



ADMINISTRATOR'S REPORT
Kevin Bronson
OFFICE OF THE CITY ADMINISTRATOR
WESTMINSTER, SOUTH CAROLINA

October 25, 2024

GENERAL INFORMATION

Recreation Planning Committee

The Recreation Planning Committee met October 22, 2024. The Committee unanimously voted to recommend the City Council approve the Mammoth Construction Contract. The draft meeting minutes are attached.

WP Anderson Park Renovation Project

There will be a groundbreaking ceremony for the project on Saturday, October 26, 2024 at 11:30 am. A hot dog lunch will be provided for those who attend. A flyer is attached.

This Week in Rec: An Update from Recreation Director Herb Poole

- Basketball registration is open online and in person until November 1.
- Westminster Rec will host the 12U and 14U Volleyball County Tournament. The Westminster 10U team will be play in the 10U tournament in Seneca.
- Fall sports regular seasons have concluded. End of season tournaments and all star will continue for the coming weeks.
- Westminster will host the 10-U Soccer Western District All Star Tournament from November 7 to 14.
- FoodShare Pickup was last Wednesday. Orders for the next pickup on November 6 are due on October 31.

SCIIP Sewer Project

McClam and Associates continue to clear and stake the project site (portions of Mimosa, Spring, Bryson Streets and surrounding areas). This week, silt fencing installation began on Spring Street and pre-cast concrete manholes were delivered to the site. Right of Way clearing is complete at Crooked Street. Pictures of the project area are attached.

Heirloom Farms

Contractors continue to install sewer lines for the Heirloom Farms subdivision. Approximately 1300 feet of pipe has already been installed and the contractors are awaiting materials to cross wetland areas.

Long Creek Highway Chauga River Bridge Water Lines *(report from Public Works Director Kevin Harbin)*

Staff is in regular contact with Mark Attaway, senior project manager with SCDOT on the 76/Chauga bridge replacement. This project was being fast-tracked by the SCDOT. They still plan to complete within the 270-day time frame that federal funding mandates. DOT has agreed to design the new bridge

to accommodate a 10” water line instead of the 8” that was installed during the USDA project that just wrapped up. the city should be eligible for complete reimbursement of the cost of replacement of the 8” line. The city may need to pay the difference to go to the 10” line. Staff remain in contact and will continue to provide updates to City Council and the Public as available.

Westminster Planning Commission

The Planning Commission meeting scheduled for October 21 was cancelled due to a lack of quorum. Currently, there is no makeup meeting scheduled. The Planning Commission will meet next on November 18, 2024.

OJRSA

The Operation & Planning Committee met on October 16, 2024, the draft minutes are attached. The OJRSA Finance & Administration Committee met October 22, at 9:00 am, the draft minutes are attached.

PMPA

The PMPA Board held a multi-day Planning Meeting October 23-25, 2024 in Flat Rock, NC. The agenda is attached. The majority of discussions and planning revolved around plans for a new Supplemental Power Supply Contract and a new Catawba Project Power Sales Agreement. These two contracts determine the obligations and future costs of PMPA wholesale electricity.

PLEASE MARK YOUR CALENDARS

October 28, 2024 at 5:00 pm Special Called Westminster City Council Meeting at Westminster City Hall

November 4, 2024 at 4:00 pm OJRSA Board Meeting at OJRSA

November 11, 2024 – City Offices closed to observe Veterans Day

November 12, 2024 at 6:00 pm Westminster City Council Meeting at the Westminster Fire Department

November 18, 2024 at 6:00 pm Westminster Planning Commission Meeting at City Hall

November 20, 2024 at 8:30 am Operations & Planning Committee at OJRSA

November 26, 2024 at 9:00 am Finance & Administration Committee at OJRSA

November 28 & 29, 2024 – City Offices closed to observe Thanksgiving

City Council Meeting Schedule

October 28, 2024	5:00 PM	December 10, 2024	6:00 PM
November 12, 2024	6:00 PM		

Special Events Calendar

October 26, 2024 Music on Main- Downtown Westminster

(5-9pm free concert on Main Street)

October 26, 2024 Anderson Park Renovation Ribbon Cutting

(11:30am at Anderson Park (behind Park Place). Hot Dogs will be served. A flyer is attached.)

October 31, 2024 Boo on Main - Downtown Westminster

(5-7pm on Main Street, The City Police Department will provide candy with downtown businesses.)

December 6, 2024 at 12:00 pm Arbor Day Celebration

(more details to come)

December 6, 2024 at 6:00 PM – Westminster Christmas Parade and Tree Lighting

(more details to come, rain makeup scheduled for December 13)



CITY OF WESTMINSTER RECREATION PLANNING COMMITTEE MEETING

DRAFT MINUTES

October 22, 2024 @ 4:00 PM

Westminster City Hall

100 E Windsor Street, Westminster, SC

Present: Adam Dunn, Suzette Snedigar, Brian Ramey, Steve Grogan, Herb Poole

Staff: Kevin Bronson (City Administrator), Reagan Osbon (Assistant City Administrator)

Others Present: Dick Mangrum (WGOG), Andrea Kelley (The Journal), Audrey Reese*, Ruth May*, Daby Snipes*

*Members of City Council present but did not participate in the meeting

Absent Members: Chester Lee, Kelley Boone

1. Call to Order- Called to Order at 4:04pm by Ramey
2. Consideration of October 15, 2024 Meeting Minutes
Dunn moved to approve, seconded by Grogan. Approved 5-0.
3. Consideration of an Executive Session for the purpose of discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim pursuant to S.C. Code Ann. 34-4-70 (2).

This executive session, if entered into by the Committee, is for a discussion for a potential contractual agreement between the City which the Committee represents and Mammoth Sports Construction for the construction of the Hall Street Recreation Complex (aka Westminster Recreation Complex). The Committee may also elect not to go into executive session.

Bronson explained that Mammoth would join the call at 4:15.

Requested that emails indicating support to move forward on the project from Boone and Lee be entered into the record. (Entered without objection and attached).

Dunn moved to enter the executive session, seconded by Grogan. Approved 5-0.

The Committee returned from Executive Session.

4. Consideration of a recommendation to Westminster City Council for a construction contract between the City and Mammoth Sports Construction, LLC.
Dunn moved to recommend the Construction Contract to City Council, seconded by

Snedigar. Approved 5-0.

5. Committee Member Discussion

No further discussion.

6. Adjourn

Grogan moved to adjourn, seconded by Snedigar. Approved 5-0.

Kevin Bronson

From: Chester Lee <insuranceworks@bellsouth.net>
Sent: Tuesday, October 22, 2024 9:57 AM
To: Kevin Bronson
Subject: Re: October 22, 2024 Westminster Recreation Planning Committee Meeting

Kevin,
I can not attend at 4 so I will vote to go ahead with contact and get construction started.

Thank you, Chester Lee InsuranceWorks 1110 E Main St Westminster , SC 29693 864-647-8889

On Monday, October 21, 2024 at 02:45:06 PM EDT, Kevin Bronson <kbronson@westminstersc.org> wrote:

Please see the attached agenda.
Thank you,

[cid:image001.png@01DB23C7.C4479050]

Kevin Bronson
City Administrator
100 E Windsor St
P.O. Box 399
Westminster, SC 29693
Ph : (864) 647-3232
E : kbronson@westminstersc.org<mailto:kbronson@westminstersc.org>

www.westminstersc.org<<http://www.westminstersc.org>>

Kevin Bronson

From: Kellie Boone <Kellie.Boone@hortonww.com>
Sent: Monday, October 21, 2024 2:58 PM
To: Kevin Bronson
Subject: RE: October 22, 2024 Westminster Recreation Planning Committee Meeting

Hi Kevin,

I do not plan on coming to the meeting tomorrow. Please know that I support moving forward with Mammoth. My vote would be yes. This is a huge step in moving forward with our end goal in mind.

Thank you!

Kellie Boone

Recruiting Manager

kellie.boone@hortonww.com

P: +1 864-482-4310

Horton, Inc.

301 Oconee Business Pkwy | Westminster, SC 29693 | United States

www.hortonww.com



From: Kevin Bronson <kbronson@westminstersc.org>
Sent: Monday, October 21, 2024 2:45 PM
To: Adam Dunn <adunn@westminstersc.org>; Audrey Reese <areese@westminstersc.org>; Brian Ramey <bramey@westminstersc.org>; Daby Snipes <dsnipes@westminstersc.org>; Dale Glymph <dglymph@westminstersc.org>; Jimmy Powell <jpowell@westminstersc.org>; Reagan Osbon <rosbon@westminstersc.org>; Ruth May <rmay@westminstersc.org>; Steve Grogan (sgrogan@cofab.com) <sgrogan@cofab.com>; Kellie Boone <Kellie.Boone@hortonww.com>; Sam Vella <Sam.Vella@hortonww.com>; suzettesned@gmail.com; Herb Poole Poole <hpoole@westminstersc.org>; Chester Lee - Insurance Works (insuranceworks@bellsouth.net) <insuranceworks@bellsouth.net>; akelley@upstatetoday.com; Dick Mangrum <dickmangrum@gacaradio.com>
Subject: October 22, 2024 Westminster Recreation Planning Committee Meeting

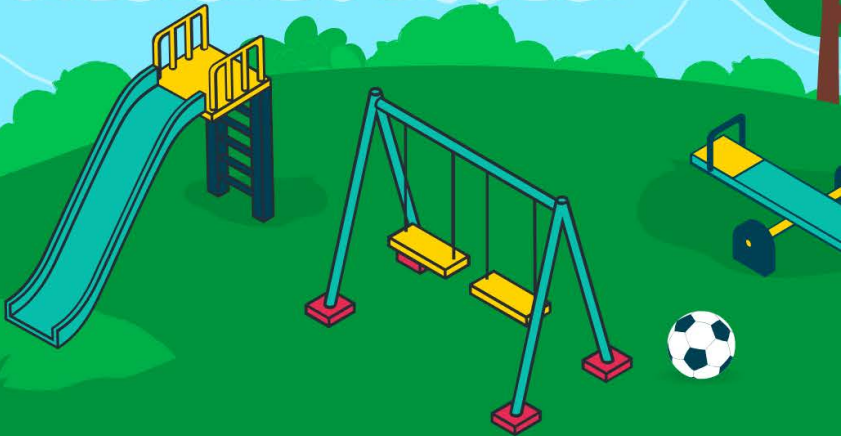
Please see the attached agenda.

Thank you,



Ground Breaking

Anderson Park Rennovation



26 October 2024
11:30AM

Hotdogs will be available on a first-come first-serve basis.

103 E North Avenue, Westminster, SC 29693
(Behind Park Place Drive-In)







OCONEE JOINT REGIONAL SEWER AUTHORITY

Operations & Planning Committee

October 16, 2024

The Operations & Planning Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 1 (Seneca): Bob Faires, III (Committee Chairman)
- Seat 3 (Seneca): Scott McLane
- Seat 6 (Walhalla): Scott Parris
- Seat 9 (Walhalla & Westminster): David Dial

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director
- Kyle Lindsay, Operations Director

Others present were:

- None.

A) Call to Order - Mr. Faires called the meeting to order at 8:36 a.m.

B) Public Session – None.

C) Presentation and Discussion Items:

- **Update on Current Projects (Exhibit A)** – Mr. Eleazer reported that he and Mr. Lindsay are currently preparing bid packets for a number of the projects.

The Director stated that the Appalachian Council of Governments (ACOG) and the Rural Infrastructure Authority (RIA) have both approved the language in the contract for the Consent Order Rehabilitation 2023 Construction Project. The board pre-authorized the Director to execute the contract upon that approval, so there should be movement on this project in the next couple of days which will allow for a schedule to be developed; however, the OJRSA has been asked to wait until after the new year to begin the project, because it is in an area where people will deer hunt, and the OJRSA is fine with that.

There was an online meeting last week about the Dewatering Project. Being that it is now known what the OJRSA has left in the SCIIP grant money, the OJRSA should be able to do the Collection System and the Dewatering projects with the allocated grant funds. The Dewatering Project will be in the \$3.6-\$3.7 million range.

Mr. Eleazer stated he reviewed and approved the Exit 4 project drawings by Thomas & Hutton. He is waiting on Oconee County to draft a letter that states they intend to own the line which will go with a letter from the OJRSA stating that it will treat the wastewater from that project to be submitted to SC Department of Environmental Services (SCDES) with the construction permit

application. Mr. Dial asked about where the funding for this project was coming from; Mr. Eleazer said he didn't know as this was done through Oconee County. Mr. Dial asked what Mr. Eleazer estimates the project to cost; Mr. Eleazer replied there are no bodies of water being crossed, and as long as not hitting rock, it will be a simple project, but he didn't know what it would cost.

The Flat Rock Pump Station (now known as Duck Pond Road Pump Station) project is now complete. Mr. Eleazer stated he will leave completed projects on the projects list for a couple months after completion and then remove them. Mr. Lindsay was asked how the new pump station was doing, and he replied that everything is running well. Mr. Eleazer added that the OJRSA will have to do something with the gravity trunklines, as the station was inundated with water upstream from the hurricane which popped at least one of the manhole covers and shifted the concrete flat top cover to where it had to be reset and resealed.

The Director stated he and Mr. John Reynolds of Davis & Floyd went to the Sewer South Phase II site yesterday and looked it over. There are a few punch list items that need to be addressed, including water getting in the pump station originating from a sunken manhole, but otherwise everything looks good. Mr. Eleazer is expecting to get the SCDES Permit to Operate by the end of the month. Mr. Dial asked if the work at the Welcome Center will affect getting the permit; Mr. Eleazer said no and explained how the Welcome Center work will progress.

Mr. Faires asked if the OJRSA has heard when the work on the force main at Seneca Creek is going to start. Mr. Eleazer replied that it should be sometime this month. Mr. Faires asked if it was going to be the same project since Paw's Diner shut down; Mr. Eleazer did not know. Mr. McLane added that he had a message from Mr. Al Shadwick of Cross Creek asking when they were starting as well.

D) Action Items to Recommend to the Board for Consideration – None.

E) Executive Director's Discussion and Compliance Concerns – The Executive Director reported on the following:

- 1. Environmental and Regulatory Compliance –** There have been no issues since the last meeting.
- 2. Satellite Sewer System Corrective Action Plans –** Mr. Eleazer made a request to the Committee members to please remove their "City Hat" and only wear their "OJRSA Hat" when discussing anything regarding items 2 and 3.

Mr. Faires asked if the OJRSA received the Corrective Action Plans from all the Member Cities. Mr. Eleazer replied he received them from Seneca and Westminster, but he hasn't received Walhalla's yet. He said that Ms. Allison McCullough (OJRSA Regulatory Services Coordinator) emailed Walhalla this morning asking for a status update. Mr. Faires asked if Walhalla was working on it. Mr. Eleazer didn't know. He asked Ms. McCullough to come to the boardroom and asked her, but she didn't know either and stated that she emailed them this morning. Mr. Faires said that they may need guidance since Mr. Parris is no longer there; Mr. Parris mentioned that Walhalla hired a new Utilities Director named Mr. Laramie Hinkle.

Mr. Eleazer stated that the OJRSA has not reviewed the Corrective Action Plans that were received yet but will be going over them in the next few weeks. Afterwards, there will be a meeting to discuss reducing inflow and infiltration.

- 3. Wexford/Davis Creek Road Odor and Hydrogen Sulfide Issues –** The Homeowners Association of the Wexford Subdivision reached out a month ago to the OJRSA, the City of Seneca, and Senator Thomas Alexander to see what could be done about the sewer odor in the subdivision. Mr. Eleazer reported he attended a meeting they had last Tuesday evening and reached out to Seneca Light & Water (SL&W) to attend it as well. Some of the owners were mad and others were frustrated. Mr. Eleazer said he went over the history of the pump station, the odor issues, and what has been done to date to resolve them. He stated that there is evidence of hydrogen sulfide problems where it has degraded the concrete pipes. The OJRSA has repaired manholes and relined the pipes, but this does

not reduce odor issues. The OJRSA has been working with SL&W on what to do, as by the time the wastewater gets to the OJRSA lines, it is already septic and odorous.

One of the residents at the meeting suggested fining the City of Seneca \$1,000,000 for this issue, but the OJRSA cannot do that. SL&W hired an engineering firm (Garver) to perform a study to find a solution to the problem. The study was completed, and SL&W is working now with Garver's guidance to resolve this. Meanwhile, the OJRSA installed some odor loggers in the manholes to detect hydrogen sulfide levels.

Mr. Lindsay handed out two (2) odor logger reports (*made a part of these minutes*) to the committee. The average for the first reading of September 4, 2024 through September 11, 2024 was 60.22 parts per million (PPM) with a maximum of 219 parts per million. The average for the second reading of September 11, 2024 through October 15, 2024 was 24.07 parts per million with a maximum of 222 parts per million (PPM). Mr. Lindsay stated that the level rises when the sodium hypochlorite feed is running out, but something happened at the beginning of the month, as it started reducing. Mr. Lindsay asked if SL&W is tracking what they are doing, because it would be good to know to compare to the activity on the odor logs. Mr. Lindsay added that 50 PPM can be deadly.

Mr. Eleazer reported that the 222 PPM on the report is not in the atmosphere but is in the manhole. The OJRSA hung an odor logger outside to see what the atmosphere actually is. Mr. Lindsay added that the hanging odor logger measures in parts per billion (PPB). Mr. Eleazer spoke a bit about how, after one of the complaints Mr. Paul Wilkie of SCDES received, Mr. Wilkie had walked the line and did not smell anything until he was near the Davis Creek Road 1 Pump Station and the pumps kicked on.

Mr. Lindsay stated that the summary from Garver recommended odor loggers being placed in manholes. These loggers have been ordered and should arrive in a couple of weeks. The OJRSA will bill the City of Seneca for them.

Mr. Faires stated that SL&W had to back off feeding chemicals during the study, but they are following Garver's game plan now. Mr. Lindsay replied that the levels should be looked at before Garver's plan, as the levels were minute due to so much chemical feeding. The OJRSA should get documentation of what the feeding level was and what it is now.

Mr. Eleazer spoke about a Wexford homeowner submitting a Freedom of Information Act (FOIA) request to the OJRSA for information regarding the situation. This owner requested that someone from the City of Seneca contact her to let her know what is going on. Mr. Eleazer said he will provide the contact information.

The Director mentioned that fats, oils, and grease (FOG) being in the wetwells on the line, especially near Epoch, may be part of the issue and may need to be cleaned out more often. Mr. Lindsay requested that SL&W make sure to clean the lines to make sure there is no grease in them. Mr. McLane replied that this is on a schedule to do. Mr. Faires thanked Mr. Lindsay for the odor logger graphs.

4. **Sewer Use Regulation Revision Status Update** – The Sewer Use Regulation (SUR) revisions were submitted to SCDES on October 8, 2024. The OJRSA has not received confirmation that SCDES has received them yet. Mr. Eleazer said he emailed SCDES yesterday to ask but received an automatic reply that the person is out of the office until later this week.
5. **Miscellaneous (If Any)** – The OJRSA is requesting the Federal Emergency Management Agency (FEMA) to assist in the storm cleanup and damage costs. The bulk of the issues is debris removal on the rights-of-way. Mr. Eleazer stated he spoke with Mr. Tom Vollmar of KCI Technologies to help assist with the FEMA documents, as this is not an easy process. The OJRSA wants to make sure to do them correctly. Mr. Dial stated that the City of Seneca is just starting to get FEMA money from the tornado damage from April 2020. Mr. Faires replied that Seneca had received some of it but not all.

F) Committee Members' Discussion – Earlier in this meeting, it was mentioned that Mr. Laramie Hinkle is the new Utilities Director for the City of Walhalla, and some of the committee members knew Mr. Hinkle's father.

G) Upcoming Meetings:

1. **Finance & Administrative Committee** – Tuesday, October 22, 2024 at 9:00 a.m.
2. **Board of Commissioners** – Monday, November 4, 2024 at 4:00 p.m.
3. **Operations & Planning Committee** – Wednesday, November 20, 2024 at 8:30 a.m.
4. **Sewer Feasibility Implementation Ad Hoc Committee** – *To Be Determined*

As Mr. Faires was not at the October board meeting, he asked if the Ad Hoc Committee members had been identified. Mr. Eleazer replied no and that Ms. Angie Mettlen of W.K. Dickson is vetting them now. They should be identified at the November board meeting.

H) Adjourn – The meeting adjourned at 9:49 a.m.

Notification of the meeting was distributed on October 11, 2024 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, www.ojrsa.org, and posted at the OJRSA Administration Building.



Operations & Planning Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

October 16, 2024 at 8:30 a.m.

Agenda

- A. **Call to Order** – Bob Faires, Committee Chair
- B. **Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. **Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
 - Update on current projects (Exhibit A) – Chris Eleazer, Director
- D. **Action Items to Recommend to the Board for Consideration**
 - None
- E. **Executive Director’s Discussion and Compliance Concerns** – Chris Eleazer, Director
 1. Environmental and regulatory compliance
 2. Satellite Sewer System Corrective Action Plans
 3. Wexford/Davis Creek Road odor and hydrogen sulfide issues
 4. Sewer Use Regulation revision status update
 5. Miscellaneous *(if any)*
- F. **Committee Members’ Discussion** – Bob Faires, Committee Chair
Discussion can be related to matters addressed in this meeting or for future consideration by this or another Committee. Voting is not permitted during this session.
- G. **Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
 - Finance & Administration Committee – October 22, 2024 at 9:00 a.m.
 - Board of Commissioners – November 4, 2024 at 4:00 p.m.
 - Operations & Planning Committee – November 20, 2024 at 8:30 a.m.
 - Sewer Feasibility Implementation Ad Hoc Committee – *Meeting date, time, and location to be determined at November Board of Commissioners meeting*
- H. **Adjourn**



Operations & Planning Committee Sign-in Sheet

Date: 10/16/24 Time: 8:30am Location: WWT Board Room

NAME (Print)

POSITION/TITLE

ORGANIZATION

NONE

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/14/2024 15:55

Row #	FY 2025 O&M Project (Project # (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>	Approx % Complete	Anticipated Completion	Budget/PO/ Contract Amount (\$)	O&M PROJECT MILESTONES				Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)
					Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed			
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	15%	11/9/2024	N/A	N/A	N/A	N/A	N/A	0	0	N/A
2	GIS Update and Upgrade (CE)	35%	11/10/2024	32,000	N/A	7/30/2024	8/1/2024		0	32,000	Con Sys: Prof Svcs 601-02430
3	For Feasibility Study: Establish Sewer Feasibility Implementation Ad Hoc Committee (CE)	0%	11/13/2024	0	N/A	N/A	9/9/2024		0	0	N/A
4	For Feasibility Study: Legal counsel prepare new governance and consolidation evaluations (CE)	0%	12/6/2024	0	N/A	N/A	9/10/2024		0	0	Admin Services 501-02420
5	For Feasibility Study: Financial/Rate Cost of Service Study (CE)	0%	3/10/2025	TBD	N/A	N/A			0	0	Admin Services 501-02420
6	For Feasibility Study: Ad Hoc Committee to Report to Board and County its Recommendations (CE)	0%	5/13/2025	0	N/A	N/A			0	0	N/A
7	ISS PS Generator Installation (MD)	0%	3/31/2025						0	0	Conv Sys R&M: PS 601-05090
8	Coneross Creek PS Pump Control Upgrade (MD)	0%							0	0	Con Sys R&M: PS 601-05030
9	Martin Creek PS Pump Restraint System (MD)	100%	3/31/2025	35,000	In-kind replacement	2/9/2024	7/30/2024	7/30/2024	32,017	2,983	Con Sys R&M: PS 601-05100
10	Martin Creek Storage Aerator Motor Replacement (MD)	0%							0	0	Con Sys R&M: PS 601-05100
11	Pelham Creek PS Manual Transfer Switch Installation (MD)	0%							0	0	Con Sys R&M: PS 601-05120
12	Perkins Creek PS Wet Well Cleanout (KL, MD)	0%	12/15/2024	N/A	N/A	N/A	N/A	N/A	0	0	Con Sys R&M: PS 601-05130
13	Richland Flow Meter Station Electrical Rewiring (MD)	0%							0	0	Con Sys R&M: FMS 601-04030
14	Paint Flow Meter Stations (MD)	0%							0	0	Con Sys Bldgs & Grnds 601-02550
15	Martin Creek PS/FM H2S Control ENGINEERING AND PERMITTING (KL)	0%							0	0	Con Sys R&M: PS 601-05100
16	Martin Creek PS Basin and Southern Westminster Trunk Sewer CCTV/Clean (KL, CE)	100%	12/20/2024	211,503	6/6/2024	8/6/2024	8/6/2024	9/19/2024	203,488	8,015	Con Sys: Prof Svcs 601-02430
17	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE, KL)	0%	TBD	140,000	N/A	4/29/2024			0	140,000	O&M CIP: Con Sys 1401-06071
18	WRF Replace Disinfection System Lightning Mixer (JM)	0%							0	0	WRF R&M 701-03000
19	WRF Utility Water Pump and Valve Replacement (one unit only) (JM)	0%							0	0	WRF R&M 701-03000
20	WRF Waterproofing Admin Building Roof/Walls and Chloring Building Roof (KL)	0%	2/28/2025						0	0	Admin Contingency 501-02440
21	WRF Paving Around Biosolids Storage Pad and Solids Processing Building (KL)	0%							0	0	WRF Bldgs & Grnds 701-02550

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/14/2024 15:55

22	WRF Primary Splitter Box and Digester #1 Cleanouts (JM)	0%	12/15/2024						0	0	WRF R&M 701-03000	
23	WRF Replace/Paint Walkway Handrails (continued from FY 2024) (JM)	100%	11/30/2024	N/A	N/A	N/A	As time allows	As time allows	N/A	N/A	WRF R&M 701-03000	
24	WRF Digesters/Solids Handling Tanks Grinder Rebuild (MD)	0%	10/31/2024	17,000	8/26/2024	8/26/2024	9/30/2024	10/4/2024	16,999	1	WRF R&M 701-03000	
25	WRF Replace WAS Pump (JM)	0%							0	0	WRF R&M 701-03000	
26	WRF Mag Meter Installation (JM)	0%							0	0	WRF R&M 701-03000	
27	WRF Biological Reactor Basin Oxidation Zone Motor Replacement (JM)	0%							0	0	WRF R&M 701-03000	
28	WRF Replace RAS Pump and Check Valve (JM)	0%							0	0	WRF R&M 701-03000	
29	WRF Replace RAS Check Valve (JM)	0%							0	0	WRF R&M 701-03000	
30	WRF Equalization Tank Flow Control Valve Replacement (JM)	0%							0	0	WRF R&M 701-03000	
TOTAL AWARDED				435,503	TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:					252,503	-182,999	TOTAL AWARDED BUDGET REMAINING

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/14/2024 15:55

Row #	FY 2025 O&M Project (Project # (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>	Comp. Performing (and Project Mgr)	Notes
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	OJRSA Chris Eleazer	DUE TO SCDES EVERY SIX MONTHS. Reports submitted: 11/14/2021, 5/9/2022, 11/10/2022, 5/9/2023, 11/9/2023, 5/10/2024. Next due 11/10/2024.
2	GIS Update and Upgrade (CE)	Weston & Sampson Danny Gant	Project to begin updating OJRSA, Satellite Sewer System, and other User assets and information for asset management and compliance purposes. 8/30: Received responses from cities. 9/18: Met with D Gant to review easement progress.
3	For Feasibility Study: Establish Sewer Feasibility Implementation Ad Hoc Committee (CE)	OJRSA Chris Eleazer	9/10: Amanda Brock asked to provide nominees to CE by 9/25. 9/16: Received Seneca's nominees. 9/25: Received all nominees and forwarded to A Mettlen. 10/7: Discussed at board meeting. Will consider committee at next meeting.
4	For Feasibility Study: Legal counsel prepare new governance and consolidation evaluations (CE)	OJRSA Chris Eleazer	9/10: Authorized Pope Flynn (L Flynn and Gary Pope) to begin development of new governance agreement as well as consolidation with another multi-county organization.
5	For Feasibility Study: Financial/Rate Cost of Service Study (CE)	OJRSA Chris Eleazer	10/8: Following board meeting I contacted DP requesting an updated scope based on discussion at previous night's meeting. It was decided that we likely will not do the piggybacking that was talked about previously.
6	For Feasibility Study: Ad Hoc Committee to Report to Board and County its Recommendations (CE)	OJRSA Chris Eleazer	
7	ISS PS Generator Installation (MD)	TBD	OJRSA staff will perform the moving. Will need to determine what project will require for installation.
8	Coneross Creek PS Pump Control Upgrade (MD)	TBD	8/6: Will need to bid. 9/3: Install evaluated several weeks ago, waiting on quote. 9/17: Expect quote later today. 10/8: Border States came out to look at site.
9	Martin Creek PS Pump Restraint System (MD)	TBD	Ordered during FY 2024 but did not receive until FY 2025. 7/15/2024: Ordered as in-kind unit with new pump head assembly. 7/30: COMPLETE
10	Martin Creek Storage Aerator Motor Replacement (MD)	TBD	9/3: Motor ordered, not sure when it will arrive. OJRSA staff to perform all work. 9/17: Waiting on 1 more quote.
11	Pelham Creek PS Manual Transfer Switch Installation (MD)	TBD	9/3: Staff met with electrician last week to get quote. 9/17: Waiting on 1 more quote and availability.
12	Perkins Creek PS Wet Well Cleanout (KL, MD)	TBD	8/6: Will need to bid. Will do with splitter box and digeter #1. 9/3: KL nearly complete with RFB. 9/17: After further evaluation, do not need to perform and money will be better spent on Coneross PS. REMOVED.
13	Richland Flow Meter Station Electrical Rewiring (MD)	TBD	9/3: Staff met with electrician last week to get quote. 9/17: Waiting on 1 more quote.
14	Paint Flow Meter Stations (MD)	TBD	9/3: Waiting on quotes. 9/17: Need 2 more quotes.
15	Martin Creek PS/FM H2S Control <u>ENGINEERING AND PERMITTING</u> (KL)	Garver Will Nading	9/3: KL to reach out to Garver for next steps. 9/17: Need to determine permanent fix to this and where it goes in overall OJRSA priority list. 10/10: Spoke with W Nading and he is putting together scope.
16	Martin Creek PS Basin and Southern Westminster Trunk Sewer CCTV/Clean (KL, CE)	Secure Sewer & Svc Michael Bevelle	9/19: Received all information. Will review internally to confirm all deliverables received. 10/1: All contracted work is complete. OJRSA staff have to finish inspecting manholes and smoketest.
17	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE, KL)	GMC Michael Knapp	Reimbursible by Fountain Residential Properties LLC per agreement. 7/19: B Little said they anticipate a September start date for force main project. 8/23: B Little said it's now looking like October.
18	WRF Replace Disinfection System Lightning Mixer (JM)	TBD	9/17: Need updated quote for this and WRF BRB Oxidation Zone Motor Replacement. 10/14: Receive updated quote but it did not include upper bearing cost.
19	WRF Utility Water Pump and Valve Replacement (one unit only) (JM)	TBD	9/3: To be included in large bid packet.
20	WRF Waterproofing Admin Building Roof/Walls and Chloring Building Roof (KL)	BEE Group Rick Cook	To be funded with O&M Contingency. 10/9: Codee Goff (BEE) took asbestos sample of chlorine building roof. 10/14: Need to get front end docs to BEE.
21	WRF Paving Around Biosolids Storage Pad and Solids Processing Building (KL)	TBD	9/3: Waiting to hear back with quote. 9/17: May need this money for dewatering project concrete. 10/14: KL cannot get anyone to return calls or come see site. Will need to begin again.

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/14/2024 15:55

22	WRF Primary Splitter Box and Digester #1 Cleanouts (JM)	TBD	8/6: Will need to bid. Will do with Perkins Creek PS. 9/3: KL nearly complete with RFB. 9/17: It is no longer necessary to clean out splitter box. 9/20: Waiting on legal review of contract language (Bryan Kelley) before bidding. 10/10: Need to change to RFP.
23	WRF Replace/Paint Walkway Handrails (continued from FY 2024) (JM)	TBD	8/6: Purchased more paint. 10/14: Front end of plant complete. Now painting some items on back end of plant.
24	WRF Digesters/Solids Handling Tanks Grinder Rebuild (MD)	TBD	8/6: Getting updated quotes. 9/3: Has been ordered. 9/17: Rebuild kit arrived last week. 10/4: COMPLETE.
25	WRF Replace WAS Pump (JM)	TBD	9/3: To be included in large bid packet.
26	WRF Mag Meter Installation (JM)	TBD	9/3: To be included in large bid packet.
27	WRF Biological Reactor Basin Oxidation Zone Motor Replacement (JM)	TBD	9/17: Need updated quote for this and WRF Disinfection System Lightning Mixer. 10/14: KL to review.
28	WRF Replace RAS Pump and Check Valve (JM)	TBD	9/3: To be included in large bid packet.
29	WRF Replace RAS Check Valve (JM)	TBD	9/3: To be included in large bid packet.
30	WRF Equalization Tank Flow Control Valve Replacement (JM)	TBD	9/3: To be included in large bid packet.

FY2025 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

10/14/2024 16:04

Row #	Restricted Fund Projects (Project Manager)	OJRSA Project #	Approx % Complete	Anticipated Completion	OJRSA Funding Amount (\$)	Max Funding by Others (\$)	PO/Contract Amount (\$)	RESTRICTED FUND PROJECT MILESTONES				Obligated/ Spent Curr + Prev Years (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
								Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed				
A	Consent Order SSES/Rehab 2022 CONSTRUCTION SCIIP MATCH (CE, KL)	2024-02	100%	4/30/2024	351,291	0	351,291	7/28/2023	10/17/2023	12/4/2023	7/15/2024	316,577	34,714	PROJ & CONT 1501-09008	Tugalo Pipeline Ed Hare
B	Consent Order SSES/Rehab 2023 ENGINEERING SCIIP MATCH (CE, KL)	2024-08	75%	8/31/2025	398,000	0	398,000	N/A	9/15/2023	10/3/2023		163,743	234,257	PROJ & CONT 1501-09009	WK Dickson Joe Swaim
C	Consent Order SSES/Rehab 2023 CONSTRUCTION SCIIP GRANT (CE, KL)		0%	8/31/2025	0	5,478,319	4,076,461	8/14/2024				0	4,076,461	PROJ & CONT 1501-TBD	TBD
D	Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (KL)	2024-06	50%	PHASE II 6/30/2026	440,300	0	440,300	9/15/2023	12/19/2023	1/11/2024		80,150	360,150	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar
E	Dewatering Equipment Replacement CONSTRUCTION SCIIP GRANT (KL)		5%	PHASE II 6/30/2026	0	2,800,000	30,000	3/22/2024	7/30/2024	7/26/2024		0	30,000	PROJ & CONT 1501-09011	Harper GC Justin Jones
F	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	TBD	98%	11/1/2024	0	0	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	Sometime in 2022		0	0	TBD	Thomas & Hutton Lee Brackett
G	Flat Rock PS Replacement ENGINEERING/CONST SVCS SCIIP MATCH (CE)	2022-03	100%	10/23/2024	177,800	0	177,800	2/14/2022	7/5/2055	7/1/2022	10/10/2024	151,548	26,252	PROJ & CONT 1501-09005	KCI Technologies Tom Vollmar
H	Flat Rock PS Replacement CONSTRUCTION SCIIP GRANT (CE)	2024-03	100%	9/30/2024	0	1,321,656	1,321,656	6/7/2023	8/29/2023	3/25/2024	8/27/2024	1,321,656	0	PROJ & CONT 1501-09005	Cove Utilities Jeff Caffery
I	Oconee County & Western Andeson County Sewer Master Plan (CE)	2022-01	100%	6/3/2024	217,800	100,000	317,800	N/A	8/9/2023	9/12/2023	7/1/2024	317,476	324	PROJ & CONT 1501-09007	Weston & Sampson Kip Gearhart
J	Regional Sewer Feasibility Study RIA GRANT (CE)	2024-01	100%	11/29/2024	0	100,000	100,000	5/26/2023	10/10/2023	11/8/2023	9/9/2024	100,000	0	PROJ & CONT 1501-09010	WK Dickson Angie Mettlen
K	Sewer South Phase II ENG/INSPECT SVCS COUNTY FUNDED (CE)	2019-XX	98%	6/30/2024	0	480,850	480,850	Inherited from Oconee Co	5/4/2023	5/4/2023		371,356	109,494	SSF: CIP 1401-06050	Davis & Floyd John Reynolds
L	Sewer South Phase II CONSTRUCTION EDA/RIA/COUNTY FUNDED (CE)	2023-06	98%	6/30/2024	0	12,311,447	11,687,329	9/27/2022	3/23/2023	6/1/2023		11,003,413	683,916	SSF: CIP 1401-06050	Kevin Moorhead Moorhead Construct
M	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review (KL, CE)	2025-03	0%	3/31/2025	96,000	0	96,000	Consent Order Prof Svcs	9/30/2024			0	96,000	PROJ & CONT 1501-09012	Joe Swaim WK Dickson
N	Southern Westminster Basin Trunk Sewer CCTV Engineer Review (KL, CE)	2025-04	0%	3/31/2025	76,000	0	76,000	Consent Order Prof Svcs	9/30/2024			0	76,000	PROJ & CONT 1501-09012	Joe Swaim WK Dickson
O	Martin Crk PS Basin Flow Study and Compare to Perkins Crk PS Basin to Quantify I/I (CE)	2025-05	0%	3/31/2025	45,000	0	45,000	Consent Order Prof Svcs	9/30/2024			0	45,000	PROJ & CONT 1501-09013	Joe Swaim WK Dickson
P	Speeds Creek PS Force Main Replacement ENGINEERING (CE, KL)	TBD	0%	TBD								0	0	PROJ & CONT 1501-TBD	TBD
Q	Speeds Creek PS Force Main Replacement CONSTRUCTION (CE, KL)		0%	TBD									0	0	PROJ & CONT 1501-TBD
			0%									0	0		
					1,802,191	22,592,272	19,598,487	TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:				13,825,919	-5,772,568	TOTAL AWARDED BUDGET REMAINING	

FY2025 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

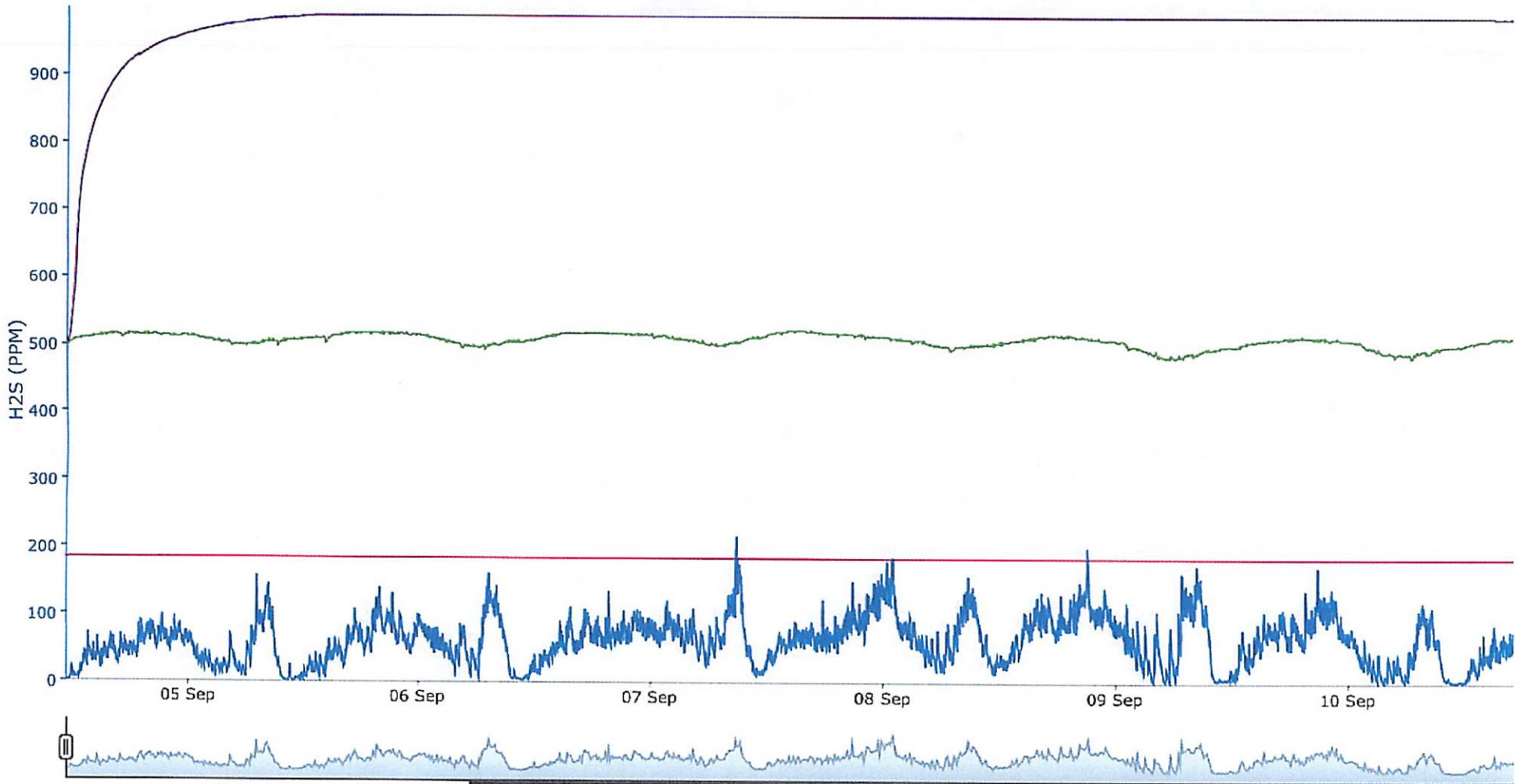
10/14/2024 16:04

Row #	Restricted Fund Projects (Project Manager)	Notes
A	Consent Order SSES/Rehab 2022 CONSTRUCTION SCIIP MATCH (CE, KL)	Carryover from FY 2023 OJRSA CONG: \$40,000 . 5/20: COMPLETE . Used \$6,785.98 of budgeted/approved Owner Contingency for additional concrete work on final repair.
B	Consent Order SSES/Rehab 2023 ENGINEERING SCIIP MATCH (CE, KL)	PO/Contract Amount includes \$700,000 owner contingency 7/29: PF cannot do review because too complex due to construction aspect of document. They will forward to another atty that specializes in this. 8/2: Waiting for construction contract review by attorney before project can go to bid.
C	Consent Order SSES/Rehab 2023 CONSTRUCTION SCIIP GRANT (CE, KL)	8/14: Advertised on SCBO with approx base bid of \$4.0 million. Bids to be opened 9/24. 10/7: Board approved award and pre-approved \$700,000 owner contingency for change orders. <u>All is pending RIA approval.</u>
D	Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (KL)	8/6: Can make a formal request to RIA once we have some costs in hand for the project. We can do early procurement per T Vollmar with conditions. Hopefully Harper will have costs back on some of the VE options discussed last week. 9/17: Waiting on CIPP bid project to determine amount of funds available. 10/1: Project down to ~\$3.6M after VE. Waiting to determine how much is remaining on Project 2024-08 to verify that we will be able to fund this project.
E	Dewatering Equipment Replacement CONSTRUCTION SCIIP GRANT (KL)	
F	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	8/19: Received revised plans for route and will review soon. 8/29: Provided comments. 9/23: Received revision. Need to begin working on an agreement. 10/8: Approved all plans. Need info from T&H. Sent Lee Brackett email for info.
G	Flat Rock PS Replacement ENGINEERING/CONST SVCS SCIIP MATCH (CE)	9/3: Rain over weekend caused washing. Contractor to better stabilize area. 9/17: Cove/KCI have identified some solutions for stabilization. 9/18: Received SCDES Permit to Operate. Need record drawings, electronic files, site stabilization completion, etc. 10/10: Received final engineering invoice. 10/14: Received GIS information. COMPLETE. Retained approx. \$26,252 for PM and inspection funds not used, making OJRSA funding amount \$151,548.
H	Flat Rock PS Replacement CONSTRUCTION SCIIP GRANT (CE)	
I	Oconee County & Western Andeson County Sewer Master Plan (CE)	To continue under #2022-01 (Fair Play and Townville Area Sewer Basin Plan). 6/26: Provided W&S comments on draft. Have received 1/2 of "grant" for study. 7/1: Presentated to Board and report finalized and put on website. 8/5: Board adopted. COMPLETE .
J	Regional Sewer Feasibility Study RIA GRANT (CE)	8/5: Presented to Board as draft. Needs to be finalized. Will be considered 9/9. 9/9: Board approved. Next phase is implementation. This will be tracked in FY2025 O&M Projects. COMPLETE .
K	Sewer South Phase II ENG/INSPECT SVCS COUNTY FUNDED (CE)	6/5: Ready for drawdown testing at pump stations. 6/27: Change Order #3 for \$18,720.35 (mandrel testing) 7/25: Change Order #4 signed deduct of \$129,009 (materials). 8/20: Both pump stations passed drawdown testing with DES present. 9/25: Change Order #5 signed deduct of \$12,997.78 (materials). 10/14: To perform walkthrough with D&F tomorrow.
L	Sewer South Phase II CONSTRUCTION EDA/RIA/COUNTY FUNDED (CE)	
M	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review (KL, CE)	7/17: Installed 2 flow meters in MC system. Will install 3 more soon. 8/6: All meters installed. Took out Flodar and put in A/V meter. 10/14: All that is remaining is smoke testing by OJRSA staff.
N	Southern Westminster Basin Trunk Sewer CCTV Engineer Review (KL, CE)	10/14: OJRSA has finished all Level 1 manhole inspections and will begin smoke testing soon.
O	Martin Crk PS Basin Flow Study and Compare to Perkins Crk PS Basin to Quantify I/I (CE)	
P	Speeds Creek PS Force Main Replacement ENGINEERING (CE, KL)	CONSENT ORDER ITEM 7/15/2024: As identified in the 20 Year Master Plan, this force main should be replaced with similar sized pipe.
Q	Speeds Creek PS Force Main Replacement CONSTRUCTION (CE, KL)	

—H2S (PPM) —Temperature (°F) —Humidity (%) —Battery (Volts)

[9/4/2024, 11:15:1

MH811 H2S-221106584_9_4_2024 --- 9_11_2024,:[MH 811]

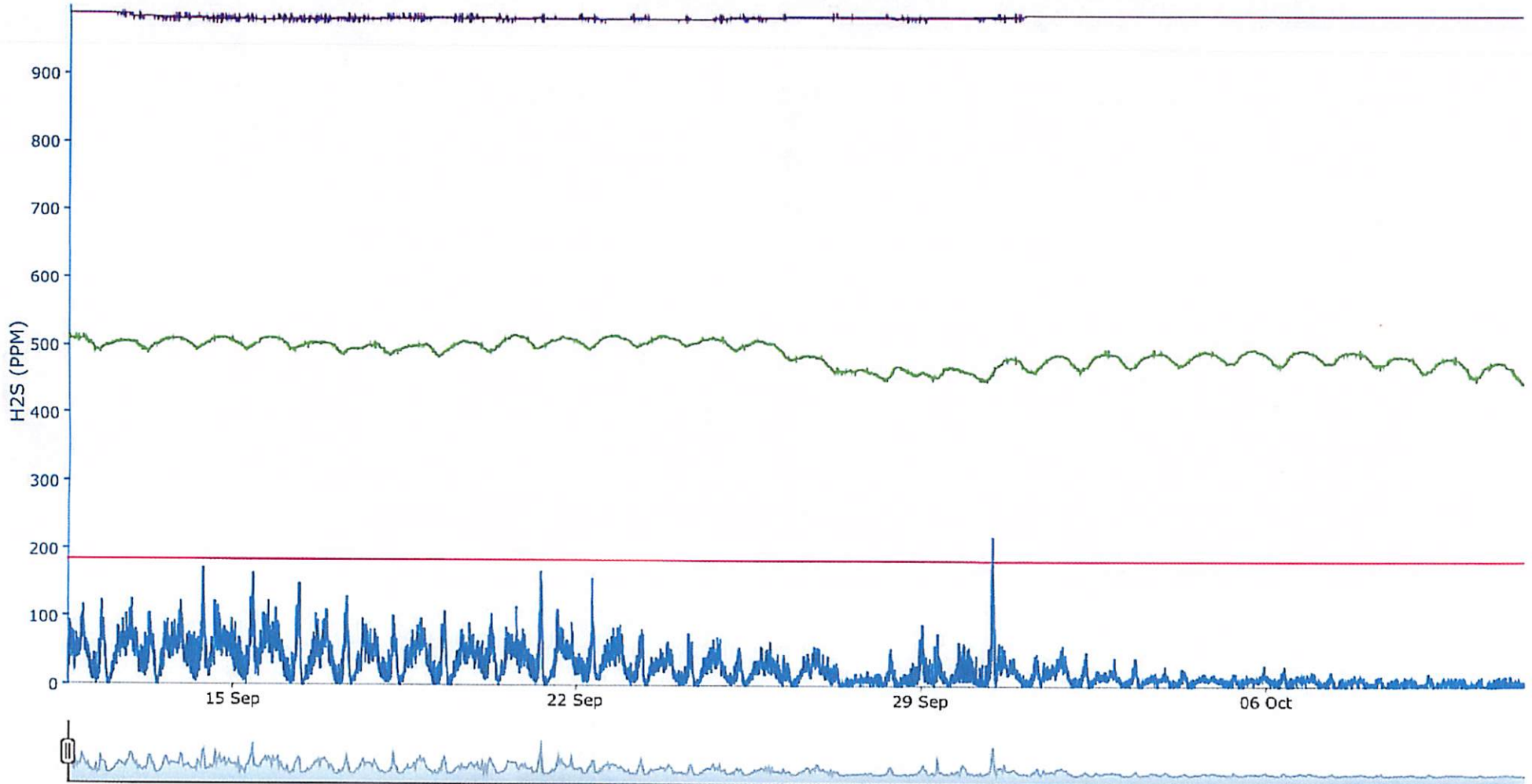


Average: 60.22 PPM; Minimum: 0 PPM; Maximum: 219 PPM [9/4/2024, 11:15:15 AM --- 9/11/2024, 2:27:15 PM]

—H2S (PPM) —Temperature (°F) —Humidity (%) —Battery (Volts)

[9/11/2024, 2:32:35 PM]

H2S-221106584_9_11_2024, --- 10_15_2024 Mh811,:[MH 811]



Average: 24.07 PPM; Minimum: 1 PPM; Maximum: 222 PPM [9/11/2024, 2:32:35 PM --- 10/15/2024, 11:14:35 AM]



OCONEE JOINT REGIONAL SEWER AUTHORITY

Finance & Administration Committee

October 22, 2024

The Finance & Administration Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 5 (Walhalla): Celia Myers, Chair
- Seat 2 (Seneca): Scott Moulder
- Seat 4 (Seneca At-Large): Marty McKee
- Seat 8 (Westminster): Kevin Bronson

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

Others present were:

- None

A) Call to Order - Ms. Myers called the meeting to order at 9:09 a.m.

B) Public Session – None.

C) Presentation and Discussion Items:

- **Update on Current Projects (Exhibit A)** – Mr. Eleazer distributed the list of projects to the committee (*made a part of these minutes*). He reported that the OJRSA should receive the Permit to Operate for the Sewer South Phase II project by the end of the month. The OJRSA is waiting on the as-built drawings to be turned over from the contractor to the engineer and onto the SC Department of Environmental Services (SCDES).

D) Committee Action Items:

- **Review September and Year-to-Date Financial Reports (Exhibit B)** – Mr. Bronson asked how the OJRSA made out, from an expense perspective, from Hurricane Helene. The Director replied that the bulk of the cost is from approximately two hundred (200) downed trees on the rights-of-way. There may be a couple of pump station motors that were damaged due to electrical issues during the storm. Mr. Eleazer said the motor issues will probably be insurance matters first before they go to the Federal Emergency Management Agency (FEMA) for reimbursement; however, the debris removal will probably be an OJRSA expense.

Mr. Eleazer added that knowing what the City of Seneca went through making sure their documentation for FEMA reimbursement was just right, he realizes the OJRSA will need assistance on any FEMA documentation. The OJRSA hired a contractor to do an aerial assessment of the system to help with this. The OJRSA does not know at this time if the debris removal can be done

in-house or will have to be contracted out. The first focus of removal will be the area around the Rehabilitation project, as they will be starting around the first of the year.

Mr. McKee asked if there would be any federal money coming in for the damage. Mr. Eleazer and Mr. Moulder both replied that the OJRSA will have to apply for a FEMA reimbursement.

Mr. Moulder stated that the amount spent outside of insurance should be determined prior to applying to FEMA. Mr. Eleazer replied how the OJRSA previously had some reimbursement claims in the past, and FEMA personnel came up from Columbia, SC to help the OJRSA navigate through the process; however, there were a couple other claims that the OJRSA was eligible for, but the minor amount wasn't worth going through the red tape. This situation may be worth the effort to investigate.

Mr. Bronson made a motion, seconded by Mr. Moulder, to approve the September 2024 Financial Reports. The motion carried.

E) Action Items to Recommend to the Board:

- **Approve Pay Classification to Comply with FLSA Changes Regarding Non-Exempt Compensation as Recommended by FGP (Exhibit C)** – The Director reported he brought this up a month ago, but he wanted to move forward as personnel changes are often unexpected, and he wants to be prepared. He stated that should the Office Manager position open in the future at the lower end of the pay scale, posting of the position would be delayed, as the board would have to approve this at that time.

Effective January 1, 2025, employees earning below \$1,128 per week (or \$28.20 per hour for a 40-hour work week) are to have their salaries raised to remain exempt or be reclassified as non-exempt and pay overtime.

Mr. Moulder asked if this was just based on the January change; Mr. Eleazer replied yes. Mr. Moulder asked if the Committee was supposed to approve each of the positions; Mr. Eleazer replied everything has already been approved, and nothing has changed in the compensation levels. The only approval is to change the Office Manager position from Exempt 1 to Non-Exempt 5 (which the OJRSA already has a slot for, for the Lab Analyst, Water Reclamation Operator III, and Collection System Tech III). Mr. Moulder said this is the only position that is affected by the FLSA change; Mr. Eleazer replied yes.

Mr. Bronson made a motion, seconded by Mr. McKee, to approve the pay classification to comply with FLSA changes regarding non-exempt compensation as recommended by FGP. The motion carried.

F) Executive Director's Report and Discussion:

- **Miscellaneous (If Any)** – None.

G) Committee Members' Discussion – Mr. Bronson asked if Ms. Angie Mettlen of WK Dickson is going to provide a slate of potential Ad Hoc Committee members for the Member Cities to select from at the November board meeting. Mr. Eleazer replied yes, that is how he believes it will work that the Member Cities will pick. Mr. Eleazer said he is aware that Ms. Mettlen contacted each of the selected candidates, and he personally heard from a couple of them asking for more information or declining by saying it was too much for them to take on at this time.

Mr. Bronson said that each Member City has different perspectives, and he said that Mr. Scott Parris will be Westminster's choice for the seat, as Mr. Parris has been around for a long time. Mr. Moulder said Mr. Scott McLane will be Seneca's choice for the same reason of years of knowledge and that Ms. Mettlen stated she didn't want an administrator on the committee. Mr. Eleazer added that Ms. Mettlen saw advantages to not having some of the discussions in the open, but if there were a quorum on the committee, it would have to be a public meeting.

Mr. Moulder asked Ms. Myers if she was willing to be a representative of the administration on the committee. Ms. Myers was okay with this.

Mr. Bronson said he had nominated Katherine Amidon, but Ms. Amidon declined, and he also nominated another who said he didn't have time. He asked if Ms. Mettlen mentioned anything about not having enough candidates to fill the seats. Mr. Eleazer does not currently know of any issues. Mr. Bronson asked the Director to let him know if this issue arises.

H) Upcoming Meetings:

- **Board of Commissioners** – Monday, November 4, 2024 at 4:00 p.m.
- **Operations & Planning Committee** – Wednesday, November 20, 2024 at 8:30 a.m.
- **Finance & Administration Committee** – Tuesday, November 26, 2024 at 9:00 a.m.
- **Sewer Feasibility Implementation Ad Hoc Committee** – *To Be Determined*

The Committee discussed how the next Finance & Administration Committee meeting will be the Tuesday before Thanksgiving, and they expressed a desire to not have the meeting. Mr. Eleazer stated that he didn't know if there would be anything to discuss at that time, so the meeting could be cancelled. Ms. Myers asked if the committee wanted to cancel the meeting right now if there is nothing else to discuss but the financial reports, and the reports could be passed to the board to approve.

Mr. Moulder made a motion, seconded by Mr. Bronson, to cancel the November F&A Committee meeting if there are no items to discuss and to pass the financial reports to the full board to approve in the December meeting. The motion carried.

I) Adjourn – The meeting adjourned at 9:27 a.m.

Notification of the meeting was distributed on October 11, 2024 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, www.ojrsa.org, and posted at the OJRSA Administration Building.



Finance & Administration Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

October 22, 2024 at 9:00 a.m.

Agenda

- A. **Call to Order** – Celia Myers, Committee Chair
- B. **Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. **Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
 - Update on current projects (Exhibit A) – Chris Eleazer, Director
- D. **Committee Action Items**
 - Review September and Year-to-Date Financial Reports (Exhibit B) – Chris Eleazer, Director and Lynn Stephens, OJRSA Secretary/Treasurer and Office Manager
- E. **Action Items to Recommend to the Board**
 - Approve pay classification to comply with FLSA changes regarding non-exempt compensation as recommended by FGP (Exhibit C) – Chris Eleazer, Director
- F. **Executive Director's Report and Discussion** – Chris Eleazer, Director
 - Miscellaneous *(if any)*
- G. **Committee Members' Discussion** – Committee Chair
Discussion can be related to matters addressed in this meeting or for future consideration by this Committee. Voting is not permitted during this session.
- H. **Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
 - Board of Commissioners – November 4, 2024 at 4:00 p.m.
 - Operations & Planning Committee – November 20, 2024 at 8:30 a.m.
 - Finance & Administration Committee – November 26, 2024 at 9:00 a.m.
 - Sewer Feasibility Implementation Ad Hoc Committee – *Meeting date, time, and location to be determined at November Board of Commissioners meeting*
- I. **Adjourn**



Finance & Administration Committee Sign-in Sheet

Date: 10/22/24 Time: 9am Location: WWTP Board Room

NAME (Print)

POSITION/TITLE

ORGANIZATION

NONE

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/18/2024 12:52

Row #	FY 2025 O&M Project (Project # (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>	Approx % Complete	Anticipated Completion	Budget/PO/ Contract Amount (\$)	O&M PROJECT MILESTONES				Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)
					Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed			
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	15%	11/9/2024	N/A	N/A	N/A	N/A	N/A	0	0	N/A
2	GIS Update and Upgrade (CE)	35%	11/10/2024	32,000	N/A	7/30/2024	8/1/2024		0	32,000	Con Sys: Prof Svcs 601-02430
3	For Feasibility Study: Establish Sewer Feasibility Implementation Ad Hoc Committee (CE)	0%	11/13/2024	0	N/A	N/A	9/9/2024		0	0	N/A
4	For Feasibility Study: Legal counsel prepare new governance and consolidation evaluations (CE)	0%	12/6/2024	0	N/A	N/A	9/10/2024		0	0	Admin Services 501-02420
5	For Feasibility Study: Financial/Rate Cost of Service Study (CE)	0%	3/10/2025	TBD	N/A	N/A			0	0	Admin Services 501-02420
6	For Feasibility Study: Ad Hoc Committee to Report to Board and County its Recommendations (CE)	0%	5/13/2025	0	N/A	N/A			0	0	N/A
7	ISS PS Generator Installation (MD)	0%	3/31/2025						0	0	Conv Sys R&M: PS 601-05090
8	Coneross Creek PS Pump Control Upgrade (MD)	0%							0	0	Con Sys R&M: PS 601-05030
9	Martin Creek PS Pump Restraint System (MD)	100%	3/31/2025	35,000	In-kind replacement	2/9/2024	7/30/2024	7/30/2024	32,017	2,983	Con Sys R&M: PS 601-05100
10	Martin Creek Storage Aerator Motor Replacement (MD)	0%							0	0	Con Sys R&M: PS 601-05100
11	Pelham Creek PS Manual Transfer Switch Installation (MD)	0%							0	0	Con Sys R&M: PS 601-05120
12	Perkins Creek PS Wet Well Cleanout (KL, MD)	0%	12/15/2024	N/A	N/A	N/A	N/A	N/A	0	0	Con Sys R&M: PS 601-05130
13	Richland Flow Meter Station Electrical Rewiring (MD)	0%							0	0	Con Sys R&M: FMS 601-04030
14	Paint Flow Meter Stations (MD)	0%							0	0	Con Sys Bldgs & Grnds 601-02550
15	Martin Creek PS/FM H2S Control ENGINEERING AND PERMITTING (KL)	0%							0	0	Con Sys R&M: PS 601-05100
16	Martin Creek PS Basin and Southern Westminster Trunk Sewer CCTV/Clean (KL, CE)	100%	12/20/2024	211,503	6/6/2024	8/6/2024	8/6/2024	9/19/2024	203,488	8,015	Con Sys: Prof Svcs 601-02430
17	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE, KL)	0%	TBD	140,000	N/A	4/29/2024			0	140,000	O&M CIP: Con Sys 1401-06071
18	WRF Replace Disinfection System Lightning Mixer (JM)	0%							0	0	WRF R&M 701-03000
19	WRF Utility Water Pump and Valve Replacement (one unit only) (JM)	0%							0	0	WRF R&M 701-03000
20	WRF Waterproofing Admin Building Roof/Walls and Chloring Building Roof (KL)	0%	2/28/2025						0	0	Admin Contingency 501-02440
21	WRF Paving Around Biosolids Storage Pad and Solids Processing Building (KL)	0%							0	0	WRF Bldgs & Grnds 701-02550

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/18/2024 12:52

22	WRF Primary Splitter Box and Digester #1 Cleanouts (JM)	0%	12/15/2024						0	0	WRF R&M 701-03000	
23	WRF Replace/Paint Walkway Handrails (continued from FY 2024) (JM)	100%	11/30/2024	N/A	N/A	N/A	As time allows	As time allows	N/A	N/A	WRF R&M 701-03000	
24	WRF Digesters/Solids Handling Tanks Grinder Rebuild (MD)	0%	10/31/2024	17,000	8/26/2024	8/26/2024	9/30/2024	10/4/2024	16,999	1	WRF R&M 701-03000	
25	WRF Replace WAS Pump (JM)	0%							0	0	WRF R&M 701-03000	
26	WRF Mag Meter Installation (JM)	0%							0	0	WRF R&M 701-03000	
27	WRF Biological Reactor Basin Oxidation Zone Motor Replacement (JM)	0%							0	0	WRF R&M 701-03000	
28	WRF Replace RAS Pump and Check Valve (JM)	0%							0	0	WRF R&M 701-03000	
29	WRF Replace RAS Check Valve (JM)	0%							0	0	WRF R&M 701-03000	
30	WRF Equalization Tank Flow Control Valve Replacement (JM)	0%							0	0	WRF R&M 701-03000	
TOTAL AWARDED				435,503	TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:					252,503	-182,999	TOTAL AWARDED BUDGET REMAINING

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/18/2024 12:52

Row #	FY 2025 O&M Project (Project # (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>	Comp. Performing (and Project Mgr)	Notes
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	OJRSA Chris Eleazer	DUE TO SCDES EVERY SIX MONTHS. Reports submitted: 11/14/2021, 5/9/2022, 11/10/2022, 5/9/2023, 11/9/2023, 5/10/2024. Next due 11/10/2024.
2	GIS Update and Upgrade (CE)	Weston & Sampson Danny Gant	Project to begin updating OJRSA, Satellite Sewer System, and other User assets and information for asset management and compliance purposes. 8/30: Received responses from cities. 9/18: Met with D Gant to review easement progress.
3	For Feasibility Study: Establish Sewer Feasibility Implementation Ad Hoc Committee (CE)	OJRSA Chris Eleazer	9/10: Amanda Brock asked to provide nominees to CE by 9/25. 9/16: Received Seneca's nominees. 9/25: Received all nominees and forwarded to A Mettlen. 10/7: Discussed at board meeting. Will consider committee at next meeting.
4	For Feasibility Study: Legal counsel prepare new governance and consolidation evaluations (CE)	OJRSA Chris Eleazer	9/10: Authorized Pope Flynn (L Flynn and Gary Pope) to begin development of new governance agreement as well as consolidation with another multi-county organization.
5	For Feasibility Study: Financial/Rate Cost of Service Study (CE)	OJRSA Chris Eleazer	10/8: Following board meeting I contacted DP requesting an updated scope based on discussion at previous night's meeting. It was decided that we likely will not do the piggybacking that was talked about previously.
6	For Feasibility Study: Ad Hoc Committee to Report to Board and County its Recommendations (CE)	OJRSA Chris Eleazer	
7	ISS PS Generator Installation (MD)	TBD	OJRSA staff will perform the moving. Will need to determine what project will require for installation.
8	Coneross Creek PS Pump Control Upgrade (MD)	TBD	8/6: Will need to bid. 9/3: Install evaluated several weeks ago, waiting on quote. 9/17: Expect quote later today. 10/8: Border States came out to look at site.
9	Martin Creek PS Pump Restraint System (MD)	TBD	Ordered during FY 2024 but did not receive until FY 2025. 7/15/2024: Ordered as in-kind unit with new pump head assembly. 7/30: COMPLETE
10	Martin Creek Storage Aerator Motor Replacement (MD)	TBD	9/3: Motor ordered, not sure when it will arrive. OJRSA staff to perform all work. 9/17: Waiting on 1 more quote.
11	Pelham Creek PS Manual Transfer Switch Installation (MD)	TBD	9/3: Staff met with electrician last week to get quote. 9/17: Waiting on 1 more quote and availability.
12	Perkins Creek PS Wet Well Cleanout (KL, MD)	TBD	8/6: Will need to bid. Will do with splitter box and digeter #1. 9/3: KL nearly complete with RFB. 9/17: After further evaluation, do not need to perform and money will be better spent on Coneross PS. REMOVED.
13	Richland Flow Meter Station Electrical Rewiring (MD)	TBD	9/3: Staff met with electrician last week to get quote. 9/17: Waiting on 1 more quote.
14	Paint Flow Meter Stations (MD)	TBD	9/3: Waiting on quotes. 9/17: Need 2 more quotes.
15	Martin Creek PS/FM H2S Control ENGINEERING AND PERMITTING (KL)	Garver Will Nading	9/3: KL to reach out to Garver for next steps. 9/17: Need to determine permanent fix to this and where it goes in overall OJRSA priority list. 10/10: Spoke with W Nading and he is putting together scope.
16	Martin Creek PS Basin and Southern Westminster Trunk Sewer CCTV/Clean (KL, CE)	Secure Sewer & Svc Michael Bevelle	9/19: Received all information. Will review internally to confirm all deliverables received. 10/1: All contracted work is complete. OJRSA staff have to finish inspecting manholes and smoketest.
17	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE, KL)	GMC Michael Knapp	Reimbursible by Fountain Residential Properties LLC per agreement. 7/19: B Little said they anticipate a September start date for force main project. 8/23: B Little said it's now looking like October.
18	WRF Replace Disinfection System Lightning Mixer (JM)	TBD	9/17: Need updated quote for this and WRF BRB Oxidation Zone Motor Replacement. 10/14: Receive updated quote but it did not include upper bearing cost.
19	WRF Utility Water Pump and Valve Replacement (one unit only) (JM)	TBD	9/3: To be included in large bid packet. 10/18: KL finalizing draft solicitation for bid.
20	WRF Waterproofing Admin Building Roof/Walls and Chloring Building Roof (KL)	BEE Group Rick Cook	To be funded with O&M Contingency. 10/9: Codee Goff (BEE) took asbestos sample of chlorine building roof. 10/14: Need to get front end docs to BEE.
21	WRF Paving Around Biosolids Storage Pad and Solids Processing Building (KL)	TBD	9/3: Waiting to hear back with quote. 9/17: May need this money for dewatering project concrete. 10/14: KL cannot get anyone to return calls or come see site. Will need to begin again.

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/18/2024 12:52

22	WRF Primary Splitter Box and Digester #1 Cleanouts (JM)	TBD	9/3: KL nearly complete with RFB. 9/17: It is no longer necessary to clean out splitter box. 9/20: Waiting on legal review of contract language (Bryan Kelley) before bidding. 10/18: KL finalizing draft solicitation for bid.
23	WRF Replace/Paint Walkway Handrails (continued from FY 2024) (JM)	TBD	8/6: Purchased more paint. 10/14: Front end of plant complete. Now painting some items on back end of plant.
24	WRF Digesters/Solids Handling Tanks Grinder Rebuild (MD)	TBD	8/6: Getting updated quotes. 9/3: Has been ordered. 9/17: Rebuild kit arrived last week. 10/4: COMPLETE.
25	WRF Replace WAS Pump (JM)	TBD	9/3: To be included in large bid packet. 10/18: KL finalizing draft solicitation for bid.
26	WRF Mag Meter Installation (JM)	TBD	9/3: To be included in large bid packet. 10/18: KL finalizing draft solicitation for bid.
27	WRF Biological Reactor Basin Oxidation Zone Motor Replacement (JM)	TBD	9/17: Need updated quote for this and WRF Disinfection System Lightning Mixer. 10/14: KL to review.
28	WRF Replace RAS Pump and Check Valve (JM)	TBD	9/3: To be included in large bid packet. 10/18: KL finalizing draft solicitation for bid.
29	WRF Replace RAS Check Valve (JM)	TBD	9/3: To be included in large bid packet. 10/18: KL finalizing draft solicitation for bid.
30	WRF Equalization Tank Flow Control Valve Replacement (JM)	TBD	9/3: To be included in large bid packet. 10/18: KL finalizing draft solicitation for bid.

FY2025 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

10/18/2024 12:54

Row #	Restricted Fund Projects (Project Manager)	OJRSA Project #	Approx % Complete	Anticipated Completion	OJRSA Funding Amount (\$)	Max Funding by Others (\$)	PO/Contract Amount (\$)	RESTRICTED FUND PROJECT MILESTONES				Obligated/ Spent Curr + Prev Years (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
								Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed				
A	Consent Order SSES/Rehab 2022 CONSTRUCTION SCIIP MATCH (CE, KL)	2024-02	100%	4/30/2024	351,291	0	351,291	7/28/2023	10/17/2023	12/4/2023	7/15/2024	316,577	34,714	PROJ & CONT 1501-09008	Tugalo Pipeline Ed Hare
B	Consent Order SSES/Rehab 2023 ENGINEERING SCIIP MATCH (CE, KL)	2024-08	75%	8/31/2025	398,000	0	398,000	N/A	9/15/2023	10/3/2023		163,743	234,257	PROJ & CONT 1501-09009	WK Dickson Joe Swaim
C	Consent Order SSES/Rehab 2023 CONSTRUCTION SCIIP GRANT (CE, KL)		0%	8/31/2025	0	5,478,319	4,076,461	8/14/2024				0	4,076,461	PROJ & CONT 1501-TBD	TBD
D	Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (KL)	2024-06	50%	PHASE II 6/30/2026	440,300	0	440,300	9/15/2023	12/19/2023	1/11/2024		80,150	360,150	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar
E	Dewatering Equipment Replacement CONSTRUCTION SCIIP GRANT (KL)		5%	PHASE II 6/30/2026	0	2,800,000	30,000	3/22/2024	7/30/2024	7/26/2024		0	30,000	PROJ & CONT 1501-09011	Harper GC Justin Jones
F	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	TBD	98%	11/1/2024	0	0	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	Sometime in 2022		0	0	TBD	Thomas & Hutton Lee Brackett
G	Flat Rock PS Replacement ENGINEERING/CONST SVCS SCIIP MATCH (CE)	2022-03	100%	10/23/2024	177,800	0	177,800	2/14/2022	7/5/2055	7/1/2022	10/10/2024	151,548	26,252	PROJ & CONT 1501-09005	KCI Technologies Tom Vollmar
H	Flat Rock PS Replacement CONSTRUCTION SCIIP GRANT (CE)	2024-03	100%	9/30/2024	0	1,321,656	1,321,656	6/7/2023	8/29/2023	3/25/2024	8/27/2024	1,321,656	0	PROJ & CONT 1501-09005	Cove Utilities Jeff Caffery
I	Oconee County & Western Andeson County Sewer Master Plan (CE)	2022-01	100%	6/3/2024	217,800	100,000	317,800	N/A	8/9/2023	9/12/2023	7/1/2024	317,476	324	PROJ & CONT 1501-09007	Weston & Sampson Kip Gearhart
J	Regional Sewer Feasibility Study RIA GRANT (CE)	2024-01	100%	11/29/2024	0	100,000	100,000	5/26/2023	10/10/2023	11/8/2023	9/9/2024	100,000	0	PROJ & CONT 1501-09010	WK Dickson Angie Mettlen
K	Sewer South Phase II ENG/INSPECT SVCS COUNTY FUNDED (CE)	2019-XX	98%	10/31/2024	0	480,850	480,850	Inherited from Oconee Co	5/4/2023	5/4/2023		371,356	109,494	SSF: CIP 1401-06050	Davis & Floyd John Reynolds
L	Sewer South Phase II CONSTRUCTION EDA/RIA/COUNTY FUNDED (CE)	2023-06	98%	10/31/2024	0	12,311,447	11,687,329	9/27/2022	3/23/2023	6/1/2023		11,003,413	683,916	SSF: CIP 1401-06050	Kevin Moorhead Moorhead Construct
M	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review (KL, CE)	2025-03	0%	3/31/2025	96,000	0	96,000	Consent Order Prof Svcs	9/30/2024			0	96,000	PROJ & CONT 1501-09012	Joe Swaim WK Dickson
N	Southern Westminster Basin Trunk Sewer CCTV Engineer Review (KL, CE)	2025-04	0%	3/31/2025	76,000	0	76,000	Consent Order Prof Svcs	9/30/2024			0	76,000	PROJ & CONT 1501-09012	Joe Swaim WK Dickson
O	Martin Crk PS Basin Flow Study and Compare to Perkins Crk PS Basin to Quantify I/I (CE)	2025-05	0%	3/31/2025	45,000	0	45,000	Consent Order Prof Svcs	9/30/2024			0	45,000	PROJ & CONT 1501-09013	Joe Swaim WK Dickson
P	Speeds Creek PS Force Main Replacement ENGINEERING (CE, KL)	TBD	0%	TBD								0	0	PROJ & CONT 1501-TBD	TBD
Q	Speeds Creek PS Force Main Replacement CONSTRUCTION (CE, KL)		0%	TBD									0	0	PROJ & CONT 1501-TBD
			0%									0	0		
					1,802,191	22,592,272	19,598,487	TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:				13,825,919	-5,772,568	TOTAL AWARDED BUDGET REMAINING	

FY2025 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

10/18/2024 12:54

Row #	Restricted Fund Projects (Project Manager)	Notes
A	Consent Order SSES/Rehab 2022 CONSTRUCTION SCIIP MATCH (CE, KL)	Carryover from FY 2023 OJRSA CONG: \$40,000 . 5/20: COMPLETE . Used \$6,785.98 of budgeted/approved Owner Contingency for additional concrete work on final repair.
B	Consent Order SSES/Rehab 2023 ENGINEERING SCIIP MATCH (CE, KL)	PO/Contract Amount includes \$700,000 owner contingency 7/29: PF cannot do review because too complex due to construction aspect of document. They will forward to another atty that specializes in this. 8/2: Waiting for construction contract review by attorney before project can go to bid.
C	Consent Order SSES/Rehab 2023 CONSTRUCTION SCIIP GRANT (CE, KL)	8/14: Advertised on SCBO with approx base bid of \$4.0 million. Bids to be opened 9/24. 10/7: Board approved award and pre-approved \$700,000 owner contingency for change orders. <u>All is pending RIA approval.</u>
D	Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (KL)	8/6: Can make a formal request to RIA once we have some costs in hand for the project. We can do early procurement per T Vollmar with conditions. Hopefully Harper will have costs back on some of the VE options discussed last week. 9/17: Waiting on CIPP bid project to determine amount of funds available. 10/1: Project down to ~\$3.6M after VE. Waiting to determine how much is remaining on Project 2024-08 to verify that we will be able to fund this project.
E	Dewatering Equipment Replacement CONSTRUCTION SCIIP GRANT (KL)	
F	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	8/19: Received revised plans for route and will review soon. 8/29: Provided comments. 9/23: Received revision. Need to begin working on an agreement. 10/8: Approved all plans. Need info from T&H. Sent Lee Brackett email for info.
G	Flat Rock PS Replacement ENGINEERING/CONST SVCS SCIIP MATCH (CE)	9/3: Rain over weekend caused washing. Contractor to better stabilize area. 9/17: Cove/KCI have identified some solutions for stabilization. 9/18: Received SCDES Permit to Operate. Need record drawings, electronic files, site stabilization completion, etc. 10/10: Received final engineering invoice. 10/14: Received GIS information. COMPLETE. Retained approx. \$26,252 for PM and inspection funds not used, making OJRSA funding amount \$151,548.
H	Flat Rock PS Replacement CONSTRUCTION SCIIP GRANT (CE)	
I	Oconee County & Western Andeson County Sewer Master Plan (CE)	To continue under #2022-01 (Fair Play and Townville Area Sewer Basin Plan). 6/26: Provided W&S comments on draft. Have received 1/2 of "grant" for study. 7/1: Presentated to Board and report finalized and put on website. 8/5: Board adopted. COMPLETE .
J	Regional Sewer Feasibility Study RIA GRANT (CE)	8/5: Presented to Board as draft. Needs to be finalized. Will be considered 9/9. 9/9: Board approved. Next phase is implementation. This will be tracked in FY2025 O&M Projects. COMPLETE .
K	Sewer South Phase II ENG/INSPECT SVCS COUNTY FUNDED (CE)	6/27: Change Order #3 for \$18,720.35 (mandrel testing) 7/25: Change Order #4 signed deduct of \$129,009 (materials). 8/20: Both pump stations passed drawdown testing with DES present. 9/25: Change Order #5 signed deduct of \$12,997.78 (materials). 10/14: To perform walkthrough with D&F tomorrow. 10/18: D&F sent email to Moorhead with punchlist items to complete. It is important for them to receive the record drawings from the contractor in order to receive permit to operate.
L	Sewer South Phase II CONSTRUCTION EDA/RIA/COUNTY FUNDED (CE)	
M	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review (KL, CE)	7/17: Installed 2 flow meters in MC system. Will install 3 more soon. 8/6: All meters installed. Took out Flodar and put in A/V meter. 10/14: All that is remaining is smoke testing by OJRSA staff.
N	Southern Westminster Basin Trunk Sewer CCTV Engineer Review (KL, CE)	10/14: OJRSA has finished all Level 1 manhole inspections and will begin smoke testing soon.
O	Martin Crk PS Basin Flow Study and Compare to Perkins Crk PS Basin to Quantify I/I (CE)	
P	Speeds Creek PS Force Main Replacement ENGINEERING (CE, KL)	CONSENT ORDER ITEM 7/15/2024: As identified in the 20 Year Master Plan, this force main should be replaced with similar sized pipe.
Q	Speeds Creek PS Force Main Replacement CONSTRUCTION (CE, KL)	

010 OJRSA FUND
 004 REVENUE
 00401 REVENUE

Revenue Report

Oconee Joint Rsa
 Page 1 of 1

Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 OJRSA FUND								
004 REVENUE								
00401 REVENUE								
01770 CONNECTION FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
01790 UNRESTRICTED INTEREST	\$25,000.00	\$0.00	\$25,000.00	\$30,559.00	122	\$35,803.15	143	(\$10,803.15)
01820 GRANTS	\$0.00	\$0.00	\$0.00	\$14,420.00	0	\$729,072.15	0	(\$729,072.15)
01830 HAULED WASTE SVCES	\$213,308.00	\$0.00	\$213,308.00	\$18,558.75	9	\$53,642.30	25	\$159,665.70
01840 OTHER REVENUE	\$158,622.00	\$0.00	\$158,622.00	\$1,440.12	1	\$3,091.48	2	\$155,530.52
01880 CAPACITY FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
01910 USER FEES	\$5,717,028.00	\$0.00	\$5,717,028.00	\$550,854.06	10	\$1,603,517.85	28	\$4,113,510.15
Total Revenue	\$6,113,958.00	\$0.00	\$6,113,958.00	\$615,831.93	10	\$2,425,126.93	40	\$3,688,831.07
00801 PRETREATMENT								
01850 INDUSTRIES	\$174,852.00	\$0.00	\$174,852.00	\$0.00	0	\$47,959.56	27	\$126,892.44
Total Pretreatment	\$174,852.00	\$0.00	\$174,852.00	\$0.00	0	\$47,959.56	27	\$126,892.44
01101 IMPACT FEES								
01780 RESTRICTED INTEREST	\$100,000.00	\$0.00	\$100,000.00	\$41,017.37	41	\$74,416.68	74	\$25,583.32
01880 CAPACITY FEES	\$1,000,000.00	\$0.00	\$1,000,000.00	\$154,100.00	15	\$204,100.00	20	\$795,900.00
01930 UNUSED CAPACITY FEES	\$150,000.00	\$0.00	\$150,000.00	\$0.00	0	\$30,003.74	20	\$119,996.26
Total Impact Fees	\$1,250,000.00	\$0.00	\$1,250,000.00	\$195,117.37	16	\$308,520.42	25	\$941,479.58
01201 CONTRACT OPERATIONS								
01900 INTERGOV. REIMBURSEMENT	\$44,072.00	\$0.00	\$44,072.00	\$0.00	0	\$15,050.39	34	\$29,021.61
Total Contract Operations	\$44,072.00	\$0.00	\$44,072.00	\$0.00	0	\$15,050.39	34	\$29,021.61
01301 RETAIL SERVICES								
01780 RESTRICTED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,924.97	0	(\$5,924.97)
01821 GRANTS - SEWER SOUTH	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,411,022.50	0	(\$2,411,022.50)
01900 INTERGOV. REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$24,502.87	0	\$55,962.62	0	(\$55,962.62)
Total Retail Services	\$0.00	\$0.00	\$0.00	\$24,502.87	0	\$2,472,910.09	0	(\$2,472,910.09)
Total REVENUE	\$7,582,882.00	\$0.00	\$7,582,882.00	\$835,452.17	11	\$5,269,567.39	69	\$2,313,314.61
Total OJRSA FUND	\$7,582,882.00	\$0.00	\$7,582,882.00	\$835,452.17	11	\$5,269,567.39	69	\$2,313,314.61
TOTAL ALL FUNDS	\$7,582,882.00	\$0.00	\$7,582,882.00	\$835,452.17	11	\$5,269,567.39	69	\$2,313,314.61

010 OJRSA FUND
 005 EXPENSES
 00501 ADMINISTRATION

Expenditure Report

Ocone Joint Rsa
 Page 1 of 3

Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 OJRSA FUND									
005 EXPENSES									
00501 ADMINISTRATION									
01140 100% DEPRECIATION EXPENSE	\$1,222,487.00	\$0.00	\$101,873.92	8	\$305,621.76	25	\$0.00	\$916,865.24	75
01300 PAYROLL: SALARIES	\$1,154,105.00	\$0.00	\$86,570.52	8	\$290,274.26	25	\$0.00	\$863,830.74	75
01310 OVERTIME	\$41,194.00	\$0.00	\$1,901.39	5	\$5,619.72	14	\$0.00	\$35,574.28	86
01350 PAYROLL: FICA/MEDICARE WH	\$97,367.00	\$0.00	\$7,043.34	7	\$23,534.91	24	\$0.00	\$73,832.09	76
01380 PAYROLL: RETIREMENT	\$221,848.00	\$0.00	\$38,056.81	17	\$52,731.96	24	\$0.00	\$169,116.04	76
02200 COMMISSIONER EXPENSES	\$13,680.00	\$0.00	\$960.00	7	\$2,700.00	20	\$0.00	\$10,980.00	80
02220 GROUP INSURANCE	\$215,280.00	\$0.00	\$805.06	0	\$37,957.64	18	\$0.00	\$177,322.36	82
02240 WORKERS' COMPENSATION	\$20,791.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$20,791.00	100
02250 INSURANCE-PROPERTY/GENERAL	\$81,363.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$81,363.00	100
02260 EMPLOYEE WELLNESS	\$2,600.00	\$0.00	\$151.87	6	\$704.05	27	\$0.00	\$1,895.95	73
02270 UNIFORMS	\$31,475.00	\$0.00	\$1,865.26	6	\$4,585.74	15	\$0.00	\$26,889.26	85
02280 TRAVEL & POV MILEAGE	\$8,650.00	\$0.00	\$0.00	0	\$210.00	2	\$0.00	\$8,440.00	98
02290 AGENCY MEMBERSHIPS	\$11,715.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$11,715.00	100
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$4,563.00	\$0.00	\$120.00	3	\$736.00	16	\$0.00	\$3,827.00	84
02310 SEMINARS/WKSHOPS & TRAINING	\$42,020.00	\$0.00	\$1,494.38	4	\$5,626.92	13	\$0.00	\$36,393.08	87
02320 EVENTS & MEETING EXPENSES	\$4,300.00	\$0.00	\$121.75	3	\$592.74	14	\$0.00	\$3,707.26	86
02340 PUBLIC RELATIONS & ADVERTISING	\$16,250.00	\$0.00	\$750.00	5	\$2,402.53	15	\$0.00	\$13,847.47	85
02360 MAILING/SHIPPING	\$750.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$750.00	100
02370 SAFETY EQUIPMENT	\$33,050.00	\$0.00	\$2,642.78	8	\$16,377.37	50	\$238.44	\$16,434.19	50
02380 OFFICE SUPPLIES	\$79,822.00	\$0.00	\$1,540.79	2	\$11,072.78	14	\$0.00	\$68,749.22	86
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$14,436.00	\$0.00	\$718.50	5	\$4,704.03	33	\$0.00	\$9,731.97	67
02420 ADMINISTRATION SERVICES	\$237,823.00	\$0.00	\$31,714.84	13	\$72,774.47	31	\$0.00	\$165,048.53	69
02440 O&M CONTINGENCY	\$150,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$150,000.00	100
02520 FUEL: VEHICLES & EQUIPMENT	\$37,250.00	\$0.00	\$0.00	0	\$8,539.12	23	\$0.00	\$28,710.88	77
02530 R&M: VEHICLES/TRAILERS/EQUIP	\$38,500.00	\$0.00	\$1,229.20	3	\$15,978.45	42	(\$399.76)	\$22,921.31	60
02560 FEES & PENALTIES	\$4,487.00	\$0.00	\$104.00	2	\$542.00	12	\$0.00	\$3,945.00	88
Total Administration	\$3,785,806.00	\$0.00	\$279,664.41	7	\$863,286.45	23	(\$161.32)	\$2,922,680.87	77
00601 CONVEYANCE SYSTEM									
02400 SUPPLIES/TOOLS	\$15,000.00	\$0.00	\$6,036.23	40	\$6,588.33	44	(\$1,170.53)	\$9,582.20	64
02401 MAINTENANCE TOOLS & SUPPLIES	\$13,000.00	\$0.00	\$1,257.20	10	\$3,258.72	25	\$215.69	\$9,525.59	73
02411 TECHNOLOGY: SCADA	\$22,100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$22,100.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$476,110.00	\$0.00	\$7,118.75	1	\$12,985.75	3	\$0.00	\$463,124.25	97
02450 CHEMICALS: SODIUM HYPOCHLORITE	\$35,834.00	\$0.00	\$0.00	0	\$3,430.16	10	\$0.00	\$32,403.84	90
02455 CHEMICALS: HERBICIDE/PESTICIDE	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
02490 ELECTRICITY	\$266,700.00	\$0.00	\$16,950.62	6	\$51,792.27	19	\$0.00	\$214,907.73	81
02500 WATER	\$8,950.00	\$0.00	\$767.39	9	\$2,242.53	25	\$0.00	\$6,707.47	75
02521 FUEL: GENERATORS	\$6,800.00	\$0.00	\$4,075.16	60	\$5,843.20	86	(\$3,985.43)	\$4,942.23	73
02540 EQUIPMENT RENTALS	\$12,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$12,000.00	100
02550 BUILDINGS & GROUNDS	\$5,500.00	\$0.00	\$151.68	3	\$151.68	3	\$0.00	\$5,348.32	97
02590 ROLLING STOCK & EQUIPMENT	\$275,080.00	\$0.00	\$0.00	0	\$188,049.50	68	\$77,444.00	\$9,586.50	3

**010 OJRSA FUND
005 EXPENSES
00601 CONVEYANCE SYSTEM**

**Oconee Joint Rsa
Expenditure Report
Level 4 Summary for September 2024**

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct	
04000 FLOW MONITOR STAS	\$16,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$16,500.00	100	
04010 FLOW MONITOR STAS: COL'S FORK	\$0.00	\$0.00	\$0.00	0	\$13.03	0	\$0.00	(\$13.03)	0	
05000 PUMP STATIONS	\$228,450.00	\$0.00	\$0.00	0	\$4,316.63	2	\$0.00	\$224,133.37	98	
05020 PUMP STATIONS: CHOESTOE A PS	\$0.00	\$0.00	\$5,467.48	0	\$5,496.89	0	\$7.95	(\$5,504.84)	0	
05050 PUMP STATIONS: DAVIS CRK 1 PS	\$0.00	\$0.00	\$0.00	0	\$5.54	0	\$0.00	(\$5.54)	0	
05060 PUMP STATIONS: DAVIS CRK 2 PS	\$0.00	\$0.00	\$350.43	0	\$425.96	0	\$0.00	(\$425.96)	0	
05090 PUMP STATIONS: ISS PS	\$0.00	\$0.00	\$0.00	0	\$20.17	0	\$0.00	(\$20.17)	0	
05100 PUMP STATIONS: MARTIN CREEK PS	\$0.00	\$0.00	\$1,465.98	0	\$35,488.39	0	\$0.00	(\$35,488.39)	0	
05130 PUMP STATIONS: PERKINS PS	\$0.00	\$0.00	\$0.00	0	\$39.76	0	\$0.00	(\$39.76)	0	
05160 PUMP STATIONS: WEXFORD PS	\$0.00	\$0.00	\$15.89	0	\$5,701.93	0	\$0.00	(\$5,701.93)	0	
05210 DUCK POND ROAD PS	\$0.00	\$0.00	\$0.00	0	\$1,720.88	0	\$0.00	(\$1,720.88)	0	
05230 GRAVITY SEWER & FORCE MAINS	\$130,000.00	\$0.00	\$28,588.38	22	\$43,281.21	33	\$998.73	\$85,720.06	66	
Total Conveyance System	\$1,513,524.00	\$0.00	\$72,245.19	5	\$370,852.53	25	\$73,510.41	\$1,069,161.06	71	
00701 WRF OPERATIONS										
02400 SUPPLIES/TOOLS	\$12,000.00	\$0.00	\$3,000.33	25	\$3,581.62	30	\$66.11	\$8,352.27	70	
02411 TECHNOLOGY: SCADA	\$12,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$12,500.00	100	
02430 SERVICES: PROFESSIONAL/CONSULT	\$18,102.00	\$0.00	\$2,000.00	11	\$31,270.00	173	\$0.00	(\$13,168.00)	(73)	
02451 CHEMICALS: CHLORINE	\$60,242.00	\$0.00	\$0.00	0	\$12,982.44	22	\$9,916.41	\$37,343.15	62	
02452 CHEMICALS: POLYMER	\$66,450.00	\$0.00	\$2,776.95	4	\$17,487.48	26	\$0.00	\$48,962.52	74	
02454 CHEMICALS: SODIUM BISULFITE	\$21,474.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$21,474.00	100	
02457 CHEMICALS: OTHER	\$6,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$6,000.00	100	
02470 GARBAGE	\$2,067.00	\$0.00	\$27.75	1	\$83.25	4	\$0.00	\$1,983.75	96	
02480 NATURAL GAS	\$1,855.00	\$0.00	\$0.00	0	\$163.45	9	\$0.00	\$1,691.55	91	
02490 ELECTRICITY	\$336,000.00	\$0.00	\$24,862.53	7	\$74,688.01	22	\$0.00	\$261,311.99	78	
02500 WATER	\$3,710.00	\$0.00	\$2,023.74	55	\$5,626.36	152	\$0.00	(\$1,916.36)	(52)	
02510 SLUDGE DISPOSAL	\$319,289.00	\$0.00	\$12,030.90	4	\$28,910.20	9	\$0.00	\$290,378.80	91	
02521 FUEL: GENERATORS	\$4,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,000.00	100	
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,000.00	100	
02550 BUILDINGS & GROUNDS	\$83,400.00	\$0.00	\$351.48	0	\$4,178.82	5	\$129.26	\$79,091.92	95	
03000 WATER RECLAMATION FACILITY	\$619,450.00	\$0.00	\$18,170.48	3	\$22,192.50	4	\$0.00	\$597,257.50	96	
Total Wrf Operations	\$1,571,539.00	\$0.00	\$65,244.16	4	\$201,164.13	13	\$10,111.78	\$1,360,263.09	87	
00801 PRETREATMENT										
01300 PAYROLL: SALARIES	\$77,472.00	\$0.00	\$5,959.38	8	\$20,757.40	27	\$0.00	\$56,714.60	73	
01380 PAYROLL: RETIREMENT	\$14,379.00	\$0.00	\$2,746.52	19	\$3,815.17	27	\$0.00	\$10,563.83	73	
02220 GROUP INSURANCE	\$7,522.00	\$0.00	\$0.00	0	\$1,259.72	17	\$0.00	\$6,262.28	83	
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$425.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$425.00	100	
02310 SEMINARS/WKSHOPS & TRAINING	\$2,975.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,975.00	100	
02380 OFFICE SUPPLIES	\$3,700.00	\$0.00	\$213.14	6	\$240.69	7	\$0.00	\$3,459.31	93	
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$748.00	\$0.00	\$53.54	7	\$214.03	29	\$0.00	\$533.97	71	
02430 SERVICES: PROFESSIONAL/CONSULT	\$38,489.00	\$0.00	\$500.00	1	\$3,397.00	9	\$0.00	\$35,092.00	91	
Total Pretreatment	\$145,710.00	\$0.00	\$9,472.58	7	\$29,684.01	20	\$0.00	\$116,025.99	80	
00901 LABORATORY										

010 OJRSA FUND
005 EXPENSES
00901 LABORATORY

Oconee Joint Rsa
Expenditure Report
Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
02400 SUPPLIES/TOOLS	\$6,000.00	\$0.00	\$0.00	0	\$756.41	13	\$0.00	\$5,243.59	87
02430 SERVICES: PROFESSIONAL/CONSULT	\$73,377.00	\$0.00	\$2,148.30	3	\$6,959.10	9	\$0.00	\$66,417.90	91
02456 CHEMICALS: LABORATORY	\$5,000.00	\$0.00	\$312.54	6	\$1,064.81	21	\$0.00	\$3,935.19	79
Total Laboratory	\$84,377.00	\$0.00	\$2,460.84	3	\$8,780.32	10	\$0.00	\$75,596.68	90
01201 CONTRACT OPERATIONS									
02411 TECHNOLOGY: SCADA	\$625.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$625.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$20,610.00	\$0.00	\$315.00	2	\$485.00	2	\$0.00	\$20,125.00	98
02500 WATER	\$1,365.00	\$0.00	\$38.05	3	\$114.15	8	\$0.00	\$1,250.85	92
02521 FUEL: GENERATORS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
02550 BUILDINGS & GROUNDS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05170 PUMP STATIONS: GCCP-PS	\$10,500.00	\$0.00	\$0.00	0	\$1,475.75	14	\$0.00	\$9,024.25	86
Total Contract Operations	\$34,100.00	\$0.00	\$353.05	1	\$2,074.90	6	\$0.00	\$32,025.10	94
01301 RETAIL SERVICES									
02400 SUPPLIES/TOOLS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
02411 TECHNOLOGY: SCADA	\$1,250.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,250.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$7,406.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$7,406.00	100
02490 ELECTRICITY	\$2,100.00	\$0.00	\$696.91	33	\$2,763.30	132	\$0.00	(\$663.30)	(32)
02500 WATER	\$1,050.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,050.00	100
05180 PUMP STATIONS: WELCOME CTR	\$725.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$725.00	100
Total Retail Services	\$13,031.00	\$0.00	\$696.91	5	\$2,763.30	21	\$0.00	\$10,267.70	79
01401 CAPITAL PROJECTS									
06050 SEWER SOUTH PHASE II	\$3,700,000.00	\$0.00	\$10,415.62	0	\$1,696,908.87	46	\$0.00	\$2,003,091.13	54
06060 CONVEYANCE SYSTEM	\$140,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$140,000.00	100
Total Capital Projects	\$3,840,000.00	\$0.00	\$10,415.62	0	\$1,696,908.87	44	\$0.00	\$2,143,091.13	56
01501 CONTINGENCY FUND									
09005 FLAT ROCK PS UPGRADE	\$0.00	\$0.00	\$201,489.94	0	\$575,444.56	0	\$0.00	(\$575,444.56)	0
09007 CENTRAL OCONEE SWR MASTER PLAI	\$0.00	\$0.00	\$0.00	0	\$56,580.00	0	\$0.00	(\$56,580.00)	0
09009 COLLECTION SYSTEM REHAB	\$0.00	\$0.00	\$12,300.02	0	\$20,478.42	0	\$0.00	(\$20,478.42)	0
09010 REG SEWER FEASIBILITY STUDY	\$0.00	\$0.00	\$11,497.50	0	\$26,542.50	0	\$0.00	(\$26,542.50)	0
09012 MARTIN CRK & WESTMINSTER CCTV	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$203,487.58	(\$203,487.58)	0
Total Contingency Fund	\$0.00	\$0.00	\$225,287.46	0	\$679,045.48	0	\$203,487.58	(\$882,533.06)	0
Total EXPENSES	\$10,988,087.00	\$0.00	\$665,840.22	6	\$3,854,559.99	35	\$286,948.45	\$6,846,578.56	62
Total OJRSA FUND	\$10,988,087.00	\$0.00	\$665,840.22	6	\$3,854,559.99	35	\$286,948.45	\$6,846,578.56	62
TOTAL ALL FUNDS	\$10,988,087.00	\$0.00	\$665,840.22	6	\$3,854,559.99	35	\$286,948.45	\$6,846,578.56	62

Position Title	Range	CURRENT			RECOMMENDED WITH FLSA CHANGES		
		Min	Mid	Max	Min	Mid	Max
Office Manager*	EX 1	\$45,022	\$56,278	\$67,534	Move to non-exempt effective 1/1/2025 if FLSA changes are approved		
Regulatory Svc Coord.	EX3	\$65,124	\$81,405	\$97,686	\$67,252	\$82,469	\$97,686
Operations Director	EX 5	\$88,297	\$110,371	\$132,445	\$90,688	\$113,470	\$136,251
Assistant Director	EX 6	\$99,443	\$124,304	\$149,165	\$99,443	\$124,304	\$149,165
Executive Director	EX 7	N/A	N/A	N/A	\$110,577	\$137,908	\$165,239
Records Clerk	NE 1	\$15.84	\$19.80	\$23.76	\$17.25	\$20.51	\$23.76
Coll & WRO Trainee	NE 1	\$15.84	\$19.80	\$23.76	\$17.25	\$20.51	\$23.76
Collections Tech I	NE 2	\$17.33	\$21.67	\$26.00	\$19.37	\$22.81	\$26.25
Maintenance Tech	NE 2	\$17.33	\$21.67	\$26.00	\$19.37	\$22.81	\$26.25
WRO I	NE 2	\$17.33	\$21.67	\$26.00	\$19.37	\$22.81	\$26.25
Inspector	NE 2	\$17.33	\$21.67	\$26.00	\$19.37	\$22.81	\$26.25
Collections Tech II	NE 3	\$19.14	\$23.93	\$28.71	\$21.12	\$24.92	\$28.71
Maintenance Tech II	NE 3	\$19.14	\$23.93	\$28.71	\$21.12	\$24.92	\$28.71
WRO II	NE 4	\$20.95	\$26.19	\$31.42	\$22.26	\$26.84	\$31.42
Office Manager*	NE 5	Move to non-exempt effective 1/1/2025 if FLSA changes are approved			\$23.22	\$28.68	\$34.14
Lab Analyst	NE 5	\$22.76	\$28.45	\$34.14	\$23.22	\$28.68	\$34.14
WRO III	NE 5	\$22.76	\$28.45	\$34.14	\$23.22	\$28.68	\$34.14
Coll. Systems Tech III	NE 5	\$22.76	\$28.45	\$34.14	\$23.22	\$28.68	\$34.14
Coll. Systems Sup.	NE 6	\$24.57	\$30.71	\$36.85	\$29.57	\$36.16	\$42.75
WRO Supervisor	NE 7	\$26.37	\$34.55	\$42.72	\$31.76	\$39.01	\$46.25
Maintenance Sup.	NE 7	\$26.37	\$34.55	\$42.72	\$31.76	\$39.01	\$46.25

*Position can remain exempt until 1/1/2025 at which time it needs to shift to non-exempt due to new FLSA requirements.

**PMPA Planning Meeting
Highland Lake Inn
Flat Rock NC**

Wednesday 23-Oct-24

<u>Begin</u>	<u>End</u>	<u>Description - Open Session</u>	
3:30 PM	5:00 PM	Session 1	Participant discussion of Hurricane Helene restoration efforts and lessons learned.
5:00 PM	6:30 PM	Fellowship	
6:30 PM		Dinner	

Thursday 24-Oct-24 Description - Executive Session

<u>Begin</u>	<u>End</u>	<u>Description - Executive Session</u>	
7:30 AM	8:30 AM	Breakfast	
8:30 AM	10:00 AM	Session 2	Catawba Nuclear Station - Dennis Cameron
10:00 AM	10:30 AM	Break	
10:30 AM	11:30 AM	Session 3	Finance - JulieAnne London
11:30 AM	1:00 PM	Lunch	
1:00 PM	2:00 PM	Session 4	Existing Supplemental Power Supply - Mike Frazier
2:00 PM	3:00 PM	Session 5	PMPA Cost Model and Projections - JulieAnne London
3:00 PM	3:30 PM	Break	
3:30 PM	4:30 PM	Session 6	Future Supplemental Power Cost - Gary Brunault
5:00 PM	6:30 PM	Fellowship	
6:30 PM		Dinner	

Friday 25-Oct-24

<u>Begin</u>	<u>End</u>	<u>Description - Executive Session</u>	
7:30 AM	8:30 AM	Breakfast	
8:30 AM	9:30 AM	Session 7	CPPSA Extension - Joel Ledbetter
9:30 AM	10:30 AM	Session 8	Meeting between Board and General Manager only (if needed)