

City of Westminster Police Department

Position: Police Officer

Date Posted:

Closing Date:

Hours: Full Time

Salary: Salary is based on education and experience

Salary Range is: \$40,374-\$47,000

Application Deadline: until filled

The City of Westminster Police Department is seeking to fill an open police officer position within the Department. Experienced certified police officers, civilian-military police officers, or former military police officers are preferred but not required. This police officer position performs patrol duties in assigned areas of the City, responds to calls for service, generates calls for service; enforces federal and state laws and city ordinances; performs traffic enforcement; conducts property checks, and participates in community-oriented policing activities.

Minimum Requirements:

Applicants must meet all requirements for employment consideration:

- Must be 21 years of age
- Must have a high school diploma or general education development (GED) equivalent
- Must be a US Citizen
- Must obtain a valid SC driver's license before the date of the hire
- Must have a clean criminal record (no felonies, serious misdemeanors, criminal domestic violence, or crimes of moral turpitude)
- Must have a clean driving history, with no convictions for driving under the influence, driving under suspension, or leaving the scene of an accident within the past ten years, convictions for speeding must be minimal.
- Must have an Honorable Discharge if previously served in the military
- If currently employed as a certified officer, the candidate must have a favorable work history with their department
- Must have no prior history of illicit drug use, which conflicts with Department policy
- Must be able to pass all phases of the hiring process

Hiring Process:

The process consists of:

- Submission of a properly completed police application prior to the closing date (Incomplete applications will not be processed)
- Background investigation (criminal history, credit history, driving history, work history)
- Oral interview board
- Pass the Police Officer Selection Test (written aptitude test)
- Successfully pass a physical agility course
- Successfully complete psychological exam

- Successfully pass a medical physical exam and drug screening

Benefits Package:

The Westminster Police Department offers a take-home vehicle program, paid vacation time, health insurance, dental insurance, vision insurance, employee assistance program, South Carolina Police Officer's Retirement, 14 paid Holiday's, competitive pay, advanced law enforcement training opportunities, facial hair is allowed (pursuant to policy), tattoos are allowed (pursuant to policy).

Application Process:

Interested persons should go to the City of Westminster website at <https://www.westminstersc.org/Data/Sites/1/media/police-application.pdf> and fill out a police department application. Applications may be emailed to mpatterson@westminstersc.org, mailed to the City of Westminster Attn: Chief of Police, 106 E. Windsor St Westminster, South Carolina 29693, or may be dropped off in person by the posted deadline. Please complete the application accurately and completely, especially concerning past employers and reference information (giving full addresses, telephone numbers, etc.). The following documents will be required for further processing of the police application:

Copy of a valid South Carolina Driver's License

Copy of Birth Certificate

Copy of Social Security Card

Copy of High School Diploma or GED

Certified ten-year driving record (You must provide a copy of your driving record from every state you have been licensed to drive within the past ten years.)

Copy of form DD-214 (if applicable)

Copies of other documents that may be applicable to employment (i.e., certifications, training documents, diplomas)