



ADMINISTRATOR'S REPORT
Kevin Bronson
OFFICE OF THE CITY ADMINISTRATOR
WESTMINSTER, SOUTH CAROLINA

May 3, 2024

GENERAL INFORMATION

Retreat Street Painting

Retreat Street will be repainted and restriped to reflect the new direction (From Windsor to Main Streets/north bound) on Sunday, May 19. The road will be entirely closed for most of the day. The City will share with local media and on digital platforms.

Water/Sewer Supervisor

The vacant position posting for the Water and Sewer Supervisor is located at <https://westminstersc.org/careers/> TO click the link click on the second star under current open positions.

Swearing-in of Chief Miller

Chief of Police Fred Miller will begin on Monday, May 6, and be officially sworn in on May 9 at 2:00pm. The oath of office will be administered by Judge Will Derrick at the Depot. The public, county law enforcement leaders, and other local dignitaries have been invited. The invitation is attached.

This Week in Rec: An Update from Recreation Director Herb Poole

- City Tournaments for baseball and softball were held this past weekend, April 26-27. The games were well attended, and the athletes and coaches did a wonderful job representing Westminster.
- Volleyball open gyms will resume this Sunday, May 5, from 2-4pm.
- The Recreation Department is developing plans for its annual Mother's Day Recognition. Sponsors are being contacted for donations for a drawing for lucky moms and grandmothers.

On the Horizon:

- Oconee County Baseball and Softball Tournaments will be held May 13-21.
- The next Foodshare Produce Pickup will be on May 15. Participants must sign up by May 9 at: http://feedandseedsc.com/foodshare/?fbclid=IwZXh0bgNhZW0CMTAAR3CX22oilvQsO35wW0UvZ8Hv6VATGzQGAOYW_MPrTR_Pcb1mcAm3i2Bt3c_aem_AXIrlU4_EP-8x3m3Oq_kOY6wTkTBb7v5-2-WL0NKDdOr2duQDZrRUVGN3j8LZMJAXVgEaDvKKG4cU7VpJ1SgXuajQ.
- The Recreation Department is excited to partner with the School District to provide community lunches. Summer lunches will be held at the Civic Center every weekday (M-F) from 11:30am-12:30pm from May 28-July 26. No lunches will be offered July 1-5.

Westminster Farmer's Market

Thursday, May 23, from 4-7pm at the Gazebo next to the Depot.

USDA-RD Water System Projects

Two contractors are being utilized to install the water system improvements funded by the USDA-RD. Both contractors are on schedule. There were no changes from last week.

Arrowood General Contracting is responsible for a grouping of projects entitled Division 1.

- The project areas for Division 1 are: Dawn Drive; Dixon Rd; Phillip Lear; and Dr. Johns Rd.
- Dawn Drive and Dixon Road are complete.
- They have finished installing pipe along Phillip Lear and have turned south on Dr. Johns Rd toward Tabor Road. Once they reach the intersection of Tabor, they will come back to the intersection of Phillip Lear Road and begin installing pipe towards the north on Dr. Johns Road toward Campbell Road.
- Arrowood has made a road crossing and is progressing back up Dr. John's Road toward Cambell Road.
- Arrowood pressure tested this section and bacteriological testing is underway. These tests should be completed and sent to SCDHEC early next week for a partial approval to operate. Upon receiving this approval, we will begin making customer connections. SCDHEC approval usually takes just over one week to receive.
- Approximately one mile of pipe remains to be installed, however, Arrowood's progress has slowed due to significant rock obstruction.

Payne, McGinn, and Cummins is responsible for Division 2.

- The project areas in Division 2 are: two sections of Highway 76; Welcome Church Rd to Berry Farm Rd; and Berry Farm Rd to Cleveland Pike Rd.
- This week, crews connected the new section to the existing line at Cleveland Pike Road. Two Crews are now installing pipe, one from each end working toward each other.
- Lines are undergoing flood testing in approximately 4,000 feet sections. Once the lines are flooded and blown off, pressure and bacteriological testing will follow.
- The Section of line on US 76 has been opened to the system and is operating. 7 new fire hydrants are now in operation.
- Two crews continue to install pipes, one on Welcome Church Road going toward Berry Farm, and the other on Berry Farm Road going toward Welcome Church.
- PMC has approximately 1 mile of pipe yet to be installed. They have brought water down Welcome Church Road to before the Boy's Camp.
- The valves at Cleveland Pike Road have been installed. We are waiting to connect the valves to electric service and will subsequently install the SCADA system.

Westminster Planning Commission

Nothing to report.

OJRSA

The OJRSA Board will meet on Monday, May 6 at 4:00pm. The agenda will be posted at the following link when it is available: <https://www.ojrsa.org/public-info-archives/>

OJRSA Sewer Basin Study – the next stakeholder meeting will be May 22, 2024 from 3:30-5:00 pm at 630 Northampton Rd, Seneca SC.

PMPA

Nothing to report.

PLEASE MARK YOUR CALENDARS

May 6, 2024 at 4:00 pm OJRSA Board Meeting at OJRSA

May 9, 2024 at 2:15pm Swearing in of Chief Fred Miller (Flyer Enclosed)

May 10, 2024 City Offices closed – Confederate Memorial Day

May 14, 2024 at 6:00 pm Westminster City Council Meeting at the Westminster Fire Department

May 20, 2024 at 6:00 pm Westminster Planning Commission Meeting at City Hall

May 21, 2024 at 9:00 am Finance & Administration Committee at OJRSA

May 22, 2024 at 3:30 pm OJRSA Sewer Basin Study Stakeholder Meeting at 630 Northampton Rd, Seneca SC

May 23, 2024 at 10:00 am PMPA Board Meeting at PMPA

May 27, 2024 City Offices closed in observance of Memorial Day

City Council Meeting Schedule

May 14, 2024	6:00 PM	September 10, 2024	6:00 PM
June 11, 2024	6:00 PM	October 8, 2024	6:00 PM
July 9, 2024	6:00 PM	November 12, 2024	6:00 PM
August 13, 2024	6:00 PM	December 10, 2024	6:00 PM

Special Events Calendar

May 4, 2024 Westminster Litter Pickup, Main Street

(9:00am to 12:00pm, litter pickup in the downtown area beginning at the Depot Parking Lot)

May 4, 2024 El Charro’s Cinco de Mayo Celebration, Main Street

(Cancelled- Weather)

May 9, 2024 Swearing in of Chief of Police Fred Miller

(2:15pm at the Depot, light refreshments)

May 14, 2024 Westminster Farmer’s Market

(4:00-7:00 pm at the Gazebo next to the Depot)

May 18, 2024 Westminster Music Centre presents – Music on Main

(Cruise-in begins at 3:00pm, Concert begins at 5:00pm, Band: Fireside Collective)

May 23, 2024 Westminster Farmers Market, the Gazebo

(more details to come)

June 18, 2024 Juneteenth Celebration, the Depot

(more details to come)

September 6-7, 2024 South Carolina Apple Festival – Downtown Westminster

(more details to come)

October 11-12, 2024 South Carolina Bigfoot Festival – downtown Westminster

(more details to come)

The Westminster
Police Department
Invites you to the
Swearing-in of

Police Chief Frederick Miller

Date: May 9 at 2:15pm
Location: The Depot

Light Refreshments to
follow.

Please call 864-647-3212
for more information.

