



ADMINISTRATOR'S REPORT
Kevin Bronson
Office of the City Administrator
Westminster, South Carolina

October 31, 2025

GENERAL INFORMATION

Boo! On Main

The City of Westminster's annual Halloween event will take place from 5:00pm-7:00pm on October 31st in Downtown Westminster. Businesses and organizations are invited to provide trick-or-treaters with wrapped candy in downtown Westminster.

Election Day – November 4th

Both Westminster City election precincts will vote at Westminster Baptist Church, located at 426 W. Oak Highway, Westminster, SC. Polls will be open on Election Day from 7:00 a.m. to 7:00 p.m.

The Oconee County Voter Registration & Elections Office will administer the election. In previous years, the Westminster City Clerk attended the polling location at the conclusion of voting period to read the printed election results aloud to those present. This practice is **not required** by the Oconee County Voter Registration & Elections Office.

With the consent of the Westminster City Council at its October 14, 2025, Regular Meeting, the City Clerk will not attend the closing of the polls nor read the printed results aloud. However, as always, the printed results will be posted on the door of the polling location and will remain visible to the public.

Additional information related to the election is available here:

<https://oconeesc.com/voter-registration-and-elections-home>

Wholespire Walkability Grant Ribbon Cutting

The City of Westminster will host a ribbon cutting for its Anderson Avenue Walkability Project on **Tuesday, November 4, at 4:00pm** at the intersection of Anderson Avenue and Hall Road in Westminster.

The City restriped several crosswalks along Anderson Avenue as a part of a grant to support walkability in the City. The City received funds from Wholespire, an organization committed to promoting community wellness, and Diabetes Free SC, an initiative of SC BlueCross BlueShield which focuses on providing individuals and communities with the resources they need to combat the impact of diabetes.

These intersections were strategically identified to help connect Westminster Middle School, Westminster Elementary School, the surrounding neighborhood, Hall Road Fields, and Horton Outdoor Recreation Complex. The project featured collaboration with SCDOT and SCDPH. Parking will be available at Hall Road Fields (351 Hall Road, Westminster, SC 29693), with ATV shuttle service.

Community Breakfast hosted by the Oconee Economic Alliance and Oconee County Chamber of Commerce

The Good Morning Oconee Community Breakfast will be November 7th at 8:30 am. The topic is “State of the State” and will feature updates on important South Carolina legislative and community issues from Senator Alexander and Representatives Duncan and Whitmire. Attached is information for the event. There is QR code for registration page or you can go click on the following link: <https://oconeechambersc.com/chamber-events/#id=615&cid=1759&wid=701> . The cost of the breakfast is \$5.00.

City of Westminster Electric Underground Project

The City of Westminster has issued a Request for Proposals for the Electric Underground Project, stretching from the Electric Substation across Anderson Avenue. The project will greatly increase system resiliency and is funded by the 2025 Combined Utility System Bond. Bids are due by 2:00pm on November 5, 2025 at City Hall. The solicitation can be found at www.westminsterc.org/departments/administration/#bids.

Informational webinar for the Small-scale Producer Growth Accelerator program

Main Street South Carolina received an Appalachian Regional Commission Area Development grant to assist small-scale producers in the ARC area. An informational webinar will take place this Friday, October 31, describing the Small-Scale Producer Growth Accelerator, a free, 16-week program designed to help entrepreneurs scale their operations, expand e-commerce and grow revenue. This opportunity is for small-scale producers in South Carolina’s ARC region to grow, learn and connect with peers and experts. Applications open Friday, October 31, the same day as that webinar. See attached information flyers to register for the webinar.

City Hires Ben Blackwell as Assistant Recreation Director

City Council authorized the creation of a new Assistant Recreation Director position as a part of the FY 2026 Budget. Ben Blackwell began his position this week.

Ben Blackwell, a born and raised Westminster native, came to the City after 7 years with Heritage Memorial Gardens, where he supported grounds and facility maintenance, and brings with him extensive turf management experience. Ben graduated from West-Oak Highschool in 2008 and has been an active part of the Westminster Recreation Department for decades as an athlete, parent, and coach.

Ben has two girls who have been active participants in the Recreation Department since they were old enough to play ball. They have played Softball, Basketball, and Cheerleading. Ben has coached Baseball, Basketball, and Football. Outside of the Westminster Recreation Department, Ben supports his daughters’ travel softball teams and enjoys golf.

The City of Westminster and Westminster Recreation Department are ecstatic to have Ben join our team.

Westminster Senior Outreach

As a reminder to seniors in the area or those who know a senior who may enjoy socializing and special events designed just for seniors, the Westminster Senior Outreach is located at 211A Lucky Street,

Westminster, SC. Activities are free and good times are frequent. More information is available on the website: <https://wscwestminstersc.wixsite.com/wsoc>

Fall Leaf Pickup

Westminster Public Works and Sanitation teams will begin picking up roadside leaves in November. Leaves will be picked up weekly and must be placed in roadside piles unbagged and separated from any bulky items. A flyer is attached and will be posted to social media this week.

This Week in Rec: An Update from Recreation Director Herb Poole

- Online basketball registration will end on Friday, October 31. Registration may still be available with a late fee after Friday.
- The Westminster Recreation Department will host several District All Star soccer tournaments starting this coming Monday. We will host 8u girls and 10u girls Western District Championships Monday, November 3, at 6:00 pm & 7:15 pm, respectively. We will host the entire 10u coed Western District tournament. Those games are scheduled to begin Thursday, November 6. Brackets are now available on the Westminster Recreation Department Facebook page.
- Volleyball District All Star brackets are on our Facebook page. Teams have begun practice in preparation for the tournaments.
- We have had a significant increase in utilization of the blessing box at the Recreation Department. We ask the community to help keep it stocked if possible. Items can be brought inside the rec department, and staff can stock as needed, or the community can stock themselves.
- The kids at the Rec Department were treated to pizza after school earlier this week. We had someone donate to the rec kids and asked that we feed them. Acts of generosity like this are much appreciated.
- Westminster Recreation needs several more basketball sponsors. Interested sponsors should contact the Westminster Recreation Department at 864-647-3208.

Horton Outdoor Recreational Area

The wait continues with SCDOT to issue its past-due encroachment permit. Senator Alexander has also been helpful in bringing this matter to the forefront of the SCDOT's attention. As soon as the encroachment permit is issued AMW Construction will immediately apply to Oconee County for a building permit to construction the concession stand. From there a construction timeline will be published.

Coopers Mill Phase II

HDH has completed work, pending final approval. Sewer is complete.

SCIIP Sewer Improvements Phase I

Tugaloo/McClam have begun work on Pump House Road.

SCIIP Sewer Improvements Phase II

LW Inc has completed Section A (behind Yousef's and the former Burger King Site). Work on Section C (Intersection of HWY 24 and portions of HWY 123) has begun, including some lane closures. Contractors continue to progress down Main Street.

Heirloom Farms

Water and sewer services are complete.

Westminster Planning Commission

Nothing to report.

OJRSA

Past and future meetings are available on OJRSA's YouTube channel:

<https://www.youtube.com/@OconeeJRSA>

The OJRSA Operations and Planning Committee met on October 23, 2025; The draft minutes are attached. OJRSA Finance and Administration Committee met on October 28, 2025; the draft minutes are attached. The OJRSA Board is scheduled to meet November 3, 2025 at 4:00 pm; the agenda is attached.

PMPA

The PMPA Board conducted its annual Planning Meeting October 29–31, 2025, in Flat Rock, North Carolina. During the session, the Board met primarily in executive session to review and discuss extensive information pertaining to contractual matters. The information and insights obtained during the Planning Meeting will be integrated into the agenda and deliberations of forthcoming Board meetings.

PLEASE MARK YOUR CALENDARS

November 3, 2025 at 4:00 pm OJRSA Board Meeting at OJRSA

November 4, 2025 – Election Day

November 13, 2025 at 9:00am OJRSA Ad Hoc Reconstitution Committee at OJRSA *(corrected date)*

November 11, 2025 – City offices closed in honor of Veterans Day

November 17, 2025 at 6:00 pm Westminster Planning Commission Meeting at City Hall

November 18, 2025 at 6:00 pm City Council Meeting at the Westminster Fire Department

November 20, 2025 at 8:30 am OJRSA Operations & Planning Committee at OJRSA

November 20, 2025 at 10:00 am PMPA Board Meeting at PMPA

November 25, 2025 at 9:00 am OJRSA Finance & Administration Committee at OJRSA

November 27-28, 2025 City Offices closed to observe Thanksgiving

City Council Meeting Schedule:

January 14, 2025		6:00 PM	City Council Meeting
February 11, 2025	4:00 PM	6:00 PM	Budget Workshop/City Council Meeting
March 11, 2025	4:00 PM	6:00 PM	Budget Workshop/City Council Meeting
April 8, 2025	4:00 PM	6:00 PM	Budget Workshop/City Council Meeting
April 29, 2025	4:00 PM		Budget Workshop
May 13, 2025		6:00 PM	City Council Meeting
June 17, 2025		6:00 PM	City Council Meeting
July 8, 2025		6:00 PM	City Council Meeting
August 12, 2025		6:00 PM	City Council Meeting
September 9, 2025		6:00 PM	City Council Meeting
October 14, 2025		6:00 PM	City Council Meeting
November 18, 2025		6:00 PM	City Council Meeting
December 9, 2025		6:00 PM	City Council Meeting

Special Events Calendar

Boo on Main!- October 31, 2025 on Main Street Westminster

The City's annual Boo on Main! features a festival style trunk or treat for Westminster Children on Halloween Night.

Puttin' on the Ritz- November 15, 2025 at the FARM Center

The Oconee History Museum will host its annual fundraising gala, from 6-9pm, at the FARM Center. Tickets are \$50 per person (\$60 for non-members). All proceeds will support the Oconee History Museum in preserving the history and heritage of Oconee County.

Westminster Arbor Day Celebration – December 5, 2025 (time and place TBD)

Westminster Christmas Parade and Tree Lighting- December 5, 2025 on Main Street and Westminster Baptist Church.

THE CITY OF WESTMINSTER PRESENTS

BOO!



DRESS-UP AND TRICK-OR-TREAT
BOO! ON MAIN

**31
OCT**

MAIN STREET

DOWNTOWN WESTMINSTER

5:00-7:00PM

CONTACT ROSBON@WESTMINSTERSC.ORG





OCONEE ECONOMIC ALLIANCE
OCONEE COUNTY, SOUTH CAROLINA, USA

GOOD MORNING OCONEE COMMUNITY BREAKFAST

TOPIC: State of the State

Guest Speakers:

Senator Alexander | Rep. Bill Whitmire | Rep. Adam Duncan

November 7, 2025

8:30 am - 10:00 am
Blue Ridge Electric Co-op
Community Room
2328 Sandifer Blvd
Westminster, SC

TICKETS - \$5.00 EACH

REGISTRATION REQUIRED
WWW.OCONEECHAMBERS.COM



Scan Here to Purchase Ticket

**Breakfast
Provided by:**



GROW YOUR BUSINESS

Small Scale Producer
Growth Accelerator



31
OCTOBER

🕒 10 AM - 10:45 AM

📍 Virtual Webinar

🔗 bit.ly/470YMNM

- ✓ Strengthen your business foundation.
- ✓ Scale operations and boost revenue.
- ✓ Expand e-commerce and distribution.

Accelerator Highlights

- FREE
- Self-Paced Learning
- Peer Collaboration
- One-on-One Coaching



WHO SHOULD ATTEND

- Small-scale producers or makers in **Anderson, Cherokee, Greenville, Oconee, Pickens, Spartanburg, or Union counties**
- Businesses that make, grow, or manufacture physical products
- Entrepreneurs ready to learn, connect, and grow

GROW YOUR BUSINESS
Small-Scale Producer Growth Accelerator
16 Weeks to Grow Your Business in SC's Appalachian Region

Are you ready to take your business to the next level?

Join a **free 16-week hybrid program** designed to help small-scale producers:

- Strengthen their business foundation
- Scale operations and boost revenue
- Expand e-commerce and distribution

Program Highlights

Self-Paced Learning

On-demand lessons on resilience, growth mindset, revenue strategies, and online store management

Peer Collaboration

Connect with other producers in facilitated sessions to share ideas and solve problems

One-on-One Coaching

Work with experienced business coaches to apply strategies directly to your business

What You'll Gain

- Clear vision for business growth
- Tools to increase sales and streamline operations
- Connections with fellow producers and experts
- Confidence to explore new markets

Who Should Apply

- Small-scale producers or makers in **Anderson, Cherokee, Greenville, Oconee, Pickens, Spartanburg, or Union counties**
- Businesses that make, grow, or manufacture physical products
- Entrepreneurs ready to learn, connect, and grow

Program Details

- **Dates:** Jan 19 – May 8, 2026
- **Format:** Hybrid – online lessons, live virtual sessions, 2 in-person events
- **Cost:** Free
- **Apply by:** Dec 1, 2025
- **Acceptance Notices:** First week of December

Commitment: Full 16-week participation and signed letter of commitment required

Application Link will be provided during the webinar. The webinar will be recorded.

Funded by the Appalachian Regional Commission (ARC) and administered by Main Street South Carolina in partnership with Main Street America.

Westminster
SOUTH CAROLINA

FALL

Leaf Pickup



Leaf and Debris Removal

- Leaves will be picked up weekly beginning in November.
- Leaf piles must be unbagged and separated from limbs, rocks, other bulky items.
- Avoid blocking mailboxes, sanitation roll carts, driveways.
- Keep leaves in piles as they can cause slippery surfaces on roadways.
- Pickups will mostly be on Fridays, depending on weather.



Contact Us
864-647-3200



Visit Our Website
www.westminstersc.org



Our Location
100 E Windsor Street



Board of Commissioners Meeting
OJRSA Operations & Administration Building
Lamar Bailes Board Room
November 3, 2025 at 4:00 PM

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – Kevin Bronson, Board Chair
- B. Invocation and Pledge of Allegiance** – Led by Commissioner Celia Myers
- C. Public Session** – Receive comments relating to topics that may or may not be on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- D. Approval of Minutes**
- Board of Commissioners Meeting of October 6, 2025
- E. Committee and Other Meeting Reports**
- Reconstitution Committee and Executive Committee Meeting of September 11, 2025 as approved by committee on October 9, 2025 – Kevin Bronson, Committee Chair *Acceptance of the October 9, 2025 meeting to be considered at the December 1, 2025 board meeting*
 - Operations & Planning Committee Meeting of October 23, 2025 – Scott Moulder, Committee Chair
 - Finance & Administration Committee Meeting of October 28, 2025 – Celia Myers, Committee Chair
- F. Secretary/Treasurer's Report** (Exhibit A) – Lynn Stephens, Secretary/Treasurer
- G. Presentation and Discussion Items** [May include vote and/or action on matters brought up for discussion]
1. Presentation of the OJRSA Fiscal Year 2025 Financial Audit Report – Jason White, Payne White & Schmutz CPA PA *Financial Audit Report available at www.ojrsa.org/info*
 2. Update to master plan recommendations as provided to Reconstitution Committee (Exhibit B) – Chris Eleazer, Director
- H. Action Items**
1. Approve June and final Fiscal Year 2025 Financial Reports (Exhibit C) – Chris Eleazer, Director and Lynn Stephens, OJRSA Secretary/Treasurer and Office Manager
 2. Execute Ardurra Contract for Services Amendment 2 for additional SCIIIP-funded collection system rehabilitation as part of OJRSA Project #2024-08 (Exhibit D) – Chris Eleazer, Director
 3. Request new appointee from Oconee County regarding the county representative to the Joint Reconstitution Ad Hoc Committee; Preapprove and authorize the appointment of the recommended candidate – Lawrence Flynn, OJRSA Attorney
- I. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
1. Environmental and regulatory compliance matters
 2. Thornwell/Target Development update
 3. Regional Feasibility and Reconstitution Quarterly Report No. 1 (Exhibit E)
 4. Peracetic acid (PAA) / gaseous chlorine disinfection system update
 5. Miscellaneous (if any)
- J. Commissioners' Discussion** – Led by Kevin Bronson, Board Chair
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- K. Adjourn**

List of upcoming meetings on next page

Upcoming Meetings

All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.

- Reconstitution Committee and Executive Committee – November 13, 2025 at 9:00 AM
- Operations & Planning Committee – November 20, 2025 at 8:30 AM
- Finance & Administration Committee – November 25, 2025 at 9:00 AM
- Board of Commissioners – December 1, 2025 at 4:00 PM



Secretary/Treasurer's Report for Board of Commissioners

Prepared for the November 3, 2025 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: October 31, 2025

UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	493,525	2,940,000	3,433,525
Retail Operations & Maintenance (RO&M)	301,906	0	301,906
TOTAL UNRESTRICTED FUNDS	795,431	2,940,000	3,735,431

RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Projects and Contingency (PCF)	2,242,000	0	2,242,000
Wholesale Impact Fund (WIF)	770,580	5,390,000	6,160,580
Retail Impact Fund (RIF)	3,400	0	3,400
TOTAL RESTRICTED FUNDS	3,015,980	5,390,000	8,405,980

Combined Total for All Funds

Cash 3,811,411 Investments 8,330,000 Combined 12,141,411

Account Notes:

DAYS CASH ON HAND

Financial & Accounting Policy Section 2.10(H) states the minimum balances established for OJRSA Wholesale O&M and Retail O&M funds are 120 Days Operating Cash on Hand.

$$\text{Formula for Cash on Hand} = \frac{\text{Cash} + \text{Cash Equivalents}}{(\text{Annual Operating Expense} - \text{Depreciation}) \div 365 \text{Days}}$$

	Cash on Hand (Days)	Annual Operating Expense minus Depreciation (\$)	Budget Amended During Fiscal Year?	
O&M Fund	185.4	6,759,426	X	NO YES
RO&M Fund	1,041.5	105,802	NO	X YES

INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of September 2025 (mark with an "X" on appropriate line): X YES NO See attached document(s) from accountant.

Reconciliation Notes:

See next page for more information



***CORRECTED* Secretary/Treasurer's Report for Board of Commissioners**

Prepared for the October 6, 2025 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: September 30, 2025

UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	356,127	2,940,000	3,296,127
Retail Operations & Maintenance (RO&M)	99,066	0	99,066
TOTAL UNRESTRICTED FUNDS	455,193	2,940,000	3,395,193

RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Projects and Contingency (PCF)	2,453,188	0	2,453,188
Wholesale Impact Fund (WIF)	974,522	5,145,000	6,119,522
Retail Impact Fund (RIF)	3,400	0	3,400
TOTAL RESTRICTED FUNDS	3,431,110	5,145,000	8,576,110

Combined Total for All Funds

Cash	3,886,303	Investments	8,085,000	Combined	11,971,303
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Account Notes:

A CD for \$245,000 matured on 8/21/25 (after 6/30/25 cut-off date for project accounting) and should've been included in refund to Oconee County. It was overlooked and accidentally transferred to PCF account (included in cash amount). Will be transferred back to RO&M and then refunded by check to Oconee County less \$46,336 paid in error for another

DAYS CASH ON HAND

Financial & Accounting Policy Section 2.10(H) states the minimum balances established for OJRSA Wholesale O&M and Retail O&M funds are 120 Days Operating Cash on Hand.

$$Formula\ for\ Cash\ on\ Hand = \frac{Cash + Cash\ Equivalents}{(Annual\ Operating\ Expense - Depreciation) \div 365\ Days}$$

	Cash on Hand (Days)	Annual Operating Expense minus Depreciation (\$)	Budget Amended During Fiscal Year?	
O&M Fund	178.0	6,759,426	X NO	YES
RO&M Fund	341.8	105,802	NO X	YES

INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of August 2025 (mark with an "X" on appropriate line): X YES NO See attached document(s) from accountant.

Reconciliation Notes:

Still waiting on reconciliation letters from Susan Stamey for July and August 2025.

See next page for more information

INVESTMENTS UPDATE

Maturing Investment	%age Rate	Fund Code	Maturity Date	Amount (\$)	To Be Reinvested?	
Key Bank	4	WIF	10/31/2025	245,000.00	X	YES NO
						YES NO
						YES NO
						YES NO
						YES NO
						YES NO
						YES NO
						YES NO
						YES NO
						YES NO
						YES NO
						YES NO
						YES NO
						YES NO
						YES NO

Investment Notes:

****CORRECTED**** 2 CDs (for \$245,000 each) were accidentally added twice to the investments in the WIF account. This has been corrected (see yellow highlighted area).

See additional sheets for investment information and trends

By my signature, to the best of my knowledge, I certify this report is accurate.



Lynn Stephens
OJRSA Secretary/Treasurer



RECONSTITUTION COMMITTEE

Oconee County & Western Anderson County Sewer Master Plan Recommendations Review

October 2025 Update

NEXT STEPS

These recommendations of the *Oconee County & Western Anderson County Sewer Master Plan* (Weston & Sampson/Bolton & Menk, July 2024), hereafter referred to as the “Master Plan,” were requested for consideration in concert with the reconstitution process.

Policy

1. 1f - Oconee County Code of Ordinances Update
 - *Discussions are underway between OJRSA’s and Oconee County attorneys for the best path forward to avoid confusion between the two publicly available ordinances. This was on Oconee County Council’s October 21, 2025 agenda for consideration (Ordinance 2025-24). This will repeal Title 34 Articles IV and V. First reading was approved by a 5-0 vote.*
2. 1g - Land Use Regulation
 - A. Also see Land Use Regulations Items 1 and 2 (2a and 2b) below.
 - B. Oconee County and the City of Seneca are currently working on a pilot project to develop a plan for future land use regulation to acknowledge potential growth and annexation. The impact of disparate land-use regulations discourages development and creates confusion.
 - C. *Proposed potential next steps:*
 - (i) *Baseline Analysis: Review of current overlay zones, zoning, and future land use across the region to identify current challenges that exist. Acknowledge recent real examples to be used as an educational tool across all councils.*
 - (ii) *Peer Best Practices Review: Review similar jurisdictions for land use regulation tactics. Summarize findings including potential pros and cons to each strategy and provide to each municipality, Oconee County, and their councils for consideration.*
 - (iii) *Develop Regional Future Land Use: Continue efforts already begun with the City of Seneca and Oconee County pilot project or approach the full region to develop an agreed upon future land use map with supporting complimentary ordinances.*

Land Use Regulations

1. 2a Zoning and Future Land Use
 - See Policy Item 2 above (page 1)
2. 2b Future Land Use Plan
 - See Policy Item 2 above (page 1)

Failing Septic and Connections to Existing Development

- None

Communications

- None

Infrastructure Recommendations

1. 5e Conveyance System Optimization
 - *Suggest that this effort remains on-going throughout the reconstitution process and beyond. The immediate needs and associated estimated costs should be included as part of the valuation process.*
2. 5g Capital Improvements
 - *This is ongoing*

Future Assessment Considerations

- *This is ongoing*

REVISIT AFTER RECONSTITUTION

These recommendations should be revisited for consideration after the reconstitution is complete. Many of these items could be included in a communication plan as part of the rollout for the reconstitution to the public. *Note, some of these items could require research about the baseline incentives/policies in place, as well as reviewing peer municipal/utility policies so that when decisions need to be made this work is complete. These items have red asterisk (*) next to them. The OJRSA Ad-Hoc Reconstitution Committee (“Reconstitution Committee”) should determine if they would like to proceed with any of these items internally or solicited facilitator support.*

Policy

1. 1b Sewer Planning Committee
2. 1c Sewer Use Regulation Communication
 - *Suggest adding this to any future communication to reiterate this change with the public.*
3. 1e Industry Recruitment Collaboration*
4. 1h Infill Incentivizing*
5. 1i Future Gravity for New Developments Policy*

Land Use Regulations

- 2c Annexation Policies*

Failing Septic and Connections to Existing Development

1. 3a Failing Septic Tanks
 - *Some members of the Reconstitution Committee felt that this should be addressed after the land use regulation work is complete and the reconstitution is complete. A review of what analysis has already been considered could take place today in preparation for future work.*
2. 3b Incentive Plan for Sewer Transition*
3. 3c Capacity Analysis
 - *This should be considered as needed during OJRSA expansion to new areas.*

Communications

1. 4a Educational Campaign – Types of Sewer Solutions
2. 4b Educational Campaign – Sewer and Growth
 - *This will be critical to the communication plan as a result of the reconstitution process.*

Infrastructure Recommendations

1. 5a Systemwide Routine Maintenance Strategy
2. 5b, 5d, 5f Coneross Creek Improvements
3. 5c Checkbook Calibration
 - *This was completed in 2023, will need to be revisited periodically as needed. SCDES, under certain conditions, will allow treatment entities to monitor their existing plus other flows (e.g., permitted*

industrial, to-be-constructed developments, etc.) and maintain their own “flow checkbook” internally. This will be beneficial to OJRSA as systemwide I/I is reduced by both the Authority and satellite sewer systems.

Future Assessment Considerations

1. 6a Master Plan Update *OJRSA will continue to revisit this internally and will recommend projects and priorities based on evolving needs and desires of the communities we serve. Engineers providing indefinite delivery services to OJRSA will assist with these matters and the board and others will be provided with updates on an as needed basis.*
2. 6b Public Sewer Stakeholder Committee

Complete or Ongoing

These recommendations do not require additional effort at this time

- Policy
 - A. 1a Update Recommendations
 - B. 1d Oconee County Tax Audit

MASTER PLAN RECOMMENDATIONS AND CONCLUSIONS

Note: This was included in the Master Plan as Section 7.0. Bold text is from the original Master Plan. *Text in blue represents draft comments based on the status of each recommendation as of October 2025.*

These recommendations are based on the analysis completed, stakeholder conversations, and public engagement results for consideration for next steps. The results of the Feasibility Study will need to be considered as those may affect the recommendations made herein.

Items assigned to a specific entity are proposed and highlighted in **yellow**. Ownership could be delegated to another entity, committee, or consultant as appropriate; these are suggestions for conversation.

- Items with an “**INCOMPLETE**” next to them denote items that are not complete.
- Items with an “**IN-PROGRESS**” next to them denotes items that have begun.
- Items with a “**COMPLETE**” next to them denote items that have been addressed.

Policy

1. **Implement the recommendations of the Feasibility Study and adjust the recommendations from this study accordingly using a stakeholder driven process.** *Currently underway with the **Reconstitution Committee**, adjustments to other recommendations noted herein are included in the text in orange under each recommendation.*
Status: **IN-PROGRESS**
2. **Consider developing a sewer planning committee for collaboration across the municipalities within the study area to align sewer development goals and develop/revise policies that comply with the results of this study to avoid contradictory policies. This should include coordination with the municipalities on sewer-related Comprehensive Planning goals.** *It is recommended that **OJRSA** revisit this upon the reconstitution of the board. Prior to the development of a committee an audit could be performed to identify current contradictory policies and a review of any updated Comprehensive Plan goals revisited to provide a committee with a starting point.*
Status: **INCOMPLETE**
3. **Consider recomunicating the recent OJRSA Sewer Use Regulation change to the public. As sewer infrastructure implementation occurs and existing septic users have the opportunity to connect onto new sewer, apply enforcement equitably across the county.**
 - A. *The Sewer Use Regulation (“SUR”) was amended earlier in 2025 to address concerns voiced by a few customers. Confusing language regarding septic tanks and who is (and is not) required to connect to sewer was addressed in recent policy revisions.*

Status: **COMPLETE**

- B. **OJRSA** could develop a one-page tool to share with the public should any citizens approach OJRSA with concern about having to connect.

Status: **INCOMPLETE**, however, the agency is working on a comprehensive community and development guidance document that will address this.

4. Consider asking **Oconee County** to audit property taxes across the county. Many properties are grandfathered at the agricultural base rate, which potentially diminishes potential revenue for all types of capital improvement projects, including sewer. *The County audits tax mileage annually by reviewing a quarter of the parcels; thus, every four years the full county has been reassessed.*

Status: **COMPLETE**¹

5. When recruiting industries and other desired economic development projects, as part of “their” incentive packages, consider providing funding to OJRSA for plant and/or conveyance system improvements so these costs do not fall entirely on the system’s ratepayers. *The reconstitution team is not aware if this has been considered. The **Reconstitution Committee** should clarify. Ownership would be with **Oconee County** and the **municipalities**.*

Status: **INCOMPLETE**

6. **Oconee County** should remove or make note on their Code of Ordinances (2024) website that the old sewer use ordinance language as being invalid as this continues to be a source of some confusion for the general public. *As of August 2025, Sec. 34-143. Of Oconee County’s code of ordinance has the old OJRSA Sewer Use Regulation language in municode requiring connection within 300 feet of the property line: Code of Ordinances. This is contrary to the current OJRSA Sewer Use Regulation. This was on Oconee County Council’s October 21, 2025 agenda for consideration (Ordinance 2025-24). This will repeal Title 34 Articles IV and V. First reading was approved by a 5-0 vote.*

Status: **IN-PROGRESS**

7. If land use regulations are not adopted to aid in informing sewer growth, OJRSA should work with **Oconee County** and the **municipalities** within the county to define areas to remain rural and on septic at a minimum for capital improvement investment. *Although some individual jurisdictional efforts have been made, there is not a regional land use approach to growth within Oconee County. Consideration of urban growth boundaries and a revised future land use map could be reviewed using prior public feedback and potential additional public feedback. Recent developments in the region have been contentious, and a unified land use plan could be one potential tactic for consideration. Education to all jurisdictions councils could be needed. Some municipalities have been in conversation with Oconee County regarding this matter.*

Status: **IN-PROGRESS**

8. Consider an incentive for infill development with each municipality. *The reconstitution team is not aware if this has been considered. The Reconstitution Committee should clarify.*

Status: **INCOMPLETE**

9. Consider developing a policy for consideration to future gravity sewer infrastructure needs when new developments are proposed and permitted. *The reconstitution team is not aware if this has been considered. The Reconstitution Committee should clarify. **OJRSA** would develop this policy.*

Status: **INCOMPLETE**

Land Use Regulations

1. Consider working with the **municipalities** to revisit the current guidelines for the **Oconee County** overlay districts along with the current zoning and future land use such that it supports the type of development and growth by location within the study area based on the public feedback. Consideration to similar surrounding county’s regulations for lessons learned could be a starting point for this effort. Different types of land use regulation including minimum lot sizes for septic tank developments should

¹ Amanda Brock, Oconee County Administrator, stated at the September 11, 2025, Reconstitution Committee meeting that the county prefers to reassess one-quarter of its properties each year, thus completing the full cycle in the fourth year. She noted that this is an ongoing effort preformed by the county.

be considered. Additional public feedback that is coupled with land use regulation education and examples is recommended. *Similar feedback to the comment provided under Policy Item 2 on page 1 (1g). Some municipalities have been in conversation with Oconee County regarding this matter. Reconstitution does not need to be complete for this effort to be considered. A regional land use plan that reflects the constituent's growth desires and complements the supporting infrastructure growth needs (not just wastewater, but water, roads, police, fire, schools) could be considered.* **IN-PROGRESS**

2. **Most of the respondents support growth with specific caveats, most of which revolve around land use regulations. Although not all respondents were in favor of zoning specifically, many want to see responsible growth; this also came up during the stakeholder meetings. Based on public and stakeholder comment, we recommend Oconee County and the municipalities collaborate on a future land use plan that can help better inform all the local utilities and the development community of what type of growth and where that growth should occur that is both desired and community supported. A regionalized supported land use plan will greatly increase the thoughtful allocation of funds for sewer rehabilitation and expansion. Similar comments to Policy Item 2 (1g) and Land Use Regulation 1 (2a) on page 1. Some municipalities have been in conversation with Oconee County regarding this matter.**

Status: **IN-PROGRESS**

3. **There have been multiple, recent, large parcel subdivision developments proposed, permitted, or built in Oconee County that have met opposition by the public and council members. A regionalized approach that the municipal stakeholders support could be considered for how sewer is used as an incentive, as an annexation tool, and how developers could assist in the funding for sewer expansions. The reconstitution team is not aware if this has been considered. The Reconstitution Committee should clarify. This does not have to be applied uniformly across the region but is good for consideration for each municipality within Oconee County. Walhalla recently passed an ordinance around this topic.**

Status: **INCOMPLETE**

Failing Septic and Connections to Existing Development

1. **Although information about failing septic tanks is not readily available, it would be beneficial to work with SCDES to further understand where failing septic systems within the study area may be located for a more proactive approach to sewer connections or septic repair/replacement. The reconstitution team is not aware if this has been considered. The Reconstitution Committee should clarify.**

Status: **INCOMPLETE**

2. **Develop an incentive plan for those that could transition onto public sewer through implementation of this Master Plan.**
 - Should it be determined that the financial burden is unattainable for some residents, Oconee and Anderson County² could consider an annual stipend or grants that provide assistance for residents to apply as an offset to the costs to connect to sewer. This could be beneficial to Oconee County as they are currently required to subsidize the operation and maintenance of the retail sewer in the county if OJRSA is not able to receive enough revenue from the connected users to offset these expenses. If more customers are connected, especially in areas where gravity sewer is already available, then more revenue is likely achieved and costs for each user should be reduced. Other funding mechanisms and grants should be researched as well. The reconstitution team is not aware if this has been considered. *The Reconstitution Committee should clarify. There are examples across the state of programs that other utilities utilize to help with the financial burden to connect (e.g., payment of impact fees, tap fees, etc.). The Reconstitution Committee could ask for a review of best management practices in this space for consideration. This should accompany a study to understand where pockets of failing septic tanks could be located for optimal outreach.*

² Anderson County was included in the original *Fair Play and Townville Sewer Basin Plan* (Weston & Sampson, May 2023) study which was incorporated into the Master Plan. Anderson County was not further engaged for the Master Plan because it was determined at the onset of the project that OJRSA should first focus on their existing sewer needs and potential expansions before considering partnering with a neighboring county.

OJRSA after the reconstitution may want to consider implementing a program for these efforts in partnership with the appropriate jurisdiction (**county** and/or **municipalities**).

Status: **INCOMPLETE**

3. Analysis should be performed to determine at each stage of sewer expansion if the wastewater system itself has the capacity to handle all the potential volume from property owners that could connect. *This is to be completed as needed by expansion project by **OJRSA**.*

Status: **INCOMPLETE**

Communications

1. Public opinion was predominately in favor of growth, but their opinions were divided between strong opposition and strong support for where that investment should take place. There was also a clear divide between responders' opinions about which wastewater solution, septic or public sewer, was better for the environment. We suggest a partnership with other public entities including the Army Corps of Engineers, SCDES, Clemson University Center for Watershed Excellence, Oconee County, Lake Keowee Source Water Protection Team, Lake Hartwell Partners for Clean Water, Friends of Lake Keowee, and Upstate Forever for public outreach explaining the pros and cons to both, including publicly available supporting data. This could potentially be funded by a grant. The reconstitution team is not aware if this has been considered. *The **Reconstitution Committee** should clarify. Many of the entities identified about could be interested in a more targeted educational campaign about this topic.*
2. There are many misunderstandings of the public's understanding of who controls or does not control growth and sewer. Additional outreach is recommended. The Project Team suggests providing a document with Frequently Asked Questions on OJRSA's website to clarify these misconceptions. *As of August 2025, it does not appear that an FAQ page has been added to OJRSA's website. The **Reconstitution Committee** should weigh in on recent public comments received and reconsider this recommendation after a clear path forward for reconstitution is decided upon to avoid additional public confusion. A communications package should be developed by OJRSA that is approved by each jurisdiction and used throughout the region to provide clear direction for the next steps to the public and the press.*

Status: **INCOMPLETE**

Infrastructure Recommendations

1. A formal plan and budget for routine maintenance items for all sewer collection and treatment providers should be put in place to avoid future disagreements about upgrades and repairs to the existing system. This should also help avoid future consent orders within the system both internal and external to OJRSA's infrastructure. *This should still be addressed by OJRSA even if full consolidation occurs. This is a critical component to the valuation process as debt needs to be evaluated. Each system throughout this reconstitution process should determine what infrastructure improvements need to be made immediately, prior to consolidation as part of their consent orders. Delaying this work for the consolidation to take place is not recommended. Efforts have been underway by OJRSA and member cities through the CMOM, CAP, and CIP processes from the members.*
2. The Project Team recommends **OJRSA** proceed with the improvements included in Scenario 4, which involves upgrading the Coneross Creek WRF and rerouting the Martin Creek Force Main directly to the plant. Constructing new plants at either Martin Creek or Beaverdam Creek do not appear to be the most optimal solution for treatment within the system during the 20-year study window. *This recommendation is still valid at this time. OJRSA should begin the process of preliminary engineering to access a plant upgrade as well as I/I reduction to reclaim capacity as the flow demands increase.*
3. Work with SCDES to recalibrate permitted flow Checkbook. This effort could enable **OJRSA** to delay the need for a treatment plant upgrade 1-2 years. *This was recently assessed, and an adjustment was made in August 2023. An estimated 340,000 gallons per day were recaptured at this time. Recalibration can be*

Status: **INCOMPLETE**

revisited periodically with SCDES. Reduction with I&I will also assist with this as well which will allow for capacity to be recaptured due to the reduction in rainwater treatment.

Status: **COMPLETE**

4. **Begin a Preliminary Engineering Report for an upgrade at Coneross Creek WRF within the next 12 months. One component of the analysis (that could be done prior to the PER) would be to review the SCDES water quality model for the plant to confirm that their assumptions are reasonable and appropriate. *This has not begun as the OJRSA's focus has been on addressing the consent order and necessary O&M for the organization.***

Status: **INCOMPLETE**

5. **Work with Member Cities to minimize the length of time (residence time) that wastewater travels through the conveyance system. Seneca Light & Water especially has many pump stations operated in series, in addition to ones OJRSA owns in the same area. This can cause long residence times that increases hydrogen sulfide concentrations that can be a significant safety hazard to OJRSA and Member City staff as well as a source of corrosion that increases O&M issues for staff and can require costly repairs. Where reduction or elimination of hydrogen sulfide issues is not possible from pumping modifications, chemical feed systems or some other means of hydrogen sulfide control should be considered for use. *The reconstitution team is not aware if this has been considered. The Reconstitution Committee should clarify. This could be included as part of the evaluation of the system which will help identify some system optimization and potential O&M reduction.***

Status: **INCOMPLETE**

6. **Consider an engineering assessment to seek cost effective solutions that may present options for gaining additional treatment capacity without needing an upgrade. *Upgrades to plant operations could be considered in the future for plant upgrades at a later date, but currently the focus for OJRSA is to address the consent order and O&M has remained priority.***

Status: **INCOMPLETE**

7. **The capital improvements identified and recommended within this study are intended to be high level and useful for budgeting purposes. It is recommended that the assumptions and flow projections for individual projects be reviewed and updated as necessary prior to detailed design being initiated. *This should be completed as needed by OJRSA. Prioritization of projects has separately been identified – see separate supporting document. Additionally, identification of funding and allocation of funds needs to be determined.***

Status: **IN-PROGRESS**

Future Assessment Considerations:

1. **At a minimum, this plan should be revisited every three years or after a major change to the area such as a catalyst project or development. *This should be completed as needed by OJRSA. Any significant efforts made to the land use regulation recommendations, consolidation, or large projects could influence an update.***

Status: **IN-PROGRESS**

2. **We also recommend that the substantial stakeholder group established by this planning process continue to meet twice a year for a facilitated conversation regarding sewer to maintain the positive momentum and open lines of communication established during this project. *It is recommended that the stakeholder group is reconvened by OJRSA after clear direction for consolidation is reached and a communications plan is established. Empowering this original group with the same information about the reconstitution process will be critical.***

Status: **INCOMPLETE**

010 OJRSA FUND
 004 REVENUE
 00401 REVENUE

Revenue Report

Oconee Joint Rsa
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Level 4 Summary for June 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 OJRSA FUND								
004 REVENUE								
00401 REVENUE								
01770 CONNECTION FEES	\$0.00	\$0.00	\$0.00	\$2,732.00	0	\$6,284.20	0	(\$6,284.20)
01790 UNRESTRICTED INTEREST	\$25,000.00	\$0.00	\$25,000.00	\$28,785.84	115	\$143,365.93	573	(\$118,365.93)
01820 GRANTS	\$0.00	\$0.00	\$0.00	(\$2,386,151.29)	0	(\$1,080,659.00)	0	\$1,080,659.00
01830 HAULED WASTE SVCES	\$213,308.00	\$0.00	\$213,308.00	\$42,712.10	20	\$251,329.40	118	(\$38,021.40)
01840 OTHER REVENUE	\$158,622.00	\$0.00	\$158,622.00	\$3,024.47	2	\$75,101.77	47	\$83,520.23
01880 CAPACITY FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	(\$5,700.00)	0	\$5,700.00
01910 USER FEES	\$5,717,028.00	\$0.00	\$5,717,028.00	\$405,378.64	7	\$5,878,213.15	103	(\$161,185.15)
Total Revenue	\$6,113,958.00	\$0.00	\$6,113,958.00	(\$1,903,518.24)	(31)	\$5,267,935.45	86	\$846,022.55
00801 PRETREATMENT								
01850 INDUSTRIES	\$174,852.00	\$0.00	\$174,852.00	\$6,857.29	4	\$190,418.46	109	(\$15,566.46)
Total Pretreatment	\$174,852.00	\$0.00	\$174,852.00	\$6,857.29	4	\$190,418.46	109	(\$15,566.46)
01001 RETAIL IMPACT FEE FUND								
01880 CAPACITY FEES	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$3,400.00	68	\$1,600.00
Total Retail Impact Fee Fund	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$3,400.00	68	\$1,600.00
01101 WHOLESALE IMPACT FEE FUND								
01780 RESTRICTED INTEREST	\$100,000.00	\$0.00	\$100,000.00	\$11,117.96	11	\$228,832.12	229	(\$128,832.12)
01880 CAPACITY FEES	\$1,000,000.00	\$0.00	\$1,000,000.00	\$243,904.00	24	\$799,904.00	80	\$200,096.00
01930 UNUSED CAPACITY FEES	\$150,000.00	\$0.00	\$150,000.00	\$10,635.95	7	\$128,281.77	86	\$21,718.23
Total Wholesale Impact Fee Fund	\$1,250,000.00	\$0.00	\$1,250,000.00	\$265,657.91	21	\$1,157,017.89	93	\$92,982.11
01201 CONTRACT OPERATIONS								
01900 INTERGOV. REIMBURSEMENT	\$44,072.00	\$0.00	\$44,072.00	(\$15,050.00)	(34)	\$22,787.15	52	\$21,284.85
Total Contract Operations	\$44,072.00	\$0.00	\$44,072.00	(\$15,050.00)	(34)	\$22,787.15	52	\$21,284.85
01301 RETAIL SERVICES								
01780 RESTRICTED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0	\$11,915.05	0	(\$11,915.05)
01821 GRANTS - SEWER SOUTH	\$0.00	\$0.00	\$0.00	(\$2,588,674.00)	0	\$25,471.60	0	(\$25,471.60)
01880 CAPACITY FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
01900 INTERGOV. REIMBURSEMENT	\$0.00	\$0.00	\$0.00	(\$794,569.00)	0	\$0.49	0	(\$0.49)
01910 USER FEES	\$0.00	\$0.00	\$0.00	\$2,907.43	0	\$2,907.43	0	(\$2,907.43)
Total Retail Services	\$0.00	\$0.00	\$0.00	(\$3,380,335.57)	0	\$40,294.57	0	(\$40,294.57)
01501 CONTINGENCY FUND								
01822 GRANTS - PROJS & CONTINGENCY	\$0.00	\$0.00	\$0.00	\$1,399,317.29	0	\$1,399,317.29	0	(\$1,399,317.29)
Total Contingency Fund	\$0.00	\$0.00	\$0.00	\$1,399,317.29	0	\$1,399,317.29	0	(\$1,399,317.29)
Total REVENUE	\$7,587,882.00	\$0.00	\$7,587,882.00	(\$3,627,071.32)	(48)	\$8,081,170.81	107	(\$493,288.81)
Total OJRSA FUND	\$7,587,882.00	\$0.00	\$7,587,882.00	(\$3,627,071.32)	(48)	\$8,081,170.81	107	(\$493,288.81)

010 OJRSA FUND
 004 REVENUE
 01501 CONTINGENCY FUND

Oconee Joint Rsa
 Revenue Report
 Level 4 Summary for June 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
TOTAL ALL FUNDS	\$7,587,882.00	\$0.00	\$7,587,882.00	(\$3,627,071.32)	(48)	\$8,081,170.81	107	(\$493,288.81)

010 OJRSA FUND
 005 EXPENSES
 00501 ADMINISTRATION

Expenditure Report

Ocone Joint Rsa
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Level 4 Summary for June 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 OJRSA FUND									
005 EXPENSES									
00501 ADMINISTRATION									
01140 100% DEPRECIATION EXPENSE	\$1,222,487.00	\$0.00	\$1,222,487.00	22	\$1,392,982.04	114	\$0.00	(\$170,495.04)	(14)
01300 PAYROLL: SALARIES	\$1,154,105.00	\$0.00	\$1,154,105.00	4	\$1,047,954.45	91	\$0.00	\$106,150.55	9
01310 OVERTIME	\$41,194.00	\$0.00	\$41,194.00	10	\$34,447.16	84	\$0.00	\$6,746.84	16
01350 PAYROLL: FICA/MEDICARE WH	\$97,367.00	\$0.00	\$97,367.00	7	\$88,987.15	91	\$0.00	\$8,379.85	9
01380 PAYROLL: RETIREMENT	\$221,848.00	\$0.00	\$221,848.00	(28)	\$125,914.48	57	\$0.00	\$95,933.52	43
02200 COMMISSIONER EXPENSES	\$13,680.00	\$0.00	\$13,680.00	10	\$11,700.00	86	\$0.00	\$1,980.00	14
02220 GROUP INSURANCE	\$215,280.00	\$0.00	\$215,280.00	(465)	(\$797,924.86)	(371)	\$0.00	\$1,013,204.86	471
02240 WORKERS' COMPENSATION	\$20,791.00	\$0.00	\$20,791.00	0	\$15,497.00	75	\$0.00	\$5,294.00	25
02250 INSURANCE-PROPERTY/GENERAL	\$81,363.00	\$0.00	\$81,363.00	0	\$81,521.73	100	\$0.00	(\$158.73)	0
02260 EMPLOYEE WELLNESS	\$2,600.00	\$0.00	\$2,600.00	15	\$7,999.27	308	\$0.00	(\$5,399.27)	(208)
02270 UNIFORMS	\$31,475.00	\$0.00	\$31,475.00	4	\$19,112.80	61	\$0.00	\$12,362.20	39
02280 TRAVEL & POV MILEAGE	\$8,650.00	\$0.00	\$8,650.00	0	\$210.00	2	\$0.00	\$8,440.00	98
02290 AGENCY MEMBERSHIPS	\$11,715.00	\$0.00	\$11,715.00	0	\$6,850.00	58	\$0.00	\$4,865.00	42
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$4,563.00	\$0.00	\$4,563.00	2	\$4,981.00	109	\$0.00	(\$418.00)	(9)
02310 SEMINARS/WKSHOPS & TRAINING	\$42,020.00	\$0.00	\$42,020.00	1	\$18,479.04	44	\$0.00	\$23,540.96	56
02320 EVENTS & MEETING EXPENSES	\$4,300.00	\$0.00	\$4,300.00	0	\$3,452.01	80	\$0.00	\$847.99	20
02340 PUBLIC RELATIONS & ADVERTISING	\$16,250.00	\$0.00	\$16,250.00	5	\$12,274.87	76	\$0.00	\$3,975.13	24
02360 MAILING/SHIPPING	\$750.00	\$0.00	\$750.00	0	\$642.15	86	\$0.00	\$107.85	14
02370 SAFETY	\$33,050.00	\$0.00	\$33,050.00	(19)	\$35,578.74	108	\$0.00	(\$2,528.74)	(8)
02380 OFFICE SUPPLIES	\$79,822.00	\$0.00	\$79,822.00	26	\$83,550.33	105	\$0.00	(\$3,728.33)	(5)
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$14,436.00	\$0.00	\$14,436.00	0	\$15,425.77	107	\$0.00	(\$989.77)	(7)
02420 ADMINISTRATION SERVICES	\$237,823.00	\$0.00	\$237,823.00	9	\$401,645.72	169	\$0.00	(\$163,822.72)	(69)
02440 O&M CONTINGENCY	\$150,000.00	\$0.00	\$150,000.00	54	\$193,758.26	129	\$0.00	(\$43,758.26)	(29)
02520 FUEL: VEHICLES & EQUIPMENT	\$37,250.00	\$0.00	\$37,250.00	0	\$26,845.41	72	\$0.00	\$10,404.59	28
02530 R&M: VEHICLES/TRAILERS/EQUIP	\$38,500.00	\$0.00	\$38,500.00	1	\$48,624.26	126	\$0.00	(\$10,124.26)	(26)
02560 FEES & PENALTIES	\$4,487.00	\$0.00	\$4,487.00	3	\$4,224.46	94	\$0.00	\$262.54	6
Total Administration	\$3,785,806.00	\$0.00	\$3,785,806.00	(16)	\$2,884,733.24	76	\$0.00	\$901,072.76	24
00601 CONVEYANCE SYSTEM									
02400 SUPPLIES/TOOLS	\$15,000.00	\$0.00	\$15,000.00	1	\$15,176.50	101	\$0.00	(\$176.50)	(1)
02401 MAINTENANCE TOOLS & SUPPLIES	\$13,000.00	\$0.00	\$13,000.00	1	\$10,488.46	81	\$725.08	\$1,786.46	14
02411 TECHNOLOGY: SCADA	\$22,100.00	\$0.00	\$22,100.00	0	\$15,952.60	72	\$0.00	\$6,147.40	28
02430 SERVICES: PROFESSIONAL/CONSULT	\$476,110.00	\$0.00	\$476,110.00	3	\$492,846.69	104	\$0.00	(\$16,736.69)	(4)
02450 CHEMICALS: SODIUM HYPOCHLORITE	\$35,834.00	\$0.00	\$35,834.00	0	\$25,090.20	70	\$0.00	\$10,743.80	30
02455 CHEMICALS: HERBICIDE/PESTICIDE	\$1,500.00	\$0.00	\$1,500.00	0	\$1,151.85	77	\$0.00	\$348.15	23
02490 ELECTRICITY	\$266,700.00	\$0.00	\$266,700.00	(4)	\$220,353.74	83	\$0.00	\$46,346.26	17
02500 WATER	\$8,950.00	\$0.00	\$8,950.00	7	\$10,848.22	121	\$0.00	(\$1,898.22)	(21)
02521 FUEL: GENERATORS	\$6,800.00	\$0.00	\$6,800.00	0	\$5,843.20	86	\$0.00	\$956.80	14
02540 EQUIPMENT RENTALS	\$12,000.00	\$0.00	\$12,000.00	0	\$9,239.69	77	\$0.00	\$2,760.31	23
02550 BUILDINGS & GROUNDS	\$5,500.00	\$0.00	\$5,500.00	0	\$5,092.94	93	\$0.00	\$407.06	7

010 OJRSA FUND
005 EXPENSES
00601 CONVEYANCE SYSTEM

Oconee Joint Rsa
Expenditure Report
Level 4 Summary for June 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
02590 ROLLING STOCK & EQUIPMENT	\$275,080.00	\$0.00	\$275,080.00	(106)	(\$19,500.14)	(7)	\$0.00	\$294,580.14	107
04000 FLOW MONITOR STAS	\$16,500.00	\$0.00	\$16,500.00	0	\$0.00	0	\$0.00	\$16,500.00	100
04010 FLOW MONITOR STAS: COL'S FORK	\$0.00	\$0.00	\$0.00	0	\$13.03	0	\$0.00	(\$13.03)	0
04030 FLOW MONITOR STAS: RICHLAND	\$0.00	\$0.00	\$0.00	0	\$13,000.00	0	\$0.00	(\$13,000.00)	0
05000 PUMP STATIONS	\$228,450.00	\$0.00	\$228,450.00	4	\$22,120.50	10	\$0.00	\$206,329.50	90
05010 PUMP STATIONS: CANE PS	\$0.00	\$0.00	\$0.00	0	\$3,820.25	0	\$0.00	(\$3,820.25)	0
05020 PUMP STATIONS: CHOESTOEIA PS	\$0.00	\$0.00	\$0.00	0	\$10,833.58	0	\$0.00	(\$10,833.58)	0
05030 PUMP STATIONS: CONERROSS PS	\$0.00	\$0.00	\$0.00	0	\$52.96	0	\$0.00	(\$52.96)	0
05040 PUMP STATIONS: CRYOVAC PS	\$0.00	\$0.00	\$0.00	0	\$223.59	0	\$0.00	(\$223.59)	0
05050 PUMP STATIONS: DAVIS CRK 1 PS	\$0.00	\$0.00	\$0.00	0	\$2,975.99	0	\$0.00	(\$2,975.99)	0
05060 PUMP STATIONS: DAVIS CRK 2 PS	\$0.00	\$0.00	\$0.00	0	\$30,281.44	0	\$0.00	(\$30,281.44)	0
05080 PUMP STATIONS: HALFWAY BR PS	\$0.00	\$0.00	\$0.00	0	\$51.24	0	\$0.00	(\$51.24)	0
05090 PUMP STATIONS: ISS PS	\$0.00	\$0.00	\$0.00	0	\$381.18	0	\$0.00	(\$381.18)	0
05100 PUMP STATIONS: MARTIN CREEK PS	\$0.00	\$0.00	\$0.00	0	\$15,756.15	0	\$0.00	(\$15,756.15)	0
05110 PUMP STATIONS: MILLBROOK PS	\$0.00	\$0.00	\$0.00	0	\$339.17	0	\$0.00	(\$339.17)	0
05120 PUMP STATIONS: PELHAM CREEK PS	\$0.00	\$0.00	\$0.00	0	\$25,368.82	0	\$0.00	(\$25,368.82)	0
05130 PUMP STATIONS: PERKINS PS	\$0.00	\$0.00	\$0.00	0	\$36,655.42	0	\$0.00	(\$36,655.42)	0
05140 PUMP STATIONS: SENECA PS	\$0.00	\$0.00	\$0.00	0	\$4,606.63	0	\$0.00	(\$4,606.63)	0
05160 PUMP STATIONS: WEXFORD PS	\$0.00	\$0.00	\$0.00	0	\$5,701.93	0	\$0.00	(\$5,701.93)	0
05210 DUCK POND ROAD PS	\$0.00	\$0.00	\$0.00	0	\$1,770.66	0	\$0.00	(\$1,770.66)	0
05230 GRAVITY SEWER & FORCE MAINS	\$130,000.00	\$0.00	\$130,000.00	(22)	\$106,376.23	82	\$0.00	\$23,623.77	18
Total Conveyance System	\$1,513,524.00	\$0.00	\$1,513,524.00	(22)	\$1,072,912.72	71	\$725.08	\$439,886.20	29
00701 WRF OPERATIONS									
02400 SUPPLIES/TOOLS	\$12,000.00	\$0.00	\$12,000.00	11	\$8,624.86	72	\$0.00	\$3,375.14	28
02411 TECHNOLOGY: SCADA	\$12,500.00	\$0.00	\$12,500.00	42	\$7,931.80	63	\$0.00	\$4,568.20	37
02430 SERVICES: PROFESSIONAL/CONSULT	\$18,102.00	\$0.00	\$18,102.00	(140)	\$11,687.66	65	\$0.00	\$6,414.34	35
02451 CHEMICALS: CHLORINE	\$60,242.00	\$0.00	\$60,242.00	16	\$59,490.51	99	\$0.00	\$751.49	1
02452 CHEMICALS: POLYMER	\$66,450.00	\$0.00	\$66,450.00	6	\$57,464.69	86	\$0.00	\$8,985.31	14
02454 CHEMICALS: SODIUM BISULFITE	\$21,474.00	\$0.00	\$21,474.00	0	\$18,676.38	87	\$0.00	\$2,797.62	13
02457 CHEMICALS: OTHER	\$6,000.00	\$0.00	\$6,000.00	0	\$5,339.47	89	\$0.00	\$660.53	11
02470 GARBAGE	\$2,067.00	\$0.00	\$2,067.00	1	\$333.00	16	\$0.00	\$1,734.00	84
02480 NATURAL GAS	\$1,855.00	\$0.00	\$1,855.00	3	\$1,754.54	95	\$0.00	\$100.46	5
02490 ELECTRICITY	\$336,000.00	\$0.00	\$336,000.00	9	\$325,315.59	97	\$0.00	\$10,684.41	3
02500 WATER	\$3,710.00	\$0.00	\$3,710.00	66	\$18,016.70	486	\$0.00	(\$14,306.70)	(386)
02510 SLUDGE DISPOSAL	\$319,289.00	\$0.00	\$319,289.00	3	\$169,824.90	53	\$0.00	\$149,464.10	47
02521 FUEL: GENERATORS	\$4,000.00	\$0.00	\$4,000.00	0	\$0.00	0	\$0.00	\$4,000.00	100
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$5,000.00	4	\$4,788.94	96	\$0.00	\$211.06	4
02550 BUILDINGS & GROUNDS	\$83,400.00	\$0.00	\$83,400.00	53	\$60,957.71	73	\$0.00	\$22,442.29	27
03000 WATER RECLAMATION FACILITY	\$619,450.00	\$0.00	\$619,450.00	(44)	\$144,726.76	23	\$0.00	\$474,723.24	77
Total Wrf Operations	\$1,571,539.00	\$0.00	\$1,571,539.00	(12)	\$894,933.51	57	\$0.00	\$676,605.49	43
00801 PRETREATMENT									
01300 PAYROLL: SALARIES	\$77,472.00	\$0.00	\$77,472.00	8	\$78,712.23	102	\$0.00	(\$1,240.23)	(2)

010 OJRSA FUND
005 EXPENSES
00801 PRETREATMENT

Oconee Joint Rsa
Expenditure Report
Level 4 Summary for June 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
01380 PAYROLL: RETIREMENT	\$14,379.00	\$0.00	\$14,379.00	8	\$14,512.30	101	\$0.00	(\$133.30)	(1)
02220 GROUP INSURANCE	\$7,522.00	\$0.00	\$7,522.00	0	\$7,179.94	95	\$0.00	\$342.06	5
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$425.00	\$0.00	\$425.00	0	\$0.00	0	\$0.00	\$425.00	100
02310 SEMINARS/WKSHOPS & TRAINING	\$2,975.00	\$0.00	\$2,975.00	0	\$649.00	22	\$0.00	\$2,326.00	78
02380 OFFICE SUPPLIES	\$3,700.00	\$0.00	\$3,700.00	1	\$4,375.01	118	\$0.00	(\$675.01)	(18)
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$748.00	\$0.00	\$748.00	0	\$642.61	86	\$0.00	\$105.39	14
02430 SERVICES: PROFESSIONAL/CONSULT	\$38,489.00	\$0.00	\$38,489.00	6	\$33,312.72	87	\$0.00	\$5,176.28	13
Total Pretreatment	\$145,710.00	\$0.00	\$145,710.00	7	\$139,383.81	96	\$0.00	\$6,326.19	4
00901 LABORATORY									
02400 SUPPLIES/TOOLS	\$6,000.00	\$0.00	\$6,000.00	6	\$4,003.18	67	\$0.00	\$1,996.82	33
02430 SERVICES: PROFESSIONAL/CONSULT	\$73,377.00	\$0.00	\$73,377.00	2	\$33,781.63	46	\$0.00	\$39,595.37	54
02456 CHEMICALS: LABORATORY	\$5,000.00	\$0.00	\$5,000.00	9	\$4,862.40	97	\$0.00	\$137.60	3
Total Laboratory	\$84,377.00	\$0.00	\$84,377.00	3	\$42,647.21	51	\$0.00	\$41,729.79	49
01201 CONTRACT OPERATIONS									
02411 TECHNOLOGY: SCADA	\$625.00	\$0.00	\$625.00	0	\$707.40	113	\$0.00	(\$82.40)	(13)
02430 SERVICES: PROFESSIONAL/CONSULT	\$20,610.00	\$0.00	\$20,610.00	0	\$12,292.50	60	\$0.00	\$8,317.50	40
02500 WATER	\$1,365.00	\$0.00	\$1,365.00	10	\$615.50	45	\$0.00	\$749.50	55
02521 FUEL: GENERATORS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02550 BUILDINGS & GROUNDS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
05170 PUMP STATIONS: GCCP-PS	\$10,500.00	\$0.00	\$10,500.00	0	\$2,475.43	24	\$0.00	\$8,024.57	76
Total Contract Operations	\$34,100.00	\$0.00	\$34,100.00	0	\$16,090.83	47	\$0.00	\$18,009.17	53
01301 RETAIL SERVICES									
02400 SUPPLIES/TOOLS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02411 TECHNOLOGY: SCADA	\$1,250.00	\$0.00	\$1,250.00	0	\$1,150.80	92	\$0.00	\$99.20	8
02430 SERVICES: PROFESSIONAL/CONSULT	\$7,406.00	\$0.00	\$7,406.00	0	\$16,620.00	224	\$0.00	(\$9,214.00)	(124)
02490 ELECTRICITY	\$2,100.00	\$0.00	\$2,100.00	79	\$10,013.98	477	\$0.00	(\$7,913.98)	(377)
02500 WATER	\$1,050.00	\$0.00	\$1,050.00	0	\$0.00	0	\$0.00	\$1,050.00	100
05180 PUMP STATIONS: WELCOME CTR	\$725.00	\$0.00	\$725.00	0	\$0.00	0	\$0.00	\$725.00	100
05190 PUMP STATIONS: BROOMWAY LN	\$0.00	\$0.00	\$0.00	0	\$860.66	0	\$0.00	(\$860.66)	0
Total Retail Services	\$13,031.00	\$0.00	\$13,031.00	13	\$28,645.44	220	\$0.00	(\$15,614.44)	(120)
01401 CAPITAL PROJECTS									
06050 SEWER SOUTH PHASE II	\$3,700,000.00	\$0.00	\$3,700,000.00	(64)	\$38,958.62	1	\$0.00	\$3,661,041.38	99
06060 CONVEYANCE SYSTEM	\$140,000.00	\$0.00	\$140,000.00	0	\$0.00	0	\$0.00	\$140,000.00	100
Total Capital Projects	\$3,840,000.00	\$0.00	\$3,840,000.00	(62)	\$38,958.62	1	\$0.00	\$3,801,041.38	99
01501 CONTINGENCY FUND									
09005 FLAT ROCK PS UPGRADE	\$485,000.00	\$0.00	\$485,000.00	(90)	\$162,343.76	33	\$0.00	\$322,656.24	67
09007 CENTRAL OCONEE SWR MASTER PLAN	\$25,000.00	\$0.00	\$25,000.00	(26)	\$0.00	0	\$0.00	\$25,000.00	100
09009 COLLECTION SYSTEM REHAB	\$5,187,357.00	\$0.00	\$5,187,357.00	(6)	\$0.03	0	\$0.00	\$5,187,356.97	100
09010 REG SEWER FEASIBILITY STUDY	\$20,000.00	\$0.00	\$20,000.00	(3)	\$25,917.50	130	\$0.00	(\$5,917.50)	(30)
09011 DEWATERING EQUIP REPLACEMENT	\$3,440,000.00	\$0.00	\$3,440,000.00	(6)	(\$0.13)	0	\$0.00	\$3,440,000.13	100

010 OJRSA FUND
 005 EXPENSES
 01501 CONTINGENCY FUND

Oconee Joint Rsa
 Expenditure Report
 Level 4 Summary for June 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
09012 MARTIN CRK & WESTMINSTER CCTV	\$210,000.00	\$0.00	\$210,000.00	0	\$172,000.00	82	\$0.00	\$38,000.00	18
09013 MARTIN/PERKINS CRK FLOW STUDY	\$15,000.00	\$0.00	\$15,000.00	0	\$45,000.00	300	\$0.00	(\$30,000.00)	(200)
Total Contingency Fund	\$9,382,357.00	\$0.00	\$9,382,357.00	(10)	\$405,261.16	4	\$0.00	\$8,977,095.84	96
Total EXPENSES	\$20,370,444.00	\$0.00	\$20,370,444.00	(22)	\$5,523,566.54	27	\$725.08	\$14,846,152.38	73
Total OJRSA FUND	\$20,370,444.00	\$0.00	\$20,370,444.00	(22)	\$5,523,566.54	27	\$725.08	\$14,846,152.38	73
TOTAL ALL FUNDS	\$20,370,444.00	\$0.00	\$20,370,444.00	(22)	\$5,523,566.54	27	\$725.08	\$14,846,152.38	73



CONTRACT FOR SERVICES AMENDMENT – 02

ADDITIONAL SERVICES AUTHORIZATION

The following modifications to the contract (“Contract”) for 2024-08 Collection System Rehab 20230904.00.CL dated 15th day of September 2023 between **Oconee Joint Regional Sewer Authority (OWNER)** and **Ardurra Group, Inc., (CONSULTANT)**.

1. SCOPE OF SERVICES.

The OWNER has requested an additional 20 hours per week of construction observation services beyond the up to 20 hours per week previously authorized under Amendment No. 01.

Accordingly, Amendment No. 02 authorizes the CONSULTANT to provide these additional 20 hours per week of construction observation services for the period from October 6, 2025 through December 11, 2025.

2. TIME OF PERFORMANCE. The timeline for completion of services is dependent on the progress of the overall project schedule, including timely reviews and approvals by others, bidding process, and receipt of successful bids, the contractor’s performance and any unforeseen conditions or delays.

3. BASIS OF COMPENSATION.

- A. Basic Services. The OWNER shall pay the CONSULTANT for services set forth above, Scope of Services, a Lump Sum Fee of **Twenty-Seven Thousand Five Hundred Dollars (\$27,500)**.

A percentage of the Lump Sum Fee will be billed on the last day of each month. The percentage billed will be the percentage of Scope of Services work estimated to be completed as of the day of billing.

- B. Additional Services. The OWNER shall pay the CONSULTANT for additional services which are not specifically called for in above, Scope of Services, on an hourly basis in accordance with the CONSULTANT’S standard rates.

- C. Reimbursable Expenses. Unless expressly included in the Lump Sum Fee, the OWNER shall compensate the CONSULTANT for incidental expenses incurred in connection with this Task Order, including travel expense, lodging and subsistence expense, printing and duplication expense, and other incidental out of pocket expenses at cost. For the purposes of reimbursement, travel expense shall be at the rate contained in the attached rate schedule.

- D. Premium Rate Adjustment. Should OWNER request an accelerated schedule requiring CONSULTANT to work overtime hours, then a 1.25 premium rate adjustment shall be applied to current hourly rates or lump sum fees as applicable. Accelerated schedule and premium rate adjustment shall be approved as part of compensation at time of contract execution or by written amendment

OWNER:

**OCONEE JOINT REGIONAL SEWER
AUTHORITY**

By: _____

Name: CHRIS ELEAZER

Title: EXECUTIVE DIRECTOR

Date: _____

CONSULTANT:

ARDURRA GROUP, INC.

By: 

Name: JEREMY BRASHEARS, PE

Title: GROUP LEADER

Date: 10/27/25

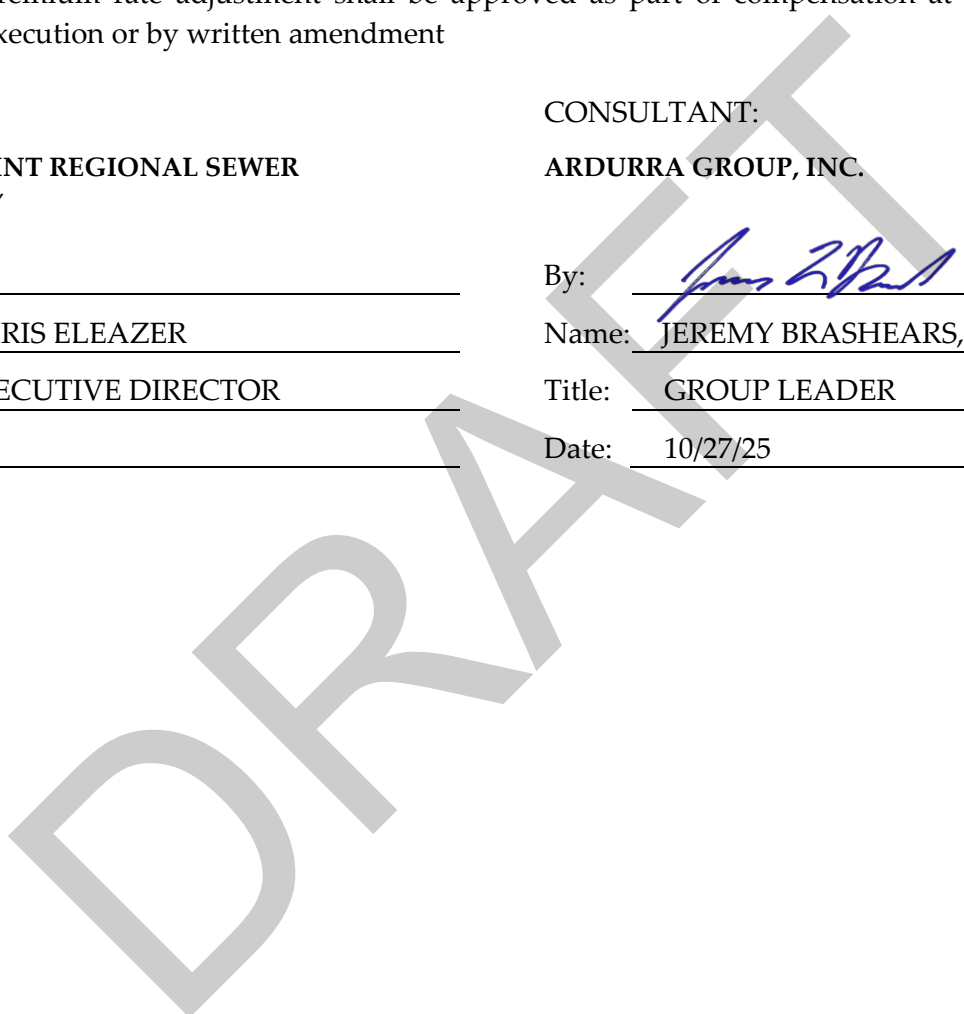


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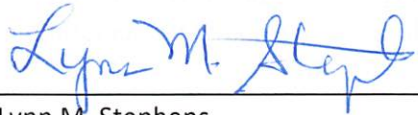
Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution
Report No. 1
October 10, 2025

Submittal Statement

This report is provided to the South Carolina Rural Infrastructure Authority, Oconee Joint Regional Sewer Authority (“OJRSA”) Board of Commissioners, and Oconee County Council in accordance with the recommendations provided by the Ad Hoc Regional Feasibility Study Implementation Committee and as accepted by the OJRSA Board of Commissioners on July 15, 2025.



Christopher R. Eleazer
OJRSA Executive Director, and
OJRSA Ad Hoc Reconstitution Committee Member



Lynn M. Stephens
OJRSA Secretary/Treasurer

Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution**Report No. 1**

October 10, 2025

Background

In 2022, the Oconee Joint Regional Sewer Authority (“OJRSA” or “Authority”) was awarded a Regional Feasibility Planning Grant¹ by the South Carolina Rural Infrastructure Authority (“RIA”). OJRSA subsequently procured the services of W.K. Dickson (now, Ardurra) to develop a comprehensive Regional Feasibility Planning Study (“Planning Study”) to determine if regionalizing sewer collection, conveyance, and treatment in Oconee County, South Carolina will streamline service delivery and enhance the success of the community and its quality of life. The Planning Study² included the analysis and recommendations in the following core areas: (1) governance structure; (2) revenues and finance; (3) environmental compliance, (4) utility resources, and (5) efficiency in operations and service.

The Planning Study was completed in August 2024 and adopted by the OJRSA Board of Commissioners (“Board”) in September 2024. A special Ad Hoc Regional Feasibility Study Implementation Committee (“Feasibility Committee”) was established by the Board in November 2024 for the purpose to review, discuss, and evaluate the Planning Study’s primary recommendations for a new governance structure for the OJRSA and to provide independent recommendations for implementing this restructuring. Additionally, the northern area of Anderson County was discussed during this study for potential regional collaboration, but it was determined that that region would not be the focus of the near future as the existing system and service area should be prioritized.

The Feasibility Committee established five major recommendations to reorganize/reconstitute the OJRSA under the South Carolina Joint Authority Water and Sewer Systems Act (the “Act”).

1. The collection systems of current Authority members and Oconee County should be consolidated into one combined system – owned, operated, and maintained by the reconstituted Authority.
2. The Authority should be reconstituted with a new five-member Board of Commissioners (the “New Board”).
3. The governance documents of the reconstituted Authority will be drafted and supersede all existing Authority governance documents and contracts, which must be dissolved as a part of this process. These documents will also provide that the reconstituted Authority will have the power to provide retail sewer services within its service area as necessary to support the operation of the consolidated collection systems. This should be finalized upon completion of the consolidation but can be drafted during the consolidation process.
4. The current Board will dissolve the Feasibility Committee and then establish a working group or smaller ad hoc committee to oversee and guide the initial implementation steps outlined above (the “Reconstitution Committee”³).
5. It is recommended that a communications plan for the reorganization be developed, which should be used by all entities involved. This plan will ensure clear and consistent messaging while also allowing for input from residents and customers of the Authority. Maintaining an open process is crucial to maximize the chances of success in consolidating the collection systems and establishing the reconstituted Authority with the New Board.

The Feasibility Committee noted the recommendations were vital to the long-term success of the Authority, and in the absence of the implementation of these recommendations, the OJRSA runs the risk of significant regulatory compliance matters, lack of funding, and restrictions on growth and development of the County as a whole.

The final Feasibility Committee recommendations, which were presented to and accepted by the Board at a joint meeting with Oconee County Council in July 2025, included a list of specific tasks which were

¹ RIA Grant Number RGRG-23-5006

² *Regional Feasibility Planning Study 2024* by W.K. Dickson, Bolton & Menk, and Willdan Financial Services. (www.ojrsa.org/info)

³ This committee was identified in the recommendations as the “Implementation Committee”

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October 10, 2025

established by the Feasibility Committee with timelines associated with each function. These included:

1. Within 45 days (August 29, 2025)⁴, the current Board will dissolve the Feasibility Committee and establish the Reconstitution Committee for further implementation oversight.
2. On a quarterly basis, the Reconstitution Committee will provide an update to RIA, the current Board, and Oconee County on the progress of the implementation of these initial recommendations.
3. Within 45 days (August 29, 2025), the legislative revisions to the Act will be finalized and provided to the Oconee County Delegation (“Delegation”). Consultation shall be made with the Delegation on whether lobbyist support will be needed.
4. Within 90 days (October 13, 2025), resolutions of support for system consolidation/Authority re-organization will be provided to and adopted by each governing body affected by the recommendations, including the Board, Seneca City Council, Walhalla City Council, Westminster City Council, West Union Town Council, and Oconee County Council.
5. Within 120 days (November 12, 2025), consultants shall be engaged, and the process of collection system evaluation (technical) and valuation (financial) will be initiated, including identification of potential funding for this effort and immediate rehabilitation projects that may be identified or on current Capital Improvement Plans (“CIP”). Additionally, a rate consultant will be engaged.
6. Within 120 days (November 12, 2025), a Communications Plan will be developed under the guidance of the Implementation Committee and provided to all entities involved.
7. Within 60 days of the approved changes to Act being approved (likely July/August 2026), the list of recommendations for the initial commissioners for the reconstituted Authority (“New Commission”) will be provided to the Delegation.
8. Within 15 months (February 27, 2027), the evaluation and valuation of collection systems will be completed.
9. Within 18 months (May 12, 2027), the determination of a timeline for developing a unified, equitable rate structure will be provided as a part of the initial terms for collection system consolidation.
10. Within 24 months (July 15, 2027), legal documents to transfer collection system assets to the Authority will be executed, as well as all necessary reconstitution documents.
11. Within 25 months (August 16, 2027), if the legislative amendments have not been approved, plans for consolidation under the amended Act will be abandoned. Thereupon, the Authority will proceed to consolidate the member system and implement the reconstitution under the existing Act, with such process to be finalized by no later than 36 months (July 17, 2028). Additionally, all members shall be issued permits in compliance with the OJRSA Sewer Use Regulation (“SUR”) and added as co-permittees under the National Pollutant Discharge Elimination System (“NPDES”) permit.

The following sections of this report separately address each of the above.

Summary of Current Actions

This section outlines the efforts and progress made by the stakeholders in implementing the Feasibility Committee’s recommendations

Events and Meetings

The following events and meetings occurred during the reporting period:

- July 15, 2025 – Joint Board meeting with Oconee County Council
- August 14, 2025 – Ad Hoc Reconstitution Committee and OJRSA Executive Committee meeting
- September 11, 2025 – Ad Hoc Reconstitution Committee and OJRSA Executive Committee meeting

⁴ Target dates are included for each based on date the recommendations were accepted by the Board

Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution**Report No. 1**

October 10, 2025

Recommendation Item 1: Dissolve Feasibility Committee and Create New Committee**Target Date: August 29, 2025****Status: Complete**

The Board approved to dissolve the Feasibility Committee and authorized the creation of the Reconstitution Committee at its August 4, 2025 meeting.

Members of the Reconstitution Committee include:

- Kevin Bronson, City of Westminster and OJRSA Executive Committee member (Committee Chair)
- Chip Bentley, Appalachian Council of Governments
- Amanda Brock, Oconee County
- Chris Eleazer, Oconee Joint Regional Sewer Authority
- Scott Moulder, City of Seneca
- Celia Myers, City of Walhalla

Nonvoting facilitators and other committee members include:

- Katherine Amidon, Bolton & Menk
- Lawrence Flynn, OJRSA General Counsel
- Joel Jones, JonesWater
- Angie Mettlen, Ardurra

Recommendation Item 2: Submit Quarterly Report**Target Date: Within 14 days after completion of each calendar quarter****Status: Report #1 complete**

This report has been prepared in response to Item 2 of the recommendations as stated above. The quarterly reports will be submitted to RIA within two (2) weeks of the conclusion of each calendar quarter⁵ until the conclusion of this program.

In the future, past actions will be listed in Appendix A.

Recommendation Item 3: Submit Joint Authority Water and Sewer System Act Draft to Oconee County Delegation**Target Date: August 29, 2025****Status: In Progress**

OJRSA Executive Director Chris Eleazer met with Senator Thomas Alexander (S.C. Senate District 1) on September 9, 2025 to present a draft version of the amendments to the Act. Efforts were made to meet with Representative Bill Whitmire (S.C. House District 1) and Representative Adam Duncan (S.C. House District 2), but a mutually convenient date could not be arranged.

Recommendation Item 4: Adoption of Resolutions of Support**Target Date: October 13, 2025****Status: Partially Complete**

Draft resolutions were provided by the OJRSA attorney to all governing bodies as recommended.

The following resolutions of support for wastewater system consolidation/Authority reorganization have been adopted by the following as of September 30, 2025:

- Seneca – August 26, 2025
- OJRSA – September 8, 2025
- Westminster – September 9, 2025

⁵ The end of March, June, September, and December of each year

**Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution
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October 10, 2025**

- Walhalla – September 16, 2025

Those remaining to approve the matter include:

- Oconee County – to consider in October 2025
- West Union – Attended the September Reconstitution Committee meeting to ask questions and express their questions about the resolution. A revised resolution draft will be submitted for consideration during next quarter.

It is worth noting that the Mayor of the Town of West Union attended the September Reconstitution Committee meeting and is expected to participate in future meetings and remain engaged in the process.

Recommendation Item 5: Initiate Collection System Technical Evaluation and Financial Valuation

Target Date: November 12, 2025

Status: To begin next quarter

This task will begin later in 2025.

Recommendation Item 6: Develop Communications Plan

Target Date: November 12, 2025

Status: To begin next quarter

This task will begin later in 2025.

Recommendation Item 7: Consider Initial Commissioners for New Authority

Target Date: Within 60 days of approved changes to Act (likely July/August 2026)

Status: Contingent on legislative approval

If the recommended amendments to the Act are approved by the South Carolina Legislature and signed into law by the governor, then the list of possible candidates for the New Commission will be provided to the Delegation soon thereafter.

Recommendation Item 8: Complete Technical Evaluation and Valuation of Collection Systems

Target Date: February 27, 2027

Status: Not started

Recommendation Item 5 must occur before project can be completed.

Recommendation Item 9: Develop Unified, Equitable Rate Structure

Target Date: May 12, 2027

Status: Not started

Recommendation Item 8 must be completed prior to beginning this task.

Recommendation Item 10: Execute Transfer of Wastewater Collection System Assets and Reconstitution Documents

Target Date: July 15, 2027

Status: Not started

This task will begin much later in the process.

Recommendation Item 11 (contingency): Abandon Consolidation and Reconstitution Plan

Target Date: August 16, 2027

Status: Not applicable at this time

Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution**Report No. 1**

October 10, 2025

This contingency item will only apply if legislative amendments are not approved or if the Ad Hoc committee cannot reach consensus.

Summary of Past Actions

Actions taken prior to this report are in Appendix A (starting on page 7).

End of Summary of Current and Ongoing Corrective Actions. See Appendix A for past updates and completed tasks associated with Consent Order 21-025-W.

Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution
Report No. 1
October 10, 2025

Appendix A: Past Updates and Completed Tasks

Item 1: Dissolve Feasibility Committee and Create New Committee

Item 2: Quarterly Report

Item 3: Submit Joint Authority Water and Sewer System Act Draft to Oconee County Delegation

Item 4: Adoption of Resolutions of Support

Item 5: Initiate Collection System Technical Evaluation and Financial Valuation

Item 6: Develop Communications Plan

Item 7: Consider Initial Commissioners for New Authority

Item 8: Complete Technical Evaluation and Valuation of Collection Systems

Item 9: Develop Unified, Equitable Rate Structure

Item 10: Execute Transfer of Wastewater Collection System Assets and Reconstitution Documents

Item 11 (contingency): Abandon Consolidation and Reconstitution Plan



OCONEE JOINT REGIONAL SEWER AUTHORITY

Finance & Administration Committee

October 28, 2025

The Finance & Administration Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 5 (Walhalla): Celia Myers, Chair
- Seat 1 (Seneca): Josh Riches
- Seat 4 (Seneca At-Large): Marty McKee
- Seat 7 (Westminster): Scott Parris

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

Others present were:

- None

A) Call to Order - Ms. Myers called the meeting to order at 9:02 a.m.

B) Public Session – None.

C) Presentation and Discussion Items:

- **Update on Current Projects (Exhibit A)** – Mr. Eleazer said that the Consent Order rehabilitation project is beyond the substantial and final completion dates as stated in the contract. Due to sewer system overflows (SSOs) associated with the project in September, the OJRSA began implementing a full-time inspector on the site from Ardurra. A contract amendment for this work at a cost of \$27,000 for an additional 20 hours per week was received by the OJRSA yesterday; however, they have performed this work without the contract since October 1, 2025. This contract will be brought to the board at the November meeting. The Director added this will be paid for using funds that have been withheld from the project.

Mr. Eleazer stated that other than this, everything is going well. An additional crew was brought in to help. They have been doing some right-of-way restoration, and they are close to (or even finished) with the relining. There are a few lingering items that the engineers are evaluating, including one of the linings that is too short, and they are trying to come up with a solution for that. They are continuing to rehab some of the manholes while they are in the process of cleaning up.

Mr. Eleazer asked Mr. Parris if improvements have been noticed in the areas of concern. Mr. Parris said he will need to go back there to see, but he hasn't seen them in a while. Mr. Eleazer asked Mr. Parris to let him know what should be included in the current phase or the punch list and to take pictures as necessary.

Ms. Myers said it was previously discussed that the OJRSA was going to speak with the Rural Infrastructure Authority (RIA) about using the additional funding on more rehabilitation. She asked Mr. Eleazer if a project had been discussed with them. Mr. Eleazer said the OJRSA is in the process right now of putting it back out for bid. The Director also stated that the OJRSA is working with the

RIA to determine if we could go ahead and procure the rings and covers for the manholes because there is a nine to twelve (9-12)-week lead time for those. OJRSA Operations Director, Mr. Kyle Lindsay, has been working with the engineer to ensure the OJRSA has all the necessary paperwork to get the approval.

D) Committee Action Items:

- **Review September and Year-to-Date Financial Reports (Exhibit B)** – Mr. Eleazer stated that there were questions at the last committee meeting, and he emailed the responses to those questions to the committee members.

Mr. Riches made a motion, seconded by Mr. Parris, to approve the September 2025 Financial Reports. The motion carried.

E) Action Items to Recommend to the Board – None.

F) Executive Director’s Report and Discussion:

- **Miscellaneous (If Any):**

SC Department of Environmental Services (SCDES) Report – The OJRSA must submit a biannual report to SCDES each May and November to update them on the status of work completed and work to be completed on the Consent Order. The Member Cities must report this information to the OJRSA, and those reports are also submitted with OJRSA’s report to SCDES. Mr. Eleazer stated that the OJRSA received Westminster’s report. The Director stated the reports are due by the end of the month.

FY2025 Audit – Mr. Jason White has completed the 2025 fiscal year audit and will be presenting it to the board at the November 3, 2025 meeting. Mr. Eleazer stated he is hoping to present the final FY2025 financial report at the same time if Ms. Stephens has it finalized. Ms. Stephens replied she will contact Mr. White to see if she can obtain the adjustments that she needs to complete the report.

G) Committee Members’ Discussion – None.

H) Adjourn – The meeting adjourned at 9:13 a.m.

Upcoming Meetings:

1. **Board of Commissioners** – Monday, November 3, 2025 at 4:00 p.m.
2. **Reconstitution Committee and Executive Committee** – Thursday, November 13, 2025 at 9:00 a.m.
3. **Operations & Planning Committee** – Thursday, November 20, 2025 at 8:30 a.m.
4. **Finance & Administration Committee** – Tuesday, November 25, 2025 at 9:00 a.m.

Notification of the meeting was distributed on October 20, 2025 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, www.ojrsa.org, and posted at the OJRSA Administration Building.



Finance & Administration Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

October 28, 2025 at 9:00 AM

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – Celia Myers, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include vote and/or action on matters brought up for discussion]*
 - Update on current projects (Exhibit A) – Chris Eleazer, Director
- D. Committee Action Items**
 - Review September and Year-to-Date Financial Reports (Exhibit B) – Chris Eleazer, Director and Lynn Stephens, Secretary/Treasurer and Office Manager
- E. Action Items to Recommend to the Board for Consideration**
 - None
- F. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
 - Miscellaneous *(if any)*
- G. Committee Members' Discussion** – Led by Celia Myers, Committee Chair
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- H. Adjourn**

Upcoming Meetings

All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.

- Board of Commissioners – November 3, 2025 at 4:00 PM
- Reconstitution Committee and Executive Committee – November 13, 2025 at 9:00 AM
- Operations & Planning Committee – November 20, 2025 at 8:30 AM
- Finance & Administration Committee – November 25, 2025 at 9:00 AM

FY2026 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

Row #	FY 2026 O&M Project (Project # (if applicable); PM) CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL	Approx % Complete	Anticipated Completion	PO/Contract Amount (\$)	O&M PROJECT MILESTONES				Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)	
					Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed					
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	0%	11/8/2025	0	Internal Project	Internal Project	N/A		0	0	N/A	OJRSA Chris Eleazer	
2	Agency Reconstitution (Sewer Feasibility Implementation) (Board, Others)	N/A	TBD	N/A	N/A	N/A	7/15/2025		0	0	N/A	Board of Commissioners	
3	Completion of Development Guide (AM)	5%	12/31/2025	N/A	Internal Project	Internal Project	9/10/2024		0	0	N/A	OJRSA Chris Eleazer	
4	Development Policy Revision (CE)	70%	10/6/2025	N/A	Internal Project	Internal Project	9/24/2024		0	0	N/A	OJRSA Chris Eleazer	
5	Indefinite Delivery Contract for Engineering Services (CE)	50%	10/6/2025	N/A	10/10/2025				0	0	N/A. Projects to be assigned to depts.	OJRSA Chris Eleazer	
6	Arc Flash 70E Assessment of WRF, PSs, and Other Facilities (AM)	0%	10/31/2025	12,650	Prof Svcs	8/12/2025	9/22/2025		0	12,650	Admin: Safety 501-02370	Life & Safety TBD	
7	CMMS & Financial Software System Upgrade (CE)	2%	6/30/2026	TBD	7/3/2025				0	0	Admin Services 501-02420	TBD	
8	Comprehensive Sewer Management Plan Project #2026-04 (KL)	0%	5/31/2026	49,999	Proj #2026-04 Prof Svcs	10/2/2025			0	49,999	Con Sys: Prof Svcs 601-02430	Ardurra Priya Verravalli	
9	Evaluate Perkins PS & Coneross PS Pumps to Determine Repair vs. Replace (KL, EP)	0%	10/1/2025	TBD	IDC Engineer				0	0	Con Sys: Prof Svcs 601-02430	TBD	
10	Field Data Collection for Hydraulic Model Verification (KL)	5%	12/31/2025	TBD	Prof Svcs				0	0	Con Sys: Prof Svcs 601-02430	GMC Hannah Ribelin	
11	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	0%	TBD	TBD					0	0	Con Sys: R&M COS-PS 601-05030	TBD	
12	Martin PS Motor Base Restraint System (#2 of 3) (EP)	0%	12/30/2025	35,753	Sole Source 8/4/2025	8/11/2025			35,753	0	Conv Sys R&M: MAS2-PS 601-05100	Meco Keith Hall	
13	Martin PS Aeration Motor Install (crane needed) (EP)	0%	11/30/2025	TBD					0	0	Conv Sys: Equip Rent 601-02540	TBD	
14	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL)	99%	10/31/2025	3,500	NPDES: 4/19/22 PAA: 4/1/22	NPDES: 8/22/22 PAA: 8/1/22	NPDES: 7/1/22 PAA: 8/2/22	NPDES: 10/31/25 PAA: ___	0	3,500	WRF: Prof Svcs 701-02430	Goldie Assoc Paul Lewis	
15	CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering) (JM, KL)	10%	3/31/2026	14,000	ENG: 8/27/2025	ENG: 8/27/2025			0	14,000	WRF: R&M 701-03000	Howard Engineering Amy Howard	
16	Headworks Flow Pulse and Flow Channel Sensor Install (JM)	80%	8/30/2025 9/25/2025	TBD	8/4/2025	8/12/2025	9/11/2025		0	0	WRF: R&M 701-03000	Davis Power Paul Davis	
17	Project #2026-02 General Water Reclamation Facility Installation Projects See below (JM, KL)	1%	5/31/2026	TBD	8/13/2025				0	0	WRF: R&M 701-03000	TBD	
	Cancelled and replaced with final clarifier #3 repair. Waiting on pricing.	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
		0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
		0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
		0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
		0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
		0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
		0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
		0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
18	Pretreatment Program Update (following NPDES permit issuance) (AM)	0%	TBD	24,500	6/4/2025	6/4/2025			0	24,500	Pretreat: 801-02430 501-02440	Goldie Assoc Sonya Harrison	
19	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE)	93%	SUB: 10/22/25 FIN: 11/21/25	140,000	RFB #2023-05	4/29/2024	2/3/2025		100,000	40,000	O&M CIP: Con Sys 1401-06071	GMC Daniel Mosher	
TOTAL AWARDED				280,402	TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:				135,753	144,649	TOTAL AWARDED BUDGET REMAINING		

FY2026 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/21/2025 16:32

Row #	FY 2026 O&M Project (Project # (if applicable); PM) CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL	Notes
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	DUE TO SCDES EVERY SIX MONTHS. Reports submitted: 11/14/21, 5/9/22, 11/10/22, 5/9/23, 11/9/23, 5/10/24, 11/8/24, 5/9/24. Next report due 11/10/2025. 10/21: Sent to KL for update.
2	Agency Reconstitution (Sewer Feasibility Implementation) (Board, Others)	See "Agency Reconstitution" sheet to track progress.
3	Completion of Development Guide (AM)	8/5: A McCullough reviewing approx 15 dates. 8/13: Have received 22 draft documents from AM for consideration.
4	Development Policy Revision (CE)	
5	Indefinite Delivery Contract for Engineering Services (CE)	8/13: Sent to K Wunder for legal review. 8/22: K Wunder considering local preference options due to OJRSA employees having to commute to engineer's office periodically. May include this in the scoring criteria of RFQ. 10/21: Held presubmittal meeting.
6	Arc Flash 70E Assessment of WRF, PSs, and Other Facilities (AM)	8/5: L&S setting up date to visit and will then provide pricing. 8/12: Scheduled to be performed in September. 9/1: Date set for last part of September. 9/24: Completed onsite assessment.
7	CMMS & Financial Software System Upgrade (CE)	9/23: Preferred Firm to be presented to O&P for consideration. 10/6: Board approved contract negotiation with KCI/Trimble Unity Maintain (Cityworks). Contracts under review.
8	Comprehensive Sewer Management Plan Project #2026-04 (KL)	NTE contract for professional services.
9	Evaluate Perkins PS & Coneross PS Pumps to Determine Repair vs. Replace (KL, EP)	Waiting on IDC.
10	Field Data Collection for Hydraulic Model Verification (KL)	9/5: Received list from Hannah Ribelin with GMC that lists areas where field verification and/or record drawing information is needed. 9/15: Have three manholes left to get depth data for. Still need to do vertical GPS. 10/21: KL spoke with Hannah to get GMC/Daniel to do GPS elevation.
11	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	This is to be determined by the evaluation of Perkins PS & Coneross PS pumps to determine repair vs. replacement. 10/21: Cove Utility inspected. Check valves are inoperable. Estimate cost to replace valves and check valves is \$40,000.
12	Martin PS Motor Base Restraint System (#2 of 3) (EP)	7/14: KL has ordered this so it can be built. 10/21: Still being built.
13	Martin PS Aeration Motor Install (crane needed) (EP)	9/15: Crane company did not show for appointment. Everything else is ready. 10/21: Will meet with Campbell Crane soon.
14	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL)	9/1: SCDES did inspection on PAA system and verbally approved to put in operation once we receive NPDES permit. 9/10: Met with SCDES to consider OJRSA's comments. Waiting on their response. 10/21: New permit goes into effect 11/1. Waiting on Permit to Operate for PAA system.
15	CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering) (JM, KL)	8/18: KL still needs to contact A Howard. He is to reach out to her very soon. 8/27: A Howard approved for ~\$14,000 design. 9/15: BREC provided Howard their information. 10/21: AH sent all info. Mtg w/ BREC onsite next week. 800KW should power whole site (600KW need).
16	Headworks Flow Pulse and Flow Channel Sensor Install (JM)	7/14: KL coordinating with Paul Davis. Items have been purchased. 8/5: Received quotes. 9/1: Paul Davis is scheduling work. 9/11: Installation complete. Now need to connect to SCADA. 10/21: Controller was bad. Waiting on new controller.
17	Project #2026-02 General Water Reclamation Facility Installation Projects See below (JM, KL)	8/7: Sent draft RFB to B Kelley for legal review as required by procurement code. 8/12: Received copy from BK. 8/13: Advertised RFB. Bids due 10/1. CANCELLED BID DUE TO EMERGENCY REPAIR NEEDED ON FINAL CLARIFIER #3.
	Cancelled and replaced with final clarifier #3 repair. Waiting on pricing.	nt
		nt
18	Pretreatment Program Update (following NPDES permit issuance) (AM)	Waiting on NPDES Permit issue.
19	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE)	\$80,000 carryforward from FY2025. Obligated/Spent column includes costs from FY2025. Reimbursable by Fountain Residential Properties LLC per agreement. 8/5 Railroad bore scheduled for Sept. 9/5: Railroad bore complete. 10/14: All pipe is in ground, waiting for tie ins, testing, and PTO.

FY2026 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

10/21/2025 16:18

Row #	Restricted Fund Projects (Project Manager)	OJRSA Project #	Approx % Complete	Anticipated Completion	OJRSA Funding Amount (\$)	Max Funding by Others (\$)	PO/Contract Amount (\$)	RESTRICTED FUND PROJECT MILESTONES				Obligated/ Spent Curr + Prev Years (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
								Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed				
A	I-85 Corridor Phase II See below (CE)	2019-XX and 2023-06	91%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	RO&M: CIP 1401-06050	Varies. See Below
	Engineering and Inspection Services COUNTY FUNDED		99%	10/31/2024	0	480,850	480,850	Inherited from Oconee Co	5/4/2023	5/4/2023		439,597	41,253	RO&M: Prof Svcs 1301-02430	Davis & Floyd Travis Dupree
	Construction EDA/RIA/COUNTY FUNDED		100%	10/31/2024	0	12,311,447	11,687,329	9/27/2022	3/23/2023	6/1/2023	2/4/2025	11,687,329	(0)	RO&M: CIP 1401-06050	Moorhead Construct Kevin Moorhead
	Engineering for Creek Stabilization & Welcome Center Waterline		7%	TBD	0	78,650	78,650	EJCDC Contract Amend #3	2/20/2025			0	78,650	RO&M: CIP 1401-06050	Davis & Floyd Travis Dupree
B	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	CY 2022	100%	11/1/2024	0	0	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	Sometime in 2022	8/29/2025	0	0	TBD	Thomas & Hutton Lee Brackett
C	Dewatering Equipment Replacement at WRF See below (JM, KL)	2024-06	25%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09011	Varies. See Below
	Design, Construction Admin, and Inspection SCIIP MATCH		75%	PHASE II 6/30/2026	440,300	0	440,300	9/15/2023	12/19/2023	1/11/2024		304,779	135,521	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar
	Construction SCIIP GRANT		5%	PHASE II 6/30/2026	0	4,216,749	4,147,936	3/22/2024	7/30/2024	7/26/2024		294,323	3,853,613	PROJ & CONT 1501-09011	Harper GC Justin Jones
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) See below (CE, KL)	2024-08	15%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09009	Varies. See Below
	Engineering SCIIP MATCH		75%	9/29/2025	557,000	0	557,000	N/A	9/15/2023	10/3/2023		363,975	193,025	PROJ & CONT 1501-09009	Ardurra Priya Verravalli
	Manhole Resiliency Plan: Project 1c SCIIP MATCH		3%	9/30/2025	87,500	0	87,500	N/A	4/21/2025	4/21/2025		16,200	71,300	PROJ & CONT 1501-09009	Ardurra Priya Verravalli
	Construction/Rehabilitation SCIIP GRANT		75%	SC: 9/18/2025 FC: 10/23/2025	0	4,061,570	4,061,570	8/14/2024	11/20/2024	1/27/2025		215,142	3,846,429	PROJ & CONT 1501-09009	Bio-Nomic Services Buck Stevenson
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report (CE)	2025-03	100%	3/31/2025	141,000	0	141,000	Consent Order Prof Svcs	9/30/2024			141,000	0	PROJ & CONT 1501-09012	Ardurra Priya Verravalli
F	Gravity Sewer: CONSENT ORDER Evaluation of CCTV/Smoketesting from MH29 to WRF (KL)	2026-05	0%	11/15/2025	31,500	0	31,500	Prof Svcs	8/12/2025			1,300	30,200	PROJ & CONT 1501-09014	Ardurra Priya Verravalli
G	Consent Order Speeds Creek FM Replacement Engineering Design & Easements Only (CE)	2025-TBD	0%	TBD	TBD	0	TBD	IDC Engineer				0	0	PROJ & CONT 1501-09015	TBD
					1,257,300	8,278,319	9,466,806	TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:				1,336,719	8,130,088	TOTAL AWARDED BUDGET REMAINING	

FY2026 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

10/21/2025 16:18

Row #	Restricted Fund Projects (Project Manager)	Notes
A	I-85 Corridor Phase II See below (CE)	7/21: Spoke with J Reynolds about grass not growing on Phase II project along interstate, he said he'll call contractor because it is a warranty item and we need the grass to stabilize the site. SCDES will hold us accountable for any offsite impact due to erosion. JR sent Moorhead an email same day.
	Engineering and Inspection Services COUNTY FUNDED	7/25: Received GIS info from R Love. Forwarded to D Gant for review 7/28. Still need to locate/GPS service cleanout at SC59/Fairplay Blvd and shoot elevations of manhole rim/grade elevations. 8/4: Locate clamp received. Waiting for GPR training to be scheduled. 8/6: Moorhead acknowledged by email that additional stabilization is required. Likely to be performed in September. 8/21: Put on backburner a little by D&F due to their work on SCIP.
	Construction EDA/RIA/COUNTY FUNDED	9/8: R Love is coordinating with GeoTrack on design assumptions for the embankment design. 10/21: Travis Dupree working on two alternatives for streambank--culvert system and bridge. Expect tech memo soon.
	Engineering for Creek Stabilization & Welcome Center Waterline	
B	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	8/22: Called L Brackett and K Shoemake for update. Left message w/ Shoemake (Brackett's VM full). 8/29: A Brock stated they have SCDES Construction Permit. COMPLETE.
C	Dewatering Equipment Replacement at WRF See below (JM, KL)	1/6/2025: Received 90% plans, Jackson Electric visited site to assess. 1/22: Received SCDES construction permit application payment request of \$550. 2/4: Board approved contracts. Signed, submitted stormwater permit application. 3/10: Received feedback from SCRIA on contract. KCI will need to oversee a few items and respond. 3/28: Received final contract as approved by RIA for signature. Barbian asked Harper to sign then forward for OJRSA signature. 4/17: Signed contract. 7/25: Looking at November mobilization. Looking at substantial completion in mid-July 2026. 9/15: Continuing to work on electrical. 10/2: Harper will apply for building permits soon.
	Design, Construction Admin, and Inspection SCIP MATCH	
	Construction SCIP GRANT	
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) See below (CE, KL)	PO/Contract Amount includes \$700,000 owner contingency 8/14: Pay App #5 submitted for ACOG review. 8/18: Complaint addressed. Contractor in communication with property owner. 8/25: BNS replaced damaged manhole cone using OJRSA material last week. 8/26: Change Order #4 signed. No cost change but adjusts for rain days. Updated substantial completion from 8/25/2025 to 9/10/2025 and final completion from 9/29/2025 to 10/15/2025. 9/15: Contractor update--3,204 LF relining and 59 manhole rehabs remain. Lining completion on 9/22 and manholes to be completed by 10/9. Lining samples to be completed by 10/20 and manhole samples by 11/3. They did not receive any sample results last week. 9/22: BNS reported 2 lining shots done last week and 2 remaining. Completed 9 manholes last week and have 49 remaining. Provided new schedule with final completion of 11/3. Estimate 75% complete. 10/6: Culy will start back up manhole rehab tomorrow, 47 remaining. R/W restoration to continue. They need to review KL's comments regarding overflow. 10/6: Board approved additional \$159,000 for Ardurra to administer additional manhole rehab work. 10/14: Ardurra scheduling a site visit at Cross Creek next week.
	Engineering SCIP MATCH	
	Manhole Resiliency Plan: Project 1c SCIP MATCH	
	Construction/Rehabilitation SCIP GRANT	
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report (CE)	5/5: Received draft report to review. 6/2: Provided comments to Priya. 7/24: Received final report. COMPLETE.
F	Gravity Sewer: CONSENT ORDER Evaluation of CCTV/Smoketesting from MH29 to WRF (KL)	Review CCTV for 9,525 LF of 30" and 36" RCP and 29 manhole inspections to develop list of defects for design of sewer rehab. 8/15: Engineer confirmed receipt of data (delivered a few months ago). They are verifying all information.
G	Consent Order Speeds Creek FM Replacement Engineering Design & Easements Only (CE)	CONSENT ORDER ITEM 7/15/2024: As identified in the 20 Year Master Plan, this force main should be replaced with similar sized pipe. 8/5: Waiting on IDC engineer.

FY2026 RECONSTITUTION TASKS

TASKS MAY CARRY ACROSS BUDGET YEARS

Row #	Agency Reconstitution Tasks as Stated in the OJRSA Reorganization Recommendations Accepted by OJRSA Board on July 15, 2025	Target Date [^] (Time Following Acceptance)	Approx % Complete	Task Manager	Started	Completed	Notes
1	Current Board will dissolve the current Ad Hoc Committee and establish the Implementation Committee ("Reconstitution Committee") for further implementation oversight.	8/29/2025 (45 days)	100%	OJRSA Board	7/15/2025	8/4/2025	7/15/2025: Current committee dissolved during called board meeting. 8/4: New Committee established. Includes: A Brock (County), K Bronson (Westminster), C Eleazer (OJRSA), S Moulder (Seneca), C Myers (Walhalla), C Bentley (ACOG), A Mettlen, K Amidon, J Jones, L Flynn. COMPLETE.
2	Adopt the timeline and accept the dates are targets that the committee will try to maintain progress towards, acknowledging that things may come up and require adjustments.	N/A	100%	Committee	8/14/2025	8/14/2025	8/14/2025: The acceptance of timeline was a committee-led decision. COMPLETE.
3	Legislative revisions to the Joint Authority Water and Sewer Systems Act ("Act") will be finalized and provided to the Oconee County Delegation. Consultation shall be made with the Delegation on whether lobbyist support will be needed.	8/29/2025 (45 days)	90%	Committee	9/22/2025		8/14/2025: To be considered by the county and cities/towns and discussed at the next meeting. Feedback to be presented at next committee meeting. 9/11: K Bronson asked OJRSA to schedule meeting with Oconee County Delegation to discuss. 9/12: C Eleazer reached out to Sen. Alexander for consideration. 9/16: Decided to meet with delegation members individually. 9/22: Met with Sen. Alexander and provided him with draft version of JAWSS amendments.
4	Reconstitution Committee will provide <u>quarterly updates</u> to the SCRIA, the current Board, and Oconee County on the progress of the implementation of the initial recommendations.	9/30/2025 (quarterly)	100%	OJRSA Staff Member per 8/14/2025 vote	10/9/2025		DUE TO SCRIA EVERY THREE MONTHS. Reports submitted: 10/13/2025. Next report due 01/14/2026.
5	Resolutions of support for consolidation/OJRSA reorganization will be provided to and adopted by each governing body affected by the recommendation, including: OJRSA, Seneca, Walhalla, Westminster, West Union, & Oconee County.	10/13/2025 (90 days)	67%	Officials of OJRSA, Cities/Town, & County	8/21/2025		8/21/2025: L Flynn sent draft resolutions to committee members. C Eleazer forwarded copy to West Union and spoke with Mayor Oliver by phone about it. 8/26: Seneca council approved. 9/8: OJRSA Board approved. 9/9: Westminster council approved. 9/8: West Union considered but decided they need more info. 9/11: C Myers mentioned Walhalla to consider next week and A Brock stated Oconee County to consider in October. 9/16: Walhalla approved. County and West Union still remaining.
6	Consultants shall be engaged and the process of a collection system <u>technical evaluation</u> and <u>financial valuation</u> will be initiated, including the identification of potential funding for effort and immediate rehabilitation projects that may be identified or current CIP. Additionally, a <u>rate consultant</u> will be engaged.	11/12/2025 (120 days)	0%				9/11/2025: It was decided that all jurisdictions were to provide comments to L Flynn, A Mettlen, J Jones, and K Amidon and they will compile a response to all questions and concerns about the valuation of systems and other matters. 9/17: Corrective Action Plan submittals and CIPs for each system returned to cities requesting updates, if any, by 9/24. 10/9: No updates submitted to facilitators. Additional request to send A Mettlen updates by next meeting (11/13).
7	Communication plan to be developed under the guidance of the Reconstitution Committee and provided to all entities involved.	11/12/2025 (120 days)	0%				
8	List of recommendations for the initial commissioners for the New Commission will be provided to Delegation. <i>(Within 60 days of approved changes to the Act*)</i>	Estimate 8/31/2026 (as noted)	0%				
9	Complete the technical evaluation and financial valuation of the collection systems.	2/27/2027 (15 months)	0%				
10	Unified, equitable rate structure timeline will be provided as part of initial terms for collection system consolidation.	5/12/2027 (18 months)	0%				
11	Legal documents to transfer collection system assets to OJRSA to be executed, as well as all necessary reconstitution documents.	7/15/2027 (24 months)	0%				
12	If the legislative amendments have not be approved, plans for consolidation under the amended Act will be abandoned. Thereupon, the OJRSA will proceed to consolidate the member system and implement the reconstitution under the existing Act, with such process to be finalized by no later than 36 months. Additionally, all members shall be issued permits in compliance with the OJRSA Sewer Use Regulation and added as co-permittees under the NPDES permit, if consolidation for any member does not occur.	8/16/2027 (25 months)	0%				
13	Finalize consolidation and associated activities	7/17/2028 (36 months)	0%				

[^] As noted in Exhibit A of the "OJRSA Reorganization Recommendations," the implementation schedule is to began when the OJRSA Board of Commissioners accepted the report its July 15, 2025 called meeting.

* Estimated to be July/August 2026.

010 OJRSA FUND
 004 REVENUE
 00401 REVENUE

Revenue Report

Oconee Joint Rsa
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Level 4 Summary for September 2026

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 OJRSA FUND								
004 REVENUE								
00401 REVENUE								
01790 UNRESTRICTED INTEREST	\$25,000.00	\$0.00	\$25,000.00	\$13,166.04	53	\$33,001.45	132	(\$8,001.45)
01830 HAULED WASTE SVCES	\$213,502.00	\$0.00	\$213,502.00	\$18,014.15	8	\$62,095.00	29	\$151,407.00
01840 OTHER REVENUE	\$41,269.00	\$0.00	\$41,269.00	\$33,105.85	80	\$182,138.41	441	(\$140,869.41)
01910 USER FEES	\$6,128,172.00	\$0.00	\$6,128,172.00	\$462,367.63	8	\$1,487,515.24	24	\$4,640,656.76
Total Revenue	\$6,407,943.00	\$0.00	\$6,407,943.00	\$526,653.67	8	\$1,764,750.10	28	\$4,643,192.90
00801 PRETREATMENT								
01850 INDUSTRIES	\$190,278.00	\$0.00	\$190,278.00	\$0.00	0	\$43,564.59	23	\$146,713.41
Total Pretreatment	\$190,278.00	\$0.00	\$190,278.00	\$0.00	0	\$43,564.59	23	\$146,713.41
01001 RETAIL IMPACT FEE FUND								
01880 CAPACITY FEES	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
Total Retail Impact Fee Fund	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
01101 WHOLESALE IMPACT FEE FUND								
01780 RESTRICTED INTEREST	\$100,000.00	\$0.00	\$100,000.00	\$19,217.39	19	\$57,846.17	58	\$42,153.83
01880 CAPACITY FEES	\$800,000.00	\$0.00	\$800,000.00	\$21,294.82	3	\$50,846.06	6	\$749,153.94
01930 UNUSED CAPACITY FEES	\$76,000.00	\$0.00	\$76,000.00	\$0.00	0	\$30,791.62	41	\$45,208.38
Total Wholesale Impact Fee Fund	\$976,000.00	\$0.00	\$976,000.00	\$40,512.21	4	\$139,483.85	14	\$836,516.15
01201 CONTRACT OPERATIONS								
01900 INTERGOV. REIMBURSEMENT	\$50,491.00	\$0.00	\$50,491.00	\$6,837.25	14	\$57,120.60	113	(\$6,629.60)
Total Contract Operations	\$50,491.00	\$0.00	\$50,491.00	\$6,837.25	14	\$57,120.60	113	(\$6,629.60)
01301 RETAIL SERVICES								
01780 RESTRICTED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,892.42	0	(\$5,892.42)
01900 INTERGOV. REIMBURSEMENT	\$105,534.00	\$0.00	\$105,534.00	\$0.00	0	\$10,659.58	10	\$94,874.42
01910 USER FEES	\$269.00	\$0.00	\$269.00	\$0.00	0	\$5,452.84	2027	(\$5,183.84)
Total Retail Services	\$105,803.00	\$0.00	\$105,803.00	\$0.00	0	\$22,004.84	21	\$83,798.16
01501 CONTINGENCY FUND								
01822 GRANTS - PROJS & CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	0	\$24,244.47	0	(\$24,244.47)
01840 OTHER REVENUE	\$7,773,098.00	\$0.00	\$7,773,098.00	\$0.00	0	\$0.00	0	\$7,773,098.00
Total Contingency Fund	\$7,773,098.00	\$0.00	\$7,773,098.00	\$0.00	0	\$24,244.47	0	\$7,748,853.53
Total REVENUE	\$15,508,613.00	\$0.00	\$15,508,613.00	\$574,003.13	4	\$2,051,168.45	13	\$13,457,444.55
Total OJRSA FUND	\$15,508,613.00	\$0.00	\$15,508,613.00	\$574,003.13	4	\$2,051,168.45	13	\$13,457,444.55
TOTAL ALL FUNDS	\$15,508,613.00	\$0.00	\$15,508,613.00	\$574,003.13	4	\$2,051,168.45	13	\$13,457,444.55

010 OJRSA FUND
 005 EXPENSES
 00501 ADMINISTRATION

Expenditure Report

Ocone Joint Rsa
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Level 4 Summary for September 2026

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 OJRSA FUND									
005 EXPENSES									
00501 ADMINISTRATION									
01140 100% DEPRECIATION EXPENSE	\$1,238,863.00	\$0.00	\$1,238,863.00	8	\$309,715.74	25	\$0.00	\$929,147.26	75
01300 PAYROLL: SALARIES	\$1,331,852.00	\$0.00	\$1,331,852.00	6	\$304,552.78	23	\$0.00	\$1,027,299.22	77
01310 OVERTIME	\$35,892.00	\$0.00	\$35,892.00	12	\$9,987.47	28	\$0.00	\$25,904.53	72
01350 PAYROLL: FICA/MEDICARE WH	\$110,941.00	\$0.00	\$110,941.00	6	\$25,176.49	23	\$0.00	\$85,764.51	77
01380 PAYROLL: RETIREMENT	\$253,853.00	\$0.00	\$253,853.00	10	\$56,590.70	22	\$0.00	\$197,262.30	78
02200 COMMISSIONER EXPENSES	\$13,140.00	\$0.00	\$13,140.00	9	\$2,580.00	20	\$0.00	\$10,560.00	80
02220 GROUP INSURANCE	\$264,245.00	\$0.00	\$264,245.00	8	\$63,573.27	24	\$0.00	\$200,671.73	76
02250 INSURANCE-PROPERTY/GENERAL	\$109,186.00	\$0.00	\$109,186.00	0	\$565.90	1	\$0.00	\$108,620.10	99
02260 EMPLOYEE WELLNESS	\$34,987.00	\$0.00	\$34,987.00	5	\$4,828.80	14	\$0.00	\$30,158.20	86
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$47,668.00	\$0.00	\$47,668.00	9	\$16,058.20	34	\$0.00	\$31,609.80	66
02320 EVENTS & MEETING EXPENSES	\$4,400.00	\$0.00	\$4,400.00	0	\$1,272.12	29	\$0.00	\$3,127.88	71
02370 SAFETY	\$50,355.00	\$0.00	\$50,355.00	1	\$8,727.86	17	\$0.00	\$41,627.14	83
02380 OFFICE SUPPLIES	\$298,788.00	\$0.00	\$298,788.00	0	\$21,874.15	7	\$0.00	\$276,913.85	93
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$16,500.00	\$0.00	\$16,500.00	4	\$3,834.29	23	\$0.00	\$12,665.71	77
02420 ADMINISTRATION SERVICES	\$280,413.00	\$0.00	\$280,413.00	15	\$89,753.53	32	\$0.00	\$190,659.47	68
02440 O&M CONTINGENCY	\$250,000.00	\$0.00	\$250,000.00	0	\$0.00	0	\$0.00	\$250,000.00	100
02530 R&M: VEHICLES/TRAILERS/EQUIP	\$116,000.00	\$0.00	\$116,000.00	3	\$21,674.77	19	\$20.13	\$94,305.10	81
02560 FEES & PENALTIES	\$4,339.00	\$0.00	\$4,339.00	3	\$672.70	16	\$0.00	\$3,666.30	84
02590 ROLLING STOCK & EQUIPMENT	\$84,000.00	\$0.00	\$84,000.00	0	\$80,607.00	96	\$0.00	\$3,393.00	4
Total Administration	\$4,545,422.00	\$0.00	\$4,545,422.00	7	\$1,022,045.77	22	\$20.13	\$3,523,356.10	78
00601 CONVEYANCE SYSTEM									
02400 SUPPLIES/TOOLS	\$57,342.00	\$0.00	\$57,342.00	2	\$47,199.22	82	\$197.07	\$9,945.71	17
02401 MAINTENANCE TOOLS & SUPPLIES	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
02411 TECHNOLOGY: SCADA	\$22,043.00	\$0.00	\$22,043.00	0	\$0.00	0	\$0.00	\$22,043.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$142,556.00	\$0.00	\$142,556.00	6	\$65,762.75	46	\$0.00	\$76,793.25	54
02450 CHEMICALS: SODIUM HYPOCHLORITE	\$26,061.00	\$0.00	\$26,061.00	13	\$9,919.48	38	\$0.00	\$16,141.52	62
02455 CHEMICALS: HERBICIDE/PESTICIDE	\$2,000.00	\$0.00	\$2,000.00	0	\$781.62	39	\$0.00	\$1,218.38	61
02490 ELECTRICITY	\$279,840.00	\$0.00	\$279,840.00	9	\$64,216.27	23	\$0.00	\$215,623.73	77
02500 WATER	\$11,130.00	\$0.00	\$11,130.00	19	\$3,513.02	32	\$0.00	\$7,616.98	68
02521 FUEL: GENERATORS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
02540 EQUIPMENT RENTALS	\$15,000.00	\$0.00	\$15,000.00	0	\$2,102.38	14	\$0.00	\$12,897.62	86
02550 BUILDINGS & GROUNDS	\$6,000.00	\$0.00	\$6,000.00	1	\$36.00	1	\$76.08	\$5,887.92	98
02590 ROLLING STOCK & EQUIPMENT	\$32,025.00	\$0.00	\$32,025.00	13	\$31,621.09	99	\$0.00	\$403.91	1
04030 FLOW MONITOR STAS: RICHLAND	\$0.00	\$0.00	\$0.00	0	\$8,563.74	0	\$0.00	(\$8,563.74)	0
05000 PUMP STATIONS	\$225,410.00	\$0.00	\$225,410.00	0	\$22,011.59	10	\$4,046.20	\$199,352.21	88
05020 PUMP STATIONS: CHOESTOE A PS	\$0.00	\$0.00	\$0.00	0	\$510.78	0	\$0.00	(\$510.78)	0
05100 PUMP STATIONS: MARTIN CREEK PS	\$0.00	\$0.00	\$0.00	0	\$309.38	0	\$0.00	(\$309.38)	0

010 OJRSA FUND
005 EXPENSES
00601 CONVEYANCE SYSTEM

Oconee Joint Rsa
Expenditure Report

Level 4 Summary for September 2026

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05110 PUMP STATIONS: MILLBROOK PS	\$0.00	\$0.00	\$0.00	0	\$152.54	0	\$0.00	(\$152.54)	0
05140 PUMP STATIONS: SENECA PS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$131.35	(\$131.35)	0
05150 PUMP STATIONS: SPEEDS PS	\$0.00	\$0.00	\$0.00	0	\$434.59	0	\$0.00	(\$434.59)	0
05230 GRAVITY SEWER & FORCE MAINS	\$145,000.00	\$0.00	\$145,000.00	1	\$19,193.24	13	\$3,698.48	\$122,108.28	84
Total Conveyance System	\$964,407.00	\$0.00	\$964,407.00	6	\$276,327.69	29	\$8,149.18	\$679,930.13	71
00701 WRF OPERATIONS									
02400 SUPPLIES/TOOLS	\$6,500.00	\$0.00	\$6,500.00	29	\$2,939.70	45	\$56.12	\$3,504.18	54
02411 TECHNOLOGY: SCADA	\$6,511.00	\$0.00	\$6,511.00	0	\$0.00	0	\$0.00	\$6,511.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$15,750.00	\$0.00	\$15,750.00	22	\$4,075.00	26	\$0.00	\$11,675.00	74
02451 CHEMICALS: CHLORINE	\$74,160.00	\$0.00	\$74,160.00	13	\$19,832.82	27	\$0.00	\$54,327.18	73
02452 CHEMICALS: POLYMER	\$66,000.00	\$0.00	\$66,000.00	7	\$12,721.06	19	\$0.00	\$53,278.94	81
02454 CHEMICALS: SODIUM BISULFITE	\$25,000.00	\$0.00	\$25,000.00	0	\$0.00	0	\$7,327.89	\$17,672.11	71
02457 CHEMICALS: OTHER	\$6,800.00	\$0.00	\$6,800.00	0	\$1,433.86	21	\$0.00	\$5,366.14	79
02470 GARBAGE	\$396.00	\$0.00	\$396.00	7	\$83.25	21	\$0.00	\$312.75	79
02480 NATURAL GAS	\$1,590.00	\$0.00	\$1,590.00	8	\$194.30	12	\$0.00	\$1,395.70	88
02490 ELECTRICITY	\$337,080.00	\$0.00	\$337,080.00	9	\$85,180.22	25	\$0.00	\$251,899.78	75
02500 WATER	\$5,300.00	\$0.00	\$5,300.00	0	\$4,317.12	81	\$0.00	\$982.88	19
02510 SLUDGE DISPOSAL	\$185,389.00	\$0.00	\$185,389.00	5	\$36,687.70	20	\$0.00	\$148,701.30	80
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$5,000.00	0	\$0.00	0	\$0.00	\$5,000.00	100
02550 BUILDINGS & GROUNDS	\$17,900.00	\$0.00	\$17,900.00	0	\$896.39	5	\$0.00	\$17,003.61	95
02590 ROLLING STOCK & EQUIPMENT	\$29,000.00	\$0.00	\$29,000.00	28	\$18,810.42	65	\$0.00	\$10,189.58	35
03000 WATER RECLAMATION FACILITY	\$919,919.00	\$0.00	\$919,919.00	0	\$18,947.44	2	\$6,872.09	\$894,099.47	97
Total Wrf Operations	\$1,702,295.00	\$0.00	\$1,702,295.00	4	\$206,119.28	12	\$14,256.10	\$1,481,919.62	87
00801 PRETREATMENT									
01300 PAYROLL: SALARIES	\$82,469.00	\$0.00	\$82,469.00	8	\$22,079.24	27	\$0.00	\$60,389.76	73
01380 PAYROLL: RETIREMENT	\$15,306.00	\$0.00	\$15,306.00	12	\$4,055.34	26	\$0.00	\$11,250.66	74
02220 GROUP INSURANCE	\$8,347.00	\$0.00	\$8,347.00	8	\$2,041.35	24	\$0.00	\$6,305.65	76
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$4,110.00	\$0.00	\$4,110.00	0	\$664.06	16	\$0.00	\$3,445.94	84
02380 OFFICE SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	0	\$88.26	2	\$0.00	\$4,411.74	98
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$1,335.00	\$0.00	\$1,335.00	3	\$179.02	13	\$0.00	\$1,155.98	87
02430 SERVICES: PROFESSIONAL/CONSULT	\$42,498.00	\$0.00	\$42,498.00	14	\$25,963.00	61	\$0.00	\$16,535.00	39
Total Pretreatment	\$158,565.00	\$0.00	\$158,565.00	9	\$55,070.27	35	\$0.00	\$103,494.73	65
00901 LABORATORY									
02400 SUPPLIES/TOOLS	\$6,200.00	\$0.00	\$6,200.00	29	\$3,221.42	52	(\$144.71)	\$3,123.29	50
02430 SERVICES: PROFESSIONAL/CONSULT	\$47,230.00	\$0.00	\$47,230.00	6	\$6,627.51	14	\$0.00	\$40,602.49	86
02456 CHEMICALS: LABORATORY	\$5,400.00	\$0.00	\$5,400.00	6	\$1,920.21	36	(\$323.81)	\$3,803.60	70
Total Laboratory	\$58,830.00	\$0.00	\$58,830.00	9	\$11,769.14	20	(\$468.52)	\$47,529.38	81
01201 CONTRACT OPERATIONS									
02411 TECHNOLOGY: SCADA	\$2,202.00	\$0.00	\$2,202.00	0	\$0.00	0	\$0.00	\$2,202.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$5,100.00	\$0.00	\$5,100.00	0	\$100.00	2	\$0.00	\$5,000.00	98

010 OJRSA FUND
005 EXPENSES
01201 CONTRACT OPERATIONS

Oconee Joint Rsa
Expenditure Report

Level 4 Summary for September 2026

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
02500 WATER	\$630.00	\$0.00	\$630.00	6	\$117.00	19	\$0.00	\$513.00	81
02521 FUEL: GENERATORS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02550 BUILDINGS & GROUNDS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
05170 PUMP STATIONS: GCCP-PS	\$10,500.00	\$0.00	\$10,500.00	0	\$107.14	1	\$0.00	\$10,392.86	99
Total Contract Operations	\$19,432.00	\$0.00	\$19,432.00	0	\$324.14	2	\$0.00	\$19,107.86	98
01301 RETAIL SERVICES									
02400 SUPPLIES/TOOLS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02411 TECHNOLOGY: SCADA	\$1,370.00	\$0.00	\$1,370.00	0	\$0.00	0	\$0.00	\$1,370.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$93,337.00	\$0.00	\$93,337.00	0	\$13,257.00	14	\$0.00	\$80,080.00	86
02490 ELECTRICITY	\$8,820.00	\$0.00	\$8,820.00	8	\$1,575.63	18	\$0.00	\$7,244.37	82
02500 WATER	\$1,050.00	\$0.00	\$1,050.00	0	\$0.00	0	\$0.00	\$1,050.00	100
05000 PUMP STATIONS	\$725.00	\$0.00	\$725.00	0	\$0.00	0	\$0.00	\$725.00	100
Total Retail Services	\$105,802.00	\$0.00	\$105,802.00	1	\$14,832.63	14	\$0.00	\$90,969.37	86
01401 CAPITAL PROJECTS									
06050 SEWER SOUTH PHASE II	\$0.00	\$0.00	\$0.00	0	\$1,777,897.95	0	\$0.00	(\$1,777,897.95)	0
06060 CONVEYANCE SYSTEM	\$80,000.00	\$0.00	\$80,000.00	0	\$0.00	0	\$0.00	\$80,000.00	100
06071 SENECA PS & FM UPGRADE/SPEEDS	\$0.00	\$0.00	\$0.00	0	\$83,000.00	0	\$0.00	(\$83,000.00)	0
Total Capital Projects	\$80,000.00	\$0.00	\$80,000.00	31	\$1,860,897.95	2326	\$0.00	(\$1,780,897.95)	(2226)
01501 CONTINGENCY FUND									
00002 CONTINGENCY EXPENSES	\$8,556,158.00	\$0.00	\$8,556,158.00	0	\$0.00	0	\$0.00	\$8,556,158.00	100
09009 COLLECTION SYSTEM REHAB	\$0.00	\$0.00	\$0.00	0	\$150,547.20	0	\$0.00	(\$150,547.20)	0
09011 DEWATERING EQUIP REPLACEMENT	\$0.00	\$0.00	\$0.00	0	\$310,180.23	0	\$0.00	(\$310,180.23)	0
09014 MH1A-MH29 GRAVITY SEWER REHAB	\$0.00	\$0.00	\$0.00	0	\$1,300.00	0	\$0.00	(\$1,300.00)	0
Total Contingency Fund	\$8,556,158.00	\$0.00	\$8,556,158.00	4	\$462,027.43	5	\$0.00	\$8,094,130.57	95
Total EXPENSES	\$16,190,911.00	\$0.00	\$16,190,911.00	5	\$3,909,414.30	24	\$21,956.89	\$12,259,539.81	76
Total OJRSA FUND	\$16,190,911.00	\$0.00	\$16,190,911.00	5	\$3,909,414.30	24	\$21,956.89	\$12,259,539.81	76
TOTAL ALL FUNDS	\$16,190,911.00	\$0.00	\$16,190,911.00	5	\$3,909,414.30	24	\$21,956.89	\$12,259,539.81	76



OCONEE JOINT REGIONAL SEWER AUTHORITY

Operations & Planning Committee

October 23, 2025

The Operations & Planning Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 2 (Seneca): Scott Moulder (Committee Chairman)
- Seat 3 (Seneca): Scott McLane
- Seat 6 (Walhalla): Zane Thompson
- Seat 9 (Walhalla & Westminster): David Dial

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

Others present were:

- Austin Allen, Arbor Land Design
- Stephen Wright, Pulte Group

A) Call to Order - Mr. Moulder called the meeting to order at 8:30 a.m.

B) Public Session – None.

C) Presentation and Discussion Items:

- 1. Update on Current Projects (Exhibit A)** – Mr. Eleazer stated, as previously reported at the October 6, 2025 board meeting, Item #17 on the list was cancelled due to prioritizing the repair to Final Clarifier #3 that broke down recently. This project has been put on hold until next fiscal year. Depending on the final cost of the clarifier repair, the OJRSA may pick and choose what can be funded this fiscal year on the project.

The Director stated that the projects list tracks the progress of the Reconstitution Committee. He added that a quarterly report was submitted to the SC Rural Infrastructure Authority, and he will provide a copy to the board at the November meeting.

- 2. Consider Request from Arbor Land Design Regarding Reservation of Capacity in the Wastewater System** – *discussion combined with item C3.*
- 3. Consider Policy for Reserving Capacity for Largescale Developments (Exhibit B)** – Mr. Eleazer stated that Items C2 and C3 will be discussed together as they are related. He introduced Mr. Austin Allen of Arbor Land Design and asked him to introduce Mr. Stephen Wright and to speak about a request to reserve capacity in the wastewater system.

Mr. Allen introduced himself as a land planner for Arbor Land Design and introduced Mr. Wright as the Land Development Manager with Pulte Group, and their organizations are working on a large development project in Seneca.

Mr. Allen said the challenge is obtaining sewer capacity for the project, because substantial upgrades are required, and the capacity is on a first come/first serve basis. He stated it is difficult from a financing standpoint, as investment teams don't want to release funds without capacity

approved or reserved. He stated it would be helpful to reserve capacity, especially if the developer will help pay for the required upgrades. Mr. Allen also explained how they have been working on this project since April and because larger projects take longer to get going, it is difficult when someone else can take the capacity out from under them in the meantime. Mr. Allen said if the OJRSA is proactive with the capacity at the front end, it would help the OJRSA with the planning standpoint of what is coming, and it would also help the Member Cities' planning and zoning standpoints.

Mr. Eleazer stated he is in support of a policy to allow large development projects to reserve capacity, under certain conditions, as design work and acquiring land for these projects can take months or years to complete. He said the OJRSA currently does not accept capacity until the developer applies for sewer service and the plans are approved. Then when the developer pays the impact fees, the OJRSA will generate a letter stating the flow will be treated at the plant, and the developer will send this letter to SC Department of Environmental Services (SCDES) with the construction permit application. He said meanwhile another developer could come in with their paperwork done quicker and get the capacity before the initial developer.

The Director said he created a draft capacity policy (*made a part of these minutes*) and ran it by OJRSA's attorney, Mr. Lawrence Flynn. Mr. Flynn made some modifications and approved the draft as written and provided.

Mr. Eleazer also stated that he recommends defining a "large development" as one that would have a minimum of one hundred and fifty (150) Equivalent Residential Units (ERUs) or 45,000 gallons per day (GPD) of wastewater associated with it. The draft shows other higher levels in the footnotes that the OJRSA board could consider instead. He said the developer would be required to put down a non-refundable 25% in the amount of the impact fee for a 3-year reservation of the capacity. He added that he supports the policy for any qualifying project but made it clear that he was not speaking in support of or against Mr. Allen's proposed project.

Mr. Moulder asked if the developer would have to pay in full when they receive the SCDES Permit to Construct. Mr. Eleazer replied yes.

Mr. Eleazer explained how the process would work for a multi-phased project:

- 1) The developer would procure capacity in the plant and collection system by paying the impact fees for the initial phase of the project and paying the 25% non-refundable reservation deposit. Then the OJRSA would generate a letter to SCDES, and then SCDES would issue the construction permit for Phase I.
- 2) The date of issue as listed on the construction permit would begin the 3-year timeframe for the capacity reservation for Phase II of the project. He stated that although SCDES may extend the construction permit but the OJRSA will not extend the timeframe (except for an additional 90-day grace period to get all the necessary paperwork submitted as stated in the draft document).
- 3) If there are additional phases (beyond Phase II) of the project, each time they get a construction permit for the previous phase, the new 3-year timeframe starts.

Mr. Moulder asked if the developer had to pay the full amount when the letter to SCDES is generated. Mr. Eleazer replied that they would pay the full amount for what is permitted on Phase I and 25% of the balance for the remaining phases.

Mr. Moulder asked if Arbor Land is asking this committee to approve the policy for their project or are they here to support the change in the policy for future consideration. Mr. Eleazer spoke about this project being on both the OJRSA and Seneca Light & Water's conveyance lines and how the pump station receiving the waste is at the end of its useful life and is on the Master Plan for upgrading. Mr. Wright stated that to keep the project on schedule, this is a time-sensitive issue and he would like to see a resolution in a reasonable timeframe. He added he would be comfortable if this will be discussed at the upcoming meeting.

Mr. Moulder asked if this committee has the authority to request this change in policy; Mr. Eleazer replied yes as the board has the authority to grant a variance based on the first come/first serve policy.

Mr. Moulder stated Mr. Eleazer mentioned system upgrades and asked Mr. McLane if Seneca would require upgrades to its system for the project; Mr. McLane replied that there would need to be some upgrades done on the Seneca lines. Mr. Eleazer said the OJRSA is using its general hydraulic modeling engineer (that does the downstream capacity studies) for this project, and it is currently in draft review to see what needs to be done and what the recommendations will be. Mr. Moulder asked if the lines would be upgraded to accept additional capacity for other future projects. Mr. Eleazer responded that it would need to, explaining that, as OJRSA attorney Mr. Lawrence Flynn stated, the OJRSA cannot “pick winners and losers” by determining which projects may or may not connect.

Mr. Moulder stated that the new policy would not resolve the issue of dividing payments for Phase I (to serve individual parcels within the development). Mr. Eleazer agreed, explaining that the fees must be paid for the portion of the project for which the developer is seeking state construction approval.

Mr. Dial asked if there would be an issue with a developer changing the gallons per day on the project while it was on reserve. Mr. Eleazer replied that he has only seen this situation happen one (1) time since he’s been here, and it was for Hartwell Village back in 2017 or so when they added the apartment complex to the project. He said this is very rare and doesn’t think this will be an issue.

Mr. Moulder asked if there should be considerations for refunds and what would constitute a refund. Mr. Eleazer replied he felt this should remain non-refundable, as the developer would potentially be taking capacity from others. He added that this could be a benefit to Mr. Jamie Gilbert of Oconee Economic Alliance for future industries.

Mr. Moulder asked Mr. Wright how he felt about the non-refundable reservation fee. Mr. Wright said he didn’t think this would be a problem, although depending on the size of the project, that could be millions of dollars. Mr. Moulder emphasized to Mr. Allen and Mr. Wright that this process would just mean that the capacity is reserved for them, not saved for them.

Mr. Dial stated that Mr. Allen started out by stating his concern about capacity being taken away and said that the 25% deposit would be applied to upgrades to the system for the project. He asked if another developer paid for a project up front, how would it not take the capacity away from Mr. Allen. Mr. Eleazer replied that the hydraulic modeling consultant would base the new upgrades at full capacity to ensure that there would be enough capacity for Mr. Allen’s project and other potential projects.

Mr. Moulder said he felt this should be discussed further at the next Operations & Planning Committee meeting in November and then be brought up to the full board. He added that it would be nice to know what kind of upgrades would be required for this project. Mr. Eleazer stated that this is currently in the engineer’s court and that Mr. McLane should be getting some information soon.

- 4. Updates on Member Cities’ Satellite Sewer System Corrective Action Plans** – The Director reported that, in 2021, as part of the Consent Order agreement between the OJRSA and the SC Department of Health and Environmental Control (SCDHEC – now known as SCDES), the OJRSA was to enforce the regulations on Satellite Sewer Systems (SSS). At the time, the OJRSA did not have a full grasp on the problems in its own collection system and required the help of engineers to identify the problem areas using CCTV, portable meters, etc.

In late 2023/early 2024, the engineers and OJRSA’s environmental attorneys felt there was enough data to quantify that the Member Cities that some issues on their lines that impacted the OJRSA. The OJRSA met with the Member Cities to discuss this, and in February 2024, the Member

Cities were asked to develop Corrective Action Plans (CAIP) to identify where inflow and infiltration (I&I) were coming from on their systems and to address it.

In Spring 2025, the Sewer Feasibility Implementation Committee was created to look at the feasibility study and determine the OJRSA's future course of action, which included the possible consolidation of all the OJRSA, Member Cities, Oconee County, and Town of West Union collection systems. Being that consolidation was a possible recommendation from the committee, it was decided not to have the Member Cities expense funds for the CAPs and put this on hold until the final recommendation of the committee. The Committee ultimately recommended consolidation, and the OJRSA Board accepted the recommendation at its August 2025 board meeting.

As per the Consent Order, the OJRSA is required to provide SCDES with a biannual report of work that has been completed in the previous six (6) months and upcoming work to be completed in the next six (6) months. As part of the CAP notice sent by OJRSA, the Member Cities were to provide the OJRSA an update on these projects by the end of each April and October. The Director reminded the committee that these reports are due by October 31, 2025.

D) Action Items to Recommend to the Board for Consideration – None.

E) Executive Director's Discussion and Compliance Matters – The Executive Director reported on the following:

- 1. Environmental and Regulatory Compliance –** Mr. Eleazer stated there was another break on the Speeds Force Main. The OJRSA is hoping to have an on-board engineer starting in January who can help the OJRSA move forward in replacing this line, as the OJRSA is "replacing the line twenty (20) feet at a time" when it breaks.
- 2. Miscellaneous (If Any) –** Mr. Eleazer stated there was a rash of calls in May from Cross Creek residents regarding odor complaints that were due to accepting waste from a package plant. Since that time, there have been a few on and off. OJRSA Operations Supervisor, Mr. Johnny McCall, has been riding through Cross Creek every morning and providing him with updates as to the smell. There has been a light scent on some mornings. Mr. Eleazer stated that the OJRSA doesn't take complaints lightly and will continue to tackle it head on.

Mr. Eleazer stated that odor complaints are more frequent from the Wexford Subdivision due to issues from the Davis Creek Road pump station. Seneca Light & Water is adding bleach in their system upstream of this area to calm the odor, and the OJRSA has installed carbon filters in the manholes. The filters are working well based on the odor detectors inside and outside of the system in that area, but the pump station itself cannot be sealed. There is a potential product that OJRSA staff is presently looking at, and a demo of this product may be performed to try to eliminate the remainder of the smell.

Mr. Dial asked how many times a complaint call from a Cross Creek resident corresponded to Mr. McCall smelling odor while driving through the subdivision. Mr. Eleazer replied that the OJRSA has not received a call from Cross Creek in quite a while. Mr. Moulder stated that Seneca has not received any complaints either.

F) Committee Members' Discussion – Mr. Dial stated it was previously mentioned that the OJRSA was having an issue collecting the impact fee for the Target project. He asked if this had been resolved. Mr. Eleazer said that the SC Department of Environmental Services (SCDES) issued a construction permit for this project in error, as they did not receive the letter from the OJRSA stating that the waste would be treated. It was decided that the OJRSA would work toward some sort of solution with the developer so that the permit didn't need to be revoked.

The Director spoke to the developer, and the developer asked about paying the fee for Target and then paying for each future project as they obtained a building permit. Mr. Eleazer said he would be in support of this if SCDES amended the construction permit by reducing the flow on the permit to only what was necessary to serve Target. Just within the last week, SCDES spoke to their general counsel

and declined to do that; therefore, the current policy of paying for the whole development in full is still in force.

Mr. Eleazer stated he gave the developer until October 31, 2025 to fill out the permit for capacity in the system and pay the impact fees. OJRSA Records Clerk, Ms. Amanda Kelley, emailed the fees and instructions as to how to apply for the capacity to the developer yesterday.

G) Adjourn – The meeting adjourned at 9:36 a.m.

Upcoming Meetings:

1. **Finance & Administrative Committee** – Tuesday, October 28, 2025 at 9:00 a.m.
2. **Board of Commissioners** – Monday, November 3, 2025 at 4:00 p.m.
3. **Ad-Hoc Reconstitution and Executive Committee** – Thursday, November 13, 2025 at 9:00 a.m.
4. **Operations & Planning Committee** – Thursday, November 20, 2025 at 8:30 a.m.

Notification of the meeting was distributed on October 20, 2025 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, www.ojrsa.org, and posted at the OJRSA Administration Building.



Operations & Planning Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

October 23, 2025 at 8:30 AM

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – Scott Moulder, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include vote and/or action on matters brought up for discussion]*
 - 1. Update on current projects (Exhibit A) – Chris Eleazer, Director
 - 2. Consider request from Arbor Land Design regarding reservation of capacity in the wastewater system – Austin Allen, Arbor Land Design
 - 3. Consider policy for reserving capacity for largescale developments (Exhibit B) – Chris Eleazer, Director
 - 4. Updates on Member Cities' Satellite Sewer System Corrective Action Plans – Chris Eleazer, Director
- D. Action Items to Recommend to the Board for Consideration**
 - None
- E. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
 - 1. Environmental and regulatory compliance matters
 - 2. Miscellaneous *(if any)*
- F. Committee Members' Discussion** – Led by Scott Moulder, Committee Chair
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- G. Adjourn**

Upcoming Meetings

All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.

- Finance & Administration Committee – October 28, 2025 at 9:00 AM
- Board of Commissioners – November 3, 2025 at 4:00 PM
- Reconstitution Committee and Executive Committee – November 13, 2025 at 9:00 AM
- Operations & Planning Committee – November 20, 2025 at 8:30 AM

FY2026 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

Row #	FY 2026 O&M Project (Project # (if applicable); PM) CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL	Approx % Complete	Anticipated Completion	PO/Contract Amount (\$)	O&M PROJECT MILESTONES				Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)	
					Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed					
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	0%	11/8/2025	0	Internal Project	Internal Project	N/A		0	0	N/A	OJRSA Chris Eleazer	
2	Agency Reconstitution (Sewer Feasibility Implementation) (Board, Others)	N/A	TBD	N/A	N/A	N/A	7/15/2025		0	0	N/A	Board of Commissioners	
3	Completion of Development Guide (AM)	5%	12/31/2025	N/A	Internal Project	Internal Project	9/10/2024		0	0	N/A	OJRSA Chris Eleazer	
4	Development Policy Revision (CE)	70%	10/6/2025	N/A	Internal Project	Internal Project	9/24/2024		0	0	N/A	OJRSA Chris Eleazer	
5	Indefinite Delivery Contract for Engineering Services (CE)	50%	10/6/2025	N/A	10/10/2025				0	0	N/A. Projects to be assigned to depts.	OJRSA Chris Eleazer	
6	Arc Flash 70E Assessment of WRF, PSs, and Other Facilities (AM)	0%	10/31/2025	12,650	Prof Svcs	8/12/2025	9/22/2025		0	12,650	Admin: Safety 501-02370	Life & Safety TBD	
7	CMMS & Financial Software System Upgrade (CE)	2%	6/30/2026	TBD	7/3/2025				0	0	Admin Services 501-02420	TBD	
8	Comprehensive Sewer Management Plan Project #2026-04 (KL)	0%	5/31/2026	49,999	Proj #2026-04 Prof Svcs	10/2/2025			0	49,999	Con Sys: Prof Svcs 601-02430	Ardurra Priya Verravalli	
9	Evaluate Perkins PS & Coneross PS Pumps to Determine Repair vs. Replace (KL, EP)	0%	10/1/2025	TBD	IDC Engineer				0	0	Con Sys: Prof Svcs 601-02430	TBD	
10	Field Data Collection for Hydraulic Model Verification (KL)	5%	12/31/2025	TBD	Prof Svcs				0	0	Con Sys: Prof Svcs 601-02430	GMC Hannah Ribelin	
11	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	0%	TBD	TBD					0	0	Con Sys: R&M COS-PS 601-05030	TBD	
12	Martin PS Motor Base Restraint System (#2 of 3) (EP)	0%	12/30/2025	35,753	Sole Source 8/4/2025	8/11/2025			35,753	0	Conv Sys R&M: MAS2-PS 601-05100	Meco Keith Hall	
13	Martin PS Aeration Motor Install (crane needed) (EP)	0%	11/30/2025	TBD					0	0	Conv Sys: Equip Rent 601-02540	TBD	
14	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL)	99%	10/31/2025	3,500	NPDES: 4/19/22 PAA: 4/1/22	NPDES: 8/22/22 PAA: 8/1/22	NPDES: 7/1/22 PAA: 8/2/22	NPDES: 10/31/25 PAA: ___	0	3,500	WRF: Prof Svcs 701-02430	Goldie Assoc Paul Lewis	
15	CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering) (JM, KL)	10%	3/31/2026	14,000	ENG: 8/27/2025	ENG: 8/27/2025			0	14,000	WRF: R&M 701-03000	Howard Engineering Amy Howard	
16	Headworks Flow Pulse and Flow Channel Sensor Install (JM)	80%	8/30/2025 9/25/2025	TBD	8/4/2025	8/12/2025	9/11/2025		0	0	WRF: R&M 701-03000	Davis Power Paul Davis	
17	Project #2026-02 General Water Reclamation Facility Installation Projects See below (JM, KL)	1%	5/31/2026	TBD	8/13/2025				0	0	WRF: R&M 701-03000	TBD	
	Cancelled and replaced with final clarifier #3 repair. Waiting on pricing.	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
		0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
		0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
		0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
		0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
		0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
		0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
		0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above	
18	Pretreatment Program Update (following NPDES permit issuance) (AM)	0%	TBD	24,500	6/4/2025	6/4/2025			0	24,500	Pretreat: 801-02430 501-02440	Goldie Assoc Sonya Harrison	
19	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE)	93%	SUB: 10/22/25 FIN: 11/21/25	140,000	RFB #2023-05	4/29/2024	2/3/2025		100,000	40,000	O&M CIP: Con Sys 1401-06071	GMC Daniel Mosher	
TOTAL AWARDED				280,402	TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:				135,753	144,649	TOTAL AWARDED BUDGET REMAINING		

FY2026 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/21/2025 16:32

Row #	FY 2026 O&M Project (Project # (if applicable); PM) CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL	Notes
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	DUE TO SCDES EVERY SIX MONTHS. Reports submitted: 11/14/21, 5/9/22, 11/10/22, 5/9/23, 11/9/23, 5/10/24, 11/8/24, 5/9/24. Next report due 11/10/2025. 10/21: Sent to KL for update.
2	Agency Reconstitution (Sewer Feasibility Implementation) (Board, Others)	See "Agency Reconstitution" sheet to track progress.
3	Completion of Development Guide (AM)	8/5: A McCullough reviewing approx 15 dates. 8/13: Have received 22 draft documents from AM for consideration.
4	Development Policy Revision (CE)	
5	Indefinite Delivery Contract for Engineering Services (CE)	8/13: Sent to K Wunder for legal review. 8/22: K Wunder considering local preference options due to OJRSA employees having to commute to engineer's office periodically. May include this in the scoring criteria of RFQ. 10/21: Held presubmittal meeting.
6	Arc Flash 70E Assessment of WRF, PSs, and Other Facilities (AM)	8/5: L&S setting up date to visit and will then provide pricing. 8/12: Scheduled to be performed in September. 9/1: Date set for last part of September. 9/24: Completed onsite assessment.
7	CMMS & Financial Software System Upgrade (CE)	9/23: Preferred Firm to be presented to O&P for consideration. 10/6: Board approved contract negotiation with KCI/Trimble Unity Maintain (Cityworks). Contracts under review.
8	Comprehensive Sewer Management Plan Project #2026-04 (KL)	NTE contract for professional services.
9	Evaluate Perkins PS & Coneross PS Pumps to Determine Repair vs. Replace (KL, EP)	Waiting on IDC.
10	Field Data Collection for Hydraulic Model Verification (KL)	9/5: Received list from Hannah Ribelin with GMC that lists areas where field verification and/or record drawing information is needed. 9/15: Have three manholes left to get depth data for. Still need to do vertical GPS. 10/21: KL spoke with Hannah to get GMC/Daniel to do GPS elevation.
11	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	This is to be determined by the evaluation of Perkins PS & Coneross PS pumps to determine repair vs. replacement. 10/21: Cove Utility inspected. Check valves are inoperable. Estimate cost to replace valves and check valves is \$40,000.
12	Martin PS Motor Base Restraint System (#2 of 3) (EP)	7/14: KL has ordered this so it can be built. 10/21: Still being built.
13	Martin PS Aeration Motor Install (crane needed) (EP)	9/15: Crane company did not show for appointment. Everything else is ready. 10/21: Will meet with Campbell Crane soon.
14	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL)	9/1: SCDES did inspection on PAA system and verbally approved to put in operation once we receive NPDES permit. 9/10: Met with SCDES to consider OJRSA's comments. Waiting on their response. 10/21: New permit goes into effect 11/1. Waiting on Permit to Operate for PAA system.
15	CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering) (JM, KL)	8/18: KL still needs to contact A Howard. He is to reach out to her very soon. 8/27: A Howard approved for ~\$14,000 design. 9/15: BREC provided Howard their information. 10/21: AH sent all info. Mtg w/ BREC onsite next week. 800KW should power whole site (600KW need).
16	Headworks Flow Pulse and Flow Channel Sensor Install (JM)	7/14: KL coordinating with Paul Davis. Items have been purchased. 8/5: Received quotes. 9/1: Paul Davis is scheduling work. 9/11: Installation complete. Now need to connect to SCADA. 10/21: Controller was bad. Waiting on new controller.
17	Project #2026-02 General Water Reclamation Facility Installation Projects See below (JM, KL)	8/7: Sent draft RFB to B Kelley for legal review as required by procurement code. 8/12: Received copy from BK. 8/13: Advertised RFB. Bids due 10/1. CANCELLED BID DUE TO EMERGENCY REPAIR NEEDED ON FINAL CLARIFIER #3.
	Cancelled and replaced with final clarifier #3 repair. Waiting on pricing.	
18	Pretreatment Program Update (following NPDES permit issuance) (AM)	Waiting on NPDES Permit issue.
19	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE)	\$80,000 carryforward from FY2025. Obligated/Spent column includes costs from FY2025. Reimbursable by Fountain Residential Properties LLC per agreement. 8/5 Railroad bore scheduled for Sept. 9/5: Railroad bore complete. 10/14: All pipe is in ground, waiting for tie ins, testing, and PTO.

FY2026 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

10/21/2025 16:18

Row #	Restricted Fund Projects (Project Manager)	OJRSA Project #	Approx % Complete	Anticipated Completion	OJRSA Funding Amount (\$)	Max Funding by Others (\$)	PO/Contract Amount (\$)	RESTRICTED FUND PROJECT MILESTONES				Obligated/ Spent Curr + Prev Years (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
								Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed				
A	I-85 Corridor Phase II See below (CE)	2019-XX and 2023-06	91%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	RO&M: CIP 1401-06050	Varies. See Below
	Engineering and Inspection Services COUNTY FUNDED		99%	10/31/2024	0	480,850	480,850	Inherited from Oconee Co	5/4/2023	5/4/2023		439,597	41,253	RO&M: Prof Svcs 1301-02430	Davis & Floyd Travis Dupree
	Construction EDA/RIA/COUNTY FUNDED		100%	10/31/2024	0	12,311,447	11,687,329	9/27/2022	3/23/2023	6/1/2023	2/4/2025	11,687,329	(0)	RO&M: CIP 1401-06050	Moorhead Construct Kevin Moorhead
	Engineering for Creek Stabilization & Welcome Center Waterline		7%	TBD	0	78,650	78,650	EJCDC Contract Amend #3	2/20/2025			0	78,650	RO&M: CIP 1401-06050	Davis & Floyd Travis Dupree
B	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	CY 2022	100%	11/1/2024	0	0	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	Sometime in 2022	8/29/2025	0	0	TBD	Thomas & Hutton Lee Brackett
C	Dewatering Equipment Replacement at WRF See below (JM, KL)	2024-06	25%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09011	Varies. See Below
	Design, Construction Admin, and Inspection SCIIP MATCH		75%	PHASE II 6/30/2026	440,300	0	440,300	9/15/2023	12/19/2023	1/11/2024		304,779	135,521	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar
	Construction SCIIP GRANT		5%	PHASE II 6/30/2026	0	4,216,749	4,147,936	3/22/2024	7/30/2024	7/26/2024		294,323	3,853,613	PROJ & CONT 1501-09011	Harper GC Justin Jones
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) See below (CE, KL)	2024-08	15%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09009	Varies. See Below
	Engineering SCIIP MATCH		75%	9/29/2025	557,000	0	557,000	N/A	9/15/2023	10/3/2023		363,975	193,025	PROJ & CONT 1501-09009	Ardurra Priya Verravalli
	Manhole Resiliency Plan: Project 1c SCIIP MATCH		3%	9/30/2025	87,500	0	87,500	N/A	4/21/2025	4/21/2025		16,200	71,300	PROJ & CONT 1501-09009	Ardurra Priya Verravalli
	Construction/Rehabilitation SCIIP GRANT		75%	SC: 9/18/2025 FC: 10/23/2025	0	4,061,570	4,061,570	8/14/2024	11/20/2024	1/27/2025		215,142	3,846,429	PROJ & CONT 1501-09009	Bio-Nomic Services Buck Stevenson
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report (CE)	2025-03	100%	3/31/2025	141,000	0	141,000	Consent Order Prof Svcs	9/30/2024			141,000	0	PROJ & CONT 1501-09012	Ardurra Priya Verravalli
F	Gravity Sewer: CONSENT ORDER Evaluation of CCTV/Smoketesting from MH29 to WRF (KL)	2026-05	0%	11/15/2025	31,500	0	31,500	Prof Svcs	8/12/2025			1,300	30,200	PROJ & CONT 1501-09014	Ardurra Priya Verravalli
G	Consent Order Speeds Creek FM Replacement Engineering Design & Easements Only (CE)	2025-TBD	0%	TBD	TBD	0	TBD	IDC Engineer				0	0	PROJ & CONT 1501-09015	TBD
					1,257,300	8,278,319	9,466,806	TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:				1,336,719	8,130,088	TOTAL AWARDED BUDGET REMAINING	

FY2026 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

10/21/2025 16:18

Row #	Restricted Fund Projects (Project Manager)	Notes
A	I-85 Corridor Phase II See below (CE)	7/21: Spoke with J Reynolds about grass not growing on Phase II project along interstate, he said he'll call contractor because it is a warranty item and we need the grass to stabilize the site. SCDES will hold us accountable for any offsite impact due to erosion. JR sent Moorhead an email same day.
	Engineering and Inspection Services COUNTY FUNDED	7/25: Received GIS info from R Love. Forwarded to D Gant for review 7/28. Still need to locate/GPS service cleanout at SC59/Fairplay Blvd and shoot elevations of manhole rim/grade elevations. 8/4: Locate clamp received. Waiting for GPR training to be scheduled. 8/6: Moorhead acknowledged by email that additional stabilization is required. Likely to be performed in September. 8/21: Put on backburner a little by D&F due to their work on SCIP.
	Construction EDA/RIA/COUNTY FUNDED	9/8: R Love is coordinating with GeoTrack on design assumptions for the embankment design. 10/21: Travis Dupree working on two alternatives for streambank--culvert system and bridge. Expect tech memo soon.
	Engineering for Creek Stabilization & Welcome Center Waterline	
B	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	8/22: Called L Brackett and K Shoemake for update. Left message w/ Shoemake (Brackett's VM full). 8/29: A Brock stated they have SCDES Construction Permit. COMPLETE.
C	Dewatering Equipment Replacement at WRF See below (JM, KL)	1/6/2025: Received 90% plans, Jackson Electric visited site to assess. 1/22: Received SCDES construction permit application payment request of \$550. 2/4: Board approved contracts. Signed, submitted stormwater permit application. 3/10: Received feedback from SCRIA on contract. KCI will need to oversee a few items and respond. 3/28: Received final contract as approved by RIA for signature. Barbian asked Harper to sign then forward for OJRSA signature. 4/17: Signed contract. 7/25: Looking at November mobilization. Looking at substantial completion in mid-July 2026. 9/15: Continuing to work on electrical. 10/2: Harper will apply for building permits soon.
	Design, Construction Admin, and Inspection SCIP MATCH	
	Construction SCIP GRANT	
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) See below (CE, KL)	PO/Contract Amount includes \$700,000 owner contingency 8/14: Pay App #5 submitted for ACOG review. 8/18: Complaint addressed. Contractor in communication with property owner. 8/25: BNS replaced damaged manhole cone using OJRSA material last week. 8/26: Change Order #4 signed. No cost change but adjusts for rain days. Updated substantial completion from 8/25/2025 to 9/10/2025 and final completion from 9/29/2025 to 10/15/2025. 9/15: Contractor update--3,204 LF relining and 59 manhole rehabs remain. Lining completion on 9/22 and manholes to be completed by 10/9. Lining samples to be completed by 10/20 and manhole samples by 11/3. They did not receive any sample results last week. 9/22: BNS reported 2 lining shots done last week and 2 remaining. Completed 9 manholes last week and have 49 remaining. Provided new schedule with final completion of 11/3. Estimate 75% complete. 10/6: Culy will start back up manhole rehab tomorrow, 47 remaining. R/W restoration to continue. They need to review KL's comments regarding overflow. 10/6: Board approved additional \$159,000 for Ardurra to administer additional manhole rehab work. 10/14: Ardurra scheduling a site visit at Cross Creek next week.
	Engineering SCIP MATCH	
	Manhole Resiliency Plan: Project 1c SCIP MATCH Construction/Rehabilitation SCIP GRANT	
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report (CE)	5/5: Received draft report to review. 6/2: Provided comments to Priya. 7/24: Received final report. COMPLETE.
F	Gravity Sewer: CONSENT ORDER Evaluation of CCTV/Smoketesting from MH29 to WRF (KL)	Review CCTV for 9,525 LF of 30" and 36" RCP and 29 manhole inspections to develop list of defects for design of sewer rehab. 8/15: Engineer confirmed receipt of data (delivered a few months ago). They are verifying all information.
G	Consent Order Speeds Creek FM Replacement Engineering Design & Easements Only (CE)	CONSENT ORDER ITEM 7/15/2024: As identified in the 20 Year Master Plan, this force main should be replaced with similar sized pipe. 8/5: Waiting on IDC engineer.

FY2026 RECONSTITUTION TASKS

TASKS MAY CARRY ACROSS BUDGET YEARS

Row #	Agency Reconstitution Tasks as Stated in the OJRSA Reorganization Recommendations Accepted by OJRSA Board on July 15, 2025	Target Date [^] (Time Following Acceptance)	Approx % Complete	Task Manager	Started	Completed	Notes
1	Current Board will dissolve the current Ad Hoc Committee and establish the Implementation Committee ("Reconstitution Committee") for further implementation oversight.	8/29/2025 (45 days)	100%	OJRSA Board	7/15/2025	8/4/2025	7/15/2025: Current committee dissolved during called board meeting. 8/4: New Committee established. Includes: A Brock (County), K Bronson (Westminster), C Eleazer (OJRSA), S Moulder (Seneca), C Myers (Walhalla), C Bentley (ACOG), A Mettlen, K Amidon, J Jones, L Flynn. COMPLETE.
2	Adopt the timeline and accept the dates are targets that the committee will try to maintain progress towards, acknowledging that things may come up and require adjustments.	N/A	100%	Committee	8/14/2025	8/14/2025	8/14/2025: The acceptance of timeline was a committee-led decision. COMPLETE.
3	Legislative revisions to the Joint Authority Water and Sewer Systems Act ("Act") will be finalized and provided to the Oconee County Delegation. Consultation shall be made with the Delegation on whether lobbyist support will be needed.	8/29/2025 (45 days)	90%	Committee	9/22/2025		8/14/2025: To be considered by the county and cities/towns and discussed at the next meeting. Feedback to be presented at next committee meeting. 9/11: K Bronson asked OJRSA to schedule meeting with Oconee County Delegation to discuss. 9/12: C Eleazer reached out to Sen. Alexander for consideration. 9/16: Decided to meet with delegation members individually. 9/22: Met with Sen. Alexander and provided him with draft version of JAWSS amendments.
4	Reconstitution Committee will provide <u>quarterly updates</u> to the SCRIA, the current Board, and Oconee County on the progress of the implementation of the initial recommendations.	9/30/2025 (quarterly)	100%	OJRSA Staff Member per 8/14/2025 vote	10/9/2025		DUE TO SCRIA EVERY THREE MONTHS. Reports submitted: 10/13/2025. Next report due 01/14/2026.
5	Resolutions of support for consolidation/OJRSA reorganization will be provided to and adopted by each governing body affected by the recommendation, including: OJRSA, Seneca, Walhalla, Westminster, West Union, & Oconee County.	10/13/2025 (90 days)	67%	Officials of OJRSA, Cities/Town, & County	8/21/2025		8/21/2025: L Flynn sent draft resolutions to committee members. C Eleazer forwarded copy to West Union and spoke with Mayor Oliver by phone about it. 8/26: Seneca council approved. 9/8: OJRSA Board approved. 9/9: Westminster council approved. 9/8: West Union considered but decided they need more info. 9/11: C Myers mentioned Walhalla to consider next week and A Brock stated Oconee County to consider in October. 9/16: Walhalla approved. County and West Union still remaining.
6	Consultants shall be engaged and the process of a collection system <u>technical evaluation</u> and <u>financial valuation</u> will be initiated, including the identification of potential funding for effort and immediate rehabilitation projects that may be identified or current CIP. Additionally, a <u>rate consultant</u> will be engaged.	11/12/2025 (120 days)	0%				9/11/2025: It was decided that all jurisdictions were to provide comments to L Flynn, A Mettlen, J Jones, and K Amidon and they will compile a response to all questions and concerns about the valuation of systems and other matters. 9/17: Corrective Action Plan submittals and CIPs for each system returned to cities requesting updates, if any, by 9/24. 10/9: No updates submitted to facilitators. Additional request to send A Mettlen updates by next meeting (11/13).
7	Communication plan to be developed under the guidance of the Reconstitution Committee and provided to all entities involved.	11/12/2025 (120 days)	0%				
8	List of recommendations for the initial commissioners for the New Commission will be provided to Delegation. <i>(Within 60 days of approved changes to the Act*)</i>	Estimate 8/31/2026 (as noted)	0%				
9	Complete the technical evaluation and financial valuation of the collection systems.	2/27/2027 (15 months)	0%				
10	Unified, equitable rate structure timeline will be provided as part of initial terms for collection system consolidation.	5/12/2027 (18 months)	0%				
11	Legal documents to transfer collection system assets to OJRSA to be executed, as well as all necessary reconstitution documents.	7/15/2027 (24 months)	0%				
12	If the legislative amendments have not be approved, plans for consolidation under the amended Act will be abandoned. Thereupon, the OJRSA will proceed to consolidate the member system and implement the reconstitution under the existing Act, with such process to be finalized by no later than 36 months. Additionally, all members shall be issued permits in compliance with the OJRSA Sewer Use Regulation and added as co-permittees under the NPDES permit, if consolidation for any member does not occur.	8/16/2027 (25 months)	0%				
13	Finalize consolidation and associated activities	7/17/2028 (36 months)	0%				

[^] As noted in Exhibit A of the "OJRSA Reorganization Recommendations," the implementation schedule is to began when the OJRSA Board of Commissioners accepted the report its July 15, 2025 called meeting.

* Estimated to be July/August 2026.



Sewer Capacity Memorandum

Date: October 20, 2025

To: Chris Eleazer – Executive Director
Oconee Joint Regional Sewer Authority
623 Return Church Road
Seneca, South Carolina 29678

Regarding: Sewer capacity reservation within Oconee County

Mr. Eleazer,

It is the wish of the developer to secure a variance from the OJRSA standards, policies, and procedures to reserve sanitary sewer capacity for larger single-family residential developments within the County where capacity is already available. In addition to these larger projects that have capacity readily available, there are also projects that require substantial upgrades to existing infrastructure. The developer cannot obtain reservation of the additional capacity until they commit a substantial amount of money towards those upgrades.

The current OJRSA standards, policies and procedures for reserving capacity create unnecessary issues and hardships on the developer and are listed as follows:

- Currently, sewer capacity is allocated on a first-come, first-served basis. Larger developments take more time to design, coordinate and entitle than smaller developments take. While the larger development is in the design and entitlement process, a smaller development could begin construction in the same basin that could potentially take the available density conveyed to the larger development. Ultimately, capacity could be allocated to other developments in the area without warning to the larger development.
- If the capacity conveyed to the developer within the existing infrastructure is taken from the system by other projects during construction, the developer might be required to incur heavy infrastructure costs to improve the system at a time in the project where budgets are in place and it can be very difficult to cover those additional costs.
- Standard company policy, lenders and/or investors require assurances that all utilities, especially sewer, are secured before funds can be released to the project. If the developer has confirmed and reserved capacity, project feasibility increases substantially.

A variance or deviation from the current OJRSA standards, policies and procedures would not only benefit the developer but would also benefit OJRSA and surrounding municipalities. These benefits are listed below:

- Reserving capacity for the full buildout (or agreed upon number of homes) allows consistent infrastructure planning and avoids reapplication or redesigning at a later date if capacity becomes constrained.

- Allocating and reserving capacity as new developments come on line helps planning and system management agencies to forecast future demand, loads, plan extensions and maintain fair allocation among developers. It would also allow for proactive measures that secure a projects utility foundation and protects developer investments, ensures regulatory compliance, and prevents future uncertainty or competition for limited infrastructure resources.

The development community respectfully requests approval to reserve the available capacity for the number of homes that the existing infrastructure can already serve and that OJRSA make an option available for developers to reserve the remaining capacity to complete the project.

We appreciate OJRSA's consideration of this request and look forward to working collaboratively to ensure the successful planning and coordination of this project. If further information is required, please reach out to me at ama@aldllc.net or 864-230-6232.

A handwritten signature in blue ink that reads "Austin Allen". The signature is written in a cursive, flowing style.

Austin Allen
Land Planner



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RESERVING CAPACITY FOR LARGE DEVELOPMENTS

General existing process for all types of development projects:

1. Developers are required to perform downstream capacity assessment for all potential projects greater than or equal to 10,000 gallons per day (“gpd”) as stated in OJRSA Development Policy (“Development Policy”). Studies are also required for projects less than 10,000 gpd if the project will be located in an area with capacity limitations, as identified by OJRSA staff.
2. The design for the entire project or each phase of a project (if developed in phases) must be submitted for initial review by OJRSA. Revisions must be made, as necessary, to comply with applicable portions of OJRSA Sewer Use Regulation (“SUR”) and the OJRSA Development Policy (supplement to SUR).
3. Once OJRSA reviews and approves a plan, the developer must submit an application for a Permit for OJRSA Wastewater System Capacity (“Capacity Permit”) and pay all impact and other fees for the portion of the project they intend to submit to SC Department of Environmental Services (“SCDES”) for the issuance of a permit to construct. Submission of a final application for a Capacity Permit must be completed prior to the issuance of any conditional commitment letter from OJRSA (aka a “Willingness to Serve Letter”) to convey and treat flow associated with project, which is necessary to obtain a wastewater construction permit (“SCDES Permit”).

New considerations for reserving capacity for large developments:

4. If an entire project (all current and future phases) or any phase of a project is projected to be greater than or equal to 150¹ equivalent residential units² (“ERUs”) at final buildout, then the developer may apply to OJRSA to reserve capacity for the development. Capacity reservations are limited, and subject to the following conditions:
 - a. OJRSA must know amount of flow for future project needs.³
 - b. Capacity will be reserved for period included on the initial SCDES Permit or three (3) years, whichever is longer (the “Capacity Reservation Term”). If the SCDES Permit is extended or amended, then the date shall remain as stated on the initial SCDES Permit and shall not be extended by OJRSA. Further, OJRSA has no duty or obligation to advise the developer of the expiration, or pending expiration, of the Capacity Reservation Term.
 - c. To reserve capacity, the developer must pay a nonrefundable reservation fee equal to 25% of the applicable impact fees for all sewer capacity to be reserved at the then-current impact fee rate (the “Reservation Fee”). Reservation Fees collected shall be maintained in the Wholesale Impact Fund or Retail Impact Fund, as appropriate, and shall be eligible for use as determined by OJRSA and in accordance with OJRSA Financial and Accounting Policy.
 - d. Actual future impact fees due for project shall be applied based upon the impact fees in place at the time the application for a Capacity Permit is made. The Reservation Fee shall be credited against the balance of any impact fees due and payable at the time of the submission of the

¹ OJRSA staff recommend defining a “Large Development” as one that is projected to be greater than or equal to 150 ERUs (45,000 gpd) at full project buildout. Other flows to consider are 50,000 gpd (167 ERUs), 60,000 gpd (200 ERUs), 75,000 gpd (250 ERUs), and 100,000 gpd (334 ERUs).

² 1 ERU is equivalent wastewater flow generated by 1 home

³ There must have been capacity or plans to expand capacity (by time next phases are to begin construction) during initial or subsequent capacity requests as included in Development Policy.

application for the Capacity Permit. If the Capacity Reservation Term has expired, no credit for any Reservation Fees shall be allowed. By submitting a request for reserved capacity, the developer expressly acknowledges and agrees that no benefit, credit or offset against impact fees shall result from the payment of the Reservation Fee after the expiration of the Capacity Reservation Term. Once the Capacity Reservation Term has expired, any Reservation Fees previously paid shall not be considered foregone impact fees but instead shall be treated by both OJRSA and the developer as an expired option to purchase capacity.

- e. Design on future phase(s) must be approved by OJRSA for submittal for SCDES Permit prior to the end of the initial SCDES Permit in a manner stated in 4.b above. Developers must pay fees within 90 days after initial SCDES Permit expiration date.

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