



ADMINISTRATOR'S REPORT
Kevin Bronson
Office of the City Administrator
Westminster, South Carolina

November 7, 2025

GENERAL INFORMATION

In Appreciation for Our Veterans

Tuesday, November 11, 2025 is Veterans Day. The parade to honor Oconee County veterans this year will be in Walhalla, it will begin at 5:30 pm. We appreciate all those that served. More information is available here: <https://visitoconeesc.com/events/>

Westminster Christmas Parade Sign-ups

Signups for the Westminster Christmas Parade are now live. The parade will be held at 6:00pm on Friday, December 5. Due to anticipated construction on Main Street, the parade will continue down Windsor Street instead of Main Street, and the Tree Lighting will be held on the green at Westminster Baptist Church. Members of the public and organizations that wish to sign up can do so at: <https://docs.google.com/forms/d/e/1FAIpQLSdg0cQkUmKzKsXwtkwKVdrxcPS2H7mq-9QyzzZQRxR3GRHqzA/viewform?usp=sharing&oid=105103276077200436805>

Downtown Streetscape Update

The Westminster Downtown Streetscape was awarded by City Council at its October 14, 2025 meeting to Foothills Contracting (pending granting agency approval) for \$2,158,005.00. The project is currently under granting agency review, which could be approved at any time. Once approved, staff will begin working with Foothills to amend the construction schedule to include this delay. Construction will begin as soon as possible.

This Week in Rec: An Update from Recreation Director Herb Poole

- Late online registration for basketball is ongoing, with an additional late fee.
- This weekend (11/07), Westminster will host an invitational Volleyball All-Star Tournament, with teams from Westminster, Walhalla, Salem, Easley, and Liberty will be participating.
- Next weekend (10/14) is the Western District All Star Volleyball Tournament, with teams traveling to different locations. The 14U All-Stars will play in Easley, 12U will play in Seneca, and 10U will play in Ninety-Six.
- Westminster Recreation will host the Western District 10U Co-ed Soccer Tournament. The tournament will begin on Thursday, November 6, at Owens Stadium.
- Westminster Recreation needs several more basketball sponsors. Interested sponsors should contact the Westminster Recreation Department at 864-647-3208.
- The Westminster Recreation Department participated in a ribbon cutting on Tuesday, November 4, 2025 for the new crosswalk at the intersection of Hall Road and Anderson Avenue. About 25

kids attended. The crosswalk was selected to increase safety for kids walking from West Oak Middle School to the Hall Road Ball Fields, the new Horton Outdoor Recreation Facility, and the Civic Center.

Horton Outdoor Recreational Area

This week, city crews set the posts for the perimeter fence which will go along Hall Road they also installed an entrance gate. Mammoth Sports Construction crews are scheduled to be back onsite the week of November 10th to begin working on punch list items. The most important being the outfield of the north field (the field closest to Hall Road). Areas of the outfield still are not draining properly. Mammoth will evaluate options once their personnel are on site and then commence with corrections.

The wait continues with SCDOT to issue its past-due encroachment permit. As soon as the encroachment permit is issued AMW Construction will immediately apply to Oconee County for a building permit to construction the concession stand. From there a construction timeline will be published.

South Carolina Rural Infrastructure Authority (RIA)

RIA conducts an annual water and sewer rate survey to collect data for its SRF credit review function in the loan programs. The survey only covers “inside” residential rates but includes the majority of public water and sewer providers in South Carolina. The information may be accessed here:

<https://ria.sc.gov/loans/rates/>

Cooper’s Mill Phase II

Cooper’s Mill Phase II Water and Sewer Installation is complete.

Heirloom Farms

Heirloom Farm water and sewer installation is complete.

SCIIP Sewer Improvements Phase I

Tugaloo/McClam are beginning to install the manhole and sewer main at Pumphouse Road to Mimosa Street.

SCIIP Sewer Improvements Phase II

LW Inc has completed Section A (behind Yousef’s and the former Burger King Site). Work on Section C (Intersection of HWY 24 and portions of HWY 123) has begun, including some lane closures. Contractors continue to progress down Main Street.

Lucky Street, James Street, and Highland Avenue Water Improvements

Preliminary plans have been completed and approved, and Civil Engineer Troy Rosier is preparing documents to bid.

Monthly Chief’s Report

Chief of Police Fred Miller’s monthly activities report is attached.

Monthly Code Enforcement Report

The monthly Code Enforcement Report is attached.

Westminster Senior Outreach

As a reminder to seniors in the area or those who know a senior who may enjoy socializing and special events designed just for seniors, the Westminster Senior Outreach is located at 211A Lucky Street, Westminster, SC. Activities are free and good times are frequent. More information is available on the website: <https://wscwestminstersc.wixsite.com/wsoc>

Westminster Planning Commission

Nothing to report.

OJRSA

Past and future meetings are available on OJRSA's YouTube channel:

<https://www.youtube.com/@OconeeJRSA>

The OJRSA Board met November 3, 2025 at 4:00 pm; the draft minutes are attached. The Board also accepted the FY2025 Year End Financial Statements (audit) which can be found here:

<https://ojrsa.org/wp-content/uploads/Audit-2025-6-30-OJRSA-Audited-Financial-Statements.pdf>

PMPA

Nothing to report.

PLEASE MARK YOUR CALENDARS

November 13, 2025 at 9:00am OJRSA Ad Hoc Reconstitution Committee at OJRSA *(corrected date)*

November 11, 2025 – City offices closed in honor of Veterans Day

November 17, 2025 at 6:00 pm Westminster Planning Commission Meeting at City Hall

November 18, 2025 at 6:00 pm City Council Meeting at the Westminster Fire Department

November 20, 2025 at 8:30 am OJRSA Operations & Planning Committee at OJRSA

November 20, 2025 at 10:00 am PMPA Board Meeting at PMPA

November 25, 2025 at 9:00 am OJRSA Finance & Administration Committee at OJRSA

November 27-28, 2025 City Offices closed to observe Thanksgiving

December 1, 2025 at 4:00 pm OJRSA Board Meeting at OJRSA

City Council Meeting Schedule:

January 14, 2025		6:00 PM	City Council Meeting
February 11, 2025	4:00 PM	6:00 PM	Budget Workshop/City Council Meeting
March 11, 2025	4:00 PM	6:00 PM	Budget Workshop/City Council Meeting
April 8, 2025	4:00 PM	6:00 PM	Budget Workshop/City Council Meeting
April 29, 2025	4:00 PM		Budget Workshop
May 13, 2025		6:00 PM	City Council Meeting
June 17, 2025		6:00 PM	City Council Meeting
July 8, 2025		6:00 PM	City Council Meeting
August 12, 2025		6:00 PM	City Council Meeting
September 9, 2025		6:00 PM	City Council Meeting
October 14, 2025		6:00 PM	City Council Meeting
November 18, 2025		6:00 PM	City Council Meeting
December 9, 2025		6:00 PM	City Council Meeting

Special Events Calendar

Puttin' on the Ritz- November 15, 2025 at the FARM Center

The Oconee History Museum will host its annual fundraising gala, from 6-9pm, at the FARM Center. Tickets are \$50 per person (\$60 for non-members). All proceeds will support the Oconee History Museum in preserving the history and heritage of Oconee County.

Westminster Arbor Day Celebration – December 5, 2025

Arbor Day will be celebrated at the Pool Field this year (behind the Westminster Senior Outreach). **The Lazy Daisy Garden Club** graciously purchased 21 apple trees for the event. These trees will be planted in an orchard style in the area across the parking lot from the baseball/softball field. The time of the celebration will be announced once all the details have been arranged.

Westminster Christmas Parade and Tree Lighting- December 5, 2025 on Main Street and Westminster Baptist Church.

City of Westminster 2025

Holiday EVENTS



- Dec. 5 at 6 PM:
Westminster Christmas Parade
- Dec. 5 at 7 PM:
Westminster Tree Lighting
at Westminster Baptist Church (After Parade)

Sign up to participate in the
Christmas Parade:



For Questions, Call
City Hall at
864-647-3200



westminstersc.org





Westminster Chief of Police Monthly Report

October 2025

Offenses/Incident Reports	44
Vehicle Accidents	7
Use of Force Incidents	0
DUI	2
Arrests	37
Citations Issued	105
Warnings Issued	120
Traffic Stops	225
Security Checks/ Extra Patrol	242
Total Calls	695
Training Hours	107
Senior Checks	10

10/01 WMPD conducted a traffic stop on E. Main and W. Piedmont St., resulting in the arrest of a male subject for several moving violations.

10/01 WMPD conducted a traffic stop on Cedar St., resulting in the arrest of a male subject for several moving violations.

10/01 WMPD conducted a traffic stop on W. Windsor St, resulting in the arrest of a male subject for several moving violations.

10/02 WMPD responded to an address on Gaston Cir where a female had overdosed. Narcan was administered, and the woman was transported to the ER by EMS.

10/02 WMPD arrested a male subject for trespassing at Ingles.

10/02 WMPD conducted a traffic stop on E. Main, resulting in the arrest of a male subject for several moving violations.

10/02 WMPD responded to the area of W. Windsor and W. King St for a traffic accident, resulting in the arrest of a male subject for DUI and several other traffic violations.

10/03 WMPD responded to a domestic that occurred on Adam St and Long Creel Highway. During their investigation, it led to the arrest of a male subject for DV1st.

10/04 WMPD responded to Wood St, where they found a male subject unconscious and not breathing with no pulse. EMS was able to get a pulse on the male subject, and he was life-flighted to Greenville Memorial.

10/04 WMPD arrested a male subject for trespassing after notice at the Power Trac after he was told to leave several times.

10/05 WMPD responded to Hardee's for an apparent overdose. Once on scene, they found the male subject unconscious. Narcan was administered, and the male was transported to the ER.

10/06 WMPD conducted an investigation on Sunshine Cir. that led to the arrest of 2 people for Child neglect and several other charges.

10/06 WMPD arrested a male subject for warrants out of Greenville after responding to a domestic that occurred on Bermuda St.

10/07 WMPD conducted a traffic stop on E. North Ave, resulting in the arrest of a male subject for several moving violations.

10/07 WMPD conducted a traffic stop on Toccoa Highway, resulting in the arrest of a male subject for several moving violations.

10/09 WMPD arrested a male subject for drug charges at Spinx.

10/09 WMPD conducted a traffic stop on Mountain View St., resulting in the arrest of a male subject for possession of a stolen vehicle and several additional charges.

10/10 WMPD responded to the area of W. North Ave for a traffic accident, resulting in the arrest of a male subject for several traffic violations.

10/11 WMPD conducted a traffic stop on Windsor, resulting in the arrest of a male subject for DUS 3rd and above.

10/11 WMPD conducted a traffic stop on E. Main and Dickson, resulting in the arrest of a male subject for several moving violations

10/12 WMPD conducted a traffic stop on Long Creek Highway, resulting in the arrest of a male subject for several moving violations

10/12 WMPD conducted a traffic stop on E. Main, resulting in the arrest of a male subject for alcohol violations.

10/15 WMPD conducted a traffic stop on E. Main and W. Piedmont St., resulting in the arrest of a male subject for several moving violations

10/15 WMPD conducted a traffic stop on E. Main and Pew St., resulting in the arrest of a male subject for several moving violations

10/15 WMPD conducted a traffic stop on E. Main and Oak St., resulting in the arrest of a male subject for several moving violations

10/16 WMPD conducted a traffic stop on E. Main and S.Pew., resulting in the arrest of a male subject for several moving violations

10/18 WMPD conducted a death investigation that occurred after a female was found deceased in the woods by a family member. No foul play is expected currently.

10/18 WMPD arrested a male subject for Public Drunk on B St.

10/19 WMPD responded to Spring St for a male subject discharging a firearm in the city.

10/20 WMPD arrested a male subject for drug charges at 703 E Main St

10/23 WMPD conducted a traffic stop on Toccoa Highway, resulting in the arrest of a male subject for several moving violations.

10/25 WMPD conducted a traffic stop on E. Main and Sunshine Cir, resulting in the arrest of a male subject for several moving violations.

10/26 WMPD arrested a female subject for drug charges after a traffic stop on W. Oak Hwy

10/27 WMPD assisted the fire department with a house fire on England St.

10/30 WMPD arrested a male subject for drug charges after a traffic stop on W. Oak Hwy

10/30 WMPD conducted a traffic stop on James St, resulting in the arrest of a male subject for several moving violations.

On 10/31, WMPD conducted a traffic stop on Skyland Drive, resulting in the arrest of a female subject for several moving violations.

Chief's Notes

10/01-10/05 Chief's Conference Myrtle Beach

10/06 New Hire started

10/07-09 Lt. Merck attended the Principal of Supervision class at the Academy

10/08 Charity Golf Tournament at the Keowee Keys

10/08 Anderson County Investigator requested assistance on a case

10/09 Meeting with Ms. Kaywood, Regan on Christmas Parade

10/10 Cops and Clergy Luncheon sponsored by Grasham Barrett

10/10-11 Bigfoot Festival

10/14 Staff Meeting

10/14 Council Meeting

10/15 Meeting with a representative from Read's Uniform

10/16 Officers' quarterly firearms qualifications

10/20-24 Four officers completed NAMI Certification Class (40 hrs.)

10/18-22 Death Investigation follow-ups

10/23 Cleaned up campsite on Wood St

10/24 YMCA tournament

10/25 NAACP Dinner

10/27 Meeting with Ms. Kaywood

10/28 SCLN Meeting in Anderson

10/29-30 Completed the new breakroom for our officers

10/31 BOO ON Main EVENT

Fred Miller

Chief of Police

**CODE REPORT
OCT. 2025**

ADDRESS	OWNER NAME	VIOLATION TYPE	CODE #	NOTICE DATE	NOTIFI	DUE DATE	NOTES
209 Willow Row	Reza Anaraky	Grass	302.4	10/14/2025	Mail	10/27/2025	In process of bidg. Deck
100 Gaston Cir.	Randall Pomeroy	Grass	302.4	10/14/2025	Mail	10/27/2025	Complete
217 Hall Rd.	Elspeth Murday	Grass	302.4	10/14/2025	Mail	10/27/2025	No improvement
200 Earl Holcombe	Salvador Torres	Grass	302.4	10/14/2025	Mail	10/27/2025	Complete
205 Willow Row	Willie Ogleby	Grass	302.4	10/14/2025	Mail	10/27/2025	Complete
107 Anderson Ave	Rita Hafner	Vehicle	302.8	10/14/2025	Mail	10/27/2025	Send final notice
206 N. Broad St.	Steven Hatley	Grass	302.4	10/14/2025	Mail	10/27/2025	Complete
409 E. North Ave.	James Kay	Veh/junk/grass	151.101/302.8	10/14/2025	Mail	11/21/2025	Started siding
104 N. Broad St.	Patricia Cobb	Grass	302.4	10/14/2025	Mail	10/27/2025	Complete
201 Lakeside Dr.	Lester McMahan	Grass/RV	302.8/302.4	10/14/2025	Mail	10/27/2025	No improvement, check contact info
203 Lakeside Dr.	Melanie Langston	Remodel	301.2	10/14/2025	Mail	10/31/2025	Complete
305 Lakeside Dr.	Cody Grant	Junk/Veh.	151.101	10/14/2025	Mail	11/17/2025	Cert. mail excepted/posted Final Notice
99 D St.	Patricia Cobb	Grass	302.4	10/14/2025	Mail	10/27/2025	Complete
201 D St.	Michal Lerado	Grass	302.4	10/14/2025	Mail	10/27/2025	grass cut/cleaning in process

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1001 E. North Ave.	Jacqueline McQueen	Junk/Veh.	151.101/302.8	10/14/2025	Mail	1/20/2025	No progress/send final notice/check Contact
1005 E. North Ave.	Leslie Stegall	Grass	302.4	10/14/2025	Mail	10/27/2025	Sent letter to a 2nd address 10/30
100 Holcombe St.	Bertin Cortez	Junk	151.101	10/14/2025	Mail	10/27/2025	Complete
107 Holcombe St.	Nancy Walker	Junk	151.101	10/14/2025	Mail	10/27/2025	some improvment
109 Holcombe St.	Carolyn Watkins	Junk	151.101	10/14/2025	Mail	10/27/2025	No improvement/send final
126 Holcombe	Dale Johnston	Junk	151.101	10/14/2025	Mail	11/17/2025	No improvement/send final
112 Oak St.	Steven Davis	Grass	302.4	10/16/2025	Mail	10/31/2025	Partial cut
304 N. Piedmont St.	Winfred White	Vehicle	302.8	10/16/2025	Mail	11/20/2025	
304 N. Pew St.	Kathy Rholetter	Vehicle	302.8	10/16/2025	Mail	11/20/2025	
200 N. Bibb St.	Michelle Scarfo	Grass/Junk	302.4/151.101	10/16/2025	Mail	10/31/2025	Partial
202 N. Bibb St.	Michelle Runyon	Trash/Junk	151.101	10/16/2025	Mail	10/31/2025	Complete
1651 E. Main st.	Mark Lyles	Grass	302.4	10/16/2025	Mail	10/31/2025	Complete
1701 E. Main St.	Eric Schryba	Grass	302.4	10/16/2025	Mail	10/31/2025	Not cut. Mail 10/31 Final
100 Dunlop Dr.	Miles 302 Palmer LLC	Grass	302.4	10/16/2025	Mail	11/20/2025	Complete
207 Skyland Dr.	Evelyn Collins	Grass	302.4	10/16/2025	Mail	10/31/2025	Had house fire and will get to it soon

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204 Skyland Dr.	Current Res./Mefleh	Grass/Parts	302.4	10/16/2025	Mail	10/31/2025	Complete
408 S. Bibb St.	Timothy Fredrick	Vehicle	302.8	10/16/2025	Mail	10/31/2025	Complete
500 S. Bibb St.	Jennifer White	Junk	302.1	10/16/2025	Mail	11/20/2025	Complete
307 Bermuda St.	Roger Wilsom	Dangerous Bldg	108.1.5	10/16/2025	Mail	1/20/2026	
409 S. Pew St.	Emmons Fam Const.	Demo	108.1.5	10/16/2025	Mail	1/20/2026	269-858-5488 put in for remodel permits
408 S. Pew St	Betty Phinney	Grass	302.4	10/16/2025	Mail	10/31/2025	Complete
511 S. Piedmont St.	Dylan Reed	Grass	302.4	10/16/2025	Mail	10/31/2025	Not cut. Mail/Posted 10/31 Final
606 S. Piedmont St.	Amanda Barnes	Junk	151.101	10/16/2025	Mail	10/31/2025	Partial
612 S. Piedmont St.	Betty Phinney	Grass	302.4	10/16/2025	Mail	10/31/2025	Complete
607 S. Piedmont St.	Betty Phinney	Junk	302.1	10/16/2025	Mail	10/31/2025	Complete
610 S. Hampton St.	Kayla Penland	Junk	302.1	10/16/2025	Mail	10/31/2025	Complete
500 S. Hampton St.	Juan Espino	Junk	302.1	10/16/2025	Mail	10/31/2025	Evicting Tenants/30 day extension
712 Wilson Ct.	JR Properties Upstate	Grass	302.4	10/20/2025	Mail	11/3/2025	complete
409 Cornelia Ave.	Macie Cox	Junk	151.101	10/20/2025	Mail	11/3/2025	in progress, mostly completed
121 Powell Ct.	Maggie Bryson	Vehicle	302.8	10/20/2025	Mail	11/24/2025	in progress, mostly completed

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200 Evans St.	Emma Miller	Vehicle	302.8	10/20/2025	Mail	11/24/2025	Chelsey York, owner of veh. Appling for title to hav
300 Doyle St.	Benjamin Blackwell	Vehicle	302.8	10/20/2025	Mail	11/24/2025	
306 Simpson St.	Tara Williams	Grass/Junk	302.4/151.101	10/20/2025	Mail	11/3/2025	complete
316 Simpson St.	Jonathon Hoover	Vehicle	302.8	10/20/2025	Mail	11/24/2025	No change
107 Bow St.	Jet Holdings LLC	Grass	302.4	10/20/2025	Mail	11/3/2025	remodeling in progress
205 Mountain View St.	RAD Property Solutions	Grass	302.4	10/20/2025	Mail	11/3/2025	complete
213 Mountain View St	Sheila Hoear	Junk	151.101	10/20/2025	Mail	11/24/2025	complete
116 England St.	Melvin Jones	Cardboard	151.101	11/20/2025	Mail	11/31/2025	complete
220 Park Ave.	Randy Willbanks	Grass	302.4	10/23/2025	Mail	11/7/2025	complete
113 Pritcard St.	Mrs. And Bob Elliott	Grass	302.4	10/23/2025	Mail	11/7/2025	No change
201 Shannon Forest D	Bryanna Lickner	Junk	151.101	10/23/2025	Mail	11/28/2025	
Mimosa and Jack St.	Jonathan Osborne	Kudzu	301.3/302.4	10/23/2025	Mail	11/28/2025	
305 S. Isundega St.	Sandra Roach	Junk	151.101	10/23/2025	Mail	11/28/2025	
413 Lucky St.	John Collins	Veh./Junk	151.101/302.8	10/23/2025	Mail	11/28/2025	
405 Lucky St.	Ralph Freeman	Junk/App.	151.101	10/23/2025	Mail	11/28/2025	

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307 Luckt St.	Yammy Gunter	Cardboard	151.101	10/23/2025	Mail	10/31/2025	complete
216 Retreat St.	Stephen Butts	Grass/Junk	151.101/302.4	10/23/2025	Mail	11/28/2025	
204 Green St.	Annie Daniels	Overgrown	302.4	10/23/2025	Mail	11/28/2025	
209 S. Broad St.	Tessa Jones	Veh./Junk	151.101/302.8	10/23/2025	Mail	1/25/2026	
201 S. Spring St.	Blue Ridge Lodge #97	Roof/Old deck	304.1.1/304.7	10/23/2025	Mail	12/23/2025	
416 Butler St.	Jerome Scott	Vehicle	302.8	10/23/2025	Mail	12/23/2025	
415 Butler St.	Rasheda Rasberry	Vehicle	302.8	23-Oct	Mail	12/23/2025	
406 Butler School Rd.	Margie Crane	Vehicle	302.8	10/23/2025	Mail	12/23/2025	
261 Ann Davis St.	T. Perry/H. Cleveland	Vehicle	302.8	10/23/2025	Mail	12/23/2025	
102 Johnson St.	H. Craig/J. Moore	Vehicle	302.8	10/23/2025	Mail	12/23/2025	
270 Johnson St.	Frinda Hill	Grass	302.4	10/23/2025	Mail	11/7/2025	No change
117 James St.	Jamse Ramsey	Grass	302.4	10/23/2025	Mail	11/7/2025	No change
103 James St.	Deborah Smith	Grass	302.4	10/23/2025	Mail	11/7/2025	No change
102 Wood St.	Tawada Group LLC	Grass	302.4	10/23/2025	Mail	11/7/2025	no change
105 Wood St.	Inez/Morris Wilson	Junk	151.101	10/23/2025	Mail	11/28/2025	NOT THIERS/TRY 300 WEST OAK HWY
610 Highland Ave.	M.Caton/S.Terrell	Overgrown	302.4/93.25	10/23/2025	Mail	11/28/2025	complete

CODE REPORT
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206 Norris St.	John Griffin	Grass	302.4	10/23/2025	Mail	11/7/2025	Complete
102 Martin St.	Current Owner	Grass	302.4	10/23/2025	Mail	11/7/2025	No change
803 E. Main St.	Realty Income Property	Bush	302.4	10/23/2025	Mail	11/28/2025	
616 E. Main St.	Rebecca Rogers	Grass	302.4	10/23/2025	Mail	11/7/2025	Complete
713 E. Main St.	Evangelia Tempenis	Grass	302.4	10/23/2025	Mail	11/7/2025	
Quick St./E. Main St.	Mary Layne Perret	Grass	302.4	10/23/2025	Mail	11/28/2025	
210 E. Main St.	Fred Bland	Paint	304.2	10/23/2025	Mail	12/23/2025	
120 W. Windsor St.	Whites Properties	Junk	151.101	10/23/2025	Mail	11/28/2025	
111 W. Main St.	George Campbell	Grass	302.4	10/23/2025	Mail	11/28/2025	
409 Cornelia Ave.	Amanda & Jeremy Reed	Junk	151.101	10/24/2025	Mail	11/17/2025	In progress, mostly completed
120 England St.	Karen Russel	Cardboard	151.101	10/24/2025	Mail	10/31/2025	Complete
106 Pump House Rd.	Anthony Brewer	Trash/Garbage	151.101	10/28/2025	Mail	11/4/2025	Trash behind house/In progress
300 West Oak Hwy.	Rebecca Rogers/Currt	Medal	151.01	10/29/2025	Mail	11/29/2025	Sent to current and owner



Oconee Joint Regional Sewer Authority

623 Return Church Road
Seneca, South Carolina 29678
Phone (864) 972-3900
www.ojrsa.org

OCONEE JOINT REGIONAL SEWER AUTHORITY

Commission Meeting

November 3, 2025

The Oconee Joint Regional Sewer Authority Commission meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 8 (Westminster): Kevin Bronson, Board Chair
- Seat 1 (Seneca): Josh Riches
- Seat 2 (Seneca): Scott Moulder
- Seat 3 (Seneca): Scott McLane
- Seat 4 (Seneca At-Large): Marty McKee
- Seat 5 (Walhalla): Celia Myers
- Seat 6 (Walhalla): Zane Thompson
- Seat 7 (Westminster): Scott Parris
- Seat 9 (Walhalla-Westminster At-Large): David Dial

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

Others present were:

- Lawrence Flynn, OJRSA Attorney
- Jason White, OJRSA Auditor
- Dick Mangrum, WGOG Radio
- Glenn Hart, Oconee County Council
- Kenneth Marshall, AQD

A) Call to Order – Mr. Bronson called the meeting to order at 4:00 p.m.

B) Invocation and Pledge of Allegiance – By Ms. Myers.

C) Public Session – None.

D) Approval of Minutes:

- **Board of Commissioners Meeting of October 6, 2025**

Mr. Moulder made a motion, seconded by Mr. Dial, to approve the October 6, 2025 Board Meeting minutes as presented. The motion carried.

E) Committee and Other Meeting Reports:

- **Reconstitution Committee and Executive Committee Meeting of September 11, 2025** – Mr. Bronson presented the report to the Commission. **See attached minutes. Acceptance of the October 9, 2025 Meeting to be Considered at the December 1, 2025 Board Meeting.*

Mr. Moulder made a motion, seconded by Mr. McLane, to accept the September 11, 2025 Reconstitution Committee and Executive Committee Meeting minutes as presented. The motion carried.

- **Operations & Planning Meeting of October 23, 2025** – Mr. Moulder presented the report to the Commission. **See attached minutes.*

Mr. Dial made a motion, seconded by Mr. Moulder, to approve the October 23, 2025 Operations & Planning Meeting minutes as presented. The motion carried.

- **Finance & Administration Meeting of October 28, 2025** – Ms. Myers presented the report to the Commission. **See attached minutes*

Ms. Myers made a motion, seconded by Mr. McKee, to approve the October 28, 2025 Finance & Administration Meeting minutes as presented. The motion carried.

Mr. Bronson took a moment at this time to welcome Oconee County Councilman Glenn Hart to the meeting.

F) Secretary/Treasurer’s Report (Exhibit A) – Ms. Stephens stated that the report for October has been corrected and distributed to the board (*copied in these minutes*). Ms. Stephens explained that two (2) CDs matured in the Wholesale Impact Fund account and were accidentally accounted for in both the cash and investments amounts. She also explained that she and the Executive Director were working on an alternative way of accounting for the CDs in lieu of the Excel spreadsheet that she gets the information from in order to prevent future errors.

Mr. Moulder made a motion, seconded by Mr. Dial, to approve the October Secretary/Treasurer’s Report as corrected. The motion carried.

Ms. Stephens presented the current Secretary/Treasurer’s Report (for November) to the board. Mr. Eleazer explained that a CD matured which was not included in the refund check previously sent back to Oconee County for the money they fronted on the Sewer South Phase II project. The OJRSA will be sending an additional refund check to Oconee County this week in the amount of approximately \$190,000 which will be accompanied by a letter from Ms. Susan Stamey (OJRSA’s accountant) stating that this will balance everything out.

Mr. Moulder made a motion, seconded by Mr. Dial, to approve the November Secretary/Treasurer’s Report as presented. The motion carried.

G) Presentation and Discussion Items:

1. Presentation of the OJRSA Fiscal Year 2025 Financial Audit Report – (*Financial Audit Report available at www.ojrsa.org/info*) – Mr. Jason White, auditor with Payne White & Schmutz, presented the financial report for Fiscal Year 2025. Mr. White explained the letter that’s included in the audit is a compliance matter and is not a public document; it can be shared with the public but is not mandatory. Mr. White reported that the OJRSA received an “Unmodified Opinion,” which is the highest form of opinion that can be received.

Mr. White stated that the second section of the audit titled “Management Discussion and Analysis” is a very useful tool, as governmental financial statements are notorious for having so many line items and details to ensure compliance with accounting principles and government auditing standards. This analysis breaks down the numbers in the financial statements in a narrative form to better see the highlights and show comparisons to previous fiscal years.

- Net Position (assets less liabilities) increased by \$2,562,976 (~7%) to \$39,893,954 from the prior fiscal year due to current year operations. Approximately 76% of the net position reflects the investment in capital assets (land, buildings, machinery, equipment, etc.).
- Operating Revenue increased by \$265,309 (~4%) to \$6,529,628 from the prior fiscal year.
- Operating Expenses before depreciation and amortization increased \$78,858 (~2%) from the prior fiscal year.
- Operating Net Income before depreciation and amortization increased \$186,451 from the prior fiscal year.
- Total Assets are \$45,468,528 and Total Liabilities are \$5,574,574.

- Net Capital Assets are \$30,273,821. Investment in capital assets increased by \$270,863 in Fiscal Year 2025; also, the OJRSA had invested \$51,204,502 in infrastructure (land, right-of-ways, sewer lines, buildings, operating equipment, water resource recovery facility, and vehicles) by the end of Fiscal Year 2025.
- The OJRSA does not have any material long-term debt.

Mr. Dial asked Mr. Eleazer why the assets were \$7 million dollars and jumped up to \$14 million dollars. Mr. Eleazer stated he thinks it is due to the Sewer South Project. Mr. Moulder added that it included construction-in-progress (Consent Order and Sewer South projects).

Mr. Riches asked why salaries, wages, and employee benefits were around \$1.6 million each in Fiscal Years 2023 and 2024, but they were only around \$623,000 in Fiscal Year 2025. Mr. White replied that this was due to post-employment benefits. He said the actuarial report had around a \$950,000 change to the good for health insurance for retirees in the future, which was a non-cash adjustment that reduced health insurance benefits that was part of this item.

Mr. Moulder asked if the OJRSA offered health insurance benefits for retirees. Mr. Eleazer replied yes.

Mr. Eleazer stated that the unrestricted net position shown on page 12 includes approximately \$6 million dollars in impact fees that have been collected. These impact fees are actually restricted according to state statute and OJRSA policy. Mr. Eleazer said he spoke to Mr. White earlier today and asked that this be broken down in next year's audit.

Mr. Eleazer asked Mr. Flynn to provide Mr. White with anything to help resolve this for next year. Mr. White replied that restriction by an outside entity is the main thing and will need a disclosure for it; however, internal restrictions or money set aside wouldn't be under the same restrictions. Mr. Flynn said that the OJRSA policy requires these funds to be restricted for capacity-related uses and cannot be used for any other reason.

Mr. Moulder asked if a note could be put in the audit next year reflecting this. Mr. Eleazer replied whichever way Mr. Flynn and Mr. White decide to do this is okay. Mr. White said there could just be a statement and asked Mr. Flynn to give him the appropriate wording. Mr. Flynn said he would get Mr. White whatever he needs.

Mr. Dial made a motion, seconded by Mr. Parris, to approve the Fiscal Year 2025 audit as presented. The motion carried.

Mr. Eleazer added that the audit is already on the OJRSA website for the public to look at.

2. Update to Master Plan Recommendations as Provided to Reconstitution Committee (Exhibit B) –

Mr. Eleazer stated this document began with the Feasibility Committee where the OJRSA began looking at the recommendations from the Oconee & Anderson Counties Sewer Master Plan, which was completed and presented to the board by Weston & Sampson and Bolton & Menk in July 2024. There were several recommendations, which are in this document, and the document gives a status update of where the OJRSA stands with these items as of October 2025. Mr. Eleazer added that the yellow highlighting shows what group or organization (OJRSA, Member Cities, or Oconee County) that is supposed to oversee that part of the document to completion.

H) Action Items:

- 1. Approve June and Final Fiscal Year 2025 Financial Reports (Exhibit C) –** Mr. Eleazer explained that the Finance & Administration Committee typically approves the monthly financial reports, but Ms. Stephens must wait for the adjustments from the audit to complete the final report for the end of the fiscal year and comes to the board for approval. Ms. Stephens received the adjustments last week, and they are included in this final financial report.

Mr. Moulder made a motion, seconded by Mr. Dial, to approve the June and Final Fiscal Year 2025 financial reports as presented. The motion carried.

2. **Execute Ardurra Contract for Services Amendment 2 for Additional SCIP-Funded Collection System Rehabilitation as Part of OJRSA Project #2024-08 (Exhibit D)** – The Director stated this is an amendment to the Ardurra contract for the collection system rehabilitation project. This amendment allows Ardurra to provide an additional 20-hours-per-week of oversight due to the Sewer System Overflows (SSOs) that have been occurring on the project. Everyone agreed with having more oversight. The cost of this will be funded by money that had been withheld from the progress payments, so there is no extra expense.

Mr. Moulder made a motion, seconded by Mr. Dial, to approve the execution of the Ardurra Contract for Services Amendment 2 as presented. The motion carried.

Ms. Myers asked if this expense was part of the budget. Mr. Eleazer replied there may be a supplemental budget for this, but there is no extra expense due to using the withheld progress payments; it is a wash.

3. **Request New Appointee from Oconee County Regarding the County Representative to the Joint Reconstitution Ad Hoc Committee; Preapprove and Authorize the Appointment of the Recommended Candidate** – Mr. Flynn said, due to the changes at Oconee County with the leave of the County Administrator, Ms. Amanda Brock (who was an appointment member of the Reconstitution Committee), he suggested the board pre-approve whomever Oconee County appoints to the Reconstitution Committee to avoid having to reconvene the board to approve this appointment when it's made and the appointee missing two (2) committee meetings.

Mr. Bronson asked if Mr. Eleazer was going to speak with Oconee County. Mr. Eleazer said he spoke to Chairman Durham last week, and they have a meeting scheduled for next week to bring Mr. Durham up to date.

Mr. Eleazer added that due to election day, County Council is not meeting tomorrow for their normal first monthly meeting and will meet next on November 18, 2025. He stated that the appointment will be on the agenda for that meeting.

Mr. Eleazer asked that Oconee County be allowed to have a representative attend, and participate in, next week's Reconstitution Committee meeting if they choose to do so prior to a permanent appointment, just as was allowed for Mayor Oliver from the Town of West Union. Mr. Bronson asked Mr. Flynn, Ms. Myers, and Mr. Moulder their thoughts about not having the meeting next week if Oconee County has not appointed a new member, as the discussion will include allocations in cost and other important discussions that should involve the county. Mr. Moulder said he was good with Mr. Eleazer's suggestion about allowing a representative from the County to attend and participate in the meeting. He added that he feels the committee is on a tight timeline, and the meeting shouldn't be postponed. Ms. Myers agreed. Mr. Flynn said the OJRSA is still waiting on Oconee County's approval resolution, and there will be some growing pains getting a new contact up to speed, but he agreed that the committee needs to keep moving forward.

Mr. Moulder suggested Mr. Hart be given the opportunity to add his thoughts. Mr. Hart said Oconee County is looking to have a licensed engineer as a new representative. Mr. Bronson stated the new representative is welcome to attend next week's meeting on November 13, 2025. Mr. Flynn added that this is a public meeting, so anyone from Oconee County can attend.

Ms. Myers made a motion, seconded by Mr. Parris, to preapprove and authorize the appointment of Oconee County's recommended candidate for the Reconstitution Ad Hoc Committee. The motion carried.

- I) **Executive Director's Discussion and Compliance Matters** – Mr. Eleazer reported on the following:

1. **Environmental and Regulatory Compliance Matters:**

Ammonia Exceedance – During the week of October 8th, OJRSA had a weekly ammonia exceedance due to an issue with the internal recirculation pump. By the time it was caught and the repair was made, the OJRSA was able to get the level down. Due to this being a weekly average, the OJRSA barely missed meeting the threshold. The SC Department of Environmental Services (SCDES) was

notified, and the local SCDES representative did not seem concerned as it was on a longer range and not a single violation.

Mr. Bronson asked if this was measured at the plant; Mr. Eleazer replied yes and added it's in a report that is submitted the following month, so the OJRSA will be submitting it in the November report and will find out if anything comes from it.

Mr. Bronson asked if there are any air quality or odor concerns with this; Mr. Eleazer replied no. Mr. Dial asked how this is monitored; Mr. Eleazer replied it is a sample and is a liquid.

Corrective Action Plan (CAP) Updates – The OJRSA received all the CAP updates from the Member Cities. OJRSA Regulatory Services Coordinator, Ms. Allison McCullough, is at a SCDES workshop in Columbia today about compliance attainment. When Ms. McCullough returns, she will be reviewing the CAP submittals along with the engineer and environmental counsel. If there are any questions, or additional information needed, the Member Cities will be contacted.

2. **Thornwell/Target Development Update** – The developer had until Friday afternoon to submit their permit application and pay the fees, and they failed to do so. A letter was sent to SCDES this morning asking that the wastewater construction permit associated with this project be rescinded by November 21, 2025. Mr. Flynn added that the OJRSA gave them every opportunity to make this right. Mr. Bronson asked what the value of the impact fee is; Mr. Eleazer replied it is about \$1.2-\$1.3 million.
3. **Regional Feasibility and Reconstitution Quarterly Report No. 1 (Exhibit E)** – This is a document that was tasked by the Reconstitution Committee to the Director and Ms. Stephens. The report was completed and submitted to the Rural Infrastructure Authority (RIA) as a quarterly update to what the Reconstitution Committee is doing. This is presented as information only. Ms. Ammons is up-to-date and is aware that some things are beyond the OJRSA's control.
4. **Peracetic Acid (PAA)/Gaseous Chlorine Disinfection System Update** – The OJRSA received the NPDES permit, which went into effect on November 1, 2025, and received the permit to operate the peracetic acid disinfection system. As there is still chlorine on site, the OJRSA will continue to use its chlorine supply until it dwindles down to below the reportable quantity threshold per EPA and SCDES requirements, but the OJRSA will maintain that small quantity as a backup.
5. **Miscellaneous (If Any)** – None.

J) **Commissioners' Discussion** – None.

K) **Adjourn** – Mr. Bronson adjourned the meeting at 4:53 p.m.

Upcoming Meetings:

1. **Reconstitution Committee and Executive Committee** - Thursday, November 13, 2025 at 9:00 a.m.
2. **Operations & Planning Committee** – Thursday, November 20, 2025 at 8:30 a.m.
3. **Finance & Administration Committee** – Tuesday, November 25, 2025 at 9:00 a.m.
4. **Board of Commissioners** – Monday, December 1, 2025 at 4:00 p.m.

Approved By: _____
Kevin Bronson, OJRSA Commission Chair

Approved By: _____
Lynn M. Stephens, OJRSA Secretary/Treasurer

Approved By: _____
Christopher R. Eleazer, OJRSA Executive Director

Notification of the meeting was distributed on October 20, 2025 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, www.ojrja.org, and posted at the OJRSA Administration Building.

***ATTACHMENTS STARTING NEXT PAGE**



Board of Commissioners Meeting
OJRSA Operations & Administration Building
Lamar Bailes Board Room
November 3, 2025 at 4:00 PM

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – Kevin Bronson, Board Chair
- B. Invocation and Pledge of Allegiance** – Led by Commissioner Celia Myers
- C. Public Session** – Receive comments relating to topics that may or may not be on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- D. Approval of Minutes**
- Board of Commissioners Meeting of October 6, 2025
- E. Committee and Other Meeting Reports**
- Reconstitution Committee and Executive Committee Meeting of September 11, 2025 as approved by committee on October 9, 2025 – Kevin Bronson, Committee Chair *Acceptance of the October 9, 2025 meeting to be considered at the December 1, 2025 board meeting*
 - Operations & Planning Committee Meeting of October 23, 2025 – Scott Moulder, Committee Chair
 - Finance & Administration Committee Meeting of October 28, 2025 – Celia Myers, Committee Chair
- F. Secretary/Treasurer's Report** (Exhibit A) – Lynn Stephens, Secretary/Treasurer
- G. Presentation and Discussion Items** [May include vote and/or action on matters brought up for discussion]
1. Presentation of the OJRSA Fiscal Year 2025 Financial Audit Report – Jason White, Payne White & Schmutz CPA PA *Financial Audit Report available at www.ojrsa.org/info*
 2. Update to master plan recommendations as provided to Reconstitution Committee (Exhibit B) – Chris Eleazer, Director
- H. Action Items**
1. Approve June and final Fiscal Year 2025 Financial Reports (Exhibit C) – Chris Eleazer, Director and Lynn Stephens, OJRSA Secretary/Treasurer and Office Manager
 2. Execute Ardurra Contract for Services Amendment 2 for additional SCIIIP-funded collection system rehabilitation as part of OJRSA Project #2024-08 (Exhibit D) – Chris Eleazer, Director
 3. Request new appointee from Oconee County regarding the county representative to the Joint Reconstitution Ad Hoc Committee; Preapprove and authorize the appointment of the recommended candidate – Lawrence Flynn, OJRSA Attorney
- I. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
1. Environmental and regulatory compliance matters
 2. Thornwell/Target Development update
 3. Regional Feasibility and Reconstitution Quarterly Report No. 1 (Exhibit E)
 4. Peracetic acid (PAA) / gaseous chlorine disinfection system update
 5. Miscellaneous (if any)
- J. Commissioners' Discussion** – Led by Kevin Bronson, Board Chair
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- K. Adjourn**

List of upcoming meetings on next page

Upcoming Meetings

All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.

- Reconstitution Committee and Executive Committee – November 13, 2025 at 9:00 AM
- Operations & Planning Committee – November 20, 2025 at 8:30 AM
- Finance & Administration Committee – November 25, 2025 at 9:00 AM
- Board of Commissioners – December 1, 2025 at 4:00 PM



Secretary/Treasurer's Report for Board of Commissioners

Prepared for the November 3, 2025 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: October 31, 2025

UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	493,525	2,940,000	3,433,525
Retail Operations & Maintenance (RO&M)	301,906	0	301,906
TOTAL UNRESTRICTED FUNDS	795,431	2,940,000	3,735,431

RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Projects and Contingency (PCF)	2,242,000	0	2,242,000
Wholesale Impact Fund (WIF)	770,580	5,390,000	6,160,580
Retail Impact Fund (RIF)	3,400	0	3,400
TOTAL RESTRICTED FUNDS	3,015,980	5,390,000	8,405,980

Combined Total for All Funds

Cash 3,811,411 Investments 8,330,000 Combined 12,141,411

Account Notes:

DAYS CASH ON HAND

Financial & Accounting Policy Section 2.10(H) states the minimum balances established for OJRSA Wholesale O&M and Retail O&M funds are 120 Days Operating Cash on Hand.

$$\text{Formula for Cash on Hand} = \frac{\text{Cash} + \text{Cash Equivalents}}{(\text{Annual Operating Expense} - \text{Depreciation}) \div 365 \text{ Days}}$$

	Cash on Hand (Days)	Annual Operating Expense minus Depreciation (\$)	Budget Amended During Fiscal Year?	
O&M Fund	185.4	6,759,426	X	NO YES
RO&M Fund	1,041.5	105,802	NO	X YES

INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of September 2025 (mark with an "X" on appropriate line): X YES NO See attached document(s) from accountant.

Reconciliation Notes:

See next page for more information



***CORRECTED* Secretary/Treasurer's Report for Board of Commissioners**

Prepared for the October 6, 2025 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: September 30, 2025

UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	356,127	2,940,000	3,296,127
Retail Operations & Maintenance (RO&M)	99,066	0	99,066
TOTAL UNRESTRICTED FUNDS	455,193	2,940,000	3,395,193

RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Projects and Contingency (PCF)	2,453,188	0	2,453,188
Wholesale Impact Fund (WIF)	974,522	5,145,000	6,119,522
Retail Impact Fund (RIF)	3,400	0	3,400
TOTAL RESTRICTED FUNDS	3,431,110	5,145,000	8,576,110

Combined Total for All Funds

Cash	3,886,303	Investments	8,085,000	Combined	11,971,303
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Account Notes:

A CD for \$245,000 matured on 8/21/25 (after 6/30/25 cut-off date for project accounting) and should've been included in refund to Oconee County. It was overlooked and accidentally transferred to PCF account (included in cash amount). Will be transferred back to RO&M and then refunded by check to Oconee County less \$46,336 paid in error for another

DAYS CASH ON HAND

Financial & Accounting Policy Section 2.10(H) states the minimum balances established for OJRSA Wholesale O&M and Retail O&M funds are 120 Days Operating Cash on Hand.

$$Formula\ for\ Cash\ on\ Hand = \frac{Cash + Cash\ Equivalents}{(Annual\ Operating\ Expense - Depreciation) \div 365Days}$$

	Cash on Hand (Days)	Annual Operating Expense minus Depreciation (\$)	Budget Amended During Fiscal Year?
O&M Fund	178.0	6,759,426	X NO YES
RO&M Fund	341.8	105,802	NO X YES

INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of August 2025 (mark with an "X" on appropriate line): X YES NO See attached document(s) from accountant.

Reconciliation Notes:

Still waiting on reconciliation letters from Susan Stamey for July and August 2025.

See next page for more information

INVESTMENTS UPDATE

Maturing Investment	%age Rate	Fund Code	Maturity Date	Amount (\$)	To Be Reinvested?	
Key Bank	4	WIF	10/31/2025	245,000.00	X YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO

Investment Notes:

****CORRECTED**** 2 CDs (for \$245,000 each) were accidentally added twice to the investments in the WIF account. This has been corrected (see yellow highlighted area).

See additional sheets for investment information and trends

By my signature, to the best of my knowledge, I certify this report is accurate.



Lynn Stephens

OJRSA Secretary/Treasurer



RECONSTITUTION COMMITTEE

Oconee County & Western Anderson County Sewer Master Plan Recommendations Review

October 2025 Update

NEXT STEPS

These recommendations of the *Oconee County & Western Anderson County Sewer Master Plan* (Weston & Sampson/Bolton & Menk, July 2024), hereafter referred to as the “Master Plan,” were requested for consideration in concert with the reconstitution process.

Policy

1. 1f - Oconee County Code of Ordinances Update
 - *Discussions are underway between OJRSA’s and Oconee County attorneys for the best path forward to avoid confusion between the two publicly available ordinances. This was on Oconee County Council’s October 21, 2025 agenda for consideration (Ordinance 2025-24). This will repeal Title 34 Articles IV and V. First reading was approved by a 5-0 vote.*
2. 1g - Land Use Regulation
 - A. Also see Land Use Regulations Items 1 and 2 (2a and 2b) below.
 - B. Oconee County and the City of Seneca are currently working on a pilot project to develop a plan for future land use regulation to acknowledge potential growth and annexation. The impact of disparate land-use regulations discourages development and creates confusion.
 - C. *Proposed potential next steps:*
 - (i) *Baseline Analysis: Review of current overlay zones, zoning, and future land use across the region to identify current challenges that exist. Acknowledge recent real examples to be used as an educational tool across all councils.*
 - (ii) *Peer Best Practices Review: Review similar jurisdictions for land use regulation tactics. Summarize findings including potential pros and cons to each strategy and provide to each municipality, Oconee County, and their councils for consideration.*
 - (iii) *Develop Regional Future Land Use: Continue efforts already begun with the City of Seneca and Oconee County pilot project or approach the full region to develop an agreed upon future land use map with supporting complimentary ordinances.*

Land Use Regulations

1. 2a Zoning and Future Land Use
 - See Policy Item 2 above (page 1)
2. 2b Future Land Use Plan
 - See Policy Item 2 above (page 1)

Failing Septic and Connections to Existing Development

- None

Communications

- None

Infrastructure Recommendations

1. 5e Conveyance System Optimization
 - *Suggest that this effort remains on-going throughout the reconstitution process and beyond. The immediate needs and associated estimated costs should be included as part of the valuation process.*
2. 5g Capital Improvements
 - *This is ongoing*

Future Assessment Considerations

- *This is ongoing*

REVISIT AFTER RECONSTITUTION

These recommendations should be revisited for consideration after the reconstitution is complete. Many of these items could be included in a communication plan as part of the rollout for the reconstitution to the public. *Note, some of these items could require research about the baseline incentives/policies in place, as well as reviewing peer municipal/utility policies so that when decisions need to be made this work is complete. These items have red asterisk (*) next to them. The OJRSA Ad-Hoc Reconstitution Committee (“Reconstitution Committee”) should determine if they would like to proceed with any of these items internally or solicited facilitator support.*

Policy

1. 1b Sewer Planning Committee
2. 1c Sewer Use Regulation Communication
 - *Suggest adding this to any future communication to reiterate this change with the public.*
3. 1e Industry Recruitment Collaboration*
4. 1h Infill Incentivizing*
5. 1i Future Gravity for New Developments Policy*

Land Use Regulations

- 2c Annexation Policies*

Failing Septic and Connections to Existing Development

1. 3a Failing Septic Tanks
 - *Some members of the Reconstitution Committee felt that this should be addressed after the land use regulation work is complete and the reconstitution is complete. A review of what analysis has already been considered could take place today in preparation for future work.*
2. 3b Incentive Plan for Sewer Transition*
3. 3c Capacity Analysis
 - *This should be considered as needed during OJRSA expansion to new areas.*

Communications

1. 4a Educational Campaign – Types of Sewer Solutions
2. 4b Educational Campaign – Sewer and Growth
 - *This will be critical to the communication plan as a result of the reconstitution process.*

Infrastructure Recommendations

1. 5a Systemwide Routine Maintenance Strategy
2. 5b, 5d, 5f Coneross Creek Improvements
3. 5c Checkbook Calibration
 - *This was completed in 2023, will need to be revisited periodically as needed. SCDES, under certain conditions, will allow treatment entities to monitor their existing plus other flows (e.g., permitted*

industrial, to-be-constructed developments, etc.) and maintain their own “flow checkbook” internally. This will be beneficial to OJRSA as systemwide I/I is reduced by both the Authority and satellite sewer systems.

Future Assessment Considerations

1. 6a Master Plan Update *OJRSA will continue to revisit this internally and will recommend projects and priorities based on evolving needs and desires of the communities we serve. Engineers providing indefinite delivery services to OJRSA will assist with these matters and the board and others will be provided with updates on an as needed basis.*
2. 6b Public Sewer Stakeholder Committee

Complete or Ongoing

These recommendations do not require additional effort at this time

- Policy
 - A. 1a Update Recommendations
 - B. 1d Oconee County Tax Audit

MASTER PLAN RECOMMENDATIONS AND CONCLUSIONS

Note: This was included in the Master Plan as Section 7.0. Bold text is from the original Master Plan. *Text in blue represents draft comments based on the status of each recommendation as of October 2025.*

These recommendations are based on the analysis completed, stakeholder conversations, and public engagement results for consideration for next steps. The results of the Feasibility Study will need to be considered as those may affect the recommendations made herein.

Items assigned to a specific entity are proposed and highlighted in **yellow**. Ownership could be delegated to another entity, committee, or consultant as appropriate; these are suggestions for conversation.

- Items with an “**INCOMPLETE**” next to them denote items that are not complete.
- Items with an “**IN-PROGRESS**” next to them denotes items that have begun.
- Items with a “**COMPLETE**” next to them denote items that have been addressed.

Policy

1. **Implement the recommendations of the Feasibility Study and adjust the recommendations from this study accordingly using a stakeholder driven process.** *Currently underway with the **Reconstitution Committee**, adjustments to other recommendations noted herein are included in the text in orange under each recommendation.*
Status: **IN-PROGRESS**
2. **Consider developing a sewer planning committee for collaboration across the municipalities within the study area to align sewer development goals and develop/revise policies that comply with the results of this study to avoid contradictory policies. This should include coordination with the municipalities on sewer-related Comprehensive Planning goals.** *It is recommended that **OJRSA** revisit this upon the reconstitution of the board. Prior to the development of a committee an audit could be performed to identify current contradictory policies and a review of any updated Comprehensive Plan goals revisited to provide a committee with a starting point.*
Status: **INCOMPLETE**
3. **Consider recomunicating the recent OJRSA Sewer Use Regulation change to the public. As sewer infrastructure implementation occurs and existing septic users have the opportunity to connect onto new sewer, apply enforcement equitably across the county.**
 - A. *The Sewer Use Regulation (“SUR”) was amended earlier in 2025 to address concerns voiced by a few customers. Confusing language regarding septic tanks and who is (and is not) required to connect to sewer was addressed in recent policy revisions.*

Status: **COMPLETE**

- B. **OJRSA** could develop a one-page tool to share with the public should any citizens approach OJRSA with concern about having to connect.

Status: **INCOMPLETE**, however, the agency is working on a comprehensive community and development guidance document that will address this.

4. Consider asking **Oconee County** to audit property taxes across the county. Many properties are grandfathered at the agricultural base rate, which potentially diminishes potential revenue for all types of capital improvement projects, including sewer. *The County audits tax mileage annually by reviewing a quarter of the parcels; thus, every four years the full county has been reassessed.*

Status: **COMPLETE**¹

5. When recruiting industries and other desired economic development projects, as part of “their” incentive packages, consider providing funding to OJRSA for plant and/or conveyance system improvements so these costs do not fall entirely on the system’s ratepayers. *The reconstitution team is not aware if this has been considered. The **Reconstitution Committee** should clarify. Ownership would be with **Oconee County** and the **municipalities**.*

Status: **INCOMPLETE**

6. **Oconee County** should remove or make note on their Code of Ordinances (2024) website that the old sewer use ordinance language as being invalid as this continues to be a source of some confusion for the general public. *As of August 2025, Sec. 34-143. Of Oconee County’s code of ordinance has the old OJRSA Sewer Use Regulation language in municode requiring connection within 300 feet of the property line: Code of Ordinances. This is contrary to the current OJRSA Sewer Use Regulation. This was on Oconee County Council’s October 21, 2025 agenda for consideration (Ordinance 2025-24). This will repeal Title 34 Articles IV and V. First reading was approved by a 5-0 vote.*

Status: **IN-PROGRESS**

7. If land use regulations are not adopted to aid in informing sewer growth, OJRSA should work with **Oconee County** and the **municipalities** within the county to define areas to remain rural and on septic at a minimum for capital improvement investment. *Although some individual jurisdictional efforts have been made, there is not a regional land use approach to growth within Oconee County. Consideration of urban growth boundaries and a revised future land use map could be reviewed using prior public feedback and potential additional public feedback. Recent developments in the region have been contentious, and a unified land use plan could be one potential tactic for consideration. Education to all jurisdictions councils could be needed. Some municipalities have been in conversation with Oconee County regarding this matter.*

Status: **IN-PROGRESS**

8. Consider an incentive for infill development with each municipality. *The reconstitution team is not aware if this has been considered. The Reconstitution Committee should clarify.*

Status: **INCOMPLETE**

9. Consider developing a policy for consideration to future gravity sewer infrastructure needs when new developments are proposed and permitted. *The reconstitution team is not aware if this has been considered. The Reconstitution Committee should clarify. **OJRSA** would develop this policy.*

Status: **INCOMPLETE**

Land Use Regulations

1. Consider working with the **municipalities** to revisit the current guidelines for the **Oconee County** overlay districts along with the current zoning and future land use such that it supports the type of development and growth by location within the study area based on the public feedback. Consideration to similar surrounding county’s regulations for lessons learned could be a starting point for this effort. Different types of land use regulation including minimum lot sizes for septic tank developments should

¹ Amanda Brock, Oconee County Administrator, stated at the September 11, 2025, Reconstitution Committee meeting that the county prefers to reassess one-quarter of its properties each year, thus completing the full cycle in the fourth year. She noted that this is an ongoing effort preformed by the county.

be considered. Additional public feedback that is coupled with land use regulation education and examples is recommended. *Similar feedback to the comment provided under Policy Item 2 on page 1 (1g). Some municipalities have been in conversation with Oconee County regarding this matter. Reconstitution does not need to be complete for this effort to be considered. A regional land use plan that reflects the constituent's growth desires and complements the supporting infrastructure growth needs (not just wastewater, but water, roads, police, fire, schools) could be considered.* **IN-PROGRESS**

2. **Most of the respondents support growth with specific caveats, most of which revolve around land use regulations. Although not all respondents were in favor of zoning specifically, many want to see responsible growth; this also came up during the stakeholder meetings. Based on public and stakeholder comment, we recommend Oconee County and the municipalities collaborate on a future land use plan that can help better inform all the local utilities and the development community of what type of growth and where that growth should occur that is both desired and community supported. A regionalized supported land use plan will greatly increase the thoughtful allocation of funds for sewer rehabilitation and expansion. Similar comments to Policy Item 2 (1g) and Land Use Regulation 1 (2a) on page 1. Some municipalities have been in conversation with Oconee County regarding this matter.**

Status: **IN-PROGRESS**

3. **There have been multiple, recent, large parcel subdivision developments proposed, permitted, or built in Oconee County that have met opposition by the public and council members. A regionalized approach that the municipal stakeholders support could be considered for how sewer is used as an incentive, as an annexation tool, and how developers could assist in the funding for sewer expansions. The reconstitution team is not aware if this has been considered. The Reconstitution Committee should clarify. This does not have to be applied uniformly across the region but is good for consideration for each municipality within Oconee County. Walhalla recently passed an ordinance around this topic.**

Status: **INCOMPLETE**

Failing Septic and Connections to Existing Development

1. **Although information about failing septic tanks is not readily available, it would be beneficial to work with SCDES to further understand where failing septic systems within the study area may be located for a more proactive approach to sewer connections or septic repair/replacement. The reconstitution team is not aware if this has been considered. The Reconstitution Committee should clarify.**

Status: **INCOMPLETE**

2. **Develop an incentive plan for those that could transition onto public sewer through implementation of this Master Plan.**
 - **Should it be determined that the financial burden is unattainable for some residents, Oconee and Anderson County² could consider an annual stipend or grants that provide assistance for residents to apply as an offset to the costs to connect to sewer. This could be beneficial to Oconee County as they are currently required to subsidize the operation and maintenance of the retail sewer in the county if OJRSA is not able to receive enough revenue from the connected users to offset these expenses. If more customers are connected, especially in areas where gravity sewer is already available, then more revenue is likely achieved and costs for each user should be reduced. Other funding mechanisms and grants should be researched as well. The reconstitution team is not aware if this has been considered. The Reconstitution Committee should clarify. There are examples across the state of programs that other utilities utilize to help with the financial burden to connect (e.g., payment of impact fees, tap fees, etc.). The Reconstitution Committee could ask for a review of best management practices in this space for consideration. This should accompany a study to understand where pockets of failing septic tanks could be located for optimal outreach.**

² Anderson County was included in the original *Fair Play and Townville Sewer Basin Plan* (Weston & Sampson, May 2023) study which was incorporated into the Master Plan. Anderson County was not further engaged for the Master Plan because it was determined at the onset of the project that OJRSA should first focus on their existing sewer needs and potential expansions before considering partnering with a neighboring county.

OJRSA after the reconstitution may want to consider implementing a program for these efforts in partnership with the appropriate jurisdiction (**county** and/or **municipalities**).

Status: **INCOMPLETE**

3. Analysis should be performed to determine at each stage of sewer expansion if the wastewater system itself has the capacity to handle all the potential volume from property owners that could connect. *This is to be completed as needed by expansion project by **OJRSA**.*

Status: **INCOMPLETE**

Communications

1. Public opinion was predominately in favor of growth, but their opinions were divided between strong opposition and strong support for where that investment should take place. There was also a clear divide between responders' opinions about which wastewater solution, septic or public sewer, was better for the environment. We suggest a partnership with other public entities including the Army Corps of Engineers, SCDES, Clemson University Center for Watershed Excellence, Oconee County, Lake Keowee Source Water Protection Team, Lake Hartwell Partners for Clean Water, Friends of Lake Keowee, and Upstate Forever for public outreach explaining the pros and cons to both, including publicly available supporting data. This could potentially be funded by a grant. The reconstitution team is not aware if this has been considered. *The **Reconstitution Committee** should clarify. Many of the entities identified about could be interested in a more targeted educational campaign about this topic.*
2. There are many misunderstandings of the public's understanding of who controls or does not control growth and sewer. Additional outreach is recommended. The Project Team suggests providing a document with Frequently Asked Questions on OJRSA's website to clarify these misconceptions. *As of August 2025, it does not appear that an FAQ page has been added to OJRSA's website. The **Reconstitution Committee** should weigh in on recent public comments received and reconsider this recommendation after a clear path forward for reconstitution is decided upon to avoid additional public confusion. A communications package should be developed by OJRSA that is approved by each jurisdiction and used throughout the region to provide clear direction for the next steps to the public and the press.*

Status: **INCOMPLETE**

Infrastructure Recommendations

1. A formal plan and budget for routine maintenance items for all sewer collection and treatment providers should be put in place to avoid future disagreements about upgrades and repairs to the existing system. This should also help avoid future consent orders within the system both internal and external to OJRSA's infrastructure. *This should still be addressed by OJRSA even if full consolidation occurs. This is a critical component to the valuation process as debt needs to be evaluated. Each system throughout this reconstitution process should determine what infrastructure improvements need to be made immediately, prior to consolidation as part of their consent orders. Delaying this work for the consolidation to take place is not recommended. Efforts have been underway by OJRSA and member cities through the CMOM, CAP, and CIP processes from the members.*
2. The Project Team recommends **OJRSA** proceed with the improvements included in Scenario 4, which involves upgrading the Coneross Creek WRF and rerouting the Martin Creek Force Main directly to the plant. Constructing new plants at either Martin Creek or Beaverdam Creek do not appear to be the most optimal solution for treatment within the system during the 20-year study window. *This recommendation is still valid at this time. OJRSA should begin the process of preliminary engineering to access a plant upgrade as well as I/I reduction to reclaim capacity as the flow demands increase.*
3. Work with SCDES to recalibrate permitted flow Checkbook. This effort could enable **OJRSA** to delay the need for a treatment plant upgrade 1-2 years. *This was recently assessed, and an adjustment was made in August 2023. An estimated 340,000 gallons per day were recaptured at this time. Recalibration can be*

Status: **INCOMPLETE**

revisited periodically with SCDES. Reduction with I&I will also assist with this as well which will allow for capacity to be recaptured due to the reduction in rainwater treatment.

Status: **COMPLETE**

4. **Begin a Preliminary Engineering Report for an upgrade at Coneross Creek WRF within the next 12 months. One component of the analysis (that could be done prior to the PER) would be to review the SCDES water quality model for the plant to confirm that their assumptions are reasonable and appropriate. *This has not begun as the OJRSA's focus has been on addressing the consent order and necessary O&M for the organization.***

Status: **INCOMPLETE**

5. **Work with Member Cities to minimize the length of time (residence time) that wastewater travels through the conveyance system. Seneca Light & Water especially has many pump stations operated in series, in addition to ones OJRSA owns in the same area. This can cause long residence times that increases hydrogen sulfide concentrations that can be a significant safety hazard to OJRSA and Member City staff as well as a source of corrosion that increases O&M issues for staff and can require costly repairs. Where reduction or elimination of hydrogen sulfide issues is not possible from pumping modifications, chemical feed systems or some other means of hydrogen sulfide control should be considered for use. *The reconstitution team is not aware if this has been considered. The Reconstitution Committee should clarify. This could be included as part of the evaluation of the system which will help identify some system optimization and potential O&M reduction.***

Status: **INCOMPLETE**

6. **Consider an engineering assessment to seek cost effective solutions that may present options for gaining additional treatment capacity without needing an upgrade. *Upgrades to plant operations could be considered in the future for plant upgrades at a later date, but currently the focus for OJRSA is to address the consent order and O&M has remained priority.***

Status: **INCOMPLETE**

7. **The capital improvements identified and recommended within this study are intended to be high level and useful for budgeting purposes. It is recommended that the assumptions and flow projections for individual projects be reviewed and updated as necessary prior to detailed design being initiated. *This should be completed as needed by OJRSA. Prioritization of projects has separately been identified – see separate supporting document. Additionally, identification of funding and allocation of funds needs to be determined.***

Status: **IN-PROGRESS**

Future Assessment Considerations:

1. **At a minimum, this plan should be revisited every three years or after a major change to the area such as a catalyst project or development. *This should be completed as needed by OJRSA. Any significant efforts made to the land use regulation recommendations, consolidation, or large projects could influence an update.***

Status: **IN-PROGRESS**

2. **We also recommend that the substantial stakeholder group established by this planning process continue to meet twice a year for a facilitated conversation regarding sewer to maintain the positive momentum and open lines of communication established during this project. *It is recommended that the stakeholder group is reconvened by OJRSA after clear direction for consolidation is reached and a communications plan is established. Empowering this original group with the same information about the reconstitution process will be critical.***

Status: **INCOMPLETE**

010 OJRSA FUND
 004 REVENUE
 00401 REVENUE

Revenue Report

Oconee Joint Rsa
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Level 4 Summary for June 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 OJRSA FUND								
004 REVENUE								
00401 REVENUE								
01770 CONNECTION FEES	\$0.00	\$0.00	\$0.00	\$2,732.00	0	\$6,284.20	0	(\$6,284.20)
01790 UNRESTRICTED INTEREST	\$25,000.00	\$0.00	\$25,000.00	\$28,785.84	115	\$143,365.93	573	(\$118,365.93)
01820 GRANTS	\$0.00	\$0.00	\$0.00	(\$2,386,151.29)	0	(\$1,080,659.00)	0	\$1,080,659.00
01830 HAULED WASTE SVCES	\$213,308.00	\$0.00	\$213,308.00	\$42,712.10	20	\$251,329.40	118	(\$38,021.40)
01840 OTHER REVENUE	\$158,622.00	\$0.00	\$158,622.00	\$3,024.47	2	\$75,101.77	47	\$83,520.23
01880 CAPACITY FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	(\$5,700.00)	0	\$5,700.00
01910 USER FEES	\$5,717,028.00	\$0.00	\$5,717,028.00	\$405,378.64	7	\$5,878,213.15	103	(\$161,185.15)
Total Revenue	\$6,113,958.00	\$0.00	\$6,113,958.00	(\$1,903,518.24)	(31)	\$5,267,935.45	86	\$846,022.55
00801 PRETREATMENT								
01850 INDUSTRIES	\$174,852.00	\$0.00	\$174,852.00	\$6,857.29	4	\$190,418.46	109	(\$15,566.46)
Total Pretreatment	\$174,852.00	\$0.00	\$174,852.00	\$6,857.29	4	\$190,418.46	109	(\$15,566.46)
01001 RETAIL IMPACT FEE FUND								
01880 CAPACITY FEES	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$3,400.00	68	\$1,600.00
Total Retail Impact Fee Fund	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$3,400.00	68	\$1,600.00
01101 WHOLESALE IMPACT FEE FUND								
01780 RESTRICTED INTEREST	\$100,000.00	\$0.00	\$100,000.00	\$11,117.96	11	\$228,832.12	229	(\$128,832.12)
01880 CAPACITY FEES	\$1,000,000.00	\$0.00	\$1,000,000.00	\$243,904.00	24	\$799,904.00	80	\$200,096.00
01930 UNUSED CAPACITY FEES	\$150,000.00	\$0.00	\$150,000.00	\$10,635.95	7	\$128,281.77	86	\$21,718.23
Total Wholesale Impact Fee Fund	\$1,250,000.00	\$0.00	\$1,250,000.00	\$265,657.91	21	\$1,157,017.89	93	\$92,982.11
01201 CONTRACT OPERATIONS								
01900 INTERGOV. REIMBURSEMENT	\$44,072.00	\$0.00	\$44,072.00	(\$15,050.00)	(34)	\$22,787.15	52	\$21,284.85
Total Contract Operations	\$44,072.00	\$0.00	\$44,072.00	(\$15,050.00)	(34)	\$22,787.15	52	\$21,284.85
01301 RETAIL SERVICES								
01780 RESTRICTED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0	\$11,915.05	0	(\$11,915.05)
01821 GRANTS - SEWER SOUTH	\$0.00	\$0.00	\$0.00	(\$2,588,674.00)	0	\$25,471.60	0	(\$25,471.60)
01880 CAPACITY FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
01900 INTERGOV. REIMBURSEMENT	\$0.00	\$0.00	\$0.00	(\$794,569.00)	0	\$0.49	0	(\$0.49)
01910 USER FEES	\$0.00	\$0.00	\$0.00	\$2,907.43	0	\$2,907.43	0	(\$2,907.43)
Total Retail Services	\$0.00	\$0.00	\$0.00	(\$3,380,335.57)	0	\$40,294.57	0	(\$40,294.57)
01501 CONTINGENCY FUND								
01822 GRANTS - PROJS & CONTINGENCY	\$0.00	\$0.00	\$0.00	\$1,399,317.29	0	\$1,399,317.29	0	(\$1,399,317.29)
Total Contingency Fund	\$0.00	\$0.00	\$0.00	\$1,399,317.29	0	\$1,399,317.29	0	(\$1,399,317.29)
Total REVENUE	\$7,587,882.00	\$0.00	\$7,587,882.00	(\$3,627,071.32)	(48)	\$8,081,170.81	107	(\$493,288.81)
Total OJRSA FUND	\$7,587,882.00	\$0.00	\$7,587,882.00	(\$3,627,071.32)	(48)	\$8,081,170.81	107	(\$493,288.81)

010 OJRSA FUND
 004 REVENUE
 01501 CONTINGENCY FUND

Oconee Joint Rsa
 Revenue Report
 Level 4 Summary for June 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
TOTAL ALL FUNDS	\$7,587,882.00	\$0.00	\$7,587,882.00	(\$3,627,071.32)	(48)	\$8,081,170.81	107	(\$493,288.81)

010 OJRSA FUND
 005 EXPENSES
 00501 ADMINISTRATION

Expenditure Report

Ocone Joint Rsa
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Level 4 Summary for June 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 OJRSA FUND									
005 EXPENSES									
00501 ADMINISTRATION									
01140 100% DEPRECIATION EXPENSE	\$1,222,487.00	\$0.00	\$1,222,487.00	22	\$1,392,982.04	114	\$0.00	(\$170,495.04)	(14)
01300 PAYROLL: SALARIES	\$1,154,105.00	\$0.00	\$1,154,105.00	4	\$1,047,954.45	91	\$0.00	\$106,150.55	9
01310 OVERTIME	\$41,194.00	\$0.00	\$41,194.00	10	\$34,447.16	84	\$0.00	\$6,746.84	16
01350 PAYROLL: FICA/MEDICARE WH	\$97,367.00	\$0.00	\$97,367.00	7	\$88,987.15	91	\$0.00	\$8,379.85	9
01380 PAYROLL: RETIREMENT	\$221,848.00	\$0.00	\$221,848.00	(28)	\$125,914.48	57	\$0.00	\$95,933.52	43
02200 COMMISSIONER EXPENSES	\$13,680.00	\$0.00	\$13,680.00	10	\$11,700.00	86	\$0.00	\$1,980.00	14
02220 GROUP INSURANCE	\$215,280.00	\$0.00	\$215,280.00	(465)	(\$797,924.86)	(371)	\$0.00	\$1,013,204.86	471
02240 WORKERS' COMPENSATION	\$20,791.00	\$0.00	\$20,791.00	0	\$15,497.00	75	\$0.00	\$5,294.00	25
02250 INSURANCE-PROPERTY/GENERAL	\$81,363.00	\$0.00	\$81,363.00	0	\$81,521.73	100	\$0.00	(\$158.73)	0
02260 EMPLOYEE WELLNESS	\$2,600.00	\$0.00	\$2,600.00	15	\$7,999.27	308	\$0.00	(\$5,399.27)	(208)
02270 UNIFORMS	\$31,475.00	\$0.00	\$31,475.00	4	\$19,112.80	61	\$0.00	\$12,362.20	39
02280 TRAVEL & POV MILEAGE	\$8,650.00	\$0.00	\$8,650.00	0	\$210.00	2	\$0.00	\$8,440.00	98
02290 AGENCY MEMBERSHIPS	\$11,715.00	\$0.00	\$11,715.00	0	\$6,850.00	58	\$0.00	\$4,865.00	42
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$4,563.00	\$0.00	\$4,563.00	2	\$4,981.00	109	\$0.00	(\$418.00)	(9)
02310 SEMINARS/WKSHOPS & TRAINING	\$42,020.00	\$0.00	\$42,020.00	1	\$18,479.04	44	\$0.00	\$23,540.96	56
02320 EVENTS & MEETING EXPENSES	\$4,300.00	\$0.00	\$4,300.00	0	\$3,452.01	80	\$0.00	\$847.99	20
02340 PUBLIC RELATIONS & ADVERTISING	\$16,250.00	\$0.00	\$16,250.00	5	\$12,274.87	76	\$0.00	\$3,975.13	24
02360 MAILING/SHIPPING	\$750.00	\$0.00	\$750.00	0	\$642.15	86	\$0.00	\$107.85	14
02370 SAFETY	\$33,050.00	\$0.00	\$33,050.00	(19)	\$35,578.74	108	\$0.00	(\$2,528.74)	(8)
02380 OFFICE SUPPLIES	\$79,822.00	\$0.00	\$79,822.00	26	\$83,550.33	105	\$0.00	(\$3,728.33)	(5)
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$14,436.00	\$0.00	\$14,436.00	0	\$15,425.77	107	\$0.00	(\$989.77)	(7)
02420 ADMINISTRATION SERVICES	\$237,823.00	\$0.00	\$237,823.00	9	\$401,645.72	169	\$0.00	(\$163,822.72)	(69)
02440 O&M CONTINGENCY	\$150,000.00	\$0.00	\$150,000.00	54	\$193,758.26	129	\$0.00	(\$43,758.26)	(29)
02520 FUEL: VEHICLES & EQUIPMENT	\$37,250.00	\$0.00	\$37,250.00	0	\$26,845.41	72	\$0.00	\$10,404.59	28
02530 R&M: VEHICLES/TRAILERS/EQUIP	\$38,500.00	\$0.00	\$38,500.00	1	\$48,624.26	126	\$0.00	(\$10,124.26)	(26)
02560 FEES & PENALTIES	\$4,487.00	\$0.00	\$4,487.00	3	\$4,224.46	94	\$0.00	\$262.54	6
Total Administration	\$3,785,806.00	\$0.00	\$3,785,806.00	(16)	\$2,884,733.24	76	\$0.00	\$901,072.76	24
00601 CONVEYANCE SYSTEM									
02400 SUPPLIES/TOOLS	\$15,000.00	\$0.00	\$15,000.00	1	\$15,176.50	101	\$0.00	(\$176.50)	(1)
02401 MAINTENANCE TOOLS & SUPPLIES	\$13,000.00	\$0.00	\$13,000.00	1	\$10,488.46	81	\$725.08	\$1,786.46	14
02411 TECHNOLOGY: SCADA	\$22,100.00	\$0.00	\$22,100.00	0	\$15,952.60	72	\$0.00	\$6,147.40	28
02430 SERVICES: PROFESSIONAL/CONSULT	\$476,110.00	\$0.00	\$476,110.00	3	\$492,846.69	104	\$0.00	(\$16,736.69)	(4)
02450 CHEMICALS: SODIUM HYPOCHLORITE	\$35,834.00	\$0.00	\$35,834.00	0	\$25,090.20	70	\$0.00	\$10,743.80	30
02455 CHEMICALS: HERBICIDE/PESTICIDE	\$1,500.00	\$0.00	\$1,500.00	0	\$1,151.85	77	\$0.00	\$348.15	23
02490 ELECTRICITY	\$266,700.00	\$0.00	\$266,700.00	(4)	\$220,353.74	83	\$0.00	\$46,346.26	17
02500 WATER	\$8,950.00	\$0.00	\$8,950.00	7	\$10,848.22	121	\$0.00	(\$1,898.22)	(21)
02521 FUEL: GENERATORS	\$6,800.00	\$0.00	\$6,800.00	0	\$5,843.20	86	\$0.00	\$956.80	14
02540 EQUIPMENT RENTALS	\$12,000.00	\$0.00	\$12,000.00	0	\$9,239.69	77	\$0.00	\$2,760.31	23
02550 BUILDINGS & GROUNDS	\$5,500.00	\$0.00	\$5,500.00	0	\$5,092.94	93	\$0.00	\$407.06	7

010 OJRSA FUND
005 EXPENSES
00601 CONVEYANCE SYSTEM

Oconee Joint Rsa
Expenditure Report
Level 4 Summary for June 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
02590 ROLLING STOCK & EQUIPMENT	\$275,080.00	\$0.00	\$275,080.00	(106)	(\$19,500.14)	(7)	\$0.00	\$294,580.14	107
04000 FLOW MONITOR STAS	\$16,500.00	\$0.00	\$16,500.00	0	\$0.00	0	\$0.00	\$16,500.00	100
04010 FLOW MONITOR STAS: COL'S FORK	\$0.00	\$0.00	\$0.00	0	\$13.03	0	\$0.00	(\$13.03)	0
04030 FLOW MONITOR STAS: RICHLAND	\$0.00	\$0.00	\$0.00	0	\$13,000.00	0	\$0.00	(\$13,000.00)	0
05000 PUMP STATIONS	\$228,450.00	\$0.00	\$228,450.00	4	\$22,120.50	10	\$0.00	\$206,329.50	90
05010 PUMP STATIONS: CANE PS	\$0.00	\$0.00	\$0.00	0	\$3,820.25	0	\$0.00	(\$3,820.25)	0
05020 PUMP STATIONS: CHOESTOEIA PS	\$0.00	\$0.00	\$0.00	0	\$10,833.58	0	\$0.00	(\$10,833.58)	0
05030 PUMP STATIONS: CONERROSS PS	\$0.00	\$0.00	\$0.00	0	\$52.96	0	\$0.00	(\$52.96)	0
05040 PUMP STATIONS: CRYOVAC PS	\$0.00	\$0.00	\$0.00	0	\$223.59	0	\$0.00	(\$223.59)	0
05050 PUMP STATIONS: DAVIS CRK 1 PS	\$0.00	\$0.00	\$0.00	0	\$2,975.99	0	\$0.00	(\$2,975.99)	0
05060 PUMP STATIONS: DAVIS CRK 2 PS	\$0.00	\$0.00	\$0.00	0	\$30,281.44	0	\$0.00	(\$30,281.44)	0
05080 PUMP STATIONS: HALFWAY BR PS	\$0.00	\$0.00	\$0.00	0	\$51.24	0	\$0.00	(\$51.24)	0
05090 PUMP STATIONS: ISS PS	\$0.00	\$0.00	\$0.00	0	\$381.18	0	\$0.00	(\$381.18)	0
05100 PUMP STATIONS: MARTIN CREEK PS	\$0.00	\$0.00	\$0.00	0	\$15,756.15	0	\$0.00	(\$15,756.15)	0
05110 PUMP STATIONS: MILLBROOK PS	\$0.00	\$0.00	\$0.00	0	\$339.17	0	\$0.00	(\$339.17)	0
05120 PUMP STATIONS: PELHAM CREEK PS	\$0.00	\$0.00	\$0.00	0	\$25,368.82	0	\$0.00	(\$25,368.82)	0
05130 PUMP STATIONS: PERKINS PS	\$0.00	\$0.00	\$0.00	0	\$36,655.42	0	\$0.00	(\$36,655.42)	0
05140 PUMP STATIONS: SENECA PS	\$0.00	\$0.00	\$0.00	0	\$4,606.63	0	\$0.00	(\$4,606.63)	0
05160 PUMP STATIONS: WEXFORD PS	\$0.00	\$0.00	\$0.00	0	\$5,701.93	0	\$0.00	(\$5,701.93)	0
05210 DUCK POND ROAD PS	\$0.00	\$0.00	\$0.00	0	\$1,770.66	0	\$0.00	(\$1,770.66)	0
05230 GRAVITY SEWER & FORCE MAINS	\$130,000.00	\$0.00	\$130,000.00	(22)	\$106,376.23	82	\$0.00	\$23,623.77	18
Total Conveyance System	\$1,513,524.00	\$0.00	\$1,513,524.00	(22)	\$1,072,912.72	71	\$725.08	\$439,886.20	29
00701 WRF OPERATIONS									
02400 SUPPLIES/TOOLS	\$12,000.00	\$0.00	\$12,000.00	11	\$8,624.86	72	\$0.00	\$3,375.14	28
02411 TECHNOLOGY: SCADA	\$12,500.00	\$0.00	\$12,500.00	42	\$7,931.80	63	\$0.00	\$4,568.20	37
02430 SERVICES: PROFESSIONAL/CONSULT	\$18,102.00	\$0.00	\$18,102.00	(140)	\$11,687.66	65	\$0.00	\$6,414.34	35
02451 CHEMICALS: CHLORINE	\$60,242.00	\$0.00	\$60,242.00	16	\$59,490.51	99	\$0.00	\$751.49	1
02452 CHEMICALS: POLYMER	\$66,450.00	\$0.00	\$66,450.00	6	\$57,464.69	86	\$0.00	\$8,985.31	14
02454 CHEMICALS: SODIUM BISULFITE	\$21,474.00	\$0.00	\$21,474.00	0	\$18,676.38	87	\$0.00	\$2,797.62	13
02457 CHEMICALS: OTHER	\$6,000.00	\$0.00	\$6,000.00	0	\$5,339.47	89	\$0.00	\$660.53	11
02470 GARBAGE	\$2,067.00	\$0.00	\$2,067.00	1	\$333.00	16	\$0.00	\$1,734.00	84
02480 NATURAL GAS	\$1,855.00	\$0.00	\$1,855.00	3	\$1,754.54	95	\$0.00	\$100.46	5
02490 ELECTRICITY	\$336,000.00	\$0.00	\$336,000.00	9	\$325,315.59	97	\$0.00	\$10,684.41	3
02500 WATER	\$3,710.00	\$0.00	\$3,710.00	66	\$18,016.70	486	\$0.00	(\$14,306.70)	(386)
02510 SLUDGE DISPOSAL	\$319,289.00	\$0.00	\$319,289.00	3	\$169,824.90	53	\$0.00	\$149,464.10	47
02521 FUEL: GENERATORS	\$4,000.00	\$0.00	\$4,000.00	0	\$0.00	0	\$0.00	\$4,000.00	100
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$5,000.00	4	\$4,788.94	96	\$0.00	\$211.06	4
02550 BUILDINGS & GROUNDS	\$83,400.00	\$0.00	\$83,400.00	53	\$60,957.71	73	\$0.00	\$22,442.29	27
03000 WATER RECLAMATION FACILITY	\$619,450.00	\$0.00	\$619,450.00	(44)	\$144,726.76	23	\$0.00	\$474,723.24	77
Total Wrf Operations	\$1,571,539.00	\$0.00	\$1,571,539.00	(12)	\$894,933.51	57	\$0.00	\$676,605.49	43
00801 PRETREATMENT									
01300 PAYROLL: SALARIES	\$77,472.00	\$0.00	\$77,472.00	8	\$78,712.23	102	\$0.00	(\$1,240.23)	(2)

**010 OJRSA FUND
005 EXPENSES
00801 PRETREATMENT**

**Oconee Joint Rsa
Expenditure Report
Level 4 Summary for June 2025**

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
01380 PAYROLL: RETIREMENT	\$14,379.00	\$0.00	\$14,379.00	8	\$14,512.30	101	\$0.00	(\$133.30)	(1)
02220 GROUP INSURANCE	\$7,522.00	\$0.00	\$7,522.00	0	\$7,179.94	95	\$0.00	\$342.06	5
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$425.00	\$0.00	\$425.00	0	\$0.00	0	\$0.00	\$425.00	100
02310 SEMINARS/WKSHOPS & TRAINING	\$2,975.00	\$0.00	\$2,975.00	0	\$649.00	22	\$0.00	\$2,326.00	78
02380 OFFICE SUPPLIES	\$3,700.00	\$0.00	\$3,700.00	1	\$4,375.01	118	\$0.00	(\$675.01)	(18)
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$748.00	\$0.00	\$748.00	0	\$642.61	86	\$0.00	\$105.39	14
02430 SERVICES: PROFESSIONAL/CONSULT	\$38,489.00	\$0.00	\$38,489.00	6	\$33,312.72	87	\$0.00	\$5,176.28	13
Total Pretreatment	\$145,710.00	\$0.00	\$145,710.00	7	\$139,383.81	96	\$0.00	\$6,326.19	4
00901 LABORATORY									
02400 SUPPLIES/TOOLS	\$6,000.00	\$0.00	\$6,000.00	6	\$4,003.18	67	\$0.00	\$1,996.82	33
02430 SERVICES: PROFESSIONAL/CONSULT	\$73,377.00	\$0.00	\$73,377.00	2	\$33,781.63	46	\$0.00	\$39,595.37	54
02456 CHEMICALS: LABORATORY	\$5,000.00	\$0.00	\$5,000.00	9	\$4,862.40	97	\$0.00	\$137.60	3
Total Laboratory	\$84,377.00	\$0.00	\$84,377.00	3	\$42,647.21	51	\$0.00	\$41,729.79	49
01201 CONTRACT OPERATIONS									
02411 TECHNOLOGY: SCADA	\$625.00	\$0.00	\$625.00	0	\$707.40	113	\$0.00	(\$82.40)	(13)
02430 SERVICES: PROFESSIONAL/CONSULT	\$20,610.00	\$0.00	\$20,610.00	0	\$12,292.50	60	\$0.00	\$8,317.50	40
02500 WATER	\$1,365.00	\$0.00	\$1,365.00	10	\$615.50	45	\$0.00	\$749.50	55
02521 FUEL: GENERATORS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02550 BUILDINGS & GROUNDS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
05170 PUMP STATIONS: GCCP-PS	\$10,500.00	\$0.00	\$10,500.00	0	\$2,475.43	24	\$0.00	\$8,024.57	76
Total Contract Operations	\$34,100.00	\$0.00	\$34,100.00	0	\$16,090.83	47	\$0.00	\$18,009.17	53
01301 RETAIL SERVICES									
02400 SUPPLIES/TOOLS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02411 TECHNOLOGY: SCADA	\$1,250.00	\$0.00	\$1,250.00	0	\$1,150.80	92	\$0.00	\$99.20	8
02430 SERVICES: PROFESSIONAL/CONSULT	\$7,406.00	\$0.00	\$7,406.00	0	\$16,620.00	224	\$0.00	(\$9,214.00)	(124)
02490 ELECTRICITY	\$2,100.00	\$0.00	\$2,100.00	79	\$10,013.98	477	\$0.00	(\$7,913.98)	(377)
02500 WATER	\$1,050.00	\$0.00	\$1,050.00	0	\$0.00	0	\$0.00	\$1,050.00	100
05180 PUMP STATIONS: WELCOME CTR	\$725.00	\$0.00	\$725.00	0	\$0.00	0	\$0.00	\$725.00	100
05190 PUMP STATIONS: BROOMWAY LN	\$0.00	\$0.00	\$0.00	0	\$860.66	0	\$0.00	(\$860.66)	0
Total Retail Services	\$13,031.00	\$0.00	\$13,031.00	13	\$28,645.44	220	\$0.00	(\$15,614.44)	(120)
01401 CAPITAL PROJECTS									
06050 SEWER SOUTH PHASE II	\$3,700,000.00	\$0.00	\$3,700,000.00	(64)	\$38,958.62	1	\$0.00	\$3,661,041.38	99
06060 CONVEYANCE SYSTEM	\$140,000.00	\$0.00	\$140,000.00	0	\$0.00	0	\$0.00	\$140,000.00	100
Total Capital Projects	\$3,840,000.00	\$0.00	\$3,840,000.00	(62)	\$38,958.62	1	\$0.00	\$3,801,041.38	99
01501 CONTINGENCY FUND									
09005 FLAT ROCK PS UPGRADE	\$485,000.00	\$0.00	\$485,000.00	(90)	\$162,343.76	33	\$0.00	\$322,656.24	67
09007 CENTRAL OCONEE SWR MASTER PLAN	\$25,000.00	\$0.00	\$25,000.00	(26)	\$0.00	0	\$0.00	\$25,000.00	100
09009 COLLECTION SYSTEM REHAB	\$5,187,357.00	\$0.00	\$5,187,357.00	(6)	\$0.03	0	\$0.00	\$5,187,356.97	100
09010 REG SEWER FEASIBILITY STUDY	\$20,000.00	\$0.00	\$20,000.00	(3)	\$25,917.50	130	\$0.00	(\$5,917.50)	(30)
09011 DEWATERING EQUIP REPLACEMENT	\$3,440,000.00	\$0.00	\$3,440,000.00	(6)	(\$0.13)	0	\$0.00	\$3,440,000.13	100

010 OJRSA FUND
 005 EXPENSES
 01501 CONTINGENCY FUND

Oconee Joint Rsa
 Expenditure Report
 Level 4 Summary for June 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
09012 MARTIN CRK & WESTMINSTER CCTV	\$210,000.00	\$0.00	\$210,000.00	0	\$172,000.00	82	\$0.00	\$38,000.00	18
09013 MARTIN/PERKINS CRK FLOW STUDY	\$15,000.00	\$0.00	\$15,000.00	0	\$45,000.00	300	\$0.00	(\$30,000.00)	(200)
Total Contingency Fund	\$9,382,357.00	\$0.00	\$9,382,357.00	(10)	\$405,261.16	4	\$0.00	\$8,977,095.84	96
Total EXPENSES	\$20,370,444.00	\$0.00	\$20,370,444.00	(22)	\$5,523,566.54	27	\$725.08	\$14,846,152.38	73
Total OJRSA FUND	\$20,370,444.00	\$0.00	\$20,370,444.00	(22)	\$5,523,566.54	27	\$725.08	\$14,846,152.38	73
TOTAL ALL FUNDS	\$20,370,444.00	\$0.00	\$20,370,444.00	(22)	\$5,523,566.54	27	\$725.08	\$14,846,152.38	73



CONTRACT FOR SERVICES AMENDMENT – 02

ADDITIONAL SERVICES AUTHORIZATION

The following modifications to the contract (“Contract”) for 2024-08 Collection System Rehab 20230904.00.CL dated 15th day of September 2023 between **Oconee Joint Regional Sewer Authority (OWNER)** and **Ardurra Group, Inc., (CONSULTANT)**.

1. SCOPE OF SERVICES.

The OWNER has requested an additional 20 hours per week of construction observation services beyond the up to 20 hours per week previously authorized under Amendment No. 01.

Accordingly, Amendment No. 02 authorizes the CONSULTANT to provide these additional 20 hours per week of construction observation services for the period from October 6, 2025 through December 11, 2025.

2. TIME OF PERFORMANCE. The timeline for completion of services is dependent on the progress of the overall project schedule, including timely reviews and approvals by others, bidding process, and receipt of successful bids, the contractor’s performance and any unforeseen conditions or delays.

3. BASIS OF COMPENSATION.

- A. Basic Services. The OWNER shall pay the CONSULTANT for services set forth above, Scope of Services, a Lump Sum Fee of **Twenty-Seven Thousand Five Hundred Dollars (\$27,500)**.

A percentage of the Lump Sum Fee will be billed on the last day of each month. The percentage billed will be the percentage of Scope of Services work estimated to be completed as of the day of billing.

- B. Additional Services. The OWNER shall pay the CONSULTANT for additional services which are not specifically called for in above, Scope of Services, on an hourly basis in accordance with the CONSULTANT’S standard rates.

- C. Reimbursable Expenses. Unless expressly included in the Lump Sum Fee, the OWNER shall compensate the CONSULTANT for incidental expenses incurred in connection with this Task Order, including travel expense, lodging and subsistence expense, printing and duplication expense, and other incidental out of pocket expenses at cost. For the purposes of reimbursement, travel expense shall be at the rate contained in the attached rate schedule.

- D. Premium Rate Adjustment. Should OWNER request an accelerated schedule requiring CONSULTANT to work overtime hours, then a 1.25 premium rate adjustment shall be applied to current hourly rates or lump sum fees as applicable. Accelerated schedule and premium rate adjustment shall be approved as part of compensation at time of contract execution or by written amendment

OWNER:

**OCONEE JOINT REGIONAL SEWER
AUTHORITY**

By: _____

Name: CHRIS ELEAZER

Title: EXECUTIVE DIRECTOR

Date: _____

CONSULTANT:

ARDURRA GROUP, INC.

By: 

Name: JEREMY BRASHEARS, PE

Title: GROUP LEADER

Date: 10/27/25

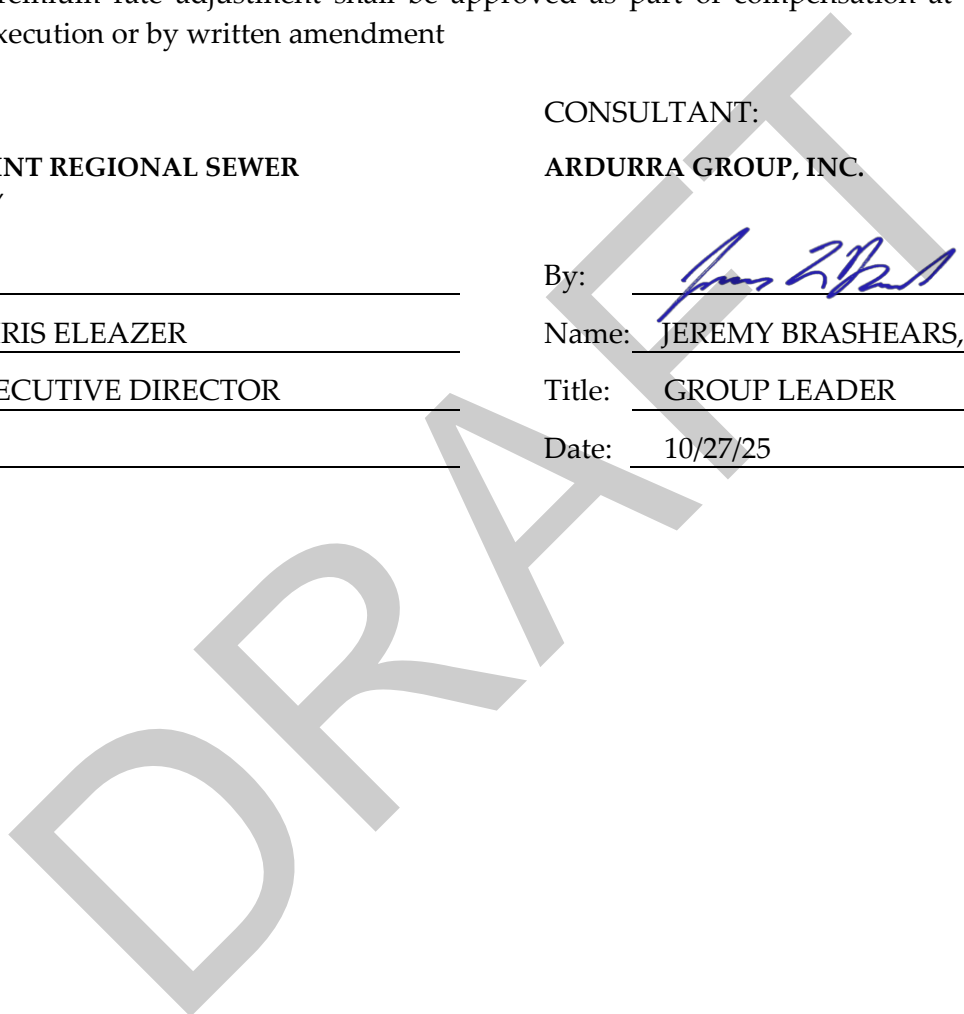


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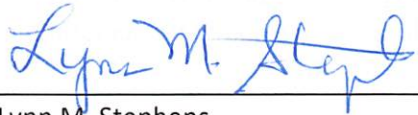
Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution
Report No. 1
October 10, 2025

Submittal Statement

This report is provided to the South Carolina Rural Infrastructure Authority, Oconee Joint Regional Sewer Authority ("OJRSA") Board of Commissioners, and Oconee County Council in accordance with the recommendations provided by the Ad Hoc Regional Feasibility Study Implementation Committee and as accepted by the OJRSA Board of Commissioners on July 15, 2025.



Christopher R. Eleazer
OJRSA Executive Director, and
OJRSA Ad Hoc Reconstitution Committee Member



Lynn M. Stephens
OJRSA Secretary/Treasurer

Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution**Report No. 1**

October 10, 2025

Background

In 2022, the Oconee Joint Regional Sewer Authority (“OJRSA” or “Authority”) was awarded a Regional Feasibility Planning Grant¹ by the South Carolina Rural Infrastructure Authority (“RIA”). OJRSA subsequently procured the services of W.K. Dickson (now, Ardurra) to develop a comprehensive Regional Feasibility Planning Study (“Planning Study”) to determine if regionalizing sewer collection, conveyance, and treatment in Oconee County, South Carolina will streamline service delivery and enhance the success of the community and its quality of life. The Planning Study² included the analysis and recommendations in the following core areas: (1) governance structure; (2) revenues and finance; (3) environmental compliance, (4) utility resources, and (5) efficiency in operations and service.

The Planning Study was completed in August 2024 and adopted by the OJRSA Board of Commissioners (“Board”) in September 2024. A special Ad Hoc Regional Feasibility Study Implementation Committee (“Feasibility Committee”) was established by the Board in November 2024 for the purpose to review, discuss, and evaluate the Planning Study’s primary recommendations for a new governance structure for the OJRSA and to provide independent recommendations for implementing this restructuring. Additionally, the northern area of Anderson County was discussed during this study for potential regional collaboration, but it was determined that that region would not be the focus of the near future as the existing system and service area should be prioritized.

The Feasibility Committee established five major recommendations to reorganize/reconstitute the OJRSA under the South Carolina Joint Authority Water and Sewer Systems Act (the “Act”).

1. The collection systems of current Authority members and Oconee County should be consolidated into one combined system – owned, operated, and maintained by the reconstituted Authority.
2. The Authority should be reconstituted with a new five-member Board of Commissioners (the “New Board”).
3. The governance documents of the reconstituted Authority will be drafted and supersede all existing Authority governance documents and contracts, which must be dissolved as a part of this process. These documents will also provide that the reconstituted Authority will have the power to provide retail sewer services within its service area as necessary to support the operation of the consolidated collection systems. This should be finalized upon completion of the consolidation but can be drafted during the consolidation process.
4. The current Board will dissolve the Feasibility Committee and then establish a working group or smaller ad hoc committee to oversee and guide the initial implementation steps outlined above (the “Reconstitution Committee”³).
5. It is recommended that a communications plan for the reorganization be developed, which should be used by all entities involved. This plan will ensure clear and consistent messaging while also allowing for input from residents and customers of the Authority. Maintaining an open process is crucial to maximize the chances of success in consolidating the collection systems and establishing the reconstituted Authority with the New Board.

The Feasibility Committee noted the recommendations were vital to the long-term success of the Authority, and in the absence of the implementation of these recommendations, the OJRSA runs the risk of significant regulatory compliance matters, lack of funding, and restrictions on growth and development of the County as a whole.

The final Feasibility Committee recommendations, which were presented to and accepted by the Board at a joint meeting with Oconee County Council in July 2025, included a list of specific tasks which were

¹ RIA Grant Number RGRG-23-5006

² *Regional Feasibility Planning Study 2024* by W.K. Dickson, Bolton & Menk, and Willdan Financial Services. (www.ojrsa.org/info)

³ This committee was identified in the recommendations as the “Implementation Committee”

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October 10, 2025

established by the Feasibility Committee with timelines associated with each function. These included:

1. Within 45 days (August 29, 2025)⁴, the current Board will dissolve the Feasibility Committee and establish the Reconstitution Committee for further implementation oversight.
2. On a quarterly basis, the Reconstitution Committee will provide an update to RIA, the current Board, and Oconee County on the progress of the implementation of these initial recommendations.
3. Within 45 days (August 29, 2025), the legislative revisions to the Act will be finalized and provided to the Oconee County Delegation (“Delegation”). Consultation shall be made with the Delegation on whether lobbyist support will be needed.
4. Within 90 days (October 13, 2025), resolutions of support for system consolidation/Authority reorganization will be provided to and adopted by each governing body affected by the recommendations, including the Board, Seneca City Council, Walhalla City Council, Westminster City Council, West Union Town Council, and Oconee County Council.
5. Within 120 days (November 12, 2025), consultants shall be engaged, and the process of collection system evaluation (technical) and valuation (financial) will be initiated, including identification of potential funding for this effort and immediate rehabilitation projects that may be identified or on current Capital Improvement Plans (“CIP”). Additionally, a rate consultant will be engaged.
6. Within 120 days (November 12, 2025), a Communications Plan will be developed under the guidance of the Implementation Committee and provided to all entities involved.
7. Within 60 days of the approved changes to Act being approved (likely July/August 2026), the list of recommendations for the initial commissioners for the reconstituted Authority (“New Commission”) will be provided to the Delegation.
8. Within 15 months (February 27, 2027), the evaluation and valuation of collection systems will be completed.
9. Within 18 months (May 12, 2027), the determination of a timeline for developing a unified, equitable rate structure will be provided as a part of the initial terms for collection system consolidation.
10. Within 24 months (July 15, 2027), legal documents to transfer collection system assets to the Authority will be executed, as well as all necessary reconstitution documents.
11. Within 25 months (August 16, 2027), if the legislative amendments have not been approved, plans for consolidation under the amended Act will be abandoned. Thereupon, the Authority will proceed to consolidate the member system and implement the reconstitution under the existing Act, with such process to be finalized by no later than 36 months (July 17, 2028). Additionally, all members shall be issued permits in compliance with the OJRSA Sewer Use Regulation (“SUR”) and added as co-permittees under the National Pollutant Discharge Elimination System (“NPDES”) permit.

The following sections of this report separately address each of the above.

Summary of Current Actions

This section outlines the efforts and progress made by the stakeholders in implementing the Feasibility Committee’s recommendations

Events and Meetings

The following events and meetings occurred during the reporting period:

- July 15, 2025 – Joint Board meeting with Oconee County Council
- August 14, 2025 – Ad Hoc Reconstitution Committee and OJRSA Executive Committee meeting
- September 11, 2025 – Ad Hoc Reconstitution Committee and OJRSA Executive Committee meeting

⁴ Target dates are included for each based on date the recommendations were accepted by the Board

Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution**Report No. 1**

October 10, 2025

Recommendation Item 1: Dissolve Feasibility Committee and Create New Committee**Target Date: August 29, 2025****Status: Complete**

The Board approved to dissolve the Feasibility Committee and authorized the creation of the Reconstitution Committee at its August 4, 2025 meeting.

Members of the Reconstitution Committee include:

- Kevin Bronson, City of Westminster and OJRSA Executive Committee member (Committee Chair)
- Chip Bentley, Appalachian Council of Governments
- Amanda Brock, Oconee County
- Chris Eleazer, Oconee Joint Regional Sewer Authority
- Scott Moulder, City of Seneca
- Celia Myers, City of Walhalla

Nonvoting facilitators and other committee members include:

- Katherine Amidon, Bolton & Menk
- Lawrence Flynn, OJRSA General Counsel
- Joel Jones, JonesWater
- Angie Mettlen, Ardurra

Recommendation Item 2: Submit Quarterly Report**Target Date: Within 14 days after completion of each calendar quarter****Status: Report #1 complete**

This report has been prepared in response to Item 2 of the recommendations as stated above. The quarterly reports will be submitted to RIA within two (2) weeks of the conclusion of each calendar quarter⁵ until the conclusion of this program.

In the future, past actions will be listed in Appendix A.

Recommendation Item 3: Submit Joint Authority Water and Sewer System Act Draft to Oconee County Delegation**Target Date: August 29, 2025****Status: In Progress**

OJRSA Executive Director Chris Eleazer met with Senator Thomas Alexander (S.C. Senate District 1) on September 9, 2025 to present a draft version of the amendments to the Act. Efforts were made to meet with Representative Bill Whitmire (S.C. House District 1) and Representative Adam Duncan (S.C. House District 2), but a mutually convenient date could not be arranged.

Recommendation Item 4: Adoption of Resolutions of Support**Target Date: October 13, 2025****Status: Partially Complete**

Draft resolutions were provided by the OJRSA attorney to all governing bodies as recommended.

The following resolutions of support for wastewater system consolidation/Authority reorganization have been adopted by the following as of September 30, 2025:

- Seneca – August 26, 2025
- OJRSA – September 8, 2025
- Westminster – September 9, 2025

⁵ The end of March, June, September, and December of each year

**Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution
Report No. 1
October 10, 2025**

- Walhalla – September 16, 2025

Those remaining to approve the matter include:

- Oconee County – to consider in October 2025
- West Union – Attended the September Reconstitution Committee meeting to ask questions and express their questions about the resolution. A revised resolution draft will be submitted for consideration during next quarter.

It is worth noting that the Mayor of the Town of West Union attended the September Reconstitution Committee meeting and is expected to participate in future meetings and remain engaged in the process.

Recommendation Item 5: Initiate Collection System Technical Evaluation and Financial Valuation

Target Date: November 12, 2025

Status: To begin next quarter

This task will begin later in 2025.

Recommendation Item 6: Develop Communications Plan

Target Date: November 12, 2025

Status: To begin next quarter

This task will begin later in 2025.

Recommendation Item 7: Consider Initial Commissioners for New Authority

Target Date: Within 60 days of approved changes to Act (likely July/August 2026)

Status: Contingent on legislative approval

If the recommended amendments to the Act are approved by the South Carolina Legislature and signed into law by the governor, then the list of possible candidates for the New Commission will be provided to the Delegation soon thereafter.

Recommendation Item 8: Complete Technical Evaluation and Valuation of Collection Systems

Target Date: February 27, 2027

Status: Not started

Recommendation Item 5 must occur before project can be completed.

Recommendation Item 9: Develop Unified, Equitable Rate Structure

Target Date: May 12, 2027

Status: Not started

Recommendation Item 8 must be completed prior to beginning this task.

Recommendation Item 10: Execute Transfer of Wastewater Collection System Assets and Reconstitution Documents

Target Date: July 15, 2027

Status: Not started

This task will begin much later in the process.

Recommendation Item 11 (contingency): Abandon Consolidation and Reconstitution Plan

Target Date: August 16, 2027

Status: Not applicable at this time

Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution**Report No. 1**

October 10, 2025

This contingency item will only apply if legislative amendments are not approved or if the Ad Hoc committee cannot reach consensus.

Summary of Past Actions

Actions taken prior to this report are in Appendix A (starting on page 7).

End of Summary of Current and Ongoing Corrective Actions. See Appendix A for past updates and completed tasks associated with Consent Order 21-025-W.

Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution
Report No. 1
October 10, 2025

Appendix A: Past Updates and Completed Tasks

Item 1: Dissolve Feasibility Committee and Create New Committee

Item 2: Quarterly Report

Item 3: Submit Joint Authority Water and Sewer System Act Draft to Oconee County Delegation

Item 4: Adoption of Resolutions of Support

Item 5: Initiate Collection System Technical Evaluation and Financial Valuation

Item 6: Develop Communications Plan

Item 7: Consider Initial Commissioners for New Authority

Item 8: Complete Technical Evaluation and Valuation of Collection Systems

Item 9: Develop Unified, Equitable Rate Structure

Item 10: Execute Transfer of Wastewater Collection System Assets and Reconstitution Documents

Item 11 (contingency): Abandon Consolidation and Reconstitution Plan