

**AGENDA**  
**PLANNING COMMISSION**  
**City of Westminster**

**Monday, March 18, 2024**

**6:00PM**

**Regular Meeting**

**Westminster City Hall**  
**100 E. Windsor St,**  
**Westminster, SC 29693**

## **Westminster Planning Commission**

**March 18, 2024 Meeting**

**6:00pm- City Hall**

**Swearing in of Planning Commission Members by Rebecca Overton, City Clerk:**

- Mr. Jarrod Brucke, completing the term ending in 2025.

**Call to Order**

**Invocation and Pledge of Allegiance**

**Certification of Quorum**

**Comments from Staff**

- Update: HWY 123 Masterplan through SCAPA's Community Planning Assistance Program.
- Update: Zoning Ordinance
- Next Scheduled meeting will be April 15, 2024 at 6:00pm at City Hall.

**Routine Business**

**Item #1: Consideration of Minutes from February 26, 2024**

**New Business (Moved)**

*None for consideration.*

**Old Business**

**Item #2: Future Land Use Map Quadrant 2 Workshop (Materials to be provided at meeting)**

**Adjourn**

**City of Westminster**  
**MINUTES OF THE PLANNING COMMISSION**  
**February 26, 2024, 6:00 pm**  
**Westminster City Hall**

The meeting was called to order at 6:00pm. In attendance were Sandra Powell, Ben Lewis, Lacey Moore and Truman Holbrooks.

Staff:

Assistant to the City Administrator, Regan Osbon

**Swearing in of Planning Commission Members**

Mr. Reagan Osbon swore in Planning Commission Member Sandra Powell.

**Certification of Quorum**

Reagan Osbon certified a quorum.

**Comments from Staff**

Mr. Osbon reminded the Board that there is an upcoming opportunity to participate in a Highway 123 Masterplan through SCAPA's Community Planning Assistance Program and that the City is applying for a Grant to assist with that project.

**Agenda Amendment**

Upon a motion by Mr. Lewis and seconded by Mr. Holbrooks, the motion to remove item #2: Public Hearing and Consideration of Zoning Amendment Application #2024-001 from the agenda passed unanimously.

**Approval of Minutes**

Upon a motion by Mr. Holbrooks and seconded by Mrs. Moore, the motion to approve the January 22, 2024, meeting minutes passed unanimously.

**Future Land Use Map Quadrant 2 Review**

Mr. Osbon reminded the Board that over the past year they had been updating and reviewing the Future Land Use Map which is part of the Comprehensive Plan. Mr. Osbon led the Board in more review of the Quadrant 2 area.

The Board reviewed the Quadrant 1 areas and made recommendations that will be documented in an updated map.

Mr. Randy Holbrooks spoke to the Board about current needs for affordable housing and bringing energy-efficient homes to the city in the form of single and double wide homes.

**Adjourn**

Upon a motion by Mr. Lewis and seconded by Mr. Holbrooks, the motion to adjourn the meeting passed unanimously.

(Minutes prepared by Rebecca Overton)

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Sandra Powell, Chairperson