



ADMINISTRATOR'S REPORT
Kevin Bronson
OFFICE OF THE CITY ADMINISTRATOR
WESTMINSTER, SOUTH CAROLINA

January 17, 2025

GENERAL INFORMATION

Annual Legislative Delegation Meeting

The Oconee County Legislative Delegation has scheduled the Annual Delegation Meeting to be held on Thursday, January 23, 2025 at 7:00 p.m. The meeting will be held in the Council Chambers at Seneca City Hall, located at 221 East North First Street, Seneca, South Carolina, according to Delegation Chairman, Senator Thomas C. Alexander.

If you would like to address the Delegation on any matter, please call the Delegation Office at (864) 638-4237 by 5:00 p.m. on Tuesday, January 21, 2025.

Utility System Rate Study

The City of Westminster is seeking proposals to complete a rate study of the Combined Utility System. A study of the Westminster Sewer Collection System will be conducted to compliment the OJRSA's Feasibility Study and to inform the OJRSA Ad Hoc Planning Committee. The RFP can be found at <https://westminstersc.org/wp-content/uploads/2025/01/Rate-Study-Request-for-Proposal-for-Wastewater-01142025.pdf>.

This Week in Rec: An Update from Recreation Director Herb Poole

- Spring volleyball registration is upon us. T-Ball, baseball, and softball signups will be next month.
- Westminster's first Invitational basketball tournament will be held this coming weekend. We had to cancel last week because of the weather.
- Dot's Kitchen and the United Way of Oconee continue to give food donations to area kids and families. The Recreation Department received a lot of items this past week.
- Basketball season continues with games 7 days a week. We invite everyone to come watch on weekdays and early Saturday mornings for regular season games. Tournaments will be on the weekends for the next few weeks.
- The FoodShare Program began for 2025. The first pickup of the new year was held this past Wednesday.

SCIIP Sewer Project

Tugaloo/McClam have been installing new sewer pipe from the county connection moving towards Johnson St crossing. The project is progressing with our anticipated schedule.

Anderson Park

Contractors were unable to work on site this week due to wet soil conditions at the park. Work may resume next week depending on weather conditions.

Horton Outdoor Recreational Area

The contractor resumed work this week after a break for the holidays. The focus is on excavation and grading the site. Additionally, on the side of the park property not under construction, city crews continued to clean the site of debris.

Heirloom Farms

A stop work order was issued by the City in December due to invoices from the City not being paid by the developer. Back payment has been paid for completed work, the project remains on-hold until the developer pays the balance of the construction contracts.

Long Creek Highway Chauga River Bridge *(from Utilities Director Scott Parris)*

Materials are on site and HDH has Completed construction of Phase 1 of the 10" Water line. Phase 2 will be bid out by the Crowder Construction (Bridge Contractor) to begin as soon as the bridge is complete. DOT continues to review the MOA and verify the compliance of the proposal with state law for reimbursement of costs. DOT hopes to have a final decision soon.

Bridge demolition is complete with new construction beginning in the coming weeks. The City of Westminster is working to sell a small portion of parcel owned by the City to SCDOT as a part of the bridge project. City Council approved first reading of an ordinance to sell the property at its January 14 City Council meeting.

Westminster Planning Commission

The Planning Commission will meet on January 27, 2025. The agenda is attached.

OJRSA

The executive committee met this week; the draft meeting minutes are attached. The Operations & Planning Committee also met; the agenda is attached.

PMPA

The PMPA Board met Thursday, January 16, 2025 at 10:00 am at PMPA. The meeting was followed by a budget workshop. The agendas for both meetings are attached.

PLEASE MARK YOUR CALENDARS

January 16, 2025 at 10:00 am PMPA Board Meeting at PMPA

January 20, 2025 – City Offices closed to observe Martin Luther King, Jr. Day

January 27, 2025 at 6:00 pm Westminster Planning Commission Meeting at Westminster City Hall

January 28, 2025 at 9:00 am Finance & Administration Committee at OJRSA

February 3, 2025 at 4:00 pm OJRSA Board Meeting at OJRSA

February 11, 2025 at 6:00 pm City Council Meeting at the Westminster Fire Department

February 13, 2025 at 9:00 am OJRSA Ad-hoc Feasibility Implementation Committee at OJRSA

February 19, 2025 at 8:30 am Operations & Planning Committee at OJRSA

City Council Meeting Schedule

January 14, 2025		6:00 PM	City Council Meeting
February 11, 2025	4:00 PM	6:00 PM	Budget Workshop/City Council Meeting
March 11, 2025	4:00 PM	6:00 PM	Budget Workshop/City Council Meeting
April 8, 2025	4:00 PM	6:00 PM	Budget Workshop/City Council Meeting
April 29, 2025	4:00 PM		Budget Workshop
May 13, 2025		6:00 PM	City Council Meeting
June 17, 2025		6:00 PM	City Council Meeting
July 8, 2025		6:00 PM	City Council Meeting
August 12, 2025		6:00 PM	City Council Meeting
September 9, 2025		6:00 PM	City Council Meeting
October 14, 2025		6:00 PM	City Council Meeting
November 18, 2025		6:00 PM	City Council Meeting
December 9, 2025		6:00 PM	City Council Meeting

Special Events Calendar

Nothing to report.

AGENDA
PLANNING COMMISSION
City of Westminster

Monday, January 27, 2025

6:00PM

Regular Meeting

Westminster City Hall
100 E. Windsor St,
Westminster, SC 29693

Westminster Planning Commission

January 27, 2025 Meeting

6:00pm- City Hall

- 1. Call to Order**
- 2. Swearing In of Planning Commission Member Charles Morgan**
- 3. Invocation and Pledge of Allegiance**
- 4. Certification of Quorum**
- 5. Comments from Staff**
 - a. Misc./Other**

Routine Business

- 6. Consideration of Minutes from November 18, 2024.**
- 7. Consideration of 2025 Meeting Schedule**

Month	Date
January	January 27, 2025
February	February 24, 2025 (President's Day on February 17)
March	March 17, 2025
	April 21, 2025
May	May 19, 2025
June	June 16, 2025
July	July 14, 2025
August	August 18, 2025
September	September 15, 2025
October	October 20, 2025
November	November 17, 2025
December	No Meeting.

- 8. Nomination and Election of Planning Commission Officers**
 - a. Chair**
 - b. Vice-Chair**
 - c. Secretary**

Old Business

None.

New Business

None.

Special Presentations and Workshop

9. South Carolina Chapter of the American Planning Association Community Technical Assistance Program's Presentation

The SC Chapter of the American Planning Association (SCAPA) provided the City of Westminster with a technical assistance grant, focusing on the HWY 123 Corridor from (roughly) the marquee sign at the intersection of Main Street and Windsor Street to the intersection of HWY 24 and Main Street (Ingles Intersection). They were tasked to identify ways and opportunities to improve their project area to make it more pedestrian friendly, promote beautification, and to compliment the Downtown Masterplan.

The volunteer committee was made up of planning professionals in local government, planning consultants, and students at Clemson University. They met monthly with Westminster Staff to provide updates and direction.

The plan is a recommendation of policies, possible future partnerships, and development standards that could lead to improvements in the corridor.

Staff requests that Planning Commission formally accept the document, engage in dialogue with the SCAPA Volunteers, and provide feedback to City Staff. The Planning Commission will have additional opportunities over the coming months to determine if they would recommend and/or policies to City Council as a result of the plan.

10. Adjourn

City of Westminster
MINUTES OF THE PLANNING COMMISSION
November 18, 2024, 6:00 pm
Westminster City Hall

The meeting was called to order at 6:00pm. In attendance were Sandra Powell, Ben Lewis, Lacey Moore, Jarrod Brucke and Truman Holbrooks.

Staff:

Assistant City Administrator, Regan Osbon

Call to Order

Sandra Powell called the meeting to order at 6:00 pm.

Invocation and Pledge

Sandra Powell led the planning commission in the invocation and the Pledge of Allegiance.

Certification of Quorum

Kiley Carter certified a quorum.

Comments from Staff

Mr. Osbon spoke with the commission about not having a meeting scheduled in December. He thanked everyone for their hard work serving on this commission for the year 2024. Mr. Osbon explained that he would like to go ahead with scheduling the January meeting and he recommended January 27th instead of January 20th due to MLK day. The commission agreed. Mr. Osbon spoke about Mr. Holbrooks not continuing to serve on this commission after his term expires in December of 2024 and he let them all know that he has spoken with city council about looking for a nominee. Mr. Osbon spoke about the SCAPA grant project and how he would like this to be presented as a workshop item at the January meeting. The commission agreed and Mr. Osbon said that he would speak with the grant coordinators about being prepared for that.

Approval of Minutes

Upon a motion by Mrs. Moore and seconded by Mr. Truman, the motion to approve the August 19, 2024, meeting minutes passed unanimously.

Old Business

Consideration of Rezoning of Recently Annexed Property

Mr. Osbon proposed how he would like to streamline the annexation approval process and how the planning commission would then recommend an annexation and a zoning classification at one time to then be taken to city council. This proposal has already passed first reading at city council.

Sandra Powell opened the public hearing for the rezoning of 100 Dunlop Drive (TMS # 530-19-04- 001), 143 Oakmont Road (TMS #530-09-01- 013), 1405 Clearmont Road (TMS # 530-09- 01-

014), 650 Marcengill Road (TMS # 530-15- 02-015), Lot A (Cornelia Avenue; TMS # 530-31- 03-010) 311 Cornelia Avenue / Lot B (TMS # 530-31-03-011), 198 Nina Circle / Lot C (TMS # 530-31-03-012) 199 Nina Circle / Lot D (TMS # 530-31- 03-013), Lot E (Cornelia Avenue; TMS # 530-31-03-014), Lot F (Nina Circle; TMS # 530-31-03- 015), and Lot G (Nina Circle; TMS # 530-31-03-016. Hearing none, the public hearing was closed by Sandra Powell. There was some discussion of the rezoning classifications.

Rezoning recommendations were made for each Recently Annexed Property as detailed below:

Zoning Amendment 2024-004: 100 Dunlop Drive (TMS # 530-19-04- 001) was rezoned as Light Industrial unanimously.

Member	Motion	Vote
Powell		Yes
Lewis	Second	Yes
Holbrooks	Motion	Yes
Brucke		Yes
Moore		Yes

Zoning Amendment 2024-005: 143 Oakmont Road (TMS #530-09-01- 013) was rezoned as R-25 unanimously.

Member	Motion	Vote
Powell		Yes
Lewis	Motion	Yes
Holbrooks	Second	Yes
Brucke		Yes
Moore		Yes

Zoning Amendment 2024-006: 1405 Clearmont Road (TMS # 530-09- 01-014) was rezoned as R-25 unanimously.

Member	Motion	Vote
Powell		Yes
Lewis	Motion	Yes
Holbrooks		Yes
Brucke		Yes
Moore	Second	Yes

Zoning Amendment 2024-007: 650 Marcengill Road (TMS # 530-15- 02-015) was rezoned as R-15 unanimously

Member	Motion	Vote
Powell		Yes
Lewis	Motion	Yes
Holbrooks	Second	Yes
Brucke		Yes
Moore		Yes

Zoning Amendment 2024-011: Lot A (Cornelia Avenue; TMS # 530-31- 03-010) (recommendation for all following parcels being considered on Cornelia Ave and Nina Circle): was rezoned as GR unanimously.

Member	Motion	Vote
Powell		Yes
Lewis	Motion	Yes
Holbrooks		Yes
Brucke		Yes
Moore	Second	Yes

Mr. Lewis and Mr. Osbon discussed the classification of general residential with the commission. Mr. Osbon confirmed that these properties could be developed as stick-built homes or duplexes, but not apartments.

A motion was made by Mr. Lewis and seconded by Mrs. Moore to approve the properties below as written. The motion passed unanimously.

Zoning Amendment 2024-008: 311 Cornelia Avenue / Lot B (TMS # 530-31-03-011) was rezoned as GR unanimously.

Member	Motion	Vote
Powell		Yes
Lewis	Second	Yes
Holbrooks	Motion	Yes
Brucke		Yes
Moore		Yes

Zoning Amendment 2024-009 (Public Hearing): 198 Nina Circle / Lot C (TMS # 530-31- 03-012)
 Zoning Amendment 2024-010 (Public Hearing): 199 Nina Circle / Lot D (TMS # 530-31- 03-013)
 Zoning Amendment 2024-012 (Public Hearing): Lot E (Cornelia Avenue; TMS # 530-31- 03-014)
 Zoning Amendment 2024-013 (Public Hearing): Lot F (Nina Circle; TMS # 530-31-03- 015)
 Zoning Amendment 2024-014 (Public Hearing): Lot G (Nina Circle; TMS # 530-31-03-016) were all rezoned as GR unanimously.

Member	Motion	Vote
Powell		Yes
Lewis	Motion	Yes
Holbrooks	Second	Yes
Brucke		Yes
Moore		Yes

New Business

Consideration of an ordinance to amend the Westminster Zoning Ordinance to streamline the City of Westminster Annexation Process (Public Hearing).

Sandra Powell then opened the public hearing. Hearing none, the public hearing was closed.

Mr. Osbon explained amending the Westminster Zoning Ordinance to streamline the City of Westminster Annexation Process. He explained that this process is currently very redundant. It is a 6 month process hoping to go to a 3 month process. City council has already approved the first reading of this. City council will approve the second reading after this commission approves a recommendation. There was some discussion to clarify exactly how the new process would work. The planning commission wants to be sure that every property owner gets the chance to be heard about rezonings.

The ordinance to amend the Westminster Zoning Ordinance to streamline the City of Westminster Annexation Process passed unanimously.

Member	Motion	Vote
Powell	Second	Yes
Lewis		Yes
Holbrooks		Yes
Brucke		Yes
Moore	Motion	Yes

Consideration of Zoning Amendment Application 2024-017 (Public Hearing): 115 Riley Street from R-15 (Single Family Residential) to R-6 (Single Family Residential). The City recently sold property located at 115 Riley Street (TMS# 530-21-06-015).

Sandra Powell opened the public hearing. Josh Thomas and Amber Crain were present to answer any questions the commission may have had and to give a general overview of what their plans were at 115 Riley Street. Josh Thomas also gave examples of houses for sale in the area, their conditions, and their listing prices compared to his plans for 115 Riley Street. Mr. Lewis voiced his concern with the housing density here in Oconee County (for example, Coopers Mill).

The Zoning Amendment Application 2024-017 (Public Hearing): 115 Riley Street from R-15 (Single Family Residential) to R-6 (Single Family Residential). The City recently sold property located at 115 Riley Street (TMS# 530-21-06-015) passed unanimously.

Member	Motion	Vote
Powell		Yes
Lewis	Motion	Yes
Holbrooks		Yes
Brucke		Yes
Moore	Second	Yes

Consideration of Annexation of Property Located at 100 Carson Street, TMS # 234- 03-01-021 (Public Hearing). The City’s pending ordinance doctrine allows the City to utilize the pending annexation method described in item 17.

Mr. Osbon explained that the next properties listed would begin the newly streamlined process of rezoning properties recommended by the commission earlier in this meeting.

Sandra Powell opened the public hearing. Hearing none, the public hearing was closed.

Mr. Osbon explained that this property came to our attention for annexation through utility services when it became contiguous with city limits due to previous annexations.

Annexation of Property Located at 100 Carson Street, TMS # 234- 03-01-021 (Public Hearing). The City’s pending ordinance doctrine allows the City to utilize the pending annexation method described in item 17 passed unanimously.

Member	Motion	Vote
Powell		Yes
Lewis	Second	Yes
Holbrooks		Yes
Brucke		Yes
Moore	Motion	Yes

Consideration of Annexation of Property Located at 510 West Oak Highway, TMS # 260-00-04-039 (Public Hearing). The City’s pending ordinance doctrine allows the City to utilize the pending annexation method described in item 17.

Sandra Powell opened the public hearing. Hearing none, the public hearing was closed.

Mr. Osbon explained that this property recently sold, and the new owner has no issue with being annexed in. The city is recommending annexation to grow this way.

Staff recommended approval for R-20. This was questioned by the commission. This property should still actually be designated as R-15 to be consistent with the surrounding areas.

There was a motion to amend the proposal from R-20 to R-15 and to accept the annexation of this property.

Annexation of Property Located at 510 West Oak Highway, TMS # 260-00-04-039 (Public Hearing). The City’s pending ordinance doctrine allows the City to utilize the pending annexation method described in item 17 passed unanimously.

Member	Motion	Vote
Powell		Yes
Lewis	Motion	Yes
Holbrooks		Yes
Brucke	Second	Yes
Moore		Yes

Discussion of Solar Farms within the City of Westminster

Mr. Osbon explained that someone had reached out to the city about a solar farm. The city's Zoning Ordinance does not currently address Solar Farms, and staff generally errs towards the request of the property owner in these situations. Due to the perceived disruptive nature of solar farms, we wanted to seek guidance and feedback from the planning commission.

There was discussion about the negatives of these solar farms such as putting off excessive heat, killing wildlife, and being an eyesore to the community. The planning commission is not for this right now within city limits. Mr. Osbon explained that the city could get significant business license fees from these. The consensus was to review solar farms on a case by case basis with more specifics to approve.

Adjourn

Upon a motion by Mr. Holbrooks and seconded by Mr. Lewis, the motion to adjourn the meeting at 7:08 pm passed unanimously.

(Minutes prepared by Kiley Carter)

Sandra Powell, Chairperson



OCONEE JOINT REGIONAL SEWER AUTHORITY

Executive Committee

January 15, 2025

The Oconee Joint Regional Sewer Authority Executive Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 8 (Westminster): Kevin Bronson, serving as Committee Chairman
- Seat 1 (Seneca): Bob Faires, III
- Seat 5 (Walhalla): Celia Myers (*via phone call*)

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

Others present were:

- Norm Cannada, Seneca Daily Journal

A) Call to Order: Mr. Bronson called the meeting to order at 9:35 a.m.

B) Public Session – None.

C) Action Items

- **Consider Authorizing Attorney Lawrence Flynn to Begin Investigating Statutory Options as Discussed at the January 9, 2025 Ad Hoc Sewer Feasibility Implementation Committee Meeting** – Mr. Eleazer welcomed Mr. Bronson to his first meeting on the Executive Committee first. Then he stated that, at the Ad Hoc Feasibility Implementation Committee meeting, Mr. Flynn determined that any organizational restructuring would at least be difficult, if not unsuccessful, without changes made at the lawmaking level; therefore, the committee recommended that Mr. Flynn continue working on the reorganization portion of what he was tasked with and to also investigate potential options for statutory changes. Mr. Eleazer stated he felt that he, as Executive Director, would not be authorized to task Mr. Flynn to do this, as it is really a board-focused, governance matter, and the board should approve it.

Mr. Eleazer added that Mr. Bronson joined him and Mr. Flynn on a call on Monday to further discuss this matter, and all seemed to agree for Mr. Flynn to explore these options. It is hoped that Mr. Flynn can present these options with recommended courses of action at the February board meeting. Mr. Eleazer asked Mr. Bronson to state his opinion on the matter.

Mr. Bronson stated that both Mr. Eleazer and Mr. Flynn did not feel comfortable proceeding with this without board approval, so it was suggested to have an Executive Committee meeting to approve the work and get a couple weeks to get going on it to keep the Ad Hoc Committee on schedule and then follow-up at the February board meeting in the event that the board wants to put the brakes on this.

Mr. Bronson feels this is the best course of action, and he made clear that this action would allow Mr. Flynn to begin investigating the statutory options, but it would be discussed at the full board meeting in February where the board could halt the work if it chose to.

Mr. Faires made a motion, seconded by Ms. Myers, to authorize attorney Lawrence Flynn to begin investigating statutory options as discussed by the Ad Hoc Feasibility Implementation Committee. The motion carried.

D) Upcoming Meetings:

- **Finance & Administration Committee** – Tuesday, January 28, 2025 at 9:00 a.m.
- **Board of Commissioners** – Monday, February 3, 2025 @ 4:00 p.m.
- **Sewer Feasibility Implementation Ad Hoc Committee** – Thursday, February 13, 2025 at 9:00 a.m.
- **Operations & Planning Committee** – Wednesday, February 19, 2025 at 8:30 a.m.

Mr. Eleazer took a minute to state that Mr. Flynn’s memorandum was presented to the Ad Hoc Committee in Executive Session only because Mr. Flynn felt it could violate the attorney/client privilege if done in regular session. The Director added that Ms. Angie Mettlen of WK Dickson and Ms. Katherine Amidon of Bolton & Menk were present to hear what was in the memo, he doesn’t feel that the memo has anything in it that could not be made public, and that board members have stated they want as much transparency as possible during these Ad Hoc committees; therefore, he plans to bring it before the board at the February meeting to consider making the memo public.

Mr. Bronson replied that he hopes the board will make it public, as it will aid the media in reporting about the restructuring process.

E) Adjourn – The meeting adjourned at 9:44 a.m.

Notification of the meeting was distributed on January 14, 2025 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SCDES, www.ojrsa.org, and posted at the OJRSA Administration Building.



Executive Committee Meeting

OJRSA Operations & Administration Building
Lamar Bailes Board Room
January 15, 2025 at 9:30 AM

CALLED MEETING

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. **Call to Order** – Kevin Bronson, Committee Chair
- B. **Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. **Action Items**
 - Consider authorizing attorney Lawrence Flynn to begin investigating statutory options as discussed at the January 9, 2025 Ad Hoc Sewer Feasibility Implementation Committee meeting – Chris Eleazer, Director
- D. **Upcoming Meetings** *All meetings to be held in the OJRSA Lamar Bailes Board Room unless noted otherwise.*
 - Finance & Administration Committee – January 28, 2025 at 9:00 AM
 - Board of Commissioners – February 3, 2025 at 4:00 PM
 - Sewer Feasibility Implementation Ad Hoc Committee – February 13, 2025 at 9:00 AM
 - Operations & Planning Committee – February 19, 2025 at 8:30 AM
- E. **Adjourn**



Operations & Planning Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

January 15, 2025 at 8:30 a.m.

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – Bob Faires, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include vote and/or action on matters brought up for discussion]*
 - Update on current projects (Exhibit A) – Chris Eleazer, Director
- D. Action Items to Recommend to the Board for Consideration**
 - 1. Approve Executive Director to execute agreement with Harper General Contractors, Incorporated for no fee to establish the contract terms for the CMAR contract as a function of OJRSA Project #2024-06 as recommended by KCI Technologies, pending funding agency approval – Steve Barbian, KCI Technologies and Chris Eleazer, Director
 - 2. Approve Executive Director to execute Contract Amendment No. 1 with Harper General Contractors, Incorporated in the amount to be determined later this month, but at a cost not to exceed available SCIIP Grant funds, for the release and authorization of work for the Dewatering Upgrades project as a function of OJRSA Project #2024-06 as recommended by KCI Technologies, pending funding agency approval. Final cost shall be presented at the February 3, 2025 Board of Commissioners meeting for consideration and authorization. – Steve Barbian, KCI Technologies and Chris Eleazer, Director
- E. Executive Director’s Discussion and Compliance Matters** – Chris Eleazer, Director
 - 1. Environmental and regulatory compliance matters
 - 2. OJRSA Sewer Use Regulation update
 - 3. EPA Recommended Criteria for PFOA, PFOS, and PFBS
 - 4. Miscellaneous *(if any)*
- F. Committee Members’ Discussion** – Led by Bob Faires, Committee Chair
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- G. Upcoming Meetings** *All meetings to be held in the OJRSA Lamar Bailes Board Room unless noted otherwise.*
 - Finance & Administration Committee – January 28, 2025 at 9:00 a.m.
 - Board of Commissioners – February 3, 2025 at 4:00 p.m.
 - Sewer Feasibility Implementation Ad Hoc Committee – February 13, 2025 at 9:00 a.m.
 - Operations & Planning Committee – February 19, 2025 at 8:30 a.m.
- H. Adjourn**

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

1/13/2025 15:26

Row #	FY 2025 O&M Project (Project # (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>	Approx % Complete	Anticipated Completion	Budget/PO/ Contract Amount (\$)	O&M PROJECT MILESTONES				Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)
					Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed			
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	100%	11/9/2024	N/A	N/A	N/A	N/A	11/8/2024	0	0	N/A
2	GIS Update and Upgrade (CE)	100%	11/10/2024	32,000	N/A	7/30/2024	8/1/2024	12/18/2024	34,761	(2,761)	Con Sys: Prof Svcs 601-02430
3	For Feasibility Study: Establish Sewer Feasibility Implementation Ad Hoc Committee (CE)	100%	11/13/2024	0	N/A	N/A	9/9/2024	11/4/2024	0	0	N/A
4	For Feasibility Study: Legal counsel prepare new governance and consolidation evaluations (CE)	100%	12/6/2024	0	N/A	N/A	9/10/2024	11/26/2024	0	0	Admin Services 501-02420
5	For Feasibility Study: Financial/Rate Cost of Service Study (CE)	50%	3/10/2025	29,800	N/A	N/A	10/21/2024		16,390	13,410	Admin Services 501-02420
6	For Feasibility Study: Ad Hoc Committee to Report to Board and County its Recommendations (CE)	0%	5/13/2025	0	N/A	N/A			0	0	N/A
7	ISS PS Generator Installation (MD)	0%	3/31/2025						0	0	Conv Sys R&M: PS 601-05090
8	Coneross Creek PS Pump Control Upgrade (MD)	0%	4/30/2025		N/A Prof Services				0	0	Con Sys R&M: PS 601-05030
9	Martin Creek PS Pump Restraint System (MD)	100%	3/31/2025	35,000	In-kind replacement	2/9/2024	7/30/2024	7/30/2024	32,017	2,983	Con Sys R&M: PS 601-05100
10	Martin Creek Storage Aerator Motor Replacement (MD)	0%	4/25/2025	Waiting for other costs	N/A OEM Equip/Svc				0	0	Con Sys R&M: PS 601-05100
11	Pelham Creek PS Manual Transfer Switch Installation (MD)	0%	4/30/2025	24,134	9/11/2024	11/6/2024			0	24,134	Con Sys R&M: PS 601-05120
12	Perkins Creek PS Wet Well Cleanout (KL, MD)	0%	12/15/2024	N/A	N/A	N/A	N/A	N/A	0	0	Con Sys R&M: PS 601-05130
13	Richland Flow Meter Station Electrical Rewiring (MD)	0%	4/30/2025	13,000	9/4/2024	11/13/2024			0	13,000	Con Sys R&M: FMS 601-04030
14	Paint Flow Meter Stations (MD)	0%	5/30/2025						0	0	Con Sys Bldgs & Grnds 601-02550
15	Martin Creek PS/FM H2S Control ENGINEERING AND PERMITTING (KL)	0%	FY 2026						0	0	Con Sys R&M: PS 601-05100
16	Southern Oconee Sewer PS/FM H2S Control STUDY (CE, KL)	0%	1/31/2025	22,500	N/A	10/31/2024			9,825	12,675	Retail O&M: Prof Svcs 1301-02430
17	Martin Creek PS Basin and Southern Westminster Trunk Sewer CCTV/Clean (KL, CE)	100%	12/20/2024	264,202	6/6/2024	8/6/2024	8/6/2024	9/19/2024	237,926	26,276	Con Sys: Prof Svcs 601-02430
18	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE, KL)	0%	TBD	140,000	N/A	4/29/2024			0	140,000	O&M CIP: Con Sys 1401-06071
19	WRF Replace Disinfection System Lightning Mixer (JM)	0%	5/30/2025	Waiting for other costs	12/4/2024	12/4/2024			0	0	WRF R&M 701-03000
20	WRF Util Water Pump (1 unit only)/Valve, Flow Eq Flow Control, RAS/WAS Pump/Mag Meter/Valve Install (JM)	0%	5/30/2025	362,100	RFB #2025-05 11/1/2024	1/8/2025	1/8/2025		0	362,100	WRF R&M 701-03000
21	WRF Waterproofing Admin Building Roof/Walls and Chloring Building Roof (KL)	0%	2/28/2025	125,145	RFB #2025-07 11/18/2024	1/9/2025			1,950	123,195	Admin Contingency 501-02440

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

1/13/2025 15:26

22	WRF Paving Around Biosolids Storage Pad and Solids Processing Building (KL)	0%	5/30/2025	31,500	12/6/2024				0	31,500	WRF Bldgs & Grnds 701-02550	
23	WRF Tank & Wet Well Clanouts (Primary Splitter Box and Digester #1) (JM)	0%	2/28/2025	40,680	RFB #2025-04 10/24/2024	12/16/2024			0	40,680	WRF R&M 701-03000	
24	WRF Replace/Paint Walkway Handrails (continued from FY 2024) (JM)	100%	11/30/2024	N/A	N/A	N/A	As time allows	As time allows	N/A	N/A	WRF R&M 701-03000	
25	WRF Digesters/Solids Handling Tanks Grinder Rebuild (MD)	100%	10/31/2024	17,000	8/26/2024	8/26/2024	9/30/2024	10/4/2024	16,999	1	WRF R&M 701-03000	
26	WRF Biological Reactor Basin Oxidation Zone Gearbox Replacement (JM)	0%	5/30/2025	Waiting for other costs	12/4/2024	12/4/2024			0	0	WRF R&M 701-03000	
TOTAL AWARDED				1,137,061	TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:				349,868	787,193	TOTAL AWARDED BUDGET REMAINING	

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

1/13/2025 15:26

Row #	FY 2025 O&M Project (Project # (if applicable); PM) <u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u>	Comp. Performing (and Project Mgr)	Notes
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	OJRSA Chris Eleazer	DUE TO SCDES EVERY SIX MONTHS. Reports submitted: 11/14/2021, 5/9/2022, 11/10/2022, 5/9/2023, 11/9/2023, 5/10/2024. 11/8: Submitted to SCDES. COMPLETE. Next report due 5/10/2025.
2	GIS Update and Upgrade (CE)	Weston & Sampson Danny Gant	Project to begin updating OJRSA, Satellite Sewer System, and other User assets and information for asset management and compliance purposes. 9/18: Met with D Gant to review easement progress. 11/22: Progress meeting with D Gant.
3	For Feasibility Study: Establish Sewer Feasibility Implementation Ad Hoc Committee (CE)	OJRSA Chris Eleazer	10/7: Discussed at board meeting. Will consider committee at next meeting. 11/4: List approved by Board. COMPLETE. Update sent to Bonnie Ammons and Sophia Mazza with RIA on 11/13. First meeting to be held 12/2.
4	For Feasibility Study: Legal counsel prepare new governance and consolidation evaluations (CE)	OJRSA Chris Eleazer	9/10: Authorized Pope Flynn (L Flynn and Gary Pope) to begin development of new governance agreement as well as consolidation with another multi-county organization. 11/26: Received from Pope Flynn. COMPLETE. 12/2: Shared memo with Ad Hoc Committee.
5	For Feasibility Study: Financial/Rate Cost of Service Study (CE)	Willdan Daryll Parker	12/4: Reviewed model with D Parker and A Mettlen. Will schedule time for it to be presented to Board. To be discussed at F&A Comm meeting in Dec.
6	For Feasibility Study: Ad Hoc Committee to Report to Board and County its Recommendations (CE)	Ad Hoc Comm Comm Chair	
7	ISS PS Generator Installation (MD)	OJRSA OJRSA Maint	OJRSA staff will perform the moving because others wanted too much to do it. Will need to determine what project will require for installation. We're considering making it a portable generator. KL to speak with A Maddox to find out how to make this happen.
8	Coneross Creek PS Pump Control Upgrade (MD)	Border States Stuart Reynolds	8/6: Will need to bid. 9/3: Install evaluated several weeks ago, waiting on quote. 9/17: Expect quote later today. 10/8: Border States came out to look at site. 11/5: Still waiting for update. 12/11: Waiting on revised quote.
9	Martin Creek PS Pump Restraint System (MD)	TBD	Ordered during FY 2024 but did not receive until FY 2025. 7/15/2024: Ordered as in-kind unit with new pump head assembly. 7/30: COMPLETE
10	Martin Creek Storage Aerator Motor Replacement (MD)	OJRSA OJRSA Maint	11/4: Sole source because of original equipment replacement. OJRSA will perform work. 12/11: Ordered. Expected to arrive in January. \$11,243 for motor, need to rent crane. 1/7/2025: Motor to be delivered tomorrow. Likely need to contract out install.
11	Pelham Creek PS Manual Transfer Switch Installation (MD)	Mason Electric TBD	9/3: Staff met with electrician last week to get quote. 9/17: Waiting on 1 more quote and availability. 11/4: Approved low bid for equipment and installation. 12/11: Ordered. We purchased ATS for WW Williams (5,664). Mason will do install (\$18,470).
12	Perkins Creek PS Wet Well Cleanout (KL, MD)	TBD	8/6: Will need to bid. Will do with splitter box and digeter #1. 9/3: KL nearly complete with RFB. 9/17: After further evaluation, do not need to perform and money will be better spent on Coneross PS. REMOVED.
13	Richland Flow Meter Station Electrical Rewiring (MD)	Davis Power TBD	9/3: Staff met with electrician last week to get quote. 9/17: Waiting on 1 more quote. 11/5: Approved low bid. 12/11: Waiting on contractor to begin work.
14	Paint Flow Meter Stations (MD)	TBD	9/3: Waiting on quotes. 9/17: Need 2 more quotes. 11/5: Still waiting on quotes. 12/11: Met with painters for stations.
15	Martin Creek PS/FM H2S Control <u>ENGINEERING AND PERMITTING</u> (KL)	Garver Will Nading	9/3: KL to reach out to Garver for next steps. 9/17: Need to determine permanent fix to this and where it goes in overall OJRSA priority list. 10/10: Spoke with W Nading and he is putting together scope. 11/4: OJRSA will need to publicly solicit work (est. \$140,000)
16	Southern Oconee Sewer PS/FM H2S Control <u>STUDY</u> (CE, KL)	Garver Will Nading	Project #2025-06 10/23: Spoke with W Nading, he will remove 'draft' from proposal and resend for signature. 10/31: Sent signed agreement to Garver. 90 days to completion per doc. 12/11: Garver has visited sites.
17	Martin Creek PS Basin and Southern Westminster Trunk Sewer CCTV/Clean (KL, CE)	Secure Sewer & Svc Michael Bevelle	9/19: Received all information. Will review internally to confirm all deliverables received. 10/1: All contracted work is complete. OJRSA staff have to finish inspecting manholes and smoketest. 12/5: Finished additional work.
18	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE, KL)	GMC Michael Knapp	Reimbursible by Fountain Residential Properties LLC per agreement. 10/30: B Little trying to procure contractor. 11/4: Board approved Corrective Easement for force main.
19	WRF Replace Disinfection System Lightning Mixer (JM)	OJRSA OJRSA Maint	9/17: Need updated quote for this and WRF BRB Oxidation Zone Motor Replacement. 10/14: Receive updated quote but it did not include upper bearing cost. 12/11: Ordered and expect to receive in February. \$44,432. Still need motor, which is easy to get.
20	WRF Util Water Pump (1 unit only)/Valve, Flow Eq Flow Control, RAS/WAS Pump/Mag Meter/Valve Install (JM)	TBD	1/8/2025: Board approved earlier in week, executed agreement. 1/10: Longer lead items have been ordered by Cove.
21	WRF Waterproofing Admin Building Roof/Walls and Chloring Building Roof (KL)	BEE Group Rick Cook	To be funded with O&M Contingency. 12/3: Pre-bid meeting held. 12/4: Addendum #1 issued. 1/6/2025: Board approved \$110,145 plus owner contingency of NTE\$15,000. Will execute contract.

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

1/13/2025 15:26

22	WRF Paving Around Biosolids Storage Pad and Solids Processing Building (KL)	TMS Asphalt TBD	9/3: Waiting to hear back with quote. 9/17: May need this money for dewatering project concrete. 10/14: KL cannot get anyone to return calls or come see site. Will need to begin again. 12/11: Have 3 quotes, will award soon.
23	WRF Tank & Wet Well Clanouts (Primary Splitter Box and Digester #1) (JM)	Greenstone Const TBD	10/18: KL finalizing draft solicitation for bid. 10/24: Ad on SCBO. 11/26: Issued Addendum #1. 12/4: Received bids. Low bid--Greenstone Construction. 12/16: Contract executed.
24	WRF Replace/Paint Walkway Handrails (continued from FY 2024) (JM)	TBD	8/6: Purchased more paint. 10/14: Front end of plant complete. Now painting some items on back end of plant.
25	WRF Digesters/Solids Handling Tanks Grinder Rebuild (MD)	TBD	8/6: Getting updated quotes. 9/3: Has been ordered. 9/17: Rebuild kit arrived last week. 10/4: COMPLETE.
26	WRF Biological Reactor Basin Oxidation Zone Gearbox Replacement (JM)	OJRSA OJRSA Maint	9/17: Need updated quote for this and WRF Disinfection System Lightning Mixer. 10/14: KL to review. 12/11: Ordered. \$42,187. Still need motor, which is easy to get.

FY2025 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

1/13/2025 15:26

Row #	Restricted Fund Projects (Project Manager)	OJRSA Project #	Approx % Complete	Anticipated Completion	OJRSA Funding Amount (\$)	Max Funding by Others (\$)	PO/Contract Amount (\$)	RESTRICTED FUND PROJECT MILESTONES					Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)	
								Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed	Obligated/ Spent Curr + Prev Years (\$)				
A	Consent Order SSES/Rehab 2022 CONSTRUCTION SCIIP MATCH (CE, KL)	2024-02	100%	4/30/2024	351,291	0	351,291	7/28/2023	10/17/2023	12/4/2023	7/15/2024	316,577	34,714	PROJ & CONT 1501-09008	Tugalo Pipeline Ed Hare	
B	Consent Order SSES/Rehab 2023 ENGINEERING SCIIP MATCH (CE, KL)	2024-08	75%	8/31/2025	398,000	0	398,000	N/A	9/15/2023	10/3/2023		182,251	215,749	PROJ & CONT 1501-09009	WK Dickson Priya Verravalli	
C	Consent Order SSES/Rehab 2023 CONSTRUCTION SCIIP GRANT (CE, KL)		0%	8/31/2025	0	5,478,319	4,076,461	8/14/2024	11/20/2024			0	4,076,461	PROJ & CONT 1501-09009	Frank Brinkley Bio-Nomic Services	
D	Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (KL)	2024-06	75%	PHASE II 6/30/2026	440,300	0	440,300	9/15/2023	12/19/2023	1/11/2024		179,625	260,675	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar	
E	Dewatering Equipment Replacement CONSTRUCTION SCIIP GRANT (KL)		5%	PHASE II 6/30/2026	0	2,800,000	30,000	3/22/2024	7/30/2024	7/26/2024		0	30,000	PROJ & CONT 1501-09011	Harper GC Justin Jones	
F	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	TBD	98%	11/1/2024	0	0	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	Sometime in 2022		0	0	TBD	Thomas & Hutton Lee Brackett	
G	Flat Rock PS Replacement ENGINEERING/CONST SVCS SCIIP MATCH (CE)	2022-03	100%	10/23/2024	177,800	0	177,800	2/14/2022	7/5/2055	7/1/2022	10/10/2024	151,548	26,252	PROJ & CONT 1501-09005	KCI Technologies Tom Vollmar	
H	Flat Rock PS Replacement CONSTRUCTION SCIIP GRANT (CE)	2024-03	100%	9/30/2024	0	1,321,656	1,321,656	6/7/2023	8/29/2023	3/25/2024	8/27/2024	1,321,656	0	PROJ & CONT 1501-09005	Cove Utilities Jeff Caffery	
I	Oconee County & Western Andeson County Sewer Master Plan (CE)	2022-01	100%	6/3/2024	217,800	100,000	317,800	N/A	8/9/2023	9/12/2023	7/1/2024	317,476	324	PROJ & CONT 1501-09007	Weston & Sampson Kip Gearhart	
J	Regional Sewer Feasibility Study RIA GRANT (CE)	2024-01	100%	11/29/2024	0	100,000	100,000	5/26/2023	10/10/2023	11/8/2023	9/9/2024	100,000	0	PROJ & CONT 1501-09010	WK Dickson Angie Mettlen	
K	Sewer South Phase II ENG/INSPECT SVCS COUNTY FUNDED (CE)	2019-XX	99%	10/31/2024	0	480,850	480,850	Inherited from Oconee Co	5/4/2023	5/4/2023		384,404	96,446	SSF: CIP 1401-06050	Davis & Floyd John Reynolds	
L	Sewer South Phase II CONSTRUCTION EDA/RIA/COUNTY FUNDED (CE)	2023-06	99%	10/31/2024	0	12,311,447	11,687,329	9/27/2022	3/23/2023	6/1/2023		11,003,413	683,916	SSF: CIP 1401-06050	Kevin Moorhead Moorhead Construct	
M	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review (KL, CE)	2025-03	90%	3/31/2025	96,000	0	96,000	Consent Order Prof Svcs	9/30/2024			15,560	80,440	PROJ & CONT 1501-09012	Priya Verravalli WK Dickson	
N	Southern Westminster Basin Trunk Sewer CCTV Engineer Review (KL, CE)	2025-03	90%	3/31/2025	76,000	0	76,000	Consent Order Prof Svcs	9/30/2024			11,104	64,896	PROJ & CONT 1501-09012	Priya Verravalli WK Dickson	
O	Martin Crk PS Basin Flow Study and Compare to Perkins Crk PS Basin to Quantify I/I (CE)	2025-03	0%	3/31/2025	45,000	0	45,000	Consent Order Prof Svcs	9/30/2024			2,667	42,333	PROJ & CONT 1501-09013	Priya Verravalli WK Dickson	
P	Speeds Creek PS Force Main Replacement ENGINEERING (CE, KL)	TBD	0%	TBD								0	0	PROJ & CONT 1501-TBD	TBD	
Q	Speeds Creek PS Force Main Replacement CONSTRUCTION (CE, KL)		0%	TBD									0	0	PROJ & CONT 1501-TBD	TBD
			0%									0	0			
					1,802,191	22,592,272	19,598,487	TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:					13,986,281	5,612,206	TOTAL AWARDED BUDGET REMAINING	

FY2025 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

1/13/2025 15:26

Row #	Restricted Fund Projects (Project Manager)	Notes
A	Consent Order SSES/Rehab 2022 CONSTRUCTION SCIIP MATCH (CE, KL)	Carryover from FY 2023 OJRSA CONG: \$40,000 . 5/20: COMPLETE . Used \$6,785.98 of budgeted/approved Owner Contingency for additional concrete work on final repair.
B	Consent Order SSES/Rehab 2023 ENGINEERING SCIIP MATCH (CE, KL)	PO/Contract Amount includes \$700,000 owner contingency 10/24: Signed and sent Notice to Award to Bio-Nomic. 11/5: Contractor submitted COI. Waiting on performance bonds. 11/7: Setting up pre-con meeting for mid-November. Construction to start early 2025. 11/20: Pre-con held today. NTP for 1/2/2025. Bio-Nomic to send out construction schedule and shop drawings for engineer review.
C	Consent Order SSES/Rehab 2023 CONSTRUCTION SCIIP GRANT (CE, KL)	
D	Dewatering Equipment Replacement ENGINEERING SCIIP MATCH (KL)	11/4: 60% completion should be complete by end of week. Cost around \$3.8-3.9M currently and will operate 100% of current plant's rating. 11/7: Authorized KCI to use \$3,000 of project contingency for redoing layout for Schwing presses. 12/2: Signed Construction Permit Application, etc.
E	Dewatering Equipment Replacement CONSTRUCTION SCIIP GRANT (KL)	1/6/2025: Received 90% plans, Jackson Electric visited site to assess.
F	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	9/23: Received revision. Need to begin working on an agreement. 10/8: Approved all plans. Need info from T&H. Sent Lee Brackett email for info. 1/6/2025: T&H submitted const permit app to SCDES.
G	Flat Rock PS Replacement ENGINEERING/CONST SVCS SCIIP MATCH (CE)	9/3: Rain over weekend caused washing. Contractor to better stabilize area. 9/17: Cove/KCI have identified some solutions for stabilization. 9/18: Received SCDES Permit to Operate. Need record drawings, electronic files, site stabilization completion, etc. 10/10: Received final engineering invoice. 10/14: Received GIS information. COMPLETE. Retained approx. \$26,252 for PM and inspection funds not used, making OJRSA funding amount \$151,548.
H	Flat Rock PS Replacement CONSTRUCTION SCIIP GRANT (CE)	
I	Oconee County & Western Andeson County Sewer Master Plan (CE)	To continue under #2022-01 (Fair Play and Townville Area Sewer Basin Plan). 6/26: Provided W&S comments on draft. Have received 1/2 of "grant" for study. 7/1: Presentated to Board and report finalized and put on website. 8/5: Board adopted. COMPLETE .
J	Regional Sewer Feasibility Study RIA GRANT (CE)	8/5: Presented to Board as draft. Needs to be finalized. Will be considered 9/9. 9/9: Board approved. Next phase is implementation. This will be tracked in FY2025 O&M Projects. COMPLETE . 10/31: Received RIA Grant Close Out Letter.
K	Sewer South Phase II ENG/INSPECT SVCS COUNTY FUNDED (CE)	10/29: Contract complete but project not. D&F waiting on record drawings from contractor in order to get SCDES Permit to Operate. 11/6: SCDOT Permit closed out. 12/4: Moorhead (J Brooks) sent as-built drawings to Davis & Floyd, paused liquidated damage assessment. 12/19: Received SCDES Approval to Place Into Operation (Permit to Operate)! Moorhead will need to connect Welcome Center to new pump station after SCPRT applies for service with Pioneer.
L	Sewer South Phase II CONSTRUCTION EDA/RIA/COUNTY FUNDED (CE)	
M	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review (KL, CE)	1/2/2025: KL to see if it is complete or if they still need smoke test info. Need to now look at flow study analysis. 1/9: Received prelim report from WKD. Will review and provide comments.
N	Southern Westminster Basin Trunk Sewer CCTV Engineer Review (KL, CE)	10/24: All CCTV and manhole data provided to engineer. 11/7: WKD began spot checking data. 12/12: Waiting on missing CCTV data and smoke test results. 1/2/2025: Engineer now has all CCTV data. They still need smoke testing.
O	Martin Crk PS Basin Flow Study and Compare to Perkins Crk PS Basin to Quantify I/I (CE)	11/7: WK Dickson waiting on "frequent" storm for I/I analysis. TS Helene will be considered Act of God and not appropriate to use for study. 12/12: Rainfall event on 12/10 considered first qualifying event. WKD continuing to monitor flow meters.
P	Speeds Creek PS Force Main Replacement ENGINEERING (CE, KL)	CONSENT ORDER ITEM 7/15/2024: As identified in the 20 Year Master Plan, this force main should be replaced with similar sized pipe.
Q	Speeds Creek PS Force Main Replacement CONSTRUCTION (CE, KL)	

Chris Eleazer

From: Kayse B. Jarman <Kayse.Jarman@des.sc.gov>
Sent: Monday, January 13, 2025 14:56
To: Chris Eleazer
Cc: MTraynham@maynardnexasen.com; Daniel S. Nicholas; Sonya Harrison; Allison McCullough
Subject: Re: OJRSA Sewer Use Regulation

Chris

I have provided the following comments from my review of the OJRSA Sewer Use Regulation. Please let me know if you have any questions.

1. Section 2.3, Definitions, Approval Authority. Please revise to "Department of Environmental Services".
2. Section 6.4, Periodic Compliance Reports, B.1. The submission of electronic DMRs is only allowed after approval of OJRSA's CROMMER by the EPA. The Department is not aware of OJRSA having received approval from the EPA. Please remove mention of electronic reporting of pretreatment documents until which time OJRSA has received approval from EPA. This also applies to Section 6.4.B.4.
3. Section 6.8, Notice of Violation/Repeat Sampling and Reporting. Please refer to R.61-9.403.12(g)(2) for language concerning resampling procedures including exclusions and make the appropriate revisions.
4. Section 8.6, Penalties, Fee, and Cost Recovery For Violations, C.1. Per R.61-9.403.8(f)(1)(v)(A), All POTWs shall have the authority to seek or assess civil or criminal penalties in at least the amount of \$1000 a day for each violation by Industrial Users of Pretreatment Standards and Requirements. Please revise this section to include the ability to seek or assess this minimum penalty amount.

This concludes my review of the Sewer Use Regulations for OJRSA. Please let me know if you have any questions.

Thanks
Kayse

****Please note my new email address with the SC Department of Environmental Services (SCDES), which launched as a new state agency on July 1, 2024. While my old DHEC email will direct to me for a while, please update your address book with my new SCDES contact information.****

**Kayse Jarman SC Pretreatment Coordinator Water Facilities Permitting Division
Bureau of Water**

2600 Bull Street

Columbia, SC 29201 O: 803.898.0076 Kayse.Jarman@des.sc.gov DES.SC.gov



SC DEPARTMENT of
**ENVIRONMENTAL
SERVICES**



Piedmont Municipal Power Agency

BOARD PACK

for

PMPA Board Meeting

Thursday, January 16, 2025

10:00 AM (EST)

Held at:

PMPA Office

121 Village Drive, Greer, SC 29651

INDEX

Cover Page

Index

Agenda

Attached Documents:

3.1 a	Minutes : PMPA Board Meeting - 19 Dec 2024.....	6
5.2 a	2024_12_Demand Response Report.pdf.....	11
5.2 b	2024_12_Energy Report.pdf.....	12
5.3 a	Catawba Report January 8, 2025.pdf.....	13
6.2 a	Proposed 2025 Officers and Committees.pdf.....	14
7.1 a	Policy for Sale of Excess Catawba Output_April 18 2024.pdf.....	15
7.2 a	The Act 2024.pdf.....	17

AGENDA

PMPA BOARD MEETING



Name:	Piedmont Municipal Power Agency
Date:	Thursday, January 16, 2025
Time:	10:00 AM to 2:00 PM (EST)
Location:	PMPA Office, 121 Village Drive, Greer, SC 29651 https://pmpa.zoom.us/j/87613477989?pwd=bpo64nk2IERiMQ7ifBThb3bCdb5zBV.1
Board Members:	Blake Stone (Chair), Andy Sevic, Mayor Brian Ramey, David Vehaun, Donnie Hardin, Eric Goodwin, Mayor Foster Senn, Jason Taylor, Jimmy Bagley, Joe Nichols, John Young, Keith Wood, Kevin Bronson, Lance Davis, Marc Regier, Mike Richard, Ronnie Roth, Steve Bratton, Tim Hall, Mayor Randy Randall
Attendees:	Tom Brooks, Angie Hoover, Brandon Audet, Cindy Frierson, Dedra Howell, Dennis Cameron, Gary Brunault, Joel Ledbetter, JulieAnne London, Kenny Bradley, Lynn Price, Mike Thomas Frazier, Rion Foley, Robby Townsend, Tom Gressette, Tracy Quinn, Will Blanton

1. Call to Order
 - 1.1 Identify Virtual Attendees
 - 1.2 Declaration of Quorum
 - 1.3 Invocation
 2. Administration of Oath of Office to New Board Member
 - 2.1 Oath of Office - Randy Randall, City of Clinton
 3. Approval of Minutes
 - 3.1 Confirm Minutes
- Supporting Documents:
-
- | | |
|--|---|
| 3.1.a Minutes : PMPA Board Meeting - 19 Dec 2024 | 6 |
|--|---|
-
- 3.2 Vote to Approve Minutes of December 19, 2024
- To approve minutes as submitted.

4. Acceptance of Financial Report

4.1 December 2024

To accept Financial Report as submitted.

5. Reports

5.1 Finance

5.2 Engineering

Supporting Documents:

5.2.a	2024_12_Demand Response Report.pdf	11
5.2.b	2024_12_Energy Report.pdf	12

5.3 Catawba

Supporting Documents:

5.3.a	Catawba Report January 8, 2025.pdf	13
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5.4 Management

6. Action Items

6.1 Establishment of Catawba and Supplemental Power Supply Committees

For Decision

Action to approve the establishment of the Catawba Nuclear Station committee and the Supplemental Power Supply/Transmission committee.

Pursuant to Article V of PMPA Bylaws, the Board may establish such other committees for such other purposes as it deems appropriate from time to time.

6.2 Appointment of Officers and Committees

For Decision

Supporting Documents:

6.2.a	Proposed 2025 Officers and Committees.pdf	14
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7. Presentations

7.1 Offer of Excess Catawba Capacity to Participants

An RFP to market 50 MW of Catawba capacity was issued on December 31, 2024. Section 11 of the Catawba Purchase Power Agreement states that "... The other Participants shall have the first right to accept each such disposal pro rata among those exercising such right. ...". The purpose of this agenda item is to initiate the offering of the 50 MW other participants.

PMPA adopted a policy outlining steps to implement Section 11. That policy is attached.

Supporting Documents:

7.1.a	Policy for Sale of Excess Catawba Output_April 18 2024.pdf	15
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7.2 Discussion of Inflation Reduction Act Tax Credits

Supporting Documents:

7.2.a	The Act 2024.pdf	17
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8. Executive Session

8.1 Vote to enter into Executive Session

8.2 Discuss matters pertaining to contract negotiations

8.3 Discuss matters pertaining to ongoing litigation

8.4 Vote to return to Regular Session

9. Actions to be taken based on discussion in Executive Session

10. Participant Discussion and Other Business

10.1 Other Business

11. Adjourn

11.1 Adjourn

Next meeting: PMPA Board Meeting - Feb 20, 2025, 10:00 AM

MINUTES (in Review)

PMPA BOARD MEETING



Name:	Piedmont Municipal Power Agency
Date:	Thursday, December 19, 2024
Time:	10:00 AM to 1:04 PM (EST)
Location:	PMPA Office, 121 Village Drive, Greer, SC 29651
Board Members:	Blake Stone (Chair), Tim Hall, Tom Brooks, Ronnie Roth, Andy Sevic, Eric Goodwin, Donnie Hardin, Steve Bratton, Mike Richard, Marc Regier, Keith Wood, Mayor Foster Senn, Jason Taylor, Jimmy Bagley, David Vehaun, Joe Nichols, Lance Davis, Kevin Bronson
Attendees:	Joel Ledbetter, JulieAnne London, Mike Thomas Frazier, Dennis Cameron, Tracy Quinn, Lynn Price, Will Blanton, Dedra Howell, Robby Townsend, Tom Gressette, Rion Foley, Gary Brunault
Apologies:	John Young, Mayor Brian Ramey, Cindy Frierson, Angie Hoover, Brandon Audet, Kenny Bradley
Guests:	Mark Widener (NextEra) and Andrea Kelley (The Journal)
Notes:	Virtual Attendees: Kevin Bronson, Tom Gressette, Gary Brunault, and Andrea Kelly

1. Call to Order

1.1 Identify Virtual Attendees

1.2 Declaration of Quorum

Chairman Stone declared that a quorum is present and the Board can conduct business.

1.3 Invocation

Mr. Ledbetter gave the invocation.

2. Approval of Minutes

2.1 Confirm Minutes

PMPA Board Meeting Nov 21, 2024, the minutes were confirmed as presented.

2.2 Vote to Approve Minutes of November 21, 2024



Vote to Approve Minutes of November 21, 2024

Motion unanimously approved to accept the minutes as submitted.

10 Supported

0 Opposed

0 Abstained

Decision Date: Dec 19, 2024
Mover: Tom Brooks
Seconded: Donnie Hardin
Outcome: Approved

3. Acceptance of Financial Report

3.1 November 2024



November 2024

Motion unanimously approved to accept the financial report as submitted.

10 Supported

0 Opposed

0 Abstained

Decision Date: Dec 19, 2024
Mover: Donnie Hardin
Seconded: Mayor Foster Senn
Outcome: Approved

4. Reports

4.1 Finance

No Finance report for December.

4.2 Engineering

Mr. Frazier reviewed the standard engineering reports for November that were included in the Board Pack.

Mr. Frazier advised the Board on the current status of the Laurens Transmission Line.

4.3 Catawba

Mr. Cameron reviewed the Catawba and McGuire report that was included in the Board Pack.

4.4 Management

Mr. Ledbetter reminded the Board that the APPA Legislative Rally is coming up in February. He asked anyone wanting to attend to let the PMPA staff know by January 9, 2025.

Mr. Ledbetter also reviewed several State legislative items of interest and noted they were posted on BoardPro for review.

5. Action Items

5.1 Approval of 2025 Operating Budget



Approval of 2025 Operating Budget

Motion approved unanimously (copy attached).

10 Supported

0 Opposed

0 Abstained

Decision Date: Dec 19, 2024

Mover: Andy Sevic

Second: Tom Brooks

Outcome: Approved

5.2 Approval of revised NITSA



Approval of revised NITSA

Motion unanimously approved to authorize the General Manager to execute the NITSA as presented.

10 Supported

0 Opposed

0 Abstained

Decision Date: Dec 19, 2024

Mover: Mayor Foster Senn

Second: Tom Brooks

Outcome: Approved

5.3 Approval of PMPA 2025 Board Meeting Schedule



Approval of PMPA 2025 Board Meeting Schedule

January 16

June 19

February 20

August 21

March 20

September 18

April 17

November 20

May 22

December 18

Motion unanimously approved to accept the Board meeting schedule as presented.

10 Supported

0 Opposed

0 Abstained

Decision Date: Dec 19, 2024

Mover: Donnie Hardin

Second: Joe Nichols

Outcome: Approved

6. Presentations

6.1 Discussion of PMPA Renewable Energy Credits

Mr. Frazier presented information on Renewable Energy Credits (RECs). The presentation included the number of RECs each Participant has and the options available for the RECs.

6.2 Pre-pay Utility Contracts - Mark Widener, NextEra

Mr. Mark Widener, with NextEra Energy, presented educational information regarding Energy Prepays to the Board.

7. Executive Session

7.1 Vote to enter into Executive Session



Vote to enter into Executive Session

Motion approved unanimously.

10 Supported

0 Opposed

0 Abstained

Decision Date: Dec 19, 2024
Mover: Jimmy Bagley
Seconder: Tom Brooks
Outcome: Approved

7.2 Discuss matters pertaining to contract negotiations

7.3 Discuss matters pertaining to ongoing litigation

7.4 Vote to return to Regular Session



Vote to return to Regular Session

Motion approved unanimously.

10 Supported

0 Opposed

0 Abstained

Decision Date: Dec 19, 2024
Mover: Andy Sevic
Seconder: Tom Brooks
Outcome: Approved

8. Actions to be taken based on discussion in Executive Session

9. Participant Discussion and Other Business

9.1 Appointment of Nominating Committee for 2025 Officers & Committees



Appointment of Nominating Committee for 2025 Officers & Committees

A motion was made by Mr. Brooks, seconded by Mr. Sevic, to appoint a Nominating Committee to include Mr. Hardin, Mr. Bagley, Mr. Young, and Mr. Bronson.

Motion approved unanimously.

10 Supported

0 Opposed

0 Abstained

Decision Date: Dec 19, 2024

Mover: Tom Brooks

Seconder: Andy Sevic

Outcome: Approved

9.2 Other Business

Mr. Taylor advised the Board that the City of Newberry has hired Mr. Scott Motsinger as their new Utility Director. He will start on January 6, 2025.

Mr. Brooks also noted that this may be his last meeting since he is leaving the City of Clinton.

10. Adjourn

10.1 Adjourn

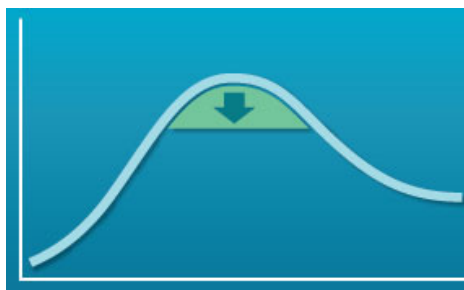
Next meeting: PMPA Board Meeting - Jan 16, 2025, 10:00 AM

Mayor Senn made a motion, seconded by Mr. Nichols, to adjourn the meeting.

Motion carried unanimously.

Signature: _____

Date: _____



PMPA Demand Response System Report

To: Board of Directors and Alternates
 From: Mike Frazier *MTF*
 Date: January 8, 2025

PMPA did not call for any Demand Response events during December.

PMPA Monthly Peak¹: 397.1 MW @ Hour Ending 8:00 a.m. on Dec 4th

- DOES coincide with the Duke Energy Transmission Peak on Dec 4th @ Hour Ending 8:00 a.m.
- Monthly Minimum GSP Airport Temperature – 20° F on Dec 4th

PMPA Total Participant Load³: 427.4 MW @ Hour Ending 8:00 a.m. on Dec 4th

PMPA Ratchet Quantity: 507.9 MW – based on Jul. 15, 2024 @ HE 5:00 p.m.

All loads are reflected at the transmission level, which includes 2.12% losses as of June 1, 2024.

¹ PMPA Monthly Peak – Used by Santee Cooper to determine PMPA’s capacity charge. This peak includes the load served by nine Participants (does not include Union) and generation (added back to the load) produced by the load-side generators. It also does not include Greer CPW’s load served from the leased Laurens EMC delivery points.

² Average December temperatures were in a normal range. This December was cooler than in 2023. The coldest day of the month contributed to PMPA peaking on December 4th. The prediction for the rest of this winter is warmer temperatures than normal.

³ PMPA Total Participant Load – includes load served by all ten Participants including the Greer CPW’s load served from leased Laurens EMC delivery points and generation produced by the load-side generators.

<u>Month</u>	<u>HDD</u>	<u>% of Normal</u>
Dec 2024	627	100
Normal	626	
Dec 2023	565	90

Catawba and McGuire Report – January 8, 2025

Since the last Board meeting, McGuire Unit 1 and McGuire Unit 2 have operated continuously without any concerns.

On January 7, 2025, Catawba celebrated the 40-year anniversary of Catawba Unit 1 Reactor reaching criticality for the first time. The original operating license would have ended this year. However, with licensing extension, the current operating license allows Catawba Unit 1 and Unit 2 to operate until December 1, 2043.

<u>December 2024</u>	<u>Capacity Factor</u>	<u>Generation (MWhs)</u>	<u>PMPA's Entitlement (MWhs)</u>
Catawba 1	100.69%	868,997	54,312
Catawba 2	99.94%	855,112	53,444
McGuire 1	102.75%	885,273	53,691
McGuire 2	102.14%	880,028	53,373

2025 Planned Refueling Outages

<u>Unit</u>	<u>Outage Start Date</u>	<u>Budgeted Duration</u>
McGuire 1	March 29, 2025	25 Days
Catawba 2	September 6, 2025	29 Days

2025
Piedmont Municipal Power Agency
Officers and Committees
Proposed

Chairman	Andy Sevic
Vice-Chairman	John Young
Secretary	Joel Ledbetter
Assistant Secretary	Tracy Quinn
Treasurer	JulieAnne London
Assistant Treasurer	Lynn Price

Executive Committee

Andy Sevic - Chairman
 John Young
 Blake Stone
 Jimmy Bagley
 Kevin Bronson

Finance Committee

Kevin Bronson – Chairman
 David Vehaun
 Andy Sevic
 Steve Bratton

Catawba Nuclear Station Committee

Jimmy Bagley – Chairman
 Joe Nichols
 Donnie Hardin

Supplemental Power Supply/Transmission Committee

Bake Stone – Chairman
 Keith Woods
 Eric Goodwin

Legislative Committee

John Young – Chairman
 Brian Ramey
 Mike Richard
 Joe Nichols
 Ronnie Roth

**Piedmont Municipal Power Agency
Policy Related to the Sale of Excess Participant's Catawba Share of Catawba Project
Output and/or Sale of Surplus Energy
Date Adopted: April 18, 2024**

Application

This policy is applicable upon the termination of the Supplemental Power Sales Agreement dated August 1, 1980 between PMPA and the Participant. This Policy shall be used as a guide by PMPA and the Participants when implementing the transactions described herein. The PMPA Board may, on a case-by-case basis, approve exceptions and/or deviations to this Policy.

Definitions

“Excess Baseload Capacity and Energy” means the capacity and energy from all or any part of a Participant’s Catawba Share of Catawba Project Output that the Participant determines to be in excess.¹

“Surplus Energy” means for any participant whose loads are served by PMPA, the energy from that Participant’s Catawba Share of Catawba Project Output that, after giving effect to any sale of Excess Baseload Capacity and Energy, is excess to such Participant’s energy requirements in any given hour.²

Procedure

Any determination made by a Participant that it has “Excess Baseload Capacity and Energy” will be made while considering its existing contractual obligations, and subject to PMPA approval. Such approval by PMPA shall not be unreasonably withheld or delayed.

1. If the Participant determines that it has Excess Baseload Capacity and Energy, the Participant shall notify PMPA of its desire to sell a portion, or all, of its Excess Baseload Capacity and Energy. PMPA shall use commercially reasonable efforts to sell and transfer all or part of such Excess Baseload Capacity and Energy.³ The other Participants shall have the first right to

¹ Any sale of Excess Baseload Capacity and Energy would generally be considered longer-term sales and would be evidenced by the Power Purchase Agreement with a quality counterparty.

² These sales are generally short-term spot sales and would be marketed by PMPA and/or its remarketing agent.

³ The notice contemplated herein is written notice accompanied by a resolution of the governing body of the Participant. PMPA shall promptly notify the other Participants of such notice. Notice should be made to PMPA as soon as practicable after the determination is made to allow for orderly and timely solicitation of a sale.

accept each such disposal pro rata⁴ among those exercising such right.⁵ The Participants endeavoring to exercise the first right to accept have 90 days to notify PMPA of intent to exercise right to accept such Excess Baseload Capacity and Energy.

2. PMPA staff will facilitate the negotiations between the parties with the goal of maximizing the value to the Participant desiring to dispose of its Excess Baseload Capacity and Energy. To the extent not then required by any of the Participants, or if the terms offered are not acceptable to the Participant desiring to dispose of its Excess Baseload Capacity and Energy, PMPA shall use commercially reasonable efforts to otherwise dispose of such excess in accordance with the Act and other relevant contracts.
3. If all or any portion of such Excess Baseload Capacity and Energy is sold by PMPA pursuant to this Policy, the Participant's Catawba Share shall not be reduced, and the Participant shall remain liable to PMPA to pay the full amount of its Participant's Catawba Share of Monthly Catawba Project Power Costs as if such sale had not been made; provided, however, that such liability for the Participant's Catawba Share of Monthly Catawba Project Power Costs shall be discharged to the extent that PMPA shall receive payment therefor from the purchaser or purchasers of such Excess Baseload Capacity and Energy. To the extent such payment(s) received by PMPA for sales of Excess Baseload Capacity and Energy exceed the liability for the Participant's Catawba Share of Monthly Catawba Project Power Costs, the liability shall be fully discharged, and the Participant shall be credited for such excess amounts.
4. The costs PMPA incurs in disposing of such Excess Baseload Capacity and Energy, including any Private Business Use remediation costs allocated to the selling Participant, shall appear as a charge on the monthly Billing Statement produced by PMPA.
5. If, in any given hour, after giving effect to any sale of Excess Baseload Capacity and Energy, the Participant has Surplus Energy, PMPA shall use commercially reasonable efforts to sell any such energy in the non-firm wholesale market. Revenues received for such sales of Surplus Energy, after considering any transaction costs (e.g., marketing and transmission costs) shall be credited on the Billing Statement produced by PMPA and delivered to Participant.
6. All sales of Excess Baseload Capacity and Energy (including related transaction documents) must be approved by the PMPA Board. The selling Participant must also approve the related transaction documents which would include a release of claims against PMPA.

⁴ For all interested Participants seeking first right of acceptance of additional Catawba Project Output, pro rata shall mean the Participant's proportionate share using the Participant's Catawba Share as defined in Exhibit A in the Catawba Project Power Sales Agreement dated August 1, 1980 as the numerator, divided by the sum of all interested Participants' Catawba Shares of Catawba Project Output as defined in Exhibit A in the Catawba Project Power Sales Agreement date August 1, 1980 as the denominator. Notwithstanding this pro rata allocation of the first right to accept additional Catawba output, Participants willing to negotiate terms that are more favorable than other interested Participants will have the right to accept more than its pro rata share.

⁵ The first right to accept is nothing more than an opportunity to negotiate pricing, duration of sale, contract provisions and other material terms of sale. The selling Participant shall not be obligated to accept the terms offered by any of the interested Participants.

Zero Emission Nuclear Power Production Credit

Dennis Cameron
January 16, 2025

The Act

- Zero-Emission Nuclear Power Production Credit
- Qualified Facility
- Credit begins in January 1, 2024
- Credit ends on December 31, 2032
- Internal Revenue Service – December 2024

PMPA's CREDIT CALCULATION

Calculation of Potential Production Credit under Section 45U of the Inflation Reduction Act - PMPA's Catawba Ownership
(Zero-Emission Nuclear Power Production Credit)

				2024		
			Mwh	Rate/kWh		
Volumes (Catawba)	(1)		2,308,199	\$ 0.00300	\$ 6,924,597	A
Participant Revenues	(2)	\$ 162,769,876	2,006,532	\$ 0.08112		
Surplus Revenues	(3)	\$ 6,384,631	301,667	\$ 0.02116		
Total Gross Receipts		\$ 169,154,507	2,308,199	\$ 0.07328		
Reduction Amount:						
Gross Receipts				\$ 169,154,507		
Less: (2.5 cents * kWh Volume)		\$ 0.025		\$ 57,704,975		
Excess Gross Receipts				\$ 111,449,532		<u>Lesser of: A or B</u>
16% of Excess Gross Receipts		16%	\$	17,831,925	B	\$ 6,924,597
Available Production Credit					\$	0

Questions



**Piedmont Municipal Power Agency
Board of Directors
Executive Session - Contractual Negotiations
Thursday, January 16, 2025, at 2:00 pm
PMPA Offices
121 Village Drive • Greer, SC 29651**

AGENDA

1. Call to Order, declaration of a quorum, and identify virtual attendees.
2. Executive Session
 - a. Discuss matters pertaining to contract negotiations.
3. Adjournment.

Zoom link:

<https://pmpa.zoom.us/j/89998261716?pwd=WD7W4JhA5LCE65riobC7qNwRplArta.1>