



ADMINISTRATOR'S REPORT
Kevin Bronson
OFFICE OF THE CITY ADMINISTRATOR
WESTMINSTER, SOUTH CAROLINA

March 8, 2024

GENERAL INFORMATION

Upcoming Water Repair on Long Creek Highway – Please Take Note -

The 14" water line leak on highway 76 is ongoing. The repair planned for February was called off due to personnel safety concerns from the high-pressure line. This week the area around the leak was isolated for the first time. Pressure and flow readings taken during this test proved enough water had been stopped to allow for a repair to take place. The staff is working with a contractor to schedule this repair. Current plans are for the week of March 25th. The contractor believes that the repair can be done in less than two hours. While some disruptions may occur, the majority of the city's customers should not experience any loss of service.

TreesUpstate Tree Giveaway

The City will host TreesUpstate tree giveaway on **March 9, 2024 from 9:00 am – 11:00 am at City Hall.** Anyone interested in a free tree (or two) may register at www.treesupstate.org/freetrees. Various species will be available including Pawpaw, Pecan, Persimmon, Eastern Red Cedar, Red Maple, Pignut Hickory, Tulip Popular, Sweetbay Magnolia, Blackgum, Overcup Oak, White Oak, and Bald Cypress. An information flyer is attached.

West-Oak High School Wrestling State Championship Recognitions

The City Council will recognize WOHS Wrestling at the April City Council Meeting. Originally, the recognition was planned for March but was rescheduled to accommodate the team.

This Week in Rec: An Update from Recreation Director Herb Poole

- Volleyball games started this week.
- Baseball, Softball, and Tee-ball practices will begin next week.
- Accepting late registrations for baseball and tee ball.
- Participants in need of spring sports equipment may reach out to the Recreation Department for assistance on an as-needed basis.
- Food will be provided at the Cleveland Recreation Center on Saturday beginning at 8:00am by Community Tree.
- The Recreation Department is accepting donations to feed community youth during Spring Break. Contact Herb Poole at hpoole@westminstersc.org for more information. **Donations are still needed.**
- Spring sports team sponsorships are still available. Please visit <https://westminstersc.org/departments/recreation/> for more information.

On the horizon:

- Baseball, Softball, and Tee-ball games will begin in early April.

USDA-RD Water System Projects

Two contractors are being utilized to install the water system improvements funded by the USDA-RD. Both contractors are on schedule. No changes from last week where the following was reported.

Arrowood General Contracting is responsible for a grouping of projects entitled Division 1.

- The project areas for Division 1 are: Dawn Drive; Dixon Rd; Phillip Lear; and Dr. Johns Rd.
- Dawn Drive is complete.
- Dixon road is complete, and all customers are now hooked on the new line and one new customer has been connected.
- They have finished laying pipe along Phillip Lear and have begun going south on Dr. Johns Rd toward Tabor Road. Once they reach the intersection of Tabor, they will come back to the intersection of Phillip Lear and begin Laying pipe north on Dr. Johns Rd toward Campbell.
- Pipe continues to be laid along Dr. John's Road toward Tabor Road. This is a long, uninterrupted stretch so progress should be good. Arrowood is less than 1000 feet from the end of this section at Tabor Road as of March 7th. Bacteriological testing will be the next step in the process. Arrowood is trying to make the connection at Tabor Road before beginning bacteriological testing.

Payne, McGinn, and Cummins is responsible for Division 2.

- The project areas in Division 2 are: two sections of Highway 76; Welcome Church Rd to Berry Farm Rd; and Berry Farm Rd to Cleveland Pike Rd.
- PMC continues to install pipe on Welcome Church Rd and have installed approximately 2 miles so far. The two sections of line on 76 have been flooded and chlorinated. Both sections have been pressure tested and passed. Both sections have passed bacteriological samples and DHEC has issued approval to operate these sections. Service connections on this section should begin in the next few weeks.
- All sections that have been skipped over so far due to rock have been connected.
- The connection of this new section to the existing line at Cleveland Pike Road occurred this week. Two Crews are now laying pipe, one from each end working toward each other.
- Flooding of the lines on Welcome Church Rd that have been completed began on Thursday afternoon. This process is being done in approximately 4,000 feet sections. Once the lines are flooded and blown off, pressure testing will occur followed by bacteriological testing on these sections.
- The Section of line on US 76 has been opened to the system and is operating. 7 new fire hydrants are now in operation.

Westminster Planning Commission

Nothing to report.

Westminster Special Events Committee

Nothing to report.

OJRSA

The Board met March 4, 2024, the draft minutes are attached.

PMPA

Nothing to report.

PLEASE MARK YOUR CALENDARS

March 13, 2024 at 8:30 am Operations & Planning Committee at OJRSA

March 18, 2024 at 6:00 pm Planning Commission Meeting at City Hall

March 19, 2024 at 4:00 pm City Council Budget Workshop No. 2 at Westminster Fire Department

March 19, 2024 at 6:00 pm City Council Meeting at Westminster Fire Department

March 26, 2024 at 9:00 am OJRSA Finance & Administration Committee at OJRSA
March 28, 2024 at 10:00 am PMPA Board Meeting at PMPA

City Council Meeting Schedule

January 9, 2024	6:00 PM	July 9, 2024	6:00 PM
February 13, 2024	6:00 PM	August 13, 2024	6:00 PM
March 19, 2024	6:00 PM	September 10, 2024	6:00 PM
April 9, 2024	6:00 PM	October 8, 2024	6:00 PM
May 14, 2024	6:00 PM	November 12, 2024	6:00 PM
June 11, 2024	6:00 PM	December 10, 2024	6:00 PM

Special Events Calendar

March 9, 2024 Tree Giveaway sponsored by Trees Upstate at City Hall
(see attached flyer)

March 9, 2024 Westminster Lazy Daisy Garden Club Community Rummage Sale, Westminster Depot
(Starts at 8:00 am, Hot dogs for sale at 11:00 am. Flyer is Attached)

March 16, 2024 Westminster Birthday Celebration, Westminster Depot
(Starts at 2:00pm, drop in with cake)

April 6, 2024 Back to the Roots Pop-up Market Event, Retreat Street Park
(9:00am to 4:00pm, festival style vendors at Retreat Street)

April 20, 2024 Westminster Music Centre presents - Music on Main
(more details to come)

May 4, 2024 El Charro's Cinco de Mayo Celebration, Main Street
(4:00pm to 11:00pm, food vendors and music on Main Street)

May 18, 2024 Westminster Music Centre presents – Music on Main
(more details to come)

October 11-12, 2024 South Carolina Bigfoot Festival – downtown Westminster
(more details to come)

TREESUPSTATE'S ENERGY-SAVING TREES

Free in Westminster

106 E Windsor Street,
Westminster, SC 29693

Saturday, March 9th 2024
From 9 a.m. - 11 a.m.

**100+ FIRST-COME
FIRST-SERVED TREES.
RESERVATIONS CLOSED.**

First come first-served trees. Reservations
guarantee a tree.



SPECIES AVAILABLE:

Pawpaw, Pecan, Redbud, Persimmon,
Eastern Red Cedar, Red Maple,
Pignut Hickory, Tulip Poplar,
Sweetbay Magnolia, Blackgum, Overcup
Oak, White Oak, Bald Cypress

A PROGRAM OF



PRESENTED BY



HOSTED BY





Oconee Joint Regional Sewer Authority

623 Return Church Road
Seneca, South Carolina 29678
Phone (864) 972-3900
www.ojrса.org

OCONEE JOINT REGIONAL SEWER AUTHORITY

Commission Meeting

March 4, 2024

The Oconee Joint Regional Sewer Authority Commission meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 7 (Westminster): Brian Ramey, Board Chair
- Seat 1 (Seneca): Bob Faires, III, Board Vice-Chair
- Seat 2 (Seneca): Scott Moulder
- Seat 3 (Seneca): Scott McLane
- Seat 4 (Seneca At-Large): Marty McKee
- Seat 5 (Walhalla): Celia Myers
- Seat 6 (Walhalla): Scott Parris
- Seat 8 (Westminster): Kevin Bronson
- Seat 9 (Walhalla-Westminster At-Large): David Dial

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

Others present were:

- Larry Brandt, OJRSA Attorney
- Norm Cannada, Seneca Daily Journal
- Dick Mangrum, WGOG Radio
- Tim Hall, City of Walhalla Mayor
- Keith Pace, Walhalla City Councilman
- Reagan Osbon, Westminster Asst. Administrator
- Michael Stevenson, Oconee County Habitat for Humanity
- Jon Goyert, O.C. Habitat for Humanity
- Brent Little, Fountain Residential
- Robert Royer, AQD
- Daniel Paradis, Greenfield Industries
- Adrienne Hennes, Remax Realty Professionals
- Tony Adams, Oconee County citizen
- Jim Mann, Oconee County citizen
- Luke Moore, Oconee County citizen

A) Call to Order – Mr. Ramey called the meeting to order at 4:01 p.m.

B) Invocation and Pledge of Allegiance – By Mr. McLane.

C) Proclamation and Recognition of OJRSA Staff – The General Assembly of the State of South Carolina Has Officially Declared the First Monday in March of Each Year as “Water Professionals Day,” Beginning with the First Observance Today, Monday, March 4, 2024. With the Passing of This Legislation, Professionals Working in All Areas of the Wastewater, Drinking Water, and Stormwater Industries Are Honored for Their Dedication to Serving the Communities and Residents of South Carolina – All the OJRSA staff joined the meeting for this agenda item. Mr. Eleazer stated that the State of South Carolina declared the first Monday of every March from this year forward will be “Water Professionals Day” to recognize those workers for their contributions to society, health, environment, and economy. Mr. Ramey asked the staff to introduce themselves. Mr. Ramey thanked all the OJRSA staff on behalf of the board for their hard work.

D) Public Session – *THERE WILL BE A SEPARATE PUBLIC COMMENT PERIOD FOR THE OJRSA RETAIL SEWER FEES AND RATES AS IDENTIFIED BY ITEM J.1 ON THIS AGENDA.*

- Mr. Cannada stated that the Executive Session listed on this month’s agenda was almost verbatim from what it was on the February one and said that the OJRSA is talking behind closed doors about another entity’s (Oconee County) legal authority for bonds. He said that there was a board vote at the February meeting to request the Attorney General’s legal opinion, and there has been no word on that since. He stated he doesn’t think it is legal to hold this in Executive Session, and he feels the public has the right to hear what is being said. He requested this item be open to the public.

Mr. Brandt stated that this item is indirectly a legal position for the OJRSA and that it could be held in Executive Session.

Mr. Cannada asked if the OJRSA received an opinion from the Attorney General. Mr. Brandt stated that he had to research one legal issue and then reported it to Lawrence Flynn of Pope Flynn Law Firm for him to forward the information to the Attorney General.

Mr. Cannada asked about the Member Cities discussing this behind closed doors. Mr. Brandt said the Cities make up the OJRSA board, and they can take legal action separate and apart from the OJRSA. Mr. Brandt added that the OJRSA has not taken any action or movement based on what is known now, and his legal advice was to keep it in Executive Session until a decision is made.

- Mr. Jim Mann asked the board to provide a status update on the Attorney General’s legal opinion. Mr. Brandt stated the OJRSA has not heard the opinion yet and is not sure if the information has even been sent to the Attorney General as of now.
- Chairman Ramey read a letter the OJRSA received from Charles Breazeale regarding interest in connecting to sewer in the Fair Play area. *(made a part of these minutes)*

E) Approval of Minutes:

- **Board of Commissioners Meeting of February 5, 2024**

Mr. Bronson made a motion, seconded by Mr. Dial, to approve the February 5, 2024 Board of Commissioners Meeting minutes as presented. The motion carried.

F) Committee and Other Meeting Reports:

- **Operations & Planning Meeting of February 14, 2024** – Mr. Faires presented the report to the Commission. **See attached minutes.*

Mr. Faires made a motion, seconded by Mr. McLane, to approve the February 14, 2024 Operations & Planning Meeting minutes as presented. The motion carried.

- **Finance & Administration Committee Meeting of February 20, 2024** – Ms. Myers presented the report to the Commission. **See attached minutes*

Ms. Myers made a motion, seconded by Mr. Bronson, to approve the February 20, 2024 Finance & Administration Meeting minutes as presented. The motion carried.

G) Secretary/Treasurer’s Report (Exhibit A) – Ms. Stephens presented the Secretary/Treasurer’s Report to the board.

H) Oconee County Government Update Regarding Matters Involving Wastewater – No updates.

I) Presentation and Discussion Items:

1. **Capital Contribution in Lieu of Payment of Impact Fees** – Mr. Eleazer reported that Mr. Little is delayed. Ms. Hennes stated that Mr. Little’s airplane flight was delayed, but he is on the way.

Mr. Faires made a motion, seconded by Mr. Bronson, to move this item down in the agenda. The motion carried.

2. **Oconee County Response to OJRSA Questions and Concerns Regarding Future Sewer South Projects** – Mr. Eleazer distributed a question-and-answer sheet to the board *(made a part of these minutes)*. The questions were based Mr. Eleazer’s questions and concerns and included comments

received from a couple OJRSA board members regarding how design and contract operations would work for Sewer South.

Mr. Eleazer stated that Ms. Amanda Brock (Oconee County Administrator) mentioned a telephone call with him in Item #1 of the sheet. The Director said it was a good conversation. Ms. Brock did not fully understand why there was a focus on general development and not just strictly economic development; once it was explained, Ms. Brock thanked Mr. Eleazer for the information and said she had a better understanding of this now.

Mr. Dial asked if the industries generated the gallons listed on the handout before they closed down. Mr. Eleazer replied that the industries were permitted for those gallons, and OJRSA recaptured some of the flow in 2013. Mr. Dial mentioned a new industry going into the old Dunlop facility and asked if they would still have the allotted flow. Mr. Eleazer replied that the new industry will probably be grandfathered in, and they will have no process wastewater anyway and were only using restroom facilities. It was only the process wastewater from their industrial pretreatment permit that was recaptured.

3. Present 2024 Organizational Goals as Stated by the OJRSA Standing Committees – Mr. Eleazer stated that both the Facilities & Administration and the Operations & Planning committees discussed the 2024 organizational goals for the OJRSA. The goals included:

- Wanting the OJRSA to complete the Feasibility Study and the Central Oconee County Sewer Basin Plan Study;
- Continuing to have regular meetings with Oconee County;
- Completing the CMOM and required SCDHEC compliance matters; and
- Pursuing RIA grants for necessary projects.

J) Action Items:

1. Public Comment Session for OJRSA Retail Sewer Fees and Rates, Which Are to Be Incorporated into the OJRSA Schedule of Fees, With an Effective Date of March 5, 2024. All Other Fees as Stated Within the Schedule of Fees Shall Apply for the Retail Sewer System at This Time (Exhibit B)

Mr. Ramey made a motion, seconded by Mr. McKee, to open the meeting for public comments regarding the OJRSA retail sewer fees and rates. The motion carried.

There were no public comments.

Mr. Ramey made a motion, seconded by Mr. Bronson, to close the session for public comments regarding the OJRSA retail sewer fees and rates. The motion carried.

2. Approve OJRSA Resolution 2024-02 to Adopt the Retail Sewer Rates and Fees, Which Are to Be Incorporated into the OJRSA Schedule of Fees, With an Effective Date of March 5, 2024. All Other Fees as Stated Within the Schedule of Fees Shall Apply for the Retail Sewer System at This Time (Exhibit B) – Mr. Eleazer stated the new rates and fees were advertised for public notice every Saturday for the past month, and no written comments were received other than the letter from Mr. Breazeale that was read earlier in the meeting regarding connection to the sewer. He added that Oconee County agreed with the new rates and fees, and a letter from Ms. Amanda Brock was included in the handout.

Mr. Bronson made a motion, seconded by Mr. Dial, to approve OJRSA Resolution 2024-02 to adopt the retail sewer rates and fees, incorporated into the OJRSA Schedule of Fees, with an effective date of March 5, 2024. The motion carried.

3. Authorize Habitat for Humanity of Oconee County to Pay Impact Fees Associated with Eastpointe Subdivision Phase 2 on a House-to-House Basis at the Rate at the Time of Payment with the Reason Being They Are Non-Profit – Habitat for Humanity requested a variance to pay impact fees on a house-by-house basis. Mr. Faires explained that OJRSA currently requires subdivision developers to pay the impact fees up front for the entire subdivision; however, being that Oconee County Habitat for Humanity is a non-profit organization, the O&P Committee approved

recommending the board grant their variance. Mr. Faires added that Habitat has not requested a waiver of, or reduction in, the fees.

Mr. Dial added that Habitat had explained in the O&P meeting how they construct the homes and that they only do a maximum of four (4) homes per year.

Mr. Faires made a motion, seconded by Mr. Parris, to approve the variance to authorize Oconee County Habitat for Humanity (due to being a non-profit organization) to pay impact fees associated with Eastpointe Subdivision Phase 2 on a house-to-house basis at the rate at the time of payment. The motion carried.

4. Consider Resolution 2024-08 to Approve the Board and Committee Meeting Policy Revision with the Inclusion of Additional Information as Requested by the F&A Committee (Exhibit C) – Mr.

Eleazer stated that the draft policy was provided by Pope Flynn Law Firm and added that Mr. Brandt spoke to Sara Weathers of Pope Flynn today and can answer any questions that the board may have.

Mr. Bronson made a motion, seconded by Mr. Parris, to approve the meeting policy revision with the inclusion requested by the F&A committee as presented. The motion carried.

K) Executive Director’s Discussion and Compliance Matters – Mr. Eleazer reported on the following:

1. Environmental and Regulatory Compliance – There were two (2) line breaks in the past month that were reported to SCDHEC.

- The first break was an “Act of God” due to stormwater eroding around a pipe on the eastern side of the City of Walhalla. The SCDOT addressed the issue by cleaning up the area and fixing a culvert. Approximately 80,000 gallons of wastewater was spilled.
- The second break on February 13, 2024 was considered a “Significant Spill” which is anything over 5,000 gallons that is not considered an “Act of God.” This spill of approximately 13,750 gallons was on the Speeds Creek force main (which was identified in the Consent Order as being something the OJRSA needs to address). The OJRSA has been holding off replacing this force main until the basin study is completed to determine what is suggested to be done with the pump station and force main.

There was a SCDHEC compliance inspection on Friday afternoon at the treatment plant. The inspection went well and the SCDHEC representative seemed complimentary. Mr. Moulder and Mr. Dial expressed congratulations to the OJRSA staff for this achievement. Mr. Eleazer added that there will be a pretreatment program inspection sometime later this month, and it is anticipated that this inspection should also go well. It will be the first pretreatment inspection since the EPA did one back in 2012.

In addition, OJRSA Operations Director, Mr. Kyle Lindsay, recently reported to the board that the OJRSA was expecting a Notice of Violation (NOV) for ammonia. The OJRSA no longer has certification to sample ammonia as the laboratory sampling is now outsourced. The contract lab gave ammonia results of approximately 20mg/L, and the OJRSA is supposed to keep it under 8.5mg/L.

The OJRSA split subsequent samples between the contract lab and another outside lab (Rogers & Callcott), as well as performed in-house sampling. The contract lab got additional results around 20mg/l, while Rogers & Callcott and the in-house samples matched at well below 8mg/l.

The Director stated he spoke about this with a representative of the SC Water Quality Association (SCWQA) at a recent conference in Columbia. He also told them about a letter from the contract lab that acknowledged they reported incorrect data. This information was provided to SCDHEC, and the OJRSA no longer anticipates receiving a NOV for ammonia.

Mr. Dial asked if the OJRSA was going to switch labs due to this issue. Mr. Eleazer replied that this contract lab has shut down their services locally, so the OJRSA switched lab service to Rogers & Callcott who are honoring the price the contract lab agreed to through the rest of the current fiscal

year. The OJRSA will advertise a new lab services contract for bids in the spring in accordance with the new procurement policy.

- 2. Sewer South Update** – A handout was given to the board members (*made a copy of these minutes*). Progress on the project is going well. The contractor is currently setting wetwells for the two (2) pump stations. There have been no viable complaints for concern.

Oconee County received a question regarding traffic control in the area, and the contractor is putting in some extra precautions to address that concern.

Mr. Eleazer added that the newspaper ran a series of articles a couple months ago that stated Oconee County is spending \$500,000 per year through the OJRSA on water and chemicals for Sewer South. The Director stated that was not the case and wanted this to be on the record. Currently, there is no chemical feed down there. In addition, water is added from a hose into the line to cycle the pumps, but the OJRSA spends less than \$100 per month for that water usage. Mr. Eleazer stated that there may be additional water usage and chemical feeds when the area is built out in the future (which will be dependent on the number of connections) but those costs are unknown at this time.

- 3. Impact Fees** – A handout was given to the board members (*made a copy of these minutes*). A couple weeks ago, the Director spoke with Ms. Amanda Brock and Mr. Jamie Gilbert of Oconee Economic Alliance about how the OJRSA charges impact fees based on water meter size, and he realized that SCDHEC calculates the usage differently for subdivisions. The OJRSA bases the calculation on 150 gallons per day (GPD) per house, whereas SCDHEC bases it on 300 gallons per day (GPD) per house. Mr. Eleazer stated that, for information purposes only, he wanted it known that the cost for plant expansion due to growth-related matters will fall more upon the current system customers if the rates remain as they are.

Mr. Dial asked how other counties in South Carolina calculate the usage. Mr. Eleazer replied that it is all over the board with some using the SCDHEC calculations, some doing it the way the OJRSA does, and some having capacity already included in their plant from previously completed upgrades. Mr. Dial asked what counties charge for 300 GPD. Mr. Eleazer replied this information was included in Mr. Jason Gillespie's August memo with his calculations.

- 4. Development Policy (Standard Specifications and Details) Update** – The Development Policy has been in the works since the spring of 2018. It was completed in draft format and sent to the environmental attorney, Mr. Michael Traynham, to ensure it complied with all environmental laws, complied with the OJRSA's Sewer Use Regulation, and that the OJRSA can enforce it if adopted. All items have been checked off by Mr. Traynham, and the policy will be up for discussion at the March O&P Committee meeting.

- 5. FY2025 Budget** – The Director had spoken in the past about OJRSA having issues finding employees. In one of these conversations, previous Walhalla City Administrator and OJRSA board member, Mr. Brandon Burton, explained how younger applicants do not care about benefits; they just care about what the wages are. Since that conversation, Mr. Eleazer said he has thought about how the OJRSA could show an employee what they are worth to the organization when the jobs are posted.

Currently the OJRSA pays for the employee-only portion of the insurance costs. He suggests that this be modified where the employee pays for the insurance directly, but the OJRSA will compensate for this expense directly into the employee's wages. Although this will only add approximately eighty-four cents (\$0.84) additional per hour into each employee's wages, it will still be a little something more to entice job applicants. The Director said that he will have this included in the FY 2025 budget that will be presented to the board for consideration.

Mr. Dial asked how the OJRSA would stop a person from collecting that extra money but not paying for the insurance. Mr. Eleazer explained that this will be a pre-tax item on the employee's paycheck with mandatory deductions out of the paycheck. Mr. Moulder asked if other factors, such as unemployment, were figured into the cost; Mr. Eleazer said yes.

6. Miscellaneous (If Any):

Draft Meeting Minutes – Although the board members represent the Member Cities, only the board members see the draft meeting minutes. Other city personnel and the public do not see the meeting minutes until they have been approved the following month. Mr. Eleazer asked the board to consider the city mayors and administrators to get copies of the draft minutes if they are not on the board.

Mr. Bronson said he has no problem with that, as he forwards them on to council members when he receives them. Mr. Ramey also stated he was good with that. It was agreed that the OJRSA would start emailing the draft minutes to the mayors and administrators.

SC Environmental Conference – Mr. Eleazer stated he will be attending the SC Environmental Conference running from Saturday through Wednesday. He will be assisting on two (2) presentations covering the sewer basin planning and navigating the consent order.

At 5:00 p.m., Mr. Ramey made a motion, seconded by Mr. Moulder, to open Agenda Item I)1. back up for discussion. The motion carried.

Mr. Little stated that he has been working with the OJRSA to get sewer to the Paw's Diner and adjacent Greenfield/TDC sites. He stated that he is ready to execute a contract with Moorhead Construction for the force main from the Seneca Pump Station in the amount of \$3,248,465 (including a 10% contingency). He also will contract with Goodwyn, Mills, & Cawood (GMC) to administer and inspect that work for \$140,000. In addition, GMC gave an estimate of \$745,850 to install an oversized lift station for these project sites in addition to other OJRSA and/or City of Seneca projects. This totals over \$4,000,000 in work that he will pay for in lieu of paying the OJRSA for the impact fees. Mr. Little formally requested the board to waive the impact fees. He added that he would like to start work on the Paw's Diner site by the end of April.

Mr. Eleazer said the pump station Mr. Little referenced will belong to Seneca Light & Water and added that the \$4,000,000 cost would be equivalent to the OJRSA receiving impact fees for 1,750 homes based on the current fee. In addition, the Director said that this is a great deal for the OJRSA and would help address some issues in the Consent Order. If the OJRSA does not move forward with Mr. Little's proposal, it will put the burden back on the OJRSA to deal with these issues in the Consent Order.

Mr. Dial asked if the new pump station would increase capacity for the OJRSA. Mr. Eleazer replied that the force main will increase capacity up to 170,000-200,000 GPD. Both of Mr. Little's projects will use approximately 85,000-100,000 GPD of that new capacity, which will leave approximately 100,000 GPD for the OJRSA. When the [OJRSA's Seneca Creek] pump station is replaced, there will be additional capacity.

Mr. Eleazer wanted to clarify that approval of this capital contribution is a waiver of impact fees for both of Mr. Little's projects.

Mr. Faires made a motion, seconded by Mr. Dial, to approve the capital contribution as described in lieu of payment of impact fees.

The Director said he would a timeframe stipulation attached to the board's approval that, if Mr. Little's projects don't move forward within that certain timeframe, the OJRSA will recapture the capacity. Mr. Little was asked if that was agreeable; he agreed and said three (3) years would be sufficient. Mr. Eleazer stated it should be three (3) years from issuance of the SCDHEC construction permit. Mr. Bronson said he would like to see this written up in a contract and brought back to the board to review. Mr. Eleazer asked that the motion be modified to reflect this change to begin the process.

Mr. Faires amended his motion, seconded by Mr. Dial, to add that the projects must move forward within a three (3) year timeframe from issuance of the SCDHEC construction permit or the OJRSA will recapture the capacity. The motion carried.

L) Commissioners' Discussion – None.

M) Executive Session **NOTE: Board may act on matters discussed in executive session upon returning to open session.**

- **Receipt of Legal Advice: Legal Authority for Bonds. [Executive Session Permissible Under SC Law 30-4-70(a)(2), Which States: Discussion of Negotiations Incident to Proposed Contractual Arrangements and Proposed Sale or Purchase of Property, the Receipt of Legal Advice Where the Legal Advice Relates to a Pending, Threatened, or Potential Claim or Other Matters Covered by the Attorney-Client Privilege, Settlement of Legal Claims, or the Position of the Public Agency in Other Adversary Situations Involving the Assertion Against the Agency of a Claim.]**

At 5:12 p.m., Mr. Ramey made a motion, seconded by Mr. Dial, to enter Executive Session to receive legal advice regarding the legal authority for bonds. The motion carried.

Mr. Ramey invited Walhalla Mayor, Tim Hall, and Walhalla Mayor Pro Tem, Keith Pace, to sit in Executive Session. Mr. Eleazer added that Seneca Mayor, Dan Alexander, was invited to attend but could not make it.

At 6:24 p.m., Mr. Dial made a motion, seconded by Mr. McKee, to return to Regular Session. The motion carried.

Mr. Faires made a motion, seconded by Ms. Myers, to provide the opinion received from Pope Flynn Law Firm about the validity of the most recent bond issue and release that information to the Member Cities for any action they may want to take. The motion carried.

Chairman Ramey said he was going to make a statement on behalf of the board: Last month, at some point during the Feasibility Study, the OJRSA's legal representative determined that he felt the bond issue was unconstitutional. He sent the OJRSA a memo to that effect, as it was something the OJRSA should know, and the OJRSA board felt it was its due diligence to check into it. Therefore, the board voted last month to have the information sent to the Attorney General's office for his opinion on the matter.

Between last month and this month, the OJRSA found out that the statute of limitations ran out on the issue, and there is nothing that the OJRSA can do about it even if the Attorney General determined the bond issue unconstitutional, so the OJRSA board decided that it was not going to proceed on this.

Mr. Faires made a motion, seconded by Ms. Myers, to rescind the OJRSA's request for Pope Flynn Law Firm to seek the Attorney General's opinion on the validity of the recent bond issue. The motion carried with a vote of: Yea: 8; Nay: 1 (Brian Ramey)

N) Upcoming Meetings:

1. **Operations & Planning Committee** – Wednesday, March 20, 2024 at 8:30 a.m.
2. **Finance & Administration Committee** – Tuesday, March 26, 2024 at 9:00 a.m.
3. **Board of Commissioners** – Monday, April 1, 2024 at 4:00 p.m.

O) Adjourn – Mr. Ramey adjourned the meeting at 6:27 p.m.

Approved By: _____
Brian Ramey, OJRSA Commission Chair

Approved By: _____
Lynn M. Stephens, OJRSA Secretary/Treasurer

Approved By: _____
Christopher R. Eleazer, OJRSA Executive Director

Notification of the meeting was distributed on February 9, 2024 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, www.ojrsa.org, and posted at the OJRSA Administration Building.

***ATTACHMENTS STARTING NEXT PAGE**



Board of Commissioners Meeting
OJRSA Operations & Administration Building
Lamar Bailes Board Room
March 4, 2024 at 4:00 p.m.

Agenda

- A. Call to Order** – Brian Ramey, Board Chair
- B. Invocation and Pledge of Allegiance** – Led by Commissioner Scott McLane
- C. Proclamation and Recognition of OJRSA Staff**
The General Assembly of the State of South Carolina has officially declared the first Monday in March of each year as “Water Professionals Day,” beginning with the first observance today, Monday, March 4, 2024. With the passing of this legislation, professionals working in all areas of the wastewater, drinking water, and stormwater industries are honored for their dedication to serving the communities and residents of South Carolina.
- D. Public Session** – ***THERE WILL BE A SEPARATE PUBLIC COMMENT PERIOD FOR THE OJRSA RETAIL SEWER FEES AND RATES AS IDENTIFIED BY ITEM J.1 ON THIS AGENDA.*** Receive comments relating to topics that may or may not be on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- E. Approval of Minutes**
- Board of Commissioners Meeting of February 5, 2024
- F. Committee and Other Meeting Reports**
- Operations & Planning Meeting of February 14, 2024 – Bob Faires, Committee Chair
 - Finance & Administration Meeting of February 20, 2024 – Celia Myers, Committee Chair
- G. Secretary/Treasurer’s Report** (Exhibit A) – Lynn Stephens, Secretary/Treasurer
- H. Oconee County Government Update Regarding Matters Involving Wastewater** – Oconee County Administrator or Appointed County Representative
- I. Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
1. Capital contribution in lieu of payment of impact fees – Brent Little, Fountain Residential Partners
 2. Oconee County response to OJRSA questions and concerns regarding future Sewer South projects – Chris Eleazer, Director
 3. Present 2024 organizational goals as stated by the OJRSA standing committees – Chris Eleazer, Director
- J. Action Items**
1. Public comment session for OJRSA retail sewer fees and rates, which are to be incorporated into the OJRSA Schedule of Fees, with an effective date of March 5, 2024. All other fees as stated within the Schedule of Fees shall apply for the retail sewer system at this time. (Exhibit B) – Brian Ramey, Chair
 2. Approve OJRSA Resolution 2024-02 to adopt the retail sewer rates and fees, which are to be incorporated into the OJRSA Schedule of Fees, with an effective date of March 5, 2024. All other fees as stated within the Schedule of Fees shall apply for the retail sewer system at this time. (Exhibit B) – Chris Eleazer, Director
 3. Authorize Habitat for Humanity of Oconee County to pay impact fees associated with Eastpointe Subdivision Phase 2 on a house-to-house basis at the rate at the time of payment with the reason being they are non-profit – Bob Faires, O&P Committee Chair
 4. Consider Resolution 2024-08 to approve the Board and Committee Meeting Policy revision with the inclusion of additional information as requested by the F&A Committee (Exhibit C) – Chris Eleazer, Director

K. Executive Director's Discussion and Compliance Matters – Chris Eleazer, Director

1. Environmental and regulatory compliance
2. Sewer South update
3. Impact fees
4. Development Policy (Standard Specifications and Details) update
5. FY 2025 Budget
6. Miscellaneous (*if any*)

L. Commissioners' Discussion – Brian Ramey, Board Chair

Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.

M. Executive Session *NOTE: Board may act on matters discussed in executive session upon returning to open session.*

- Receipt of legal advice – legal authority for bonds. [*Executive Session permissible under SC Law 30-4-70(a)(2), which states: Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.*]

N. Upcoming Meetings *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*

- Operations & Planning Committee – March 20, 2024 at 8:30 a.m.
- Finance & Administration Committee – March 26, 2024 at 9:00 a.m.
- Board of Commissioners – April 1, 2024 at 4:00 p.m.

O. Adjourn

Dear Sirs

My name is Charles Breazeale, and I am in favor of being connected to the sewer line. I live about 50 yds. from the main line on Hwy. 59 on Lola Drive. My phone # is (864) 318-3827. 124 Lola Drive

Thank you,
Charles H. Breazeale

Charles H. Breazeale
124 Lola Dr.
Fair Play, SC 29643

Dear Sir

My name is Charles Breazeale and I am in favor of being connected to the sewer line. I live about 50 yds. from the main line on Hwy 59 on Lola Drive. My phone is (864) 318-3827. 124 Lola Drive

Thank you,
Charles H. Breazeale

Charles H. Breazeale
124 Lola Dr.
Fair Play, SC 29643

GREENVILLE SC 296

20 FEB 2024 PM 4 L



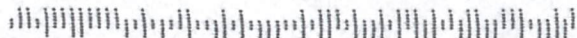
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FEB 22 2024

CJRSA

CJRSA
823 RETURN CHURCH RD.
SENECA, S.C. 29679

29678-152323



ATTENTION - EXEC. DIRECTOR



Secretary/Treasurer’s Report for Board of Commissioners

Prepared for the March 4, 2024 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: February 29, 2024

UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	197,342	1,225,000	1,422,342
Retail Operations & Maintenance (RO&M)	497,028	735,000	1,232,028
TOTAL UNRESTRICTED FUNDS	694,370	1,960,000	2,654,370

RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Projects and Contingency (PCF)	33,252	1,225,000	1,258,252
Wholesale Impact Fund (WIF)	234,662	3,640,000	3,874,662
Retail Impact Fund (RIF)	0	0	0
TOTAL RESTRICTED FUNDS	267,914	4,865,000	5,132,914

Combined Total for All Funds

Cash 962,284 Investments 6,825,000 Combined 7,787,284

See additional sheets for investment information

Account Notes:

A check in the amount of \$248,146.98 was issued to Moorhead Construction on 2/27/24 from the RO&M account and has not cleared the bank yet.

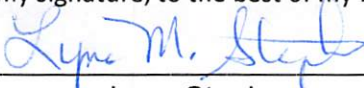
INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of January 2024: YES NO

See attached document from independent accountant.

Reconciliation Notes:

By my signature, to the best of my knowledge, I certify this report is accurate.



 Lynn Stephens
 OJRSA Secretary/Treasurer

INVESTMENTS UPDATE

Maturing Investment	Fund Code	Maturity Date	Amount (\$)	To Be Reinvested?	
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No
				<input type="checkbox"/> Yes	<input type="checkbox"/> No

See additional sheets, if necessary

Investment Notes:

Next CDs maturing on 4/26/24.

See additional sheets for 12-month cash and investment trends and other information.

From: [bookkeeping](#)
To: [Lynn Stephens](#)
Subject: January 2024 Bank Reconciliations
Date: Monday, February 5, 2024 4:05:54 PM
Attachments: [January 2024 Bank Recs.pdf](#)

Hey Lynn,

Please see attached January 2024 bank reconciliations. The Retail Impact Fund was reconciled but there was nothing to print due to the zero balance. All accounts reconciled with no issues. I will request a letter from Susan as soon as I have them uploaded in our files.

Thank you,

Jared Williams
Stancil Cooley Estep & Stamey, LLP
Bookkeeper
Phone : (864) 882-3048



STANCIL
COOLEY ESTEP
& STAMEY, LLP

*Certified Public
Accountants*

631 ByPass 123
P. O. Drawer 1279
Seneca, SC 29679

(864) 882-3048
Fax 882-7489

602-5 College Avenue
Clemson, SC 29631

(864) 654-4945
Fax 654-9476

www.scscpa.com

February 27, 2024

**Lynn Stephens
Oconee Joint Regional Sewer Authority
623 Return Church Road
Seneca, SC 29678**

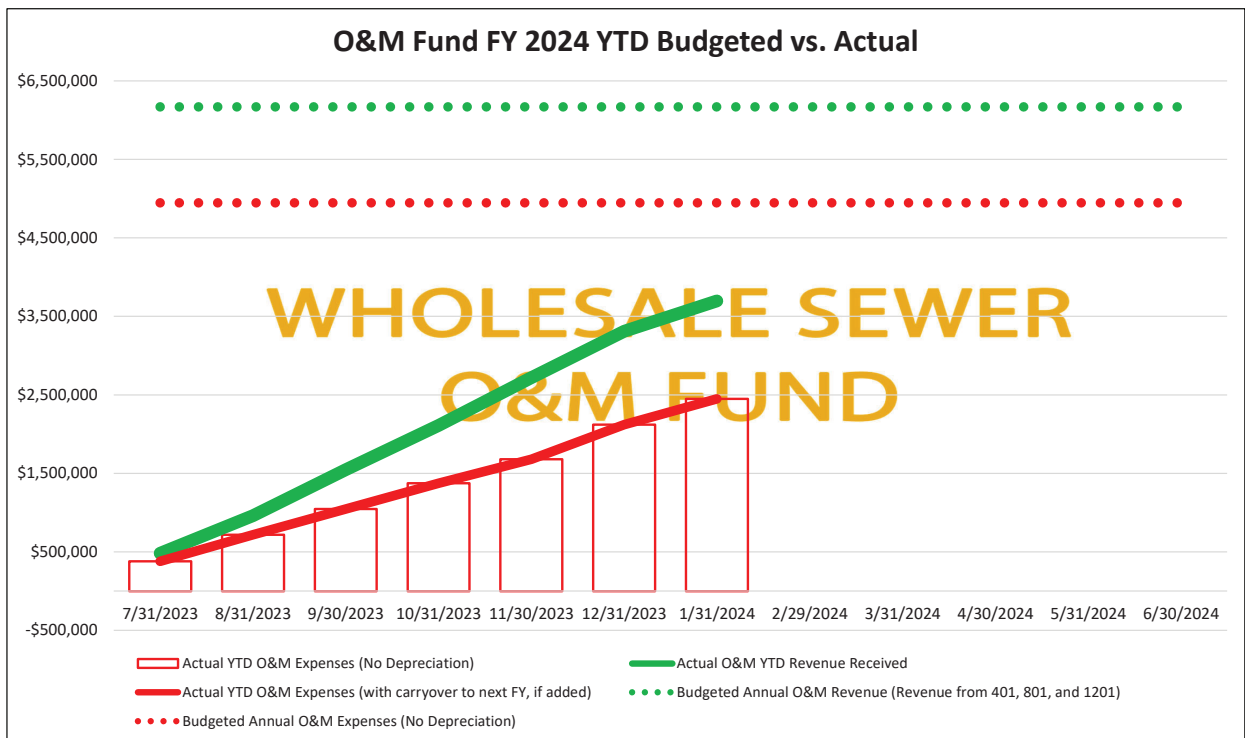
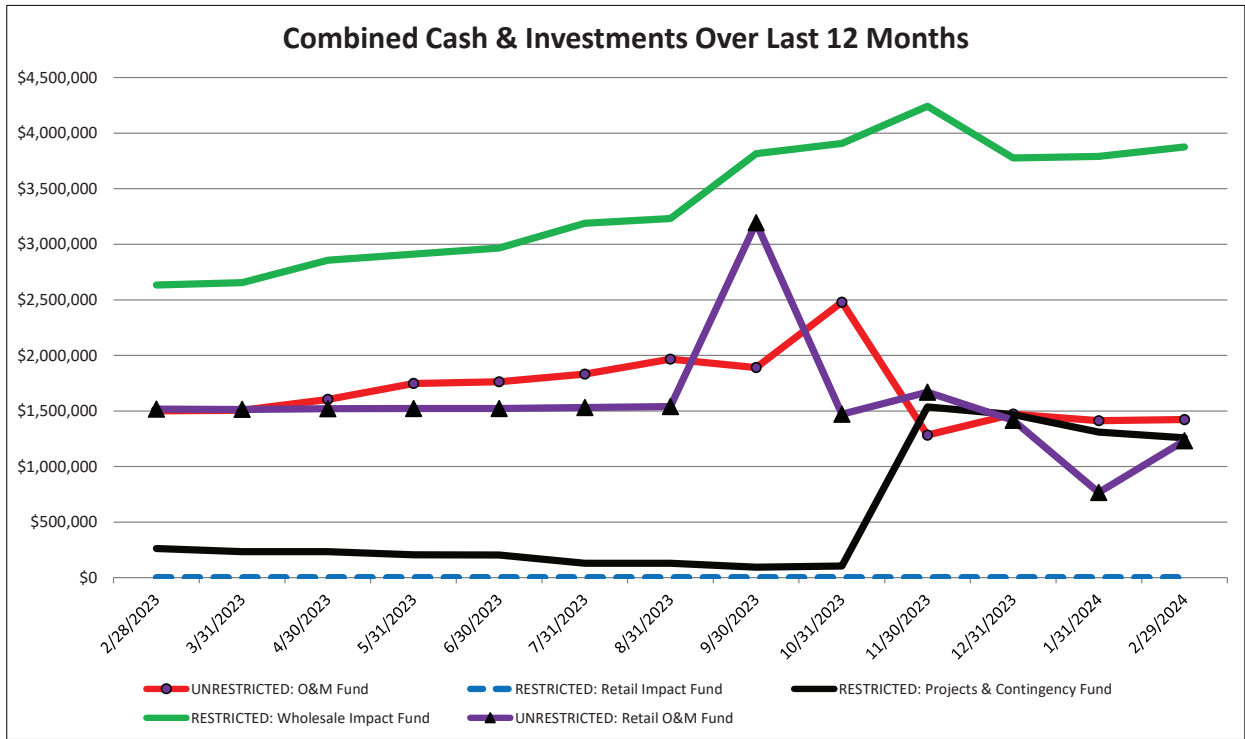
RE: Bank Reconciliations for OJRSA January 2024

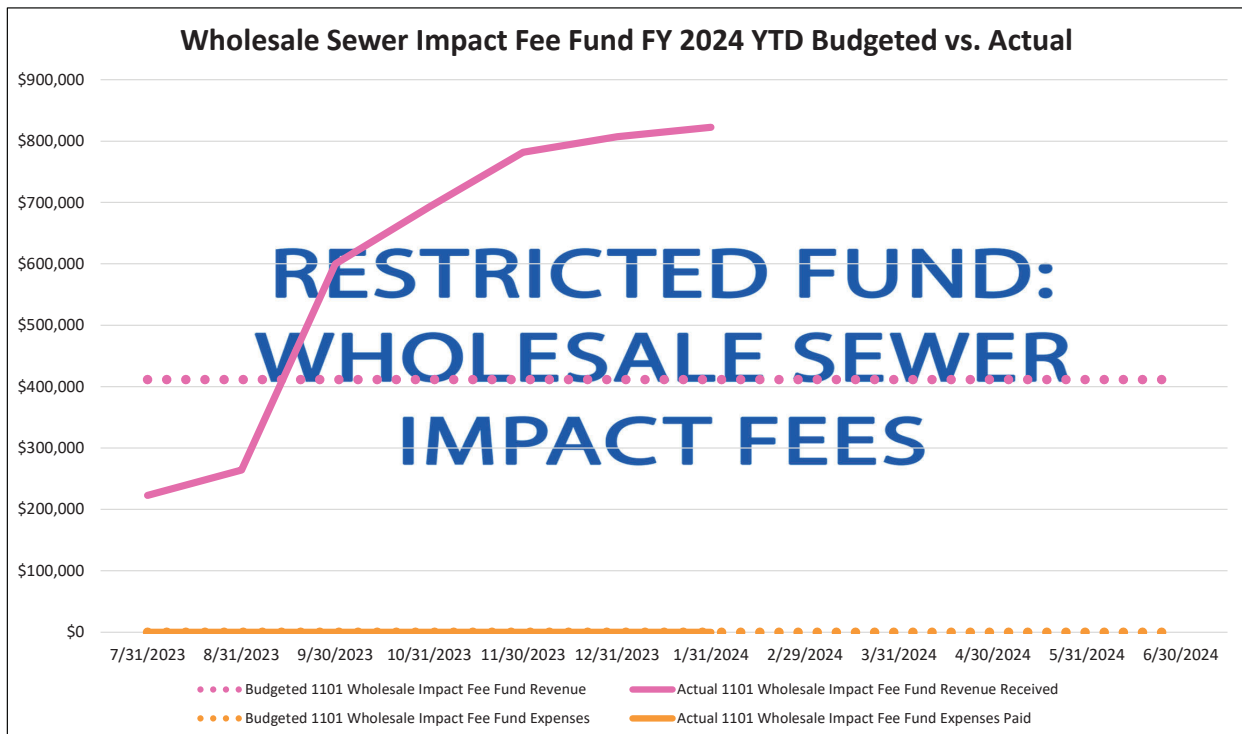
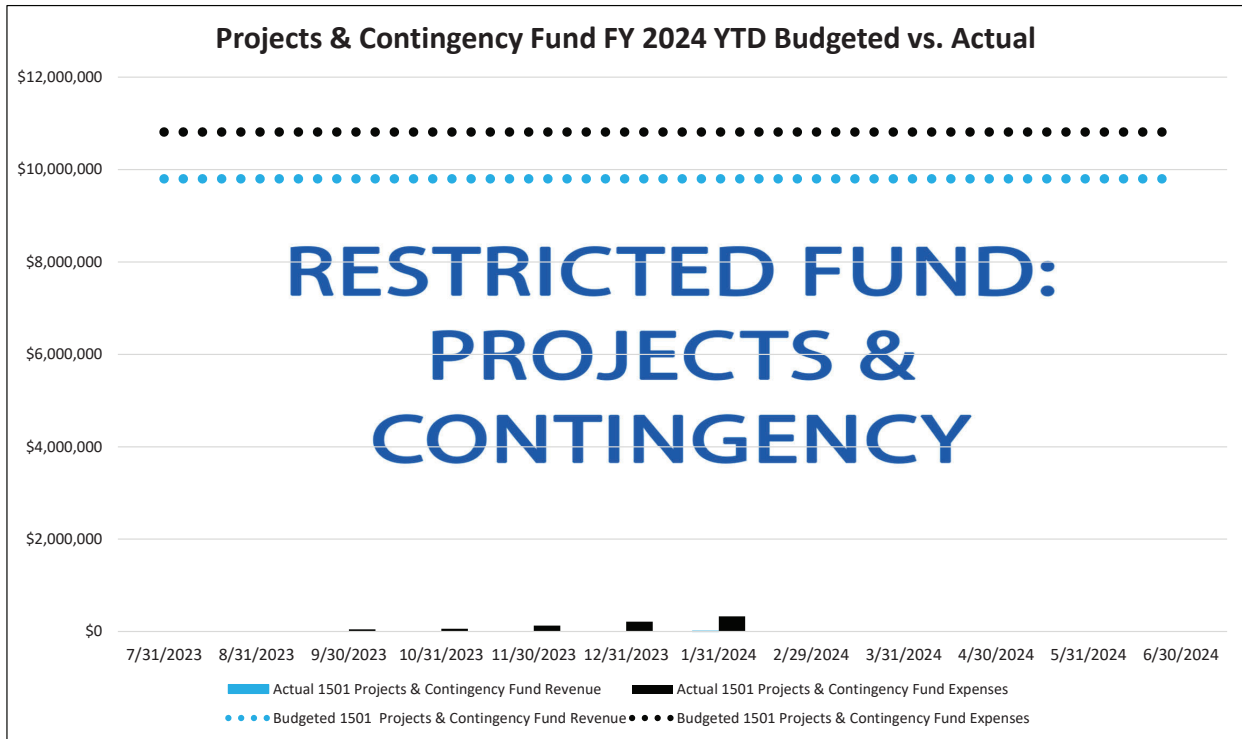
Dear Lynn,

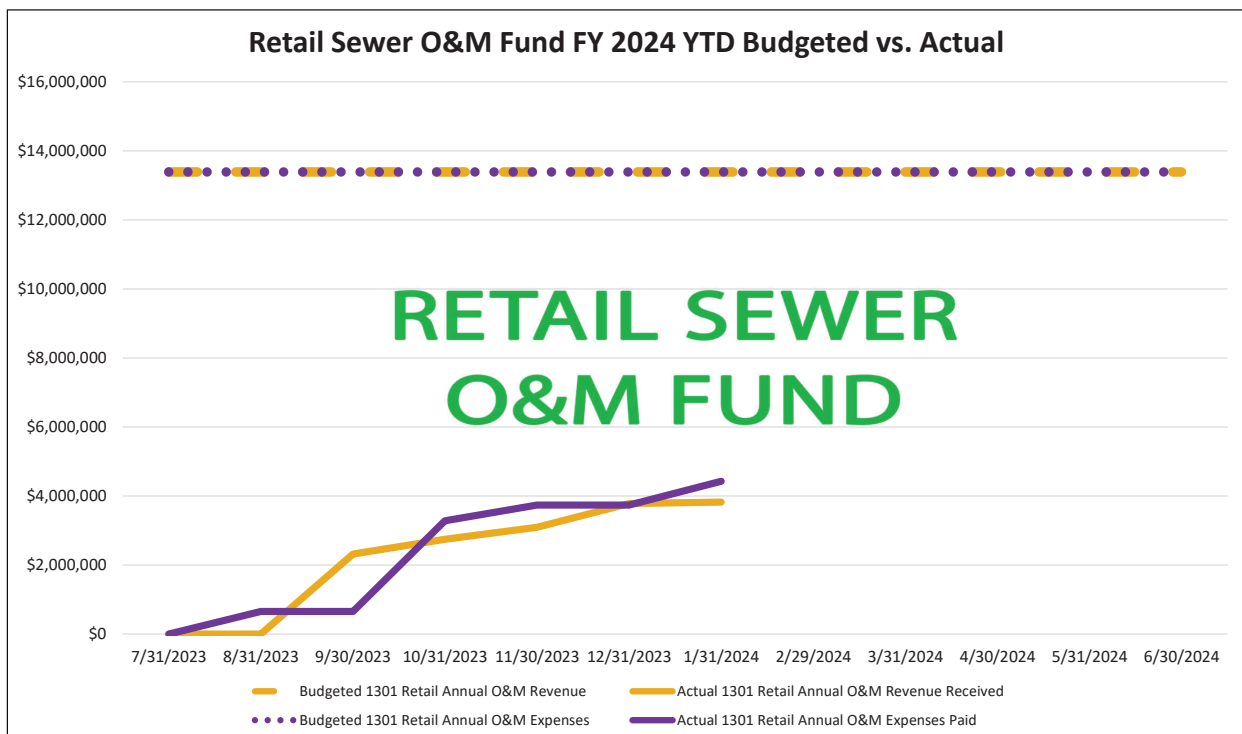
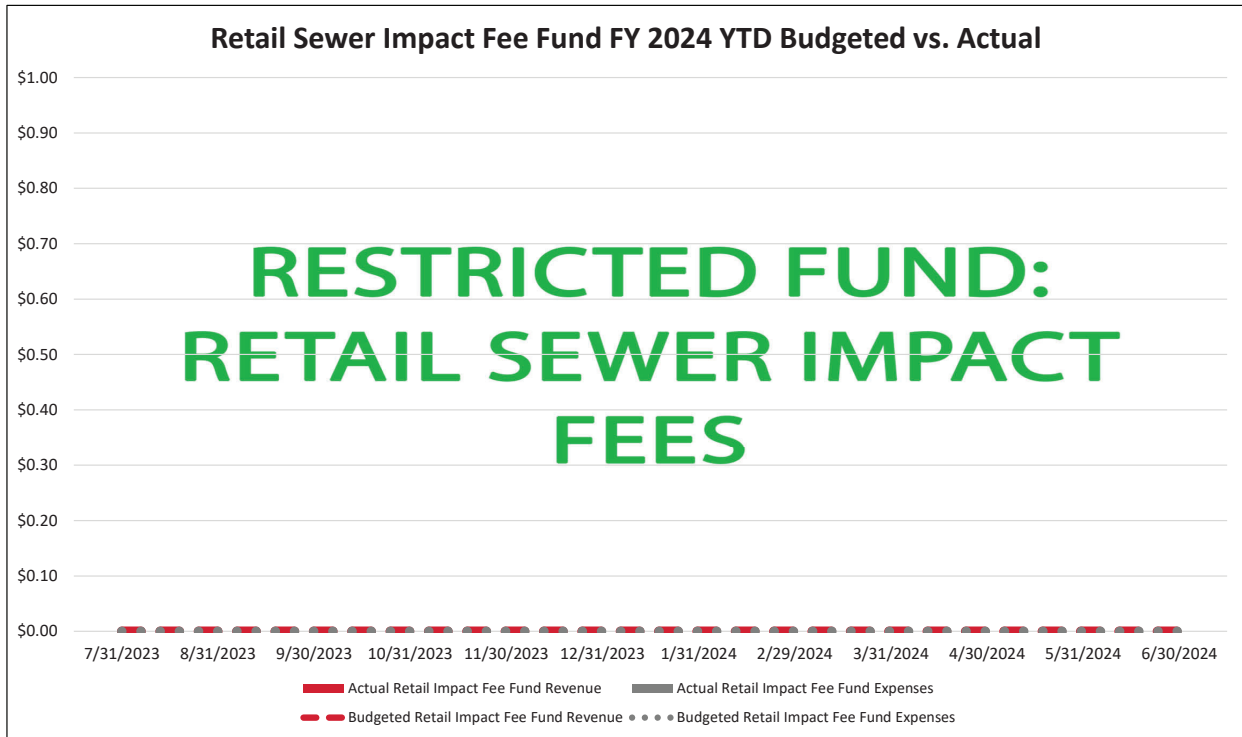
We have completed the bank reconciliations for the Oconee Joint Regional Sewer Authority for the month ending January 31, 2024. Copies of the bank reconciliations are attached for your review. Please contact me if you have any questions.

Sincerely,

**Susan M. Stamey, CPA
Enclosures**







Questions, comments, and concerns for Oconee County regarding wastewater conveyance design, construction, and operation in Southern Oconee County

The questions and concerns below are those that have been expressed by OJRSA Commissioners and Administration.

- 1. Regarding the design of the wastewater system to serve the future phases:** The Sewer South system—and all sewer systems regardless of where they are located for that matter—needs to be designed in conjunction with someone that operates a viable wastewater system with a focus on medium- and long-term operation and maintenance, not for the sole purpose of economic development (*read: focus on pump stations and force mains, which are cheaper to install upfront but limit the ability to easily add customers and are expensive to operate, maintain, and replace in the long run*). Designs such as the one being constructed currently (Phase II) should be avoided as it severely limits potential parcels that can be served by sewer; meaning that it is going to be more costly to now go in and install the necessary infrastructure serve these properties.

The decision to install a sewer system should not just focus on economic development but that of community development (residential, commercial, and industrial); the reason being that the most consistent flows, which are needed and depended on by a wastewater utility, come from residential customers who use water 24/7/365, followed by commercial/institutional to a slightly lesser extent, and lastly the industrial users as they can be “all over the map” with their wastewater needs due to factors such as:

- a. They can be a very heavy discharger (a “wet” facility);
- b. Have only restrooms and discharge very little flow (e.g., warehouse or locations that only assemble products);
- c. They can remain open but permanently reduce flows over time through process change.
Examples include:
 - i. Some of the BMW suppliers, which have company mandates that they “go green” and recycle/reclaim water in an effort to have “zero waste”
 - ii. TrueTemper (formerly in Seneca) when it shut down and eliminated 390,000 gpd and then the site was repurposed as BorgWarner, which now has a zero gpd process wastewater discharge
- d. A site sitting vacant after they closed and moved/went out of business or doesn’t develop for a long time, thus contributing no flow at all, such as
 - i. Beacon Mill 480,000 gpd (Westminster)
 - ii. Dunlop Sports 140,000 gpd (Westminster)
 - iii. Coviden 60,000 gpd (Seneca)
 - iv. WestPoint Stevens Utica Plant 85,000 gpd

Thank you for this information, and for the telephone call we had to discuss.

- 2. Regarding contract operations of Sewer South Phases I and III (and beyond):**
 - a. How does Oconee County envision the contract operations for Sewer South being performed? Would it be similar to what we are currently doing for Phase I?
I believe Council’s vision is similar to the current agreement, and to the language in the Settlement Agreement and Release [executed September 27, 2016, copy attached].
 - b. We intend to treat all phases that serve the I-85 corridor exactly as we do with the current system that supports the Member Cities, meaning that we will perform all normal services during regular business hours and respond to emergencies as soon as they arise. In order to do

this, we currently envision needing at least one additional qualified maintenance staff member and one collection system employee. Since we will be needing these additional staff and the equipment that will support them, would the county be willing to work out a long-term agreement with OJRSA that would pay a negotiated annual flat fee for the routine maintenance portion of the system? We would hope the county would agree to having an independent rate and/or financial consultant familiar with wastewater operations determine what would be an appropriate amount would be to cover these costs, which we would want to be fair to both the county and OJRSA.

I believe an agreement is favorable for any necessary resources required to fulfil Council's directive for sewer expansion along the I-85 corridor. I have no reason that a flat fee could not be negotiated for the support you've indicated above.

- c. What about special or emergency projects that need to be performed, such as costs to replace an automatic transfer switch or have a specialist perform work on a generator? These would also need to be considered. It would also be nice to know what services the county can provide so that we can utilize in-house talent as opposed to going externally (such as when the county provided HVAC technicians for the GCCP Pump Station).

Oconee County employs many experienced, and talented staff to perform a sundry of tasks including electrical, mechanical, HVAC and equipment maintenance. I'll supply that list to you separately, as well as our 'on call' staff information so that if services can be provided by the County, for County equipment, you will have the ease of access to staff via telephone call.

STATE OF SOUTH CAROLINA)
)
COUNTY OF OCONEE)

SETTLEMENT AGREEMENT AND RELEASE

KNOW ALL MEN BY THESE PRESENTS that the OCONEE JOINT REGIONAL SEWER AUTHORITY for and in consideration of the payment of the sum of One Million, Nine Hundred Thousand and No/100 (\$1,900,000.00) Dollars, the receipt of which is hereby acknowledged, for itself, its successors, member municipalities, board members, commissioners, agents, employees, servants, assigns, and anyone who could claim by or through it (collectively "Authority" or "Releasor"), does hereby release, acquit, and forever discharge Oconee County and its successors, agents, employees, servants, County Council members, managers, the County Administrator, County officers, elected officials, representatives, insurers, attorneys, and assigns (collectively "County" or "Releasee") from any and all actions, causes of action, claims, demands, damages, injuries, costs, loss of services, expenses, and compensation on account of, or related to, or in any way growing out of that certain Intergovernmental Agreement (the "Agreement") dated November 18, 2008 by and between the County and the Authority, a copy of which is attached hereto as Exhibit "A" and is incorporated herein by reference. Additionally, as a material inducement to entering into this Settlement Agreement and Release, the Authority and the County agree not to attempt to enforce the terms of the Agreement and to immediately repeal, revoke, and rescind said Agreement, making it of no force or effect.

The terms of all other agreements between the Authority and the County that are lawfully in force as of the execution of this Settlement Agreement and Release, and which are consistent with the terms contained herein, shall remain in full force and effect. Accordingly, the Authority confirms that when requested by the County it will extend transportation lines, build pump

stations, acquire easements / rights-of-way, build or improve treatment facilities, and perform all other acts necessary to provide water and/or wastewater service to and/or for any area or areas within the geographic boundaries of the County (collectively "Projects"). The County agrees that when it requests a Project to be approved, constructed and/or operated by the Authority, it will provide adequate funding for such construction and/or operation, maintenance, depreciation and required upgrades to existing facilities downstream in the event of extraordinary circumstances and/or impact to be determined on a case by case basis. This provision, however, does not require that the County use the facilities or services of the Authority for all water and/or waste water projects that it may undertake. Thus, the County may independently construct, own, and/or operate water and/or waste water projects, or it may contract directly with municipalities, or other entities, for such activities; however, in all cases OJRSA shall maintain sole authority to control the quantity and quality of all discharges to any system with an NPDES permit issued to the OJRSA, including specifications, quality control and construction standards.

Releasor hereby acknowledges full and complete satisfaction and settlement of all claims and potential causes of action and fully understands that it can make no further claim against Releasee. Releasor hereby affirms and acknowledges that Releasee is not presently indebted to it in any way, and that Releasee is no longer bound to any agreement to pay any sums to Releasor on any account, promise, or instrument.

It is distinctly understood and agreed as follows: 1) that this Settlement Agreement and Release shall act and operate as a full and complete release of the County from any and all liability on account of the acts and things set forth herein and all matters related thereto; 2) that it shall cover all injuries and damages, known or unknown, regardless of whether the injuries or damages are more serious or different than Releasor now knows or understands them to be; 3) that it shall not be subject to any claim of mistake of fact; 4) that this Settlement Agreement and

Release expresses a full and complete settlement of all liability claimed or which could be claimed; and 5) regardless of the adequacy or inadequacy of the amount paid, it is intended to be final and complete.

Releasor further represents and warrants that it has not heretofore assigned to any other person or entity all or any portion of any claim, which it may have or may have had or may claim in the future to have against Releasee, and represents and warrants that it is the sole proper party to receive the proceeds of this settlement.

It is further understood and agreed that this settlement is a compromise of doubtful and disputed claims, and that the payment of sums herein mentioned is not to be construed as an admission of liability by the Releasee, by whom any liability is expressly denied.

Releasor agrees to indemnify and hold harmless Releasee from and against any loss, costs, damages, liens, expenses (including attorneys' fees), or other liability claimed or imposed upon it by reason of any third person or entity claiming to have an interest in the matters referred to herein, or claiming to be an assignee or subrogee of any of the claims or causes of action mentioned above, or claiming a right of indemnity, or claiming to have been damaged as a result of the matters referred to herein.

Releasor hereby declares and represents that in making this Settlement Agreement and Release it relied wholly upon its own judgment, belief, and knowledge of the nature, extent, and duration of said claims, injuries, and/or damages, and that it has not been influenced to any extent in making this Settlement Agreement and Release by any representations or statements regarding said claims, injuries and/or damages, or regarding any other matters, made by the Releasee. Releasor additionally represents that, when executed, this Settlement Agreement and Release will be binding on and enforceable against Releasor, that there are no consents required to authorize Releasor to enter into and perform the terms of this Settlement Agreement and

Release, and that the execution and delivery of this Settlement Agreement and Release does not and will not constitute a breach or default under any agreement by which Releasor is bound.

It is further understood and agreed that there is no promise or agreement on the part of Releasee to do or omit to do any act or thing not herein mentioned, that this Settlement Agreement and Release contains the entire agreement between the parties hereto, and that the terms of this Settlement Agreement and Release are contractual and not a mere recital.

WITNESS my hand and seal this _____ day of _____, 2016.

Witnesses:

Oconee Joint Regional Sewer Authority

By: _____

Its: _____

WITNESS my hand and seal this _____ day of _____, 2016.

Witnesses:

Oconee County

By: _____

Its: _____

Monthly Retail Wastewater Rates Effective January 1, 2024

Description	Meter Factor	Amount
-------------	--------------	--------

Monthly Base Charge by Water

Meter Size:

5/8-Inch or 3/4-Inch	1.0	\$	20.00
1.0-Inch	2.5	\$	50.00
1.5-Inch	5.0	\$	100.00
2.0-Inch	8.0	\$	160.00
3.0-Inch	16.0	\$	320.00
4.0-Inch	25.0	\$	500.00
6.0-Inch	50.0	\$	1,000.00
8.0-Inch	80.0	\$	1,600.00

Monthly Customer/Admin Charge \$ 4.00

Assumes Pioneer Rural Water District will charge OJRSA a fee for meter reading, billing and processing.

Volumetric Rate/1,000 Gallons \$ 6.38

This is the average of OJRSA's current residential and non-residential volumetric rates.

Note: The rates provided herein are for informational purposes only. They are not based on any cost recovery or cost of service

EXAMPLE

Monthly Sewer Bill for 5,000 Gallons/Month by 3/4-Inch Meter

Monthly Base	\$	20.00
Admin Fee (assumed)	\$	4.00
Volumetric Rate/1,000 Gallons	\$	31.90
	\$	55.90



RESOLUTION 2024-08

Adoption of Board and Committee Meeting Policy

A RESOLUTION ADOPTING A POLICY OF THE OCONEE JOINT REGIONAL SEWER AUTHORITY REGARDING BOARD PROCEDURAL MATTERS; AND OTHER MATTERS RELATED THERETO.

NOW, THEREFORE, BE IT RESOLVED by the Oconee Joint Regional Sewer Authority Commission (the "Commission"), the governing body of the Oconee Joint Regional Sewer Authority, South Carolina ("OJRSA") in a meeting duly assembled as follows:

Section 1 Findings. The Commission hereby makes the following findings of fact in connection with the adoption of this resolution (this "Resolution"):

- A. OJRSA was established pursuant to Title 6, Chapter 25 of the Code of Laws of South Carolina 1976, as amended (the "Act") by its three member-municipalities: the City of Seneca, the City of Walhalla, and the City of Westminster under the terms of an Intergovernmental Agreement dated October 31, 2007 (the "Agreement").
- B. Pursuant to the Act and the Agreement, the Commission is tasked with the management and control over the joint regional sewer system owned by OJRSA.
- C. In fulfilling this charge, the Commission previously adopted Resolution 2021-01 dated July 6, 2020, establishing a Board and Committee Meeting Policy (the "Meeting Policy") regarding the conduct of meetings.
- D. The Commission has determined that a benefit may be realized by authorizing meetings to be conducted via telephonic or other electronic means whenever necessary and convenient for carrying out the business of OJRSA, and it is appropriate to adopt this Resolution providing for certain amendments to the Meeting Policy.

Section 2 Adoption. In accordance with the findings above, the Commission hereby adopts the amended and restated Meeting Policy as set forth at Exhibit A.

Section 3 Effective Date. The amended and restated Meeting Policy is effective immediately upon the adoption of this Resolution. All resolutions or policies (including the former Meeting Policy) that are in conflict with the provisions of this Resolution or the Meeting Policy are hereby repealed to the extent of the conflict or inconsistency or in their entirety where the conflict or inconsistency is not severable from such document.

DONE AND ADOPTED by the Oconee Joint Regional Sewer Authority Board of Commissioners, Seneca, South Carolina on this 4th day of March 2024.


Brian Ramey, Chair

OJRSA Board of Commissioners

Attest:


Lynn Stephens, Secretary/Treasurer

OJRSA Board of Commissioners -and-
OJRSA Office Manager

Approved as to form:


Larry Brandt, OJRSA Attorney

Date: 3-4-24

<seal>

Exhibit A

Attached beginning on following page

Table of Contents

Definitions, Acronyms, and Format	1
Definitions.....	1
Acronyms and Abbreviations.....	2
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Section 2 – Policy	2
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2.2 Emergency Meetings	3
2.3 Electronic Meetings	4
2.4 Rescheduling of Meetings.....	4
2.5 Cancelation of Meetings	4
Revision History	5

DEFINITIONS, ACRONYMS, AND FORMAT

This Section of the *Board and Committee Meeting Policy* contains definitions, acronyms, abbreviations, and formatting that are specific to this document.

DEFINITIONS

The following words, unless the context, custom or intent clearly indicates otherwise, shall mean:

Abstention Vote means a parliamentary procedure by which a member of the Board present at a meeting and qualified to vote abstains from voting and does not cast a ballot.

Board means the OJRSA Board of Commissioners.

Declared Emergency means a proclamation that is made by either the President of the United States, Governor of South Carolina, any one of the councils governing one of the Member Cities, or Oconee County council when they believe a disaster has occurred or is imminent that is severe enough to cause substantial damages, loss, hardship, or suffering. It can be due to a natural or manmade disaster, severe weather, uncivil protest or rioting, disease, or other qualifying event.

Emergency Meeting means rare meetings that may occur due to a disaster or other activity which can impair public health or safety.

Executive Committee is as defined in Article VII, Section 5 of the *OJRSA Bylaws*.

Freedom of Information Act (or FOIA) means Title 30, Chapter 4 of the Code of Laws of South Carolina 1976, as amended. Its purpose is to have community business conducted in an open and public manner in order for the citizens to help formulate public policy and be advised of the performance of public officials.

Meeting means the convening of a quorum of the constituent membership of a public body, whether corporal or by means of electronic equipment, to discuss or act upon a matter over which the public body has supervision, control, jurisdiction, or advisory power. (SC Code of Laws 30-4-20(d)). Meetings can be of any type defined in the *OJRSA Bylaws* or within this Policy.

Member City means the cities of Seneca, Walhalla, and Westminster.

Board and Committee Meeting Policy
March 4, 2024

Non-Verbal Communication means Notes, text messages, and other such forms of non-verbal communication exchanged by Commissioners with other Commissioners, governing officials (i.e., elected members of the Member Cities, Oconee Council members, etc.), or members of the public that may or may not be present at the meeting.

Public Comment means the period of any meeting of the Board during which residents are permitted to engage with the Board by making public statements to be included in the minutes of the meeting. Public Comment is not mandatory and is subject to inclusion on the Agenda.

Public Hearing means the hearing scheduled before the Board during which the Board will receive comments from the public on a specified matter or action. During a Public Hearing, both proponents and opponents will have an opportunity to be heard. The South Carolina Code of Laws 1976, as amended, sets forth specific actions which require the Board to conduct a Public Hearing. Public Hearings are conducted for a narrow purpose and comments must be related to the purpose of the Public Hearing.

Quorum means a simple majority of the total membership of the Board or any Committee shall constitute a quorum for the conduct of any business at a Meeting. A Board member present (either physically or by telephonic or other electronic means) but disqualified from voting on a question by state law due to a conflict of interest shall not be counted for purposes of a quorum.

ACRONYMS AND ABBREVIATIONS

FOIA: Freedom of Information Act	SC: South Carolina
OJRSA: Oconee Joint Regional Sewer Authority	US: United States

DOCUMENT FORMAT

This manual contains fonts and styles that mean certain things, including points of emphasis or reference other sections or materials. Below is a list of the types used within this manual and what it represents when encountered in the *Board and Committee Meeting Policy*.

<i>Italics</i>	Title of books, manuals, and other documents
MIX-SIZED CAPITAL LETTERS	Name of sections or appendices in a book, manual, or other document

SECTION 1 – ADOPTION

The *Board and Committee Meeting Policy* (“Policy”) shall become effective in accordance with OJRSA Resolution 2024-08.

SECTION 2 – POLICY

2.1 GENERAL MEETING POLICIES

- A. The following conditions apply to all public meeting types held by OJRSA regardless of the format the meeting is held in as described in SECTION 2 of this Policy.
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 - a. The documents are to be copied by the OJRSA Secretary/Treasurer and must be maintained with the Meeting minutes as part of the record.
 - b. The Non-Verbal Communications are to be made available to the public upon request under the FOIA unless they are determined by the OJRSA Attorney to be exempt from public disclosure. The *OJRSA Freedom of Information Act Policy* applies to such requests.

Board and Committee Meeting Policy
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- c. Any deviation from this requirement must be made by a majority vote of the Board on a case-by-case basis.
- 2. Notes made for personal use during the Meetings by Commissioners are allowed and are not required to be submitted for the record.
- B. Other conditions for Meetings as stated in the current version of the *OJRSA Bylaws* apply to all Meetings contained within this Policy.
- C. All motions of the Board must pass by a majority vote of Board members present at a Meeting. If there is an Abstention Vote, there is no vote to be counted, yet the Board member's presence is considered for the purpose of determining a majority. If a Board member is disallowed from voting due to a conflict of interest the presence of the Board member is not considered for the purpose of determining a majority. Board members are strongly encouraged to participate in the decision-making process unless there is a documented conflict of interest.
- D. Board members may attend any regular, special, or Emergency Meeting of the Board by telephonic or other electronic means, and shall be considered present for all purposes, if the Meeting has been properly noticed, and all Board members and members of the public can reasonably hear the public proceedings and be heard, if and as applicable. Any number of There must be a Quorum of Board members physically present to conduct any regular or special Meeting of the Board.
- E. Board members in attendance by telephonic or other electronic means shall have all rights, including, but not limited to, the right to make motions, second motions, and discuss and vote on all matters under consideration by the Board.
- F. No member of the Board may leave the Meeting (or the electronic forum, as applicable) while in public session without permission of the presiding officer.
- G. Public remarks received during Public Comment must be related to agenda items. Public Comment is not mandatory and its conduct is subject to the inclusion of a Public Comment period on the agenda.
- H. Individuals wishing to provide comments during a Public Hearing or a Public Comment period must be customers of the OJRSA or demonstrate how the matter subject to discussion impacts them individually.
- I. Written comments will only be received for Public Hearings and are subject to the limitations set forth in SECTION 2.1(G). Individuals wishing to provide written comments may email comments to the Secretary/Treasurer no later than one (1) hour prior to the scheduled time for such Public Hearing, and the Board Chair (or other presiding official) shall read such comments aloud during the Public Hearing.

2.2 EMERGENCY MEETINGS

- A. Emergency Meetings only apply to the Board or the Executive Committee as defined in the *OJRSA Bylaws*.
- B. In the event of an Emergency Board Meeting, the Board Chair may determine waive the condition set forth at SECTION 2.1(D) of this Policy requiring that a quorum be physically present at the Emergency Meeting. If such condition is waived, any number of Board members, including all, may attend telephonically or by other electronic means
- C. To have an Emergency Meeting, the Board Chair or Executive Director must determine if a Meeting is necessary due to a matter of public health or safety and that the emergency is so time-sensitive that the Board cannot reasonably provide at least 24 hours' notice of the Meeting to the public and media.
- D. Rules requiring a Quorum apply to Emergency Meetings; however, if there are not enough members of the Board to constitute a Quorum, then an Executive Committee meeting shall be conducted and its decisions shall carry the weight as if considered and voted on by the Board.
- E. Emergency Meetings do not have a requirement for advance public notice per FOIA; however, OJRSA shall make every attempt to provide at least 24 hours' notice of the Emergency Meeting to the public and media if possible and if not, as much notice as possible taking into account how immediately time sensitive the issue is.
- F. The only items eligible for consideration are those that are directly associated with the emergency.
- G. Emergency Meetings conducted via electronic means shall not take place via social media, text messages, email, private phone conversations or any other method that violates the spirit of the FOIA. Such participation could be considered illegal and subject to penalties enforced by the State of South Carolina.
- H. Emergency Meetings conducted via electronic means shall be recorded and preserved as required by the FOIA

Board and Committee Meeting Policy
March 4, 2024

and the *OJRSA Records Retention Policy* as approved by the South Carolina Department of Archives and History.

- I. Minutes of all Emergency Meetings conducted via electronic means shall be made available to the public as required by the Freedom of Information Act with matters exempt from disclosure pursuant to FOIA redacted.
- J. Board members will receive a per diem for participating in Emergency Meetings via electronic means.
- K. Emergency Meeting agendas do not have to provide a time for Public Comment and it is at the discretion of the Board Chair to determine if a Public Comment period will be allowed prior or following the discussion and action items as listed on the agenda.
- L. To the extent Public Comment is included on the agenda of an Emergency Meeting conducted via electronic means, individuals wishing to provide written comments may email comments to the Secretary/Treasurer no later than one (1) hour prior to the scheduled time for such Emergency Meeting, and the Board Chair (or other presiding official) shall read such comments aloud during the Emergency Meeting.

2.3 ELECTRONIC MEETINGS

- A. Per FOIA, public bodies such as OJRSA may conduct Meetings via means of electronic communication. All laws contained within the Freedom of Information Act are to be strictly adhered to.
- B. A special media release shall be sent out to the press and other contacts informing them about the electronic Meeting and how they can participate.
- C. The Board Chair will lead the electronic Meeting in the same manner as a regular Meeting. He/she has the ability to use tools contained within the selected electronic media method in order to moderate, receive public input, discuss agenda items, and vote.
- D. Electronic Meetings shall not take place via social media, text messages, email, private phone conversations or any other method that violates the spirit of the FOIA. Such participation could be considered illegal and subject to penalties enforced by the State of South Carolina.
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- F. Minutes of all electronic Meetings of the Board shall be made available to the public as required by the FOIA with matters exempt from disclosure pursuant to FOIA redacted.
- G. Board members will receive a per diem for participating in electronic Meetings.

2.4 RESCHEDULING OF MEETINGS

- A. Meetings can be rescheduled by vote of the Board or Committee in open session prior to the meeting that is to be rescheduled. The Executive Director cannot reschedule a Meeting him/herself without approval from the Board or Committee.
- B. If a Meeting is rescheduled as a result of conflict with the Executive Director's schedule, the per diem shall be paid to all members regardless of their ability to attend the meeting or not, including if the rescheduled meeting has to be canceled for any reason.
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2.5 CANCELATION OF MEETINGS

- A. Meetings may be canceled for any the following reasons:
 - 1. Vote or request by Board or Committee,
 - 2. Lack of Quorum,
 - 3. Lack of response from members regarding their attendance; thus, it is not known whether a Quorum will be present,
 - 4. Lack of agenda items (as presented by either the Board/Committee members or the Executive Director),
 - 5. Conflict with OJRSA staff schedules that cannot be postponed,
 - 6. Actuality of potential impact caused by severe weather (other than thunderstorms, which are frequent occurrences to the area),
 - 7. A Declared Emergency, or

Board and Committee Meeting Policy
March 4, 2024

- 8. At the request of the Governor or General Assembly of the State of South Carolina
- B. If a Meeting is canceled for reasons identified in SECTION 2 parts 2.5.A.1, 2.5.A.2, or 2.5.A.3 of this Policy, then per diem shall not be paid to any members of the Board or Committee for the canceled Meeting.
- C. The Board or Committee members shall receive their per diem if a Meeting is canceled for any other reason.

REVISION HISTORY

This and previous editions must be maintained in accordance with the *OJRSA Records Retention Policy*.

Table 1: Board and Committee Meeting Policy history

Revision Number	Date	Description of Changes
0000	07/06/2020	Initial issue of comprehensive <i>Board and Committee Meeting Policy</i> by <i>OJRSA Resolution 2021-01</i>
0001	03/04/2024	Policy modified to allow for Commissioners to attend meetings through electronic means as well as other non-substantive matters as revised by OJRSA legal counsel. Adopted as <i>OJRSA Resolution 2024-08</i> .



RESOLUTION 2024-08

Adoption of Board and Committee Meeting Policy

A RESOLUTION ADOPTING A POLICY OF THE OCONEE JOINT REGIONAL SEWER AUTHORITY REGARDING BOARD PROCEDURAL MATTERS; AND OTHER MATTERS RELATED THERETO.

NOW, THEREFORE, BE IT RESOLVED by the Oconee Joint Regional Sewer Authority Commission (the "Commission"), the governing body of the Oconee Joint Regional Sewer Authority, South Carolina ("OJRSA") in a meeting duly assembled as follows:

Section 1 Findings. The Commission hereby makes the following findings of fact in connection with the adoption of this resolution (this "Resolution"):

- A. OJRSA was established pursuant to Title 6, Chapter 25 of the Code of Laws of South Carolina 1976, as amended (the "Act") by its three member-municipalities: the City of Seneca, the City of Walhalla, and the City of Westminster under the terms of an Intergovernmental Agreement dated October 31, 2007 (the "Agreement").
- B. Pursuant to the Act and the Agreement, the Commission is tasked with the management and control over the joint regional sewer system owned by OJRSA.
- C. In fulfilling this charge, the Commission previously adopted Resolution 2021-01 dated July 6, 2020, establishing a Board and Committee Meeting Policy (the "Meeting Policy") regarding the conduct of meetings.
- D. The Commission has determined that a benefit may be realized by authorizing meetings to be conducted via telephonic or other electronic means whenever necessary and convenient for carrying out the business of OJRSA, and it is appropriate to adopt this Resolution providing for certain amendments to the Meeting Policy.

Section 2 Adoption. In accordance with the findings above, the Commission hereby adopts the amended and restated Meeting Policy as set forth at Exhibit A.

Section 3 Effective Date. The amended and restated Meeting Policy is effective immediately upon the adoption of this Resolution. All resolutions or policies (including the former Meeting Policy) that are in conflict with the provisions of this Resolution or the Meeting Policy are hereby repealed to the extent of the conflict or inconsistency or in their entirety where the conflict or inconsistency is not severable from such document.

DONE AND ADOPTED by the Oconee Joint Regional Sewer Authority Board of Commissioners, Seneca, South Carolina on this 4th day of March 2024.

Brian Ramey, Chair
 OJRSA Board of Commissioners

Attest: _____
Lynn Stephens, Secretary/Treasurer
 OJRSA Board of Commissioners -and-
 OJRSA Office Manager

Approved as to form:

Larry Brandt, OJRSA Attorney

Date: _____

Exhibit A

Attached beginning on following page

DRAFT
For Consideration
by OJRSA Board

Board and Committee Meeting Policy
March 4, 2024

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DEFINITIONS, ACRONYMS, AND FORMAT

This Section of the Board and Committee Meeting Policy contains definitions, acronyms, abbreviations, and formatting that are specific to this document.

DEFINITIONS

The following words, unless the context, custom or intent clearly indicates otherwise, shall mean:

Abstention Vote means a parliamentary procedure by which a member of the Board present at a meeting and qualified to vote abstains from voting and does not cast a ballot.

Board means the OJRSA Board of Commissioners.

Declared Emergency means a proclamation that is made by either the President of the United States, Governor of South Carolina, any one of the councils governing one of the Member Cities, or Oconee County council when they believe a disaster has occurred or is imminent that is severe enough to cause substantial damages, loss, hardship, or suffering. It can be due to a natural or manmade disaster, severe weather, uncivil protest or rioting, disease, or other qualifying event.

Emergency Meeting means rare meetings that may occur due to a disaster or other activity which can impair public health or safety.

Executive Committee is as defined in Article VII, Section 5 of the OJRSA Bylaws.

Freedom of Information Act (or FOIA) means Title 30, Chapter 4 of the Code of Laws of South Carolina 1976, as amended. Its purpose is to have community business conducted in an open and public manner in order for the citizens to help formulate public policy and be advised of the performance of public officials.

Meeting means the convening of a quorum of the constituent membership of a public body, whether corporal or by means of electronic equipment, to discuss or act upon a matter over which the public body has supervision, control, jurisdiction, or advisory power. (SC Code of Laws 30-4-20(d)). Meetings can be of any type defined in the OJRSA Bylaws or within this Policy.

Member City means the cities of Seneca, Walhalla, and Westminster.

Board and Committee Meeting Policy

March 4, 2024

Non-Verbal Communication means Notes, text messages, and other such forms of non-verbal communication exchanged by Commissioners with other Commissioners, governing officials (i.e., elected members of the Member Cities, Oconee Council members, etc.), or members of the public that may or may not be present at the meeting.

Public Comment means the period of any meeting of the Board during which residents are permitted to engage with the Board by making public statements to be included in the minutes of the meeting. Public Comment is not mandatory and is subject to inclusion on the Agenda.

Public Hearing means the hearing scheduled before the Board during which the Board will receive comments from the public on a specified matter or action. During a Public Hearing, both proponents and opponents will have an opportunity to be heard. The South Carolina Code of Laws 1976, as amended, sets forth specific actions which require the Board to conduct a Public Hearing. Public Hearings are conducted for a narrow purpose and comments must be related to the purpose of the Public Hearing.

Quorum means a simple majority of the total membership of the Board or any Committee shall constitute a quorum for the conduct of any business at a Meeting. A Board member present (either physically or by telephonic or other electronic means) but disqualified from voting on a question by state law due to a conflict of interest shall not be counted for purposes of a quorum.

ACRONYMS AND ABBREVIATIONS

FOIA: Freedom of Information Act

SC: South Carolina

OJRSA: Oconee Joint Regional Sewer Authority

US: United States

DOCUMENT FORMAT

This manual contains fonts and styles that mean certain things, including points of emphasis or reference other sections or materials. Below is a list of the types used within this manual and what it represents when encountered in the *Board and Committee Meeting Policy*.

Italics

Title of books, manuals, and other documents

MIX-SIZED CAPITAL LETTERS

Name of sections or appendices in a book, manual, or other document

SECTION 1 – ADOPTION

The *Board and Committee Meeting Policy* ("Policy") shall become effective in accordance with OJRSA Resolution 2024-08.

SECTION 2 – POLICY**2.1 GENERAL MEETING POLICIES**

- A. The following conditions apply to all public meeting types held by OJRSA regardless of the format the meeting is held in as described in SECTION 2 of this Policy.
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Board and Committee Meeting Policy

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Board and Committee Meeting Policy
March 4, 2024

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Board and Committee Meeting Policy

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8. At the request of the Governor or General Assembly of the State of South Carolina
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DRAFT
For Consideration
by OJRSA Board

I-85 CORRIDOR SEWER EXPANSION

ENGINEER: DAVIS & FLOYD, INC.

CONTRACTOR: DON MOORHEAD CONSTRUCTION COMPANY

DATE: MARCH 1, 2024

COUNCIL BRIEFING/UPDATE

CONSTRUCTION PROGRESS

TESTING FOR CROSS-COUNTRY PHASE 2A GRAVITY SEWER PIPE IS PARTIALLY COMPLETE.

12" PHASE 1B FORCE MAIN PASSED TESTING.

10" PHASE 2B FORCE MAIN IS COMPLETE AND READY FOR TESTING.

THE WET WELLS HAVE BEEN INSTALLED FOR BOTH PUMP STATIONS.

CONTRACTOR IS INSTALLING PHASE 1A GRAVITY SEWER ALONG SC-59 AND IS APPROXIMATELY 70% COMPLETE. ADDITIONAL EASEMENT HAS BEEN SECURED BY OJRSA TO PROVIDE ENOUGH SPACE FOR CONTRACTOR TO INSTALL THIS SECTION OF SEWER.

ROCK WAS BLASTED FOR SEWER INSTALLATION ALONG SC-59 (OUTSIDE RW). APPROXIMATELY HALF OF ROCK EXCAVATION BUDGET REMAINS.

FINANCIAL

ORIGINAL CONTRACT AMOUNT: \$12,311,447.00

CHANGE ORDER NO. 1: (\$467,994.79)

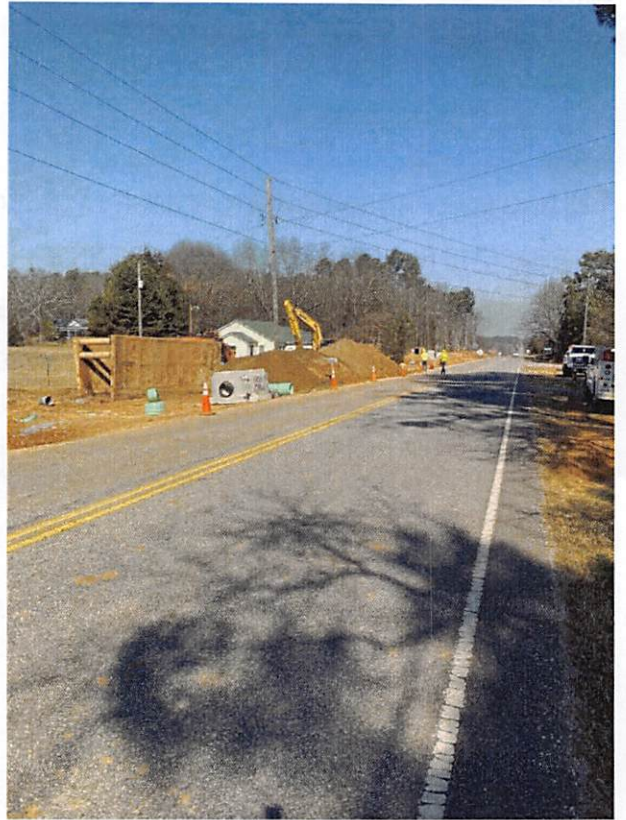
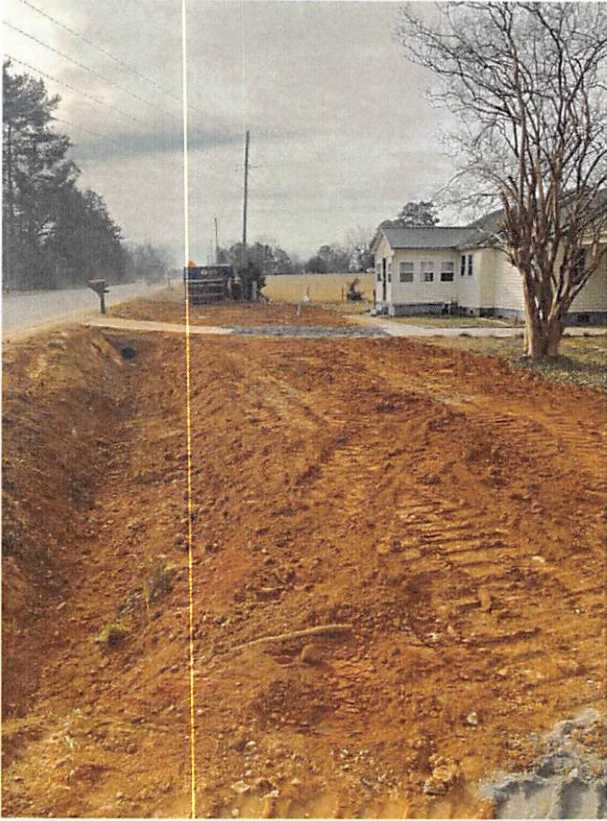
CURRENT CONTRACT AMOUNT: \$11,843,452.21

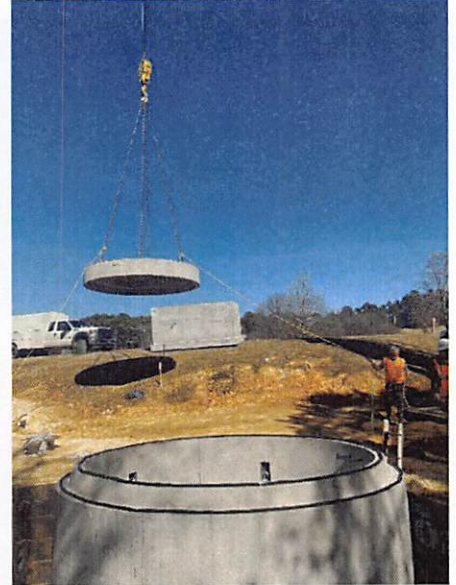
APPROXIMATE VALUE OF WORK INSTALLED TO DATE: \$7,545,401.92 OR 64% OF CURRENT CONTRACT AMOUNT.

SCHEDULE

CONTRACTOR HAS REQUESTED A CONTRACT TIME EXTENSION OF 47 DAYS. CONTRACTOR IS PREPARING JUSTIFICATION FOR ENGINEER'S REVIEW. AN EXTENSION OF 47 DAYS WILL NOT REQUIRE A GRANT PERIOD EXTENSION.

SITE PHOTOS





Example: 100 home subdivision (As discussed during February 20, 2024 Finance & Administration (F&A) Committee meeting)

The costs in the example below are based on the current impact fees collected by OJRSA for treatment plant capacity expansion and upgrades only, not those associated with the conveyance system improvements necessary to deliver additional flow due to growth. This calculation to determine the “Treatment Only” portion of current \$15.25/gallon total impact fee¹ is:

$$\frac{\$15.25 \text{ per gallon}}{125\%} = \$12.20 \text{ per gallon for Treatment Only}$$

OJRSA METHOD OF CALCULATING TREATMENT ONLY IMPACT FEES DUE

OJRSA Impact Fee Policy uses a calculation that generally says that homes with a 2-inch water meter use 150 gallons per day (gpd).

$$100 \text{ Homes} \times 150 \frac{\text{gpd}}{\text{meter}} = 15,000 \text{ gpd for subdivision}$$

The total “Treatment Only” portion of the impact fees of \$12.20 per gallon per water meter is \$183,000.

$$\frac{\$12.20}{\text{gal}} \times 15,000 \text{ gpd} = \$183,000 \text{ collected for development}$$

SCDHEC METHOD OF CALCULATING TREATMENT ONLY IMPACT FEES DUE

SCDHEC Regulation 61-67 Appendix A says subdivisions are to be constructed using 300 gpd, not 150 gpd like OJRSA uses based on its Impact Fee Policy.

$$100 \text{ Homes} \times 300 \frac{\text{gpd}}{\text{meter}} = 30,000 \text{ gpd for subdivision}$$

The total “Treatment Only” portion of the impact fees of \$12.20 per gallon per water meter is \$366,000 **BUT** if were to use the approximate cost of \$19.60 per gallon for plant expansion as presented by Weston & Sampson (W&S) to the OJRSA F&A Committee on September 26, 2023, the cost to expand the treatment facility would be \$570,000.²

$$\frac{\$12.20}{\text{gal}} \times 30,000 \text{ gpd} = \$366,000 \text{ (based on OJRSA fee)}$$

$$\frac{\$19.60}{\text{gal}} \times 30,000 \text{ gpd} = \$588,000 \text{ (W\&S suggested fee)}$$

There is a difference (deficit) of \$387,000 between what the OJRSA is collecting in impact fees for this development and what the projected cost will be to add the DHEC-based flow to the treatment facility via plant expansion. The calculation below does not include costs for conveyance system improvements, which are estimated by consultant to cost additional \$4.90/gallon in the W&S August 2023 memo.

$$\$183,000 \text{ collected by OJRSA} - \$588,000 \text{ needed to add SCDHEC R. 61 - 67 Appendix A capacity per home} = \mathbf{-\$405,000}$$

$$[\text{Per home: } \left(\frac{\$12.20}{\text{gal}} \times 150 \frac{\text{gpd}}{\text{meter}} \right) - \left(\frac{\$19.60}{\text{gal}} \times 300 \frac{\text{gpd}}{\text{home}} \right)] = \$1,830 \text{ collected by OJRSA method} - \$5,880 \text{ per DHEC \& W\&S method} = \mathbf{-\$4,050/home}$$

¹ As approved by OJRSA Board of Commissioner on October 2, 2023.

² W&S suggested \$19.60 per gallon for Treatment Plant Improvements and an additional 25% above this for Conveyance System Improvements (equal to an additional \$4.90 per gallon) needed to accommodate growth as stated in its August 21, 2023 memo to the OJRSA as presented to F&A Committee on September 26, 2023. Total recommended cost was \$24.50 per gallon.



JOIN US FOR THE YARD SALE, HOT DOG SALE
AND A SLICE OF CAKE TO CELEBRATE!

HOT DOGS
FOR
SALE

YARD SALE

SATURDAY MARCH 9

8 AM - 12 PM

HAPPY BIRTHDAY WESTMINSTER
SPACES \$10.00
FIRST COME FIRST SERVED

WESTMINSTER DEPOT 135 E MAIN ST.

ALL PROCEEDS GO TO COLLEGE SCHOLARSHIPS

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