

**MINUTES**  
**WESTMINSTER CITY COUNCIL**  
**Regular Scheduled Meeting**  
**Tuesday, October 8, 2024**

The City Council of the City of Westminster met in a regularly scheduled meeting on Tuesday, October 8, 2024, at 6:00 pm at the Westminster Fire Department with Mayor Brian Ramey presiding. Those in attendance were:

Brian Ramey  
 Jimmy Powell

Audrey Reese  
 Dale Glymph

Daby Snipes  
 Adam Dunn

Ruth May

City Administrator, Kevin Bronson  
 Assistant to the City Administrator, Reagan Osbon  
 City Clerk, Rebecca Overton  
 Police Chief, Fred Miller  
 Fire Chief, Michael Smith  
 Utility Director, Scott Parris  
 Members of the public and press

*Notice of the meeting and the agenda was posted on a window at the Fire Department and at westminstersc.org twenty-four hours prior to the meeting and all persons, organizations and local media requesting notification and the agenda were notified by email.*

**Call to Order**

Mayor Ramey called the meeting to order at 6:00 pm.

**Certification of Quorum**

Rebecca Overton certified a quorum.

**Invocation and Pledge of Allegiance**

Mrs. Audrey Reese led the Council in the invocation and the Pledge of Allegiance.

**Public Comments**

Jessica Glymph reminded Council that the Big Foot Festival was this weekend. She added that there would be a donation area collecting supplies to send to Burnsville, North Carolina, an area heavily impacted by hurricane Helene. Mrs. Glymph also stated that the festival had been heavily advertised with local media outlets and billboards. She also stated that there would be several speakers and bands at the festival.

**Comments from the Mayor and Council**

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Mr. Glymph thanked crews and staff for their outstanding work during Hurricane Helene. He thanked Mr. Bronson and Mr. Osbon for staying late hours and helping relay information to crews.

Mrs. Reese also thanked staff and crews for their quick response time with the hurricane damage and outages.

Mrs. Snipes reiterated gratitude for city staff and crews for the hurricane clean-up and power restoration efforts. She also thanked Mr. Bronson and Mr. Osbon for checking in on all of Council during the hurricane. Mrs. Snipes everyone to attend the ribbon cutting ceremony for the Senior Center on Lucky Street that would be held on October 10<sup>th</sup> at 10:30 am.

Ms. May also expressed her gratitude for city staff and crews for their dedication to cleaning up after the hurricane and for the quick response in power restoration.

Mayor Ramey stated that the Recreation Department was able to host a travel baseball tournament over the past weekend, utilizing all baseball fields. He added that it was nice to see the city flooded with ball players and families.

### **Routine Business**

1. Comments from Utility Director
  - a. Mr. Parris thanked Council for their positive comments regarding the hurricane clean-up and power restoration efforts. He added that he was very proud of all the crews and complimented them on backing each other up during the storm.
  - b. Mr. Parris informed Council that Chauga River Bridge is out. He added that the bridge is in jeopardy of collapsing on the new water line that runs under the bridge. Mr. Parris stated that crews have already rerouted the water line across the old bridge and that should help speed up the process for DOT to rebuild the bridge.
2. Comments from the City Administrator
  - a. Mr. Bronson informed Council that staff began recovery and cleanup plans ahead of Hurricane Helene which saved valuable time. He added that one crew from Decatur Alabama had been called in to help with the power restorations since the city had 100 % power outages. Mr. Bronson also stated that Blue Ridge Electric sent a crew at the very beginning of the outages. He also added that the Fire Department staff had been instrumental in cleanup efforts and running emergency calls. Mr. Bronson added that he was extremely proud of all crew members and staff for their response times. He added staff had already been in contact with FEMA for the storm reimbursement process.

- b. Mr. Bronson informed Council that field work for the Audit had been completed and the final Audit report should be expected around December.
- c. Mr. Bronson asked Police Chief Miller to give an update on police staffing. Chief Miller informed Council that some administrative changes had been implemented recently like new uniforms. He added that some Officers had left recently but that a Captain position had been filled by a candidate from Greenville County that would be bringing over 20 years of experience including time with SC Highway Patrol and a recent new hire would be going to the Academy soon.

3. Approval of September 10, 2024, Regular Meeting Minutes

Upon a motion by Mrs. Reese and seconded by Mr. Glymph, the motion to *approve September 10, 2024, Regular Meeting Minutes* passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn		Yes
Snipes		Yes

4. Approval of September 20, 2024, Special Called Meeting Minutes

Upon a motion by Mrs. Reese and seconded by Mrs. Snipes, the motion to *approve September 20, 2024, Special Called Meeting Minutes* passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn		Yes
Snipes	Second	Yes

**Old Business**

- 1. Second Reading of Ordinance No. 2024-10-08-01; An Ordinance to Rezone a Certain Parcel in the City of Westminster from R-15 to R-6

Mr. Osbon informed Council that the Applicants were requesting the property located at 610 S. Piedmont Street (TMS # 530-29-02-002) be rezoned from R-15 to R-6. He added that the property was formerly a religious community service center with a second residential building on the property and that the additional house has been demolished so the applicant has expressed interest in adding a new residential structure in its place in the future. The rezoning to R-6 would allow for the property to be subdivided into two separate lots and would allow for future redevelopment on both parcels.

Upon a motion by Mr. Glymph and seconded by Ms. May, the motion to ***approve second reading of Ordinance 2024-10-08-01, as amended; an Ordinance to Rezone a Certain Parcel in the City of Westminster from R-15 to R-6*** passed unanimously.

<b>Member</b>	<b>Motion</b>	<b>Vote</b>
Ramey		Yes
Glymph	Motion	Yes
Powell		Yes
Reese		Yes
May	Second	Yes
Dunn		Yes
Snipes		Yes

**New Business**

2. First Reading of Ordinance 2024-11-12-01; The Sixth Supplemental Ordinance Authorizing and Providing for the Issuance of a Combined Utility System Revenue Bond, Series 2024A (or Year in Which Issued) of the City of Westminster, South Carolina, in the Principal Amount of Not Exceeding \$8,705,000 to be Purchased by the United States of America, Acting Through the United States Department of Agriculture, Rural Development; Providing for the Payment of the Principal of and Interest on the Bond From the Net Revenues Derived from the Operation of the City’s Combined Utility System; and Other Matters Relating Thereto.

Mr. Bronson informed Council that this Ordinance authorizes the issuance of the Combined Utility System (CUS) Bond in the principal amount not to exceed \$8,705,000, such CUS Bond to be purchased by Rural Development (the proceeds of which will pay off the Bond Anticipation Note, finish up project costs, and pay costs of issuance). He added that there may be changes between 1st and 2nd reading.

Upon a motion by Mrs. Reese and seconded by Mrs. Snipes, the motion ***to approve First Reading of Ordinance 2024-11-12-01; An Ordinance The Sixth***

***Supplemental Ordinance Authorizing and Providing for the Issuance of a Combined Utility System Revenue Bond, Series 2024A (or Year in Which Issued) of the City of Westminster, South Carolina, in the Principal Amount of Not Exceeding \$8,705,000 to be Purchased by the United States of America, Acting Through the United States Department of Agriculture, Rural Development; Providing for the Payment of the Principal of and Interest on the Bond From the Net Revenues Derived from the Operation of the City's Combined Utility System; and Other Matters Relating Thereto*** passed unanimously.

<b>Member</b>	<b>Motion</b>	<b>Vote</b>
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn		Yes
Snipes	Second	Yes

3. Consideration of Resolution 2024-10-08-01: A Resolution of Appreciation from the City of Westminster City Council Honoring City of Westminster Employees for their Dedication and Service in the aftermath of Hurricane Helene

Upon a motion by Mrs. Reese and seconded by Mr. Glymph, the motion ***to approve Resolution 2024-10-08-01: A Resolution of Appreciation from the City of Westminster City Council Honoring City of Westminster Employees for their Dedication and Service in the aftermath of Hurricane Helene*** passed unanimously.

<b>Member</b>	<b>Motion</b>	<b>Vote</b>
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn		Yes
Snipes		Yes

4. Discussion and Consideration of next steps for Hall Road Recreation Complex

Mr. Bronson informed Council that Mammoth Construction Company had submitted a construction contract to construct recreation facilities for the Hall Road Recreation Project. He added that while the contract for construction differs from the original site plans, Mammoth's contract detailed what could be constructed within the City's

budgeted funds and what could be constructed on the property at hand. Mr. Bronson also added that if Council wanted to act on the contract item, the agenda would need to be amended to include the contract as an action item.

Council discussed concerns about having the Recreation Planning Committee review the plans.

Upon a motion by Mrs. Snipes and seconded by Ms. May, the motion to ***amend the agenda to add a Construction Contract with Mammoth Sports Construction, LLC in the amount of \$5,042,695 to construct recreation facilities as described in the construction contract***, passed.

Member	Motion	Vote
Ramey		No
Glymph		Yes
Powell		Yes
Reese		Yes
May	Second	Yes
Dunn		No
Snipes	Motion	Yes

Upon a motion by Mrs. Snipes and seconded by Ms. May, the motion ***to approve a Construction Contract with Mammoth Sports Construction, LLC in the amount of \$5,042,695 to construct recreation facilities as described in the construction contract*** passed.

Member	Motion	Vote
Ramey		No
Glymph		No
Powell		Yes
Reese		Yes
May	Second	Yes
Dunn		No
Snipes	Motion	Yes

### **Adjourn**

Upon a motion by Mayor Ramey and seconded by Mrs. Snipes, the motion ***to adjourn the meeting at 7:40 pm*** passed unanimously.

(Minutes submitted by Rebecca Overton)

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Mayor Brian Ramey  
October 8, 2024

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Date