



TEMPORARY SIGN PERMIT APPLICATION

Code Compliance and Development Office
 100 E Windsor St, Westminster, SC 29693-0399
 864-647-3200 X 105 www.westminstersc.org

| PROJECT INFORMATION | | |
|---------------------|---------------------|--------------------|
| Property Address: | Tax Map Survey #: | Zoning: |
| | Multi-Tenant Units: | Design Guidelines: |
| Applicant: | Phone: | Fax: |
| Mailing Address: | Mobile: | |
| | E-Mail: | |
| Physical Address: | City Bus. License: | |
| Property Owner: | Phone: | Fax: |
| Mailing Address: | Mobile: | |
| | E-Mail: | |
| Physical Address: | City Bus. License: | |
| Sign Contractor: | Phone: | Fax: |
| Mailing Address: | Mobile: | |
| | E-Mail: | |
| SC LLR License: | City Bus. License: | |

| SIGN TYPE | | | | | | | |
|--------------------------|--------|--------------------------|-----------|--------------------------|--------------------------|--------------------------|-------------------------|
| <input type="checkbox"/> | Event | <input type="checkbox"/> | Yard Sign | <input type="checkbox"/> | Air/Gas Filled Device | <input type="checkbox"/> | Campaign (see attached) |
| <input type="checkbox"/> | Banner | <input type="checkbox"/> | Display | <input type="checkbox"/> | Construction/Development | <input type="checkbox"/> | |

| PROMOTION/EVENT DISPLAY DATES & LOCATION | | | | | |
|--|-------------------------------|---|-------------------------------|---------------------------------|--|
| Name of Business/Organization: | | | | | |
| Start date: | | | End date: | | |
| Location: | <input type="checkbox"/> Wall | <input type="checkbox"/> Sign Structure | <input type="checkbox"/> Yard | <input type="checkbox"/> Other: | |

| SIGN/DISPLAY AREA | | | | | |
|--------------------------|-----------|----------|-----------------------------|-----------|----------|
| # LOTS (max. 1 per lot): | | | # Events (max. 6 per year): | | |
| SIGN AREA | | | HEIGHT | | |
| | Allowable | Proposed | | Allowable | Proposed |
| 1 | | | 1 | | |
| 2 | | | 2 | | |
| 3 | | | 3 | | |

| | |
|---|--|
| <input type="checkbox"/> SIGN & ELEVATION PROPOSAL SKETCH OR MOCK-UP – Identify dimensions, copy message, colors, and construction materials. | <input type="checkbox"/> SITE PLAN – Copy of survey or scale drawing showing the parcel dimensions, nearest building, rights-of-way, driveways, easements, power lines, and location of sign in relationship to property lines, rights-of-way, and nearest building. |
|---|--|

| CERTIFICATION | | |
|--|-------------------------------------|------|
| By signing this application, I certify that I am an authorized agent for the company performing the work stated above, and that all the information provided is true and accurate. I further understand if any information is found to be incorrect or falsely stated, this permit may be voided, and I may be responsible for violation of any and all related laws and ordinances. | | |
| Signature of Applicant | Printed Name and Title of Applicant | Date |

| OFFICE USE ONLY | |
|---|---------------------------------------|
| Action: <input type="checkbox"/> Denied <input type="checkbox"/> Approved <input type="checkbox"/> Approved subject to obtaining and complying with a valid <input type="checkbox"/> BUILDING PERMIT <input type="checkbox"/> ELECTRICAL PERMIT | |
| Permit Fee: \$ _____ | Receipt #: _____ Authorized by: _____ |