



ADMINISTRATOR'S REPORT
Kevin Bronson
OFFICE OF THE CITY ADMINISTRATOR
WESTMINSTER, SOUTH CAROLINA

December 13, 2024

GENERAL INFORMATION

Westminster Recreation Complex

The hosted approximately 80 guests for the Ground Breaking of the new Horton Outdoor Recreational Center. Present were the entirety of the State delegation, County Council, County Officials, Media, leadership teams from Horton, Inc. and Mammoth Construction.

Clearing and debris burning continues, with Mammoth and City crews working to prepare the site for extensive grading.

WP Anderson Park Renovation Project

The City has performed the final phase of its preliminary site work: grading and the underground of the powerline.

Meyn America, LLC Expands Operations in Westminster

Meyn America, LLC is leader in poultry processing solutions. The company announced the addition of 172 new jobs at its expansion at the Oconee Industry and Technology Hub. While not in City Limits, the facility will have a Westminster address. The Press release is attached.

This Week in Rec: An Update from Recreation Director Herb Poole

- Several of our basketball teams are participating in the Liberty Pre-Season Tournament this week. Several are also participating in the Pickens Christmas Tournament next week, our annual Pre-Season Tournament will run from December 14-21.
- We will continue to accept candy cane donations for our Christmas Tree. We allow each child to take one from the tree after each practice, scrimmage, or game throughout the month of December.
- Our next sports registration will be for spring volleyball. Signups will be held in January.

SCIIP Sewer Project

Tugaloo/McClam have begun installing pipe and installed several sections of the project. They were waiting on rock to be delivered and will continue installing pipe and setting manholes. Waiting for further guidance on Pumhouse Road R/W before any more site work and clearing.

Heirloom Farms

Long & Sons is installing sewer lines, has completed the first subdivision portion of the project and have prepared approximately half of the site through the wetlands for construction. All sewer services are connections are complete except the portions through the marshland.

Long Creek Highway Chauga River Bridge *(from Utilities Director Scott Parris)*

City Staff met with the SCDOT, the design team from Infrastructure Consulting and Engineering (ICE), and Crowder construction on Tuesday, December 3 and December 13 with several topics being discussed.

Jason McNaughton with ICE expressed their support for the latest suggestion from the City to install the Phase 1 portion of the new 10” line and relocate the bypass line at the same time. He explained that the proposal will save project time and cost. DOT stated that they are still reviewing the MOA and they are verifying the compliance of the proposal with state law for reimbursement. DOT hopes to have a final decision soon. We (Westminster) stressed that time is of the essence since the bridge continues to deteriorate and could collapse at any time. Once the DOT provides a written commitment to reimburse the City for the Phase 1 work, The City will procure materials and schedule the work, with the goal being to have the work complete within 2 weeks.

The meeting moved to the bridge site to discuss site logistics. Thrift will begin removal of the log jam and site clearing within next week. They will stage their operation in the field upstream of the bridge.

Crowder will setup a job trailer and storage containers in the same field. They plan to build a causeway under the bridge to aid in the removal of the existing columns, and ultimately the removal of the 1928 bridge if demolition is approved. The demolition crew will place netting to catch all debris as the bridge is being demolished. Demolition is expected to begin in January

City Administration has had conversations with SCDOT and SC Historic Preservation Office (SCHPO) about possible local Historic Preservation Mitigation because of the expected demolition of the historic 1928 bridge.

Oconee Economic Alliance

The Oconee Economic Alliance (OEA) provided a report highlighting its recent successful projects from 2011-2024. The report is attached.

Westminster Police Department

The Westminster Chief of Police’s monthly report is attached.

City Attorney Position Posting

The position posting for a City Attorney is available on the city’s website at the following link:

<https://westminstersc.org/wp-content/uploads/2024/10/City-Attorney.pdf>

Westminster Planning Commission

Nothing to report.

OJRSA

The Ad Hoc Sewer Feasibility Implementation Committee met on December 2, 2024. The agenda is attached. The ad hoc Feasibility Implementation Meeting minutes are attached in draft format. The ad hoc committee will formally review and approve these at its January 9 meeting. Once approved, the committee chair (Graham Rich) and the OJRSA secretary/treasurer will both sign and present to the board at its February 3 meeting.

The Finance and Administration Committee will meet on Monday, December 17. The agenda is attached.

PMPA

Nothing to report.

PLEASE MARK YOUR CALENDARS

December 17, 2024 at 8:30 am Finance & Administration Committee at OJRSA

December 24-26, 2024 – City Offices closed to observe Christmas

January 1, 2025- City Offices closed to observe New Years Day

City Council Meeting Schedule

December 10, 2024 6:00 PM

Special Events Calendar

December 19, 2024 at 11:00 AM – Spinx Ribbon Cutting

(Spinx store # 159 will be opening at 1102 E Main Street. The City provided economic development incentives for Spinx to build their new facility.)

December 17, 2024 All Day–More Sun Timber Frames Facility Showroom

(MoreSun Timber Frames (Long Creek) has invited the public to attend the raising of the frame of their new show room. Refreshments and a bonfire will be provided. The facility is located at 12441 Long Creek HWY. The Flyer is attached.)

Harry M. Lightsey III
Secretary

SOUTH CAROLINA

DEPARTMENT OF COMMERCE

Henry McMaster
Governor

For Immediate Release
Dec. 9, 2024

Meyn America, LLC growing South Carolina footprint with expansion in Oconee County

Approximately \$50 million investment will create 172 new jobs

COLUMBIA, S.C. – [Meyn America, LLC](#) (Meyn America), a leader in poultry processing solutions, today announced it is growing its South Carolina footprint with an expansion in Oconee County. The company's approximately \$50 million investment will create 172 new jobs.

A subsidiary of Meyn Food Processing Technology B.V., Meyn America specializes in manufacturing equipment and systems for the poultry processing industry. The company's offerings include products and services designed to enhance efficiency, yield and capacity for customers. Earlier this year, Meyn America established a parts distribution center in Westminster.

Meyn America will relocate its Americas' manufacturing center and corporate offices from Georgia to a new 200,000-square-foot facility located in the Oconee Industry and Technology Park in Westminster adjacent to its distribution building. The new facility will house manufacturing and assembly operations as well as sales, service, supply chain and finance functions.

Operations are expected to be online in spring 2027. Individuals interested in joining the Meyn America team should visit the company's [careers page](#).

The Coordinating Council for Economic Development approved job development credits related to the project. The council also awarded a \$1.5 million Set-Aside grant to Oconee County to assist with the costs of site preparation and building construction.

QUOTES

"Meyn is excited to be expanding our manufacturing and corporate footprint as well as a new customer experience center in South Carolina. This is not our first time working with the Oconee Economic Alliance, Upstate SC Alliance and South Carolina Department of Commerce. The successful completion of Meyn's new parts distribution center that opened in Oconee County

earlier this year gave us great insight into what was possible on a larger scale, and the county and state have delivered on those expectations. These three facilities will yield a world-class working campus that we expect will attract the region's skilled workforce. And the accessibility of very reputable education institutions nearby for both skilled trades and professionals will provide an environment of continuous education for our employees. We're especially excited about our new customer experience center which will serve all customers in the Americas region. With this investment, Meyn will have a purpose-built, state-of-the-art facility to demonstrate Meyn's newest innovations as well as provide maintenance trainings and continuous education seminars for our poultry processing solutions."

-Meyn Food Processing Technology Vice President and General Manager Americas Todd Rhodes

"Once again, South Carolina's pro-business climate and prepared workforce are attracting major investments for our state. Meyn America's decision to expand its South Carolina operations and create 172 new jobs in Oconee County is great news for our state and our people, and we applaud the company's commitment to South Carolina."

-Gov. Henry McMaster

"We are pleased Meyn America chose South Carolina as the new home of its manufacturing center and corporate offices. This approximately \$50 million investment in Oconee County is a major reason to celebrate, and we congratulate Meyn America on strengthening its South Carolina legacy with this exciting announcement."

-Secretary of Commerce Harry M. Lightsey III

"I am pleased that Meyn America has chosen to expand its existing operations in Oconee County. This announcement is yet another testament to the remarkable economic growth both here in Oconee County and across South Carolina. Meyn America will undoubtedly be a valuable asset to our business community. Having not only their manufacturing operations but also their corporate offices here emphasizes their commitment to being a long-term partner in our region. This dual presence strengthens our local economy, provides high-quality jobs and enhances Oconee County's reputation as a hub for economic development."

-Senate President Thomas C. Alexander

"Meyn America's investment shows how important the poultry cluster, and the agribusiness industry as a whole, are to South Carolina's economy. These new manufacturing jobs are great news for rural South Carolina and will help cement our reputation as a state that supports agribusiness."

-Commissioner of Agriculture Hugh Weathers

"This is a historic day in Oconee County with Meyn America's decision to locate their manufacturing and corporate operations in Westminster! The project is reflective of the state

and county's excellent business climate, workforce and industrial real estate opportunities. When we look at the county's business recruitment priorities, Meyn checks nearly all the boxes. They are a highly respected and well-managed company, serve a stable and growing global market, and have employment needs that align well with our workforce strengths. Over the past two years we have built a strong and trusting partnership with them, and we couldn't be more excited and appreciative that Meyn America has chosen to make Oconee County their home!"

-Oconee Economic Alliance President and CEO Jamie Gilbert

"Congratulations to Oconee County on the great news that Meyn America will move its manufacturing operations and corporate headquarters to Westminster. Meyn America is the latest food industry company to choose South Carolina as its home because of the state's great support of agricultural related industries, our skilled workforce, and our proximity to customers and food resources. This is yet another example of a successful international company growing in the Upstate."

-Upstate SC Alliance President and CEO John Lummus

FIVE FAST FACTS

- **Meyn America, LLC (Meyn America) is growing its South Carolina footprint with an expansion in Oconee County.**
- The company's **approximately \$50 million investment will create 172 new jobs.**
- Meyn America is a **leader in poultry processing solutions.**
- The company is located in the **Oconee Industry and Technology Park in Westminster, S.C.**
- Individuals **interested in joining the Meyn America team** should visit the company's [careers page](#).

About S.C. Commerce

Welcome to South Carolina. The new headquarters of American innovation. As the state's lead economic development agency, the South Carolina Department of Commerce (S.C. Commerce) works to recruit and support companies of all sizes in their quest to launch, expand and build a legacy. With proactive, strategic initiatives that help the agency create economic opportunities to increase choices for all South Carolinians, S.C. Commerce champions new and existing businesses and partnerships that fuel emerging and established industries alike. S.C. Commerce is the principal collaborator for SC NEXUS, a consortium of state leaders in government, utilities, higher education and other stakeholders exploring advanced energy. Recognized for its pro-business climate and policies that have attracted global brands and industry leaders, South Carolina is committed to maintaining the state's long-term competitiveness while building a modern economy — one that is diverse, supporting businesses at every phase of their lifecycle – allowing people to live and work where they love. **For more information, visit www.sccommerce.com.**

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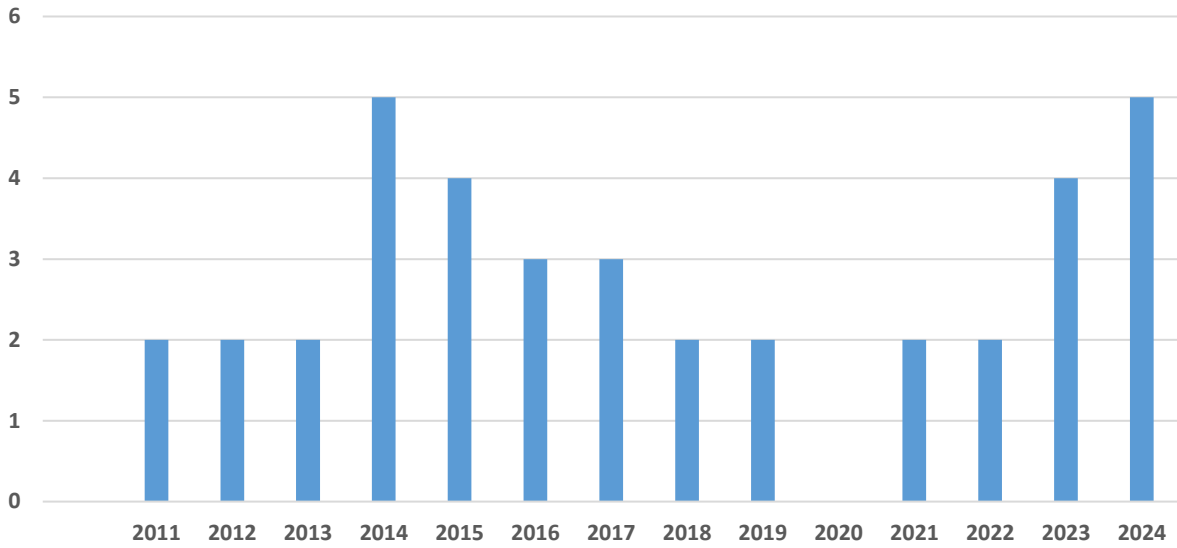
**Oconee County Announced New and Expanding Industrial Projects
Calendar Years 2011 to 2024**

Year	Projects	Capital Investment	Jobs
2011	2	\$4,000,000	75
2012	2	\$7,000,000	105
2013	2	\$29,600,000	105
2014	5	\$57,000,000	256
2015	4	\$22,830,000	115
2016	3	\$83,200,000	113
2017	3	\$79,900,000	316
2018	2	\$23,200,000	78
2019	2	\$10,000,000	125
2020	0	\$0	0
2021	2	\$11,500,000	82
2022	2	\$30,000,000	32
2023	4	\$85,900,000	267
2024	5	\$114,500,000	324
Total	38	\$558,630,000	1,993

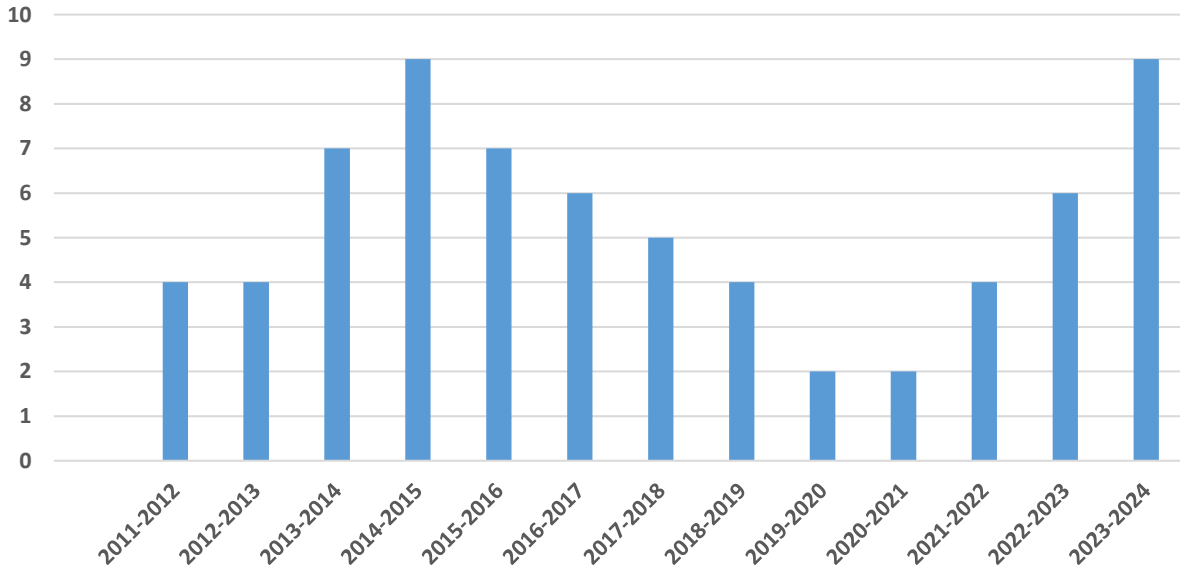
**Oconee County Announced New and Expanding Industrial Projects 2011-2024
2 Consecutive Calendar Years**

Year	Projects	Capital Investment	Jobs
2011-2012	4	\$11,000,000	180
2012-2013	4	\$36,600,000	210
2013-2014	7	\$86,600,000	361
2014-2015	9	\$79,830,000	371
2015-2016	7	\$106,030,000	252
2016-2017	6	\$163,100,000	429
2017-2018	5	\$103,100,000	394
2018-2019	4	\$33,200,000	203
2019-2020	2	\$10,000,000	125
2020-2021	2	\$11,500,000	82
2021-2022	4	\$41,500,000	114
2022-2023	6	\$115,900,000	299
2023-2024	9	\$200,400,000	591

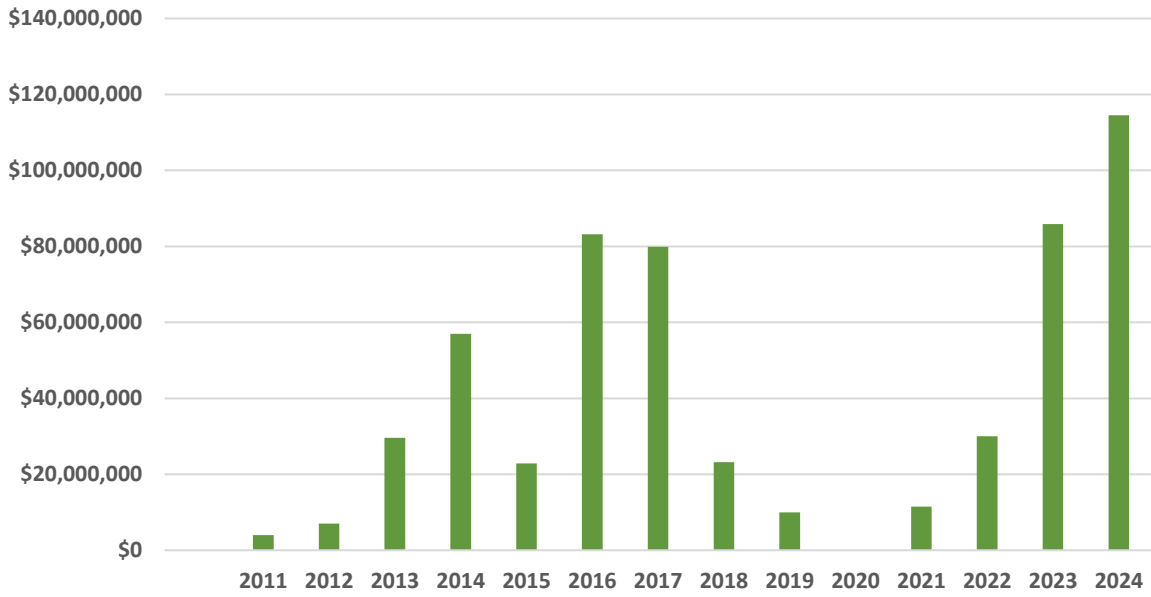
**Oconee County Announced Projects 2011 to 2024
Number of Projects**



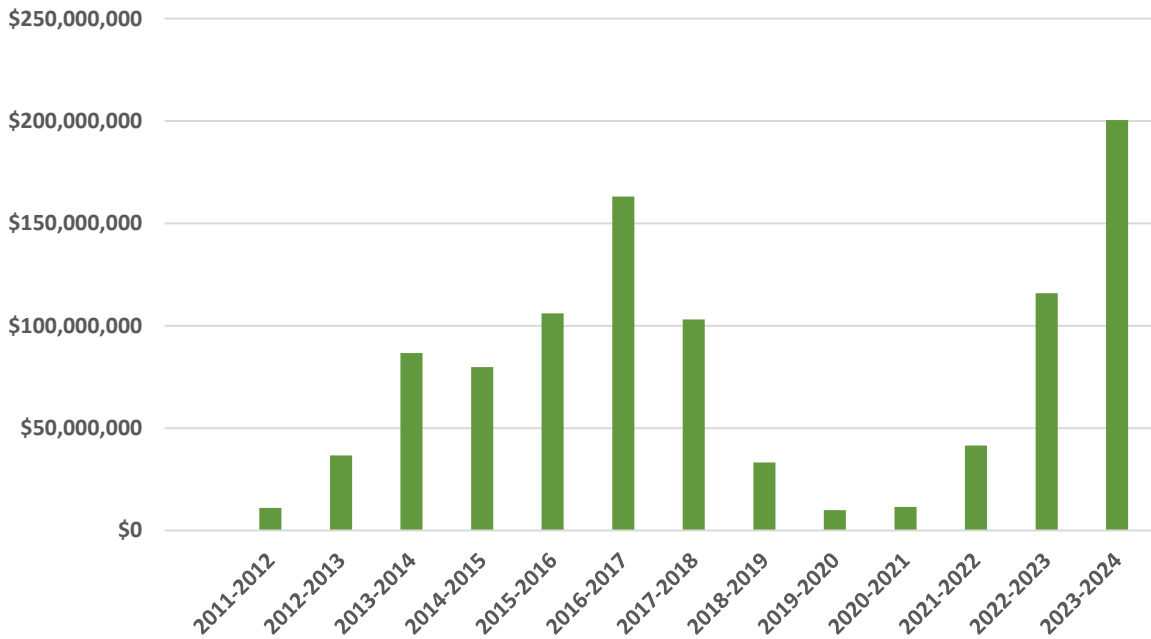
**Oconee County Announced Projects - 2 Consecutive Years
Number of Projects**



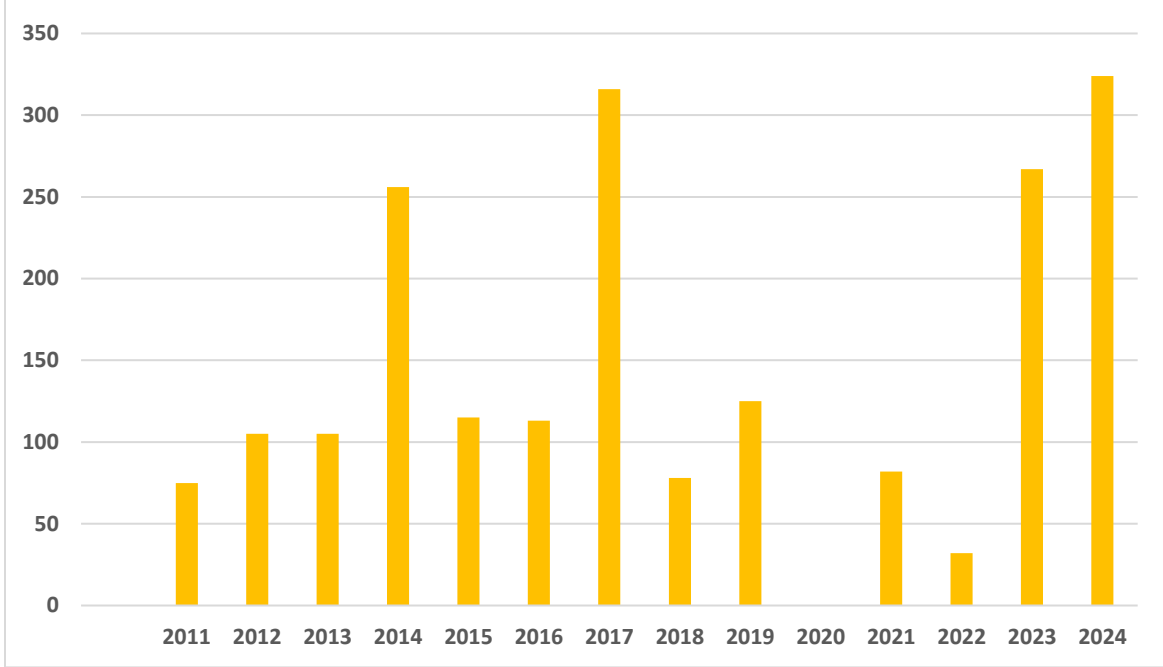
Oconee County Announced Projects 2011 to 2024 New Capital Investment



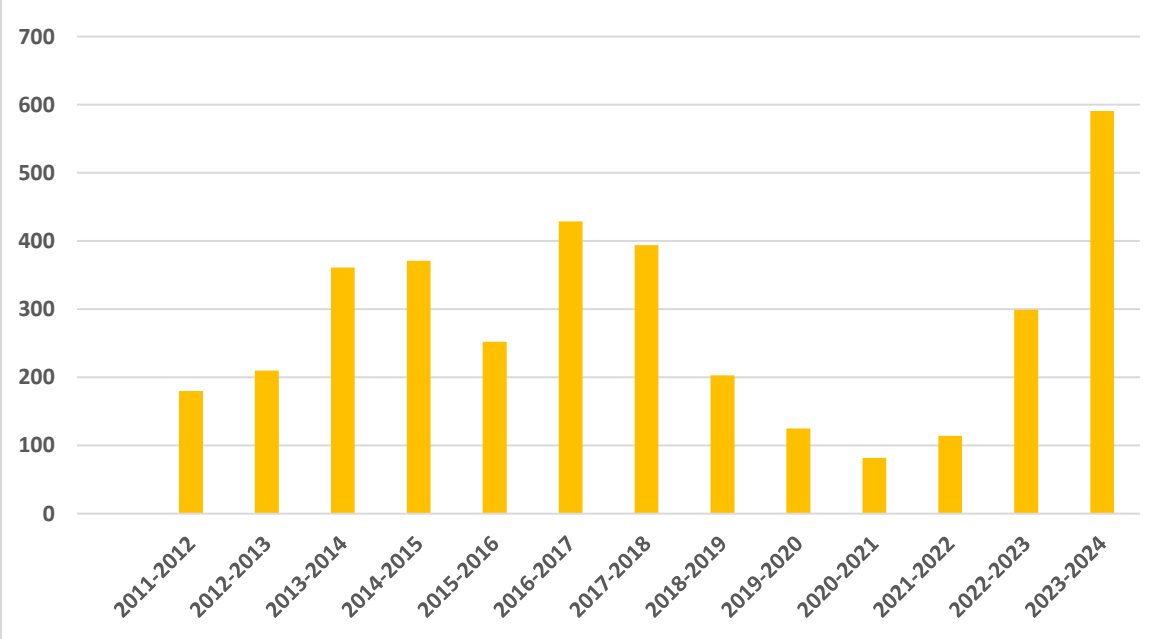
Oconee County Announced Projects - 2 Consecutive Years New Capital Investment



Oconee County Announced Projects 2011 to 2024 New Jobs



Oconee County Announced Projects - 2 Consecutive Years New Jobs





Westminster Chief of Police Monthly Report

November 2024

Offenses/Incident Reports	22
Vehicle Accidents	6
Use of Force Incidents	0
DUI	0
Arrests	18
Citations Issued	49
Warnings Issued	168
Traffic Stops	217
Security Checks	0
Total Calls	461
Training Hours	0

On 11/05/2024 Ofc. Pressley was dispatched to 210 B St inside the city limits of Westminster, SC, about a welfare check on an elderly woman. The Elderly lady was EPC'd and transported to the hospital.

On 11/05/2024, WMP officers responded to a missing juvenile. The juvenile was located and returned to their parents.

11/05 WMPD officers responded to a car fire on N. Isundega St.

On 11/09/2024, Lunz was dispatched to 504 Highland Ave inside the City of Westminster about a shooting incident that had possibly occurred. The shooting claim was false, but a male subject was taken to jail for Disturbing the Peace.

11/09 Lunz conducted a traffic stop and the driver was arrested for several traffic offenses.

On 11/12/2024, WMPD officers were dispatched to a fight at Dot's kitchen (205 Lucky St) in the city of Westminster. 2 people were arrested, and 3 people were placed on Trespass Notice

11/13 Driver of a vehicle that ran a red light was arrested on several traffic offenses by Lunz.

11/14 Lunz conducted a traffic stop, arresting the driver for multiple driving offenses.

11/15 Franklyn Jones again

11/19 WMPD officers responded to Pritchard St about meter tampering. The occupant was given a ticket, and the residence was condemned.

11/19 Ofc. Pressley was dispatched via phone call in reference to a lost firearm inside the city limits of Westminster SC.

11/20 WMPD officers arrested 2 persons wanted out of Greenville County for felony warrants.

11/20 Merck took a report of alleged abuse that occurred on Bulter St 4 years ago. Case turned over to DSS

11/20 WMPD responded to 402 N Piedmont St. for a disturbance. 1 male subject arrested

11/22 Lunz was advised by Agent J. Sample by the South Carolina Department of Probation, Pardon and Parole Services in reference to their having an active warrant for violation of probation on Jeremy Muthart, who lives inside the City of Westminster. I confirmed with dispatch that Mr. Muthart was showing an active warrant through probation. I went to Mr. Muthart's known address of 1118 E Main St inside the City of Westminster. The subject was arrested and taken to jail

11/22 Lunz conducted a traffic stop, arresting the driver for multiple driving offenses and drug offenses.

11/22 Lunz conducted a traffic stop, arresting the driver for multiple driving offenses and drug offenses.

11/24 Lunz conducted a traffic stop, arresting the driver for multiple driving offenses.

11/27 WMPD officers responded to 705 E. Main St about a larceny of a donation jar.

11/27 Ofc. Pressley recovered a missing juvenile inside city limits. The juvenile was reported missing out of Greenville City. The Juvenile returned to the mother.

11/28 Lunz, along with Officer Pressley, were dispatched to 104 Parkview St. inside the City of Westminster about an assault that had taken place.

11/29 Lt. Merck responded to an alleged assault that occurred at 607 S. Hampton

Updates from the Chief to the Council

11/01 Meeting with Axon Personal about new tasers and products they had to offer.

11/04 New Durango arrived

11/05 Meeting with Flock Safety and Drones.

11/05 Met with the Anderson County Bomb Team Commander, and we patrolled the polling places during the elections.

11/06 Capt. Harrison and Lt. Merck worked on completing the evidence room.

11/07 A controlled burn of evidence was completed at the Oconee County Animal Shelter.

11/08 Interviews were conducted. 13 applications were submitted, 7 people were interviewed, and 4 candidates made it to the next phase.

11/11 A Report about a lost phone was taken.

11/12 Meeting at the Senior Center

11/12 Captain Harrison had a meeting with several kennels about the department K9

11/12 New evidence room and software started today

11/12 Council Meeting

11/13 Officers parked at Doc's Kitchen for the remainder of the Week.

11/13 2nd phase of the candidates' testing started. 3 candidates moved forward

11/13 Capt. Harrison went to welcome the OCSO dispatcher home.

11/14 The SCLen new program was set up for the 2025 Law Enforcement Challenge.

11/14 WMPD foundation meeting

11/15 Pickens City has agreed to purchase the department's K9 for \$8500.00

11/18 New Hire Austin Sheppard met with Kevin Brunson and will officially start Dec 02. The department has one opening left and should be filled in the coming days.

11/20 Top 20 under 40 luncheons.

11/21 Westminster Order of The Eastern Star wanted to do something to support the City Police Department. Upon hearing that officers liked having stuffed animals to give away in emergencies, they reached out to their chapter members and district members to gather donations. Westminster OES #103 was thrilled to present approximately 30 stuffed animals to the Department at their November meeting. Officers Lt. Jon Merck and Officer Johnny Davis received these animals on behalf of Police Chief Fred Miller. They explained these animals would be used with traumatized children during domestic violence calls as well as automobile accident responses... They also shared a recent incident where a cruiser noticed a child crying uncontrollably on the side of the road. After stopping and consoling the child, they determined nothing major was wrong. The officers presented the child with an animal to let him know he had a friend who was a policeman. We, the Order of The Eastern Star, believe this is the way to change the world: "One child at a time."

11/26 Meeting with Enterprise Leasing

11/29 Officer Davis was involved in a wreck on the way to a call in the city of Westminster.

Fred Miller

Chief of Police



OCONEE JOINT REGIONAL SEWER AUTHORITY Ad-Hoc Sewer Feasibility Implementation Committee December 2, 2024

The Ad-Hoc Feasibility Implementation Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners/Committee Members that were present:

- Graham Rich, Committee Chair (Citizen - formerly worked for ReWa)
- Amanda Brock (Oconee County)
- Chris Eleazer (Oconee Joint Regional Sewer Authority)
- Joel Jones (ReWa)
- Scott McLane (City of Seneca)
- Celia Myers (City of Walhalla)
- Scott Parris (City of Westminster)
- Sue Schneider (Citizen - formerly worked for Spartanburg Water)
- Rivers Stilwell (Attorney, Maynard Nexsen)
- Scott Willett (Anderson Regional Joint Water System)

Committee Members that were not present:

- None.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager

Others present were:

- Chip Bentley (Appalachian Council of Governments (ACOG))
- Angie Mettlen (Vice President, WK Dickson)
- Katherine Amidon (Environmental Planner, Bolton & Menk)
- Dick Mangrum (Reporter, WGOG Radio)

A. Call to Order – Mr. Bentley apologized for being a few minutes late, thanked everyone for being here, and stated he was asked to be the facilitator for this meeting. He called the meeting to order at 11:03 a.m.

Mr. Bentley stated today is a “kickoff meeting.” This committee is being tasked with helping the OJRSA evaluate any alternatives it has, providing guidance on how to move forward, and determining ways the OJRSA can change its governance structure to reorganize and get past the current hurdles.

B. Introductions – Mr. Bentley asked everyone to introduce themselves and speak a little about their background and expertise:

- Mr. Bentley has been with ACOG for twenty-eight (28) years working in the 208 Water Quality planning committee and has worked with sewer authorities and SC Department of Environmental Services (SCDES, formerly the South Carolina Department of Health and Environmental Control, or SCDHEC) throughout the state as a facilitator for these types of discussions.

- Mr. Parris is the Utilities Director for the City of Westminster, was previously the Utilities Director for the City of Walhalla for twenty-two (22) years and has been on the OJRSA board for twenty-two (22) years (including being chairman of the board).
- Mr. Willett has been the Executive Director for Anderson Regional Joint Water System (ARJWS) for approximately twenty (20) years, had been with other organizations previously, and has experience with regional governments and utilities.
- Mr. Jones is the CEO of ReWa, has been in the business for approximately thirty (30) years, and has operational and regulatory experience.
- Mr. Eleazer has been the Executive Director of the OJRSA for the past seven (7) years, previously worked at ReWa for approximately five (5) years as the collection system department manager and in asset management, and was the water distribution department manager for the City of Anderson. He started his career at SCDHEC.
- Mr. McLane has been at Seneca Light & Water for thirty-nine (39) years and is currently their Engineering Supervisor and has been on the OJRSA board for approximately five (5) years.
- Mr. Rich was with ReWa for approximately seven years until he retired two (2) years ago, worked for six (6) other utilities (managing four of them) previously, and has worked on many forms of governance models.
- Mr. Stilwell said he is a lawyer for Maynard Nexsen and has also been working with ReWa for approximately twenty (20) years.
- Ms. Schneider said she was the CEO at Spartanburg Water until she retired two (2) years ago.
- Ms. Brock has been working for Oconee County for the last twenty-four (24) years (with the last sixteen (16) years in administration) and has been the County Administrator since 2019. She stated Oconee County will represent the economic development and planning components for sewer infrastructure expansion in the county and added that Oconee County does not currently have a seat on the OJRSA board but has a decent partnership with the OJRSA and would like to strengthen those bonds moving forward.
- Ms. Myers has been City Administrator for the City of Walhalla for just over a year and on the OJRSA board for a year, and her background has been in planning and finance and economic development (primarily for Anderson County).
- Ms. Amidon is a Senior Environmental Planner for Bolton & Menk and has spent most of her career working on large land use planning around utilities. She is attending today to answer any questions the committee may have about the master plan that she assisted Weston & Sampson with.
- Ms. Mettlen is the Vice President & Director of Strategic Funding and Regulatory Affairs at Ardurra (previously WK Dickson), has been in the field for approximately thirty-two (32) years since starting her career at SCDHEC, and has been in the consulting field for the last twenty (20) years.

Ms. Mettlen stated this has been an interesting study and stated she is grateful for all attendees for their time, effort, and expertise on this committee. She added the idea was to bring people in from outside Oconee County to help make the OJRSA better, and there is no other group of professionals that she admires more than those in the room now.

C. Establishment of Committee Rules – Mr. Bentley stated that the purpose of this committee is to determine if the OJRSA's governmental structure needs to be revised to make it more efficient and remove hurdles and to look at options there or to recommend another agency to acquire the OJRSA and take it over. In addition, the committee will be looking at sewer collection governance (currently the three cities own and operate their own sewer collection facilities).

Ms. Mettlen stated that the two (2) governance structures of the authority are what this committee is charged with evaluating. Part of that may be how the new governance structure will be set up to

enable an authority-type situation to more effectively and efficiently get into the retail business. Each city in the authority, as well as West Union, has their own sewer collection system. West Union's system is very small, and they currently don't have a seat at the OJRSA table; the study does not recommend that they have a seat. Oconee County now has sewer assets, and they also don't have a seat the OJRSA table; however, it is being recommended that they have a seat. There must be consolidation of the collection systems, and if at some point the entities want to consolidate, the OJRSA should have a mechanism to do that.

Mr. Rich said the big issue is consolidation. He stated that ReWa consolidated sixteen (16) collection systems, and when it rained, ReWa's manholes would overflow. ReWa was close to a SCDHEC Consent Order on the collection system. It was a challenge to make sixteen (16) different entities follow the plan.

Mr. Eleazer gave Mr. Bentley the official agenda for the meeting and explained how he spoke with Mr. Lawrence Flynn of Pope Flynn (attorney for the OJRSA) who informed him this meeting qualifies as a public meeting, because the Ad Hoc Committee was created by the OJRSA board and is a function of the board; however, the matters to be addressed qualify for the privilege of discussion in Executive Session. In addition, this is just an advisory committee which does not have any authority to make policy.

Mr. Bentley said he was designated as facilitator of the meeting, but that does not necessarily mean he is chairman of the committee. He asked if anyone wanted to nominate a chair and stated he was open to being chair if the committee wanted him to be. Ms. Mettlen added that Mr. Bentley is an *ex-officio* member and has no vote.

Mr. Stilwell suggested that the committee follow Robert's Rules to proceed. Ms. Mettlen said it will be a simple majority for all the votes. All agreed.

Mr. Willett motioned, seconded by Ms. Schneider, to nominate Mr. Graham Rich as the chairman of this committee. The motion carried.

Mr. Rich presided over the meeting from this point onward.

D. Executive Session - *NOTE: Committee May Act on Matters Discussed in Executive Session Upon Returning to Open Session.*

- ***Discussion of Contractual Matters Regarding Regional Sewer Feasibility Implementation [Executive Session Permissible Under SC Law 30-4-70(a)(2), Which States: Discussion of Negotiations Incident to Proposed Contractual Arrangements and Proposed Sale or Purchase of Property, the Receipt of Legal Advice Where the Legal Advice Relates to a Pending, Threatened, or Potential Claim or Other Matters Covered By the Attorney-Client Privilege, Settlement of Legal Claims, or the Position of the Public Agency in Other Adversary Situations Involving the Assertion Against the Agency of a Claim.]***

Mr. Stilwell agrees with Mr. Flynn that this discussion would qualify for an Executive Session but said he questions if some should be done in open session. Some discussions could be politically sensitive but others not. Mr. Rich replied that considering what has happened in the City of Clemson recently, the more being done in open session, the better. Mr. Eleazer added that the Clemson matter was why he spoke to Mr. Flynn about this. He added that he was informed of an Attorney General's opinion in case law that advisory committees are not subject to the Freedom of Information Act (FOIA). Mr. Stilwell said that if anyone feels they have a question or topic that is sensitive (like contractual matters), the committee can entertain a motion to enter Executive Session at that time. Mr. Jones stated he liked the thought of keeping the discussion public as much as possible.

Ms. Mettlen asked Mr. Eleazer if Mr. Flynn was going to participate in any of the discussions. Mr. Eleazer replied that he didn't know. He stated Mr. Flynn provided a document for the committee to read and will be at the next meeting to discuss it.

Mr. Rich asked if this committee has Director's and Administrator's insurance and is it needed. Mr. Eleazer and Ms. Stephens didn't know. Mr. Stilwell and Ms. Mettlen didn't think it was needed for an advisory committee. Ms. Mettlen added that the whole intent of this committee is to come up with a set of recommendations for the OJRSA, or advise on a path forward, and will not take any actions that change the current OJRSA protocols and procedures. Then the current OJRSA board will make the decisions based on the recommendations. Mr. Eleazer added that, based on what happened in Clemson, anything that is discussed in Executive Session is not to be discussed with anyone outside the committee.

Mr. Bentley asked if it was agreed that the discussion will not go into Executive Session today. Mr. Rich answered unless Mr. Stilwell recommended it. Mr. Stilwell said anyone can make a motion if they want to.

Mr. Bentley said the general purpose of the committee is to help the OJRSA evaluate alternatives and see what the path forward is, and there will be more information supplied as this goes along to help reach this goal. The process in how this is achieved is the question. Monthly meetings were discussed, with the possibility of more, through June 2025. He turned it over to Ms. Mettlen to discuss the homework.

Ms. Mettlen said she wants the committee to get in and review what has been done to date (with the homework being to read over the study and document drafted by Mr. Lawrence Flynn), make recommendations based on what was outlined in the study, and then a recommendation made by June 2025 without dragging the committee on. She stated reorganization would be the first option, but if not feasible, there must be another option.

Ms. Mettlen highlighted some areas of interest regarding the study's findings:

- All the agreements [between the cities, county, and other parties] that have been stacked through the years (including when it was still the Oconee County Sewer Commission, or "OCSC") are very complicated, convoluted, and contradictory.
- Oconee County not having a seat on the board has been complicated. Although there have been improvements in the relationship between the County and the OJRSA as Ms. Brock stated, the County needs a seat at the table with all the economic development and areas of the county that are not sewered yet that require decisions made.
- The master plan has a 20-year CIP in it which is daunting with the amount of money that will need to be spent even if there is not another stick of pipe put in the ground or if only placed in areas that need to be sewered.
- The board structure is complicated with the number of members and how it's based; it is more political than it would have otherwise been. There are three (3) main entities (Seneca, Walhalla, and Westminster), plus West Union, and under the current agreements, the OJRSA is not allowed to be in the retail business and cannot take on debt without full 100% agreement by all the entities.
 - Mr. Willett asked if that was all debt; Ms. Mettlen replied yes.
- In the report, the primary sewer treatment/trunkline conveyance recommendations, some items are outlined about modifying the current board composition and establishing a voting allocation (such as done at ARJWS) that need to be reviewed.
 - Mr. Willett explained how Anderson has two (2) types of debt: 1) Repair and Replacement (maintaining) of Current Assets: Every agency gets one (1) vote and majority carries; debt is pro-rated. 2) Expanding Capacity: This changes the debt

flow structure; the agencies electing to participate in the expansion must vote unanimously (their councils must write an approval), and then the debt is recalculated going forward.

- The committee will be provided with a link to the 20-year Sewer Master Plan, which is also on the OJRSA website.

Ms. Mettlen highlighted some areas this committee should consider:

- Determining triggering actions for new members.
- Entertaining the possibility of an entity outside Oconee County to be a part of the OJRSA board.
- Processes and procedures for retail sewer collection.
- A new rate structure modification. Ms. Mettlen stated that in the last year-and-a-half, the OJRSA has transitioned from a metered flow [*pro rata* based] rate to metering water usage from each entity which seems to be working well and has not impacted revenue coming in, and if the OJRSA goes into the retail business, the OJRSA customers may be based on water usage as well.
 - Mr. Willett asked if this absolved folks from working about inflow & infiltration (I&I) if it's only on the metered side. Mr. Rich said, "If only on the metered side, yes, absolutely."
 - Ms. Mettlen said the OJRSA is working on that but are still using the flow meters. She added the OJRSA is under a Consent Order right now and had to do a full CMOM (capacity, management, operation, and maintenance audit), and the requirements from the CMOM must be implemented (per the Consent Order).
 - Mr. Eleazer stated when the SCDES got involved in the OJRSA's enforcement process, they required the OJRSA to address and enforce its Sewer Use Regulation on the upstream users (satellite sewer systems) and are holding the OJRSA accountable.
 - Ms. Mettlen added that Mr. Daryll Parker of Willdan Financial is working on a Rate and Cost of Service Study (or financial analysis) for the OJRSA and is nearing completion. Once the analysis is complete, the committee will be provided with it for review. In addition, each entity will also be doing their own Rate and Cost of Service Study (or financial analysis). What the rate looks like in the future will have an impact on each entity, because they will have to own, operate, and maintain their own collection systems on top of what services they receive from the OJRSA.
- Modifying or eliminating the current agreements. Ms. Mettlen said part of the committee's homework is to review Mr. Flynn's document. She said she asked Mr. Flynn to provide the committee with the process, from a legal standpoint, of what it will take to reorganize under the same statute as ARJWS. In addition, if this doesn't happen, what would it look like to consolidate with, or enter into a cooperative agreement (operation and maintenance, or "O&M," relationship with consolidation down the road), to get out of being a joint water and sewer authority in South Carolina.
 - She added that if the OJRSA reorganizes, each entity must agree to get rid of the current agreements and draw up a new set of agreements and allow Oconee County a seat at the table. The current set of agreements has 17-1/2 years left on the current agreements, so if the OJRSA applies for an SRF (State Revolving Fund) loan, the longest they will finance is 17-1/2 years.
 - Mr. Willett asked who drafted the original agreement. Mr. Parris and Ms. Mettlen replied Mr. Lowell Ross [OJRSA attorney at the time]. Mr. Willett explained that

the agreement is very different from Anderson Regional Water's where each time they obtain debt, the life of the agreement, and therefore the life of the organization, is extended to the end of the debt period.

- Mr. Willett asked, being all three (3) entities must agree to modify or cancel an agreement, should one (1) of them want to exit the agreement, do all three (3) entities have to agree to that. Ms. Mettlen said yes. Ms. Brock said they have.

Mr. Rich asked if the OCSC still exists and, if so, is it a Special Purpose District (SPD). Ms. Mettlen and Mr. Eleazer replied there was a feasibility study done for the Commission to study if they could provide sewer and become an authority many years ago. Mr. Rich asked what statute the original OCSC was created under. Ms. Mettlen replied it was a department of Oconee County. Mr. Eleazer said the memo discusses the history [Mr. Flynn's memo provided to the committee]; however, the OCSC was started as an SPD prior to home rule, then became part of Oconee County in 1977 or 1978, and became the OJRSA in 2007. Mr. Rich asked what guidelines the OJRSA is under now. Ms. Mettlen answered the Joint Water and Sewer Authority Act of SC. Mr. Eleazer added that he believed this act was originally for drinking water but was amended for wastewater to be part of it.

Ms. Mettlen went on to state how convoluted and contradictory the agreements are and how it is hard to determine how the organization evolved and when Oconee County was part of it and when they weren't. She stated there really needs to be a new agreement.

Mr. Stilwell asked if it was typical for a county to be in the sewer business in South Carolina. Mr. Graham replied it was atypical, but there are a few (including Aiken and Pickens Counties). Mr. Stilwell discussed how having the county involved in sewer could exacerbate the problem. The governance follows the ability to finance. Mr. Willett replied he cannot see how wastewater growth in Oconee County can be planned without some entity willing to take up the non-municipal areas, because there will be areas outside the cities that aren't economically advantageous to add sewer, unless another district was created.

Mr. Rich added he worked for county government and understands how the counties feel about giving up control of that, and it adds another layer of bureaucracy where conflict happens between different departments about revenues. He believes there should be some other entity with fair representation that should represent those parts of the county.

Mr. Willett said the Oconee County study was for Fair Play and some unincorporated areas. In South Carolina, you can form a town, but you cannot raise any taxes or have any revenue (such is the case with Powdersville and Pelzer), and he doesn't know how you would grow wastewater in those areas.

Mr. Jones stated before figuring out who the governance is, you must figure out who you are going to serve. He asked who the OJRSA will be serving—the wastewater rate payers spread out through geographic region or the municipalities plus Oconee County? Ms. Mettlen replied the Master Plan sets up where sewer is more likely than not to go in the future (either infill within municipalities or where economically advantageous) and added that is why Ms. Amidon was part of both teams on both studies. Mr. Jones said it should be known if the OJRSA is serving Oconee County or the rate payers and added he feels it's better to serve the rate payers and put the governance in to serve them and take the middle out of it.

Mr. Rich asked if Oconee County is in the sewer business. Ms. Brock said yes, since 2015. Mr. Rich asked if the county owns any assets. Ms. Brock said 13 miles. The Sewer Authority owns Exits 1 and 2, but Oconee County owns down to the Golden Corner Commerce Park [from the OJRSA treatment plant].

There was some further discussion about the OCSC being an SPD and how Pioneer Rural Water operates around the Fair Play area but it is not an SPD (falls under a rural community water systems act); they can provide sewer collection but not treatment.

Mr. Eleazer spoke about the OJRSA revising its Sewer Use Regulation to define and come up with an acceptable level of I&I, and now all the cities are being held to the limit of I&I to some extent either by mandate or Consent Order, and now they must investigate it.

Mr. Stilwell asked what kind of condition the collection system is in; Mr. Eleazer replied the OJRSA is still trying to determine that as reports came in from the municipalities back in October, but there were gaps in the data that required feedback that the OJRSA is still waiting on. Mr. Stilwell asked who is under a Consent Order. Mr. Stilwell asked who is under the Consent Order; Mr. Eleazer replied Walhalla and Westminster also has active Orders [as issued by the State of South Carolina, not OJRSA].

Mr. Stilwell said that the questions he asked were meant to clarify whether this committee is being asked to make recommendations for keeping the systems operating and not for expanding the capacity. Ms. Mettlen replied that the committee is being asked to look at both: How do you keep the system operating? Do you expand capacity for economic development? If so, how do you do that? Ms. Mettlen asked Mr. Eleazer to provide the committee with the current rate structure and how impact fees are currently calculated. Ms. Mettlen said *status quo* is one part of it, but Oconee County and some of the municipalities are projecting economic development in areas, and the OJRSA needs to figure out how to fund that as well.

Mr. Stilwell said in his experience “economic development” is a bad word; the counties always want it, but if you say you are providing for future growth, the constituents say they don’t want growth. Mr. Rich replied that is happening everywhere. Mr. Eleazer stated that wastewater services are for community development and not economic development.

Mr. Eleazer told the committee that the OJRSA had a consultant investigate, a year-and-a-half ago, what the impact fees should be to expand the treatment plant with 25% added for the additional flow through the collection system. They came back with \$24.50 per gallon. Mr. Jones replied that this is not even halfway there with today’s costs. ReWa’s most recent study had \$50 per gallon for treatment capacity and did not include collection.

Mr. Bentley stated that he feels the committee needs to determine how to maintain what the OJRSA has but also provide a mechanism for growth which is currently hard for the OJRSA to get around.

Mr. Stilwell said the development needs to be determined and then the cost of it needs to be determined and how it will affect rate payers. Ms. Brock remarked that the taxpayers voted overwhelmingly to support sewer with taxpayer money and not just the rate increases with the referendum for sewer when the County gave away their sewer division [the OCSC]. Mr. Stilwell asked if the County had any retail users. Ms. Brock replied no; a 48-acre pad was just graded at Golden Corner [Commerce Park] and the 13 miles is a force main that cannot be accessed in order to maintain the integrity of the agricultural and farming communities in that area.

Mr. Willett understands the goal of wanting to control growth and current desires, but he believes it’s best to make regulations and organizational and governance structures that have the ability to last a lot longer. It is not known what will be wanted in 50 years (and there will be new people on the OJRSA board and in Oconee County at that time), but it is known what will be needed in five (5) years.

Mr. Willett asked how many members are on the board now; Ms. Mettlen answered nine (9). Then he asked how many members would make a perfect quorum. Mr. Graham replied 5-7, and Mr. Jones and Ms. Schneider agreed. Ms. Mettlen said five (5) is what was recommended in the

study. Mr. Willett asked how many users are on the system; Mr. Eleazer replied around 10,000 [connections, not population served]. There was some discussion about how many people should be on the board and where they would come from. Mr. Eleazer asked for the committee to hold off on this discussion until everyone reads Mr. Flynn's memorandum, as it addresses a lot of what is being spoken about today.

Mr. Stilwell stated he was approaching this backwards where he was starting over and then asking Mr. Flynn how do we get where we need to from here. Mr. Eleazer said the OJRSA has two paths: starting over or someone taking the organization over. Mr. Jones said *status quo* is not working but asked what the mechanism is from the organization staying there. Ms. Mettlen replied there really isn't one; Mr. Eleazer replied that the South Carolina Rural Infrastructure Authority (RIA), which is essentially the State of South Carolina, is expecting the OJRSA to do something. Ms. Mettlen stated that the OJRSA cannot get anything other than grant dollars; it cannot get an SRF loan and could only get bond issuance if all three (3) entities agreed.

Mr. Jones said that is all negative and asked if the entities are being offered a "carrot"; Mr. Eleazer replied that the financial help is the "carrot". Ms. Mettlen said there is no guaranteed financial help at this time. Mr. Jones stated that the state has a lot of money right now, but that is not guaranteed for the future. Ms. Mettlen said the willingness of the OJRSA to "move the needle" on this is a serious consideration, and there may be money set aside to pay for the actions resulting from future recommendations. Mr. Eleazer read two (2) sentences from an RIA document. As stated in the Program Accomplishments section:

- "The participating sewer systems include Oconee County, City of Seneca, City of Walhalla, City of Westminster, and Town of West Union."
- "The efforts to act on recommendations and reorganizational efforts outlined in this plan may be a consideration in evaluations of future funding requests for Oconee Joint Regional Sewer Authority and the participating systems."

Ms. Mettlen stated that some of the challenges in the study have been elevated to Ms. Bonnie Ammons of the RIA and others in Columbia. Ms. Mettlen said the concern is the long-term sustainability, as there is not enough grant money to sustain this organization.

Mr. Rich asked how the relationship is between Oconee County and the OJRSA currently. Mr. Parris and Ms. Brock both said the relationship has gotten better over time. Then it was asked how the relationship between the municipalities and the OJRSA is currently. Mr. Parris replied that there is a good working relationship.

Mr. Eleazer spoke about the municipalities being tasked to come up with a capital plan by January for maintaining their systems and providing for growth and will have to identify the funding for this. This is the report mentioned earlier in the meeting that was submitted in October, and the OJRSA gave the cities feedback on missing data. The OJRSA must do some operations and maintenance to get out from under the Consent Order, but under the 20-year Master Plan, just for the OJRSA (not including the municipalities) is \$300,000,000 with the bulk of this happening in the first ten (10) years. Ms. Amidon added that this Master Plan was created after a public survey and sitting down with the planning entities for each individual municipality and Oconee County.

The committee paused the meeting for a lunch break at 12:29 p.m.

The meeting resumed at 12:51 p.m.

E. Committee Action Items

- **Actions on Items Discussed in Executive Session, If Any – None (no executive session).**

- **Determine Date or Schedule for Upcoming Committee Meetings** – After some discussion, the committee decided to schedule all meetings for the 2nd Thursday of each month at 9:00 a.m. through June 2025. The next scheduled meeting will be January 9, 2025 at 9:00 a.m.

Ms. Brock stated she had a couple conflicts with the upcoming meetings and asked if the committee would allow someone from Oconee County to attend the meetings in her place or could she get a copy of the recording. Mr. Jones asked if the committee just wants to make a rule to allow a non-voting proxy to attend the meetings in place of members who may not be able to attend. All members agreed on this.

Ms. Brock made a motion, seconded by Ms. Myers, to schedule the Ad Hoc Committee meetings for the second Thursday of each month at 9:00 a.m. through June 2025 with the next meeting being held on January 9, 2025. The motion carried.

F. Upcoming OJRSA Meetings

- **Finance & Administration Committee** – Tuesday, December 17, 2024 at 9:00 a.m.
- **Operations & Planning Committee** – Wednesday, December 18, 2024 at 8:30 a.m.
- **Board of Commissioners** – Monday, January 6, 2025 at 4:00 p.m. *Location to be determined.*
- **Annual Members’ Meeting** – Monday, January 6, 2025 at 5:00 p.m. *To be held at same location as Board of Commissioners Meeting.*
- **Sewer Feasibility Implementation Ad Hoc Committee** – *To be determined during today’s Ad Hoc Committee meeting.* (Scheduled for Thursday, January 9, 2025 at 9:00 a.m.)
- **Ad Hoc Committee Presentation to OJRSA Board of Commissioners and Oconee County** – *Likely in May 2025*

G. Adjourn - The meeting adjourned at 1:11 p.m.

Ms. Brock made a motion, seconded by Mr. Parris, to adjourn the meeting. The motion carried.

Approved By: _____

Graham Rich
Committee Chair

Date Approved: _____

Approved By: _____

Lynn M. Stephens
OJRSA Secretary/Treasurer

Notification of the meeting was distributed on November 26, 2024 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, www.ojrsa.org, and posted at the OJRSA Administration Building.



Ad Hoc Sewer Feasibility Implementation Committee

OJRSA Operations & Administration Building

Lamar Bailes Board Room

December 2, 2024 at 11:00 a.m.

This Committee was established by the OJRSA Board of Commissioners at its November 4, 2024 meeting to consider recommendations and report to the OJRSA Board and Oconee County as identified in the [Regional Feasibility Planning Study](#) as adopted by the OJRSA on September 9, 2024. The Committee can neither create policy nor make decisions on behalf of the OJRSA or other wastewater service providers within the area.

See the study at www.ojrsa.org/info for more information.

Agenda

- A. **Call to Order** – Chip Bentley, Facilitator
- B. **Introductions** – Led by Chip Bentley, Facilitator
- C. **Establishment of Committee Rules** – Chip Bentley, Facilitator
- D. **Executive Session** *NOTE: Committee may act on matters discussed in executive session upon returning to open session*
 - Discussion of contractual matters regarding regional sewer feasibility implementation [*Executive Session permissible under SC Law 30-4-70(a)(2), which states: Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.*]
- E. **Committee Action Items**
 - Actions on items discussed in executive session, if any – Chip Bentley, Facilitator
 - Determine date or schedule for upcoming committee meetings – Chip Bentley, Facilitator
- F. **Upcoming OJRSA Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
 - Finance & Administration Committee – December 17, 2024 at 9:00 a.m.
 - Operations & Planning Committee – December 18, 2024 at 8:30 a.m.
 - Board of Commissioners – January 6, 2025 at 4:00 p.m. *Location to be determined*
 - Annual Members' Meeting – January 6, 2025 at 5:00 p.m. *To be held at same location as Board of Commissioners Meeting*
 - Sewer Feasibility Implementation Ad Hoc Committee – *To be determined during today's Ad Hoc Committee meeting*
 - Ad Hoc Committee Presentation to OJRSA Board of Commissioners and Oconee County – *Likely in [May 2025](#)*
- G. **Adjourn**



FIC Meeting Meeting Sign-in Sheet

Date: 12/2/24 Time: 11am Location: WWTP Board Room

NAME (Print)	POSITION/TITLE	ORGANIZATION
<u>Joel Jones</u>	<u></u>	<u>ReWa</u>
<u>Scott Willers</u>	<u></u>	<u>Anderson Regional Water</u>
<u>Sue G Schneider</u>	<u></u>	<u></u>
<u>Scott Paris</u>	<u>Utilities Director</u>	<u>City of Westminster</u>
<u>Angie Metten</u>	<u>VP</u>	<u>WKD</u>
<u>Rivers Stilwell</u>	<u>AHy</u>	<u>Maynard</u>
<u>Scott mylane</u>	<u></u>	<u>City of Seneca</u>
<u>Erdyn Fick</u>	<u></u>	<u>City of ZEP</u>
<u>DICK MANGRUM</u>	<u>Reporter</u>	<u>WGO</u>
<u>Katherine Amidon</u>	<u>Environmental Planner</u>	<u>Boston & Monk</u>
<u>Amanda Powell</u>	<u>Administrator</u>	<u>Oconee County</u>
<u>Celia B Myers</u>	<u>administrator</u>	<u>City of Walhalla</u>
<u>Chip Bentley</u>	<u></u>	<u>ACOG</u>
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PRIVILEGED AND CONFIDENTIAL
ATTORNEY-CLIENT COMMUNICATION

MEMORANDUM

To: Oconee Joint Regional Sewer Authority, South Carolina

From: Pope Flynn, LLC

Re: Options for Future Reorganization; Next Steps

Date: November 26, 2024

I. Background

Based on funding from the South Carolina Rural Infrastructure Authority, Oconee Joint Regional Sewer Authority, South Carolina (the “*Authority*” or “*Joint Authority*”) engaged a team comprised of W.K. Dickson & Co., Inc., Willdan Financial Services, and Bolton & Menk, Inc. (the “*Consultant Team*”) to prepare a regional feasibility planning study, which was formally adopted by the Commission (as defined below) on September 9, 2024 (the “*Study*”). The purpose of the Study was to determine long-term sewer service options within Oconee County, South Carolina (the “*County*”). Contemporaneously with the Study, the Joint Authority also undertook its “Oconee County and Western Anderson County Sewer Master Plan” (the “*Master Plan*”). Major infrastructure recommendations in the Master Plan include: developing plans to expand the Coneross Creek Wastewater Reclamation Facility (the “*Coneross WRF*”); updating the regulatory checkbook to gain permitted capacity at Coneross WRF; reducing pump station infrastructure and wastewater travel time; and working with Members (as defined below) to improve collection infrastructure.

The Joint Authority is a body politic and corporate, and a joint authority sewer system organized under Title 6, Chapter 25 of the Code of Laws of South Carolina 1976, as amended (the “*Joint Authority Act*”). The Authority was created in 2007 under the provisions of the Joint Authority Act by its three member-municipalities (collectively, the “*Members*”)¹: the City of Seneca, South Carolina (“*Seneca*”), the City of Walhalla, South Carolina (“*Walhalla*”), and the City of Westminster, South Carolina (“*Westminster*”). The Authority, by application to the South Carolina Secretary of State dated December 14, 2007, submitted the required information necessary to obtain the corporate certificate and incorporate. The Secretary of State issued a certificate of incorporation on December 19, 2007, which has not been amended.

¹ For purposes of the reconstituted Joint Authority, such term would also include the County once or if it is added as Member.

The relationship between the Joint Authority and the Members is governed by the provisions of an agreement entitled “Inter-Municipal Agreement and Joint Resolution Creating a Joint Authority Water and Sewer System . . . Pursuant to Chapter 25, Title 6, South Carolina Code of Laws as Amended by Act No. 59, South Carolina Acts and Joint Resolutions, Effective June 6, 2007, and Assignment of Rights, Privileges, Duties and Obligations Previously Agreed to by the Parties, and Agreement of the Authority to Provide Sewer Services,” by and among the Members, and filed in the offices of the Clerk of Court of Oconee County as of October 31, 2007 (the “*Authority Agreement*”). The Authority is governed by a commission consisting of nine commissioners (the “*Authority Commission*” or “*Commission*”).

The Authority is, in effect, a successor to the Oconee County Sewer Commission (the “*Sewer Commission*”). The Sewer Commission was established by the County through Ordinance No. 78-2, enacted on February 28, 1978 (the “*Sewer Commission Ordinance*”). The Sewer Commission Ordinance established the composition of the nine-member Sewer Commission and allowed Seneca to designate three members, Walhalla to designate two members, Westminster to designate two members, and the County to designate the remaining two members.

There are numerous agreements and memoranda of understanding among the Sewer Commission, the County, and the Members of the Joint Authority (including the Town of West Union, South Carolina). Several of these agreements are incorporated by reference into the Authority Agreement in numerous provisions, both in general terms and with respect to specific matters² (collectively, the “*Incorporated Agreements*”): namely, an Intergovernmental Agreement dated April 18, 2006; an Intergovernmental Agreement (SWAG) dated February 28, 2005; a Memorandum of Understanding dated March 10, 2004; a Memorandum of Understanding dated February 24, 2005; and an Intergovernmental Agreement dated April 18, 2006. In addition to various obligations and commitments concerning the use of the Sewer Commission’s facilities and services, the Incorporated Agreements contain some provisions concerning the composition of the Sewer Commission and circumstances under which its composition may change over time.

II. Summary of Findings and Recommendations from Study

The Study identified three options for the future: (1) do nothing and maintain the *status quo*; (2) complete revision of Authority governance documents, requiring a reconstitution of the Joint Authority; and (3) consolidation with a regional provider. The Study strongly suggests that option (1) is not viable. Accordingly, this memorandum will focus on options (2) and (3).

III. Option 2 – Complete Revision of Authority Governance Documents

1. Recommendations

To implement Option 2, the Study recommends the following changes related to governance:

² See Authority Agreement, Preamble at 15; *Id.*, Article 11, §(e); *Id.*, Article 13, §(a); *Id.*, Article 15, §§(a) and (b).

- (1) Adding the County as a Member;
- (2) A five-member Commission, including at least one representative from: the County, Seneca, Walhalla, and Westminster. The method of appointment of fifth member is to be determined;
- (3) Per capita voting as a rule, with weighted voting for debt matters only;
- (4) Establish parameters for debt, including preapproval for financing of certain scopes of work, and clear mechanisms for member approval of other debt;
- (5) Establish clear parameters and mechanisms for the addition of new members;
- (6) Establish power for the Authority to provide retail sewer service;
- (7) Establish an equitable rate structure;
- (8) Establish how growth will be funded; and
- (9) Establish a new operating agreement (with a minimum term of 40 years).

2. *Recommended Actions*

In order to implement the recommendations in the Study, we recommend amending and reconstituting the Joint Authority, and starting over with entirely new documents from beginning to end.³ This additionally includes rescission all of the Incorporated Agreements. To the extent there are additional counterparties to the Incorporated Agreements, other than the Members (such as the City of West Union), termination of, or substantial amendments to, such agreements will also be necessary.⁴

Reconstitution may be accomplished through a single ordinance of each Member (including the County, who is recommended for addition in the Study) and should be done *only* after all parties have come to a mutual understanding of the desired scope of the Joint Authority's capital improvement plan and its cost.⁵ Once those matters are known with a high-level of certainty, we would recommend each of the Members enact an ordinance that:

- authorizes imposition of new incorporation documents;
- authorizes a governance agreement among the Members as to how many commissioners (referred to herein as a "**Commissioner**" or "**commissioner**") each Member shall be entitled to appoint, and includes proposed bylaws (the "**Governance Agreement**"); and
- authorizes a new agreement regarding capacity, operations, and financial matters between the Joint Authority and its Members (the "**Operating Agreement**").

³ In lieu of amendment and reconstitution, the Joint Authority could be administratively dissolved and created from scratch under the Joint Authority Act. While the practical effect of this approach is the same, the amendment and reconstitution process likely avoids the onerous task of transferring or conveying the various sewer system assets to the newly created entity.

⁴ Dissolution would also necessitate the rescission of the Incorporated Agreements, and the consent or approval of counterparties other than the Members.

⁵ This should correspond to the various Capital Improvement Plans prepared by each Member, and the follow-on financial model and cost of service study contemplated under and recommended under the "Next Steps" provisions of the Study.

i. Amended Incorporation Documents

Amended incorporation documents should be drafted (i) to provide for any changes in membership, and (ii) to remove any incorporation restrictions. Restrictions, if any, should be addressed in the Governance Agreement or in the Operating Agreement. Including restrictions in the incorporation documents when the same subject matter is addressed by either the Governance Agreement or the Operating Agreement may recreate the inconsistencies and circuitous references prevalent in the current documents.

To amend and replace the current incorporation documents, all commissioners should execute and file an amendment to the incorporation documents with the South Carolina Secretary of State that specifies or includes: (1) the names of all proposed members of the reconstituted Commission; (2) a certified copy of each proposed Member's ordinance determining it is in the entity's best interest to participate in or join, as applicable, the reconstituted Joint Authority; (3) a certified copy of the ordinance or resolution of each entity appointing that Member's commissioners; (4) a statement that the proposed Members desire that the Joint Authority continue to be organized as a public body corporate and politic under the Joint Authority Act; (5) confirmation of the name of the Joint Authority; and (6) revision to the purpose for the creation of the Joint Authority that conform to the scope of the Joint Authority Act. The Secretary of State will then review the proposed amendment and issue an amended corporate certificate with the names of all voting members, the name of the Joint Authority, and the purpose of the Joint Authority.

ii. Reconstitute Commission Composition

The Study found that the membership and voting process for the Commission should be revised to achieve its mission. New participants could provide financial resources and insight into future sewer demand, and revisions to the voting procedure and membership qualifications could better align the Commissioners with the purpose of the Joint Authority and improve governance.

The Study found that the County should join the Joint Authority because "they are the one . . . stakeholder with the most ability from a financial perspective to generate significant revenues from multiple sources that could be used for sewer . . .", and it has control over land use planning and economic development in the unincorporated areas of the County, which are "two . . . of the primary drivers of the need for expanding sewer."⁶

The Study also cited feedback from stakeholders indicating that "having multiple representatives and the majority of those being either elected officials or employees of the municipality was recognized to present challenges for the good of the whole"⁷ due to conflicting

⁶ Study, p. 60.

⁷ Study, p. 60.

duties of officials or employees as between the Member they represent and the Joint Authority they are charged with governing as a Commissioner.⁸

The Study proposes a new five-member Commission with designated representatives from each of the Members:⁹ the County, Seneca, Walhalla and Westminster. The Study does not identify the fifth Commissioner, but contemplates appointment by the County or the Oconee County legislative delegation. A delegation appointment is not practicable because the Joint Authority Act specifically contemplates that only the Members, acting through their respective governing bodies, can appoint Commissioners. As a result, thoughtful consideration should be given to the fifth Commissioner and their method of appointment. If the City of West Union were added as a Member, then they could be given a Commission appointment. However, the Study also notes that they are small, financially disadvantaged and generally not recommended for inclusion. As a result, the best option is likely granting the appointment authority for the fifth Commissioner to the County, with particular requirements or conditions in the Governance Agreement as to qualifications for such Commissioner.

In addition to the structure and composition of the Commission, there are a number of considerations around the qualifications, and certain restrictions South Carolina law imposes on Commissioners, as follows:

- The office of a Commissioner is created under Section 6-25-60 of the Joint Authority Act.¹⁰ Under Article XVII, Section 1 of the Constitution of the State of South Carolina, 1985, as amended, “[n]o person shall be elected or appointed to any office in this State unless he possess the qualifications of an elector.”¹¹ An elector must be resident within the jurisdiction from which he is appointed and registered to vote therein.¹² Accordingly, it is clear that a Commissioner must be resident of and registered to vote within the boundaries of the Member appointing him.¹³
- The South Carolina Attorney General has similarly opined that because the office of a Commissioner is a public office for constitutional purposes, the prohibition on dual office-holding applies.¹⁴ There is some thought that an elected or appointed official

⁸ An analysis or determination of whether the Commissioners are fiduciaries to the Commission is beyond the scope of this memorandum. However, the Joint Authority Act does contemplate that each Commissioner shall undertake an oath to “execute the duties of his office faithfully and impartially....”

⁹ The Joint Authority Act requires a minimum of five members.

¹⁰ S.C. Code Ann. § 6-25-60.

¹¹ S.C. Const. art. XVII, § 1.

¹² 2022 WL 3279345, at *4 (S.C.A.G. Aug. 2, 2022) (“our Supreme Court interpreted article XVII, section 1 to imply a residency requirement even when one is not specified by the Legislature”).

¹³ § 6-25-60(A) also states that “[a] commissioner serves at the pleasure of the governing body by which he was appointed.” While we are unaware of any challenge to this provision, the discretionary nature of such provision is troubling in light of Article VI, Section 1 of the South Carolina Constitution 1895, as amended. Article VI, Section of the Constitution provides that “the terms of all officers must be for some specified period” As a result, there may be a constitutionality question as to the discretionary terms of Commissioners under § 6-25-60(A).

¹⁴ 2002 WL 31341804, at *2 (S.C.A.G. Aug. 19, 2002) (“Unquestionably, a member of the Commission [under the Joint Authority Act] holds an office for dual office holding purpose.” “In this instance, presuming the person is elected to county council, he would vacate the office of member of the Joint Water and Sewer Commission upon assuming

from a Member may serve *ex officio* based on the elected office held at the Member.¹⁵ However, in a 2002 opinion, the South Carolina Attorney General opined that this was improper because “[t]here is no *ex officio* correlation between those two positions.”¹⁶ The law recognizes an “*ex officio*” or “incidental duties” exception where “there is a constitutional nexus in terms of power and responsibilities between the first office and the ‘*ex officio*’ office.”¹⁷ Said another way, a Commissioner can serve if the office from which the appointment springs if the underlying office is properly characterized as incidental to service on the Commission.

- We note that the Supreme Court has found that the provision of water and sewer service is a key “governmental function.”¹⁸ And the legislative findings in the Joint Authority Act explicitly provide that “the creation of a joint system is an alternative method whereby a [Member] may obtain the benefits and assume the responsibilities of ownership in a project.”¹⁹ We think it is arguable that service on the Commission is incidental to the duties of a Mayor (if under the strong-mayor form of government) or City Manager.²⁰

- Additionally, the Joint Authority Act previously provided that the Commission representative “may be an officer or employee of the member and may also serve *ex officio* as a member of the Commission.” However, the Joint Authority Act was amended in 2007 (Act No. 59 of 2007), and this provision was deleted. Such amendment creates further questions regarding the legality or propriety officers or employees of any Member serving as a Commissioner.

In light of foregoing, and the conflicting roles/duties of the existing Commissioners noted in the Study, we strongly recommend that any new Commissioners be a resident of the appointing Member and not be officers (Mayor or council members) or employees of the Member. Each Member should select a Commissioner meeting the qualifications of an elector for that Member that does not already hold a public office or serve as an employee of the Member. Instead, Members should look to appoint unaffiliated electors that will serve faithfully and impartially, acting in the best interest of the Commission.

the office of Council member”). But see, 2022 WL 17541133, at *4 (S.C.A.G. Nov. 22, 2022)(Based on an analysis of the factors delineated in *State v. Crenshaw*, 274 S.C 475, 266 S.E.2d 61 (1980) to determine whether a position constitutes an office, the Attorney General overruled a prior opinion (see 1985 WL 165972 Jan. 4, 1985) and determined that “the Darlington City Manager does not hold an office for purposes of dual office holding”).

¹⁵ It is noted that the current Commission includes a number of members who also serve as elected representatives of their cities.

¹⁶ *Id.*

¹⁷ *S.C. Pub. Int. Found. v. S.C. Transp. Infrastructure Bank*, 403 S.C. 640, 646, 744 S.E.2d 521, 524 (2013).

¹⁸ *City of Beaufort v. Beaufort-Jasper Cnty. Water & Sewer Auth.*, 325 S.C. 174, 180, 480 S.E.2d 728, 731 (1997)

¹⁹ S.C. Code Ann. § 6-25-128.

²⁰ 2022 WL 17541133, at *4 (Utilization of *Crenshaw* factors to determine whether an official is exercising sovereign powers of the State).

iii. Voting Procedure

The Study recommends “that for matters not related to debt, each [Commissioner] would receive one vote, with all votes being equal.”²¹ The Study further recommends that for matters related to debt, the new [Governance Agreement] must determine the most equitable manner in which to apportion votes. It is recommended that this be based on something such as the proportionate flow of each stakeholder to the Coneross WRF, a fixed capacity allocation, or an annual process of determining an equitable allocation for specific votes.”²²

The Joint Authority Act provides that “[a] commissioner has one vote and may have additional votes as a majority of the members of the joint system determines,”²³ except that with regard to the election of chairman, vice-chairman, secretary, and treasurer of the Commission, each Commissioner shall have one vote.²⁴ The Joint Authority Act also provides that the Joint Authority cannot undertake a project for which bonds will be issued without the approval of a favorable vote of two-thirds of all Commissioners following unanimous approval of the governing bodies of all Members. Practically speaking, this means the Operating Agreement, which should include preauthorization of borrowing for the near-term capital plan and the maintenance of the system, must be approved by two-thirds of all Commissioners. The approval of the bond resolution, the provisions of which actually implement the borrowing plans, may be subject to a different threshold (including weighted voting as discussed below) at or in excess of a majority of a quorum.

The Joint Authority Act provides that each Commissioner may receive “additional votes as a majority of the members of the joint system determines.” While the Study contemplates weighted voting for debt issuances, additional consideration should also be given to weighted voting for other financial matters (rates and charges), amendments to the Bylaws or other governing matters. Options can be drawn from other joint authorities, which include weighted voting options based on capacity,²⁵ flow,²⁶ or customer count,²⁷ or the Joint Authority can determine its own weighting metrics. The decision whether to utilize weighted voting, how/when to utilize weighted voting and the methodology for weighted voting should be discussed by the ad hoc committee (as contemplated in the study), and if determined for use, should be memorialized in the Governance Agreement and bylaws.

²¹ Study at 78.

²² Study at 79.

²³ S.C. Code Ann. § 6-25-60(A).

²⁴ S.C. Code Ann § 6-25-60(B).

²⁵ Anderson Regional Joint Water System.

²⁶ Pickens Regional Joint Water System; Piedmont Municipal Power Agency (using a hybrid option with a fixed amount of voting shares, plus additional shares based upon a proportionate share of base billing demand).

²⁷ Lowcountry Regional Water System.

iv. Rescind and Replace All Prior Agreements

The Study noted that the Authority Agreement and the Incorporated Agreements impede action and that “inaction is not an option.”²⁸ This is because sewer service in the County is at a point where inaction “will ultimately result in negative impacts to the things that all county citizens prioritize – quality of life and protection of abundant and natural resources.”²⁹

A new Operating Agreement that says the same thing as the existing Authority Agreement and the Incorporated Agreements will not serve the Joint Authority well in the future. Our firm regularly works with several other joint authorities created under the Joint Authority Act and there are key provisions in each of their respective operating agreements that allow for their operational success and ability to access the bond market. As mentioned above, we think the best way to do this is through an omnibus ordinance by each Member that approves a new Operating Agreement and rescinds all prior agreements. The new Operating Agreement should provide for the following:

- a defined “Project,” which may be expansive or limited in scope, for which the Members can preauthorize the issuance of debt to construct and to provide for capital maintenance and regulatory compliance, and to extend the useful life of the Project
- the method or methodology for determining the apportionment of operating costs (usually on the basis of relative flows) and capital costs (usually on the basis of capacity)³⁰
- define the components of each Member’s monthly payment, which should include (at minimum) the following components of Member charges along with clear methodologies for calculating and apportioning them:
 - capital charge
 - operation and maintenance charge
 - depreciation charge
 - debt service charge
- define the payment obligation of the Members as “absolute and unconditional” and provide for a “step-up” provision providing for Members to jointly and severally stand-behind any debt obligation
- provide for capacity allocation, including adjustments and transfers

²⁸ Study at 77. Additionally, in its most recent monitoring report dated October 1, 2024, RIA informed OJRSA that “[t]he efforts to act on the recommendations and reorganization efforts outlined in th[e] [P]lan may be a consideration in evaluation for future funding requests for Oconee Joint Regional Sewer Authority and the participating systems” (Emphasis added).

²⁹ *Id.*

³⁰ This is something that should be reviewed and considered in the “Financial/Rate Cost of Service Study” as recommended in the “Next Steps” section of the Study at 84.

- provide a defined mechanism for all or a portion of the Members to finance additional capacity and expansion apart from the initial pre-authorized “Project”
- provide that each Member include sewer charges on water bills
- ensure that Members’ individual revenue bond obligations are structured on a net revenue (as opposed to a gross revenue) basis, whereupon payment obligations to the Joint Authority are prioritized
- determine whether collection infrastructure will be owned, operated or maintained by the Joint Authority
- mandated compliance and associated penalties for failure to comply with Joint Authority’s sewer use policy

IV. Option 3 – Consolidation with an Existing Entity

Consolidation with an existing entity trades self-determination for financial relief. This trade-off may be worth it in the short to medium term, but aside from an initial agreement specifying certain near-term activities, the Members would have no say in policy matters regarding who is served in the future.³¹ This option abdicates responsibility for sewer in the County. Given the condition of the various systems this may appear attractive, but rehabilitation and expansion costs will be paid by the ratepayers at the end of the day.

Further, a review of consolidation options requires a fact-specific analysis. The process for consolidation of the Joint Authority into a municipality versus a special purpose district is very different. The practical considerations of any consolidation option should be analyzed once and if a consolidation candidate is identified.³²

V. Conclusion

While the above covers a great deal of ground, the pieces will fall into place if the Members can determine:

- the composition of the Commission
- weighted voting
- the scope and cost of the pre-authorized capital plan
- an acceptable rate structure and methodology

If these matters can be determined with adequate definition, we would then propose that the Joint Authority and each Member adopt a resolution and ordinances, respectively, reincorporating the Joint Authority, reconstituting the Commission, and rescinding and replacing all existing

³¹ This is according to State law.

³² Such arrangement would require a separate memorandum to identify and describe the consolidation process.

Agreements. From our perspective those actions are straightforward once the Members determine the matters set forth above.

In the absence of such determinations, or a failure by some or all of the Members to act, options for the potential consolidation of the Joint System should be considered and candidates for such consolidation should be reviewed, vetted and stress-tested.



Finance & Administration Committee Meeting

OJRSA Operations & Administration Building
623 Return Church Road, Seneca, South Carolina 29678
Lamar Bailes Board Room
December 17, 2024 at 9:00 a.m.

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – Celia Myers, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include vote and/or action on matters brought up for discussion]*
- Update on current projects (Exhibit A) – Chris Eleazer, Director
- D. Committee Action Items**
1. Review October and Year-to-Date Financial Reports (Exhibit B) – Chris Eleazer, Director and Lynn Stephens, OJRSA Secretary/Treasurer and Office Manager
 2. Review November and Year-to-Date Financial Reports (to be provided at meeting) – Chris Eleazer, Director and Lynn Stephens, OJRSA Secretary/Treasurer and Office Manager
- E. Action Items to Recommend to the Board**
1. Approve 2025 OJRSA Board and Committee meeting schedule (Exhibit C) – Chris Eleazer, Director
 2. Approve extension through March 31, 2025 to continue acceptance of hauled portable toilet waste from outside the area to assist with Tropical Storm Helene recovery efforts – Chris Eleazer, Director
- F. Executive Director's Report and Discussion** – Chris Eleazer, Director
- Miscellaneous *(if any)*
- G. Committee Members' Discussion** – Committee Chair
Discussion can be related to matters addressed in this meeting or for future consideration by this Committee. Voting is not permitted during this session.
- H. Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
- Board of Commissioners – January 6, 2025 at 4:00 p.m. *Westminster Historic Railroad Depot, 129 Main Street, Westminster*
 - Annual Members' Meeting – January 6, 2025 at 5:00 p.m. *Westminster Historic Railroad Depot, 129 Main Street, Westminster*
 - Sewer Feasibility Implementation Ad Hoc Committee – January 9, 2025 at 9:00 a.m.
 - Operations & Planning Committee – January 15, 2025 at 8:30 a.m.
 - Finance & Administration Committee – January 20, 2025 at 9:00 a.m.
- I. Adjourn**

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

12/11/2024 09:30

Row #	FY 2025 O&M Project (Project # (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>	Approx % Complete	Anticipated Completion	Budget/PO/ Contract Amount (\$)	O&M PROJECT MILESTONES				Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)
					Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed			
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	100%	11/9/2024	N/A	N/A	N/A	N/A	11/8/2024	0	0	N/A
2	GIS Update and Upgrade (CE)	80%	11/10/2024	32,000	N/A	7/30/2024	8/1/2024		28,291	3,709	Con Sys: Prof Svcs 601-02430
3	For Feasibility Study: Establish Sewer Feasibility Implementation Ad Hoc Committee (CE)	100%	11/13/2024	0	N/A	N/A	9/9/2024	11/4/2024	0	0	N/A
4	For Feasibility Study: Legal counsel prepare new governance and consolidation evaluations (CE)	100%	12/6/2024	0	N/A	N/A	9/10/2024	11/26/2024	0	0	Admin Services 501-02420
5	For Feasibility Study: Financial/Rate Cost of Service Study (CE)	20%	3/10/2025	29,800	N/A	N/A	10/21/2024		8,940	20,860	Admin Services 501-02420
6	For Feasibility Study: Ad Hoc Committee to Report to Board and County its Recommendations (CE)	0%	5/13/2025	0	N/A	N/A			0	0	N/A
7	ISS PS Generator Installation (MD)	0%	3/31/2025						0	0	Conv Sys R&M: PS 601-05090
8	Coneross Creek PS Pump Control Upgrade (MD)	0%	4/30/2025		N/A Prof Services				0	0	Con Sys R&M: PS 601-05030
9	Martin Creek PS Pump Restraint System (MD)	100%	3/31/2025	35,000	In-kind replacement	2/9/2024	7/30/2024	7/30/2024	32,017	2,983	Con Sys R&M: PS 601-05100
10	Martin Creek Storage Aerator Motor Replacement (MD)	0%	4/25/2025	Waiting for other costs	N/A OEM Equip/Svc				0	0	Con Sys R&M: PS 601-05100
11	Pelham Creek PS Manual Transfer Switch Installation (MD)	0%	4/30/2025	24,134	9/11/2024	11/6/2024			0	24,134	Con Sys R&M: PS 601-05120
12	Perkins Creek PS Wet Well Cleanout (KL, MD)	0%	12/15/2024	N/A	N/A	N/A	N/A	N/A	0	0	Con Sys R&M: PS 601-05130
13	Richland Flow Meter Station Electrical Rewiring (MD)	0%	4/30/2025	13,000	9/4/2024	11/13/2024			0	13,000	Con Sys R&M: FMS 601-04030
14	Paint Flow Meter Stations (MD)	0%	5/30/2025						0	0	Con Sys Bldgs & Grnds 601-02550
15	Martin Creek PS/FM H2S Control <u>ENGINEERING AND PERMITTING</u> (KL)	0%	TBD						0	0	Con Sys R&M: PS 601-05100
16	Southern Oconee Sewer PS/FM H2S Control <u>STUDY</u> (CE, KL)	0%	1/31/2025	22,500	N/A	10/31/2024			0	22,500	Retail O&M: Prof Svcs 1301-02430
17	Martin Creek PS Basin and Southern Westminster Trunk Sewer CCTV/Clean (KL, CE)	100%	12/20/2024	211,503	6/6/2024	8/6/2024	8/6/2024	9/19/2024	203,488	8,015	Con Sys: Prof Svcs 601-02430
18	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE, KL)	0%	TBD	140,000	N/A	4/29/2024			0	140,000	O&M CIP: Con Sys 1401-06071
19	WRF Replace Disinfection System Lightning Mixer (JM)	0%	5/30/2025	Waiting for other costs	12/4/2024	12/4/2024			0	0	WRF R&M 701-03000
20	WRF Util Water Pump (1 unit only)/Valve, Flow Eq Flow Control, RAS/WAS Pump/Mag Meter/Valve Install (JM)	0%	5/30/2025	Waiting on bids	11/1/2024				0	0	WRF R&M 701-03000
21	WRF Waterproofing Admin Building Roof/Walls and Chloring Building Roof (KL)	0%	2/28/2025	Waiting on bids	RFB #2025-07 11/18/2024				1,950	0	Admin Contingency 501-02440

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

12/11/2024 09:30

22	WRF Paving Around Biosolids Storage Pad and Solids Processing Building (KL)	0%	5/30/2025	31,500	12/6/2024				0	31,500	WRF Bldgs & Grnds 701-02550	
23	WRF Tank & Wet Well Clanouts (Primary Splitter Box and Digester #1) (JM)	0%	12/15/2024	40,680	10/24/2024				0	40,680	WRF R&M 701-03000	
24	WRF Replace/Paint Walkway Handrails (continued from FY 2024) (JM)	100%	11/30/2024	N/A	N/A	N/A	As time allows	As time allows	N/A	N/A	WRF R&M 701-03000	
25	WRF Digesters/Solids Handling Tanks Grinder Rebuild (MD)	0%	10/31/2024	17,000	8/26/2024	8/26/2024	9/30/2024	10/4/2024	16,999	1	WRF R&M 701-03000	
26	WRF Biological Reactor Basin Oxidation Zone Gearbox Replacement (JM)	0%	5/30/2025	Waiting for other costs	12/4/2024	12/4/2024			0	0	WRF R&M 701-03000	
TOTAL AWARDED				597,117	TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:				291,685	-307,382	TOTAL AWARDED BUDGET REMAINING	

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

12/11/2024 09:30

Row #	FY 2025 O&M Project (Project # (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>	Comp. Performing (and Project Mgr)	Notes
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	OJRSA Chris Eleazer	DUE TO SCDES EVERY SIX MONTHS. Reports submitted: 11/14/2021, 5/9/2022, 11/10/2022, 5/9/2023, 11/9/2023, 5/10/2024. 11/8: Submitted to SCDES. COMPLETE. Next report due 5/10/2025.
2	GIS Update and Upgrade (CE)	Weston & Sampson Danny Gant	Project to begin updating OJRSA, Satellite Sewer System, and other User assets and information for asset management and compliance purposes. 9/18: Met with D Gant to review easement progress. 11/22: Progress meeting with D Gant.
3	For Feasibility Study: Establish Sewer Feasibility Implementation Ad Hoc Committee (CE)	OJRSA Chris Eleazer	10/7: Discussed at board meeting. Will consider committee at next meeting. 11/4: List approved by Board. COMPLETE. Update sent to Bonnie Ammons and Sophia Mazza with RIA on 11/13. First meeting to be held 12/2.
4	For Feasibility Study: Legal counsel prepare new governance and consolidation evaluations (CE)	OJRSA Chris Eleazer	9/10: Authorized Pope Flynn (L Flynn and Gary Pope) to begin development of new governance agreement as well as consolidation with another multi-county organization. 11/26: Received from Pope Flynn. COMPLETE. 12/2: Shared memo with Ad Hoc Committee.
5	For Feasibility Study: Financial/Rate Cost of Service Study (CE)	Willdan Daryll Parker	12/4: Reviewed model with D Parker and A Mettlen. Will schedule time for it to be presented to Board. To be discussed at F&A Comm meeting in Dec.
6	For Feasibility Study: Ad Hoc Committee to Report to Board and County its Recommendations (CE)	Ad Hoc Comm Graham Rich	
7	ISS PS Generator Installation (MD)	OJRSA Mark Dain	OJRSA staff will perform the moving because others wanted too much to do it. Will need to determine what project will require for installation. We're considering making it a portable generator. KL to speak with A Maddox to find out how to make this happen.
8	Coneross Creek PS Pump Control Upgrade (MD)	Border States Stuart Reynolds	8/6: Will need to bid. 9/3: Install evaluated several weeks ago, waiting on quote. 9/17: Expect quote later today. 10/8: Border States came out to look at site. 11/5: Still waiting for update. 12/11: Waiting on revised quote.
9	Martin Creek PS Pump Restraint System (MD)	TBD	Ordered during FY 2024 but did not receive until FY 2025. 7/15/2024: Ordered as in-kind unit with new pump head assembly. 7/30: COMPLETE
10	Martin Creek Storage Aerator Motor Replacement (MD)	OJRSA Mark Dain	11/4: Sole source because of original equipment replacement. OJRSA will perform work. 12/11: Ordered. Expected to arrive in January. \$11,243 for motor.
11	Pelham Creek PS Manual Transfer Switch Installation (MD)	Mason Electric TBD	9/3: Staff met with electrician last week to get quote. 9/17: Waiting on 1 more quote and availability. 11/4: Approved low bid for equipment and installation. 12/11: Ordered. We purchased ATS for WW Williams (5,664). Mason will do install (\$18,470).
12	Perkins Creek PS Wet Well Cleanout (KL, MD)	TBD	8/6: Will need to bid. Will do with splitter box and digeter #1. 9/3: KL nearly complete with RFB. 9/17: After further evaluation, do not need to perform and money will be better spent on Coneross PS. REMOVED.
13	Richland Flow Meter Station Electrical Rewiring (MD)	Davis Power TBD	9/3: Staff met with electrician last week to get quote. 9/17: Waiting on 1 more quote. 11/5: Approved low bid. 12/11: Waiting on contractor to begin work.
14	Paint Flow Meter Stations (MD)	TBD	9/3: Waiting on quotes. 9/17: Need 2 more quotes. 11/5: Still waiting on quotes. 12/11: Met with painters for stations.
15	Martin Creek PS/FM H2S Control <u>ENGINEERING AND PERMITTING</u> (KL)	Garver Will Nading	9/3: KL to reach out to Garver for next steps. 9/17: Need to determine permanent fix to this and where it goes in overall OJRSA priority list. 10/10: Spoke with W Nading and he is putting together scope. 11/4: OJRSA will need to publicly solicit work (est. \$140,000)
16	Southern Oconee Sewer PS/FM H2S Control <u>STUDY</u> (CE, KL)	Garver Will Nading	Project #2025-06 10/23: Spoke with W Nading, he will remove 'draft' from proposal and resend for signature. 10/31: Sent signed agreement to Garver. 90 days to completion per doc. 12/11: Garver has visited sites.
17	Martin Creek PS Basin and Southern Westminster Trunk Sewer CCTV/Clean (KL, CE)	Secure Sewer & Svc Michael Bevelle	9/19: Received all information. Will review internally to confirm all deliverables received. 10/1: All contracted work is complete. OJRSA staff have to finish inspecting manholes and smoketest.
18	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE, KL)	GMC Michael Knapp	Reimbursible by Fountain Residential Properties LLC per agreement. 10/30: B Little trying to procure contractor. 11/4: Board approved Corrective Easement for force main.
19	WRF Replace Disinfection System Lightning Mixer (JM)	OJRSA Mark Dain	9/17: Need updated quote for this and WRF BRB Oxidation Zone Motor Replacement. 10/14: Receive updated quote but it did not include upper bearing cost. 12/11: Ordered and expect to receive in February. \$44,432. Still need motor, which is easy to get.
20	WRF Util Water Pump (1 unit only)/Valve, Flow Eq Flow Control, RAS/WAS Pump/Mag Meter/Valve Install (JM)	TBD	9/3: To be included in large bid packet. 10/18: KL finalizing draft solicitation for bid. 11/1: Advertised. 12/11: Bids due.
21	WRF Waterproofing Admin Building Roof/Walls and Chloring Building Roof (KL)	BEE Group Rick Cook	To be funded with O&M Contingency. 10/14: Need to get front end docs to BEE. 11/15: Established pre-bid and bid opening dates (12/3 and 12/17). 12/3: Pre-bid meeting held. 12/4: Addendum #1 issued.

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

12/11/2024 09:30

22	WRF Paving Around Biosolids Storage Pad and Solids Processing Building (KL)	TMS Asphalt TBD	9/3: Waiting to hear back with quote. 9/17: May need this money for dewatering project concrete. 10/14: KL cannot get anyone to return calls or come see site. Will need to begin again. 12/11: Have 3 quotes, will award soon.
23	WRF Tank & Wet Well Clanouts (Primary Splitter Box and Digester #1) (JM)	Greenstone Const TBD	9/17: It is no longer necessary to clean out splitter box. 9/20: Waiting on legal review of contract language (Bryan Kelley) before bidding. 10/18: KL finalizing draft solicitation for bid. 10/24: Ad on SCBO. 11/26: Issued Addendum #1. 12/4: Received bids.
24	WRF Replace/Paint Walkway Handrails (continued from FY 2024) (JM)	TBD	8/6: Purchased more paint. 10/14: Front end of plant complete. Now painting some items on back end of plant.
25	WRF Digesters/Solids Handling Tanks Grinder Rebuild (MD)	TBD	8/6: Getting updated quotes. 9/3: Has been ordered. 9/17: Rebuild kit arrived last week. 10/4: COMPLETE.
26	WRF Biological Reactor Basin Oxic Zone Gearbox Replacement (JM)	OJRSA Mark Dain	9/17: Need updated quote for this and WRF Disinfection System Lightning Mixer. 10/14: KL to review. 12/11: Ordered. \$42,187. Still need motor, which is easy to get.

FY2025 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

12/11/2024 09:30

Row #	Restricted Fund Projects (Project Manager)	OJRSA Project #	Approx % Complete	Anticipated Completion	OJRSA Funding Amount (\$)	Max Funding by Others (\$)	PO/Contract Amount (\$)	RESTRICTED FUND PROJECT MILESTONES					Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)	
								Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed	Obligated/ Spent Curr + Prev Years (\$)				
A	Consent Order SSES/Rehab 2022 CONSTRUCTION SCIIP MATCH (CE, KL)	2024-02	100%	4/30/2024	351,291	0	351,291	7/28/2023	10/17/2023	12/4/2023	7/15/2024	316,577	34,714	PROJ & CONT 1501-09008	Tugalo Pipeline Ed Hare	
B	Consent Order SSES/Rehab 2023 ENGINEERING SCIIP MATCH (CE, KL)	2024-08	75%	8/31/2025	398,000	0	398,000	N/A	9/15/2023	10/3/2023		169,736	228,264	PROJ & CONT 1501-09009	WK Dickson Priya Verravalli	
C	Consent Order SSES/Rehab 2023 CONSTRUCTION SCIIP GRANT (CE, KL)		0%	8/31/2025	0	5,478,319	4,076,461	8/14/2024	11/20/2024			0	4,076,461	PROJ & CONT 1501-09009	Frank Brinkley Bio-Nomic Services	
D	Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (KL)	2024-06	50%	PHASE II 6/30/2026	440,300	0	440,300	9/15/2023	12/19/2023	1/11/2024		163,691	276,609	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar	
E	Dewatering Equipment Replacement CONSTRUCTION SCIIP GRANT (KL)		5%	PHASE II 6/30/2026	0	2,800,000	30,000	3/22/2024	7/30/2024	7/26/2024		0	30,000	PROJ & CONT 1501-09011	Harper GC Justin Jones	
F	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	TBD	98%	11/1/2024	0	0	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	Sometime in 2022		0	0	TBD	Thomas & Hutton Lee Brackett	
G	Flat Rock PS Replacement ENGINEERING/CONST SVCS SCIIP MATCH (CE)	2022-03	100%	10/23/2024	177,800	0	177,800	2/14/2022	7/5/2055	7/1/2022	10/10/2024	151,548	26,252	PROJ & CONT 1501-09005	KCI Technologies Tom Vollmar	
H	Flat Rock PS Replacement CONSTRUCTION SCIIP GRANT (CE)	2024-03	100%	9/30/2024	0	1,321,656	1,321,656	6/7/2023	8/29/2023	3/25/2024	8/27/2024	1,321,656	0	PROJ & CONT 1501-09005	Cove Utilities Jeff Caffery	
I	Oconee County & Western Andeson County Sewer Master Plan (CE)	2022-01	100%	6/3/2024	217,800	100,000	317,800	N/A	8/9/2023	9/12/2023	7/1/2024	317,476	324	PROJ & CONT 1501-09007	Weston & Sampson Kip Gearhart	
J	Regional Sewer Feasibility Study RIA GRANT (CE)	2024-01	100%	11/29/2024	0	100,000	100,000	5/26/2023	10/10/2023	11/8/2023	9/9/2024	100,000	0	PROJ & CONT 1501-09010	WK Dickson Angie Mettlen	
K	Sewer South Phase II ENG/INSPECT SVCS COUNTY FUNDED (CE)	2019-XX	98%	10/31/2024	0	480,850	480,850	Inherited from Oconee Co	5/4/2023	5/4/2023		383,744	97,106	SSF: CIP 1401-06050	Davis & Floyd John Reynolds	
L	Sewer South Phase II CONSTRUCTION EDA/RIA/COUNTY FUNDED (CE)	2023-06	98%	10/31/2024	0	12,311,447	11,687,329	9/27/2022	3/23/2023	6/1/2023		11,003,413	683,916	SSF: CIP 1401-06050	Kevin Moorhead Moorhead Construct	
M	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review (KL, CE)	2025-03	0%	3/31/2025	96,000	0	96,000	Consent Order Prof Svcs	9/30/2024			2,898	93,102	PROJ & CONT 1501-09012	Priya Verravalli WK Dickson	
N	Southern Westminster Basin Trunk Sewer CCTV Engineer Review (KL, CE)	2025-04	0%	3/31/2025	76,000	0	76,000	Consent Order Prof Svcs	9/30/2024			5,610	70,390	PROJ & CONT 1501-09012	Priya Verravalli WK Dickson	
O	Martin Crk PS Basin Flow Study and Compare to Perkins Crk PS Basin to Quantify I/I (CE)	2025-05	0%	3/31/2025	45,000	0	45,000	Consent Order Prof Svcs	9/30/2024			1,332	43,668	PROJ & CONT 1501-09013	Priya Verravalli WK Dickson	
P	Speeds Creek PS Force Main Replacement ENGINEERING (CE, KL)	TBD	0%	TBD								0	0	PROJ & CONT 1501-TBD	TBD	
Q	Speeds Creek PS Force Main Replacement CONSTRUCTION (CE, KL)		0%	TBD									0	0	PROJ & CONT 1501-TBD	TBD
			0%									0	0			
					1,802,191	22,592,272	19,598,487	TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:					13,937,680	-5,660,807	TOTAL AWARDED BUDGET REMAINING	

FY2025 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

12/11/2024 09:30

Row #	Restricted Fund Projects (Project Manager)	Notes
A	Consent Order SSES/Rehab 2022 CONSTRUCTION SCIIP MATCH (CE, KL)	Carryover from FY 2023 OJRSA CONG: \$40,000 . 5/20: COMPLETE . Used \$6,785.98 of budgeted/approved Owner Contingency for additional concrete work on final repair.
B	Consent Order SSES/Rehab 2023 ENGINEERING SCIIP MATCH (CE, KL)	PO/Contract Amount includes \$700,000 owner contingency 10/7: Board approved award and pre-approved \$700,000 owner contingency for change orders. All is pending RIA approval. 10/15: Received RIA approval of contract. 10/24: Signed and sent Notice to Award to Bio-Nomic. 11/5: Contractor submitted COI. Waiting on performance bonds. 11/7: Setting up pre-con meeting for mid-November. Construction to start early 2025.
C	Consent Order SSES/Rehab 2023 CONSTRUCTION SCIIP GRANT (CE, KL)	11/20: Pre-con held today. NTP for 1/2/2025.
D	Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (KL)	10/1: Project down to ~\$3.6M after VE. Waiting to determine how much is remaining on Project 2024-08 to verify that we will be able to fund this project. 10/8: Approved \$10,000 for KCI for VE services, to be funded by project contingency. 11/4: 60% completion should be complete by end of week. Cost around \$3.8-3.9M currently and will operate 100% of current plant's rating. 11/7: Authorized KCI to use \$3,000 of project contingency for redoing layout for Schwing presses. 12/2: Signed Construction Permit Application, etc.
E	Dewatering Equipment Replacement CONSTRUCTION SCIIP GRANT (KL)	
F	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	8/19: Received revised plans for route and will review soon. 8/29: Provided comments. 9/23: Received revision. Need to begin working on an agreement. 10/8: Approved all plans. Need info from T&H. Sent Lee Brackett email for info.
G	Flat Rock PS Replacement ENGINEERING/CONST SVCS SCIIP MATCH (CE)	9/3: Rain over weekend caused washing. Contractor to better stabilize area. 9/17: Cove/KCI have identified some solutions for stabilization. 9/18: Received SCDES Permit to Operate. Need record drawings, electronic files, site stabilization completion, etc. 10/10: Received final engineering invoice. 10/14: Received GIS information. COMPLETE. Retained approx. \$26,252 for PM and inspection funds not used, making OJRSA funding amount \$151,548.
H	Flat Rock PS Replacement CONSTRUCTION SCIIP GRANT (CE)	
I	Oconee County & Western Andeson County Sewer Master Plan (CE)	To continue under #2022-01 (Fair Play and Townville Area Sewer Basin Plan). 6/26: Provided W&S comments on draft. Have received 1/2 of "grant" for study. 7/1: Presentated to Board and report finalized and put on website. 8/5: Board adopted. COMPLETE .
J	Regional Sewer Feasibility Study RIA GRANT (CE)	8/5: Presented to Board as draft. Needs to be finalized. Will be considered 9/9. 9/9: Board approved. Next phase is implementation. This will be tracked in FY2025 O&M Projects. COMPLETE . 10/31: Received RIA Grant Close Out Letter.
K	Sewer South Phase II ENG/INSPECT SVCS COUNTY FUNDED (CE)	10/14: To perform walkthrough with D&F tomorrow. 10/18: D&F sent email to Moorhead with punchlist items to complete. It is important for them to receive the record drawings from the contractor in order to receive permit to operate. 10/29: Contract complete but project not. D&F waiting on record drawings from contractor in order to get SCDES Permit to Operate. 11/6: SCDOT Permit closed out. 12/4: Moorhead (J Brooks) sent as-built drawings to Davis & Floyd.
L	Sewer South Phase II CONSTRUCTION EDA/RIA/COUNTY FUNDED (CE)	
M	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review (KL, CE)	8/6: 5 meters installed. Took out Flodar and put in A/V meter. 10/14: All that is remaining is smoke testing by OJRSA staff. 10/24: All CCTV and manhole data provided to engineer. 11/7: WKD began spot checking data.
N	Southern Westminster Basin Trunk Sewer CCTV Engineer Review (KL, CE)	10/14: OJRSA has finished all Level 1 manhole inspections and will begin smoke testing soon. 10/24: All CCTV and manhole data provided to engineer. 11/7: WKD began spot checking data.
O	Martin Crk PS Basin Flow Study and Compare to Perkins Crk PS Basin to Quantify I/I (CE)	11/7: WK Dickson waiting on "frequent" storm for I/I analysis. TS Helene will be considered Act of God and not appropriate to use for study.
P	Speeds Creek PS Force Main Replacement ENGINEERING (CE, KL)	CONSENT ORDER ITEM 7/15/2024: As identified in the 20 Year Master Plan, this force main should be replaced with similar sized pipe.
Q	Speeds Creek PS Force Main Replacement CONSTRUCTION (CE, KL)	

010 OJRSA FUND
 004 REVENUE
 00401 REVENUE

Revenue Report

Oconee Joint Rsa
 Page 1 of 1

Level 4 Summary for October 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 OJRSA FUND								
004 REVENUE								
00401 REVENUE								
01770 CONNECTION FEES	\$0.00	\$0.00	\$0.00	\$1,796.60	0	\$1,796.60	0	(\$1,796.60)
01790 UNRESTRICTED INTEREST	\$25,000.00	\$0.00	\$25,000.00	\$17,779.58	71	\$53,582.73	214	(\$28,582.73)
01820 GRANTS	\$0.00	\$0.00	\$0.00	\$374,017.50	0	\$1,103,089.65	0	(\$1,103,089.65)
01830 HAULED WASTE SVCES	\$213,308.00	\$0.00	\$213,308.00	\$13,690.00	6	\$67,332.30	32	\$145,975.70
01840 OTHER REVENUE	\$158,622.00	\$0.00	\$158,622.00	\$333.79	0	\$3,425.27	2	\$155,196.73
01880 CAPACITY FEES	\$0.00	\$0.00	\$0.00	(\$3,400.00)	0	(\$3,400.00)	0	\$3,400.00
01910 USER FEES	\$5,717,028.00	\$0.00	\$5,717,028.00	\$534,556.45	9	\$2,138,074.30	37	\$3,578,953.70
Total Revenue	\$6,113,958.00	\$0.00	\$6,113,958.00	\$938,773.92	15	\$3,363,900.85	55	\$2,750,057.15
00801 PRETREATMENT								
01850 INDUSTRIES	\$174,852.00	\$0.00	\$174,852.00	\$1,941.68	1	\$49,901.24	29	\$124,950.76
Total Pretreatment	\$174,852.00	\$0.00	\$174,852.00	\$1,941.68	1	\$49,901.24	29	\$124,950.76
01101 IMPACT FEES								
01780 RESTRICTED INTEREST	\$100,000.00	\$0.00	\$100,000.00	\$26,272.06	26	\$100,688.74	101	(\$688.74)
01880 CAPACITY FEES	\$1,000,000.00	\$0.00	\$1,000,000.00	\$57,500.00	6	\$261,600.00	26	\$738,400.00
01930 UNUSED CAPACITY FEES	\$150,000.00	\$0.00	\$150,000.00	\$55.73	0	\$30,059.47	20	\$119,940.53
Total Impact Fees	\$1,250,000.00	\$0.00	\$1,250,000.00	\$83,827.79	7	\$392,348.21	31	\$857,651.79
01201 CONTRACT OPERATIONS								
01900 INTERGOV. REIMBURSEMENT	\$44,072.00	\$0.00	\$44,072.00	\$10,096.81	23	\$25,147.20	57	\$18,924.80
Total Contract Operations	\$44,072.00	\$0.00	\$44,072.00	\$10,096.81	23	\$25,147.20	57	\$18,924.80
01301 RETAIL SERVICES								
01780 RESTRICTED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,924.97	0	(\$5,924.97)
01821 GRANTS - SEWER SOUTH	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,411,022.50	0	(\$2,411,022.50)
01900 INTERGOV. REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$10,730.62	0	\$66,693.24	0	(\$66,693.24)
Total Retail Services	\$0.00	\$0.00	\$0.00	\$10,730.62	0	\$2,483,640.71	0	(\$2,483,640.71)
Total REVENUE	\$7,582,882.00	\$0.00	\$7,582,882.00	\$1,045,370.82	14	\$6,314,938.21	83	\$1,267,943.79
Total OJRSA FUND	\$7,582,882.00	\$0.00	\$7,582,882.00	\$1,045,370.82	14	\$6,314,938.21	83	\$1,267,943.79
TOTAL ALL FUNDS	\$7,582,882.00	\$0.00	\$7,582,882.00	\$1,045,370.82	14	\$6,314,938.21	83	\$1,267,943.79

010 OJRSA FUND
005 EXPENSES
00501 ADMINISTRATION

Expenditure Report

Oconee Joint Rsa
 Page 1 of 3

Level 4 Summary for October 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 OJRSA FUND									
005 EXPENSES									
00501 ADMINISTRATION									
01140 100% DEPRECIATION EXPENSE	\$1,222,487.00	\$0.00	\$101,873.92	8	\$407,495.68	33	\$0.00	\$814,991.32	67
01300 PAYROLL: SALARIES	\$1,154,105.00	\$0.00	\$106,359.79	9	\$396,634.05	34	\$0.00	\$757,470.95	66
01310 OVERTIME	\$41,194.00	\$0.00	\$7,202.87	17	\$12,822.59	31	\$0.00	\$28,371.41	69
01350 PAYROLL: FICA/MEDICARE WH	\$97,367.00	\$0.00	\$8,911.53	9	\$32,446.44	33	\$0.00	\$64,920.56	67
01380 PAYROLL: RETIREMENT	\$221,848.00	\$0.00	\$16,122.91	7	\$68,854.87	31	\$0.00	\$152,993.13	69
02200 COMMISSIONER EXPENSES	\$13,680.00	\$0.00	\$1,080.00	8	\$3,780.00	28	\$0.00	\$9,900.00	72
02220 GROUP INSURANCE	\$215,280.00	\$0.00	\$19,145.72	9	\$57,103.36	27	\$0.00	\$158,176.64	73
02240 WORKERS' COMPENSATION	\$20,791.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$20,791.00	100
02250 INSURANCE-PROPERTY/GENERAL	\$81,363.00	\$0.00	\$291.74	0	\$291.74	0	\$0.00	\$81,071.26	100
02260 EMPLOYEE WELLNESS	\$2,600.00	\$0.00	\$148.93	6	\$1,220.98	47	\$0.00	\$1,379.02	53
02270 UNIFORMS	\$31,475.00	\$0.00	\$2,441.05	8	\$7,026.79	22	\$0.00	\$24,448.21	78
02280 TRAVEL & POV MILEAGE	\$8,650.00	\$0.00	\$0.00	0	\$210.00	2	\$0.00	\$8,440.00	98
02290 AGENCY MEMBERSHIPS	\$11,715.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$11,715.00	100
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$4,563.00	\$0.00	\$275.00	6	\$1,011.00	22	\$0.00	\$3,552.00	78
02310 SEMINARS/WKSHOPS & TRAINING	\$42,020.00	\$0.00	\$1,211.84	3	\$6,838.76	16	\$0.00	\$35,181.24	84
02320 EVENTS & MEETING EXPENSES	\$4,300.00	\$0.00	\$0.00	0	\$592.74	14	\$0.00	\$3,707.26	86
02340 PUBLIC RELATIONS & ADVERTISING	\$16,250.00	\$0.00	\$823.00	5	\$3,225.53	20	\$0.00	\$13,024.47	80
02360 MAILING/SHIPPING	\$750.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$750.00	100
02370 SAFETY EQUIPMENT	\$33,050.00	\$0.00	\$8,228.87	25	\$24,606.24	74	\$2,191.97	\$6,251.79	19
02380 OFFICE SUPPLIES	\$79,822.00	\$0.00	\$825.55	1	\$11,898.33	15	\$34.42	\$67,889.25	85
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$14,436.00	\$0.00	\$1,142.33	8	\$5,846.36	40	\$0.00	\$8,589.64	60
02420 ADMINISTRATION SERVICES	\$237,823.00	\$0.00	\$30,058.36	13	\$104,297.83	44	\$0.00	\$133,525.17	56
02440 O&M CONTINGENCY	\$150,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$150,000.00	100
02520 FUEL: VEHICLES & EQUIPMENT	\$37,250.00	\$0.00	\$2,814.68	8	\$11,353.80	30	\$0.00	\$25,896.20	70
02530 R&M: VEHICLES/TRAILERS/EQUIP	\$38,500.00	\$0.00	\$3,299.30	9	\$18,991.05	49	\$0.00	\$19,508.95	51
02560 FEES & PENALTIES	\$4,487.00	\$0.00	\$104.00	2	\$646.00	14	\$0.00	\$3,841.00	86
Total Administration	\$3,785,806.00	\$0.00	\$312,361.39	8	\$1,177,194.14	31	\$2,226.39	\$2,606,385.47	69
00601 CONVEYANCE SYSTEM									
02400 SUPPLIES/TOOLS	\$15,000.00	\$0.00	\$974.80	6	\$7,563.13	50	\$401.04	\$7,035.83	47
02401 MAINTENANCE TOOLS & SUPPLIES	\$13,000.00	\$0.00	\$3,887.65	30	\$7,146.37	55	\$223.00	\$5,630.63	43
02411 TECHNOLOGY: SCADA	\$22,100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$22,100.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$476,110.00	\$0.00	\$5,662.20	1	\$18,647.95	4	\$0.00	\$457,462.05	96
02450 CHEMICALS: SODIUM HYPOCHLORITE	\$35,834.00	\$0.00	\$3,324.16	9	\$6,754.32	19	\$0.00	\$29,079.68	81
02455 CHEMICALS: HERBICIDE/PESTICIDE	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
02490 ELECTRICITY	\$266,700.00	\$0.00	\$23,423.52	9	\$75,215.79	28	\$0.00	\$191,484.21	72
02500 WATER	\$8,950.00	\$0.00	\$868.92	10	\$3,111.45	35	\$0.00	\$5,838.55	65
02521 FUEL: GENERATORS	\$6,800.00	\$0.00	\$0.00	0	\$5,843.20	86	\$0.00	\$956.80	14
02540 EQUIPMENT RENTALS	\$12,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$12,000.00	100
02550 BUILDINGS & GROUNDS	\$5,500.00	\$0.00	\$98.00	2	\$249.68	5	\$204.07	\$5,046.25	92

**010 OJRSA FUND
005 EXPENSES
00601 CONVEYANCE SYSTEM**

**Oconee Joint Rsa
Expenditure Report
Level 4 Summary for October 2024**

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct	
02590 ROLLING STOCK & EQUIPMENT	\$275,080.00	\$0.00	\$77,444.00	28	\$265,493.50	97	\$0.00	\$9,586.50	3	
04000 FLOW MONITOR STAS	\$16,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$16,500.00	100	
04010 FLOW MONITOR STAS: COL'S FORK	\$0.00	\$0.00	\$0.00	0	\$13.03	0	\$0.00	(\$13.03)	0	
05000 PUMP STATIONS	\$228,450.00	\$0.00	\$1,093.09	0	\$5,409.72	2	(\$378.08)	\$223,418.36	98	
05020 PUMP STATIONS: CHOESTOE A PS	\$0.00	\$0.00	\$7.95	0	\$5,504.84	0	\$0.00	(\$5,504.84)	0	
05030 PUMP STATIONS: CONEROSS PS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$52.96	(\$52.96)	0	
05050 PUMP STATIONS: DAVIS CRK 1 PS	\$0.00	\$0.00	\$0.00	0	\$5.54	0	\$0.00	(\$5.54)	0	
05060 PUMP STATIONS: DAVIS CRK 2 PS	\$0.00	\$0.00	\$0.00	0	\$425.96	0	\$0.00	(\$425.96)	0	
05090 PUMP STATIONS: ISS PS	\$0.00	\$0.00	\$0.00	0	\$20.17	0	\$0.00	(\$20.17)	0	
05100 PUMP STATIONS: MARTIN CREEK PS	\$0.00	\$0.00	\$0.00	0	\$35,488.39	0	\$0.00	(\$35,488.39)	0	
05120 PUMP STATIONS: PELHAM CREEK PS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$16.51	(\$16.51)	0	
05130 PUMP STATIONS: PERKINS PS	\$0.00	\$0.00	\$60.76	0	\$100.52	0	(\$5.79)	(\$94.73)	0	
05140 PUMP STATIONS: SENECA PS	\$0.00	\$0.00	\$154.65	0	\$154.65	0	(\$154.65)	\$0.00	0	
05160 PUMP STATIONS: WEXFORD PS	\$0.00	\$0.00	\$0.00	0	\$5,701.93	0	\$0.00	(\$5,701.93)	0	
05210 DUCK POND ROAD PS	\$0.00	\$0.00	\$0.00	0	\$1,720.88	0	\$49.78	(\$1,770.66)	0	
05230 GRAVITY SEWER & FORCE MAINS	\$130,000.00	\$0.00	\$1,473.19	1	\$44,754.40	34	\$0.00	\$85,245.60	66	
Total Conveyance System	\$1,513,524.00	\$0.00	\$118,472.89	8	\$489,325.42	32	\$408.84	\$1,023,789.74	68	
00701 WRF OPERATIONS										
02400 SUPPLIES/TOOLS	\$12,000.00	\$0.00	\$285.29	2	\$3,866.91	32	\$133.03	\$8,000.06	67	
02411 TECHNOLOGY: SCADA	\$12,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$12,500.00	100	
02430 SERVICES: PROFESSIONAL/CONSULT	\$18,102.00	\$0.00	\$550.00	3	\$31,820.00	176	\$0.00	(\$13,718.00)	(76)	
02451 CHEMICALS: CHLORINE	\$60,242.00	\$0.00	\$9,916.41	16	\$19,835.47	33	\$0.00	\$40,406.53	67	
02452 CHEMICALS: POLYMER	\$66,450.00	\$0.00	\$3,534.30	5	\$21,021.78	32	\$0.00	\$45,428.22	68	
02454 CHEMICALS: SODIUM BISULFITE	\$21,474.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$21,474.00	100	
02457 CHEMICALS: OTHER	\$6,000.00	\$0.00	\$1,380.12	23	\$1,380.12	23	\$0.00	\$4,619.88	77	
02470 GARBAGE	\$2,067.00	\$0.00	\$27.75	1	\$111.00	5	\$0.00	\$1,956.00	95	
02480 NATURAL GAS	\$1,855.00	\$0.00	\$56.60	3	\$220.05	12	\$0.00	\$1,634.95	88	
02490 ELECTRICITY	\$336,000.00	\$0.00	\$26,837.59	8	\$101,525.60	30	\$0.00	\$234,474.40	70	
02500 WATER	\$3,710.00	\$0.00	\$1,957.04	53	\$7,583.40	204	\$0.00	(\$3,873.40)	(104)	
02510 SLUDGE DISPOSAL	\$319,289.00	\$0.00	\$9,163.00	3	\$38,073.20	12	\$0.00	\$281,215.80	88	
02521 FUEL: GENERATORS	\$4,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,000.00	100	
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,000.00	100	
02550 BUILDINGS & GROUNDS	\$83,400.00	\$0.00	\$2,276.96	3	\$6,455.78	8	\$168.92	\$76,775.30	92	
03000 WATER RECLAMATION FACILITY	\$619,450.00	\$0.00	\$1,939.00	0	\$24,258.83	4	\$139.78	\$595,051.39	96	
Total Wrf Operations	\$1,571,539.00	\$0.00	\$57,924.06	4	\$256,152.14	16	\$441.73	\$1,314,945.13	84	
00801 PRETREATMENT										
01300 PAYROLL: SALARIES	\$77,472.00	\$0.00	\$5,810.69	8	\$26,568.09	34	\$0.00	\$50,903.91	66	
01380 PAYROLL: RETIREMENT	\$14,379.00	\$0.00	\$1,106.06	8	\$4,921.23	34	\$0.00	\$9,457.77	66	
02220 GROUP INSURANCE	\$7,522.00	\$0.00	\$629.86	8	\$1,889.58	25	\$0.00	\$5,632.42	75	
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$425.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$425.00	100	
02310 SEMINARS/WKSHOPS & TRAINING	\$2,975.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,975.00	100	
02380 OFFICE SUPPLIES	\$3,700.00	\$0.00	\$0.00	0	\$240.69	7	\$0.00	\$3,459.31	93	

**010 OJRSA FUND
005 EXPENSES
00801 PRETREATMENT**

**Oconee Joint Rsa
Expenditure Report
Level 4 Summary for October 2024**

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$748.00	\$0.00	\$53.55	7	\$267.58	36	\$0.00	\$480.42	64
02430 SERVICES: PROFESSIONAL/CONSULT	\$38,489.00	\$0.00	\$7,052.00	18	\$10,514.72	27	\$0.00	\$27,974.28	73
Total Pretreatment	\$145,710.00	\$0.00	\$14,652.16	10	\$44,401.89	30	\$0.00	\$101,308.11	70
00901 LABORATORY									
02400 SUPPLIES/TOOLS	\$6,000.00	\$0.00	\$0.00	0	\$756.41	13	\$242.74	\$5,000.85	83
02430 SERVICES: PROFESSIONAL/CONSULT	\$73,377.00	\$0.00	\$1,081.50	1	\$8,040.60	11	\$0.00	\$65,336.40	89
02456 CHEMICALS: LABORATORY	\$5,000.00	\$0.00	\$141.53	3	\$1,206.34	24	(\$141.53)	\$3,935.19	79
Total Laboratory	\$84,377.00	\$0.00	\$1,223.03	1	\$10,003.35	12	\$101.21	\$74,272.44	88
01201 CONTRACT OPERATIONS									
02411 TECHNOLOGY: SCADA	\$625.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$625.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$20,610.00	\$0.00	\$0.00	0	\$485.00	2	\$0.00	\$20,125.00	98
02500 WATER	\$1,365.00	\$0.00	\$38.05	3	\$152.20	11	\$0.00	\$1,212.80	89
02521 FUEL: GENERATORS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
02550 BUILDINGS & GROUNDS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05170 PUMP STATIONS: GCCP-PS	\$10,500.00	\$0.00	\$0.00	0	\$1,475.75	14	\$0.00	\$9,024.25	86
Total Contract Operations	\$34,100.00	\$0.00	\$38.05	0	\$2,112.95	6	\$0.00	\$31,987.05	94
01301 RETAIL SERVICES									
02400 SUPPLIES/TOOLS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
02411 TECHNOLOGY: SCADA	\$1,250.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,250.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$7,406.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$7,406.00	100
02490 ELECTRICITY	\$2,100.00	\$0.00	\$671.90	32	\$3,435.20	164	\$0.00	(\$1,335.20)	(64)
02500 WATER	\$1,050.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,050.00	100
05180 PUMP STATIONS: WELCOME CTR	\$725.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$725.00	100
Total Retail Services	\$13,031.00	\$0.00	\$671.90	5	\$3,435.20	26	\$0.00	\$9,595.80	74
01401 CAPITAL PROJECTS									
06050 SEWER SOUTH PHASE II	\$3,700,000.00	\$0.00	\$0.00	0	\$1,696,908.87	46	\$0.00	\$2,003,091.13	54
06060 CONVEYANCE SYSTEM	\$140,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$140,000.00	100
Total Capital Projects	\$3,840,000.00	\$0.00	\$0.00	0	\$1,696,908.87	44	\$0.00	\$2,143,091.13	56
01501 CONTINGENCY FUND									
09005 FLAT ROCK PS UPGRADE	\$0.00	\$0.00	\$21,461.20	0	\$596,905.76	0	\$0.00	(\$596,905.76)	0
09007 CENTRAL OCONEE SWR MASTER PLAI	\$0.00	\$0.00	\$0.00	0	\$56,580.00	0	\$0.00	(\$56,580.00)	0
09009 COLLECTION SYSTEM REHAB	\$0.00	\$0.00	\$6,481.72	0	\$26,960.14	0	\$0.00	(\$26,960.14)	0
09010 REG SEWER FEASIBILITY STUDY	\$0.00	\$0.00	\$0.00	0	\$26,542.50	0	\$0.00	(\$26,542.50)	0
09011 DEWATERING EQUIP REPLACEMENT	\$0.00	\$0.00	\$41,266.00	0	\$41,266.00	0	\$0.00	(\$41,266.00)	0
09012 MARTIN CRK & WESTMINSTER CCTV	\$0.00	\$0.00	\$203,487.58	0	\$203,487.58	0	\$0.00	(\$203,487.58)	0
Total Contingency Fund	\$0.00	\$0.00	\$272,696.50	0	\$951,741.98	0	\$0.00	(\$951,741.98)	0
Total EXPENSES	\$10,988,087.00	\$0.00	\$778,039.98	7	\$4,631,275.94	42	\$3,178.17	\$6,353,632.89	58
Total OJRSA FUND	\$10,988,087.00	\$0.00	\$778,039.98	7	\$4,631,275.94	42	\$3,178.17	\$6,353,632.89	58
TOTAL ALL FUNDS	\$10,988,087.00	\$0.00	\$778,039.98	7	\$4,631,275.94	42	\$3,178.17	\$6,353,632.89	58

2025 OJRSA Public Meeting Schedule

SC Code of Law Section 30-4-80(a) requires public bodies to publish all scheduled meetings at the beginning of each calendar year. Executive Committee, ad hoc committee(s), or other meetings may be scheduled during the year as necessary. **Meeting dates, times, and locations are subject to change or cancellation.**

All meetings are held in the Lamar Bailes Board Room at the OJRSA Operations & Administration Building, 623 Return Church Road, Seneca, South Carolina unless otherwise noted below. Call the OJRSA at 864-972-3900 for updates.

S	M	T	W	T	F	S
JANUARY						
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
FEBRUARY						
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16	17	18	19	20	21	22
23	24	25	26	27	28	
MARCH						
						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
APRIL						
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27	28	29	30			
MAY						
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
JUNE						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
JULY						
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20	21	22	23	24	25	26
27	28	29	30	31		
AUGUST						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
SEPTEMBER						
		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
OCTOBER						
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19	20	21	22	23	24	25
26	27	28	29	30	31	
NOVEMBER						
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30						
DECEMBER						
						1
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7	8	9	10	11	12	13
14	15	16*	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- Board of Commissioners Meeting 4:00 pm
- OJRSA Holiday per Personnel Policy Manual (Office Closed)
- Finance & Administration Committee Meeting 9:00 am
- Weekend (Office Closed)
- Operations & Planning Committee Meeting 8:30 am
- Board of Commissioners Meeting 4:00 pm & Annual Members' Meeting 5:00 pm. *Both meetings at Westminster Historic Railroad Depot, 129 Main Street, Westminster*

Board and Committee Meeting Dates

Commissioners (4:00 pm) & Annual Members' (5:00 pm): Jan 6 at Westminster Historic Railroad Depot, 129 Main Street, Westminster

Commissioners (4:00 pm): Feb 3, Mar 3, Apr 7, May 5, June 2, July 7, Aug 4, Sept 8*, Oct 6, Nov 3, Dec 1

Finance & Administration (9:00 am): Jan 28, Feb 25, Mar 25, Apr 22, May 27, June 24, July 22, Aug 26, Sept 23, Oct 28, Nov 25, and Dec 16*

Operations & Planning (8:30 am): Jan 15, Feb 19, Mar 19, Apr 16, May 21, June 18, July 16, Aug 20, Sept 17, Oct 15, Nov 19, and Dec 17

* Rescheduled due to holiday

Join Us

DECEMBER 17TH

for the raising of our
timber frame
showroom!

Starting at 8am -

**DROP IN
ANYTIME**

We'll be
working
all day!

Snacks, drinks &
bonfire to follow.



12441 Long Creek Hwy
Long Creek, SC 29658
(864) 647-1669

