	\$2,500	\$1,200			\$1,500		\$1,733	\$1,500
	3/4"	\$2,500	\$5,500				\$1,500		\$3,250	\$3,250
	1"	\$7,000	\$15,300	\$3,000			\$6,240		\$5,580	\$6,240
	1 1/2"	\$18,300	\$39,900	\$15,000	\$6,000		\$10,410		\$10,470	\$10,410
	2"	\$37,200	\$81,000	\$22,500	\$9,600		\$29,170		\$20,423	\$22,500
	3"	\$110,400	\$240,500	\$50,000	\$21,600		\$55,570		\$42,390	\$50,000
	4"	\$138,800	\$302,300	\$100,000	\$34,800		\$219,510		\$118,103	\$100,000
	6"	\$265,800	\$578,900	\$300,000	\$129,600				\$214,800	\$214,800
8"	\$417,700	\$908,900	\$400,000	\$158,400				\$279,200	\$279,200	

<sup>3</sup>Easley Combined Utilities assess capacity fees based on REUs (flow based) rather than water meter size. Therefore, while impact fees increase proportional to flow, it is not directly related to meter size.



## RESOLUTION 2024-02

### Adoption of OJRSA Sewer Use Regulation

**A RESOLUTION ADOPTING THE OCONEE JOINT REGIONAL SEWER AUTHORITY SEWER USE REGULATION; AND OTHER MATTERS RELATED THERETO.**

**NOW, THEREFORE, BE IT RESOLVED** by the Oconee Joint Regional Sewer Authority Commission (the "Commission"), the governing body of the Oconee Joint Regional Sewer Authority, South Carolina ("OJRSA") in a meeting duly assembled as follows:

**Section 1 Findings.** The Commission hereby makes the following findings of fact in connection with the adoption of this resolution (this "Resolution"):

- A. OJRSA was established pursuant to Title 6, Chapter 25 of the Code of Laws of South Carolina 1976, as amended (the "Act") by its three member-municipalities: the City of Seneca, the City of Walhalla, and the City of Westminster under the terms of an Intergovernmental Agreement dated October 31, 2007 (the "Agreement").
- B. Pursuant to the Act and the Agreement, the Commission is tasked with the management and control over the joint regional sewer system owned by OJRSA.
- C. In fulfilling this charge, the Commission has determined it is in the best interest of OJRSA to adopt a new OJRSA Sewer Use Regulation to substantially revise the prior Sewer Use Regulation, incorporating current regulatory criteria, policies, and protections for the OJRSA collection system and treatment works.

**Section 2 Adoption.** In accordance with the findings above, the Commission hereby adopts the OJRSA Sewer Use Regulation as set forth at Exhibit A.

**Section 3 Effective Date.** The OJRSA Sewer Use Regulation shall become effective at 12:01 am Local Time on October 1, 2023. All regulations or policies that are in conflict with the provisions of this Resolution are hereby repealed to the extent of the conflict or inconsistency or in their entirety where the conflict or inconsistency is not severable from such document.

**Done and adopted** by the Oconee Joint Regional Sewer Authority Board of Commissioners, Seneca, South Carolina on this 11th day of September 2023.

**Brian Ramey, Chairman**  
OJRSA Board of Commissioners

Attest:

**Lynn Stephens, Secretary/Treasurer**  
OJRSA Board of Commissioners -and-  
OJRSA Office Manager

Approved as to form:

  
\_\_\_\_\_  
Larry Brandt, OJRSA Attorney

Date: 9-11-23

<Seal>

**Exhibit A**

*Attached beginning on following page*

**OJRSA Sewer Use Regulation**  
October 1, 2023

<b>Date</b>	<b>Description of Changes</b>	<b>Agency</b>
4/3/1979	Oconee County Ordinance 79-4	Oconee County Council
6/30/1993	SCDHEC Approved Sewer Use Ordinance	SCDHEC
7/18/1995	Oconee County Ordinance 1995-07	Oconee County Council
10/3/2011	Sewer Use Regulation comprehensive revision	OJRSA Board of Commissioners
4/1/2017	Sewer Use Regulation revision	OJRSA Board of Commissioners
3/1/2018	Sewer Use Regulation comprehensive revision	OJRSA Board of Commissioners
8/23/2019	Non-substantial modification to correct discrepancy Enforcement Management Strategy	SCDHEC and OJRSA Board of Commissioners
10/01/2023	Comprehensive revision and inclusion of attachments into the main body of the Regulation, update to comply with SCDHEC Consent Order and CMOM requirements, and to further develop the FOG Management Program for OJRSA. Adopted by <i>OJRSA Resolution 2024-02</i> on 09/11/2023.	SCDHEC and OJRSA Board of Commissioners

**OJRSA Sewer Use Regulation**  
October 1, 2023

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## **Section 1 – Sewer Use Regulation Adoption and Approval**

These Regulations shall be in full force and effect from and after passage, approval, and publication, as provided by law.

As reviewed by the Approval Authority (South Carolina Department of Health and Environmental Control) and approved for publication by the Oconee Joint Regional Sewer Authority (OJRSA) Board of Commissioners on August 7, 2023, a thirty (30) day public notice given on August 11, 2023 in *The Journal* (Seneca, South Carolina), on the OJRSA website ([www.orjsa.org](http://www.orjsa.org)), and on social media accounts updated by OJRSA.

The Approval Authority was made aware of the public notice and comment period on August 4, 2023.

A public comment period was granted from August 11, 2023, until the OJRSA Board of Commissioners Meeting on the evening September 11, 2023. The agency also accepted written comments as stated in the legal notices advertised in *The Journal* (Seneca, South Carolina) on August 11, 2023 and September 2, 2023; at [www.ojrsa.org/info](http://www.ojrsa.org/info); and on OJRSA social media accounts.

APPROVED and ADOPTED by *OJRSA Resolution 2024-02* by the Oconee Joint Regional Sewer Authority Board of Commissioners on September 11, 2023 during the Board of Commissioners Meeting.

**EFFECTIVE DATE: 12:01 AM LOCAL TIME ON OCTOBER , 2023.**

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## **Section 2 – Administrative Information**

### **2.1 PURPOSE AND POLICY**

Recent developments in both Federal and State law have created increasing and more stringent requirements upon public wastewater treatment facilities and demand compliance to avoid incurring severe sanctions and penalties. The purpose of these Regulations and amendments thereto are to ensure compliance with the Federal Water Pollution Control Act Amendments of 1972 (Public Law 92-500) and subsequent amendments, including the Water Quality Act of 1987 (PL 100-4) together with the South Carolina Pollution Control Act and other State and Federal statutes and regulations.

These Regulations set forth uniform requirements for discharges to the Publicly Owned Treatment Works (POTW) and enables the Oconee Joint Regional Sewer Authority (OJRSA) to comply with all applicable State and Federal laws and the Pretreatment Regulations (40 CFR Part 403 and SC R61-9 Part 403). The objectives of these Regulations are:

- A. To prevent discharges to the POTW which will interfere with the operation of the POTW;
- B. To prevent discharges to the POTW which will pass-through the wastewater treatment plant inadequately treated to the receiving waters or the atmosphere or otherwise be incompatible with the system;
- C. To prevent discharges to the POTW which will contaminate the sludge and/or hamper disposal of the sludge;
- D. To promote the opportunity to recycle, reuse, and reclaim wastewater and sludges from the system;
- E. To provide for fees for the equitable distribution of the cost of operation, maintenance, and improvement of the POTW;
- F. To protect the OJRSA personnel who may be affected by wastewater and sludge in the course of their employment and to protect the general public; and
- G. To enable OJRSA to comply with its NPDES permit conditions, and any other Federal or State laws to which the POTW is subject.

These Regulations provide for the parameters of discharges to the POTW through the issuance of permits, authorizes enforcement of limitations and requirements, authorizes monitoring activities, compliance and enforcement activities, requires User reporting, and provides for the setting of fees for the equitable distribution of expenditures. These Regulations shall apply to the OJRSA and to persons who are, by permit or agreement with the OJRSA, Users of the POTW. Except as otherwise provided herein, the Executive Director (Director) of the OJRSA and their Duly Authorized Representatives, which may include contractors or consultants, shall administer the provisions of these Regulations. The Executive Director may appoint an OJRSA employee, consultant, or contractor to address any items set forth in this Regulation. The OJRSA Board of Commissioners establishes the Regulations of the OJRSA but the implementation of the Regulation is conducted by the Director and his/her Duly Authorized Representative.

Requests for variances to these Regulations and OJRSA policies must be made in accordance with SECTION 3.17.

### **2.2 APPLICATION OF REGULATIONS**

These Regulations shall apply to persons within the County of Oconee and to persons outside the County who, by contract with the OJRSA or other means, are Users of OJRSA wastewater facilities. The Director shall implement and enforce the provisions of these Regulations, and the governing body of the OJRSA shall adopt such regulations as it deems necessary to implement the provisions and requirements of these Regulations.

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### **2.3 DEFINITIONS**

Unless the context indicates otherwise, the terms and phrases used in these Regulations shall have the following meanings:

Act shall mean the Federal Water Pollution Control Act (also known as the Clean Water Act) and amendments. (33 USC §1251 et seq.)

Adjudicatory Hearing shall mean a formal proceeding before a Hearing Officer charged with making determinations regarding whether or not violations of the *OJRSA Sewer Use Regulation* or a Permit issued by the OJRSA have occurred, and what penalties and other forms of relief are appropriate if a violation has occurred. The Hearing Officer will be appointed by the Director and shall have no connection with the preparation or presentation of the evidence at the hearing. In receiving evidence at the Adjudicatory Hearing, the Hearing Officer shall be guided by the South Carolina Rules of Evidence but has discretion to relax the requirements therein to allow for the consideration of evidence considered relevant to the proceeding or to maintain the orderly presentation of evidence.

Administrative Order shall mean a legal document issued by OJRSA directing a business or other entity to take corrective action or refrain from an activity. It describes the violations and actions to be taken and can be enforced in court. The three types of Administrative Orders are Consent Order, Compliance Order, and Cease and Desist Order.

Alcoholic Beverage shall mean beverages produced by breweries, cideries, distilleries, and wineries, regardless of presence or amount of alcohol volume. Fermented beverages shall be considered alcoholic beverages. Also see *Fermented Beverages*.

Approval Authority shall mean the State of South Carolina, by and through the Department of Health and Environmental Control, or any successor agency having jurisdiction to review OJRSA's Pretreatment Program and associated regulations.

Authorized Representative or Duly Authorized Representative of the User shall mean:

- A. If the User is a corporation:
  1. The president, secretary, treasurer, or a vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or
  2. The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for individual wastewater discharge permit requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
- B. If the User is a partnership or sole proprietorship: a general partner or proprietor, respectively.
- C. If the User is a Federal, State, or local governmental facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.
- D. The individuals described in paragraphs A through C of this definition may designate a Duly Authorized Representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to the OJRSA. If the designation is no longer accurate because a different individual or position has responsibility for the overall operation of the facility or overall responsibility for environmental matters for

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the company, a new written authorization satisfying the requirements of this Section must be submitted to OJRSA prior to or together with any reports to be signed an Authorized Representative.

- E. If referring to OJRSA, those positions and/or individuals explicitly authorized by the Executive Director or Board of Commissioners and may include OJRSA staff and/or consultants working on behalf of the OJRSA.

Automatic FOG Trap shall mean a FOG Control Device that uses mechanical or electrical means to skim FOG from wastewater.

Baffles shall mean a plate, wall, or panel to deflect, check, or regulate the passage of grease-laden wastewater through the FOG Trap or gravity FOG Interceptor. A hanging baffle is one that does not extend to the floor of the interceptor. It generally extends only to the top half of the water level. A slotted baffle is one that extends to the floor of the interceptor and has one or more slots generally located at the middle of the water level to convey liquid from the inlet side to the outlet side of the interceptor.

Beneficial Hauled Waste shall mean a process waste from a facility that is deemed by the OJRSA to be beneficial to the water reclamation facility and its treatment process.

Best Management Practices shall mean schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in SC R61-9 403.5(a)(I) and (b). BMPs also include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage. BMPs shall also mean the means and methods of preventing or reducing FOG from entering the sewer. A FOG BMP template may be supplied by OJRSA. *[Note: BMPs also include alternative means (e.g., management plans) of complying with, or in place of certain established Categorical Pretreatment Standards and effluent limits.]*

Biochemical Oxygen Demand shall mean the quantity of oxygen, expressed in milligrams per liter (mg/L), utilized in the biochemical oxidation of organic matter under standard laboratory procedures in five (5) days at twenty degrees Centigrade (20°C).

Board of Commissioners (or Board) shall mean the OJRSA Board of Commissioners.

Brewery shall mean a building or establishment for brewing beer, ale, or other malt liquors for commercial sale. Breweries also produce non-alcoholic products (e.g., "non-alcoholic beer"). Breweries shall also include craft brewing facilities, and microbreweries and may include a retail store and a tasting room for products produced at the facility. *Also see Alcoholic Beverage.*

Brown Grease shall mean any contents within or removed from FOG Control Devices. Brown grease is an emulsion of fat, oil, grease, solids, and water.

Building Drain shall mean that part of the lowest horizontal piping of a drainage system which receives wastewater and is located inside the walls of a building and conveys the wastewater to the building sewer, which begins five (5) feet outside the building wall.

Building Sewer shall mean the extension from the building drain to the sanitary sewer or other discharge location. Building drains are considered a portion of the building sewer.

Business Day shall mean Monday through Friday, except recognized holidays as defined in the *OJRSA Employee Handbook* or when otherwise established by the OJRSA Board of Commissioners.

Bypass shall mean the intentional diversion of wastestreams from any portion of a User's treatment facility.

Calendar Day shall mean all days, including weekends and holidays.

Calendar Year shall mean the twelve (12) month period beginning the January 1 and ending December 31 (inclusive) each year.

Categorical Industrial User shall mean an Industrial User subject to a Categorical Pretreatment Standard.

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Capacity Permit. See definition for Permit.

Categorical Pretreatment Standard shall be defined by 40 CFR 405 to 471.

Chemical Additive shall mean liquids, gases or solids composed of non-living substances introduced into a FOG Control Device for the purpose of changing the chemical nature or physical properties of the fats, oils and grease retained in the control device.

Chemical Oxygen Demand shall mean the total amount of oxygen required to oxidize the organic matter in a waste as prescribed in 40 CFR Part 136 or equivalent methods approved by EPA.

Cidery shall mean a facility for the manufacture of cider for commercial sale. Cideries may include a retail store and a tasting room products for produced at the facility. *Also see Alcoholic Beverage.*

CMOM (or Capacity, Management, Operation and Maintenance) shall mean a comprehensive audit or program that assures that a conveyance system is properly managed, financed, operated, and maintained at all times; has adequate capacity to convey peak flows (including wet weather flows); and performs all feasible tasks to eliminate excessive inflow and infiltration (I&I) from the system. A CMOM program must mitigate the impact of overflows on Waters of the State/United States, the environment, and public health.

Collection System. See definition for Conveyance System.

Color shall mean the color value obtained by the ADMI colorimetric method as approved by 40 CFR Part 136 or equivalent methods approved by EPA.

Combined Sewer shall mean a sewer intended to receive both wastewater and storm or surface water. *OJRSA currently has no Combined Sewers in their service territory and is not permitted for treatment as a Combined Sewer system.*

Commercial shall mean a company or organization occupied with or engaged in commerce or work intended for commerce. Examples include restaurants, grocery stores, banks, hotels, office space, retail shops, etc.

Commercial User (or Institutional User) shall mean all Users that otherwise do not discharge process wastewater, are not subject to Categorical Pretreatment Standards, and are not residences. Commercial (or Institutional) Users may be subject to Local Limits as determined by the Director.

Compliance Schedule shall mean an enforceable schedule incorporated into a Consent Agreement, Administrative Order, or other enforceable order of the OJRSA, outlining a timetable of remedial measures necessary to address a violation of the *OJRSA Sewer Use Regulation* or a Permit issued by the OJRSA. A Compliance Schedule may include milestone compliance measures, and each milestone deadline is separately enforceable by the OJRSA, with failure to meet such deadlines subject to potential additional enforcement action as stated within the Regulation, including civil penalties.

Cumulative Consumer Price Index, as applicable to SECTION 8.6, shall mean the aggregate administrative, civil, or criminal penalty based on the increase and/or decrease of year-over-year changes in the Consumer Price Index as reported for the month of December each calendar year beginning with December 2023. *This amount shall be rounded up or down to the next whole dollar.*

Contact Cooling Water. See definition for Cooling Water.

Contaminants of Emerging Concern shall mean chemical and other waste contaminants posing unique issues and challenges to the environmental community as a result of:

- A. The recent development of new chemicals or other products;
- B. New or recently identified byproducts or waste products;
- C. Newly discovered or suspected adverse health or environmental impacts;
- D. Physical or chemical properties that are not fully evaluated or understood;
- E. An absence of or pending changes to fully defined risk levels, water quality standard or guidance or other environmental program levels of control; and

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## F. Other factors.

Emerging contaminants include, but are not limited to, PFAS (polyfluoroalkyl substances), nanomaterials, pharmaceuticals and their constituents, and steroids and hormones.

Control Authority shall mean OJRSA, or any successor agency with authority to implement the provisions of this Regulation.

Conveyance System shall mean the network of gravity pipes, manholes, pumping stations, force mains, valves, and appurtenances owned and operated by the OJRSA associated with the transportation of wastewater to the treatment facility. The conveyance system is considered to be a component of the POTW.

Cooling Water shall mean water used for cooling (condensation, air conditioning, refrigeration, equipment cooling, evaporative cooling, chillers, cooling towers, etc.) which may come into direct contact with any raw product, intermediate product (other than heat) or finished product. For the purposes of this Regulation, cooling water can be generated from any cooling equipment blowdown or produced as a result of any cooling process through either a single pass (once through) or recirculating system. There are two types of cooling water:

- A. Noncontact Cooling Water is water to which the only pollutant added is heat, which has no direct contact with any raw material, waste intermediate or final product, and which does not contain levels of contaminants detectably higher than that of intake water and does not have added chemicals for water treatment at the facility.
- B. Contact Cooling Water is water likely to contain pollutants detectably higher than intake water. Contact means the water has chemical(s) added at the facility or comes into contact with the product produced at the facility. This includes water contaminated through any means, including chemicals added for water treatment at the facility, corrosion inhibition, or biocides, or by direct contact with any raw materials, process materials, intermediate materials, final products, waste product, and/or wastewater.

County (if capitalized in Regulation) shall mean the County of Oconee. *If not capitalized, definition could be for any county.*

Daily Maximum shall mean the arithmetic average of all effluent samples for a pollutant collected during a twenty-four (24) hour period.

Daily Maximum Limit shall mean the maximum allowable discharge limit of a pollutant during a calendar day. Where Daily Maximum Limits are expressed in units of mass, the daily discharge is the total mass discharged over the course of the day. Where Daily Maximum Limits are expressed in terms of a concentration, the daily discharge is the arithmetic average measurement of the pollutant concentration derived from all measurements taken that day.

Decant shall mean to pour or drain wastewater or other liquid from a tank or vessel without disturbing the sediment or solids that have settled in the tank or vessel.

Director. See definition for Executive Director.

Discharge (or Indirect Discharge) shall mean the introduction of pollutants into the POTW from any non-domestic wastewater source.

Discharge Permit. See definition for Permit.

Disposal shall mean the discharge of FOG Control Device waste at a properly permitted and SCDHEC approved location.

Distillery shall mean a facility where liquor is manufactured and sold commercially. Distilleries may include a retail store and a tasting room for products produced at the facility. *Also see Alcoholic Beverage.*

Domestic Wastewater shall mean a combination of water carrying normal strength sewage from residences, commercial establishments, institutions and the like, but excluding industrial process wastes.

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Duration of the Violation shall mean the length that the violation existed.

Duly Authorized Representative shall mean Authorized Representative. See Authorized Representative for definition.

Enforcement Management Strategy shall mean the methods and mechanisms for achieving enforcement as set forth in SECTION 8 of this Regulation.

Environmental Protection Agency shall mean the United States Environmental Protection Agency or, where appropriate, the Administrator or other duly authorized official of the EPA.

Environmental Harm shall mean a pollutant effluent which:

- A. Has a toxic effect on the receiving waters or aquatic life downstream of the wastewater treatment plant;
- B. Causes a violation of the POTW's NPDES permit (including water quality standards); or
- C. Causes a pass-through.

Equivalent Permitting Record. See definition for Permit.

Excursion shall mean an incident in which wastewater discharge parameter exceeds the range set forth in the *OJRSA Sewer Use Regulation* or Industrial User permit.

Executive Director shall mean the Executive Director of the Oconee Joint Regional Sewer Authority, which is the person serving as the chief administrative officer (CAO) of the agency.

Existing Source shall mean any source of discharge that is not a New Source.

Fermented Beverage shall include, but not be limited to, kombucha, ginger beer, kvass, and kefir produced for commercial sale. Fermented Beverage producers may include a retail store and a tasting room for products produced at the facility. The OJRSA shall regulate these drinks as Alcoholic Beverages, regardless of the presence or amount of alcohol volume. *Also see Alcoholic Beverage.*

Floatable Oil shall mean oil, fat, or grease in a physical state such that it will separate by gravity from wastewater.

FOG shall mean fats, oils, and grease, which are organic non-polar material or compounds derived from animal and/or vegetable or plant sources.

FOG Control Additives shall mean chemicals such as enzymes, emulsifiers, biological, and chemical additives to liquefy the FOG to keep it from clogging sewer devices, which are prohibited by Regulation. Sewer lines and devices must be cleaned manually to remove any FOG accumulation.

FOG Control Devices shall mean FOG Interceptors, FOG Traps, or other OJRSA approved means of eliminating fats, oils, and grease from the wastewater conveyance system and treatment works.

FOG Control Program shall describe the OJRSA regulatory, educational, and customer service activities that support elimination of the deleterious impact of fats, oils, and grease discharges on the wastewater conveyance system and treatment works. This program is detailed in SECTION 9 of these Regulations.

FOG Generator shall mean any User, including Food Service Establishments (FSE), which produces fats, oils, and grease waste. Single-Family Residential locations and Multi-Family Developments with four (4) or less separated living units as stated in OJRSA SUR 9.3(C) are not considered a FSE or FOG Generator and will not be subject to the OJRSA FOG Program unless they are preparing food for commercial purposes (*catering and other such operations are considered a commercial purpose subject to FSE regulations*).

FOG Interceptor shall mean a tank or device so constructed, typically in the ground, as to separate and hold fats, oils, and grease (FOG) from the wastewater in order to reduce the FOG entering the sanitary sewer. FOG Interceptors are commonly referred to as "grease interceptors" or "grease traps"; however, the OJRSA does not consider these to be the same as under-the-sink FOG Traps and shall not be construed as meeting this definition. FOG Interceptors are a minimum of 1,000 gallons in capacity.

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FOG Permit. See definition for Permit.

FOG Program Coordinator shall mean a person employed or designated by the Director who is charged with the responsibility of administering the provisions of the FOG Control Program to ensure User compliance with applicable laws, rules, regulations, and policies.

FOG Recycle Container (Bin) shall mean a container used for storage of yellow grease.

FOG Trap shall mean a device placed inside a Food Service Establishment for removal of FOG from the wastestream. These are identified as an “under the sink” reservoir or a “floor trap” which is a small container or tank with baffles designed for inside installation at kitchen fixtures and appliances. These devices shall be connected to a drain immediately following a sink or wash basin. A FOG Trap is often referred to as a “grease interceptor” but should not be confused with a FOG Interceptor as defined by the OJRSA.

FOG Waste shall mean any liquid, semi-liquid, or solid fats, oils and grease that is removed from Commercial operations through the use of a FOG Interceptor or FOG Trap.

FOG Waste Hauler / Plumber shall mean a company that pumps, cleans, and maintains FOG Control Devices, to include FOG Control Device Certification. All FOG waste haulers and plumbers performing these duties within the area served by OJRSA shall be FCD certified by the OJRSA FOG Program. These FOG waste haulers and plumbers must perform an inspection on a FCD when the device is being cleaned.

FOG Waste Line shall mean the wastewater plumbing that conveys grease-laden wastewater from fixtures and appliances to the FOG Control Device.

Food Courts shall mean areas predominantly found in shopping centers or amusement parks and festivals where several food preparation establishments having different Owners may share seating space or plumbing facilities.

Food Service Establishment shall mean any establishment, business, or facility engaged in preparing, serving, or making food available for consumption. Single-Family Residential locations and Multi-Family Developments with four (4) or less separated living units as stated in OJRSA SUR 9.3(C) are not considered a FSE or FOG Generator and will not be subject to the OJRSA FOG Program unless they are preparing food for commercial purposes (*catering operations are considered a commercial purpose subject to FSE regulations*). FSEs will include but are not limited to: restaurants, cafeterias, delis, grocery stores, hospitals, hotels, motels, churches, school kitchens, assisted living facilities, ice cream shops, coffee shops, food courts, butcher shop operations, catering facilities, and mobile food units involved in the preparation of food for nonresidential purposes. A Food Service Establishment can include any facility which cuts, prepares, cooks, fries, bakes, or serves food or which disposes of food-related wastes. Also see definition of FOG Generator.

Force Main shall mean a pipeline that conveys wastewater under pressure from a lower to a higher elevation. A force main is the piping from the discharge side of a pump or pneumatic ejector to a discharge point.

Force Majeure shall mean an extraordinary event that prevents one or both parties from performing. These events must be unforeseeable and unavoidable, and not the result of the User’s actions, hence they are considered “an act of God,” such as an earthquake, flood, or riot.

Garbage shall mean the animal or vegetable wastes from the domestic and Commercial preparation, cooking, and dispensing of food, and from the Commercial handling, storage, and sale of produce.

Garbage Grinder shall mean a device which shreds or grinds up solid or semisolid garbage into smaller portions for discharge into the sanitary sewer. These are commonly referred to as a “garbage disposal.”

Grab Sample shall mean a sample that is taken from a wastestream without regard to the flow in the wastestream and over a period of time not to exceed fifteen (15) minutes.

Grandfathered shall mean an exemption from the requirements of a section of Regulation affecting their previous rights, privileges, uses, or practices.

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Gray Water shall mean all wastewater other than wastewater containing human waste from sanitary fixtures such as toilets and urinals. *This does not include process wastewater from industrial facilities.*

Hair Trap/Interceptors shall mean a device used to remove hair before it enters the sewer system. Facilities that may be required to install a Hair Trap/Interceptor include, but not limited to, beauty salons, barber shops, animal grooming facilities, and animal hospitals. These devices may be installed on individual sinks or on a common effluent line shared by a number of wash stations.

Hauled Waste shall mean transported waste materials and products including, but not limited to, waste from vessels, chemical and/or portable toilets, campers, trailers, septic tanks, FOG Interceptors, FOG Traps, and vacuum pump tank trucks.

Hauled Waste Transporter shall mean a person or company who owns or operates a vehicle for the purpose of transporting solid and/or liquid waste products for treatment or disposal.

Hazardous Material shall mean a substance or combination of substances which, because of its quantity, concentration, or characteristics, may:

- A. Cause or significantly contribute to mortality, illness, or incapacitation due to human exposure;
- B. Pose a substantial hazard to human health or the environment if improperly handled; or
- C. Is defined to be a hazardous waste under the Resource Conservation and Recovery Act (applicable Parts of 40 CFR), under regulations promulgated pursuant to said Act, or under any other Local, State, or Federal law.

Hazardous Waste. See definition for Hazardous Material Item C.

Headworks Analysis shall mean an evaluation of the capability of the POTW to receive pollutants performed in accordance with SCDHEC and EPA regulations.

Hearing Officer shall be defined by OJRSA SUR 8.2(D)(5).

Holding Tank Waste shall mean any wastewater from holding tanks such as vessels, chemical toilets, campers, trailers, septic tanks, and vacuum pump tank trucks.

Indirect Discharge. See definition for Discharge.

Industrial User shall mean a source of indirect discharge which does not constitute a "discharge of pollutants" under regulations issued pursuant to Section 402 of Act. *An Industrial User may or may not be a CIU and/or SIU.*

Industrial User Permit. See definition for Permit.

Industrial Wastewater. See definition for Wastewater.

Infiltration shall mean water other than wastewater flow that enters a sewer system from the ground through pipes, pipe joints, connections, or manholes.

Inflow shall mean water other than wastewater flow entering the sewer system from such sources as, but not limited to: roof leaders; cellar, yard, and area drains; foundation drains; unpolluted water (including cooling water or condensation discharges); drains from springs and swampy areas; manhole covers; cross connections from storm sewers and/or Combined Sewers; catch basins; stormwaters; surface runoff; street wash waters, or drainage.

Inflow and Infiltration shall collectively mean inflow and/or infiltration as defined in this Regulation.

Informal Conference shall mean a meeting between a User and the Director, or Director's designee, to discuss one (1) or more alleged violations of the *OJRSA Sewer Use Regulation* or a Permit issued by the OJRSA, to exchange information regarding such alleged violations and any corrective actions taken or proposed to be taken, and to discuss methods to obtain compliance with the Regulation by consent of all parties. An Informal Conference may result in the entry of a Consent Agreement outlining agreed upon relief, including an enforceable Compliance

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Schedule, but will not result in the entry of a unilateral final decision by the OJRSA on an alleged violation prior to the User's opportunity for an Adjudicatory Hearing.

Instantaneous Limit shall mean the maximum concentration of a pollutant allowed to be discharged at any time, determined from the analysis of any discrete or composited sample collected, independent of the industrial flow rate and the duration of the sampling event.

Institution (or Institutional) shall mean an organization that provides services to the public or a specific sector of the public. Examples includes schools, places of worship, colleges, government buildings, hospitals, prisons, etc.

Institutional User. See definition for Commercial User.

Interference means a Discharge which, alone or in conjunction with a discharge(s) from other sources, both:

- A. Inhibits or disrupts the POTW, its treatment processes or operations, or its sludge processes, use or disposal; and
- B. Therefore is a cause of a violation of any requirement of the POTW's NPDES permit (including an increase in the magnitude or duration of the violation) or of the prevention of sewage sludge use or disposal in compliance with the following statutory provisions and regulations or permits issued thereunder (or more stringent State or local regulations): Section 405 of the Clean Water Act, the Solid Waste Disposal Act (SWDA) (including Title II, more commonly referred to as the Resource Conservation and Recovery Act (RCRA), and including State regulations contained in any State sludge management plan prepared pursuant to Subtitle D of the SWDA), the Clean Air Act, the Toxic Substances Control Act, and the Marine Protection, Research and Sanctuaries Act, and the South Carolina Pollution Control Act.

Isolated Not Significant Violations shall mean violations that do not meet the definition of Significant Noncompliance.

Isolated (or Infrequent) [regarding violations] shall mean violations that do not meet the definition of recurring violations.

Lateral (or Service Lateral). See definition for Sewer Service.

Lint Interceptor shall mean a device used to remove lint and other debris from wastewater prior to its discharge to the sewer system. Facilities that may be required to install a Lint Interceptor include, but not limited to, laundromats, hotels/motels, dormitories, and apartment complexes with common laundry facilities shared by users.

Local Limits shall mean specific discharge limits developed and enforced by the OJRSA upon industrial or Commercial facilities to implement the general and specific discharge prohibitions listed in SC R61-9 403.5.

May is permissive. Shall is mandatory and requires compliance.

Measured Daily Flow shall mean the actual flow, in gallons, measured at the flowmeter for each day.

Medical Waste shall mean isolation wastes, infections agents, human blood and blood byproducts, pathological wastes, sharps, body parts, fomites, etiologic agents, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.

Member City (or Member Cities) shall mean the cities of Seneca, Walhalla, and Westminster and others as defined by legally binding Intergovernmental Agreement(s).

Mobile Food Unit shall mean a self-propelled or vehicle- or trailer-mounted unit intended to be used as a Food Service Establishment. Mobile Food Units must have an approved location to discharge used fats, oils, and grease waste.

Monthly Average shall mean the sum of all "daily discharges" measured during a calendar month divided by the number of "daily discharges" measured during that month.

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Monthly Average Limit shall mean the highest allowable average of “daily discharges” over a calendar month, calculated as the sum of all “daily discharges” measured during a calendar month divided by the number of “daily discharges” measured during that month.

Multi-Family Development shall mean a structure or complex of buildings intended for multiple families to reside in for extended periods of time. Examples include, but are not limited to, apartments, townhomes, condominiums, duplexes/multiplexes, etc. A structure or complex of buildings is also considered to be a Multi-Family Development if it has shared sewer plumbing serving two (2) or more individual living units (e.g., apartments, townhomes, etc.) that is combined prior to connection to the public sewer system. Multi-Family Developments with five (5) or more separate living units shall have FOG Control Devices as stated in OJRSA SUR 9.3(C).

National Categorical Pretreatment Standard shall mean any regulation containing pollutant discharge limits promulgated by the EPA in accordance with Section 307(b) and (c) of the Act which applies to a specific category of Industrial Users. NCPs are found at 40 CFR Chapter I, Subchapter N, Parts 405-471.

National Pollutant Discharge Elimination System Permit. See definition for Permit.

Natural Outlet shall mean any outlet into a watercourse, pond, ditch, lake, stormwater retention/detention pond, or other surface water or groundwater.

New Source shall mean:

- A. Any building, structure, facility, or installation from which there is (or may be) a discharge of pollutants, the construction of which commenced after the publication of proposed Pretreatment Standards under Section 307I of the Act that will be applicable to such source if such Standards are thereafter promulgated in accordance with that section, provided that:
  1. The building, structure, facility, or installation is constructed at a site at which no other source is located; or
  2. The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an Existing Source; or
  3. The production or wastewater generating processes of the building, structure, facility, or installation are substantially independent of an Existing Source at the same site. In determining whether these are substantially independent, factors, such as the extent to which the new facility is integrated with the existing plant and the extent to which the new facility is engaged in the same general type of activity as the Existing Source, should be considered.
- B. Construction on a site at which an Existing Source is located results in a modification rather than a New Source, if the construction does not create a new building, structure, facility, or installation meeting the criteria of Section (I)(b) or (c) above but otherwise alters, replaces, or adds to existing process or production equipment.
- C. Construction of a New Source as defined under this paragraph has commenced if the Owner or operator has:
  1. Begun, or caused to begin, as part of a continuous onsite construction program:
    - (a) any placement, assembly, or installation of facilities or equipment; or
    - (b) significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of New Source facilities or equipment; or
  2. Entered into a binding contractual obligation for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this paragraph.

Noncontact Cooling Water. See definition for Cooling Water.

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Non-Process Wastewater shall mean sanitary, noncontact cooling water, and boiler blowdown wastewater.

Nonresidential User shall mean any use other than a Single-Family Residential User, which may include, but is not limited to: Food Service Establishments, Industrial Users, health care facilities, religious establishments, educational facilities, assisted living facilities, office facilities, and other Commercial establishments. *It shall also include apartments, condominiums, and other multi-unit housing complexes with a common sewer service lateral or system serving multiple units prior to connecting with a public sewer.* Also see *Single-Family Residential, Multi-Family Development, Single-Family Residential, User, and others.*

Nonsignificant Industrial User shall mean a permitted facility that does not have sampling limits or sampling requirements but is permitted and may have other requirements to meet.

North American Industry Classification System or NAICS shall mean the standard reference classification system used by agencies for the United States business economy. It was developed under the auspices of the Executive Office of the President of the United States' Office of Management and Budget (OMB) and adopted in 1997 to replace the Standard Industrial Classification (SIC) System. NAIC codes are utilized in federal and state pretreatment regulations.

OJRSA shall mean the Oconee Joint Regional Sewer Authority.

Oil/Water Interceptor shall mean a tank typically used in low flow drain lines where small quantities of oils, sediment and other liquid contaminants can be removed from wastewater prior to being discharged to the conveyance system or treatment facility. These drain lines may come from variety of facilities including, but not limited to, covered parking garages, machine shops, service stations, and manufacturing facilities.

Operation and Maintenance Costs shall mean all costs, direct and indirect, not including debt service and capital related expenditures, but inclusive of expenditures attributable to administration, monitoring, inspections, reviewing applications, maintenance of equipment, and treatment and collection of wastewater, necessary to assure adequate wastewater collection and treatment on a continuing basis which conforms to applicable regulations and assures optimal long-term facility management.

Owner shall mean an individual or entity in possession of title for land, building or other item. The Owner can be a claimer, controller, holder, homeowner, householder, landowner, landlord, lessor, occupier, person holding ownership on record, possessor, property owner, proprietor, record-holder retainer, or title holder.

Pass-Through shall mean a discharge which exits the POTW into Waters of the State/United States in quantities or concentrations which, alone or in conjunction with discharge(s) from other sources, is a cause of a violation of any requirement of the OJRSA's NPDES Permit (including an increase in the magnitude or duration of the violation).

Paunch Manure shall mean the partially digested contents of the stomach during the time period immediately before and after the animal is slaughtered for meat and other by-products.

Permit (or Permitted) shall mean the following, as appropriate:

- A. Capacity Permit is a Permit for OJRSA Wastewater System Capacity (or other document that serves this purpose) issued to a User or facility after January 1, 1990.
- B. Equivalent Permitting Record (or other document that serves this purpose) is a record for managing and tracking connections to the public sewer. This record may be issued to users before or since January 1, 1990.
- C. FOG Permit is a permit to which a FSE or FOG Generator may be issued, and it is valid for a period of five (5) years. This permit can be implemented by OJRSA at their discretion as part of the FOG Control Program.
- D. Industrial User Permit is issued when an Industrial or Commercial User discharges wastewater that has the potential to impact the POTW.

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- E. Discharge Permit can be any of the following permits as issued by the OJRSA and as described in this definition: Capacity Permit, Equivalent Permitting Record, Industrial User Permit, or Satellite Sewer System Permit, as appropriate. It does not include the NPDES Permit.
- F. NPDES (or National Pollutant Discharge Elimination System) Permit is a permit, which can include a Land Application Permit, issued to a POTW pursuant to Section 402 of the Clean Water Act, Section 48-1-100 of the SC Pollution Control Act, or (SC R61-9 122 or 505).
- G. Satellite Sewer System Permit is issued to Satellite Sewer Systems as defined within these Regulations.

Person shall mean any individual, partnership, co-partnership, firm, company, association, joint stock company, trust, estate, governmental entity or any other legal entity, or their legal representatives, agents, or assigns. This definition includes all Federal, State, and local governmental entities.

pH shall mean the term used to express the intensity of the acid or base condition of a solution as prescribed in 40 CFR Part 136, or equivalent methods approved by EPA.

Plaster Interceptor shall mean a device used to remove plaster from wastewater prior to discharge into the sewer system. Facilities that may be required to install a Plaster Interceptor include, but not limited to, dental offices or locations where arts and crafts are performed (e.g., a school art room). These devices may be installed on individual sinks or on a common effluent line shared by a number of sinks.

Polar Material shall mean analytically quantifiable oil and grease of animal or vegetable origin.

Pollutant shall mean any dredged spoil; solid waste; incinerator residue; filter backwash; sewage; garbage; sludge; munitions; chemical wastes; medical wastes; biological materials; radioactive materials; heat; wrecked or discharged equipment; rock; sand; cellar dirt; municipal, industrial, Commercial, or agricultural waste; or other pollutants; including the characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, Color, BOD, COD, toxicity, SS, odor) as may be defined by EPA, SCDHEC, or OJRSA regulations; discharged into water.

Pollution shall mean the man-made or man-induced alteration of the chemical, physical, biological, and radiological integrity of water.

Pretreatment shall mean the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in wastewater prior to, or in lieu of, discharging or otherwise introducing such pollutants into a POTW. The reduction or alteration may be obtained by physical, chemical, or biological processes; process changes; or by other means; except as prohibited by SC R61-9.403.6I. Appropriate pretreatment technology includes control equipment, such as equalization tanks or facilities, for protection against surges or slug loadings that might interfere with or otherwise be incompatible with the POTW. However, where wastewater from a regulated process is mixed in an equalization facility with unregulated wastewater or with wastewater from another regulated process, the effluent from the equalization facility must meet an adjusted pretreatment limit calculated in accordance with SC R61-9 403.6(f).

Pretreatment Coordinator shall mean the person authorized by the Executive Director to oversee the Pretreatment Program for the OJRSA. *This position may be a dedicated Pretreatment Coordinator by title or could be the Regulatory Services Coordinator, depending on who is authorized to perform this function.*

Pretreatment Facility. See definition for Pretreatment System.

Pretreatment Program shall mean a program approved by SCDHEC to enforce the national pretreatment program requiring Nonresidential Users that introduce pollutants to the POTW to comply with Pretreatment Standards to ensure the goals of the Clean Water Act are attained. The program also outlines requirements for POTWs to proactively protect its infrastructure while overseeing its management responsibilities.

Pretreatment Requirements shall mean any substantive or procedural requirement related to pretreatment, other than a National Categorical Pretreatment Standard imposed on an Industrial User or Local Limitation.

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Pretreatment Standard (or Standards) shall mean Prohibited Discharge Standards, Categorical Pretreatment Standards, and Local Limits.

Pretreatment System shall mean any process used to reduce the amount of pollutants in wastewater before discharging the wastewater into a conveyance system that ultimately discharges to OJRSA facilities.

Private Sewer shall mean a sewer which is not owned by a public body. These privately-owned sewers also include sewer services (“laterals” or “service laterals”). It is not a public sewer.

Private Utility shall mean wastewater utility that is privately owned and regulated by the South Carolina Public Service Commission.

Prohibited Discharge Standards or Prohibited Discharges shall mean absolute prohibitions against the discharge of certain substances; these prohibitions appear in SECTION 4 of these Regulations.

Public Sewer shall mean a trunk or transportation sewer line or sewer facilities which is owned and controlled by the OJRSA or a collection of lateral lines or adjunct facilities owned and controlled by Satellite Sewer Systems that are connected to the OJRSA in any way, including by passing through another Satellite Sewer System.

Publicly Owned Treatment Works shall mean treatment facilities as defined by Section 212 of the Act, which is owned by the OJRSA. This definition includes any devices or systems used in the collection, storage, treatment, recycling, and reclamation of sewage or industrial wastes of a liquid nature, and any conveyance systems that transport wastewater to a treatment plant. This definition does not include pipes, storm sewers, or other conveyances not connected to a facility providing transportation and/or treatment for wastewater.

Qualified Laboratory shall mean laboratories currently certified by the State under SC Regulation 61-81 to perform wastewater analyses.

Recurring Violation shall be defined as three (3) or more violations for one (1) parameter in a rolling twelve (12) month period.

Regulation shall mean the *OJRSA Sewer Use Regulation* and any policies or supplements thereof as adopted by the Board of Commissioners.

Regulatory Services Coordinator shall mean the person authorized by the Executive Director to oversee OJRSA regulatory services, which includes the OJRSA Pretreatment Program, safety, and other policies for the OJRSA. *This position may also serve as the Pretreatment Coordinator (PC) in lieu of a separate PC position.*

Residential User shall mean a Single-Family Residential User. It shall not include those defined as a Nonresidential User.

Sand/Oil Interceptor shall mean an appropriately sized in-ground tank designed to capture dirt, sand, sweepings, minor petroleum spills, etc. from car washes, vehicle maintenance facilities, and other service and maintenance facilities to prevent these pollutants from entering the wastewater conveyance system and treatment facilities. These devices may also be referred to as a “grit interceptor,” “sand trap,” or other such name.

Sanitary Wastewater (or Sanitary Sewer or Sanitary Waste). See definition for Wastewater.

Satellite Sewer System shall mean a sewer system that is owned or operated by one (1) person, political subdivision, company, or other such party (all collectively referred to as “party” in this definition) that discharges to a system that is owned or operated by a different party, the operation and maintenance of which are covered in SC R61-9.610. *These systems may be publicly or privately owned.* Satellite Sewer Systems depend on a separate party for final wastewater treatment and discharge and include systems approved under SC R61-9.505.8. It does not mean a system that is monitored by supervisory control and data acquisition (SCADA) systems.

A wastewater system that is not covered by either a NPDES Permit or a State Land Application Permit is a Satellite Sewer System. The group of systems that are covered by this Regulation and the Satellite Sewer System General Permit as issued by SCDHEC (or other such permit issued by SCDHEC and/or EPA) are those that would require

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a construction permit under SC R61-67 if built today. There are two (2) basic situations that would normally apply:

- A. Sewers serving more than one building (apartments, subdivisions, industrial complex, etc.)
- B. Pretreatment systems at industries

There are some exemptions for a construction permit if the system is defined as a service connection in SC R61-67; however, the OJRSA may, at its discretion, issue an operating or other such permit to such facilities.

Satellite Sewer System Permit. See definition for Permit.

Satellite System shall collectively mean a Satellite Sewer System and private sewer.

Service Area shall mean all areas served or capable to be served by the OJRSA as recognized by the appropriate governing body(ies).

Severe Property Damage shall mean substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

Septic Tank Waste is any sewage from holding tanks such as vessels and septic tanks.

Sewage shall mean human excrement and gray water (household showers, dishwashing operations, etc.).

Sewer Service (aka "Lateral" or "Service Lateral") shall mean piping or plumbing that serves individual properties and connect a privately-owned sewer system and plumbing (the portion located on private property) to the public sewer line.

Sewer System shall mean a Satellite Sewer System, Public Sewer, Private Utility, and/or Private Sewer.

Shall is mandatory and requires compliance. May is permissive.

Significant Industrial User shall mean:

- A. An Industrial User subject to Categorical Pretreatment Standards (Categorical Industrial User); or
- B. An Industrial User that:
  1. Discharges an average of twenty-five thousand (25,000) gpd or more of process wastewater to the POTW (excluding non-process wastewater); or
  2. Contributes a process wastestream which makes up five percent (5%) or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant; or
  3. Is designated as such by OJRSA on the basis that it has a reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement (in accordance with SC R61-9 403.8(f)(6)).

Upon a finding that a User meeting the criteria in Subsection B of this part has no reasonable potential for adversely affecting the POTW's operation or for violating any Pretreatment Standard or Requirement, OJRSA may at any time, on its own initiative or in response to a petition received from an Industrial User, and in accordance with procedures in SC R61-9 403.8(t)(6), determine that such User should not be considered a Significant Industrial User.

- C. A Commercial or Institutional User who is not subject to Categorical Pretreatment Standards but who may be subject to Local Limits. The same definitions set forth in B.1, B.2, and B.3 shall apply to these Users.

Significant Noncompliance shall mean one or a combination of any of the following:

- A. Chronic violations of wastewater discharge limits, defined here as those in which sixty-six percent (66%) or more of all of the measurements taken for the same pollutant parameter during a six (6) month period exceed (by any magnitude) a numeric Pretreatment Standard or requirement, including instantaneous limits;

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- B. Technical Review Criteria (TRC) violations, defined here as those in which thirty-three percent (33%) or more of all of the measurements taken for the same pollutant parameter during a six (6) month period equal, or exceed, the product of the numeric Pretreatment Standard or Requirement including instantaneous limits multiplied by the applicable TRC (TRC multiplier is one and four-tenths (1.4) for BOD, TSS, fats, oil, and grease; and one and two-tenths (1.2) for all other pollutants except pH);
- C. Any other violation of a Pretreatment Standard or Requirement as defined by SC R61-9 403.3 (Daily Maximum, long-term average, instantaneous limit, or narrative standard) that the POTW determines has caused, alone or in combination with other discharges, interference or pass-through including endangering the health of POTW personnel or the general public;
- D. Any discharge of a pollutant that has caused imminent endangerment to human health/welfare or to the environment and has resulted in OJRSA's exercise of its emergency authority to halt or prevent such a discharge;
- E. Failure to meet within ninety (90) calendar days of the scheduled date, a Compliance Schedule milestone contained in an individual wastewater discharge permit or enforcement order for starting construction, completing construction, or attaining final compliance;
- F. Failure to provide within forty-five (45) calendar days after the due date, any required reports, including baseline monitoring reports, reports on compliance with Categorical Pretreatment Standard deadlines, periodic discharge monitoring reports (DMR), and reports on compliance with Compliance Schedules;
- G. Failure to accurately report noncompliance;
- H. Any other violation(s), which may include a violation of Best Management Practices, which the Director determines will adversely affect the operation or implementation of the local Pretreatment Program.

Single-Family Residential shall mean an independent residential structure that sits on its own land and is intended to be used as a single unit with unshared utilities. Includes traditional detached homes, mobile homes, Multi-Family Developments (if units have individual sewer plumbing that is not combined prior to connection to the public sewer system), and recreational vehicle ("RV")/camper site with an individual Water Meter and sewer connection.

Slug Load (or Slug) shall mean any discharge at a flow rate or concentration which could cause a violation of the prohibited discharge standards in SECTION 4 of these Regulations; or any discharge of a nonroutine, episodic nature, including but not limited to, an accidental spill or a non-customary batch discharge which has a reasonable potential to cause interference or pass through, or in any other way will violate OJRSA Regulations, Local Limits, or Permit conditions.

Standard Industrial Classification System shall mean a classification pursuant to the 1997 edition of the Standard Industrial Classification Manual issued by the Executive Office of the President of the United States' Office of Management and Budget (OMB). The NAICS system was set in place in 1997 to take the place of the SIC System. The SIC codes are still referenced in some pretreatment regulations and are still currently in use.

State shall mean the state of South Carolina.

Storm Sewer shall mean a sewer that carries only stormwater, surface runoff, street wash, and drainage, and to which wastewater is not intentionally admitted.

Stormwater shall mean any flow occurring during or following any form of natural precipitation and resulting therefrom.

Suspended Solids shall mean the total suspended matter that floats on the surface of, or is suspended in, water, wastewater, or other liquid, and which is removable by laboratory methods as prescribed by 40 CFR Part 136, or equivalent methods approved by EPA, and referenced as non-filterable residue.

Total Ammonia Nitrogen shall mean nitrogen in the form of ammonia and the ammonium ion found in wastewater as prescribed in 40 CFR Part 136 or equivalent methods approved by EPA. The chemical formula for this compound is  $\text{NH}_3\text{-N}$ .

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Total Kjeldahl Nitrogen shall mean the sum of organic nitrogen and ammonia nitrogen content of a wastewater as prescribed in 40 CFR, Part 136, or equivalent methods approved by EPA.

Total Phosphorus shall mean the sum of the dissolved and suspended organic and inorganic phosphorus content of a wastewater as prescribed in 40 CFR Part 136, or equivalent methods approved by EPA.

Toxic (as in Materials, Pollutants or Substances) shall mean any substances whether gaseous, liquid, or solid, which when discharged to the POTW in sufficient quantities may tend to interfere with any wastewater treatment process or constitute a hazard to the environment or recreation in the receiving waters of the effluent from the POTW. These substances include but are not limited to those one hundred twenty-six (126) pollutants, or combination of those pollutants, listed as toxic in regulations promulgated by the EPA under the provisions of 307 (33 USC §1317) of the Act, or other acts.

Unpolluted Water shall mean water of sufficient quality that it would not be in violation of Federal or State water quality standards if such water were discharged to Waters of the State/United States.

Upset shall mean an exceptional incident in which there is unintentional and temporary noncompliance with Categorical Pretreatment Standards because of factors beyond the reasonable control of the Industrial User. An upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation.

User shall mean any person or entity (Residential, Nonresidential, Commercial, Industrial, Institutional, Nonsignificant Industrial, and/or other) who directly or indirectly discharges, causes, or permits the discharge of wastewater to the POTW. Also see Industrial User and Nonsignificant Industrial User.

User Charge shall mean the system of charges levied on Users for the operation and maintenance costs of the wastewater disposal system by OJRSA, as well as other costs considered appropriate as established by the Board of Commissioners.

Wastewater shall mean the combination of the liquid and water-carried wastes from residences, Commercial buildings, industrial plants, and institutions, including cooling water, holding tank waste, and infiltration and inflow.

- A. Sanitary wastewater shall mean the combination of liquid and water carried wastes discharged from toilet and other sanitary plumbing facilities.
- B. Industrial wastewater shall mean a combination of liquid and water carried wastes discharged from any industrial establishment and resulting from any trade or process carried on in that establishment and shall include the wastes from pretreatment facilities and cooling water.

Wastewater Disposal System shall mean the land, structures, equipment, and processes owned and controlled by the OJRSA (unless specified otherwise) required to collect, transport, and treat wastewater and to dispose of the effluent and accumulated residual solids.

Water Meter shall mean a device for measuring and registering the quantity of water that passes through a pipe or other outlet. For the purposes of this Regulation, the water that passes through a Water Meter that measures any water which is discharged to a conveyance system, regardless of whether all or any water is disposed of in the sewer that is conveyed to the OJRSA wastewater treatment plant. *A Water Meter does not include meters on plumbing and pipes that are not connected to the sewer system, such as many fire suppression and irrigation systems as they are not typically connected to a collection system; however, if it is determined that they are on a case-by-case basis, then they shall be treated as a Water Meter defined herein.*

Waters of the State shall mean all streams, lakes, ponds, marshes, water courses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems, and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the State or any portion thereof.

Waters of the United States shall be defined by 40 CFR 230.3(s).

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Wet Signature shall mean an original signature created when a person physically marks a document using pen and ink with the intent to sign the record.

Winery shall mean a facility in which wine is manufactured from any fruit, or brandies are distilled as a by-product of wine or other fruit, or cordials are compounded. Wineries may include a retail store and a tasting room for products for produced at the facility *Also see Alcoholic Beverage*.

Yellow Grease shall mean fats, oils, and grease that has not been in contact or contaminated from other sources (water, wastewater, solid waste, etc.) and can be recycled. Most “yellow grease” is deep fat fryer grease that has been used and is normally stored in a grease recycle container or bin for beneficial reuse. OJRSA does not accept yellow grease. Yellow grease may not be mixed with any other waste that is being disposed at a OJRSA water reclamation facility.

## **2.4 ACRONYMS, ABBREVIATIONS, AND SYMBOLS**

°C: Celsius

°F: Fahrenheit

n

ADF: Average Daily Flow (unit of volume during a period of time)

ADMI: American Dye Manufacturers Institute

AO: Administrative Order

ASCE: American Society of Civil Engineers

ASTM: American Society of Testing and Materials-International

Atty: OJRSA Attorney (General Counsel) and/or Other Legal Counsel as Designated by OJRSA Board of Commissioners

BMP or BMPs: Best Management Practice(s)

BOD: Biochemical Oxygen Demand

CAO: Chief Administrative Officer

CCPI: Cumulative Consumer Price Index

CEC: Contaminants of Emerging Concern

CEO: Chief Executive Officer

CFR: Code of Federal Regulations

CIU: Categorical Industrial User

CMOM: Capacity, Management, Operation, and Maintenance Audit

CPI: Consumer Price Index of All Urban Consumers (CPI-U)—U.S. city average, All items (as issued by the US Bureau of Labor Statistics)

COD: Chemical Oxygen Demand

CROMERR: Cross Media Electronic Reporting Rule

CWA: Clean Water Act

Dir: Executive Director of the OJRSA

DMR: Discharge Monitoring Report

e.g.: *Exempli Gratia*, Latin for “for example”

EPA: United States Environmental Protection Agency

ERG: Enforcement Response Guide

et seq.: *Et Sequentes*, Latin for “and the following”

FCD: FOG Control Device

FOG: Fats, Oils, and Grease

FOG Insp: FOG Inspector (or person(s) authorized to serve in this capacity for the OJRSA)

FOIA: South Carolina Freedom of Information Act (SC Law Title 30 Chapter 4)

FSE: Food Service Establishment

gal: Gallon (unit of volume)

gpd: Gallons per Day (unit of volume during a period of time)

I&I: Inflow and Infiltration

in.: Inch or Inches, as appropriate (unit of distance)

IU: Industrial User

kg: Kilogram (unit of mass)

lb (or lbs): Pound or Pounds, as appropriate (unit of mass)

mg/L: Milligrams per Liter (unit of concentration)

NAICS: North American Industry Classification System

NCPS: National Categorical Pretreatment Standard(s)

NH<sub>3</sub>-N: Ammonia Nitrogen

No.: Number

NOAA: National Oceanic and Atmospheric Administration

NOSNC: Notice of Significant Noncompliance

NOV: Notice of Violation

NPDES: National Pollutant Discharge Elimination System

O&M: Operation and Maintenance

OD: Oxygen Demand

OJRSA: Oconee Joint Regional Sewer Authority

OJRSA SUR xx (where “xx” is either letters and/or numbers): Oconee Joint Regional Sewer Authority Regulation (“xx” references the regulation)

OMB: Office of Management and Budget, an office within the Executive Office of the President of the United States

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OSHA: Occupational Safety and Health Administration	SC: South Carolina
PC: Pretreatment Coordinator or person(s) authorized to serve in this capacity by or Inspector for the OJRSAPFAS: Per- and Polyfluoroalkyl Substances	SCADA: Supervisory Control and Data Acquisition
pH: Potential of Hydrogen or Power of Hydrogen (unit of acidity/basicity)	SCDHEC: South Carolina Department of Health and Environmental Control or any successor agency
PL: Public Law	SDWA: Safe Drinking Water Act
POTW: Publicly Owned Treatment Works	SIC: Standard Industrial Classification System
PU: Private Utility	SIU: Significant Industrial User
QAC or QACs: Quaternary Ammonium Compound(s)	SNC: Significant Noncompliance
RSC: Regulatory Services Coordinator or Inspector (or person(s) authorized to serve in this capacity for the OJRSA)	SS: Suspended Solids
SC Rxx (where “xx” is either letters and/or numbers): South Carolina Regulation (“xx” references the regulation)	SU: Standard Units for pH Measurements
RCRA: Resource Conservation and Recovery Act	SUR: <i>OJRSA Sewer Use Regulation</i>
	SWDA: Solid Waste Disposal Act
	TKN: Total Kjeldahl Nitrogen
	TMS: Tax Map System
	TRC: Technical Review Criteria
	TSS: Total Suspended Solids
	US: United States
	USC: United States Code
	WEF: Water Environment Federation

**2.5 DOCUMENT FORMAT**

This manual contains fonts and styles that mean certain things, including points of emphasis or reference other sections or materials. Below is a list of the types used within this manual and what it represents when encountered in the *OJRSA Sewer Use Regulation*.

<b>BOLD RED CAPITAL LETTERS</b>	Important point of emphasis
<u>Dashed Underline</u>	Name of a form to use for documenting a referenced task
<i>Italic ‘Cambria Math’ Font</i>	Mathematic or chemistry formula
<i>Italics</i>	Title of books, manuals, and other documents or unfamiliar foreign words
<b>MIX-SIZED CAPITAL LETTERS</b>	Name of sections or appendices in a book, manual, or other document
<u>Underlined</u>	Word being defined (limited to SECTION 2.3)
<u><i>Underlined Italics</i></u>	A note of emphasis

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## **Section 3 – Use of Sewers**

### **3.1 USE OF SYSTEM CONSTITUTES ACCEPTANCE**

The use of the wastewater treatment facilities of the OJRSA by any User shall constitute the User's consent and agreement to comply with and abide by the terms and conditions of these Regulations and the rules and regulations promulgated hereunder, including enforcement and penalty provisions.

### **3.2 SEWER SYSTEMS**

- A. OJRSA shall not accept a connection from any Sewer System owned by more than one (1) User. This requirement shall not apply to systems which are owned by multiple public entities.
- B. For service requests outside of the service area of a Member City, Satellite Sewer System, or a municipal or County Sewer System, any Private Utility (PU) desiring to connect a Sewer System to an OJRSA trunk line shall make application to OJRSA and must enter into an agreement or Discharge Permit with OJRSA whereby the PU covenants to restrict future conveyances of the Sewer System as follows:
  1. The PU and its successors agree that any and all future conveyances of the Sewer System are restricted and limited to conveyances to a single entity of the entire system of gravity lines, force mains, and pump stations constituting a Sewer System. Maps indicating size, inverts, and locations of all infrastructure shall be provided to OJRSA in acceptable electronic and paper formats as identified in the *OJRSA Development Policy*;
  2. OJRSA may seek injunctive relief to enforce the terms of the Agreement until such time that the Sewer System in its entirety is owned by a public entity.
  3. Further, the application to OJRSA will include an opinion from the PU's legal counsel that such PU is authorized to own and operate the Sewer System and to enter into the contracts by which it gained ownership and control of the system.
- C. Sewer Systems that are to remain privately owned must be permitted by SCDHEC and/or the OJRSA as a Satellite Sewer System and shall conduct operations and maintenance on the PU system in compliance with the SCDHEC Satellite Sewer System Permit or other such permit or requirement of SCDHEC and these Regulations.
- D. Service requests inside the service area of a Member City, municipality, or County sewer.
  1. All requests for service inside the service area of a Member City, municipality, or County shall be under the direction and approval of a Member City, municipality or County. This provision allows the Member City, municipality, or County to use a PU under contract. OJRSA shall consider such Sewer System a part of the Member City, municipality, or County's Sewer System.
  2. The application for service to OJRSA shall be under the direction and approval of the Member City, municipality, or County with a pledge to OJRSA that shall the PU become insolvent, inoperable, or subject to any regulatory warning for an unsafe or unsanitary operating condition which is uncured for more than thirty (30) calendar days, then the Member City, municipality, or County will assume ownership, operational, maintenance, and financial responsibility for the PU.
  3. For any Sewer System owned by a PU, OJRSA shall be provided with a copy of the contract by which such entity obtained control of the system. A term of that contract shall require ownership of the system shall be transferred to a public utility if the PU becomes insolvent, or the Sewer System becomes inoperable or subject for thirty (30) calendar days to an uncured regulatory warning for an unsafe or unsanitary operating condition. The contract will include express provision giving OJRSA standing to bring an action to enforce the terms of the contract as a third-party beneficiary thereto.

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**3.3 PERMITS REQUIRED**

- A. Prior to connection to the wastewater disposal system, the applicant shall obtain approval from OJRSA via Discharge Permit. Application shall be made in writing on forms provided by the OJRSA.
- B. Discharge Permits are issued to a specific User for a specific function or purpose. A Discharge Permit shall not be reassigned, transferred, or sold to a new Owner, new User, and/or different premises/parcel. Industrial Users must also comply with OJRSA SUR 3.3(D) and 6.1.
- C. All Users of the system after January 1, 1990 shall apply for a Capacity Permit (or equivalent permitting record) for documenting sewer connections to any sewer that conveys wastewater to OJRSA facilities. Such permits must be approved by OJRSA prior to connecting to and/or using the public sewer.
- D. Industrial Users
  - 1. All new industries discharging industrial wastewater shall complete an Industrial Discharge Permit Application and Questionnaire and obtain approval to connect and use the sewer facilities, regardless of the amount of discharge (including "zero (0) discharge" facilities that haul wastewater offsite for treatment or disposal). If applicable, facilities may be issued an Industrial User Permit.
  - 2. All currently permitted Industrial Users shall apply for renewal of their Industrial User Permit by completing an Industrial Discharge Permit Application and Questionnaire and submitting it to the Director or his/her designee at least one hundred eighty (180) calendar days prior to expiration of the current permit. The Industrial Discharge Permit Application and Questionnaire shall be as provided by the Director or his/her designee. This application shall be obtained from the OJRSA.
- E. Nonresidential Users are subject to being permitted as a Nonsignificant Industrial User with requirements to assist in compliance with the *OJRSA Sewer User Regulation* and eliminating prohibited discharges into the collection system. At OJRSA's discretion, such facilities may be issued a Nonsignificant Source Wastewater Discharge Permit.

**3.4 RESPONSIBILITY OF COSTS**

All costs and expense incident to the installation and connection of building sewers and/or extension of the conveyance system shall be borne by the Owner.

**3.5 USE OF PUBLIC SEWERS REQUIRED**

- A. It shall be unlawful to discharge to any Natural Outlet in areas under the jurisdiction of the OJRSA any wastewater, except where suitable treatment has been provided in accordance with subsequent provisions of these Regulations and with regulations of SCDHEC.
- B. Except as hereinafter provided, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of wastewater.
- C. The Owner of all houses, buildings, or properties used for human occupancy, employment, recreation, or other purposes, abutting on any street, alley, or right-of-way in which there is a public sanitary sewer, is hereby required at the expense of the Owner to install suitable toilet facilities therein, and to connect such facilities directly with the public sewer in accordance with the provisions of these Regulations. Under unusual or specific circumstances, the Director may waive this provision. This requirement shall not apply to any of the above-described properties that, as of the date this Regulation is adopted, are utilizing a septic system permitted by SCDHEC in compliance with S.C. Regulation 61-56. Such properties may continue to utilize their existing septic systems until and unless SCDHEC requires those properties to connect to public sewer pursuant to S.C. Regulation 61-56.
- D. Exceptions
  - 1. Force mains shall not be considered accessible and shall not be utilized by any User for direct connection of sewer service.
  - 2. Where annexation or easements to cross adjacent property are required to connect to the wastewater system at the time of application, then sewer shall not be considered accessible. A deed and plat must be on file with the Register of Deeds indicating the parcel(s) located between

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the property to be developed and the sewer system. The adjacent parcel(s) which must be crossed shall be identifiable by County Tax Map System (TMS) number.

- E. Requirements of Other Authorities – No requirement or provision of this Regulation shall be construed to relieve a User of any additional requirements that may be imposed by other authorities having legal jurisdiction.

**3.6 SEWER CONSTRUCTION AND MATERIALS**

- A. All construction methods, materials, and details for sewer construction and connections to the OJRSA must meet the minimum requirements stated in the *OJRSA Development Policy*, which is an enforceable extension of this Regulation. For conditions not addressed in the Development Policy, the OJRSA shall consider these situations on a case-by-case basis.
- B. Where the Owner desires the OJRSA to assume responsibility for the operation and maintenance of new treatment works, trunk lines, or pump stations, all such facilities shall be designed and constructed in accordance with the OJRSA's requirements as stated within the current version of the OJRSA Development Policy and shall be subject to their review and approval and be in compliance with any applicable SCDHEC requirements. The OJRSA, subject to OJRSA policies, may assume responsibility for the operation and maintenance costs of treatment systems and pump stations upon such terms and conditions as it deems appropriate.

**3.7 CERTAIN CONNECTIONS PROHIBITED**

- A. Connections Not Allowed to Sewer
1. No person shall make any connection of roof downspouts, exterior foundation drains, area drains, dumpster pad drains, or other sources of inflow, infiltration, or other unpolluted waters to a building sewer or building drain which in turn is connected, directly or indirectly, to a sanitary sewer.
  2. Floor drains are not permitted in areas where machining, automotive repair, painting, and other such activities take place that are directly or indirectly (such as to a Satellite Sewer System) connected to the OJRSA sanitary sewer system.
  3. No Commercial, Institutional, Industrial, or other Nonresidential Users as defined shall install a garbage grinder or allow any discharge from such grinder from any unit or portion of its facility unless written permission has been granted by the Director.
  4. Swimming pools, spas, hot tubs, and the like shall not connect unless in compliance with OJRSA SUR 4.2(D).
- B. Connection Not Allowed to Storm Sewers – No sanitary wastewater shall be discharged into a storm sewer. Upon discovery, such disposals shall be reported to SCDHEC for investigation and enforcement.

**3.8 MULTIPLE CONNECTIONS THROUGH ONE-BUILDING SEWER**

A separate and independent building sewer shall be provided for every building; except where one (1) building stands at the rear of another on an interior lot and no sanitary sewer is available nor can be constructed to the rear building through an adjoining alley, court, yard, easement, or driveway. The building sewer from the front building may be extended to the rear building and the whole considered as one (1) building sewer with prior approval by OJRSA.

**3.9 USE OF OLD BUILDING SEWERS**

- A. Old building sewers may be used in connection with new buildings only when they are found, upon examination and testing, to meet all requirements of these Regulations.
- B. For connections to Satellite Sewer Systems, it shall be the responsibility of the system Owner to confirm compliance with these Regulations prior to authorizing the connection to their system.

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- C. Where public sewer is not available according to the provisions of these Regulations, building sewers shall be connected to private wastewater disposal systems subject to the requirements of the County or SCDHEC.

**3.10 COMPLIANCE WITH OTHER REGULATIONS**

The size, slope, alignment, materials of construction, excavating methods, pipe placement, jointing, testing, and backfilling shall all conform to the building code and plumbing code. In the absence of other provisions, the materials and procedures set forth in *ASCE Manual of Practice No. 60*. And *WEF Manual of Practice No. FD-5* shall govern. All joints of the building sewer shall be tight and waterproof.

**3.11 CONNECTION OF BUILDING SEWER TO PUBLIC SEWER**

- A. Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor.
- B. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, wastewater carried by such building drain shall be lifted by a means approved by the OJRSA and discharged to the building sewer.
- C. The connection of the building sewer into the public sewer shall conform to the requirements of applicable building and plumbing codes and the *OJRSA Development Policy*. All such connections shall be made gastight and watertight.
- D. Any deviation from the prescribed procedures and materials must be approved by the Director or in accordance with the *OJRSA Development Policy* before installation.

**3.12 SUPERVISION OF BUILDING SEWER CONSTRUCTION**

The applicant for the building sewer permit shall notify the OJRSA when the building sewer is ready for inspection and connection to the public sewer no less than two (2) full business days prior to making the connection. The OJRSA, at its discretion, reserves the right to install, supervise, and/or inspect all connections to the public sewer. All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the OJRSA. Construction shall comply with the provisions of PL 91-596, the Occupational Safety and Health Act of 1970.

**3.13 SPECIAL PRETREATMENT DEVICES**

- A. All special pretreatment devices may be subject to construction and operational permitting by SCDHEC.
- B. FOG Control Devices
1. FOG Interceptors and FOG Traps shall be provided when they are necessary for the proper handling of liquid wastes containing floatable oil in excessive amounts, sand, or other harmful ingredients as required by SECTION 9 of these Regulations. Applicable facilities for these systems include those identified in that Section; except that such devices shall not be required for Single-Family Residential or dwelling units unless associated with regulated Multi-Family Developments as stated in OJRSA SUR 9.3(C).
  2. All devices shall be of a type and capacity approved by the Director or his/her designee and shall be located as to be readily and easily accessible for cleaning and inspection with adequate and approved security mechanisms installed to prevent unauthorized access or use.
  3. Where installed, all FOG Interceptors and FOG Traps shall be maintained and secured by the Owner at their expense and in continuously efficient operation at all times.
  4. In maintenance of these devices, the Owner shall be responsible for the proper removal and disposal by appropriate means of the captured material and shall maintain records of the dates and means of disposal which are subject to review by the OJRSA, State, EPA, or other governing body as appropriate.

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5. Any removal and hauling of collected materials shall be performed according to applicable State, Federal, and Local regulations.
  6. Additional requirements and regulatory guidance for the installation, operation, and maintenance of FOG Interceptors and FOG Traps can be found in the *OJRSA Development*.
- C. Oil and Grit Removal Systems
1. Oil/Water Interceptors and Sand/Oil Interceptors shall be provided when they are necessary for the proper handling and removal of oil, sand, or other harmful pollutants. Applicable facilities for these systems include, but are not limited to, car washes, auto maintenance shops, mechanical maintenance shops, industries, etc.
  2. All devices shall be of a type and capacity approved by the Director or his/her designee and shall be located as to be readily and easily accessible for cleaning and inspection with adequate and approved security mechanisms installed to prevent unauthorized access or use.
  3. Where installed, all Sand/Oil Interceptors and Oil/Water Interceptors shall be maintained and secured by the Owner at their expense in continuously efficient operation at all times.
  4. In maintenance of these devices, the Owner shall be responsible for the proper removal and disposal by appropriate means of the captured material and shall maintain records of the dates and means of disposal which are subject to review by the OJRSA, State, EPA, or other governing body as appropriate.
  5. Any removal and hauling of collected materials shall be performed according to applicable State, Federal, and Local regulations.
  6. Sand/Oil Interceptors and Oil/Water Interceptors must be cleaned out every three (3) months unless the facility can document that four (4) months does not affect the functionality of the devices or impact the sewer system.
  7. Additional requirements and regulatory guidance for the installation, operation, and maintenance of Sand/Oil Interceptors and Oil/Water Interceptors can be found in the *OJRSA Development Policy*.
- D. Pretreatment Facilities – In addition to the installation of Pretreatment Facilities as may be necessary to meet the requirements of SECTIONS 4.4 and 4.9, Industries or other Users are required to install specialized equipment on a case-by-case basis as determined by the OJRSA and/or SCDHEC in order to:
1. Prevent the introduction of pollutants into the wastewater conveyance system and treatment facilities that will interfere with their operations or pass-through untreated or undertreated;
  2. Improve opportunities to recycle and/or reclaim municipal and industrial wastewaters and sludges;
  3. Protect the wastewater conveyance system from unnecessary degradation or blockages; and/or
  4. Protect employees and others that perform work on the conveyance system and/or treatment facilities.
- E. Others as necessary for the OJRSA to protect its conveyance system, treatment facility, and/or to comply with its NPDES Permit requirements. Such devices may include, but are not limited to Lint Interceptors, Hair Trap/Interceptors, and Plaster Separators.

**3.14 PLANS, SPECIFICATIONS, AND CONSTRUCTION GENERAL GUIDANCE**

- A. The *OJRSA Development Policy* is an enforceable extension of this Regulation.
- B. *OJRSA Development Policy* shall be used for designing private sewers, including service connections (“laterals”), or conveyance systems that are to be owned, operated, or maintained by the OJRSA.
- C. OJRSA approval of plans, specifications, and construction for the expansion or modification to facilities and pretreatment systems shall be based on *OJRSA Development Policy* and other regulations (e.g., SCDHEC).
- D. All facilities to be deeded to and accepted by the OJRSA shall be completed, construction requirements for engineering standards or regulations met per SECTION 3.14, and be inspected and approved by County or Member City Codes Department (or other as appropriate), OJRSA, and/or SCDHEC.

**3.15 CONNECTION CONSTITUTES CONSENT**

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Connection to the OJRSA's system shall constitute consent and agreement by the User to be bound by and to abide with all OJRSA Regulations and requirements.

**3.16 SPECIFICATIONS FOR CONNECTIONS TO SEWER**

Information regarding connection, testing, inspection, and materials to OJRSA sewer can be found in the *OJRSA Development Policy*.

**3.17 VARIANCES**

- A. The OJRSA shall not grant variances for requirements or mandates established by or based upon Federal or State laws and regulations. Variances allowed by Federal or State law will be considered by the Director and may be included in a Discharge Permit or other written document as issued by OJRSA.
- B. All variances may be revoked or required to be modified in order for the OJRSA to comply with Federal and State laws.
- C. The variance procedure as listed in the *OJRSA Development Policy* shall apply for OJRSA Regulation and policies, including but not limited to these Regulations, fees, design, and construction matters.

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## Section 4 – Prohibitions and Limitations on Wastewater Discharges

### 4.1 PROHIBITED DISCHARGES

- A. General Prohibitions – It shall be unlawful for any person to discharge wastewater which causes a hazard to human life, creates a public nuisance, exceeds specific limitations set forth hereinafter, or causes pass-through or interference. These general prohibitions apply to all Users of the POTW whether or not the User is subject to National Categorical Pretreatment Standards or any other Federal, State, or local regulations or ordinances. When the Director determines that a User is discharging such wastewater, the Director shall advise the User of the potential impact of the discharge and develop effluent limitations for such discharge to protect the POTW.
- B. Specific Prohibitions – A User shall not discharge the following substances to the POTW:
1. Uncontaminated cooling water, condensate, ground water from wells, and/or surface water may not be discharged to the conveyance system and POTW unless otherwise approved in an industrial wastewater discharge permit.
  2. Liquids, solids, or gases which by reason of their nature or quantity are, or may be, sufficient either alone or by interaction with other substances to cause fire or explosion or be injurious in any other way to the POTW or to the operation of the POTW. Wastewater shall not have a closed cup flashpoint of less than one hundred forty degrees Fahrenheit (140°F) using test methods specified in 40 CFR 261.21. Materials specifically prohibited from discharge into the POTW include gasoline, kerosene, naphtha, fuel oil, lubricating oil, and any other substances which the OJRSA, State, OSHA, or EPA identifies as a fire or explosive hazard or a hazard to the system.
  3. Solid or viscous substances which may cause obstruction to the flow in a sewer or other interference, such as, but not limited to: floatable oil, garbage with particles greater than one-half inch (0.5 in.) in any dimension, animal guts or tissues, paunch manure, bones, hair, hides, or fleshings, entrails, whole blood, feathers, ashes, cinders, sand, spent lime, stone or marble dust, metal, glass, straw, shavings, grass clippings, rags, non-woven fabrics and wipes, hygiene products, spent grains, spent hops, waste paper, wood, plastics, gas, tar, asphalt residues, residues from refining or processing of fuel or lubricating oil, mud or glass grinding or polishing wastes. **GRINDING OR SHREDDING OF SOLIDS DOES NOT RENDER SUCH SOLIDS ACCEPTABLE FOR DISCHARGE TO THE POTW.**
  4. pH Levels Considered to be Extremely Acidic or Basic
    - (a) Wastewater having a pH less than six-point-zero standard units (6.0 SU), unless other limits are approved by the Director, or wastewater having any other corrosive property capable of causing damage or hazard to structures, equipment, or personnel of the POTW.
    - (b) A pH greater than ten-point-zero standard units (10.0 SU) is only accepted with special permission from the Director in an industrial discharge permit.
    - (c) No wastewater with a pH greater than twelve-point-zero standard units (12.0 SU) will be accepted by OJRSA.
  5. Wastewater containing pollutants in sufficient quantity, either singly or by interaction with other pollutants which will cause interference, constitute a hazard to humans or animals, or create a toxic effect in the receiving waters of the POTW.
  6. Noxious liquids, gases, or solids which either singly, or by interaction with other wastes, are sufficient to create a public nuisance or hazard to life or are sufficient to prevent entry into the sewers for their maintenance and repair.
  7. Wastewater, liquid, or vapors having a temperature higher than one hundred fifty degrees Fahrenheit (150°F), or results in a temperature higher than one hundred four degrees Fahrenheit (104°F) at the influent to the POTW or heat in such an amount as will inhibit biological activity in the POTW and result in interference.

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8. Wastewater containing radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by applicable Federal or State regulations.
  9. Wastewater which constitutes a slug discharge as defined herein.
  10. Substances which may cause the POTW's effluent or any other product of the POTW such as residues, sludges, or scums, to be unsuitable for reclamation and reuse or to interfere with the process. In no case shall a substance discharged to the POTW cause the POTW to be in noncompliance with sludge use or disposal criteria, guidelines, or regulations developed under Section 405 of the Act; any criteria, guidelines, or regulations affecting sludge use or disposal developed pursuant to the SDWA, the Clean Air Act, the Toxic Substances Control Act, or State criteria applicable to the sludge management method being used.
  11. Petroleum oil, nonbiodegradable cutting oil, or products of mineral oil origin in amounts that may cause interference or pass-through.
  12. Any wastewater which imparts a visible sheen in the effluent of the POTW is prohibited.
  13. Any pollutants which result in the presence of toxic gases, vapor, or fumes within the POTW in a quantity that may cause acute or chronic worker health and safety problems.
  14. Any trucked or hauled pollutants not authorized under SECTION 10 of these Regulations.
  15. Any wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions, which consequently imparts observable and/or measurable color to the treatment plant's effluent thereby violating the OJRSA's NPDES permit. Color (in combination with turbidity) shall not cause the treatment plant effluent to reduce the depth of the compensation point for photosynthetic activity by more than ten percent (10%) from the seasonably established norm for aquatic life.
  16. Any sludges, screenings, or other residues from the pretreatment of industrial wastes.
  17. Any medical wastes, except as specifically authorized by the Director in writing by execution of a Capacity Permit, Industrial User Permit, other permit, or binding agreement. No medical waste may pose a biohazard risk to OJRSA staff, the public, or the environment. Liquid cremation processes and the like will be considered by OJRSA on a case-by-case basis.
  18. Any wastewater causing the treatment plant's effluent to fail a toxicity test.
  19. Any wastes containing detergents, surface active agents, or other substances in sufficient concentrations which may cause excessive foaming in the POTW.
  20. Any pollutant, including oxygen demanding pollutants (BOD, etc.) released in a discharge at a flow rate and/or pollutant concentration which will cause interference with the POTW.
- C. Pollutants, substances, or wastewater prohibited by this Section shall not be processed or stored in such a manner that they could be discharged to the POTW.
- D. Inflow Prohibitions: Any wastewater drains located outside the building must be covered with a roof or hatch and also have a berm or appropriate stormwater barrier around it to prevent the drainage of stormwater into the sewer (e.g., mop basin, sampling point, etc.). Outdoor grated cleanouts are not allowed in the OJRSA territory to prevent the introduction of stormwater to the sewer, which includes industrial and other wastestream sampling points. Dumpster pad drains are not allowed to be connected to any system that discharges wastewater to the OJRSA wastewater treatment plant. Any outside drain must be approved by OJRSA and will be evaluated on a case-by-case basis. Outside sampling locations are also included in this requirement. The sampling location must have an aluminum or lightweight cover to prevent stormwater from getting into the sewer line. A notch can be cut out of the lid to allow sampling tubing for the composite sampler.

**4.2 CONDITIONALLY PROHIBITED DISCHARGES**

Certain discharges may be prohibited in the event the Director determines it necessary to protect the POTW, receiving stream, or that the discharge will endanger lives, health, public property, or constitute a nuisance. The Director may revise the limitations established in this Section if, in their opinion, different limitations are necessary

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to meet the above objectives. **WASTEWATER AS DESCRIBED BELOW SHALL NOT BE DISCHARGED TO THE POTW WITHOUT THE PRIOR WRITTEN APPROVAL OF THE DIRECTOR.**

- A. Grease, Waxes, and Oils:
  - 1. Petroleum oil, cutting oils, coolants, or products of mineral oil origin (hydrocarbons)
    - (a) Wastewater shall not exceed an average concentration of more than one hundred milligrams per liter (100 mg/L) of such oil or grease.
    - (b) Analyses shall be performed in accordance with 40 CFR Part 136 Guidelines Establishing Test Procedures for the Analysis of Pollutants.
  - 2. Oil or Grease of Animal or Vegetable Origin
    - (a) Wastewater shall not exceed an average concentration of more than two hundred milligrams per liter (200 mg/L) of such oil or grease.
    - (b) Analyses for total oil and grease and for total petroleum oil and grease shall be performed in accordance with 40 CFR 136 Guidelines Establishing Test Procedures for the Analysis of Pollutants. The difference between the hydrocarbon analysis and the total recoverable grease and oil analysis will be considered grease or oil of animal or vegetable origin.
  - 3. Wastewater containing substances which may solidify or become viscous at a temperature between thirty-two and one-hundred fifty degrees Fahrenheit (32°F-to-150°F).
  - 4. Wastewater or waste containing oil or grease or septage that is hauled to OJRSA facilities. SECTION 9 and SECTION 10 of this Regulation address provisions as they are applicable to hauled waste.
- B. Wastewater containing substances which are not amenable to treatment or reduction by the wastewater treatment processes employed.
- C. Holding tank waste.
- D. Stormwater, surface water, ground water, artesian well water, roof runoff, subsurface drainage, swimming pool drainage, condensate, deionized water, noncontact cooling water, and unpolluted water (including industrial wastewater), unless specifically authorized by the Director.

**4.3 ESTABLISHING LOCAL LIMITS AND OTHER REQUIREMENTS**

- A. The Director may impose limitations more stringent than the National Categorical Pretreatment Standards or Local Limits in wastewater discharge permits where it is necessary to comply with the objectives of these Regulations.
- B. No person shall discharge wastewater in excess of the concentration or mass limit set forth in National Categorical Pretreatment Standards, and/or Local Limits as established by the Director, or limitations as listed on an individual Discharge Permit. The Director shall establish permit limitations on industrial and Commercial Users on a case-by-case basis in accordance with SCDHEC and EPA regulations. Where appropriate and allowed by applicable regulations, the Director may impose concentration and/or mass limitations on a discharge.
- C. The Director may establish Local Limits pursuant to 40 CFR 403.5(c). If/when established, no person shall discharge wastewater containing an excess of these pollutant limits.
- D. The Director may develop Best Management Practices (BMPs), by Policy or include such in individual Discharge Permits to implement Local Limits and the requirements of SECTION 4.1 of these Regulations.

**4.4 NATIONAL CATEGORICAL PRETREATMENT STANDARDS AND LOCAL LIMITS**

- A. Users must comply with the National Categorical Pretreatment Standards (NCPS) found at 40 CFR Chapter I, Subchapter N, Parts 405-471 and/or SECTION 4.3.
- B. Users must also comply with Local Limits, to include applicable State Pretreatment Standards, as codified in S.C. R.61-9 403.
- C. Specific pollutant limitation and Compliance Schedules shall be developed by the Director and made a part of the User's Discharge Permit. New Sources must be in compliance with NCPS or Local Limits at the

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initiation of a discharge. These specific limits and definitions of duration and maximums shall be on file at the OJRSA's office and available upon request. Future changes or additions to these limitations shall be developed, set, and adopted by OJRSA and will be published, and when adopted by OJRSA be automatically incorporated into the Pretreatment Program.

1. Where a Categorical Pretreatment Standard is expressed only in terms of either the mass or the concentration of a pollutant in wastewater, the Director may impose equivalent concentration or mass limits in accordance with this Section.
2. When the limits in a Categorical Pretreatment Standard are expressed only in terms of mass of pollutant per unit of production, the Director may convert the limits to equivalent limitations expressed either as mass of pollutant discharged per day or effluent concentration for purposes of calculating effluent limitations applicable to individual Industrial Users.
3. When wastewater subject to a Categorical Pretreatment Standard is mixed with wastewater not regulated by the same Standard, the Director may impose an alternate limit in accordance with SC R61-9 403.6I.
4. When a Categorical Pretreatment Standard is expressed only in terms of pollutant concentrations, an Industrial User may request that OJRSA convert the limits to equivalent mass limits. The determination to convert concentration limits to mass limits is within the discretion of the Director. OJRSA may establish equivalent mass limits only if the Industrial User meets all the conditions set forth below.
  - (a) To be eligible for equivalent mass limits, the Industrial User must:
    - (i) Employ, or demonstrate that it will employ, water conservation methods and technologies that substantially reduce water use during the term of its individual wastewater discharge permit;
    - (ii) Currently use control and treatment technologies adequate to achieve compliance with the applicable Categorical Pretreatment Standard, and not have used dilution as a substitute for treatment (SECTION 4.5);
    - (iii) Provide sufficient information to establish the facility's actual average daily flow (ADF) rate for all waste streams, based on data from a continuous effluent flow monitoring device as well as the facility's long-term average production rate. Both the actual ADF rate and the long-term average production rate must be representative of current operating conditions;
    - (iv) Not have daily flow rates, production levels, or pollutant levels that vary so significantly that equivalent mass limits are not appropriate to control the discharge; and
    - (v) Have consistently complied with all applicable Categorical Pretreatment Standards during the period prior to the Industrial User's request for equivalent mass limits.
  - (b) An Industrial User subject to equivalent mass limits must:
    - (i) Maintain and effectively operate control and treatment technologies adequate to achieve compliance with the equivalent mass limits;
    - (ii) Continue to record the facility's flow rates through the use of a continuous effluent flow monitoring device;
    - (iii) Continue to record the facility's production rates and notify the Director whenever production rates are expected to vary by more than twenty percent (20%) from its baseline production rates determined in paragraph 4.4(C)(4)(a)(iii) of this Section. Upon notification of a revised production rate, the Director will reassess the equivalent mass limit and revise the limit as necessary to reflect changed conditions at the facility; and
    - (iv) Continue to employ the same or comparable water conservation methods and technologies as those implemented pursuant to paragraph 4.4(C)(4)(a)(i) of this Section as long as it discharges under an equivalent mass limit.

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- (c) When developing equivalent mass limits, the Director:
  - (i) Will calculate the equivalent mass limit by multiplying the actual ADF rate of the regulated process(es) of the Industrial User by the concentration-based Daily Maximum and Monthly Average standards for the applicable Categorical Pretreatment Standard and the appropriate unit conversion factor;
  - (ii) Upon notification of a revised production rate, will reassess the equivalent mass limit and recalculate the limit as necessary to reflect changed conditions at the facility; and
  - (iii) May retain the same equivalent mass limit in subsequent individual wastewater discharge permit terms if the Industrial User's actual ADF rate was reduced solely as a result of the implementation of water conservation methods and technologies, and the actual ADF rates used in the original calculation of the equivalent mass limit were not based on the use of dilution as a substitute for treatment pursuant to SECTION 4.5. The Industrial User must also be in compliance with these Regulations regarding the prohibition of bypass.
- 5. The Director may convert the mass limits of the Categorical Pretreatment Standards of 40 CFR Parts 414, 419, and 455 to concentration limits for purposes of calculating limitations applicable to individual Industrial Users. The conversion is at the discretion of the Director.
  - (a) Once included in its permit, the Industrial User must comply with the equivalent limitations developed in this Section in lieu of the promulgated Categorical Pretreatment Standards from which the equivalent limitations were derived.
  - (b) Many Categorical Pretreatment Standards specify one (1) limit for calculating maximum daily discharge limitations and a second limit for calculating maximum Monthly Average, or four (4) day average, limitations. Where such Standards are being applied, the same production or flow figure shall be used in calculating both the average and the maximum equivalent limitation.
  - (c) Any Industrial User operating under a permit incorporating equivalent mass or concentration limits calculated from a production-based Standard shall notify the Director within two (2) business days after the User has a reasonable basis to know that the production level will significantly change within the next calendar month. Any User not notifying the Director of such anticipated change will be required to meet the mass or concentration limits in its permit that were based on the original estimate of the long-term average production rate.

**4.5 DILUTION PROHIBITION**

Except where authorized by applicable Categorical Pretreatment Standards, no User shall deliberately dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the limitations developed by the OJRSA, State, or Federal Regulations.

**4.6 ACCIDENTAL DISCHARGE/SLUG CONTROL PLANS**

- A. OJRSA shall evaluate whether an Industrial User needs to develop and implement an accidental discharge/slug control plan or other actions to control slug discharges. Users shall provide protection from accidental discharge of prohibited materials or other substances regulated by these Regulations. Facilities to prevent accidental discharge of prohibited materials shall be provided and maintained at the expense of the Owner. When required, detailed plans showing facilities and operating procedures to provide this protection shall be submitted to the OJRSA for review and shall be approved by the OJRSA and SCDHEC as necessary before construction of the facility. Review and approval of such plans and operating procedures shall not relieve the responsibility to modify the facility as necessary to meet the requirements of these Regulations.

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- B. The accidental discharge/slug control plan when required shall be submitted to the Director and to SCDHEC containing at a minimum the following:
1. Description of discharge practices, including nonroutine batch discharges.
  2. Description of stored chemicals.
  3. Procedures for immediately notifying the POTW of any accidental or slug discharge. Such notification must also be given for any discharge which would violate any of the prohibited discharges.
  4. Procedures to prevent adverse impact from any accidental or slug discharge. Such procedures include but are not limited to: inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site run-off, worker training, building of containment structures or equipment, measure for containing toxic organic pollutants (including solvents), and/or measures and equipment for emergency response.

**4.7 UPSET PROVISION AS AN AFFIRMATIVE DEFENSE**

- A. Effect of an Upset – An upset shall constitute an affirmative defense to an action brought for noncompliance with Categorical Pretreatment Standards if the requirements of Paragraph 4.7(B) are met.
- B. Conditions Necessary for Demonstrating Upset – A User who wishes to establish the affirmative defense of upset shall demonstrate through properly signed, contemporaneous operating logs, or other relevant evidence, that:
1. An upset occurred and the User can identify the cause(s) of the upset;
  2. The facility was at the time being operated in a prudent and worker-like manner and in compliance with applicable operation and maintenance procedures; and
  3. The User has submitted the following information to the OJRSA Regulatory Services Coordinator or Director within twenty-four (24) hours, regardless of day (including nights, weekends, and holidays) of becoming aware of the upset [if this information is provided orally, a written submission must be provided within five (5) calendar days]:
    - (a) A description of the indirect discharge and cause of noncompliance;
    - (b) The period of noncompliance, including exact dates and times or, if not corrected, the anticipated time the noncompliance is expected to continue; and
    - (c) Steps being taken and/or planned to reduce, eliminate, and prevent recurrence of the noncompliance.
- C. User Burden of Proof – In any enforcement proceeding, the User seeking to establish the occurrence of an upset shall have the burden of proof.
- D. Judicial Determination
1. Users shall have the opportunity for a judicial determination on any claim of upset only in an enforcement action brought for noncompliance with Categorical Pretreatment Standards, as outlined in SECTION 8 herein.
  2. User Responsibility in Case of Upset – The Industrial User shall control production of all discharges to the extent necessary to maintain compliance with Categorical Pretreatment Standards upon reduction, loss, or failure of its treatment facility until the facility is restored or an alternative method of treatment is provided. This requirement applies in the situation where, among other things, the primary source of power of the treatment facility is reduced, lost, or fails.

**4.8 NOTICE OF PROCESS CHANGE/INTERRUPTION OF OPERATION**

Notice by the User shall be given to the Director in advance or at the earliest possible time when normal operations of the industry as identified by the industry in its permit application will be interrupted for forty-eight (48) hours or longer, when wastewater will not be discharged, or prior to implementation of a process change which will alter characteristics of the wastewater.

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**4.9 PRETREATMENT**

- A. Users shall provide wastewater pretreatment as required to comply with these Regulations or Discharge Permit and shall achieve compliance with these Regulations and all Categorical Pretreatment Standards within the specified time limitations. A permit to construct pretreatment facilities shall be obtained from SCDHEC (see SC R61-67). Detailed plans showing the pretreatment facilities and operating procedures shall be submitted to the Director for review. Submittal of such plans and operating procedures will in no way relieve the User from the responsibility of modifying the facility as necessary to produce an effluent acceptable to the Director under the provisions of these Regulations. Any subsequent changes in the pretreatment facilities or method of operation shall be reported to the Director prior to the initiation of the changes.
- B. Any facilities required to pretreat wastewater shall be constructed, operated, and maintained at the expense of the User. The pretreatment system tanks and pipes must be labeled to clearly show the process and what is added to the wastewater.
- C. Additional Pretreatment Measures
  1. Whenever deemed necessary, the Director may require Industrial Users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specific sewers, relocate and/or consolidate points of discharge, separate sewer wastestreams from industrial wastestreams, and such other conditions as may be necessary to protect the POTW and determine the Industrial User's compliance with the requirements of these Regulations.
  2. A Significant Industrial User (SIU) [or Categorical Industrial User (CIU) as all CIUs are SIUs] may be required to install and maintain, on their property and at their expense, a suitable storage and flow control facility to ensure equalization of flow over a period determined by the Director. The facility shall have a reasonable capacity for the daily discharge volume and shall be equipped with alarms and a rate of discharge controller, the regulation of which shall be directed by the Director. A Discharge Permit may be issued solely for flow equalization in order to prevent a heavy flow discharge into the sewer.
  3. FOG Interceptors, FOG Traps, Oil/Water Interceptors, or Sand/Oil Interceptors shall be provided when, in the opinion of the Director, they are necessary for the proper handling of wastewater containing excessive amounts of fats, grease, oil, or sand; except that such interceptors shall not be required for Residential Users as defined in these Regulations. All interception units shall be of type and capacity as stated in the *OJRSA Development Policy* and shall be so located to be easily accessible for cleaning and inspection. Such interceptors shall be inspected, cleaned, and repaired regularly, as needed, by the Owner at their expense, as stated in SECTION 9.
  4. Industrial Users with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.

**4.10 BYPASS AS AN AFFIRMATIVE DEFENSE**

- A. Any User which bypasses treatment facilities as defined in SC R61-9 403.17 shall comply with the requirements of that State regulation and applicable other Federal and State regulations.
- B. An Industrial User may allow a bypass to occur only when it does not cause National Categorical Pretreatment Standards or requirements to be violated, but only if it also is for essential maintenance to assure efficient operation.
- C. If an Industrial User knows in advance of the need for a bypass, it shall submit prior notice to the Director, if possible at least ten (10) calendar days before the date of the bypass. An Industrial User shall submit oral notice of an unanticipated bypass that exceeds applicable Pretreatment Standards to the Director within twenty-four (24) hours, regardless of day (including nights, weekends, and holidays), from the time the Industrial User becomes aware of the bypass.
- D. A written submission shall be provided within five (5) calendar days of the time the Industrial User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the

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duration of the bypass, including exact dates and times, and if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass. The Director may waive the written report on a case-by-case basis if the oral report has been received within twenty-four (24) hours.

- E. The Director may take enforcement action against an Industrial User for a bypass, except where the User establishes an affirmative defense of bypass. For this affirmative defense the User must show the following:
  - 1. Bypass was unavoidable to prevent loss of life, personal injury, or severe property or environmental damage; and
  - 2. There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastewater, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate backup equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventative maintenance; and
  - 3. The Industrial User submitted notices as required in this Section.
- F. The Director may approve an anticipated bypass after considering its adverse effects if the Director determines at it will meet the conditions listed in this section.

**4.11 RECOVERY OF PREVENTATIVE EXPENSES**

When any discharge in the opinion of the Director appears to be in violation of this Regulation to the extent that the discharge may cause an interference with, or have an adverse impact upon, the operation of facilities, the OJRSA may act to take preventative action. All costs and expenses, losses, and damages, including the reasonable value or cost of the use of OJRSA personnel and equipment caused or incurred by the implementation of preventative measures shall be charged to and paid by the User and/or Owner.

**4.12 CONTROL OF CONTAMINANTS OF EMERGING CONCERNS**

OJRSA has determined that the discharge of Contaminants of Emerging Concern (CEC) by Users may bring risks to the POTW, human health and the environment through pass-through and other impacts addressed by this Regulation. OJRSA shall address CEC in the following manner for the purposes of this Regulation and protection of receiving waters/biosolids.

- A. OJRSA may require Users to provide specified information on the User's purchase, use, manufacture (intentional or incidental), discharge as a wastewater or other waste constituent, or other information or data on specified CEC; and specified information on Users' products and processes that may contribute to the creation of discharge of CEC.
- B. OJRSA may require Users to provide specified wastewater discharge information or other data on any CECs identified by either OJRSA or by the User consistent with Paragraph A above or otherwise determined by OJRSA to be potentially discharged by the User as a wastewater or other waste constituent. Such data shall include any existing data in the possession or control of the User and may include requirements for the User to sample and generate at its cost such data. OJRSA may also itself sample and generate such data, and OJRSA's costs therefore shall be billed to User as a part of User's periodic wastewater bills in accordance with this Regulation.
- C. When OJRSA determines it is necessary for the purposes of this Regulation, it may require by Industrial User Permit (through either a new permit, reissuance, or amendment), by Administrative Order (SECTION 8.2) or otherwise pursuant to the terms of this Regulation actions by a User to address CEC.
  - 1. Such actions may include:
    - (a) Further or routine monitoring requirements;
    - (b) Numeric effluent limits adopted as Local Limits or calculated as either generally applicable or User-specific technology-based limits; and
    - (c) Requirements for BMPs.

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2. Any such requirements may be based on:
  - (a) OJRSA's determination of CEC numeric criteria based on available toxicity or other data;
  - (b) EPA or DHEC standards or criteria; or
  - (c) Generally accepted criteria determinations by recognized national scientific entities.

**4.13 QUATERNARY AMMONIUM COMPOUNDS**

Quaternary Ammonium Compounds (QAC) are commonly used disinfectants in industry. QAC are cationic surfactants that can impact cell walls and membranes after short periods of time and can remain active for relatively long periods. OJRSA has relatively low hardness water and that will make the QAC more effective and their disinfection potential is increased. QAC are generally very stable and remain effective for a long time. QACs used in an industrial facility can be found in the wastewater leaving the facility and discharged to the sewer system and into the OJRSA's wastewater treatment facility. The QAC that reach the OJRSA POTW can impact the biological organisms that perform the wastewater treatment.

- A. OJRSA reserves the right to mandate control of QAC from an Industrial User. OJRSA also reserves the right to ban or require the addition of chemicals that deactivate the QAC.
- B. OJRSA must approve the chemicals used to deactivate the QAC.
- C. Any facility that causes an upset of the OJRSA's wastewater treatment plant due to the discharge of QACs is subject to the enforcement actions delineated in this Regulation.

**4.14 WASTEWATER FROM PRODUCERS OF ALCOHOLIC AND FERMENTED BEVERAGES**

The OJRSA has adopted BMPs for producers of Alcoholic Beverages and Fermented Beverages, which are subject to change as necessary. These facilities may be subject to permitting by OJRSA as Industrial Users, and in such case, must meet OJRSA pretreatment requirements. All producers of Alcohol Beverages and Fermented Beverages, whether subject to regulation as an Industrial User or not, shall be subject to the following conditions, at a minimum:

- A. The pH of the wastewater from the above listed industries must comply with the criteria listed in SECTION 4 at all times of discharge. If equalization or pH adjustment is necessary in order to ensure compliance, then the facility will be required to install and maintain that equipment at their expense.
- B. Excess solids such as spent yeast, grains, hops, and trub that are capable of settling and restricting or blocking flow in sewer lines is prohibited from discharge to the wastewater conveyance system.
- C. Alcoholic and fermented beverage producers must submit an application to the OJRSA prior to facility construction or equipment installation.
- D. The facility will be required to submit Best Management Practices (BMPs) to OJRSA prior to the start of discharge to the sewer system.
- E. If the facility is required to install pretreatment facilities in order to meet the OJRSA pH limits or solids removal, then they must comply with applicable sections of this Regulation as well as SCDHEC requirements for a construction permit (SC R61-67).
- F. Any facility found to be in violation of their BMPs or any section of this Regulation subjects themselves to the enforcement actions set forth in SECTION 8.

**4.15 EXCESSIVE INFLOW AND INFILTRATION FROM SYSTEMS AND CONNECTIONS NOT OWNED BY OJRSA**

- A. Publicly- and privately-owned Satellite Sewer Systems and private systems that do not meet the definition of a Satellite Sewer System (collectively referred to in SECTION 4.15 as a "Satellite System") shall be required to meet criteria for the maximum daily flow that is conveyed to the OJRSA system.
- B. Satellite System basins shall not convey flow to the OJRSA system during any rainfall event that does not qualify as a high recurrence interval storm that consists of greater than two thousand (2,000) gallons per

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day per mile per inch diameter of conveyance system within the contributing basin in which the Satellite System is being measured. A high recurrence interval storm shall be classified as the following per NOAA Atlas 14 Point Precipitation Frequency Estimates:

1. Five (5) year recurrence interval or greater
  2. Any storm duration as identified in the Precipitation Frequency Estimates table, regardless of length in minutes or days
  3. Location of most applicable weather station shall be obtained by entering the latitude / longitude or street address of the flowmeter location into the Point Precipitation Frequency Estimate website: PF Map: Contiguous US (noaa.gov)
- C. Should there be more than one (1) Satellite System connection point to the OJRSA, the maximum daily flow criteria shall be evaluated at each connection point independently of any other connection points, which may necessitate data collection from the Satellite System's infrastructure.
- D. Flow monitoring points shall be established with either a flowmeter installed in an OJRSA manhole or a pump station as near to the connection point as practicable. All effort shall be made to establish a flow monitoring point that minimizes:
1. Any gravity sewers upstream of the flowmeter that are not within the Satellite System's ownership.
  2. Any Satellite Sewer Systems gravity sewers that are not upstream of the connection point or any other Satellite System flow monitoring points.
- E. The Satellite System shall provide metering data and any required follow up information to OJRSA for review. Upon approval, OJRSA will provide a letter communicating that approval and the effective start date for that analysis.
- F. Should there be an abnormal authorized discharge that may affect the compliance with this standard, the Satellite System shall provide written notice to OJRSA as soon as practicable, either prior to the discharge (if it is an anticipated discharge) but in no case more than thirty (30) days after the discharge.
- G. Compliance – For every day, at each connection point, the Satellite Sewer System is in compliance if Measured Daily Flow is less than or equal to Allowable Daily Flow (Measured Daily Flow  $\leq$  Allowable Daily Flow).
- H. Daily flow calculations, and their compliance with the maximum daily flow criteria, shall be calculated as follows:
1. ADF at each flowmeter location represents an assumed diurnal flow, independent of any I&I influence. (*See SECTION 4.15.1 for an example*):
    - (a) For a flowmeter with at least twelve (12) months of flow data:
      - (i) Actual daily flows for the last twelve (12) months will be calculated for each month and averaged to produce an average daily flow (ADF) for each month of data. Data shall be reviewed to exclude any days with missing or questionable data that could skew the calculation. For a month to have valid data to be included in the analysis, at least seventy-five (75%) of the days within the month should have complete data. A minimum of nine (9) months of valid data within the previous twelve (12) month period should be used for the analysis; if there is less than nine (9) months of valid data within the last twelve (12) months, then the evaluation period shall extend to prior to the last twelve (12) month period until there is at least nine (9) months of valid data.
      - (ii) The list of nine-to-twelve (9-to-12) months of monthly ADF shall be analyzed and the month with the lowest ADF shall be designated as the ADF to be used in the analysis.
    - (b) For a flowmeter with less than twelve (12) months of data, the above calculation shall be performed with as many months of data as possible. Once there is twelve (12) months of data, the calculation shall be performed as detailed above.
    - (c) ADF shall be recalculated annually.

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- (d) For the ADF calculated in the above steps, the amount should be increased by a factor of five percent (5%) (or else by a different factor if documented by the meter manufacturer and approved by OJRSA) to allow for potential inaccuracies inherent in metered flow. The maximum meter accuracy allowance that may be used is ten percent (10%).
- 2. Allowable I&I Flow shall be calculated by the following equation (referenced in the *EPA Quick Guide for Estimating Inflow and Infiltration*) (*See SECTION 4.15.2 for an example*):
 
$$2,000 \text{ gpd} * [(Miles \text{ of } 8\text{-inch diameter pipe} * 8) + (Miles \text{ of } 10\text{-inch diameter pipe} * 10) + (Miles \text{ of } 12\text{-inch diameter pipe} * 12) \dots + (Miles \text{ of } X\text{-inch diameter} * X)]$$

Where "X" represents each additional diameter pipe in the satellite sewer system

  - (a) For pipes of undetermined size, they shall be assumed to be eight inches (8-in.) until otherwise verified.
- 3. For any particular day (*See SECTION 4.15.3 for an example*):
 
$$Allowable \text{ Daily Flow} = [Average \text{ Daily Flow (ADF)} * (1 + Meter \text{ Accuracy Percentage}) + Allowable \text{ I\&I Flow}]$$
  - I. With OJRSA approval, it shall also be acceptable to determine excessive I&I if a third-party consulting SC Licensed Registered Engineer is willing to sign and certify the method used as being a best engineering practice.

**4.15.1 Average Daily Flow Calculation Formula and Example**

Consider a system where the daily flows are recorded using a flow meter (with an accuracy of plus/minus five percent (±5%)) as shown below:

Month	Number of Days Valid Data	% of Days Valid Data	Average Daily Flow (gpd)
<b>December-2021</b>	<b>31</b>	<b>100%</b>	<b>587,597</b>
<b>November-2021</b>	<b>30</b>	<b>97%</b>	<b>556,671</b>
<b>October-2021</b>	<b>31</b>	<b>100%</b>	<b>474,201</b>
<b>September-2021</b>	<b>20</b>	<b>67%</b>	<b>443,275</b>
<b>August-2021</b>	<b>24</b>	<b>77%</b>	<b>505,127</b>
<b>July-2021</b>	<b>31</b>	<b>100%</b>	<b>536,053</b>
<b>June-2021</b>	<b>18</b>	<b>60%</b>	<b>510,282</b>
<b>May-2021</b>	<b>27</b>	<b>87%</b>	<b>515,436</b>
<b>April-2021</b>	<b>30</b>	<b>100%</b>	<b>566,980</b>
<b>March-2021</b>	<b>22</b>	<b>71%</b>	<b>556,671</b>
<b>February-2021</b>	<b>26</b>	<b>93%</b>	<b>824,698</b>
<b>January-2021</b>	<b>21</b>	<b>68%</b>	<b>721,610</b>
December-2020	15	48%	551,517
<b>November-2020</b>	<b>26</b>	<b>84%</b>	<b>530,899</b>
October-2020	31	100%	489,664
September-2020	28	93%	407,194
August-2020	29	94%	489,664
July-2020	29	94%	463,892

In looking at the last twelve (12) months of data, only eight (8) of the twelve (12) months have valid data for seventy-five percent (75%) or more of the days. Therefore, data for the highlighted months are thrown out, and November 2020 data is used to obtain nine (9) most recent months of valid data.

Of the nine (9) months of valid data, the month with the lowest ADF is selected (October 2021: 474,201 gpd). This amount is then increased by five percent (5%) to account for potential inaccuracy with the meter, resulting in a value of 497,911 gpd. This value is designated as the ADF to be used in the analysis.

**4.15.2 Allowable I&I Flow Calculation Formula and Example**

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This same system has the following size pipes in their system:

Size (inches)	Length of Sewer (Linear Feet)
4	2,200
6	9,800
8	107,000
10	10,500
12	7,200
15	800
18	1,800

$$\text{Allowable I\&I Flow}^1 = 2,000 \text{ gpd} * [(2,200*4/5,280) + (9,800*6/5,280) + (107,000*8/5,280) + (10,500*10/5,280) + (7,200*12/5,280) + (800*15/5,280) + (1,800*18/5,280)]$$

$$\underline{\text{Allowable I\&I Flow} = 439,167 \text{ gpd}}$$

#### 4.15.3 Allowable Daily Flow Formula and Example

$$\begin{aligned} \text{Allowable Daily Flow} &= [\text{Average Daily Flow (ADF)} * (1 + \text{Meter Accuracy Percentage})] + \\ &\quad \text{Allowable I\&I Flow} + \text{Allowable I\&I Flow} \\ &= (474,201 \text{ gpd} * 1.05) + 439,167 \text{ gpd} \\ &= 497,911 \text{ gpd} + 439,167 \text{ gpd} \end{aligned}$$

$$\underline{\text{Allowable Daily Flow} = 937,078 \text{ gpd}}$$

Therefore, all daily flows would be measured against this threshold and any individual days (not average daily flow for the month) measuring above 937,078 gpd would be out of compliance, unless the system was under the influence of a high recurrence interval storm (one that meets or exceeds a five (5) year storm event as defined by NOAA) or an abnormal authorized discharge as recognized by the OJRSA.

<sup>1</sup> NOTE: Must convert linear footage of pipe into miles by dividing by 5,280 feet per mile.

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## **Section 5 – Revenue System**

### **5.1 FEES AND CHARGES AS REGULATION**

- A. The *OJRSA Schedule of Fees* is an enforceable extension of this Regulation.
- B. Fees shall be assessed to Users for discharges to the POTW and for executing or enforcing the provisions of these Regulations. These charges shall be developed, set, and adopted by the OJRSA Board of Commissioners and incorporated in the *Schedule of Fees*. The fees are subject to change as needed. Charges may be developed for the following purposes:
  - 1. Industrial monitoring, inspections, and surveillance procedures;
  - 2. Reviewing accidental discharge procedures and construction;
  - 3. Reviewing permit applications and plans;
  - 4. Reviewing appeals;
  - 5. Special industrial discharges;
  - 6. Recovering capital related expenditures or retiring bonded indebtedness;
  - 7. Other charges, including User charges based on billable flow and excessive pollutant discharges to the POTW, necessary to recover the operation and maintenance costs of the wastewater disposal system. The parameters subject to surcharge by OJRSA are BOD or COD, TSS, Total Phosphorus, Ammonia Nitrogen and Total Kjeldahl Nitrogen; however, others may be added based on changes to NPDES Permits and/or OJRSA Board of Commissioners;
  - 8. Availability, impact, and connection fees or similar fees to recover, or to provide for, capital costs expended for the system and/or its expansion;
  - 9. Excess loading on the wastewater treatment plant from concentrated wastewater being discharged to the sewer;
  - 10. Construction and Compliance Inspections; and
  - 11. Others deemed necessary by the OJRSA Board of Commissioners.

### **5.2 DETERMINATION AND SCHEDULE OF FEES AND CHARGES**

Reference current version of *OJRSA Schedule of Fees*.

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## **Section 6 – Discharge Permits and Reporting**

### **6.1 INDUSTRIAL USER DISCHARGE PERMITS**

- A. Application Requirements – Any person desiring to discharge industrial wastewater shall complete an official application and file it with the OJRSA together with permit approval from any city having jurisdiction. Approval shall be evidenced by written notice from the Director. The person shall provide all data required by the current official application, copies of which shall be obtained from the Director (or his/her designee). The Director shall evaluate the data and may require additional information. After evaluation and acceptance of the data provided, the Director may grant permission to discharge subject to the terms and conditions provided herein. The Director may issue a Discharge Permit with specific limitations different from those listed in these Regulations if it is determined that the discharge will otherwise comply with the remaining provisions in these Regulations. All Significant Industrial Users (SIU) (and CIUs) shall obtain a Discharge Permit to discharge to the POTW. Authorized Representative(s) of SIU shall sign the permit application. SIUs which through changes in the use of the premises or water usage cause a significant change in wastewater volume, strength, or characteristic shall submit a new application prior to making the change or alteration.
- B. Industries that have Federal Categorical processes onsite that have wastewater but the wastewater is not discharged to the sewer are required to submit an application and will be placed under a zero discharge categorical permit.
- C. Applicable persons and Users shall complete and submit an application, accompanied by any application fee required as stated in the *OJRSA Schedule of Fees*, including all of the following information:
1. Name, address, and location (if different from the address) of the facility, name of the operator and Owner;
  2. Applicable SIC number(s), applicable NAICS number(s), and a list of any environmental permits held by or for the facility;
  3. Analytical data on wastewater constituents and characteristics including but not limited to those mentioned in these Regulations;
  4. Time and duration of discharge;
  5. Average daily wastewater discharge rates, including daily, monthly, and seasonal variations, if any;
  6. Description of activities, facilities, and plant processes on the premises unless subject to the confidentiality provisions of SECTION 6.12;
  7. Where known, the nature and concentration of any pollutants in the wastewater which are limited by any local limitations or National Categorical Pretreatment Standards (NCPS), a Statement regarding whether or not the person is complying or will comply with NCPS on a consistent basis, and if not, whether additional pretreatment or operational modifications are required to comply with applicable limitations or NCPS, or Local Limitations;
  8. If additional pretreatment or operational modifications will be required to comply with limitations or NCPS or Local Limitations, the shortest schedule by which the person will comply;
  9. Where required to develop pretreatment standards, a brief description of each product produced by type, amount, process or processes, and a rate of production;
  10. Where required to develop pretreatment standards, type and amount of raw materials processed (average and maximum per day);
  11. Hours of operation of plant, and proposed or actual hours of operation of pretreatment facilities;
  12. Any other information as may be deemed by the Director (or his/her designee) to be necessary to evaluate the permit application; and

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13. Application Signatories and Certification – All wastewater discharge permit applications and Industrial User reports must contain the following Certification Statement and be signed by an Authorized Representative of the Industrial User:

**I CERTIFY UNDER PENALTY OF LAW THAT THIS DOCUMENT AND ALL ATTACHMENTS WERE PREPARED UNDER MY DIRECTION OR SUPERVISION IN ACCORDANCE WITH A SYSTEM DESIGNED TO ASSURE THAT QUALIFIED PERSONNEL PROPERLY GATHER AND EVALUATE THE INFORMATION SUBMITTED. BASED ON MY INQUIRY OF THE PERSON OR PERSONS WHO MANAGE THE SYSTEM, OR THOSE PERSONS DIRECTLY RESPONSIBLE FOR GATHERING THE INFORMATION, THE INFORMATION SUBMITTED IS, TO THE BEST OF MY KNOWLEDGE AND BELIEF, TRUE, ACCURATE, AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT FOR KNOWING VIOLATIONS.**

- D. The Director or his/her designee shall review the application, may conduct an on-site inspection of the plant and any pretreatment facilities, and shall prepare a written evaluation and tentative determination to issue or deny the Permit. If the tentative determination is to issue the Permit, the Director (or his/her designee) shall draft the permit in accordance with the Regulation and State regulations. The draft industrial wastewater discharge permit will be submitted to SCDHEC for review and approval. The User shall have thirty (30) calendar days from the receipt of the draft permit to review and comment on the draft Permit. The Director shall issue the final Permit at the end of the comment period.
- E. Permit Modifications – Within nine (9) months of the promulgation of a NCPS, or adoption of a Local Limitation, the Permit of Users subject to such standards shall be revised to require compliance with such standard within the timeframe prescribed by such standard. Where a User, subject to a NCPS or Local Limitation, has not previously submitted an application for a permit, the User shall apply for a Permit within one-hundred eighty (180) calendar days after the promulgation of the NCPS. In addition, the User with an existing Permit shall submit to the OJRSA, within one-hundred eighty (180) calendar days after the promulgation of an applicable standard, information regarding the nature and concentration of the regulated pollutant and a schedule for providing additional pretreatment, if necessary.
- F. Other modifications of Permits shall be subject to the same procedural requirements as the issuance of permits except the following changes may be made upon thirty (30) calendar days' notice:
1. Modifications of the monitoring program contained in the permit;
  2. Changes in the ownership of the discharge when no other change in the permit is indicated;
  3. A single modification of any Compliance Schedule not in excess of four (4) months,
  4. Modification of Compliance Schedules in permits for New Sources where the New Source will not discharge until process or pretreatment facilities are operational; or
  5. Modifications incorporating new or revised Federal, State, or local Pretreatment Standards or regulations, or other modifications determined necessary by the Regulatory Services Coordinator or Director under the Regulations.
- G. Permit Conditions – The Director shall have the authority to grant a permit with such conditions attached as he/she believes necessary to achieve the purpose of these Regulations, State regulations, and Federal regulations. Such conditions shall include but are not limited to the following:
1. A Statement of Duration (in no case more than five (5) years) indicating the permit issuance date, expiration date, and effective date;
  2. A Statement of non-transferability;
  3. Applicable effluent limits which may include daily maximum and monthly average limits, including Best Management Practices (BMPs), based on NCPS or Local Limitations;
  4. Self-monitoring, sampling, reporting, notification, and record-keeping requirements. These requirements shall include an identification of pollutants (or BMPs) to be monitored, sampling location, sampling frequency, and sample type based on Federal, State, and local law.

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5. The process for seeking a waiver from monitoring for a pollutant neither present, nor expected to be present, in accordance with SECTION 6.4;
  6. Requirements to control slug discharges (if determined by the OJRSA to be necessary) and Notification requirements for slug discharges as defined by SC R61-9 Part 403.5(b);
  7. A Statement of applicable civil and criminal penalties for violation of Pretreatment Standards, requirements and Permit conditions;
  8. Any grant of the monitoring waiver by the OJRSA in accordance with SECTION 6.4 of this Regulation; or
  9. A Compliance Schedule that outlines dates and actions for obtaining compliance with final limitations or other pretreatment requirements.
- H. Permit Duration – Discharge Permits may be issued for a specified time period, not to exceed five (5) years. A permit may be issued for a period less than one (1) year or may be stated to expire on a specific date. The User shall apply for permit reissuance a minimum of one-hundred eighty (180) calendar days prior to the expiration of the Permit.
- I. Permit Transfer – Discharge Permits are issued to a specific User for a specific operation. A Permit shall not be reassigned, transferred or sold to a new Owner, new User, different premises/parcel, or a new or changed operation. In such event a new application shall be submitted with full information. The review of this application will be expedited if the new Owner or operator certifies:
1. That there is no immediate intent to change the facility's operation and process;
  2. The date the new Owner or operator shall take over; and
  3. Acknowledgement is made that the new Owner or operator has full responsibility for complying with the existing wastewater discharge permit.
- J. When requested by the Control Authority, a User must submit information on the nature and characteristics of its wastewater within thirty calendar (30) days of the request, unless otherwise agreed to in writing.

**6.2 BASELINE REPORTING REQUIREMENTS FOR PERMITTEE**

- A. Within one-hundred eighty (180) calendar days after the effective date of a National Categorical Pretreatment Standard (NCPS), or one-hundred eighty (180) calendar days after the final administrative decision made upon a category determination submission under SC R61-9 403.6, whichever is later, existing SIUs subject to such NCPS shall be required to submit to the OJRSA a report which contains the information required in SC R61-9 403.12 and applicable Federal regulations. At least ninety (90) calendar days prior to commencement of discharge, New Sources and sources that become SIUs, subsequent to the promulgation of an applicable NCPS, shall be required to submit to the Regulatory Services Coordinator or Director a report which contains the information required in SC R61-9.
- B. The Director shall require appropriate reporting from those SIUs not subject to NCPS. Reports required by SC R61-9 403.12 and these Regulations shall be signed by an Authorized Representative of the SIU.
- C. Users described within this Section shall submit the information set forth below:
1. All information required in SECTION 6.1 of this Regulation.
  2. Measurement of Pollutants
    - (a) The User shall provide the information required in OJRSA SUR 6.1(C).
    - (b) The User shall take a minimum of one (1) representative sample to compile that data necessary to comply with the requirements of this Paragraph.
    - (c) Samples should be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment the User should measure the flows and concentrations necessary to allow use of the combined wastestream formula in SC R61-9 403.6(f) to evaluate compliance with the Pretreatment Standards. Where an alternate concentration or mass limit has been calculated in

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accordance with SC R61-9 403.6(f) this adjusted limit along with supporting data shall be submitted to the OJRSA.

- (d) Sampling and analysis shall be performed in accordance with SECTION 7.3.
  - (e) The OJRSA may allow the submission of a baseline report which utilizes only historical data so long as the data provides information sufficient to determine the need for industrial pretreatment measures.
  - (f) The baseline report shall indicate the time, date, and place of sampling and methods of analysis, and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant discharges to the POTW.
3. Compliance Certification – A statement, reviewed by the User’s Authorized Representative as defined in SECTION 2.3 and certified by a qualified professional, indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required to meet the Pretreatment Standards and pretreatment requirements.
  4. Compliance Schedule – If additional pretreatment and/or O&M will be required to meet the Pretreatment Standards, the shortest schedule by which the User will provide such additional pretreatment and/or O&M must be provided. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard. A Compliance Schedule pursuant to this Section must meet the requirements set out in SECTION 6.5 of these Regulations.
  5. Signature and Report Certification – All baseline monitoring reports must be certified in accordance with SECTION 6.11 of these Regulations and signed by an Authorized Representative as defined in SECTION 2.3.

**6.3 REPORTS ON COMPLIANCE WITH CATEGORICAL PRETREATMENT STANDARD DEADLINE**

Within ninety (90) calendar days following the date for final compliance with applicable Categorical Pretreatment Standards, or in the case of a New Source following commencement of the introduction of wastewater into the POTW, any User subject to such Pretreatment Standards and pretreatment requirements shall submit to the OJRSA a report containing the information described in SECTION 6.1 of this Regulation. For Users subject to equivalent mass or concentration limits established in accordance with the procedures in SECTION 4.3, this Regulation shall contain a reasonable measure of the User’s long-term production rate. For all other Users subject to Categorical Pretreatment Standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the User’s actual production during the appropriate sampling period. All compliance reports must be signed and certified in accordance with SECTION 6.1. All sampling will be done in conformance with SECTION 7.3.

**6.4 PERIODIC COMPLIANCE REPORTS**

- A. All Users shall notify the Regulatory Services Coordinator immediately of discharges that could cause problems, including any slug discharges.
- B. Discharge Monitoring Reports (DMRs) – Sampling and analysis must be performed by the User and submitted on the User discharge monitoring report (DMR) form. The DMR must include the following information to be considered complete:
  1. DMR form completed correctly and submitted to OJRSA with a wet signature or are in compliance with 40 CFR Part 3 Cross Media Electronic Reporting (e.g., CROMERR) (*NOTE: The only exception is if the EPA and SCDHEC have approved other methods for DMR submittal and the OJRSA has approved the acceptance of such DMRs.*)
    - (a) If no monitoring was required for a previous month, then the blank DMR form must be signed and submitted with the words “No monitoring required”.

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- (b) If a facility does not discharge wastewater to the sewer during a calendar month, then the signed DMR form must be submitted with the words “No Discharge” written across the form.
2. Submittal of the DMR – The completed DMR is due to the OJRSA by the twelfth (12<sup>th</sup>) calendar day of each month. The recognized date of acceptance is:
- The paper form can be dropped off at OJRSA by the twelfth (12<sup>th</sup>).
  - The DMR can be mailed to OJRSA but the postmark date must be the twelfth (12<sup>th</sup>) of the month. Should the twelfth (12<sup>th</sup>) of the month fall on a weekend or holiday observed by the US Postal Service, then the following day the US Postal Service is operating becomes the submittal date based on the postmark. *If the DMR was mailed by the twelfth (12<sup>th</sup>) but not received by the OJRSA by the twenty-fourth (24<sup>th</sup>) day of the month, then it shall be considered late. It is the responsibility of the User to ensure it is received by the OJRSA in accordance with these Regulations.*
3. DMR Components
- Full lab reports from a Qualified Laboratory for the wastewater monitoring that was conducted for the previous month.
  - Flow reporting form with flows shown for every day of the calendar month. If there was no flow for a day, then a zero (0) must be entered for that day.
  - Daily pH reporting log.
  - Copies of any violation reporting forms that were submitted for the monitoring for the reporting month.
  - An explanation for any violations (if necessary).
  - Additional information as set forth in the User’s permit as part of a completed DMR.
4. DMRs that do not contain all the information designated above and DMRs that are not filled out completely will be considered incomplete and subjects the User to the enforcement actions set forth in SECTION 8 of this Regulation. DMRs are considered incomplete if the:
- Data is not reported correctly,
  - DMR does not have a wet signature and a date (unless using an EPA approved method as stated in 6.4(B)(1)),
  - Flow sheet does not have all flows reported for each day,
  - Reporting period is not shown on the DMR, or
  - User failed to submit all required data as stated on the Permit.
  - DMRs that are not submitted with all this information by the twelfth (12<sup>th</sup>) will be considered incomplete and subject to enforcement.
5. **IT IS NOT THE RESPONSIBILITY OF THE OJRSA TO ENSURE THE DMR IS ACCURATE AND COMPLETE.** If the DMR is submitted prior to the due date, the review by OJRSA staff may not occur by that time, so the User must submit completed DMRs and not rely on OJRSA to notify the User that the DMR was not complete before the due date. The User will be notified of the incomplete DMR in the enforcement letter. Repeated failure to submit a completed and accurate DMR by the date as stated in 6.4(B)(2) shall result in escalated enforcement as set forth in this Regulation. Should the User be waiting on laboratory data, then the remaining data must be submitted on the DMR form by the twelfth (12<sup>th</sup>) and a revised DMR submitted as soon as the missing data is received. *Users that notify OJRSA of the missing data before the date as stated in 6.4(B)(2) and submit this missing information as soon as received will not be subject to enforcement actions.*
6. Reports for “No Discharge” Industrial Users are subject to these conditions and may have specific reports in their Discharge Permit as necessary.
- C. If a User subject to these reporting requirements monitors any regulated pollutant at the location(s) designated in the discharge permit more frequently than required by the Regulatory Services Coordinator or the Director, the results of this monitoring shall be included in the report. A Qualified Laboratory must be used for all sampling analysis.

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- D. Any User subject to a National Categorical Pretreatment Standard (NCPS), after the compliance date of such NCPS, or in the case of a New Source, after commencement of the discharge into the POTW, shall submit to the Regulatory Services Coordinator at the frequency required in the Industrial User Permit, unless required more frequently in the NCPS or by the OJRSA, a report indicating the nature and concentration of pollutants in the effluent which are limited by such NCPS. In addition, this report shall include a record of all measured or estimated average and maximum daily flows during the reporting period. At the discretion of the Regulatory Services Coordinator, and in consideration of such factors as local high or low flow rates, holidays, budget cycles, etc., the Director may agree to alter the months during which the above reports are to be submitted. The OJRSA may impose mass limitations on Users which are using dilution to meet applicable NCPS or requirements, or in other cases where the imposition of mass limitations is appropriate. In such cases, the required periodic reports shall indicate the mass of pollutants regulated by NCPS in the discharge of the User. These reports shall contain the results of sampling and analysis of the discharge, including the flow and the nature and concentration, or production and mass where requested by the OJRSA, of pollutants contained herein which are limited by the permit or applicable NCPS.
- E. The OJRSA may authorize an Industrial User subject to a Categorical Pretreatment Standard to forego sampling of a pollutant regulated by a Categorical Pretreatment Standard if the Industrial User has demonstrated through sampling and other technical factors that the pollutant is neither present nor expected to be present in the Discharge or is present only at background levels from intake water and without any increase in the pollutant due to activities of the Industrial User [see SC R61-9 403.12(2)]. This authorization is subject to the following conditions:
1. The waiver may be authorized where a pollutant is determined to be present solely due to sanitary wastewater discharged from the facility provided that the sanitary wastewater is not regulated by an applicable Categorical Pretreatment Standard and otherwise includes no process wastewater.
  2. The monitoring waiver is valid only for the duration of the effective period of the individual Discharge Permit, but in no case longer than five (5) years. The User must submit a new request for the waiver before the waiver can be granted for each subsequent individual Discharge Permit.
  3. In making a demonstration that a pollutant is not present, the Industrial User must provide data from at least one (1) sampling of the facility's process wastewater prior to any treatment present at the facility that is representative of all wastewater from all processes.
  4. The request for a monitoring waiver must be signed in accordance with SECTION 2.3 and include the Certification Statement in SECTION 6.1 (SC R61-9 403.6(b)(2)(ii)).
  5. Non-detectable sample results may be used only as a demonstration that a pollutant is not present if the EPA approved method from 40 CFR Part 136 with the lowest minimum detection level for that pollutant was used in the analysis.
  6. Any grant of the monitoring waiver by the Director must be included as a condition in the User's Permit. The reasons supporting the waiver and any information submitted by the User in its request for the waiver must be maintained by the Director for three (3) years after expiration of the waiver.
  7. Upon approval of the monitoring waiver and revision of the User's Permit by the Director, the Industrial User must certify on each report with the Statement in OJRSA SUR 6.1(C)(13), that there has been no increase in the pollutant in its wastestream due to activities of the Industrial User.
  8. In the event that a waived pollutant is found to be present or is expected to be present because of changes that occur in the User's operations, the User must immediately: Comply with the monitoring requirements in SECTION 6, or other more frequent monitoring requirements imposed by the Director and notify the Regulatory Services Coordinator.
  9. This provision does not supersede certification processes and requirements established in Categorical Pretreatment Standards, except as otherwise specified in the Categorical Pretreatment Standard.
  10. All periodic compliance reports must be signed and certified in accordance with SECTION 6.1 of this Regulation.

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11. All wastewater samples must be representative of the User's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and maintained in good working order at all times. The failure of a User to keep its monitoring facility in good working order shall not be grounds for the User to claim that sample results are unrepresentative of its discharge.
12. All monitoring waivers must be approved by SCDHEC.

**6.5 COMPLIANCE SCHEDULE PROGRESS REPORTS**

The following conditions shall apply to the Compliance Schedule required by SECTION 6.1 of this Regulation:

- A. The schedule shall contain progress increments in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the User to meet the applicable Pretreatment Standards (such events include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, and beginning and conducting routine operation);
- B. No increment referred to above shall exceed nine (9) months;
- C. The User shall submit a progress report to the Director or his/her designee no later than fourteen (14) calendar days following each date in the schedule and the final date of compliance including, as a minimum, whether or not it complied with the increment of progress, the reason for any delay, and, if appropriate, the steps being taken by the User to return to the established schedule; and
- D. In no event shall more than nine (9) months pass between such progress reports to the OJRSA.

**6.6 REPORTS OF CHANGED CONDITIONS**

- A. Each User must notify Regulatory Services Coordinator of any significant changes to the User's operations or system which might alter the nature, quality, or volume of its wastewater at least five (5) calendar days before the change.
- B. The Regulatory Services Coordinator may require the User to submit such information as may be deemed necessary to evaluate the changed condition, including the submission of a wastewater discharge permit application under SECTION 6.1 of this Regulation.
- C. The Regulatory Services Coordinator may issue an individual Discharge Permit or modify an existing Discharge Permit under SECTION 6.1 of this Regulation in response to changed or anticipated changed conditions.

**6.7 REPORTS OF POTENTIAL PROBLEMS**

- A. In the case of any discharge, including but not limited to, accidental discharges, discharges of a nonroutine, episodic nature, a noncustomary batch discharge, a slug discharge, or slug load, that might cause potential problems for the POTW, the User shall immediately notify OJRSA of the incident by phone, regardless of the time or day the incident occurs. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the User.
- B. Within five (5) calendar days following such discharge, the User shall, unless waived by the Director, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the User to prevent similar future occurrences. Such notification shall not relieve the User of any expense, loss, damage, or other liability which might be incurred as a result of damage to the POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the User of any fines, penalties, or other liability which may be imposed pursuant to this Regulation.
- C. A notice shall be permanently posted on the User's bulletin board or other prominent place advising employees who to call in the event of a discharge described in Paragraph 6.7(A). Employers shall ensure that all employees, who could cause such a discharge to occur, are advised of the emergency notification procedure.

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- D. Significant Industrial Users (and CIUs) are required to notify the Regulatory Services Coordinator or Director immediately of any changes at its facility affecting the potential for a slug discharge.

**6.8 NOTICE OF VIOLATION/REPEAT SAMPLING AND REPORTING**

If sampling performed by a User indicates a limit violation, the User must notify OJRSA within twenty-four (24) hours of becoming aware of the violation, regardless of the day of the week. The User shall also repeat the sampling and analysis and submit the results of the repeat analysis to the Regulatory Services Coordinator within thirty (30) calendar days after becoming aware of the violation. Resampling by the Industrial User is not required if the Industrial User performs sampling of the violated parameter at least once a month, or if OJRSA performs sampling at the User between the time when the initial sampling was conducted and the time when the User or OJRSA receives the results of this sampling.

**6.9 NOTIFICATION OF DISCHARGE OF HAZARDOUS WASTE**

- A. Industrial Users (IU) shall notify the OJRSA, the EPA Regional Waste Management Division Director, and State hazardous waste authorities in writing of any discharge of a substance which, if otherwise disposed of, would be a hazardous waste under 40 CFR part 261. Such notification must include:
1. Name of the hazardous waste as set forth in 40 CFR part 261;
  2. The EPA hazardous waste number; and
  3. The type of discharge (continuous, batch, or other).
- B. If the IU discharges more than one hundred kilograms (100 kg) of such waste per calendar month to the POTW, the notification shall also contain the following information to the extent such information is known and readily available to the IU:
1. An identification of the hazardous constituents contained in the wastes;
  2. An estimation of the mass and concentration of such constituents in the wastewater discharged during that calendar month; and
  3. An estimation of the mass of constituents in the wastewater expected to be discharged during the following twelve (12) months.
- C. IUs shall provide the notification no later than one hundred eighty (180) calendar days after the discharge of the listed or characteristic hazardous waste. Notification need be submitted only once for each hazardous waste discharge; however, notifications of changed discharges must be submitted under SC R61-9 403.12(g). The notification requirement does not apply to pollutants already reported under the self-monitoring requirements of SC R61-9 403.12(b), (d)II(e). Users are exempt from the requirements during a calendar month in which they discharge no more than fifteen kilograms (15 kg) of hazardous wastes, unless the wastes are acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e). Discharge of more than fifteen kilograms (15 kg) of non-acute hazardous wastes in a calendar month, or of any quantity of acute hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e), requires a one-time notification. Subsequent months during which the IU discharges more than such quantities of any hazardous waste do not require additional notification.
- D. In the case of any new regulations under RCRA Section 3001 identifying additional characteristics of hazardous waste or listing any additional substance as a hazardous waste, the IU shall notify the OJRSA, the EPA Regional Waste Management Division Director, and State hazardous waste authorities of the discharge of such substance within ninety (90) calendar days of the effective date of such regulations.
- E. In the case of any notification, the IU shall certify that it has a program in place to reduce the volume and toxicity of hazardous wastes generated to the degree it has determined to be economically practical.

**6.10 USER RECORDS**

- A. Users subject to the reporting requirements of this Regulation shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required

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by this Regulation, any additional records of information obtained pursuant to monitoring activities undertaken by the User independent of such requirements, and documentation associated with Best Management Practices established under OJRSA SUR 4.4(D). Records shall include:

1. The date, exact place, method, time of sampling, and the name of the person(s) taking the samples;
  2. The dates analyses were performed;
  3. Who performed the analyses;
  4. The analytical techniques or methods used; and
  5. The results of such analyses.
- B. Records shall remain available for a period of at least three (3) years. This period shall be automatically extended for the duration of any litigation concerning the User or OJRSA, or where the User has been specifically notified of a longer retention period by the Director.

**6.11 CERTIFICATION STATEMENTS**

Certification of Pollutants Not Present – Users that have an approved monitoring waiver based on SECTION 6.4 must certify on each report with the following statement that there has been no increase in the pollutant in its wastestream due to activities of the User. The certification statement must include the following:

**BASED ON MY INQUIRY OF THE PERSON OR PERSONS DIRECTLY RESPONSIBLE FOR MANAGING COMPLIANCE WITH THE PRETREATMENT STANDARD FOR 40 CFR \_\_\_\_\_ [specify applicable National Pretreatment Standard part(s)], I CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF: THERE HAS BEEN NO INCREASE IN THE LEVEL OF \_\_\_\_\_ [list pollutant(s)] IN THE WASTEWATERS DUE TO THE ACTIVITIES AT THE FACILITY SINCE FILING OF THE LAST PERIODIC REPORT UNDER SECTION 6.4 OF THIS REGULATION.**

**6.12 CONFIDENTIALITY**

**INFORMATION AND DATA ON A USER OBTAINED FROM REPORTS, QUESTIONNAIRES, DISCHARGE APPLICATIONS, MONITORING PROGRAMS, AND FROM INSPECTIONS SHALL BE MADE AVAILABLE TO THE PUBLIC IN COMPLIANCE WITH FOIA LAWS OR TO OTHER GOVERNMENTAL AGENCY WITHOUT RESTRICTION UNLESS THE USER SPECIFICALLY REQUESTS AND IS ABLE TO DEMONSTRATE TO THE SATISFACTION OF THE DIRECTOR, THAT THE RELEASE OF SUCH INFORMATION WOULD DIVULGE INFORMATION, PROCESSES, OR METHODS OF PRODUCTION ENTITLED TO PROTECTION AS TRADE SECRETS OF THE USER. WHEN REQUESTED BY THE PERSON FURNISHING THE REPORT, THE PORTIONS OF A REPORT WHICH THE DIRECTOR HAS DETERMINED MIGHT DISCLOSE TRADE SECRETS OR SECRET PROCESSES SHALL NOT BE MADE AVAILABLE FOR INSPECTION BY THE PUBLIC. IT SHALL, HOWEVER, BE MADE AVAILABLE UPON WRITTEN REQUEST TO GOVERNMENTAL AGENCIES FOR USES RELATED TO THESE REGULATIONS, THE NPDES PERMIT, OR OTHER USES DETERMINED APPROPRIATE BY THE DIRECTOR. THE INFORMATION SHALL BE AVAILABLE FOR USE BY THE STATE IN JUDICIAL REVIEW OR ENFORCEMENT PROCEEDINGS INVOLVING THE PERSON FURNISHING THE INFORMATION. WASTEWATER CONSTITUENTS AND CHARACTERISTICS SHALL NOT BE RECOGNIZED AS CONFIDENTIAL INFORMATION.**

**6.13 PRETREATMENT LOCAL LIMITS AND ALLOCATION METHODOLOGY****A. Industrial User Discharge Permit Review**

1. After review of the Industrial Discharge Permit Application and Questionnaire form, SIC, and NAICS, the Director and/or SCDHEC may require that the User be issued an Industrial User Discharge Permit. The Discharge Permit itself may apply to either total industrial process discharge or to a combined sanitary/industrial wastestream discharge; however, sanitary/industrial combined wastestreams are discouraged for monitoring purposes. The industrial process discharge may or may not be pretreated.

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2. During the review process, unique conditions are established for each industrial category. The final Discharge Permit specifies the exact conditions which are applicable to the specific permittee (User). In the permit process, specific self-monitoring characterization of the wastewater is required for certain industrial categories. Every Discharge Permit has established selected pollutants for self-monitoring purposes, which are established through Categorical Pretreatment Standards or the pollutants that are present and/or are suspected of being present in the wastewater discharge. If the User has been determined to be categorical, effluent parameters will be based upon the EPA's Categorical Pretreatment Standards found in 40 CFR Parts 405 to 471. **THE EFFLUENT LIMITS WILL BE ESTABLISHED TO EITHER CATEGORICAL PRETREATMENT STANDARDS OR LOCAL LIMITS, WHICHEVER IS MORE STRINGENT.** Limitations on all pollutants regulated by the Categorical Pretreatment Standards must be included in the Discharge Permit, even though the User may not discharge all or any of the regulated pollutants.
  3. Reporting frequency is at the discretion of the Director. Contributing factors are:
    - (a) Categorical Requirements,
    - (b) Potential of User's discharge to impact the Sewer System, volume of User's discharge, type and concentrations of pollutants in the wastestream,
    - (c) Past compliance history, and
    - (d) Reasonable potential to adversely affect the sewer system.
  4. Discharge Permit limits will be developed based on the historical data from an industry and the Industrial Discharge Permit Application and Questionnaire. Discharge Permit limits will be based on need and pollutants of concern for the permitted industry.
- B. Headworks Loading – The Pretreatment Department performs headworks analysis on OJRSA water reclamation facilities (WRF) as required by the NPDES Permit. The purpose of the headworks analysis is to develop technically based limits for Significant Industrial Users under the Pretreatment Program. The headworks analysis is calculated through a required design loading program utilizing treatment efficiencies, process inhibition levels, and water quality criteria on the receiving stream. The information obtained from the headworks loading aids in the development of Industrial User Discharge Permit limits. Sludge disposal is a specific criteria on the total allowable loading for the WRF and may significantly alter total allowable loading. Total allowable loading is at the discretion of the Director.

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## **Section 7 – Sampling and Monitoring**

### **7.1 RIGHT OF ENTRY AND INSPECTIONS**

- A. Whenever it shall be necessary for the purposes of this Regulation and upon presentation of proper credentials and identification, OJRSA personnel or their Authorized Representatives shall be permitted to enter upon any property of Users to determine whether the User is complying with all the requirements of these Regulations and any individual Discharge Permit or Administrative Order issued hereunder. Users shall allow OJRSA personnel ready access to all parts of the premises for the purpose of inspecting and copying records, facility inspection, observation, measurement, sampling, and/or testing. Any User completing and filing an application to discharge wastewater shall thereby grant the OJRSA permission to enter their premises for said purposes. Where a User has security measures in force which would require proper identification and clearance before entry into their premises, the User shall make necessary arrangements with their security guards so that upon presentation of suitable identification, OJRSA personnel shall be permitted to enter, without delay, for the purposes of performing their specific responsibilities.
- B. The SIU inspection and sampling plan is as follows:
1. OJRSA will inspect and sample each SIU at least annually as required by the SC R61-9.403.
  2. Should an industry have submitted an Industrial Discharge Permit Application and Questionnaire, then OJRSA can inspect and sample the facility more often than annually.
  3. If a facility has violations of their Discharge Permit or this Regulation, then OJRSA can inspect and sample the facility more often than annually.
  4. If OJRSA experiences an upset of their WRF, then OJRSA can inspect and sample the SIU more often than annually; especially if the causative agent is known and the SIU has this pollutant in their wastewater.
  5. Should OJRSA receive a complaint about an SIU, then OJRSA can inspect and sample the SIU more often than annually.
  6. If the collection system has blockages or issues and the SIU discharges to that collection system section, then OJRSA can inspect and sample the SIU more often than annually.
  7. Should the facility notify the OJRSA of a production change, then OJRSA can inspect and sample the facility more often than annually.
  8. Should the facility propose to install a pretreatment system and have to obtain a DHEC construction permit, then OJRSA can inspect the facility upon completion of the installation of the pretreatment system.
  9. OJRSA will have the authority to inspect and sample an SIU more often than annually in the event of an emergency where the public health or the environment can be impacted.
  10. Should OJRSA need to gather site specific information to administer the pretreatment program, then OJRSA can inspect and sample the SIU more often than annually.
- C. The Nonresidential User inspection and sampling plan is as follows:
1. OJRSA can inspect and sample each User within the first year of the start of discharge.
  2. If the User has violations of this regulation, then OJRSA can inspect and sample the facility due to the violation.
  3. If the collection system has blockages or issues and the User discharges to that collection system section, then OJRSA can inspect and sample the User.
  4. OJRSA is required to apply for an NPDES permit usually every five years, OJRSA may inspect and sample the User as part of their evaluation of their pretreatment program update.
  5. If the facility has a FCD to control the FOG discharge to the sewer, then OJRSA may inspect and sample the User as required by this regulation.

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6. IF OJRSA experiences an upset of their WRF, then OJRSA can inspect and sample the use more often if the User has the potential to cause the upset.
  7. Should OJRSA receive a complaint about the User, the OJRSA can inspect and sample the User.
  8. OJRSA will have the authority to inspect and sample the User in the event of an emergency where the public health or the environment can be impacted.
  9. Should OJRSA need to gather site specific information, the OJRSA may sample and inspect the User.
- D. Denial of Entry – Failure to provide entry or access to information regulated by the OJRSA should be documented by the employee and the Director should be notified as soon as possible. The Director will discuss the denial of entry with the OJRSA attorney. If necessary, OJRSA will seek a warrant from the court with appropriate jurisdiction and will return with law enforcement to conduct the inspection and/or sampling. Continued failure to provide entry will result in OJRSA taking enforcement actions against the User as set forth in this Regulation.
- E. Confidentiality Agreements – See Section 6.12. **OJRSA PERSONNEL CONDUCTING THE INSPECTION CANNOT SIGN ANY CONFIDENTIALITY AGREEMENTS, WAIVERS OF LIABILITY, OR NON-DISCLOSURE AGREEMENTS.** Any records that are reviewed during the inspection and must be kept confidential must be stamped with the word “confidential” and OJRSA will adhere to the confidentiality provisions set forth in this Regulation, subject to advice of OJRSA legal counsel regarding South Carolina open records laws and the applicability of SECTION 6.12 of this Regulation to the specific facts and circumstances at issue.

**7.2 COMPLIANCE DETERMINATION**

- A. Compliance determinations, with respect to prohibitions and limitations, shall be made on the basis of composite and discrete samples of wastewater. Composite samples may be taken over a twenty-four (24) hour period, or over a different time span, as determined necessary by the OJRSA to meet the needs of specific circumstances.
- B. OJRSA personnel or their Authorized Representatives shall have the right to set up on the User’s property, or require installation of, such devices as are necessary to conduct sampling and/or metering of the User’s operations.
- C. OJRSA may require the User to install monitoring equipment as necessary. The facility’s sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the User at its own expense. All devices used to measure wastewater flow and quality shall be calibrated annually to ensure their accuracy. Calibration records must be maintained for a minimum of three (3) years and available to OJRSA upon request.
- D. Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the User at the written or verbal request of the OJRSA and shall not be replaced. The costs of clearing or removing such access shall be borne by the User.
- E. Unreasonable delays in allowing OJRSA personnel access to the User’s premises shall be a violation of this Regulation and subject to the enforcement actions set forth in this regulation.

**7.3 ANALYSIS OF INDUSTRIAL WASTEWATERS**

All pollutant analyses, including sampling techniques, to be submitted as part of an Industrial Discharge Permit Application and Questionnaire or report shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 and amendments thereto, unless otherwise specified in an applicable Categorical Pretreatment Standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the OJRSA or other parties approved by EPA.

**7.4 SAMPLING FREQUENCY**

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Sampling of industrial wastewater for the purpose of compliance determination with respect to prohibitions and limitations shall be done at such intervals as the OJRSA may designate. As a minimum, the OJRSA shall conduct compliance sampling or may cause such sampling to be conducted on all Significant Industrial Users and Categorical Industrial Users once every calendar year. Sampling performed by the SIU must adhere to the conditions set forth in the Industrial User Discharge Permit as issued by OJRSA.

**7.5 SAMPLE COLLECTION**

- A. Samples collected to satisfy reporting requirements must be based on data obtained through appropriate sampling and analysis performed during the period covered by the report, based on data that is representative of conditions occurring during the reporting period.
- B. Except as indicated in this Paragraph and 7.5(C), the User must collect wastewater samples using twenty-four (24) hour flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized in writing by OJRSA. Where time-proportional composite sampling or grab sampling is authorized, the samples must be representative of the discharge.
- C. Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.
- D. For sampling required in support of baseline monitoring and ninety (90) day compliance reports required in SECTIONS 6.2 and 6.3 of these Regulations [R61-9 403.12(b) and (d)], a minimum of four (4) grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide and volatile organic compounds for facilities for which historical sampling data do not exist; for facilities for which historical sampling data are available, OJRSA may authorize a lower minimum. For the reports required by SECTION 6.4 the Industrial User is required to collect the number of grab samples necessary to assess and assure compliance by with applicable Pretreatment Standards and requirements.

**7.6 SAMPLING STRUCTURE**

- A. Any User discharging non-domestic wastewater into the public sewer system for treatment by the OJRSA may be required to construct and maintain a sampling structure at a location approved by the OJRSA. The purpose of this structure is so that a representative sample of the User's discharge to the sewer system may be collected. The sampling structure shall be located so as to be readily accessible to OJRSA personnel and shall be constructed in compliance with OJRSA specifications for these types of structures.
- B. The sampling structure may normally be located on the User's premises, but OJRSA may allow the structure to be located in public right-of-way in certain cases when an onsite location would be impractical. Approval for location in a public right-of-way must be obtained by the appropriate governing body.

**7.7 PH EFFLUENT LIMITATIONS UNDER CONTINUOUS MONITORING**

Users shall maintain the pH of wastewater within the range set forth in OJRSA SUR 4.1(B)(4) except excursions from the range are permitted subject to the following limitations:

- A. The total time during which the pH values are outside the required range of pH values shall not exceed two (2) hours in any calendar month; and
- B. No individual excursion from the range of pH values shall exceed fifteen (15) minutes.

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## **Section 8 – Enforcement**

### **8.1 ENFORCEMENT MANAGEMENT STRATEGY**

The Director shall enforce the provisions of this Regulation. Implementation of this regulation shall be completed by the Director or his/her designee. The Board of Commissioners is not involved in its implementation or enforcement.

### **8.2 ADMINISTRATIVE ORDERS, REMEDIES, AND PENALTIES**

- A. Notifications of Violation – Whenever the OJRSA finds that any person has violated or is violating these Regulations, a Permit, or any prohibition, limitation, or requirement contained in these Regulations or Permit, the Director or his/her designee may serve upon such a person an appropriate written notice stating the nature of the violation. An oral notice shall be sufficient in emergency circumstances. The OJRSA may require a response to the Notice of Violation (NOV). When required in the notice and within fifteen (15) calendar days from the date of the notice, an explanation of the violation and a plan for the satisfactory correction thereof shall be submitted to the Director or OJRSA individual as stated in the NOV. Submission of this plan shall not relieve the person of liability for any violations occurring before or after receipt of the notice of violation. The classification of violations under these Regulations and permits are: NOV or a Notice of Significant Noncompliance (NOSNC). Refer to SECTION 8 of this Regulation.
- B. Administrative Orders – Three types of Administrative Orders are set forth for working with a User to come into compliance with the discharge permit.
  1. Consent Order – The Director is empowered to enter into Consent Orders, assuring of voluntary compliance, or other similar documents establishing an agreement with the person responsible for the violation. Such orders may be negotiated in an Informal Conference. Such agreements shall include specific action to be taken by the person to correct the violation within a time period specified by the Consent Order and contain other terms and conditions. A violation of a Consent Order shall constitute a violation or violations under this Regulation.
  2. Compliance Order – When the Director finds that a User has violated, or continues to violate, any provision of this Regulation, a Discharge Permit or Administrative Order issued hereunder, or any other Pretreatment Standard or requirement, the Director may issue a Compliance Order to the User responsible for the discharge directing that the User come into compliance within a specified time. If the User does not come into compliance within the time provided, sewer service may be discontinued unless adequate treatment facilities, devices, or other related appurtenances are installed and properly operated. Compliance Orders also may contain other requirements to address the noncompliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A Compliance Order may not extend the deadline for compliance established for a Pretreatment Standard or requirement, nor does a Compliance Order relieve the User of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the User.
  3. Cease and Desist Order – The Cease and Desist Order is used as a remedy when other enforcement actions have failed to bring a User into compliance with their Discharge Permit.
    - (a) When the OJRSA finds that a User has violated, or continues to violate, any provision of this Regulation, a Discharge Permit or Administrative Order issued hereunder, or any other Pretreatment Standard or requirement, or that the User’s past violations are likely to recur, the Director may issue a Cease and Desist Order to the User directing it to cease and desist all such violations and directing the User to:
      - (i) Immediately comply with all requirements; and

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- (ii) Take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations and/or terminating the discharge.
  - (b) Issuance of a Cease and Desist Order shall not be a bar against, or a prerequisite for, taking any other action against the User.
- C. Informal Conference Prior to Hearing Date – OJRSA may schedule an Informal Conference with the User and attempt to negotiate an enforceable Compliance Schedule by way of a Consent Order Agreement. The Consent Order Agreement may contain such other terms and conditions, including but not limited to, provisions for additional monitoring, full or partial cessation of discharge, interim limits, installation of pretreatment, and payment of all administrative costs, expenses, attorney's fees, and civil penalties.
- D. Notice to Show Cause at Adjudicatory Hearing
  1. The Director may order any User who causes or is responsible for an unauthorized discharge or other violations to show cause at an Adjudicatory Hearing why a proposed enforcement action should not be taken. A notice shall be served on the User specifying the time and place for the hearing, the proposed enforcement action, the reasons for such action, and a request that the User show cause why this proposed enforcement action should not be taken.
  2. Service – The notice of the hearing to the User shall be served personally, by registered or certified mail (return receipt requested), or other trackable means to ensure delivery is made to the User at least ten (10) calendar days before the hearing. **SERVICE MAY BE MADE ON ANY AGENT OR OFFICER OF THE USER.**
  3. Request by User for an Adjudicatory Hearing or for an Informal Conference Prior to Show Cause Hearing
    - (a) Requests for an Adjudicatory Hearing must be served on the OJRSA within fifteen (15) calendar days following mailing of any final administrative action or decision by the OJRSA to the User on any violation, application, permit, certificate, or other licensing matter.
    - (b) A request for an Informal Conference prior to the show cause hearing may be made by a User but not to delay the hearing date. If the request is granted, an Informal Conference may be held by the Director or their designee to explore ways and means to obtain compliance by consent without the necessity of a formal Adjudicatory Hearing.
  4. Record – At any hearing held pursuant to these Regulations, testimony shall be taken under oath and transcribed by a court reporter. A copy of the transcript shall be made available to any member of a party to the hearing upon payment of the usual charges thereof to the court reporter employed to provide said transcription.
  5. Hearing Officer – The Director will appoint a Hearing Officer or officers to preside over the Adjudicatory Hearing. The Hearing Officer shall have no connection with the preparation or presentation of the evidence at the hearing.
  6. Procedure – The procedure for an Adjudicatory Hearing and other enforcement procedures are set forth in SECTION 8 of this Regulation.
- E. Enforcement Orders – When the Hearing Officer finds that a User has violated or is violating the provisions, prohibitions, or limitations of these Regulations, or those contained in any Discharge Permit or binding agreement issued hereunder, the Officer may issue a Cease and Desist Order, and may direct those persons in violation to perform any or all of the following:
  1. Comply forthwith;
  2. Comply in accordance with a compliance time schedule set forth in the Administrative Order;
  3. Take appropriate remedial or preventative action in the event of a continuing or threatened violation;
  4. Prohibit or reduce the discharge;
  5. Provide wastewater storage or flow equalization;
  6. Make payment by the User to cover added costs of handling and treatment costs and the administrative costs of the enforcement action;

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7. Post performance bonds;
  8. Act to take other steps to achieve compliance;
  9. Pay fines and penalties to OJRSA;
  10. Pay reasonable attorney's fees, hearing costs, reporting costs, and other expenses incurred by the OJRSA for the hearing or enforcement procedure.
- F. Penalties and Costs –The OJRSA may issue administrative and civil penalties and other fees for violations of this Regulation as described in SECTION 8.6. Prior to the imposition of civil penalties, an adjudicatory hearing will be offered to the User.
- G. Emergency Suspensions – **THE DIRECTOR MAY SUSPEND OR REVOKE A USER'S PERMISSION TO DISCHARGE WHEN SUCH ACTION IS NECESSARY IN ORDER TO STOP AN ACTUAL OR THREATENED DISCHARGE WHICH PRESENTS OR MAY PRESENT AN IMMINENT OR SUBSTANTIAL ENDANGERMENT TO THE HEALTH OR WELFARE OF PERSONS OR THE ENVIRONMENT OR CAUSES INTERFERENCE IN CONVEYANCE SYSTEM OR TREATMENT PLANT OPERATIONS. ANY USER NOTIFIED OF REVOCATION OF PERMISSION TO DISCHARGE SHALL IMMEDIATELY STOP OR ELIMINATE ITS DISCHARGE. EMERGENCY SUSPENSIONS MAY OR MAY NOT BE ASSOCIATED WITH AN ENFORCEMENT ACTION.** Unless associated with an emergency suspension that is not associated with an enforcement action, a hearing shall be held within fifteen (15) calendar days of the notice of revocation to determine whether the suspension may be lifted or the User's Permit terminated. The User shall submit a detailed written statement describing the causes of the violations and the measures taken to prevent any future violations to the OJRSA prior to the date of the hearing. **IN THE EVENT OF A FAILURE OF THE PERSON TO COMPLY VOLUNTARILY WITH THE ADMINISTRATIVE ORDER, THE DIRECTOR SHALL TAKE SUCH STEPS AS DEEMED NECESSARY INCLUDING IMMEDIATE SEVERANCE OF THE SEWER CONNECTION.** The Director may reinstate the permission to discharge upon proof of the elimination of the violations or the risk for damage to life, health, property, and/or the environment has subsided.
- H. Termination or Revocation of Permit – Any User who violates the conditions of these Regulations, or applicable State and Federal regulations, is subject to having their permission to discharge revoked. The Director may revoke any Permit for the following reasons:
1. Failure to factually report the wastewater constituents and characteristics of their discharge;
  2. Failure to report significant changes in operations or wastewater constituents and characteristics;
  3. Refusal of reasonable access to the User's premises for the purpose of inspection and monitoring;
  4. Failure to meet effluent limits at point of connection with public sewer, which includes any sewer system that connects with OJRSA conveyance and/or treatment facilities;
  5. Tampering with or deliberately altering monitoring equipment;
  6. Falsifying DMRs or other reports;
  7. Changes in the POTW's NPDES permit, receiving stream water quality standards, POTW treatment plant process, sludge disposal practices or requirements, or other modifications of a similar nature that impact the OJRSA's ability to accept industrial or other wastewaters;
  8. For causes necessitating an emergency suspension;
  9. Discharge of wastewater prohibited by these Regulations;
  10. Significant Noncompliance with schedules, Pretreatment Standards or requirements, of any terms of the wastewater discharge permit or these Regulations;
  11. Non-payment of costs as defined in the Regulations and *OJRSA Schedule of Fees*.
- I. A User whose permission to discharge has been revoked may apply for new permission to discharge and shall pay all delinquent fees, charges, penalties, and such other sums as may be due to the OJRSA; however, the OJRSA is under no obligation to allow the User to reconnect.

**8.3 JUDICIAL REMEDIES**

Notwithstanding the administration procedure provided herein, when any User discharges wastewater into the wastewater disposal system contrary to the law of this State or the provisions of these Regulations, or any order or

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Permit issued hereunder, or otherwise violates applicable law or the provisions of these Regulations or any Administrative Order or Discharge Permit issued hereunder, the Director may commence an action for appropriate legal or equitable relief in the Court of Common Pleas. The remedies provided by this Regulation are not exclusive.

**8.4 INJUNCTIVE RELIEF**

The Director, in the name of the OJRSA, may file in Common Pleas Court, a suit seeking the issuance of an injunction, damages, or other appropriate relief to enforce the provisions of these Regulations or other applicable law or regulation and the determination of a Hearing Officer. Suit may be brought on behalf of the OJRSA, at the same time or separately, to recover any and all damages suffered by the OJRSA as a result of any action or inaction of any User or other person who causes or suffers damage to occur to the POTW or for any other expense, loss, or damage of any kind or nature suffered by the OJRSA. Such damages shall include, but not limited to, claims for damages, takings, losses, expenses, costs, fines, penalties, and attorneys' fees for which the OJRSA may become liable or responsible and which arise out of or result from the User's noncompliance with its Discharge Permit or the User's violation of State or Federal Pollution Control laws, rules, or regulations.

**8.5 CRIMINAL VIOLATIONS**

- A. Facts or circumstances which tend to indicate a criminal activity by any User may be reported to the proper Local, State, and/or Federal law enforcement agencies for investigation and prosecution. Concurrent with criminal investigations and/or enforcement by the proper law enforcement agencies, the OJRSA has authority to take actions to protect life, health, property, and/or the environment using means detailed in Paragraph 8.2(G) and other sections of this Regulation.
- B. Where appropriate, the OJRSA may assess civil penalties and other fees as described in SECTION 8.6 for such violations, in addition to any criminal or civil penalties applicable under local, state, or federal law.

**8.6 PENALTIES, FEES, AND COST RECOVERY FOR VIOLATIONS**

- A. The OJRSA may impose penalties and fees for violations to the Regulation as described in this Section.
- B. Cost recovery for damages, takings, losses, handling and treatment costs, non-payment of User and/or permit charges, administrative and other expenses, fines issued against the OJRSA, legal and attorneys' fees associated with enforcement action may be taken against the User in violation of Regulations. These costs may include others as listed in the *OJRSA Schedule of Fees* and other OJRSA-approved policies at the time of the violation.
- C. Administrative and Civil Penalties:
  1. A User will be subject to administrative and civil penalties up to two thousand dollars (\$2,000) per violation per day (in accordance with SC Code of Laws 6-11-285). This penalty amount will be the maximum amount that may be administrated for each violation, per day the violation occurred
  2. Each day on which a violation shall occur or continue shall be deemed a separate and distinct offense. In case of monthly or long-term discharge limits, fines may be assessed for each day during the period of violation. The OJRSA shall have such remedies for the collection of such assessments as it has for collection of other service charges.
- D. Payment of Costs -
  1. All enforcement penalties and other fees assessed as a result of administrative orders or criminal violations that are assessed on the User must be payable to OJRSA. Payment must be remitted to OJRSA within thirty (30) calendar days of the issuance of the approved Administrative Order or criminal penalties. Payments not received by the due date are subject to late fees as stated in the *OJRSA Schedule of Fees*.
  2. Payment of costs or fines shall not relieve the User from the requirement to pretreat wastewater or discharges in excess of the limitations required under its permits or the Regulations of the OJRSA.

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- E. Failure to Pay – See SECTION 8.8.

### **8.7 PERFORMANCE BONDS**

The Director may refuse to reissue a Discharge Permit to any User which has failed to comply with the provisions of these Regulations or any order or previous Permit issued hereunder unless such User first files with it a satisfactory bond, payable to the OJRSA, in a sum not to exceed a value determined by the Director to be necessary to meet the costs of any scheduled improvements and to achieve consistent compliance.

### **8.8 DISCONTINUANCE OF SEWER SERVICE FOR NON-PAYMENT**

The Director shall have the right to discontinue sewer service to the property of a User of such service in the event of non-payment of sewer charges; provided that no discontinuation shall be made until the User shall have been given notice of their right to be heard in person or by counsel on the question of discontinuation before the OJRSA or any person designated by the OJRSA after not less than five (5) calendar days written notice specifying the basis of discontinuation. The OJRSA or its agents shall have the right of entry in and upon the premises and the right of ingress and egress to determine the location of the service line, or to dig it up, or to uncover it for the purpose of disconnecting the service line from the property, or sealing, or plugging such line or any collection line, upon the notice as provided under the OJRSA Regulations.

### **8.9 TENANT RESPONSIBILITY**

- A. In matters where the property was used without a formal or informal arrangement, the Owner of the property shall be held responsible. *The burden of proof for providing a binding version of a formal or informal agreement shall be on the Owner prior to the OJRSA taking action against the tenant or User.* Without such evidence, the OJRSA may hold the Owner responsible for compliance with the Regulations and recovery of OJRSA costs.
- B. Where a User of property rents, leases, or otherwise provides use to another without charge or formal arrangement of the premises to a subsidiary, affiliate, or other entity in which the User has a direct or indirect interest, the tenant or User or both may be held responsible for compliance with the provisions of these Regulations and recovery of OJRSA costs.

### **8.10 VANDALISM**

No person shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface, tamper with, or prevent access to any structure, appurtenance, or equipment, or other part of the POTW. Any person found in violation of this requirement or State or Federal laws and regulations governing wastewater critical infrastructure shall be subject to the sanctions established in SECTION 8 of this Regulation, which could include referral to the law enforcement agency with jurisdiction for potential criminal investigation.

### **8.11 PUBLICATION OF INDUSTRIAL USERS IN SIGNIFICANT NONCOMPLIANCE**

The OJRSA shall publish annually, in a newspaper of general circulation (and/or other method(s) approved by EPA and/or SCDHEC) that provides meaningful public notice within the jurisdictions served by OJRSA, a list of the Industrial Users which, during the previous twelve (12) months, were in Significant Noncompliance (SNC) with applicable Pretreatment Standards and requirements. This publication will be done during the first quarter of each year for the previous calendar year.

### **8.12 ENFORCEMENT MANAGEMENT STRATEGY**

- A. Methodology and Ranges of Enforcement Response – The OJRSA Pretreatment Department will consider the following criteria when determining a proper response to the violation and the context of the User's prior violations:

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1. Magnitude of the Violation
  - (a) Unless a violation is Significant Noncompliance (SNC) as defined in the *OJRSA Sewer Use Regulation*, then the OJRSA Pretreatment Department will usually start with the minimum enforcement action; however, for severe violations that threaten the public health, environment, damage public and/or private property, penalties can be more stringent.
  - (b) Once a violation triggers SNC, the Pretreatment Department shall issue an Administrative Order. This order may include a Compliance Schedule requiring the User to comply with regulations by a specific date. The magnitude or severity of the violation is determined by whether the violation meets the definition of SNC. The significance of the violation will influence the type of enforcement action taken by the Pretreatment Department based on this evaluation.
2. Duration of the Violation
  - (a) Prolonged periods of violation should subject the User to escalating enforcement actions.
  - (b) Enforcement escalation does not depend on the severity of the violation.
  - (c) Violations which result in SNC will be treated more severely due to the guidelines set forth by the State and the Federal government regulations.
  - (d) Extended periods of noncompliance shall not be tolerated and enforcement actions will be taken to prevent this from occurring.
  - (e) Chronic noncompliance will be addressed with escalating enforcement actions up to and including termination of sewer service to stop the noncompliance.
  - (f) Prolonged violations that result in harm to the POTW will be addressed by enforcement actions, which include recovery of the costs to repair any damage.
3. Effect of the Violation on the Receiving Water
  - (a) Prevention of pass-through of pollutants to the water body is a major component of the development of acceptable limits for the User.
  - (b) Each water body has established limits for pollutants to protect the organisms that live in the receiving waters. Pollutants that do not degrade or breakdown in the POTW will exit the POTW and potentially cause environmental harm.
  - (c) The minimum enforcement action for a violation impacting receiving waters will include an Administrative Order, which is to include a penalty. The penalty will also include any penalties or fines paid by the POTW to a regulatory or response agency (e.g., SCDHEC, EPA, SCDNR, Oconee County Emergency Management, etc.) and may include damages for the destruction of natural resources, manmade structures, and/or the POTW. Termination of sewer service may be an option if noncompliance continues uncorrected.
4. Effect of the Violation on the POTW
  - (a) Any User who has a violation that adversely impacts the POTW in any way will be assessed charges for correcting the impact.
  - (b) Adverse impacts include, but are not limited to, the following:
    - (i) Significant increases in treatment costs;
    - (ii) Interference with POTW treatment processes;
    - (iii) Harm to the general public or POTW personnel;
    - (iv) Equipment damage;
    - (v) Negative operational changes;
    - (vi) Damage to the conveyance system piping through pipe corrosion or blockage;
    - (vii) Explosion in conveyance system or POTW; and/or
    - (viii) Sludge contamination resulting in increased disposal cost.
  - (c) Any labor costs or repair costs will be passed onto the User that caused the adverse impact to occur in accordance with SECTION 8.6.
  - (d) Minimum enforcement actions will include an Administrative Order with associated penalties including cost recovery for adverse impacts in accordance with SECTION 8.6.

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5. Compliance History of the User
    - (a) The compliance history of a User will be evaluated when assessing the severity of the violation.
    - (b) A User who has a pattern of recurring violations (which may be the same or different parameters or regulatory requirements) can be an indication that the User does not take wastewater issues or environmental protection regulations seriously or their system is inadequately designed for the specific wastewater conditions.
    - (c) A User that has recurring violations has an increased likelihood of causing future significant violations.
    - (d) A User who has recurring violations may be dealt with more severely to ensure that compliance is achieved.
    - (e) A recurring violation history will result in more advanced enforcement actions being assessed against a User, up to and including termination of service.
  6. Good Faith of the User in Reporting, and Responding to, the Violation
    - (a) A User who takes measures to correct the violation and take care of any issues as quickly as possible will have shown good faith efforts.
    - (b) Good faith is demonstrated by cooperation and completion of corrective measures in a timely manner.
    - (c) This effort will be considered when deciding what enforcement actions will be taken; however, *good faith does not eliminate the need to take an enforcement action.*
    - (d) Good faith is not defined as compliance with previous enforcement actions.
    - (e) Recovery of costs from an upset will take place regardless of good faith actions that may have been taken.
- B. Timeframes for Responses – The Pretreatment Department will respond to violations in accordance with the following; however, the OJRSA reserves the right to make exceptions to these timeframes.
1. All violations shall normally be identified and documented within thirty (30) calendar days of receiving compliance information.
  2. Initial enforcement responses involving contact with the User and requesting information on corrective or preventative action(s) will occur within thirty (30) calendar days of violation detection.
  3. Follow up actions for continuing or reoccurring violations will be taken within sixty (60) calendar days of the initial enforcement response. For all continuing violations, the response will include a Compliance Schedule.
  4. Violations which threaten or affect health, property or environmental quality are considered emergencies and will receive immediate responses such as halting the discharge or terminating service.
  5. All violations meeting the criteria for SNC shall normally be addressed with an enforceable Administrative Order within thirty (30) to sixty (60) calendar days of the identification of SNC event.
- C. Industrial User Response to Noncompliance
1. Any instance of noncompliance must be verbally reported within twenty-four (24) hours of becoming aware of the violation to the OJRSA. An OJRSA 24-Hour Notification Form must also be submitted to report the violation. This form must be submitted to the Regulatory Services Coordinator or Pretreatment Coordinator within twenty-four (24) hours of the violation occurring, regardless of the day on which it occurs (including weekends and holidays).
  2. The notification shall be followed by a written report, when required by the Regulatory Services or Pretreatment Coordinator, within five (5) business days. The report of noncompliance shall include:
    - (a) A description of the characteristics of the noncompliance;
    - (b) Sampling results;
    - (c) A statement of the cause of noncompliance; and

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- (d) An account of the time and duration of the violation including dates and times; or if not corrected, the anticipated time the noncompliance is expected to continue, and activities being taken to reduce, eliminate, and prevent recurrence of the violation.
3. For noncompliance of permit limitations, repeat sampling for the parameters violated and submit the repeat results to the OJRSA Pretreatment Department within thirty (30) calendar days.
  4. Such notification shall not relieve the User of any expense, loss, damage, or other liability which may be incurred as a result of damage to the POTW, persons or property, or environmental harm; nor shall such notification relieve the User of any fines, civil penalties, or other liability which may be imposed by this Regulation or other applicable laws.
- D. Assignment of Responsibilities
1. The Regulatory Services Coordinator or Pretreatment Coordinator for the OJRSA is designated by the Director to implement the Pretreatment Program and to enforce compliance with all Permits and regulations. It is the responsibility of the Regulatory Services Coordinator or person designated by the Regulatory Services Coordinator (hereafter collectively referred to as "Coordinator" in this Section) to coordinate the collection of evidence for use in enforcement actions, possible civil litigation, or criminal investigations. The Coordinator may employ the services of any OJRSA employee or consultant in the collection of evidence. Due to the nature of the situation, it is conceivable that an illegal activity could be observed, sampled, or documented by any OJRSA employee, either through purposeful investigation or in the normal course of duties performed.
  2. In the case of spills, slugs, bypasses, or other discharges of a short or non-continuous nature, whichever OJRSA employee or consultant is in position to do so may be used to collect evidence of the violation. The Coordinator may employ the services of outside laboratories or consultants in the collection of evidence. OJRSA personnel, outside laboratories, or consultants may be called upon to collect wastewater samples for analysis, perform laboratory analyses, prepare visual evidence, compile and copy records, provide statements, or in any way assist the Coordinator and the OJRSA's attorney(s) in preparing and executing enforcement actions.
- E. Enforcement Response Guide
1. The Enforcement Response Guide (ERG) is a matrix that establishes consideration for action based on the whether the noncompliance involves:
    - (a) Sampling, Monitoring, and Reporting (SECTION 8.12.1);
    - (b) Compliance Schedules (Construction Phases or Planning) (8.12.2);
    - (c) Effluent Limits (8.12.3);
    - (d) Noncompliance Detected Through Inspections, Site Visits, Review of Records, or Field Investigations (8.12.4);
    - (e) Excessive Inflow and Infiltration from Satellite Sewer Systems and Others 8.12.5;
    - (f) Fats, Oils, and Grease (FOG) (not associated with Industrial Discharge Permit) (8.12.6); and/or
    - (g) Other Regulatory Violations (8.12.8).
  2. The matrices for each are listed in the tables within this Section and suggest a range of appropriate enforcement responses to various types of noncompliance and appropriate OJRSA personnel to implement those responses. **THE SUGGESTED RESPONSES AND PERSONNEL ARE GUIDELINES AND DO NOT LIMIT THE OJRSA IN ITS RESPONSE TO ANY GIVEN INSTANCE OF NONCOMPLIANCE.**
  3. The Director may delegate his/her role and authority in any enforcement action as deemed appropriate. (SECTION 8.1)
  4. This ERG has been prepared to allow OJRSA to comply with State and Federal regulations, its NPDES Permit, and other locally established regulations.
  5. The terms and types of enforcement actions used in the ERG are defined in the Regulation.
  6. The OJRSA Pretreatment Department may use initial enforcement actions such as an Informal Conference or Notice of Violation when the violation does not meet the criteria of Significant Noncompliance (SNC) or when the User is cooperative in quickly resolving the problems.

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7. Any User, regardless of whether or not they are in SNC which fails to promptly correct any problems will incur more severe enforcement actions, up to and including termination of sewer service.
8. Enforcement actions will escalate when a User fails to return to compliance following the initial enforcement actions or recurring noncompliance is noted. The OJRSA may issue a Compliance Schedule for which the User is to follow.
9. The enforcement actions chosen for a particular violation or group of violations will be appropriate and representative of the magnitude and nature of the violation. Enforcement actions for ongoing violations shall be progressive and more severe as the violations continue. When violations are initially found, an enforcement action will be taken at that time. At the end of each calendar quarter, each user will be evaluated for SNC. If a user is found to be in SNC for the violation(s), then additional enforcement actions will be taken as delineated in this ERG. The enforcement actions taken will be adequate to promote a timely solution to the violations.
10. Enforcement actions taken against each User shall be considered individually and are not necessarily based on penalties, actions, and/or fines issued to other Users who were in violation.

**8.12.1 Sampling, Monitoring, and Reporting Violations ERG**

<b>Violation</b>	<b>Circumstances</b>	<b>Range of Response</b>	<b>Personnel</b>
Failure to sample, monitor, report, and/or notify	Isolated or infrequent failure to monitor, sample, or report all parameters in permit.	NOV with response required within ten (10) business days.	RSC, PC
	Industrial User does not respond to NOV and/or AO.	AO; civil action and penalties (SECTION 8.6); Adjudicatory Hearing including penalty (SECTION 8.6).	RSC, PC, Dir
	Recurring violations or SNC.	NOSNC; AO; Adjudicatory Hearing including penalty (SECTION 8.6); cost recovery (SECTION 8.6); civil action; terminate water and/or sewer.	RSC, PC, Dir
	No response received.	Adjudicatory Hearing; criminal investigation; terminate water and/or sewer.	Dir
	Report is improperly signed or certified, or is otherwise incomplete, first offense.	NOV.	RSC, PC
	Report is improperly signed or certified, or is otherwise incomplete, after notice by POTW.	AO; Adjudicatory Hearing; civil action and penalties (SECTION 8.6).	RSC, PC
	Isolated not significant violation; Report less than forty-five (45) calendar days late.	NOV.	RSC, PC
	Significant - Report forty-five (45) calendar days or more late - SNC.	NOSNC; AO to submit with penalty per additional day; cost recovery and civil action and penalties (SECTION 8.6).	RSC, PC
	Reports are always late or no report at all.	AO and/or penalty; Adjudicatory Hearing; cost recovery and civil action and penalties (SECTION 8.6); terminate water and/or sewer.	RSC, PC, Dir

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	Failure to report slug, spill, or changed discharge - No harm to POTW and/or environment.	NOV; AO; cost recovery and civil action and penalties (SECTION 8.6).	RSC, PC, Dir
	Failure to report slug, spill, or changed discharge - Results in harm to POTW and/or environment - SNC.	NOSNC; AO and/or penalty, cost recovery and civil action and penalties (SECTION 8.6); Adjudicatory Hearing; terminate water and/or sewer.	RSC, PC, Dir
	Repeated failure to report slugs, spills, or changed discharge.	NOV; AO; civil action / cost recovery; Adjudicatory Hearing; terminate water and/or sewer.	RSC, PC, Dir
Improper sampling	Unintentional sampling at incorrect location.	NOV.	RSC, PC
	Unintentional use of incorrect sample collection techniques.	NOV.	RSC, PC
	Unintentional use of incorrect sample type.	NOV.	RSC, PC
Failure to notify of effluent limit violation, slug discharge, or bypass	Isolated or infrequent - No known effects.	NOV - Response required within ten (10) business days; AO.	RSC, PC
	No response received.	NOV; AO; Adjudicatory Hearing and/or penalty (SECTION 8.6); cost recovery (SECTION 8.6); civil action.	RSC, PC
	Frequent or continued violation.	NOV; AO; Adjudicatory Hearing and/or penalty (SECTION 8.6); cost recovery (SECTION 8.6).	RSC, PC, Dir
	Known environmental or POTW damage - SNC.	NOSNC; AO; Adjudicatory Hearing; sewer ban; cost recovery and civil action and penalties (SECTION 8.6); criminal investigation.	RSC, PC, Dir
Minor sampling, monitoring, or reporting deficiencies (computational or typographical errors)	Isolated or infrequent.	NOV; request corrected form.	RSC, PC
	Recurring deficiencies.	AO and/or penalty (SECTION 8.6).	RSC, PC, Dir
Major or gross sampling, monitoring, or reporting deficiencies (missing information)	Isolated or infrequent.	NOV and/or AO; request corrected form.	RSC, PC
	Continued violations- Remains uncorrected forty-five (45) calendar days or more - SNC.	NOSNC; AO; Adjudicatory Hearing; penalty.	RSC, PC, Dir
	Failure to monitor all pollutants as required by permit.	NOV and/or AO.	RSC, PC
	Recurring failure to monitor, recurring missing information.	NOV; AO and/or penalty (SECTION 8.6); criminal investigation.	RSC, PC, Dir

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	Improper sampling, no evidence of intent.	NOV; AO.	RSC, PC
	Improper sampling - Evidence of negligence or intent.	AO; cost recovery and civil action and penalties (SECTION 8.6); Adjudicatory Hearing; criminal investigation; terminate water and/or sewer.	RSC, Dir
Reporting false information	Reporting false information - Any instance - SNC.	NOSNC; AO; Adjudicatory Hearing; cost recovery and civil action and penalties (SECTION 8.6); criminal investigation; terminate water and/or sewer.	Dir

**8.12.2 Compliance Schedules ERG (Construction Phases or Planning)**

Violation	Circumstances	Range of Response	Personnel
Missed interim date	Will not cause late final date or other interim dates (less than ninety (90) calendar days).	NOV.	RSC, PC
	Missed milestone by ninety (90) calendar days or less, negatively affects final date, good cause for delay.	NOV; AO; cost recovery and civil action and penalties (SECTION 8.6).	RSC, PC, Dir
	Missed milestone by ninety (90) calendar days or less, negatively affects final date, no good cause or delay.	NOV; AO; cost recovery and civil action and penalties (SECTION 8.6); Adjudicatory Hearing; criminal investigation.	RSC PC, Dir
	Missed milestone by more than ninety (90) calendar days whether or not affects final date, good cause for delay - SNC.	NOSNC; AO; cost recovery and civil action and penalties (SECTION 8.6); judicial action.	RSC, PC, Dir
	Missed milestone by more than forty-five (45) calendar days, will result in other missed interim dates or missed final date (no good or valid cause - SNC).	NOSNC; AO; Adjudicatory Hearing; cost recovery and civil action and penalties (SECTION 8.6); terminate water and/or sewer.	RSC, PC, Dir
	Recurring violation or violation of schedule in AO.	NOV; AO; cost recovery and civil action and penalties (SECTION 8.6); judicial action; request criminal investigation; terminate water and/or sewer.	RSC, PC, Dir
Missed final date	Violation due to force majeure	Require documentation of good or valid cause; Adjudicatory Hearing.	RSC, PC, Dir
	Ninety (90) calendar days or more outstanding - Failure or refusal to comply - Without good or valid cause - SNC.	AO; Adjudicatory Hearing; cost recovery and civil action and penalties (SECTION 8.6).	RSC, PC, Dir
Failure to install monitoring equipment	Delay of less than forty-five (45) calendar days.	NOV; AO.	RSC, PC

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	Delay of forty-five (45) calendar days or more - SNC.	NOSNC; AO to begin monitoring (using outside contracts, if necessary) and install equipment within minimal time. Cost recovery and civil penalties for each additional day (SECTION 8.6). Temporary sewer ban.	RSC, PC, Dir
	Recurring failure to install monitoring equipment or violation of AO.	AO; Adjudicatory Hearing; cost recovery and civil penalties (SECTION 8.6); criminal investigation; terminate water and/or sewer.	Dir

**8.12.3 Effluent Limit Violations ERG**

<b>Violation</b>	<b>Circumstances</b>	<b>Range of Response</b>	<b>Personnel</b>
Exceeding final limits or permit limits (categorical, local, or prohibited)	Infrequent or isolated - Not significant; no damage to POTW and/or environment.	NOV.	RSC, PC
	Infrequent or isolated major violations; no damage to POTW and/or environment.	NOV; AO.	RSC, PC
	Infrequent or isolated major violations; damage to POTW and/or environment - SNC.	NOSNC; AO cost recovery and civil penalties (SECTION 8.6); Adjudicatory Hearing.	RSC, PC, Dir
	Violations that are recurring and/or SNC (meet chronic definition); no damage to POTW and/or environment.	If violation has already been corrected - NOSNC; AO; cost recovery and civil penalties (SECTION 8.6); Adjudicatory Hearing; criminal investigation.	RSC, PC
	Recurring violations that are SNC; harm to POTW and/or environment.	NOSNC; AO; cost recovery and civil penalties (SECTION 8.6); criminal investigation; terminate water and/or sewer.	RSC, PC, Dir
Exceeding interim limits (categorical or local)	Without known damages.	NOV and/or AO; cost recovery (SECTION 8.6).	RSC, PC
	Results in known environmental or POTW damage - SNC.	NOSNC; AO; Adjudicatory Hearing; cost recovery and civil penalties (SECTION 8.6).	RSC, PC, Dir
Reported slug load / accidental discharge	Isolated without known damage.	AO to develop slug plan; cost recovery and civil penalties (SECTION 8.6).	RSC, PC, Dir
	Isolated with known interference, pass-through, or damage - SNC.	NOSNC; AO; Adjudicatory Hearing; cost recovery and civil penalties (SECTION 8.6).	RSC, PC, Dir
	Recurring - SNC.	NOSNC; AO; cost recovery and civil penalties (SECTION 8.6); Adjudicatory Hearing; terminate water and/or sewer.	RSC, PC, Dir

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Discharge of untreated wastewater - spill, bypass, or improper operation of pretreatment facility	Isolated; no harm to POTW and/or environment.	NOV.	RSC, PC
	Isolated with harm to POTW and/or environment - SNC.	NOSNC; AO; cost recovery and civil penalties (SECTION 8.6); Adjudicatory Hearing; criminal investigation.	RSC, PC, Dir
	Recurring; no harm to POTW and/or environment.	AO to correct problems; cost recovery and civil penalties (SECTION 8.6); Adjudicatory Hearing; criminal investigation.	RSC, PC, Dir
	Recurring; harm to POTW and/or environment - SNC.	AO to correct problems; cost recovery and civil penalties (SECTION 8.6); Adjudicatory Hearing; criminal investigation; terminate water and/or sewer.	RSC, PC, Dir
Discharge without a permit or approval	One time without known environmental or POTW damage; User unaware of requirement.	NOV; include application for permit and timeframe for submission of the completed application.	RSC, PC
	Continuing violation without known environmental or POTW damage; User fails to apply for permit after notice - SNC.	AO; Adjudicatory Hearing including penalty; cost recovery and civil penalties (SECTION 8.6); criminal investigation; terminate water and/or sewer.	RSC, PC, Dir
	One time that results in environmental and/or POTW damage; User unaware of requirement - SNC.	AO to include application for discharge; Adjudicatory Hearing; cost recovery and civil penalties (SECTION 8.6).	RSC, PC, Dir
	Continuing violation with known environmental or POTW damage - SNC.	Adjudicatory Hearing, cost recovery and civil penalties (SECTION 8.6); criminal investigation; terminate water and/or sewer.	RSC, Dir
	First (1 <sup>st</sup> ) offense - User aware of requirement.	AO to include application for discharge; Adjudicatory Hearing; cost recovery and civil penalties (SECTION 8.6).	RSC, PC, Dir
	Failure to submit required documentation for permitting or renewal.	AO; cost recovery and civil penalties (SECTION 8.6); criminal investigation; terminate water and/or sewer.	RSC, PC, Dir
Nonpermitted discharge (failure to renew permit)	Industrial User has not submitted questionnaire within ten (10) calendar days of due date.	NOV - Response required within ten (10) business days.	RSC, PC

#### 8.12.4 Noncompliance Detected Through Inspections, Site Visits, Review of Records, or Field Investigations ERG

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<b>Violation</b>	<b>Circumstances</b>	<b>Range of Response</b>	<b>Personnel</b>
Violation of analytical procedures	Minor noncompliance with approved analytical procedure, Any instance - No evidence of intent.	NOV and/or AO.	RSC, PC
	Major noncompliance with approved analytical procedure, no evidence of negligence or intent.	NOV; AO; cost recovery and civil penalties (SECTION 8.6).	RSC, PC, Dir
	Major noncompliance with approved analytical procedure, Evidence of negligence or intent - SNC.	NOSNC; AO; cost recovery and civil penalties (SECTION 8.6); Adjudicatory Hearing; criminal investigation; terminate water and/or sewer.	RSC, PC, Dir
Violation of Discharge Permit condition	No evidence of negligence or intent.	NOV - Immediate correction required.	RSC, PC
	Evidence of negligence or intent - SNC.	Adjudicatory Hearing; criminal investigation; sewer ban.	RSC, PC, Dir
Entry denial or consent withdrawn; copies of records denied; permission to photograph, videotape or electronically record image denied	Entry denied or consent withdrawn; Copies of records denied; electronic recordings denied.	Return to User (obtain a warrant if necessary); NOV; AO; cost recovery and civil penalties (SECTION 8.6); Adjudicatory Hearing; criminal investigation; terminate water and/or sewer.	RSC, PC, Dir
Illegal discharge	No harm to POTW and/or environment.	NOV; AO; cost recovery and civil penalties (SECTION 8.6); criminal investigation.	RSC, PC, Dir
	Discharge causes harm to POTW and/or environment and/or evidence of intent / negligence - SNC.	NOSNC; AO; cost recovery and civil penalties (SECTION 8.6); Adjudicatory Hearing; criminal investigation; terminate water and/or sewer.	RSC, PC, Dir
	Recurring violation.	NOV; AO; cost recovery and civil penalties (SECTION 8.6); Adjudicatory Hearing; criminal investigation; terminate water and/or sewer.	RSC, PC, Dir

**8.12.5 Excessive Inflow and Infiltration from Satellite Sewer Systems and Other Users ERG**

<b>Violation</b>	<b>Circumstances</b>	<b>Range of Response</b>	<b>Personnel</b>
Excessive inflow and infiltration from systems and connections not owned by OJRSA (for each location identified by OJRSA through means	Initial violation.	NOV.	Eng, Dir, Atty
	Second (2 <sup>nd</sup> ) violation.	AO; Adjudicatory Hearing.	Eng, Dir, Atty
	Third (3 <sup>rd</sup> ) violation.	AO; Adjudicatory Hearing; civil action; requirement for CMOM for entire Satellite Sewer System or	Eng, Dir, Atty

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and methods detailed in SECTION 4.15)		privately-owned User's sewer system.	
	Fourth (4 <sup>th</sup> ) and subsequent violations.	AO; Adjudicatory Hearing; civil penalties (SECTION 8.6).	Eng, Dir, Atty

**8.12.6 Fats, Oils, and Grease (FOG) Violations (Not Associated with an Industrial Discharge Permit)****ERG**

<b>Violation</b>	<b>Circumstances</b>	<b>Range of Response</b>	<b>Personnel</b>
Failure to install FOG Control Device (FCD)	First (1 <sup>st</sup> ) violation.	Noncompliance notification detailing violation; NOV; cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, FOG Insp, Dir
	Second (2 <sup>nd</sup> ) violation.	NOV; penalty up to two-hundred dollars (\$200); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, FOG Insp, Dir
	Third (3 <sup>rd</sup> ) violation.	SNC; AO to install FCD; may be subject to daily penalties of four-hundred dollars (\$400); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, Dir
	Fourth (4 <sup>th</sup> ) violation.	Terminate water and/or sewer.	RSC, PC, Dir
	No response to notifications.	Terminate water and/or sewer.	RSC, PC, Dir
	Continuing to discharge after termination of water and/or sewer.	Direct legal action; cost recovery (SECTION 8.6).	RSC, PC, Dir, Atty
FCD not maintained as required	One (1) incident within a rolling twenty-four (24) month period.	Noncompliance notification detailing violation; NOV; cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, FOG Insp, Dir
	Two (2) incidents within a rolling twenty-four (24) month period.	NOV; penalty up to one-hundred dollars (\$100); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, FOG Insp, Dir
	Three (3) incidents within a rolling twenty-four (24) month period.	NOV; penalty up to two-hundred dollars (\$200); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, FOG Insp, Dir

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	Four (4) or more incidents within a rolling twenty-four (24) month period.	SNC; AO to install FCD; may be subject to daily penalties of four-hundred dollars (\$400); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, Dir
	Failure to address FCD maintenance issues within timeframes set forth by OJRSA.	Terminate water and/or sewer; civil penalties and cost recovery (SECTION 8.6)	RSC, PC, Dir
	Continuing to discharge after termination of water and/or sewer.	Direct legal action; civil penalties and cost recovery (SECTION 8.6)	RSC, PC, Dir, Atty
Structure failure of FCD	First (1 <sup>st</sup> ) violation.	Noncompliance notification detailing violation; NOV; cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, FOG Insp, Dir
	Second (2 <sup>nd</sup> ) violation.	NOV; penalty up to one-hundred dollars (\$200); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, FOG Insp, Dir
	Third (3 <sup>rd</sup> ) violation.	SNC; AO to repair structural failures or install new FCD; may be subject to daily penalties of four-hundred dollars (\$400); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, Dir
	Fourth (4 <sup>th</sup> ) violation.	Terminate water and/or sewer; civil penalties and cost recovery (SECTION 8.6)	RSC, PC, Dir
	Failure to address FCD structure failure within timeframes set forth by OJRSA.	Terminate water and/or sewer; civil penalties and cost recovery (SECTION 8.6)	RSC, PC, Dir
	Continuing to discharge after termination of water and/or sewer.	Direct legal action; civil penalties and cost recovery (SECTION 8.6)	RSC, PC, Dir, Atty
Failure to maintain records	One (1) incident within a rolling twenty-four (24) month period.	Noncompliance notification detailing violation; NOV; cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, FOG Insp, Dir

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	Two (2) incidents within a rolling twenty-four (24) month period.	NOV; penalty up to one-hundred dollars (\$100); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, FOG Insp, Dir
	Three (3) incidents within a rolling twenty-four (24) month period.	NOV; penalty up to two-hundred dollars (\$200); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, FOG Insp, Dir
	Four (4) or more incidents within a rolling twenty-four (24) month period.	SNC; AO to install FCD; may be subject to daily penalties of four-hundred dollars (\$400); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, Dir
	Failure to properly maintain records after previous enforcement actions.	Terminate water and/or sewer; civil penalties (SECTION 8.6)	RSC, PC, Dir
	Continuing to discharge after termination of water and/or sewer.	Direct legal action; civil penalties (SECTION 8.6)	RSC, PC, Dir, Atty
Failure to allow access	One (1) incident within a rolling twenty-four (24) month period.	Noncompliance notification detailing violation; NOV; penalty up to one-hundred dollars (\$100); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, FOG Insp, Dir
	Two (2) incidents within a rolling twenty-four (24) month period.	SNC; AO to install FCD; may be subject to daily penalties of four-hundred dollars (\$400); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6); terminate water and/or sewer.	RSC, PC, Dir
	Three (3) incidents within a rolling twenty-four (24) month period.	Terminate water and/or sewer; civil penalties (SECTION 8.6)	RSC, PC, Dir
	Continuing to discharge after termination of water and/or sewer.	Direct legal action; civil penalties (SECTION 8.6)	RSC, PC, Dir, Atty
Use of prohibited FOG Control Additives	First (1 <sup>st</sup> ) violation.	SNC; AO to install FCD; may be subject to daily penalties of four-hundred dollars (\$400); cost recovery for expenses incurred due to illegal discharge (SECTION	RSC, PC, Dir

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		8.6); terminate water and/or sewer.	
	Second (2 <sup>nd</sup> ) violation.	Terminate water and/or sewer; civil penalties (SECTION 8.6)	RSC, PC, Dir
	Continuing to discharge after termination of water and/or sewer.	Direct legal action; civil penalties (SECTION 8.6)	RSC, PC, Dir, Atty
FOG waste hauler / plumber fails to properly clean and maintain FCD	One (1) incident within a rolling twenty-four (24) month period.	Noncompliance notification detailing violation; NOV; penalty up to one-hundred dollars (\$100); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6).	RSC, PC, FOG Insp, Dir
	Two (2) incidents within a rolling twenty-four (24) month period.	NOV; penalty up to four-hundred dollars (\$400); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6).	RSC, PC, Dir
	Three (3) incidents within a rolling twenty-four (24) month period.	Suspend FOG Waste Hauler / Plumber Certification until he/she attends new certification class; cost recovery and civil penalties (SECTION 8.6);	RSC, PC, Dir
	Four (4) or more incidents within a rolling twenty-four (24) month period.	Permanently suspend FOG Waste Hauler / Plumber Certification; cost recovery and civil penalties (SECTION 8.6);	RSC, PC, Dir
FOG waste hauler / plumber fails to submit records to OJRSA in timely manner	One (1) incident within a rolling twenty-four (24) month period.	Noncompliance notification detailing violation; NOV; penalty up to one-hundred dollars (\$100); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6).	RSC, PC, FOG Insp, Dir
	Two (2) incidents within a rolling twenty-four (24) month period.	NOV; penalty up to four-hundred dollars (\$400); cost recovery for expenses incurred due to illegal discharge (SECTION 8.6).	RSC, PC, Dir
	Three (3) incidents within a rolling twenty-four (24) month period.	Suspend FOG Waste Hauler / Plumber Certification until he/she attends new certification class; cost recovery and civil penalties (SECTION 8.6);	RSC, PC, Dir
	Four (4) or more incidents within a rolling twenty-four (24) month period.	Permanently suspend FOG Waste Hauler / Plumber Certification; cost recovery and civil penalties (SECTION 8.6);	RSC, PC, Dir
FOG waste hauler / plumber discharges wastewater, FOG, or other prohibited	First (1 <sup>st</sup> ) violation.	Permanently suspend FOG Waste Hauler / Plumber Certification; cost recovery and civil penalties (SECTION 8.6); criminal	RSC, PC, Dir

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materials back into the FCD		investigation; terminate User’s water and/or sewer.	
FOG waste hauler / plumber decants wastewater back into the FCD or sewer system	First (1 <sup>st</sup> ) violation.	Permanently suspend FOG Waste Hauler / Plumber Certification; cost recovery and civil penalties (SECTION 8.6); criminal investigation; terminate User’s water and/or sewer.	RSC, PC, Dir

**8.12.7 Hauled Waste Acceptance Violations ERG**

<b>Violation</b>	<b>Circumstances</b>	<b>Range of Response</b>	<b>Personnel</b>
Abuse of conditions established in Sections 10.1 and 10.2	First (1 <sup>st</sup> ) violation.	Noncompliance notification letter sent to Hauled Waste Transporter company Owner <sup>1</sup> detailing violation; cost recovery for expenses incurred due to illegal disposal (SECTION 8.6).	RSC, PC
	Second (2 <sup>nd</sup> ) violation.	Suspension of violator’s Waste Hauler License for two (2) months or after all outstanding fees have been received by OJRSA, whichever is later; cost recovery for expenses incurred due to illegal disposal (SECTION 8.6).	RSC, PC, Dir
	Third (3 <sup>rd</sup> ) violation.	Permanent suspension of violator’s Waste Hauler License and notification to SCDHEC of Hauled Waste Transporter’s status. The company and person, regardless of whether he works for the same company or another Hauled Waste Transporter, will no longer be able to dispose of product at OJRSA facilities.	RSC, PC, Dir

**8.12.8 Other Regulatory Violations ERG**

<b>Violation</b>	<b>Circumstances</b>	<b>Range of Response</b>	<b>Personnel</b>
Wastestreams are diluted in lieu of treatment	Initial violation.	NOV; AO; Adjudicatory Hearing; cost recovery and civil penalties (SECTION 8.6); criminal investigation; terminate water and/or sewer.	RSC, PC, Dir
	Recurring violation.	AO; Adjudicatory Hearing; cost recovery and civil penalties (SECTION 8.6); criminal	RSC, PC, Dir

<sup>1</sup> As stated on Waste Hauler License.

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		investigation; terminate water and/or sewer.	
Failure to properly operate and maintain pretreatment facility	Does not result in harm, No damage to POTW and/or environment.	NOV - Response required within ten (10) business days; AO; cost recovery and civil penalties (SECTION 8.6).	RSC, PC, Dir
	Does result in harm, Damage to POTW and/or environment - SNC.	NOSNC; AO and/or penalty; cost recovery and civil penalties (SECTION 8.6); Adjudicatory Hearing; terminate water and/or sewer.	RSC, PC, Dir
Inadequate record-keeping	Inspection finds files incomplete or missing (no evidence of intent).	NOV and repeat inspection; AO.	RSC, PC
	Inspection finds files incomplete or missing (evidence of intent).	Civil penalties (SECTION 8.6); Adjudicatory Hearing; criminal investigation; terminate sewer service.	RSC, PC, Dir
	Recurring violation.	NOV; AO; cost recovery and civil penalties (SECTION 8.6); penalty.	RSC, PC, Dir
Violation of any permit condition	Minor, no evidence of negligence or intent.	NOV.	RSC, PC
	Minor, evidence of negligence or intent.	NOV; AO; cost recovery and civil penalties (SECTION 8.6).	RSC, PC, Dir
	Major violation of any permit condition, no evidence of negligence or intent.	NOV; AO; cost recovery and civil penalties (SECTION 8.6).	RSC, PC, Dir
	Major violation of any permit condition, evidence of negligence or intent SNC.	NOSNC; AO; cost recovery and civil penalties (SECTION 8.6); Adjudicatory Hearing; criminal investigation; terminate water and/or sewer.	RSC, PC, Dir
Failure to mitigate noncompliance or curtail production	No damage to POTW and/or environment.	NOV; AO; cost recovery and civil penalties (SECTION 8.6).	RSC, PC, Dir
	Damage to POTW and/or environment SNC.	NOSNC; AO; cost recovery and civil penalties (SECTION 8.6); Adjudicatory Hearing; criminal investigation; terminate water and/or sewer.	RSC, PC, Dir
Failure to report additional monitoring	Inspection finds additional files or data.	NOV; response required within ten (10) business days.	RSC, PC
	Recurring violation.	AO; cost recovery and civil penalties (SECTION 8.6).	RSC, PC, Dir
Other violations	As defined within this Regulation	NOV; NOSNC; AO; cost recovery and civil penalties (SECTION 8.6); Adjudicatory Hearing; criminal investigation; terminate water and/or sewer.	RSC, PC, Dir

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## **Section 9 – Fats, Oils, and Grease (FOG) Control Program**

The OJRSA is mandated by Federal and State regulations to prevent the discharge of untreated sewer to the environment. OJRSA is subject to enforcement actions from SCDHEC and/or EPA when untreated wastewater reaches the environment. Fats, oils, and grease (FOG) can block the sewer lines and cause the untreated sanitary wastewater to overflow into the environment. In order to address this requirement, the OJRSA has established the following FOG Control Program, which is also supported by the OJRSA Development Policy and other policies as applicable.

### **9.1 PURPOSE**

- A. The FOG Control Program has been developed in accordance with SECTION 3 and SECTION 4 of this Regulation with its purpose being to provide for the regulation of the collection, control, and transportation of non-hazardous FOG of animal or vegetable origin generated by Users. All Users, including FOG Generators such as Food Service Establishments, must comply with established grease limits as contained in SECTION 4.2.
- B. Compliance with this Regulation in support of the FOG Control Program shall be evaluated based on all the following criteria:
  1. Properly sized and approved FOG Control Devices;
  2. Approval and implementation of Best Management Plans;
  3. Placement of FOG control signs above FOG Generator sinks;
  4. Regularly scheduled maintenance of FOG Control Device(s);
  5. Documentation of maintenance and proper disposal;
  6. Employee education and training; and
  7. Demonstrated adherence to established quantitative concentration or mass limit(s) as measured at the nearest accessible point prior to FOG Generator's connection to the public sewer.

### **9.2 DUTIES**

- A. The Director has the authority to enforce compliance with Permits and Regulations. Acting under the Director is the Regulatory Services Coordinator or his/her assigned representative(s) (e.g., FOG Program Coordinator), who shall be responsible for implementing this Regulation.
- B. The Regulatory Services Coordinator or their assigned representatives shall be responsible for all administrative actions such as inspections, plan review, analyses, and records maintenance.
- C. Any reference to OJRSA within this Regulation as the responsible or authoritative party shall mean the designated and assigned OJRSA representatives.
- D. Duties regarding the enforcement of these requirements are outlined in SECTION 8 of this Regulation.

### **9.3 APPLICABILITY**

- A. The FOG Control Program is applicable to all Nonresidential Users who generate or transport FOG. The Regulation also applies to Hauled Waste Transporters of the FOG generated from these and other facilities. Classifications for the types of FOG Generators can be found in SECTION 9.7.
- B. All Users shall provide approved FOG Control Devices necessary to meet limits established in the Regulation or any FOG Permit issued by OJRSA.
- C. Devices shall not be required for Single-Family Residential or dwelling units unless associated with regulated Multi-Family Developments as follows:
  1. Multi-Family Developments shall be required to install a FOG Control Device in compliance with SECTION 9.7 when five (5) or more units occupy a single building and where the individual living units share a common wastewater drain line that serves more than one (1) unit within the building.
  2. This will apply to all new Multi-Family Developments that are issued a Capacity Permit after June 30, 2023. Existing facilities will be grandfathered as constructed unless the facility has to do substantial modifications which include replacement of fifty percent (50%) or more of the drain

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lines or plumbing within the building. Modifications must include the installation of a FOG Control Device as set forth in this Regulation.

- D. Kitchen sinks, dishwashers, and other kitchen-related devices the OJRSA determines could cause negative impact on its conveyance or treatment system from FOG must be plumbed together through a common drain line to allow for this wastewater to flow through a FOG Control Device as stated in this Section.
- E. Food Service Establishments and FOG Generators
1. All Food Service Establishments (FSEs) which are proposed, constructed, expanded, renovated, reconstructed, or change ownership shall meet the requirements included herein prior to opening, expanding, or reopening the FSEs.
  2. All Users may be required to upgrade and/or modify FOG Control Devices to comply with the Regulation. This includes, but is not limited to, proper sizing of FOG Control Devices, piping issues, manhole installation, and other appurtenances. All control devices shall be approved by OJRSA prior to installation.
  3. Any facility that is required by SC 61-25 (*Retail Food Establishment Regulations*) to have a three (3) compartment sink must have a FOG Control Device installed.
  4. Existing FSEs and FOG Generators are required to have a FOG Control Device (FCD) properly installed, maintained, and operating in accordance with this Regulation by no later than June 30, 2024.
- F. Multi-Unit Commercial Facilities
1. New Multi-Unit Commercial Facilities
    - (a) New Multi-Unit Commercial Facilities (MUCF) must have two (2) separate sewer line connections at each unit. One (1) sewer line will be sanitary wastewater and one (1) FOG waste line will be for the kitchen area, or potential kitchen area, of each unit. The kitchen area, or potential kitchen area, grease waste line will be connected to floor drains in the specified kitchen area, and will connect, or be able to connect, to other food service establishment kitchen fixtures and appliances, such as but not limited to: three (3) compartment sink, two (2) compartment sink, pre-rinse sink, mop sink, dishwasher, and hand wash sink.
    - (b) Owners shall contact the OJRSA prior to conducting private plumbing work at the MUCF. Facility Owners shall have plans for separate private FOG wastewater drain lines for kitchen and sanitary wastewater for each individual unit. In addition, the plans shall identify stub-out locations to accommodate a FOG Control Device of adequate size as approved in the *OJRSA Development Policy* for each unit of the multi-unit facility or provide a larger capacity FOG Control Device that could be shared by multiple FSEs in the strip mall. Proposals for multiple FSEs connected to one gravity FOG Interceptor or series of gravity FOG Interceptors must be approved by the OJRSA prior to construction. A copy of the maintenance agreement shall be filed with the OJRSA for any GCD that is not owned AND maintained by the same entity. New multi-unit facility, or new "strip mall" facility Owners shall consider suitable physical property space and sewer gradient that will be conducive to the installation of an exterior, in-ground gravity FCD when determining the building location.
    - (c) An Owner may elect to construct a MUCF without separate sewer plumbing; however, the Owner must provide a signed and notarized document that includes the following statement prior to approval of plans or issuance of a building permit:

**I, \_\_\_\_\_ [Owner name here], UNDERSTAND THAT IF A FOOD SERVICE ESTABLISHMENT OR OTHER POTENTIAL USER DETERMINED BY THE OJRSA TO POSSIBLY BE A PRODUCER OF FATS, OILS, AND GREASE (FOG) WASTE FROM THEIR SITE, THEN I WILL PROVIDE THE PROPER FOG CONTROL DEVICES AND INSTALL PLUMBING AS NECESSARY TO COMPLY WITH OJRSA SEWER USE REGULATION AND OTHER OJRSA POLICIES PRIOR**

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**TO THE USER OCCUPYING ANY COMMERCIAL, INDUSTRIAL, OR INSTITUTIONAL UNIT(S) WITHIN THE DEVELOPMENT, WHICH INCLUDES:**

[County TMS Number here]

[County TMS Number here]

**IF THE UNITS AND/OR PARCELS ARE SUBDIVIDED OR IF THE PROPERTY IS SOLD OR OTHERWISE TRANSFERRED, I ALSO UNDERSTAND THAT IT IS THE RESPONSIBILITY OF THE SITE OWNER(S) TO COMPLY WITH THESE REGULATIONS, AT NO EXPENSE TO THE OJRSA, PRIOR TO THE ESTABLISHMENT OF WATER AND SEWER SERVICE.**

2. Existing Multi-Unit Commercial Facilities
  - (a) Multi-Unit Commercial Facilities (MUCF) that were constructed prior to June 30, 2023 shall be grandfathered and may not have to comply with provisions of this Section unless:
    - (i) Negative impacts are placed on the public sewer system due to FOG generated from within the facility (e.g., blockages in the conveyance system). The OJRSA reserves the right to require MUCF to install appropriate plumbing and FOG Control Devices if they are causing negative impact to the public sewer system.
    - (ii) If an existing MUCF is replacing or updating internal piping for wastewater handling, then they shall comply with requirements of a New MUFC.

**9.4 RIGHT OF ENTRY, INSPECTIONS, AND RECORDKEEPING**

- A. Provisions in the Regulation regarding monitoring, inspection, and right of entry to the FOG Generator's facility and the Hauled Waste Transporter's vehicle (SECTION 10.4) and facilities are incorporated fully within these Regulations and shall be implemented to ensure that maintenance is being completed as recorded as required.
- B. FOG Generators shall provide access to OJRSA staff or its agents to inspect records and FOG Control Devices or obtain representative samples and perform other duties as necessary to ensure compliance.
- C. The FOG Generator shall maintain FOG Control Device inspection records on site for review by OJRSA for a minimum of three (3) years. The records shall include FOG Control Device cleaning and maintenance records.
- D. Hauled Waste Transporters of FOG and other types of waste shall provide OJRSA staff or its agents access to inspect records, obtain representative samples, and perform other duties as necessary to ensure compliance.
- E. FOG Control Devices (FCD) must be inspected by the OJRSA or an OJRSA approved FOG waste hauler / plumber at least once each calendar year when the FCD is cleaned. The FOG waste hauler / plumber must use the FOG Control Device Inspection Form as provided by the OJRSA.
- F. Should a problem with the FCD be noted during the inspection, then the FOG waste hauler / plumber must notify the OJRSA within one (1) business day of conducting the inspection.
- G. Denial of Entry – Failure to provide entry or access to information regulated by the OJRSA should be documented by the employee and the Director should be notified as soon as possible. The Director will discuss the denial of entry with the OJRSA attorney. If necessary, OJRSA will seek a warrant from the court with appropriate jurisdiction and will return with law enforcement to conduct the inspection and/or sampling. Continued failure to provide entry will result in OJRSA taking enforcement actions against the User as set forth in this Regulation. Denial of entry will result in a violation as set forth in the FOG Enforcement Response Guide set forth in this Regulation
- H. Confidentiality Agreements – See Section 6.12. **OJRSA PERSONNEL CONDUCTING THE INSPECTION CANNOT SIGN ANY CONFIDENTIALITY AGREEMENTS, WAIVERS OF LIABILITY, OR NON-DISCLOSURE AGREEMENTS.** Any records that are reviewed during the inspection and must be kept confidential must be stamped with the word “confidential” and OJRSA will adhere to the confidentiality requirements set forth

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in this Regulation, subject to advice of OJRSA legal counsel regarding South Carolina open records laws and the applicability of SECTION 6.12 of this Regulation to the specific facts and circumstances at issue.

### **9.5 PERMITTING**

OJRSA may issue a FOG Permit or other control document to FOG Generators and Hauled Waste Transporters as a condition of use, or continued use, of OJRSA facilities and services. A FOG Permit may be issued to a single User or a group of Users with similar processes, practices, and wastewater characteristics. Although not necessary in all cases, FOG Permits may contain, but are not limited to, flow limitations, pollutant limitations, monitoring requirements and reporting requirements as well as any other conditions or requirements that OJRSA determines necessary to ensure compliance of the User and protection of the collection and treatment facilities.

### **9.6 FOG GENERATOR REQUIREMENTS**

- A. Best Management Practices
  1. All FOG Generators shall have Best Management Practices (BMPs) in place to control excessive discharges of FOG to the public sewer and to ensure proper performance of FOG Control Devices (FCD).
  2. Examples of BMPs may include but are not limited to: scraping excess food from plates, pans, and food containers into the trash before washing; having signage posted at sinks (e.g., "Hand Washing Only," "Scrape Plates before washing," "No Fats, Oils, or Grease," etc.); having proper sink, floor sink, and dishwasher strainers on all drains; disposing of all yellow grease into a FOG Recycle Container; and establishing procedures for observing and approving all maintenance activities that require access to the FCD.
  3. OJRSA will review BMPs and may require modifications as necessary to ensure compliance. For any kitchen drain not connected to a FCD, the FOG Generator shall maintain employee training and/or signage adequate to prevent discharge of FOG to such drains.
- B. Inground FOG Interceptors are necessary and required for most FOG Generators to be in compliance with established limits and standards. Requirements and details for FCD are found in the *OJRSA Development Policy*. In some circumstances, FOG Traps may be allowed if:
  1. It is determined by OJRSA that a FOG Trap provides adequate control due to site specific conditions; and/or
  2. It is determined by OJRSA that space or size constraints make an inground FOG Interceptor impractical and/or unserviceable.
- C. FCDs shall be purchased, maintained, and secured by the FOG Generator at the FOG Generator's expense. It is the FOG Generator's responsibility to ensure that proper maintenance of the device includes removal of all contents including floating materials, wastewater, and solids at a maintenance frequency which will allow proper operation of the FCD. The FOG Generator will be responsible for observing and approving all pumping and cleaning activities as a condition of the disposal.
- D. At no time shall the cleaning frequency of the FCD exceed ninety (90) calendar days unless approved in writing by OJRSA. Approval will be granted on a case-by-case situation with submittal by the FOG Generator documenting proof that a reduced cleaning frequency will meet the requirements of this Regulation. Some FOG Generators may need to consider a more frequent pumping schedule to meet the requirements of this Regulation.
- E. FOG Interceptors must be pumped-in-full (complete removal of all contents) when the total accumulation of surface FOG (including floating solids) and settled solids reaches twenty-five percent (25%) of the FOG Interceptor's inlet liquid depth if before the ninety (90) calendar day pump out requirement. Failure to meet these requirements shall result in enforcement actions as set forth in SECTION 8 of this Regulation.
- F. FOG Generators required to install new or replacement devices shall request and complete a Food Service Establishment Questionnaire as provided by OJRSA. The survey, along with the FCD specifications, details, and plans must be submitted to OJRSA prior to installation. Based on the information provided by the FOG

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Generator, the OJRSA will provide a written determination of the required FCD prior to installation. Additionally, the survey will be considered a request to discharge to the OJRSA system. Approval must be granted by OJRSA prior to connecting the device to the public sewer.

- G. It is the responsibility of the FOG Generator, new or existing, to notify OJRSA prior to the purchase and installation of any FGD.
- H. Prior to installation or modification of a FCD, details showing piping configurations shall be submitted to OJRSA. The details and installation shall comply with this Regulation and OJRSA Development Policy, as well as other applicable laws and building codes. OJRSA shall review the submittal within ten (10) business days and shall recommend changes as appropriate. Construction approval shall be evidenced by a letter signed by an OJRSA Authorized Representative. Prior to commencement of construction or installation, the FOG Generator shall secure applicable local building, plumbing, and other permits.
- I. The FOG Generator shall notify OJRSA at least two (2) business days prior to backfilling the FCD and piping to request a final inspection of the installation. OJRSA may halt the completion of the installation or notify the local building inspector if the installation does not meet the requirements of this Regulation.
- J. No FOG Generator shall alter, modify, or change from original design specifications a required FCD without written approval from an OJRSA Authorized Representative. The design and installation instructions for the OJRSA are set forth in the *OJRSA Development Policy*.
- K. After June 30, 2023, any change of ownership of an existing FSE or FSE reopening for business having an existing (grandfathered) Automatic FOG Trap or an existing FOG Control Device and/or required by OJRSA to have a FOG Control Device must replace the FOG Control device with one approved by OJRSA or must replace the FOG Control Device to meet the current requirements set forth in this Regulation. If an Automatic FOG Trap is causing negative impacts to the public sewer system (e.g., blockages in the conveyance system, etc.), then the device shall be replaced with a FOG Trap or FOG Interceptor that complies with these Regulations.
- L. Cleaning of kitchen exhaust filters should be performed routinely to ensure that the FOG Control Device is able to contain the FOG waste and not overwhelm the sewer system. Any wastewater generated by the cleaning of the filters should be directed to the FOG Control Device and not the sanitary sewer.
- M. For any report, application, or other documents required to be submitted by a FOG Generator to OJRSA, such document shall be signed by:
  - 1. The Owner, or
  - 2. General Manager; or
  - 3. Manager, or
  - 4. A specified individual authorized in writing by one of the above with the authority to bind the FOG Generator and to make representations to OJRSA on the FOG Generator's behalf.

### **9.7 FOG GENERATOR CLASSIFICATIONS**

OJRSA has established the following classifications for FOG Control Devices:

- A. Facilities that are not defined in one of the below classifications will be addressed by the OJRSA on a case-by-case basis. The facility will need to provide their applicable NAICS code(s) to OJRSA.
- B. Facilities that provide dining space and vending machines with no food preparation other than microwave ovens and the like will be evaluated on a case-by-case basis.
- C. Class 1 FSE or FOG Generator – Minimum twenty gallon per minute (20 gpm) and forty pound (40 lb) grease trap. **REQUIRES FOG DEVICE SIZING CALCULATION SHEET TO BE COMPLETED BY FSE OR FOG GENERATOR. OJRSA SHALL PROVIDE CALCULATION SHEET.**
  - 1. Facilities without a ventilation hood system or filter as required by SCDHEC R61-25 (Retail Food Establishments);

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2. Delis engaged in the sale of salads, cold cuts and microwaved/convection oven warmed sandwiches/subs with no frying or grilling on site, use of precooked meats, utilization of disposable serving ware with very limited culinary washing;
  3. Meat Markets with meat preparation such as slicing and grinding with no cooking on site;
  4. Coffee Shops (small);
  5. Ice Cream Shops;
  6. Frozen Yogurt Shops;
  7. Retail Bakeries (small) with no on-premises frying or preparation of other non-bakery foods;
  8. Doughnut Shops with baking only (no mixing of ingredients or frying);
  9. Beverage Bars with limited on-premises food preparation that can be classified as a deli;
  10. Day Care Facilities (minimum classification-depending on menus, food preparation, culinary cleaning, and number of meals served);
  11. Religious Organizations (minimum classification – depending on menus, food preparation, culinary cleaning, number of meals served, and frequency meals are served);
  12. Mobile Food Unit vendors (must have an approved method of disposal as defined in SC R61-25(5-4)).
- D. Class 2 FSE or FOG Generator – If a facility is required to have a ventilation hood system or filter as required by SCDHEC R61-25 (Retail Food Establishments), then they will be considered at least a Class 2 FSE or FOG Generator. Minimum one-thousand gallon (1,000 gal) FOG Interceptor. **REQUIRES FOG DEVICE SIZING CALCULATION SHEET TO BE COMPLETED BY FSE OR FOG GENERATOR. OJRSA SHALL PROVIDE CALCULATION SHEET.** The facility will need to provide their applicable NAICS code(s) to OJRSA.
1. Limited-Service Restaurants (a.k.a. fast-food facilities, drive-in, carry-out);
  2. Day Care Facilities (maximum classification-depending on menu, food preparation, culinary cleaning, and number of meals served);
  3. Religious Organizations (maximum classification – depending on menus, food preparation, culinary cleaning, number of meals served, and frequency meals are served);
  4. Full-Service Restaurants (minimum classification – seating capacity less than sixty-five (65) persons);
  5. Buffet and Cafeteria facilities (minimum classification – seating capacity less than sixty-five (65) persons);
  6. Doughnut Shops with on-premises frying;
  7. Coffee Shops (large);
  8. Caterers;
  9. Convenience Stores serving food (with or without fuel pumps);
  10. Supermarket/Grocery Stores;
- E. Class 3 FSE or FOG Generator – Minimum one-thousand five hundred gallon (1,500 gal) FOG Interceptor. **REQUIRES SC LICENSED REGISTERED ENGINEER OR SC LICENSED ARCHITECT TO PROVIDE CALCULATIONS FOR SIZING. OJRSA MAY PROVIDE CALCULATION SHEET AS APPROPRIATE TO APPLICATION.** The facility will need to provide their applicable NAICS code(s) to OJRSA.
1. Full-Service Restaurants (maximum classification – seating capacity greater than or equal to sixty-five (65) persons);
  2. Buffet and Cafeteria Facilities (maximum classification – seating capacity greater than or equal to sixty-five (65) persons).
- F. Class 4 FSE or FOG Generator – Minimum two-thousand gallon (2,000 gal) FOG Interceptor. **REQUIRES SC LICENSED REGISTERED ENGINEER OR SC LICENSED ARCHITECT TO PROVIDE CALCULATIONS FOR SIZING. OJRSA MAY PROVIDE CALCULATION SHEET AS APPROPRIATE TO APPLICATION.** The facility will need to provide their applicable NAICS code(s) to OJRSA.
1. Institutions (Schools, Hospitals, Nursing Homes, Prisons, etc.), but not to exclude self-run operations.
  2. Multi-Family Developments as stated in OJRSA SUR 9.3(C)(1) and (2).

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- G. Class 5 FOG Generator – **SIZE TO BE DETERMINED BY A SC LICENSED REGISTERED ENGINEER OR SC LICENSED ARCHITECT. CALCULATIONS MUST BE PROVIDED TO OJRSA. OJRSA MAY PROVIDE CALCULATION SHEET AS APPROPRIATE TO APPLICATION.**
1. Industrial Users: Will receive industrial wastewater discharge permit and subject to applicable portions of the Sewer Use Regulation.
  2. Others as appropriate.

**9.8 FOG CONTROL DEVICES AND INSTALLATION REQUIREMENTS**

- A. No FOG Control Device (FCD) shall be installed or replaced without OJRSA approval.
- B. All FCDs are to be evaluated, approved, constructed, and installed in accordance with the Regulations and the *OJRSA Development Policy*. The vendor supplying the FCD must be able to meet the specifications detailed in the *OJRSA Development Policy*.
- C. OJRSA reserves the right to make determinations of FCD sizing and adequacy based on performance and condition and may require repairs to, modifications, or replacement of FCDs as such.
- D. Garbage grinders are strictly prohibited where FCD are required.
- E. Kitchen floor drains/sinks must have grating to prevent disposal of solids in devices.
- F. Documentation for the actual sizing of the FCD must be submitted to OJRSA for approval. OJRSA may provide a sizing calculation sheet for the FCD.
- G. FOG Trap Requirements
  1. There is a minimum acceptable size devices based on the classification system as stated in SECTION 9.7.
  2. The *OJRSA Development Policy* contains the design and installation requirements for a FOG Trap.
  3. *Automatic FOG Traps that use mechanical or electrical means to skim FOG from wastewater are prohibited in accordance with OJRSA SUR 9.6(K).*
  4. Discharge or addition of the following materials to an under-the-sink FOG Trap is strictly prohibited:
    - (a) Plumbing of fixtures as identified in the *OJRSA Development Policy*;
    - (b) Wastewater with a temperature higher than one-hundred forty degrees Fahrenheit (140°F);
    - (c) Acidic or caustic cleaners (e.g., lye or root killer);
    - (d) Fryer oil or grill trap FOG waste; and
    - (e) FOG Control Additives (as defined in SECTION 2.3).
- H. FOG Interceptor Requirements
  1. There is a minimum acceptable size devices based on the classification system as stated in SECTION 9.7.
  2. The *OJRSA Development Policy* contains the design and installation requirements for a FOG Trap.
  3. All FOG Interceptors shall be adequately secured against unauthorized access.
  4. All new inground FOG Interceptors must be leak tested prior to putting the unit into service.
  5. Discharge of, or addition of, the following materials are strictly prohibited from disposal to an inground FOG Interceptor:
    - (a) Acidic or caustic cleaners (e.g., lye or root killer); and
    - (b) FOG control additives (as defined in SECTION 2.3).

**9.9 MAINTENANCE**

- A. FOG Traps
  1. **FOG TRAPS SHALL BE MAINTAINED ON A WEEKLY BASIS.** *Modified maintenance schedules must be approved by the OJRSA but in no case will cleaning intervals exceed two (2) weeks.*
  2. Food Service Establishments (FSEs) shall maintain a detailed, written log of FOG Trap maintenance. These records shall be maintained in accordance with SECTION 9.4.
- B. FOG Interceptors

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1. **FOG INTERCEPTORS SHALL BE MAINTAINED ON A QUARTERLY (EVERY THREE (3) MONTH) BASIS.**  
Modified maintenance schedules must be approved by the OJRSA but in no case will cleaning intervals exceed six (6) months.
2. The following FOG Interceptor maintenance activities must be performed:
  - (a) Complete removal of all contents of the FOG Interceptor rather than skimming the top grease layer. Top skimming, decanting, or back-flushing of the device, its contents, septage waste, solids, water, or other materials back into the FOG Interceptor for the purpose of reducing the volume of waste to be hauled is prohibited. Vehicles capable of separating water from FOG shall not discharge separated water into the FOG Interceptor or into the wastewater conveyance system.
  - (b) Provide a thorough cleaning of the FOG Interceptor to remove FOG buildup from inner walls and baffles.
3. Private Sewer Line Cleaning of FOG Requirement – Any Hauled Waste Transporter, plumber, or contractor that cleans FOG from a FSE's private sewer lines must insure that the FOG and other debris cleaned from these pipes does not cause an obstruction or blockage in any sewer lines that ultimately discharge to the public sewer. Therefore, the FOG or other debris cleaned from the private sewer line should be vacuumed or removed and properly disposed of. The Hauled Waste Transporter, plumber, or contractor shall immediately contact the OJRSA if FOG is pushed or jetted into the sewer lines that ultimately discharge to the OJRSA conveyance system or treatment facility to make the OJRSA aware of the FOG and debris at the specific location. If maintenance is required on any lines that receive the debris, the OJRSA can recover costs maintenance as set forth in SECTION 8.6 and/or *OJRSA Schedule of Fees*.

**9.10 HAULED WASTE TRANSPORTER / PLUMBER REQUIREMENTS**

Hauled Waste Transporters and Plumbers performing service and maintenance on FOG Control Devices (FCD) shall:

- A. Comply with requirements in SECTION 9.9.
- B. Submit a record of all FSEs maintained to the Regulatory Services Coordinator or his/her designee monthly.
- C. Use only disposal sites or methods approved in the Waste Hauler License that is issued to the Hauled Waste Transporter.
- D. Be responsible for determining the nature of the waste and completing a manifest before transport. A completed FOG Waste Disposal Record Form must accompany each load and a copy given to the Owner of the FOG Generator. The record must include the name, address, and phone number of the FOG Generator company; the name(s) of the individual(s) performing the work, the volume of the wastewater and other material removed from the FCD, the disposal location and address, the date of waste removal, the FOG Generator signature, and the hauler signature.
- E. Perform the following activities:
  1. Provide a completed disposal manifest with the FOG Generator's signature to accompany each load of FOG waste to the disposal site.
  2. Attend a certification class conducted by OJRSA once every three (3) years to obtain or maintain certification to inspect the FCDs and perform the services set forth in this Regulation. If the hauler or plumber hires a new employee in the period between training offerings by the OJRSA, then they must make arrangements with OJRSA to obtain the training before performing an inspection. When the next regular scheduled class is held, then the new employee will be subject to this training as well in order to meet the training requirement set by OJRSA.
  3. Inspect the FCD at least once per year for each Food Service Establishment or FOG Generator. Should the FCD be found non-functional, damaged, or altered in any way, then the inspector must notify the OJRSA within one (1) business day of performing the inspection. Pictures of the issues with the device should be taken while the device is empty and submitted to OJRSA with the notification.

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**9.11 FEES**

Provisions in the Regulation regarding fees and charges shall be assessed to FOG Generators and Hauled Waste Transporters as stated in the *OJRSA Schedule of Fees*.

**9.12 COMPLIANCE ENFORCEMENT**

- A. Failure on the part of any FOG Generator or Hauled Waste Transporter to maintain continued compliance with any of the requirements set forth in this Regulation may result in the initiation of enforcement action. Violations of these provisions are subject to the enforcement provisions contained in SECTION 8 of the Regulation, which may include administrative and civil penalties. In addition, fines assessed for violations involving blockages, cleanup, or other occurrences requiring increased operations and/or maintenance expenses shall include the cost incurred by OJRSA or Satellite Sewer Systems for the cleanup or blockage removal. In accordance with the recovery of preventative expenses provisions contained in the Regulation, costs and expenses incurred by OJRSA for preventing interference or adverse impact on the public sewer, may be charged to and paid by the discharger upon written notice. Also see OJRSA SUR 8.12(E).
- B. A Compliance Schedule shall be developed and issued to FOG Generators found to be in violation of this Regulation or in need of the addition, repair, or upgrade of a FOG Control Device (FCD). Accelerated compliance shall be required for Users which are found to be discharging FOG in sufficient quantities to cause blockages or necessitate maintenance on the wastewater conveyance system to prevent blockages. FOG Generators causing blockages of sewer lines and/or sanitary sewer overflows will be required by OJRSA to increase cleaning frequency for the FCD. The FOG Generator will be notified in writing of any Compliance Schedule or date and these schedules shall contain milestones necessary to achieve compliance with the Regulation. Failure to meet a Compliance Schedule or component of a schedule shall be grounds for enforcement including monetary penalties. Any requests for extensions shall be made in writing to OJRSA at least thirty (30) calendar days in advance of the compliance date. The request shall include the reasons for failure to comply, additional time required for compliance, and steps taken to avoid further delays.
- C. OJRSA reserves the right to monitor, or require monitoring, of any FOG Generator or Hauled Waste Transporter to demonstrate compliance
- D. Should a FOG Generator be found to be responsible for issues with the sewer system and/or a sanitary sewer overflow, then the OJRSA reserves the right to take enforcement actions as set forth in this Regulation. These actions may include providing as-built drawings for the facility, mapping and inspection of the sewer line, and other enforcement actions set forth in SECTION 8 of this Regulation.
- E. Violations may also be reported, as appropriate, to SCDHEC and local codes offices for further enforcement action.

**9.13 REQUESTS FOR VARIANCE**

- A. Requests for a variance to any of the requirements or OJRSA implementation of the requirements contained in this Regulation must be submitted in writing to the Regulatory Services Coordinator within thirty (30) calendar days of the FOG Generator or Hauled Waste Transporter being notified of a requirement or Compliance Schedule. The request for variance must specifically state the reason for the request and how the User will ensure demonstrated compliance with established limits.
- B. Conditional variances may be granted at the discretion of the Regulatory Services Coordinator and will typically require additional control measures be placed on the User to ensure compliance which may include but are not limited to: additional maintenance requirements, more stringent Best Management Practices, monitoring requirements (or additional requirements), permit(s) and/or cost recovery. *In no case shall a variance be issued in lieu of compliance with established numerical limits or when damage to the conveyance system, public sewer, or treatment facility is evident.*
- C. On a case-by-case basis, at the discretion of the Director, alternative FOG Control Devices (FCD) may be considered and approved for installation at a FOG Generator. The alternative FCD must control FOG discharges from the User and be maintained as outlined in this Regulation. Items that may be considered

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in this determination will be footprint of existing buildings, location of property boundaries, and a lack of room for an outside FOG Interceptor. Alternative FCDs shall not be considered for new building construction.

- D. If an existing FOG Generator is housed in a structure that, because of its architectural or historical restrictions or limitations or the Owner will suffer extreme economic hardship in order to upgrade the existing FCD, then the establishment may keep the current FOG Interceptor provided the FOG Interceptor is at least fifteen (15) feet from the nearest ventilation intake on the facility's heating and cooling unit.
- E. Consideration of a variance may be subject to fees as set forth in the *OJRSA Schedule of Fees*.

## **Section 10 – Hauled Waste Acceptance**

### **10.1 AUTHORITY AND GENERAL CONDITIONS**

- A. The OJRSA is authorized to accept hauled waste originating within the OJRSA service area boundaries. Additionally, OJRSA may grant approval to accept hauled waste from locations outside of the service area when it is determined that:
  - 1. Due to matters of policy or regulation, inadequate receiving facilities, treatment limitations, equipment malfunction, nature or quantity of waste, or other factors there is no viable alternative for disposal of the hauled waste in the service area where it originates.
  - 2. It is advantageous to OJRSA or the jurisdictional municipality for the hauled waste to be disposed of at OJRSA facilities.
- B. With the adoption of this Regulation, the OJRSA will only be accepting the following hauled wastes: septic tanks with sanitary wastewater only (no industrial or non-sanitary sewer septage), biological package treatment plant sludge, alum sludge, porta-john waste, and others that are deemed beneficial to the water reclamation facility and its treatment process. OJRSA must preapprove the types and volume of waste prior to delivery, which is performed when licensing the haulers. OJRSA also reserves the right to take waste from the cleaning and maintenance of any of the public sewer lines that discharge wastewater ultimately to the wastewater treatment plant.
- C. The terms and conditions for the acceptance of hauled waste from outside of the OJRSA service area shall typically be in writing and is subject to applicable inter-jurisdictional agreements.
- D. All FOG Generators, Hauled Waste Transporters, and dischargers of hauled waste must be in compliance with SC R61-56.1 and the *OJRSA Sewer Use Regulation*.
- E. Abuse of the above requirements stated in SECTION 10.1 shall result in actions as detailed in SECTION 8.12.7.
- F. All Haulers will be permitted annually by OJRSA.
- G. The Hauler will give the FSE a copy of the FOG Waste Disposal Record when a clean-out occurs. The record must include the name, address, and phone number of the FOG Generator company; the name(s) of the individual(s) performing the work, the volume of the wastewater and other material removed from the FCD, the disposal location and address, the date of waste removal, the FOG Generator signature, and the hauler signature. These records must be kept by the FSE for review by OJRSA personnel during an inspection.

### **10.2 SPECIFIC CONDITIONS OF ACCEPTANCE**

- A. Acceptance of Hauled Waste
  - 1. All hauled waste products shall only be accepted at a designated OJRSA receiving site by Hauled Waste Transporters that have a valid Waste Hauler License to dispose of product at OJRSA facilities.
  - 2. Hauled waste is only accepted on business days during the hours of operation as posted at the OJRSA Operations and Administration Building. On occasion, it may also be necessary to stop the acceptance of hauled waste during normal acceptance periods due to issues with the treatment plant, staffing shortages, personnel training, or other scheduled or unscheduled event. The OJRSA shall not accept waste outside of these hours except under the following conditions:

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- (a) It is in response to an emergency associated with a DHEC-permitted Satellite Sewer System directly or indirectly connected to the OJRSA's wholesale or retail system; and
  - (b) The emergency must originate on public or common property owned, operated, and maintained by the Satellite Sewer System. Events that occur on private property are not considered an emergency per this Regulation. The OJRSA reserves the right to confirm all information regarding the emergency with the registered agent(s) of the Satellite Sewer System.
  - (c) An afterhours acceptance fee per load plus the cost of disposal as stated in the *OJRSA Schedule of Fees* shall apply.
  - (d) The OJRSA shall not accept residential, Commercial, industrial, or institutional hauled waste afterhours, including waste from onsite wastewater systems and septic tanks.
3. Abuse of the above requirements stated in SECTION 10.2 shall result in actions as detailed in SECTION 8.12.7.
- B. Septic Tank Waste
1. Acceptance From Within OJRSA Service Area
    - (a) OJRSA will accept Residential septic tank waste originating from within the OJRSA's service area.
    - (b) OJRSA may accept Industrial or Commercial septic tank waste (sanitary only) with prior approval. Approval must be requested and granted in writing prior to discharge at OJRSA facilities.
    - (c) Sanitary wastewater from Nonresidential Users located outside the service area will not be accepted under any circumstances.
    - (d) Loads mixed with Residential septic tank waste from inside and outside of the service area shall not be accepted without prior approval; however, mixed loads that may contain Nonresidential septic tank wastewater from outside of the service area shall not be accepted under any circumstances.
  2. The information for each load of septic tank waste must be provided to the OJRSA prior to disposal at the treatment facility.
  3. Septic tank waste shall not be comingled or mixed with any other form of hauled waste prior to discharge at OJRSA facilities.
  4. Acceptance of septic tank waste shall be subject to fees and charges as outlined in the *OJRSA Schedule of Fees*. Additional fees and charges may be applied to wastes originating outside of the OJRSA service area.
- C. Portable Toilet Waste
1. Acceptance From Within OJRSA Service Area
    - (a) OJRSA will accept portable toilet waste originating from within the OJRSA service area only.
    - (b) Portable toilet waste originating outside of the OJRSA service area may not be discharged at OJRSA facilities without prior approval.
    - (c) Loads mixed with portable toilet waste from inside and outside of the service area shall not be accepted without prior approval.
  2. Portable toilet waste to be accepted must consist of sanitary waste only.
  3. Portable toilet waste shall not be comingled or mixed with any other form of hauled waste, including septic tank waste, prior to discharge at OJRSA facilities.
  4. The information for each load of portable toilet waste must be provided to the OJRSA prior to disposal at the treatment facility.
  5. Acceptance of portable toilet waste shall be subject to fees and charges as outlined in the *OJRSA Schedule of Fees*. Additional fees and charges may be applied to wastes originating outside of the OJRSA service area.
- D. Beneficial Hauled Waste

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1. OJRSA may designate any source or form of hauled waste as beneficial waste. Beneficial hauled waste may be accepted at locations and under conditions set forth in an approval letter.
  2. Considerations for designation and acceptance as beneficial hauled waste shall be requested in writing to the attention of the OJRSA Regulatory Services Coordinator.
  3. Each request for beneficial hauled waste designation shall be reviewed by OJRSA on a case-by-case basis and approval shall be granted in an approval letter or contract. Special conditions, restrictions and limitations may apply.
  4. Fees, charges, credits, or payments, as applicable, may be negotiated with the waste generator as a condition of acceptance of each designated beneficial hauled waste.
- E. Prohibited Wastes
1. OJRSA will no longer receive brown grease sixty (60) days following the adoption of this Regulation.
  2. The OJRSA shall prohibit the receipt of and/or disposal of any materials as identified in the Regulation to any facility connected to OJRSA facilities, including those that originate on private property (e.g., private sewers).
  3. OJRSA does not accept any brown grease waste, yellow grease waste, or waste that would be considered hazardous under the RCRA regulations.

**10.3 HAULED WASTE TRANSPORTER REQUIREMENTS**

- A. The contents of a Hauled Waste Transporter operated by a SCDHEC-licensed hauler of holding tank waste shall be discharged to the POTW only at a location approved by the Director. Such wastewater must have prior written approval of the Director before being discharged. The discharge of this waste shall be subject to the procedures, limitations, and fees set by the Director in the letter of acceptance, and a copy of this letter shall be attached to the Nonresidential Hauled Waste Request for Disposal Form. The licensed hauler shall provide the information requested as shown in the Regulation.
- B. The discharge of such wastes shall be subject to the procedures and limitations established by the Director, as stated in appropriate sections of this Regulation.
- C. Only wastes originating within the OJRSA's service area may be accepted.
- D. Waste Hauler License shall be obtained from the OJRSA and shall be issued for a specified period not to exceed one (1) year. This License is based on the calendar year and will have a beginning date no earlier than January 1 and an ending date no later than December 31.
- E. Transporters are responsible for ensuring that any hauled waste discharged at OJRSA facilities is in compliance with all applicable regulations and that truck contents are as represented on each Septic Tank Discharge Record or Nonresidential Hauled Waste Request for Disposal Form. Each load of residential septic or FOG waste shall be accompanied by a complete and legible Septic Tank Discharge Record form that includes the following signed certification statement:

**I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT AND THAT I HAVE PERFORMED APPROPRIATE INVESTIGATION TO ENSURE THAT THE WASTEWATER TO BE DISCHARGED IS FROM NO OTHER SOURCE THAN A SEPTIC TANK, FOG TRAP OR INTERCEPTOR, ORIGINATED IN OCONEE COUNTY OR WITHIN THE OJRSA SERVICE AREA, AND TO THE BEST OF MY KNOWLEDGE CONTAINS NO HAZARDOUS MATERIAL, TOXIC MATERIAL, OR INDUSTRIAL MATERIAL IN ANY AMOUNTS. FURTHERMORE, I UNDERSTAND THAT I AM RESPONSIBLE FOR ANY ADVERSE IMPACTS RESULTING FROM THE CONTENTS BEING DISCHARGED.**

**10.4 INSPECTION AND MONITORING**

In accordance with SECTION 7.1, OJRSA shall be permitted to inspect equipment, vehicles, records, waste origination sites, holding tanks, and other properties utilized by a Hauled Waste Transporters to ensure compliance with this Regulation. All Users of OJRSA facilities shall be subject to surveillance utilizing remote monitoring and recording equipment. Additionally, OJRSA may conduct or require sampling and monitoring of hauled waste to validate documentation or satisfy compliance requirements.

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**10.5 FEES AND CHARGES**

Fees and charges for septic tank and FOG waste originating in the OJRSA service area are established in the *OJRSA Schedule of Fees*. If approved for acceptance as stated in SECTIONS 10.1 and 10.2, then fees and charges for other forms of hauled waste or waste originating from outside the OJRSA service area will be established on a case-by-case basis as a part of the approval process. Hauled Waste Transporters or generators will not be allowed to discharge hauled waste at OJRSA facilities without proper payment of fees and charges.

**10.6 ENFORCEMENT**

Any User who violates the provisions of this Regulation or fails to abide by any rules, requirements, or procedures that OJRSA implements in support of this Regulation, will be subject to enforcement as outlined in SECTION 8. Enforcement may include fines and/or discontinuance of service and or use of OJRSA facilities.

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**Section 11 – Severability**

If any provision, paragraph, word, section, or article of these Regulations are invalidated by any court of competent jurisdiction, the remaining provisions, paragraphs, words, sections, and articles shall not be affected and shall continue in full force and effect.

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**Section 12 – Conflict**

All regulations and parts of regulations inconsistent or conflicting with any part of these Regulations are hereby repealed to the extent of such inconsistency or conflict.



**RESOLUTION 2024-03**  
**Adoption of Ethics Policy**

**A RESOLUTION ADOPTING A POLICY OF THE OCONEE JOINT REGIONAL SEWER AUTHORITY REGARDING ETHICS MATTERS; AND OTHER MATTERS RELATED THERETO.**

**NOW, THEREFORE, BE IT RESOLVED** by the Oconee Joint Regional Sewer Authority Commission (the "Commission"), the governing body of the Oconee Joint Regional Sewer Authority, South Carolina ("OJRSA") in a meeting duly assembled as follows:

**Section 1 Findings.** The Commission hereby makes the following findings of fact in connection with the adoption of this resolution (this "Resolution"):

- A. OJRSA was established pursuant to Title 6, Chapter 25 of the Code of Laws of South Carolina 1976, as amended (the "Act") by its three member-municipalities: the City of Seneca, the City of Walhalla, and the City of Westminster under the terms of an Intergovernmental Agreement dated October 31, 2007 (the "Agreement").
- B. Pursuant to the Act and the Agreement, the Commission is tasked with the management and control over the joint regional sewer system owned by OJRSA.
- C. In fulfilling this charge, the Commission has determined it is in the best interest of OJRSA to adopt a formal policy regarding certain ethical matters (the "Ethics Policy").

**Section 2 Adoption.** In accordance with the findings above, the Commission hereby adopts the Ethics Policy as set forth at Exhibit A.

**Section 3 Effective Date.** The Ethics Policy is effective immediately upon the adoption of this Resolution. All resolutions or policies (including former ethics policies) that are in conflict with the provisions of this Resolution or the Ethics Policy are hereby repealed to the extent of the conflict or inconsistency or in their entirety where the conflict or inconsistency is not severable from such document.

**Done and adopted** by the Oconee Joint Regional Sewer Authority Board of Commissioners, Seneca, South Carolina on this 11th day of September 2023.

  
**Brian Ramey, Chairman**  
OJRSA Board of Commissioners

Attest:   
**Lynn Stephens, Secretary/Treasurer**  
OJRSA Board of Commissioners -and-  
OJRSA Office Manager

Approved as to form:

  
**Larry Brandt, OJRSA Attorney**

Date: 9-11-23

**Exhibit A**

*Attached beginning on following page*

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## **DEFINITIONS, ACRONYMS, AND FORMAT**

This Section of the *OJRSA Ethics Policy* contains definitions, acronyms, abbreviations, and formatting that are specific to this document.

### **DEFINITIONS**

The following words, unless the context, custom or intent clearly indicates otherwise, shall mean:

Anything of Value has the meaning set forth in Section 8-13-100(1) of the Ethics Act or corresponding section of the Code of Laws of South Carolina.

Commission means the OJRSA, a public body politic and corporate of this State OJRSA. Individual representatives are each a Commissioner.

Conflict of Interest is an Economic Interest, direct or indirect, with any person or firm mentioned in SECTION 6.

Economic Interest means an interest distinct from that of the general public in a purchase, sale, lease, contract, option, or other transaction or arrangement involving property or services in which Parties or an Immediate Family Member thereof may gain an economic benefit valued at such amount as set forth at Section 8-13-100(11)(a) of the Ethics Act or corresponding section of the Code of Laws of South Carolina.

Ethics Act means the Ethics, Government Accountability, and Reform Act of 1991 as codified at Section 8-13-100 et seq. of the Code of Laws of South Carolina 1976, as amended.

Executive Director means the Executive Director of Oconee Joint Regional Sewer Authority, South Carolina.

Immediate Family Member means a child residing in a Parties' household, the spouse of a Party, and/or an individual claimed by a Party to be a dependent for income tax purposes.

Income means Anything of Value that must be reported on an IRS form as income received.

Money means any coin, currency, notes, or assets, in liquid or non-liquid form, including all types of legal tender. Examples of liquid assets may include cash, stocks, bonds, certificates of deposit, shares, etc. Examples of non-liquid assets may include land, real estate investments, equipment, machinery, etc.

Party (or Parties) means the Commission, including all individual Commissioners, and the officers and employees of OJRSA.

Statement of Economic Interest has meaning set forth in the Ethics Act and is a public document that discloses an individual's sources of income.

### **ACRONYMS AND ABBREVIATIONS**

§: Section

e.g.: Exempli Gratia, Latin for "for example"

et seq.: Et Sequentes, Latin for "and the following"

etc.: *Et Cetera*, Latin for "and other things"

OJRSA: Oconee Joint Regional Sewer Authority

SEI: Statement of Economic Interest

US: United States

### **DOCUMENT FORMAT**

This manual contains fonts and styles that mean certain things, including points of emphasis or reference other sections or materials. Below is a list of the types used within this manual and what it represents when encountered in the *OJRSA Ethics Policy*.

**BOLD RED CAPITAL LETTERS**

Important point of emphasis

Dashed Underline

Name of a form to use for documenting a task referenced in the document

*Italics*

Title of books, manuals, and other documents

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MIX-SIZED CAPITAL LETTERS  
Underlined Italics

Name of sections or appendices in a book, manual, or other document  
A note of caution or warning

## **SECTION 1 – DISCLAIMER AND ADOPTION**

### **1.1 DISCLAIMER**

**THIS IS NOT A CONTRACT, EXPRESS OR IMPLIED.**

### **1.2 ADOPTION**

The *OJRSA Ethics Policy* (“Policy”) shall become effective in accordance with OJRSA Resolution 2024-03. All resolutions or policies (including former ethics policies) that are in conflict with the provisions of this Resolution or Policy are hereby repealed to the extent of the conflict or inconsistency or in their entirety where the conflict or inconsistency is not severable from such document.

## **SECTION 2 – PURPOSE**

The Oconee Joint Regional Sewer Authority, South Carolina (“OJRSA”) is a “Joint Authority Water and Sewer System” as such term is used and defined in the Joint Authority Water and Sewer Systems Act, codified at Title 6, Chapter 25 of the Code of Laws of South Carolina 1976, as amended. As a public body politic and corporate of this State, OJRSA, acting through its nine (9) member governing body (each, a “Commissioner”, and together, the “Commission”), officers, and employees have a responsibility to uphold Ethics, Government Accountability, and Reform Act of 1991 as codified at Section 8-13-100 et seq. of the Code of Laws of South Carolina 1976, as amended (the “Ethics Act”). Accordingly, the Commission has adopted this Ethics Policy for the purpose of requiring adherence with the Ethics Act and the disclosure of conflicts and protecting the overall interests of OJRSA. This Policy is intended to supplement, not replace, applicable state and federal laws governing conflicts of interest, ethics, and government accountability.

This Policy applies to the Commission, including all individual Commissioners, and the officers and employees of OJRSA (each a “Party” together the “Parties”).

## **SECTION 3 – STATEMENTS OF ECONOMIC INTEREST**

Parties are prohibited from accepting Anything of Value in exchange for performing their duties in a particular way.<sup>1</sup> This prohibition requires Parties to disclose sources of income in order to maintain transparency.

The Executive Director as the chief administrative employee must annually file a Statement of Economic Interest (“SEI”) as set forth in the Ethics Act.<sup>2</sup> The SEI requires:

- A. The disclosure of income and gifts (as required in Section 3(B) below), and
- B. The disclosure of the source, type, and value of all Income received in a calendar year, including certain gifts valued at twenty-five US Dollars (\$25) or more, or if in the aggregate the individual receives two hundred US Dollars (\$200) worth of gifts from a person or source in a calendar year. A gift is reported only if it meets these

<sup>1</sup> Among other things, S.C. Code § 8-13-705(B) prohibits Parties from directly or indirectly receiving or agreeing to receive Anything of Value in exchange for influence in the discharge of a Party’s official responsibilities.

<sup>2</sup> S.C. Code § 8-13-1110(B) sets forth individuals obligated to file Statements of Economic Interest. In regard to employees, the chief administrative official, the chief finance official, and the chief purchasing agent are required to file Statements of Economic Interest. Currently, the Executive Director holds each of these positions and accordingly is the only employee required to file a Statement of Economic Interest. The Commission is exempt from the filing in keeping with various unofficial opinions from the Ethics Commission that appointed, non-compensated, part-time positions are not required to file Statements of Economic Interest. A position is considered non-compensated regardless of an individual’s receipt of per diems or expense reimbursements. If there is a change to the structure of OJRSA or an amendment to the applicable law, other Parties may be obligated to file Statements of Economic Interest.

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value thresholds and it is given to an individual because of their position or because the giver is seeking to obtain a contractual relationship.

## **SECTION 4 – AREAS IN WHICH CONFLICT MAY ARISE**

The Ethics Act expressly provides that Parties may not knowingly use their position to obtain an Economic Interest for themselves, a family member, or a business with which they are associated. This prohibition requires Parties to abstain from voting on or debating matters which could result in an Economic Interest.

Conflicts of Interest may arise in the relations of Parties and Immediate Family Members with any of the third parties listed below.

- A. Persons and firms supplying goods and services to OJRSA;
- B. Persons and firms receiving services from OJRSA;
- C. Persons and firms from whom OJRSA leases property and equipment;
- D. Persons and firms with whom OJRSA is dealing or planning to deal in connection with the gift, purchase, or sale of real estate, securities, or other property;
- E. Competing or affinity organizations;
- F. Donors and others supporting OJRSA;
- G. Agencies, organizations, and associations which affect the operations of OJRSA; and
- H. Family members, friends, and other employees.

## **SECTION 5 – NATURE OF CONFLICT**

Instances in which an Economic Interest might create a Conflict of Interest include the following:

- A. Owning stock or holding debt or other proprietary interests in any third party dealing with OJRSA;
- B. Holding office, serving on the board, participating in management, or being otherwise employed (*or formerly employed*) with any third party dealing with OJRSA;
- C. Receiving remuneration for services with respect to individual transactions involving OJRSA;
- D. Using OJRSA's time, personnel, equipment, supplies, or good will for other than OJRSA-approved activities, programs, and purposes; and
- E. Receiving personal gifts or loans from third parties dealing or competing with OJRSA. Receipt of any gift is disapproved except gifts of a value less than twenty-five dollars (\$25), which could not be refused without discourtesy. *No personal gift of Money should ever be accepted.*

## **SECTION 6 – INTERPRETATION OF THIS ETHICS POLICY**

Parties are covered by state ethics laws that prohibit public officials and employees from using their public position for personal gain or to benefit a family member or business associate. State law also prohibits employees from making governmental decisions on matters in which they, their family members, or business associates have an economic interest. The areas of conflicting interest listed in SECTION 4, and the relations in those areas which may give rise to a Conflict of Interest, as listed in SECTION 5, are examples of transactions that may be prohibited by state law and/or this Policy. These lists are not exhaustive. Conflicts of Interest might arise in other areas or through other relations and must be considered on an individual basis. Members, officers, and employees should identify potential Conflicts of Interest by analogy and submit a written disclosure pursuant to SECTION 7.

The fact that one of the interests described in SECTION 5 exists does not mean a Conflict of Interest exists, or that the Conflict of Interest, if it exists, is material enough to be of practical importance, or if material, that upon full disclosure of all relevant facts and circumstances, it is adverse to the interests of OJRSA.

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However, it is the policy of OJRSA that the existence of any of the interests described in SECTION 5 shall be disclosed in writing before any transaction is consummated. It shall be the continuing responsibility of Commissioners, officers, and employees to scrutinize their transactions and outside business interests and relationships for potential Conflicts of Interest and to immediately make such disclosure if a potential Conflict of Interest arises.

## **SECTION 7 – DUTY TO DISCLOSE AND DETERMINATION OF CONFLICT AND CORRECTIVE ACTION**

**THE EXECUTIVE DIRECTOR AND ALL COMMISSIONERS MUST ANNUALLY DISCLOSE THE NAME OF ANY ORGANIZATION THAT HAS OR REASONABLY EXPECTS TO HAVE ANY MATERIAL INTEREST IN ANY PROPOSED OR EXISTING CONTRACT, TRANSACTION, OR ARRANGEMENT WITH OJRSA AND IN WHICH THAT INDIVIDUAL OR AN IMMEDIATE FAMILY MEMBER IS A MEMBER, DIRECTOR, OFFICER, EMPLOYER, OR PARTNER BY SUBMITTING TO THE COMMISSION A OFFICER AND COMMISSIONERS STATEMENT OF DISCLOSURE, THE FORM OF WHICH IS ATTACHED AS EXHIBIT A, NO LATER THAN JANUARY 15 OF EACH CALENDAR YEAR, RECEIPT OF WHICH SHALL BE CONFIRMED BY THE SECRETARY/TREASURER OF THE BOARD. EVERYONE, EXCEPT THE EXECUTIVE DIRECTOR, SHALL SUBMIT THE DISCLOSURE TO THE EXECUTIVE DIRECTOR. THE EXECUTIVE DIRECTOR SHALL SUBMIT THE DISCLOSURE TO THE SECRETARY/TREASURER OF THE COMMISSION.**

Should any potential Conflicts of Interest arise under SECTION 4 and SECTION 5 of this Policy after submission of the Parties and the Statement of Disclosure for the year, the Party with the potential Conflicts of Interest shall submit a new written disclosure as soon as practical after learning of the potential Conflicts of Interest in accordance with the procedures described in the prior paragraph.

Employees must disclose potential Conflicts of Interest arising under SECTION 4 and SECTION 5 of this Policy in writing by submitting the Employee Conflict of Interest Disclosure attached as EXHIBIT B to the Office Manager as soon as practical after learning of the potential Conflicts of Interest. The Office Manager should send the disclosure to the Executive Director for review, who should then share the disclosure with the Chair of the Commission.

**ALL DISCLOSED POTENTIAL CONFLICTS OF INTEREST WILL BE CONSIDERED BY THE COMMISSION.** At the meeting during which the potential Conflicts of Interest is considered, the Party making the disclosure shall have the opportunity to disclose all material facts associated with the potential Conflict of Interest. After disclosure of the financial interest and all material facts, and after any discussion with the Party, the Party making the disclosure will leave the Commission meeting while the potential Conflict of Interest is discussed by the Commission. The remaining Commissioners will decide if a Conflicts of Interest exists via affirmative vote.

If the Commission determines a Conflicts of Interest exists via majority vote of all Commissioners present, the Commission shall further consider whether the contemplated transaction may be authorized as just, fair, and reasonable to OJRSA. If not, the Commission must consider whether corrective action may be taken that would make the transaction just, fair, and reasonable to OJRSA. Subject to the provisions of SECTION 8, these corrective actions may include, but are not limited to, the recusal of the Commissioner from all discussions and decisions regarding the transaction, the reassignment of the matter to another employee, or the divestment of the economic interest by the Party. The determination as to whether a Conflict of Interest exists and, if so, the proper corrective measure to be taken is within the sole discretion of the Commission, subject to all applicable state and federal laws governing conflicts of interest, ethics, and government accountability. Should the Commission have questions as to the propriety of a course of action, it should consult legal counsel and/or the South Carolina State Ethics Commission.

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## **SECTION 8 – APPROVED TRANSACTIONS FOLLOWING DETERMINATION OF CONFLICT**

Following the determination of a Conflict of Interest per SECTION 7 above, transactions with the Party, or their Immediate Family Members, may be undertaken only if all the following are observed:

- A. The conflicting interest is fully disclosed;
- B. The Party with the Conflict of Interest is excluded from the discussion and approval of such transaction; and
- C. The Commission has determined that the transaction is in the best interest of the organization per SECTION 7.

## **SECTION 9 – RECORDS OF PROCEEDINGS**

The minutes of the Commission shall contain:

- A. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible Conflict of Interest, the nature of the financial interest, any action taken to determine whether a conflict of Interest was present, and the Commission's decision as to whether a Conflicts of Interest in fact existed; and
- B. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

## **SECTION 10 – VIOLATIONS OF THE POLICY**

If the Commission has reasonable cause to believe a person subject to this Policy has failed to disclose a Conflict of Interest, it shall inform such person of the basis for such belief and afford the person an opportunity to explain the alleged failure to disclose.

If, after hearing the person's response and after making further investigation as warranted by the circumstances, the Commission determines the member has failed to disclose a Conflict of Interest, the Commission, or the Executive Director, as applicable based upon OJRSA's organizational responsibilities, shall take appropriate disciplinary and corrective action.

## **SECTION 11 – POLICY ACKNOWLEDGMENT**

All Parties shall be required to sign the Acknowledgement of Receipt of Ethics Policy attached hereto as EXHIBIT C, affirming such person:

- A. Has received a copy of this Policy,
- B. Has read and understands this Policy, and
- C. Has agreed to comply with this Policy.

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**EXHIBIT A**

**Officer and Commissioners Statement of Disclosure**

The Oconee Joint Regional Sewer Authority, South Carolina (“OJRSA”) seeks to avoid any conflict of interest in its operations and, where possible, to avoid even the appearance of a conflict. Commissioners of Oconee Joint Regional Sewer Authority Commission (“Commissioners”) and its Executive Director will not participate in any decision that benefits them, a member of their immediate family, or any organization with which the individual has a formal relationship as prohibited in the *OJRSA Ethics Policy* adopted on September 11, 2023 (the “Ethics Policy”).

Pursuant to the Ethics Policy, Commissioners and officers must disclose the name of each entity that has or reasonably expects to have any Economic Interest (as defined in the Ethics Policy) in any proposed or existing contract, transaction, or arrangement with OJRSA and in which that individual, that individual’s spouse, or any member of that individual’s immediate family is a member, director, officer, employer, or partner no later than January 15 of each calendar year. Commissioners and officers must disclose any subsequently arising potential conflicts as soon as practical after learning of the potential conflict.

Based on terms of the *OJRSA Ethics Policy*, initial the statement that is applicable to you:

\_\_\_\_\_ I am not aware of any direct or indirect financial or other Economic Interest that is required to be disclosed under the *OJRSA Ethics Policy*.

\_\_\_\_\_ I have described in the space below or attached a letter of every direct or indirect Economic Interest that is required to be disclosed under the *OJRSA Ethics Policy*.

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date



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**EXHIBIT C**

**Acknowledgment of Receipt of Ethics Policy**

I am a Commissioner of the Oconee Joint Regional Sewer Authority Commission, an officer Oconee Joint Regional Sewer Authority, South Carolina (“OJRSA”), and/or an employee of OJRSA and my signature on this form acknowledges receipt of a copy of *OJRSA Ethics Policy* (“Ethics Policy”) and acknowledges further that I have read and understand the Ethics Policy and agree to abide by the Ethics Policy at all times and in all respects.

Check the appropriate box(es) regarding your affiliation with the OJRSA:

- Commissioner
- Officer (e.g., Board Chair, Secretary/Treasurer, etc.)
- Employee

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**OJRSA Ethics Policy**  
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## **REVISION HISTORY**

This and previous editions must be maintained in accordance with the *OJRSA Records Retention Policy*.

*Table 1: OJRSA Ethics Policy revision history*

<b>Revision Number</b>	<b>Date</b>	<b>Description of Changes</b>
0000	09/11/2023	Initial issue of comprehensive <i>OJRSA Ethics Policy</i> by <i>OJRSA Resolution 2024-03</i>

# OJRSA SCIIP Local Match Accounting

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- Outlined in SCIIP Application: CMOM Evaluation/Repairs/SCIIP Projects Professional Services (*WKD & KCI*)
- Required Match: \$1,700,000.00
- Spent To Date (*through August 31, 2023*): \$947,420.25
- Remaining To Be Spent: \$790,591.10 (*over required match by \$38,011.35*)
  - Corrective Action Repairs (*August 2023 Bid*): \$311,291.10 (*exclusive of \$40,000 Owner's cash allowance that may not be spent*)
  - WK Dickson Professional Services - SCIIP Collection System Repairs: \$398,800.00
  - KCI Professional Services – Flat Rock Pump Station: \$80,500.00





## Finance & Administration Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

September 26, 2023 at 9:00 a.m.

### Agenda

- A. Call to Order** – Chris Eleazer, OJRSA Director
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
1. Update on current projects (Exhibit A) – Chris Eleazer, Director
  2. As directed by Board, consider recommendations for increasing impact fees (Exhibit B) – Chris Eleazer, Director and Jason Gillespie, Weston & Sampson
  3. Consider creating an apprenticeship program due to difficulty hiring for certain positions – Chris Eleazer, Director and Kyle Lindsay, Operations Director
- D. Committee Action Items**
- Review August and Fiscal Year-to-Date Financial Reports (Exhibit C) – Chris Eleazer, Director and Lynn Stephens, OJRSA Secretary/Treasurer and Office Manager
- E. Action Items to Recommend to the Board**
- Consider OJRSA Impact Fee Policy (Exhibit D) – Chris Eleazer, Director
- F. Executive Director's Report and Discussion** – Chris Eleazer, Director
1. Procurement and Disposal Policy update
  2. Schedule of Fees update
  3. Miscellaneous *(if any)*
- G. Committee Members' Discussion** – Committee Chair  
Discussion can be related to matters addressed in this meeting or for future consideration by this Committee. Voting is not permitted during this session.
- H. Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
1. Operations & Planning Committee – September 27, 2023 at 8:30 a.m. *This meeting was moved to this date by the Committee Chair due to a schedule conflict*
  2. Board of Commissioners – October 2, 2023 at 4:00 p.m.
  3. Finance & Administration – October 24, 2023 at 9:00 a.m.
- I. Adjourn**

	RESTRICTED FUND PROJECT MILESTONES												
	Restricted Fund Projects (Project Number (if applicable); Project Manager)	% Complete	Anticipated Completion	Budget Amount (\$)	PO/Contract Amount (\$)	Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
<b>FY 2024 Restricted Funds Capital Projects</b> <i>Projects may carry across budget years</i>	Central Oconee County Sewer Basin Study (CE)	0%	6/30/2024	350,000	317,800	N/A	8/9/2023	9/12/2023		0	317,800	PROJ & CONT 1501-09007	Weston & Sampson Kip Gearhart
	Consent Order Projects 2022 CONSTRUCTION Possible SCIP Match (#2024-02; CE, KL)	0%	6/30/2024	360,850	351,291	7/28/2023				0	351,291	PROJ & CONT 1501-09008	Tugaloo Pipeline Ed Hare
	Consent Order Projects 2023 CONSTRUCTION SCIP PROJECT (#2024-XX; CE, KL)	0%	TBD	4,662,745	TBD	TBD				0	0	PROJ & CONT 1501-TBD	TBD
	Consent Order Projects 2023 ENGINEERING (WKD TO#13) SCIP MATCH (#2021-01; CE, KL)	0%	9/1/2025	400,000	398,000	N/A	9/15/2023			0	398,000	PROJ & CONT 1501-TBD	WK Dickson Joe Swaim
	Dewatering Equipment Replacement CONSTRUCTION SCIP PROJECT (#2024-XX; KL)	0%	TBD	2,800,000	TBD	TBD				0	0	PROJ & CONT 1501-TBD	TBD
	Dewatering Equipment Replacement ENGINEERING SCIP MATCH (#2024-06; KL)	0%	TBD	75,000	TBD	9/15/2023				0	0	PROJ & CONT 1501-TBD	TBD
	Exit 4 "Project Tiger" Pump Station/Sewer ENGINEERING (Oconee County #TBD; CE)	75%	TBD	Currently N/A	N/A Oconee Co Proj	N/A Oconee Co Proj	N/A Oconee Co Proj	N/A Oconee Co Proj		0	0	TBD	Thomas & Hutton Lee Brackett
	Flat Rock PS Replacement CONSTRUCTION (#2024-03; CE) SCIP PROJECT	0%	9/30/2024	1,737,500	1,293,500	6/7/2023	8/29/2023			34,200	1,259,300	PROJ & CONT 1501-09005	Cove Utilities Jeff Caffery
	Flat Rock PS Replacement ENGINEERING/ CONST SVCS (#2022-03; CE) SCIP MATCH	50%	9/30/2024	256,000	177,800	2/14/2022	7/5/2055	7/1/2022		103,507	74,293	PROJ & CONT 1501-09005	KCI Technologies Tom Vollmar
	RIA Regional Sewer Feasibility Study (#2024-01; CE)	0%	9/30/2024	100,000	TBD	5/26/2023	RIA Must Approve 1st			0	0	PROJ & CONT 1501-09003	WK Dickson Angie Mettlen
	Sewer South Phase II CONSTRUCTION (CE)	10%	6/30/2024	12,311,447	12,311,447	9/27/2022	3/23/2023	6/1/2023		2,769,479	9,541,968	SSF: CIP 1401-06050	Kevin Moorhead Moorhead Construct
	Sewer South Phase II ENGINEERING/ CONSTRUCTION/INSPECT SVCS (CE)	10%	6/30/2024	474,500	474,500	N/A	5/4/2023	5/4/2023		34,250	440,250	SSF: CIP 1401-06050	Davis & Floyd John Reynolds
	Thickener Sludge Pump (P-113), Including Install (MD)	100%	5/30/2023	25,000	29,571	8/1/2022	12/13/2023	6/29/2023	8/4/2023	37,949	(8,378)	PROJ & CONT 1501-09002	Greenstone Drew Goldie
		0%								0	0		
	0%								0	0			
TOTAL BUDGETED: 23,553,042				TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE: 2,979,385				-12,374,524		TOTAL OVER/UNDER BUDGET			
TOTAL AWARDED: 15,353,909													

FY2024 Restricted Fund Projects

9/22/2023 15:00

Restricted Fund Projects (Project Number (if applicable); Project Manager)	Notes
Central Oconee County Sewer Basin Study (CE)	Plan to continue under #2022-01 (Southern Oconee/Western Anderson Sewer Master Plan). 8/3: Scope and cost received. \$307,800 and additional \$10,000 owner contingency. Goes to Board 8/7. 8/7: Board approved. 9/12: Kickoff meeting held.
Consent Order Projects 2022 CONSTRUCTION Possible SCIP Match (#2024-02; CE, KL)	Carryover from FY 2023. 8/15: Notice of Award signed. Will sign contract at pre-con meeting. 9/19: KL trying to schedule pre-con mtg with Tugaloo and WK Dickson.
Consent Order Projects 2023 CONSTRUCTION SCIP PROJECT (#2024-XX; CE, KL)	8/17: To be bid upon design (WKD TO#13).
Consent Order Projects 2023 ENGINEERING (WKD TO#13) SCIP MATCH (#2021-01; CE, KL)	8/24: O&P approved for draft contract to go to the Board for consideration at 9/11 meeting. 9/11: Board approved execution of TO #13 Collection System Rehabilitation. 9/15: Signed, returned contract.
Dewatering Equipment Replacement CONSTRUCTION SCIP PROJECT (#2024-XX; KL)	FY 2024 O&P Fund project "Dewatering Equipment Assessment FOR EVENTUAL SCIP PROJECT" must be completed first.
Dewatering Equipment Replacement ENGINEERING SCIP MATCH (#2024-06; KL)	9/12: Sent draft RFQ to RIA for review. 9/13: RIA said that since it is to be funded internally, they do not have to approve. 9/19: Advertised with SCBO and The Journal.
Exit 4 "Project Tiger" Pump Station/Sewer ENGINEERING (Oconee County #TBD; CE)	9/5: Plans under review. These may possibly be the ones that will be submitted to DHEC for construction permit. 9/19: Sent comments back to T&H. Revisions necessary.
Flat Rock PS Replacement CONSTRUCTION (#2024-03; CE) SCIP PROJECT	8/15: Received approval to proceed from RIA. 8/17: Notice of Award signed. 8/29: Signed contract, Notice to Proceed, conducted pre-con meeting. 9/19: Construction not to start until 1/2024.
Flat Rock PS Replacement ENGINEERING/ CONST SVCS (#2022-03; CE) SCIP MATCH	6/2: Received approval from Nate Foutch (SC RIA) to advertise. KCI plans to have pre-bid 6/27. 6/7: Advertised w/ SCBO, put on OJRSA website. Bid opening 7/18. 8/29: Pre-con mtg held with Cove Utilities.
RIA Regional Sewer Feasibility Study (#2024-01; CE)	8/7: Board approved WK Dickson for \$100,000. 9/19: Requested extension from RIA--RIA Review/Approval 10/31/2024; Scope of Services Completion 8/31/2024; Reorganization Model Board Review/Approval 9/30/2024; and RIA Monitoring/Closeout 11/29/2024.
Sewer South Phase II CONSTRUCTION (CE)	7/27: Progress meeting. No issues. Proceeding nicely with pipelaying and boring under I-85. 8/29: Progress meeting: No issues. On schedule. Pay App #1 signed and check cut.
Sewer South Phase II ENGINEERING/ CONSTRUCTION/INSPECT SVCS (CE)	5/1: Executed contract for access easement and bidding services (\$50,000). 5/4: Executed contract for construction and inspection services (\$424,500). Also see Sewer South Phase II Construction for additional information.
Thickener Sludge Pump (P-113), Including Install (MD)	Carryover from FY 2023. Some costs may have been paid during previous FY. 9/15: COMPLETE.

O&M Project (Project Number (if applicable); PM) <b>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</b>		% Complete	Anticipated Completion	Budget Amount (\$)	PO/Contract Amount (\$)	O&M PROJECT MILESTONES					Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)	
						Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)				
FY 2023 O&M Fund Projects Consent Order Engineering and Assessment Tasks	Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption (CE)	100%	6/30/2023	N/A	N/A	N/A	N/A	1/26/2022	9/11/2023	0	0	N/A	Michael Traynham OJRSA Counsel	
	Consent Order 21-025-W Project: Biannual Report (CE)	0%	11/9/2023	0	0	N/A	N/A			0	0	N/A	Chris Eleazer OJRSA	
	CCTV for CMOM/Consent Order YEAR 2 (#2024-04; KL)	0%	TBD	79,158	TBD	7/31/2023				0	0	ConSys: Prof Svcs 601-02430	TBD	
	Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) (KL, CE)	95%	8/30/2023	5,106	5,106	9/28/2022	12/19/2022	1/17/2023		5,106	0	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim	
	Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) (KL, CE)	100%	8/30/2023	4,580	4,580	9/28/2022	1/3/2023	1/17/2023	8/11/2023	4,580	0	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim	
	Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) (KL, CE)	100%	8/30/2023	18,590	18,590	9/28/2022	1/3/2023	1/17/2023	8/1/2023	8,555	10,035	ConSys: Prof Svcs 601-02430	WK Dickson Joe Swaim	
	GIS Improvements -- Easement Importation (CE)	0%	12/1/2023	13,200	13,200	N/A	9/12/2023			0	13,200	Admin: Admin Svcs 501-02420	Jason Gillespie Weston & Sampson	
	Hydraulic Model Update (CE)	100%	1/30/2023	45,000	45,000	2017 Project Continued	2017 Project Continued	8/1/2022	7/14/2023	31,600	13,400	ConSys: Prof Svcs 601-02430	Will Nading GMC	
	Install Fence and Gate at GCCP PS (MD)	0%	TBD	5,000	TBD	TBD				0	0	Contr Svcs: Bldg Grnd 1201-02550	TBD	
	Install Radar Level Indicators and Repair Pipes on Digesters (MD)	0%	TBD	7,500	TBD	TBD				0	0	WRF: R&M 701-03000	Mark Dain OJRSA	
	NPDES Permit Renewal Phase 2 (JM, KL)	35%	6/30/2024	18,200	17,350	4/19/2022	8/22/2022	7/1/2022		500	16,850	WRF: Prof Svcs 701-02430	Goldie Associates Amy Anderson	
	PAA Study Phase 3 (30 day full scale test) (KL, JM)	50%	2/30/2023	35,000	20,750	4/1/2022	8/2/2023	8/2/2023		0	20,750	WRF: Prof Svcs 701-02430	Goldie Associates Bob Schmitt	
	Paving Around Solids Pad and Dewatering Building (JM)	0%	TBD	20,000	TBD	TBD				0	0	WRF: Bldgs Grnds 701-02550	TBD	
	Replace 3-way Valve at Millbrook PS (MD)	0%	TBD	15,000	TBD	TBD				0	0	ConSys: Millbrook PS 601-05100	Mark Dain OJRSA	
	Replace/Paint Walkway Handrails (JM)	0%	TBD	12,500	TBD	TBD				0	0	WRF: Bldgs Grnds 701-02550	TBD	
	Seneca Creek Pump Station and Force Main Replacement Design (#2023-05; CE, KL)	93%	6/1/2023	560,000	307,500	Took over from SL&W	8/17/2022	8/16/2022		222,905	84,595	O&M CIP: ConSys 1401-06071	GMC Will Nading	
	Streambank & Easement Repairs (KL)	5%	TBD	40,000	40,000	N/A	N/A	7/3/2023		529	39,471	Consys: Grav & FM 601-05230	OJRSA ConSys Supervisor	
	Transformer/Switchgear Cleaning and Inspection at Pump Stations (MD)	0%	TBD	8,000	TBD	TBD				0	0	ConSys: Prof Svcs 601-02430	TBD	
Transformer/Switchgear Cleaning and Inspection at WRF (MD)	0%	TBD	8,000	TBD	TBD				0	0	WRF: Prof Svcs 701-02430	TBD		
Utility Water Engineering Assessment (JM, KL)	0%	TBD	75,000	TBD	TBD				0	0	WRF: Prof Svcs 701-02430	TBD		
TOTAL BUDGETED:				969,834	TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:					273,775	-198,301	TOTAL OVER/UNDER BUDGET		
				TOTAL AWARDED:	472,076									

O&M Project (Project Number (if applicable); PM) <b><u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u></b>	Notes
<b>Consent Order 21-025-W Project: Sewer Use Regulation Revision and Adoption (CE)</b>	7/10: Presented to OJRSA Board for consideration. Plan to approve for public notice at 8/7 Board meeting. 8/7: Board approved for public notice. Hearing scheduled for 9/11. 9/11: Board approved after receiving no public comments. <b>COMPLETE.</b>
<b>Consent Order 21-025-W Project: Biannual Report (CE)</b>	<b>BEGINNING 11/9/2021: REPORTS ARE DUE TO DHEC EVERY SIX MONTHS.</b> Reports submitted: 11/14/2021, 5/9/2022, 11/10/2022, 5/9/2023. <b>Next due 11/10/2023.</b>
<b>CCTV for CMOM/Consent Order YEAR 2 (#2024-04; KL)</b>	8/23: Bids opened, low bid was \$119,646.50, which was substantially over budget. 9/13: Reduced scope and readvertised. Bids due 9/27.
<b>Engineering Projects WKD TO#10 (PS Evals: CON/PERK/MART/CHOE) (KL, CE)</b>	<b>For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$64,894 of \$70,000).</b> 9/5: KL and MD reviewing. 9/15: KL sent comments to WK Dickson.
<b>Engineering Projects WKD TO#11 (COLSYS Eval of FY 2023 CCTV/SSES) (KL, CE)</b>	<b>For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$36,920 of \$41,500).</b> 8/11: <b>COMPLETE.</b>
<b>Engineering Projects WKD TO#9 (COLSYS Inspect Report/Recommend) (KL, CE)</b>	<b>For SCIIP Match. CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$30,410 OF \$49,000).</b> 9/5: <b>COMPLETE.</b> This was used to go out for bid that was awarded to Tugaloo.
<b>GIS Improvements -- Easement Importation (CE)</b>	9/19: {rovided information to W&S.
<b>Hydraulic Model Update (CE)</b>	FY 2023 project that was finalized in early FY 2024. 6/8: Received draft report. 7/14: <b>COMPLETE</b>
<b>Install Fence and Gate at GCCP PS (MD)</b>	9/5: Spoke with J Gilbert this morning by phone and he mentioned putting up gate/fence at main entrances to site to prevent illegal dumping. This would help OJRSA. KL to get JG names of companies. 9/19: KL hasn't heard from JG, will give another day or so.
<b>Install Radar Level Indicators and Repair Pipes on Digesters (MD)</b>	8/17: No update. 9/5: KL reached out to vendor and waiting to get back info.
<b>NPDES Permit Renewal Phase 2 (JM, KL)</b>	<u>Continued from Phase 1 FY 2023.</u> 3/23: On schedule. Received results of 1st round of conventional samples. 4/17: Will be taking toxicity samples in May. 8/17: October will be a big month in this process. 9/19: KL to call Amy Anderson for update.
<b>PAA Study Phase 3 (30 day full scale test) (KL, JM)</b>	<b>CONTINUATION OF FY 2023 PROJECT (Spent FY 2023: \$29,250).</b> 8/17: Everything submitted to DHEC today. 9/5: KL to call DHEC this week to find out where it stands. He hasn't heard anything from them. 9/19: Still waiting on DHEC, he will to go Brenda Green.
<b>Paving Around Solids Pad and Dewatering Building (JM)</b>	8/17: Need to get quotes soon. 9/5: Have 1 quote and one more lined up. Will need to find a 3rd. 9/19: Still waiting on 3rd quote.
<b>Replace 3-way Valve at Millbrook PS (MD)</b>	8/17: No update. 9/5: Cove Utilities looked at to install a bypass on the force main--waiting on quote. We have valve in stock.
<b>Replace/Paint Walkway Handrails (JM)</b>	8/17: No update.
<b>Seneca Creek Pump Station and Force Main Replacement Design (#2023-05; CE, KL)</b>	Continued from FY 2023. <u>FY 2024: \$120,000.</u> 9/11: Received DHEC Construction Permit for 12,000 LF of 16" force main. 9/19: Received 90% PS plans and cost estimate for PS replacement--\$2.4 million w/ 15% conting.
<b>Streambank &amp; Easement Repairs (KL)</b>	8/17: Repaired 3 creek crossings.
<b>Transformer/Switchgear Cleaning and Inspection at Pump Stations (MD)</b>	8/17: Need to schedule. 9/5: MD called Instel to set up schedule
<b>Transformer/Switchgear Cleaning and Inspection at WRF (MD)</b>	8/17: Need to schedule. 9/5: MD called Instel to set up schedule
<b>Utility Water Engineering Assessment (JM, KL)</b>	8/17: No update. Will need to put together RFP. 9/19: CE--this needs to be scheduled soon.



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# MEMORANDUM

**TO:** Chris Eleazer, Executive Director, Oconee Joint Regional Sewer Authority

**FROM:** Jason Gillespie, P.E.

**DATE:** August 21, 2023

**SUBJECT:** Recommendations for Impact Fee

Weston and Sampson (WSE) was contracted to update a technical memorandum prepared by Gillespie Engineering in May 2020 that provided recommendations for impact fee structure. Due to the significant increase in capital improvement costs since then, WSE revisited the cost assumptions and updated the fee structure recommendations accordingly. In 2020, OJRSA performed a significant amount of research regarding existing impact fee structures of other South Carolina utilities, as well as receiving meter counts from SJWD (Startex Jackson Wellford Duncan) Water District. Additionally, SJWD provided OJRSA with typical water consumption per meter size per an AWWA water utility survey. Water consumption per meter size is shown below in Table 1:

**Table 1: Water Consumption Data Per Meter Type and Size** (source: AWWA)

Meter Type / Size	Typical Flow (gpd)	
Residential	5/8"	150
	3/4"	150
	1"	365
Commercial / Industrial	5/8"	225
	3/4"	225
	1"	365
	1 1/2"	1,630
	2"	3,305
	3"	9,815
	4"	12,340
	6"	23,630
8" <sup>1</sup>	22,832	

In addition to the information obtained by OJRSA regarding SJWD meter counts, Gillespie Engineering also obtained similar information from the City of Anderson, Powdersville Water District, and Lexington Joint Municipal Water and Sewer Commission (JMWSC). All four utilities have what would be considered customer bases similar to what is served by OJRSA. None of the three utilities that Gillespie Engineering

<sup>1</sup> The typical ADF from the AWWA survey (as shown in Table 1) for an 8" meter was lower than that of a 6" meter. It is assumed this is just from a smaller sample size for 8" meters in the study. As a result, for the purposes of calculating a proposed impact fee for an 8" meter, the 6" meter fee was increased by 57% (the difference between the maximum flow rates of the two meter sizes).

obtained data from had data on average flow per meter size and type. Therefore, the information shown in Table 1 is assumed to be typical for all utilities in the study. Meter count data is as shown in Table 2:

**Table 2: Meter Count Data for Similar Sized Utilities in South Carolina**

Meter Type / Size	SJWD (gpd)	City of Anderson <sup>2</sup> (gpd)	Powdersville Water District <sup>2</sup> (gpd)	JMWSC (gpd)	Average (gpd)
Residential	5/8"	24,350	0	0	12,175
	3/4"	0	16,564	13,568	11,782
	1"	134	0	17	76
Commercial / Industrial	5/8"	690	0	0	345
	3/4"	0	0	356	178
	1'	245	3,741	235	1,100
	1 1/2"	110	201	76	106
	2"	96	187	107	131
	3"	31	37	10	22
	4"	7	8	1	8
	6"	6	31	1	12
	8"	1	3	0	1
	10"	0	1	0	0

It is assumed that water consumption data and meter size distribution have not changed significantly since 2020; thus, the values shown in Tables 1 and 2 are used for the current update.

In the original 2020 analysis, a rule-of-thumb capital improvement cost per gallon per day (gpd) of average daily flow was used: \$9 per gpd for treatment and \$2.25 per gpd for conveyance (equal to 25% of the treatment gpd cost). Using these assumptions, an impact fee structure was developed as shown in Table 3, for a combined \$11.25 per gpd ADF.

WSE evaluated the capital improvement costs in the current construction market climate in 2023, which have escalated considerably since the original assumptions above which date back to 2018. Current costs have increased due to supply chain issues and inflation as illustrated in the estimates below:

Treatment Plant Construction	\$14/gpd
Soft Costs – Design, Permitting, Construction Administration and Inspection, Legal, etc. (20%)	\$2.8/gpd
Project Contingency (20%)	\$2.8/gpd
<b>TOTAL TREATMENT PLANT COSTS</b>	<b>\$19.6/GPD</b>
<b>TOTAL CONVEYANCE SYSTEM COSTS (25% OF TREATMENT)</b>	<b>\$4.9/GPD</b>
<b>TOTAL RECOMMENDED IMPACT FEE BASIS</b>	<b><u>\$24.5/GPD</u></b>

Using the above cost assumptions, the proposed impact fees for FY2024 are shown below in Table 3:

<sup>2</sup> City of Anderson and Powdersville Water District did not have meter data broken out between residential and commercial / industrial. Therefore, all 3/4" meters were assumed to be residential.

Table 3: Proposed and Current Impact Fee Structure Based on Meter Type and Size

Meter Type / Size		Combined Impact Fee PROPOSED FY 2024	Combined Impact Fee CURRENT (approved April 5, 2021)
Residential	5/8" or 3/4"	\$3,700	\$1,700
	1"	\$8,900	\$4,100
Commercial / Industrial	5/8" or 3/4"	\$5,500	\$2,500
	1"	\$15,300	\$7,000
	1 1/2"	\$39,900	\$18,300
	2"	\$81,000	\$37,200
	3"	\$240,500	\$110,400
	4"	\$302,300	\$138,800
	6"	\$578,900	\$265,800
8"	\$908,900	\$417,700	

The proposed impact fees would put OJRSA within the upper range of impact / capacity fees with other upstate South Carolina utilities. In general, OJRSA's system is smaller than most of the utilities shown below, and as a result, incremental capacity increases to the system are more expensive than in other locations. Additionally, some utilities choose to subsidize a portion of the impact / capacity fees and spread some of the cost across the existing customer base. A summary of impact fee structures is shown in Table 4 below. Where a utility has both water and sewer, the sewer portion of the impact fee is shown.



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Table 4: Impact Fee Comparison Among Upstate Sewer Utilities

Meter Type / Size		OJRSA Current Impact Fee	OJRSA Proposed Impact Fee	ReWa	Spartanburg Water (Sewer Only)	Anderson County	City of Anderson	Laurens County Water & Sewer (Sewer Only)	Easley Combined Utilities <sup>3</sup>	Average (Excluding OJRSA)	Median (Excluding OJRSA)
Residential	5/8" or 3/4"	\$1,700	\$3,700	\$2,500	\$1,200	\$4,500	\$600	\$1,500	\$2,500	\$2,060	\$1,500
	1"	\$4,100	\$8,900	\$5,000	\$1,200	\$4,500	\$600	\$6,240	\$2,500	\$3,508	\$4,500
Commercial / Industrial	5/8"	\$2,500	\$5,500	\$2,500	\$1,200			\$1,500		\$1,733	\$1,500
	3/4"	\$2,500	\$5,500	\$5,000				\$1,500		\$3,250	\$3,250
	1"	\$7,000	\$15,300	\$7,500	\$3,000			\$6,240		\$5,580	\$6,240
	1½"	\$18,300	\$39,900	\$15,000	\$6,000			\$10,410		\$10,470	\$10,410
	2"	\$37,200	\$81,000	\$22,500	\$9,600			\$29,170		\$20,423	\$22,500
	3"	\$110,400	\$240,500	\$50,000	\$21,600			\$55,570		\$42,390	\$50,000
	4"	\$138,800	\$302,300	\$100,000	\$34,800			\$219,510		\$118,103	\$100,000
	6"	\$265,800	\$578,900	\$300,000	\$129,600					\$214,800	\$214,800
8"	\$417,700	\$908,900	\$400,000	\$158,400					\$279,200	\$279,200	

<sup>3</sup>Easley Combined Utilities assess capacity fees based on REUs (flow based) rather than water meter size. Therefore, while impact fees increase proportional to flow, it is not directly related to meter size.

**010 OJRSA FUND  
004 REVENUE  
00401 REVENUE**

**Revenue Report**

Oconee Joint Rsa  
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**Level 4 Summary for August 2023**

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 OJRSA FUND								
004 REVENUE								
00401 REVENUE								
01720 WALHALLA USAGE FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$94,215.00	0	(\$94,215.00)
01740 WESTMINSTER USAGE FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$63,436.79	0	(\$63,436.79)
01770 CONNECTION FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,025.41	0	(\$2,025.41)
01790 UNRESTRICTED INTEREST	\$2,500.00	\$0.00	\$2,500.00	\$822.64	33	\$1,530.57	61	\$969.43
01800 SALE OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$6,375.00	0	(\$6,375.00)
01830 HAULED WASTE SVCES	\$273,159.00	\$0.00	\$273,159.00	\$20,545.70	8	\$47,402.20	17	\$225,756.80
01840 OTHER REVENUE	\$16,750.00	\$0.00	\$16,750.00	\$303.25	2	\$4,372.44	26	\$12,377.56
01880 CAPACITY FEES	\$0.00	\$0.00	\$0.00	\$4,500.00	0	\$4,500.00	0	(\$4,500.00)
01910 USER FEES	\$5,662,336.00	\$0.00	\$5,662,336.00	\$415,055.78	7	\$687,304.37	12	\$4,975,031.63
<b>Total Revenue</b>	<b>\$5,954,745.00</b>	<b>\$0.00</b>	<b>\$5,954,745.00</b>	<b>\$441,227.37</b>	<b>7</b>	<b>\$911,161.78</b>	<b>15</b>	<b>\$5,043,583.22</b>
00801 PRETREATMENT								
01850 INDUSTRIES	\$175,932.00	\$0.00	\$175,932.00	\$35,941.74	20	\$40,012.70	23	\$135,919.30
<b>Total Pretreatment</b>	<b>\$175,932.00</b>	<b>\$0.00</b>	<b>\$175,932.00</b>	<b>\$35,941.74</b>	<b>20</b>	<b>\$40,012.70</b>	<b>23</b>	<b>\$135,919.30</b>
01101 IMPACT FEES								
01780 RESTRICTED INTEREST	\$1,400.00	\$0.00	\$1,400.00	\$5,160.82	369	\$5,309.45	379	(\$3,909.45)
01880 CAPACITY FEES	\$290,000.00	\$0.00	\$290,000.00	\$35,939.41	12	\$258,785.35	89	\$31,214.65
01930 UNUSED CAPACITY FEES	\$120,000.00	\$0.00	\$120,000.00	\$0.00	0	\$0.00	0	\$120,000.00
<b>Total Impact Fees</b>	<b>\$411,400.00</b>	<b>\$0.00</b>	<b>\$411,400.00</b>	<b>\$41,100.23</b>	<b>10</b>	<b>\$264,094.80</b>	<b>64</b>	<b>\$147,305.20</b>
01201 CONTRACT OPERATIONS								
01900 INTERGOV. REIMBURSEMENT	\$39,616.00	\$0.00	\$39,616.00	\$0.00	0	\$7,360.99	19	\$32,255.01
<b>Total Contract Operations</b>	<b>\$39,616.00</b>	<b>\$0.00</b>	<b>\$39,616.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$7,360.99</b>	<b>19</b>	<b>\$32,255.01</b>
01301 RETAIL SERVICES								
01780 RESTRICTED INTEREST	\$0.00	\$0.00	\$0.00	\$1,719.86	0	\$9,210.95	0	(\$9,210.95)
01821 GRANTS - SEWER SOUTH	\$6,659,875.00	\$0.00	\$6,659,875.00	\$0.00	0	\$0.00	0	\$6,659,875.00
01900 INTERGOV. REIMBURSEMENT	\$6,730,302.00	\$0.00	\$6,730,302.00	\$0.00	0	\$900.00	0	\$6,729,402.00
<b>Total Retail Services</b>	<b>\$13,390,177.00</b>	<b>\$0.00</b>	<b>\$13,390,177.00</b>	<b>\$1,719.86</b>	<b>0</b>	<b>\$10,110.95</b>	<b>0</b>	<b>\$13,380,066.05</b>
01501 CONTINGENCY FUND								
01780 RESTRICTED INTEREST	\$300.00	\$0.00	\$300.00	\$0.00	0	\$0.00	0	\$300.00
01840 OTHER REVENUE	\$9,799,975.00	\$0.00	\$9,799,975.00	\$0.00	0	\$0.00	0	\$9,799,975.00
<b>Total Contingency Fund</b>	<b>\$9,800,275.00</b>	<b>\$0.00</b>	<b>\$9,800,275.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$9,800,275.00</b>
<b>Total REVENUE</b>	<b>\$29,772,145.00</b>	<b>\$0.00</b>	<b>\$29,772,145.00</b>	<b>\$519,989.20</b>	<b>2</b>	<b>\$1,232,741.22</b>	<b>4</b>	<b>\$28,539,403.78</b>
<b>Total OJRSA FUND</b>	<b>\$29,772,145.00</b>	<b>\$0.00</b>	<b>\$29,772,145.00</b>	<b>\$519,989.20</b>	<b>2</b>	<b>\$1,232,741.22</b>	<b>4</b>	<b>\$28,539,403.78</b>
<b>TOTAL ALL FUNDS</b>	<b>\$29,772,145.00</b>	<b>\$0.00</b>	<b>\$29,772,145.00</b>	<b>\$519,989.20</b>	<b>2</b>	<b>\$1,232,741.22</b>	<b>4</b>	<b>\$28,539,403.78</b>

010 OJRSA FUND  
 005 EXPENSES  
 00501 ADMINISTRATION

### Expenditure Report

Ocone Joint Rsa  
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#### Level 4 Summary for August 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 OJRSA FUND									
005 EXPENSES									
00501 ADMINISTRATION									
01140 100% DEPRECIATION EXPENSE	\$1,178,823.00	\$0.00	\$1,178,823.00	8	\$196,470.50	17	\$0.00	\$982,352.50	83
01300 PAYROLL: SALARIES	\$1,110,027.00	\$0.00	\$1,110,027.00	10	\$174,415.16	16	\$0.00	\$935,611.84	84
01310 OVERTIME	\$33,582.00	\$0.00	\$33,582.00	6	\$3,816.86	11	\$0.00	\$29,765.14	89
01350 PAYROLL: FICA/MEDICARE WH	\$93,139.00	\$0.00	\$93,139.00	9	\$14,324.78	15	\$0.00	\$78,814.22	85
01380 PAYROLL: RETIREMENT	\$212,254.00	\$0.00	\$212,254.00	6	\$24,622.33	12	\$0.00	\$187,631.67	88
02200 COMMISSIONER EXPENSES	\$13,680.00	\$0.00	\$13,680.00	6	\$1,860.00	14	\$0.00	\$11,820.00	86
02220 GROUP INSURANCE	\$189,671.00	\$0.00	\$189,671.00	7	\$23,952.94	13	\$0.00	\$165,718.06	87
02240 WORKERS' COMPENSATION	\$23,400.00	\$0.00	\$23,400.00	0	\$0.00	0	\$0.00	\$23,400.00	100
02250 INSURANCE-PROPERTY/GENERAL	\$73,065.00	\$0.00	\$73,065.00	0	\$937.67	1	\$0.00	\$72,127.33	99
02260 EMPLOYEE WELLNESS	\$2,400.00	\$0.00	\$2,400.00	7	\$250.62	10	\$0.00	\$2,149.38	90
02270 UNIFORMS	\$28,130.00	\$0.00	\$28,130.00	4	\$2,922.41	10	\$0.00	\$25,207.59	90
02280 TRAVEL & POV MILEAGE	\$250.00	\$0.00	\$250.00	0	\$0.00	0	\$0.00	\$250.00	100
02290 AGENCY MEMBERSHIPS	\$11,665.00	\$0.00	\$11,665.00	0	\$0.00	0	\$0.00	\$11,665.00	100
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$4,655.00	\$0.00	\$4,655.00	3	\$439.00	9	\$0.00	\$4,216.00	91
02310 SEMINARS/WKSHOPS & TRAINING	\$29,220.00	\$0.00	\$29,220.00	2	(\$90.00)	0	\$0.00	\$29,310.00	100
02320 EVENTS & MEETING EXPENSES	\$3,800.00	\$0.00	\$3,800.00	5	\$647.24	17	\$0.00	\$3,152.76	83
02340 PUBLIC RELATIONS & ADVERTISING	\$9,600.00	\$0.00	\$9,600.00	21	\$2,846.94	30	\$0.00	\$6,753.06	70
02360 MAILING/SHIPPING	\$600.00	\$0.00	\$600.00	0	\$22.74	4	\$0.00	\$577.26	96
02370 SAFETY EQUIPMENT	\$32,060.00	\$0.00	\$32,060.00	22	\$7,251.97	23	(\$147.53)	\$24,955.56	78
02380 OFFICE SUPPLIES	\$69,242.00	\$0.00	\$69,242.00	0	\$3,084.10	4	\$1,299.88	\$64,858.02	94
02390 JANITORIAL SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$17,724.00	\$0.00	\$17,724.00	7	\$2,198.47	12	\$0.00	\$15,525.53	88
02420 ADMINISTRATION SERVICES	\$186,070.00	\$0.00	\$186,070.00	4	\$15,632.82	8	\$0.00	\$170,437.18	92
02440 O&M CONTINGENCY	\$60,000.00	\$0.00	\$60,000.00	0	\$0.00	0	\$0.00	\$60,000.00	100
02520 FUEL: VEHICLES & EQUIPMENT	\$37,000.00	\$0.00	\$37,000.00	8	\$4,820.90	13	\$0.00	\$32,179.10	87
02530 R&M: VEHICLES/TRAILERS/EQUIP	\$34,500.00	\$0.00	\$34,500.00	5	\$9,665.56	28	\$618.10	\$24,216.34	70
02560 FEES & PENALTIES	\$7,685.00	\$0.00	\$7,685.00	3	\$520.98	7	\$0.00	\$7,164.02	93
02590 ROLLING STOCK & EQUIPMENT	\$36,750.00	\$0.00	\$36,750.00	0	\$0.00	0	\$0.00	\$36,750.00	100
<b>Total Administration</b>	<b>\$3,498,992.00</b>	<b>\$0.00</b>	<b>\$3,498,992.00</b>	<b>8</b>	<b>\$490,613.99</b>	<b>14</b>	<b>\$1,770.45</b>	<b>\$3,006,607.56</b>	<b>86</b>
00601 CONVEYANCE SYSTEM									
02400 SUPPLIES/TOOLS	\$17,000.00	\$0.00	\$17,000.00	0	\$427.52	3	\$664.67	\$15,907.81	94
02401 MAINTENANCE TOOLS & SUPPLIES	\$13,000.00	\$0.00	\$13,000.00	9	\$1,881.15	14	\$299.04	\$10,819.81	83
02411 TECHNOLOGY: SCADA	\$20,500.00	\$0.00	\$20,500.00	0	\$0.00	0	\$0.00	\$20,500.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$177,408.00	\$0.00	\$177,408.00	5	\$34,960.45	20	\$0.00	\$142,447.55	80
02450 CHEMICALS: SODIUM HYPOCHLORITE	\$20,593.00	\$0.00	\$20,593.00	6	\$1,140.56	6	\$0.00	\$19,452.44	94
02455 CHEMICALS: HERBICIDE/PESTICIDE	\$1,500.00	\$0.00	\$1,500.00	0	\$0.00	0	\$0.00	\$1,500.00	100
02490 ELECTRICITY	\$261,977.00	\$0.00	\$261,977.00	8	\$43,300.97	17	\$0.00	\$218,676.03	83
02500 WATER	\$8,950.00	\$0.00	\$8,950.00	12	\$2,229.98	25	\$0.00	\$6,720.02	75
02521 FUEL: GENERATORS	\$6,500.00	\$0.00	\$6,500.00	0	\$0.00	0	\$0.00	\$6,500.00	100
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$5,000.00	0	\$0.00	0	\$0.00	\$5,000.00	100

010 OJRSA FUND  
005 EXPENSES  
00601 CONVEYANCE SYSTEM

Oconee Joint Rsa  
Expenditure Report  
Level 4 Summary for August 2023

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
02550 BUILDINGS & GROUNDS	\$16,500.00	\$0.00	\$16,500.00	0	\$385.28	2	\$0.00	\$16,114.72	98
02590 ROLLING STOCK & EQUIPMENT	\$244,884.00	\$0.00	\$244,884.00	0	\$151,228.00	62	\$0.00	\$93,656.00	38
04000 FLOW MONITOR STAS	\$600.00	\$0.00	\$600.00	0	\$0.00	0	\$0.00	\$600.00	100
05000 PUMP STATIONS	\$178,600.00	\$0.00	\$178,600.00	0	\$93.01	0	\$253.34	\$178,253.65	100
05060 PUMP STATIONS: DAVIS CRK 2 PS	\$0.00	\$0.00	\$0.00	0	(\$6,413.00)	0	\$306.54	\$6,106.46	0
05070 PUMP STATIONS: FLAT ROCK PS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05100 PUMP STATIONS: MARTIN CREEK PS	\$0.00	\$0.00	\$0.00	0	\$443.15	0	\$0.00	(\$443.15)	0
05110 PUMP STATIONS: MILLBROOK PS	\$0.00	\$0.00	\$0.00	0	\$1,314.94	0	\$0.00	(\$1,314.94)	0
05130 PUMP STATIONS: PERKINS PS	\$0.00	\$0.00	\$0.00	0	\$12,151.22	0	\$279.66	(\$12,430.88)	0
05150 PUMP STATIONS: SPEEDS PS	\$0.00	\$0.00	\$0.00	0	\$8.46	0	\$0.00	(\$8.46)	0
05230 GRAVITY SEWER & FORCE MAINS	\$76,000.00	\$0.00	\$76,000.00	8	\$4,946.22	7	\$0.00	\$71,053.78	93
<b>Total Conveyance System</b>	<b>\$1,049,012.00</b>	<b>\$0.00</b>	<b>\$1,049,012.00</b>	<b>4</b>	<b>\$248,097.91</b>	<b>24</b>	<b>\$1,803.25</b>	<b>\$799,110.84</b>	<b>76</b>
00701 WRF OPERATIONS									
02400 SUPPLIES/TOOLS	\$8,000.00	\$0.00	\$8,000.00	3	\$233.25	3	\$39.43	\$7,727.32	97
02411 TECHNOLOGY: SCADA	\$13,500.00	\$0.00	\$13,500.00	0	\$1,990.20	15	\$0.00	\$11,509.80	85
02430 SERVICES: PROFESSIONAL/CONSULT	\$217,790.00	\$0.00	\$217,790.00	0	(\$9,630.00)	(4)	\$0.00	\$227,420.00	104
02451 CHEMICALS: CHLORINE	\$60,242.00	\$0.00	\$60,242.00	16	\$9,810.41	16	\$0.00	\$50,431.59	84
02452 CHEMICALS: POLYMER	\$66,450.00	\$0.00	\$66,450.00	5	\$11,130.50	17	\$0.00	\$55,319.50	83
02454 CHEMICALS: SODIUM BISULFITE	\$21,474.00	\$0.00	\$21,474.00	0	\$0.00	0	\$0.00	\$21,474.00	100
02457 CHEMICALS: OTHER	\$8,500.00	\$0.00	\$8,500.00	0	\$0.00	0	\$0.00	\$8,500.00	100
02470 GARBAGE	\$2,024.00	\$0.00	\$2,024.00	1	\$49.50	2	\$0.00	\$1,974.50	98
02480 NATURAL GAS	\$2,520.00	\$0.00	\$2,520.00	4	\$106.51	4	\$0.00	\$2,413.49	96
02490 ELECTRICITY	\$336,000.00	\$0.00	\$336,000.00	7	\$54,323.64	16	\$0.00	\$281,676.36	84
02500 WATER	\$2,835.00	\$0.00	\$2,835.00	5	\$1,132.40	40	\$0.00	\$1,702.60	60
02510 SLUDGE DISPOSAL	\$344,658.00	\$0.00	\$344,658.00	8	\$37,762.95	11	\$0.00	\$306,895.05	89
02521 FUEL: GENERATORS	\$4,000.00	\$0.00	\$4,000.00	0	\$0.00	0	\$0.00	\$4,000.00	100
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$5,000.00	45	\$2,229.14	45	\$0.00	\$2,770.86	55
02550 BUILDINGS & GROUNDS	\$51,900.00	\$0.00	\$51,900.00	5	\$3,579.55	7	\$39.43	\$48,281.02	93
03000 WATER RECLAMATION FACILITY	\$90,800.00	\$0.00	\$90,800.00	20	\$22,597.77	25	\$0.00	\$68,202.23	75
<b>Total Wrf Operations</b>	<b>\$1,235,693.00</b>	<b>\$0.00</b>	<b>\$1,235,693.00</b>	<b>7</b>	<b>\$135,315.82</b>	<b>11</b>	<b>\$78.86</b>	<b>\$1,100,298.32</b>	<b>89</b>
00801 PRETREATMENT									
01300 PAYROLL: SALARIES	\$73,892.00	\$0.00	\$73,892.00	12	\$14,333.36	19	\$0.00	\$59,558.64	81
01380 PAYROLL: RETIREMENT	\$13,714.00	\$0.00	\$13,714.00	8	\$2,035.32	15	\$0.00	\$11,678.68	85
02220 GROUP INSURANCE	\$7,325.00	\$0.00	\$7,325.00	8	\$613.40	8	\$0.00	\$6,711.60	92
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$425.00	\$0.00	\$425.00	0	\$185.00	44	\$0.00	\$240.00	56
02310 SEMINARS/WKSHOPS & TRAINING	\$1,660.00	\$0.00	\$1,660.00	0	\$0.00	0	\$0.00	\$1,660.00	100
02380 OFFICE SUPPLIES	\$4,920.00	\$0.00	\$4,920.00	0	\$18.01	0	\$0.00	\$4,901.99	100
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$660.00	\$0.00	\$660.00	8	\$106.68	16	\$0.00	\$553.32	84
02430 SERVICES: PROFESSIONAL/CONSULT	\$44,014.00	\$0.00	\$44,014.00	5	\$5,527.00	13	\$0.00	\$38,487.00	87
<b>Total Pretreatment</b>	<b>\$146,610.00</b>	<b>\$0.00</b>	<b>\$146,610.00</b>	<b>8</b>	<b>\$22,818.77</b>	<b>16</b>	<b>\$0.00</b>	<b>\$123,791.23</b>	<b>84</b>

**010 OJRSA FUND  
005 EXPENSES  
00901 LABORATORY**

**Oconee Joint Rsa  
Expenditure Report  
Level 4 Summary for August 2023**

<b>Accounts</b>	<b>Budget Appropriation</b>	<b>Supplemental Appropriation</b>	<b>Adjusted Budget</b>	<b>Curr Pct</b>	<b>Year To Date Expenditures</b>	<b>YTD Pct</b>	<b>Encumbered Balance</b>	<b>Unencumbered Balance</b>	<b>Une Pct</b>
00901 LABORATORY									
02400 SUPPLIES/TOOLS	\$6,100.00	\$0.00	\$6,100.00	7	\$2,453.09	40	\$0.00	\$3,646.91	60
02430 SERVICES: PROFESSIONAL/CONSULT	\$35,110.00	\$0.00	\$35,110.00	4	\$1,702.60	5	\$0.00	\$33,407.40	95
02456 CHEMICALS: LABORATORY	\$4,500.00	\$0.00	\$4,500.00	29	\$1,325.30	29	\$0.00	\$3,174.70	71
<b>Total Laboratory</b>	<b>\$45,710.00</b>	<b>\$0.00</b>	<b>\$45,710.00</b>	<b>7</b>	<b>\$5,480.99</b>	<b>12</b>	<b>\$0.00</b>	<b>\$40,229.01</b>	<b>88</b>
01201 CONTRACT OPERATIONS									
02411 TECHNOLOGY: SCADA	\$625.00	\$0.00	\$625.00	0	\$0.00	0	\$0.00	\$625.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$12,095.00	\$0.00	\$12,095.00	0	\$0.00	0	\$0.00	\$12,095.00	100
02500 WATER	\$1,365.00	\$0.00	\$1,365.00	5	\$134.27	10	\$0.00	\$1,230.73	90
02521 FUEL: GENERATORS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02550 BUILDINGS & GROUNDS	\$5,500.00	\$0.00	\$5,500.00	0	\$0.00	0	\$0.00	\$5,500.00	100
05170 PUMP STATIONS: GCCP-PS	\$10,500.00	\$0.00	\$10,500.00	0	\$0.00	0	\$0.00	\$10,500.00	100
<b>Total Contract Operations</b>	<b>\$30,585.00</b>	<b>\$0.00</b>	<b>\$30,585.00</b>	<b>0</b>	<b>\$134.27</b>	<b>0</b>	<b>\$0.00</b>	<b>\$30,450.73</b>	<b>100</b>
01301 RETAIL SERVICES									
02411 TECHNOLOGY: SCADA	\$1,230.00	\$0.00	\$1,230.00	0	\$0.00	0	\$0.00	\$1,230.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$25,000.00	\$0.00	\$25,000.00	0	\$0.00	0	\$0.00	\$25,000.00	100
02490 ELECTRICITY	\$2,000.00	\$0.00	\$2,000.00	0	\$0.00	0	\$0.00	\$2,000.00	100
05000 PUMP STATIONS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
<b>Total Retail Services</b>	<b>\$28,730.00</b>	<b>\$0.00</b>	<b>\$28,730.00</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>\$28,730.00</b>	<b>100</b>
01401 CAPITAL PROJECTS									
06050 SEWER SOUTH PHASE II	\$13,361,447.00	\$0.00	\$13,361,447.00	5	\$659,595.85	5	\$0.00	\$12,701,851.15	95
06060 CONVEYANCE SYSTEM	\$120,000.00	\$0.00	\$120,000.00	0	\$0.00	0	\$0.00	\$120,000.00	100
06070 FLAT ROCK PS REPLACEMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
06071 SENECA PS & FM UPGRADE/SPEEDS	\$0.00	\$0.00	\$0.00	0	\$15,000.00	0	\$0.00	(\$15,000.00)	0
<b>Total Capital Projects</b>	<b>\$13,481,447.00</b>	<b>\$0.00</b>	<b>\$13,481,447.00</b>	<b>5</b>	<b>\$674,595.85</b>	<b>5</b>	<b>\$0.00</b>	<b>\$12,806,851.15</b>	<b>95</b>
01501 CONTINGENCY FUND									
00002 CONTINGENCY EXPENSES	\$10,810,825.00	\$0.00	\$10,810,825.00	0	\$0.00	0	\$0.00	\$10,810,825.00	100
06070 FLAT ROCK PS REPLACEMENT	\$0.00	\$0.00	\$0.00	0	\$3,000.00	0	\$0.00	(\$3,000.00)	0
09002 P-113 SLUDGE PUMP REPLACEMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
09005 FLAT ROCK PS UPGRADE	\$0.00	\$0.00	\$0.00	0	\$1,200.00	0	\$0.00	(\$1,200.00)	0
<b>Total Contingency Fund</b>	<b>\$10,810,825.00</b>	<b>\$0.00</b>	<b>\$10,810,825.00</b>	<b>0</b>	<b>\$4,200.00</b>	<b>0</b>	<b>\$0.00</b>	<b>\$10,806,625.00</b>	<b>100</b>
<b>Total EXPENSES</b>	<b>\$30,327,604.00</b>	<b>\$0.00</b>	<b>\$30,327,604.00</b>	<b>4</b>	<b>\$1,581,257.60</b>	<b>5</b>	<b>\$3,652.56</b>	<b>\$28,742,693.84</b>	<b>95</b>
<b>Total OJRSA FUND</b>	<b>\$30,327,604.00</b>	<b>\$0.00</b>	<b>\$30,327,604.00</b>	<b>4</b>	<b>\$1,581,257.60</b>	<b>5</b>	<b>\$3,652.56</b>	<b>\$28,742,693.84</b>	<b>95</b>
<b>TOTAL ALL FUNDS</b>	<b>\$30,327,604.00</b>	<b>\$0.00</b>	<b>\$30,327,604.00</b>	<b>4</b>	<b>\$1,581,257.60</b>	<b>5</b>	<b>\$3,652.56</b>	<b>\$28,742,693.84</b>	<b>95</b>

Year To Date  
Total

**Grand Total**

**\$2,813,998.82**

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## **DEFINITIONS, ACRONYMS, AND FORMAT**

This Section of the *OJRSA Impact Policy* contains definitions, acronyms, abbreviations, and formatting that are specific to this document.

### **DEFINITIONS**

The following words, unless the context, custom or intent clearly indicates otherwise, shall mean:

Board means the OJRSA Board of Commissioners.

Capacity Permit means a Permit for OJRSA Wastewater System Capacity (or other document that serves this purpose) issued to a User or facility after January 1, 1990.

Construction Permit means a permit issued by SCDHEC that conditionally allows for a wastewater project to be built.

Customer means a User who, according to the records of a Member City or the OJRSA, receives wastewater service at a site that is directly or indirectly served by the OJRSA via a sewer service connection.

Executive Director means the Executive Director of Oconee Joint Regional Sewer Authority, South Carolina.

Impact Fee (also commonly referred to as "Capacity Fee") means a one-time charge assessed to all new sewer customers of OJRSA under an "Incremental Expansion Method" whereby the charge has been calculated to ensure there are no existing infrastructure deficiencies or surplus capacity in infrastructure. Additionally, existing customers may be charged an Impact Fee if the initial capacity associated with their building or structure is insufficient for such original use due to a renovation or rehabilitation of such facility.

Industrial User means a User or facility that introduces pollutants from any non-domestic wastewater source as regulated by the Federal Water Pollution Control Act (also known as the Clean Water Act), Title 40 of the Code of Federal Regulations, and/or stat/local laws and regulations.

Land Use means the utilization condition of a property and for purposes of this Impact Fee Policy shall be either Residential Use or Nonresidential Use.

Master Meter means a water meter that serves multiple tenants. This practice is often utilized in conjunction with Multi-Family Developments (e.g., apartments, condominiums, etc.), subdivisions, and mobile home parks but can include other types of users.

Member City means the cities of Seneca, Walhalla, and Westminster and others as defined by legally binding Intergovernmental Agreement(s).

Multi-Family Development means a structure or complex of buildings intended for multiple families to reside in for extended periods of time. Examples include apartments, townhomes, condominiums, duplexes/multi-plexes, etc. Multi-Family Developments where each residential unit is served by its own water meter is treated as a Residential User.

Nonresidential Use means any use other than a Residential Use, which may include, but is not limited to: Commercial Users, Industrial Users, health care facilities, religious establishments, educational facilities, assisted living facilities, and other establishments. *It shall also include apartments, condominiums, and other multi-unit housing complexes served by a Master Meter and/or with a common sewer service lateral or system serving multiple units prior to connecting with a public sewer.*

OJRSA Service Area means the area that OJRSA is permitted to provide service, as may be amended from time to time.

OJRSA Retail System means, in reference to OJRSA's wastewater treatment and/or conveyance system, the portion of the wastewater collection system, trunk sewer, and/or treatment plant where OJRSA is the sole wastewater utility providing services to the end user.

OJRSA Wholesale System means, in reference to OJRSA's wastewater treatment and/or conveyance system, the portion of OJRSA wastewater trunk sewer and/or treatment system that serves the Member Cities, as well as the Town of West Union, which are considered to be the users' retail sewer provider.

Residential Use means a freestanding residential structure and is intended to be used as a single unit with unshared utilities. Includes detached homes (regardless of its location in a subdivision), mobile homes, Multi-Family Developments (*if units have individual sewer plumbing that is not combined prior to connection to the public sewer system*), and recreational vehicle/camper site with an individual water meter and sewer connection. It shall not include those served by a Master Meter or those defined as a Nonresidential Use.

Retail Impact Fund means the banking and investment account to be used for the renovation, modernization, and expansion of OJRSA Retail System, the funding source of which is impact fees collected and expended pursuant to Title 6 Chapter 1 Article 9 of the Code of Laws of South Carolina 1976, as amended and the Impact Fee Policy.

User means any person or entity who directly or indirectly discharges, causes, or permits the discharge of domestic or nondomestic wastewater to any wastewater conveyance system directly or indirectly connected to an OJRSA facility. Users consist of Residential and Nonresidential Users as defined herein. A User can have water and/or sewer service provided by a Member City, OJRSA, or can be a Well Customer.

Well Customer means a Customer that utilizes sewer service that receives potable or non-potable water from any hole that is drilled, dug, or excavated. Such Customers shall be classified as Residential or Nonresidential Users.

Wholesale Impact Fund means the banking and investment account to be used for the renovation, modernization, and expansion of OJRSA Wholesale System, the funding source of which is impact fees collected and expended pursuant to Title 6 Chapter 1 Article 9 of the South Carolina Code of Laws 1976, as amended and the Impact Fee Policy.

Willingness and Capability Letter means an executed letter from OJRSA providing its initial commitment to provide sewer service to a developer or owner. This letter may also be titled by the following: Willingness & Ability to Serve, Commitment to Own, Commitment to Own & Operate, of other similar title as required by SCDHEC prior to the issuance of a Construction Permit that will allow for the construction of a wastewater system.

## **ACRONYMS AND ABBREVIATIONS**

etc.: *Et Cetera*, Latin for "and other things"

ERU: Equivalent Residential Unit

GPD: Gallons Per Day

OCSC: Oconee County Sewer Commission, predecessor to the Oconee Joint Regional Sewer Authority

OJRSA: Oconee Joint Regional Sewer Authority

SCDHEC: South Carolina Department of Health and Environmental Control or any successor agency

## **DOCUMENT FORMAT**

This manual contains fonts and styles that mean certain things, including points of emphasis or reference other sections or materials. Below is a list of the types used within this manual and what it represents when encountered in the *OJRSA Impact Fee Policy*.

*Italics*

Title of books, manuals, and other documents

MIX-SIZED CAPITAL LETTERS

Name of sections or appendices in a book, manual, or other document

Underlined Italics

A note of caution or warning

## **SECTION 1 – ADOPTION**

The *OJRSA Impact Fee Policy* (the “Impact Fee Policy” or “Policy”) shall become effective in accordance with OJRSA Resolution 2024-XX. All resolutions or policies (including former impact fee policies) that are in conflict with the provisions of this Resolution or the Policy are hereby repealed to the extent of the conflict or inconsistency or in their entirety where the conflict or inconsistency is not severable from such document.

## **SECTION 2 – PURPOSE**

The purpose of this Policy is to establish the method by which Impact Fees, as defined herein, shall be calculated and assessed within the Oconee Joint Regional Sewer Authority, South Carolina (“OJRSA”). This Impact Fee Policy is based upon the conclusions and recommendations found in the Technical Memorandum dated May 19, 2020 prepared by Gillespie Engineering (the “Impact Fee Consultant”).

## **SECTION 3 – POLICY**

### **3.1 ASSESSMENT**

An Impact Fee shall be assessed on all new development and redevelopment, including a change in Land Use, located within the OJRSA Service Area for which new sewer service is necessary or additional sewer service is needed, except for the following:

- A. Rebuilding or replacing a structure (Residential or Nonresidential) on a parcel of land that contains an existing sewer service of sufficient size and capacity to meet the requirements of the new use;
- B. Remodeling or repairing a structure with the same Land Use that does not result in an increase in the volume of wastewater discharged or place additional demands on OJRSA’s facilities and equipment;
- C. Construction of an addition to a structure (Residential or Nonresidential) that does not increase the volume of wastewater discharge; or
- D. Changing or adding uses or equipment, unless it is clearly demonstrated that the use creates no new or increased volume of wastewater discharge for OJRSA’s facilities and equipment.

### **3.2 NONTRANSFERABLE**

The capacity purchased via an Impact Fee shall remain with the real property regardless of ownership. The capacity shall not be transferred to an alternate property location, nor can it be sold, purchased from someone else, or traded as a commodity.

### **3.3 IMPACT FEE RATES AND REASSESSMENT**

- A. The rates for Impact Fees are based on advice received from the Impact Fee Consultant, and have been approved by the Board. The rates are set forth in the *OJRSA Schedule of Fees* adopted and periodically updated by the Board. The rates may be subject to change based upon future legislative action undertaken by the Board. Except as noted for Nonresidential Users in SECTION 3.4(C), Impact Fee rates are based on Land Use and water meter size as set forth below.

<b>Use</b>	<b>Water Meter Size (in inches)</b>	<b>Average Daily Use (GPD)</b>
Residential	3/4 and 5/8	150
	1	365
Nonresidential	3/4 and 5/8	225
	1	625
	2	1,630
	6	3,305

	3	9,815
	4	12,340
	6	23,630
	8	37,100

- B. Impact Fees shall be reassessed no less frequently than every two (2) years and an update on these costs shall be provided to the Board for implementation consideration.

### **3.4 PAYMENT AND TIMING**

Impact Fees will be paid as described below:

- A. Impact Fees shall be paid prior to the issuance of a Capacity Permit in accordance with the rates set forth in the *OJRSA Schedule of Fees*.
- B. Payment of the Impact Fee is a condition of development approval and the issuance of a Capacity Permit shall not be issued until Impact Fees are paid in full.
- C. For Nonresidential Users that discharge wastewater from water sources other than strictly a potable supply (e.g., direct surface withdrawal, groundwater wells, etc.) and/or if there is an anticipated difference greater than five percent (5%) between the potable water used by an industry and the amount to be discharged (e.g., evaporation through cooling, beverage bottling operations, etc.), then it will be necessary for OJRSA establish the Impact Fee on a case by case basis and to consult an engineering firm of its choice to determine what the appropriate Impact Fees shall be. All costs for process water shall be calculated at a per gallon rate as stated in the *OJRSA Schedule of Fees*. All costs of the engineer's assessment shall be the applicable nonresidential user's sole expense. If, after one (1) year of substantially completed operation, the actual volume of wastewater discharge differs by more than five percent (5%) from the potable water used, the owner or tenant will be assessed additional Impact Fees to cover the increased wastewater volume.
- D. For subdivisions, as of July 1, 2021, the property developer shall pay Impact Fees for all lots within the subdivision with the assumption that all lots will have a 5/8- or 3/4-inch meter. Impact Fees for subdivisions must be paid prior to OJRSA issuing a Willingness and Capability Letter that is necessary for the permitting of a wastewater collection system extension serving a development. To the extent that an Impact Fee was not paid for a property within a subdivision prior to July 1, 2021, all new development shall be subject to the Impact Fees as set forth in this Impact Fee Policy.
- E. Impact Fees for Well Customers or other unmetered connections for their water supply shall be charged in the following manner:
1. Residential Users shall be charged a fee equal to that of a 5/8- or 3/4-inch meter, and
  2. Nonresidential Users shall be charged a fee equivalent to the appropriate water meter size for each well as determined by an engineer of OJRSA's choosing, and the customer shall be responsible for any engineering costs.
- F. In limited circumstances, a fee payor may request to provide services, monetary contributions, or facilities in lieu of the payment of Impact Fees. In such event, any services, monetary contributions, or facilities paid in lieu of the payment of Impact Fees shall be evaluated and if necessary, in the Board's sole discretion valued by a consultant chosen in the discretion of OJRSA, acting through its Executive Director. Subsequent to any such valuation as necessary, the Impact Fees may be reduced or waived by vote of the Board as applicable. The authority to reduce or waive Impact Fees is in the Board's sole discretion.
- G. Unusual situations and conditions not addressed in this Impact Fee Policy shall be considered in consultation with the OJRSA's engineer on a case-by-case basis. Such decisions made by the OJRSA shall not establish precedence for similar circumstances that may occur in the future.

### **3.5 USAGE**

- A. Impact Fees shall be imposed only to fund wastewater system improvement costs reasonably related to new development. Impact Fees cannot be used to offset OJRSA's operating costs or maintenance of existing public facilities.

- B. Based on the calculations performed by Impact Fee Consultants, the Impact Fees shall not exceed the costs of wastewater system improvement costs reasonably related to such development.
- C. The Executive Director, or his/her designee, shall make periodic reports to the Board and/or any designated committee regarding the collection and use of Impact Fees. Consideration shall be given as to how the Impact Fees are being spent for the benefits of new developments or replacing existing capacity within the OJRSA Service Area.

### **3.6 DISPOSITION**

All monies paid by the fee payor pursuant to this Impact Fee Policy shall be identified as Impact Fees and promptly deposited in either the Retail Impact Fund or the Wholesale Impact Fund. Impact Fees shall be deposited in the Retail Impact Fund if the additional capacity is required from the OJRSA Retail System. Impact Fees shall be deposited in the Wholesale Impact Fund if the additional capacity is required from the OJRSA Wholesale System. Any Impact Fees on deposit in the either the Retail Impact Fund or the Wholesale Impact Fund that are not immediately necessary for expenditure shall be maintained and be invested (in accordance with South Carolina law and OJRSA's Financial Policies) prior to expenditure on authorized projects. Interest earned within the Retail Impact Fund or the Wholesale Impact Fund shall be treated as Impact Fees subject to all restrictions placed on the use of Impact Fees pursuant to this Impact Fee Policy.

### **3.7 REFUNDS**

- A. OJRSA shall refund, to the current owner of record of the property for which an Impact Fee has been paid, all Impact Fees paid with respect to such property if the development for which the Impact Fees were imposed did not occur and no financial impact to OJRSA has occurred in preparation to increase capacity to serve the property; provided that, if some, but not all, of the development for which Impact Fees were imposed occurred, the amount of Impact Fees shall be refunded and shall be pro-rated accordingly. Such refunds must be approved by the Operations & Planning Committee, which is a standing committee of the OJRSA Board.
- B. Subject to the provisions of 3.7(A) set forth above, property owners seeking a refund of Impact Fees must submit a written request for a refund of Impact Fees to the Executive Director within one (1) year of the date of abandonment of the development for which a Willingness and Capability Letter was issued. This notification to OJRSA must occur following confirmation that the SCDHEC Construction Permit has been canceled and flow associated with the project that was allocated by SCDHEC to OJRSA facilities has been removed by SCDHEC. Refunds of Impact Fees shall not include any interest earnings or other revenues derived from the Impact Fees from the initial date of payment. Any Impact Fees, subject to the provisions of this section for which no application for a refund has been made within the one (1) year refund claim period, shall be retained by OJRSA and expended on public facilities of the type for which such Impact Fees were collected.

### **3.8 APPEALS**

- A. A fee payor may pay Impact Fees under protest. Payment under protest is a condition precedent to appealing any Impact Fees described herein. Additionally, a fee payor, at his/her option, may also post a bond or submit an irrevocable letter of credit for the amount of Impact Fees due instead of making a cash payment under protest, pending the outcome of an appeal.
- B. A fee payor may file an administrative appeal with the Executive Director regarding the payment of Impact Fees by filing a written notice of appeal. Said notice shall be filed within ten (10) calendar days of the payment of the Impact Fees. The filing of an appeal will immediately halt all sewer services unless the fee payor posts a bond or submits an irrevocable letter of credit for the full amount of the Impact Fees as calculated by OJRSA to be due. All notices of appeal shall include a full explanation of the reasons for the appeal, specifying the grounds therefor, and containing any documentation that the fee payor desires to be considered. The appeal shall contain the name and address of the fee payor filing the appeal and shall state their capacity to act as representative or agent if they are not the owner of the property to which recovery fees pertain. By no later than twenty (20) calendar days following receipt of the written notice of appeal, the Executive Director will review the appellant's written report, supporting documentation and departmental staff reports. The review period may be extended in the discretion of the Executive Director if additional information is needed from

the appellant in order to render a decision. Upon completion of the administrative review, the Executive Director will provide a written response to the Appellant constituting a final administrative determination.

- C. Any person desiring to appeal the final administrative determination of the Executive Director regarding payment of Impact Fees shall file a written notice of appeal to the Board. Said notice of appeal to the Board shall be filed with the Secretary of the Board within five (5) business days following receipt of the final administrative determination. Receipt shall be construed to have occurred when the final administrative decision is deposited in the United States mail postage prepaid to the person whose name and address is identified in the original notice of appeal. Thereafter, the Board shall conduct a hearing at its next regularly scheduled meeting, or such other meeting time as may be agreeable to OJRSA and the appellant, and shall allow the appellant, in person or acting through counsel, to present an oral presentation to the Board regarding its appeal. After hearing such appeal, the Board, within ten (10) business days, shall make a written finding as to the appeal and either accept the findings appeal, reject it or proffer a compromise. If any refund is determined, OJRSA shall refund the required amount within ten (10) business days of the written determination by the Board. The findings and determination of the Board shall constitute the final judicial determination as to the payment of Impact Fees.
- D. Only after all administrative appeals have been exhausted under the provisions of this Impact Fee Policy, the aggrieved fee payor may determine to file a suit in a court of competent jurisdiction to challenge the payment of the disputed Impact Fees.

## **REVISION HISTORY**

This and previous editions must be maintained in accordance with the *OJRSA Records Retention Policy*.

Table 1: OJRSA Impact Fee Policy revision history

<b>Revision Number</b>	<b>Date</b>	<b>Description of Changes</b>
N/A	11/21/1989	Oconee County Ordinance [19]89-6 established first wastewater impact fee at rate of \$300 per equivalent residential unit (ERU) of 200 gallons of wastewater per day. The effective date of the fee to be midnight, 12/31/1989.
N/A	05/13/1991	OCSC Board approves changes to impact fee policy, including a change to the residential ERU to 400 GPD, what constitutes new construction that must pay fees, multiple residences on a single connection, fees for larger users, and exemptions.
N/A	07/06/1998	OCSC Board policy states the agency can neither waive nor lower impact fees.
N/A	10/05/1998	OCSC Board policy requires payment of impact fees before facility can get a building permit.
N/A	03/01/1999	OCSC Board policy adopted that considers "sweet shops" (dessert and ice cream stores) to be charged impact fees based on them being a "recreation-type facility" of five (5) GPD per seat plus twenty-five (25) GPD per employee.
N/A	01/10/2000	OCSC policy adopted that requires Industrial Pretreatment staff to take an average of the number of employees for an industry during the previous year to complete the audit for determining impact fees. This number is to include temporary employees.
N/A	04/01/2002	OCSC Board passed policy to bill Oconee County for impact fees associated with the Newry community.
N/A	10/04/2004	OCSC Board approved transferring impact fees from the old School District of Oconee County Administration Building to the new building but they must pay some fees for additional staff.
N/A	05/01/2006	OCSC Board addressed requirements necessary to provide refund for a facility that constructed a smaller facility than was originally permitted.
N/A	07/03/2006	OCSC approved increasing impact fee to \$450 per ERU and approved reviewing the fee annually and increasing it based on changes in the Consumer Price Index.
N/A	08/07/2006	OCSC adopted policy on how to calculate impact fees on buildings without dividing walls ("shell buildings").
N/A	02/04/2008	OJRSA Board authorized creation of an additional impact fee for the transportation and trunk line system of \$300 per ERU. The effective date to be 04/01/2008.

Revision Number	Date	Description of Changes
N/A	10/05/2015	OJRSA Board continued former SCDHEC method to calculate grocery stores, offices, small stores/businesses/administration buildings, and shopping centers/large department stores/malls.
N/A	11/07/2016	OJRSA Board provided a grant to cover impact fees for Walhalla American Legion Post #214.
N/A	12/07/2020	OJRSA Resolution 2021-06 addressed how to handle non-permitted and under-permitted residential and nonresidential facilities regarding payment of impact fees.
N/A	04/05/2021	OJRSA Resolution 2021-12 changed the way impact fees are calculated, which is to use water meter size and type use instead of SCDHEC hydraulic loading, which uses ERUs. It also established "grandfathering" certain existing customers. The effective date to be 07/01/2021.
N/A	05/02/2022	OJRSA Board approved policy to collect impact fees for its retail sewer service area in southern Oconee County. The fees collected for this fund are to be used solely for growth-related projects associated with the OJRSA Retail Wastewater System. If used for a commonly-shared asset, such as the Coneross Creek Water Reclamation Facility, project expenses paid by the Member Cities and retail sewer customers shall be equal to the percentage of impact fees collected from the Wholesale and Retail users beginning January 1, 2023.
0000	TBD	Initial issue of comprehensive OJRSA Impact Fee by OJRSA Resolution 2024-XX