

**CITY OF WESTMINSTER REGULARLY SCHEDULED MEETING**

**March 19, 2024 @ 6:00 PM**  
**Westminster Fire Department**  
**216 Emergency Lane, Westminster**

Call to Order

Certification of Quorum

Invocation & Pledge of Allegiance

Public Comments:

The floor is now open for public comments. Citizens of Westminster or others who have registered for time with the Clerk can now address Council for any matters on tonight's agenda or other matters you wish to bring before the Council. Speakers are allowed up to 3 minutes and possibly longer if that Speaker is recognized in advance as representing a larger group with similar concerns. To preserve the decorum of this public meeting, and to allow adequate time for discussion among the elected membership of City Council, this will be the only time we will receive unsolicited comments tonight from the public.

Comments from the Mayor and Council

**Routine Business**

1. Approval of the February 13, 2024, Regular Meeting Minutes
2. Approval of the February 13, 2024, Budget Workshop Minutes
3. Comments from the Utilities Director
  - a. USDA-RD Project Update
  - b. Upcoming maintenance and repair on Highway 76 water line
  - c. Other
4. Comments from City Administrator
  - a. Anderson Park renovation update – bids received March 2, 2024
  - b. Street paving project – bids
  - c. Un-solicited offer(s) to purchase Riley Street property
  - d. SCRIA 2023 Grant submission for Unity Tank
  - e. Other

**Old Business**

1. **Consideration of Ordinance NO. 2024-03-19-01; AN ORDINANCE TO AMMEND CERTAIN SECTIONS OF THE WESTMINSTER CODE OF ORDINANCES RELATED TO THE CITY ADMINSTRTOR, THE CITY ATTORNEY, POLICE CHIEF, THE CITY CLERK, THE UTILITIES DIRECTOR, AND OTHER MATTERS RELATED THERETO**

*At the October 2023 City Council Meeting, the Council discussed sections of the City Ordinance concerning the Police Chief. Action on this ordinance was then tabled at the December 2023 City Council Meeting. The Police Chief and the City Clerk are currently appointed by the City Council while all of the department heads and city staff are hired by the City Administrator. For the Council's consideration are amendments to the City Code to*

have the Police Chief and the City Clerk hired by the City Administrator. Also, other sections of the Code that are out-of-date are presented for Council's consideration.  
The amendments are:

### **Title III: Administration**

#### **Chapter 31: City Officials and Employees**

##### **City Administrator 31.25          Removal From Office**

The City Administrator may be removed from office by a majority vote of the Council. Those members voting for removal shall state their reasons for such vote. The action of the Council in removing the City Administrator shall be final. ~~In all cases the City Administrator shall receive 90 days' notice of his or her removal or severance pay for 30 days where such removal is made effective immediately by a majority of the City Council.~~

##### **City Attorney      31.57 Compensation**

The City Attorney shall be paid at a rate, as set from time to time, as determined by the City Council. ~~the hourly rate of \$85 per hour, \$50 of which shall be paid from the General Funds of the city and \$50 from the funds in the hands of the Commissioners of Public Works. The City Attorney shall be paid in addition thereto a reasonable amount for specific services rendered to the city, for appearances at trials, preparing resolutions, ordinances and other similar matters.~~

#### **Chapter 33: Police and Fire Departments**

##### **Police Department 33.01 Composition; Appointment; Term of Office; Compensation**

The Police Department of the City of Westminster shall consist of a Chief and such other number of police officers as the Council may from time to time determine necessary to provide adequate police protection for the city. The Chief of Police ~~and all police officers of the Department~~ shall be appointed by the Council and shall hold office for the period of time as is provided by § 31.01 and shall receive such compensation for the performance of their duties as the Council may from time to time designate.

### **Title IX: General Regulations;**

#### **Chapter 91 Streets and Sidewalks**

##### **Chapter 91.01 Public Parades and Assembles, Approvals and Restrictions**

(B) The requests shall be forwarded to the Police Chief for review and comment. ~~Upon review of the Chief of Police, such requests shall be forwarded to the City Council for approval.~~ In the event the requested activity will use public roadways, the South Carolina Department of Transportation shall be notified of such request and their approval shall be required.

### **Chapter 91.31 Superintendent of Street Department**

- (A) It shall be the responsibility of the **Utilities Director** ~~Superintendent of the Street Department~~ to coordinate all aspects of the ~~S~~now and ~~I~~ce ~~R~~emoval ~~Plan~~. This individual shall work closely with the ~~Commission of Public Works~~, Police Department, Fire Department, Mayor, appropriate Council members and City Hall employees to ensure the plan has been put into place after a snow or ice storm. ~~The Street Department Superintendent will communicate with the Superintendent of Public Works and Police Chief to determine the level of implementation of the Snow and Ice Plan.~~
- (B) It shall be the responsibility of the ~~Mayor~~ **City Administrator** of the City of Westminster to notify the appropriate news media of the opening and closing schedule of the City Hall. These announcements are to advise the public at what level of service the city is operating. ~~The Street Superintendent will notify the Mayor of the conditions of the city streets and plans for removal of ice or snow. The Mayor will notify the appropriate news media. This will allow the public to modify their conduct and travel plans accordingly.~~

### **Chapter 91.33 Crew**

~~A Commission of Public Works crew and a Street Department crew will be established to accomplish the goals of the Snow and Ice Removal Plan. These crews will work in conjunction with the Police Department. See attachment #1 to Ord. 920408A for a list of these crews.~~ **DELETED**

### **Chapter 91.36 Traffic Restrictions**

The Police Chief will coordinate all traffic restrictions. Parking will be restricted in intersections, stop lights and at stop signs during inclement weather due to snow and ice. ~~The Police Chief will submit to the City Clerk a report on all accidents due to snow or icy conditions.~~ The Police Chief will notify the **Utilities Director** ~~Street Department Superintendent~~ of any roads that need to be closed. The Police Chief will also coordinate emergency services.

### **Chapter 91.37 Priority Routes**

~~Priority routes will be based on road importance, traffic volume, functional classifications and critical facilities. See attachment #2 to Ord. 920408A for priority routes.~~ **DELETED**

Staff recommends approval.

2. Consideration of **ORDINANCE NO. 2024-03-19-02; AN ORDINANCE AMENDING THE CITY OF WESTMINSTER'S BUDGET ORDINANCE, AN ORDINANCE MAKING APPROPRIATIONS FOR CERTAIN EXPENSES, CAPITAL IMPROVEMENTS AND INDEBTEDNESS OF THE CITY OF WESTMINSTER, SOUTH CAROLINA FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024**

010-200: Adjust budget expectations to reflect revenue and expenses from the Oconee County Fire Contract, including a transfer to Professional Services

		<b>New Amount (Net Change)</b>	
Revenue:	40101 County Fire Contract	\$550,000	(-\$235,000)
Expense:	05100 Salaries	\$ 349,527	(\$ 207,358)
	05101 Overtime	\$ 35,000	\$ 13,000
	05104 Social Security	\$ 26,500	(\$ 16,102)
	05105 Retirement Contributions	\$ 75,600	(\$ 42,683)
	05106 Health Insurance Contributions	\$ 78,950	(\$ 62,837)
	05204 Bunker/PPE Gear	\$ 19,500	\$ 12,000
	05212 Equipment Purchased	\$ 35,400	\$ 26,400
	05222 Supplies (Medical)	\$ 15,000	\$ 12,500
	05201 Fuel	\$ 12,500	\$ 2,500
010-100	05319 Professional Services	\$ 47,580	\$ 27,580

#### **Capital Projects Fund – 070**

070-100: Adjust to include State Budget Allocations. Funds are currently in LGIP.

Revenue:	40602 State Budget Allocation	\$5,000,000.00
Expense:	070 Capital Projects	\$5,000,000.00

#### **General Fund - 010**

010-300: State Police Grant

Revenue:	40602 State Police Grant	\$ 33,245.64
Expense:	05359 Equipment Purchase	\$ 33,245.64

#### **Utility Fund – 020**

020-350: USDA-RD Arrowhead Reimbursement. Arrowhead reimbursed City of Westminster for materials purchased. The City would spend the funds on Meter Maintenance.

Revenue:	40737 Contractor Reimbursement	\$ 29,245.03
Expense:	05233 Meter Maintenance	\$ 29,245.03

#### **Capital Projects Fund – 070**

070-004: Cooper's Mill Contractor Reimbursement. Funds to be spent on Water and Sewer Installation at Cooper's Mill.

Revenue:	04018 Contractor Reimbursement	\$ 608,964.95
	003-00301-3000 Fund Balance	\$ 5,244.35
Expense	05661 Cooper's Mill Water	\$ 325,490.90
	05662 Cooper's Mill Sewer	\$ 283,474.05
	05662 Retainer Fee	\$ 5,244.35

#### **New Business**



**3. Consideration of Resolution 2024-03-19-01: A RESOLUTION DESIGNATING MARCH 17<sup>TH</sup> 2024 AS THE 149<sup>TH</sup> BIRTHDAY OF THE CITY OF WESTMINSTER**

*Staff recommends approval.*

**4. Consideration of ORDINANCE NO. 2024-04-09-01; AN ORDINANCE AUTHORIZING CERTAIN ECONOMIC DEVELOPMENT INCENTIVES; APPROVING THE EXECUTION AND DELIVERY OF AN INDUCEMENT AGREEMENT; AND OTHER MATTERS RELATING THERETO**

*To incentivize economic development within the city limits, the City Council adopted an Economic Development Incentive ordinance in October 2022. The ordinance allows the developer of a project to request, and city council to consider, reimbursements for fees collected by the city or Oconee County for building permit fees, tap fees, business license fees, local hospitality and accommodations taxes and other such incentives as the council may so authorize. The Spinx Company asks the City Council to consider the terms below for the development and construction of a new Spinx store located at the southeast corner of West Oak Highway and East Main Street (TMS 530-22-09-001). The approximate construction cost is \$6,300,000.*

*(1) Reimbursement of 100% of the tap fees paid to the City by the Developer or the Developer's contractor or agent in connection with the development of the Project, which shall be reimbursed to the Developer upon the issuance of a certificate of occupancy for the Project;*

*(2) Reimbursement of 50% of the total amount of the building permit fees paid to the City or Oconee County by the Developer or the Developer's contractor or agent with respect to the development of the Project, which shall be reimbursed to the Developer upon the issuance of a certificate of occupancy for the Project;*

*(3) Reimbursement of 50% of the total amount of the business license fees paid to the City by the owner of the business or businesses located on the Property for a period of five years (beginning with the first year in which a business on the Property first obtains a business license), which shall be reimbursed to the party having paid such business license fees at the end of each business license year for which the business license fee was paid; and*

*(4) In lieu of the reimbursement of 50% of the local hospitality taxes collected by the City with respect to the operation of the Project for a period of five years (beginning with the first year in which any such local hospitality taxes are collected), the City shall utilize such funds for capital costs associated with the City's Hall Street Recreation Complex, which the City has determined to be a purpose related to tourism pursuant to Section 6-1-730 of the Code of Laws of South Carolina 1976, as amended.*

*Staff recommends approval.*

5. **Consideration of the State of South Carolina Statewide Mutual Aid Agreement for Emergency and Disaster Response/Recovery**

The state of South Carolina offers a Statewide Mutual Aid Agreement for Emergency and Disaster Response/Recovery to municipalities, among other political subdivisions. This agreement memorializes the use of mutual assistance from the State in the event of natural disasters and other emergencies. The assistance may come in the form of equipment, personnel, or financial resources. The agreement also provides for a process for the city to request assistance from the state.

*Staff recommends approval.*

6. **Consideration of ORDINANCE NO. 2024-04-09-02: AN ORDINANCE TO AMEND THE CITY OF WESTMINSTER CODE OF ORDINANCES TO INCORPORATE TITLE VIII: FAIR HOUSING PROVISIONS**

The City received a CDBG for Downtown Streetscape in 2023. The grant requires the City to take “significant activity” to support fair housing initiatives. Staff recommend adopting the attached ordinance, creating the City’s own fair housing policy. Iterations of this policy are common across the state and it meets the requirements of the CDBG. The ordinance includes the following:

- Commits the City to supporting fair housing principles (prohibiting discrimination in the sale, rental, and financing of housing or real estate based on race, color, religion, sex, familial status, disability, or national origin) in accordance with state and federal laws.
- Directs staff to assist those who believe they have been adversely affected to file a complaint with the SC Human Affairs Division.
- Directs staff to publicize the Ordinance and distribute to housing related industries and the media.

*Staff recommends approval.*

7. **Discussion about the Special Events Committee, who its members are, its responsibilities and other matters related thereto.**

At the February City Council Meeting, the Mayor and Council directed staff to explore changes to be made to the Special Events Committee, specifically regarding the time commitment of City Council Members.

In July of 2023, the Committee requested to consider Special Events Applications, which they have reviewed each one since, resulting in additional meetings and time committed. Staff recommends the following changes:

- 1) Staff review and approve all special event applications.
- 2) Committee will consider Special Event Applications with funding requests (just the financial request portion, not to allow the event)/
- 3) Committee will meet quarterly, and as needed through busy times.

- 4) Committee will oversee City Events (Christmas, Boo on Main, etc.) and Christmas Decorations.

A detailed policy memo is attached, along with the minutes from the meetings that the creation of the Special Events Committee was discussed. The Committee approved the changes at its February meeting. *Staff recommends approval and requests guidance from City Council.*

### **Executive Session**

1. Executive Session for the purpose of discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim and a discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body pursuant to S.C. Code Ann. 34-4-70 (1) and (2).

- Personnel Matters related to the Police Department – Police Chief

### **Adjourn**

**MINUTES  
WESTMINSTER CITY COUNCIL  
Regular Scheduled Meeting  
Tuesday, February 13, 2024**

The City Council of the City of Westminster met in a regular scheduled meeting on Tuesday, February 13, 2024, at 6:00 pm at the Westminster Fire Department with Mayor Brian Ramey presiding. Those in attendance were:

Brian Ramey  
Jimmy Powell

Audrey Reese (late arrival)  
Adam Dunn

Daby Snipes  
Dale Glymph

Ruth May

City Administrator, Kevin Bronson  
Assistant to the City Administrator, Reagan Osbon  
City Clerk, Rebecca Overton  
Interim Police Chief, Caitlin Pope  
Fire Chief, Michael Smith  
Utility Director, Kevin Harbin  
City Attorney, Andrew Holliday  
Members of the public and press

*Notice of the meeting and the agenda was posted on a window at the Fire Department and at westminstersc.org twenty-four hours prior to the meeting and all persons, organizations and local media requesting notification and the agenda were notified by email.*

**Call to Order**

Mayor Ramey called the meeting to order at 6:00 pm.

**Certification of Quorum**

Rebecca Overton certified a quorum.

**Invocation and Pledge of Allegiance**

Mrs. Daby Snipes led the Council in the invocation and the Pledge of Allegiance.

**Public Comments**

Lacey Moore informed Council that she is now the liaison for the non-profit organization Sleep in Heavenly Peace. She added that this non-profit provides handmade beds to children who don't have beds of their own and live in the 29693-zip code area.

*February 13, 2024*

### **Comments from the Mayor and Council**

Mrs. Snipes thanked Lacey Moore for being an advocate for Sleep in Heavenly Peace which is a great ministry for our area.

Mayor Ramey announced that the West-Oak Wrestling Team had recently won the State Championship again. He added that Council would like to recognize them soon. Mayor Ramey thanked the Council Members that had attended the recent training held by the Municipal Association of South Carolina and added that the training was very informative. He also stated that he felt like the Events Committee seems to be a lot of work for Council Members. Mr. Bronson stated that staff will be bringing this topic back up for Council to consider some solutions.

### **Special Presentation – FY2023 Annual Audit Report (Financial Statements for Year End 2023)**

Marcy Loucks of Mckinley, Cooper & Co., presented the FY 2023 Audit. She noted that the firm issued a clean/unmodified opinion for the City of Westminster.

### **Special Presentation in Appreciation of First Responders**

Fire Chief Michael Smith informed Council that the County had recently held a banquet for Emergency Services. He added that several City Employees had received recognition, and he announced those names and awards and thanked everyone for the service and dedication to emergency services.

### **Routine Business**

1. Approval of the January 9, 2024, Regular City Council Meeting Minutes

Upon a motion by Mr. Glymph and seconded by Mrs. Snipes, the motion to *approve the January 9, 2024, minutes as amended*, passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Motion	Yes
Powell		Yes
Reese		Absent
May		Yes
Dunn		Yes
Snipes	Second	Yes

2. Approval of the January 23, 2024, Planning Session Workshop Minutes

Upon a motion by Mr. Dunn and seconded by Ms. May, the motion to ***approve the January 23, 2024 Planning Session Workshop minutes***, passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Motion	Yes
Powell		Yes
Reese		Absent
May		Yes
Dunn		Yes
Snipes	Second	Yes

3. Approval of the January 23, 2024, Called Meeting Minutes

Upon a motion by Mrs. Snipes and seconded by Mr. Powell, the motion to ***approve the January 23, 2024 Called Meeting minutes***, passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell	Second	Yes
Reese		Absent
May		Yes
Dunn		Yes
Snipes	Motion	Yes

4. Approval of the January 24, 2024, Priority Setting Workshop Minutes

Upon a motion by Mrs. Snipes and seconded by Mr. Glymph, the motion to ***approve the January 24, 2024, Priority Setting Workshop minutes***, passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese		Absent
May		Yes
Dunn		Yes
Snipes	Motion	Yes

February 13, 2024

5. Comments from the Utility Director

- a. Mr. Harbin informed Council that the USDA project is continuing work in the Phillip Lear Road and Tabor Road areas. He added that work is also continuing in the Long Creek Highway area and that staff is waiting on DHEC approvals.
- b. Mr. Harbin informed Council that there would be some upcoming maintenance work on the Highway 76 water line. He added that there is a water leak in a fourteen-inch water line there and repairs could cause outages, but customers would be notified of the upcoming work schedule.

6. Comments from City Administrator

- a. Mr. Bronson informed Council that Police Chief search was underway, and that internal staff have been reviewing the applications to begin selections for interviews. He also added that the Criminal Justice Academy is assisting with the background check components.
- b. Mr. Bronson informed Council that staff had recently held a pre-bid meeting on the Anderson Park project and bids were due on March 1<sup>st</sup>.
- c. Mr. Bronson informed Council that staff had also recently held a pre-bid meeting on the street paving projects.

## **Old Business**

1. Consideration Of Second Reading of Ordinance No. 2024-02-13-01; An Ordinance to Amend Title VII Chapter 70 Of the Code of Ordinances for The City of Westminster

Mr. Bronson informed Council that the proposed change to Title VII Chapter 70 of the Code of Ordinances would provide additional tools for Westminster Police Officers when individuals are actively not complying with lawful requests or orders from officers. He added that the ordinance would make it unlawful to not comply with these orders, creating an additional charge that the police department may levy in such an event and that the effects would be like that of Resisting Arrest but would enable officers to write a ticket for the incident to be handled in City Court, not General Session or other higher courts.

Upon a motion by Mr. Glymph and seconded by Mr. Powell, the motion to ***approve second reading of Ordinance No. 01-09-2024-01; An Ordinance to Amend Title VII, Chapter 70, of The Code of Ordinances for the City of Westminster***, passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Motion	Yes
Powell	Second	Yes
Reese		Absent
May		Yes
Dunn		Yes
Snipes		Yes

1. Consideration Of Ordinance No. 2024-03-19-01; An Ordinance to Amend Certain Sections of The Westminster Code of Ordinances Related to The City Administrator, The City Attorney, Police Chief, The City Clerk, The Utilities Director, And Other Matters Related Thereto

Mr. Bronson reminded Council that at the October 2023 City Council Meeting, the Council discussed sections of the City Ordinance concerning the Police Chief. He added that action on this ordinance was then tabled at the December 2023 City Council Meeting. Mr. Bronson also stated that the Police Chief and the City Clerk are currently appointed by the City Council while all of the department heads and city staff are hired by the City Administrator and that for the Council's consideration are amendments to the City Code to have the Police Chief and the City Clerk hired by the City Administrator. He added that other sections of the Code that are out-of-date are presented for Council's consideration.

Upon a motion by Mrs. Snipes and seconded by Mr. Powell, the motion to *approve first reading of Ordinance No. 2024-03-19-01; An Ordinance to Amend Certain Sections of The Westminster Code of Ordinances Related to The City Administrator, The City Attorney, Police Chief, The City Clerk, The Utilities Director, And Other Matters Related Thereto*, failed.

Member	Motion	Vote
Ramey		No
Glymph		No
Powell	Second	No
Reese		Absent
May		No
Dunn		No
Snipes	Motion	No

After further discussion, Council agreed on some of the changes reflected in Ordinance No. 2024-03-19-01 and directed staff to make amendments to the Ordinance to reflect those agreements.



Upon a motion by Mayor Ramey and seconded by Mr. Dunn, the motion to *approve first reading of Ordinance No. 2024-03-19-01 with removal of sections 31.40, 33.05, 33.02, and 33.20*, passed unanimously.

Member	Motion	Vote
Ramey	Motion	Yes
Glymph		Yes
Powell		Yes
Reese		Absent
May		Yes
Dunn	Second	Yes
Snipes		Yes

Upon a motion by Mrs. Snipes and seconded by Mayor Ramey, the motion to *take a ten-minute recess* passed unanimously.

### **New Business**

1. Consideration of first reading of Ordinance No. 2024-03-19-02; An Ordinance Amending the City of Westminster's Budget Ordinance, An Ordinance Making Appropriations for Certain Expenses, Capital Improvements and Indebtedness of the City of Westminster, South Carolina for The Fiscal Year Beginning July 1, 2023, And Ending June 30, 2024

### **General Fund – 010**

010-200: Adjust budget expectations to reflect revenue and expenses from the Oconee County Fire Contract, including a transfer to Professional Services

		New Amount (Net Change)	
Revenue:	40101 County Fire Contract	\$550,000	(-\$235,000)
Expense:	05100 Salaries	\$ 349,527	(\$ 207,358)
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	05222 Supplies (Medical)	\$ 15,000	\$ 12,500
	05201 Fuel	\$ 12,500	\$ 2,500
010-100	05319 Professional Services	\$ 58,980	\$ 38,980

### **Capital Projects Fund – 070**

070-100: Adjust to include State Budget Allocations. Funds are currently in LGIP.

Revenue:	40602 State Budget Allocation	\$5,000,000.00
Expense:	070 Capital Projects	\$5,000,000.00

February 13, 2024

**General Fund - 010**

010-300: State Police Grant

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Expense:	05359 Equipment Purchase	\$	33,245.64

**Utility Fund – 020**

020-350: USDA-RD Arrowhead Reimbursement. Arrowhead reimbursed City of Westminster for materials purchased. The City would spend the funds on Meter Maintenance.

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Expense:	05233 Meter Maintenance	\$	29,245.03

**Capital Projects Fund – 070**

070-004: Cooper's Mill Contractor Reimbursement. Funds to be spent on Water and Sewer Installation at Cooper's Mill.

Revenue:	04018 Contractor Reimbursement	\$	608,964.95
	003-00301-3000 Fund Balance	\$	5,244.35
Expense	05661 Cooper's Mill Water	\$	325,490.90
	05662 Cooper's Mill Sewer	\$	283,474.05
	05662 Retainer Fee	\$	5,244.35

Upon a motion by Mr. Dunn and seconded by Mr. Glymph, the motion to ***approve first reading of Ordinance No. 2024-03-19-02; An Ordinance Amending the City of Westminster's Budget Ordinance, An Ordinance Making Appropriations for Certain Expenses, Capital Improvements and Indebtedness of the City of Westminster, South Carolina for The Fiscal Year Beginning July 1, 2023, And Ending June 30, 2024,*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese		Yes
May		Yes
Dunn	Motion	Yes
Snipes		Yes

2. Consideration of first reading of Ordinance No. 2024-03-19-03: An Ordinance to Amend the Zoning Map Of The City Of Westminster

February 13, 2024

Mr. Osbon informed Council that staff had received an application to rezone one parcel located at 104 Pritchard Street (TMS #530-10-04-027) from Residential-25 to General Residential. He added that currently the property's structure has been condemned, and the property was grandfathered into R-25 as nonconforming use and further that the GR designation would allow for manufactured or permanent structure homes.

Mr. Osbon further stated that the Planning Commission held a public hearing on the rezoning at their January meeting and does not recommend rezoning; citing and agreeing with public feedback from nearby residents that they did not wish to see additional mobile units in the area. He also added that by staff oversight, the Planning Commission was not informed of the condemned status of the structure on the property and recommended the application be reconsidered by the Planning Commission

Upon a motion by Mrs. Reese and seconded by Mr. Glymph, the motion to ***remand the rezoning request for 104 Pritchard Street back to the Planning Commission*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn		Yes
Snipes		Yes

3. Consideration of Resolution 2024-02-13-01; A Resolution designating February 2024 as Black History Month in the City of Westminster

Upon a motion by Mrs. Snipes and seconded by Mrs. Reese, the motion to ***approve Resolution 2024-02-13-01; A Resolution designation February 2024 as Black History Month in the City of Westminster*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Second	Yes
May		Yes
Dunn		Yes
Snipes	Motion	Yes

February 13, 2024

4. Consideration of Resolution No. 2024-02-13-002; A Resolution Affirming the City of Westminster's Commitment to Accessibility and the Principals Presented in the American with Disabilities Act

Upon a motion by Mrs. Reese and seconded by Mr. Glymph the motion to ***approve Resolution No. 2024-02-13-002; A Resolution Affirming the City of Westminster's Commitment to Accessibility and the Principals Presented in the American Disabilities Act*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn		Yes
Snipes		Yes

5. Consideration of An Intergovernmental Agreement between the City of Westminster and Oconee County for the provision of Building Permit Services

Mr. Bronson informed Council that Oconee County currently manages building permit services on behalf of the City and recently requested an Intergovernmental Agreement to sanction the activity.

Upon a motion by Mr. Dunn and seconded by Mrs. Snipes, the motion to ***approve An Intergovernmental Agreement between the City of Westminster and Oconee County of the provision of Building Permit Services*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese		Yes
May		Yes
Dunn	Motion	Yes
Snipes	Second	Yes

6. Consideration of an Employment Contract between the City of Westminster and the City Administrator

Mr. Bronson reminded Council that the current contract for the City Administrator is set to expire on March 18, 2024. He also added that in December 2023, the City Administrator provided notice of his wishes to

renegotiate the terms of the agreement and those terms which have been modified from the previous agreement are:

- 1) Section 2. Term (D): Beginning date – March 2024, concluding date March 2027
- 2) Section 3. Termination and Severance Pay (A & B): the number of months provided for severance modified from four (4) to six (6).
- 3) Section 4. Salary: annual base salary modified to one hundred forty-two thousand \$142,000 (current base pay is one hundred twenty thousand \$120,000).
- 4) Section 6. Vehicle Allowance – this section is deleted (current monthly vehicle allowance is \$800 per month. The annual amount of \$9,600 is incorporated into the base salary).
- 5) Section 9. Paid Time Off (PTO) – language used at initial hiring is deleted “Notwithstanding the forgoing the employee shall receive an initial credit of 160 hours.”)

Upon a motion by Mrs. Reese and seconded by Mrs. Snipes, the motion to ***approve an Employment Contract between the City of Westminster and the City Administrator*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn		Yes
Snipes	Second	Yes

7. Consideration of a motion to accept the City of Westminster Financial Statements for the year ended June 30, 2023

Upon a motion by Mrs. Snipes and seconded by Mr. Glymph, the motion to ***accept the City of Westminster Financial Statements for the year ended June 2023*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese		Yes
May		Yes
Dunn		Yes
Snipes	Motion	Yes

**Adjourn**

Upon a motion by Mrs. Reese and seconded by Mrs. Snipes, the motion *to adjourn the meeting at 7:25 pm* passed unanimously.

(Minutes submitted by Rebecca Overton)

---

Mayor Brian Ramey

---

Date

**MINUTES  
WESTMINSTER CITY COUNCIL  
Budget Workshop Meeting  
Westminster Fire Department  
Tuesday, February 13, 2024**

The City Council of the City of Westminster met in a special called meeting on Tuesday, February 16, 2023 at 4:00 pm with Mayor Brian Ramey presiding. Those in attendance were:

Brian Ramey  
Audrey Reese

Jimmy Powell  
Daby Snipes

Dale Glymph  
Adam Dunn

Ruth May

City Administrator, Kevin Bronson  
Assistant to the City Administrator, Reagan Osbon  
City Clerk, Rebecca Overton  
Utility Director, Kevin Harbin  
Fire Chief, Michael Smith  
Electric Supervisor, Taylor Price  
Water/Sewer Supervisor, Terry Reed  
Members of the public and press

*Notice of the meeting and the agenda was posted on westminstersc.org twenty-four hours prior to the meeting and all persons, organizations and local media requesting notification and the agenda were notified by email.*

**Call to Order**

Mayor Ramey called the meeting to order at 4:00 pm.

**Review of Utility Fund Expenditure**

Mr. Bronson presented Council with a PowerPoint presentation reviewing the expenditures for the Utility Fund. He stated that the purpose of these workshops was to get Council input and work that into a balanced budget.

Attached is the presentation for the record.

**Adjourn**

Upon a motion by Mayor Ramey and seconded by Mr. Dunn, the motion ***to adjourn the meeting at 5:25 pm*** passed unanimously.

(Minutes prepared by Rebecca Overton)

\_\_\_\_\_  
Mayor Brian Ramey

\_\_\_\_\_  
Date

February 13, 2024

**February 13, 2024**

**Budget Workshop**

**Fiscal Year 2024-2025**  
**(FY2025)**

**Expenditure Review, Part 1**  
**Utility Fund**  
**Capital Projects Fund**

**Westminster, South Carolina**



# FY2024-25 Budget Schedule of events



## Utility Administration

		2020	2021	2022	2023	2024
		Actual	Actual	Actual	Actual	Budgeted
150 UTILITY ADMINISTRATION						
	00100 Personal Services	\$ 260,622	\$ 218,400	\$ 239,989	\$ 373,027	\$ 489,036
	00200 Commodities	\$ 60,806	\$ 54,602	\$ 93,660	\$ 125,477	\$ 72,150
	00300 Contractual Services	\$ 623,858	\$ 697,664	\$ 677,126	\$ 805,322	\$ 679,878
	00600 Capital Outlay	\$ -	\$ 200	\$ 50,552	\$ (241,161)	\$ -
	00407 Miscellaneous & other			\$ (5,439)	\$ -	\$ -
Total UTILITY ADMINISTRATION		\$ 945,287	\$ 970,866	\$ 1,055,889	\$ 1,062,666	\$ 1,241,064

## Electric Division

		2020	2021	2022	2023	2024
		Actual	Actual	Actual	Actual	Budgeted
250 ELECTRIC						
	00100 Personal Services	\$ 296,594	\$ 283,973	\$ 349,045	\$ 406,502	\$ 375,107
	00200 Commodities	\$ 142,765	\$ 191,484	\$ 245,919	\$ 218,363	\$ 278,200
	00300 Contractual Services	\$ 2,329,724	\$ 2,463,101	\$ 2,479,860	\$ 2,629,710	\$ 2,768,700
	00600 Capital Outlay	\$ 267,454	\$ 494,389	\$ 187,030	\$ 103,135	\$ 57,500
Total ELECTRIC		\$ 3,036,537	\$ 3,432,946	\$ 3,261,853	\$ 3,357,710	\$ 3,479,507

## Water Division

		2020	2021	2022	2023	2024
		Actual	Actual	Actual	Actual	Budgeted
350 WATER						
	00100 Personal Services	\$ 291,002	\$ 205,131	\$ 200,085	\$ 245,894	\$ 301,193
	00200 Commodities	\$ 544,170	\$ 179,798	\$ 281,611	\$ 337,348	\$ 316,000
	00300 Contractual Services	\$ 206,499	\$ 167,507	\$ 208,392	\$ 225,785	\$ 233,800
	00600 Capital Outlay	\$ 111,241	\$ 356,910	\$ 368,077	\$ 360,775	\$ -
	00700 Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 40,115
Total WATER		\$ 1,152,912	\$ 909,345	\$ 1,058,165	\$ 1,169,802	\$ 891,108

## Water Plant Division

		2020	2021	2022	2023	2024
		Actual	Actual	Actual	Actual	Budgeted
550 WATER PLANT						
	00100 Personal Services	\$ 220,109	\$ 182,989	\$ 183,624	\$ 221,805	\$ 271,065
	00200 Commodities	\$ 82,570	\$ 62,679	\$ 105,322	\$ 124,251	\$ 124,000
	00300 Contractual Services	\$ 379,959	\$ 377,981	\$ 446,954	\$ 687,195	\$ 548,250
	00600 Capital Outlay	-	\$ 0	\$ (1,747)	\$ 23,051	\$ 62,000
Total WATER PLANT		\$ 682,638	\$ 623,649	\$ 734,154	\$ 1,056,303	\$ 1,005,315

## Sewer Division

		2020	2021	2022	2023	2024
		Actual	Actual	Actual	Actual	Budgeted
450 SEWER						
	00100 Personal Services	\$ 170,270	\$ 131,994	\$ 110,223	\$ 152,332	\$ 198,512
	00200 Commodities	\$ 100,547	\$ 42,137	\$ 69,427	\$ 82,243	\$ 61,700
	00300 Contractual Services	\$ 600,872	\$ 654,105	\$ 756,530	\$ 872,257	\$ 1,124,957
	00600 Capital Outlay	\$ 1,200	\$ 53,893	\$ 261,788	\$ 66,234	\$ -
Total SEWER		\$ 872,890	\$ 882,130	\$ 1,197,968	\$ 1,173,066	\$ 1,385,169

## Non-Departmental Division

		2020	2021	2022	2023	2024
		Actual	Actual	Actual	Actual	Budgeted
700 NON DEPARTMENTAL						
	00100 Personal Services	\$ -	\$ -	\$ -	\$ -	\$ 15,000
	00300 Contractual Services	\$ -	\$ -	\$ -	\$ -	
	00700 Debt Service	\$ 18,878	\$ 10,182	\$ -	\$ (182,768)	\$ 117,694
	00800 Other	\$ -	\$ -	\$ -	\$ -	\$ 65,558
Total NON DEPARTMENTAL		\$ 18,878	\$ 10,182	\$ -	\$ (182,768)	\$ 198,252

# Financial Policies ...*excerpts...*



## City of Westminster Financial Policies

Financial Policies Adopted (May 17, 2022)

### ***Revenues***

(E) All enterprise funds will be self-supporting. The City will establish all user charge fees at a level related to the full costs (operating, direct, indirect and capital) of providing the service. The City will review these fees & charges annually in the budget process and target rates that meet the cost to provide the service.

### ***Expenditures***

The City will provide for a balanced budget, annually, whereby the current operating revenues will be sufficient to support current operating expenditures. An appropriate balance will be maintained between budget dollars provided for direct public services and dollars provided to assure good management and legal compliance...

### ***Fund Balance Policy***

#### A. Non-spendable and Restricted Fund Balance

##### 1) Unreserved - Assigned Fund Balance

a) *Assigned Fund Balance-Contingency:* To help maintain services during short periods or economic decline and to meet emergency conditions, in addition to any other restricted or committed Fund Balance amounts, the budget shall provide for a contingency designation equivalent to 5% of estimated annual operating revenues in all governmental type funds.

# Current Financial Environment

## • 2023-2024 Challenges:

- ~~Threatened lawsuit from Seneca re OJRSA~~
- PMPA rate uncertainty, pending litigation
- 2021 SCDHEC Consent Order
- Staffing
- Rising personnel costs – competitive wages
- Increased supplies and materials cost
- Delivery delays in materials
- Contractor costs
- City financials
- Cost and affordability

## 2024-2025 Challenges:

- PMPA rate uncertainty due to settling litigation – will know more as budget season progresses
- OJRSA Regional Planning Study / Central Basin Study: what will these studies reveal/recommend?
- 2021 SCDHEC Consent Order – Oak Street Area + various manhole and spot rehabilitations
- Rising personnel costs – competitive wages / PEBA increases
- Managing the volume of projects scheduled for 2024
- Enhancing water system reliability
- Increased supplies and materials cost
- Contractor costs
- City financials
- Cost and affordability of utilities
- Unknowns

# Current Financial Environment, cont'd

A financial analysis of the Utility Fund and the City General Fund

- What does it show?
- What are strengths?
- What are weaknesses?

**PMPA Benchmarking Report 2023** (portions of)  
(covers period from 6/30/22 to 3/31/23)

	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>Range across 10 Participants</u>
Debt Service Coverage-Combined Utility	0.84	1.61	3.88	0.0 – 6.79
Days Cash on Hand-Combined Utility	79	71	90	90 - 360
Debt to Equity Ratio-Combined Utility	0.37	0.35	0.30	0.02 – 1.14
Debt Ratio-Combined Utility	4.6%	3.97%	6.29%	0.0% - 45.10%
Operating Margin-Combined Utility	6.1%	7.54%	10.59%	-6.34% - 12.76%
City Transfer as % of Combined Utility Revenue	6.1%	7.24%	2.95%	0.0% - 5.97%

\*Some calculations on this slide may contain revenue and expenses for capital leases as well as other factors specific to Westminster. As a result, some of the data may skew the outcome higher or lower. This data is calculated by PMPA.

# Calculating Days Cash on Hand

	Actual 2021	Actual 2022	Actual 2023	Budget 2024	
<b>Unassigned cash</b>					
<b>Governmental Funds</b> (p13 2021) (p15 2022) (p14 2023)	\$ 978,124	\$ 1,206,974	\$ 1,440,021	\$ 1,440,021	
<b>Solid Waste Fund</b> (p17 2021) (p19 2022) (p18 2023)	\$ 128,910	\$ 255,605	\$ 319,202	\$ 319,202	
<b>Utility Fund</b> (p17 2021) (p19 2022) (p18 2023)	\$ (448,326)	\$ 373,326	\$ (202,628)	\$ (202,628)	
<b>Unassigned cash</b>	<b>\$ 658,708</b>	<b>\$ 1,835,905</b>	<b>\$ 1,556,595</b>	<b>\$ 1,678,567</b>	<sup>1</sup>
Expenses (p12 2021) (p14 2022) (p13 2023)	\$ 8,851,741	\$ 9,636,971	\$ 13,025,008	\$ 12,723,960	
Days per year	365	365	365	365	
Expenses / days per year = 1 day cash equivalent	\$ 24,251	\$ 26,403	\$ 35,685	\$ 34,860	
Days cash on hand	27.162	69.535	43.620	48.151	

<sup>1</sup> Includes \$65,558 budgeted in FY2023-24 for contingency.



# Revenues net expenses

2022<sup>1</sup>

	Expenses	Revenues	Grants	Surplus (deficit)
Sewer System	\$ 1,382,191	\$ 932,535	\$ -	\$ (449,656)
Water System	\$ 1,938,380	\$ 2,563,850	\$ -	\$ 625,470
Electric System	\$ 3,441,700	\$ 4,043,683	\$ -	\$ 601,983
Solid Waste	\$ 341,010	\$ 417,206	\$ -	\$ 76,196
<b>Total</b>	<b>\$ 7,103,281</b>	<b>\$ 7,957,274</b>	<b>\$ -</b>	<b>\$ 853,993</b>

2021<sup>2</sup>

	Expenses	Revenues	Grants	Surplus (deficit)
Sewer System	\$ 1,408,416	\$ 869,412	\$ -	\$ (539,004)
Water System	\$ 4,206,454	\$ 2,898,653	\$ -	\$ (1,307,801)
Electric System	\$ 3,761,878	\$ 4,294,320	\$ -	\$ 532,442
Solid Waste	\$ 388,292	\$ 444,813	\$ -	\$ 56,521
<b>Total</b>	<b>\$ 9,765,040</b>	<b>\$ 8,507,198</b>	<b>\$ -</b>	<b>\$ (1,257,842)</b>

(1) Westminster Annual Audit FY2022, p14

(2) Westminster Annual Audit FY2023, p13

# Utility Franchise Fee Transfer

	Fee	Budget	Percentage
2019	\$336,000	\$7,154,678	4.70% (actual)
2020	\$426,909	\$6,664,432	6.41% (actual)
2021	\$495,106	\$6,631,532	7.47% (actual)
2022	\$496,296	\$7,971,746	6.22% (actual)
2023	\$377,503	\$7,815,065	5.00% (actual)
<b>2024</b>	<b>\$410,021</b>	<b>\$8,301,414</b>	<b>5.00% <sup>(1)</sup> (budgeted)</b>

<sup>(1)</sup> Calculated from the total proposed budget of \$8,301,414 less \$101,000 for equipment capital lease ( $\$8,301,414 \times 5\% = \$410,021$ )

# RECAP Debt Service

	Actual	Budget	Projection	Projection	Projection	Projection	Projection	Projection	Projection	Projection
	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
<b>Solid Waste Capital Lease</b>										
Garbage Truck <sup>1</sup>	\$30,677	\$0	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Knuckleboom Truck <sup>2</sup>	\$29,704	\$0	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2023 garbage truck <sup>3</sup>	\$ -	\$ 46,062.64	\$ 46,062.64	\$ 46,062.64	\$ 46,062.64	\$ 46,062.64	\$ 46,062.64	\$ 46,062.64	\$ 46,062.65	\$ -
<b>Utility Obligations</b>										
principal - revenue bonds	\$0	\$0	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
interest - revenue bonds	\$0	\$0	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ConserFund <sup>4</sup>	\$0	\$40,115	\$40,115	\$40,115	\$40,115	\$40,115	\$40,115	\$40,115	\$40,115	\$40,115
2022 Utility equipment lease <sup>5</sup>	\$79,332	\$78,166	\$77,001	\$75,835	\$74,669	\$73,503	\$39,506	\$38,878	\$ -	\$ -
Electric line truck <sup>6</sup>	\$ -	\$ 39,526.65	\$ 39,526.65	\$ 39,526.65	\$ 39,526.65	\$ 39,526.65	\$ 39,526.65	\$ 39,526.65	\$ 39,526.65	\$ -
<b>General Fund Obligations</b>										
Police/Fire vehicles <sup>7</sup>	\$ -	\$ 50,659.22	\$ 50,659.22	\$ 50,659.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire SCBA's <sup>8</sup>	\$27,960.85	\$ 27,960.85	\$ 27,960.85	\$ 27,960.85	\$ 27,960.85	\$ 27,960.85	\$ 27,960.85	\$ -	\$ -	\$ -
<b>Combined Obligations</b>										
2023 Vehicle/Equipment Lease <sup>9</sup>			\$121,800.61	\$ 121,800.61	\$121,800.61	\$121,800.61	\$121,800.63			
<b>TOTAL</b>	<b>\$167,674</b>	<b>\$282,491</b>	<b>\$281,325</b>	<b>\$ 280,159.20</b>	<b>\$228,334.22</b>	<b>\$227,168.45</b>	<b>\$ 193,170.69</b>	<b>\$164,582.53</b>	<b>\$125,704.22</b>	<b>\$40,114.92</b>



## RECAP Debt Service (FOOTNOTES)

Garbage Truck lease - \$284,460. 10 yr term @2.24%. May 2013-

<sup>1</sup> May2023

Knuckleboom Truck lease - \$145,000. 5 yr term @2.5%. January 2018-January

<sup>2</sup> 2023

Garbage truck note- \$310,000. 7 year term @ 4.01% January 2024-January

<sup>3</sup> 2031

<sup>4</sup> ConservFund Loan - \$369,947.23. 10 yr term @ 1.5%. June 2023-June 2032

2022 utility equipment lease - \$503,000. Various terms, max 8 yrs @ 1.64%. Three (3) pickup trucks, one (1) brush hog, one (1) bucket

<sup>5</sup> truck.

Source: Westminster FY2020 Audit and FY2021 Audit (note5)

<sup>6</sup> Electric line truck- \$272,500. 7 year term @3.43% August 2023-August 2030

<sup>7</sup> Police/Fire vehicles- \$142,500. 2 year term @3.29% August 2023-August 2025

<sup>8</sup> SCBA's- \$174,406. 7 year term September 2022-September 2028

<sup>9</sup> 2023 Vehicle/Equipment lease- \$535,000. 5 year term @4.48% - September 2024-September 2028-

(2) police vehicles @ \$90,000 total, (1) public works vehicle @ \$44,045, (1) water pickup @ \$46,000, (1) sewer pickup @ \$55,000, (1) leaf truck @ \$277,000

# Utility Contingency Planning

- Contingency funds 5% of revenue net PMPA/OJRSA
  - Electric \$ 99,674
  - Water \$122,325
  - Sewer \$ 16,497
  - Total \$238,495
- Contingency funds 3% of revenue net PMPA/OJRSA
  - Electric \$ 59,804
  - Water \$ 73,395
  - Sewer \$ 9,898
  - Total \$ 143,097

**2024 each 1% ~\$47,669**  
**2023 each 1% ~\$40,500**

# Projects on the Horizon

Source of funds	Project	Grant	City Match	Total
<b>Funded - In progress</b>				
C-Funds	street repaving	\$ 760,000	\$ -	\$ 760,000
SC Energy Office	LED Lights in downtown	\$ 9,942	\$ 1,462	\$ 11,404
Oconee County Atax	wayfinding signage in downtown	\$ 6,500	\$ -	\$ 6,500
CDBG	Anderson Park	\$ 250,000	\$ 54,800	\$ 304,800
SC EMD	backup generators	\$ 257,634	\$ 28,626	\$ 286,260
SCIIP	sewer system improvements	\$ 3,929,180	\$ 982,295	\$ 4,911,475
USDA-RD	water system improvements	\$ 8,705,000	\$ -	\$ 8,705,000
SC Budget	Recreation Complex	\$ 5,000,000	\$ -	\$ 5,000,000
SCDPS	body-worn Camera	\$ 18,246	\$ -	\$ 18,246
SCDPS	hand-held radios	\$ 15,000	\$ -	\$ 15,000
<b>Funded - planning</b>				
CDBG	Main Street (Retreat to Lucky)	\$ 750,000	\$ 550,000	\$ 1,300,000
Federal earmark	water plant generator	\$ 1,429,000	\$ 285,800	\$ 1,714,800
<b>Not funded (source identified)</b>				
ARC	Grey Street improvements	\$ 298,331	\$ 298,331	\$ 596,662
RIA	Unity Tank improvements	\$ 428,274	\$ 224,230	\$ 652,504
LWCF	Pavillion for recreation complex	\$ 500,000	\$ 500,000	\$ 1,000,000
SC TAP	downtown streetscape	\$ 2,000,000	\$ 400,000	\$ 2,400,000
SC PARD	Hall Street parking safety rails	\$ 16,160	\$ 4,040	\$ 20,200
Federal earmark	City Hall rennovation	\$ 1,396,851	\$ 349,213	\$ 1,746,064
<b>TOTAL</b>		<b>\$ 25,770,118</b>	<b>\$ 3,678,797</b>	<b>\$ 29,448,915.00</b>

# Capital Projects Fund

## Oconee County C-Funds



## Oconee County C-Funds

**2021-2023** - Sidewalk Rehabilitation Project \$390,315

**May 2023** - Approved \$760,000 for street repaving

Project Includes: portion of W Main (at intersection of W Main and North Ave) / Willow Row / Quick St / Grey St / portion of Highland Ave / Ann Davis St / Oak St / Bermuda St / N. Pew / S. Pew / Maple St

Request for Bids is advertised –

pre-bid February 20<sup>th</sup>, bids due March 6<sup>th</sup>

# South Carolina Emergency Management – back up generator(s) grant



Application	\$286,260		
SCEMD	\$ 257,634	90%	
City	\$ 28,626	10%	

Award	November 2, 2023
Est. completion	December 31, 2024

## Project Description:

1. install 60kw generator at City Hall
2. install 60 kw generator at Utility Shop
3. install 80 kW generator at Hwy 76 water pump station
4. install 80 kW generator at North Avenue water storage tank

SCEMD = South Carolina Emergency Management Division



# Electric System

- On going maintenance, right-of-way maintenance, ongoing system maintenance and grooming, transformer replacements, pole replacements, etc.
- \$150,000 substation improvements
- \$ 80,000 install lightening arrestors across the system, replace fuses as needed
- \$ 20,000 various line replacements
- Cost and scope to be determined – automated meter reading system improvements



# USDA- RD loan requirements - water

1

\$8,705,000 principal loan amount  
40 year term  
2.65 % annual interest rate

2

Once the loan is closed:

- \$29,336 monthly payments (\$352,032 annual)
- Debt Service Reserve (DSR)
  - \$2,934 per month until \$352,032 has accumulated, this will take 120 months (10 Years).
- Short-lived Asset Reserve (SLAR) (annual allocation for repairs/replacement of system assets)
  - \$94,000

3

Each year for the 1<sup>st</sup> 10 years

- $\$352,032 \text{ (P\&I)} + 35,208 \text{ (DSR)} + \$94,000 \text{ (SLAR)} = \$481,240$

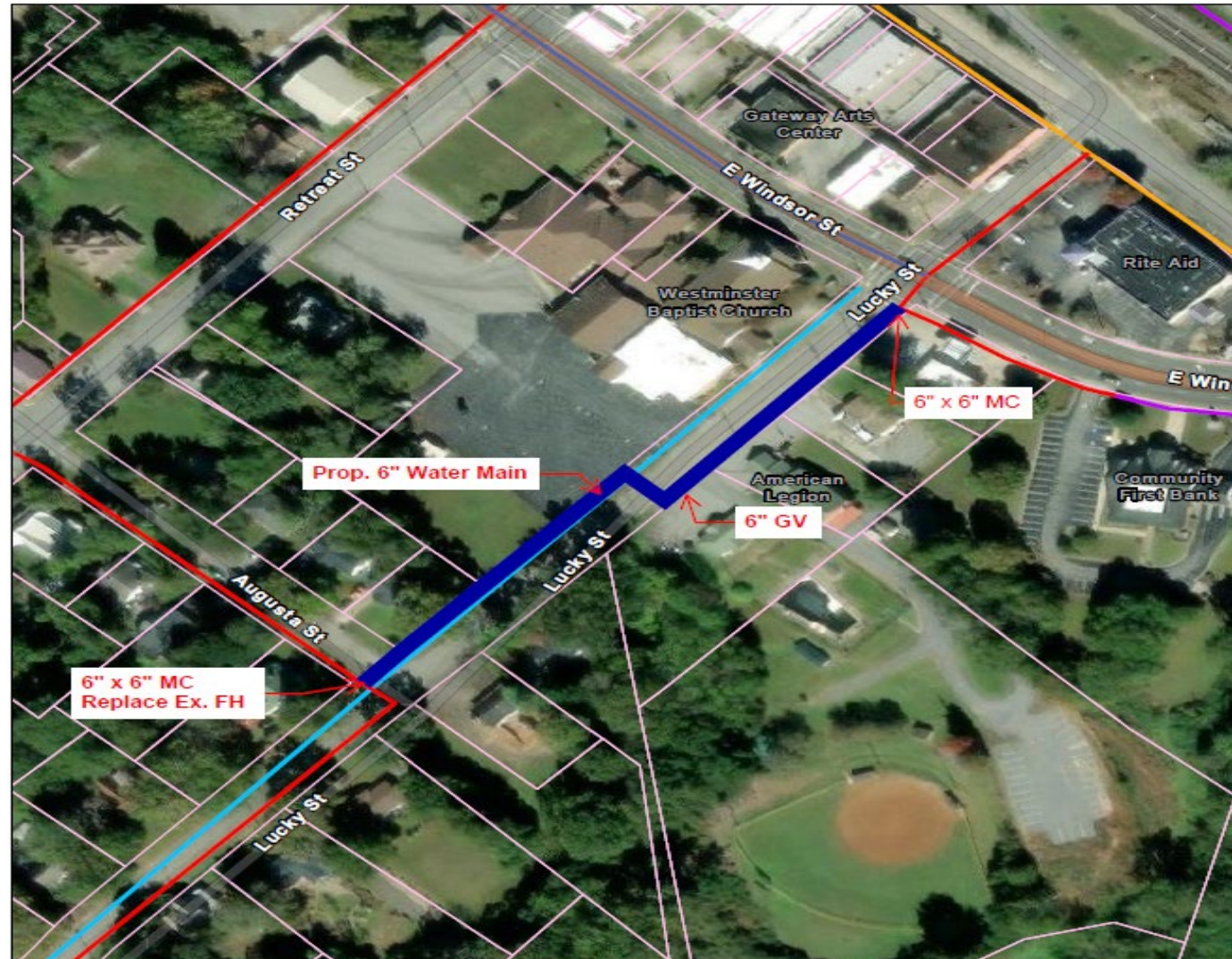
Years 11-40

- $\$352,032 \text{ (P\&I)} + \$94,000 \text{ (SLAR)} = \$446,032$

# Lucky Street Water replacement project

Water quality issues at First Baptist Church, American Legion/Dots Kitchen, Westminster Senior Outreach.

- \$253,000 (estimated)
- 750 linear feet of new water line
- new fire hydrant
- 8 service connections



# Water System improvements

- SC RIA Project – Unity Tank
  - Construction of 120,000-gallon surface water tank and related appurtenances at the existing Unity Tank site to add fire protection storage, redundancy and additional capacity in NW area of the water system
  - RIA Spring funding cycle (applications due in March)
  - Construction in calendar years 2024 thru 2025, if awarded
  - Estimated cost:

RIA	\$428,274 (72% of project costs)
City	\$224,230 (28% of project costs)
Total	\$652,504

# Capital Projects Fund

## American Rescue Plan Act (ARPA) – Oconee County allocation

Oconee County Approved for Funding –

Dedicated to Water Plant and raw water intake Improvements

Budget	project-to-date actual <sup>1</sup>	
\$ 987,420	\$ 463,428.46	install (2) VFD's and upgrade (2) 300 hp pumps
\$ 155,000		repair plant reservoir (including engineering and permitting)
\$ 65,000	\$ 77,807.88	filter upgrade and maintenance
\$ 60,000	\$106,230.17	repair/improve pipe gallery at the water plant yard
\$ 32,580	\$ 35,037.73	upgrades to the various plant components (valves)
\$1,300,000	\$ 682,324.24	total

<sup>1</sup> As of March 27, 2023. The projects continue to progress. Additional draws from the City to Oconee County forthcoming.

# South Carolina Infrastructure Investment Program (SCIIIP) - sewer

Application **\$4,911,475**

RIA \$3,929,180 80%

City \$ 982,295 20%

## Schedule:

Bids advertised	Jul 15, 2024
Bids opened	Sept 1, 2024
Construction start	Nov 1, 2024
Construction complete	Nov 1, 2025

\$491,147 ARPA funds  
\$491,148 FY2024 Op budget

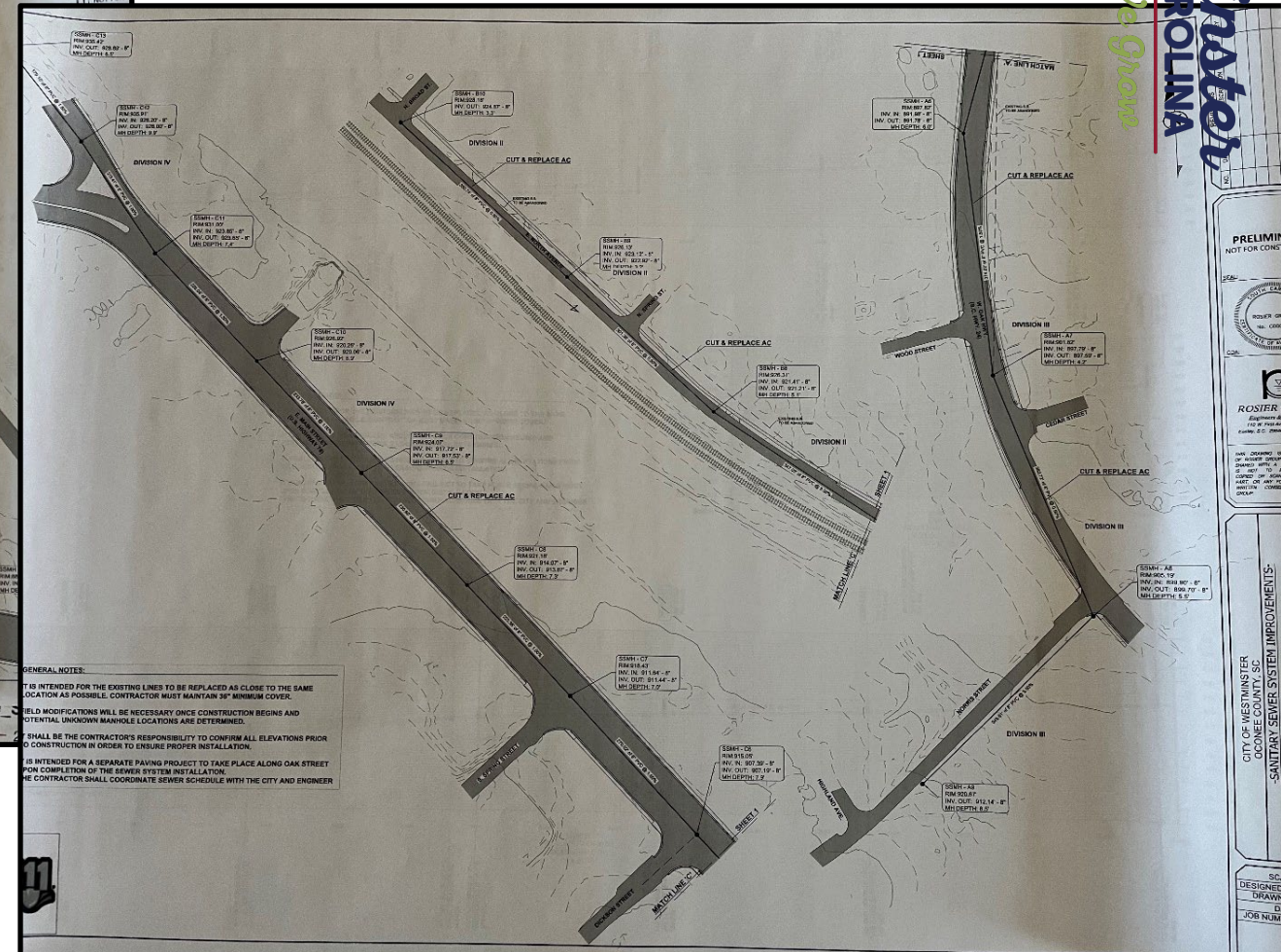
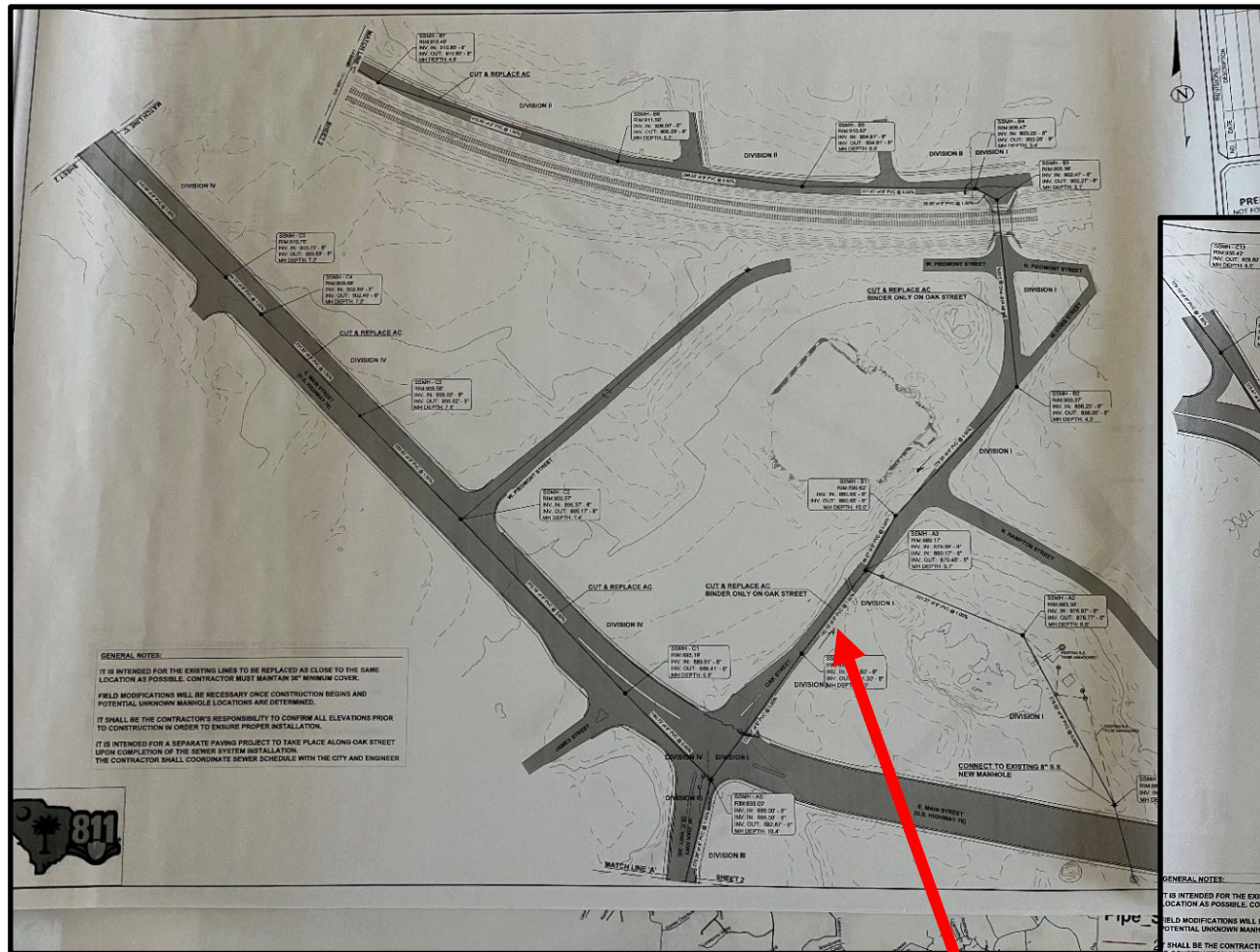
## Project Description:

approximately 980 LF 10" and 7,430 LF 8" SDR38 PVC gravity mains, 39 manholes, 29 service reconnections, and related appurtenances to replace old problematic clay and/or PVC collectors and brick manholes that have exceeded their useful life.



# Oak Street area sewer

- Est. \$4.63 million to make all repairs
- Ability to prioritize to do the most important first





# Sewer system conditions

M261  
Scout Hut



M262  
Scout Hut



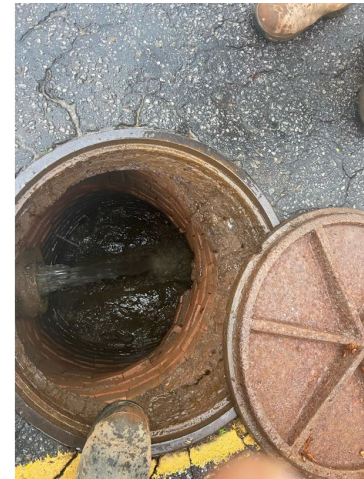
M84  
End of Freeman



M11  
Electric ROW by Anderson



M124  
Grey St





# Sewer system conditions

M127  
Grey St



Manhole replacements -  
est. \$25,000-\$75,000 ea  
- repairs necessary for:  
OJRSA CMOM  
Consent Order  
- start with the worst

M263  
Scout Hut



Across the creek from M300, Dewey St



M300  
Dewey St





# Considerations for Council

1. Rate increases expected (subject to actions taken by PMPA (for electric) and OJRSA (sewer))
2. Budget for 5% Franchise Fee
3. Budget contingency (5% or 3%)
4. Prepare financially for USDA-RD Loan requirements for Water System – *started in FY2024*
5. Prepare financially for SCIIP grant match for Sewer System – *match budgeted*
6. Prepare for other grant matches (*i.e. backup generators, RIA grant(s), downtown infrastructure*)
7. Maintain flexibility for additional grant opportunities
8. Electric system improvements - \$250,000
9. Operating and personnel budget pressures due to inflation (*meter replacement, in phases*)
10. Logistics of managing the projects
11. Continue water system improvements
12. Consider projects that could be funded with a borrowing (*discussed \$5 million*)
  1. Lucky Street water improvements
  2. Oak Street area improvements
  3. Sewer system manholes (those that are critical but not a part of SCIIP project)
  4. Water and sewer system improvements not covered by streetscape grants

# Thank you.



# The End.

You may go home now 😊

2024-03-19-01

**AN ORDINANCE TO AMEND TITLE VII CHAPTER 70 OF THE CODE OF ORDINANCES FOR THE CITY OF WESTMINSTER**

**WHEREAS**, the Westminster City Council desires to update and modernize certain ordinances of the City with regards to the Administration and General Regulations; and

**WHEREAS**, the Westminster City Council has determined that it would be in the City and citizens' best interest to clarify and modernize the following ordinances; and

**NOW, THEREFORE BE IT ORDAINED** by the Mayor and City Council of the City of Westminster, South Carolina, portions of Title III and Title IX **is amended as follows:**

~~Indicates Matter Stricken~~

Indicates New Matter

By **AMENDING** Title III and Title IX as follows:

Title III: Administration

Chapter 31: City Officials and Employees

City Administrator 31.25 Removal From Office

The City Administrator may be removed from office by a majority vote of the Council. Those members voting for removal shall state their reasons for such vote. The action of the Council in removing the City Administrator shall be final. ~~In all cases the City Administrator shall receive 90 days' notice of his or her removal or severance pay for 30 days where such removal is made effective immediately by a majority of the City Council.~~

City Attorney 31.57 Compensation

The City Attorney shall be paid at a rate, as set from time to time, as determined by the City Council. ~~the hourly rate of \$85 per hour, \$50 of which shall be paid from the General Funds of the city and \$50 from the funds in the hands of the Commissioners of Public Works. The City Attorney shall be paid in addition thereto a reasonable amount for specific services rendered to the city, for appearances at trials, preparing resolutions, ordinances and other similar matters.~~

Police Department 33.01 Composition; Appointment; Term of Office; Compensation

The Police Department of the City of Westminster shall consist of a Chief and such other number of police officers as the Council may from time to time determine necessary to provide adequate police protection for the city. The Chief of Police ~~and all police officers of the Department~~ shall be appointed by the Council and shall hold office for the period of time as is provided by §31.01 and shall receive such compensation for the performance of their duties as the Council may from time to time designate.

## Title IX: General Regulations;

### Chapter 91 Streets and Sidewalks

#### Chapter 91.01 Public Parades and Assemblies, Approvals and Restrictions

(B) The requests shall be forwarded to the Police Chief for review and comment. ~~Upon review of the Chief of Police, such requests shall be forwarded to the City Council for approval.~~ In the event the requested activity will use public roadways, the South Carolina Department of Transportation shall be notified of such request and their approval shall be required.

#### Chapter 91.31 Superintendent of Street Department

(A) It shall be the responsibility of the Utilities Director ~~Superintendent of the Street Department~~ to coordinate all aspects of the ~~Snow and Ice Removal Plan~~. This individual shall work closely with the ~~Commission of Public Works~~, Police Department, Fire Department, Mayor, appropriate Council members and City Hall employees to ensure the plan has been put into place after a snow or ice storm. ~~The Street Department Superintendent will communicate with the Superintendent of Public Works and Police Chief to determine the level of implementation of the Snow and Ice Plan.~~

(B) It shall be the responsibility of the ~~Mayor~~ City Administrator of the City of Westminster to notify the appropriate news media of the opening and closing schedule of the City Hall. These announcements are to advise the public at what level of service the city is operating. ~~The Street Superintendent will notify the Mayor of the conditions of the city streets and plans for removal of ice or snow. The Mayor will notify the appropriate news media. This will allow the public to modify their conduct and travel plans accordingly~~

#### Chapter 91.33 Crew

~~A Commission of Public Works crew and a Street Department crew will be established to accomplish the goals of the Snow and Ice Removal Plan. These crews will work in conjunction with the Police Department. See attachment #1 to Ord. 920408A for a list of these crews.~~ DELETED

#### Chapter 91.36 Traffic Restrictions

The Police Chief will coordinate all traffic restrictions. Parking will be restricted in intersections, stop lights and at stop signs during inclement weather due to snow and ice. ~~The Police Chief will submit to the City Clerk a report on all accidents due to snow or icy conditions.~~ The Police Chief will notify the Utilities Director ~~Street Department Superintendent~~ of any roads that need to be closed. The Police Chief will also coordinate emergency services.

#### Chapter 91.37 Priority Routes

~~Priority routes will be based on road importance, traffic volume, functional classifications and critical facilities. See attachment #2 to Ord. 920408A for priority routes. DELETED~~

1st reading: \_\_\_\_\_

2nd reading \_\_\_\_\_

\_\_\_\_\_  
Brian Ramey, Mayor

Attest:

\_\_\_\_\_  
Rebecca Overton, City Clerk

Approved as to form:

\_\_\_\_\_  
Andrew Holliday, City Attorney

**ORDINANCE NO. 2024-03-19-02**

**AN ORDINANCE AMENDING THE CITY OF WESTMINSTER'S BUDGET ORDINANCE, AN ORDINANCE MAKING APPROPRIATIONS FOR CERTAIN EXPENSES, CAPITAL IMPROVEMENTS AND INDEBTEDNESS OF THE CITY OF WESTMINSTER, SOUTH CAROLINA FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024**

**WHEREAS**, the City of Westminster, South Carolina (the “*City*”) is a legally constituted municipal corporation incorporated by Act No. 744 of the Acts and Joint Resolutions of the General Assembly of the State of South Carolina for the year 1875); and

**WHEREAS**, the City adopted Ordinance #2023-06-13-01, its Budget Ordinance for the year beginning July 1, 2023 and ending June 30, 2024; and

**WHEREAS**, the City desires to make certain budget amendments to account for grants awarded since the adoption of the FY 2023-2024 Budget and other budgetary adjustments ; and

**NOW, THEREFORE, BEING DULY ASSEMBLED, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF WESTMINSTER, AS FOLLOWS:**

**General Fund – 010**

010-200: Adjust budget expectations to reflect revenue and expenses from the Oconee County Fire Contract. Notably

		<b>New Amount (Net Change)</b>	
Revenue:	40101 County Fire Contract	\$550,000	<b>(-\$235,000)</b>
Expense:	05100 Salaries	\$ 349,527	<b>(\$ 207,358)</b>
	05101 Overtime	\$ 35,000	\$ 13,000
	05103 Annual Bonus	\$ 2,070	\$ 0
	05104 Social Security	\$ 26,500	<b>(\$ 16,102)</b>
	05105 Retirement Contributions	\$ 75,600	<b>(\$ 42,683)</b>
	05106 Health Insurance Contributions	\$ 78,950	<b>(\$ 62,837)</b>
	05204 Bunker/PPE Gear	\$ 19,500	\$ 12,000
	05212 Equipment Purchased	\$ 35,400	\$ 26,400
	05222 Supplies (Medical)	\$ 15,000	\$ 12,500
	05201 Fuel	\$ 12,500	\$ 2,500
010-100	05319 Professional Services	\$ 47,580	\$ 27,580

**Capital Projects Fund – 070**

070-100: Adjust to include State Budget Allocations. Funds are currently in LGIP.

Revenue:	40602 State Budget Allocation	\$5,000,000.00
Expense:	070 Capital Projects	\$5,000,000.00

**General Fund - 010**

010-300: State Police Grant

Revenue:	40602 State Police Grant	\$ 33,245.64
Expense:	05359 Equipment Purchase	\$ 33,245.64

**Utility Fund – 020**

020-350: USDA-RD Arrowhead Reimbursement. Arrowhead reimbursed City of Westminster for materials purchased. The City would spend the funds on Meter Maintenance.

Revenue:	40737 Contractor Reimbursement	\$ 29,245.03
Expense:	05233 Meter Maintenance	\$ 29,245.03

**Capital Projects Fund – 070**

070-004: Cooper's Mill Contractor Reimbursement. Funds to be spent on Water and Sewer Installation at Cooper's Mill.

Revenue:	04018 Contractor Reimbursement	\$ 608,964.95
	003-00301-3000 Fund Balance	\$ 5,244.35
Expense	05661 Cooper's Mill Water	\$ 325,490.90
	05662 Cooper's Mill Sewer	\$ 283,474.05
	05662 Retainer Fee	\$ 5,244.35

DONE AND ORDAINED, this 19<sup>th</sup> day of March 2024.

CITY OF WESTMINSTER,  
SOUTH CAROLINA

(SEAL)

By: \_\_\_\_\_  
Mayor Brian Ramey

Attest:

By: \_\_\_\_\_  
Rebecca Overton, City Clerk

\_\_\_\_\_  
Andrew Holliday, City Attorney

First Reading: February 13, 2024  
Second Reading: March 19, 2024





*Together We Grow*

**Resolution 2024-03-19-01: A RESOLUTION DESIGNATING MARCH 17<sup>TH</sup> 2024 AS  
THE 149<sup>TH</sup> BIRTHDAY OF THE CITY OF WESTMINSTER**

**WHEREAS**, March 17, 2024 is the 149<sup>th</sup> birthday of the City of Westminster, and

**WHEREAS**, the City was founded in 1876 as railroad stop for the Atlanta and Charlotte Air-Line Railroad, and

**WHEREAS**, the City takes pride of our history and recognizes that we would not be where we are today without the past, and

**WHEREAS**, the City proudly celebrates the South Carolina Apple and Big Foot Festivals as part of our community culture, and

**WHEREAS**, the community fosters an appreciation for the past, and

**WHEREAS**, today we celebrate the City and all it has to offer for years to come.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Westminster, that March 17, 2024, be designated as:

**“THE CITY OF WESTMINSTER’S 149<sup>TH</sup> BIRTHDAY”**

in the City of Westminster, encourages all citizens to celebrate the City of Westminster’s birthday.

**RESOLVED** this 19<sup>th</sup> day of March, 2024.

[City Seal]

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**Brian Ramey**  
**Mayor**

## ORDINANCE NO. 2024-04-09-01

### AN ORDINANCE AUTHORIZING CERTAIN ECONOMIC DEVELOPMENT INCENTIVES; APPROVING THE EXECUTION AND DELIVERY OF AN INDUCEMENT AGREEMENT; AND OTHER MATTERS RELATING THERETO

**BE IT ORDAINED**, by the Mayor and City Council of the City of Westminster (the “*City Council*”), the governing body of the City of Westminster, South Carolina (the “*City*”), in a meeting duly assembled as follows:

**Section 1 Findings of Fact.** The City Council hereby makes the following findings of fact in connection with the enactment of this ordinance (this “*Ordinance*”):

1. The City is a municipal corporation of the State of South Carolina (the “*State*”) and as such possesses all general powers granted by the Constitution and statutes of the State to such public entities, including the power to expend public funds for public purposes. In accordance with the City’s Economic Development Incentive Program, codified at Title III, Chapter 38 of the City’s Code of Ordinances (the “*Program*”), the City Council has determined that the expenditure of funds to incentivize the development of real property in order to further certain goals of the City constitutes a public purpose. Certain capitalized terms used herein and not otherwise defined shall have the meaning given to such term in the Program.

2. The Spinx Company, LLC (the “*Developer*”) is considering the development of real property located at the corner of East Main Street and West Oak Highway, Westminster, South Carolina (TMS No. 530-22-09-001) (the “*Property*”).

3. Based on a proposal for incentives and scope of work submitted by the Developer, as attached as Exhibit A to the hereinafter defined Inducement Agreement, the development project (the “*Project*”) will consist of the construction of a Spinx gasoline and retail convenience store.

4. Concerning the eligibility of the Project pursuant to section 38.06 of the Program; (i) the Project is consistent with the Comprehensive Plan; (ii) absent the provision of the Incentives (as defined herein), the Project would be unlikely to occur or unlikely to occur at the level or scale contemplated by the Developer; (iii) the Project is located within the Incentive Area; (iv) the Developer has represented that the minimum investment in the Project, to include property acquisition and the planning, design, acquisition, and construction of the Project, will require the investment of approximately \$6,300,000; and (v) the intended use of the Project for retail purposes is consistent with the goals of the City set forth in the Program and the Comprehensive Plan.

5. The City Council, after performing its initial due diligence, has determined that: (i) the Project is anticipated to benefit the general public welfare of the City by generating increased revenue from property taxes, business license fees and permit fees and increasing commercial activity within the Incentive Area and the City as a whole; (ii) infill development within the City’s commercial core is a significant priority and public purpose; (iii) the purposes to be accomplished by the Project are proper governmental and public purposes; (iv) the inducement of the location of the Project within the City is of paramount importance and the benefits of the Project to the public

are greater than the cost to the City to induce the development of the Project; and (v) it has evaluated the Project considering all relevant and required factors, including, but not limited to, the anticipated dollar amount and nature of the investment to be made and the anticipated costs and benefits to the City, and all other criteria prescribed by law.

6. The City believes that the Project, if successful, will serve as a catalyst to further growth and development in the City as well as increased commercial activity. As such, the City, consistent with the Program, seeks to offer Incentives to the Developer to induce the development of the Project.

7. The incentives offered by the City (collectively, the “**Incentives**”) are set forth in greater detail in the Inducement Agreement by and between the City and the Developer, attached to this Ordinance as **Exhibit A** hereof (the “**Inducement Agreement**”). The City Council is enacting this Ordinance in order to (i) evidence the City’s approval of the Project and the provision of the Incentives; and (ii) confirm compliance with the Program.

**Section 2 Compliance with the Byrd Test.** The City is mindful of and has considered the requirements of *Nichols v. South Carolina Research Authority*, 290 S.C. 415, 351 S.E.2d 155 (1986) and *WDW Properties v. City of Sumter*, 342 S.C. 6, 535 S.E.2d 631 (2000) (the “**Byrd Test**”), wherein public purpose of the proposed incentives is determined by the following four-part test: (i) what is the ultimate goal or benefit to the public intended by the project; (ii) are public parties or private parties the primary beneficiaries; (iii) is the benefit to the public speculative; and (iv) what is the probability that public interest shall be served and to what degree. The City hereby confirms compliance with the Byrd Test as follows:

(1) While recognizing that the provision of incentives to private developers has some benefit to the private developers, the primary purpose of the Incentives is to benefit the citizens of the City by encouraging infill development within the City’s commercial core, thereby bringing about (i) the revitalization and redevelopment of the City’s commercial core; (ii) a demonstrable positive direct economic impact upon the City (through the generation of new taxes and fees); and (iii) an indirect economic impact upon the City by attracting additional businesses, investment, and patronage into the commercial core;

(2) The value of the tangible and intangible benefits that the City (and its citizens) will derive from the development of the Project exceed the value of the Incentives to be provided by the City;

(3) The Incentives are structured in such a way as to ensure that the City will derive the various benefits of the Project prior to the provision of the applicable Incentive; and

(4) Given the City Council’s valuation of the Incentives and their structure, there is a great probability that the inducement of the Project will serve the public interest.

The City has therefore applied the standards of the Byrd Test to the Project and has determined that all four elements of the Byrd Test are satisfactorily met.

### **Section 3      Approval of the Inducement Agreement.**

(a)      The City has negotiated the Incentives with the Developer and such Incentives shall be supplied to the Developer in accordance with the provisions of the Inducement Agreement.

(b)      The Inducement Agreement, the form of which is attached to this Ordinance at **Exhibit A**, shall be executed and delivered on behalf of the City by the City Administrator (the “*City Administrator*”). Upon such execution, the City Council shall be timely informed of the execution of the Inducement Agreement and informed as to any material deviation of terms in the current draft. The consummation of the transactions and undertakings described in the Inducement Agreement, and such additional transactions and undertakings as may be determined by the City Administrator, in consultation with legal counsel to be necessary or advisable in connection therewith, are hereby approved.

(c)      The Inducement Agreement constitutes an “Incentive Agreement” under the terms of the Incentive Program.

**Section 4      Other Documents; Ratification of Prior Actions.** In connection with the execution and delivery of the Inducement Agreement, the City Administrator is additionally authorized to prepare, review, negotiate, execute, deliver, and agree to such additional agreements, certifications, documents, closing proofs, and undertakings as he shall deem necessary or advisable in order to carry out the transactions contemplated by this Ordinance or the Inducement Agreement. Any actions previously undertaken by the City Administrator, City Council or City staff in connection with the execution and delivery of the Inducement Agreement prior to the enactment of this Ordinance are ratified and confirmed.

**Section 5      Severability.** If any one or more of the provisions of this Ordinance should be contrary to law, then such provision shall be deemed severable from the remaining provisions and shall in no way affect the validity of the other provisions of this Ordinance.

**Section 6      Repealer.** Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired or liability incurred, or any cause of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 7      Inconsistency.** All ordinances, resolutions, or parts of any ordinances or resolutions inconsistent or in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict or inconsistency.

**Section 8      Effect.** This Ordinance shall be enacted upon second reading by the City Council.

**DONE AND ENACTED IN COUNCIL ASSEMBLED**, this 9th day of April 2024.

**CITY OF WESTMINSTER, SOUTH  
CAROLINA**

[SEAL]

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Brian Ramey, Mayor

ATTEST:

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Rebecca Overton, City Clerk

First Reading:        March 19, 2024

Second Reading:     April 9, 2024

**EXHIBIT A**

**FORM OF THE INDUCEMENT AGREEMENT**

## INDUCEMENT AGREEMENT

**THIS INDUCEMENT AGREEMENT** (this “*Agreement*”) is made and entered into as of this \_\_\_\_ day of \_\_\_\_\_ 2024 (the “*Effective Date*”), by and between the City of Westminster, South Carolina (the “*City*”) and The Spinx Company, LLC (the “*Developer*” and together with the City, the “*Parties*”), and sets forth certain commitments and understandings of the Parties.

### RECITALS

1. The City is a municipal corporation located in Oconee County, South Carolina, and as such possesses all general powers granted by the Constitution and laws of the State of South Carolina (the “*State*”) to such public entities.

2. The Developer is a corporation organized under the laws of and authorized to conduct business within the State.

3. The City recognizes that it is necessary and beneficial to promote economic development and redevelopment within the City. By encouraging development and redevelopment, the City generally seeks to facilitate business growth and increase commercial activity within designated commercial areas of the City.

4. The City, acting through City Council as its governing body (the “*City Council*”), is duly empowered to expend public funds for public purposes. In accordance with the City’s Economic Development Incentive Program, codified at Title III, Chapter 38 of the City’s Code of Ordinances (the “*Program*”), the City Council has determined that the expenditure of funds to incentivize the development of real property in order to further certain goals of the City constitutes a public purpose.

5. The Developer plans to undertake the development of real property located at the corner of East Main Street and West Oak Highway, Westminster, South Carolina (TMS No. 530-22-09-001) (the “*Property*”), as is more particularly described in the Proposal for Economic Development Incentives attached to this Agreement as **Exhibit A** (the “*Proposal*”), which will consist of the construction of a Spinx gasoline and retail convenience store (generally, the “*Project*”). As described in further detailed in the Proposal, the Developer has requested that the City provide certain Incentives (as defined herein) in accordance with the Program.

6. The development of the Project is expected to involve a minimum investment of approximately \$6,300,000.

7. The City has agreed to provide the Incentive in consideration for the Developer undertaking and completing the Project, as generally described in the Proposal, in order to induce the development of the Project so that the City may achieve the goals and obtain the benefits set forth at Section 38.03 of the Program. The Parties acknowledge that the provision of the Incentives hereunder and the Developer’s agreement to undertake the Project as described in the Proposal constitutes good and valuable consideration for the respective contractual obligations of the Parties described herein.

8. The City and the Developer commit themselves to work together for the success of the Project and to deal with each other with fairness, respect, cooperation, and good faith.

**NOW THEREFORE**, in consideration of the foregoing recitals and the mutual covenants, undertakings, and obligations set forth herein, the Parties agree as follows:

### **Section 1      Actions/Incentives.**

(a) Subject in each instance to the applicable provisions and limitations of this Section 1 and the remaining terms of this Agreement, the City shall provide the following incentives in connection with the Project (the “*Incentives*”):

(1) Reimbursement of 100% of the tap fees paid to the City by the Developer or the Developer’s contractor or agent in connection with the development of the Project, which shall be reimbursed to the Developer upon the issuance of a certificate of occupancy for the Project;

(2) Reimbursement of 50% of the total amount of the building permit fees paid to the City or Oconee County by the Developer or the Developer’s contractor or agent with respect to the development of the Project, which shall be reimbursed to the Developer upon the issuance of a certificate of occupancy for the Project;

(3) Reimbursement of 50% of the total amount of the business license fees paid to the City by the owner of the business or businesses located on the Property for a period of five years (beginning with the first year in which a business on the Property first obtains a business license), which shall be reimbursed to the party having paid such business license fees at the end of each business license year for which the business license fee was paid; and

(4) In lieu of the reimbursement of 50% of the local hospitality taxes collected by the City with respect to the operation of the Project for a period of five years (beginning with the first year in which any such local hospitality taxes are collected), the City shall utilize such funds for capital costs associated with the City’s Hall Street Recreation Complex, which the City has determined to be a purpose related to tourism pursuant to Section 6-1-730 of the Code of Laws of South Carolina 1976, as amended.

(b) The Developer assumes all costs for its time, design and branding, architectural and engineering services, legal and accounting services, impact fees and similar costs associated with the development of the Project, and the costs of acquiring, constructing, and equipping of the Project.

### **Section 2      Mutual Expectations.**

The Parties acknowledge that the Project will be an important catalyst in the revitalization and redevelopment of the City, and the Parties espouse a mutual commitment to making the Project first class in all respects.



### **Section 3      Permitting; Zoning.**

(a) To the maximum extent allowed by law, the City will assist with the identification and coordination of, and will use its best commercially reasonable efforts to cause, all City and any other local construction and other permits for which appropriate application is made by the Developer, and applicable fees paid by the Developer, including all environmental permits, approvals, and consents which may be necessary or desirable in connection with the construction and operation of the Project, to be issued or obtained on a timely basis.

(b) To the best of the City's knowledge, the Property is zoned for the Developer's intended present and contemplated future uses, which are permitted uses. To the extent the Developer is required to obtain any additional land use-related approvals in order to carry out the Project (such as design review), the City agrees to exercise its best efforts to lend support to Developer's required approvals.

### **Section 4      Representations and Warranties.**

(a) The City hereby makes the following representations and warranties to the Developer:

(1) The City is a South Carolina municipal corporation and is duly authorized to meet, perform, and provide the agreements provided in this Agreement.

(2) This Agreement has been duly authorized and approved by the City Council.

(3) The official signing this Agreement on the City's behalf is duly and legally authorized to execute this Agreement and bind the City to its terms.

(4) The City will diligently perform and take all steps and actions necessary to perform its duties and obligations under this Agreement.

(b) The Developer hereby makes the following representations and warranties to the City:

(1) The Developer is a duly authorized South Carolina limited liability company and is duly authorized to meet, perform, and provide the agreements set forth in this Agreement. The Developer is authorized to operate within the State and is in good standing with the South Carolina Secretary of State.

(2) The Developer has invested, or expects to invest, approximately \$6,300,000 in the Project, to include planning, designing, acquiring, constructing, equipping, and completing the Project.

(3) This Agreement has been duly authorized and approved by parties required to bind the Developer to a particular course of action.

(4) The individual signing this Agreement on the Developer's behalf is duly and legally authorized to execute this Agreement and bind the Developer to its terms.

(5) The Developer will diligently perform and take all steps and actions necessary to perform its duties and obligations under this Agreement.

**Section 5 Remedies.** In the event of any default in or breach or a reasonably anticipated default or breach of any terms or conditions of this Agreement by any Party, or any successor in interest to any Party, the defaulting or breaching Party shall, upon written notice from the other Party, proceed immediately to cure or remedy such default or breach, and shall in any event, within 15 days after receipt of notice, commence to cure or remedy such default. In case such cure or remedy is not taken or not diligently pursued, or the default or breach shall not be cured or remedied within a reasonable time, the aggrieved Party shall be entitled to all rights and remedies available at law or in equity, and may also institute such proceedings as may be necessary or desirable in its opinion to cure and remedy such default or breach, including but not limited to proceedings to compel specific performance by the defaulting or breaching Party. The Parties, their successors and assigns, further agree that the other Party shall have the right and power to institute and prosecute proceedings to enjoin the threatened or attempted violation of any clauses contained herein.

**Section 6 Payment of Fees and Charges; Non-appropriation.** The obligation of the Developer, and all businesses operated as part of the Project, to pay all fees, charges, taxes and any other amount due and payable to the City shall be absolute and unconditional in all events and shall not be subject to any reduction or set-off against any amount due to the Developer pursuant to this Agreement. The City's obligation to pay the amount of any Incentive due in any fiscal year subsequent to the year in which this Agreement is executed and delivered shall be subject to appropriation by the City Council in each budget year that any Incentives are due under this Agreement; provided, however, the City shall include the amounts of any Incentives payable hereunder in the initial proposed budget of the City in any given year and shall make its best efforts to appropriate such funds in any year in which Incentives hereunder are due to be paid. In the event of any non-appropriation by the City, no recourse may be had by the Developer or tenant of the Project against the City, any officials, employees, or any other agent associated with the City.

**Section 7 Disclosure.**

(a) The Parties acknowledge that the City is subject to the South Carolina Freedom of Information Act, which is codified at Title 30, Chapter 4 of the Code of Laws of South Carolina 1976, as amended ("**FOIA**"). To the extent any information exchanged by the Parties is not otherwise exempted from FOIA, it shall be subject to disclosure by the City.

(b) Any additional documents intended by either Developer or the City to be confidential (the "**Confidential Materials**") shall be clearly marked with the following statement: "Confidential Materials – DO NOT DISCLOSE."

(c) In the event the City receives a request the disclosure of any Confidential Materials, including this Agreement, the City will notify Developer in writing within two business days of such request. Nothing herein obligates the City to withhold documents not subject to an exemption under FOIA or prevents Developer from seeking a protective order or other appropriate remedy to limit disclosure of any Confidential Materials or other documents that may be withheld under FOIA.

**Section 8 Amendment.** This Agreement may be amended only by a written agreement executed by the Parties and delivered as set forth in the Notice section herein.

**Section 9 Notice.** Any and all notices required under the terms of this Agreement shall be in writing and shall be delivered in person or by U.S. Mail, by certified mail, return receipt requested, postage prepaid to the principal addresses of the Parties as follows:

As to the City:

City of Westminster  
Attn: City Administrator  
PO Box 399  
Westminster, SC 29693

As to the Developer:

The Spinx Company, LLC  
Attn: Greg Minton  
1414 E. Washington St.  
Greenville, SC 29607

**Section 10 Miscellaneous.**

(a) *Binding; Choice of Law.* This Agreement is binding upon the Parties' representatives, assigns and successors. This Agreement shall be taken and deemed to have been fully executed and made by the Parties herein and governed by the laws of the State.

(b) *Entire Agreement.* The Parties agree that this Agreement constitutes the entire Agreement between the Parties and that no other agreements or representations other than those contained in this Agreement have been made by the Parties. This Agreement shall be amended only in writing, and effective when signed by the authorized agents of the Parties.

(c) *Counterparts.* This Agreement may be executed in multiple counterparts, each of which shall constitute one and the same instrument.

(d) *Severability.* In the event that any term or provision of this Agreement is held to be unenforceable by a court of competent jurisdiction, the remainder shall continue in full force and effect to the extent the remainder can be given effect without the invalid provision.

(e) *Term and Termination.* This Agreement shall continue in effect for a period of ten years from the Effective Date (the “***Termination Date***”), which may be extended by mutual agreement of the Parties. The City expressly authorizes the approval of any extension of the Termination Date to be done by resolution of the City Council. The City shall have no obligation to reimburse or fund any Incentive after the Termination Date, as it may be extended.

(f) *Assignment.* The Developer may assign this Agreement at any time to an entity that is controlled by the Developer upon written approval of the City, which approval shall not be unreasonably withheld, conditioned, or delayed.

[REMAINDER OF PAGE LEFT BLANK]

**IN WITNESS WHEREOF**, the duly authorized officer of the City executes this Agreement as of the Effective Date.

**CITY OF WESTMINSTER, SOUTH  
CAROLINA**

[SEAL]

---

City Administrator

ATTEST:

---

City Clerk

**IN WITNESS WHEREOF**, the duly authorized member of the Developer executes this Agreement as of the Effective Date.

**THE SPINX COMPANY, LLC**

\_\_\_\_\_  
Witness #1

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_

\_\_\_\_\_  
Witness #2

**EXHIBIT A – INDUCEMENT AGREEMENT**

**Proposal**

*[Insert Proposal for Economic Development Incentives]*

**STATE OF SOUTH CAROLINA**  
**STATEWIDE MUTUAL AID AGREEMENT**  
**FOR**  
**EMERGENCY AND DISASTER RESPONSE/RECOVERY**

THIS AGREEMENT IS ENTERED INTO BETWEEN THE STATE OF SOUTH CAROLINA AND BY AND AMONG EACH COUNTY, MUNICIPALITY, POLITICAL SUBDIVISION, STATE AGENCY, AND EMERGENCY SERVICE ENTITY THAT EXECUTES AND ADOPTS THE TERMS AND CONDITIONS CONTAINED HEREIN, BASED UPON THE FOLLOWING FACTS:

WHEREAS, the South Carolina Constitution, Article VIII, Section 13, provides that any county, incorporated municipality, or other political subdivision may agree with the State or with any other political subdivision for the joint administration of any function and exercise of powers and the sharing of the costs thereof; and

WHEREAS, the South Carolina Code of Laws, Section 25-1-450, requires that State, county, and municipal governments shall cooperate in developing and maintaining a plan for mutual assistance in emergencies; and

WHEREAS, the South Carolina Code of Laws, Section 6-11-1810, provides that any municipality, fire district, fire protection agency, or other emergency service entity may provide mutual aid assistance, upon request, from any other municipality, fire district, fire protection agency, or other emergency service delivery system in South Carolina at the time of a significant incident such as fire, earthquake, hurricane, flood, tornado, hazardous material event, or other such disaster; and

WHEREAS, the State of South Carolina is geographically vulnerable to hurricanes, tornadoes, flooding, other natural disasters, and technological or other hazards that in the past have caused severe disruption of essential human services and severe property damage to public roads, utilities, buildings, parks, and other government-owned facilities; and



WHEREAS, the Parties to this Agreement recognize that additional personnel and equipment may be needed to mitigate further damage and restore vital services to the citizens of the affected community should such disasters occur; and

WHEREAS, to provide the most effective mutual aid possible, each Participating Government intends to foster communications with the personnel of the other Participating Government by visits, compilation of asset inventories, exchange of information, and development of plans and procedures to implement this Agreement;

NOW, THEREFORE, the Parties hereto agree as follows:

#### **SECTION 1. DEFINITIONS**

**A. AGREEMENT** - the Statewide Mutual Aid Agreement for emergency and disaster response/recovery. Counties, municipalities, political subdivisions, state agencies, and emergency service entities of the State of South Carolina may become a party to this Agreement by executing a copy of this Agreement and providing a copy with original signatures and, when necessary, the authorizing resolution(s) to the State of South Carolina Emergency Management Division (hereinafter referred to as "SCEMD"). Copies of the Agreement with original signatures shall be filed and maintained at SCEMD in West Columbia, South Carolina.

**B. REQUESTING PARTY** - the Participating Government entity requesting aid in the event of an emergency.

**C. ASSISTING PARTY** - the Participating Government entity furnishing equipment, services, and/or personnel to the Requesting Party.

**D. AUTHORIZED REPRESENTATIVE** - an employee of a Participating Government who is authorized in writing by that government to request, offer, or provide assistance under the terms of this Agreement. The list of Authorized Representatives for the Participating Government executing this Agreement shall be attached as Exhibit A and shall be updated as needed by each Participating Government.

E. **SCEMD** - the South Carolina Emergency Management Division, Office of the Adjutant General.

F. **EMERGENCY** - any occurrence, or threat thereof, whether natural or caused by man, in war or in peace, which results in or which may result in, substantial injury or harm to the population, or substantial damage to or loss of property.

G. **DISASTER** - any natural, technological, or civil emergency that causes or threatens damage of sufficient severity and magnitude that exceeds the capabilities of the local, county, or state governments.

H. **PARTICIPATING GOVERNMENT** - any county, municipality, political subdivision, state agency, or emergency service entity of the State of South Carolina which executes this Agreement and supplies a complete executed copy, as stated herein, to SCEMD.

I. **PERIOD OF ASSISTANCE** - the period of time beginning with the departure of any personnel of the Assisting Party, from any point, for the purpose of traveling to the Requesting Party in order to provide assistance, and ending upon the return of all personnel and equipment of the Assisting Party, after providing the assistance requested, to their residence or regular place of work, whichever occurs first. The Period of Assistance shall not include any portion of the trip to the Requesting Party or the return trip from the Requesting Party, during which the personnel of the Assisting Party are engaged in a course of conduct not reasonably necessary for their safe arrival at, or return from, the Requesting Party.

J. **WORK OR WORK-RELATED PERIOD** - any period of time in which both the personnel or equipment of the Assisting Party is being used by the Requesting Party to provide assistance and for which the Requesting Party will reimburse the Assisting Party. Specifically included within such periods of time are rest breaks after which the personnel of the Assisting Party shall return to active work within a reasonable time. Specifically excluded from such periods of time are breakfast, lunch, and dinner breaks.

## **SECTION 2. PROCEDURES**

When a Participating Government either becomes affected by or is under imminent threat of a disaster or emergency, it may invoke emergency-related mutual aid assistance either by: 1) submitting, in writing, a request for mutual aid to the Assisting Party, 2) by orally communicating a request for mutual aid assistance to the Assisting Party or to SCEMD, followed as soon as practicable by written confirmation of said request, or 3) by submitting a resource request to SCEMD with the intent for SCEMD to facilitate coordination of mutual aid by matching available resources to the Requesting Party. Mutual aid shall not be requested by any Participating Government unless resources available within the stricken area are deemed inadequate by that Participating Government. Requests for State or Federal emergency response assistance shall be made in accordance with the State Emergency Operations Plan. All requests for mutual aid shall be transmitted by the Authorized Representative or the Director of the County Emergency Management Agency. Requests for assistance may be communicated either to SCEMD or directly to an Assisting Party.

**A. REQUESTS DIRECTLY TO ASSISTING PARTY:** The Requesting Party may directly contact the Authorized Representative of the Assisting Party and shall provide them with the information in Paragraph C below. All communications shall be conducted directly between Requesting Party and Assisting Party. Each party shall be responsible for keeping SCEMD advised of the status of the response activities.

**B REQUESTS ROUTED THROUGH, OR ORIGINATING FROM SCEMD:** The Requesting Party may directly contact SCEMD, in which case it shall provide SCEMD with the information in Paragraph C below. SCEMD may then contact other Participating Governments on behalf of the Requesting Party and coordinate the provision of mutual aid. SCEMD shall not be responsible for costs associated with such indirect requests for assistance, unless SCEMD so indicates in writing at the time it transmits the request to the Assisting Party. In no event shall SCEMD or the State of South Carolina be responsible for costs associated with assistance in the absence of appropriated funds. In all cases, the party receiving the mutual aid shall be solely responsible for the costs incurred by any Assisting Party providing assistance pursuant to the provisions of this Agreement.



C.           **REQUIRED INFORMATION:** Each request for assistance shall be accompanied by the following information to the extent known:

1.       A general description of the current situation;
2.       Identification of the function for which assistance is needed (e.g., fire, law enforcement, emergency medical, transportation, communications, public works and engineering, building inspection, planning and information assistance, mass care, resource support, health and other medical services, search and rescue, etc.) and the type of assistance needed;
3.       Identification of the public infrastructure system for which assistance is needed (e.g., sanitary sewer, potable water, streets, or storm water systems) and the type of work assistance needed;
4.       The amount and type of personnel, equipment, materials, and supplies needed, and a reasonable estimate of the length of time they will be needed;
5.       The need for sites, structures or buildings outside the Requesting Party's jurisdictional boundaries to serve as relief centers or staging areas for incoming emergency goods and services;
6.       An estimated time and a specific place for a representative of the Requesting Party to meet the personnel and equipment of any Assisting Party; and
7.       An estimate of expected costs from the Assisting Party to include any incidental expenses the Assisting Party expects to recoup from the Requesting Party.

This information may be provided on the form attached as Exhibit B, or by any other available means. SCEMD may revise the format of Exhibit B subsequent to the execution of this Agreement.

**D. ASSESSMENT OF AVAILABILITY OF RESOURCES AND ABILITY TO RENDER ASSISTANCE:** When contacted by a Requesting Party or SCEMD, the Authorized Representative of any Participating Government agrees to assess and determine availability of personnel, equipment, and other resources to render assistance. All Participating Governments shall render assistance to the extent that personnel, equipment, and resources are available. Each Participating Government agrees to render assistance in accordance with the terms of this Agreement to the fullest extent possible. When the Authorized Representative determines that his/her Participating Government has available personnel, equipment, or other resources, the Authorized Representative shall so notify the Requesting Party or SCEMD, whichever communicated the request, and provide the information below. SCEMD shall, upon response from sufficient Participating Governments to meet the needs of the Requesting Party, notify the Authorized Representative of the Requesting Party and provide him/her with the following information to the extent known:

1. A complete description of the personnel, equipment, and materials to be furnished to the Requesting Party;
2. The estimated length of time the personnel, equipment, and materials will be available;
3. The areas of experience and abilities of the personnel and the capability of the equipment to be furnished;
4. The name of the person or persons to be designated as supervisory personnel; and
5. The estimated time when the assistance provided will arrive at the location designated by the Authorized Representative of the Requesting Party.

**E. SUPERVISION AND CONTROL:** The personnel, equipment, and resources of any Assisting Party shall remain under operational control of the Requesting Party for the area in which they are serving. Direct supervision and control of said personnel, equipment and resources shall remain with the designated supervisory personnel of the Assisting Party. Representatives of the Requesting Party shall provide work tasks to the supervisory personnel of the Assisting Party.

The designated supervisory personnel of the Assisting Party shall have the responsibility and authority for assigning work and establishing work schedules for the personnel of the Assisting Party, based on task or mission assignments provided by the Requesting Party and SCEMD. The designated supervisory personnel of the Assisting Party shall:

1. Maintain daily personnel time records, material records, and a log of equipment hours;
2. Be responsible for the operation and maintenance of the equipment and other resources furnished by the Assisting Party; and
3. Report work progress to the Requesting Party.

The Assisting Party's personnel and other resources shall remain subject to recall by the Assisting Party at any time, subject to reasonable notice to the Requesting Party and SCEMD. At least twenty-four (24) hour advance notification of intent to withdraw personnel or resources shall be provided to the Requesting Party, unless such notice is not practicable, in which case such notice as is reasonable shall be provided.

**F. FOOD, HOUSING, AND SELF-SUFFICIENCY:** Unless specifically instructed otherwise, the Requesting Party shall have the responsibility of providing food and housing for the personnel of the Assisting Party from the time of their arrival at the designated location until the time of their departure. However, Assisting Party personnel and equipment should be, to the greatest extent possible, self-sufficient for operations in areas stricken by emergencies or disasters. The Requesting Party may specify only self-sufficient personnel and resources in its request for assistance.

**G. COMMUNICATIONS:** Unless specifically instructed otherwise, the Requesting Party shall have the responsibility for coordinating communications between the personnel of the Assisting Party and the Requesting Party. Assisting Party personnel should be prepared to furnish communications equipment sufficient to maintain communications among their respective operating units.



**H. RIGHTS AND PRIVILEGES:** Whenever the employees of the Assisting Party are rendering aid pursuant to this Agreement, such employees shall have the powers, duties, rights, privileges, and immunities, and shall receive the compensation accruing to their employment.

**I. WRITTEN ACKNOWLEDGMENT:** The Assisting Party shall complete a written acknowledgment regarding the assistance to be rendered, setting forth the information transmitted in the request, and shall transmit it by the quickest practical means to the Requesting Party or SCEMD, as applicable, for approval. The form to serve as this written acknowledgment is attached as Exhibit C. The Requesting Party/Division shall respond to the written acknowledgment by executing and returning a copy to the Assisting Party by the quickest practical means. The Requesting Party/Division shall retain a copy of this acknowledgement for its own records.

### **SECTION 3. REIMBURSABLE EXPENSES**

**A. PROCEDURES FOR REIMBURSEMENT:** Unless the Assisting Party states otherwise in writing, the ultimate responsibility for the reimbursement of costs incurred under this Agreement shall rest with the Requesting Party, subject to the following conditions and exceptions:

1. An Assisting Party shall bill the Requesting Party as soon as practicable, but not later than forty-five (45) calendar days after the Period of Assistance has closed. Upon the request of any of the concerned Participating Governments, the time frame may be extended as agreed upon by the two parties.
2. If the Requesting Party protests any bill or item on a bill from an Assisting Party, it shall do so in writing as soon as practicable, but in no event later than forty-five (45) calendar days after the bill is received. Failure to protest any bill or billed item in writing within forty-five (45) calendar days shall constitute agreement to the bill and the items on the bill and waiver of the right to contest the bill.

**B. COSTS ELIGIBLE FOR REIMBURSEMENT:** The costs incurred by the Assisting Party under this Agreement shall be reimbursed as requested in order to make the Assisting Party whole to the fullest extent practicable.

1. The Assisting Party shall only be reimbursed for those expenses incurred in the performance of such work specified in a written request as approved by the Requesting Party.
2. Expenses incurred in support of work not specified in an approved written request shall be the sole responsibility of the Assisting Party.
3. Travel-related expenses (meals, lodging, and transportation) shall be reimbursed in accordance with the terms of the Assisting Party's pay and travel policies.
4. The Requesting Party shall reimburse the Assisting Party for employment costs of personnel who render assistance under this Agreement to Assisting Party, including wages, salaries, and any and all other compensation for mobilization, hours worked, and demobilization. Such compensation shall include any and all contributions for insurance and retirement, and such employees shall continue to accumulate seniority at the usual rate. Employees of the Assisting Party shall retain all the duties, responsibilities, immunities, rights, interests and privileges incident to their usual employment while providing assistance to the Requesting Party.
5. The costs associated with the equipment supplied by the Assisting Party shall be reimbursed at the rental rate established for like equipment by the regulations of the Federal Emergency Management Agency, or at any other rental rate agreed to by the Requesting Party. The Assisting Party shall pay for fuels, other consumable supplies, and repairs to its equipment as needed to keep the equipment in a state of operational readiness. Rent for the equipment shall be deemed to include the cost of fuel and other consumable supplies, maintenance, service, repairs, and ordinary wear and tear. With the consent of the Assisting Party, the Requesting Party may provide fuels, consumable supplies, maintenance, and repair



services for such equipment at the site. In that event, the Requesting Party may deduct the actual costs of such fuels, consumable supplies, maintenance, and services from the total costs otherwise payable to the Assisting Party. If the equipment is damaged while in use under this Agreement and the Assisting Party receives payment for such damage under any contract of insurance, the Requesting Party may deduct such payment from any item or items billed by the Assisting Party for any of the costs for such damage that may otherwise be payable.

6. The Requesting Party shall pay the total costs for the use and consumption of any and all consumable supplies delivered by the Assisting Party for the Requesting Party under this Agreement. In the case of perishable supplies, consumption shall be deemed to include normal deterioration, spoilage and damage notwithstanding the exercise of reasonable care in its storage and use. Supplies remaining unused shall be returned to the Assisting Party in usable condition upon the close of the Period of Assistance, and the Requesting Party may deduct the cost of such returned supplies from the total costs billed by the Assisting Party for such supplies. If the Assisting Party agrees, the Requesting Party may also replace any and all used consumable supplies with like supplies in usable condition and of like grade, quality and quantity within the time allowed for reimbursement under this Agreement.

7. The Assisting Party shall keep records to document all assistance rendered under this Agreement. Such records shall comply with State audit requirements as specified in applicable State regulations. Upon reasonable notice, the Assisting Party shall make its records available to the Requesting Party for inspection or duplication between 8:00 a.m. and 5:00 p.m. on all weekdays, except for official holidays.

#### **SECTION 4. INSURANCE**

Each Participating Government shall bear the risk of its own actions, as it does with its day-to-day operations, and determine for itself what kinds of insurance, and in what amounts, it should carry. If a Participating Government is insured, its file shall contain a letter from its insurance carrier

authorizing it to provide and receive assistance under this Agreement, and indicating that there will be no lapse in its insurance coverage, either on employees, vehicles, or liability. If a Participating Government is self-insured, its file shall contain a copy of a resolution authorizing its self-insurance program. Each Assisting Party shall be solely responsible for determining that its insurance is current and adequate prior to providing assistance under this Agreement. The amount of reimbursement from the Requesting Party shall be reduced by the amount of any insurance proceeds to which the Assisting Party is entitled as a result of losses experienced in rendering assistance pursuant to this Agreement.

#### **SECTION 5. LIABILITY**

To the extent permitted by law, and without waiving sovereign immunity, each Party to this Agreement shall be responsible for any and all claims, demands, suits, actions, damages, and causes of action related to or arising out of or in any way connected with its own actions, and the actions of its personnel, in providing mutual aid assistance rendered or performed pursuant to the terms and conditions of this Agreement.

#### **SECTION 6. TERM**

This Agreement shall be in effect for one (1) year from the date hereof and is renewed automatically in successive one (1) year terms unless terminated upon sixty (60) days advance written notice by the Participating Government. Notice of such termination shall be made in writing and shall be served personally or by registered mail upon the Director, South Carolina Emergency Management Division, Office of the Adjutant General, West Columbia, South Carolina, which shall provide copies to all other Participating Governments. Notice of termination shall not relieve the withdrawing Participating Government from obligations incurred hereunder prior to the effective date of the withdrawal and shall not be effective until sixty (60) days after notice thereof has been sent by the Director, South Carolina Emergency Management Division, Office of the Adjutant General, to all other Participating Governments. It is the responsibility of the signatory to update the signatures as required.

**SECTION 7. EFFECTIVE DATE OF THIS AGREEMENT**

This Agreement shall be in full force and effect upon approval by the Participating Government and upon proper execution thereof.

**SECTION 8. ROLE OF SOUTH CAROLINA EMERGENCY MANAGEMENT DIVISION**

SCEMD shall serve as the central repository for executed Agreements, maintain a current listing of Participating Governments with their Authorized Representative and contact information, and provide a listing of the Participating Governments online at the SCEMD website.

**SECTION 9. SEVERABILITY: EFFECT ON OTHER AGREEMENTS**

Should any portion, section, or subsection of this Agreement be held to be invalid by a court of competent jurisdiction, that fact shall not affect or invalidate any other portion, section or subsection; and the remaining portions of this Agreement shall remain in full force and effect without regard to the section, portion, or subsection or power invalidated.

In the event that any parties to this Agreement have entered into other mutual aid agreements or inter-local agreements, those parties agree that said agreements are superseded by this Agreement only for emergency management assistance and activities performed in major disasters pursuant to this Agreement. In the event that two or more parties to this Agreement have not entered into another mutual aid agreement, and the parties wish to engage in mutual aid, then the terms and conditions of this Agreement shall apply unless otherwise agreed between those parties.

*[Intentionally left blank]*

**FOR ADOPTION BY A STATE AGENCY**

IN WITNESS THEREOF, the parties set forth below have duly executed this Agreement on the dates set forth below:

STATE OF SOUTH CAROLINA

By: \_\_\_\_\_  
Director, South Carolina Emergency  
Management Division

Date: \_\_\_\_\_

---

STATE OF SOUTH CAROLINA

\_\_\_\_\_  
Name of State Agency

By: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Printed Name

Its: \_\_\_\_\_  
Title

Signature Page (State Agency)



**FOR ADOPTION BY A MUNICIPALITY, POLITICAL SUBDIVISION, OR  
EMERGENCY SERVICE ENTITY**

IN WITNESS THEREOF, the parties set forth below have duly executed this Agreement on the dates set forth below:

STATE OF SOUTH CAROLINA

By: \_\_\_\_\_  
Director, South Carolina Emergency  
Management Division

Date: \_\_\_\_\_

EXECUTED BY     *Law Br*     IN     *Oconee*      
COUNTY (attach authorizing resolution or ordinance if necessary).

Authorized Official:

By:     *Law Br*      
Signature

Date:     *Feb 21, 2024*    

    *Kevin Bronson*      
Printed Name

Its:     *City Administrator*      
Title

STATEWIDE MUTUAL AID AGREEMENT  
EXHIBIT A: AUTHORIZED REPRESENTATIVES

Date: 02/21/2021

Name of Participating Government: City of Westminster

Mailing Address: Po Box 399 / 100 E. Windsor St.

City, State, Zip Code: Westminster S.C. 29693

Authorized Representatives to Contact for Emergency Assistance:

Primary Representative:

Name: Michael Smith

Title: Fire Chief

Address: 216 Emergency Lane, Westminster SC 29693

Day Phone: <sup>(cell)</sup> 864-873-8614 or (office) 864-647-3206

Night Phone: <sup>(cell)</sup> 864-873-8614

Fax Number: - NA -

Email: msmith@westminster.sc.org

1st Alternate Representative:

Name: Jeff Klaron

Title: Capt. / Fire Marshal

Address: 216 Emergency lane, Westminster SC 29693

Day Phone: 864-873-8680

Night Phone: 864-873-8680

Fax Number: - NA -

Email: JKlaron@westminster-sc.org

2nd Alternate Representative:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_

Night Phone: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

## STATEWIDE MUTUAL AID AGREEMENT

### EXHIBIT B: REQUIRED INFORMATION

Each request for assistance shall be accompanied by the following information, to the extent known:

1. General description of the damage sustained;
2. Identification of the emergency service function for which assistance is needed (e.g., fire, law enforcement, emergency medical, transportation, communications, public works and engineering, building, inspection, planning, and information assistance, mass care, resource support, health and other medical services, search and rescue, etc.) and the particular type of assistance needed;
3. Identification of the public infrastructure system for which assistance is needed (e.g., sanitary sewer, portable water, streets, or storm water systems) and the type of work assistance needed;
4. The amount and type of personnel, equipment, materials, and supplies needed and a reasonable estimate of the length of time they will be needed;
5. The need for sites, structures or buildings outside the Requesting Party's jurisdictional boundaries to serve as relief centers or staging areas for incoming emergency goods and services;
6. An estimated time and specific place for a representative of the Requesting Party to meet the personnel and equipment of any Assisting Party;
7. An estimate of expected costs from the Assisting Party to include any incidental expenses they plan to recoup from the Requesting Party;



**STATEWIDE MUTUAL AID AGREEMENT**

**EXHIBIT C: ACKNOWLEDGMENT**

To be completed by each Assisting Party.

NAME OF ASSISTING PARTY: \_\_\_\_\_

AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

CONTACT NUMBER/PROCEDURES: \_\_\_\_\_

1. Assistance to be provided:

<u>Resource Type</u>	<u>Amount</u>	<u>Assignment</u>	<u>Est. Time of Arrival</u>
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2. Availability of additional resources:

3. Time limitations, if any:

**ORDINANCE NO. 2024-04-09-02: AN ORDINANCE TO AMEND THE CITY OF  
WESTMINSTER CODE OF ORDINANCES TO INCORPORATE TITLE VIII: FAIR  
HOUSING PROVISIONS**

**WHEREAS**, April of 2024 marks 56 years since the federal Fair Housing Act of 1968 was signed into law, and,

**WHEREAS**, May of 2024 marks 35 years since the South Carolina Fair Housing Law (1989 Act No. 72), and,

**WHEREAS**, The City of Westminster (“The City”) respects the right of individuals to access housing without regard to race, color, creed, national origin, sex, familial status, and handicap, and,

**WHEREAS**, The City desires to further protect and support that right.

**THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Westminster, South Carolina, Title VIII **is inserted as follows** *(Italicized not to be included)*:

**TITLE VIII: FAIR HOUSING**

**Section 80.01.- Policy.**

(a)Discrimination in the sale, rental, leasing, or financing of housing or land to be used for construction of housing, or in the provision of brokerage services, because of race, color, religion, sex, familial status, disability, or national origin is prohibited by Title VIII of the 1968 Civil Rights Act (Federal Fair Housing Law) (42 USC 3601 et seq.).

(b) It is the policy of the city to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, familial status, disability, or national origin. The Fair Housing Amendments Act of 1988 (42 USC 3601 et seq.) expands coverage to include disabled persons and families with children.

(c)Therefore, the city does hereby pass the following resolution:

1. Within available resources, the city will assist all persons who feel they have been discriminated against because of race, color, religion, sex, national origin, disability, or familial status to seek equity under federal and state laws by filing a complaint with the South Carolina Human Affairs Commission.
2. The city shall publicize this resolution and through this publicity shall encourage owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal and State Fair Housing Law and amendments

and any applicable state or local laws or ordinances.

3. Said program will at a minimum include:

- a. The printing and publicizing of this policy and other applicable fair housing information through local media and community contacts; and
- b. Distribution of posters and flyers and any other means that will bring to the attention of those affected the knowledge of their respective responsibilities and rights concerning equal opportunity in housing.

Section 80.02. - Severability.

If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are declared to be severable.

Section 80.03. - Effective Date.

This ordinance shall take effect immediately upon its passage and publication as provided by law.

Section 80.4. - Publication.

The City Clerk is hereby directed to publish this ordinance in accordance with the laws of the State of South Carolina and the ordinances of the City of Westminster.

*(End)*

**ADOPTED AND PASSED** this 9th day of April, 2024.

[SEAL]

\_\_\_\_\_  
Brian Ramey, Mayor

ATTEST:

\_\_\_\_\_  
Rebecca Overton, City Clerk

To: Special Events Committee  
From: Reagan Osbon, Assistant to the City Administrator  
Date: February 22, 2024  
Re: Special Event Committee Recommendations



## Memorandum

Special Events Committee,

At the February 13 City Council Meeting, the Mayor and Council directed staff to propose changes to the Special Events Committee to alleviate the time commitment for Council members and streamline internal processes. Staff recommends that the committee oversees the City's annual special events (Christmas, Boo on Main, Veterans Days Festivities, Juneteenth, etc.) and any time a Special Event requests City funding (above a certain threshold). Event applications should be considered and approved by staff. The events committee shall meet quarterly unless a meeting is necessary (Specially Called).

Current	New
<ul style="list-style-type: none"><li>• Committee approves event applications.</li><li>• Committee meets monthly.</li><li>• Set budget from Council to be spent on decorations and requests.</li><li>• Committee oversees and volunteers at City run events.</li></ul>	<ul style="list-style-type: none"><li>• Staff approves event applications.</li><li>• Committee meets quarterly.</li><li>• Set budget from Council to be spent on decorations and requests.</li><li>• Committee oversees and volunteers at City run events.</li></ul>

### Change #1: Staff approves event applications.

*Rationale: Time consuming for Committee, often routine, most communication and work completed by staff.*

### Change #2: Committee meets quarterly.

*Rationale: The removal of event applications from the Committee means that the committee will have to meet less than before. The quarterly scheduled meetings will be regularly scheduled at the beginning of each year, with the option of called meetings as needed. This will likely happen during our later months of the Calendar Year (Boo, Christmas, Veterans, etc.).*

Staff requests feedback at the next Special Events Committee Meetings. After our events committee and receiving feedback, staff will bring it before Council at their next meeting. Questions and comments can be directed to Reagan Osbon at [rosbon@westminstersc.org](mailto:rosbon@westminstersc.org).

Reagan Osbon  
Assistant to the City Administrator  
City of Westminster, SC

5. Consideration of Assignment and Assumption Agreement from Total Environmental Solutions, Inc., to CSWR-South Carolina Utility Operating Company, LLC.

Mr. Bronson informed Council that Total Environmental Solutions, Inc., commonly referred to as TESI, entered into a purchase water agreement with the City in August 2005 for the Foxwood Hills Water System. He added that the City maintains a six-inch master meter at the interconnection point to meter the gallons of water sold. Mr. Bronson stated that on February 4, 2021 CSWR-South Carolina Utility Operating Company, LLC entered into a purchase agreement with TESI for the sale of the utility system. He added that Attorneys representing both TESI and CSWR request Council approve the Assignment and Assumption Agreement. He informed Council that the city attorney has reviewed the agreement and its exhibit.

Upon a motion by Mr. Dunn and seconded by Mr. Glymph, the motion to ***accept the Assignment and Assumption Agreement from Total Environmental Solutions, Inc., to CSWR-South Carolina Utility Operating Company, LLC*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
May		Yes
Reese		Yes
Dunn	Motion	Yes
Snipes		Yes

6. Discussion of naming a facility in honor of Councilman Yousef Mefleh

Mrs. Reese offered the suggestion of naming one of the parks after Mr. Mefleh. Mr. Powell offered the suggestion of naming the Conference Room at City Hall after Mr. Mefleh. Mr. Dunn suggested naming one of the ball fields, possible the new Simpson Street ball field, after Mr. Mefleh since he was such an avid supporter of the Recreation Programs. Other Council members were in favor of possibly naming the new Simpson Street ball field after Mr. Mefleh and suggested Mr. Bronson reach out to the family to see what name options they may be in favor of.

#### 7. Discussion of Public Relations Committee

Mrs. Reese suggested that Council agree to create a task force to go forward that could offer guidance to the current PR Committee and the

task force could discuss future options for the PR Committee. Mrs. Reese, Mrs. Snipes, and Ms. May agreed to serve as the task force.

**Adjourn**

Upon a motion by Mayor Ramey and seconded by Mrs. Reese, the motion ***to adjourn the meeting at 7:19 pm*** passed unanimously.

(Minutes submitted by Rebecca Overton)

---

Mayor Brian Ramey

---

Date

November 15, 2022

## 5. Discussion of Events Committee

Mrs. Reese expressed her sincere gratitude to former members of the Events Committee. She added that there had been a lack of guidance from Council and she expressed her apologies for that. Mrs. Reese further added that the Task Force that had been created that consisted of herself and fellow Council Members Mrs. Snipes and Ms. May had recently met and established new guidelines for going forward with any events. She added that with these new guidelines, the former Events Committee/Public Relations Committee as previously formed would be dissolved. Mrs. Reese stated that going forward, all requests for any assistance or use of City funding for events would come through City Staff and the Council Task Force Committee. She added that any events wishing to be held would follow the Special Events Application process and that would be processed through City Staff. Council was in agreement with the new process and attached to these minutes are the recommendations for Special Events as presented by the Council directed Task Force.

## 6. Code Enforcement Presentation by Chief Patterson

Chief Patterson addressed Council with a presentation in reference to property location 340 Hall Road and some serious property violations that have been deemed unsafe and unfit for human habitation. Attached to these minutes is the presented as presented by Chief Patterson.

## Executive Session

1. Executive Session for the purpose of discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim pursuant to S.C. Code Ann. 34-4-70 (2).

- (a) Contractual agreements between the City of Westminster and Oconee County regarding Fire Service
- (b) Possible contractual agreement(s) with a Blue Ridge Electric Coop
- (c) Contractual matter(s) related to the possible sale of Westminster's share of PMPA

Upon motion by Mrs. Reese and seconded by Mrs. Snipes, the motion to **enter into executive session** passed unanimously.

Upon a motion by Mrs. Reese and seconded by Mrs. Snipes, the motion to **exit executive session** passed unanimously.

February 16, 2023

**Recommendation to Council regarding the former “Public Relations” Committee**  
by Council Members Audrey H. Reese, Daby Snipes, and Ruth May, with counsel from Lacey Watkins and Audrey Parker:

We recommend that the Westminster Public Relations Committee as it was formed in 2017, as an ad-hoc committee, be dissolved and the following be put in place:

**Composition and Direction:**

The Events Committee will be a council-directed committee until such a time as an additional administrative staff position is filled. 1-3 Council members will work alongside a team of volunteers and City staff to coordinate organizations’ community events and assist in coordinating events in the city of Westminster at certain times of the year.

Council members currently serving on the Events Committee are Audrey H. Reese, Daby Snipes, and Ruth May.

**Point of Contact for Special Events:**

Community organizations wishing to have a community event should contact City Staff to schedule events no less than 3 months prior to the anticipated event date.

Members of the Press seeking information for events and other information as permitted by the Freedom of Information Act should contact City Administrator or the City Clerk for information and comment.

**Scheduling of Community Events:**

All citizens/organizations who wish for assistance, advertising, or use of city streets/spaces for events should contact staff and complete a *Special Events Application* in order to schedule events. The goal is to streamline events around holidays and other special dates so that concurrent events that may conflict with one another do not take place at the same time.

**City-Sponsored Events:**

The city will explore sponsoring special events for the following:

- Special Event in March to commemorate the city’s birthday
- Fourth of July Event
- Veteran’s Day parade and event
- 5K fundraiser and BBQ/food truck event downtown for Hall Rd. Project
- Christmas parade and downtown event (We recommend having the Christmas parade on a Saturday morning with an all day holiday event to follow)
- other events as the Council-led committee may choose

**Community-Sponsored Events:**

The events committee will assist the community with special events, as they are informed of them. These include but are not limited to:

- A Spring Blue Grass Jam Event
- Easter Egg Hunt (Betty Johnson)



- First Friday Outdoor Music Events
- Music on Main Events
- Apple Festival
- Bigfoot Festival
- Charitable organizations' events as needed

Assistance can include advertising and promotion, HTAX funds as approved by Council, and volunteers as requested by those hosting the event.

**City Decorations:**

The city will decorate for Christmas and other seasons each year. "Big" decorations like lighting, Christmas trees, etc. will be done by city staff. Other decorations by volunteers are encouraged and can be coordinated through the events committee. City spaces such as the gazebo, Depot, City Hall, street poles, etc. will be decorated by staff and volunteers gifted with these talents.

**Discontinuance:**

The gmail account for the former PR Committee will be discontinued. The former PR Committee Facebook page will be deactivated and all promotion for events should be made from the City's official Facebook page.

<div> <div>010 CITY GENERAL FUND</div> <div>100 ADMINISTRATION</div> <div>00400 PROPERTY TAXES</div> </div> <div>Revenue Report</div> <div>City Of Westminster</div> <div>Level 4 Summary for March 2024</div> <div>Page 1 of 15</div>								
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 CITY GENERAL FUND								
100 ADMINISTRATION								
00400 PROPERTY TAXES								
40000 PROPERTY TAXES	\$510,000.00	\$0.00	\$510,000.00	\$0.00	0	\$490,854.36	96	\$19,145.64
40001 DELINQUENT TAXES	\$46,525.00	\$0.00	\$46,525.00	\$0.00	0	\$23,091.25	50	\$23,433.75
40002 VEHICLE TAXES	\$84,000.00	\$0.00	\$84,000.00	\$0.00	0	\$62,810.61	75	\$21,189.39
40003 HOMESTEAD EXPT. STATE	\$55,000.00	\$0.00	\$55,000.00	\$50,046.84	91	\$50,046.84	91	\$4,953.16
40004 MERCHANTS INVT. TAX	\$7,500.00	\$0.00	\$7,500.00	\$0.00	0	\$6,322.89	84	\$1,177.11
40005 WATERCRAFT TAX	\$3,500.00	\$0.00	\$3,500.00	\$0.00	0	\$3,269.65	93	\$230.35
Total Property Taxes	\$706,525.00	\$0.00	\$706,525.00	\$50,046.84	7	\$636,395.60	90	\$70,129.40
00401 INTERGOVENMENTAL REV								
40100 C FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40102 AID TO SUBDIVISION	\$56,000.00	\$0.00	\$56,000.00	\$0.00	0	\$43,423.47	78	\$12,576.53
40104 OCONEE VOLUNTEER BONUS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40105 TRANSPORTATION NETWORK ACT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$23.80	0	(\$23.80)
40106 C FUNDS - SIDEWALKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40107 C FUNDS - ROADWAY RESURFACING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Intergovernmental Rev	\$56,000.00	\$0.00	\$56,000.00	\$0.00	0	\$43,447.27	78	\$12,552.73
00402 LICENSE, PERMITS, & FEES								
40200 BUSINESS LICENSE	\$98,275.00	\$0.00	\$98,275.00	\$1,455.00	1	\$26,099.06	27	\$72,175.94
40202 TELECOM. TAX MASC	\$6,800.00	\$0.00	\$6,800.00	\$4,671.61	69	\$4,671.61	69	\$2,128.39
40203 BROKER TAX MASC	\$6,000.00	\$0.00	\$6,000.00	\$0.00	0	\$9,563.73	159	(\$3,563.73)
40204 MANUFACTURERS TAX	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40205 INSURANCE TAX	\$220,000.00	\$0.00	\$220,000.00	\$0.00	0	\$38,508.78	18	\$181,491.22
40210 GARBAGE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

010 CITY GENERAL FUND  
100 ADMINISTRATION  
00402 LICENSE, PERMITS, & FEES

City Of Westminster  
Revenue Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40214 CELL TOWER RENT	\$26,700.00	\$0.00	\$26,700.00	\$2,225.00	8	\$20,025.00	75	\$6,675.00
40215 FACILITY RENTAL	\$21,550.00	\$0.00	\$21,550.00	\$350.00	2	\$8,850.00	41	\$12,700.00
40216 FOIA REQUEST FEES	\$500.00	\$0.00	\$500.00	\$0.00	0	\$0.00	0	\$500.00
40217 VACANT BUILDING REGIST FEE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$100.00	0	(\$100.00)
Total License, Permits, & Fees	\$379,825.00	\$0.00	\$379,825.00	\$8,701.61	2	\$107,818.18	28	\$272,006.82
00404 PYMT IN LIEU OF TAX & FRAN FEE								
40400 PAYMENT IN LIEU OF TAX	\$3,600.00	\$0.00	\$3,600.00	\$0.00	0	\$6,534.32	182	(\$2,934.32)
40401 FRANCHISE FEES	\$52,575.00	\$0.00	\$52,575.00	\$1,233.45	2	\$53,262.51	101	(\$687.51)
40402 WUD FRANCISE FEE	\$410,021.00	\$0.00	\$410,021.00	\$0.00	0	\$273,347.36	67	\$136,673.64
Total Pymt In Lieu Of Tax & Fran Fee	\$466,196.00	\$0.00	\$466,196.00	\$1,233.45	0	\$333,144.19	71	\$133,051.81
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
Total Interest Income	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
00406 GRANT INCOME								
40602 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,000,000.00	0	(\$5,000,000.00)
Total Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,000,000.00	0	(\$5,000,000.00)
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40701 PROCEEDS FROM BORROWING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40707 MISCELLANEOUS REV	\$2,500.00	\$0.00	\$2,500.00	\$0.00	0	\$0.00	0	\$2,500.00
40708 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$441,148.00	0	(\$441,148.00)
40709 SKATEBOARD PARK	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40719 CAPITAL LEASE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40720 SALE OF PROPERTY (EASEMENTS)	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,037.05	0	(\$3,037.05)

010 CITY GENERAL FUND  
100 ADMINISTRATION  
00407 MISCELLANEOUS & OTHER

City Of Westminster  
Revenue Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40721 NON GOVERNMENTAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40734 COURT ORDERED RESTITUTION	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40736 GHS FACILITY REIMBURSEMENT	\$4,200.00	\$0.00	\$4,200.00	\$350.00	8	\$2,800.00	67	\$1,400.00
40737 REFUNDS/REIMBURSEMENTS	\$15,875.00	\$0.00	\$15,875.00	\$0.00	0	\$890.24	6	\$14,984.76
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$23,575.00	\$0.00	\$23,575.00	\$350.00	1	\$447,875.29	1900	(\$424,300.29)
Total ADMINISTRATION	\$1,633,121.00	\$0.00	\$1,633,121.00	\$60,331.90	4	\$6,568,680.53	402	(\$4,935,559.53)
200 FIRE DEPARTMENT								
00401 INTERGOVENMENTAL REV								
40101 COUNTY ALLOCATION	\$785,000.00	\$0.00	\$785,000.00	\$0.00	0	\$550,000.00	70	\$235,000.00
Total Intergovenmental Rev	\$785,000.00	\$0.00	\$785,000.00	\$0.00	0	\$550,000.00	70	\$235,000.00
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
Total Interest Income	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
40602 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Grant Income	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$477.00	24	\$1,523.00
40705 FD TRAINING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40706 FD DRINK MACHINE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40716 FIRE PREVENTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

<div> <div>010 CITY GENERAL FUND</div> <div>200 FIRE DEPARTMENT</div> <div>00407 MISCELLANEOUS &amp; OTHER</div> </div> <div> <div>City Of Westminster</div> <div>Revenue Report</div> <div>Level 4 Summary for March 2024</div> </div>								
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40717 FIRE DEPARTMENT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$6,000.00	\$0.00	\$6,000.00	\$0.00	0	\$0.00	0	\$6,000.00
40737 REFUNDS/REIMBURSEMENTS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
Total Miscellaneous & Other	\$9,000.00	\$0.00	\$9,000.00	\$0.00	0	\$477.00	5	\$8,523.00
Total FIRE DEPARTMENT	\$797,000.00	\$0.00	\$797,000.00	\$0.00	0	\$550,477.00	69	\$246,523.00
296 NO DESCRIPTION FOUND								
00404 PYMT IN LIEU OF TAX & FRAN FEE								
40402 WUD FRANCISE FEE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Pymt In Lieu Of Tax & Fran Fee	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total NO DESCRIPTION FOUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
300 POLICE								
00403 FINES & FORFEITURES								
40300 POLICE FINES	\$36,150.00	\$0.00	\$36,150.00	\$0.00	0	\$19,532.63	54	\$16,617.37
40302 DRUG SEIZURES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$10.00	0	(\$10.00)
Total Fines & Forfeitures	\$36,150.00	\$0.00	\$36,150.00	\$0.00	0	\$19,542.63	54	\$16,607.37
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$5.00	\$0.00	\$5.00	\$0.00	0	\$4.02	80	\$0.98
Total Interest Income	\$5.00	\$0.00	\$5.00	\$0.00	0	\$4.02	80	\$0.98
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$4,165.74	208	(\$2,165.74)
40602 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$33,245.64	0	(\$33,245.64)
40603 MISC GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
Total Grant Income	\$7,000.00	\$0.00	\$7,000.00	\$0.00	0	\$37,411.38	534	(\$30,411.38)
00407 MISCELLANEOUS & OTHER								
40702 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$15,250.00	\$0.00	\$15,250.00	\$0.00	0	\$2,550.00	17	\$12,700.00
40704 POLICE FUND	\$1,100.00	\$0.00	\$1,100.00	\$0.00	0	\$140.00	13	\$960.00

010 CITY GENERAL FUND		City Of Westminster						
300 POLICE		Revenue Report						
00407 MISCELLANEOUS & OTHER		Level 4 Summary for March 2024						
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,853.43	0	(\$3,853.43)
40737 REFUNDS/REIMBURSEMENTS	\$1,500.00	\$0.00	\$1,500.00	\$0.00	0	\$9,352.14	623	(\$7,852.14)
Total Miscellaneous & Other	\$17,850.00	\$0.00	\$17,850.00	\$0.00	0	\$15,895.57	89	\$1,954.43
Total POLICE	\$61,005.00	\$0.00	\$61,005.00	\$0.00	0	\$72,853.60	119	(\$11,848.60)
400 RECREATION								
00407 MISCELLANEOUS & OTHER								
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
500 CODES								
00402 LICENSE, PERMITS, & FEES								
40211 SIGN PERMIT FEES	\$900.00	\$0.00	\$900.00	\$0.00	0	\$100.00	11	\$800.00
40212 ZONING HEARINGS	\$750.00	\$0.00	\$750.00	\$0.00	0	\$75.00	10	\$675.00
Total License, Permits, & Fees	\$1,650.00	\$0.00	\$1,650.00	\$0.00	0	\$175.00	11	\$1,475.00
00403 FINES & FORFEITURES								
40301 CODE ENFORCEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Fines & Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total CODES	\$1,650.00	\$0.00	\$1,650.00	\$0.00	0	\$175.00	11	\$1,475.00
600 PUBLIC WORKS								
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$20,175.00	\$0.00	\$20,175.00	\$0.00	0	\$0.00	0	\$20,175.00
Total Miscellaneous & Other	\$20,175.00	\$0.00	\$20,175.00	\$0.00	0	\$0.00	0	\$20,175.00
Total PUBLIC WORKS	\$20,175.00	\$0.00	\$20,175.00	\$0.00	0	\$0.00	0	\$20,175.00
700 NON DEPARTMENTAL								
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00407 MISCELLANEOUS & OTHER								

010 CITY GENERAL FUND  
700 NON DEPARTMENTAL  
00407 MISCELLANEOUS & OTHER

City Of Westminster  
Revenue Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40728 FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40730 HTAX TRANSFER	\$100,000.00	\$0.00	\$100,000.00	\$0.00	0	\$0.00	0	\$100,000.00
40742 CAPITAL LEASE PURCHASE REVENUE	\$134,045.00	\$0.00	\$134,045.00	\$0.00	0	\$147,872.00	110	(\$13,827.00)
40744 ARC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$32,000.00	0	(\$32,000.00)
40751 TRANSFER FROM SOLID WASTE	\$167,576.00	\$0.00	\$167,576.00	\$0.00	0	\$0.00	0	\$167,576.00
Total Miscellaneous & Other	\$401,621.00	\$0.00	\$401,621.00	\$0.00	0	\$179,872.00	45	\$221,749.00
Total NON DEPARTMENTAL	\$401,621.00	\$0.00	\$401,621.00	\$0.00	0	\$179,872.00	45	\$221,749.00
Total CITY GENERAL FUND	\$2,914,572.00	\$0.00	\$2,914,572.00	\$60,331.90	2	\$7,372,058.13	253	(\$4,457,486.13)

City Of Westminster Revenue Report Level 4 Summary for March 2024								
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
020 UTILITY DEPT. GENERAL FUND								
150 UTILITY ADMINISTRATION								
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$500.00	\$0.00	\$500.00	\$0.00	0	\$1,251.66	250	(\$751.66)
Total Interest Income	\$500.00	\$0.00	\$500.00	\$0.00	0	\$1,251.66	250	(\$751.66)
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$55,000.00	\$0.00	\$55,000.00	\$317.00	1	\$35,982.21	65	\$19,017.79
40701 PROCEEDS FROM BORROWING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40707 MISCELLANEOUS REV	\$60,000.00	\$0.00	\$60,000.00	\$0.00	0	\$100.00	0	\$59,900.00
40708 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$243,943.43	0	(\$243,943.43)
40710 PENALTIES	\$70,000.00	\$0.00	\$70,000.00	(\$48.84)	0	\$45,522.27	65	\$24,477.73
40712 DEBT SET OFF FEES	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
40713 PMPA ECONOMIC DEV.	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40714 GARBAGE FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40719 CAPITAL LEASE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40723 AMI FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1.00	0	(\$1.00)
40734 COURT ORDERED RESTITUTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$30,000.00	\$0.00	\$30,000.00	\$0.00	0	\$8,539.98	28	\$21,460.02
40746 PMPA TRAINING REIMBURSEMENT	\$15,000.00	\$0.00	\$15,000.00	\$0.00	0	\$0.00	0	\$15,000.00
Total Miscellaneous & Other	\$231,000.00	\$0.00	\$231,000.00	\$268.16	0	\$334,088.89	145	(\$103,088.89)
00412 OTHER REVENUE								
41200 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total UTILITY ADMINISTRATION	\$231,500.00	\$0.00	\$231,500.00	\$268.16	0	\$335,340.55	145	(\$103,840.55)



020 UTILITY DEPT. GENERAL FUND		City Of Westminster						
250 ELECTRIC		Revenue Report						
00406 GRANT INCOME		Level 4 Summary for March 2024						
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
250 ELECTRIC								
00406 GRANT INCOME								
40602 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
<b>Total Grant Income</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$15,000.00	\$0.00	\$15,000.00	\$0.00	0	\$0.00	0	\$15,000.00
40707 MISCELLANEOUS REV	\$30,000.00	\$0.00	\$30,000.00	\$0.00	0	\$0.00	0	\$30,000.00
40711 POLE RENTAL FEES	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$0.00	0	\$10,000.00
40733 TRANSFER FROM HOSPITALITY FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$0.00	0	\$1,000.00
40737 REFUNDS/REIMBURSEMENTS	\$12,000.00	\$0.00	\$12,000.00	\$0.00	0	\$0.00	0	\$12,000.00
<b>Total Miscellaneous &amp; Other</b>	<b>\$68,000.00</b>	<b>\$0.00</b>	<b>\$68,000.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$68,000.00</b>
00408 ELECTRIC								
40800 COMMERCIAL ELECTRIC	\$1,865,676.00	\$0.00	\$1,865,676.00	\$132,069.33	7	\$1,170,111.20	63	\$695,564.80
40801 RESIDENTIAL ELECTRIC	\$2,297,796.00	\$0.00	\$2,297,796.00	\$235,570.19	10	\$1,692,635.40	74	\$605,160.60
40802 SC SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40803 COMMERCIAL ELE NTX	\$375,000.00	\$0.00	\$375,000.00	\$45,624.36	12	\$434,488.99	116	(\$59,488.99)
40804 TEMP POWER/UNDERGRND PW	\$25,000.00	\$0.00	\$25,000.00	\$0.00	0	\$140.00	1	\$24,860.00
<b>Total Electric</b>	<b>\$4,563,472.00</b>	<b>\$0.00</b>	<b>\$4,563,472.00</b>	<b>\$413,263.88</b>	<b>9</b>	<b>\$3,297,375.59</b>	<b>72</b>	<b>\$1,266,096.41</b>
<b>Total ELECTRIC</b>	<b>\$4,631,472.00</b>	<b>\$0.00</b>	<b>\$4,631,472.00</b>	<b>\$413,263.88</b>	<b>9</b>	<b>\$3,297,375.59</b>	<b>71</b>	<b>\$1,334,096.41</b>
350 WATER								
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
<b>Total Grant Income</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$2,000.00</b>
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$2,587.00	26	\$7,413.00

020 UTILITY DEPT. GENERAL FUND  
350 WATER  
00407 MISCELLANEOUS & OTHER

City Of Westminster  
Revenue Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40715 ELEVATED TANK MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$29,245.03	0	(\$29,245.03)
Total Miscellaneous & Other	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$31,832.03	318	(\$21,832.03)
00409 WATER								
40900 WATER SALES	\$2,230,204.00	\$0.00	\$2,230,204.00	\$177,232.40	8	\$1,719,882.52	77	\$510,321.48
40901 WATER TAPS	\$187,300.00	\$0.00	\$187,300.00	\$4,200.00	2	\$67,900.00	36	\$119,400.00
40902 DHEC	\$15,000.00	\$0.00	\$15,000.00	\$1,195.95	8	\$10,786.65	72	\$4,213.35
Total Water	\$2,432,504.00	\$0.00	\$2,432,504.00	\$182,628.35	8	\$1,798,569.17	74	\$633,934.83
00411 PROJECT OPERATIONS								
41100 WATER LINE EXTENSION	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
Total Project Operations	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
Total WATER	\$2,446,504.00	\$0.00	\$2,446,504.00	\$182,628.35	7	\$1,830,401.20	75	\$616,102.80
400 RECREATION								
00407 MISCELLANEOUS & OTHER								
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
450 SEWER								
00407 MISCELLANEOUS & OTHER								
40701 PROCEEDS FROM BORROWING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$0.00	\$0.00	\$0.00	\$161.60	0	\$238.80	0	(\$238.80)
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$425.36	0	(\$425.36)
40722 MISCELLANEOUS GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40732 PRITCHARD/PARK GRANT PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

020 UTILITY DEPT. GENERAL FUND		City Of Westminster						
450 SEWER		Revenue Report						
00407 MISCELLANEOUS & OTHER		Level 4 Summary for March 2024						
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40739 BEACON MILL PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40740 SEWER PROJECT FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$161.60	0	\$664.16	0	(\$664.16)
00410 SEWER								
41000 SEWER SALES	\$784,439.00	\$0.00	\$784,439.00	\$67,252.69	9	\$678,250.76	86	\$106,188.24
41001 SEWER TAPS	\$100,500.00	\$0.00	\$100,500.00	\$0.00	0	\$41,180.00	41	\$59,320.00
Total Sewer	\$884,939.00	\$0.00	\$884,939.00	\$67,252.69	8	\$719,430.76	81	\$165,508.24
Total SEWER	\$884,939.00	\$0.00	\$884,939.00	\$67,414.29	8	\$720,094.92	81	\$164,844.08
550 WATER PLANT								
00407 MISCELLANEOUS & OTHER								
40735 INSURANCE PAID CLAIMS	\$3,500.00	\$0.00	\$3,500.00	\$0.00	0	\$0.00	0	\$3,500.00
40737 REFUNDS/REIMBURSEMENTS	\$2,500.00	\$0.00	\$2,500.00	\$0.00	0	\$0.00	0	\$2,500.00
Total Miscellaneous & Other	\$6,000.00	\$0.00	\$6,000.00	\$0.00	0	\$0.00	0	\$6,000.00
Total WATER PLANT	\$6,000.00	\$0.00	\$6,000.00	\$0.00	0	\$0.00	0	\$6,000.00
650 NON DEPARTMENTAL								
00407 MISCELLANEOUS & OTHER								
40742 CAPITAL LEASE PURCHASE REVENUE	\$101,000.00	\$0.00	\$101,000.00	\$0.00	0	\$46,374.89	46	\$54,625.11
Total Miscellaneous & Other	\$101,000.00	\$0.00	\$101,000.00	\$0.00	0	\$46,374.89	46	\$54,625.11
Total NON DEPARTMENTAL	\$101,000.00	\$0.00	\$101,000.00	\$0.00	0	\$46,374.89	46	\$54,625.11
Total UTILITY DEPT. GENERAL FUND	\$8,301,415.00	\$0.00	\$8,301,415.00	\$663,574.68	8	\$6,229,587.15	75	\$2,071,827.85

City Of Westminster Revenue Report Level 4 Summary for March 2024								
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
030 SOLID WASTE								
900 SOLID WASTE								
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
Total Grant Income	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$449,250.00	\$0.00	\$449,250.00	\$0.00	0	\$295,718.36	66	\$153,531.64
40701 PROCEEDS FROM BORROWING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$13,000.00	\$0.00	\$13,000.00	\$0.00	0	\$1,599.00	12	\$11,401.00
40707 MISCELLANEOUS REV	\$2,720.00	\$0.00	\$2,720.00	\$250.00	9	\$250.00	9	\$2,470.00
40719 CAPITAL LEASE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40728 FUND BALANCE	\$167,576.00	\$0.00	\$167,576.00	\$0.00	0	\$0.00	0	\$167,576.00
40729 TRANSFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40734 COURT ORDERED RESTITUTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$3,500.00	\$0.00	\$3,500.00	\$0.00	0	\$0.00	0	\$3,500.00
40742 CAPITAL LEASE PURCHASE REVENUE	\$277,000.00	\$0.00	\$277,000.00	\$0.00	0	\$268,843.71	97	\$8,156.29
Total Miscellaneous & Other	\$913,046.00	\$0.00	\$913,046.00	\$250.00	0	\$566,411.07	62	\$346,634.93
Total SOLID WASTE	\$915,046.00	\$0.00	\$915,046.00	\$250.00	0	\$566,411.07	62	\$348,634.93
Total SOLID WASTE	\$915,046.00	\$0.00	\$915,046.00	\$250.00	0	\$566,411.07	62	\$348,634.93

City Of Westminster Revenue Report Level 4 Summary for March 2024								
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
040 FIRE DEPARTMENT 1% FUND								
004 REVENUE								
00407 MISCELLANEOUS & OTHER								
40707 MISCELLANEOUS REV	\$13,609.36	\$0.00	\$13,609.36	\$0.00	0	\$18,547.92	136	(\$4,938.56)
Total Miscellaneous & Other	\$13,609.36	\$0.00	\$13,609.36	\$0.00	0	\$18,547.92	136	(\$4,938.56)
Total REVENUE	\$13,609.36	\$0.00	\$13,609.36	\$0.00	0	\$18,547.92	136	(\$4,938.56)
Total FIRE DEPARTMENT 1% FUND	\$13,609.36	\$0.00	\$13,609.36	\$0.00	0	\$18,547.92	136	(\$4,938.56)

045 GRANT HOLDING ACCOUNT  
004 REVENUE  
00406 GRANT INCOME

City Of Westminster  
Revenue Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
045 GRANT HOLDING ACCOUNT								
004 REVENUE								
00406 GRANT INCOME								
40604 CDBG ANDERSON PARK	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
100 ADMINISTRATION								
00407 MISCELLANEOUS & OTHER								
40708 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40730 HTAX TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total GRANT HOLDING ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

<div>050 YOUTH RECREATION FUND</div> <div>400 RECREATION</div> <div>00401 INTERGOVENMENTAL REV</div> <div>City Of Westminster</div> <div>Revenue Report</div> <div>Level 4 Summary for March 2024</div>								
Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
050 YOUTH RECREATION FUND								
400 RECREATION								
00401 INTERGOVENMENTAL REV								
40101 COUNTY ALLOCATION	\$50,000.00	\$0.00	\$50,000.00	\$0.00	0	\$0.00	0	\$50,000.00
<b>Total Intergovenmental Rev</b>	<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$50,000.00</b>
00402 LICENSE, PERMITS, & FEES								
40206 ADMISSION	\$74,750.00	\$0.00	\$74,750.00	\$2,325.00	3	\$26,180.00	35	\$48,570.00
40207 CONCESSIONS	\$48,200.00	\$0.00	\$48,200.00	\$935.50	2	\$25,479.00	53	\$22,721.00
40208 REGISTRATION	\$82,500.00	\$0.00	\$82,500.00	\$85.00	0	\$34,318.84	42	\$48,181.16
40209 SPONSOR FEES	\$41,600.00	\$0.00	\$41,600.00	\$0.00	0	\$12,906.28	31	\$28,693.72
40213 TOURNAMENT FEE	\$10,000.00	\$0.00	\$10,000.00	\$200.00	2	\$240.00	2	\$9,760.00
<b>Total License, Permits, &amp; Fees</b>	<b>\$257,050.00</b>	<b>\$0.00</b>	<b>\$257,050.00</b>	<b>\$3,545.50</b>	<b>1</b>	<b>\$99,124.12</b>	<b>39</b>	<b>\$157,925.88</b>
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
<b>Total Interest Income</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>
00406 GRANT INCOME								
40600 PARD GRANT	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$0.00	0	\$10,000.00
<b>Total Grant Income</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$10,000.00</b>
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40702 DONATIONS	\$12,000.00	\$0.00	\$12,000.00	\$230.00	2	\$9,647.19	80	\$2,352.81
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$6,500.00	\$0.00	\$6,500.00	\$1,876.00	29	\$5,140.00	79	\$1,360.00
40707 MISCELLANEOUS REV	\$2,720.00	\$0.00	\$2,720.00	\$0.00	0	\$0.00	0	\$2,720.00
40709 SKATEBOARD PARK	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40718 COOPERS MILL PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40729 TRANSFER FROM GENERAL FUND	\$119,099.00	\$0.00	\$119,099.00	\$0.00	0	\$89,324.25	75	\$29,774.75



050 YOUTH RECREATION FUND  
400 RECREATION  
00407 MISCELLANEOUS & OTHER

City Of Westminster  
Revenue Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40730 HTAX TRANSFER	\$117,950.00	\$0.00	\$117,950.00	\$0.00	0	\$0.00	0	\$117,950.00
40734 COURT ORDERED RESTITUTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$4,000.00	\$0.00	\$4,000.00	\$0.00	0	\$24.36	1	\$3,975.64
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$262,269.00	\$0.00	\$262,269.00	\$2,106.00	1	\$104,135.80	40	\$158,133.20
Total RECREATION	\$579,319.00	\$0.00	\$579,319.00	\$5,651.50	1	\$203,259.92	35	\$376,059.08
Total YOUTH RECREATION FUND	\$579,319.00	\$0.00	\$579,319.00	\$5,651.50	1	\$203,259.92	35	\$376,059.08
TOTAL ALL FUNDS	\$12,723,961.36	\$0.00	\$12,723,961.36	\$729,808.08	6	\$14,389,864.19	113	(\$1,665,902.83)

Expenditure Report

Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 CITY GENERAL FUND									
100 ADMINISTRATION									
00100 PERSONAL SERVICES									
05100 SALARIES	\$152,590.00	\$0.00	\$0.00	0	\$152,918.09	100	\$0.00	(\$328.09)	0
05101 OVERTIME	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05102 MAYOR SALARY	\$12,000.00	\$0.00	\$461.54	4	\$5,069.24	42	\$0.00	\$6,930.76	58
05103 ANNUAL BONUS	\$1,560.00	\$0.00	\$0.00	0	\$1,510.00	97	\$0.00	\$50.00	3
05104 SOCIAL SECURITY	\$16,500.00	\$0.00	\$159.00	1	\$13,534.88	82	\$0.00	\$2,965.12	18
05105 RETIREMENT CONTRIBUTIONS	\$40,013.00	\$0.00	\$137.06	0	\$30,002.15	75	\$0.00	\$10,010.85	25
05106 HEALTH INSURANCE CONTRIBUTIONS	\$24,174.00	\$0.00	\$494.08	2	\$16,924.14	70	\$0.00	\$7,249.86	30
05107 WORKERS COMPENSATION	\$2,000.00	\$0.00	\$0.00	0	\$2,000.00	100	\$0.00	\$0.00	0
05108 EMPLOYEE BONDING	\$5,000.00	\$0.00	\$2,177.00	44	\$2,177.00	44	\$0.00	\$2,823.00	56
05109 PART TIME EMPLOYEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05112 UNEMPLOYEMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05114 VEHICLE ALLOWANCE	\$4,200.00	\$0.00	\$0.00	0	\$4,800.00	114	\$0.00	(\$600.00)	(14)
05115 CELLPHONE ALLOWANCE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05157 COUNCIL SALARIES	\$43,200.00	\$0.00	\$1,661.58	4	\$21,969.48	51	\$0.00	\$21,230.52	49
05810 UNIFORM EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$301,237.00	\$0.00	\$5,090.26	2	\$250,904.98	83	\$0.00	\$50,332.02	17
00200 COMMODITIES									
05200 POSTAGE	\$1,200.00	\$0.00	\$0.00	0	\$1,083.16	90	\$0.00	\$116.84	10
05202 OFFICE SUPPLIES	\$6,000.00	\$0.00	\$416.80	7	\$5,803.38	97	\$0.00	\$196.62	3
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$236.71	47	\$0.00	\$263.29	53
05210 MISCELLANEOUS	\$2,400.00	\$0.00	\$52.62	2	\$1,764.88	74	\$0.00	\$635.12	26
05211 SERVICE FEES	\$3,000.00	\$0.00	\$31.50	1	\$2,376.76	79	\$0.00	\$623.24	21

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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05212 EQUIPMENT PURCHASED	\$3,000.00	\$0.00	\$0.00	0	\$1,035.11	35	\$0.00	\$1,964.89	65
05214 PRINTING	\$1,000.00	\$0.00	\$0.00	0	\$235.36	24	\$0.00	\$764.64	76
05215 BUILDING MAINT.	\$6,000.00	\$0.00	\$0.00	0	\$3,696.33	62	\$0.00	\$2,303.67	38
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$23,100.00	\$0.00	\$500.92	2	\$16,231.69	70	\$0.00	\$6,868.31	30
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$1,000.00	\$0.00	\$0.00	0	\$1,126.76	113	\$0.00	(\$126.76)	(13)
05301 TELEPHONES	\$3,000.00	\$0.00	\$0.00	0	\$1,357.48	45	\$0.00	\$1,642.52	55
05302 TRAVEL AND TRAINING	\$5,000.00	\$0.00	\$406.80	8	\$10,745.49	215	\$0.00	(\$5,745.49)	(115)
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$5,000.00	\$0.00	\$696.00	14	\$2,464.04	49	\$0.00	\$2,535.96	51
05306 ADVERTISING	\$1,000.00	\$0.00	\$0.00	0	\$867.70	87	\$0.00	\$132.30	13
05308 OFFICE EQUIP/RENTAL/LEASE	\$2,100.00	\$0.00	\$84.83	4	\$1,216.49	58	\$0.00	\$883.51	42
05310 MISCELLANEOUS	\$3,200.00	\$0.00	\$600.00	19	\$2,971.17	93	\$0.00	\$228.83	7
05313 UTILITIES PURCH FROM WUD	\$9,000.00	\$0.00	\$0.00	0	\$2,361.54	26	\$0.00	\$6,638.46	74
05314 UTILITIES PURCH FROM OTHER	\$0.00	\$0.00	\$0.00	0	\$196.71	0	\$0.00	(\$196.71)	0
05319 PROFESSIONAL SERVICES	\$20,000.00	\$0.00	\$10,366.06	52	\$62,237.66	311	\$0.00	(\$42,237.66)	(211)
05320 MEDICAL PROFESS. SERVICES	\$100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$100.00	100
05321 COMPUTER MAINTENANCE	\$5,200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,200.00	100
05323 VEHICLE & PROPERTY INSURANCE	\$51,227.00	\$0.00	\$0.00	0	\$63,509.00	124	\$0.00	(\$12,282.00)	(24)
05328 CUSTOMER REFUNDS	\$500.00	\$0.00	\$0.00	0	\$675.00	135	\$0.00	(\$175.00)	(35)
05336 SC SALES TAX	\$400.00	\$0.00	\$0.00	0	\$84.80	21	\$0.00	\$315.20	79
05352 JANITORIAL EXPENSE	\$3,000.00	\$0.00	\$300.00	10	\$2,336.00	78	\$0.00	\$664.00	22
05356 TREE BOARD PROJECTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05358 EQUIPMENT REPAIR & MAINT.	\$100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$100.00	100

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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05362 MUNICIPAL COURT	\$21,000.00	\$0.00	\$4,850.00	23	\$15,650.00	75	\$0.00	\$5,350.00	25
05365 CONTRACTUAL SERVICES	\$55,750.00	\$0.00	\$2,667.09	5	\$54,973.80	99	\$0.00	\$776.20	1
05368 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	0	\$65,000.00	0	\$0.00	(\$65,000.00)	0
05372 ELECTION EXPENSE	\$2,500.00	\$0.00	\$0.00	0	\$1,920.28	77	\$0.00	\$579.72	23
05378 PRINTING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05379 LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	0	\$33,131.00	166	\$0.00	(\$13,131.00)	(66)
05380 DOWNTOWN EVENTS/REPAIRS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05383 PUBLIC RELATIONS/PROMOTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05387 HALL ST PROPERTY PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05394 CITY COUNCIL TRAVEL & TRAINING	\$5,000.00	\$0.00	\$0.00	0	\$5,859.22	117	\$0.00	(\$859.22)	(17)
05395 CITY COUNCIL MEMBER & SUBSCRIP	\$2,000.00	\$0.00	\$0.00	0	\$908.23	45	\$0.00	\$1,091.77	55
Total Contractual Services	\$216,577.00	\$0.00	\$19,970.78	9	\$329,592.37	152	\$0.00	(\$113,015.37)	(52)
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05618 FIRE BAY DEMOLITION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05646 C FUNDS - SIDEWALKS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05647 C FUNDS - ROADWAY RESURFACING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total ADMINISTRATION	\$540,914.00	\$0.00	\$25,561.96	5	\$596,729.04	110	\$0.00	(\$55,815.04)	(10)
200 FIRE DEPARTMENT									
00100 PERSONAL SERVICES									
05100 SALARIES	\$556,885.00	\$0.00	\$15,726.42	3	\$256,191.78	46	\$0.00	\$300,693.22	54
05101 OVERTIME	\$22,000.00	\$0.00	\$75.66	0	\$28,387.86	129	\$0.00	(\$6,387.86)	(29)
05103 ANNUAL BONUS	\$2,070.00	\$0.00	\$0.00	0	\$1,630.00	79	\$0.00	\$440.00	21

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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05104 SOCIAL SECURITY	\$42,602.00	\$0.00	\$1,215.29	3	\$22,321.01	52	\$0.00	\$20,280.99	48
05105 RETIREMENT CONTRIBUTIONS	\$118,283.00	\$0.00	\$3,567.60	3	\$64,371.24	54	\$0.00	\$53,911.76	46
05106 HEALTH INSURANCE CONTRIBUTIONS	\$141,787.00	\$0.00	\$6,326.42	4	\$48,125.86	34	\$0.00	\$93,661.14	66
05107 WORKERS COMPENSATION	\$19,700.00	\$0.00	\$0.00	0	\$22,651.25	115	\$0.00	(\$2,951.25)	(15)
05109 PART TIME EMPLOYEES	\$25,000.00	\$0.00	\$1,034.90	4	\$19,267.43	77	\$0.00	\$5,732.57	23
05110 VOLUNTEER FIREFIGHTERS BONUS	\$6,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$6,000.00	100
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$934,327.00	\$0.00	\$27,946.29	3	\$462,946.43	50	\$0.00	\$471,380.57	50
00200 COMMODITIES									
05201 FUEL	\$10,000.00	\$0.00	\$774.36	8	\$7,353.04	74	\$0.00	\$2,646.96	26
05202 OFFICE SUPPLIES	\$2,500.00	\$0.00	\$46.45	2	\$1,233.80	49	\$0.00	\$1,266.20	51
05203 RADIO/PAGERS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05204 BUNKER / PPE GEAR	\$7,500.00	\$0.00	\$0.00	0	\$1,719.57	23	\$0.00	\$5,780.43	77
05205 AWARDS / FLOWERS	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05207 VEHICLE SUPPLIES / PARTS	\$3,000.00	\$0.00	\$12.69	0	\$876.44	29	\$0.00	\$2,123.56	71
05208 UNIFORMS	\$6,000.00	\$0.00	\$0.00	0	\$4,794.54	80	\$0.00	\$1,205.46	20
05209 JANITORIAL SUPPLIES	\$2,000.00	\$0.00	\$0.00	0	\$188.87	9	\$0.00	\$1,811.13	91
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$308.60	31	\$0.00	\$691.40	69
05212 EQUIPMENT PURCHASED	\$9,000.00	\$0.00	\$0.00	0	\$9,671.50	107	\$0.00	(\$671.50)	(7)
05218 VOLUNTEER FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05219 FD DRINK FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05221 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05222 SUPPLIES	\$2,500.00	\$0.00	\$52.01	2	\$877.65	35	\$419.48	\$1,202.87	48
05235 MEDICAL SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total Commodities	\$44,500.00	\$0.00	\$885.51	2	\$27,024.01	61	\$419.48	\$17,056.51	38
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$3,500.00	\$0.00	\$0.00	0	\$1,241.06	35	\$0.00	\$2,258.94	65
05301 TELEPHONES	\$4,000.00	\$0.00	\$0.00	0	\$2,846.26	71	\$0.00	\$1,153.74	29
05302 TRAVEL AND TRAINING	\$4,500.00	\$0.00	\$0.00	0	\$2,808.66	62	\$0.00	\$1,691.34	38
05303 RADIO/PAGER REPAIR	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05304 VEHICLE MAINTENANCE	\$15,000.00	\$0.00	\$0.00	0	\$11,322.01	75	\$0.00	\$3,677.99	25
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$16,500.00	\$0.00	\$1,170.00	7	\$12,585.00	76	\$0.00	\$3,915.00	24
05306 ADVERTISING	\$300.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$300.00	100
05309 FIRE EXTINGUISHER	\$200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$200.00	100
05310 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$145.27	15	\$0.00	\$854.73	85
05313 UTILITIES PURCH FROM WUD	\$28,000.00	\$0.00	\$0.00	0	\$16,174.19	58	\$0.00	\$11,825.81	42
05314 UTILITIES PURCH FROM OTHER	\$4,200.00	\$0.00	\$0.00	0	\$881.64	21	\$0.00	\$3,318.36	79
05319 PROFESSIONAL SERVICES	\$200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$200.00	100
05320 MEDICAL PROFESS. SERVICES	\$2,500.00	\$0.00	\$0.00	0	\$380.00	15	\$0.00	\$2,120.00	85
05322 CABLE	\$900.00	\$0.00	\$0.00	0	\$519.40	58	\$0.00	\$380.60	42
05325 SECURITY MONITORING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05354 FIRE PREVENTION	\$1,500.00	\$0.00	\$0.00	0	\$1,402.50	94	\$0.00	\$97.50	7
05355 BUNKER GEAR REPAIR	\$500.00	\$0.00	\$308.46	62	\$308.46	62	\$0.00	\$191.54	38
05357 EQUIPMENT RENTAL/LEASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05358 EQUIPMENT REPAIR & MAINT.	\$5,000.00	\$0.00	\$1,872.24	37	\$2,704.87	54	\$52.99	\$2,242.14	45
05365 CONTRACTUAL SERVICES	\$4,000.00	\$0.00	\$520.00	13	\$1,959.50	49	\$0.00	\$2,040.50	51

010 CITY GENERAL FUND  
200 FIRE DEPARTMENT  
00300 CONTRACTUAL SERVICES

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05367 ZONING/COMP PLAN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05369 TRAINING FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05370 DRINK FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$92,800.00	\$0.00	\$3,870.70	4	\$55,278.82	60	\$52.99	\$37,468.19	40
00600 CAPITAL OUTLAY									
05600 SCBA'S	\$27,960.85	\$0.00	\$0.00	0	\$27,960.85	100	\$0.00	\$0.00	0
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05609 TRAILER FOR CRIBBING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05620 BRUSH TRUCK	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05623 RADIO/PAGERS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05624 BUNKER/PPE GEAR	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$27,960.85	\$0.00	\$0.00	0	\$27,960.85	100	\$0.00	\$0.00	0
00700 DEBT SERVICE									
05700 PRINCIPAL PAYMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05701 PAYOFF OF TRUCK BOND	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05702 FD PUMPER TRUCK	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total FIRE DEPARTMENT	\$1,099,587.85	\$0.00	\$32,702.50	3	\$573,210.11	52	\$472.47	\$525,905.27	48
300 POLICE									
00100 PERSONAL SERVICES									
05100 SALARIES	\$417,145.00	\$0.00	\$16,766.71	4	\$327,695.06	79	\$0.00	\$89,449.94	21
05101 OVERTIME	\$25,000.00	\$0.00	\$3,847.25	15	\$29,265.21	117	\$0.00	(\$4,265.21)	(17)
05103 ANNUAL BONUS	\$1,608.00	\$0.00	\$0.00	0	\$1,660.08	103	\$0.00	(\$52.08)	(3)
05104 SOCIAL SECURITY	\$31,912.00	\$0.00	\$1,518.54	5	\$24,857.65	78	\$0.00	\$7,054.35	22



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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05105 RETIREMENT CONTRIBUTIONS	\$88,602.00	\$0.00	\$4,378.40	5	\$69,999.07	79	\$0.00	\$18,602.93	21
05106 HEALTH INSURANCE CONTRIBUTIONS	\$93,115.00	\$0.00	\$4,570.58	5	\$43,476.52	47	\$0.00	\$49,638.48	53
05107 WORKERS COMPENSATION	\$19,700.00	\$0.00	\$0.00	0	\$22,651.25	115	\$0.00	(\$2,951.25)	(15)
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$677,082.00	\$0.00	\$31,081.48	5	\$519,604.84	77	\$0.00	\$157,477.16	23
00200 COMMODITIES									
05201 FUEL	\$27,000.00	\$0.00	\$2,302.85	9	\$21,352.88	79	\$0.00	\$5,647.12	21
05202 OFFICE SUPPLIES	\$2,000.00	\$0.00	\$424.00	21	\$1,463.56	73	\$0.00	\$536.44	27
05206 VEHICLE MAINT/REPAIR	\$15,000.00	\$0.00	\$0.00	0	\$18,104.00	121	\$0.00	(\$3,104.00)	(21)
05208 UNIFORMS	\$3,000.00	\$0.00	\$0.00	0	\$2,553.18	85	\$0.00	\$446.82	15
05209 JANITORIAL SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05210 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$362.76	73	\$0.00	\$137.24	27
05215 BUILDING MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$755.65	76	\$0.00	\$244.35	24
05222 SUPPLIES	\$6,000.00	\$0.00	\$0.00	0	\$758.51	13	\$164.00	\$5,077.49	85
05224 POLICE K9	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05226 DRUG SEIZURE EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05232 MATERIAL/SCRAP RECOVERY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$55,500.00	\$0.00	\$2,726.85	5	\$45,350.54	82	\$164.00	\$9,985.46	18
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$4,100.00	\$0.00	\$0.00	0	\$2,290.29	56	\$0.00	\$1,809.71	44
05301 TELEPHONES	\$2,800.00	\$0.00	\$0.00	0	\$1,357.45	48	\$0.00	\$1,442.55	52
05302 TRAVEL AND TRAINING	\$5,000.00	\$0.00	\$0.00	0	\$1,755.79	35	\$0.00	\$3,244.21	65
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$14,500.00	\$0.00	\$0.00	0	\$21,878.45	151	\$0.00	(\$7,378.45)	(51)
05306 ADVERTISING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100

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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05307 PUBLIC RELATIONS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05310 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$359.18	72	\$0.00	\$140.82	28
05311 RADAR CERTIFICATION	\$400.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$400.00	100
05312 NARCOTICS BUY MONEY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05313 UTILITIES PURCH FROM WUD	\$13,200.00	\$0.00	\$0.00	0	\$5,391.69	41	\$0.00	\$7,808.31	59
05315 POLICE FUND	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05318 SOFTWARE	\$9,000.00	\$0.00	\$286.00	3	\$2,574.00	29	\$0.00	\$6,426.00	71
05319 PROFESSIONAL SERVICES	\$2,500.00	\$0.00	\$0.00	0	\$885.00	35	\$0.00	\$1,615.00	65
05320 MEDICAL PROFESS. SERVICES	\$1,000.00	\$0.00	\$0.00	0	\$427.50	43	\$0.00	\$572.50	57
05352 JANITORIAL EXPENSE	\$2,500.00	\$0.00	\$300.00	12	\$2,168.75	87	\$0.00	\$331.25	13
05357 EQUIPMENT RENTAL/LEASE	\$9,000.00	\$0.00	\$0.00	0	\$7,717.09	86	\$0.00	\$1,282.91	14
05358 EQUIPMENT REPAIR & MAINT.	\$1,800.00	\$0.00	\$0.00	0	\$312.00	17	\$0.00	\$1,488.00	83
05359 EQUIPMENT PURCHASE	\$3,500.00	\$0.00	\$0.00	0	\$33,738.85	964	\$0.00	(\$30,238.85)	(864)
05365 CONTRACTUAL SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05373 JUVENILE DETENTION	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$2,000.00	\$0.00	0
05376 E-TICKET FOR VEHICLES	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
05381 DRUG SEIZURE EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05389 DONATIONS EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$75,300.00	\$0.00	\$586.00	1	\$80,856.04	107	\$2,000.00	(\$7,556.04)	(10)
00600 CAPITAL OUTLAY									
05601 VEHICLES/EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

<div> <div>010 CITY GENERAL FUND</div> <div>300 POLICE</div> <div>00600 CAPITAL OUTLAY</div> </div> <div> <div>City Of Westminster</div> <div>Expenditure Report</div> <div>Level 4 Summary for March 2024</div> </div>									
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00700 DEBT SERVICE									
05703 PD VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total POLICE	\$807,882.00	\$0.00	\$34,394.33	4	\$645,811.42	80	\$2,164.00	\$159,906.58	20
400 RECREATION									
00600 CAPITAL OUTLAY									
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total RECREATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
500 CODES									
00100 PERSONAL SERVICES									
05100 SALARIES	\$18,761.00	\$0.00	\$0.00	0	\$18,751.20	100	\$0.00	\$9.80	0
05101 OVERTIME	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05103 ANNUAL BONUS	\$130.00	\$0.00	\$0.00	0	\$160.00	123	\$0.00	(\$30.00)	(23)
05104 SOCIAL SECURITY	\$1,436.00	\$0.00	\$0.00	0	\$1,296.77	90	\$0.00	\$139.23	10
05105 RETIREMENT CONTRIBUTIONS	\$3,482.00	\$0.00	\$0.00	0	\$3,480.23	100	\$0.00	\$1.77	0
05106 HEALTH INSURANCE CONTRIBUTIONS	\$6,001.00	\$0.00	\$0.00	0	\$5,891.76	98	\$0.00	\$109.24	2
05112 UNEMPLOYEMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$29,810.00	\$0.00	\$0.00	0	\$29,579.96	99	\$0.00	\$230.04	1
00200 COMMODITIES									
05201 FUEL	\$800.00	\$0.00	\$41.09	5	\$402.41	50	\$0.00	\$397.59	50
05202 OFFICE SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$437.11	87	\$0.00	\$62.89	13
05206 VEHICLE MAINT/REPAIR	\$250.00	\$0.00	\$0.00	0	\$70.00	28	\$0.00	\$180.00	72
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$470.80	47	\$0.00	\$529.20	53
05214 PRINTING	\$500.00	\$0.00	\$0.00	0	\$276.24	55	\$0.00	\$223.76	45
Total Commodities	\$3,050.00	\$0.00	\$41.09	1	\$1,656.56	54	\$0.00	\$1,393.44	46

010 CITY GENERAL FUND		City Of Westminster							
500 CODES		Expenditure Report							
00300 CONTRACTUAL SERVICES		Level 4 Summary for March 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05301 TELEPHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05302 TRAVEL AND TRAINING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05306 ADVERTISING	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05318 SOFTWARE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05367 ZONING/COMP PLAN	\$15,000.00	\$0.00	\$0.00	0	\$1,945.00	13	\$0.00	\$13,055.00	87
05385 CODE SERVICES CONTRACT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05386 ABATEMENT EXPENSES	\$15,000.00	\$0.00	\$0.00	0	\$800.00	5	\$0.00	\$14,200.00	95
Total Contractual Services	\$31,000.00	\$0.00	\$0.00	0	\$2,745.00	9	\$0.00	\$28,255.00	91
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total CODES	\$63,860.00	\$0.00	\$41.09	0	\$33,981.52	53	\$0.00	\$29,878.48	47
600 PUBLIC WORKS									
00100 PERSONAL SERVICES									
05100 SALARIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05101 OVERTIME	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05103 ANNUAL BONUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05104 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05105 RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05106 HEALTH INSURANCE CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05107 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

010 CITY GENERAL FUND  
600 PUBLIC WORKS  
00100 PERSONAL SERVICES

City Of Westminster  
Expenditure Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total Personal Services	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00200 COMMODITIES									
05201 FUEL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05202 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$239.94	24	\$0.00	\$760.06	76
05206 VEHICLE MAINT/REPAIR	\$1,500.00	\$0.00	\$0.00	0	\$620.60	41	\$0.00	\$879.40	59
05208 UNIFORMS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05209 JANITORIAL SUPPLIES	\$400.00	\$0.00	\$0.00	0	\$306.90	77	\$0.00	\$93.10	23
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$142.81	14	\$376.76	\$480.43	48
05212 EQUIPMENT PURCHASED	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05215 BUILDING MAINT.	\$11,925.00	\$0.00	\$500.00	4	\$5,941.64	50	\$188.26	\$5,795.10	49
05216 MATERIALS - MAINT.	\$2,000.00	\$0.00	\$0.00	0	\$1,728.49	86	\$100.62	\$170.89	9
05222 SUPPLIES	\$1,000.00	\$0.00	\$11.44	1	\$1,115.96	112	\$0.00	(\$115.96)	(12)
05223 TOOLS	\$1,000.00	\$0.00	\$0.00	0	\$182.26	18	\$786.65	\$31.09	3
Total Commodities	\$19,825.00	\$0.00	\$511.44	3	\$10,278.60	52	\$1,452.29	\$8,094.11	41
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05301 TELEPHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05302 TRAVEL AND TRAINING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05306 ADVERTISING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05310 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05313 UTILITIES PURCH FROM WUD	\$14,000.00	\$0.00	\$0.00	0	\$9,609.16	69	\$0.00	\$4,390.84	31
05316 RAILROAD PROPERTY RENTAL	\$900.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$900.00	100
05319 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

010 CITY GENERAL FUND  
600 PUBLIC WORKS  
00300 CONTRACTUAL SERVICES

City Of Westminster  
Expenditure Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05320 MEDICAL PROFESS. SERVICES	\$0.00	\$0.00	\$0.00	0	\$47.50	0	\$0.00	(\$47.50)	0
05325 SECURITY MONITORING	\$3,000.00	\$0.00	\$0.00	0	\$360.00	12	\$0.00	\$2,640.00	88
05341 ASPHALT/PAVING	\$5,000.00	\$0.00	\$0.00	0	\$189.51	4	\$0.00	\$4,810.49	96
05352 JANITORIAL EXPENSE	\$6,000.00	\$0.00	\$300.00	5	\$4,547.25	76	\$0.00	\$1,452.75	24
05357 EQUIPMENT RENTAL/LEASE	\$500.00	\$0.00	\$0.00	0	\$122.96	25	\$0.00	\$377.04	75
05358 EQUIPMENT REPAIR & MAINT.	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$434.02	\$65.98	13
05360 HAND POWER / HYDRAULIC TOOLS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05363 R.O.W. MAINTENANCE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05364 MOSQUITO SPRAYING	\$8,000.00	\$0.00	\$0.00	0	\$7,233.34	90	\$0.00	\$766.66	10
05365 CONTRACTUAL SERVICES	\$1,000.00	\$0.00	\$120.00	12	\$1,390.00	139	\$0.00	(\$390.00)	(39)
05374 GARBAGE PERMIT FEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$39,400.00	\$0.00	\$420.00	1	\$23,499.72	60	\$434.02	\$15,466.26	39
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$526.79	0	\$0.00	(\$526.79)	0
05607 FIELD/FACILITY IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05616 C FUNDS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05631 LEGION DRIVE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$4,800.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,800.00	100
Total Capital Outlay	\$4,800.00	\$0.00	\$0.00	0	\$526.79	11	\$0.00	\$4,273.21	89
00700 DEBT SERVICE									
05708 GARBAGE TRUCK PRINCIPAL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total PUBLIC WORKS	\$64,025.00	\$0.00	\$931.44	1	\$34,305.11	54	\$1,886.31	\$27,833.58	43
700 NON DEPARTMENTAL									
00100 PERSONAL SERVICES									
05113 PAYROLL ADJUSTMENTS	\$12,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$12,000.00	100

City Of Westminster  
Expenditure Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total Personal Services	\$12,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$12,000.00	100
00200 COMMODITIES									
05209 JANITORIAL SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05210 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05222 SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00300 CONTRACTUAL SERVICES									
05317 TRANSFER TO CHAMBER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05377 SOLID WASTE TRANSFER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05384 TRANSFER TO YOUTH RECREATION	\$119,099.00	\$0.00	\$0.00	0	\$89,324.25	75	\$0.00	\$29,774.75	25
05388 GRANT MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$119,099.00	\$0.00	\$0.00	0	\$89,324.25	75	\$0.00	\$29,774.75	25
00600 CAPITAL OUTLAY									
05602 DEPOT HANDRAIL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05604 VEHICLES	\$134,045.00	\$0.00	\$0.00	0	\$125,372.00	94	\$0.00	\$8,673.00	6
05616 C FUNDS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05617 CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05622 ARCHITECTURAL STUDY CITY HALL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05648 PUBLIC SAFETY VEHICLES UPFIT	\$11,000.00	\$0.00	\$0.00	0	\$10,281.59	93	\$0.00	\$718.41	7
05653 ARC DOWNTOWN MASTER PLAN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$145,045.00	\$0.00	\$0.00	0	\$135,653.59	94	\$0.00	\$9,391.41	6
00700 DEBT SERVICE									
05717 2023 LEASE/PURCHASE	\$50,659.22	\$0.00	\$0.00	0	\$50,659.22	100	\$0.00	\$0.00	0
05718 2024 LEASE PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$50,659.22	\$0.00	\$0.00	0	\$50,659.22	100	\$0.00	\$0.00	0



010 CITY GENERAL FUND 700 NON DEPARTMENTAL 00800 OTHER		City Of Westminster Expenditure Report Level 4 Summary for March 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00800 OTHER									
05800 GRANTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Other	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total NON DEPARTMENTAL	\$326,803.22	\$0.00	\$0.00	0	\$275,637.06	84	\$0.00	\$51,166.16	16
800 ANDERSON PARK									
00200 COMMODITIES									
05209 JANITORIAL SUPPLIES	\$1,500.00	\$0.00	\$115.54	8	\$115.54	8	\$0.00	\$1,384.46	92
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05215 BUILDING MAINT.	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
05216 MATERIALS - MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$511.91	51	\$108.37	\$379.72	38
05222 SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05313 UTILITIES PURCH FROM WUD	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05319 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05365 CONTRACTUAL SERVICES	\$4,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,000.00	100
Total Commodities	\$11,500.00	\$0.00	\$115.54	1	\$627.45	5	\$108.37	\$10,764.18	94
Total ANDERSON PARK	\$11,500.00	\$0.00	\$115.54	1	\$627.45	5	\$108.37	\$10,764.18	94
Total CITY GENERAL FUND	\$2,914,572.07	\$0.00	\$93,746.86	3	\$2,160,301.71	74	\$4,631.15	\$749,639.21	26

020 UTILITY DEPT. GENERAL FUND  
150 UTILITY ADMINISTRATION  
00100 PERSONAL SERVICES

City Of Westminster  
Expenditure Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
020 UTILITY DEPT. GENERAL FUND									
150 UTILITY ADMINISTRATION									
00100 PERSONAL SERVICES									
05100 SALARIES	\$336,750.00	\$0.00	\$29,304.71	9	\$224,751.94	67	\$0.00	\$111,998.06	33
05101 OVERTIME	\$1,500.00	\$0.00	\$61.50	4	\$1,066.99	71	\$0.00	\$433.01	29
05103 ANNUAL BONUS	\$1,384.00	\$0.00	\$0.00	0	\$1,150.00	83	\$0.00	\$234.00	17
05104 SOCIAL SECURITY	\$25,762.00	\$0.00	\$2,189.19	8	\$16,676.20	65	\$0.00	\$9,085.80	35
05105 RETIREMENT CONTRIBUTIONS	\$62,500.00	\$0.00	\$4,811.17	8	\$41,272.88	66	\$0.00	\$21,227.12	34
05106 HEALTH INSURANCE CONTRIBUTIONS	\$48,440.00	\$0.00	\$4,953.06	10	\$35,362.92	73	\$0.00	\$13,077.08	27
05107 WORKERS COMPENSATION	\$6,000.00	\$0.00	\$0.00	0	\$5,000.00	83	\$0.00	\$1,000.00	17
05108 EMPLOYEE BONDING	\$700.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$700.00	100
05112 UNEMPLOYEMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05114 VEHICLE ALLOWANCE	\$6,000.00	\$0.00	\$800.00	13	\$2,400.00	40	\$0.00	\$3,600.00	60
Total Personal Services	\$489,036.00	\$0.00	\$42,119.63	9	\$327,680.93	67	\$0.00	\$161,355.07	33
00200 COMMODITIES									
05200 POSTAGE	\$1,500.00	\$0.00	\$0.00	0	\$1,031.63	69	\$0.00	\$468.37	31
05201 FUEL	\$5,000.00	\$0.00	\$285.44	6	\$3,217.62	64	\$0.00	\$1,782.38	36
05202 OFFICE SUPPLIES	\$6,000.00	\$0.00	\$115.38	2	\$4,201.20	70	\$222.60	\$1,576.20	26
05205 AWARDS / FLOWERS	\$150.00	\$0.00	\$0.00	0	\$212.00	141	\$0.00	(\$62.00)	(41)
05206 VEHICLE MAINT/REPAIR	\$3,000.00	\$0.00	\$0.00	0	\$1,664.90	55	\$0.00	\$1,335.10	45
05208 UNIFORMS	\$4,000.00	\$0.00	\$0.00	0	\$3,357.20	84	\$0.00	\$642.80	16
05209 JANITORIAL SUPPLIES	\$900.00	\$0.00	\$0.00	0	\$596.60	66	\$0.00	\$303.40	34
05210 MISCELLANEOUS	\$1,500.00	\$0.00	\$0.00	0	\$616.47	41	\$0.00	\$883.53	59
05211 SERVICE FEES	\$45,000.00	\$0.00	\$31.50	0	\$61,153.49	136	\$0.00	(\$16,153.49)	(36)
05212 EQUIPMENT PURCHASED	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100

020 UTILITY DEPT. GENERAL FUND  
150 UTILITY ADMINISTRATION  
00200 COMMODITIES

City Of Westminster  
Expenditure Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05215 BUILDING MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$110.81	11	\$0.00	\$889.19	89
05216 MATERIALS - MAINT.	\$500.00	\$0.00	\$0.00	0	\$11.64	2	\$0.00	\$488.36	98
05222 SUPPLIES	\$1,500.00	\$0.00	\$2.53	0	\$456.03	30	\$0.00	\$1,043.97	70
05223 TOOLS	\$100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$100.00	100
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	(\$6,499.93)	0	\$0.00	\$6,499.93	0
05228 BANK ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
<b>Total Commodities</b>	<b>\$72,150.00</b>	<b>\$0.00</b>	<b>\$434.85</b>	<b>1</b>	<b>\$70,129.66</b>	<b>97</b>	<b>\$222.60</b>	<b>\$1,797.74</b>	<b>2</b>
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$1,500.00	\$0.00	\$0.00	0	\$1,042.97	70	\$0.00	\$457.03	30
05301 TELEPHONES	\$3,500.00	\$0.00	\$0.00	0	\$1,357.48	39	\$0.00	\$2,142.52	61
05302 TRAVEL AND TRAINING	\$3,000.00	\$0.00	\$0.00	0	\$2,674.05	89	\$0.00	\$325.95	11
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$3,000.00	\$0.00	\$185.00	6	\$1,931.88	64	\$0.00	\$1,068.12	36
05306 ADVERTISING	\$200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$200.00	100
05308 OFFICE EQUIP/RENTAL/LEASE	\$2,000.00	\$0.00	\$200.09	10	\$1,838.54	92	\$0.00	\$161.46	8
05310 MISCELLANEOUS	\$3,500.00	\$0.00	\$0.00	0	\$800.00	23	\$0.00	\$2,700.00	77
05313 UTILITIES PURCH FROM WUD	\$8,700.00	\$0.00	\$0.00	0	\$1,612.46	19	\$0.00	\$7,087.54	81
05319 PROFESSIONAL SERVICES	\$46,000.00	\$0.00	\$0.00	0	\$27,409.59	60	\$0.00	\$18,590.41	40
05320 MEDICAL PROFESS. SERVICES	\$250.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$250.00	100
05321 COMPUTER MAINTENANCE	\$7,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$7,500.00	100
05323 VEHICLE & PROPERTY INSURANCE	\$51,227.00	\$0.00	\$0.00	0	\$63,509.00	124	\$0.00	(\$12,282.00)	(24)
05324 ALLOCATION TO CITY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05326 FRANCHISE FEE	\$410,021.00	\$0.00	\$34,168.41	8	\$307,515.77	75	\$0.00	\$102,505.23	25
05327 ONLINE UTILITY EXCHANGE	\$1,000.00	\$0.00	\$177.85	18	\$525.51	53	\$0.00	\$474.49	47
05328 CUSTOMER REFUNDS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

020 UTILITY DEPT. GENERAL FUND 150 UTILITY ADMINISTRATION 00300 CONTRACTUAL SERVICES		City Of Westminster Expenditure Report Level 4 Summary for March 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05336 SC SALES TAX	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05352 JANITORIAL EXPENSE	\$4,356.00	\$0.00	\$300.00	7	\$3,014.85	69	\$0.00	\$1,341.15	31
05358 EQUIPMENT REPAIR & MAINT.	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05360 HAND POWER / HYDRAULIC TOOLS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05363 R.O.W. MAINTENANCE	\$25,374.00	\$0.00	\$0.00	0	\$28,947.57	114	\$0.00	(\$3,573.57)	(14)
05365 CONTRACTUAL SERVICES	\$58,000.00	\$0.00	\$6,535.05	11	\$73,617.15	127	\$0.00	(\$15,617.15)	(27)
05366 EV CHARGING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05368 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	0	\$243,943.43	0	\$0.00	(\$243,943.43)	0
05375 RECORDS CHECK	\$50.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$50.00	100
05379 LEGAL SERVICES	\$30,000.00	\$0.00	\$0.00	0	\$5,539.50	18	\$0.00	\$24,460.50	82
05393 SCAMPS	\$2,200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,200.00	100
05394 CITY COUNCIL TRAVEL & TRAINING	\$15,000.00	\$0.00	\$2,856.49	19	\$2,856.49	19	\$0.00	\$12,143.51	81
05395 CITY COUNCIL MEMBER & SUBSCRIP	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
<b>Total Contractual Services</b>	<b>\$679,878.00</b>	<b>\$0.00</b>	<b>\$44,422.89</b>	<b>7</b>	<b>\$768,136.24</b>	<b>113</b>	<b>\$0.00</b>	<b>(\$88,258.24)</b>	<b>(13)</b>
00407 MISCELLANEOUS & OTHER									
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
<b>Total Miscellaneous &amp; Other</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>
00600 CAPITAL OUTLAY									
05601 VEHICLES/EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05603 OPEN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05618 FIRE BAY DEMOLITION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
<b>Total Capital Outlay</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>
<b>Total UTILITY ADMINISTRATION</b>	<b>\$1,241,064.00</b>	<b>\$0.00</b>	<b>\$86,977.37</b>	<b>7</b>	<b>\$1,165,946.83</b>	<b>94</b>	<b>\$222.60</b>	<b>\$74,894.57</b>	<b>6</b>

020 UTILITY DEPT. GENERAL FUND 250 ELECTRIC 00100 PERSONAL SERVICES		City Of Westminster Expenditure Report Level 4 Summary for March 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
250 ELECTRIC									
00100 PERSONAL SERVICES									
05100 SALARIES	\$248,933.00	\$0.00	\$8,228.60	3	\$173,682.69	70	\$0.00	\$75,250.31	30
05101 OVERTIME	\$13,000.00	\$0.00	\$90.53	1	\$8,516.42	66	\$0.00	\$4,483.58	34
05103 ANNUAL BONUS	\$1,084.00	\$0.00	\$0.00	0	\$730.00	67	\$0.00	\$354.00	33
05104 SOCIAL SECURITY	\$19,044.00	\$0.00	\$616.78	3	\$13,626.28	72	\$0.00	\$5,417.72	28
05105 RETIREMENT CONTRIBUTIONS	\$46,202.00	\$0.00	\$1,544.02	3	\$33,816.15	73	\$0.00	\$12,385.85	27
05106 HEALTH INSURANCE CONTRIBUTIONS	\$26,844.00	\$0.00	\$1,782.50	7	\$19,786.30	74	\$0.00	\$7,057.70	26
05107 WORKERS COMPENSATION	\$20,000.00	\$0.00	\$0.00	0	\$20,683.00	103	\$0.00	(\$683.00)	(3)
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
<b>Total Personal Services</b>	<b>\$375,107.00</b>	<b>\$0.00</b>	<b>\$12,262.43</b>	<b>3</b>	<b>\$270,840.84</b>	<b>72</b>	<b>\$0.00</b>	<b>\$104,266.16</b>	<b>28</b>
00200 COMMODITIES									
05201 FUEL	\$20,000.00	\$0.00	\$1,228.93	6	\$12,957.89	65	\$198.65	\$6,843.46	34
05202 OFFICE SUPPLIES	\$2,000.00	\$0.00	\$0.00	0	\$84.54	4	\$0.00	\$1,915.46	96
05206 VEHICLE MAINT/REPAIR	\$40,000.00	\$0.00	\$0.00	0	\$28,863.91	72	\$103.86	\$11,032.23	28
05208 UNIFORMS	\$8,500.00	\$0.00	\$0.00	0	\$5,790.36	68	\$400.00	\$2,309.64	27
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$265.45	53	\$0.00	\$234.55	47
05210 MISCELLANEOUS	\$200.00	\$0.00	\$0.00	0	\$30.95	15	\$0.00	\$169.05	85
05212 EQUIPMENT PURCHASED	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05216 MATERIALS - MAINT.	\$150,000.00	\$0.00	\$239.59	0	\$68,509.92	46	\$8,383.69	\$73,106.39	49
05217 MATERIALS - EXTENSION	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
05222 SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$302.23	30	\$0.00	\$697.77	70
05223 TOOLS	\$20,000.00	\$0.00	\$0.00	0	\$1,267.06	6	\$0.00	\$18,732.94	94
05229 ELECTRIC DEPRECIATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05232 MATERIAL/SCRAP RECOVERY	\$13,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$13,000.00	100

City Of Westminster  
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Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05233 METER MAINTENANCE	\$20,000.00	\$0.00	\$0.00	0	\$524.70	3	\$4,324.80	\$15,150.50	76
Total Commodities	\$278,200.00	\$0.00	\$1,468.52	1	\$118,597.01	43	\$13,411.00	\$146,191.99	53
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$3,500.00	\$0.00	\$0.00	0	\$2,288.03	65	\$0.00	\$1,211.97	35
05301 TELEPHONES	\$1,900.00	\$0.00	\$0.00	0	\$1,357.46	71	\$0.00	\$542.54	29
05302 TRAVEL AND TRAINING	\$25,000.00	\$0.00	\$0.00	0	\$7,011.27	28	\$0.00	\$17,988.73	72
05310 MISCELLANEOUS	\$3,200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,200.00	100
05313 UTILITIES PURCH FROM WUD	\$5,000.00	\$0.00	\$0.00	0	\$1,804.22	36	\$0.00	\$3,195.78	64
05319 PROFESSIONAL SERVICES	\$65,000.00	\$0.00	\$0.00	0	\$56,797.23	87	\$0.00	\$8,202.77	13
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$0.00	0	\$132.50	27	\$0.00	\$367.50	74
05336 SC SALES TAX	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05338 ROW LIABILITIES	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
05340 ENERGY PURCHASED	\$2,570,000.00	\$0.00	\$0.00	0	\$1,618,041.66	63	\$0.00	\$951,958.34	37
05352 JANITORIAL EXPENSE	\$100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$100.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$5,000.00	\$0.00	\$0.00	0	\$1,295.20	26	\$0.00	\$3,704.80	74
05360 HAND POWER / HYDRAULIC TOOLS	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,000.00	100
05361 HEAVY DUTY EQUIP RENT/LEASE	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05365 CONTRACTUAL SERVICES	\$80,000.00	\$0.00	\$0.00	0	\$87,481.67	109	\$0.00	(\$7,481.67)	(9)
05366 EV CHARGING	\$0.00	\$0.00	\$0.00	0	\$46.78	0	\$0.00	(\$46.78)	0
05371 CUT LINES	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
Total Contractual Services	\$2,768,700.00	\$0.00	\$0.00	0	\$1,776,256.02	64	\$0.00	\$992,443.98	36
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$245,801.08	(\$245,801.08)	0
05608 TRANSFORMERS	\$25,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$25,000.00	100

020 UTILITY DEPT. GENERAL FUND  
250 ELECTRIC  
00600 CAPITAL OUTLAY

City Of Westminster  
Expenditure Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05632 RECONDUCTOR TO RAW WATER STAT	\$2,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,500.00	100
05633 TRANSFORMER INSTALLATION	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$10,000.00	100
05634 SCIIP (RIA) GRANT PROJECT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05639 WESTMINSTER CROSSING PROJECT	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,000.00	100
05642 SUBSTATION REPAIRS	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
Total Capital Outlay	\$57,500.00	\$0.00	\$0.00	0	\$0.00	0	\$245,801.08	(\$188,301.08)	(327)
Total ELECTRIC	\$3,479,507.00	\$0.00	\$13,730.95	0	\$2,165,693.87	62	\$259,212.08	\$1,054,601.05	30
350 WATER									
00100 PERSONAL SERVICES									
05100 SALARIES	\$195,321.00	\$0.00	\$8,128.43	4	\$159,103.79	81	\$0.00	\$36,217.21	19
05101 OVERTIME	\$15,000.00	\$0.00	\$617.55	4	\$14,874.86	99	\$0.00	\$125.14	1
05103 ANNUAL BONUS	\$1,262.00	\$0.00	\$0.00	0	\$1,010.00	80	\$0.00	\$252.00	20
05104 SOCIAL SECURITY	\$14,950.00	\$0.00	\$637.09	4	\$12,881.11	86	\$0.00	\$2,068.89	14
05105 RETIREMENT CONTRIBUTIONS	\$36,252.00	\$0.00	\$1,623.25	4	\$32,290.48	89	\$0.00	\$3,961.52	11
05106 HEALTH INSURANCE CONTRIBUTIONS	\$23,608.00	\$0.00	\$1,482.24	6	\$17,733.94	75	\$0.00	\$5,874.06	25
05107 WORKERS COMPENSATION	\$14,800.00	\$0.00	\$0.00	0	\$9,700.00	66	\$0.00	\$5,100.00	34
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$301,193.00	\$0.00	\$12,488.56	4	\$247,594.18	82	\$0.00	\$53,598.82	18
00200 COMMODITIES									
05200 POSTAGE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05201 FUEL	\$20,000.00	\$0.00	\$1,043.39	5	\$12,898.57	64	\$198.65	\$6,902.78	35
05202 OFFICE SUPPLIES	\$4,000.00	\$0.00	\$0.00	0	\$280.94	7	\$0.00	\$3,719.06	93



020 UTILITY DEPT. GENERAL FUND  
350 WATER  
00200 COMMODITIES

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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05206 VEHICLE MAINT/REPAIR	\$20,000.00	\$0.00	\$2,414.47	12	\$11,084.99	55	\$668.00	\$8,247.01	41
05208 UNIFORMS	\$5,800.00	\$0.00	\$0.00	0	\$5,420.70	93	\$0.00	\$379.30	7
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$286.91	57	\$0.00	\$213.09	43
05210 MISCELLANEOUS	\$200.00	\$0.00	\$0.00	0	\$193.91	97	\$0.00	\$6.09	3
05212 EQUIPMENT PURCHASED	\$6,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$6,500.00	100
05213 CHEMICALS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05215 BUILDING MAINT.	\$3,000.00	\$0.00	\$0.00	0	\$290.42	10	\$109.15	\$2,600.43	87
05216 MATERIALS - MAINT.	\$175,000.00	\$0.00	\$10,377.95	6	\$146,772.88	84	\$225.25	\$28,001.87	16
05217 MATERIALS - EXTENSION	\$10,000.00	\$0.00	\$0.00	0	\$9,764.72	98	\$0.00	\$235.28	2
05222 SUPPLIES	\$4,500.00	\$0.00	\$371.41	8	\$3,768.92	84	\$33.91	\$697.17	15
05223 TOOLS	\$3,500.00	\$0.00	\$0.00	0	\$674.12	19	\$0.00	\$2,825.88	81
05230 WATER DEPRECIATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05232 MATERIAL/SCRAP RECOVERY	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
05233 METER MAINTENANCE	\$60,000.00	\$0.00	\$0.00	0	\$50,136.93	84	\$14,182.80	(\$4,319.73)	(7)
Total Commodities	\$316,000.00	\$0.00	\$14,207.22	4	\$241,574.01	76	\$15,417.76	\$59,008.23	19
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$3,300.00	\$0.00	\$0.00	0	\$1,945.35	59	\$0.00	\$1,354.65	41
05301 TELEPHONES	\$2,200.00	\$0.00	\$0.00	0	\$1,357.46	62	\$0.00	\$842.54	38
05302 TRAVEL AND TRAINING	\$6,000.00	\$0.00	\$0.00	0	\$2,597.45	43	\$611.19	\$2,791.36	47
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$500.00	\$0.00	\$0.00	0	\$45.00	9	\$185.49	\$269.51	54
05306 ADVERTISING	\$300.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$300.00	100
05310 MISCELLANEOUS	\$100.00	\$0.00	\$0.00	0	\$110.81	111	\$0.00	(\$10.81)	(11)
05313 UTILITIES PURCH FROM WUD	\$50,000.00	\$0.00	\$0.00	0	\$19,856.37	40	\$0.00	\$30,143.63	60
05314 UTILITIES PURCH FROM OTHER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

City Of Westminster  
Expenditure Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05319 PROFESSIONAL SERVICES	\$10,000.00	\$0.00	\$0.00	0	\$4,437.22	44	\$0.00	\$5,562.78	56
05320 MEDICAL PROFESS. SERVICES	\$400.00	\$0.00	\$0.00	0	\$267.50	67	\$0.00	\$132.50	33
05338 ROW LIABILITIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05339 PURCHASED WATER	\$2,500.00	\$0.00	\$0.00	0	\$1,300.00	52	\$0.00	\$1,200.00	48
05341 ASPHALT/PAVING	\$30,000.00	\$0.00	\$0.00	0	\$29,208.81	97	\$0.00	\$791.19	3
05342 H2O QUALITY REPORT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05343 WATER SAMPLING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05344 DHEC/INTERAL FEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05345 LAB EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05346 PUMP STATION RAW WATER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05347 WASTE HANDLING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05348 GENERATOR	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05349 SCADA MAINTENANCE	\$0.00	\$0.00	\$0.00	0	\$8,428.55	0	\$0.00	(\$8,428.55)	0
05350 PUMP STATION MAINT/REPAIR	\$20,000.00	\$0.00	\$0.00	0	\$14,545.78	73	\$0.00	\$5,454.22	27
05351 ELEVATED TANK MAINT.	\$45,000.00	\$0.00	\$0.00	0	\$34,730.67	77	\$7,269.33	\$3,000.00	7
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05353 HYDRANT MAINTENANCE	\$20,000.00	\$0.00	\$0.00	0	\$25,651.71	128	\$4,600.00	(\$10,251.71)	(51)
05358 EQUIPMENT REPAIR & MAINT.	\$12,500.00	\$0.00	\$298.52	2	\$2,490.59	20	\$800.00	\$9,209.41	74
05360 HAND POWER / HYDRAULIC TOOLS	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
05361 HEAVY DUTY EQUIP RENT/LEASE	\$3,500.00	\$0.00	\$2,126.36	61	\$2,126.36	61	\$0.00	\$1,373.64	39
05365 CONTRACTUAL SERVICES	\$23,000.00	\$0.00	\$0.00	0	\$11,029.00	48	\$0.00	\$11,971.00	52
05371 CUT LINES	\$2,500.00	\$0.00	\$0.00	0	\$991.50	40	\$0.00	\$1,508.50	60
Total Contractual Services	\$233,800.00	\$0.00	\$2,424.88	1	\$161,120.13	69	\$13,466.01	\$59,213.86	25

020 UTILITY DEPT. GENERAL FUND  
350 WATER  
00300 CONTRACTUAL SERVICES

City Of Westminster  
Expenditure Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05605 HWY 76 WATER LINE MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05606 COBB BRIDGE RD WATER LINE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05640 WATER LINE LONG CRK HWY/US 76	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05649 RIA GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05651 LOCAL RIA MATCH EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00700 DEBT SERVICE									
05704 2005 WATER PROJECT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05706 2014 UTILITY REV BOND PRINCIPA	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05710 2015 UTILITY REV BOND INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05711 2014 UTILITY BOND REV INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05716 CONSERFUND LOAN	\$40,114.92	\$0.00	\$0.00	0	\$40,114.92	100	\$0.00	\$0.00	0
Total Debt Service	\$40,114.92	\$0.00	\$0.00	0	\$40,114.92	100	\$0.00	\$0.00	0
Total WATER	\$891,107.92	\$0.00	\$29,120.66	3	\$690,403.24	77	\$28,883.77	\$171,820.91	19
450 SEWER									
00100 PERSONAL SERVICES									
05100 SALARIES	\$112,274.00	\$0.00	\$5,927.00	5	\$77,615.27	69	\$0.00	\$34,658.73	31
05101 OVERTIME	\$13,000.00	\$0.00	\$83.81	1	\$3,263.80	25	\$0.00	\$9,736.20	75
05103 ANNUAL BONUS	\$657.00	\$0.00	\$0.00	0	\$650.00	99	\$0.00	\$7.00	1
05104 SOCIAL SECURITY	\$8,589.00	\$0.00	\$435.41	5	\$5,792.63	67	\$0.00	\$2,796.37	33
05105 RETIREMENT CONTRIBUTIONS	\$20,840.00	\$0.00	\$1,115.61	5	\$15,011.20	72	\$0.00	\$5,828.80	28

020 UTILITY DEPT. GENERAL FUND  
450 SEWER  
00100 PERSONAL SERVICES

City Of Westminster  
Expenditure Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05106 HEALTH INSURANCE CONTRIBUTIONS	\$33,152.00	\$0.00	\$3,297.14	10	\$24,682.44	74	\$0.00	\$8,469.56	26
05107 WORKERS COMPENSATION	\$10,000.00	\$0.00	\$0.00	0	\$8,500.00	85	\$0.00	\$1,500.00	15
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$198,512.00	\$0.00	\$10,858.97	5	\$135,515.34	68	\$0.00	\$62,996.66	32
00200 COMMODITIES									
05201 FUEL	\$18,000.00	\$0.00	\$1,043.38	6	\$11,857.14	66	\$198.65	\$5,944.21	33
05202 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$259.46	26	\$0.00	\$740.54	74
05203 RADIO/PAGERS	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
05206 VEHICLE MAINT/REPAIR	\$10,500.00	\$0.00	\$28.89	0	\$11,828.60	113	\$0.00	(\$1,328.60)	(13)
05208 UNIFORMS	\$5,000.00	\$0.00	\$0.00	0	\$4,121.46	82	\$0.00	\$878.54	18
05209 JANITORIAL SUPPLIES	\$300.00	\$0.00	\$0.00	0	\$290.61	97	\$0.00	\$9.39	3
05210 MISCELLANEOUS	\$100.00	\$0.00	\$0.00	0	\$68.45	68	\$0.00	\$31.55	32
05212 EQUIPMENT PURCHASED	\$4,500.00	\$0.00	\$0.00	0	\$2,872.60	64	\$0.00	\$1,627.40	36
05216 MATERIALS - MAINT.	\$10,000.00	\$0.00	\$0.00	0	\$15,786.13	158	\$521.52	(\$6,307.65)	(63)
05222 SUPPLIES	\$2,000.00	\$0.00	\$0.00	0	\$4,372.40	219	\$66.62	(\$2,439.02)	(122)
05223 TOOLS	\$4,300.00	\$0.00	\$37.09	1	\$3,769.37	88	\$447.47	\$83.16	2
05231 SEWER DEPRECIATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05232 MATERIAL/SCRAP RECOVERY	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
Total Commodities	\$61,700.00	\$0.00	\$1,109.36	2	\$55,226.22	90	\$1,234.26	\$5,239.52	8
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$1,500.00	\$0.00	\$0.00	0	\$1,418.18	95	\$0.00	\$81.82	5
05301 TELEPHONES	\$2,000.00	\$0.00	\$0.00	0	\$1,357.46	68	\$0.00	\$642.54	32
05302 TRAVEL AND TRAINING	\$1,000.00	\$0.00	\$0.00	0	\$965.00	97	\$0.00	\$35.00	4
05310 MISCELLANEOUS	\$300.00	\$0.00	\$0.00	0	\$218.00	73	\$0.00	\$82.00	27

020 UTILITY DEPT. GENERAL FUND 450 SEWER 00300 CONTRACTUAL SERVICES		City Of Westminster Expenditure Report Level 4 Summary for March 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05313 UTILITIES PURCH FROM WUD	\$3,000.00	\$0.00	\$0.00	0	\$1,579.15	53	\$0.00	\$1,420.85	47
05319 PROFESSIONAL SERVICES	\$1,500.00	\$0.00	\$0.00	0	\$397.22	26	\$0.00	\$1,102.78	74
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$0.00	0	\$72.50	15	\$0.00	\$427.50	86
05329 OCONEE COUNTY SEWER BILL	\$555,009.00	\$0.00	\$0.00	0	\$322,632.92	58	\$0.00	\$232,376.08	42
05341 ASPHALT/PAVING	\$15,000.00	\$0.00	\$8,075.00	54	\$9,578.28	64	\$0.00	\$5,421.72	36
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05357 EQUIPMENT RENTAL/LEASE	\$3,000.00	\$0.00	\$2,126.36	71	\$2,589.50	86	\$0.00	\$410.50	14
05358 EQUIPMENT REPAIR & MAINT.	\$15,000.00	\$0.00	\$55.00	0	\$1,254.20	8	\$0.00	\$13,745.80	92
05360 HAND POWER / HYDRAULIC TOOLS	\$1,000.00	\$0.00	\$0.00	0	\$610.56	61	\$0.00	\$389.44	39
05365 CONTRACTUAL SERVICES	\$35,000.00	\$0.00	\$3,900.00	11	\$22,979.00	66	\$0.00	\$12,021.00	34
05388 GRANT MATCH	\$491,147.50	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$491,147.50	100
<b>Total Contractual Services</b>	<b>\$1,124,956.50</b>	<b>\$0.00</b>	<b>\$14,156.36</b>	<b>1</b>	<b>\$365,651.97</b>	<b>33</b>	<b>\$0.00</b>	<b>\$759,304.53</b>	<b>67</b>
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05610 MANHOLE REPLACEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05611 MIMOSA SEWER REPLACEMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05612 FLOW METERS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05613 HAMPTON STREET SEWER MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05621 BACKHOE PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05625 PRITCHARD/PARK AVE REHAB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05626 SEWER RIGHT-A-WAY CLEARING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05641 BEACON MILL PROJECT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
<b>Total Capital Outlay</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>

020 UTILITY DEPT. GENERAL FUND  
450 SEWER  
00600 CAPITAL OUTLAY

City Of Westminster  
Expenditure Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total SEWER	\$1,385,168.50	\$0.00	\$26,124.69	2	\$556,393.53	40	\$1,234.26	\$827,540.71	60
550 WATER PLANT									
00100 PERSONAL SERVICES									
05100 SALARIES	\$159,468.00	\$0.00	\$6,563.27	4	\$155,823.44	98	\$0.00	\$3,644.56	2
05101 OVERTIME	\$5,000.00	\$0.00	\$0.00	0	\$5,136.22	103	\$0.00	(\$136.22)	(3)
05103 ANNUAL BONUS	\$1,175.00	\$0.00	\$0.00	0	\$1,230.00	105	\$0.00	(\$55.00)	(5)
05104 SOCIAL SECURITY	\$16,730.00	\$0.00	\$561.62	3	\$13,749.96	82	\$0.00	\$2,980.04	18
05105 RETIREMENT CONTRIBUTIONS	\$40,585.00	\$0.00	\$1,396.67	3	\$33,905.40	84	\$0.00	\$6,679.60	16
05106 HEALTH INSURANCE CONTRIBUTIONS	\$17,607.00	\$0.00	\$1,976.32	11	\$17,453.28	99	\$0.00	\$153.72	1
05107 WORKERS COMPENSATION	\$8,000.00	\$0.00	\$0.00	0	\$7,000.00	88	\$0.00	\$1,000.00	13
05109 PART TIME EMPLOYEES	\$22,500.00	\$0.00	\$961.92	4	\$21,720.78	97	\$0.00	\$779.22	3
Total Personal Services	\$271,065.00	\$0.00	\$11,459.80	4	\$256,019.08	94	\$0.00	\$15,045.92	6
00200 COMMODITIES									
05200 POSTAGE	\$1,750.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,750.00	100
05201 FUEL	\$4,500.00	\$0.00	\$125.41	3	\$2,258.69	50	\$2,290.57	(\$49.26)	(1)
05202 OFFICE SUPPLIES	\$3,000.00	\$0.00	\$466.70	16	\$1,740.83	58	\$500.00	\$759.17	25
05206 VEHICLE MAINT/REPAIR	\$2,500.00	\$0.00	\$0.00	0	\$59.27	2	\$0.00	\$2,440.73	98
05208 UNIFORMS	\$1,500.00	\$0.00	\$0.00	0	\$912.62	61	\$945.47	(\$358.09)	(24)
05209 JANITORIAL SUPPLIES	\$1,500.00	\$0.00	\$0.00	0	\$449.20	30	\$1,064.86	(\$14.06)	(1)
05210 MISCELLANEOUS	\$250.00	\$0.00	\$0.00	0	\$0.00	0	\$96.65	\$153.35	61
05213 CHEMICALS	\$65,000.00	\$0.00	\$0.00	0	\$51,992.22	80	\$3,257.84	\$9,749.94	15
05215 BUILDING MAINT.	\$42,500.00	\$0.00	\$3,190.02	8	\$38,300.99	90	\$14,700.76	(\$10,501.75)	(25)
05222 SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$184.30	37	\$0.00	\$315.70	63
05232 MATERIAL/SCRAP RECOVERY	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
Total Commodities	\$124,000.00	\$0.00	\$3,782.13	3	\$95,898.12	77	\$22,856.15	\$5,245.73	4

020 UTILITY DEPT. GENERAL FUND 550 WATER PLANT 00200 COMMODITIES		City Of Westminster Expenditure Report Level 4 Summary for March 2024							
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$3,000.00	\$0.00	\$186.66	6	\$2,629.62	88	\$93.34	\$277.04	9
05301 TELEPHONES	\$1,800.00	\$0.00	\$0.00	0	\$1,357.45	75	\$0.00	\$442.55	25
05302 TRAVEL AND TRAINING	\$5,000.00	\$0.00	\$209.00	4	\$5,208.67	104	\$773.00	(\$981.67)	(20)
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$1,800.00	\$0.00	\$0.00	0	\$1,255.87	70	\$185.50	\$358.63	20
05306 ADVERTISING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05313 UTILITIES PURCH FROM WUD	\$290,000.00	\$0.00	\$0.00	0	\$277,621.90	96	\$0.00	\$12,378.10	4
05314 UTILITIES PURCH FROM OTHER	\$16,000.00	\$0.00	\$0.00	0	\$7,740.59	48	\$0.00	\$8,259.41	52
05319 PROFESSIONAL SERVICES	\$40,000.00	\$0.00	\$5,000.24	13	\$12,000.24	30	\$4,020.00	\$23,979.76	60
05320 MEDICAL PROFESS. SERVICES	\$650.00	\$0.00	\$0.00	0	\$47.50	7	\$0.00	\$602.50	93
05342 H2O QUALITY REPORT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05343 WATER SAMPLING	\$11,500.00	\$0.00	\$0.00	0	\$2,733.81	24	\$4,266.19	\$4,500.00	39
05344 DHEC/INTERAL FEES	\$20,000.00	\$0.00	\$0.00	0	\$14,278.00	71	\$1,722.00	\$4,000.00	20
05345 LAB EXPENSE	\$40,000.00	\$0.00	\$2,461.53	6	\$34,047.48	85	\$5,392.93	\$559.59	1
05347 WASTE HANDLING	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$3,000.00	\$2,000.00	40
05348 GENERATOR	\$8,000.00	\$0.00	\$0.00	0	\$0.00	0	\$8,000.00	\$0.00	0
05349 SCADA MAINTENANCE	\$4,500.00	\$0.00	\$0.00	0	\$2,603.00	58	\$0.00	\$1,897.00	42
05350 PUMP STATION MAINT/REPAIR	\$1,000.00	\$0.00	\$0.00	0	\$990.23	99	\$0.00	\$9.77	1
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05358 EQUIPMENT REPAIR & MAINT.	\$60,000.00	\$0.00	\$5,168.11	9	\$44,120.86	74	\$21,554.86	(\$5,675.72)	(9)
05365 CONTRACTUAL SERVICES	\$40,000.00	\$0.00	\$2,580.35	6	\$17,437.91	44	\$23,284.38	(\$722.29)	(2)
05371 CUT LINES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$548,250.00	\$0.00	\$15,605.89	3	\$424,073.13	77	\$72,292.20	\$51,884.67	9

020 UTILITY DEPT. GENERAL FUND  
550 WATER PLANT  
00600 CAPITAL OUTLAY

City Of Westminster  
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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00600 CAPITAL OUTLAY									
05627 DEMOLITION OF RAMSEY CREEK PUM	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$18,000.00	\$0.00	\$0.00	0	\$0.00	0	\$18,000.00	\$0.00	0
05637 OTHER EQUIPMENT	\$44,000.00	\$0.00	\$0.00	0	\$22,057.00	50	\$0.00	\$21,943.00	50
Total Capital Outlay	\$62,000.00	\$0.00	\$0.00	0	\$22,057.00	36	\$18,000.00	\$21,943.00	35
Total WATER PLANT	\$1,005,315.00	\$0.00	\$30,847.82	3	\$798,047.33	79	\$113,148.35	\$94,119.32	9
650 NON DEPARTMENTAL									
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$101,000.00	\$0.00	\$0.00	0	\$46,374.89	46	\$43,178.00	\$11,447.11	11
Total Capital Outlay	\$101,000.00	\$0.00	\$0.00	0	\$46,374.89	46	\$43,178.00	\$11,447.11	11
00700 DEBT SERVICE									
05706 2014 UTILITY REV BOND PRINCIPA	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05707 2015 UTILITY REV BOND PRINCIPA	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05710 2015 UTILITY REV BOND INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05711 2014 UTILITY BOND REV INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05715 2022 LEASE/PURCHASE	\$78,167.00	\$0.00	\$0.00	0	\$76,473.11	98	\$0.00	\$1,693.89	2
05717 2023 LEASE/PURCHASE	\$39,527.00	\$0.00	\$0.00	0	\$39,526.65	100	\$0.00	\$0.35	0
05718 2024 LEASE PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$117,694.00	\$0.00	\$0.00	0	\$115,999.76	99	\$0.00	\$1,694.24	1
00800 OTHER									
05853 CONTINGENCY APPROPRIATION	\$65,558.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$65,558.00	100
Total Other	\$65,558.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$65,558.00	100
Total NON DEPARTMENTAL	\$284,252.00	\$0.00	\$0.00	0	\$162,374.65	57	\$43,178.00	\$78,699.35	28
700 NON DEPARTMENTAL									
00100 PERSONAL SERVICES									
05113 PAYROLL ADJUSTMENTS	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
05156 CONTINGENCY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0



020 UTILITY DEPT. GENERAL FUND  
700 NON DEPARTMENTAL  
00100 PERSONAL SERVICES

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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total Personal Services	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
00300 CONTRACTUAL SERVICES									
05377 SOLID WASTE TRANSFER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05388 GRANT MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00800 OTHER									
05801 TRANSFER TO CITY GF	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05852 RESERVED - FUTURE IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05853 CONTINGENCY APPROPRIATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Other	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total NON DEPARTMENTAL	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
Total UTILITY DEPT. GENERAL FUND	\$8,301,414.42	\$0.00	\$186,801.49	2	\$5,538,859.45	67	\$445,879.06	\$2,316,675.91	28

<div> <div>030 SOLID WASTE</div> <div>005 EXPENSE</div> <div>00515 EXPENSE</div> <div> <div>City Of Westminster</div> <div>Expenditure Report</div> <div>Level 4 Summary for March 2024</div> </div> </div>									
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
030 SOLID WASTE									
005 EXPENSE									
00515 EXPENSE									
05851 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
<b>Total Expense</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>
<b>Total EXPENSE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>
900 SOLID WASTE									
00100 PERSONAL SERVICES									
05100 SALARIES	\$180,918.00	\$0.00	\$9,478.63	5	\$115,219.74	64	\$0.00	\$65,698.26	36
05101 OVERTIME	\$9,000.00	\$0.00	\$0.00	0	\$9,308.78	103	\$0.00	(\$308.78)	(3)
05103 ANNUAL BONUS	\$986.00	\$0.00	\$0.00	0	\$780.00	79	\$0.00	\$206.00	21
05104 SOCIAL SECURITY	\$13,840.00	\$0.00	\$685.21	5	\$9,011.35	65	\$0.00	\$4,828.65	35
05105 RETIREMENT CONTRIBUTIONS	\$33,578.00	\$0.00	\$1,759.22	5	\$23,112.45	69	\$0.00	\$10,465.55	31
05106 HEALTH INSURANCE CONTRIBUTIONS	\$32,807.00	\$0.00	\$3,841.04	12	\$27,820.06	85	\$0.00	\$4,986.94	15
05107 WORKERS COMPENSATION	\$5,000.00	\$0.00	\$0.00	0	\$4,500.00	90	\$0.00	\$500.00	10
05109 PART TIME EMPLOYEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05112 UNEMPLOYEMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
<b>Total Personal Services</b>	<b>\$276,129.00</b>	<b>\$0.00</b>	<b>\$15,764.10</b>	<b>6</b>	<b>\$189,752.38</b>	<b>69</b>	<b>\$0.00</b>	<b>\$86,376.62</b>	<b>31</b>
00200 COMMODITIES									
05201 FUEL	\$14,800.00	\$0.00	\$810.52	5	\$9,781.18	66	\$198.65	\$4,820.17	33
05202 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$150.93	15	\$0.00	\$849.07	85
05206 VEHICLE MAINT/REPAIR	\$40,000.00	\$0.00	\$275.64	1	\$30,561.40	76	\$800.88	\$8,637.72	22
05208 UNIFORMS	\$6,100.00	\$0.00	\$0.00	0	\$3,967.96	65	\$0.00	\$2,132.04	35
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$365.12	73	\$0.00	\$134.88	27
05210 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$122.81	25	\$0.00	\$377.19	75
05211 SERVICE FEES	\$300.00	\$0.00	\$31.50	11	\$262.50	88	\$0.00	\$37.50	13

030 SOLID WASTE  
900 SOLID WASTE  
00200 COMMODITIES

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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05212 EQUIPMENT PURCHASED	\$10,000.00	\$0.00	\$0.00	0	\$1,165.42	12	\$0.00	\$8,834.58	88
05215 BUILDING MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$58.08	6	\$0.00	\$941.92	94
05216 MATERIALS - MAINT.	\$1,000.00	\$0.00	\$38.15	4	\$161.09	16	\$0.00	\$838.91	84
05221 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05222 SUPPLIES	\$8,000.00	\$0.00	\$0.00	0	\$440.98	6	\$0.00	\$7,559.02	94
05223 TOOLS	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05225 TRASH CAN/DUMP REPLAC/PARTS	\$21,328.00	\$0.00	\$0.00	0	\$1,901.00	9	\$0.00	\$19,427.00	91
05232 MATERIAL/SCRAP RECOVERY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$105,528.00	\$0.00	\$1,155.81	1	\$48,938.47	46	\$999.53	\$55,590.00	53
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$900.00	\$0.00	\$0.00	0	\$572.16	64	\$0.00	\$327.84	36
05301 TELEPHONES	\$2,400.00	\$0.00	\$0.00	0	\$1,357.46	57	\$0.00	\$1,042.54	43
05302 TRAVEL AND TRAINING	\$3,000.00	\$0.00	\$0.00	0	\$324.00	11	\$0.00	\$2,676.00	89
05306 ADVERTISING	\$300.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$300.00	100
05310 MISCELLANEOUS	\$300.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$300.00	100
05313 UTILITIES PURCH FROM WUD	\$4,000.00	\$0.00	\$0.00	0	\$1,579.07	39	\$0.00	\$2,420.93	61
05319 PROFESSIONAL SERVICES	\$100.00	\$0.00	\$0.00	0	\$73.21	73	\$0.00	\$26.79	27
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$0.00	0	\$247.50	50	\$0.00	\$252.50	51
05323 VEHICLE & PROPERTY INSURANCE	\$7,000.00	\$0.00	\$0.00	0	\$7,000.00	100	\$0.00	\$0.00	0
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05357 EQUIPMENT RENTAL/LEASE	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$10,000.00	\$0.00	\$0.00	0	\$2,822.69	28	\$0.00	\$7,177.31	72
05360 HAND POWER / HYDRAULIC TOOLS	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
05361 HEAVY DUTY EQUIP RENT/LEASE	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100

030 SOLID WASTE  
900 SOLID WASTE  
00300 CONTRACTUAL SERVICES

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05364 MOSQUITO SPRAYING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05365 CONTRACTUAL SERVICES	\$9,000.00	\$0.00	\$0.00	0	\$1,520.00	17	\$0.00	\$7,480.00	83
05374 GARBAGE PERMIT FEES	\$250.00	\$0.00	\$0.00	0	\$250.00	100	\$0.00	\$0.00	0
Total Contractual Services	\$42,750.00	\$0.00	\$0.00	0	\$15,746.09	37	\$0.00	\$27,003.91	63
00600 CAPITAL OUTLAY									
05601 VEHICLES/EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05604 VEHICLES	\$277,000.00	\$0.00	\$0.00	0	\$268,843.71	97	\$0.00	\$8,156.29	3
05628 KNUCKLE BOOM TRUCK	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05635 TRAILER PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$277,000.00	\$0.00	\$0.00	0	\$268,843.71	97	\$0.00	\$8,156.29	3
00700 DEBT SERVICE									
05708 GARBAGE TRUCK PRINCIPAL	\$33,631.64	\$0.00	\$0.00	0	\$33,631.64	100	\$0.00	\$0.00	0
05709 KNUCKLE BOOM PAYMENT PRINCIPAL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05712 GARBAGE TRUCK INTEREST	\$12,431.00	\$0.00	\$0.00	0	\$12,431.00	100	\$0.00	\$0.00	0
05713 KNUCKLE BOOM PAYMENT INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05714 INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05718 2024 LEASE PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05719 TRANSFER TO GENERAL FUND	\$167,576.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$167,576.00	100
Total Debt Service	\$213,638.64	\$0.00	\$0.00	0	\$46,062.64	22	\$0.00	\$167,576.00	78
Total SOLID WASTE	\$915,045.64	\$0.00	\$16,919.91	2	\$569,343.29	62	\$999.53	\$344,702.82	38
Total SOLID WASTE	\$915,045.64	\$0.00	\$16,919.91	2	\$569,343.29	62	\$999.53	\$344,702.82	38

040 FIRE DEPARTMENT 1% FUND  
005 EXPENSE  
00200 COMMODITIES

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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
040 FIRE DEPARTMENT 1% FUND									
005 EXPENSE									
00200 COMMODITIES									
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00515 EXPENSE									
05310 MISCELLANEOUS	\$13,609.36	\$0.00	\$0.00	0	\$3,806.48	28	\$0.00	\$9,802.88	72
Total Expense	\$13,609.36	\$0.00	\$0.00	0	\$3,806.48	28	\$0.00	\$9,802.88	72
Total EXPENSE	\$13,609.36	\$0.00	\$0.00	0	\$3,806.48	28	\$0.00	\$9,802.88	72
Total FIRE DEPARTMENT 1% FUND	\$13,609.36	\$0.00	\$0.00	0	\$3,806.48	28	\$0.00	\$9,802.88	72

045 GRANT HOLDING ACCOUNT  
100 ADMINISTRATION  
00600 CAPITAL OUTLAY

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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
045 GRANT HOLDING ACCOUNT									
100 ADMINISTRATION									
00600 CAPITAL OUTLAY									
05660 ANDERSON PARK CDBG	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total ADMINISTRATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total GRANT HOLDING ACCOUNT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

<div> <div>050 YOUTH RECREATION FUND</div> <div>400 RECREATION</div> <div>00100 PERSONAL SERVICES</div> </div> <div> <div>City Of Westminster</div> <div>Expenditure Report</div> <div>Level 4 Summary for March 2024</div> </div>									
Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
050 YOUTH RECREATION FUND									
400 RECREATION									
00100 PERSONAL SERVICES									
05100 SALARIES	\$99,895.00	\$0.00	\$3,842.10	4	\$72,725.71	73	\$0.00	\$27,169.29	27
05103 ANNUAL BONUS	\$1,238.00	\$0.00	\$0.00	0	\$2,230.00	180	\$0.00	(\$992.00)	(80)
05104 SOCIAL SECURITY	\$7,642.00	\$0.00	\$426.62	6	\$7,930.25	104	\$0.00	(\$288.25)	(4)
05105 RETIREMENT CONTRIBUTIONS	\$18,541.00	\$0.00	\$1,046.41	6	\$19,169.21	103	\$0.00	(\$628.21)	(3)
05106 HEALTH INSURANCE CONTRIBUTIONS	\$11,738.00	\$0.00	\$507.56	4	\$4,978.30	42	\$0.00	\$6,759.70	58
05107 WORKERS COMPENSATION	\$9,000.00	\$0.00	\$0.00	0	\$7,500.00	83	\$0.00	\$1,500.00	17
05109 PART TIME EMPLOYEES	\$78,215.00	\$0.00	\$1,795.89	2	\$30,556.76	39	\$0.00	\$47,658.24	61
Total Personal Services	\$226,269.00	\$0.00	\$7,618.58	3	\$145,090.23	64	\$0.00	\$81,178.77	36
00200 COMMODITIES									
05201 FUEL	\$6,500.00	\$0.00	\$313.25	5	\$4,016.62	62	\$0.00	\$2,483.38	38
05202 OFFICE SUPPLIES	\$3,000.00	\$0.00	\$72.00	2	\$2,470.05	82	\$494.24	\$35.71	1
05206 VEHICLE MAINT/REPAIR	\$4,500.00	\$0.00	\$0.00	0	\$247.71	6	\$750.36	\$3,501.93	78
05208 UNIFORMS	\$45,000.00	\$0.00	\$0.00	0	\$39,311.19	87	\$0.00	\$5,688.81	13
05209 JANITORIAL SUPPLIES	\$1,500.00	\$0.00	\$0.00	0	\$2,179.47	145	\$0.00	(\$679.47)	(45)
05210 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05211 SERVICE FEES	\$600.00	\$0.00	\$31.50	5	\$272.50	45	\$0.00	\$327.50	55
05212 EQUIPMENT PURCHASED	\$2,600.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,600.00	100
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$64,200.00	\$0.00	\$416.75	1	\$48,497.54	76	\$1,244.60	\$14,457.86	23
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$2,700.00	\$0.00	\$0.00	0	\$1,914.29	71	\$0.00	\$785.71	29
05301 TELEPHONES	\$3,000.00	\$0.00	\$0.00	0	\$1,357.49	45	\$0.00	\$1,642.51	55
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$3,500.00	\$0.00	\$0.00	0	\$304.70	9	\$325.00	\$2,870.30	82

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05306 ADVERTISING	\$500.00	\$0.00	\$0.00	0	\$100.00	20	\$0.00	\$400.00	80
05310 MISCELLANEOUS	\$600.00	\$0.00	\$0.00	0	\$104.00	17	\$0.00	\$496.00	83
05313 UTILITIES PURCH FROM WUD	\$46,500.00	\$0.00	\$0.00	0	\$51,055.90	110	\$0.00	(\$4,555.90)	(10)
05314 UTILITIES PURCH FROM OTHER	\$250.00	\$0.00	\$0.00	0	\$96.43	39	\$0.00	\$153.57	61
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$0.00	0	\$237.50	48	\$0.00	\$262.50	53
05323 VEHICLE & PROPERTY INSURANCE	\$1,500.00	\$0.00	\$0.00	0	\$1,500.00	100	\$0.00	\$0.00	0
05328 CUSTOMER REFUNDS	\$5,000.00	\$0.00	\$0.00	0	\$782.50	16	\$0.00	\$4,217.50	84
05330 TROPHY AWARDS	\$10,000.00	\$0.00	\$0.00	0	\$1,952.26	20	\$4,136.02	\$3,911.72	39
05331 INSURANCE EXPENSE	\$900.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$900.00	100
05332 OFFICIALS EXPENSE	\$30,000.00	\$0.00	\$1,200.00	4	\$18,683.00	62	\$0.00	\$11,317.00	38
05333 SPORTS/EQUIP SUPPLIES	\$25,000.00	\$0.00	\$0.00	0	\$5,881.45	24	\$118.55	\$19,000.00	76
05334 GROUNDS EXPENSE	\$24,000.00	\$0.00	\$524.55	2	\$10,368.86	43	\$7,677.59	\$5,953.55	25
05335 TOURNAMENT EXPENSE	\$7,500.00	\$0.00	\$299.00	4	\$5,186.12	69	\$0.00	\$2,313.88	31
05337 CONCESSIONS	\$19,000.00	\$0.00	\$1,145.81	6	\$8,920.36	47	\$2,056.73	\$8,022.91	42
05357 EQUIPMENT RENTAL/LEASE	\$400.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$400.00	100
05365 CONTRACTUAL SERVICES	\$48,000.00	\$0.00	\$1,878.50	4	\$28,971.30	60	\$0.00	\$19,028.70	40
05389 DONATIONS EXPENSE	\$0.00	\$0.00	\$0.00	0	\$13,520.59	0	\$0.00	(\$13,520.59)	0
Total Contractual Services	\$228,850.00	\$0.00	\$5,047.86	2	\$150,936.75	66	\$14,313.89	\$63,599.36	28
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05607 FIELD/FACILITY IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05617 CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0



050 YOUTH RECREATION FUND  
400 RECREATION  
00600 CAPITAL OUTLAY

City Of Westminster  
Expenditure Report  
Level 4 Summary for March 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05644 COUNTY ALLOCATION EXPENSE	\$50,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$50,000.00	100
05645 PARD GRANT EXPENSE	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$10,000.00	100
Total Capital Outlay	\$60,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$60,000.00	100
Total RECREATION	\$579,319.00	\$0.00	\$13,083.19	2	\$344,524.52	59	\$15,558.49	\$219,235.99	38
Total YOUTH RECREATION FUND	\$579,319.00	\$0.00	\$13,083.19	2	\$344,524.52	59	\$15,558.49	\$219,235.99	38
TOTAL ALL FUNDS	\$12,723,960.49	\$0.00	\$310,551.45	2	\$8,616,835.45	68	\$467,068.23	\$3,640,056.81	29

	Current Pd Total	Year To Date Total
<u>Grand Total</u>	\$1,040,359.53	\$23,006,699.64

## Report Summary

**Type From**  
4 - Revenues

**Type To**  
5 - Expenses

**Detail Level**      Level 4 double space

**Adjusted Budget Column**      N

**Skip Zero/ No Activity**      N

Level	From	To	New Page
1	010	050	n/a
2	ALL		N
3	ALL		N
4	ALL		N
5	ALL		n/a

**Period**      09

**System Date**      3/15/2024

**System Time**      3:36:23 pm

**Print Date**      3/15/2024

**Print Time**      3:39:15 pm

**Run by**      RA

**Print ID**      381

**System version**      7.1.27

**Export**      APGLXP17

**Export version**      VM-07123000