

CITY OF WESTMINSTER REGULARLY SCHEDULED MEETING

February 11, 2025 @ 6:00 PM

Westminster Fire Department

216 Emergency Lane, Westminster

Call to Order

Certification of Quorum

Invocation & Pledge of Allegiance

Special Recognition: A Proclamation Celebrating City Clerk Rebecca Overton

Public Comments:

The floor is now open for public comments. Citizens of Westminster or others who have registered for time with the Clerk can now address Council for any matters on tonight's agenda or other matters you wish to bring before the Council. Speakers are allowed up to 3 minutes and possibly longer if that Speaker is recognized in advance as representing a larger group with similar concerns. To preserve the decorum of this public meeting and to allow adequate time for discussion among the elected membership of City Council, this will be the only time we will receive unsolicited comments tonight from the public.

Comments from the Mayor and Council

Routine Business

1. Comments from the Utilities Director
 - a. Chauga River Bridge – construction update/ROW update
 - b. SCIIP
 - c. Other
2. Comments from City Administrator
 - d. Grant funding for City projects
 - e. South Carolina Department of Transportation - Transportation Alternative Program (TAP) update
 - f. Other
3. Approval of the December 10, 2024, Regular City Council Meeting Minutes

Old Business

4. **Consideration of Second Reading of Ordinance 2025-02-11-02: AN ORDINANCE TO AMEND THE WESTMINSTER FLOOD DAMAGE PREVENTION ORDINANCE ARTICLE I, SECTION D**

The City of Westminster was approached by SCDNR's flood mitigation team, who provide a no-cost and periodic evaluation of local jurisdictions' flood ordinances. City Staff met with a flood mitigation specialist and determined that our processes and ordinances were in compliance with DNR recommended best practices, however they did ask the City to update the Flood Damage Mitigation Ordinance to specify "Oconee County" instead of "County" when describing the unincorporated areas outside of City limits.

The Flood Damage Mitigation Ordinance was first passed in 1998, and has been updated periodically since, most recently in 2020. The Ordinance applies to FEMA designated flood zones,

of which the City has none. The full document is attached with the proposed change highlighted on page 4 of the ordinance. City Council approved first reading on January 14, 2025.

Staff recommends approval.

New Business

5. Consideration of the appointment of Mrs. Kiley Carter as the City Clerk and Treasurer.

Title III, Chapter 30, Section 31.40 of the Westminster City Code requires:

“There shall be elected by the Council an officer known as the Clerk and Treasurer of the city who shall hold offices for such period of time as is provided by § 31.01.”

Staff recommends approval.

6. Consideration of RESOLUTION NO. 2025-02-11-01; A RESOLUTION ACKNOWLEDGING AND CONSIDERING THE SALE OF EXCESS CITY CAPACITY; AND OTHER MATTERS RELATED THERETO.

At its meeting on January 16, 2025, the Piedmont Municipal Power Agency (PMPA) Board set February 28, 2025, as the deadline for participants wishing to propose the sale of a portion of their excess Catawba Project output to their respective governing bodies for approval.

The Resolution provides that the City has considered the benefits of selling its City Excess Capacity and authorizes the City Administrator, as the City’s current representative to PMPA, to espouse a commitment to pursue the sale of City Excess Capacity on terms deemed most advantageous to the City. The foregoing approval is limited for the purposes of negotiations only and does not constitute a firm or final commitment to actually sell the City Excess Capacity. Any actual sale of City Excess Capacity must be approved by the City Council once final deal terms are confirmed and actual sales information and numbers can be reviewed and considered by City Council.

Staff recommends approval.

7. Consideration of RESOLUTION NO. 2025-02-11-02: A RESOLUTION DESIGNATING FEBRUARY AS BLACK HISTORY MONTH IN THE CITY OF WESTMINSTER

The resolution is provided to celebrate the roles that African Americans have and do play in shaping the history, culture, and achievements of the City, the state, and the nation. Designating a specific month to highlight and honor the accomplishments of African Americans fosters a sense of unity, understanding, and appreciation for the diverse experiences that have shaped our community.

Staff recommends approval.

8. Consideration of Resolution No. 2025-02-11-03: RESOLUTION PLEDGING TO PRACTICE AND PROMOTE CIVILITY IN THE CITY OF WESTMINTSER

The Municipal Association of South Carolina’s Civility Initiative calls upon cities and towns across the state to commit to civil and constructive discourse in everyday interactions with the public, elected officials, and staff. As destructive as incivility can be in everyday life, it is

particularly harmful in a city council meeting, or in municipal offices. Approval of this resolution will reaffirm the City and City Council’s commitment to civility in 2025.

Staff recommends approval.

9. Consideration of Resolution No. 2025-02-11-04: A RESOLUTION AMENDING THE CITY OF WESTMINSTER UTILITY POLICIES

At the request of the Mayor, City Staff reviewed the Utility Policy for returned checks. Currently, the policy requires “cash payments” (only cash, card, money order, or method of payment that can be verified in that moment) after two returned checks for the lifetime of the account. The proposed amendment would change that length of time from life of account to five years.

In the review of the policies, City staff identified the need to add a section stating that adjustments to a customer account for a water leak will not be applied to an account unless the customer corrects the leak within one billing cycle of being notified by the City that they have a leak.

Staff Recommends Approval.

10. Consideration of Bid Award for City of Westminster Combined Utility Rate Study

The Oconee Joint Regional Sewer Authority (OJRSA) required member cities to complete a sewer rate study to complement its Sewer Feasibility Study and inform the OJRSA Ad Hoc Feasibility Implementation Committee. The City of Westminster solicited bids to complete a sewer rate study and requested an alternative bid for the entire Combined Utility System. The City received two bid packages, described in the following table:

	Base Bid (Sewer Rate Study)	Alternate Bid (Combined Utility System)	Alternate Bid #2 (Water and Sewer) Not Required
Wildan Financial Services (Orlando, FL)	\$38,600.00	\$79,800.00	\$49,800.00
Raftelis (Charlotte, NC)	\$36,200.00	\$78,440.00	Not Required

Staff recommends bid award to Raftelis in the amount of \$36,200.00.

Executive Session

1. Consideration of an Executive Session for the purpose of discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public

agency in other adversary situations involving the assertion against the agency and pursuant to S.C. Code Ann. 34-4-70 (1) and (2).

- a. For contractual matters related to a City Attorney

The Council may take action(s) as a result of information learned in executive session.

Adjourn

Proclamation

A Proclamation Celebrating Rebecca Overton and Her Service to the City of Westminster

WHEREAS, Rebecca Overton joined the City of Westminster as Clerk of Court in 1996, dedicating herself to serving the citizens of Westminster with diligence, professionalism, and an unwavering commitment to excellence; and

WHEREAS, throughout her tenure, Rebecca fulfilled numerous critical roles, including Clerk of Court, Ministerial Recorder, and a variety of essential duties at City Hall, always demonstrating versatility and dedication; and

WHEREAS, from 2015 to 2022, Rebecca served as the Accounts Payable Manager while simultaneously taking on multiple additional responsibilities, including Customer Service Representative, Payroll Manager, and Facility Rental Manager, ensuring the seamless operation of City services; and

WHEREAS, in 2022, the Westminster City Council appointed Rebecca as City Clerk, a role she embraced with exceptional skill and determination, quickly rising to the challenges and opportunities of the position; and

WHEREAS, Rebecca's tenure has been marked by periods of significant transformation, including the consolidation of CPW with the City of Westminster, multiple City Hall renovations, the contracting of court services to Oconee County, the leadership of five Mayors and dozens of City Council members, and the transition to a new form of government with the appointment of the City's first Administrator; and

WHEREAS, Rebecca holds the distinction of being the longest-serving City Hall employee and the second-longest-tenured employee in the City's history, embodying stability, dedication, and institutional knowledge; and

WHEREAS, her unwavering commitment, compassionate spirit, and "can-do" attitude have been the heartbeat of City Hall for more than two decades, leaving an indelible mark on colleagues, City leadership, and the citizens she so faithfully served; and

WHEREAS, every member of City Council and City staff who had the privilege of working alongside Rebecca has been positively impacted by her kindness, integrity, and tireless work ethic; and

WHEREAS, Rebecca Overton has not only served the City of Westminster with excellence but has elevated it through her dedication, leadership, and steadfast service; and



Together We Grow

WHEREAS, though stepping away from her duties as City Clerk, Rebecca will continue to be an integral part of the City of Westminster Team and offer unabashed direction to City Hall Employees.

NOW THEREFORE BE IT PROCLAIMED by I, the Mayor of the City of Westminster, on behalf of the Westminster City Council that:

**THE CITY OF WESTMINSTER THANKS REBECCA OVERTON
FOR HER SERVICE AND EXCELLENCE AS CITY CLERK.
LAWD.**

And encourages all citizens to join us in appreciation and support of this public servant.

PROCLAIMED this 11th day of February, 2024.

[City Seal]

**Brian Ramey
Mayor**

MINUTES
WESTMINSTER CITY COUNCIL
Regular Scheduled Meeting
Tuesday, December 10, 2024

The City Council of the City of Westminster met in a regularly scheduled meeting on Tuesday, December 10, 2024, at 5:00 pm at the Westminster Fire Department with Mayor Brian Ramey presiding. Those in attendance were:

Brian Ramey
 Jimmy Powell

Audrey Reese
 Dale Glymph

Daby Snipes
 Adam Dunn

Ruth May

City Administrator, Kevin Bronson
 Assistant City Administrator, Reagan Osbon
 City Clerk, Rebecca Overton
 Police Chief, Fred Miller
 Fire Chief, Michael Smith
 Utility Director, Scott Parris
 Recreation Director, Herb Poole
 Members of the public and press

Notice of the meeting and the agenda was posted on a window at the Fire Department and at westminstersc.org twenty-four hours prior to the meeting and all persons, organizations and local media requesting notification and the agenda were notified by email.

Call to Order

Mayor Ramey called the meeting to order at 5:00 pm.

Certification of Quorum

Rebecca Overton certified a quorum.

Executive Session

Upon a motion by Mr. Dunn and seconded by Mr. Glymph, the motion to *enter executive session* passed unanimously.

Upon a motion by Mrs. Reese and seconded by Mr. Dunn, the motion to *exit executive session* passed unanimously.

There was no action taken.

Invocation and Pledge of Allegiance

December 10, 2024

Mrs. Audrey Reese led the Council in the invocation and the Pledge of Allegiance.

Special Recognitions

Mayor Ramey read a Proclamation celebrating the Westminster Recreation 9U Volleyball State Championship. All players and coaches came forward and received a copy of the Proclamation and they were celebrated with a huge round of applause from the audience.

Mayor Ramey read a Proclamation celebrating Westminster winners of the Oconee County Chamber of Commerce 20 Under 40 Award. The winners came forward and received a copy of the Proclamation and were celebrated with a huge round of applause from members of the audience.

Public Comments

There were no public comments.

Special Presentation

Will Walls, CPA of Love Bailey certified public accountants presented of the year end June 30, 2024 financial statements. Mr. Walls pointed out some highlights of the audit that included total net positions and added that the city received a unmodified opinion, which means a clean audit.

Comments from the Mayor and Council

Mrs. Snipes thanked the recent partners who helped the community deliver meals to North Carolina.

Mrs. Reese commended city staff on the success of the recent Christmas parade. Ms. May also expressed her gratitude To Reagan Osbon for doing a great job organizing the Christmas parade.

Mayor Ramey asked Mr. Bronson about replacing the locks on the Depot doors. Mr. Bronson replied that he would have staff get started on that. Mayor Ramey also encouraged Council to sign up for the upcoming Municipal Association training events and added that it is great training sessions and opportunities to meet with local representatives.

Routine Business

1. Comments from Utility Director
 - a. Mr. Parris introduced Water and Sewer Supervisor Chris Todd and added that he is doing well and is very qualified for the position.
 - b. Mr. Parris informed Council that the Chauga River Bridge project is ongoing. He added that demolition for the bridge is scheduled for January 9th.

- c. Mr. Parris informed Council that contractors at Heriloom Farms subdivision are installing sewer lines.

2. Comments from the City Administrator

- a. Mr. Bronson informed Council that the Hall Road groundbreaking would be Friday, December 13th at 3:00 pm.
- b. Mr. Bronson informed Council that the ribbon cutting for Spinx would be December 19th at 11:00 am.
- c. Mr. Bronson informed Council that contractors are moving and working at Anderson.

3. Approval of November 12, 2024, Regular Meeting Minutes

Upon a motion by Mrs. Snipes and seconded by Mrs. Reese, the motion to *approve November 12, 2024, Regular Meeting Minutes* passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Second	Yes
May		Yes
Dunn		Yes
Snipes	Motion	Yes

Old Business

1. Consideration Of Second Reading Of Ordinance 2024-12-10-01: An Ordinance Amending Section 151.018 Of The City Of Westminster Zoning Ordinance Regarding The Procedures For Zoning Property That Is Annexed Into The City

Mr. Osbon informed Council that when the city of Westminster annexes parcels, the property gets directed back to the Planning Commission to recommend the zoning designation to be reconsidered by City Council and that Parcels are automatically designated as R-25 until they are rezoned.

Mr. Osbon added that the proposed amendment to the Zoning Ordinance would require that the Planning Commission make a conditional recommendation of a zoning district for any parcel being considered for annexation before consideration by City Council. When the Commission considers an annexation, they would now make two recommendations at the same time:

- 1) Does the Planning Commission recommend annexation?

- 2) What zoning district does the Planning Commission recommend for the parcel? This recommendation is conditional, meaning that it would only be utilized by City Council if Council decide to annex the property in question.

Mr. Osbon added that Council would then consider an ordinance to annex and assign zoning classification to the parcel in one action and that this process means that the Planning Commission would not have to meet again to consider the rezoning items and City Council would not have to consider two additional readings of second ordinance to rezone a property.

Upon a motion by Mrs. Reese and seconded by Mrs. Snipes, the motion to *approve second reading of Ordinance 2024-12-10-01; an Ordinance amending Section 151.018 of the City of Westminster Zoning Ordinance regarding the procedures for zoning property that is annexed into the city. to Rezone a Certain Parcel in the City of Westminster from R-15 to R-6* passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn		Yes
Snipes	Second	Yes

- 2. Consideration of Second Reading of Ordinance 2024-12-10-02: An Ordinance to Rezone a Certain Parcel in the City of Westminster from R-15 (One-Family Residential) to R-6 (One-Family Residential).

Mr. Osbon informed Council that the City recently sold property located at 115 Riley Street (TMS# 530-21-06-015) and that the applicant has proposed developing four approximately 1000 sf lots, which would require subdivision of the parcel. Mr. Osbon also added that the increased density is consistent with the Zoning designation of MFR and the apartment complex across the street and that the Planning Commission hosted the public hearing and recommended approval.

Upon a motion by Mrs. Snipes and seconded by Ms. May, the motion to *table second reading of Ordinance 2024-12-10-02* passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese		Yes
May	Second	Yes
Dunn		Yes
Snipes	Motion	Yes

New Business

3. First Reading of Ordinance 2025-01-14-01; An Ordinance Repealing in Its Entirety Ordinance #2022-02-08-01 Which Authorized the Mayor of the City of Westminster to Serve as a Member of The Oconee Joint Regional Sewer Authority Commission, South Carolina, Ex Officio; and Other Matters Related Thereto.

Mr. Bronson informed Council that in early 2022 the City Council passed an Ordinance to allow the Mayor to serve in an ex officio capacity as an Oconee Joint Regional Sewer Authority (OJRSA) Board member. He added that considering a new governance model being studied by the OJRSA and the addition of city staff members that are capable to provide representation on the OJRSA Board, Mayor Ramey requested the appointments to the board be filled with staff members and the ordinance that allowed his service to be repealed.

Upon a motion by Mrs. Reese and seconded by Mrs. Snipes, the motion *to approve First Reading of Ordinance 2025-01-14-01; An Ordinance Repealing in Its Entirety Ordinance #2022-02-08-01 Which Authorized the Mayor of the City of Westminster to Serve as a Member of The Oconee Joint Regional Sewer Authority Commission, South Carolina, Ex Officio; and Other Matters Related Thereto* passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn		Yes
Snipes	Second	Yes

4. Consideration of First Reading of Ordinance 2025-01-14-02: An Ordinance to Assign Zoning Classification of Light Industrial to a Certain Parcel in the City of Westminster

100 Dunlop Drive (TMS # 530-19-04-001)

- Current Use: Light Industrial
- Future Land Use: Light Industrial
- Staff Recommendation: Light Industrial
- Planning Commission Recommends Approval

Upon a motion by Mr. Dunn and seconded by Mr. Glymph, the motion to ***approve First Reading of Ordinance 2025-01-14-02; An Ordinance to Assign Zoning Classification of Light Industrial to a Certain Parcel in the City of Westminster*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese		Yes
May		Yes
Dunn	Motion	Yes
Snipes		Yes

5. Consideration of Frist Reading of Ordinance 2025-01-14-03; An Ordinance to Assign Zoning Classification of R-15 to a Certain Parcen in the City of Westminster

650 Marcengill Road (TMS # 530-15-02-015)

- Current Use: R-15
- Future Land Use Map: Medium Density Residential
- Staff Recommendation: R-15

Upon a motion by Mrs. Reese and seconded by Mrs. Snipes, the motion ***to approve Frist Reading of Ordinance 2025-01-14-03; An Ordinance to Assign Zoning Classification of R-15 to a Certain Parcel in the City*** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Motion	Yes

May		Yes
Dunn		Yes
Snipes	Second	Yes

6. Consideration of First Reading of Ordinance 2025-01-14-04: An Ordinance to Assign Zoning Classification of GR to a Certain Parcel in The City of Westminster

Lot A (Cornelia Avenue; TMS # 530-31-03-010; recommendation for all following parcels being considered on Cornelia Ave and Nina Circle):

- Current Use: GR
- Future Land Use Map: Medium Density
- Staff Recommendation: GR

7. Consideration of First Reading of Ordinance 2025-01-14-05: An Ordinance To Assign Zoning Classification Of Gr To A Certain Parcel In The City Of Westminster

311Cornelia Avenue / Lot B (TMS # 530-31-03-011)

8. Consideration of First Reading of Ordinance 2025-01-14-06: An Ordinance To Assign Zoning Classification Of Gr To A Certain Parcel In The City Of Westminster

198 Nina Circle / Lot C (TMS # 530-31-03-012)

9. Consideration of First Reading of Ordinance 2025-01-14-07: An Ordinance To Assign Zoning Classification Of Gr To A Certain Parcel In The City Of Westminster

199 Nina Circle / Lot D (TMS # 530-31-03-013)

10. Consideration of First Reading of Ordinance 2025-01-14-08: An Ordinance To Assign Zoning Classification Of Gr To A Certain Parcel In The City Of Westminster

Lot E (Cornelia Avenue; TMS # 530-31-03-014)

11. Consideration of First Reading of Ordinance 2025-01-14-09: An Ordinance To Assign Zoning Classification Of Gr To A Certain Parcel In The City Of Westminster

Lot F (Nina Circle; TMS # 530-31-03-015)

12. Consideration of First Reading of Ordinance 2025-01-14-10: An Ordinance To Assign Zoning Classification Of Gr To A Certain Parcel In The City Of Westminster

Lot G (Nina Circle; TMS # 530-31-03-016)

Upon a motion by Mrs. Reese and seconded by Mrs. Snipes, the motion *to approve First Reading of the above Ordinances 2025-01-14-04-10* passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn		Yes
Snipes	Second	Yes

13. Consideration of First Reading of Ordinance 2025-01-14-11: An Ordinance Annexing Property Under 100% Annexation Method and Assigning Zoning Classification; And Other Matters Related Thereto.

510 West Oak Highway (TMS # 264-00-04-039)

- Staff Recommendation: R-15
- Future Land Use: Medium Density
- Planning Commission Recommendation: R-15

Upon a motion by Mr. Glymph and seconded by Mrs. Snipes, the motion to *approve First Reading of Ordinance 2025-01-14-11: An Ordinance Annexing Property Under 100% Annexation Method and Assigning Zoning Classification; And Other Matters Related Thereto* passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Motion	Yes
Powell		Yes
Reese		Yes
May		Yes
Dunn		Yes
Snipes	Second	Yes

14. Consideration of First Reading of Ordinance 2025-01-14-12: An Ordinance Annexing Property Under 100% Annexation Method and Assigning Zoning Classification; And Other Matters Related Thereto.

100 Carson Street (TMS # 234-03-01-021)

- Staff Recommendation: R-25
- Future Land Use: Medium Density
- Planning Commission Recommendation: R-25

Upon a motion by Mr. Dunn and seconded by Mrs. Snipes the motion to *approve First Reading of Ordinance 2025-01-14-12: An Ordinance Annexing Property Under 100% Annexation Method and Assigning Zoning Classification; And Other Matters Related Thereto* passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese		Yes
May		Yes
Dunn	Motion	Yes
Snipes	Second	Yes

15. Resolution ratifying a Memorandum of Understanding between the City of Westminster and Horton

Upon a motion by Mrs. Reese and seconded by Mrs. Snipes, the motion to *approve a Resolution ratifying a Memorandum of Understanding between the City of Westminster and Horton* passed unanimously. A copy is attached to these minutes.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn		Yes
Snipes	Second	Yes

16. Resolutions appointing Kevin Bronson, Scott Parris, and David Dial to the Oconee Joint Regional Sewer Authority (OJRSA) for the term beginning January 1, 2025.

Upon a motion by Mrs. Reese and seconded by Mr. Glymph, the motion to *approve Resolutions appointing Kevin Bronson, Scott Parris, and David Dial to the Oconee Joint Regional Sewer Authority (OJRSA) for the term beginning January 1, 2025*, passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Reese	Motion	Yes
May		Yes
Dunn		Yes
Snipes		Yes

17. Discussion and appointment to the Westminster Planning Commission

Beginning January 1, 2025, one Planning Commission member will rotate off the Commission, leaving a vacant seat. The term for the seat is January 1, 2025 - December 31, 2029.

Upon a motion by Mrs. Snipes and seconded by Mr. Powell, the motion to *nominate Charles Morgan to the Westminster Planning Commission* passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell	Second	Yes
Reese		No
May		Yes
Dunn		Yes
Snipes	Motion	Yes

18. Discussion regarding the proposed 2025 City Council Meeting Dates

January 10, 2025	9am-4pm		Council Annual Planning Session
January 14, 2025		6:00 PM	City Council Meeting
February 11, 2025	4:00 PM	6:00 PM	Budget Workshop/City Council Meeting
March 11, 2025	4:00 PM	6:00 PM	Budget Workshop/City Council Meeting
April 8, 2025	4:00 PM	6:00 PM	Budget Workshop/City Council Meeting
April 29, 2025	4:00 PM		Budget Workshop
May 13, 2025		6:00 PM	City Council Meeting
June 17, 2025		6:00 PM	City Council Meeting
July 8, 2025		6:00 PM	City Council Meeting
August 12, 2025		6:00 PM	City Council Meeting
September 9, 2025		6:00 PM	City Council Meeting
October 14, 2025		6:00 PM	City Council Meeting
November 11, 2025		6:00 PM	City Council Meeting
December 9, 2025		6:00 PM	City Council Meeting

Council was in favor of the meeting dates, with the exception of moving November 11 to November 18.

Adjourn

Upon a motion by Mrs. Reese and seconded by Mayor Ramey, the motion *to adjourn the meeting at 7:17 pm* passed unanimously.

(Minutes submitted by Rebecca Overton)

Mayor Brian Ramey

Date



MEMORANDUM OF UNDERSTANDING

This memorandum is written to establish the Horton Gift Agreement through the City of Westminster, which will be used for and will complete Phase 1 – Option 2 of the Westminster Outdoor Recreation Center located at 100E. Windsor Street, Westminster, SC, 29693.

- Horton's intended donation is a total of \$2.0 Million USD. \$1.2M upon signature of this memorandum, or as soon as feasible thereafter. Then, \$200K in each December of years 2025, 2026, 2027, and 2028.
- The City of Westminster confirms this Gift is fully tax deductible. Check will be made to: Foothills Community Foundation a 501(c)(3) with note that intended purpose is: Hall Street Park Fund.
- Horton will be recognized as exclusive Corporate partner and sponsor of the Outdoor Recreation Center (Phase 1-Option 2 and the field portion of Phase 2). To include:
 - Roadside and large format sign indicating "Horton Outdoor Recreational Area (or Fields)" or some variation acceptable to both entities.
 - Horton branding and colors throughout the outdoor facility.
 - Both to be approved by Horton
 - Horton as the only and exclusive Corporate signage and branding for the Outdoor area.
 - Horton understands that there are and will be advertising and signage from local supporters. Horton accepts and encourages this.
- Both Horton and The City of Westminster understand Horton's contribution for this project is intended to advance community development while also enhancing the brand of both City of Westminster and Horton. As such, City of Westminster is to inform Horton of any events, changes in scope or schedule, or other circumstances that could adversely impact Horton's reputation in the community.
- Horton is allowed one Representative on the Committee providing oversight to the Outdoor Recreation Center and future Indoor Recreation Center.

Date: 11/27/24

Terry Silberstadt
Horton

Kevin Bronson
City Administrator: The City of Westminster

STATE OF SOUTH CAROLINA)
COUNTY OF OCONEE)
CITY OF WESTMINSTER)

ORDINANCE #2025-02-11-02

**AN ORDINANCE TO AMEND THE WESTMINSTER FLOOD DAMAGE
PREVENTION ORDINANCE ARTICLE I, SECTION D**

WHEREAS, the City of Westminster Flood Prevention Ordinance provides restrictions and regulations for new development in special flood hazard areas as identified by the Federal Emergency Management Agency (FEMA) in its Flood Insurance Study, dated December 21, 2017; and

WHEREAS, South Carolina Department of Natural Resources (SCDNR) provides regular consultations with flood mitigation specialists that include a review of current ordinances and policies relating flood mitigation; and

WHEREAS, the flood mitigation specialist recommended the change as described herein to further specify the County.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Westminster, as follows:

- 1) Article I, Section D shall be amended as follows (added text underlined):

D. Lands to Which this Ordinance Applies

This ordinance shall apply to all areas of special flood hazard within the jurisdiction of the City of Westminster as identified by the Federal Emergency Management Agency (FEMA) in its Flood Insurance Study, dated December 21, 2017 with accompanying map and other supporting data that are hereby adopted by reference and declared to be a part of this ordinance.

Upon annexation any special flood hazard areas identified by the Federal Emergency Management Agency (FEMA) in its Flood Insurance Study for the unincorporated areas of Oconee County, with accompanying map and other data are adopted by reference and declared part of this ordinance.

CITY OF WESTMINSTER, SOUTH CAROLINA

Brian Ramey, Mayor

[SEAL]

Rebecca Overton, City Clerk

First Reading:

Public Hearing:

Second Reading:

AN ORDINANCE TO AMEND TABLE III, TABLE OF SPECIAL ORDINANCES OF TITLE XV OF THE CODE OF ORDINANCES FOR THE CITY OF WESTMINSTER

WHEREAS, the Westminster City Council desires to update its Flood Damage Prevention Ordinance; and

WHEREAS, the Westminster City Council has determined that it would be most efficient to alter City Ordinances to incorporate a new model ordinance with update from the previously enacted Flood Damage Prevention Ordinance; and

NOW, THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Westminster, South Carolina, Table III, Table of Special Ordinances of Title XV is **amended**:

~~Indicates Matter Stricken~~

Indicates New Matter

By **AMENDING** Table III, Table of Special Ordinances of Title XV as follows:

Flood Damage Prevention Ordinance
CITY OF WESTMINSTER

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Article I. General Standards

A. Statutory Authorization

The Legislature of the State of South Carolina has in SC Code of Laws, Title 5 and Title 6, and amendments thereto, delegated the responsibility to local governmental units to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry. Therefore, the City Council of Westminster, South Carolina does ordain as follows:

B. Findings of Fact - The Special Flood Hazard Areas of the City of Westminster are subject to periodic inundation which results in loss of life, property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures of flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.

Furthermore, these flood losses are caused by the cumulative effect of obstructions in floodplains causing increases in flood heights and velocities, and by the occupancy in flood hazard areas by uses vulnerable to floods or hazardous to other lands which are inadequately elevated, floodproofed, or otherwise unprotected from flood damages.

C. Statement of Purpose and Objectives - It is the purpose of this ordinance to protect human life and health, minimize property damage, and encourage appropriate construction practices to minimize public and private losses due to flood conditions by requiring that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction. Uses of the floodplain which are dangerous to health, safety, and property due to water or erosion hazards, or which increase flood heights, velocities, or erosion are restricted or prohibited. These provisions attempt to control the alteration of natural floodplains, stream channels, and natural protective barriers which are involved in the accommodation of flood waters, and control filling, grading, dredging and other development which may increase flood damage or erosion. Additionally, the ordinance prevents or regulates the construction of flood barriers which will unnaturally divert floodwaters or which may increase flood hazards to other lands.

The objectives of this ordinance are to protect human life and health, to help maintain a stable tax base by providing for the sound use and development of flood-prone areas in such a manner as to minimize flood blight areas, and to insure that potential home buyers are notified that property is in a flood area. The provisions of the ordinance are intended to minimize damage to public facilities and utilities such as water and gas mains, electric, telephone, and sewer lines, streets and bridges located in the floodplain, and prolonged business interruptions. Also, an important floodplain management objective of this ordinance is to minimize expenditure of public money for costly flood control projects and rescue and relief efforts associated with flooding.

Floodplains are an important asset to the community. They perform vital natural functions such as temporary storage of floodwaters, moderation of peak flood flows, maintenance of water quality, groundwater recharge, prevention of erosion, habitat for diverse natural wildlife populations, recreational opportunities, and aesthetic quality. These functions are best served if floodplains are kept in their natural state. Wherever possible, the natural characteristics of

floodplains and their associated wetlands and water bodies should be preserved and enhanced. Decisions to alter floodplains, especially floodways and stream channels, should be the result of careful planning processes that evaluate resource conditions and human needs.

D. Lands to Which this Ordinance Applies This ordinance shall apply to all areas of special flood hazard within the jurisdiction of the City of Westminster as identified by the Federal Emergency Management Agency (FEMA) in its Flood Insurance Study, dated December 21, 2017 with accompanying maps and other supporting data that are hereby adopted by reference and declared to be a part of this ordinance.

Upon annexation any special flood hazard areas identified by the Federal Emergency Management Agency (FEMA) in its Flood Insurance Study for the unincorporated areas of Oconee County, with accompanying map and other data are adopted by reference and declared part of this ordinance.

E. Establishment of Development Permit A Development Permit shall be required in conformance with the provisions of this ordinance prior to the commencement of any development activities.

F. Compliance No structure or land shall hereafter be located, extended, converted, or structurally altered without full compliance with the terms of this ordinance and other applicable regulations.

G. Interpretation In the interpretation and application of this ordinance all provisions shall be considered as minimum requirements, liberally construed in favor of the governing body, and deemed neither to limit nor repeal any other powers granted under State law. This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and another conflict or overlap, whichever imposes the more stringent restrictions, shall prevail.

H. Partial Invalidity and Severability If any part of this Ordinance is declared invalid, the remainder of the Ordinance shall not be affected and shall remain in force.

I. Warning and Disclaimer of Liability The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering consideration. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the areas of special flood hazard or uses permitted within such areas will be free from flooding or flood damages. This ordinance shall not create liability on the part of the City of Westminster or by any officer or employee thereof for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.

J. Penalties for Violation - Violation of the provisions of this ordinance or failure to comply with any of its requirements, including violation of conditions and safeguards established in connection with grants of variance or special exceptions, shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall, upon conviction thereof, be fined not more than \$500.00 or imprisoned for not more than 30 days, or both. Each day the violation continues shall be considered a separate offense. Nothing herein contained shall prevent the City of Westminster from taking such other lawful action as is

necessary to prevent or remedy any violation.

Article II. DEFINITIONS

- A. **General** - Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance it's most reasonable application.
1. **Accessory Structure (Appurtenant Structure)** - structures that are located on the same parcel of property as the principal structure and the use of which is incidental to the use of the principal structure. Accessory Structures should constitute a minimal investment, may not be used for human habitation, and be designed to have minimal flood damage potential. Examples of accessory structures are detached garages, carports, storage sheds, pole barns, and hay sheds.
 2. **Addition (to an existing building)**- an extension or increase in the floor area or height of a building or structure. Additions to existing buildings shall comply with the requirements for new construction regardless as to whether the addition is a substantial improvement or not. Where a firewall or load-bearing wall is provided between the addition and the existing building, the addition(s) shall be considered a separate building and must comply with the standards for new construction.
 3. **Agricultural structure** - a structure used solely for agricultural purposes in which the use is exclusively in connection with the production, harvesting, storage, drying, or raising of agricultural commodities, including the raising of livestock. Agricultural structures are *not* exempt from the provisions of this ordinance.
 4. **Appeal** - a request for a review of the local floodplain administrator's interpretation of any provision of this ordinance.
 5. **Area of shallow flooding** - a designated AO or VO Zone on a community's Flood Insurance Rate Map (FIRM) with base flood depths of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and indeterminate, and where velocity flow may be evident.
 6. **Area of special flood hazard** - the land in the floodplain within a community subject to a one percent or greater chance of being equaled or exceeded in any given year.
 7. **Base flood** - the flood having a one percent chance of being equaled or exceeded in any given year.
 8. **Basement** - means any enclosed area of a building that is below grade on all sides.
 9. **Building** - see structure
 10. **Coastal High Hazard Area** - an area of special flood hazard extending from offshore to the inland limit of the primary frontal dune along an open coast and any other area subject to velocity wave action from storms or seismic sources.

11. **Critical Development** – development that is critical to the community’s public health and safety, is essential to the orderly functioning of a community, store or produce highly volatile, toxic or water-reactive materials, or house occupants that may be insufficiently mobile to avoid loss of life or injury. Examples of critical development include jails, hospitals, schools, fire stations, nursing homes, wastewater treatment facilities, water plants, and gas/oil/propane storage facilities.
12. **Development** - any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials.
13. **Elevated building** - a non-basement building built to have the lowest floor elevated above the ground level by means of solid foundation perimeter walls, pilings, columns, piers, or shear walls parallel to the flow of water.
14. **Executive Order 11988 (Floodplain Management)** - Issued by President Carter in 1977, this order requires that no federally assisted activities be conducted in or have the potential to affect identified special flood hazard areas, unless there is no practicable alternative.
15. **Existing construction** - means, for the purposes of determining rates, structures for which the start of construction commenced before September 11, 2009.
16. **Existing manufactured home park or manufactured home subdivision** - a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before February 18, 2003.
17. **Expansion to an existing manufactured home park or subdivision** - the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete slabs).
18. **Flood** - a general and temporary condition of partial or complete inundation of normally dry land areas from the overflow of inland or tidal waters, or the unusual and rapid accumulation of runoff of surface waters from any source.
19. **Flood Hazard Boundary Map (FHBM)** - an official map of a community, issued by the Federal Emergency Management Agency, where the boundaries of the areas of special flood hazard have been defined as Zone A.
20. **Flood Insurance Rate Map (FIRM)** - an official map of a community, on which the Federal Emergency Management Agency has delineated both the areas of special flood hazard and the risk premium zones applicable to the community.

21. **Flood Insurance Study** - the official report provided by the Federal Emergency Management Agency which contains flood profiles, as well as the Flood Boundary Floodway Map and the water surface elevation of the base flood.
22. **Flood-resistant material** - any building material capable of withstanding direct and prolonged contact (minimum 72 hours) with floodwaters without sustaining damage that requires more than low-cost cosmetic repair. Any material that is water-soluble or is not resistant to alkali or acid in water, including normal adhesives for above-grade use, is not flood-resistant. Pressure-treated lumber or naturally decay-resistant lumbers are acceptable flooring materials. Sheet-type flooring coverings that restrict evaporation from below and materials that are impervious, but dimensionally unstable are not acceptable. Materials that absorb or retain water excessively after submergence are not flood-resistant. Please refer to Technical Bulletin 2, *Flood Damage-Resistant Materials Requirements*, dated 8/08, and available from the Federal Emergency Management Agency. Class 4 and 5 materials, referenced therein, are acceptable flood-resistant materials.
23. **Floodway** - the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot.
24. **Freeboard** - a factor of safety usually expressed in feet above a flood level for purposes of flood plain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.
25. **Functionally dependent use**- a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.
26. **Highest Adjacent Grade** - the highest natural elevation of the ground surface, prior to construction, next to the proposed walls of the structure.
27. **Historic Structure** - any structure that is: (a) listed individually in the National Register of Historic Places (a listing maintained by the U.S. Department of the Interior (DOI)) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register; (b) certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district; (c) individually listed on a State inventory of historic places; (d) individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified (1) by an approved State program as determined by the Secretary

of Interior, or (2) directly by the Secretary of Interior in states without approved programs. Some structures or districts listed on the State or local inventories **MAY NOT** be "Historic" as cited above, but have been included on the inventories because it was believed that the structures or districts have the *potential* for meeting the "Historic" structure criteria of the DOI. In order for these structures to meet NFIP historic structure criteria, it must be demonstrated and evidenced that the South Carolina Department of Archives and History has *individually determined* that the structure or district meets DOI historic structure criteria.

28. **Increased Cost of Compliance (ICC)** – applies to all new and renewed flood insurance policies effective on and after June 1, 1997. The NFIP shall enable the purchase of insurance to cover the cost of compliance with land use and control measures established under Section 1361. It provides coverage for the payment of a claim to help pay for the cost to comply with State or community floodplain management laws or ordinances after a flood event in which a building has been declared substantially or repetitively damaged.
29. **Limited storage** - an area used for storage and intended to be limited to incidental items that can withstand exposure to the elements and have low flood damage potential. Such an area must be of flood resistant or breakaway material, void of utilities except for essential lighting and cannot be temperature controlled. If the area is located below the base flood elevation in an A, AE and A1-A30 zone it must meet the requirements of Article IV.A.4 of this ordinance. If the area is located below the base flood elevation in a V, VE and V1-V30 zone it must meet the requirements of Article IV.F of this ordinance.
30. **Lowest Adjacent Grade (LAG)** - is an elevation of the lowest ground surface that touches any deck support, exterior walls of a building or proposed building walls.
31. **Lowest Floor** -the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this ordinance.
32. **Manufactured home** - a structure, transportable in one or more sections, which is built on a permanent chassis and designed to be used with or without a permanent foundation when connected to the required utilities. The term "manufactured home" does not include a "recreational vehicle".
33. **Manufactured Home Park or subdivision** - a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.
34. **Mean Sea Level** – means, for the purpose of this ordinance, the Nations Geodetic Vertical Datum (NGVD) of 1929, North American Vertical Datum (NAVD) of 1988, or other datum, to which the base flood elevations shown on a community's Flood Insurance Rate Maps (FIRM) are shown.

35. National Geodetic Vertical Datum (NGVD) of 1929 - as corrected in 1929, elevation reference points set by National Geodetic Survey based on mean sea level.
36. North American Vertical Datum (NAVD) of 1988 – vertical control, as corrected in 1988, used as the reference datum on Flood Insurance Rate Maps.
37. New construction - structure for which the start of construction commenced on or after January 1, 2020. The term also includes any subsequent improvements to such structure.
38. New manufactured home park or subdivision - a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete slabs) is completed on or after February 18, 2003.
39. Primary Frontal Dune - a continuous or nearly continuous mound or ridge of sand with relatively steep seaward and landward slopes immediately landward and subject to erosion and overtopping from high tides and waves during coastal storms. The inland limit of the primary frontal dune occurs at the point where there is a distinct change from a relatively steep slope to a relatively mild slope.
40. Recreational vehicle - a vehicle which is: (a) built on a single chassis; (b) 400 square feet or less when measured at the largest horizontal projection; (c) designed to be self-propelled or permanently towable by a light duty truck; and, (d) designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreational, camping, travel, or seasonal use.
41. Repetitive Loss – a building covered by a contract for flood insurance that has incurred flood-related damages on 2 occasions during a 10 year period ending on the date of the event for which a second claim is made, in which the cost of repairing the flood damage, on the average, equaled or exceeded 25% of the market value of the building at the time of each such flood event.
42. Section 1316 of the National Flood insurance Act of 1968 - The act provides that no new flood insurance shall be provided for any property found by the Federal Emergency Management Agency to have been declared by a state or local authority to be in violation of state or local ordinances.
43. Stable Natural Vegetation - the first place on the oceanfront where plants such as sea oats hold sand in place.
44. Start of construction - for other than new construction or substantial improvements under the Coastal Barrier Resources Act (P.L. 97-348), includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, or improvement

was within 180 days of the permit date. The actual start means the first placement of permanent construction of a structure (including a manufactured home) on a site, such as the pouring of slabs or footings, installation of piles, construction of columns, or any work beyond the stage of excavation or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for footings, piers or foundations, or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of the building, whether or not that alteration affects the external dimensions of the building.

45. **Structure** - a walled and roofed building, a manufactured home, including a gas or liquid storage tank that is principally above ground.
46. **Substantial damage** - damage of any origin sustained by a structure whereby the cost of restoring the structure to it's before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred. Such repairs may be undertaken successively and their costs counted cumulatively. Please refer to the definition of "substantial improvement".
47. **Substantial improvement** - any repair, reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the start of construction of the improvement. This term includes structures that have incurred repetitive loss or substantial damage, regardless of the actual repair work performed. The term does not, however, include either:
- a) any project of improvement to a structure to correct existing violations of State or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions or,
 - b) any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as a historic structure.

Permits shall be cumulative for a period of five years. If the improvement project is conducted in phases, the total of all costs associated with each phase, beginning with the issuance of the first permit, shall be utilized to determine whether "substantial improvement" will occur.

48. **Substantially improved existing manufactured home park or subdivision** - where the repair, reconstruction, rehabilitation or improvement of the streets, utilities and pads equals or exceeds 50 percent of the value of the streets, utilities and pads before the repair, reconstruction, or improvement commenced.

49. Variance - is a grant of relief from a term or terms of this ordinance.

50. Violation – the failure of a structure or other development to be fully compliant with these regulations.

Article III. ADMINISTRATION

A. Designation of Local Floodplain Administrator -The Westminster City Fire Chief is hereby appointed to administer and implement the provisions of this ordinance.

B. Adoption of Letter of Map Revisions (LOMR) – All LOMRs that are issued in the areas identified in Article I Section D of this ordinance are hereby adopted.

C. Development Permit and Certification Requirements.

1. Development Permit: - Application for a development permit shall be made to the local floodplain administrator on forms furnished by him or her prior to any development activities. The development permit may include, but not be limited to, plans in duplicate drawn to scale showing: the nature, location, dimensions, and elevations of the area in question; existing or proposed structures; and the location of fill materials, storage areas, and drainage facilities. Specifically, the following information is required:

a) A plot plan that shows the 100-year floodplain contour or a statement that the entire lot is within the floodplain must be provided by the development permit applicant when the lot is within or appears to be within the floodplain as mapped by the Federal Emergency Management Agency or the floodplain identified pursuant to either the Duties and Responsibilities of the local floodplain administrator of Article III.D.11 or the Standards for Subdivision Proposals of Article IV.B and the Standards for streams without Estimated Base Flood Elevations and Floodways of Article IV.C. The plot plan must be prepared by or under the direct supervision of a registered land surveyor or professional engineer and certified by it. The plot plan must show the floodway, if any, as identified by the Federal Emergency Management Agency or the floodway identified pursuant to either the duties or responsibilities of the local floodplain administrator of Article III.D.11 or the standards for subdivision proposals of Article IV.B.12 and the standards for streams without estimated base flood elevations and floodways of Article IV.C.

b) Where base flood elevation data is provided as set forth in Article I.D or the duties and responsibilities of the local floodplain administrator of Article III.D.11 the application for a development permit within the flood hazard area shall show:

(1) the elevation (in relation to mean sea level) of the lowest floor of all new and substantially improved structures, and

- (2) if the structure will be floodproofed in accordance with the Non-Residential Construction requirements of Article IV.B.2 the elevation (in relation to mean sea level) to which the structure will be floodproofed.
- c) Where base flood elevation data is not provided as set forth in Article I.D or the duties and responsibilities of the local floodplain administrator of Article III.D.11, then the provisions in the standards for streams without estimated base flood elevations and floodways of Article IV.C must be met.
- d) Alteration of Watercourse: Where any watercourse will be altered or relocated as a result of proposed development, the application for a development permit shall include a description of the extent of watercourse alteration or relocation, an engineering study to demonstrate that the flood-carrying capacity of the altered or relocated watercourse is maintained and a map showing the location of the proposed watercourse alteration or relocation.

2. Certifications

- a) Floodproofing Certification - When a structure is floodproofed, the applicant shall provide certification from a registered, professional engineer or architect that the non-residential, floodproofed structure meets the floodproofing criteria in the non-residential construction requirements of Article IV.B.2 and Article IV.E.2(b).
- b) Certification During Construction – A lowest floor elevation or floodproofing certification is required after the lowest floor is completed. As soon as possible after completion of the lowest floor and before any further vertical construction commences, or floodproofing by whatever construction means, whichever is applicable, it shall be the duty of the permit holder to submit to the local floodplain administrator a certification of the elevation of the lowest floor, or floodproofed elevation, whichever is applicable, as built, in relation to mean sea level. Said certification shall be prepared by or under the direct supervision of a registered land surveyor or professional engineer and certified by it. Any work done prior to submission of the certification shall be at the permit holder's risk. The local floodplain administrator shall review the floor elevation survey data submitted. The permit holder immediately and prior to further progressive work being permitted to proceed shall correct deficiencies detected by such review. Failure to submit the survey or failure to make said corrections required hereby shall be cause to issue a stop-work order for the project.
- c) V-Zone Certification - When a structure is located in Zones V, VE, or V1-30, certification shall be provided from a registered professional engineer or architect, separate from submitted plans, that new construction and substantial improvement meets the criteria for the coastal high hazard areas outlined in Article IV.F.5.

- d) As-built Certification - Upon completion of the development a registered professional engineer, land surveyor or architect, in accordance with SC law, shall certify according to the requirements of Article III.C.2a, 2b, and 2c that the development is built in accordance with the submitted plans and previous pre-development certifications.

D. Duties and Responsibilities of the Local Floodplain Administrator - shall include, but not be limited to:

1. **Permit Review - Review all development permits to assure that the requirements of this ordinance have been satisfied.**
2. **Requirement of Federal and/or state permits - Review proposed development to assure that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C 1334.**
3. **Watercourse alterations –**
 - a) Notify adjacent communities and the South Carolina Department of Natural Resources, Land, Water, and Conservation Division, State Coordinator for the National Flood Insurance Program, prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Emergency Management Agency.
 - b) In addition to the notifications required watercourse alterations per Article III.D.3a, written reports of maintenance records must be maintained to show that maintenance has been provided within the altered or relocated portion of said watercourse so that the flood-carrying capacity is maintained. This maintenance must consist of a comprehensive program of periodic inspections, and routine channel clearing and dredging, or other related functions. The assurance shall consist of a description of maintenance activities, frequency of performance, and the local official responsible for maintenance performance. Records shall be kept on file for FEMA inspection.
 - c) If the proposed project will modify the configuration of the watercourse, floodway, or base flood elevation for which a detailed Flood Insurance Study has been developed, the applicant shall apply for and must receive approval for a Conditional Letter of Map Revision with the Federal Emergency Management Agency prior to the start of construction.
 - d) Within 60 days of completion of an alteration of a watercourse, referenced in the certification requirements of Article III.C.2.d, the applicant shall submit as-built certification, by a registered professional engineer, to the Federal Emergency Management Agency.

4. **Floodway encroachments** - Prevent encroachments within floodways unless the certification and flood hazard reduction provisions of Article IV.B.5 are met.
5. **Adjoining Floodplains** - Cooperate with neighboring communities with respect to the management of adjoining floodplains and/or flood-related erosion areas in order to prevent aggravation of existing hazards.
6. **Notifying Adjacent Communities** – Notify adjacent communities prior to permitting substantial commercial developments and large subdivisions to be undertaken in areas of special flood hazard and/or flood-related erosion hazards.
7. **Certification requirements** –
 - a) Obtain and review actual elevation (in relation to mean sea level) of the lowest floor of all new or substantially improved structures, in accordance with administrative procedures outlined in Article III.C.2.b or the coastal high hazard area requirements outlined in Article IV.F.5.
 - b) Obtain the actual elevation (in relation to mean sea level) to which the new or substantially improved structures have been floodproofed, in accordance with the floodproofing certification outlined in Article III.C.2.a.
 - c) When floodproofing is utilized for a particular structure, obtain certifications from a registered professional engineer or architect in accordance with the non-residential construction requirements outlined in Article IV.B.2.
 - d) A registered professional engineer or architect shall certify that the design, specifications and plans for construction are in compliance with the provisions contained in the coastal high hazard area requirements outlined in Article IV.F.4, Article IV.F.6, and Article IV.F.8 of this ordinance.
8. **Map Interpretation** - Where interpretation is needed as to the exact location of boundaries of the areas of special flood hazard (for example, where there appears to be a conflict between a mapped boundary and actual field conditions), make the necessary interpretation. The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this article.
9. **Prevailing Authority** – Where a map boundary showing an area of special flood hazard and field elevations disagree, the base flood elevations for flood protection elevations (as found on an elevation profile, floodway data table, etc.) shall prevail. The correct information should be submitted to FEMA as per the map maintenance activity requirements outlined in Article IV.B.7.b.
10. **Use Of Best Available Data** - When base flood elevation data and floodway data has not been provided in accordance with Article I.D, obtain, review, and reasonably utilize best available base flood elevation data and floodway data available from a federal, state, or other source, including data developed pursuant to the standards for subdivision proposals outlined in Article IV.B.12, in order to administer the

provisions of this ordinance. Data from preliminary, draft, and final Flood Insurance Studies constitutes best available data from a federal, state, or other source. Data must be developed using hydraulic models meeting the minimum requirement of NFIP approved model. If an appeal is pending on the study in accordance with 44 CFR Ch. 1, Part 67.5 and 67.6, the data does not have to be used.

11. **Special Flood hazard Area/topographic Boundaries Conflict** - When the exact location of boundaries of the areas special flood hazards conflict with the current, natural topography information at the site; the site information takes precedence when the lowest adjacent grade is at or above the BFE, the property owner may apply and be approved for a Letter of Map Amendment (LOMA) by FEMA. The local floodplain administrator in the permit file will maintain a copy of the Letter of Map Amendment issued from FEMA.
12. **On-Site inspections** - Make on-site inspections of projects in accordance with the administrative procedures outlined in Article III.E.1.
13. **Administrative Notices** - Serve notices of violations, issue stop-work orders, revoke permits and take corrective actions in accordance with the administrative procedures in Article III.E.
14. **Records Maintenance** - Maintain all records pertaining to the administration of this ordinance and make these records available for public inspection.
15. **Annexations and Detachments** - Notify the South Carolina Department of Natural Resources Land, Water and Conservation Division, State Coordinator for the National Flood Insurance Program within six (6) months, of any annexations or detachments that include special flood hazard areas.
16. **Federally Funded Development** - The President issued *Executive Order 11988, Floodplain Management May 1977*. E.O. 11988 directs federal agencies to assert a leadership role in reducing flood losses and losses to environmental values served by floodplains. Proposed developments must go through an eight-step review process. Evidence of compliance with the executive order must be submitted as part of the permit review process.
17. **Substantial Damage Determination** – Perform an assessment of damage from any origin to the structure using FEMA’s Residential Substantial Damage Estimator (RSDE) software to determine if the damage equals or exceeds 50 percent of the market value of the structure before the damage occurred.
18. **Substantial Improvement Determinations** – Perform an assessment of permit applications for improvements or repairs to be made to a building or structure that equals or exceeds 50 percent of the market value of the structure before the start of construction. Cost of work counted for determining if and when substantial improvement to a structure occurs shall be cumulative for a period of five years. If the improvement project is conducted in phases, the total of all costs associated with each phase, beginning with the issuance of the first permit, shall be utilized to

determine whether “substantial improvement” will occur.

The market values shall be determined by one of the following methods:

- a) the current assessed building value as determined by the county’s assessor’s office or the value of an appraisal performed by a licensed appraiser at the expense of the owner within the past 6 months.
- b) one or more certified appraisals from a registered professional licensed appraiser in accordance with the laws of South Carolina. The appraisal shall indicate actual replacement value of the building or structure in its pre-improvement condition, less the cost of site improvements and depreciation for functionality and obsolescence.
- c) Real Estate purchase contract within 6 months prior to the date of the application for a permit.

E. Administrative Procedures

1. **Inspections of Work in Progress** - As the work pursuant to a permit progresses, the local floodplain administrator shall make as many inspections of the work as may be necessary to ensure that the work is being done according to the provisions of the local ordinance and the terms of the permit. In exercising this power, the floodplain administrator has a right, upon presentation of proper credentials, to enter on any premises within the territorial jurisdiction at any reasonable hour for the purposes of inspection or other enforcement action.
2. **Stop-Work Orders** - Whenever a building or part thereof is being constructed, reconstructed, altered, or repaired in violation of this ordinance, the floodplain administrator may order the work to be immediately stopped. The stop-work order shall be in writing and directed to the person doing the work. The stop-work order shall state the specific work to be stopped, the specific reasons for the stoppage, and the conditions under which the work may be resumed. Violation of a stop-work order constitutes a misdemeanor.
3. **Revocation of Permits** - The local floodplain administrator may revoke and require the return of the development permit by notifying the permit holder in writing, stating the reason for the revocation. Permits shall be revoked for any substantial departure from the approved application, plans, or specifications; for refusal or failure to comply with the requirements of state or local laws; or for false statements or misrepresentations made in securing the permit. Any permit mistakenly issued in violation of an applicable state or local law may also be revoked.
4. **Periodic Inspections** - The local floodplain administrator and each member of his/her inspections department shall have a right, upon presentation of proper credentials, to enter on any premises within the territorial jurisdiction of the department at any reasonable hour for the purposes of inspection or other enforcement action.

5. Violations to be Corrected - When the local floodplain administrator finds violations of applicable state and local laws, it shall be his/her duty to notify the owner or occupant of the building of the violation. The owner or occupant shall immediately remedy each of the violations of law on the property he owns.

6. Actions in Event of Failure to Take Corrective Action: If the owner of a building or property shall fail to take prompt corrective action, the floodplain administrator shall give him written notice, by certified or registered mail to his last known address or by personal service, that:
 - a) the building or property is in violation of the Flood Damage Prevention Ordinance,

 - b) a hearing will be held before the local floodplain administrator at a designated place and time, not later than 10 days after the date of the notice, at which time the owner shall be entitled to be heard in person or by counsel and to present arguments and evidence pertaining to the matter; and,

 - c) following the hearing, the local floodplain administrator may issue such order to alter, vacate, or demolish the building; or to remove fill as appears appropriate.

7. Order to Take Corrective Action: If, upon a hearing held pursuant to the notice prescribed above, the floodplain administrator shall find that the building or development is in violation of the Flood Damage Prevention Ordinance, he/she shall make an order in writing to the owner, requiring the owner to remedy the violation within such period, not less than 60 days, the floodplain administrator may prescribe; provided that where the floodplain administrator finds that there is imminent danger to life or other property, he may order that corrective action be taken in such lesser period as may be feasible.

8. Appeal: Any owner who has received an order to take corrective action may appeal from the order to the local elected governing body by giving notice of appeal in writing to the floodplain administrator and the clerk within 10 days following issuance of the final order. In the absence of an appeal, the order of the floodplain administrator shall be final. The local governing body shall hear an appeal within a reasonable time and may affirm, modify and affirm, or revoke the order.

9. Failure to Comply with Order: If the owner of a building or property fails to comply with an order to take corrective action from which no appeal has been taken, or fails to comply with an order of the governing body following an appeal, he shall be guilty of a misdemeanor and shall be punished in the discretion of the court.

10. Denial of Flood Insurance under the NFIP: If a structure is declared in violation of this ordinance and after all other penalties are exhausted to achieve compliance with this ordinance then the local floodplain administrator shall notify the Federal Emergency Management Agency (FEMA) to initiate a Section 1316 of the National

Flood insurance Act of 1968 action against the structure upon the finding that the violator refuses to bring the violation into compliance with the ordinance. Once a violation has been remedied the local floodplain administrator shall notify FEMA of the remedy and ask that the Section 1316 be rescinded.

11. The following documents are incorporated by reference and may be used by the local floodplain administrator to provide further guidance and interpretation of this ordinance as found on FEMA's website at www.fema.gov:
 - a) FEMA 55 Coastal Construction Manual
 - b) All FEMA Technical Bulletins
 - c) All FEMA Floodplain Management Bulletins
 - d) FEMA 348 Protecting Building Utilities from Flood Damage
 - e) FEMA 499 Home Builder's Guide to Coastal Construction Technical Fact Sheets

Article IV. PROVISIONS FOR FLOOD HAZARD REDUCTION

A. General Standards

Development may not occur in the Special Flood Hazard Area (SFHA) where alternative locations exist due to the inherent hazards and risks involved. Before a permit is issued, the applicant shall demonstrate that new structures cannot be located out of the SFHA and that encroachments onto the SFHA are minimized. In all areas of special flood hazard the following provisions are required:

1. **Reasonably Safe from Flooding** - Review all permit applications to determine whether proposed building sites will be reasonably safe from flooding
2. **Anchoring** - All new construction and substantial improvements shall be anchored to prevent flotation, collapse, and lateral movement of the structure.
3. **Flood Resistant Materials and Equipment** - All new construction and substantial improvements shall be constructed with flood resistant materials and utility equipment resistant to flood damage in accordance with Technical Bulletin 2, *Flood Damage-Resistant Materials Requirements*, dated 8/08, and available from the Federal Emergency Management Agency.
4. **Minimize Flood Damage** - All new construction and substantial improvements shall be constructed by methods and practices that minimize flood damages.
5. **Critical Development** - shall be elevated to the 500 year flood elevation or be elevated to the highest known historical flood elevation (where records are available), whichever is greater. If no data exists establishing the 500 year flood

elevation or the highest known historical flood elevation, the applicant shall provide a hydrologic and hydraulic engineering analysis that generates 500 year flood elevation data,

6. Utilities - Electrical, ventilation, plumbing, heating and air conditioning equipment (including ductwork), and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of the base flood plus two (2) feet.
7. Water Supply Systems - All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system,
8. Sanitary Sewage Systems – New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharges from the systems into floodwaters. On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding,
9. Gas Or Liquid Storage Tanks – All gas or liquid storage tanks, either located above ground or buried, shall be anchored to prevent floatation and lateral movement resulting from hydrodynamic and hydrostatic loads.
10. Alteration, Repair, Reconstruction, Or Improvements - Any alteration, repair, reconstruction, or improvement to a structure that is in compliance with the provisions of this ordinance, shall meet the requirements of "new construction" as contained in this ordinance. This includes post-FIRM development and structures.
11. Non-Conforming Buildings or Uses - Non-conforming buildings or uses may not be enlarged, replaced, or rebuilt unless such enlargement or reconstruction is accomplished in conformance with the provisions of this ordinance. Provided, however, nothing in this ordinance shall prevent the repair, reconstruction, or replacement of an existing building or structure located totally or partially within the floodway, provided that the bulk of the building or structure below base flood elevation in the floodway is not increased and provided that such repair, reconstruction, or replacement meets all of the other requirements of this ordinance,
12. American with Disabilities Act (ADA) - A building must meet the specific standards for floodplain construction outlined in Article IV.B, as well as any applicable ADA requirements. The ADA is not justification for issuing a variance or otherwise waiving these requirements. Also, the cost of improvements required to meet the ADA provisions shall be included in the costs of the improvements for calculating substantial improvement.

B. Specific Standards

In all areas of special flood hazard (Zones A, AE, AH, AO, A1-30, V, and VE) where base flood elevation data has been provided, as set forth in Article I.D or outlined in the Duties and Responsibilities of the local floodplain administrator Article III.D., the following provisions

are required:

1. **Residential Construction** - New construction and substantial improvement of any residential structure (including manufactured homes) shall have the lowest floor elevated no lower than two (2) feet above the base flood elevation. No basements are permitted. Should solid foundation perimeter walls be used to elevate a structure, flood openings sufficient to automatically equalize hydrostatic flood forces, shall be provided in accordance with the elevated buildings requirements in Article IV B.4.

2. **Non-Residential Construction**
 - a) New construction and substantial improvement of any commercial, industrial, or non-residential structure (including manufactured homes) shall have the lowest floor elevated no lower than two (2) feet above the level of the base flood elevation. Should solid foundation perimeter walls be used to elevate a structure, flood openings sufficient to automatically equalize hydrostatic flood forces, shall be provided in accordance with the elevated buildings requirements in Article IV B.4. No basements are permitted. Structures located in A-zones may be floodproofed in lieu of elevation provided that all areas of the structure below the required elevation are watertight with walls substantially impermeable to the passage of water, using structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy.

 - b) A registered, professional engineer or architect shall certify that the standards of this subsection are satisfied. Such certifications shall be provided to the official as set forth in the floodproofing certification requirements in Article III.C.2.a. A variance may be considered for wet-floodproofing agricultural structures in accordance with the criteria outlined in Article V.E of this ordinance. Agricultural structures not meeting the criteria of Article V.E must meet the non-residential construction standards and all other applicable provisions of this ordinance. Structures that are floodproofed are required to have an approved maintenance plan with an annual exercise. The local floodplain administrator must approve the maintenance plan and notification of the annual exercise shall be provided to it.

3. **Manufactured Homes**
 - a) Manufactured homes that are placed or substantially improved on sites outside a manufactured home park or subdivision, in a new manufactured home park or sub-division, in an expansion to an existing manufactured home park or subdivision, or in an existing manufactured home park or subdivision on which a manufactured home has incurred "substantial damage" as the result of a flood, must be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated no lower than two (2) feet above the base flood elevation and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.

- b) Manufactured homes that are to be placed or substantially improved on sites in an existing manufactured home park or subdivision that are not subject to the provisions for residential construction in Article IV.B.1 of this ordinance must be elevated so that the lowest floor of the manufactured home is elevated no lower two (2) feet than above the base flood elevation, and be securely anchored to an adequately anchored foundation to resist flotation, collapse, and lateral movement.
 - c) Manufactured homes shall be anchored to prevent flotation, collapse, and lateral movement. For the purpose of this requirement, manufactured homes must be anchored to resist flotation, collapse, and lateral movement in accordance with Section 40-29-10 of the *South Carolina Manufactured Housing Board Regulations*, as amended. Additionally, when the elevation requirement would be met by an elevation of the chassis 36 inches or less above the grade at the site, the chassis shall be supported by reinforced piers or engineered foundation. When the elevation of the chassis is above 36 inches in height an engineering certification is required.
 - d) An evacuation plan must be developed for evacuation of all residents of all new, substantially improved or substantially damaged manufactured home parks or subdivisions located within flood-prone areas. This plan shall be filed with and approved by the local floodplain administrator and the local Emergency Preparedness Coordinator.
4. **Elevated Buildings** - New construction and substantial improvements of elevated buildings that include fully enclosed areas below the lowest floor that are usable solely for the parking of vehicles, building access, or limited storage in an area other than a basement, and which are subject to flooding shall be designed to preclude finished space and be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters.
- a) Designs for complying with this requirement must either be certified by a professional engineer or architect or meet or exceed all of the following minimum criteria:
 - (1) Provide a minimum of two openings on different walls having a *total net area* of not less than one square inch for every square foot of enclosed area subject to flooding.
 - (2) The bottom of each opening must be no more than 1 foot above the higher of the interior or exterior grade immediately under the opening.
 - (3) Only the portions of openings that are below the base flood elevation (BFE) can be counted towards the required net open area.
 - (4) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided they permit the automatic flow of floodwaters in both directions.

- b) If Article IV.B.5a is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of Article IV.
- c) No manufactured homes shall be permitted, except in an existing manufactured home park or subdivision. A replacement manufactured home may be placed on a lot in an existing manufactured home park or subdivision provided the anchoring and the elevation standards of Article IV B.3 and the encroachment standards of Article IV.B.5(a) are met.
- d) Permissible uses within floodways may include: general farming, pasture, outdoor plant nurseries, horticulture, forestry, wildlife sanctuary, game farm, and other similar agricultural, wildlife, and related uses. Also, lawns, gardens, play areas, picnic grounds, and hiking and horseback riding trails are acceptable uses, provided that they do not employ structures or fill. Substantial development of a permissible use may require a no-impact certification. The uses listed in this subsection are permissible only if and to the extent that they do not cause any increase in base flood elevations or changes to the floodway configuration.

6. Recreational Vehicles

- a) A recreational vehicle is ready for highway use if it is:
 - (1) on wheels or jacking system
 - (2) attached to the site only by quick-disconnect type utilities and security devices; and
 - (3) has no permanently attached additions
- b) Recreational vehicles placed on sites shall either be:
 - (1) on site for fewer than 180 consecutive days; or
 - (2) be fully licensed and ready for highway use, or *meet* the development permit and certification requirements of Article III.D, general standards outlined in Article IV.A, and manufactured homes standards in Article IV.B.3 and B.4.

7. Map Maintenance Activities – The National Flood Insurance Program (NFIP) requires flood data to be reviewed and approved by FEMA. This ensures that flood maps, studies and other data identified in Article I.D accurately represent flooding conditions so appropriate floodplain management criteria are based on current data. The following map maintenance activities are identified:

- a) Requirement to Submit New Technical Data

- (1) For all development proposals that impact floodway delineations or base flood elevations, the community shall ensure that technical or scientific data reflecting such changes be submitted to FEMA as soon as practicable, but no later than six months of the date such information becomes available. These development proposals include; but not limited to:
 - (a) Floodway encroachments that increase or decrease base flood elevations or alter floodway boundaries;
 - (b) Fill sites to be used for the placement of proposed structures where the applicant desires to remove the site from the special flood hazard area;
 - (c) Alteration of watercourses that result in a relocation or elimination of the special flood hazard area, including the placement of culverts; and
 - (d) Subdivision or large-scale development proposals requiring the establishment of base flood elevations in accordance with Article IV.C.1.
 - (2) It is the responsibility of the applicant to have technical data, required in accordance with Article IV.B.7, prepared in a format required for a Conditional Letter of Map Revision or Letter of Map Revision, and submitted to FEMA. Submittal and processing fees for these map revisions shall also be the responsibility of the applicant.
 - (3) The local floodplain administrator shall require a Conditional Letter of Map Revision prior to the issuance of a floodplain development permit for:
 - (a) Proposed floodway encroachments that increase the base flood elevation; and
 - (b) Proposed development which increases the base flood elevation by more than one foot in areas where FEMA has provided base flood elevations but no floodway.
 - (4) Floodplain development permits issued by the local floodplain administrator shall be conditioned upon the applicant obtaining a Letter of Map Revision from FEMA for any development proposal subject to Article IV B.7.
- b) Right to Submit New Technical Data - The floodplain administrator may request changes to any of the information shown on an effective map that does not impact floodplain or floodway delineations or base flood elevations, such as labeling or planimetric details. Such a submission shall include appropriate

supporting documentation made in writing by the local jurisdiction and may be submitted at any time.

8. Accessory Structures

- a) A detached accessory structure or garage, the cost of which is greater than \$3,000, must comply with the requirements as outlined in FEMA's Technical Bulletin 7-93 *Wet Floodproofing Requirements or be elevated in accordance with Article IV Section B(1) and B (4) or dry floodproofed in accordance with Article IV B (2).*
- b) If accessory structures of \$3,000 or less are to be placed in the floodplain, the following criteria shall be met:
 - (1) Accessory structures shall not be used for any uses other than the parking of vehicles and storage.
 - (2) Accessory structures shall be designed to have low flood damage potential.
 - (3) Accessory structures shall be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters.
 - (4) Accessory structures shall be firmly anchored to prevent flotation, collapse and lateral movement of the structure.
 - (5) Service facilities such as electrical and heating equipment shall be installed in accordance with Article IV.A.5.
 - (6) Openings to relieve hydrostatic pressure during a flood shall be provided below base flood elevation in conformance with Article IV.B.4a, and
 - (7) Accessory structures shall be built with flood resistance materials in accordance with Technical Bulletin 2, *Flood Damage-Resistant Materials Requirements*, dated 8/08, and available from the Federal Emergency Management Agency. Class 4 and 5 materials, referenced therein, are acceptable flood-resistant materials.

9. Swimming Pool Utility Equipment Rooms - If the building cannot be built at or above the BFE, because of functionality of the equipment then a structure to house the utilities for the pool may be built below the BFE with the following provisions:

- a) Meet the requirements for accessory structures in Article IV.B.8
- b) The utilities must be anchored to prevent flotation and shall be designed to prevent water from entering or accumulating within the components during conditions of the base flood.

10. Elevators

- a) Install a float switch system or another system that provides the same level of safety necessary for all elevators where there is a potential for the elevator cab to descend below the BFE during a flood per FEMA's Technical Bulletin 4-93 Elevator Installation for Buildings Located in Special Flood Hazard Areas.
- b) All equipment that may have to be installed below the BFE such as counter weight roller guides, compensation cable and pulleys, and oil buffers for traction elevators and the jack assembly for a hydraulic elevator must be constructed using flood-resistant materials where possible per FEMA's Technical Bulletin 4-93 Elevator Installation for Buildings Located in Special Flood Hazard Areas.

11. Fill - An applicant shall demonstrate that fill is the only alternative to raising the building to meet the residential and non-residential construction requirements of Article IV B(1) or B (2), and that the amount of fill used will not affect the flood storage capacity or adversely affect adjacent properties. The following provisions shall apply to all fill placed in the special flood hazard area:

- a) Fill may not be placed in the floodway unless it is in accordance with the requirements in Article IV.B.5a.
- b) Fill may not be placed in tidal or non-tidal wetlands without the required state and federal permits.
- c) Fill must consist of soil and rock materials only. A registered professional geotechnical engineer may use dredged material as fill only upon certification of suitability. Landfills, rubble fills, dumps, and sanitary fills are not permitted in the floodplain.
- d) Fill used to support structures must comply with ASTM Standard D-698, and its suitability to support structures certified by a registered, professional engineer.
- e) Fill slopes shall be no greater than two horizontal to one vertical. Flatter slopes may be required where velocities may result in erosion.
- f) The use of fill shall not increase flooding or cause drainage problems on neighboring properties.
- g) Fill may not be used for structural support in the coastal high hazard areas.
- h) Will meet the requirements of FEMA Technical Bulletin 10-01, *Ensuring That Structures Built On Fill in or Near Special Flood Hazard Areas Are Reasonable Safe from Flooding.*

12. Standards for Subdivision Proposals and other development

- a) All subdivision proposals and other proposed new development shall be consistent with the need to minimize flood damage and are subject to all applicable standards in these regulations.
- b) All subdivision proposals and other proposed new development shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage.
- c) All subdivision proposals and other proposed new development shall have adequate drainage provided to reduce exposure to flood damage.
- d) The applicant shall meet the requirement to submit technical data to FEMA in Article IV B.7 when a hydrologic and hydraulic analysis is completed that generates base flood elevations.

C. Standards for Streams without Established Base Flood Elevations and Floodways - Located within the areas of special flood hazard (Zones A and V) established in Article I.D, are small streams where no base flood data has been provided and where no floodways have been identified. The following provisions apply within such areas:

- 1. In all areas of special flood hazard where base flood elevation data are not available, the applicant shall provide a hydrologic and hydraulic engineering analysis that generates base flood elevations for all subdivision proposals and other proposed developments containing at least 50 lots or 5 acres, whichever is less.
- 2. No encroachments, including fill, new construction, substantial improvements and new development shall be permitted within 100 feet of the stream bank unless certification with supporting technical data by a registered professional engineer is provided demonstrating that such encroachments shall not result in any increase in flood levels during the occurrence of the base flood discharge.
- 3. If Article IV.C.1 is satisfied and base flood elevation data is available from other sources, all new construction and substantial improvements within such areas shall comply with all applicable flood hazard ordinance provisions of Article IV and shall be elevated or floodproofed in accordance with elevations established in accordance with Article III.E.11.
- 4. Data from preliminary, draft, and final Flood Insurance Studies constitutes best available data. Refer to FEMA Floodplain Management Technical Bulletin 1-98 *Use of Flood Insurance Study (FIS) Data as Available Data*. If an appeal is pending on the study in accordance with 44 CFR Ch. 1, Part 67.5 and 67.6, the data does not have to be used.
- 5. When base flood elevation (BFE) data is not available from a federal, state, or other source one of the following methods may be used to determine a BFE For further information regarding the methods for determining BFEs listed below, refer to FEMA's manual *Managing Floodplain Development in Approximate Zone A Areas*:

a) Contour Interpolation

- (1) Superimpose approximate Zone A boundaries onto a topographic map and estimate a BFE.
- (2) Add one-half of the contour interval of the topographic map that is used to the BFE.

b) Data Extrapolation - A BFE can be determined if a site within 500 feet upstream of a reach of a stream reach for which a 100-year profile has been computed by detailed methods, and the floodplain and channel bottom slope characteristics are relatively similar to the downstream reaches. No hydraulic structures shall be present.

c) Hydrologic and Hydraulic Calculations- Perform hydrologic and hydraulic calculations to determine BFEs using FEMA approved methods and software.

D. Standards for Streams with Established Base Flood Elevations but without Floodways - Along rivers and streams where Base Flood Elevation (BFE) data is provided but no floodway is identified for a Special Flood Hazard Area on the FIRM or in the FIS.

1. No encroachments including fill, new construction, substantial improvements, or other development shall be permitted unless certification with supporting technical data by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

E. Standards for Areas of Shallow Flooding (AO Zones) - Located within the areas of special flood hazard established in Article 1.D, are areas designated as shallow flooding. The following provisions shall apply within such areas:

1. All new construction and substantial improvements of residential structures shall have the lowest floor elevated to at least as high as the depth number specified on the Flood Insurance Rate Map, in feet, above the highest adjacent grade. If no depth number is specified, the lowest floor shall be elevated at least three (3) feet above the highest adjacent grade.
2. All new construction and substantial improvements of non-residential structures shall:
 - a) Have the lowest floor elevated to at least as high as the depth number specified on the Flood Insurance Rate Map, in feet, above the highest adjacent grade. If no depth number is specified, the lowest floor shall be elevated at least three (3) feet above the highest adjacent grade; or,
 - b) Be completely flood-proofed together with attendant utility and sanitary facilities to or above that level so that any space below that level is watertight

with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. Certification is required as stated in Article III.D.

3. All structures on slopes must have drainage paths around them to guide water away from the structures.

F. Coastal High Hazard Areas (V-Zones) (this section can be removed if no V Zones) -

Located within the areas of special flood hazard established in Article I.D or Article III.E.11 are areas designated as coastal high hazard areas. These areas have special flood hazards associated with wave wash. The following provisions shall apply within such areas:

1. All new construction and substantial improvements shall be located landward of the reach of mean high tide, first line of stable natural vegetation and comply with all applicable Department of Health and Environmental Control (DHEC) Ocean and Coastal Resource Management (OCRM) setback requirements.
2. All new construction and substantial improvements shall be elevated so that the bottom of the lowest supporting horizontal structural member (excluding pilings or columns) of the lowest floor is located no lower than _____ feet above the base flood elevation.
3. All buildings or structures shall be securely anchored on pilings or columns, extending vertically below a grade of sufficient depth and the zone of potential scour, and securely anchored to the subsoil strata.
4. All pilings and columns and the attached structures shall be anchored to resist flotation, collapse, lateral movement and scour due to the effect of wind and water loads acting simultaneously on all building components.
5. A registered professional engineer or architect shall certify that the design, specifications and plans for construction are in compliance with the provisions contained in Article IV Section F 3, 4, 6 and 9 of this ordinance.
6. There shall be no fill used as structural support. Non-compacted fill may be used around the perimeter of a building for landscaping/aesthetic purposes provided the fill will wash out from storm surge, thereby rendering the building free of obstruction prior to generating excessive loading forces, ramping effects, or wave deflection. Only beach compatible sand may be used. The local floodplain administrator shall approve design plans for landscaping/ aesthetic fill only after the applicant has provided an analysis by an engineer, architect, and/or soil scientist that demonstrates that the following factors have been fully considered:

- a) Particle composition of fill material does not have a tendency for excessive natural compaction.
 - b) Volume and distribution of fill will not cause wave deflection to adjacent properties; and
 - c) Slope of fill will not cause wave run-up or ramping.
7. There shall be no alteration of sand dunes that would increase potential flood damage.
8. All new construction and substantial improvements have the space below the lowest floor either free of obstruction or constructed with non-supporting breakaway walls, open wood lattice-work, or insect screening intended to collapse under wind and water loads without causing collapse, displacement, or other structural damage to the elevated portion of the building or supporting foundation system. For the purpose of this section, a breakaway wall shall have a design safe loading resistance of not less than 10 and no more than 20 pounds per square foot. Breakaway wall enclosures shall not exceed 299 square feet. Only flood resistant materials shall be used below the required flood elevation specified in Article IV.B. One wet location switch and/or outlet connected to a ground fault interrupt breaker may be installed below the required lowest floor elevation specified in Article IV.B.

Use of breakaway walls which exceed a design safe loading resistance of 20 pounds per square foot may be permitted only if a registered professional engineer or architect certifies that the designs proposed meet the following conditions:

- a) Breakaway wall collapse shall result from water load less than that which would occur during the base flood.
 - b) The elevated portion of the building and supporting foundation system shall not be subject to collapse, displacement, or other structural damage due to the effects of wind and water loads acting simultaneously on all building components (structural and nonstructural). The water loading shall be those values associated with the base flood. The wind loading values shall be those required by applicable IBC International Building Code.
 - c) Such enclosed space shall be useable solely for parking of vehicles, building access, or storage. Such space shall not be used for human habitation, finished or partitioned into multiple rooms, or temperature-controlled.
9. No manufactured homes shall be permitted except in an existing manufactured home park or subdivision. A replacement manufactured home may be placed on a lot in an existing manufactured home park or subdivision provided the anchoring and elevation standards of Article IV.B.3.
10. Recreational vehicles shall be permitted in Coastal High Hazard Areas provided that they meet the Recreational Vehicle criteria of Article IV B.6and the Temporary Structure provisions of Article IV F.11

11. Accessory structures, below the required lowest floor elevation specified in Article IV F.2, are prohibited except for the following:

a) Swimming Pools

- (1) They are installed at-grade or elevated so long as the pool will not act as an obstruction
- (2) They must be structurally independent of the building and its foundation.
- (3) They may be placed beneath a coastal building only if the top of the pool and any accompanying decking or walkway are flush with the existing grade and only if the lower area remains unenclosed.
- (4) As part of the certification process for V-zone buildings the design professional must consider the effects that any of these elements will have on the building in question and any nearby buildings.

b) Access Stairs Attached to or Beneath an Elevated Building:

- (1) Must be constructed of flood-resistant materials.
- (2) Must be constructed as open staircases so they do not block flow under the structure in accordance with Article IV.F.2.

c) Decks

- (1) If the deck is structurally attached to a building then the bottom of the lowest horizontal member must be at or above the elevation of the buildings lowest horizontal member.
- (2) If the deck is to be built below the BFE then it must be structurally independent of the main building and must not cause an obstruction.
- (3) If an at-grade, structurally independent deck is proposed then a design professional must evaluate the design to determine if it will adversely affect the building and nearby buildings.

12. Parking areas should be located on a stable grade under or landward of a structure. Any parking surface shall consist of gravel or aggregate.

13. Electrical, ventilation, plumbing, heating and air conditioning equipment (including ductwork), and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of base flood event plus _____ feet. This requirement does not exclude the installation of outdoor faucets for shower heads, sinks, hoses, etc., as long as cut

off devices and back flow prevention devices are installed to prevent contamination to the service components and thereby minimize any flood damages to the building. No utilities or components shall be attached to breakaway walls.

Article V. **VARIANCE PROCEDURES**

- A. **Establishment of Appeal Board** – The Board of Zoning Appeals as established by the City of Westminster, shall hear and decide requests for variances from the requirements of this ordinance.
- B. **Right to Appeal** - Any person aggrieved by the decision of the appeal board or any taxpayer may appeal such decision to the Court.
- C. **Historic Structures** - Variances may be issued for the repair or rehabilitation of historic structures upon the determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
- D. **Functionally Dependent Uses** – Variances may be issued for development necessary for the conduct of a functionally dependent use, provided the criteria of this Article are met, no reasonable alternative exist, and the development is protected by methods that minimize flood damage and create no additional threat to public safety.
- E. **Agricultural Structures** - Variances may be issued to wet floodproof an agricultural structure provided it is used solely for agricultural purposes. In order to minimize flood damages during the base flood and the threat to public health and safety, the structure must meet all of the conditions and considerations of Article V.H, this section, and the following standards:
 - 1. Use of the structure must be limited to agricultural purposes as listed below:
 - a) Pole frame buildings with open or closed sides used exclusively for the storage of farm machinery and equipment,
 - b) Steel grain bins and steel frame corncribs,
 - c) General-purpose barns for the temporary feeding of livestock that are open on at least one side;
 - d) For livestock confinement buildings, poultry houses, dairy operations, and similar livestock operations, variances may not be issued for structures that were substantially damaged. New construction or substantial improvement of such structures must meet the elevation requirements of Article IV.B.2 of this ordinance; and,
 - 2. The agricultural structure must be built or rebuilt, in the case of an existing building that is substantially damaged, with flood-resistant materials for the exterior and

interior building components and elements below the base flood elevation.

3. The agricultural structure must be adequately anchored to prevent flotation, collapse, or lateral movement. All of the structure's components must be capable of resisting specific flood-related forces including hydrostatic, buoyancy, hydrodynamic, and debris impact forces. Where flood velocities exceed 5 feet per second, fast-flowing floodwaters can exert considerable pressure on the building's enclosure walls or foundation walls.
4. The agricultural structure must meet the venting requirement of Article IV.B.4 of this ordinance.
5. Any mechanical, electrical, or other utility equipment must be located above the base flood elevation (BFE), plus any required freeboard, or be contained within a watertight, floodproofed enclosure that is capable of resisting damage during flood conditions in accordance with Article IV.A.5 of this ordinance
6. The agricultural structure must comply with the floodway encroachment provisions of Article IV.B.5 of this ordinance.
7. Major equipment, machinery, or other contents must be protected. Such protection may include protective watertight floodproofed areas within the building, the use of equipment hoists for readily elevating contents, permanently elevating contents on pedestals or shelves above the base flood elevation, or determining that property owners can safely remove contents without risk to lives and that the contents will be located to a specified site out of the floodplain.

F. Considerations - In passing upon such applications, the appeal board shall consider all technical evaluations, all relevant factors, all standards specified in other sections of this ordinance, and:

1. The danger that materials may be swept onto other lands to the injury of others;
2. The danger to life and property due to flooding or erosion damage, and the safety of access to the property in times of flood for ordinary and emergency vehicles;
3. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
4. The importance of the services provided by the proposed facility to the community;
5. The necessity to the facility of a waterfront location, where applicable;
6. The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;
7. The compatibility of the proposed use with existing and anticipated development, and the relationship of the proposed use to the comprehensive plan and floodplain

management program for that area;

8. The expected heights, velocity, duration, rate of rise, and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site;
 9. The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, and streets and bridges; and
 10. Agricultural structures must be located in wide, expansive floodplain areas, where no other alternative location for the agricultural structure exists. The applicant must demonstrate that the entire farm acreage, consisting of a contiguous parcel of land on which the structure is to be located, must be in the Special Flood Hazard Area and no other alternative locations for the structure are available.
- G. Findings** - Findings listed above shall be submitted to the appeal board, in writing, and included in the application for a variance. Additionally, comments from the Department of Natural Resources, Land, Water and Conservation Division, State Coordinator's Office, must be taken into account and included in the permit file.
- H. Floodways** - Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result unless a CLOMR is obtained prior to issuance of the variance. In order to ensure the project is built in compliance with the CLOMR for which the variance is granted the applicant must provide a bond for 100% of the cost to perform the development.
- I. Conditions** - Upon consideration of the factors listed above and the purposes of this ordinance, the appeal board may attach such conditions to the granting of variances as it deems necessary to further the purposes of this ordinance. The following conditions shall apply to all variances:
1. Variances may not be issued when the variance will make the structure in violation of other federal, state, or local laws, regulations, or ordinances.
 2. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
 3. Variances shall only be issued upon a showing of good and sufficient cause, a determination that failure to grant the variance would result in exceptional hardship, and a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisance, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
 4. Any applicant to whom a variance is granted shall be given written notice specifying the difference between the base flood elevation (BFE) and the elevation to which the structure is to be built and a written statement that the cost of flood insurance will be commensurate with the increased risk. Such notification shall be maintained with a

record of all variance actions.

5. The local floodplain administrator shall maintain the records of all appeal actions and report any variances to the Federal Emergency Management Agency (FEMA) upon request.
6. Variations shall not be issued for unpermitted development or other development that is not in compliance with the provisions of this ordinance. Violations must be corrected in accordance with Article III.E.5 of this ordinance.

Article VI. **LEGAL STATUS PROVISIONS**

- A. **Effect on Rights and Liabilities under the Existing Flood Damage Prevention Ordinance** - This Ordinance in part comes forward by re-enactment of some of the provisions of the flood damage prevention ordinance enacted July 28, 2009 and it is not the intention to repeal but rather to re-enact and continue to enforce without interruption of such existing provisions, so that all rights and liabilities that have accrued there under are reserved and may be enforced. The enactment of this ordinance shall not affect any action, suit or proceeding instituted or pending. All provisions of the flood damage prevention ordinance of the City of Westminster enacted on July 28, 2009 as amended, which are not reenacted herein, are repealed.
- B. **Effect upon Outstanding Building Permits** - Nothing herein contained shall require any change in the plans, construction, size or designated use of any building, structure or part thereof for which a building permit has been granted by the Chief Building Inspector or his authorized agents before the time of passage of this ordinance; provided, however, that when start of construction has not occurred under such outstanding permit within a period of sixty (60) days subsequent to passage of this ordinance, construction or use shall be in conformity with the provisions of this ordinance.
- C. **Effective Date** - This ordinance shall become effective upon adoption.

1st reading: August 11, 2020

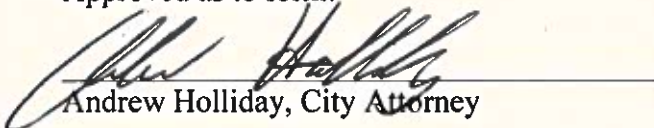
2nd reading: September 8, 2020

Attest:


Brian Ramey, Mayor


Jennifer Adams, City Clerk

Approved as to form:


Andrew Holliday, City Attorney

RESOLUTION NO. 2025-02-11-01; A RESOLUTION ACKNOWLEDGING AND CONSIDERING THE SALE OF EXCESS CITY CAPACITY; AND OTHER MATTERS RELATED THERETO.

NOW THEREFORE, be it resolved by the City Council of the City of Westminster (the “*City Council*”), the governing body of the City of Westminster, South Carolina (the “*City*”), as follows:

Section 1 Findings. The City Council make the following findings in connection with the adoption of this resolution (this “*Resolution*”):

1. The City is a municipal corporation of the State of South Carolina (the “*State*”) located in Oconee County, South Carolina, and as such possesses all general powers granted by the Constitution and statutes of the State to such public entities.

2. The City is a member of Piedmont Municipal Power Agency (“*PMPA*”), a joint agency formed by ten municipal electric utilities in 1979 (the “*Participants*”).

3. PMPA owns a 25% undivided interest in Unit 2 of Catawba Nuclear Power Station located in York County, South Carolina (“*Catawba*”).

4. The Participants pay a share of the costs of operating Catawba and the Participants receive in return a share of the electricity generated by Catawba, which the Participants, including the City, then use to operate their own electric systems.

5. The City is a party to a Catawba Power Sales Agreement with PMPA dated August 1, 1980 (the “*Power Agreement*”), a Supplemental Power Sales Agreement with PMPA dated August 1, 1980 (the “*Supplemental Agreement*” and together with the Power Agreement, the “*Agreements*”).

6. The City and two other Participants terminated their respective Supplemental Agreements with PMPA, effective as of December 31, 2028. The remaining Participants tendered such terminations effective as of December 31, 2029.

7. In anticipation of these pending terminations, PMPA adopted that certain “Policy Related to the Sale of Excess Participant’s Catawba Share of Catawba Project Output and/or Sale of Surplus Energy” dated April 2024 (the “*Policy*”), which generally includes the procedures and parameters for the sale of “Excess Baseload Capacity and Energy”, which is defined as capacity and energy from all or any part of the City’s (as a Participant) share of Catawba Project Output (as defined in the Agreements) that the City determined to be in excess.

8. PMPA recently released a Request for Proposals (RFP) dated December 31, 2024 for a 50MW Purchase of PMPA’s excess Catawba Project Output, which includes up to 1,674 kW of the City’s allocation (the “*City Excess Capacity*”).

Section 2 Initial Approval; Limitations. PMPA has requested that any Participant interested in selling a portion of its excess Catawba Project Output should propose such arrangement to their respective governing body for approval. The City has considered the benefits of selling its City Excess Capacity and authorizes the City Administrator, as the City’s current representative to PMPA, to espouse a commitment to pursue the sale of City Excess Capacity on terms deemed most advantageous to the City. The foregoing approval is limited for the purposes of negotiations only and does not constitute a firm or final commitment to actually sell the City Excess Capacity. Any actual sale of City Excess Capacity must be approved by the City Council once final deal terms are confirmed and actual sales information and numbers can be reviewed and considered by City Council.

Section 3 Further Action; Effective Date. The City Administrator is hereby directed to deliver this Resolution to PMPA evidencing the initial approval of plans to sell the City’s Excess Capacity. This Resolution shall become effective immediately upon its adoption.

NOW THEREFORE BE IT RESOLVED IN MEETING DULY ASSEMBLED by the City of Westminster, this 11th day of February 2025.

CITY OF WESTMINSTER, SOUTH CAROLINA

Mayor

(SEAL)

ATTEST:

City Clerk

RESOLUTION NO. 2025-02-11-02: A RESOLUTION DESIGNATING FEBRUARY AS BLACK HISTORY MONTH IN THE CITY OF WESTMINSTER

WHEREAS, the City of Westminster recognizes the rich and diverse cultural heritage of its residents; and

WHEREAS, Black History Month is a tradition dedicated to celebrating the achievements, contributions, and history of African Americans; and

WHEREAS, acknowledging the significant role that African Americans have played in shaping the history, culture, and achievements of the City of Westminster, State of South Carolina, and the nation is of paramount importance; and

WHEREAS, designating a specific month to highlight and honor the accomplishments of African Americans fosters a sense of unity, understanding, and appreciation for the diverse experiences that have shaped our community; and

WHEREAS, the City of Westminster is committed to promoting inclusivity, diversity, and equality for all its residents, fostering an environment that respects and values the contributions of every individual.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Westminster:

Section 1: The City Council hereby designates the month of February as Black History Month in the City of Westminster.

Section 2: The City encourages residents, businesses, schools, and community organizations to participate in activities, events, and programs that celebrate and promote awareness of Black history, culture, and contributions throughout the month of February.

Section 3: The City Council affirms its commitment to fostering an inclusive and diverse community that values and recognizes the contributions of all its residents.

Section 4: This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Westminster this 11th day of February, 2025.

[CITY SEAL]

Mayor Brian Ramey

Kiley Carter, City Clerk

**RESOLUTION NO. 02-11-2025-03: A RESOLUTION PLEDGING TO PRACTICE AND
PROMOTE CIVILITY IN THE CITY OF WESTMINTSER**

WHEREAS, the City of Westminster, South Carolina (the “*City*”) is a legally constituted municipal corporation incorporated by Act No. 744 of the Acts and Joint Resolutions of the General Assembly of the State of South Carolina for the year 1875; and

WHEREAS, a recent national survey found that 93% of Americans believe that incivility is a problem, with 68% considering it a “major” problem and 74% believing that incivility is increasing in America; and

WHEREAS, the City Council of the City of Westminster (the “*Council*”), the governing body of the City, recognizes that robust debate and the right to self-expression, as protected by the First Amendment to the United States Constitution, are fundamental rights and essential components of democratic self-governance; and

WHEREAS, the Council further recognizes that the public exchange of diverse ideas and viewpoints is necessary to the health of the community and the quality of governance in the City; and

WHEREAS, the Members of Council, as elected representatives of the community and stewards of the public trust, recognize their special role in modeling open, free and vigorous debate while maintaining the highest standards of civility, honesty and mutual respect; and

WHEREAS, in order to publicly declare its commitment to civil discourse and to express its concern for the common good and well-being of all of its residents, the Council has determined to adopt this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Westminster, the governing body of the City, in a meeting duly assembled, **THAT**:

The City pledges to practice and promote civility within the governing body.

The elected officials of the Council enact this civility pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others and their viewpoints, and finding solutions for the betterment of the City of Westminster.

This pledge ensures all communication — both spoken and written — to be open, honest and transparent as this is vital for cultivating trust and relationships.

This pledge ensures mutual respect to achieve municipal goals, recognizing that patience, tolerance and civility are imperative to success.

This pledge ensures opportunities for finding common ground and engaging in civil discussion to seek solutions while actively listening and thoughtfully participating.

DONE AND ADOPTED IN COUNCIL ASSEMBLED, this 11th Day of February, 2025.

CITY OF WESTMINSTER, SOUTH CAROLINA

Brian Ramey, Mayor

[SEAL]

Kiley Carter, City Clerk

RESOLUTION NO. 2025-02-11-04: A RESOLUTION AMENDING THE CITY OF WESTMINSTER UTILITY POLICIES

WHEREAS, the City of Westminster recognizes the needs of its customers in a modern and dynamic financial environment, and

WHEREAS, the proposed changes are designed to provide flexibility to City customers, and

WHEREAS, the City of Westminster has further identified the need to clarify its water adjustment policy to reflect current practices.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Westminster:

Section 1: The City Council hereby amends its utility policy as described in Exhibit A.

Section 2: The amended policy shall be updated on the City of Westminster Website and at the Utility Counter in a timely manner.

Section 3: This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Westminster this 11th day of February, 2025.

[CITY SEAL]

Mayor Brian Ramey

Kiley Carter, City Clerk

[EXHIBIT A]

City of Westminster Utility Policies

Updated February 11, 2025

Penalties

- All utility bills are due by the 15th of every month. The Westminster Utility Department posts penalties on the 15th of every month at 5 PM.
- Even if the 15th falls on a holiday or the weekend, late fees will still be posted at 5 PM the next business day.
- Late fees are calculated at \$5 or 5% of your bill, whichever is greater.
- Late fees may be waived once per the lifetime of the account.
- Under exceptional circumstances, late fees may be waived at the discretion of city hall staff upon evaluation of the utility account

Disconnections

- Utility disconnections will begin promptly at 8 AM on the 26th of each month.
- If the 26th falls on a holiday or weekend, disconnections will begin at 8 AM the next business day.
- Utility bills need to be paid by midnight on the 25th of every month to avoid disconnection.
- A \$50 reconnect fee will be applied to your utility account.
- Per The national weather service, if the temperature drops below 32 degrees or above 100 degrees (heat index) electric will not be cut, only water.

Returned Checks/Drafts/EFTs

- There is a \$30 return check/draft fee.
- Any utility account with a return check/draft is subject to disconnection immediately

upon return of the check/draft from the bank.

- Once a utility account has had 2 return checks/drafts that utility account becomes cash only for ~~the lifetime of the account~~ five (5) years from the date of the returned check.

Reconnections

- Reconnect fees may be waived once per the lifetime of the account.
- Under exceptional circumstances, reconnect fees may be waived at the discretion of City Hall staff upon evaluation of the utility account
- If a customer is reconnected over the weekend or after business hours, an additional \$50 reconnect fee will be added to the account.
- Prompt payment is expected in the event that a customer is reconnected over the weekend or after hours. Payment can be made online, through the automated payment system, or put in the drop box before the beginning of the next business day.
 - If payment is not received first thing the next business day, the account will again be disconnected and an additional \$50 reconnect fee will be added to the utility account
- The City of Westminster has 24 hours to establish reconnection after payment is made.
- If a customer is on the cutoff list and the list has gone out to crews, even if payment is made before our crews make it out to cut the customer off, the list is already out and that customer will be cut.
 - Once the utility department is aware that payment is made, a reconnect work order will be done, and the city has 24 hours to establish reconnection.

Holds on Utility Accounts

- Each utility account will be treated the same, allowing one hold every 12 months.
 - Example: if the customer had a hold in October of 2021, they are not eligible for another hold until October 2022 .
- Holds will be held up to a week after cutoffs.

Deposits/Service Fees

- To establish a new utility account or new service, a credit check will be run.
- The utility department will run a credit check associated with the customer's name being put on the account.
- Deposits range from \$0-\$250 depending on the results of the credit check.
- For every new utility account or new service there is a \$25 non-refundable service fee.
- Deposits are applied back to the utility account once it has been disconnected.

Water Leak/Adjustment Policy

- For a utility account to qualify for a water/sewer adjustment, the customer must use at least 20,000 gallons over their most recent 6-month average in a month's time.
- Anything over the customer's average water usage will be sold to the customer at the city's [cost to produce the water](#).
- Once the water leak begins, whether the customer was fully aware at the time or not, the city will adjust the HIGHEST utility bill associated with the water leak.
- Sewer adjustments can be done if the leak does not go into the sewer. To qualify, the customer would need to present a letter on letterhead from a certified plumber stating that the leak did not go into the sewer.
 - If the customer is active on summer sewer during the bill effected by the leak, they do not qualify for a sewer adjustment because the sewer is already at a discounted price.
- [If a customer has been notified of a leak and does not repair the leak by the next billing cycle, no adjustments will be made.](#)
- Only a water OR sewer adjustment may be done on a utility account, not both.
- Any high usage bills associated with work done by the City will be evaluated on a case by case basis.

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Updated February 11, 2025

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- Anything over the customer's average water usage will be sold to the customer at the city's [cost to produce the water](#).
- Once the water leak begins, whether the customer was fully aware at the time or not, the city will adjust the HIGHEST utility bill associated with the water leak.
- Sewer adjustments can be done if the leak does not go into the sewer. To qualify, the customer would need to present a letter on letterhead from a certified plumber stating that the leak did not go into the sewer.
 - If the customer is active on summer sewer during the bill effected by the leak, they do not qualify for a sewer adjustment because the sewer is already at a discounted price.
- [If a customer has been notified of a leak and does not repair the leak by the next billing cycle, no adjustments will be made until the City can verify the leak has been corrected and consumption has returned to normal levels at the next billing cycle.](#)
- Only a water OR sewer adjustment may be done on a utility account, not both.
- Any high usage bills associated with work done by the City will be evaluated on a case by case basis.

Revenue Report

Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 CITY GENERAL FUND								
100 ADMINISTRATION								
00400 PROPERTY TAXES								
40000 PROPERTY TAXES	\$525,000.00	\$0.00	\$525,000.00	\$0.00	0	\$226,670.84	43	\$298,329.16
40001 DELIQUENT TAXES	\$54,500.00	\$0.00	\$54,500.00	\$0.00	0	\$17,320.02	32	\$37,179.98
40002 VEHICLE TAXES	\$92,750.00	\$0.00	\$92,750.00	\$0.00	0	\$59,265.97	64	\$33,484.03
40003 HOMESTEAD EXPT. STATE	\$55,000.00	\$0.00	\$55,000.00	\$0.00	0	\$0.00	0	\$55,000.00
40004 MERCHANTS INVT. TAX	\$7,500.00	\$0.00	\$7,500.00	\$0.00	0	\$4,215.26	56	\$3,284.74
40005 WATERCRAFT TAX	\$6,100.00	\$0.00	\$6,100.00	\$0.00	0	\$2,325.40	38	\$3,774.60
Total Property Taxes	\$740,850.00	\$0.00	\$740,850.00	\$0.00	0	\$309,797.49	42	\$431,052.51
00401 INTERGOVERNMENTAL REV								
40100 C FUNDS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40102 AID TO SUBDIVISION	\$56,000.00	\$0.00	\$56,000.00	\$0.00	0	\$45,582.48	81	\$10,417.52
40104 OCONEE VOLUNTEER BONUS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40105 TRANSPORTATION NETWORK ACT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$56.86	0	(\$56.86)
40106 C FUNDS - SIDEWALKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40107 C FUNDS - ROADWAY RESURFACING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Intergovernmental Rev	\$56,000.00	\$0.00	\$56,000.00	\$0.00	0	\$45,639.34	81	\$10,360.66
00402 LICENSE, PERMITS, & FEES								
40200 BUSINESS LICENSE	\$101,275.00	\$0.00	\$101,275.00	\$120.00	0	\$19,788.00	20	\$81,487.00
40202 TELECOM. TAX MASC	\$9,800.00	\$0.00	\$9,800.00	\$0.00	0	\$17.14	0	\$9,782.86
40203 BROKER TAX MASC	\$11,001.00	\$0.00	\$11,001.00	\$0.00	0	\$10,527.09	96	\$473.91
40204 MANUFACTURERS TAX	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40205 INSURANCE TAX	\$233,690.00	\$0.00	\$233,690.00	\$0.00	0	\$6,875.64	3	\$226,814.36
40210 GARBAGE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

**010 CITY GENERAL FUND
100 ADMINISTRATION
00402 LICENSE, PERMITS, & FEES**

**City Of Westminster
Revenue Report
Level 4 Summary for February 2025**

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40214 CELL TOWER RENT	\$27,800.00	\$0.00	\$27,800.00	\$1,725.00	6	\$15,075.00	54	\$12,725.00
40215 FACILITY RENTAL	\$22,550.00	\$0.00	\$22,550.00	\$0.00	0	\$4,345.00	19	\$18,205.00
40216 FOIA REQUEST FEES	\$500.00	\$0.00	\$500.00	\$0.00	0	\$0.00	0	\$500.00
40217 VACANT BUILDING REGIST FEE	\$7,800.00	\$0.00	\$7,800.00	\$0.00	0	\$358.00	5	\$7,442.00
Total License, Permits, & Fees	\$414,416.00	\$0.00	\$414,416.00	\$1,845.00	0	\$56,985.87	14	\$357,430.13
00404 PYMT IN LIEU OF TAX & FRAN FEE								
40400 PAYMENT IN LIEU OF TAX	\$7,300.00	\$0.00	\$7,300.00	\$0.00	0	\$8,652.49	119	(\$1,352.49)
40401 FRANCHISE FEES	\$55,053.00	\$0.00	\$55,053.00	\$71.40	0	\$54,170.31	98	\$882.69
40402 WUD FRANCISE FEE	\$426,621.00	\$0.00	\$426,621.00	\$0.00	0	\$246,862.25	58	\$179,758.75
Total Pymt In Lieu Of Tax & Fran Fee	\$488,974.00	\$0.00	\$488,974.00	\$71.40	0	\$309,685.05	63	\$179,288.95
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$2,500.00	\$0.00	\$2,500.00	\$0.00	0	\$0.00	0	\$2,500.00
Total Interest Income	\$2,500.00	\$0.00	\$2,500.00	\$0.00	0	\$0.00	0	\$2,500.00
00406 GRANT INCOME								
40602 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,500,000.00	0	(\$1,500,000.00)
Total Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,500,000.00	0	(\$1,500,000.00)
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40701 PROCEEDS FROM BORROWING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40702 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40707 MISCELLANEOUS REV	\$6,900.00	\$0.00	\$6,900.00	\$0.00	0	\$1,000.00	14	\$5,900.00
40708 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$77,000.04	0	(\$77,000.04)
40709 SKATEBOARD PARK	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40719 CAPITAL LEASE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

**010 CITY GENERAL FUND
100 ADMINISTRATION
00407 MISCELLANEOUS & OTHER**

**City Of Westminster
Revenue Report
Level 4 Summary for February 2025**

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40720 SALE OF PROPERTY (EASEMENTS)	\$0.00	\$0.00	\$0.00	\$0.00	0	\$7,615.40	0	(\$7,615.40)
40721 NON GOVERNMENTAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40734 COURT ORDERED RESTITUTION	\$1,500.00	\$0.00	\$1,500.00	\$0.00	0	\$0.00	0	\$1,500.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40736 GHS FACILITY REIMBURSEMENT	\$5,000.00	\$0.00	\$5,000.00	\$350.00	7	\$2,800.00	56	\$2,200.00
40737 REFUNDS/REIMBURSEMENTS	\$20,875.00	\$0.00	\$20,875.00	\$0.00	0	\$56,886.48	273	(\$36,011.48)
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$34,275.00	\$0.00	\$34,275.00	\$350.00	1	\$145,301.92	424	(\$111,026.92)
Total ADMINISTRATION	\$1,737,015.00	\$0.00	\$1,737,015.00	\$2,266.40	0	\$2,367,409.67	136	(\$630,394.67)
200 FIRE DEPARTMENT								
00401 INTERGOVERNMENTAL REV								
40101 COUNTY ALLOCATION	\$550,000.00	\$0.00	\$550,000.00	\$0.00	0	\$550,000.00	100	\$0.00
Total Intergovernmental Rev	\$550,000.00	\$0.00	\$550,000.00	\$0.00	0	\$550,000.00	100	\$0.00
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
Total Interest Income	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
40602 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Grant Income	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$9,200.00	\$0.00	\$9,200.00	\$0.00	0	\$0.00	0	\$9,200.00
40705 FD TRAINING FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40706 FD DRINK MACHINE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

**010 CITY GENERAL FUND
200 FIRE DEPARTMENT
00407 MISCELLANEOUS & OTHER**

**City Of Westminster
Revenue Report
Level 4 Summary for February 2025**

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40716 FIRE PREVENTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40717 FIRE DEPARTMENT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$1,300.00	\$0.00	\$1,300.00	\$0.00	0	\$0.00	0	\$1,300.00
40737 REFUNDS/REIMBURSEMENTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
Total Miscellaneous & Other	\$15,500.00	\$0.00	\$15,500.00	\$0.00	0	\$0.00	0	\$15,500.00
Total FIRE DEPARTMENT	\$569,500.00	\$0.00	\$569,500.00	\$0.00	0	\$550,000.00	97	\$19,500.00
296 NO DESCRIPTION FOUND								
00404 PYMT IN LIEU OF TAX & FRAN FEE								
40402 WUD FRANCISE FEE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Pymt In Lieu Of Tax & Fran Fee	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total NO DESCRIPTION FOUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
300 POLICE								
00403 FINES & FORFEITURES								
40300 POLICE FINES	\$38,147.00	\$0.00	\$38,147.00	\$0.00	0	\$15,263.93	40	\$22,883.07
40302 DRUG SEIZURES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Fines & Forfeitures	\$38,147.00	\$0.00	\$38,147.00	\$0.00	0	\$15,263.93	40	\$22,883.07
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$500.00	\$0.00	\$500.00	\$0.00	0	\$1.97	0	\$498.03
Total Interest Income	\$500.00	\$0.00	\$500.00	\$0.00	0	\$1.97	0	\$498.03
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
40602 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40603 MISC GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
Total Grant Income	\$7,000.00	\$0.00	\$7,000.00	\$0.00	0	\$0.00	0	\$7,000.00
00407 MISCELLANEOUS & OTHER								
40702 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$40.00	0	(\$40.00)
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$9,475.00	95	\$525.00

010 CITY GENERAL FUND
 300 POLICE
 00407 MISCELLANEOUS & OTHER

City Of Westminster
 Revenue Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40704 POLICE FUND	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$225.00	23	\$775.00
40735 INSURANCE PAID CLAIMS	\$1,000.00	\$0.00	\$1,000.00	\$37,109.50	3711	\$45,415.00	4542	(\$44,415.00)
40737 REFUNDS/REIMBURSEMENTS	\$7,500.00	\$0.00	\$7,500.00	\$0.00	0	\$21,067.00	281	(\$13,567.00)
Total Miscellaneous & Other	\$19,500.00	\$0.00	\$19,500.00	\$37,109.50	190	\$76,222.00	391	(\$56,722.00)
Total POLICE	\$65,147.00	\$0.00	\$65,147.00	\$37,109.50	57	\$91,487.90	140	(\$26,340.90)
400 RECREATION								
00407 MISCELLANEOUS & OTHER								
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
500 CODES								
00402 LICENSE, PERMITS, & FEES								
40211 SIGN PERMIT FEES	\$1,900.00	\$0.00	\$1,900.00	\$0.00	0	\$0.00	0	\$1,900.00
40212 ZONING HEARINGS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0	\$575.00	58	\$425.00
Total License, Permits, & Fees	\$2,900.00	\$0.00	\$2,900.00	\$0.00	0	\$575.00	20	\$2,325.00
00403 FINES & FORFEITURES								
40301 CODE ENFORCEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Fines & Forfeitures	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total CODES	\$2,900.00	\$0.00	\$2,900.00	\$0.00	0	\$575.00	20	\$2,325.00
600 PUBLIC WORKS								
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$14,000.00	\$0.00	\$14,000.00	\$0.00	0	\$675.00	5	\$13,325.00
Total Miscellaneous & Other	\$14,000.00	\$0.00	\$14,000.00	\$0.00	0	\$675.00	5	\$13,325.00
Total PUBLIC WORKS	\$14,000.00	\$0.00	\$14,000.00	\$0.00	0	\$675.00	5	\$13,325.00
700 NON DEPARTMENTAL								
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00

City Of Westminster
 Revenue Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
00407 MISCELLANEOUS & OTHER								
40707 MISCELLANEOUS REV	\$3,119.00	\$0.00	\$3,119.00	\$0.00	0	\$0.00	0	\$3,119.00
40728 FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40730 HTAX TRANSFER	\$102,000.00	\$0.00	\$102,000.00	\$0.00	0	\$0.00	0	\$102,000.00
40742 CAPITAL LEASE PURCHASE REVENUE	\$165,000.00	\$0.00	\$165,000.00	\$0.00	0	\$114,524.00	69	\$50,476.00
40744 ARC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40751 TRANSFER FROM SOLID WASTE	\$49,606.00	\$0.00	\$49,606.00	\$0.00	0	\$0.00	0	\$49,606.00
Total Miscellaneous & Other	\$319,725.00	\$0.00	\$319,725.00	\$0.00	0	\$114,524.00	36	\$205,201.00
Total NON DEPARTMENTAL	\$319,725.00	\$0.00	\$319,725.00	\$0.00	0	\$114,524.00	36	\$205,201.00
Total CITY GENERAL FUND	\$2,708,287.00	\$0.00	\$2,708,287.00	\$39,375.90	1	\$3,124,671.57	115	(\$416,384.57)

020 UTILITY DEPT. GENERAL FUND
 150 UTILITY ADMINISTRATION
 00405 INTEREST INCOME

City Of Westminster
 Revenue Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
020 UTILITY DEPT. GENERAL FUND								
150 UTILITY ADMINISTRATION								
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$2.27	0	\$1,997.73
Total Interest Income	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$2.27	0	\$1,997.73
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$56,000.00	\$0.00	\$56,000.00	\$240.00	0	\$33,243.94	59	\$22,756.06
40701 PROCEEDS FROM BORROWING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40707 MISCELLANEOUS REV	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$2,302.18	23	\$7,697.82
40708 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$150,000.00	0	(\$150,000.00)
40710 PENALTIES	\$78,000.00	\$0.00	\$78,000.00	\$0.00	0	\$37,735.83	48	\$40,264.17
40712 DEBT SET OFF FEES	\$3,000.00	\$0.00	\$3,000.00	\$0.00	0	\$0.00	0	\$3,000.00
40713 PMPA ECONOMIC DEV.	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40714 GARBAGE FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40719 CAPITAL LEASE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40723 AMI FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40734 COURT ORDERED RESTITUTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$2,500.00	\$0.00	\$2,500.00	\$0.00	0	\$0.00	0	\$2,500.00
40737 REFUNDS/REIMBURSEMENTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$317.67	6	\$4,682.33
40746 PMPA TRAINING REIMBURSEMENT	\$15,000.00	\$0.00	\$15,000.00	\$0.00	0	\$2,959.68	20	\$12,040.32
Total Miscellaneous & Other	\$169,500.00	\$0.00	\$169,500.00	\$240.00	0	\$226,559.30	134	(\$57,059.30)
00412 OTHER REVENUE								
41200 GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total UTILITY ADMINISTRATION	\$171,500.00	\$0.00	\$171,500.00	\$240.00	0	\$226,561.57	132	(\$55,061.57)

020 UTILITY DEPT. GENERAL FUND
 250 ELECTRIC
 00406 GRANT INCOME

City Of Westminster
 Revenue Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
250 ELECTRIC								
00406 GRANT INCOME								
40602 STATE GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$9,373.65	0	(\$9,373.65)
Total Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$9,373.65	0	(\$9,373.65)
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$4,909.50	49	\$5,090.50
40707 MISCELLANEOUS REV	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
40711 POLE RENTAL FEES	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$0.00	0	\$10,000.00
40733 TRANSFER FROM HOSPITALITY FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$2,500.00	\$0.00	\$2,500.00	\$0.00	0	\$0.00	0	\$2,500.00
40737 REFUNDS/REIMBURSEMENTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$1,523.89	30	\$3,476.11
Total Miscellaneous & Other	\$32,500.00	\$0.00	\$32,500.00	\$0.00	0	\$6,433.39	20	\$26,066.61
00408 ELECTRIC								
40800 COMMERCIAL ELECTRIC	\$1,996,273.00	\$0.00	\$1,996,273.00	\$127,947.33	6	\$1,093,353.97	55	\$902,919.03
40801 RESIDENTIAL ELECTRIC	\$2,458,642.00	\$0.00	\$2,458,642.00	\$232,061.14	9	\$1,567,667.67	64	\$890,974.33
40802 SC SALES TAX	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40803 COMMERCIAL ELE NTX	\$428,000.00	\$0.00	\$428,000.00	\$16,540.84	4	\$173,087.17	40	\$254,912.83
40804 TEMP POWER/UNDERGRND PW	\$6,000.00	\$0.00	\$6,000.00	\$0.00	0	\$250.00	4	\$5,750.00
Total Electric	\$4,888,915.00	\$0.00	\$4,888,915.00	\$376,549.31	8	\$2,834,358.81	58	\$2,054,556.19
Total ELECTRIC	\$4,921,415.00	\$0.00	\$4,921,415.00	\$376,549.31	8	\$2,850,165.85	58	\$2,071,249.15
350 WATER								
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
Total Grant Income	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
00407 MISCELLANEOUS & OTHER								
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$2,913.75	29	\$7,086.25

020 UTILITY DEPT. GENERAL FUND
 350 WATER
 00407 MISCELLANEOUS & OTHER

City Of Westminster
 Revenue Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40715 ELEVATED TANK MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$4,000.00	\$0.00	\$4,000.00	\$0.00	0	\$5,529.41	138	(\$1,529.41)
Total Miscellaneous & Other	\$14,000.00	\$0.00	\$14,000.00	\$0.00	0	\$8,443.16	60	\$5,556.84
00409 WATER								
40900 WATER SALES	\$2,432,922.00	\$0.00	\$2,432,922.00	\$184,662.63	8	\$1,597,997.80	66	\$834,924.20
40901 WATER TAPS	\$80,000.00	\$0.00	\$80,000.00	\$10,780.00	13	\$80,465.00	101	(\$465.00)
40902 DHEC	\$16,000.00	\$0.00	\$16,000.00	\$1,225.00	8	\$9,694.30	61	\$6,305.70
Total Water	\$2,528,922.00	\$0.00	\$2,528,922.00	\$196,667.63	8	\$1,688,157.10	67	\$840,764.90
00411 PROJECT OPERATIONS								
41100 WATER LINE EXTENSION	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
Total Project Operations	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
Total WATER	\$2,549,922.00	\$0.00	\$2,549,922.00	\$196,667.63	8	\$1,696,600.26	67	\$853,321.74
400 RECREATION								
00407 MISCELLANEOUS & OTHER								
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
450 SEWER								
00407 MISCELLANEOUS & OTHER								
40701 PROCEEDS FROM BORROWING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40722 MISCELLANEOUS GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40732 PRITCHARD/PARK GRANT PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,339.89	0	(\$1,339.89)

020 UTILITY DEPT. GENERAL FUND
 450 SEWER
 00407 MISCELLANEOUS & OTHER

City Of Westminster
 Revenue Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40739 BEACON MILL PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40740 SEWER PROJECT FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,339.89	0	(\$1,339.89)
00410 SEWER								
41000 SEWER SALES	\$829,583.00	\$0.00	\$829,583.00	\$71,028.20	9	\$622,610.42	75	\$206,972.58
41001 SEWER TAPS	\$54,000.00	\$0.00	\$54,000.00	\$4,290.00	8	\$4,290.00	8	\$49,710.00
Total Sewer	\$883,583.00	\$0.00	\$883,583.00	\$75,318.20	9	\$626,900.42	71	\$256,682.58
Total SEWER	\$883,583.00	\$0.00	\$883,583.00	\$75,318.20	9	\$628,240.31	71	\$255,342.69
550 WATER PLANT								
00407 MISCELLANEOUS & OTHER								
40735 INSURANCE PAID CLAIMS	\$3,500.00	\$0.00	\$3,500.00	\$0.00	0	\$4,625.00	132	(\$1,125.00)
40737 REFUNDS/REIMBURSEMENTS	\$2,500.00	\$0.00	\$2,500.00	\$0.00	0	\$0.00	0	\$2,500.00
Total Miscellaneous & Other	\$6,000.00	\$0.00	\$6,000.00	\$0.00	0	\$4,625.00	77	\$1,375.00
Total WATER PLANT	\$6,000.00	\$0.00	\$6,000.00	\$0.00	0	\$4,625.00	77	\$1,375.00
650 NON DEPARTMENTAL								
00407 MISCELLANEOUS & OTHER								
40742 CAPITAL LEASE PURCHASE REVENUE	\$195,000.00	\$0.00	\$195,000.00	\$0.00	0	\$455,187.55	233	(\$260,187.55)
Total Miscellaneous & Other	\$195,000.00	\$0.00	\$195,000.00	\$0.00	0	\$455,187.55	233	(\$260,187.55)
Total NON DEPARTMENTAL	\$195,000.00	\$0.00	\$195,000.00	\$0.00	0	\$455,187.55	233	(\$260,187.55)
Total UTILITY DEPT. GENERAL FUND	\$8,727,420.00	\$0.00	\$8,727,420.00	\$648,775.14	7	\$5,861,380.54	67	\$2,866,039.46

021 USDA DEBT SERVICE ACCOUNT
 350 WATER
 00407 MISCELLANEOUS & OTHER

City Of Westminster
 Revenue Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
021 USDA DEBT SERVICE ACCOUNT								
350 WATER								
00407 MISCELLANEOUS & OTHER								
40707 MISCELLANEOUS REV	\$0.00	\$0.00	\$0.00	\$0.00	0	\$100.00	0	(\$100.00)
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$100.00	0	(\$100.00)
Total WATER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$100.00	0	(\$100.00)
Total USDA DEBT SERVICE ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$100.00	0	(\$100.00)

030 SOLID WASTE
 900 SOLID WASTE
 00405 INTEREST INCOME

City Of Westminster
 Revenue Report
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Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
030 SOLID WASTE								
900 SOLID WASTE								
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00406 GRANT INCOME								
40601 SC MUNI TRUST	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
Total Grant Income	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$545,000.00	\$0.00	\$545,000.00	\$47.24	0	\$283,741.98	52	\$261,258.02
40701 PROCEEDS FROM BORROWING	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$647.00	6	\$9,353.00
40707 MISCELLANEOUS REV	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
40719 CAPITAL LEASE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40728 FUND BALANCE	\$27,791.00	\$0.00	\$27,791.00	\$0.00	0	\$0.00	0	\$27,791.00
40729 TRANSFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40734 COURT ORDERED RESTITUTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40737 REFUNDS/REIMBURSEMENTS	\$2,000.00	\$0.00	\$2,000.00	\$0.00	0	\$0.00	0	\$2,000.00
40742 CAPITAL LEASE PURCHASE REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Miscellaneous & Other	\$586,791.00	\$0.00	\$586,791.00	\$47.24	0	\$284,388.98	48	\$302,402.02
Total SOLID WASTE	\$588,791.00	\$0.00	\$588,791.00	\$47.24	0	\$284,388.98	48	\$304,402.02
Total SOLID WASTE	\$588,791.00	\$0.00	\$588,791.00	\$47.24	0	\$284,388.98	48	\$304,402.02

040 FIRE DEPARTMENT 1% FUND
 004 REVENUE
 00407 MISCELLANEOUS & OTHER

City Of Westminster
 Revenue Report
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Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
040 FIRE DEPARTMENT 1% FUND								
004 REVENUE								
00407 MISCELLANEOUS & OTHER								
40707 MISCELLANEOUS REV	\$86,150.00	\$0.00	\$86,150.00	\$0.00	0	\$15,440.90	18	\$70,709.10
Total Miscellaneous & Other	\$86,150.00	\$0.00	\$86,150.00	\$0.00	0	\$15,440.90	18	\$70,709.10
Total REVENUE	\$86,150.00	\$0.00	\$86,150.00	\$0.00	0	\$15,440.90	18	\$70,709.10
Total FIRE DEPARTMENT 1% FUND	\$86,150.00	\$0.00	\$86,150.00	\$0.00	0	\$15,440.90	18	\$70,709.10

045 GRANT HOLDING ACCOUNT
 004 REVENUE
 00406 GRANT INCOME

City Of Westminster
 Revenue Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
045 GRANT HOLDING ACCOUNT								
004 REVENUE								
00406 GRANT INCOME								
40604 CDBG ANDERSON PARK	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
100 ADMINISTRATION								
00407 MISCELLANEOUS & OTHER								
40708 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40730 HTAX TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,000.00	0	(\$5,000.00)
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,000.00	0	(\$5,000.00)
Total ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,000.00	0	(\$5,000.00)
800 ANDERSON PARK								
00406 GRANT INCOME								
40604 CDBG ANDERSON PARK	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Grant Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total ANDERSON PARK	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total GRANT HOLDING ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,000.00	0	(\$5,000.00)

050 YOUTH RECREATION FUND
 400 RECREATION
 00401 INTERGOVERNMENTAL REV

City Of Westminster
 Revenue Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
050 YOUTH RECREATION FUND								
400 RECREATION								
00401 INTERGOVERNMENTAL REV								
40101 COUNTY ALLOCATION	\$50,000.00	\$0.00	\$50,000.00	\$0.00	0	\$0.00	0	\$50,000.00
Total Intergovernmental Rev	\$50,000.00	\$0.00	\$50,000.00	\$0.00	0	\$0.00	0	\$50,000.00
00402 LICENSE, PERMITS, & FEES								
40206 ADMISSION	\$83,000.00	\$0.00	\$83,000.00	\$1,390.00	2	\$33,575.00	40	\$49,425.00
40207 CONCESSIONS	\$67,000.00	\$0.00	\$67,000.00	\$675.00	1	\$25,675.00	38	\$41,325.00
40208 REGISTRATION	\$86,000.00	\$0.00	\$86,000.00	\$455.00	1	\$27,232.72	32	\$58,767.28
40209 SPONSOR FEES	\$52,000.00	\$0.00	\$52,000.00	\$0.00	0	\$12,850.00	25	\$39,150.00
40213 TOURNAMENT FEE	\$20,000.00	\$0.00	\$20,000.00	\$0.00	0	\$500.00	3	\$19,500.00
Total License, Permits, & Fees	\$308,000.00	\$0.00	\$308,000.00	\$2,520.00	1	\$99,832.72	32	\$208,167.28
00405 INTEREST INCOME								
40500 INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
Total Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
00406 GRANT INCOME								
40600 PARD GRANT	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$0.00	0	\$10,000.00
Total Grant Income	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0	\$0.00	0	\$10,000.00
00407 MISCELLANEOUS & OTHER								
40700 SERVICE CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40702 DONATIONS	\$20,000.00	\$0.00	\$20,000.00	\$0.00	0	\$12,465.16	62	\$7,534.84
40703 SALE OF EQUIP/MATERIAL/SCRAP	\$9,800.00	\$0.00	\$9,800.00	\$0.00	0	\$4,123.00	42	\$5,677.00
40707 MISCELLANEOUS REV	\$10,881.00	\$0.00	\$10,881.00	\$0.00	0	\$0.00	0	\$10,881.00
40708 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$75,000.00	0	(\$75,000.00)
40709 SKATEBOARD PARK	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40729 TRANSFER FROM GENERAL FUND	\$36,219.00	\$0.00	\$36,219.00	\$0.00	0	\$18,109.50	50	\$18,109.50

050 YOUTH RECREATION FUND
 400 RECREATION
 00407 MISCELLANEOUS & OTHER

City Of Westminster
 Revenue Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
40730 HTAX TRANSFER	\$100,000.00	\$0.00	\$100,000.00	\$0.00	0	\$100,000.00	100	\$0.00
40734 COURT ORDERED RESTITUTION	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40735 INSURANCE PAID CLAIMS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,589.15	0	(\$3,589.15)
40737 REFUNDS/REIMBURSEMENTS	\$6,500.00	\$0.00	\$6,500.00	\$0.00	0	\$758.58	12	\$5,741.42
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
40752 TRANSFER FROM ATAX	\$3,500.00	\$0.00	\$3,500.00	\$0.00	0	\$0.00	0	\$3,500.00
Total Miscellaneous & Other	\$186,900.00	\$0.00	\$186,900.00	\$0.00	0	\$214,045.39	115	(\$27,145.39)
Total RECREATION	\$554,900.00	\$0.00	\$554,900.00	\$2,520.00	0	\$313,878.11	57	\$241,021.89
Total YOUTH RECREATION FUND	\$554,900.00	\$0.00	\$554,900.00	\$2,520.00	0	\$313,878.11	57	\$241,021.89
TOTAL ALL FUNDS	\$12,665,548.00	\$0.00	\$12,665,548.00	\$690,718.28	5	\$9,604,860.10	76	\$3,060,687.90

Expenditure Report

Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 CITY GENERAL FUND									
100 ADMINISTRATION									
00100 PERSONAL SERVICES									
05100 SALARIES	\$153,050.00	\$0.00	\$0.00	0	\$172,109.03	112	\$0.00	(\$19,059.03)	(12)
05101 OVERTIME	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05102 MAYOR SALARY	\$15,000.00	\$0.00	\$0.00	0	\$7,384.64	49	\$0.00	\$7,615.36	51
05103 ANNUAL BONUS	\$1,705.00	\$0.00	\$0.00	0	\$1,687.00	99	\$0.00	\$18.00	1
05104 SOCIAL SECURITY	\$16,604.00	\$0.00	\$0.00	0	\$15,516.55	93	\$0.00	\$1,087.45	7
05105 RETIREMENT CONTRIBUTIONS	\$42,456.00	\$0.00	\$0.00	0	\$34,136.32	80	\$0.00	\$8,319.68	20
05106 HEALTH INSURANCE CONTRIBUTIONS	\$19,650.00	\$0.00	\$546.82	3	\$19,253.46	98	\$0.00	\$396.54	2
05107 WORKERS COMPENSATION	\$2,000.00	\$0.00	\$1,500.00	75	\$4,500.00	225	\$0.00	(\$2,500.00)	(125)
05108 EMPLOYEE BONDING	\$4,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,000.00	100
05109 PART TIME EMPLOYEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05112 UNEMPLOYMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05114 VEHICLE ALLOWANCE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05115 CELLPHONE ALLOWANCE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05157 COUNCIL SALARIES	\$48,000.00	\$0.00	\$0.00	0	\$26,585.28	55	\$0.00	\$21,414.72	45
05810 UNIFORM EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$302,465.00	\$0.00	\$2,046.82	1	\$281,172.28	93	\$0.00	\$21,292.72	7
00200 COMMODITIES									
05200 POSTAGE	\$1,200.00	\$0.00	\$0.00	0	\$1,037.50	86	\$0.00	\$162.50	14
05202 OFFICE SUPPLIES	\$6,000.00	\$0.00	\$0.00	0	\$2,851.82	48	\$0.00	\$3,148.18	52
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$315.86	63	\$0.00	\$184.14	37
05210 MISCELLANEOUS	\$3,000.00	\$0.00	\$0.00	0	\$4,663.58	155	\$0.00	(\$1,663.58)	(55)
05211 SERVICE FEES	\$3,000.00	\$0.00	\$33.75	1	\$3,145.29	105	\$0.00	(\$145.29)	(5)

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05212 EQUIPMENT PURCHASED	\$3,000.00	\$0.00	\$0.00	0	\$63.59	2	\$0.00	\$2,936.41	98
05214 PRINTING	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05215 BUILDING MAINT.	\$4,000.00	\$0.00	\$0.00	0	\$249.91	6	\$0.00	\$3,750.09	94
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$21,700.00	\$0.00	\$33.75	0	\$12,327.55	57	\$0.00	\$9,372.45	43
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$1,800.00	\$0.00	\$0.00	0	\$545.08	30	\$0.00	\$1,254.92	70
05301 TELEPHONES	\$2,400.00	\$0.00	\$31.05	1	\$294.13	12	\$0.00	\$2,105.87	88
05302 TRAVEL AND TRAINING	\$5,000.00	\$0.00	\$0.00	0	\$5,673.21	113	\$0.00	(\$673.21)	(13)
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$5,000.00	\$0.00	\$788.24	16	\$5,126.06	103	\$0.00	(\$126.06)	(3)
05306 ADVERTISING	\$1,000.00	\$0.00	\$0.00	0	\$995.50	100	\$0.00	\$4.50	0
05308 OFFICE EQUIP/RENTAL/LEASE	\$2,000.00	\$0.00	\$85.35	4	\$1,104.43	55	\$0.00	\$895.57	45
05310 MISCELLANEOUS	\$3,200.00	\$0.00	\$25.00	1	\$10,161.17	318	\$0.00	(\$6,961.17)	(218)
05313 UTILITIES PURCH FROM WUD	\$8,250.00	\$0.00	\$193.97	2	\$3,963.12	48	\$0.00	\$4,286.88	52
05314 UTILITIES PURCH FROM OTHER	\$0.00	\$0.00	\$0.00	0	\$92.04	0	\$0.00	(\$92.04)	0
05318 SOFTWARE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05319 PROFESSIONAL SERVICES	\$30,000.00	\$0.00	\$8,575.00	29	\$92,324.91	308	\$0.00	(\$62,324.91)	(208)
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05321 COMPUTER MAINTENANCE	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,000.00	100
05323 VEHICLE & PROPERTY INSURANCE	\$54,000.00	\$0.00	\$38,816.00	72	\$74,377.75	138	\$0.00	(\$20,377.75)	(38)
05328 CUSTOMER REFUNDS	\$500.00	\$0.00	\$0.00	0	\$320.00	64	\$0.00	\$180.00	36
05336 SC SALES TAX	\$400.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$400.00	100
05352 JANITORIAL EXPENSE	\$3,200.00	\$0.00	\$375.00	12	\$2,925.00	91	\$0.00	\$275.00	9
05356 TREE BOARD PROJECTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

010 CITY GENERAL FUND
 100 ADMINISTRATION
 00300 CONTRACTUAL SERVICES

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05358 EQUIPMENT REPAIR & MAINT.	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05362 MUNICIPAL COURT	\$20,000.00	\$0.00	\$1,350.00	7	\$14,300.00	72	\$0.00	\$5,700.00	29
05365 CONTRACTUAL SERVICES	\$55,750.00	\$0.00	\$325.00	1	\$53,082.55	95	\$0.00	\$2,667.45	5
05368 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	0	\$3,123,288.40	0	\$0.00	(\$3,123,288.40)	0
05372 ELECTION EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05378 PRINTING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05379 LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	0	\$16,546.50	83	\$0.00	\$3,453.50	17
05380 DOWNTOWN EVENTS/REPAIRS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05383 PUBLIC RELATIONS/PROMOTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05387 HALL ST PROPERTY PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05394 CITY COUNCIL TRAVEL & TRAINING	\$5,000.00	\$0.00	\$0.00	0	\$2,954.38	59	\$0.00	\$2,045.62	41
05395 CITY COUNCIL MEMBER & SUBSCRIP	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$223,000.00	\$0.00	\$50,564.61	23	\$3,408,074.23	1528	\$0.00	(\$3,185,074.23)	(1428)
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05618 FIRE BAY DEMOLITION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05646 C FUNDS - SIDEWALKS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05647 C FUNDS - ROADWAY RESURFACING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total ADMINISTRATION	\$547,165.00	\$0.00	\$52,645.18	10	\$3,701,574.06	677	\$0.00	(\$3,154,409.06)	(577)
200 FIRE DEPARTMENT									
00100 PERSONAL SERVICES									
05100 SALARIES	\$405,500.00	\$0.00	\$0.00	0	\$283,021.26	70	\$0.00	\$122,478.74	30
05101 OVERTIME	\$35,000.00	\$0.00	\$0.00	0	\$51,743.94	148	\$0.00	(\$16,743.94)	(48)

**010 CITY GENERAL FUND
200 FIRE DEPARTMENT
00100 PERSONAL SERVICES**

**City Of Westminster
Expenditure Report
Level 4 Summary for February 2025**

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05103 ANNUAL BONUS	\$2,030.00	\$0.00	\$0.00	0	\$2,047.00	101	\$0.00	(\$17.00)	(1)
05104 SOCIAL SECURITY	\$28,780.00	\$0.00	\$0.00	0	\$25,780.74	90	\$0.00	\$2,999.26	10
05105 RETIREMENT CONTRIBUTIONS	\$81,400.00	\$0.00	\$0.00	0	\$73,674.93	91	\$0.00	\$7,725.07	9
05106 HEALTH INSURANCE CONTRIBUTIONS	\$73,000.00	\$0.00	\$4,997.02	7	\$45,901.62	63	\$0.00	\$27,098.38	37
05107 WORKERS COMPENSATION	\$19,700.00	\$0.00	\$7,500.00	38	\$22,500.00	114	\$0.00	(\$2,800.00)	(14)
05109 PART TIME EMPLOYEES	\$34,000.00	\$0.00	\$0.00	0	\$12,756.92	38	\$0.00	\$21,243.08	62
05110 VOLUNTEER FIREFIGHTERS BONUS	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$680,410.00	\$0.00	\$12,497.02	2	\$517,426.41	76	\$0.00	\$162,983.59	24
00200 COMMODITIES									
05201 FUEL	\$13,000.00	\$0.00	\$0.00	0	\$7,668.55	59	\$0.00	\$5,331.45	41
05202 OFFICE SUPPLIES	\$2,500.00	\$0.00	\$64.66	3	\$2,253.72	90	\$0.00	\$246.28	10
05203 RADIO/PAGERS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05204 BUNKER / PPE GEAR	\$9,000.00	\$0.00	\$0.00	0	\$6,375.90	71	\$0.00	\$2,624.10	29
05205 AWARDS / FLOWERS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05207 VEHICLE SUPPLIES / PARTS	\$3,000.00	\$0.00	\$0.00	0	\$92.05	3	\$73.59	\$2,834.36	94
05208 UNIFORMS	\$7,000.00	\$0.00	\$0.00	0	\$2,343.77	33	\$0.00	\$4,656.23	67
05209 JANITORIAL SUPPLIES	\$1,500.00	\$0.00	\$0.00	0	\$300.40	20	\$0.00	\$1,199.60	80
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$1,000.00	100	\$0.00	\$0.00	0
05212 EQUIPMENT PURCHASED	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$10,000.00	100
05218 VOLUNTEER FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05219 FD DRINK FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05221 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05222 SUPPLIES	\$2,500.00	\$0.00	\$0.00	0	\$825.62	33	\$220.97	\$1,453.41	58

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05235 MEDICAL SUPPLIES	\$3,000.00	\$0.00	\$0.00	0	\$1,448.96	48	\$0.00	\$1,551.04	52
Total Commodities	\$53,000.00	\$0.00	\$64.66	0	\$22,308.97	42	\$294.56	\$30,396.47	57
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$4,000.00	\$0.00	\$0.00	0	\$1,531.31	38	\$0.00	\$2,468.69	62
05301 TELEPHONES	\$3,300.00	\$0.00	\$31.05	1	\$294.12	9	\$0.00	\$3,005.88	91
05302 TRAVEL AND TRAINING	\$8,000.00	\$0.00	\$0.00	0	\$3,086.52	39	\$0.00	\$4,913.48	61
05303 RADIO/PAGER REPAIR	\$500.00	\$0.00	\$0.00	0	\$489.72	98	\$0.00	\$10.28	2
05304 VEHICLE MAINTENANCE	\$12,000.00	\$0.00	\$0.00	0	\$5,863.99	49	\$0.00	\$6,136.01	51
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$10,000.00	\$0.00	\$0.00	0	\$9,190.00	92	\$0.00	\$810.00	8
05306 ADVERTISING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05309 FIRE EXTINGUISHER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05310 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$291.82	29	\$0.00	\$708.18	71
05313 UTILITIES PURCH FROM WUD	\$24,000.00	\$0.00	\$0.00	0	\$17,672.88	74	\$0.00	\$6,327.12	26
05314 UTILITIES PURCH FROM OTHER	\$4,200.00	\$0.00	\$0.00	0	\$726.73	17	\$0.00	\$3,473.27	83
05319 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05320 MEDICAL PROFESS. SERVICES	\$2,000.00	\$0.00	\$0.00	0	\$1,307.00	65	\$0.00	\$693.00	35
05322 CABLE	\$900.00	\$0.00	\$0.00	0	\$371.00	41	\$0.00	\$529.00	59
05325 SECURITY MONITORING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05354 FIRE PREVENTION	\$1,500.00	\$0.00	\$0.00	0	\$1,501.50	100	\$0.00	(\$1.50)	0
05355 BUNKER GEAR REPAIR	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05357 EQUIPMENT RENTAL/LEASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05358 EQUIPMENT REPAIR & MAINT.	\$5,000.00	\$0.00	\$0.00	0	\$1,048.45	21	\$0.00	\$3,951.55	79

**010 CITY GENERAL FUND
200 FIRE DEPARTMENT
00300 CONTRACTUAL SERVICES**

**City Of Westminster
Expenditure Report
Level 4 Summary for February 2025**

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05365 CONTRACTUAL SERVICES	\$3,800.00	\$0.00	\$0.00	0	\$994.00	26	\$0.00	\$2,806.00	74
05367 ZONING/COMP PLAN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05369 TRAINING FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05370 DRINK FUND EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$80,200.00	\$0.00	\$31.05	0	\$44,369.04	55	\$0.00	\$35,830.96	45
00600 CAPITAL OUTLAY									
05600 SCBA'S	\$28,000.00	\$0.00	\$0.00	0	\$27,960.85	100	\$0.00	\$39.15	0
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05609 TRAILER FOR CRIBBING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05620 BRUSH TRUCK	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05623 RADIO/PAGERS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05624 BUNKER/PPE GEAR	\$8,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$8,000.00	100
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$36,000.00	\$0.00	\$0.00	0	\$27,960.85	78	\$0.00	\$8,039.15	22
00700 DEBT SERVICE									
05700 PRINCIPAL PAYMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05701 PAYOFF OF TRUCK BOND	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05702 FD PUMPER TRUCK	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total FIRE DEPARTMENT	\$849,610.00	\$0.00	\$12,592.73	1	\$612,065.27	72	\$294.56	\$237,250.17	28
300 POLICE									
00100 PERSONAL SERVICES									
05100 SALARIES	\$484,000.00	\$0.00	\$0.00	0	\$302,022.88	62	\$0.00	\$181,977.12	38
05101 OVERTIME	\$30,000.00	\$0.00	\$0.00	0	\$20,845.06	69	\$0.00	\$9,154.94	31
05103 ANNUAL BONUS	\$1,520.00	\$0.00	\$0.00	0	\$1,030.00	68	\$0.00	\$490.00	32

010 CITY GENERAL FUND
 300 POLICE
 00100 PERSONAL SERVICES

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05104 SOCIAL SECURITY	\$34,100.00	\$0.00	\$0.00	0	\$23,839.22	70	\$0.00	\$10,260.78	30
05105 RETIREMENT CONTRIBUTIONS	\$100,510.00	\$0.00	\$0.00	0	\$68,577.12	68	\$0.00	\$31,932.88	32
05106 HEALTH INSURANCE CONTRIBUTIONS	\$75,500.00	\$0.00	\$5,681.38	8	\$49,110.56	65	\$0.00	\$26,389.44	35
05107 WORKERS COMPENSATION	\$28,000.00	\$0.00	\$7,500.00	27	\$22,500.00	80	\$0.00	\$5,500.00	20
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$753,630.00	\$0.00	\$13,181.38	2	\$487,924.84	65	\$0.00	\$265,705.16	35
00200 COMMODITIES									
05201 FUEL	\$28,000.00	\$0.00	\$0.00	0	\$17,413.56	62	\$0.00	\$10,586.44	38
05202 OFFICE SUPPLIES	\$2,500.00	\$0.00	\$173.67	7	\$2,883.34	115	\$0.00	(\$383.34)	(15)
05206 VEHICLE MAINT/REPAIR	\$10,000.00	\$0.00	\$477.00	5	\$8,897.07	89	\$0.00	\$1,102.93	11
05208 UNIFORMS	\$13,000.00	\$0.00	\$0.00	0	\$9,967.99	77	\$0.00	\$3,032.01	23
05209 JANITORIAL SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$375.95	38	\$0.00	\$624.05	62
05210 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$100.56	20	\$0.00	\$399.44	80
05215 BUILDING MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$1,073.56	107	\$0.00	(\$73.56)	(7)
05222 SUPPLIES	\$6,500.00	\$0.00	\$0.00	0	\$4,654.16	72	\$0.00	\$1,845.84	28
05224 POLICE K9	\$0.00	\$0.00	\$0.00	0	\$305.98	0	\$0.00	(\$305.98)	0
05226 DRUG SEIZURE EXPENSE	\$0.00	\$0.00	\$0.00	0	\$5,068.00	0	\$0.00	(\$5,068.00)	0
05232 MATERIAL/SCRAP RECOVERY	\$0.00	\$0.00	\$0.00	0	\$3,588.26	0	\$0.00	(\$3,588.26)	0
Total Commodities	\$62,500.00	\$0.00	\$650.67	1	\$54,328.43	87	\$0.00	\$8,171.57	13
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$4,000.00	\$0.00	\$0.00	0	\$1,262.31	32	\$0.00	\$2,737.69	68
05301 TELEPHONES	\$2,900.00	\$0.00	\$31.05	1	\$294.12	10	\$0.00	\$2,605.88	90
05302 TRAVEL AND TRAINING	\$5,500.00	\$0.00	\$10.00	0	\$855.03	16	\$0.00	\$4,644.97	84
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$15,000.00	\$0.00	\$0.00	0	\$13,102.09	87	\$0.00	\$1,897.91	13

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05306 ADVERTISING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05307 PUBLIC RELATIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05310 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$800.00	80	\$0.00	\$200.00	20
05311 RADAR CERTIFICATION	\$600.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$600.00	100
05312 NARCOTICS BUY MONEY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05313 UTILITIES PURCH FROM WUD	\$10,000.00	\$0.00	\$889.22	9	\$6,480.13	65	\$0.00	\$3,519.87	35
05315 POLICE FUND	\$1,000.00	\$0.00	\$0.00	0	\$456.94	46	\$0.00	\$543.06	54
05318 SOFTWARE	\$9,000.00	\$0.00	\$286.00	3	\$7,288.00	81	\$0.00	\$1,712.00	19
05319 PROFESSIONAL SERVICES	\$2,500.00	\$0.00	\$0.00	0	\$2,864.00	115	\$0.00	(\$364.00)	(15)
05320 MEDICAL PROFESS. SERVICES	\$1,000.00	\$0.00	\$47.50	5	\$1,851.00	185	\$0.00	(\$851.00)	(85)
05352 JANITORIAL EXPENSE	\$2,400.00	\$0.00	\$375.00	16	\$3,025.00	126	\$0.00	(\$625.00)	(26)
05357 EQUIPMENT RENTAL/LEASE	\$9,000.00	\$0.00	\$0.00	0	\$7,717.09	86	\$0.00	\$1,282.91	14
05358 EQUIPMENT REPAIR & MAINT.	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
05359 EQUIPMENT PURCHASE	\$3,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,500.00	100
05365 CONTRACTUAL SERVICES	\$0.00	\$0.00	\$0.00	0	\$950.00	0	\$0.00	(\$950.00)	0
05373 JUVENILE DETENTION	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
05376 E-TICKET FOR VEHICLES	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05381 DRUG SEIZURE EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05389 DONATIONS EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$71,400.00	\$0.00	\$1,638.77	2	\$46,945.71	66	\$0.00	\$24,454.29	34
00600 CAPITAL OUTLAY									
05601 VEHICLES/EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

**010 CITY GENERAL FUND
300 POLICE
00600 CAPITAL OUTLAY**

**City Of Westminster
Expenditure Report
Level 4 Summary for February 2025**

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00700 DEBT SERVICE									
05703 PD VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total POLICE	\$887,530.00	\$0.00	\$15,470.82	2	\$589,198.98	66	\$0.00	\$298,331.02	34
400 RECREATION									
00600 CAPITAL OUTLAY									
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total RECREATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
500 CODES									
00100 PERSONAL SERVICES									
05100 SALARIES	\$19,330.00	\$0.00	\$0.00	0	\$19,312.82	100	\$0.00	\$17.18	0
05101 OVERTIME	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05103 ANNUAL BONUS	\$0.00	\$0.00	\$0.00	0	\$202.00	0	\$0.00	(\$202.00)	0
05104 SOCIAL SECURITY	\$1,480.00	\$0.00	\$0.00	0	\$1,340.54	91	\$0.00	\$139.46	9
05105 RETIREMENT CONTRIBUTIONS	\$3,780.00	\$0.00	\$0.00	0	\$3,584.49	95	\$0.00	\$195.51	5
05106 HEALTH INSURANCE CONTRIBUTIONS	\$6,500.00	\$0.00	\$0.00	0	\$7,143.92	110	\$0.00	(\$643.92)	(10)
05112 UNEMPLOYEMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$31,090.00	\$0.00	\$0.00	0	\$31,583.77	102	\$0.00	(\$493.77)	(2)
00200 COMMODITIES									
05201 FUEL	\$800.00	\$0.00	\$0.00	0	\$360.30	45	\$0.00	\$439.70	55
05202 OFFICE SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$574.97	115	\$0.00	(\$74.97)	(15)
05206 VEHICLE MAINT/REPAIR	\$250.00	\$0.00	\$0.00	0	\$54.00	22	\$0.00	\$196.00	78
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$346.22	35	\$0.00	\$653.78	65
05214 PRINTING	\$500.00	\$0.00	\$0.00	0	\$50.00	10	\$0.00	\$450.00	90

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total Commodities	\$3,050.00	\$0.00	\$0.00	0	\$1,385.49	45	\$0.00	\$1,664.51	55
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05301 TELEPHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05302 TRAVEL AND TRAINING	\$500.00	\$0.00	\$0.00	0	\$60.00	12	\$0.00	\$440.00	88
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05306 ADVERTISING	\$500.00	\$0.00	\$0.00	0	\$93.50	19	\$0.00	\$406.50	81
05318 SOFTWARE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05367 ZONING/COMP PLAN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05385 CODE SERVICES CONTRACT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05386 ABATEMENT EXPENSES	\$14,750.00	\$0.00	\$0.00	0	\$16,800.00	114	\$0.00	(\$2,050.00)	(14)
Total Contractual Services	\$15,750.00	\$0.00	\$0.00	0	\$16,953.50	108	\$0.00	(\$1,203.50)	(8)
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total CODES	\$49,890.00	\$0.00	\$0.00	0	\$49,922.76	100	\$0.00	(\$32.76)	0
600 PUBLIC WORKS									
00100 PERSONAL SERVICES									
05100 SALARIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05101 OVERTIME	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05103 ANNUAL BONUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05104 SOCIAL SECURITY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05105 RETIREMENT CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05106 HEALTH INSURANCE CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05107 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

010 CITY GENERAL FUND
 600 PUBLIC WORKS
 00100 PERSONAL SERVICES

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00200 COMMODITIES									
05201 FUEL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05202 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$122.48	12	\$0.00	\$877.52	88
05206 VEHICLE MAINT/REPAIR	\$1,500.00	\$0.00	\$0.00	0	\$1,747.93	117	\$0.00	(\$247.93)	(17)
05208 UNIFORMS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$99.71	20	\$120.84	\$279.45	56
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$460.65	46	\$0.00	\$539.35	54
05212 EQUIPMENT PURCHASED	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05215 BUILDING MAINT.	\$5,000.00	\$0.00	\$0.00	0	\$11,320.62	226	\$0.00	(\$6,320.62)	(126)
05216 MATERIALS - MAINT.	\$2,000.00	\$0.00	\$0.00	0	\$474.82	24	\$0.00	\$1,525.18	76
05222 SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$266.98	27	\$0.00	\$733.02	73
05223 TOOLS	\$1,000.00	\$0.00	\$0.00	0	\$168.16	17	\$0.00	\$831.84	83
Total Commodities	\$13,000.00	\$0.00	\$0.00	0	\$14,661.35	113	\$120.84	(\$1,782.19)	(14)
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05301 TELEPHONES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05302 TRAVEL AND TRAINING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05306 ADVERTISING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05310 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05313 UTILITIES PURCH FROM WUD	\$12,800.00	\$0.00	\$935.10	7	\$8,386.59	66	\$0.00	\$4,413.41	34
05316 RAILROAD PROPERTY RENTAL	\$900.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$900.00	100

010 CITY GENERAL FUND
 600 PUBLIC WORKS
 00300 CONTRACTUAL SERVICES

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05319 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05320 MEDICAL PROFESS. SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05325 SECURITY MONITORING	\$750.00	\$0.00	\$126.00	17	\$467.40	62	\$0.00	\$282.60	38
05341 ASPHALT/PAVING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05352 JANITORIAL EXPENSE	\$5,500.00	\$0.00	\$375.00	7	\$2,925.00	53	\$0.00	\$2,575.00	47
05357 EQUIPMENT RENTAL/LEASE	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$892.30	89	\$0.00	\$107.70	11
05360 HAND POWER / HYDRAULIC TOOLS	\$500.00	\$0.00	\$0.00	0	\$209.28	42	\$0.00	\$290.72	58
05363 R.O.W. MAINTENANCE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05364 MOSQUITO SPRAYING	\$7,900.00	\$0.00	\$6,975.00	88	\$6,975.00	88	\$0.00	\$925.00	12
05365 CONTRACTUAL SERVICES	\$1,000.00	\$0.00	\$0.00	0	\$300.00	30	\$0.00	\$700.00	70
05374 GARBAGE PERMIT FEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$30,850.00	\$0.00	\$8,411.10	27	\$20,155.57	65	\$0.00	\$10,694.43	35
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05607 FIELD/FACILITY IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05616 C FUNDS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05631 LEGION DRIVE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
Total Capital Outlay	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
00700 DEBT SERVICE									
05708 GARBAGE TRUCK PRINCIPAL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total PUBLIC WORKS	\$45,850.00	\$0.00	\$8,411.10	18	\$34,816.92	76	\$120.84	\$10,912.24	24

700 NON DEPARTMENTAL

010 CITY GENERAL FUND
 700 NON DEPARTMENTAL
 00100 PERSONAL SERVICES

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00100 PERSONAL SERVICES									
05113 PAYROLL ADJUSTMENTS	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$10,000.00	100
Total Personal Services	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$10,000.00	100
00200 COMMODITIES									
05209 JANITORIAL SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05210 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05222 SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00300 CONTRACTUAL SERVICES									
05317 TRANSFER TO CHAMBER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05377 SOLID WASTE TRANSFER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05384 TRANSFER TO YOUTH RECREATION	\$36,219.00	\$0.00	\$0.00	0	\$18,109.50	50	\$0.00	\$18,109.50	50
05388 GRANT MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$36,219.00	\$0.00	\$0.00	0	\$18,109.50	50	\$0.00	\$18,109.50	50
00600 CAPITAL OUTLAY									
05602 DEPOT HANDRAIL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05604 VEHICLES	\$165,000.00	\$0.00	\$0.00	0	\$114,524.00	69	\$0.00	\$50,476.00	31
05616 C FUNDS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05617 CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05622 ARCHITECTURAL STUDY CITY HALL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05648 PUBLIC SAFETY VEHICLES UPFIT	\$23,000.00	\$0.00	\$0.00	0	\$14,441.87	63	\$0.00	\$8,558.13	37
05653 ARC DOWNTOWN MASTER PLAN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$188,000.00	\$0.00	\$0.00	0	\$128,965.87	69	\$0.00	\$59,034.13	31
00700 DEBT SERVICE									
05717 2023 LEASE/PURCHASE	\$50,659.22	\$0.00	\$0.00	0	\$50,659.22	100	\$0.00	\$0.00	0
05718 2024 LEASE PURCHASE	\$31,964.00	\$0.00	\$0.00	0	\$31,964.00	100	\$0.00	\$0.00	0

010 CITY GENERAL FUND
 700 NON DEPARTMENTAL
 00700 DEBT SERVICE

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total Debt Service	\$82,623.22	\$0.00	\$0.00	0	\$82,623.22	100	\$0.00	\$0.00	0
00800 OTHER									
05800 GRANTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Other	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total NON DEPARTMENTAL	\$316,842.22	\$0.00	\$0.00	0	\$229,698.59	72	\$0.00	\$87,143.63	28
800 ANDERSON PARK									
00200 COMMODITIES									
05209 JANITORIAL SUPPLIES	\$1,400.00	\$0.00	\$0.00	0	\$1,194.23	85	\$0.00	\$205.77	15
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$260.05	26	\$0.00	\$739.95	74
05215 BUILDING MAINT.	\$3,000.00	\$0.00	\$0.00	0	\$18.52	1	\$0.00	\$2,981.48	99
05216 MATERIALS - MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$116.60	12	\$0.00	\$883.40	88
05222 SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$724.49	72	\$0.00	\$275.51	28
05313 UTILITIES PURCH FROM WUD	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05319 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05365 CONTRACTUAL SERVICES	\$4,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,000.00	100
Total Commodities	\$11,400.00	\$0.00	\$0.00	0	\$2,313.89	20	\$0.00	\$9,086.11	80
Total ANDERSON PARK	\$11,400.00	\$0.00	\$0.00	0	\$2,313.89	20	\$0.00	\$9,086.11	80
Total CITY GENERAL FUND	\$2,708,287.22	\$0.00	\$89,119.83	3	\$5,219,590.47	193	\$415.40	(\$2,511,718.65)	(93)

020 UTILITY DEPT. GENERAL FUND
 150 UTILITY ADMINISTRATION
 00100 PERSONAL SERVICES

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
020 UTILITY DEPT. GENERAL FUND									
150 UTILITY ADMINISTRATION									
00100 PERSONAL SERVICES									
05100 SALARIES	\$377,000.00	\$0.00	\$0.00	0	\$178,201.32	47	\$0.00	\$198,798.68	53
05101 OVERTIME	\$1,500.00	\$0.00	\$0.00	0	\$792.62	53	\$0.00	\$707.38	47
05103 ANNUAL BONUS	\$1,005.00	\$0.00	\$0.00	0	\$760.00	76	\$0.00	\$245.00	24
05104 SOCIAL SECURITY	\$29,000.00	\$0.00	\$0.00	0	\$13,138.56	45	\$0.00	\$15,861.44	55
05105 RETIREMENT CONTRIBUTIONS	\$71,200.00	\$0.00	\$0.00	0	\$33,221.28	47	\$0.00	\$37,978.72	53
05106 HEALTH INSURANCE CONTRIBUTIONS	\$57,900.00	\$0.00	\$6,190.48	11	\$29,451.04	51	\$0.00	\$28,448.96	49
05107 WORKERS COMPENSATION	\$8,000.00	\$0.00	\$1,500.00	19	\$6,500.00	81	\$0.00	\$1,500.00	19
05108 EMPLOYEE BONDING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05112 UNEMPLOYEMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05114 VEHICLE ALLOWANCE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$545,605.00	\$0.00	\$7,690.48	1	\$262,064.82	48	\$0.00	\$283,540.18	52
00200 COMMODITIES									
05200 POSTAGE	\$1,500.00	\$0.00	\$0.00	0	\$12.45	1	\$0.00	\$1,487.55	99
05201 FUEL	\$4,500.00	\$0.00	\$0.00	0	\$2,322.73	52	\$0.00	\$2,177.27	48
05202 OFFICE SUPPLIES	\$5,000.00	\$0.00	\$0.00	0	\$2,487.78	50	\$0.00	\$2,512.22	50
05205 AWARDS / FLOWERS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05206 VEHICLE MAINT/REPAIR	\$3,000.00	\$0.00	\$0.00	0	\$1,500.04	50	\$0.00	\$1,499.96	50
05208 UNIFORMS	\$4,000.00	\$0.00	\$0.00	0	\$2,794.49	70	\$0.00	\$1,205.51	30
05209 JANITORIAL SUPPLIES	\$900.00	\$0.00	\$0.00	0	\$462.29	51	\$0.00	\$437.71	49
05210 MISCELLANEOUS	\$1,500.00	\$0.00	\$0.00	0	\$318.09	21	\$0.00	\$1,181.91	79
05211 SERVICE FEES	\$45,000.00	\$0.00	\$33.75	0	\$2,776.25	6	\$0.00	\$42,223.75	94
05212 EQUIPMENT PURCHASED	\$3,000.00	\$0.00	\$0.00	0	\$15.00	1	\$1,219.00	\$1,766.00	59

City Of Westminster
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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05215 BUILDING MAINT.	\$2,000.00	\$0.00	\$0.00	0	\$27.96	1	\$0.00	\$1,972.04	99
05216 MATERIALS - MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$460.89	46	\$0.00	\$539.11	54
05222 SUPPLIES	\$1,800.00	\$0.00	\$0.00	0	\$1,217.78	68	\$0.00	\$582.22	32
05223 TOOLS	\$1,000.00	\$0.00	\$0.00	0	\$29.68	3	\$40.21	\$930.11	93
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	\$1,633.46	0	\$0.00	(\$1,633.46)	0
05228 BANK ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$74,700.00	\$0.00	\$33.75	0	\$16,058.89	21	\$1,259.21	\$57,381.90	77
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$1,500.00	\$0.00	\$0.00	0	\$792.57	53	\$0.00	\$707.43	47
05301 TELEPHONES	\$3,000.00	\$0.00	\$31.05	1	\$294.14	10	\$0.00	\$2,705.86	90
05302 TRAVEL AND TRAINING	\$3,000.00	\$0.00	\$0.00	0	\$167.68	6	\$0.00	\$2,832.32	94
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$2,500.00	\$0.00	\$281.41	11	\$2,263.80	91	\$0.00	\$236.20	9
05306 ADVERTISING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05308 OFFICE EQUIP/RENTAL/LEASE	\$2,000.00	\$0.00	\$37.75	2	\$351.56	18	\$0.00	\$1,648.44	82
05310 MISCELLANEOUS	\$5,000.00	\$0.00	\$25.00	1	\$1,077.00	22	\$158.13	\$3,764.87	75
05313 UTILITIES PURCH FROM WUD	\$9,000.00	\$0.00	\$19.10	0	\$1,437.90	16	\$0.00	\$7,562.10	84
05318 SOFTWARE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05319 PROFESSIONAL SERVICES	\$35,000.00	\$0.00	\$0.00	0	\$26,535.00	76	\$0.00	\$8,465.00	24
05320 MEDICAL PROFESS. SERVICES	\$0.00	\$0.00	\$0.00	0	\$47.50	0	\$0.00	(\$47.50)	0
05321 COMPUTER MAINTENANCE	\$7,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$7,500.00	100
05323 VEHICLE & PROPERTY INSURANCE	\$55,000.00	\$0.00	\$38,816.00	71	\$74,377.75	135	\$0.00	(\$19,377.75)	(35)
05324 ALLOCATION TO CITY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05326 FRANCHISE FEE	\$426,621.00	\$0.00	\$35,551.75	8	\$282,414.00	66	\$0.00	\$144,207.00	34
05327 ONLINE UTILITY EXCHANGE	\$1,000.00	\$0.00	\$70.79	7	\$449.10	45	\$0.00	\$550.90	55

City Of Westminster
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Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05328 CUSTOMER REFUNDS	\$0.00	\$0.00	\$227.33	0	\$227.33	0	\$0.00	(\$227.33)	0
05336 SC SALES TAX	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05352 JANITORIAL EXPENSE	\$4,500.00	\$0.00	\$375.00	8	\$2,925.00	65	\$0.00	\$1,575.00	35
05358 EQUIPMENT REPAIR & MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05360 HAND POWER / HYDRAULIC TOOLS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05363 R.O.W. MAINTENANCE	\$66,000.00	\$0.00	\$5,500.00	8	\$44,000.00	67	\$0.00	\$22,000.00	33
05365 CONTRACTUAL SERVICES	\$58,000.00	\$0.00	\$1,914.30	3	\$68,187.22	118	\$0.00	(\$10,187.22)	(18)
05366 EV CHARGING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05368 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	0	(\$185,000.00)	0	\$0.00	\$185,000.00	0
05375 RECORDS CHECK	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05379 LEGAL SERVICES	\$20,000.00	\$0.00	\$0.00	0	\$4,851.93	24	\$0.00	\$15,148.07	76
05393 SCAMPS	\$2,200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,200.00	100
05394 CITY COUNCIL TRAVEL & TRAINING	\$12,000.00	\$0.00	\$0.00	0	\$944.80	8	\$0.00	\$11,055.20	92
05395 CITY COUNCIL MEMBER & SUBSCRIP	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
Total Contractual Services	\$718,821.00	\$0.00	\$82,849.48	12	\$326,344.28	45	\$158.13	\$392,318.59	55
00407 MISCELLANEOUS & OTHER									
40745 OLD VOIDED CHECKS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Miscellaneous & Other	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00600 CAPITAL OUTLAY									
05601 VEHICLES/EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05603 OPEN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05618 FIRE BAY DEMOLITION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

**City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025**

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total UTILITY ADMINISTRATION	\$1,339,126.00	\$0.00	\$90,573.71	7	\$604,467.99	45	\$1,417.34	\$733,240.67	55
250 ELECTRIC									
00100 PERSONAL SERVICES									
05100 SALARIES	\$250,400.00	\$0.00	\$0.00	0	\$128,057.26	51	\$0.00	\$122,342.74	49
05101 OVERTIME	\$13,000.00	\$0.00	\$0.00	0	\$19,213.12	148	\$0.00	(\$6,213.12)	(48)
05103 ANNUAL BONUS	\$1,000.00	\$0.00	\$0.00	0	\$702.00	70	\$0.00	\$298.00	30
05104 SOCIAL SECURITY	\$18,500.00	\$0.00	\$0.00	0	\$10,918.17	59	\$0.00	\$7,581.83	41
05105 RETIREMENT CONTRIBUTIONS	\$48,610.00	\$0.00	\$0.00	0	\$27,333.36	56	\$0.00	\$21,276.64	44
05106 HEALTH INSURANCE CONTRIBUTIONS	\$30,750.00	\$0.00	\$3,151.92	10	\$19,707.54	64	\$0.00	\$11,042.46	36
05107 WORKERS COMPENSATION	\$19,000.00	\$0.00	\$7,000.00	37	\$21,000.00	111	\$0.00	(\$2,000.00)	(11)
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$381,260.00	\$0.00	\$10,151.92	3	\$226,931.45	60	\$0.00	\$154,328.55	40
00200 COMMODITIES									
05201 FUEL	\$20,000.00	\$0.00	\$420.03	2	\$10,023.06	50	\$0.00	\$9,976.94	50
05202 OFFICE SUPPLIES	\$2,000.00	\$0.00	\$0.00	0	\$1,248.66	62	\$0.00	\$751.34	38
05206 VEHICLE MAINT/REPAIR	\$30,000.00	\$0.00	\$0.00	0	\$6,653.72	22	\$2,664.02	\$20,682.26	69
05208 UNIFORMS	\$8,500.00	\$0.00	\$0.00	0	\$4,085.66	48	\$130.54	\$4,283.80	50
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$120.84	24	\$0.00	\$379.16	76
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$125.35	13	\$0.00	\$874.65	87
05212 EQUIPMENT PURCHASED	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05216 MATERIALS - MAINT.	\$160,000.00	\$0.00	\$5,652.63	4	\$61,983.08	39	\$0.00	\$98,016.92	61
05217 MATERIALS - EXTENSION	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$10,000.00	100
05222 SUPPLIES	\$2,000.00	\$0.00	\$0.00	0	\$395.57	20	\$0.00	\$1,604.43	80
05223 TOOLS	\$6,500.00	\$0.00	\$0.00	0	\$46.62	1	\$0.00	\$6,453.38	99
05229 ELECTRIC DEPRECIATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05232 MATERIAL/SCRAP RECOVERY	\$4,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,000.00	100
05233 METER MAINTENANCE	\$35,000.00	\$0.00	\$0.00	0	\$30,712.00	88	\$551.20	\$3,736.80	11
Total Commodities	\$280,500.00	\$0.00	\$6,072.66	2	\$115,394.56	41	\$3,345.76	\$161,759.68	58
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$3,500.00	\$0.00	\$0.00	0	\$1,090.15	31	\$0.00	\$2,409.85	69
05301 TELEPHONES	\$1,900.00	\$0.00	\$31.05	2	\$294.12	15	\$0.00	\$1,605.88	85
05302 TRAVEL AND TRAINING	\$10,000.00	\$0.00	\$0.00	0	\$757.68	8	\$0.00	\$9,242.32	92
05310 MISCELLANEOUS	\$3,500.00	\$0.00	\$0.00	0	\$26.00	1	\$0.00	\$3,474.00	99
05313 UTILITIES PURCH FROM WUD	\$5,000.00	\$0.00	\$19.10	0	\$1,834.42	37	\$0.00	\$3,165.58	63
05319 PROFESSIONAL SERVICES	\$70,000.00	\$0.00	\$0.00	0	\$36,300.00	52	\$0.00	\$33,700.00	48
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$0.00	0	\$95.00	19	\$0.00	\$405.00	81
05336 SC SALES TAX	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05338 ROW LIABILITIES	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
05340 ENERGY PURCHASED	\$2,630,052.00	\$0.00	\$4,188.71	0	\$1,366,012.75	52	\$0.00	\$1,264,039.25	48
05352 JANITORIAL EXPENSE	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$5,000.00	\$0.00	\$0.00	0	\$3,265.56	65	\$0.00	\$1,734.44	35
05360 HAND POWER / HYDRAULIC TOOLS	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,000.00	100
05361 HEAVY DUTY EQUIP RENT/LEASE	\$1,000.00	\$0.00	\$0.00	0	\$7,069.68	707	\$0.00	(\$6,069.68)	(607)
05365 CONTRACTUAL SERVICES	\$90,000.00	\$0.00	\$0.00	0	\$85,866.38	95	\$0.00	\$4,133.62	5
05366 EV CHARGING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05371 CUT LINES	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
05396 PMPA BOND SETTLEMENT	\$0.00	\$0.00	\$0.00	0	\$31,925.28	0	\$0.00	(\$31,925.28)	0
Total Contractual Services	\$2,829,452.00	\$0.00	\$4,238.86	0	\$1,534,537.02	54	\$0.00	\$1,294,914.98	46

020 UTILITY DEPT. GENERAL FUND
 250 ELECTRIC
 00600 CAPITAL OUTLAY

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$66,572.00	0	\$0.00	(\$66,572.00)	0
05608 TRANSFORMERS	\$25,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$25,000.00	100
05632 RECONDUCTOR TO RAW WATER STAT	\$2,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,500.00	100
05633 TRANSFORMER INSTALLATION	\$10,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$10,000.00	100
05634 SCIIP (RIA) GRANT PROJECT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$80,000.00	\$0.00	\$0.00	0	\$103,500.00	129	\$0.00	(\$23,500.00)	(29)
05639 WESTMINSTER CROSSING PROJECT	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,000.00	100
05642 SUBSTATION REPAIRS	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
Total Capital Outlay	\$137,500.00	\$0.00	\$0.00	0	\$170,072.00	124	\$0.00	(\$32,572.00)	(24)
Total ELECTRIC	\$3,628,712.00	\$0.00	\$20,463.44	1	\$2,046,935.03	56	\$3,345.76	\$1,578,431.21	43
350 WATER									
00100 PERSONAL SERVICES									
05100 SALARIES	\$240,500.00	\$0.00	\$0.00	0	\$178,397.89	74	\$0.00	\$62,102.11	26
05101 OVERTIME	\$15,000.00	\$0.00	\$0.00	0	\$15,121.12	101	\$0.00	(\$121.12)	(1)
05103 ANNUAL BONUS	\$1,420.00	\$0.00	\$0.00	0	\$1,272.00	90	\$0.00	\$148.00	10
05104 SOCIAL SECURITY	\$17,400.00	\$0.00	\$0.00	0	\$14,266.91	82	\$0.00	\$3,133.09	18
05105 RETIREMENT CONTRIBUTIONS	\$48,000.00	\$0.00	\$0.00	0	\$35,917.25	75	\$0.00	\$12,082.75	25
05106 HEALTH INSURANCE CONTRIBUTIONS	\$32,000.00	\$0.00	\$1,640.46	5	\$21,387.12	67	\$0.00	\$10,612.88	33
05107 WORKERS COMPENSATION	\$13,800.00	\$0.00	\$1,500.00	11	\$12,140.50	88	\$0.00	\$1,659.50	12
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$368,120.00	\$0.00	\$3,140.46	1	\$278,502.79	76	\$0.00	\$89,617.21	24
00200 COMMODITIES									
05200 POSTAGE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05201 FUEL	\$20,000.00	\$0.00	\$420.03	2	\$11,838.11	59	\$0.00	\$8,161.89	41
05202 OFFICE SUPPLIES	\$3,000.00	\$0.00	\$0.00	0	\$2,034.56	68	\$663.74	\$301.70	10
05206 VEHICLE MAINT/REPAIR	\$20,000.00	\$0.00	\$124.55	1	\$11,222.73	56	\$33.41	\$8,743.86	44
05208 UNIFORMS	\$6,000.00	\$0.00	\$0.00	0	\$3,173.45	53	\$130.54	\$2,696.01	45
05209 JANITORIAL SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$67.84	7	\$0.00	\$932.16	93
05210 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$242.63	24	\$0.00	\$757.37	76
05212 EQUIPMENT PURCHASED	\$6,000.00	\$0.00	\$0.00	0	\$1,953.44	33	\$0.00	\$4,046.56	67
05213 CHEMICALS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05215 BUILDING MAINT.	\$5,000.00	\$0.00	\$0.00	0	\$334.52	7	\$49.07	\$4,616.41	92
05216 MATERIALS - MAINT.	\$182,000.00	\$0.00	\$56,170.06	31	\$173,204.81	95	\$1,836.27	\$6,958.92	4
05217 MATERIALS - EXTENSION	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
05222 SUPPLIES	\$5,000.00	\$0.00	\$0.00	0	\$774.10	15	\$0.00	\$4,225.90	85
05223 TOOLS	\$3,500.00	\$0.00	\$0.00	0	\$1,869.45	53	\$198.08	\$1,432.47	41
05230 WATER DEPRECIATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05232 MATERIAL/SCRAP RECOVERY	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
05233 METER MAINTENANCE	\$70,000.00	\$0.00	\$0.00	0	\$39,671.29	57	\$0.00	\$30,328.71	43
Total Commodities	\$340,500.00	\$0.00	\$56,714.64	17	\$246,386.93	72	\$2,911.11	\$91,201.96	27
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$3,300.00	\$0.00	\$0.00	0	\$817.59	25	\$0.00	\$2,482.41	75
05301 TELEPHONES	\$2,200.00	\$0.00	\$31.05	1	\$294.12	13	\$0.00	\$1,905.88	87
05302 TRAVEL AND TRAINING	\$3,500.00	\$0.00	\$0.00	0	\$567.99	16	\$0.00	\$2,932.01	84
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$500.00	\$0.00	\$700.00	140	\$700.00	140	\$0.00	(\$200.00)	(40)
05306 ADVERTISING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05310 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05313 UTILITIES PURCH FROM WUD	\$50,000.00	\$0.00	\$115.57	0	\$2,733.17	5	\$0.00	\$47,266.83	95
05314 UTILITIES PURCH FROM OTHER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05319 PROFESSIONAL SERVICES	\$8,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$8,000.00	100
05320 MEDICAL PROFESS. SERVICES	\$1,000.00	\$0.00	\$0.00	0	\$125.00	13	\$0.00	\$875.00	88
05338 ROW LIABILITIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05339 PURCHASED WATER	\$2,500.00	\$0.00	\$0.00	0	\$1,100.00	44	\$0.00	\$1,400.00	56
05341 ASPHALT/PAVING	\$38,000.00	\$0.00	\$0.00	0	\$27,952.66	74	\$0.00	\$10,047.34	26
05342 H2O QUALITY REPORT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05343 WATER SAMPLING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05344 DHEC/INTERAL FEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05345 LAB EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05346 PUMP STATION RAW WATER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05347 WASTE HANDLING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05348 GENERATOR	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05349 SCADA MAINTENANCE	\$15,500.00	\$0.00	\$0.00	0	\$58.28	0	\$0.00	\$15,441.72	100
05350 PUMP STATION MAINT/REPAIR	\$19,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$19,000.00	100
05351 ELEVATED TANK MAINT.	\$45,000.00	\$0.00	\$13,893.81	31	\$37,047.59	82	\$4,952.41	\$3,000.00	7
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05353 HYDRANT MAINTENANCE	\$17,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$17,000.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$12,500.00	\$0.00	\$949.98	8	\$5,922.97	47	\$6.85	\$6,570.18	53
05360 HAND POWER / HYDRAULIC TOOLS	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
05361 HEAVY DUTY EQUIP RENT/LEASE	\$3,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,500.00	100
05365 CONTRACTUAL SERVICES	\$18,000.00	\$0.00	\$0.00	0	\$10,495.00	58	\$0.00	\$7,505.00	42

020 UTILITY DEPT. GENERAL FUND
 350 WATER
 00300 CONTRACTUAL SERVICES

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05371 CUT LINES	\$2,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,500.00	100
Total Contractual Services	\$244,000.00	\$0.00	\$15,690.41	6	\$87,814.37	36	\$4,959.26	\$151,226.37	62
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$44,998.00	0	\$0.00	(\$44,998.00)	0
05605 HWY 76 WATER LINE MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05606 COBB BRIDGE RD WATER LINE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$171,000.00	\$0.00	\$0.00	0	\$317,718.12	186	\$0.00	(\$146,718.12)	(86)
05640 WATER LINE LONG CRK HWY/US 76	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05649 RIA GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05651 LOCAL RIA MATCH EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05663 USDA-RD SHORT LIVED ASSET RESE	\$94,000.00	\$0.00	\$0.00	0	\$70,000.00	74	\$0.00	\$24,000.00	26
Total Capital Outlay	\$265,000.00	\$0.00	\$0.00	0	\$432,716.12	163	\$0.00	(\$167,716.12)	(63)
00700 DEBT SERVICE									
05704 2005 WATER PROJECT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05706 2014 UTILITY REV BOND PRINCIPA	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05710 2015 UTILITY REV BOND INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05711 2014 UTILITY BOND REV INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05716 CONSERFUND LOAN	\$40,115.00	\$0.00	\$0.00	0	\$40,114.92	100	\$0.00	\$0.08	0
05720 USDA LOAN	\$352,032.00	\$0.00	\$10,000.00	3	\$162,287.00	46	\$0.00	\$189,745.00	54
05721 RESERVE	\$29,340.00	\$0.00	\$0.00	0	\$2,933.60	10	\$0.00	\$26,406.40	90
05722 HALF YEAR INTEREST FOR LOAN	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$421,487.00	\$0.00	\$10,000.00	2	\$205,335.52	49	\$0.00	\$216,151.48	51
Total WATER	\$1,639,107.00	\$0.00	\$85,545.51	5	\$1,250,755.73	76	\$7,870.37	\$380,480.90	23

020 UTILITY DEPT. GENERAL FUND
 450 SEWER
 00100 PERSONAL SERVICES

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
450 SEWER									
00100 PERSONAL SERVICES									
05100 SALARIES	\$118,000.00	\$0.00	\$0.00	0	\$67,226.70	57	\$0.00	\$50,773.30	43
05101 OVERTIME	\$13,000.00	\$0.00	\$0.00	0	\$5,147.02	40	\$0.00	\$7,852.98	60
05103 ANNUAL BONUS	\$700.00	\$0.00	\$0.00	0	\$683.00	98	\$0.00	\$17.00	2
05104 SOCIAL SECURITY	\$8,500.00	\$0.00	\$0.00	0	\$5,236.72	62	\$0.00	\$3,263.28	38
05105 RETIREMENT CONTRIBUTIONS	\$21,800.00	\$0.00	\$0.00	0	\$13,432.56	62	\$0.00	\$8,367.44	38
05106 HEALTH INSURANCE CONTRIBUTIONS	\$24,800.00	\$0.00	\$4,625.56	19	\$28,378.46	114	\$0.00	(\$3,578.46)	(14)
05107 WORKERS COMPENSATION	\$10,500.00	\$0.00	\$1,403.00	13	\$12,043.50	115	\$0.00	(\$1,543.50)	(15)
05113 PAYROLL ADJUSTMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$197,300.00	\$0.00	\$6,028.56	3	\$132,147.96	67	\$0.00	\$65,152.04	33
00200 COMMODITIES									
05201 FUEL	\$18,000.00	\$0.00	\$420.03	2	\$11,836.07	66	\$0.00	\$6,163.93	34
05202 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$499.72	50	\$0.00	\$500.28	50
05203 RADIO/PAGERS	\$4,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,000.00	100
05206 VEHICLE MAINT/REPAIR	\$10,500.00	\$0.00	\$163.89	2	\$1,111.83	11	\$0.00	\$9,388.17	89
05208 UNIFORMS	\$4,500.00	\$0.00	\$0.00	0	\$2,662.84	59	\$130.54	\$1,706.62	38
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05210 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$143.40	29	\$0.00	\$356.60	71
05212 EQUIPMENT PURCHASED	\$6,000.00	\$0.00	\$0.00	0	\$339.19	6	\$0.00	\$5,660.81	94
05216 MATERIALS - MAINT.	\$10,000.00	\$0.00	\$0.00	0	\$2,919.22	29	\$18.00	\$7,062.78	71
05222 SUPPLIES	\$2,000.00	\$0.00	\$0.00	0	\$590.93	30	\$0.00	\$1,409.07	70
05223 TOOLS	\$4,300.00	\$0.00	\$0.00	0	\$691.52	16	\$60.40	\$3,548.08	83
05231 SEWER DEPRECIATION	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05232 MATERIAL/SCRAP RECOVERY	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total Commodities	\$64,300.00	\$0.00	\$583.92	1	\$20,794.72	32	\$208.94	\$43,296.34	67
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$2,000.00	\$0.00	\$0.00	0	\$817.59	41	\$0.00	\$1,182.41	59
05301 TELEPHONES	\$1,800.00	\$0.00	\$31.05	2	\$294.12	16	\$0.00	\$1,505.88	84
05302 TRAVEL AND TRAINING	\$1,000.00	\$0.00	\$0.00	0	\$274.49	27	\$0.00	\$725.51	73
05310 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$185.08	37	\$0.00	\$314.92	63
05313 UTILITIES PURCH FROM WUD	\$3,000.00	\$0.00	\$19.13	1	\$1,438.09	48	\$0.00	\$1,561.91	52
05319 PROFESSIONAL SERVICES	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
05320 MEDICAL PROFESS. SERVICES	\$1,000.00	\$0.00	\$82.50	8	\$177.50	18	\$0.00	\$822.50	82
05329 OCONEE COUNTY SEWER BILL	\$557,209.00	\$0.00	\$0.00	0	\$231,657.91	42	\$0.00	\$325,551.09	58
05341 ASPHALT/PAVING	\$20,000.00	\$0.00	\$0.00	0	\$15,003.36	75	\$0.00	\$4,996.64	25
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05357 EQUIPMENT RENTAL/LEASE	\$3,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$3,000.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$12,000.00	\$0.00	\$0.00	0	\$5,956.41	50	\$0.00	\$6,043.59	50
05360 HAND POWER / HYDRAULIC TOOLS	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05365 CONTRACTUAL SERVICES	\$30,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$30,000.00	100
05388 GRANT MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$634,009.00	\$0.00	\$132.68	0	\$255,804.55	40	\$0.00	\$378,204.45	60
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05610 MANHOLE REPLACEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05611 MIMOSA SEWER REPLACEMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05612 FLOW METERS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05613 HAMPTON STREET SEWER MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

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 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05621 BACKHOE PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05625 PRITCHARD/PARK AVE REHAB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05626 SEWER RIGHT-A-WAY CLEARING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$24,000.00	\$0.00	\$0.00	0	\$19,975.00	83	\$0.00	\$4,025.00	17
05641 BEACON MILL PROJECT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$24,000.00	\$0.00	\$0.00	0	\$19,975.00	83	\$0.00	\$4,025.00	17
Total SEWER	\$919,609.00	\$0.00	\$6,745.16	1	\$428,722.23	47	\$208.94	\$490,677.83	53
550 WATER PLANT									
00100 PERSONAL SERVICES									
05100 SALARIES	\$246,500.00	\$0.00	\$0.00	0	\$147,759.06	60	\$0.00	\$98,740.94	40
05101 OVERTIME	\$5,000.00	\$0.00	\$0.00	0	\$8,198.21	164	\$0.00	(\$3,198.21)	(64)
05103 ANNUAL BONUS	\$1,000.00	\$0.00	\$0.00	0	\$956.00	96	\$0.00	\$44.00	4
05104 SOCIAL SECURITY	\$18,500.00	\$0.00	\$0.00	0	\$12,736.13	69	\$0.00	\$5,763.87	31
05105 RETIREMENT CONTRIBUTIONS	\$47,200.00	\$0.00	\$0.00	0	\$31,634.81	67	\$0.00	\$15,565.19	33
05106 HEALTH INSURANCE CONTRIBUTIONS	\$28,000.00	\$0.00	\$2,568.00	9	\$21,194.00	76	\$0.00	\$6,806.00	24
05107 WORKERS COMPENSATION	\$8,000.00	\$0.00	\$2,500.00	31	\$7,500.00	94	\$0.00	\$500.00	6
05109 PART TIME EMPLOYEES	\$12,500.00	\$0.00	\$0.00	0	\$14,968.46	120	\$0.00	(\$2,468.46)	(20)
Total Personal Services	\$366,700.00	\$0.00	\$5,068.00	1	\$244,946.67	67	\$0.00	\$121,753.33	33
00200 COMMODITIES									
05200 POSTAGE	\$1,000.00	\$0.00	\$0.00	0	\$116.10	12	\$0.00	\$883.90	88
05201 FUEL	\$4,000.00	\$0.00	\$0.00	0	\$3,716.85	93	\$74.36	\$208.79	5
05202 OFFICE SUPPLIES	\$2,500.00	\$0.00	\$29.38	1	\$977.66	39	\$417.46	\$1,104.88	44
05206 VEHICLE MAINT/REPAIR	\$2,500.00	\$0.00	\$0.00	0	\$1,114.33	45	\$0.00	\$1,385.67	55
05208 UNIFORMS	\$2,250.00	\$0.00	\$0.00	0	\$1,091.58	49	\$304.40	\$854.02	38

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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05209 JANITORIAL SUPPLIES	\$1,500.00	\$0.00	\$0.00	0	\$1,738.61	116	\$0.00	(\$238.61)	(16)
05210 MISCELLANEOUS	\$250.00	\$0.00	\$0.00	0	\$226.60	91	\$61.63	(\$38.23)	(15)
05213 CHEMICALS	\$65,000.00	\$0.00	\$0.00	0	\$66,931.16	103	\$0.00	(\$1,931.16)	(3)
05215 BUILDING MAINT.	\$38,500.00	\$0.00	\$150.15	0	\$36,613.09	95	\$7,046.79	(\$5,159.88)	(13)
05222 SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$482.43	48	\$0.00	\$517.57	52
05232 MATERIAL/SCRAP RECOVERY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$118,500.00	\$0.00	\$179.53	0	\$113,008.41	95	\$7,904.64	(\$2,413.05)	(2)
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$3,500.00	\$0.00	\$73.00	2	\$1,334.51	38	\$1,096.00	\$1,069.49	31
05301 TELEPHONES	\$1,800.00	\$0.00	\$31.05	2	\$294.12	16	\$0.00	\$1,505.88	84
05302 TRAVEL AND TRAINING	\$6,000.00	\$0.00	\$0.00	0	\$4,817.05	80	\$2,308.08	(\$1,125.13)	(19)
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$2,000.00	\$0.00	\$0.00	0	\$75.00	4	\$239.88	\$1,685.12	84
05306 ADVERTISING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05313 UTILITIES PURCH FROM WUD	\$298,000.00	\$0.00	\$891.67	0	\$107,552.64	36	\$0.00	\$190,447.36	64
05314 UTILITIES PURCH FROM OTHER	\$15,000.00	\$0.00	\$0.00	0	\$6,150.57	41	\$0.00	\$8,849.43	59
05319 PROFESSIONAL SERVICES	\$10,000.00	\$0.00	\$0.00	0	\$8,358.45	84	\$0.00	\$1,641.55	16
05320 MEDICAL PROFESS. SERVICES	\$650.00	\$0.00	\$0.00	0	\$47.50	7	\$0.00	\$602.50	93
05342 H2O QUALITY REPORT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05343 WATER SAMPLING	\$11,500.00	\$0.00	\$0.00	0	\$2,295.30	20	\$4,704.70	\$4,500.00	39
05344 DHEC/INTERAL FEES	\$20,000.00	\$0.00	\$0.00	0	\$15,396.00	77	\$5,942.00	(\$1,338.00)	(7)
05345 LAB EXPENSE	\$40,000.00	\$0.00	\$82.17	0	\$32,046.46	80	\$5,125.52	\$2,828.02	7
05347 WASTE HANDLING	\$5,000.00	\$0.00	\$0.00	0	\$2,550.00	51	\$3,800.00	(\$1,350.00)	(27)
05348 GENERATOR	\$8,000.00	\$0.00	\$941.73	12	\$1,874.53	23	\$7,067.20	(\$941.73)	(12)
05349 SCADA MAINTENANCE	\$4,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,500.00	100

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Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05350 PUMP STATION MAINT/REPAIR	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05358 EQUIPMENT REPAIR & MAINT.	\$38,000.00	\$0.00	\$168.86	0	\$38,574.40	102	\$8,358.63	(\$8,933.03)	(24)
05365 CONTRACTUAL SERVICES	\$20,000.00	\$0.00	\$73.00	0	\$19,968.67	100	\$6,088.97	(\$6,057.64)	(30)
05371 CUT LINES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$484,950.00	\$0.00	\$2,261.48	0	\$241,335.20	50	\$44,730.98	\$198,883.82	41
00600 CAPITAL OUTLAY									
05627 DEMOLITION OF RAMSEY CREEK PUM	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$8,000.00	\$0.00	\$0.00	0	\$20,420.67	255	\$0.00	(\$12,420.67)	(155)
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$8,000.00	\$0.00	\$0.00	0	\$20,420.67	255	\$0.00	(\$12,420.67)	(155)
Total WATER PLANT	\$978,150.00	\$0.00	\$7,509.01	1	\$619,710.95	63	\$52,635.62	\$305,803.43	31
650 NON DEPARTMENTAL									
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00700 DEBT SERVICE									
05706 2014 UTILITY REV BOND PRINCIPA	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05707 2015 UTILITY REV BOND PRINCIPA	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05710 2015 UTILITY REV BOND INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05711 2014 UTILITY BOND REV INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05715 2022 LEASE/PURCHASE	\$77,001.00	\$0.00	\$0.00	0	\$124,595.04	162	\$0.00	(\$47,594.04)	(62)
05717 2023 LEASE/PURCHASE	\$39,527.00	\$0.00	\$0.00	0	\$39,526.65	100	\$0.00	\$0.35	0
05718 2024 LEASE PURCHASE	\$24,588.00	\$0.00	\$0.00	0	\$23,448.61	95	\$0.00	\$1,139.39	5
Total Debt Service	\$141,116.00	\$0.00	\$0.00	0	\$187,570.30	133	\$0.00	(\$46,454.30)	(33)

020 UTILITY DEPT. GENERAL FUND
 650 NON DEPARTMENTAL
 00800 OTHER

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00800 OTHER									
05853 CONTINGENCY APPROPRIATION	\$66,200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$66,200.00	100
Total Other	\$66,200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$66,200.00	100
Total NON DEPARTMENTAL	\$207,316.00	\$0.00	\$0.00	0	\$187,570.30	90	\$0.00	\$19,745.70	10
700 NON DEPARTMENTAL									
00100 PERSONAL SERVICES									
05113 PAYROLL ADJUSTMENTS	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
05156 CONTINGENCY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100
00300 CONTRACTUAL SERVICES									
05377 SOLID WASTE TRANSFER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05388 GRANT MATCH	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Contractual Services	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05636 BUILDING/OTHER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00800 OTHER									
05801 TRANSFER TO CITY GF	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05852 RESERVED - FUTURE IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05853 CONTINGENCY APPROPRIATION	\$400.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$400.00	100
Total Other	\$400.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$400.00	100
Total NON DEPARTMENTAL	\$15,400.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,400.00	100
Total UTILITY DEPT. GENERAL FUND	\$8,727,420.00	\$0.00	\$210,836.83	2	\$5,138,162.23	59	\$65,478.03	\$3,523,779.74	40

021 USDA DEBT SERVICE ACCOUNT
 350 WATER
 00200 COMMODITIES

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021 USDA DEBT SERVICE ACCOUNT									
350 WATER									
00200 COMMODITIES									
05211 SERVICE FEES	\$0.00	\$0.00	\$0.00	0	\$15.00	0	\$0.00	(\$15.00)	0
Total Commodities	\$0.00	\$0.00	\$0.00	0	\$15.00	0	\$0.00	(\$15.00)	0
Total WATER	\$0.00	\$0.00	\$0.00	0	\$15.00	0	\$0.00	(\$15.00)	0
Total USDA DEBT SERVICE ACCOUNT	\$0.00	\$0.00	\$0.00	0	\$15.00	0	\$0.00	(\$15.00)	0

030 SOLID WASTE
005 EXPENSE
00515 EXPENSE

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030 SOLID WASTE									
005 EXPENSE									
00515 EXPENSE									
05851 INTERFUND TRANSFER	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Expense	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
083 NO DESCRIPTION FOUND									
00700 DEBT SERVICE									
05712 GARBAGE TRUCK INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Debt Service	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total NO DESCRIPTION FOUND	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
900 SOLID WASTE									
00100 PERSONAL SERVICES									
05100 SALARIES	\$193,704.00	\$0.00	\$0.00	0	\$151,307.08	78	\$0.00	\$42,396.92	22
05101 OVERTIME	\$10,000.00	\$0.00	\$0.00	0	\$8,511.92	85	\$0.00	\$1,488.08	15
05103 ANNUAL BONUS	\$1,050.00	\$0.00	\$0.00	0	\$1,202.00	114	\$0.00	(\$152.00)	(14)
05104 SOCIAL SECURITY	\$15,100.00	\$0.00	\$0.00	0	\$11,679.24	77	\$0.00	\$3,420.76	23
05105 RETIREMENT CONTRIBUTIONS	\$35,800.00	\$0.00	\$0.00	0	\$29,662.51	83	\$0.00	\$6,137.49	17
05106 HEALTH INSURANCE CONTRIBUTIONS	\$39,900.00	\$0.00	\$4,284.10	11	\$35,455.48	89	\$0.00	\$4,444.52	11
05107 WORKERS COMPENSATION	\$5,000.00	\$0.00	\$2,500.00	50	\$7,500.00	150	\$0.00	(\$2,500.00)	(50)
05109 PART TIME EMPLOYEES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05112 UNEMPLOYEMENT INSURANCE REIMB	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Personal Services	\$300,554.00	\$0.00	\$6,784.10	2	\$245,318.23	82	\$0.00	\$55,235.77	18
00200 COMMODITIES									
05201 FUEL	\$15,000.00	\$0.00	\$420.02	3	\$10,448.54	70	\$0.00	\$4,551.46	30
05202 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$0.00	0	\$351.45	35	\$0.00	\$648.55	65
05206 VEHICLE MAINT/REPAIR	\$39,650.00	\$0.00	\$1,372.38	3	\$29,264.75	74	\$730.03	\$9,655.22	24
05208 UNIFORMS	\$6,500.00	\$0.00	\$0.00	0	\$3,140.67	48	\$330.54	\$3,028.79	47

030 SOLID WASTE
 900 SOLID WASTE
 00200 COMMODITIES

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 Level 4 Summary for February 2025**

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05209 JANITORIAL SUPPLIES	\$500.00	\$0.00	\$0.00	0	\$120.84	24	\$0.00	\$379.16	76
05210 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$23.73	5	\$0.00	\$476.27	95
05211 SERVICE FEES	\$500.00	\$0.00	\$33.75	7	\$267.65	54	\$0.00	\$232.35	46
05212 EQUIPMENT PURCHASED	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
05215 BUILDING MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05216 MATERIALS - MAINT.	\$1,000.00	\$0.00	\$0.00	0	\$74.05	7	\$24.36	\$901.59	90
05221 DEPRECIATION EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05222 SUPPLIES	\$3,000.00	\$0.00	\$0.00	0	\$1,688.10	56	\$0.00	\$1,311.90	44
05223 TOOLS	\$1,000.00	\$0.00	\$0.00	0	\$195.11	20	\$0.00	\$804.89	80
05225 TRASH CAN/DUMP REPLAC/PARTS	\$18,430.00	\$0.00	\$0.00	0	\$976.37	5	\$0.00	\$17,453.63	95
05232 MATERIAL/SCRAP RECOVERY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$90,080.00	\$0.00	\$1,826.15	2	\$46,551.26	52	\$1,084.93	\$42,443.81	47
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$900.00	\$0.00	\$0.00	0	\$272.57	30	\$0.00	\$627.43	70
05301 TELEPHONES	\$2,400.00	\$0.00	\$31.04	1	\$294.19	12	\$0.00	\$2,105.81	88
05302 TRAVEL AND TRAINING	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100
05306 ADVERTISING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05310 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05313 UTILITIES PURCH FROM WUD	\$3,800.00	\$0.00	\$19.10	1	\$1,437.90	38	\$0.00	\$2,362.10	62
05319 PROFESSIONAL SERVICES	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$0.00	0	\$172.50	35	\$0.00	\$327.50	66
05323 VEHICLE & PROPERTY INSURANCE	\$8,000.00	\$0.00	\$5,000.00	63	\$13,000.00	163	\$0.00	(\$5,000.00)	(63)
05352 JANITORIAL EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

030 SOLID WASTE
 900 SOLID WASTE
 00300 CONTRACTUAL SERVICES

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05357 EQUIPMENT RENTAL/LEASE	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05358 EQUIPMENT REPAIR & MAINT.	\$10,000.00	\$0.00	\$1,683.17	17	\$4,673.34	47	\$144.14	\$5,182.52	52
05360 HAND POWER / HYDRAULIC TOOLS	\$1,500.00	\$0.00	\$0.00	0	\$104.94	7	\$0.00	\$1,395.06	93
05361 HEAVY DUTY EQUIP RENT/LEASE	\$1,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,000.00	100
05364 MOSQUITO SPRAYING	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05365 CONTRACTUAL SERVICES	\$4,000.00	\$0.00	\$0.00	0	\$780.02	20	\$0.00	\$3,219.98	80
05374 GARBAGE PERMIT FEES	\$500.00	\$0.00	\$0.00	0	\$250.00	50	\$0.00	\$250.00	50
Total Contractual Services	\$36,100.00	\$0.00	\$6,733.31	19	\$20,985.46	58	\$144.14	\$14,970.40	41
00600 CAPITAL OUTLAY									
05601 VEHICLES/EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05628 KNUCKLE BOOM TRUCK	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05635 TRAILER PURCHASE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00700 DEBT SERVICE									
05708 GARBAGE TRUCK PRINCIPAL	\$34,980.00	\$0.00	\$34,979.64	100	\$34,979.64	100	\$0.00	\$0.36	0
05709 KNUCKLE BOOM PAYMENT PRINCIPAL	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05712 GARBAGE TRUCK INTEREST	\$11,083.00	\$0.00	\$11,083.00	100	\$11,083.00	100	\$0.00	\$0.00	0
05713 KNUCKLE BOOM PAYMENT INTEREST	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05714 INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05718 2024 LEASE PURCHASE	\$66,388.00	\$0.00	\$0.00	0	\$66,388.00	100	\$0.00	\$0.00	0
05719 TRANSFER TO GENERAL FUND	\$49,606.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$49,606.00	100
Total Debt Service	\$162,057.00	\$0.00	\$46,062.64	28	\$112,450.64	69	\$0.00	\$49,606.36	31

030 SOLID WASTE
 900 SOLID WASTE
 00700 DEBT SERVICE

**City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025**

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total SOLID WASTE	\$588,791.00	\$0.00	\$61,406.20	10	\$425,305.59	72	\$1,229.07	\$162,256.34	28
Total SOLID WASTE	\$588,791.00	\$0.00	\$61,406.20	10	\$425,305.59	72	\$1,229.07	\$162,256.34	28

040 FIRE DEPARTMENT 1% FUND
 005 EXPENSE
 00200 COMMODITIES

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
040 FIRE DEPARTMENT 1% FUND									
005 EXPENSE									
00200 COMMODITIES									
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
00515 EXPENSE									
05310 MISCELLANEOUS	\$86,150.00	\$0.00	\$0.00	0	\$11,726.86	14	\$0.00	\$74,423.14	86
Total Expense	\$86,150.00	\$0.00	\$0.00	0	\$11,726.86	14	\$0.00	\$74,423.14	86
Total EXPENSE	\$86,150.00	\$0.00	\$0.00	0	\$11,726.86	14	\$0.00	\$74,423.14	86
Total FIRE DEPARTMENT 1% FUND	\$86,150.00	\$0.00	\$0.00	0	\$11,726.86	14	\$0.00	\$74,423.14	86

045 GRANT HOLDING ACCOUNT
 100 ADMINISTRATION
 00600 CAPITAL OUTLAY

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
045 GRANT HOLDING ACCOUNT									
100 ADMINISTRATION									
00600 CAPITAL OUTLAY									
05660 ANDERSON PARK CDBG	\$0.00	\$0.00	\$0.00	0	\$5,000.00	0	\$0.00	(\$5,000.00)	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$5,000.00	0	\$0.00	(\$5,000.00)	0
Total ADMINISTRATION	\$0.00	\$0.00	\$0.00	0	\$5,000.00	0	\$0.00	(\$5,000.00)	0
800 ANDERSON PARK									
00600 CAPITAL OUTLAY									
05660 ANDERSON PARK CDBG	\$0.00	\$0.00	\$0.00	0	\$26,730.00	0	\$0.00	(\$26,730.00)	0
Total Capital Outlay	\$0.00	\$0.00	\$0.00	0	\$26,730.00	0	\$0.00	(\$26,730.00)	0
Total ANDERSON PARK	\$0.00	\$0.00	\$0.00	0	\$26,730.00	0	\$0.00	(\$26,730.00)	0
Total GRANT HOLDING ACCOUNT	\$0.00	\$0.00	\$0.00	0	\$31,730.00	0	\$0.00	(\$31,730.00)	0

050 YOUTH RECREATION FUND
 400 RECREATION
 00100 PERSONAL SERVICES

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
050 YOUTH RECREATION FUND									
400 RECREATION									
00100 PERSONAL SERVICES									
05100 SALARIES	\$110,500.00	\$0.00	\$0.00	0	\$78,240.25	71	\$0.00	\$32,259.75	29
05103 ANNUAL BONUS	\$2,000.00	\$0.00	\$0.00	0	\$1,741.00	87	\$0.00	\$259.00	13
05104 SOCIAL SECURITY	\$9,400.00	\$0.00	\$0.00	0	\$7,899.30	84	\$0.00	\$1,500.70	16
05105 RETIREMENT CONTRIBUTIONS	\$18,000.00	\$0.00	\$0.00	0	\$19,122.11	106	\$0.00	(\$1,122.11)	(6)
05106 HEALTH INSURANCE CONTRIBUTIONS	\$10,000.00	\$0.00	\$1,107.12	11	\$7,249.40	72	\$0.00	\$2,750.60	28
05107 WORKERS COMPENSATION	\$8,000.00	\$0.00	\$2,500.00	31	\$7,500.00	94	\$0.00	\$500.00	6
05109 PART TIME EMPLOYEES	\$45,000.00	\$0.00	\$0.00	0	\$24,788.31	55	\$0.00	\$20,211.69	45
Total Personal Services	\$202,900.00	\$0.00	\$3,607.12	2	\$146,540.37	72	\$0.00	\$56,359.63	28
00200 COMMODITIES									
05201 FUEL	\$5,500.00	\$0.00	\$0.00	0	\$3,324.66	60	\$0.00	\$2,175.34	40
05202 OFFICE SUPPLIES	\$2,900.00	\$0.00	\$26.81	1	\$817.77	28	\$76.32	\$2,005.91	69
05206 VEHICLE MAINT/REPAIR	\$4,400.00	\$0.00	\$0.00	0	\$6,385.62	145	\$0.00	(\$1,985.62)	(45)
05208 UNIFORMS	\$30,000.00	\$0.00	\$720.80	2	\$19,300.10	64	\$9,412.71	\$1,287.19	4
05209 JANITORIAL SUPPLIES	\$2,000.00	\$0.00	\$263.75	13	\$2,048.63	102	\$40.36	(\$88.99)	(4)
05210 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	0	\$26.00	5	\$0.00	\$474.00	95
05211 SERVICE FEES	\$500.00	\$0.00	\$33.75	7	\$298.25	60	\$0.00	\$201.75	40
05212 EQUIPMENT PURCHASED	\$2,550.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,550.00	100
05227 BANK RECON ADJUSTMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Commodities	\$48,350.00	\$0.00	\$1,045.11	2	\$32,201.03	67	\$9,529.39	\$6,619.58	14
00300 CONTRACTUAL SERVICES									
05300 CELLULAR/WIRELESS PHONES	\$2,400.00	\$0.00	\$0.00	0	\$1,157.21	48	\$0.00	\$1,242.79	52
05301 TELEPHONES	\$2,700.00	\$0.00	\$31.04	1	\$294.12	11	\$0.00	\$2,405.88	89
05305 MEMBERSHIPS & SUBSCRIPTIONS	\$3,200.00	\$0.00	\$0.00	0	\$529.02	17	\$0.00	\$2,670.98	83

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05306 ADVERTISING	\$500.00	\$0.00	\$0.00	0	\$125.00	25	\$0.00	\$375.00	75
05310 MISCELLANEOUS	\$1,000.00	\$0.00	\$0.00	0	\$58.00	6	\$0.00	\$942.00	94
05313 UTILITIES PURCH FROM WUD	\$45,000.00	\$0.00	\$3,753.12	8	\$32,593.21	72	\$0.00	\$12,406.79	28
05314 UTILITIES PURCH FROM OTHER	\$250.00	\$0.00	\$0.00	0	\$47.89	19	\$0.00	\$202.11	81
05320 MEDICAL PROFESS. SERVICES	\$500.00	\$0.00	\$0.00	0	\$190.00	38	\$0.00	\$310.00	62
05323 VEHICLE & PROPERTY INSURANCE	\$1,400.00	\$0.00	\$1,500.00	107	\$2,900.00	207	\$0.00	(\$1,500.00)	(107)
05328 CUSTOMER REFUNDS	\$1,000.00	\$0.00	\$0.00	0	\$1,438.23	144	\$0.00	(\$438.23)	(44)
05330 TROPHY AWARDS	\$7,000.00	\$0.00	\$0.00	0	\$1,929.20	28	\$4,330.50	\$740.30	11
05331 INSURANCE EXPENSE	\$900.00	\$0.00	\$0.00	0	\$280.00	31	\$0.00	\$620.00	69
05332 OFFICIALS EXPENSE	\$37,000.00	\$0.00	\$0.00	0	\$19,626.09	53	\$0.00	\$17,373.91	47
05333 SPORTS/EQUIP SUPPLIES	\$18,000.00	\$0.00	\$0.00	0	\$2,200.02	12	\$4,096.58	\$11,703.40	65
05334 GROUNDS EXPENSE	\$20,000.00	\$0.00	\$1,010.31	5	\$11,761.12	59	\$9,282.29	(\$1,043.41)	(5)
05335 TOURNAMENT EXPENSE	\$7,400.00	\$0.00	\$1,152.81	16	\$17,634.45	238	\$0.00	(\$10,234.45)	(138)
05337 CONCESSIONS	\$14,000.00	\$0.00	\$0.00	0	\$7,425.19	53	\$5,307.40	\$1,267.41	9
05357 EQUIPMENT RENTAL/LEASE	\$400.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$400.00	100
05365 CONTRACTUAL SERVICES	\$90,000.00	\$0.00	\$0.00	0	\$28,187.91	31	\$0.00	\$61,812.09	69
05389 DONATIONS EXPENSE	\$1,000.00	\$0.00	\$0.00	0	\$3,797.45	380	\$0.00	(\$2,797.45)	(280)
Total Contractual Services	\$253,650.00	\$0.00	\$7,447.28	3	\$132,174.11	52	\$23,016.77	\$98,459.12	39
00600 CAPITAL OUTLAY									
05604 VEHICLES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05607 FIELD/FACILITY IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05617 CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05637 OTHER EQUIPMENT	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0

050 YOUTH RECREATION FUND
 400 RECREATION
 00600 CAPITAL OUTLAY

City Of Westminster
 Expenditure Report
 Level 4 Summary for February 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05644 COUNTY ALLOCATION EXPENSE	\$50,000.00	\$0.00	\$0.00	0	\$30,664.14	61	\$0.00	\$19,335.86	39
05645 PARD GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
Total Capital Outlay	\$50,000.00	\$0.00	\$0.00	0	\$30,664.14	61	\$0.00	\$19,335.86	39
Total RECREATION	\$554,900.00	\$0.00	\$12,099.51	2	\$341,579.65	62	\$32,546.16	\$180,774.19	33
Total YOUTH RECREATION FUND	\$554,900.00	\$0.00	\$12,099.51	2	\$341,579.65	62	\$32,546.16	\$180,774.19	33
TOTAL ALL FUNDS	\$12,665,548.22	\$0.00	\$373,462.37	3	\$11,168,109.80	88	\$99,668.66	\$1,397,769.76	11

Current Pd
Total

Year To Date
Total

Grand Total

\$1,064,180.65

\$20,772,969.90

Report Summary

Type From **Type To**
4 - Revenues 5 - Expenses

Detail Level Level 4 double space

Adjusted Budget Column N

Skip Zero/ No Activity N

Level	From	To	New Page
1	010	050	n/a
2	ALL		N
3	ALL		N
4	ALL		N
5	ALL		n/a

Period 08
System Date 2/7/2025
System Time 10:20:12 am
Print Date 2/7/2025
Print Time 10:20:20 am
Run by RA
Print ID 381
System version 7.1.28
Export APGLXP17
Export version VM-07123000