



ADMINISTRATOR'S REPORT
Kevin Bronson
Office of the City Administrator
Westminster, South Carolina

December 5, 2025

GENERAL INFORMATION

New City Council Members Swearing-in Ceremony

The Swearing-in ceremony for the four recently elected City Council Members is scheduled for Monday, January 5, 2025 at 4:00 pm at the Depot. Charles Morgan, Jamie Jones and Jimmy Powell elected to four-year terms January 2026-December 31, 2029; and Dale Glymph to fill an unexpired term to end December 31, 2027.

The ceremony is open to the public; all are invited to attend.

Westminster Christmas Parade

The Westminster Christmas Parade will proceed as scheduled- Friday, December 5, 2025 at 6:00pm. The Christmas Tree lighting will begin at 7:00pm at Westminster Baptist Church. Road closures will begin at 5:30. We ask participants to be lined up by 5:30 between Dollar Tree and W. Piedmont Street.

Westminster Arbor Day Celebration

The Arbor Day tree-planting celebration at Pool Field was a great success, and we are grateful to everyone who braved the cold, wet weather to take part. This effort was truly a community partnership: the Lazy Daisy Garden Club generously purchased 21 apple trees for the event, and a large team of Schneider Electric employees joined us on-site to help with the planting. Together with the City, these partners helped create a new orchard-style planting area across the parking lot from the baseball and softball field—an investment that will beautify the space and benefit the community for years to come. We are extremely appreciative of everyone who contributed to making this project possible.



Horton Industries Announces \$15 Million Westminster Manufacturing Plant Expansion

Horton Industries, who recently donated \$2 million to the Westminster's new Horton Outdoor Recreation Complex, announced a \$15 million expansion to its Westminster manufacturing plant, located at the Oconee Industry and Technology Park. Horton manufactures cooling fans and fan clutches. Westminster is home to one of three Horton plants in the United States.

Baxter Manufacturing Announces \$15.7 Million Facility Expansion

Baxter Manufacturing will expand its current facility, adding 36 new jobs. This is the second Westminster expansion in 8 years for Baxter, a family-owned, full service supplier to the plastics industry.

Cultivating Innovation in SC Agribusiness Grants from the South Carolina Small Business Development Center

The South Carolina Small Business Development Center (SC SBDC) will distribute \$30,000 in grants that focus on projects and policies that promote Innovation in SC Agribusiness. Applications are due on February 2, 2026. More information can be found at <https://scaginnovation.com/>.

Fundraising efforts underway for WP Anderson Park Playground Equipment and the William Bartram Statue

This week charitable donation accounts were set up with the Community Foundation of Greater Clemson for both projects. Donations made through these accounts are fully tax deductible. The Foundation will provide letters of acknowledgement directly to those making contributions. Attached are two slide decks for the projects, both contain QR Codes that link directly to the donation accounts.

Winter Operations at Oconee County Parks and Recreation Areas

Oconee County Parks, Recreation and Tourism announces changes to park and lake access area operations for the winter season. Except during instances of flooding, freezing or the presence of ice, the parks and access areas will follow an amended schedule. Chau Ram County Park hours are listed below, and a full schedule of all parks is attached.

Westminster's Chau Ram County Park:

- Winter Park Hours – Thursday to Sunday from 12:00 p.m. to 4:00 p.m.
- Campground is closed from November 16, 2025 through February 28, 2026.
- Park will be closed December 15, 2025 through January 4, 2026 for Winter Break.

Additional information regarding Oconee County parks and recreation areas may be found at <https://experienceoconee.com/>.

Downtown Streetscape Update

The Westminster Downtown Streetscape was awarded by City Council at its October 14, 2025 meeting to Foothills Contracting (pending granting agency approval) for \$2,158,005.00. The project is currently under granting agency review, which could be approved at any time. Once approved, staff will begin working with Foothills to amend the construction schedule to include this delay. Construction will begin as soon as possible.

Staff met with the contractor this week to begin coordination as the City anticipates grant approval.

This Week in Rec: An Update from Recreation Director Herb Poole

- We will host our annual Pre-Season Basketball Tournament December 13-20.
- All basketball teams have been divided up. We are working game schedules.

- We need several more basketball sponsors. Interested sponsors should contact the Westminster Recreation Department at 864-647-3208.
- Several families are receiving help with their registration fees through a resource known as Every Kid Sports. This program provides qualifying families with financial support to pay for youth sports registrations.
- With the cold weather approaching, we invite our community to walk inside at the M D Cleveland Civic Center. The gym will be open for walking Mondays – Thursdays from 9 am-10 am.

Horton Outdoor Recreational Area

The perimeter fencing was installed by city staff.

We continue to await issuance of the overdue encroachment permit from SCDOT. Once the permit is received, AMW Construction will promptly apply to Oconee County for the building permit required to begin construction of the concession stand. Following approval, a detailed construction timeline will be released.

SCIIP Sewer Improvements Phase I

Tugaloo/McClam have completed the sewer main at Pumphouse to Mimosa and have moved to the next section of Pumphouse Road.

SCIIP Sewer Improvements Phase II

LW Inc has completed Section A (behind Yousef's and the former Burger King Site) and has received approval for demolition of old manholes on Section A. They have moved to Line C (Main Street) and continue to install sewer line and have begun some inspections on completed sections.

Lucky Street, James Street, and Highland Avenue Water Improvements

Preliminary plans have been completed and approved, and Civil Engineer Troy Rosier is preparing documents to bid.

Westminster Senior Outreach

If you or someone you know is looking for a warm, friendly space designed specifically for seniors, Westminster Senior Outreach is available to welcome you. Located at 211A Lucky Street in Westminster, SC, the center offers a variety of free activities, social opportunities, and special events created to encourage connection, wellness, and joy. Good company and good times are always close at hand. To learn more about programs, schedules, and upcoming events, please visit its website.:
<https://wscwestminstersc.wixsite.com/wsoc>

South Carolina Department of Commerce offering programs for Agribusiness

The Cultivating Innovation in SC Agribusiness Program, presented by the SC Research Authority (SCRA) and SC Small Business Development Center (SC SBDC) supported by Wells Fargo, is offering training, mentorship, and grants of up to \$30,000 to help small farms and agribusinesses bring their best ideas to life. This unique opportunity supports projects that promote innovation and growth in local business as

well as South Carolina's agricultural economy. The application opens on December 1, 2025 and closes February 2, 2026. Please see two attached fliers.

Monthly Police, Code Enforcement, and Fire Department Reports

The monthly activity reports from the Police, Code Enforcement, and Fire Department are attached.

Westminster Planning Commission

The Westminster Planning Commission will not meet in the month of December. The next meeting is scheduled for January 26, 2026.

OJRSA

The draft meeting minutes for the November 25, 2025, Finance & Administration Committee are attached. Past and future meetings are available on OJRSA's YouTube channel:

<https://www.youtube.com/@OconeeJRSA>

PMPA

Nothing to report.

PLEASE MARK YOUR CALENDARS

December 9, 2025 at 6:00 pm City Council Meeting at the Westminster Fire Department

December 11, 2025 at 9:00am OJRSA Ad Hoc Reconstitution Committee at OJRSA

December 18, 2025 at 8:30 am OJRSA Operations & Planning Committee at OJRSA

December 18, 2025 at 10:00 am PMPA Board Meeting at PMPA

December 23, 2025 at 9:30 am OJRSA Finance & Administration Committee at OJRSA

December 24-26, 2025 City Offices closed to observe Christmas

January 1, 2026 City Offices closed to observe New Years Day

January 5, 2025 at 4:00 pm Swearing-in Ceremony for New City Council Members at the Westminster Depot

January 5, 2025 at 5:00 pm OJRSA Annual Meeting and Board Meeting at the Walhalla Train Depot

January 8, 2025 at 9:00am OJRSA Ad Hoc Reconstitution Committee at OJRSA

City Council Meeting Schedule:

January 14, 2025		6:00 PM	City Council Meeting
February 11, 2025	4:00 PM	6:00 PM	Budget Workshop/City Council Meeting
March 11, 2025	4:00 PM	6:00 PM	Budget Workshop/City Council Meeting
April 8, 2025	4:00 PM	6:00 PM	Budget Workshop/City Council Meeting
April 29, 2025	4:00 PM		Budget Workshop
May 13, 2025		6:00 PM	City Council Meeting
June 17, 2025		6:00 PM	City Council Meeting
July 8, 2025		6:00 PM	City Council Meeting
August 12, 2025		6:00 PM	City Council Meeting
September 9, 2025		6:00 PM	City Council Meeting
October 14, 2025		6:00 PM	City Council Meeting
November 18, 2025		6:00 PM	City Council Meeting
December 9, 2025		6:00 PM	City Council Meeting

Special Events Calendar

Westminster Arbor Day Celebration – 12:00pm on December 5, 2025 at Pool Field

Arbor Day will be celebrated at the Pool Field this year (behind the Westminster Senior Outreach). **The Lazy Daisy Garden Club** graciously purchased 21 apple trees for the event. These trees will be planted in an orchard style in the area across the parking lot from the baseball/softball field. The time of the celebration will be announced once all the details have been arranged.

Westminster Christmas Parade and Tree Lighting- 6:00pm on December 5, 2025 on Main Street and Westminster Baptist Church.

Oconee County First Steps Christmas Party- 5:00pm on December 11, 2025 at the Westminster Depot
Join Oconee County First Steps for Free Books, Free Food, Free Santa Pictures, and more! Open to all families.

Inaugural Westminster Police Foundation 5K Fun Run- May 16, 2025

More information to come!

PLEASE JOIN US FOR OCONEE COUNTY FIRST STEPS

CHRISTMAS Party

FREE BOOKS | FREE FOOD | FREE SANTA PICTURES | AND MORE!

DECEMBER

THURSDAY  5:00 PM

WESTMINSTER TRAIN DEPOT, 135 E MAIN ST WESTMINSTER



WESTMINSTER POLICE FOUNDATION
PRESENTS

BACK THE BLUE



5K FUN RUN



SCAN TO SIGN UP
TODAY!



MAY 16, 2026

WESTMINSTER, SC

\$25, EARLY BIRD PRICE!

Westminster Christmas Parade



Parade Route: Main and Windsor Streets



Lineup: West Piedmont Street



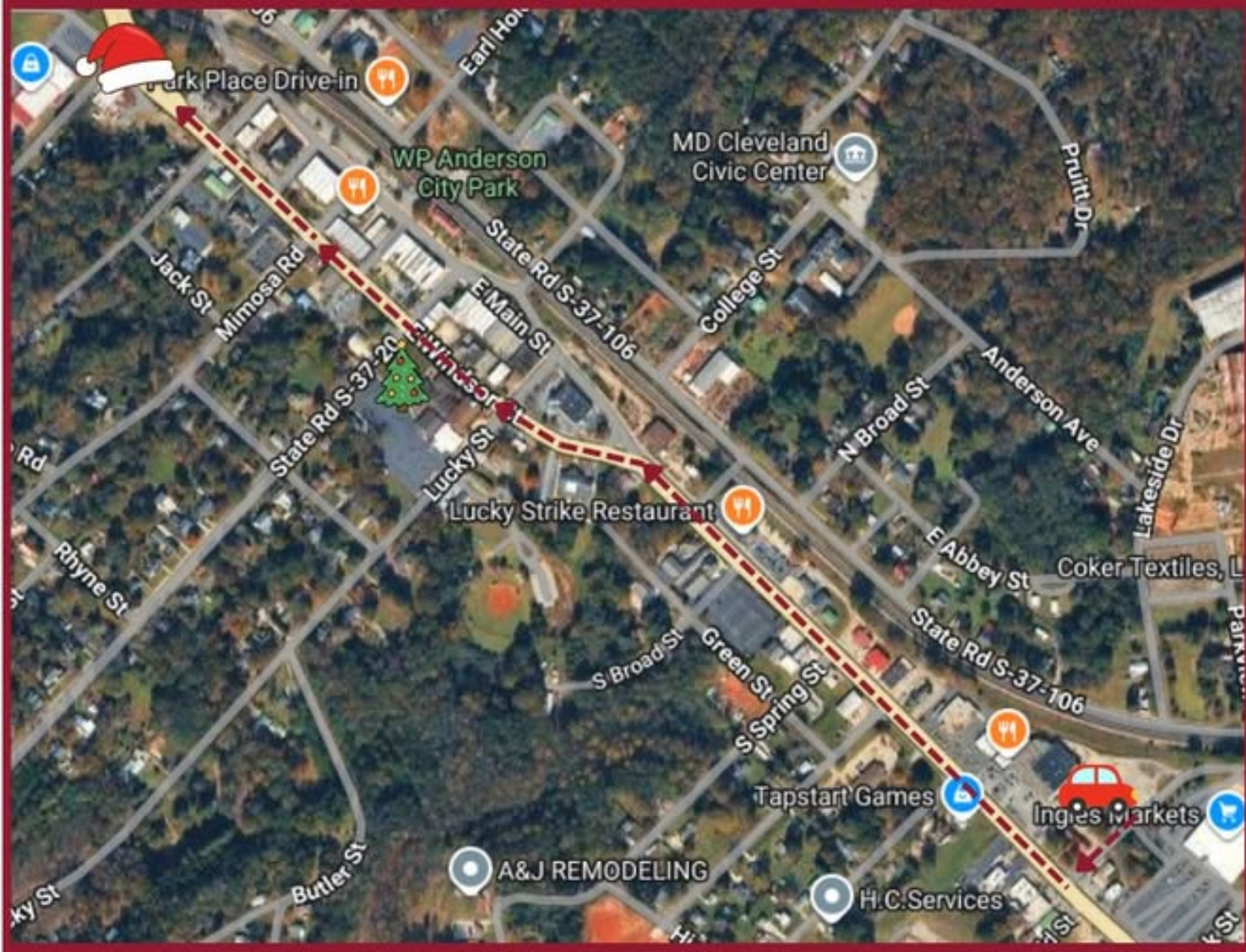
Christmas Tree Lighting: Westminster Baptist Church



Parade Exit: West King Street or Towards Walhalla HWY



Road Closures: Main Street and West Oak Highway and side streets



https://upstatetoday.com/news/local-manufacturer-announces-expansion/article_0adb0b25-52bd-46e4-b334-c78f7a9a3303.html

EDITOR'S PICK

Local manufacturer announces expansion

By Caleb Gilbert

Dec 4, 2025



Horton, a cooling solutions manufacturer, announced it'd be investing \$15 million in its Westminster facility.

By Sean Smith




WESTMINSTER — Another local manufacturer has announced it will be expanding its operations, according to a news release from the South Carolina Department of Commerce.

Horton, a cooling solutions manufacturer, announced it'd be investing \$15 million in its Westminster facility.

Horton plans to add 100,000 square feet to its facility, located at 301 Oconee Business Parkway, the release said, which would double its manufacturing area and allow the company to increase its production of cooling fans and fan clutches.

Officials talk project

Oconee Economic Alliance president and CEO Jamie Gilbert said Wednesday's announcement has resulted in another "Top Shelf for Business" day in Oconee County.



“The project is a testament to the county and state’s outstanding business climate and workforce,” Gilbert said. “Horton is one of our most desirable employers, but they are also an outstanding corporate citizen with their historic financial commitment to enhancing the quality of life in our community. Oconee County congratulates Horton on their expansion and looks forward to our continued partnership with them.”

Horton vice president of operations and supply chain Tony Niese said Horton began its operations in the county in 2020.

“Since that time, the team has expanded its capability and output to the point that additional manufacturing space is needed,” he said. “The company is proud of the Horton team’s achievements in Oconee County and looks forward to supporting its next significant stage of growth.”

Multiple state level leaders, including Gov. Henry McMaster, weighed in on the project as well.

“The expansion of Horton’s operations in Oconee County reflects South Carolina’s strong reputations in the manufacturing industry,” McMaster said. “We are proud of the success Horton has achieved here and look forward to the positive impact the company will continue to have in our state.”

cgilbert@upstatetoday.com | (864) 973-6685

Caleb Gilbert

News Editor, Photographer



FOR IMMEDIATE RELEASE

Horton, Inc. Donates \$2 Million to Support New Baseball Complex in Oconee County, South Carolina

Westminster, S.C. — November 13, 2025 — Horton, Inc., a global leader in thermal control for power systems, has made a major investment in the future of Oconee County with a \$2 million contribution to fund a new, state-of-the-art baseball complex in Westminster, South Carolina. City leaders, county officials, and Horton representatives gathered on site for a ceremonial groundbreaking to celebrate the project and its foreseeable impact to the community.

“Horton is excited to support the town of Westminster and Oconee County with this world-class sports field complex,” said Terry Gilberstadt, Vice Chair and Board member of Horton, Inc. “Our dedication to the communities where Horton operates has been a family and company tradition for almost 75 years. We look forward to many years of events, community enhancement, growth, and lots of fun at this excellent facility.”

The new facility, designed to serve youth leagues, school teams, tournaments, and community events, marks one of the largest recreational investments in the area’s history. Featuring multiple baseball and softball fields, modern lighting, dugouts, seating, scoreboards, and donor-branded field enhancements, the complex will provide a premier destination for local families and visitors alike.

“Horton has a long and committed history of investing in our communities,” said Cordell Dietz, Chief Executive Officer of Horton, Inc. “We had been looking for an opportunity to do something meaningful in Oconee County, and when this came along, we knew it was the right one. The project is progressing well, and we’re eager for the first pitch!”

Construction is currently underway, with fields, fencing, and infrastructure taking shape. The complex is expected to host its first games upon completion in 2025, welcoming athletes, coaches, spectators, and community members from across the region.

About Horton, Inc.

Horton is a global leader in thermal control for power systems for heavy-duty equipment and vehicles. For nearly 75 years, the company has delivered industry-leading fans, fan drives, and thermal management technologies that improve efficiency, reliability, and performance for customers worldwide. Horton operates manufacturing facilities globally and serves a broad range of markets, including trucking, construction, agriculture, mining, and renewable energy.

www.hortonww.com

Harry M. Lightsey III
Secretary

SOUTH CAROLINA

DEPARTMENT OF COMMERCE

Henry McMaster
Governor

For Immediate Release
Nov. 25, 2025

Baxter Manufacturing expands Oconee County operations

\$15.7 million investment will create 36 new jobs

COLUMBIA, S.C. – [Baxter Manufacturing](#), a supplier for the plastics industry, today announced it is expanding its operations in Oconee County. The company's \$15.7 million investment will create 36 new jobs.

With more than 40 years of experience, Baxter Manufacturing is a family-owned, full-service supplier to the plastics industry. The company's Oconee County operation, established in 2017, is a Tier 1 supplier of manufactured plastic injection-molded automotive parts.

Baxter Manufacturing will add 35,000 square feet and new machinery to its facility, located at 1000 Innovation Way in Westminster, to increase its production capabilities and further meet the needs of its automotive customers.

Operations are expected to be online in the third quarter of 2026. Individuals interested in joining the Baxter Manufacturing team should visit the company's [careers page](#).

QUOTES

"We are thrilled to be expanding our operations in Oconee County for a second time in less than eight years, a testament to the quality workforce and pro-business environment we have found here. This expansion is a key part of our strategic vision, allowing us to better meet our customer demands and position ourselves for future growth. We deeply value the dedicated team members who have contributed to our success over the years and look forward to a bright future in the community."

-Baxter Manufacturing President Bill Clark

"Today, we celebrate another win for South Carolina as Baxter Manufacturing brings 36 new jobs to the Upstate. We are proud that Baxter Manufacturing continues to recognize the advantages of doing business in our state and look forward to the company's continued success in Oconee County."

-Gov. Henry McMaster

"We are excited to see another manufacturing company strengthening its legacy in South Carolina. Baxter Manufacturing's \$15.7 million expansion in Oconee County is further proof that businesses are finding lasting success in our state, and we congratulate the company on this exciting announcement."

-Secretary of Commerce Harry M. Lightsey III

"I am pleased that Baxter Manufacturing has chosen to expand its existing operations in Oconee County. It is great to see a family-owned company continue to thrive in our community, supported by a great workforce. This over \$15 million investment and creation of additional jobs will continue to be a benefit to Oconee County and the state of South Carolina."

-Senate President Thomas C. Alexander

"It's another 'Top Shelf for Business' day in Oconee County with Baxter Manufacturing's expansion of their Westminster facility. Oconee County and Baxter have enjoyed a tremendous partnership since they established their facility here in 2017. They were the first manufacturer to locate to the Oconee Industry and Technology Park and have greatly exceeded their original expectations for the operation. Baxter's growth in Oconee is reflective of the company's strength, as well as Oconee's excellent workforce and business climate. We appreciate Baxter's commitment to our community and congratulate them on this exciting news."

-Oconee Economic Alliance President and CEO Jamie Gilbert

FIVE FAST FACTS

- **Baxter Manufacturing is expanding its operations in Oconee County.**
- The company's **\$15.7 million investment will create 36 new jobs.**
- Baxter Manufacturing is a **supplier for the plastics industry.**
- The company is located at **1000 Innovation Way in Westminster, S.C.**
- Individuals **interested in joining the Baxter Manufacturing team** should visit the company's [careers page](#).

About S.C. Commerce

Welcome to South Carolina. The new headquarters of American innovation. As the state's lead economic development agency, the South Carolina Department of Commerce (S.C. Commerce) works to recruit and support companies of all sizes in their quest to launch, expand and build a legacy. With proactive, strategic initiatives that help the agency create economic opportunities to increase choices for all South Carolinians, S.C. Commerce champions new and existing businesses and partnerships that fuel emerging and established industries alike. S.C. Commerce is the principal collaborator for SC NEXUS, a consortium of state leaders in government, utilities, higher education and other stakeholders exploring advanced energy. Recognized for its pro-business climate and policies that have attracted global brands and industry leaders, South Carolina is committed to maintaining the state's long-term competitiveness while building a modern economy — one that is diverse, supporting businesses at every phase of their

*lifecycle – allowing people to live and work where they love. **For more information, visit***
www.sccommerce.com.

MEDIA CONTACT:

Alex Clark

Interim Director of Marketing and Communications

South Carolina Department of Commerce

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www.SCcommerce.com



OCONEE COUNTY, SOUTH CAROLINA PRESS RELEASE

For Immediate Release
November 25, 2025

Winter Operations at the Oconee County Parks and Recreation Areas

Seneca, S.C. – Oconee County Parks, Recreation and Tourism announces changes to park and lake access area operations for the winter season. Except during instances of flooding, freezing or the presence of ice, the parks and access areas will follow the amended schedule detailed below.

Chau Ram County Park:

Winter Park Hours – Thursday to Sunday from 12:00 p.m. to 4:00 p.m.
Campground is closed from November 16, 2025 through February 28, 2026.
Park will be closed November 27th and 28th for Thanksgiving Break.
Park will be closed December 15, 2025 through January 4, 2026 for Winter Break.

High Falls County Park:

Winter Park Hours – Open daily from 7:00 a.m. to dusk.
Campground is closed from November 16, 2025 through February 28, 2026.
Park will be closed November 27th and 28th for Thanksgiving Break.
Park will be closed December 24 – 26, 2025 for Christmas.

South Cove County Park:

Winter Park Hours – Open daily from 5:00 a.m. to 10:00 p.m.
Campground will be closed December 15, 2025 through January 1, 2026 for Winter Break.

All boat ramps, managed by Oconee County, will remain open through the winter. Restrooms located at the ramps will be closed and winterized, except for those located at Friendship and Seneca Creek Access Areas. The Friendship Day Use Area is closed from November 10, 2025 through February 28, 2026.

Additional information regarding Oconee County parks and recreation areas may be found at <https://experienceoconee.com/>.

MEDIA CONTACT:

Phillip S. Shirley
Interim County Administrator
Director of Parks, Recreation & Tourism
Oconee County, South Carolina
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pshirley@oconeesc.com
www.oconeesc.com

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Webinar

Cultivating Innovation in SC Agribusiness Grant Program Overview



Date: December 4



Time: 4:00 PM



Duration: 75 mins

Join us for this informative webinar



Learn How to Apply: Get a step-by-step walkthrough of the Cultivating Innovation in SC Agribusiness Program application requirements.



Understand What Reviewers Are Looking For: Hear tips on how to craft a strong innovation proposal.



Ask Questions Live: Join program partners for an interactive Q&A to clarify eligibility, timelines, and selection criteria.

[Register Now](#)



The Cultivating Innovation in South Carolina Agribusiness Program supported by Wells Fargo helps small sized agribusinesses turn bold ideas into real growth.

Through training, mentorship, and up to \$30,000 innovation grant awards, the program empowers agribusinesses to develop and implement projects that strengthen South Carolina's agricultural economy.



scaginnovation.com



803-567-1921



Cultivating Innovation in SC Agribusiness

Making Small Farms Big Business

Up to \$30,000 Grants for Agribusinesses in South Carolina

The Cultivating Innovation in SC Agribusiness Grant Program, made possible by Wells Fargo is a strategic initiative designed to foster innovation and accelerate growth within small agribusinesses across South Carolina. This program produced by the SC Research Authority (SCRA), SC Small Business Development Centers (SBDC) and other key collaborators, will provide intensive training, mentorship, and significant financial awards to enable agribusinesses to develop and implement innovative solutions.

The program will select competitively chosen small agribusinesses to take part in an agribusiness innovation cohort. One-time grants are awarded in the amounts of up to \$30,000 to selected participants.

- Application Launch: December 1, 2025
- Application Deadline: February 2, 2026
- Cohort Notification: February 5, 2026
- Program Start: February 12, 2026

Applicants must submit an online form, a detailed innovation proposal, business needs and goals, a financial snapshot, letters of commitment, and a crucial 5-minute video.

Who is Eligible?

- Must be a for-profit business operating in the agricultural industry
- Must be currently operating in South Carolina for at least one tax year.
- Must be considered a Small Business based on SBA size standards.

How can you use these funds? (Project Specific)

- Labor and Personnel
- Working Capital
- Research & Development
- Supplies and Materials
- Equipment and Technology
- Professional and Technical Services
- Marketing and Commercial Readiness

Technical Assistance on application is available.

For the **Cultivating Innovation in SC Agribusiness Program**, "innovation" is defined as the successful development or implementation of a novel or significantly improved idea that creates tangible value for a South Carolina agribusiness.

Product Innovation: The creation or significant improvement of new agricultural products

Service Innovation: The development of new or enhanced services offered by agribusinesses

Process Innovation: Improvements to the methods and workflows used in agricultural production, processing, or distribution that lead to increased efficiency, reduced costs, enhanced quality, or improved sustainability.

Practice Innovation: The adoption of new or significantly altered farming or business practices that deliver novel benefits.

Technology Adoption Innovation: The innovative integration and application of existing or emerging technologies

Cohort members participate in Five Webinars that cover critical topics: Innovation Landscape & Utilizing AI Tools, Validating Your Innovation & Market Fit, Building a Business Case & Financial Projections, Protecting Your Innovation, and Scaling, Strategic Partnerships & Sharpening Your Vision.

Each agribusiness receives support from SC SBDC consultants and an Expert Mentorship Pool.

A **virtual Application Training Webinar** taking place on **December 4, 2025** introduces applicants to the program and how to apply.



APPLY HERE

scaginnovation.com
jimmymj@mailbox.sc.edu





Westminster Chief of Police Monthly Report

November 2025

Offenses/Incident Reports	41
Vehicle Accidents	5
Use of Force Incidents	0
DUI	0
Arrests	29
Citations Issued	136
Warnings Issued	225
Traffic Stops	361
Security Checks/ Extra Patrol	230
Total Calls	786
Training Hours	48
Senior Checks	10

11/01 WMPD responded to a residence on B Street after receiving a call regarding a deceased person.

11/03 WMPD conducted a traffic stop on Skyland Dr, which resulted in the arrest of the driver for several traffic violations.

11/04 WMPD responded to Spinx in reference to a male subject found asleep in a vehicle. The male subject was arrested after illegal narcotics were found on his person.

11/05 WMPD investigated a larceny that occurred on Holcombe St.

11/07 WMPD conducted a traffic stop on Westminster Hwy, and the male driver was arrested for several traffic violations.

11/08 WMPD issued a citation to a resident on Westminster Highway after his dog attacked another neighbor's dog.

11/08 WMPD conducted a traffic stop on E Main and Dickson, and the male driver was arrested for several traffic violations.

11/08 WMPD conducted a traffic stop on S. Hampton St, and the male driver was arrested for several traffic violations.

11/08 WMPD conducted a traffic stop on Long Creek Hwy, and the male driver was arrested for several traffic violations.

11/09 WMPD issued a citation to a resident on Mountain View St after they had received several warnings about their dogs constantly being loose in the area.

11/09 WMPD attempted to conduct a traffic stop on E Main and S. Pew St, and the male driver refused to stop for them. The driver was identified with the assistance of the Sheriff's Office. Warrants were obtained for several traffic violations.

11/10 WMPD conducted a traffic stop on Long Creek Hwy, and the male driver was arrested for several traffic violations.

11/10 WMPD conducted a traffic stop on Skyland Dr, and the male driver was arrested for several traffic violations.

11/12 WMPD conducted a traffic stop on W. Oak Hwy, and the male driver was arrested for several traffic violations.

11/12 WMPD conducted a traffic stop on W. Oak Hwy, and the male driver was arrested for several traffic violations.

11/13 WMPD investigated an alleged assault that took place on Doyle Ave. No arrest made.

11/15 WMPD conducted a traffic stop on Westminster Hwy, and the male driver was arrested for several traffic violations.

11/16 WMPD conducted a traffic stop on Bibb St, and the male driver was arrested for several traffic violations.

11/17 WMPD conducted a traffic stop on S. Spring St, and the female driver was arrested for several traffic violations.

11/17 WMPD arrested a female on Lakeside Dr after discovering drugs on her person.

11/17 WMPD conducted a traffic stop on Sunshine Circle, and the female driver was arrested for several traffic violations.

11/18 WMPD conducted a traffic stop on Lone Creek Hwy, and the male driver was arrested for several traffic violations.

11/21 WMPD investigated an FTC where over \$4000 was taken. The victim declined to prosecute her daughter

11/21 WMPD conducted a traffic stop on W. Oak Hwy, and the female driver was arrested for several traffic violations.

11/22 WMPD conducted a traffic stop on S. Spring St, and the female driver was arrested for several traffic violations.

11/22 WMPD arrested a male subject for Public Drunk on College St.

11/22 WMPD conducted a traffic stop on Riley, and the female driver was arrested for several traffic violations.

11/23 WMPD conducted a traffic stop on W. Oak Hwy, and the male driver was arrested for several traffic and drug violations.

11/23 WMPD conducted a traffic stop on Sunshine Circle, and the male driver was arrested for several traffic and drug violations.

11/25 WMPD took a report for a stolen moped on Riley St.

11/25 WMPD investigated a traffic accident on West Oak Hwy, and the male driver was arrested for several traffic violations.

11/29 WMPD conducted a traffic stop on E. North Ave, and the male driver was arrested for outstanding warrants for the county.

11/29 WMPD responded to Ingles in reference to a shoplifting incident. The female suspect was detained during the investigation. Although Ingles declined to prosecute, she was taken into custody on outstanding warrants for the county.

Notes from the Chief

11/03 Meeting with the County Radio Maintenance personnel

11/04 Ribbon Cutting Hall Rd

11/06 Meeting with Arms Software

11/06 Foundation Meeting

11/17 Meeting with the mother of the deceased person on the Spring St fire last year.

11/18 Staff and Council Meeting

11/19 Senior Tree launch at Walmart, Seneca

11/24 Arms Software Launch meeting

11/25 Meeting with the Solicitor's Office

Fred Miller

Chief of Police



Westminster Fire Department

Monthly Incident Report

For the Month of: Nov-25 ,
Page 1 of 4

Date	Time	Shift	Address	NFIRS #	Day Run 0800- 2000	Night Run 2000- 0800	Structu re Fires 111	Other Fires 100	Explode Overpres sure 200	EMS/ Rescu e 300	Hazma e Calls 1 400	Servic e Calls 500	Good Intent 600	False Alarms 700	Weath er 800	Mutual Aid 900	Run Time (Closest 5 min) HR:MM:SS	Cumulative Run Time (for month)	Jurisdiction			Property Dollars (Structure & Contents)	
																			City	County	Other District	Loss	Saved
1	9:00	B	114 Sunshine Ridge Rd	1196	X					X							:45	:45		X			
1	11:24	B	9303 Long Creek Hwy	1197	X					X							:25	1:10	X				
1	13:12	B	210 B St	1198	X					X							:45	1:55	X				
1	18:05	B	114 Sunshine Ridge Rd	1199	X					X							:15	2:10		X			
1	18:26	B	107 Cedar St	1200	X					X							:20	2:30		X			
2	11:22	C	9528 Long Creek Hwy	1201	X					X							:15	2:45		X			
2	12:38	C	153 Vine Rd	1202	X					X							:20	3:05		X			
2	15:08	C	400 Pickens Rd	1203	X			X									:10	3:15		X			
2	17:49	C	114 Sunshine Ridge Rd	1204	X					X							:15	3:30		X			
3	03:07	C	223 Ridley Rd	1205		X				X							:35	4:05		X			
3	04:07	C	114 Sunshine Ridge Rd	1206		X				X							:35	4:40		X			
3	14:09	A	2038 Westminster Hwy	1207	X		X										1:35	6:15		X		1901	
4	06:20	A	221 Miller Farm Rd.	1208		X				X							:30	6:45		X			
4	07:51	A	219 N. Seed Farm Rd.	1209		X				X							:20	7:05		X			
4	11:36	B	221 Dickson St.	1210	X					X							:40	7:45		X			
4	13:21	B	9450 S Hwy 11	1211	X			X									:15	8:00		X			
4	18:43	B	318 Westminster Hwy	1212	X					X							:35	8:35		X			
4	19:23	B	225 N Seed Farm Rd	1213	X					X							1:00	9:35		X			
5	07:53	C	114 Sunshine Ridge Rd	1214	X					X							:15	9:50		X			
5	11:45	C	1505 Coffee Rd.	1215	X					X							:25	10:15		X			
5	15:19	C	114 Sunshine Ridge Rd	1216	X					X							:40	10:55		X			
5	16:00	C	580 Oak Grove Rd	1217	X					X							:20	11:10		X			
5	18:35	C	110 Michelle Ln.	1218	X		X										:05	11:15		X			
5	19:14	C	1511 Greenfield Rd	1219	X					X							:25	11:40		X			
5	19:46	C	202 Oak Grove Rd	1220	X					X							:40	12:20		X			
5	20:25	C	114 Sunshine Ridge Rd	1221		X				X							:20	12:40		X			
6	00:06	C	512 Westminster Hwy	1222		X				X							:20	13:00		X			
6	00:23	C	201 Oak Grove rd	1223		X				X							:25	13:25		X			
6	13:33	A	174 Old Hurricane RD	1224	X		X										1:00	14:25		X		2401	
Totals					22	7	3	2	0	24	0	0	0	0	0	0				6	23		



Westminster Fire Department

Monthly Incident Report

For the Month of: _____

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Date	Time	Shift	Address	NFIRS #	Day Run 0800-2000	Night Run 2000-0800	Structure Fires 111	Other Fires 100	Explosive Overpressure 200	EMS/Rescue 300	Hazardous Materials 400	Service Calls 500	Good Intent 600	False Alarms 700	Weather 800	Mutual Aid 900	Run Time (Closest 5) (mm) HR:MM	Cumulative Run Time (for month)	Jurisdiction			Property Dollars (Structure & Contents)			
																			City	County	Other District	Loss	Saved		
6	18:31	A	142 Hillside Dr	1225	X					X								:45	15:10		X				
6	21:37	A	330 Cornelia Ave	1226		X		X										1:05	16:15		X				
7	12:00	B	803 E Main St	1227	X					X								:10	16:25		X				
7	19:44	B	136 Commercial Cir	1228	X					X								:30	16:55		X				
7	20:01	B	West-oak hwy/ brock rd	1229		X				X								:40	17:35		X				
7	20:02	B	114 Sunshine Ridge Rd	1230		X				X								:30	18:05		X				
8	10:29	C	103 S Pine ST	1231	X			X										:20	18:25		X				
8	13:40	C	110 Dales Dr	1232	X					X								:25	18:50		X				
8	15:33	C	456 Chetola Rd	1233	X			X										:10	19:00		X				
8	16:02	C	114 Sunshine Ridge Rd	1234	X					X								:15	19:15		X				
8	16:44	C	225 Brothers Dr	1235	X					X								:15	19:30		X				
9	01:36	C	115 Berry Rd	1236		X				X								:15	19:45		X				
9	13:28	A	210 Sunshine Ridge Rd	1237	X		X											1:50	21:35		X				
9	20:04	A	934 DR Johns RD	1238		X				X								:20	21:55		X				
9	20:20	A	Westminster Hwy	1239		X				X								1:05	23:00		X				
10	05:01	A	114 Sunshine Ridge Rd	1240		X				X								:25	23:25		X				
10	08:51	B	Doyle St / Oak Grove Rd	1241	X					X								1:00	23:25		X				
10	16:09	B	1191 Doyle St	1242	X					X								:20	23:45		X				
10	19:39	B	506 W King St	1243		X		X										:05	23:50		X				
11	21:56	B	203 Friendship Rd	1244	X													:05	23:55		X				
11	09:05	C	601 Toccoa Hwy	1245	X					X								:05	24:00		X				
11	13:55	C	406 N Piedmont St	1246	X					X								:20	24:20		X				
11	15:24	C	1913 Toccoa Hwy	1247	X					X								:15	24:35		X				
11	19:34	C	1475 Geernfield Rd	1248	X					X								:25	25:00		X				
12	11:21	A	111 A St.	1249	X					X								:35	25:35		X				
12	14:51	A	152 Golden Acres Rd	1250	X					X								:25	26:00		X				
12	19:10	A	147 Latrobe Rd	1251	X					X								:40	26:40		X				
13	01:21	A	304 Retreat St	1252		X												:35	27:15		X				
13	13:40	B	151 Rocking M Ln	1253	X		X											1:10	28:25		X				
Totals						20	9	5	1	0	23	0	0	0	0	0	0				8		21		



Westminster Fire Department

Monthly Incident Report

For the Month of: _____ Page 3 of 4

Date	Time	Shift	Address	NFIRS #	Day Run 0800-2000	Night Run 2000-0800	Structu re Fires 111	Other Fires 100	Exploide Overpres sure 200	EMS/ Rescu e 300	Hazma e 1400	Servic e Calls 500	Good Intent 600	False Alarms 700	Weath er 800	Mutual Aid 900	Run Time (Closest 5 min) HR:MM	Cumulative Run Time (for month)	Jurisdiction			Property Dollars (Structure & Contents)		
																			City	County	Other District	Loss	Saved	
13	14:25	B	1099 Westminster Hwy	1254	X					X							:25	28:50		X				
14	11:38	C	225 N Seed Farm Rd	1255	X					X							:10	29:00		X				
14	13:52	C	447 Jenkins Bridge RD	1256	X					X							:20	29:20		X				
14	14:39	C	206 Hamilton DR	1257	X									X			:05	29:25		X				
15	11:19	A	Cobb Dr	1258	X								X				:05	29:30		X		705		
15	12:46	A	Long Creek Hwy	1259	X					X							:00	32:30		X				
15	21:14	A	1899 Trococa Hwy	1260		X				X							:35	33:05		X				
16	09:01	B	151 Golden Acres Rd	1261	X					X							:30	33:35		X				
16	10:38	B	3701 Blue Ridge BLVD	1262	X		X										:30	35:05		X		501		
16	12:57	B	673 W King St	1263	X					X							:10	35:15		X				
16	14:20	B	450 Lucky St	1264	X					X							:45	36:00		X				
16	18:40	B	290 Jenkins Bridge Rd	1265	X					X							:00	38:00		X				
17	09:53	C	198 Yellow Bell RD	1266	X					X							:30	39:30		X				
17	15:51	C	123 Commerce WAY	1267	X					X							:30	40:00		X				
18	08:12	A	104 Hamilton Dr	1268	X					X							:15	40:15		X				
18	11:25	A	209 Pitts Rd	1269	X			X									:30	41:45		X		1906		
18	13:21	A	1222 Trococa Hwy	1270	X					X							:25	42:10		X				
18	14:04	A	2250 Sandifer Blvd	1271	X			X									:20	42:30		X				
18	10:01	A	110 Midway Dr	1272	X					X							:10	42:40		X				
19	08:34	B	1811 Coffee Rd	1273	X					X							:25	43:05		X				
19	16:48	B	400 Simpson St	1274	X					X							:50	43:55		X				
20	10:17	C	1505 Coffee Rd.	1275	X					X							:20	44:15		X				
20	13:34	C	7090 S Hwy 11	1276	X					X							:20	44:35		X				
20	14:14	C	654 Bolt Rd	1277	X					X							:10	44:45		X				
20	15:18	C	634 W King St	1278	X					X							:10	44:55		X				
20	19:13	C	345 Hope well Church Rd	1279	X					X							:30	45:25		X				
22	06:44	A	406 N Piedmont St	1280		X				X							:40	46:05		X				
22	15:49	B	1222 Trococa Hwy	1281	X					X							:15	46:20		X				
22	16:06	B	141 Vine Road	1282	X					X							:05	46:25		X				
Totals						27	2	2	1	0	24	0	0	1	1	0	0			6	23			



Westminster Fire Department

Monthly Incident Report

For the Month of: _____
 Page 4 of 4

Date	Time	Shift	Address	NFIRS #	Day Run 0800-2000	Night Run 2000-0800	Structure Fires 111	Other Fires 100	Explosive Overpressure 200	EMS/ Rescue 300	Hazardous Materials 400	Service Calls 500	Good Intent 600	False Alarms 700	Weather 800	Mutual Aid 900	Run Time (Closest 5 min) HR:MM:SS	Cumulative Run Time (for month)	Jurisdiction			Property Dollars (Structure & Contents)			
																			City	County	Other District	Loss	Saved		
22	18:20	B	407 N Piedmont St	1283	X					X								:25	46:50	X					
22	22:59	B	932 DR Johns RD	1284		X				X								:20	47:10		X				
23	14:44	C	old Hurricane Rd	1285	X			X										:1:10	48:20		X				
23	19:09	C	235 Miller Farm RD	1286	X			X										:25	48:45		X				
24	03:53	C	512 Westminster Hwy	1287		X				X								:15	49:00		X				
24	11:20	A	150 Latrobe RD	1288	X					X								:1:05	50:05		X				
24	11:26	A	237 Lakeside Dr	1289	X		X											:10	50:15		X		501		
24	12:26	A	150 Latrobe RD	1290	X					X								:25	50:40		X				
25	00:04	A	627 Giffin Ln	1291		X				X								:25	51:05		X				
25	09:12	B	406 N Piedmont St Unit B	1292	X					X								:30	51:35		X				
25	20:15	C	1049 E Main St	1293		X				X								:05	51:40		X				
27	01:31	C	627 Griffin LN	1294						X								:20	52:00			X			
27	14:19	A	216 Emergency Ln	1295	X									X				:05	52:05		X				
27	15:29	A	409 Butler School Rd	1296	X									X				:10	52:15		X				
27	19:15	A	401 Hobson St	1297	X								X					:15	52:30			X			
28	10:41	B	1215 Doyle ST	1298	X					X								:30	53:00		X				
28	11:11	B	115 Holcome ST	1299	X					X								:20	53:20		X				
28	12:17	B	313 Anderson AVE	1300	X									X				:05	53:25			X			
28	18:10	B	1004 Seed Farm RD	1301	X								X					:05	53:30			X			
29	01:56	B	515 Amanda Evon DR	1302		X				X								:20	53:50			X			
30	05:38	C	515 Amanda Evon DR	1303		X				X								:30	54:20			X			
30	10:53	A	326 Doyle St	1304	X					X								:10	54:30		X				
30	13:02	A	207 Earl Holcombe Dr	1305	X					X								:25	54:55		X				
12-1	03:14	A	407 Lucky St	1306		X				X								:30	55:25		X				
Totals					85	26	11	2	6	0	87	0	0	2	3	4	0	0			10	14	30	81	



Westminster Fire Department

Secondary Monthly Incident Report

Nov-25

1 of 1

Date	Time	Shift	Address	NFIRS #	Day Run 0800-2000	Night Run 2000-0800	Structure Fires 111	Other Fires 112	# of Apparatus	# of Personnel	Jurisdiction		
											City	County	Other District
3	14:09	A	2038 Westminster Hwy	1207	X		X		3	6	X		
5	18:35	C	110 Michelle Ln	1218	X		X		1	6	X		1
6	13:33	A	174 Old Hurricane Rd	1224	X		X		2	7	X		24
8	10:29	C	103 S. pine St	1231	X		X		5	2	X		5
8	15:33	C	456 Chetola RD	1233	X		X		4	1	X		21
9	13:28	A	210 Sunshine Ridge RD	1237	X		X		1	4	X		
10	21:56	B	202 FriendShip RD	1243		X	X		1	5	X		12
13	13:40	B	151 Rocking M LN	1253	X		X		3	8	X		
15	11:19	A	Cobb DR	1258	X		X		1	7	X		
16	10:38	B	3701 Blue Ridge BLVD	1263	X		X		1	10	X		16
18	11:25	A	209 Pitts RD	1269	X		X		2	7	X		19
Totals					10	1	11						11

**CODE REPORT
OCT./NOV. 2025**

ADDRESS	OWNER NAME	VIOLATION TYPE	CODE #	NOTICE DATE	NOTIFICATIO	DUE DATE	NOTES
209 Willow Row	Reza Anaraky	Grass	302.4	10/14/2025	Mail	10/27/2025	In process of bidg. Deck
100 Gaston Cir.	Randall Pomeroy	Grass	302.4	10/14/2025	Mail	10/27/2025	Complete
217 Hall Rd.	Elspeth Murday	Grass	302.4	10/14/2025	Mail	10/27/2025	No Change 12/1 send ticket when there ready
200 Earl Holcombe	Salvador Torres	Grass	302.4	10/14/2025	Mail	10/27/2025	Complete
205 Willow Row	Willie Ogleby	Grass	302.4	10/14/2025	Mail	10/27/2025	Complete
107 Anderson Ave	Rita Hafner	Vehicle	302.8	10/14/2025	Mail	10/27/2025	Complete
206 N. Broad St.	Steven Hatley	Grass	302.4	10/14/2025	Mail	10/27/2025	Complete
409 E. North Ave.	James Kay	Veh/junk/grass	151.101/302.8	10/14/2025	Mail	11/21/2025	Started siding
104 N. Broad St.	Patricia Cobb	Grass	302.4	10/14/2025	Mail	10/27/2025	Complete
201 Lakeside Dr.	Lester McMahan	Grass/RV	302.8/302.4	10/14/2025	Mail	10/27/2025	Completed. Veh and RV have tags
203 Lakeside Dr.	Melanie Langston	Remodel	301.2	10/14/2025	Mail	10/31/2025	Complete
305 Lakeside Dr.	Cody Grant	Junk/Veh.	151.101	10/14/2025	Mail	11/17/2025	Veh. removed/ 90% complete
99 D St.	Patricia Cobb	Grass	302.4	10/14/2025	Mail	10/27/2025	Complete
201 D St.	Michal Lerado	Grass	302.4	10/14/2025	Mail	10/27/2025	grass cut/cleaning in process. 12/1 only dead vine

**CODE REPORT
OCT./NOV. 2025**

1001 E. North Ave.	Jacqueline McQueen	Junk/Veh.	151.101/302.4	10/14/2025	Mail	1/20/2025	12/1 Some vehicles removed, still junky
1005 E. North Ave.	Leslie Stegall	Grass	302.4	10/14/2025	Mail	10/27/2025	Completed
100 Holcombe St.	Bertin Cortez	Junk	151.101	10/14/2025	Mail	10/27/2025	Complete
107 Holcombe St.	Nancy Walker	Junk	151.101	10/14/2025	Mail	12/15/2025	Sent final 12/3
109 Holcombe St.	Carolyn Watkins	Junk	151.101	10/14/2025	Mail	10/27/2025	Completed
126 Holcombe	Dale Johnston	Junk	151.101	10/14/2025	Mail	11/17/2025	Completed
112 Oak St.	Steven Davis	Grass	302.4	10/16/2025	Mail	10/31/2025	Completed/Hand Del. Send PO box 563
304 N. Piedmont St.	Winfred White	Vehicle	302.8	10/16/2025	Mail	11/20/2025	In Progress
304 N. Pew St.	Kathy Rholetter	Vehicle	302.8	10/16/2025	Mail	12/30/2025	Sent Final 12/3
200 N. Bibb St.	Michelle Scarfo	Grass/Junk	302.4/151.10	10/16/2025	Mail	10/31/2025	Completed
202 N. Bibb St.	Michelle Runyon	Trash/Junk	151.101	10/16/2025	Mail	10/31/2025	Complete
1651 E. Main st.	Mark Lyles	Grass	302.4	10/16/2025	Mail	10/31/2025	Complete
1701 E. Main St.	Eric Schryba	Grass	302.4	10/16/2025	Mail	10/31/2025	Completed
100 Dunlop Dr.	Miles 302 Palmer LLC	Grass	302.4	10/16/2025	Mail	11/20/2025	Complete
207 Skyland Dr.	Evelyn Collins	Grass	302.4	10/16/2025	Mail	10/31/2025	Grass cut/remodiling after fire

**CODE REPORT
OCT./NOV. 2025**

204 Skyland Dr.	Current Res./Mefleh	Grass/Parts	302.4	10/16/2025	Mail	10/31/2025	Complete
408 S. Bibb St.	Timothy Fredrick	Vehicle	302.8	10/16/2025	Mail	10/31/2025	Complete
500 S. Bibb St.	Jennifer White	Junk	302.1	10/16/2025	Mail	11/20/2025	Complete
307 Bermuda St.	Roger Wilson	Dangerous Bldg	108.1.5	10/16/2025	Mail	1/20/2026	nothing done
409 S. Pew St.	Emmons Fam Const.	Demo	108.1.5	10/16/2025	Mail	1/20/2026	269-858-5488 put in for remodel permits
408 S. Pew St	Betty Phinney	Grass	302.4	10/16/2025	Mail	10/31/2025	Complete
511 S. Piedmont St.	Dylan Reed	Grass	302.4	10/16/2025	Mail	10/31/2025	Completed
606 S. Piedmont St.	Amanda Barnes	Junk	151.101	10/16/2025	Mail	10/31/2025	Partial/improving/send letter what to do
612 S. Piedmont St.	Betty Phinney	Grass	302.4	10/16/2025	Mail	10/31/2025	Complete
607 S. Piedmont St.	Betty Phinney	Junk	302.1	10/16/2025	Mail	10/31/2025	Complete
610 S. Hampton St.	Kayla Penland	Junk	302.1	10/16/2025	Mail	10/31/2025	Complete
500 S. Hampton St.	Juan Espino	Junk	302.1	10/16/2025	Mail	10/31/2025	Completed
712 Wilson Ct.	JR Properties Upstate	Grass	302.4	10/20/2025	Mail	11/3/2025	complete
409 Cornelia Ave.	Macie Cox	Junk	151.101	10/20/2025	Mail	11/3/2025	call/in progress, mostly completed 90%
121 Powell Ct.	Maggie Bryson	Vehicle	302.8	10/20/2025	Mail	11/24/2025	Completed

**CODE REPORT
OCT./NOV. 2025**

200 Evans St.	Emma Miller	Vehicle	302.8	10/20/2025	Mail	11/24/2025	Completed
300 Doyle St.	Benjamin Blackwell	Vehicle	302.8	10/20/2025	Mail	11/24/2025	No change 12/2 sent final 12/3
306 Simpson St.	Tara Williams	Grass/Junk	302.4/151.10	10/20/2025	Mail	11/3/2025	complete
316 Simpson St.	Jonathon Hoover	Vehicle	302.8	10/20/2025	Mail	11/24/2025	No change/ could be deceased
107 Bow St.	Jet Holdings LLC	Grass	302.4	10/20/2025	Mail	11/3/2025	Cleared all vegetation/remodiling in process
205 Mountain View St.	RAD Property Solutions	Grass	302.4	10/20/2025	Mail	11/3/2025	complete
213 Mountain View St	Sheila Hoeard	Junk	151.101	10/20/2025	Mail	11/24/2025	complete
116 England St.	Melvin Jones	Cardboard	151.101	11/20/2025	Mail	11/31/2025	complete
220 Park Ave.	Randy Willbanks	Grass	302.4	10/23/2025	Mail	11/7/2025	complete
113 Pritcard St.	Mrs. And Bob Elliott	Grass	302.4	10/23/2025	Mail	11/7/2025	completed
201 Shannon Forest D	Bryanna Lickner	Junk	151.101	10/23/2025	Mail	11/28/2025	completed
Mimosa and Jack St.	Jonathan Osborne	Kudzu	301.3/302.4	10/23/2025	Mail	11/28/2025	Wants to get rid of proptry
305 S. Isundega St.	Sandra Roach	Junk	151.101	10/23/2025	Mail	12/30/2025	Mrs. Called, cars have been removed/working on t
413 Lucky St.	John Collins	Veh./Junk	151.101/302.4	10/23/2025	Mail	11/28/2025	completed
405 Lucky St.	Ralph Freeman	Junk/App.	151.101	10/23/2025	Mail	11/28/2025	completed

**CODE REPORT
OCT./NOV. 2025**

307 Luckt St.	Yammy Gunter	Cardboard	151.101	10/23/2025	Mail	10/31/2025	complete
216 Retreat St.	Stephen Butts	Grass/Junk	151.101/302.4	10/23/2025	Mail	11/28/2025	Complete
204 Green St.	Annie Daniels	Overgrown	302.4	10/23/2025	Mail	11/28/2025	No Change 12/2 she called will find someone to c
209 S. Broad St.	Tessa Jones	Veh./Junk	151.101/302.4	10/23/2025	Mail	2/10/2026	Mail returned/changed to 209 not 206
201 S. Spring St.	Blue Ridge Lodge #97	Roof/Old deck	304.1.1/304.7	10/23/2025	Mail	1/31/2025	
416 Butler St.	Jerome Scott	Vehicle	302.8	10/23/2025	Mail	12/23/2025	
415 Butler St.	Rasheda Rasberry	Vehicle	302.8	23-Oct	Mail	12/23/2025	
406 Butler School Rd.	Margie Crane	Vehicle	302.8	10/23/2025	Mail	12/23/2025	
261 Ann Davis St.	T. Perry/H. Cleveland	Vehicle	302.8	10/23/2025	Mail	12/23/2025	
102 Johnson St.	H. Craig/J. Moore	Vehicle	302.8	10/23/2025	Mail	12/23/2025	Completed
270 Johnson St.	Frinda Hill	Grass	302.4	10/23/2025	Mail	11/7/2025	No change/12/2
117 James St.	Jamse Ramsey	Grass	302.4	10/23/2025	Mail	11/7/2025	12/2No change/check owner
103 James St.	Deborah Smith	Grass	302.4	10/23/2025	Mail	11/7/2025	Completed
102 Wood St.	Tawada Group LLC	Grass	302.4	10/23/2025	Mail	11/7/2025	No change/check owner12/2
105 Wood St.	Inez/Morris Wilson	Junk	151.101	10/23/2025	Mail	11/28/2025	Completed
610 Highland Ave.	M.Caton/S.Terrell	Overgrown	302.4/93.25	10/23/2025	Mail	11/28/2025	complete

**CODE REPORT
OCT./NOV. 2025**

206 Norris St.	John Griffin	Grass	302.4	10/23/2025	Mail	11/7/2025	Complete
102 Martin St.	Current Owner	Grass	302.4	10/23/2025	Mail	11/7/2025	completed
803 E. Main St.	Realty Income Property	Bush	302.4	10/23/2025	Mail	11/28/2025	Completed
616 E. Main St.	Rebecca Rogers	Grass	302.4	10/23/2025	Mail	11/7/2025	Complete
713 E. Main St.	Evangelia Tempenis	Grass	302.4	10/23/2025	Mail	11/7/2025	Completed
Quick St./E. Main St.	Mary Layne Perret	Grass	302.4	10/23/2025	Mail	11/28/2025	Called/Having it done with in the week 11/14
210 E. Main St.	Fred Bland	Paint	304.2	10/23/2025	Mail	12/23/2025	In Progress12/2
120 W. Windsor St.	Whites Properties	Junk	151.101	10/23/2025	Mail	11/28/2025	Completed
111 W. Main St.	George Campbell	Grass	302.4	10/23/2025	Mail	11/28/2025	Completed
409 Cornelia Ave.	Amanda & Jeremy Reed	Junk	151.101	10/24/2025	Mail	11/17/2025	In progress/12/2 just needs porch cleaned up
120 England St.	Karen Russel	Cardboard	151.101	10/24/2025	Mail	10/31/2025	Complete
106 Pump House Rd.	Anthony Brewer	Trash/Garbage	151.101	10/28/2025	Mail	11/4/2025	Completed
300 West Oak Hwy.	Rebecca Rogers/Currt	Medal	151.01	10/29/2025	Mail	11/29/2025	Completed
402 S. Hampton St.	Annette Black	Condemned	111.1.3	11/5/2025	Mail/Posted	5/5/2026	In process of re-modeling
417 Simpson St.	Joseph Hoxit	Condemned	111.1.3	11/5/2025	Mail/Posted	5/5/2026	Rory Jones looking at purchasing/owner in nursing

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Board of Commissioners Meeting
OJRSA Operations & Administration Building
Lamar Bailes Board Room
December 1, 2025 at 2:00 PM

NOTE CHANGE OF MEETING TIME

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – Kevin Bronson, Board Chair
- B. Invocation and Pledge of Allegiance** – Led by Commissioner Scott Parris
- C. Public Session** – Receive comments relating to topics that may or may not be on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- D. Approval of Minutes**
 - Board of Commissioners Meeting of November 3, 2025
- E. Committee and Other Meeting Reports**
 - Reconstitution Committee and Executive Committee Meeting of October 9, 2025 as approved by committee on November 13, 2025 – Kevin Bronson, Committee Chair **Acceptance of the November 13, 2025 meeting to be considered at the January 5, 2026 board meeting**
 - Operations & Planning Committee Meeting of November 20, 2025 – Scott Moulder, Committee Chair
 - Finance & Administration Committee Meeting of November 25, 2025 – Celia Myers, Committee Chair
- F. Secretary/Treasurer's Report** (Exhibit A) – Lynn Stephens, Secretary/Treasurer
- G. Presentation and Discussion Items** *[May include vote and/or action on matters brought up for discussion]*
 - Discuss modifying the normal working hours of Maintenance and Conveyance System staff to 7:00 a.m. to 4:00 p.m. Monday through Friday – Chris Eleazer, Director and Kyle Lindsay, Operations Director
- H. Action Items**
 1. Authorize the Executive Director to execute the encroachment agreement with Central Electric Power Cooperative, Inc. as detailed in Exhibit B – Chris Eleazer, Director
 2. Authorize the Executive Director to execute the quotation and standard terms of sale agreement with Evoqua Water Technologies LLC, in the amount of \$470,462 plus a 5% contingency for the Sole Source Procurement of replacement equipment for Final Clarifier #3 (Exhibit C) – Kyle Lindsay, Operations Director
 3. Consider policy for reserving capacity for Large Developments (Exhibit D) – Chris Eleazer, Director
 4. Approve FY 2026 Supplemental Budget #2 (Exhibit E) – Chris Eleazer, Director
 5. Approve 2026 OJRSA Board and Committee meeting schedule (Exhibit F) – Chris Eleazer, Director
- I. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
 1. Environmental and regulatory compliance matters
 2. Thornwell/Target Development update
 3. Election of Officers and Committee appointments
 4. Miscellaneous *(if any)*
- J. Commissioners' Discussion** – Led by Kevin Bronson, Board Chair
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- K. Adjourn**

Upcoming Meetings

All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.

- Reconstitution Committee and Executive Committee – December 11, 2025 at 9:00 AM
- Finance & Administration Committee – December 16, 2025 at 9:00 AM *Special date due to holidays*
- Operations & Planning Committee – December 18, 2025 at 9:00 AM
- Board of Commissioners – January 5, 2026 at 5:00 PM *Note special meeting time. Meeting to be held at Walhalla Depot, 211 South College Street, Walhalla*
- Annual Members' Meeting – January 5, 2026 at 6:00 p.m. *Note special meeting time. Meeting to be held at Walhalla Depot, 211 South College Street, Walhalla*



Secretary/Treasurer's Report for Board of Commissioners

Prepared for the December 1, 2025 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: November 25, 2025

UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	510,867	3,185,000	3,695,867
Retail Operations & Maintenance (RO&M)	112,336	0	112,336
TOTAL UNRESTRICTED FUNDS	623,203	3,185,000	3,808,203

RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Projects and Contingency (PCF)	2,042,176	0	2,042,176
Wholesale Impact Fund (WIF)	311,720	5,880,000	6,191,720
Retail Impact Fund (RIF)	3,400	0	3,400
TOTAL RESTRICTED FUNDS	2,357,296	5,880,000	8,237,296

Combined Total for All Funds

Cash	2,980,499	Investments	9,065,000		Combined	12,045,499
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Account Notes:

DAYS CASH ON HAND

Financial & Accounting Policy Section 2.10(H) states the minimum balances established for OJRSA Wholesale O&M and Retail O&M funds are 120 Days Operating Cash on Hand.

$$\text{Formula for Cash on Hand} = \frac{\text{Cash} + \text{Cash Equivalents}}{(\text{Annual Operating Expense} - \text{Depreciation}) \div 365 \text{ Days}}$$

Fund	Cash on Hand (Days)	Annual Operating Expense minus Depreciation (\$)	Budget Amended During Fiscal Year?	
O&M Fund	199.6	6,759,426	X	NO YES
RO&M Fund	387.5	105,802	NO	X YES

INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of October 2025 (mark with an "X" on appropriate line): X YES NO See attached document(s) from accountant.

Reconciliation Notes:

Waiting on October reconciliation letter from Susan Stamey.

See next page for more information

INVESTMENTS UPDATE

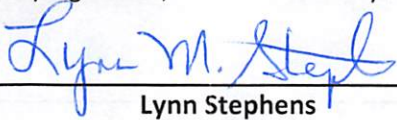
Maturing Investment	%age Rate	Fund Code	Maturity Date	Amount (\$)	To Be Reinvested?
Meadows Bank	4.3	O&M	11/28/2025	245,000.00	X YES NO
Dollar Bank	4.2	WIF	12/11/2025	245,000.00	X YES NO
Community West Bank	4.2	WIF	12/12/2025	245,000.00	X YES NO
Pathfinder Bank	4.25	O&M	12/23/2025	245,000.00	X YES NO
City National Bank	4.85	O&M	12/29/2025	245,000.00	X YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO

Investment Notes:

Will be investing approximately \$1,000,000 in December from the PCF account to bring balance down some.

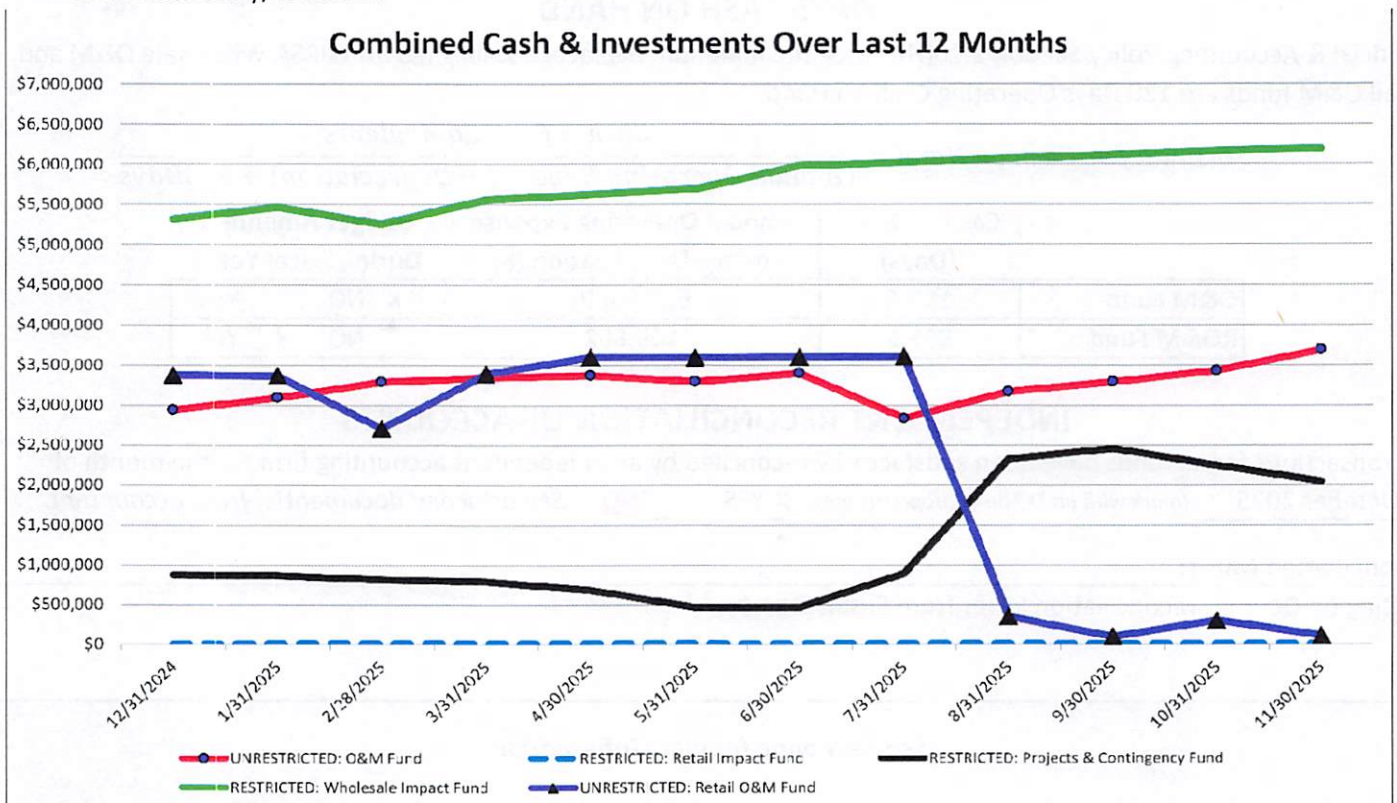
See additional sheets for investment information and trends

By my signature, to the best of my knowledge, I certify this report is accurate.



Lynn Stephens

OJRSA Secretary/Treasurer





GRAYBILL, LANSCHÉ & VINZANI, LLC

REPLY TO:

Ryan W. Newton

E-Mail: rnewton@glvlawfirm.com
Writer's Direct Dial: (803) 404-5709
Direct Fax: (803) 404-5701

November 5, 2025

VIA ELECTRONIC MAIL

Oconee Joint Regional Sewer Authority
Attn: **Christopher Eleazer, MPA | Executive Director**
623 Return Church Road
Seneca, South Carolina 29678
Email: chris.eleazer@ojrsa.org

Re: Encroachment Agreement by and between Central Electric Power Cooperative, Inc.
and Oconee Joint Regional Sewer Authority ("Encroachment Agreement");
Our file no. 3208.0001

Dear Chris:

Our firm is a commercial real estate law firm and I have been practicing commercial real estate law for 20 years and have experience negotiating utility related documents such as the Encroachment Agreement.

Our firm was engaged by Oconee Joint Regional Sewer Authority ("OJRSA") to review the above referenced Encroachment Agreement. We have reviewed and negotiated the Encroachment Agreement working with you on behalf of OJRSA and the version of the Encroachment Agreement attached hereto is, in my opinion, fair, reasonable and enforceable to OJRSA.

Please let us know if you have any questions or need anything further,

Very truly yours,

GRAYBILL, LANSCHÉ & VINZANI, LLC

A handwritten signature in black ink that reads "Ryan Newton".

Ryan W. Newton

Attachment

AFTER RECORDING, RETURN TO:
Central Electric Power Cooperative, Inc.

Attn: Todd Berrian
20 Cooperative Way
Columbia, SC 29210

TMS#: 520-36-10-017

ELECTRIC LINE: Utica 100 kV

CENTRAL DRAWINGS:

ELECTRIC LINE OWNER:
Central Electric Power Cooperative, Inc.

ENCROACHMENT AGREEMENT

THIS ENCROACHMENT AGREEMENT (“Agreement”) is entered into as of _____, 2025 (“Effective Date”), by and between **CENTRAL ELECTRIC POWER COOPERATIVE, INC.**, a South Carolina non-profit entity formed pursuant to South Carolina Code Section 33-49-10, et. seq., with its principal place of business at 20 Cooperative Way, Columbia, SC 29201 (“Central”), and the **OCONEE COUNTY JOINT REGIONAL SEWER AUTHORITY**, a special purpose district and political subdivision of the State of South Carolina, with its principal place of business at 623 Return Church Road, Seneca, SC 29678 (“OJRSA”). Central and OJRSA are sometimes referred to herein individually as “Party” and collectively as “Parties”.

RECITALS

A. Pursuant to that certain easement recorded on April 24, 2024, in the Office of the Register of Deeds for Oconee County, South Carolina, in Book 3065, at Page 278 (“Grant of Easement”), Central has electric transmission easement rights (“Central Easement”) in, on, over, under, and across a portion of that certain real property (“Central Easement Area”) conveyed to Oconee County, South Carolina by deed recorded on April 25, 2012 in Book 1894, at Page 221 (the “Property”), which Easement Area is more particularly shown and described in the Grant of Easement.

B. OJRSA currently operates and maintains an underground sanitary sewer gravity main on the Property as shown on that certain plat recorded April 25, 2012 in Plat Book B403 at Page 6, in the Office of the Register of Deeds for Oconee County, South Carolina, said gravity main lying within the Central Easement Area as shown in the Grant of Easement.

C. OJRSA’s existing gravity main is located within the non-exclusive 25’ permanent right of way (“OJRSA 25’ Easement”) shown as “EX. 25’ PERM. EASEMENT” in that certain *Sewer Infrastructure Easement Agreement* recorded on April 24, 2024, in the Office of the Register of Deeds for Oconee County, South Carolina, in Book 3065, at Page 290, and also shown in that certain *Corrective Sewer Infrastructure Easement Agreement* recorded on November 6, 2024, in the Office of the Register of Deeds for Oconee County, South Carolina, in Book 3142, at Page 277 (said sewer easement agreements collectively being the “OJRSA Grant of Easement”).

D. Pursuant to the OJRSA Grant of Easement, OJRSA was granted non-exclusive

easement rights for sewer infrastructure within a variable width permanent right of way (the “New OJRSA Easement”) in, on, over, under, and across a portion of the Property (the OJRSA 25’ Easement together with the New OJRSA Easement being collectively the “OJRSA Easement Area”), which OJRSA Easement Area is more particularly shown and described in the OJRSA Grant of Easement.

E. The Central Easement Area and OJRSA Easement Area overlap, as shown and described on Exhibit A (the “Encroachment Area”), which exhibit is attached hereto and incorporated herein by reference.

F. OJRSA seeks to construct, install, operate and maintain a new underground sanitary sewer force main in parallel with the existing gravity main (collectively, the “OJRSA Facilities”) within the Encroachment Area, in the location shown on Exhibit B, attached hereto and incorporated herein by reference.

G. Pursuant to its rights under the Central Easement, Central is constructing and installing and will operate and maintain overhead electric transmission lines and related facilities (collectively, the “Central Facilities”) for the Utica 100 kV transmission line within the Central Easement Area in accordance with the plans shown on Exhibit C, attached hereto and incorporated herein by reference.

NOW, THEREFORE, in consideration of the mutual covenants and conditions stated herein and other valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows.

TERMS OF AGREEMENT

1. Incorporation of Recitals. Each and every one of the Recitals set forth above is a material part of this Agreement and is hereby incorporated by reference into and made part of this Agreement by this reference.

2. Consent to Encroachment. Central hereby acknowledges and consents to OJRSA’s use of the Encroachment Area for the limited purpose of constructing, installing, operating and maintaining the OJRSA Facilities (including the existing gravity main) in the Encroachment Area, materially as depicted on Exhibit B. Each Party agrees to provide copies of engineering plans/drawings of their respective facilities as reasonably requested by the other Party (which request shall include the reason for the request) from time-to-time and subject to such confidentiality protections as either Party may reasonably request. OJRSA acknowledges and consents to Central’s use of the Encroachment Area for the purpose of constructing installing, operating and maintaining the Central Facilities in the Encroachment Area, materially as depicted on Exhibit C.

3. Ownership and Maintenance of Facilities. Nothing in this Agreement shall be construed to alter or affect each Party’s ownership of its facilities located now or in the future in the Encroachment Area. Each Party shall, at its own cost and expense, keep clean and in good order all portions of the Encroachment Area used by such Party and shall keep and maintain in good working order all facilities owned and/or operated in the Encroachment Area by such Party.

4. Damages to Facilities. Each Party shall exercise commercially reasonable diligence to avoid damaging any facilities of the other Party and shall immediately notify the other Party if any damage does occur and shall reimburse the other Party for the cost of any repairs made necessary by such damage. **OJRSA** shall use commercially reasonable efforts to bury all underground encroachments at least thirty-six inches (36”) deep within the Encroachment Area and shall upon request of the Central mark or stake the location of the OJRSA Facilities within the Encroachment Area

in a clear, conspicuous, and reasonably permanent manner; provided, however, if Central damages or removes the stakes or marking during Central's work within the Encroachment Area, OJRSA shall have no obligation to re-mark the location of the OJRSA Facilities until Central notifies OJRSA of such damage or removal and following said notice OJRSA will re-mark within a reasonable time thereafter. **OJRSA** acknowledges that **Central** or its contractors may need to traverse the Encroachment Area with heavy equipment to operate and maintain the Central Facilities.

5. Ground Conditions; Clearances. **OJRSA** agrees that any alterations of the ground conditions during construction will be restored to substantially the same as the original grade upon completion of the construction. **OJRSA** will not stockpile any materials in the Encroachment Area, except for temporary construction and maintenance purposes, and provided such stockpiles are not in excess of seven feet (7') in height. **OJRSA** acknowledges and agrees that the installation of the OJRSA Facilities shall not raise the ground elevation within the Encroachment Area in a material manner. Any identified violation of the clearance requirements set forth by the National Electric Safety Code (NESC) or the USDA Rural Utilities Service (RUS) shall require grades to be adjusted or poles to be raised at the sole cost and expense of **OJRSA**. **OJRSA** shall use reasonable efforts to not impede access to any pole, guy, or anchor at any time during construction or maintenance.

6. High Voltage. **OJRSA** agrees to caution all persons associated with the use or maintenance of the OJRSA Facilities of the very high voltage associated with the overhead transmission lines within the Easement Area. No booms, cranes or other equipment shall be brought closer than NESC's or Occupational Safety and Health Administration's ("OSHA") standards to the energized conductor.

7. Priority. Each Party shall use the Encroachment Area in such a manner as not to interfere unreasonably with the rights of the other Party. Should **OJRSA** desire to install new infrastructure that is in addition to or different from the OJRSA Facilities as shown in Exhibit B, OJRSA will submit a new "Request for Encroachment Agreement" and receive Central's written approval which approval shall not be unreasonably withheld, conditioned or delayed, prior to construction of any additional infrastructure. Any rights herein granted to **OJRSA** will have priority over any rights that Central or Central's successors or assigns may later convey to any other utility or other party. Any rights herein granted to **Central** will have priority over any rights that OJRSA or OJRSA's successors or assigns may later convey to any other utility or other party.

8. Compliance with Laws. Any work performed by or through a Party in the Encroachment Area shall be conducted in accordance with all applicable laws, rules, regulations, and ordinances including the guidelines set forth by the NESC and the OSHA standards for equipment minimum safe working distances.

9. Responsibility for Loss. Each Party shall assume any and all liability and responsibility for, any and all claims or demands to the extent such claims or demands arise out of any negligent or intentional act or omission by such Party (including its employees, contractors, consultants, agents and invitees) arising from or in connection with the exercise of such Party's rights or privileges granted or conferred by this Agreement.

10. Binding Effect. The rights and obligations hereunder shall create mutual benefits and servitudes running with the land. This agreement shall be binding upon and will inure to the benefit of the Parties' respective successors and assigns. This Agreement shall not create any right or interest in any non-party or in any member of the public as a third party beneficiary.

11. No Warranty. Notwithstanding anything to the contrary in this Agreement, neither

Party makes any warranty whatsoever as to its title or rights to the Encroachment Area. Each Party is responsible for obtaining all necessary permits, consents or authorizations from all necessary third-parties prior to the beginning of construction.

12. Reservation of Rights. Each Party reserves all rights it may have in and to the Encroachment Area by virtue of conveyance, statute, regulator, law, or equity.

13. Entire Agreement. This Agreement contains the entire understanding between the Parties, and supersedes any prior understanding and/or written or oral agreements between them, respecting the subject matter of this Agreement. There are no representations, agreements, arrangements, or understandings, oral or written, by and between the Parties relating to the subject matter of this Agreement, that are not fully expressed herein.

14. Severability. If any provision of this Agreement shall be deemed or held to be invalid or unenforceable for any reason, such provision shall be adjusted, if possible, rather than voided, so as to achieve the intent of the parties to the fullest extent possible. In any event, such provision shall be severable from, and shall not be construed to have any effect on, the remaining provisions of this Agreement, which shall continue in full force and effect.

15. Headings. The descriptive headings of the various paragraphs of this Agreement are for convenience only and shall not be deemed to affect the meaning or construction of any provisions hereof.

16. Modifications Must Be in Writing. This Agreement may not be modified, altered, or changed in any manner whatsoever except by a written instrument duly executed by authorized representatives of both Parties.

17. Acceptance. The exercise of any rights or privileges conferred by this Agreement shall constitute acceptance of the terms of this Agreement.

18. Authority. The persons executing this Agreement hereby warrant that they are duly authorized to execute this Agreement on behalf of the parties and have the full authority to bind the parties to this Agreement.

19. Further Acts. Each Party agrees to perform any further acts and to execute and deliver any documents which may be reasonably necessary to carry out the provisions of this Agreement.

20. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument. Signatures may be delivered electronically or by facsimile and shall be binding upon the Parties as if they were originals.

[Signature Pages Follow; Exhibits Attached]

IN WITNESS WHEREOF, Central has executed this Agreement under seal as of the Effective Date.

<p>Signed, sealed and delivered in the presence of:</p> <p>_____</p> <p>Print Name: _____</p> <p>Witness #1</p> <p>_____</p> <p>Print Name: _____</p> <p>Witness #2</p>	<p>CENTRAL ELECTRIC POWER COOPERATIVE, INC, a South Carolina non-profit entity formed pursuant to South Carolina Code Section 33-49-10, et. seq.,</p> <p>By: _____</p> <p>Name: William C. Ware</p> <p>Its: Senior Vice President, Engineering & Engineering Services</p>
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STATE OF SOUTH CAROLINA)
COUNTY OF RICHLAND)

I, the undersigned Notary Public for the State of South Carolina, do hereby certify that Central Electric Power Cooperative, Inc., by William C. Ware, its Senior Vice President, Engineering & Engineering Services, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and seal this _____ day of _____, 2025.

Notary Public, State of South Carolina
Notary Name (printed): _____
My Commission Expires: _____
(SEAL)

IN WITNESS WHEREOF, OJRSA has executed this Agreement under seal as of the Effective Date.

<p>Signed, sealed and delivered in the presence of:</p> <p>_____</p> <p>Print Name: _____</p> <p>Witness #1</p> <p>_____</p> <p>Print Name: _____</p> <p>Witness #2</p>	<p>OCONEE COUNTY JOINT REGIONAL SEWER AUTHORITY, a special purpose district and political subdivision of the State of South Carolina</p> <p>By: _____</p> <p>Name: _____</p> <p>Its: _____</p>
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STATE OF SOUTH CAROLINA)

COUNTY OF OCONEE)

I, the undersigned Notary Public for the State of South Carolina, do hereby certify that the Oconee Joint Regional Sewer Authority, by _____, its _____, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and seal this _____ day of _____, 2025.

Notary Public, State of South Carolina
Notary Name (printed): _____
My Commission Expires: _____
(SEAL)

Exhibit A Depiction of Encroachment Area

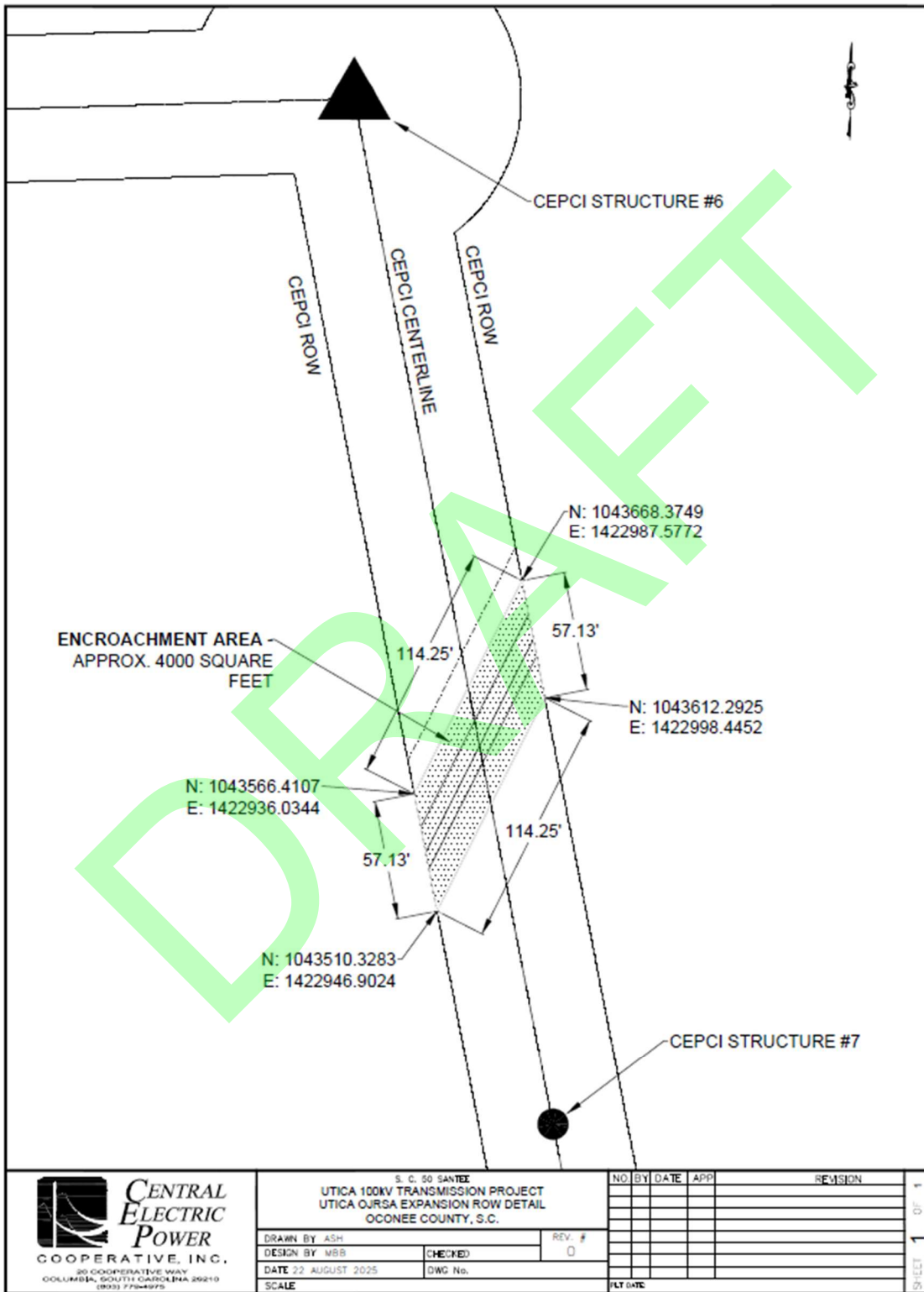


Exhibit B OJRSA Facilities

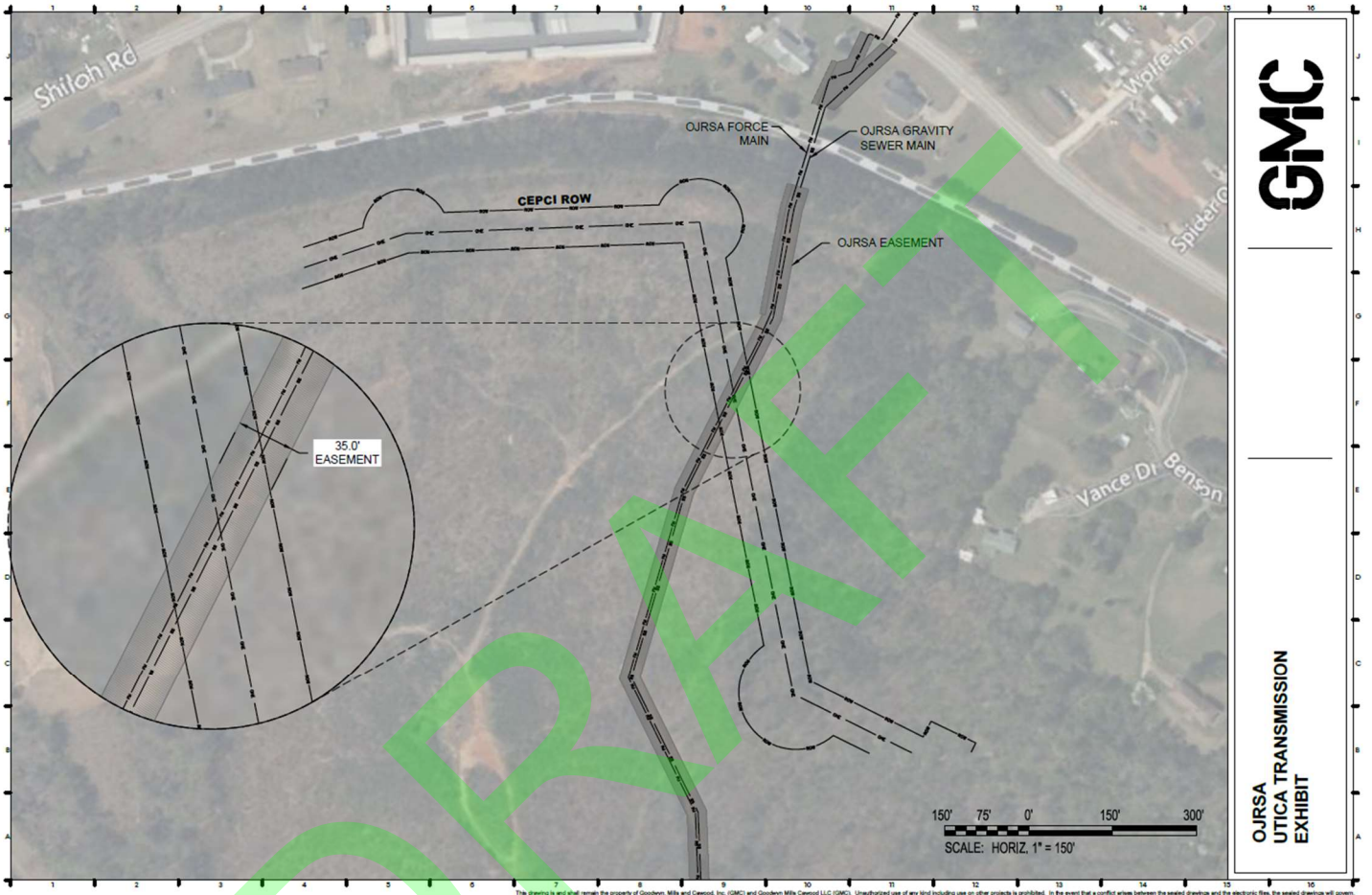
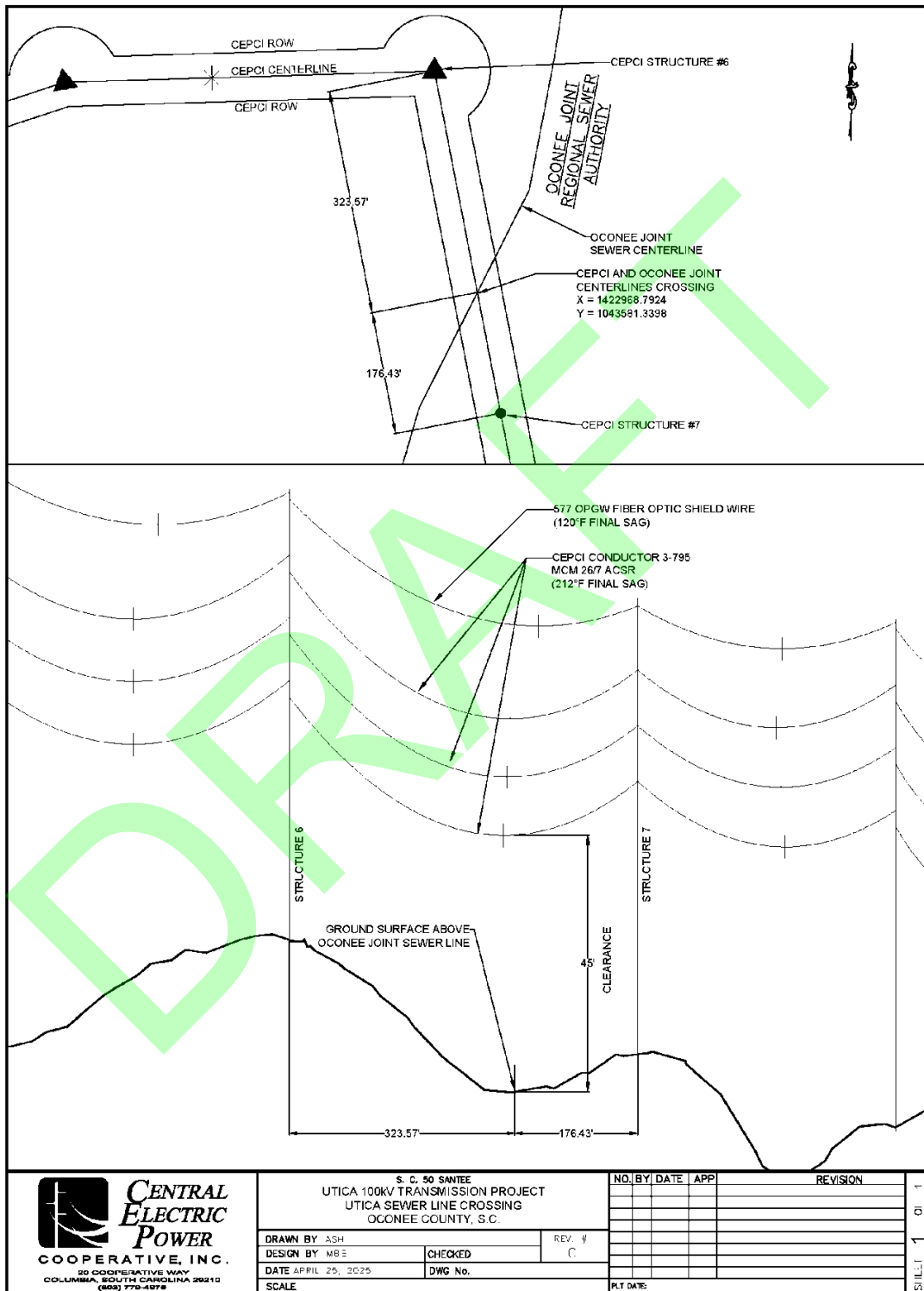


Exhibit C Central Facilities



S. C. 30 STATE
UTICA 100KV TRANSMISSION PROJECT
UTICA SEWER LINE CROSSING
OCONEE COUNTY, S.C.

DRAWN BY	ASH	CHECKED	REV. #
DESIGN BY	MBS	DWG No.	C
DATE	APRIL 25, 2025	P.L.T. DATE:	
SCALE			

NO.	BY	DATE	APP	REVISION

SHEET 1 OF 1

FIRM PROPOSAL

SENECA, SC - OJRSA
SENECA, SC

Quotation No: 577424 – 11/7/2025

Questions related to this Proposal should be directed to Evoqua's area sales representative:

SALES REPRESENTATIVE

Chad Carlson

Heyward - Charlotte

Email: ccarlson@heyward.net



To: Oconee Joint Regional Sewer Authority

1. SUMMARY

Evoqua Water Technologies LLC (Evoqua) proposes to furnish the equipment specified in this Quotation in accordance to the scope of supply described in this quotation and subject to the Clarifications/Exceptions and Standard Terms of Sale stated herein.

Addenda received: none

The information in this quotation is confidential and/or proprietary and has been prepared solely for the recipient's use in considering the purchase of the equipment and/or services described herein. Transmission of all or any part of this information to others, or use by the recipient, for other purposes is expressly prohibited without Evoqua's prior written consent.

ITEM & DESCRIPTION	PRICE
Circular Clarifier Equipment	\$470,462 USD

Evoqua's price includes only the specific items detailed in this quotation. Items not specifically identified herein are to be furnished by others. Please refer to the excluded items in Section 4 of this quotation for a list of items to be furnished by others.

A. OPTIONS: An order for items quoted as an extra cost option, if any, will be accepted only when included with the basic equipment order.

B. FREIGHT: Pricing is FOB shipping point with standard freight allowed to the job site. Our price does not include any costs for unloading, transporting on the site, phased shipments or storage.

C. QUOTATION VALIDITY: This quotation is valid for a period of sixty (60) days from the date of this proposal unless extended in writing by Evoqua. Due to current raw material price fluctuation, Evoqua reserves the right to re-quote the equipment proposed herein after that time.

The prices quoted herein are based on the current tariff rates, duties, government charges, and trade regulations as of the date of this quote. If any new tariffs, duties, taxes, or similar charges are imposed, or any existing tariffs, duties, or charges are increased or modified by any government or regulatory authority (collectively, "Tariff Changes"), and such Tariff Changes result in an increase in the cost of goods, Evoqua reserves the right to adjust the pricing of the affected goods to reflect the increased costs. Evoqua is not obligated to deliver the goods and/or services until an agreement on the new price has been reached.

Due to volatility in material costs, prices quoted in this proposal will be adjusted to reflect changes in the Metal and Metal Products Index (MMPI) published by the U.S. Department of Labor, Bureau of Labor Statistics. The most recent published MMPI is 334.270(P) for August 2025. If the MMPI exceeds 340.955 at the time the Equipment is released for manufacture, then the price will be increased by the same percentage as the MMPI exceeds 340.955.

D. FIELD SERVICES: Evoqua's pricing includes the services of a factory field service technician for checking the installed equipment and instruction of Owner's personnel.

Category	Trips	Days on Site
Mechanical	2	3
Total	2	3

E. SERVICE MANUALS: Our pricing includes an electronic version of the operation and maintenance (O&M) manual as an Adobe PDF file format only. If requested, Evoqua will supply hard copies of the service manual at the customer's expense. Drawings will be supplied in an unchangeable PDF file format only. The rights to the content of Evoqua O&M manuals and drawings belong solely to Evoqua and Evoqua reserves the right to make changes to content at any time.

F. PAYMENT AND PRICE TERMS: The terms of payment are net 30 in accordance with the following milestones:

- 25% on order;
- 25% on drawing submittal delivery;
- 25% on release for fabrication;
- 25% on shipment of equipment or offer to ship.

G. CANCELLATION POLICY: If Evoqua is issued an order and the Buyer cancels or suspends its order for any reason other than Evoqua's breach, the Buyer shall promptly pay Evoqua for work performed prior to cancellation or suspension and any other costs incurred by Evoqua as a result of such cancellation or suspension. At a minimum, cancellation after executed contract will result in a cancellation fee of 10% of the total order value.

Evoqua's prices are exclusive of any taxes. If this project is not subject to sales or use tax, please issue a Tax-Exempt Certificate with any ensuing purchase order (P.O.). If applicable, please provide a copy of payment bond information with the P.O. With no exemption or if this project is subject to sales or use tax, the Purchaser will be invoiced for taxes at the then-current rate of sales, use or other tax for the jobsite location.

2. DRAWING AND SHIPPING INFORMATION

Evoqua will furnish drawings for record and installation purposes only. Our Quotation is based on having submittals for approval waived. Equipment will be provided in accordance with the following schedule:

- Record Drawings: Within 4 to 6 weeks prior to equipment delivery.
- Release to Fabrication: Within 15 to 17 weeks from date of final agreement.
- Shipment of Equipment: Within 25 to 27 weeks after release for fabrication.

Actual dates for equipment delivery will be provided after agreed upon schedule and fully executed purchase agreement.

3. EQUIPMENT SCOPE

The following equipment and services are included in Evoqua's scope of work:

EQUIPMENT

Evoqua proposes to furnish one (1) Envirex® Type H center siphon-feed Tow-Bro® clarifier mechanism with submerged sludge manifold and scraping, for installation in existing concrete basin, 100' diameter x 15'-8 3/4" SWD. The basin floor will pitch to the center at a constant slope of 1/4 on 12.

Equipment will consist of the following:

- Drive mechanism with micro-switch overload device and shear pin
- Center column
- Center drive cage
- FEDWA influent energy dissipating baffles
- Influent flocculation well with supports
- Sludge collection manifold
- One (1) unitube sludge collection header
- Header support truss
- One (1) skimmer support truss arm and A-frame supports
- Two (2) skimmer assemblies
- Scum trough with submerged shelf extension and flushing device
- Counterweights
- Associated anchor bolts and attachment bolts

CONTROLS

Electrical controls consist of the two (2) micro-switches (one N.O. and one N.C.) in the drive mechanism overload device housing for high torque alarm and motor shut-down.

EMBEDDED ITEMS

Embedded items included are:

- Center pier anchor bolt template
- Headed anchors for center pier
- Adhesive anchors for sludge manifold seal ring
- Adhesive anchors for scum trough supports

WEIRS AND BAFFLES

Effluent weirs and baffles are not included.

SPARE PARTS

No spare parts are included.

No special tools are required for the installation or maintenance of this equipment.

ERECTION INFORMATION

Equipment for each mechanism will be shipped as follows:

Center column	One (1) section
Center cage	One (1) section
Influent well	Eight (8) sections
Truss arms	Two (2) sections
Unitube sludge Header	Two (2) sections

Minimal field welding will be required.

Skimmer blades, squeegees, tie bars and baffle plates will be shipped loose for field assembly.

The total weight of the header will be approximately 2,390 lbs.

The completely assembled drive will weigh approximately 1,800 lbs.

Because of the size and nature of this equipment, it will not be shipped completely boxed, crated or otherwise packaged.

SURFACE PROTECTION

Evoqua's price is based on the following surface protection, unless stated otherwise in this Quotation.

- A. Submerged and non-submerged components will be hot-dip galvanized after fabrication per ASTM-A123
- B. Ferrous chain: One (1) coat of slush oil.
- C. Shafting and exposed machined surfaces: solvent wiping, followed by one (1) coat of Evoqua's standard shop preservative.
- D. Wood, nonferrous materials, stainless steel, and galvanized surfaces: unpainted.
- E. Drive units and controls: manufacturer's standard.

Touch-up and all additional coats shall be furnished and applied by others at the site.

Prices are based on paints and surface preparations as outlined in this quotation. In the event an alternate paint system is selected, purchaser's order must advise of its selection. Evoqua will, at its sole discretion, either adjust its price as necessary to comply or ship the material unpainted if compliance is not possible due to price considerations, application problems or environmental controls.

Evoqua does not guarantee primer's compatibility with purchaser's coating system unless approved by the coating system manufacturer. Primers will only protect for a minimal amount of time, usually thirty (30) days. Specific information should be obtained from coating system manufacturer.

4. EXCLUDED ITEMS

The price from Evoqua includes only those items listed in this Quotation. The items listed below are excluded:

- Electrical, hydraulic, or pneumatic controls.
- Wiring of motors or controls, control panels, or panel supports.
- Piping, valves, wall sleeves, gates, drains, weirs, baffles.
- Stairways, ladders, bridge, walkway, platform, or handrail.
- Concrete, grout, mastic, sealing compounds, shims.
- Lubricants, grease piping, grease gun.
- Machinery or bearing supports, shims.

- Detail shop fabrication drawings.
- Tools or spare parts.
- Equipment offloading and installation of any kind.
- Modifications to existing equipment or structures.
- Supervisory services; laboratory, shop, or field testing.
- Underwriters Laboratory inspection of electrical controls.
- FRP effluent weirs and scum baffles
- FRP density current baffles
- FRP effluent launder covers
- Algae control brushes
- Access stairs and associated handrail
- Handrail on the periphery of the concrete tank
- Pressure relief valves
- Scum pumps, RAS pumps and nozzle spray systems

5. CLARIFICATIONS/EXCEPTIONS

The equipment specified herein shall conform to the specification sections referenced in Section 1 of Evoqua’s Quotation to the extent they are technically applicable to Evoqua’s scope of supply as described in this Quotation and subject to the following clarifications:

Article, Section	Clarifications/Proposed Modifications

Evoqua’s standard terms and conditions, including without limitation Evoqua’s warranty obligations in Article 7 govern the purchase and sale of equipment, products, and related services, referred to in Evoqua’s proposal. Evoqua’s offer or acceptance is expressly conditioned on Buyer’s assent to these terms. Evoqua rejects all additional or different terms in any of Buyer’s forms or documents.

The Influent and Effluent criteria listed in the Bid Documents was used as the basis of design for equipment selection. Evoqua makes no express or implied performance warranty by offering equipment under this specification, unless specifically included in Evoqua’s proposal. System performance may be impacted by factors outside of Evoqua’s control. These factors may include but are not limited to site conditions including variation in flows and loadings, operator inputs, temperature, pH, toxic or inhibitory substances, and failure or limitations of other unit processes.

6. ADDITIONAL FIELD SERVICES

Should the Purchaser feel that additional services will be required, they can be purchased from Evoqua. Additional services may be purchased at the per diem rate stated below.

Evoqua’s price does not include service of a factory field service technician during the time of installation of the equipment items.

In the event Purchaser wishes to videotape the Evoqua field service personnel during start-up and/or field service, Purchaser must execute Evoqua's standard "Videotape Agreement" in which the Purchaser shall expressly waive any claim against Evoqua, for injury or damage caused by inaccuracies or errors in such videotape(s), and acknowledge that such videotaping is done by Purchaser at its sole risk.

TERMS GOVERNING FIELD SERVICES: Services of a factory field service technician to inspect installation and/or first operation of the products specified in the quotation can be furnished by Evoqua at the following rates:

- A. Supervision or consultation of a process service technician within the continental limits of the United States: \$1,600 USD per eight (8) hour day plus expenses, Monday through Friday inclusive.
- B. Supervision or inspection of a field service technician within the continental limits of the United States: \$1,400 USD per eight (8) hour day plus expenses, Monday through Friday inclusive. Overtime Monday through Friday and Saturday work is charged at time and one-half. Time worked on Sunday will be charged double time; time worked on U.S. Holidays will be charged triple time.
- C. Traveling, living and incidental expenses at cost, including shipping charges on tools and other equipment which the factory field service technician has shipped to the construction site.
- D. Travel time will be charged to and from Purchaser's construction site, and weekend or holiday travel request or required by Purchaser will be charged at the overtime rates.
- E. Rescheduling or cancellation of a field service trip once booked will incur the greater of either a \$1,700 USD cancellation or re-scheduling charge, or actual costs.

Rates shown above apply only to additional services performed within twelve (12) months from the date of Quotation. Additional services performed after twelve (12) months from the date of Quotation shall be subject to Evoqua's current rates at the time such service is provided. Except for the direct acts or omissions of the factory field service technician, the responsibility for the installation and/or first operation shall be Purchaser's. Evoqua will assume responsibility for workmen's compensation coverage of Evoqua employees only and will provide umbrella liability coverage during installation. All other insurance coverage and necessary materials to accomplish installation shall be provided by Purchaser.

QUOTATION SUBMITTED BY EVOQUA WATER TECHNOLOGIES LLC

Signature below indicates acceptance of this quotation including the Standard Terms of Sale attached hereto and will act as the purchase order document between Evoqua Water Technologies LLC, the Seller, and the Buyer. The Standard terms of Sale shall form the complete and only set of terms for this order.

Accepted by Buyer:

Acknowledged by Seller:

Company

Evoqua Water Technologies LLC

Company

Printed Name

Printed Name

Title

Title

Signature

Signature

Date

Date

Billing Address

Evoqua Water Technologies LLC
N19 W23993 Ridgeview Pkwy, Suite 200
Waukesha, WI 53188

Address

Shipping Address

Please submit the signed proposal to TWEL@xylem.com along with the Billing Address, Shipping Address, Tax-Exempt Certificate, and a Copy of Payment Bond. It is clarified that the purchase order price does not include sales tax and that sales tax is to be added to the sale price unless the Seller receives a Tax-Exempt Certificate or Resale Certificate.

1. Agreement, Integration and Conflict of Terms. "Proposal" means the Seller's quotation, proposal and/or sales form, including any special conditions expressly incorporated by reference, and these terms and conditions. "Seller" means the applicable affiliate of Xylem Inc. that is party to the Agreement. "Buyer" means the entity that is party to the Agreement with Seller. "Agreement" means the definitive agreement, comprised of the Proposal and any other documents expressly included or incorporated by reference will govern the Buyer and Seller relationship. Seller's Proposal is expressly conditioned on Buyer's acceptance of these terms and conditions. Any additional or different terms and conditions contained in Buyer's purchase order or other communication will have no effect on the Agreement unless specifically agreed to in writing by the parties; and Seller hereby objects, and any such proposed modifications will not constitute Seller's acceptance of any such modifications. Seller's commencement of performance or delivery will not be deemed or construed as acceptance of Buyer's additional or different terms and conditions. In the case of any conflict among the foregoing documents, these terms will take precedence with the exception of (i) price and delivery, which will be governed by the order acknowledgment (if any) and invoice; and (ii) the Warranty, which will be governed by Seller's product documentation. This Agreement supersedes all prior negotiations, representations, or agreements, either written or oral, between the parties and, further, can only be altered, modified or amended with the express written consent of Seller.

2. Proposal, Withdrawal, Expiration. Unless otherwise stated in writing, Proposals are valid for thirty (30) calendar days from the date of issuance, unless otherwise provided therein. Seller reserves the right to cancel or withdraw the Proposal at any time with or without notice or cause prior to acceptance by Buyer to the Proposal terms, or after Buyer's acceptance if Buyer fails to complete any actions required by the Proposal for Seller to proceed. Seller nevertheless reserves its right to accept any contractual documents received from Buyer after this 30-day period.

3. Prices. Prices apply to the specific quantities stated in the Proposal. Prices include handling fees and standard packing according to Seller's specifications for delivery. Buyer will, as an additional charge, pay all costs and taxes for special packing requested by Buyer, including packing for exports. To the extent allowed under law, prices are subject to change without notice. The price for the goods does not include any applicable sales, use, excise, Goods and Services Tax, Value Added Tax, or similar tax, duties or levies. Buyer will have the responsibility for the payment of all such applicable taxes.

4. Payment Terms. Seller reserves the right to require payment in advance or C.O.D. and otherwise modify credit terms should Buyer's credit standing not meet Seller's acceptance. Unless different payment terms are expressly set forth in the applicable Proposal or order acknowledgment or Sales Policy Manual, goods will be invoiced upon shipment. Buyer's payment must be in Seller's local currency, as determined by Seller's office location to which the order has been submitted. Any payment amount made by Buyer via credit card will be subject to a 3.0% charge. Payment in full is due within thirty (30) days from the invoice date ("Payment Due Date"), unless otherwise stated in Seller's documentation. Any Buyer-requested delivery delay solely affects delivery date and will not in any way alter the original Payment Due Date. If Buyer fails to make payment when due, Buyer agrees that Seller may apply a service or finance charge of the lesser of (i) one and one-half percent (1.5%) per month (eighteen percent (18%) per annum), or (ii) the highest rate permitted by applicable law, on the unpaid balance of the invoice from and after the invoice due date. Buyer is responsible for all costs and expenses associated with any checks returned due to insufficient funds. All credit sales are subject to prior approval of Seller's credit department. Export shipments will require payment prior to shipment or an appropriate Letter of Credit. If, during the performance of the Agreement, the financial responsibility or condition of Buyer is such that Seller in good faith deems Buyer insecure, Seller may: (a) request financial assurances; (b) suspend performance and will not be obligated to continue performance under the Agreement; (c) stop goods in transit and defer or decline to make delivery of goods, except upon receipt of satisfactory security or cash payments in advance; and/or (d) terminate the order per Article 11. Seller also retains any/all rights to enforce payment defaults to the full price of the work completed and in process. Upon default by Buyer in payment when due, if Buyer fails to immediately and without demand pay to Seller the entire amount in default for any and all shipments made to Buyer, irrespective of the applicable terms and/or contract under which those shipments were as a debt due to Seller, Seller may withhold all subsequent shipments until the full amount in default is settled. Acceptance by Seller of less than full payment will not be a waiver of any of its rights hereunder. Buyer may not assign or transfer this Agreement or any interest in it, or monies payable under it, without the prior written consent of Seller and any assignment made without this consent will be null and void.

5. Title, Delivery, Risk of Loss, Delay. Delivery dates are estimates, and time is not of the essence. Unless otherwise specified by Seller, delivery and transfer of risk of loss for shipments to Buyers that are not Related Party Buyers will be made Ex Works (Incoterms 2020), Seller's plant or Distribution Center. Title will pass when risk of loss transfers. If Seller is required to warehouse or store goods on behalf of Buyer, due to a Buyer delay or request (see Article 23), warehouse and storage fees will be applied and payable upon invoice, as will any required maintenance throughout the delay. Risk of loss for all stored goods will be borne by Buyer from the start of this period. Seller has no obligation to the Buyer to arrange insurance while Buyer's goods are in storage at named place, with all such responsibility and insurance to be borne by Buyer accordingly. Seller will not be responsible to Buyer for any loss, whether direct, indirect, incidental or consequential in nature, or for any loss of profits or revenue, or liquidated damages, arising out of or relating to any failure of the goods to be delivered by the specified delivery date. In the absence of specific instructions, Seller will select the carrier. Buyer will reimburse Seller for the additional cost of its performance resulting from inaccurate or lack of delivery instructions, or by any act or omission on Buyer's part. Any such additional cost may include storage, insurance, protection, re-inspection and delivery expenses. Buyer further agrees that any payment due

on delivery will be made on delivery into storage as though goods had been delivered in accordance with the order.

"Related Party Buyers" means Buyers, directly or indirectly, owned more than fifty percent (50%) by Xylem Inc. or under significant or joint control by Xylem Inc. For export shipments from the U.S.A. to Related Party Buyers, delivery and transfer of risk of loss for the goods will be DAP (Incoterms 2020), port of destination unless otherwise specified. Related Party Buyer will be importer of record for any customs clearance. For shipments to Related Party Buyers that are not export shipments from the U.S.A., delivery and transfer of risk of loss will be FCA (Incoterms 2020), Seller's plant or Distribution Center unless otherwise specified. For all Related Party Buyer transactions, title will pass to Buyer when risk of loss passes to Buyer.

Buyer grants to Seller a continuing security interest in and a lien upon the goods supplied by Seller under this Agreement and the proceeds thereof (including insurance proceeds), as security for the payment of all such amounts and the performance by Buyer of all of its obligations to Seller under the Agreement and all such other sales, and Buyer will have no right to sell, encumber or dispose of the goods. Buyer's respective insurance policy for any such Seller claim will include a waiver of subrogation in favor of Seller. Buyer will execute any and all financing statements and other documents and instruments and do and perform any and all other acts and things which Seller may consider necessary, desirable, or appropriate to establish, perfect or protect Seller's title, security interest and lien. In addition, Buyer authorizes Seller and its agents and employees to execute any and all such documents and instruments and do and perform any and all such acts and things, at Buyer's expense, in Buyer's name and on its behalf. Such documents and instruments may also be filed without the signature of Buyer to the extent permitted by law.

6. Warranty. Except as provided above, for goods sold by Seller to Buyer(s) that are used by Buyer for personal, family or household purposes, Seller warrants the goods to Buyer on the terms of Seller's limited warranty available on Seller's website. For any other purpose, Seller warrants that the goods sold to Buyer under the Agreement (with the exception of software, membranes, seals, gaskets, elastomer materials, coatings and other "wear parts" or consumables all of which are not warranted except as otherwise provided in the Proposal) will be (i) built in accordance with the specifications referred to in the Proposal, if such specifications are expressly made a part of the Agreement, and (ii) free from defects in material and workmanship for a period of one (1) year from the date of installation or eighteen (18) months from the date of shipment (which date of shipment will not be greater than thirty (30) days after receipt of notice that the goods are ready to ship), whichever occurs first, unless a longer period is specified in the product documentation (the "Warranty"). For services, the warranty period will be three (3) months from the date the services are performed unless otherwise expressly set forth in the Proposal or sales form or order acknowledgment.

Seller will, at its option, either repair or replace any goods which fails to conform with the Warranty; provided, however, that under either option, Seller will not be obligated to remove the defective goods or install the replaced or repaired goods and Buyer will be responsible for all other costs, including service costs, shipping fees and expenses.

Buyer's failure to comply with Seller's repair or replacement advice will constitute a waiver of Buyer's rights and render all warranties void. Any parts repaired or replaced by Seller under the Warranty are warranted only for the remaining balance of the warranty period. The Warranty is conditioned on Buyer giving written notice to Seller of any defects in material or workmanship of warranted goods within ten (10) days, or shorter period as dictated by the issue, of the date when any defects are first manifest. Seller will have no warranty obligations to Buyer with respect to any goods or parts of the goods that: (a) have been repaired by third parties other than Seller or without Seller's written approval; (b) have been subject to misuse, misapplication, neglect, alteration, accident, or physical damage; (c) have been used in a manner contrary to Seller's instructions for installation, operation and maintenance; (d) have been damaged from ordinary wear and tear, corrosion, or chemical attack; (e) have been damaged due to abnormal conditions, vibration, failure to properly prime, or operation without flow; (f) have been damaged due to a defective power supply or improper electrical protection; (g) have been damaged resulting from the use of accessory equipment not sold by Seller or not approved by Seller in connection with goods supplied by Seller hereunder; or (h) not sold by Seller or its authorized supplier. In any case of goods not manufactured by Seller, there is no warranty from Seller; however, Seller will extend to Buyer any warranty received from Seller's supplier of such goods.

THE FOREGOING WARRANTY IS EXCLUSIVE AND IN LIEU OF ANY AND ALL OTHER EXPRESS OR IMPLIED WARRANTIES, GUARANTEES, CONDITIONS OR TERMS OF WHATEVER NATURE RELATING TO THE GOODS PROVIDED HEREUNDER, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY EXPRESSLY DISCLAIMED AND EXCLUDED. BUYER'S EXCLUSIVE REMEDY AND SELLER'S AGGREGATE LIABILITY FOR BREACH OF ANY OF THE FOREGOING WARRANTIES ARE LIMITED TO REPAIRING OR REPLACING THE GOODS AND WILL IN ALL CASES BE LIMITED TO THE AMOUNT PAID BY THE BUYER HEREUNDER.

7. Inspection. Buyer will have the right to inspect the goods upon their receipt. When delivery is to Buyer's site or to a project site, Buyer will notify Seller in writing of any apparent shipment shortages, damages, or nonconformity of the goods within three (3) days from receipt by Buyer, unless a shorter period is required in Seller's Proposal. For all other deliveries, Buyer will notify Seller in writing of any nonconformity with this Agreement within fourteen (14) days from receipt by Buyer. Failure to give such applicable notice will constitute a waiver

of Buyer's right to inspect and/or reject the goods for nonconformity and will be equivalent to an irrevocable acceptance of the goods by Buyer. Claims for loss of or damage to goods in transit must be made to the carrier, and not to Seller unless different terms are expressly set forth in Seller's Proposal

8. SELLER'S LIMITATION OF LIABILITY. EXCEPT AS OTHERWISE PROVIDED BY LAW, IN NO EVENT WILL SELLER'S LIABILITY EXCEED THE AMOUNT PAID BY BUYER UNDER THIS AGREEMENT. SELLER WILL HAVE NO LIABILITY FOR LOSS OF PROFIT, LOSS OF ANTICIPATED SAVINGS OR REVENUE, LOSS OF INCOME, LOSS OF BUSINESS, LOSS OF PRODUCTION, LOSS OF OPPORTUNITY, LOSS OF REPUTATION, LIQUIDATED, INDIRECT, CONSEQUENTIAL, INCIDENTAL, PUNITIVE, TREBLE, OR EXEMPLARY DAMAGES. THE FOREGOING LIMITATIONS OF LIABILITY WILL BE EFFECTIVE WITHOUT REGARD TO SELLER'S ACTS OR OMISSIONS OR NEGLIGENCE OR STRICT LIABILITY IN PERFORMANCE OR NON-PERFORMANCE HEREUNDER.

To the extent the Agreement provides a specified remedy for a default or breach, the given remedy will be Seller's sole liability and Buyer's sole and exclusive remedy for the default or breach to the exclusion of any and all other remedies that may be available at law, in equity, or otherwise. The terms of this Article 8 survive expiry or termination of the Agreement and prevail over all other provisions contained in the Agreement.

9. USED GOODS. USED GOODS ARE SOLD IN AN AS IS, WHERE IS CONDITION. SELLER MAKES NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, AS TO THE NATURE, QUALITY OR CONDITION OF THE GOODS, OR ITS SUITABILITY FOR ANY USE, INCLUDING WITHOUT LIMITATION ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, UNLESS EXPRESSLY AGREED UPON IN WRITING BETWEEN THE PARTIES. SELLER WILL HAVE NO LIABILITY TO BUYER HEREUNDER OR IN CONNECTION WITH THE GOODS, INCLUDING WITHOUT LIMITATION, FOR LOSS OF PROFIT, LOSS OF INCOME, LOSS OF PRODUCTION, LOSS OF OPPORTUNITY, INDIRECT, CONSEQUENTIAL, INCIDENTAL, PUNITIVE OR EXEMPLARY DAMAGES.

10. Force Majeure. Seller may cancel, terminate, or suspend this Agreement and Seller will have no liability for any failure to deliver or perform, or for any delay in delivering or performing any obligations, due to acts or omissions of Buyer and/or its contractors, or due to Force Majeure. "Force Majeure" means any event or circumstance beyond Seller's reasonable control, including but not limited to: (A) acts of God, such as natural disasters, drought, fire, flood, earthquake, tsunami; (B) war (declared or undeclared), riots, insurrection, rebellion, acts of the public enemy, acts of terrorism, sabotage, blockades, governmental authorities acts or inactions, embargoes; (C) disease, pandemics, epidemics; (D) currency restrictions; and (E) labor shortages or disputes, unavailability of components, materials, or parts, fuel, power, energy or transportation facilities; failures of suppliers or subcontractors to effect deliveries. In all such cases, the time for performance will be extended in an amount equal to the period necessary for Seller to recover from the event, provided that Seller will, as soon as reasonably practicable after it has actual knowledge of the beginning of any excusable delay, notify Buyer of the delay and of the anticipated duration and consequence thereof; and, to the extent the Force Majeure impacts the pricing specified in the Proposal or Agreement, as the case may be, Seller will notify Buyer of the revised pricing and its basis. Should Buyer reject any such Force Majeure-related pricing increase, the parties will resolve in accordance with the Agreement's dispute resolution process. Seller will resume performance of its obligations hereunder with the least possible delay.

11. Cancellation; Termination. Except as otherwise provided in this Agreement, no order may be cancelled on special or made-to-order goods or unless otherwise requested in writing by either party and accepted in writing by the other. If a cancellation is requested by Buyer, Buyer will, within thirty (30) days of such cancellation, pay Seller a cancellation fee, which will include all costs and expenses incurred by Seller prior to the receipt of the request for cancellation including, but not limited to, all commitments to its suppliers, subcontractors and others, all fully burdened labor and overhead expended by Seller, plus a reasonable profit charge. Return of goods will be in accordance with Seller's most current Return Materials Authorization and subject to a minimum fifteen percent (15%) restocking fee, unless otherwise specified.

Notwithstanding anything to the contrary in the Agreement, if the commencement by or against Buyer of any voluntary or involuntary proceedings in bankruptcy or insolvency, or if Buyer will be adjudged bankrupt, make a general assignment for the benefit of its creditors, or if a receiver will be appointed on account of Buyer's insolvency, Seller may, upon providing Buyer notice that has immediate effect upon issuance, terminate the Agreement. If Buyer fails to make any payment when due under this Agreement, or if Buyer does not correct or, if immediate correction is not possible, commence and diligently continue action to correct any default of Buyer to comply with any of the provisions or requirements of this Agreement within ten (10) calendar days after being notified in writing of such default by Seller, Seller may, by written notice to Buyer, without prejudice to any other rights or remedies which Seller may have, terminate its further performance of this Agreement. If any termination under this Article 11, Seller will be entitled to receive payment as if Buyer has cancelled the Agreement as per the preceding paragraph immediately and without notice as a debt due. Seller may nevertheless elect to complete its performance of this Agreement by any means it chooses. Buyer agrees to be responsible for any additional costs incurred by Seller in so doing. Upon termination of this Agreement, the rights, obligations and liabilities of the parties which will have arisen or been incurred under this Agreement prior to its termination will survive such termination.

12. Drawings. All drawings are the property of Seller. Seller does not supply detailed or shop working drawings of the goods; however, Seller will supply necessary installation drawings. The drawings and bulletin illustrations submitted with Seller's Proposal show general type, arrangement and approximate dimensions of the goods to be furnished for Buyer's information only and Seller makes no representation or warranty regarding their accuracy. Unless expressly stated to the contrary within the Proposal, all drawings, illustrations, specifications or diagrams form no part of this Agreement. Seller reserves the right to alter such details in design or arrangement of its goods which, in its judgment, constitute an improvement in construction, application or operation. After Buyer's acceptance of this Agreement, any changes in the type of goods, the arrangement of the goods, or application of the goods requested by Buyer will be made at Buyer's expense.

13. Confidential Information. Seller's designs, illustrations, drawings, specifications, technical data, catalogues, "know-how", economic or other business or manufacturing information (collectively, "**Confidential Information**") disclosed to Buyer will be deemed proprietary and confidential to Seller. Buyer agrees not to disclose, use, or reproduce any Confidential Information without first having obtained Seller's written consent. Buyer's agreement to refrain from disclosing, using or reproducing Confidential Information will survive completion of the work under this Agreement. Buyer acknowledges that its improper disclosure of Confidential Information to any third party will result in Seller's suffering irreparable harm. Seller may also seek injunctive or equitable relief to prevent Buyer's unauthorized disclosure.

14. Installation and Start-up. Unless otherwise agreed to in writing by Seller, installation will be the sole responsibility of Buyer. Where start-up service is required with respect to the goods purchased hereunder, it must be performed by Seller's authorized personnel or agents; otherwise, the warranty is void. If Buyer has engaged Seller to provide an engineer for start-up advisory services such engineer will function in an advisory capacity only and Seller will have no responsibility for the quality of workmanship of the installation. In any event, Buyer understands and agrees that it will furnish, at Buyer's expense, all necessary foundations, supplies, labor and facilities that might be required to install and operate the goods.

15. Specifications; Back-charges. Changes in specifications requested by Buyer are subject to Seller's written approval. If such changes are approved, the price for the goods and the delivery schedule will be changed to reflect such changes. Buyer will not make purchases, nor will Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of Seller.

16. Buyer's Warranty. Buyer warrants the accuracy of any and all information relating to the details of its operating conditions, including influent quality, temperatures, pressures, and where applicable, the nature of all hazardous materials. Seller can justifiably rely upon the accuracy of Buyer's information in its performance. Should Buyer's information prove inaccurate, Buyer agrees to reimburse Seller for any losses, liabilities, damages and expenses that Seller may have incurred as a result of any inaccurate information provided by Buyer to Seller.

17. Product Recalls. In cases where Buyer purchases for resale, Buyer will take all reasonable steps (including those measures prescribed by the Seller) to ensure: (a) all customers of the Buyer and authorized repairers who own or use affected goods are advised of every applicable recall campaign of which the Buyer is notified by the Seller; and (b) modifications notified to Buyer by Seller by means of service campaigns, recall campaigns, service programs or otherwise are made with respect to any goods sold or serviced by Buyer to its customers or authorized repairers. Should Buyer fail to perform any of the actions required under this obligation, Seller will have the right to obtain names and addresses of the Buyer's customers from Buyer and Seller will be entitled to get into direct contact with such customers.

18. GOVERNING LAW. THE TERMS OF THIS AGREEMENT AND ALL RIGHTS AND OBLIGATIONS HEREUNDER WILL BE GOVERNED BY THE LAWS OF THE JURISDICTION WHERE SELLER'S OFFICE IS LOCATED TO WHICH THIS ORDER HAS BEEN SUBMITTED (WITHOUT REFERENCE TO PRINCIPLES OF CONFLICTS OF LAWS). THE RIGHTS AND OBLIGATIONS OF THE PARTIES HEREUNDER WILL NOT BE GOVERNED BY THE 1980 U.N. CONVENTION ON CONTRACTS FOR THE INTERNATIONAL SALE OF GOODS. THIS ARTICLE 18 WILL SURVIVE ANY TERMINATION, CANCELLATION, OR EXPIRATION OF THE AGREEMENT.

19. DISPUTE RESOLUTION. Prior to the commencement of any litigation, in the event of any dispute between the Buyer and Seller arising out of or in connection with the Agreement or the good or services contemplated therein; Buyer and Seller agree to first make a good faith effort to resolve the dispute informally. The first attempt at dispute resolution shall be made by the technical project managers (or equivalent) of the parties. Should resolution not be reached within ten (10) business days, senior management of both parties will attempt to resolve the dispute. If the parties are still unable to resolve the dispute, the dispute will be sent to litigation. TO ENCOURAGE PROMPT AND EQUITABLE RESOLUTION OF ANY LITIGATION, EACH PARTY HEREBY IRREVOCABLY WAIVES ITS RIGHTS TO A TRIAL BY JURY IN ANY LITIGATION RELATED TO THIS AGREEMENT

20. Export Regulation. Seller's goods, including any software, documentation and any related technical data included with, or contained in, or utilized by such goods or deliverables, may be subject to applicable export laws and regulations, including United States Export Administration Regulations and Buyer will comply with all such applicable laws and regulations. In particular, the Buyer will not, and will not

permit any third parties to, directly or indirectly, export, re-export or release any goods to any jurisdiction or country to which, or any party to whom, the export, re-export or release of any goods is prohibited by applicable law, regulation or rule. The Buyer will be responsible for any breach of this Article 20.

21. Privacy and Customer Data. Buyer acknowledges that Seller may collect and process personal data for the purposes outlined in the Agreement. Seller's data privacy policy is available at <https://www.xylem.com/en-us/support/privacy/>. Buyer acknowledges that it has read and understood Seller's privacy policy and agrees to the use of personal data outlined herein. The collection and use of personal data by Buyer is Buyer's responsibility. Some Seller goods are equipped with cloud communication capability resulting in these goods automatically transmitting, on an encrypted basis, data to Seller's X-Cloud. Unless otherwise specified in the Agreement, Buyer agrees and authorizes Seller to indefinitely store any data collected from Seller goods ("**Customer Data**") on Seller's hardware, software, networking, storage, and related technology. Buyer grants Seller and Seller's affiliates a worldwide, royalty-free, non-exclusive, irrevocable right and license to access, store and use such Customer Data to: (a) provide services; (b) analyze and improve services; (c) analyze and improve any Seller or affiliate goods or software; and (d) for any other internal use, provided any such internal use is limited to using the Customer Data in an aggregated and anonymized manner that cannot be reconstituted as Buyer's Customer Data.

22. Titles; Waiver; Severability. The article titles are for reference only and will not limit or restrict the interpretation or construction of this Agreement. Seller's failure to insist, in any one or more instances, upon Buyer's performance of this Agreement, or to exercise any rights conferred, will not constitute a waiver or relinquishment of any such right or right to insist upon Buyer's performance in any other regard. The partial or complete invalidity of any one or more provisions of this Agreement will not affect the validity or continuing force and effect of any other provision.

Changes. Any requested change(s) to the work set forth in this Agreement, including to the delivery schedule, requires the parties to enter into a written change order that contains a description of the change(s) and all other applicable terms, including change in price, storage fees, and/or delivery schedule ("**Change Order**"). A Change Order may be requested by either party. For any Buyer-related change to the delivery schedule, including any due to a Buyer delay, the parties will enter into a Change Order and any such Change Order will state the revised delivery date(s), the revised Agreement price, storage and maintenance fees, and all other respective revisions. Seller will not be obliged to proceed with any change and no such change will be binding or have any effect on Seller or this Agreement unless/until the parties enter into a Change Order; provided, however, that if Seller must store goods due to a buyer delay, all associated risk, expenses, and fee will nonetheless be borne by Buyer from the beginning of the delay period. Should Seller's ability to proceed with the work be altered by Buyer's delay in entering into a Change Order, Seller also will be entitled to assess late fees and suspend performance of all work for the period of delay.



DRAFT

RESERVING CAPACITY FOR LARGE DEVELOPMENTS

Generally

This following process regarding reservation is required for all types of development projects:

1. Developers are required to perform downstream capacity assessment for all potential projects greater than or equal to 10,000 gallons per day (“gpd”) as stated in OJRSA Development Policy (“Development Policy”). Studies are also required for projects less than 10,000 gpd if the project will be located in an area with capacity limitations, as identified by OJRSA staff. If OJRSA, independently, or on the advice of any third party engineering or capacity consultant engaged by OJRSA, determines, in the sole discretion of OJRSA, there is adequate dry and wet weather capacity in the pipelines and pump stations, then the developer may proceed to the next step. If there is not capacity, then the project cannot proceed.
2. The design for the entire project (or each phase of a project, if developed in phases) must be submitted for initial review by OJRSA. Revisions must be made, as necessary, to comply with applicable portions of OJRSA Sewer Use Regulation (“SUR”) and the OJRSA Development Policy, which is supplemental to the SUR.
3. Once OJRSA reviews and approves a plan, the developer must submit an application for a Permit for OJRSA Wastewater System Capacity (“Capacity Permit”) and pay all impact and other fees¹ for the portion of the project they intend to submit to SC Department of Environmental Services (“SCDES”) for the issuance of the SCDES Permit (as defined below). Submission of a final application for a Capacity Permit must be completed prior to the issuance of any conditional commitment letter from OJRSA (aka a “Willingness to Serve Letter”) to convey and treat flow associated with a project, which is necessary to obtain a wastewater construction permit (“SCDES Permit”).
4. Future phases and expansion must begin at Step 1 when developer is ready for a new phase or further expansion.

Large Development (Proposed)

In addition to the general process, “Large Developments”, which are defined for purposes of this policy as a development that is projected to be greater than or equal to [50,000] gpd (rounded down to [166] ERUs based on current OJRSA Impact Fee Policy definition stating 1 ERU = 300 gpd) at full project buildout.²

5. If an entire project (all current and future phases) or any phase of a project is projected to meet the definition of a Large Development at final buildout after all future expansion or phases are complete, then the developer may apply to OJRSA to reserve capacity for the development. Capacity reservations are limited, and subject to the following conditions:
 - a. OJRSA must be advised in writing of the amount of flow for the entire project.³
 - b. All impact and other fees must be paid in full for the projects included on the SCDES Permit prior to the OJRSA granting a “Willingness to Serve the Project” letter to the developer.

¹ Impact fees shall be in accordance with the current *OJRSA Impact Fee Policy*, *OJRSA Schedule of Fees*, and *Development Policy*.

² This threshold for Large Development is based on SC Regulation 61-67.300(A)(2)’s definition, which says: “[s]ervice connections which shall contribute more than five (5) percent of the existing wastewater treatment facility’s design capacity, or fifty thousand (50,000) gpd, shall be approved by the Department. This approval is for the additional flow and not for the physical work or materials.”

³ There must have been capacity or plans to expand capacity (by time next phases are to begin construction) during initial or subsequent capacity requests as included in *Development Policy*.

- c. Capacity will be reserved for period included on the initial SCDES Permit or three (3) years, whichever is longer (the “Capacity Reservation Term”). If the SCDES Permit is extended or amended, then the date (to the extent it constitutes the Capacity Reservation Term) shall remain as stated on the initial SCDES Permit and shall not be extended by OJRSA. Further, OJRSA has no duty or obligation to advise the developer of the expiration, or pending expiration, of the Capacity Reservation Term.
- d. To reserve capacity, the developer must pay a nonrefundable reservation fee equal to 25% of the applicable impact fees for all sewer capacity to be reserved at the then-current impact fee rate (the “Reservation Fee”). Reservation Fees collected shall be maintained in the Wholesale Impact Fund or Retail Impact Fund, as appropriate, and shall be eligible for use as determined by OJRSA and in accordance with *OJRSA Financial and Accounting Policy*. If OJRSA system improvements are necessary to convey the flow from future phases and a means for designing and constructing these improvements has been identified, then capacity in the upgraded system will be reserved for a Large Development so long as all conditions within this policy are met.
- e. The balance of future impact fees due for project shall be applied based upon the impact fees in place at the time the application for a Capacity Permit is made. The Reservation Fee shall be credited against the total amount of any impact fees due and payable at the time of the submission of the application for the Capacity Permit. If the Capacity Reservation Term has expired, no credit for any Reservation Fees shall be allowed. By submitting a request for reserved capacity, the developer expressly acknowledges and agrees that no benefit, credit or offset against impact fees shall result from the payment of the Reservation Fee after the expiration of the Capacity Reservation Term. Once the Capacity Reservation Term has expired, any Reservation Fees previously paid shall not be considered foregone impact fees but instead shall be treated by both OJRSA and the developer as an expired option to purchase capacity. ANY DEVELOPER WHO ELECTS TO PAY RESERVATION FEES EXPRESSLY ACKNOWLEDGES THE EXISTENCE OF THIS PURCHASE OPTION AND THE TERMS OF THIS POLICY. BY PAYING ANY RESERVATION FEE, THE DEVELOPER AGREES THAT THEY HAVE NO RIGHT TO MAKE ANY CLAIM AGAINST OJRSA IF THE CAPACITY RESERVATION TERM EXPIRES WITHOUT THE DEVELOPER RECEIVING ANY BENEFIT OR CREDIT FOR THE RESERVATION FEE TOWARD FUTURE CAPACITY FEE PAYMENTS.
- f. Design on future phase(s) must be approved by OJRSA prior to submittal for a new or expanded SCDES Permit in a manner stated in 5.c above. In order for the developers to have adequate time to assemble their SCDES Permit application, the OJRSA will allow them up to 90 days beyond the initial SCDES Permit expiration date to complete a Capacity Permit and pay impact and other fees.⁴ If not completed during this time, then Reservation Fees paid by the developer shall be treated by both OJRSA and the developer as an expired option to purchase capacity as contemplated under Section 5(e) above.

Examples

Below is a list of examples for how a Large Development may reserve capacity. The examples are for illustrative purposes only and are not intended to be a fulsome representation of capacity reservation situations that may arise for Large Developments. Further, all examples assume there is adequate capacity during the initial project phase and plans are approved by OJRSA for all phases.

Example 1: A development consisting of a total of 140 ERUs at final buildout wants to build in two equal phases consisting of 70 ERUs during Phase I and 70 ERUs for Phase II, which is scheduled to begin in two years.

Solution: By policy, this project is not considered a Large Development and capacity shall not be reserved.

Example 2: A developer plans to build a 300 ERUs project in a single phase.

⁴ This 90-day extension allows the developer to complete design revisions until the day of the deadline and then have ample time to apply for the Capacity Permit and pay impact and other fees.

Solution: There is not a need to reserve capacity as the entire project will be built in a single phase.

Example 3(A): A mixed-use community is being considered that will consist of three construction phases. The initial phase (Phase I) will be for 60 ERUs, Phase II will consist of 100 ERUs, and Phase III will and include 40 ERUs.

Solution: Prior to OJRSA issuing a “Willingness to Serve the Project” letter for Phase I of the project, the developer must:

1. Submit an application for a Capacity Permit,
2. Pay impact fees for 60 ERUs (and other fees, as applicable)
3. Pay the 25% Reservation Fee for remaining 140 ERUs, and
4. Developer must sign a disclaimer and release acknowledging that the Reservation Fee will be treated as an expired option if the project is not timely developer prior to the expiration of the Capacity Reservation Term

3(B): An SCDES Permit is issued for Phase I on December 1, 2025 but is revised on February 28, 2026. Based on the date of the initial SCDES Permit (which is for 2 years), Phase II of the project must be designed and approved for submittal for the SCDES Permit no later than November 30, 2028, constituting the Capacity Reservation Term (3 years following the initial SCDES Permit date in accordance with 5.b).

Prior to OJRSA issuing a “Willingness to Serve the Project” letter for Phase II, the developer must:

1. Submit an application for a Capacity Permit for this phase, and
2. Pay the full amount of the the impact fee then due (at the current impact fee rate) for 100 ERUs, less a credit for any Reservation Fee previously paid on the 100 ERUs.

3(C): The Phase II SCDES Permit is issued on June 1, 2027, meaning Phase III will need to be approved for submittal for the final SCDES Permit no later than May 31, 2030. Prior to OJRSA issuing a “Willingness to Serve the Project” letter for Phase III, the developer must:

1. Submit an application for a Capacity Permit for this phase, and
2. Pay the full amount of the impact fee due for the remaining 40 ERUs, less a credit for any Reservation Fee previously paid on the 40 ERUs.

*Example 4(A): A mixed-use community is being considered that will consist of three construction phases. The initial phase (Phase I) will be for 60 ERUs, Phase II will consist of 100 ERUs, and Phase III will and include 40 ERUs. *This example assumes a pump station will need to be replaced to accommodate the final 40 ERUs needed for Phase III and the OJRSA has committed to making those improvements in the near future to support this project and other growth in the area. Note: An agreement with the developer to fund the necessary improvements will be needed before OJRSA will approve phases of this project that are above the maximum amount identified in the capacity study.*

Solution: Prior to OJRSA issuing a “Willingness to Serve the Project” letter for Phase I of the project, the developer must:

1. Submit an application for a Capacity Permit,
2. Pay impact fees for 60 ERUs (and other fees, as applicable), and
3. Pay the 25% Reservation Fee for remaining 140 ERUs.

4(B) An SCDES Permit is issued for Phase I on December 1, 2025 but is revised on February 28, 2026. Based on the date of the initial SCDES Permit (which is for 2 years), Phase II of the project must be designed and approved for submittal for the SCDES Permit no later than November 30, 2028, constituting the Capacity Reservation Term (3 years following the initial SCDES Permit date in accordance with 5.b).

The OJRSA will begin designing and completing the improvements to support flow associated with all phases of this project.

Prior to OJRSA issuing a “Willingness to Serve the Project” letter for Phase II, the developer must:

1. Submit an application for a Capacity Permit for this phase, and
2. Pay the full amount of the impact fee due (at the current impact fee rate) for 100 ERUs, less a credit for any Reservation Fee previously paid on the 100 ERUs.

4(C): The Phase II SCDES Permit is issued on June 1, 2027, meaning Phase III will need to be approved for submittal for the final SCDES Permit no later than May 31, 2030. Prior to OJRSA issuing a “Willingness to Serve the Project” letter for Phase III, the developer must:

1. Submit an application for a Capacity Permit for this phase, and
2. Pay the full amount of the impact fee then due for the remaining 40 ERUs, less a credit for any Reservation Fee previously paid on the 40 ERUs;
3. Pay all costs and other expenses committed by the developer under the agreement of OJRSA to fund any necessary infrastructure improvements.



Fiscal Year 2026 Supplemental Budget #2

December 1, 2025 Board Meeting

OPERATIONS & MAINTENANCE FUND		Current (\$)	Incr/ Decr (\$)	Amended (\$)	Note
O&M FUND REVENUES	Dept Total	6,759,426	0	NO CHANGE	
401/501/801/1201 Departments					
O&M FUND EXPENSES		6,759,426	0	NO CHANGE	
101/201/501 Administration (not including depreciation)	Dept Total	3,775,898	0	NO CHANGE	
601 Conveyance System	Dept Total	964,406	0	NO CHANGE	
701 WRF Operations	Dept Total	1,702,295	0	NO CHANGE	
801 Pretreatment	Dept Total	158,565	0	NO CHANGE	
901 Laboratory	Dept Total	58,830	0	NO CHANGE	
1201 Contract Operations (I-85 Sewer)	Dept Total	19,432	0	NO CHANGE	
1401 O&M Capital Improvement Projects	Dept Total	80,000	0	NO CHANGE	

RESTRICTED AND OTHER FUNDS		Current (\$)	Incr/ Decr (\$)	Amended (\$)	Note
FUND REVENUES					
1001 RETAIL IMPACT FUND (RESTRICTED USE)		5,000	0	NO CHANGE	
1101 WHOLESALE IMPACT FUND (RESTRICTED USE)		976,000	0	NO CHANGE	
1301/1401 RETAIL OPERATIONS & MAINTENANCE FUND (UNRESTRICTED USE)		105,802	0	NO CHANGE	
1501 PROJECTS & CONTINGENCY FUND (RESTRICTED USE)		8,715,158	0	NO CHANGE	
FUND EXPENSES					
1001 RETAIL IMPACT FUND (RESTRICTED USE)		0	0	NO CHANGE	
1101 WHOLESALE IMPACT FUND (RESTRICTED USE)		0	0	NO CHANGE	
1301/1401 RETAIL OPERATIONS & MAINTENANCE FUND (UNRESTRICTED USE)		1,889,178	198,664	2,087,842	
1401-06050 Sewer South Phase II			198,664		[A]
1501 PROJECTS & CONTINGENCY FUND (RESTRICTED USE)		8,715,158	0	NO CHANGE	

NOTES

[A] Return of remaining funds to Oconee County following closeout of construction project. Revenues from county payments accounted for during previous fiscal years.



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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors
Oconee Joint Regional Sewer Authority
Seneca, South Carolina

We have performed the procedures enumerated below on the accounting records for South Carolina Rural Infrastructure Authority Grant S-23-2067 for the grant period beginning February 23, 2023, and ending February 5, 2025. The management of Oconee Joint Regional Sewer Authority is responsible for the accounting records for South Carolina Rural Infrastructure Authority Grant S-23-2067 for the grant period beginning February 23, 2023, and ending February 5, 2025.

The Board of Directors of Oconee Joint Regional Sewer Authority has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of assisting users in understanding Oconee Joint Regional Sewer accounting records for South Carolina Rural Infrastructure Authority Grant S-23-2067 for the grant period beginning February 23, 2023 and ending February 5, 2025. Additionally, the boards of directors of the Oconee Joint Regional Sewer Authority have agreed to and acknowledged that the procedures performed are appropriate for their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. We matched amounts in the spreadsheet (final—RO&M check Register) to receipts and invoices for the grant period beginning February 23, 2023, and ending February 5, 2025.
2. We traced the balances from the final spreadsheet to the general ledger during the grant period beginning February 23, 2023, and ending February 5, 2025.
3. **We recalculated the amount to be returned to Oconee County (\$1,982,039.70) by calculating the net of deposits and reimbursements for the period in the spreadsheet and subtracting the interest earned on the OJRSA investment and the late fee charged the county.**

No exceptions were found as a result of these procedures.

We were engaged by the Board of Directors of Oconee Joint Regional Sewer Authority to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an audit or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records for South Carolina Rural Infrastructure Authority Grant S-23-2067 for the grant period beginning February 23, 2023 and ending February 5, 2025. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Oconee Joint Regional Sewer Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the board of directors of the Oconee Joint Regional Sewer Authority and is not intended to be and should not be used by anyone other than these specified parties.

Stancil Cooley Estep & Stamey, LLP

Seneca, South Carolina
October 31, 2025

- Refund of \$1,783,375.70
approved with Supplemental
Budget #1.
- Refund of additional
\$198,664.00 to be considered
with Supplemental Budget #2.
- Total refund = \$1,982,039.70

2026 Schedule of OJRSA Public Meetings and Holidays

SC Code of Law Section 30-4-80(a) requires public bodies to publish all scheduled meetings at the beginning of each calendar year. Executive Committee, ad hoc committee(s), or other meetings may be scheduled during the year as necessary. **Meeting dates, times, and locations are subject to change or cancellation.** All meetings are held in the Lamar Bailes Board Room at the OJRSA Operations & Administration Building, 623 Return Church Road, Seneca, South Carolina unless otherwise noted below. Call the OJRSA at 864-972-3900 for updates.

JANUARY

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
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FEBRUARY

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MARCH

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29	30	31				

APRIL

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MAY

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31						

JUNE

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JULY

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AUGUST

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30	31					

SEPTEMBER

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OCTOBER

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NOVEMBER

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DECEMBER

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26	27	28	29	30	31	

- Board of Commissioners 5:00pm/Annual Members' Meeting 6:00pm. *Walhalla Depot, 211 South College Street, Walhalla*
- Board of Commissioners Meeting 4:00pm
- Finance & Administration Committee Meeting 9:00am
- Operations & Planning Committee Meeting 8:30am
- Board of Commissioners Meeting 2:00pm *DECEMBER ONLY*
- Reconstitution Committee 9:00am
- OJRSA Holiday per Personnel Policy Manual (Office Closed)

Board and Committee Meetings

Commissioners (5:00pm) & Annual Members' (6:00pm): Jan 5 *Walhalla Depot, 211 South College Street, Walhalla*

Commissioners (4:00pm): Jan 5, Feb 2, Mar 2, Apr 6, May 4, Jun 1, Jul 6, Aug 3, Sep 14*, Oct 5, Nov 2

Commissioners DECEMBER ONLY (2:00pm): Dec 7

Ad Hoc Reconstitution (9:00am): Jan 8, Feb 12, Mar 12, Apr 9, May 14, Jun 11, Jul 9, Aug 13, Sep 10, Oct 8, Nov 12, Dec 10

Finance & Administration (9:00am): Jan 27, Feb 24, Mar 24, Apr 28, May 26, Jun 23, Jul 28, Aug 25, Sep 22, Oct 27, Nov 24, Dec 15*

Operations & Planning (8:30am): Jan 15, Feb 19, Mar 19, Apr 16, May 21, Jun 18, Jul 16, Aug 20, Sep 17, Oct 15, Nov 19, Dec 17

* Rescheduled due to holiday

Holidays

- Jan 1 New Year's Day
- Jan 19 Martin Luther King Jr Day
- May 25 Memorial Day
- Jul 3 Independence Day
- Sep 7 Labor Day
- Nov 11 Veterans Day
- Nov 26,27 Thanksgiving Holidays
- Dec 23,24,25 Christmas Holidays



OCONEE JOINT REGIONAL SEWER AUTHORITY

Finance & Administration Committee

November 25, 2025

The Finance & Administration Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 5 (Walhalla): Celia Myers, Chair
- Seat 4 (Seneca At-Large): Marty McKee
- Seat 7 (Westminster): Scott Parris

Commissioners that were not present:

- Seat 1 (Seneca): Josh Riches

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

Others present were:

- None

A) Call to Order - Ms. Myers called the meeting to order at 9:01 a.m.

B) Public Session – None.

C) Presentation and Discussion Items:

- **Update on Current Projects (Exhibit A)** – Mr. Eleazer reported that the rehabilitation contractor is almost finished with the work. They may have some cleanup and site stabilization yet to do. The pipe relining is complete; however, the liner is ten feet (10') short in one spot, and they are talking to the engineer about how to fix that. The manhole rehab should be completed by December 12, 2025; however, rain is expected next week and may detain them a little. Mr. Parris reported they put a lot of mats out (on the right-of-way) in the Westminster area.

The engineer on the Seneca Pump Station force main project may be asking the OJRSA for a letter to submit to the SC Department of Environmental Services (SCDES) stating it will own and operate the system. They have completed the pressure test (all was good) and are now working on record drawings.

Ms. Myers asked if Oconee County and the Town of West Union had signed the resolutions for the Reconstitution. Mr. Eleazer said he knows Mr. Flynn spoke to the attorney for the Town of West Union, but there has been no update on that. The Director said Oconee County Council has the following on their agenda at the next County Council meeting: A third reading to repeal the Sewer Use Ordinance. Mr. Eleazer said he doesn't know if the resolution has been discussed yet; he added that he sent the resolution to Mr. Hart and Mr. Durham but hadn't heard back from them about it.

D) Committee Action Items:

- **Review October and Year-to-Date Financial Reports (Exhibit B)** – Mr. Eleazer stated Supplemental Budget #1 is reflected in this financial report. Supplemental Budget #2 (which will be discussed next in this meeting) is not included in this report.

Mr. Parris made a motion, seconded by Mr. McKee, to approve the October 2025 financial reports. The motion carried.

E) Action Items to Recommend to the Board for Consideration:

1. **Approve FY 2026 Supplemental Budget #2 (Exhibit C)** – Mr. Eleazer stated that a check for the balance of the refund for the Sewer South project was sent to Oconee County along with a letter from the accountant confirming the amount (*the letter made a part of these minutes*). Supplemental Budget #2 reflects this refund amount of \$198,664. Ms. Myers asked if this was the final refund; Ms. Stephens said yes.

Mr. Parris made a motion, seconded by Mr. McKee, to recommend to the board to approve the FY 2026 Supplemental Budget #2 as presented. The motion carried.

2. **Approve 2026 OJRSA Board and Committee Meeting Schedule (Exhibit D)** – Mr. Eleazer reported that the City of Westminster is swearing in their new council members on January 5, 2026 at 4:00 p.m., so they are requesting that the time for the Board Meeting be changed from 4:00 p.m. to 5:00 p.m. and the Annual Members Meeting from 5:00 p.m. to 6:00 p.m. to accommodate this time conflict. This new time is not reflected on the meeting schedule that is presented today.

Mr. Eleazer also stated that the City of Seneca holds their annual Christmas parade on the first Monday in December which will always conflict with the December OJRSA board meetings. It was requested to change the time of the December meeting to 2:00 p.m. from this year forward to accommodate this time conflict. This new time is reflected on the meeting schedule that is presented today.

Mr. Parris made a motion, seconded by Mr. McKee, to recommend to the board to approve the 2026 Board and Committee Meeting Schedule as presented but with the modification in time for the January 2026 meetings. The motion carried.

F) Executive Director's Discussion and Compliance Matters:

- **Miscellaneous (If Any)** – The budget that was approved for this year included funds for a compensation study. Due to the loss of a considerable number of staff in the past year due to wages, Mr. Eleazer said he wanted to look at this internally and engaged its staffing consultant (Find Great People (FGP)) to have an employee engagement survey conducted with the current staff. The OJRSA has not received the results of the full survey yet; however, he asked FGP specifically for feedback about the answers to modifying the work schedule for maintenance and conveyance personnel only.

Mr. Eleazer explained that the maintenance and conveyance departments work different hours in the summer (7:00 a.m. to 4:00 p.m.) to try to avoid some of the heat. The survey determined that every single person in those departments wants to make this alternate work schedule permanent. Mr. Eleazer asked for feedback from the committee as to how the Member Cities handle this.

Ms. Myers stated that Walhalla has a modified schedule for some of the workers, but it is at their discretion what hours they work depending on the darkness in the winter with what they are working on and where they are working with bus and business traffic. Mr. Parris said Westminster is the same. He added that the electricians start the day at 7:00 a.m., and the sanitation workers start at 6:00 a.m.

The Director spoke about how he wants to have the office open during the lunch hour, but with only two (2) staff members covering the phones and door, this is difficult. If one of the office staff is off for the day, then it can be difficult to find a way to cover. Ms. Myers said she is curious what

the staffing plan will be if the OJRSA consolidates according to the Reconstitution Committee's recommendations. Mr. Eleazer replied a technical evaluation will need to be done to determine the staff needed.

G) Committee Members' Discussion – None.

H) Adjourn – The meeting adjourned at 9:26 a.m.

Upcoming Meetings:

1. **Board of Commissioners** – Monday, December 1, 2025 at 2:00 p.m. (*special meeting time*)
2. **Reconstitution Committee and Executive Committee** – Thursday, December 11, 2025 at 9:00 a.m.
3. **Finance & Administration Committee** – Tuesday, December 16, 2025 at 9:00 a.m.
4. **Operations & Planning Committee** – Thursday, December 18, 2025 at 8:30 a.m.

Notification of the meeting was distributed on November 7, 2025 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, www.ojrja.org, and posted at the OJRSA Administration Building.



Finance & Administration Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

November 25, 2025 at 9:00 AM

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – Celia Myers, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include vote and/or action on matters brought up for discussion]*
 - Update on current projects (Exhibit A) – Chris Eleazer, Director
- D. Committee Action Items**
 - Review October and Year-to-Date Financial Reports (Exhibit B) – Chris Eleazer, Director and Lynn Stephens, Secretary/Treasurer and Office Manager
- E. Action Items to Recommend to the Board for Consideration**
 1. Approve FY 2026 Supplemental Budget #2 (Exhibit C) – Chris Eleazer, Director
 2. Approve 2026 OJRSA Board and Committee meeting schedule (Exhibit D) – Chris Eleazer, Director
- F. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
 - Miscellaneous *(if any)*
- G. Committee Members' Discussion** – Led by Celia Myers, Committee Chair
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- H. Adjourn**

Upcoming Meetings

All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.

- Board of Commissioners – December 1, 2025 at 2:00 PM *Note special meeting time*
- Reconstitution Committee and Executive Committee – December 11, 2025 at 9:00 AM
- Finance & Administration Committee – December 16, 2025 at 9:00 AM
- Operations & Planning Committee – December 18, 2025 at 8:30 AM

FY2026 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

11/21/2025 11:34

Row #	FY 2026 O&M Project (Project # (if applicable); PM) CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL	Approx % Complete	Anticipated Completion	PO/Contract Amount (\$)	O&M PROJECT MILESTONES				Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	
					Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed				
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	100%	11/8/2025	0	Internal Project	Internal Project	N/A	11/7/2025	0	0	N/A	
2	Agency Reconstitution (Sewer Feasibility Implementation) (Board, Others)	N/A	TBD	N/A	N/A	N/A	7/15/2025		0	0	N/A	
3	Completion of Development Guide (AM)	5%	12/31/2025	N/A	Internal Project	Internal Project	9/10/2024		0	0	N/A	
4	Development Policy Revision (CE)	70%	10/6/2025	N/A	Internal Project	Internal Project	9/24/2024		0	0	N/A	
5	Indefinite Delivery Contract for Engineering Services (CE)	50%	10/6/2025	N/A	10/10/2025				0	0	N/A. Projects to be assigned to depts.	
6	Arc Flash 70E Assessment of WRF, PSs, and Other Facilities (AM)	60%	10/31/2025	12,650	Prof Svcs	8/12/2025	9/22/2025		0	12,650	Admin: Safety 501-02370	
7	CMMS & Financial Software System Upgrade (CE)	5%	6/30/2026	TBD	7/3/2025				0	0	Admin Services 501-02420	
8	Comprehensive Sewer Management Plan Project #2026-04 (KL)	0%	5/31/2026	49,999	Proj #2026-04 Prof Svcs	10/2/2025			761	49,238	Con Sys: Prof Svcs 601-02430	
9	Evaluate Perkins PS & Coneross PS Pumps to Determine Repair vs. Replace (KL, EP)	0%	10/1/2025	TBD	IDC Engineer				0	0	Con Sys: Prof Svcs 601-02430	
10	Field Data Collection for Hydraulic Model Verification (KL)	5%	12/31/2025	TBD	Prof Svcs				0	0	Con Sys: Prof Svcs 601-02430	
11	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	0%	TBD	TBD					0	0	Con Sys: R&M COS-PS 601-05030	
12	Martin PS Motor Base Restraint System (#2 of 3) (EP)	0%	12/30/2025	35,753	Sole Source 8/4/2025	8/11/2025			35,753	0	Conv Sys R&M: MAS2-PS 601-05100	
13	Martin PS Aeration Motor Install (crane needed) (EP)	0%	11/30/2025	TBD					0	0	Conv Sys: Equip Rent 601-02540	
14	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL)	100%	10/31/2025	3,500	NPDES: 4/19/22 PAA: 4/1/22	NPDES: 8/22/22 PAA: 8/1/22	NPDES: 7/1/22 PAA: 8/2/22	NPDES: 10/31/25 PAA: 10/28/25	0	3,500	WRF: Prof Svcs 701-02430	
15	CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering) (JM, KL)	10%	3/31/2026	14,000	ENG: 8/27/2025	ENG: 8/27/2025	ENG: 9/15/2025		0	14,000	WRF: R&M 701-03000	
16	Headworks Flow Pulse and Flow Channel Sensor Install (JM)	80%	8/30/2025 9/25/2025	TBD	8/4/2025	8/12/2025	9/11/2025		0	0	WRF: R&M 701-03000	
17	Project #2026-02 General Water Reclamation Facility Installation Projects (JM, KL) CANCELED	CANCELED	5/31/2026	TBD	8/13/2025	CANCELED 9/26/2025			0	0	WRF: R&M 701-03000	
18	EMERGENCY REPAIR Final Clarifier #3 (KL, JM)	0%	6/30/2026	TBD	Equip: Install:	Equip: Install:			0	0	WRF: R&M 701-03000	
19	Pretreatment Program Update (following NPDES permit issuance) (AM)	10%	4/29/2026	24,500	6/4/2025	6/4/2025	7/1/2025		1,000	23,500	Pretreat: 801-02430 501-02440	
20	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE)	94%	SUB: 10/22/25 FIN: 11/21/25	140,000	RFB #2023-05	4/29/2024	2/3/2025		100,000	40,000	O&M CIP: Con Sys 1401-06071	
21	Coneross & Perkins PS Resiliency Study (address flooding issues for possible FEMA assistance) (CE, JW)	5%	2/28/2026	45,500	Prof Svcs	10/29/2025	11/19/2025		0	45,500	Con Sys: Prof Svcs 601-02430	
TOTAL AWARDED				325,902	TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:				137,514	188,388	TOTAL AWARDED BUDGET REMAINING	

FY2026 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

11/21/2025 11:34

Row #	FY 2026 O&M Project (Project # (if applicable); PM) CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL	Comp. Performing (and Project Mgr)	Notes
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	OJRSA Chris Eleazer	DUE TO SCDES EVERY SIX MONTHS. Reports submitted: 11/14/21, 5/9/22, 11/10/22, 5/9/23, 11/9/23, 5/10/24, 11/8/24, 5/9/24. 11/7: Submitted to SCDES via ePermitting portal. COMPLETE. Next report due 5/10/2026.
2	Agency Reconstitution (Sewer Feasibility Implementation) (Board, Others)	Board of Commissioners	See "Agency Reconstitution" sheet to track progress.
3	Completion of Development Guide (AM)	OJRSA Chris Eleazer	8/5: A McCullough reviewing approx 15 dates. 8/13: Have received 22 draft documents from AM for consideration.
4	Development Policy Revision (CE)	OJRSA Chris Eleazer	
5	Indefinite Delivery Contract for Engineering Services (CE)	OJRSA Chris Eleazer	8/13: Sent to K Wunder for legal review. 8/22: K Wunder considering local preference options due to OJRSA employees having to commute to engineer's office periodically. May include this in the scoring criteria of RFQ. 10/21: Held presubmittal meeting. 11/12: Received 9 SOQs.
6	Arc Flash 70E Assessment of WRF, PSs, and Other Facilities (AM)	Life & Safety TBD	8/5: L&S setting up date to visit and will then provide pricing. 8/12: Scheduled to be performed in September. 9/1: Date set for last part of September. 9/24: Completed onsite assessment. 10/30: Engineer will update in next 2 weeks and L&S to return for labeling and training.
7	CMMS & Financial Software System Upgrade (CE)	TBD	9/23: Preferred Firm to be presented to O&P for consideration. 10/6: Board approved contract negotiation with KCI/Trimble Unity Maintain (Cityworks). Contracts under review. 10/27: Received SSA revision from KCI, forwarded to Bryan Kelley for review. 11/18: Executed Trimble portion
8	Comprehensive Sewer Management Plan Project #2026-04 (KL)	Ardurra Priya Verravalli	10/29: Reviewing available info and will schedule a kickoff meeting soon.
9	Evaluate Perkins PS & Coneross PS Pumps to Determine Repair vs. Replace (KL, EP)	TBD	Waiting on IDC.
10	Field Data Collection for Hydraulic Model Verification (KL)	GMC Hannah Ribelin	9/15: Have three manholes left to get depth data for. Still need to do vertical GPS. 10/21: KL spoke with Hannah to get GMC/Daniel to do GPS elevation. 11/4: Patrick Thackston with GMC told KL he will come and help with setup.
11	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	TBD	This is to be determined by the evaluation of Perkins PS & Coneross PS pumps to determine repair vs. replacement. 10/21: Cove Utility inspected. Check valves are inoperable. Estimate cost to replace valves and check valves is \$40,000.
12	Martin PS Motor Base Restraint System (#2 of 3) (EP)	Meco Keith Hall	7/14: KL has ordered this so it can be built. 10/21: Still being built.
13	Martin PS Aeration Motor Install (crane needed) (EP)	TBD	9/15: Crane company did not show for appointment. Everything else is ready. 10/21: Will meet with Campbell Crane soon. 11/4: Quote #1 for wire came in above \$5,000, so now need 3 quotes.
14	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL)	Goldie Assoc Paul Lewis	9/10: Met with SCDES to consider OJRSA's comments. Waiting on their response. 10/21: New permit goes into effect 11/1. Waiting on Permit to Operate for PAA system. 10/28: Received Permit to Operate. COMPLETE.
15	CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering) (JM, KL)	Howard Engineering Amy Howard	8/27: A Howard approved for ~\$14,000 design. 9/15: BREC provided Howard their information. 10/21: AH sent all info. Mtg w/ BREC onsite next week. 800KW should power whole site (600KW need). 10/29: A Howard onsite to evaluate. 90% plans will be available w/in next 2 weeks.
16	Headworks Flow Pulse and Flow Channel Sensor Install (JM)	Davis Power Paul Davis	7/14: KL coordinating with Paul Davis. Items have been purchased. 8/5: Received quotes. 9/1: Paul Davis is scheduling work. 9/11: Installation complete. Now need to connect to SCADA. 10/21: Controller was bad. Waiting on new controller.
17	Project #2026-02 General Water Reclamation Facility Installation Projects (JM, KL) CANCELED	TBD	8/7: Sent draft RFB to B Kelley for legal review as required by procurement code. 8/12: Received copy from BK. 8/13: Advertised RFB. Bids due 10/1. 9/26: CANCELED BID DUE TO EMERGENCY REPAIR NEEDED ON FINAL CLARIFIER #3.
18	EMERGENCY REPAIR Final Clarifier #3 (KL, JM)	TBD	11/4: Spoke w/ Heyward and told them we need quote. CE sent email to C Carlson giving the 5 days to get us quote. 11/20: O&P Comm approved for equipment purchase agreement to go to board for consideration.
19	Pretreatment Program Update (following NPDES permit issuance) (AM)	Goldie Assoc Sonya Harrison	10/27/2025: We have 180 days from first date of permit (11/1/2025) to get this to SCDES. It is currently being worked on by consultant.
20	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE)	GMC Daniel Mosher	\$80,000 carryforward from FY2025. Obligated/Spent column includes costs from FY2025. Reimbursable by Fountain Residential Properties LLC per agreement. 11/8: Pressure testing soon, hope for substantial completion in next week or so. 11/12: Pressure test scheduled for today. It passed.
21	Coneross & Perkins PS Resiliency Study (address flooding issues for possible FEMA assistance) (CE, JW)	KCI Steve Barbian	11/19: Held project kickoff meeting.

FY2026 RECONSTITUTION TASKS

TASKS MAY CARRY ACROSS BUDGET YEARS

Row #	Agency Reconstitution Tasks as Stated in the OJRSA Reorganization Recommendations Accepted by OJRSA Board on July 15, 2025	Target Date [^] (Time Following Acceptance)	Approx % Complete	Task Manager	Started	Completed	Notes
1	Current Board will dissolve the current Ad Hoc Committee and establish the Implementation Committee ("Reconstitution Committee") for further implementation oversight.	8/29/2025 (45 days)	100%	OJRSA Board	7/15/2025	8/4/2025	7/15/2025: Current committee dissolved during called board meeting. 8/4: New Committee established. Includes: A Brock (County), K Bronson (Westminster), C Eleazer (OJRSA), S Moulder (Seneca), C Myers (Walhalla), C Bentley (ACOG), A Mettlen, K Amidon, J Jones, L Flynn. COMPLETE.
2	Adopt the timeline and accept the dates are targets that the committee will try to maintain progress towards, acknowledging that things may come up and require adjustments.	N/A	100%	Committee	8/14/2025	8/14/2025	8/14/2025: The acceptance of timeline was a committee-led decision. COMPLETE.
3	Legislative revisions to the Joint Authority Water and Sewer Systems Act ("Act") will be finalized and provided to the Oconee County Delegation. Consultation shall be made with the Delegation on whether lobbyist support will be needed.	8/29/2025 (45 days)	90%	Committee	9/22/2025		9/11/2025: K Bronson asked OJRSA to schedule meeting with Oconee County Delegation to discuss. 9/12: C Eleazer reached out to Sen. Alexander for consideration. 9/16: Decided to meet with delegation members individually. 9/22: Met with Sen. Alexander and provided him with draft version of JAWSS amendments. 11/3: Sent Sen. Alexander follow up email to see if he had an update on filing the legislation or to see if he had questions. 11/6: Spoke w/ Sen. Alexander. He has others reviewing the proposed Act.
4	Reconstitution Committee will provide <u>quarterly updates</u> to the SCRIA, the current Board, and Oconee County on the progress of the implementation of the initial recommendations.	9/30/2025 (quarterly)	100%	OJRSA Staff Member per 8/14/2025 vote	10/9/2025	Report #1: 10/13/2025	DUE TO SCRIA EVERY THREE MONTHS. Reports submitted: 10/13/2025. Next report due 01/14/2026.
5	Resolutions of support for consolidation/OJRSA reorganization will be provided to and adopted by each governing body affected by the recommendation, including: OJRSA, Seneca, Walhalla, Westminster, West Union, & Oconee County.	10/13/2025 (90 days)	67%	Officials of OJRSA, Cities/Town, & County	8/21/2025		8/21/2025: L Flynn sent draft resolutions to committee members. C Eleazer forwarded copy to West Union and spoke with Mayor Oliver by phone about it. 8/26: Seneca council approved. 9/8: OJRSA Board approved. 9/9: Westminster council approved. 9/8: West Union considered but decided they need more info. 9/11: C Myers mentioned Walhalla to consider next week and A Brock stated Oconee County to consider in October. 9/16: Walhalla approved. County and West Union still remaining. 10/6: A Brock said it will be on 10/21 agenda. Wanted to keep 10/7 agenda a little lighter since both she and Council Chair Durham were both off that day.
6	Consultants shall be engaged and the process of a collection system <u>technical evaluation</u> and <u>financial valuation</u> will be initiated, including the identification of potential funding for effort and immediate rehabilitation projects that may be identified or current CIP. Additionally, a <u>rate consultant</u> will be engaged.	11/12/2025 (120 days)	0%				9/17/2025: Corrective Action Plan submittals and CIPs for each system returned to cities requesting updates, if any, by 9/24. 10/9: No updates submitted to facilitators. Additional request to send A Mettlen updates by next meeting (11/13). 11/13: Considered scopes and how to pay for studies during meeting.
7	Communication plan to be developed under the guidance of the Reconstitution Committee and provided to all entities involved.	11/12/2025 (120 days)	0%				
8	List of recommendations for the initial commissioners for the New Commission will be provided to Delegation. (Within 60 days of approved changes to the Act*)	Estimate 8/31/2026 (as noted)	0%				
9	Complete the technical evaluation and financial valuation of the collection systems.	2/27/2027 (15 months)	0%				
10	Unified, equitable rate structure timeline will be provided as part of initial terms for collection system consolidation.	5/12/2027 (18 months)	0%				
11	Legal documents to transfer collection system assets to OJRSA to be executed, as well as all necessary reconstitution documents.	7/15/2027 (24 months)	0%				
12	If the legislative amendments have not be approved, plans for consolidation under the amended Act will be abandoned. Thereupon, the OJRSA will proceed to consolidate the member system and implement the reconstitution under the existing Act, with such process to be finalized by no later than 36 months. Additionally, all members shall be issued permits in compliance with the OJRSA Sewer Use Regulation and added as co-permittees under the NPDES permit, if consolidation for any member does not occur.	8/16/2027 (25 months)	0%				
13	Finalize consolidation and associated activities	7/17/2028 (36 months)	0%				

[^] As noted in Exhibit A of the "OJRSA Reorganization Recommendations," the implementation schedule is to began when the OJRSA Board of Commissioners accepted the report its July 15, 2025 called meeting.

* Estimated to be July/August 2026.

FY2026 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

11/21/2025 11:34

Row #	Restricted Fund Projects (Project Manager)	OJRSA Project #	Approx % Complete	Anticipated Completion	OJRSA Funding Amount (\$)	Max Funding by Others (\$)	PO/Contract Amount (\$)	RESTRICTED FUND PROJECT MILESTONES				Obligated/ Spent Curr + Prev Years (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
								Bids/RFO/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed				
A	I-85 Corridor Phase II See below (CE)	2019-XX and 2023-06	91%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	RO&M: CIP 1401-06050	Varies. See Below
	Engineering and Inspection Services COUNTY FUNDED		99%	10/31/2024	0	480,850	480,850	Inherited from Oconee Co	5/4/2023	5/4/2023		439,597	41,253	RO&M: Prof Svcs 1301-02430	Davis & Floyd Travis Dupree
	Construction EDA/RIA/COUNTY FUNDED		100%	10/31/2024	0	12,311,447	11,687,329	9/27/2022	3/23/2023	6/1/2023	2/4/2025	11,687,329	(0)	RO&M: CIP 1401-06050	Moorhead Construct Kevin Moorhead
	Engineering for Creek Stabilization & Welcome Center Waterline		7%	TBD	0	78,650	78,650	EJCDC Contract Amend #3	2/20/2025			0	78,650	RO&M: CIP 1401-06050	Davis & Floyd Travis Dupree
B	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	CY 2022	100%	11/1/2024	0	0	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	Sometime in 2022	8/29/2025	0	0	TBD	Thomas & Hutton Lee Brackett
C	Dewatering Equipment Replacement at WRF See below (JM, KL)	2024-06	25%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09011	Varies. See Below
	Design, Construction Admin, and Inspection SCIIP MATCH		75%	PHASE II 6/30/2026	440,300	0	440,300	9/15/2023	12/19/2023	1/11/2024		307,352	132,948	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar
	Construction SCIIP GRANT		5%	PHASE II 6/30/2026	0	4,216,749	4,147,936	3/22/2024	7/30/2024	7/26/2024		294,323	3,853,613	PROJ & CONT 1501-09011	Harper GC Justin Jones
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) See below (CE, KL)	2024-08	15%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09009	Varies. See Below
	Engineering SCIIP MATCH		75%	9/29/2025	584,500	0	557,000	N/A	9/15/2023	10/3/2023		363,975	193,025	PROJ & CONT 1501-09009	Ardurra Priya Verravalli
	Manhole Resiliency Plan: Project 1c SCIIP MATCH		3%	9/30/2025	87,500	0	87,500	N/A	4/21/2025	4/21/2025		16,200	71,300	PROJ & CONT 1501-09009	Ardurra Priya Verravalli
	Construction/Rehabilitation SCIIP GRANT		75%	SC: 9/18/2025 FC: 10/23/2025	0	4,061,570	4,061,570	8/14/2024	11/20/2024	1/27/2025		215,142	3,846,429	PROJ & CONT 1501-09009	Bio-Nomic Services Buck Stevenson
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report (CE)	2025-03	100%	3/31/2025	141,000	0	141,000	Consent Order Prof Svcs	9/30/2024			141,000	0	PROJ & CONT 1501-09012	Ardurra Priya Verravalli
F	CONSENT ORDER Evaluation of Gravity Sewer CCTV/Smoketesting from 1A (WRF) to MH29 (KL)	2026-05	5%	11/15/2025	31,500	0	31,500	Prof Svcs	8/12/2025			4,471	27,029	PROJ & CONT 1501-09014	Ardurra Priya Verravalli
G	Consent Order Speeds Creek FM Replacement Engineering Design & Easements Only (CE)	2025-TBD	0%	TBD	TBD	0	TBD	IDC Engineer				0	0	PROJ & CONT 1501-09015	TBD
					1,284,800	8,278,319	9,466,806	TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:				1,342,463	8,124,343	TOTAL AWARDED BUDGET REMAINING	

FY2026 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

11/21/2025 11:34

Row #	Restricted Fund Projects (Project Manager)	Notes
A	I-85 Corridor Phase II See below (CE)	7/21: Spoke with J Reynolds about grass not growing on Phase II project along interstate, he said he'll call contractor because it is a warranty item and we need the grass to stabilize the site. SCDES will hold us accountable for any offsite impact due to erosion. JR sent Moorhead an email same day.
	Engineering and Inspection Services COUNTY FUNDED	7/25: Received GIS info from R Love. Forwarded to D Gant for review 7/28. Still need to locate/GPS service cleanout at SC59/Fairplay Blvd and shoot elevations of manhole rim/grade elevations. 8/4: Locate clamp received. Waiting for GPR training to be scheduled. 8/6: Moorhead acknowledged by email that additional stabilization is required. Likely to be performed in September. 8/21: Put on backburner a little by D&F due to their work on SCIP.
	Construction EDA/RIA/COUNTY FUNDED	9/8: R Love is coordinating with GeoTrack on design assumptions for the embankment design. 10/21: Travis Dupree working on two alternatives for streambank--culvert system and bridge. Expect tech memo soon. 10/21: Received draft of memo for review. 11/3: Received plans for waterline and creek crossing to review. Sent to KL, MM, and JW.
	Engineering for Creek Stabilization & Welcome Center Waterline	
B	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	11/4: Phil Shirley, interim Oconee County Admin, mentioned SCDOT will not allow sewer under pavement. 11/19: P Shirley/county council requested a letter to SCDOT with justification for the sewer line to be installed beneath asphalt. CE asked him to have T&H provide draft for OJRSA to modify.
C	Dewatering Equipment Replacement at WRF See below (JM, KL)	1/6/2025: Received 90% plans, Jackson Electric visited site to assess. 1/22: Received SCDES construction permit application payment request of \$550.
	Design, Construction Admin, and Inspection SCIP MATCH	2/4: Board approved contracts. Signed, submitted stormwater permit application. 3/10: Received feedback from SCRIA on contract. KCI will need to oversee a few items and respond. 3/28: Received final contract as approved by RIA for signature. Barbian asked Harper to sign then forward for OJRSA signature. 4/17: Signed contract. 7/25: Looking at November mobilization. Looking at substantial completion in mid-July 2026. 9/15: Continuing to work on electrical. 10/2: Harper will apply for building permits soon.
	Construction SCIP GRANT	
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) See below (CE, KL)	PO/Contract Amount includes \$700,000 owner contingency 9/15: Contractor update--3,204 LF relining and 59 manhole rehabs remain. Lining completion on 9/22 and manholes to be completed by 10/9. Lining samples to be completed by 10/20 and manhole samples by 11/3. They did not receive any sample results last week.
	Engineering SCIP MATCH	9/22: BNS reported 2 lining shots done last week and 2 remaining. Completed 9 manholes last week and have 49 remaining. Provided new schedule with final completion of 11/3. Estimate 75% complete. 10/6: Culy will start back up manhole rehab tomorrow, 47 remaining. R/W restoration to continue. They need to review KL's comments regarding overflow. 10/6: Board approved additional \$159,000 for Ardurra to administer additional manhole rehab work. 10/14: Ardurra scheduling a site visit at Cross Creek next week. 10/29: CIPP lining complete (~20,496 LF) and testing underway. Have 3 crews on job, will have 5 crews working soon. Goal is for all field work by Thanksgiving and substantial completion by end of December. Received S&ME geotech eval and recommendation report. Will not perform Manhole Resilience Plan due to time constraints and will instead use SCIP money for manhole rehab as already approved by board. 11/17: Work for substantial completion appears to be 11/11 per Gantt chart received today (manhole spray cement on Emegency Ln and Freeman St) with final completion the following week. Not sure if
	Manhole Resiliency Plan: Project 1c SCIP MATCH	
	Construction/Rehabilitation SCIP GRANT	
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report (CE)	5/5: Received draft report to review. 6/2: Provided comments to Priya. 7/24: Received final report. COMPLETE.
F	CONSENT ORDER Evaluation of Gravity Sewer CCTV/Smoketesting from 1A (WRF) to MH29 (KL)	Review CCTV for 9,525 LF of 30" and 36" RCP and 29 manhole inspections to develop list of defects for design of sewer rehab. 8/15: Engineer confirmed receipt of data (delivered a few months ago). They are verifying all information. 10/29: Engineer working on review and report.
G	Consent Order Speeds Creek FM Replacement Engineering Design & Easements Only (CE)	CONSENT ORDER ITEM 7/15/2024: As identified in the 20 Year Master Plan, this force main should be replaced with similar sized pipe. 8/5: Waiting on IDC engineer.

010 OJRSA FUND
 004 REVENUE
 00401 REVENUE

Revenue Report

Ocone Joint Rsa
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Level 4 Summary for October 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 OJRSA FUND								
004 REVENUE								
00401 REVENUE								
01790 UNRESTRICTED INTEREST	\$25,000.00	\$0.00	\$25,000.00	\$9,081.38	36	\$42,082.83	168	(\$17,082.83)
01830 HAULED WASTE SVCES	\$213,502.00	\$0.00	\$213,502.00	\$21,050.00	10	\$83,145.00	39	\$130,357.00
01840 OTHER REVENUE	\$41,269.00	\$0.00	\$41,269.00	\$23,957.92	58	\$206,096.33	499	(\$164,827.33)
01880 CAPACITY FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
01910 USER FEES	\$6,128,172.00	\$0.00	\$6,128,172.00	\$527,913.34	9	\$2,015,428.58	33	\$4,112,743.42
Total Revenue	\$6,407,943.00	\$0.00	\$6,407,943.00	\$582,002.64	9	\$2,346,752.74	37	\$4,061,190.26
00801 PRETREATMENT								
01850 INDUSTRIES	\$190,278.00	\$0.00	\$190,278.00	\$9,771.98	5	\$53,336.57	28	\$136,941.43
Total Pretreatment	\$190,278.00	\$0.00	\$190,278.00	\$9,771.98	5	\$53,336.57	28	\$136,941.43
01001 RETAIL IMPACT FEE FUND								
01880 CAPACITY FEES	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
Total Retail Impact Fee Fund	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
01101 WHOLESALE IMPACT FEE FUND								
01780 RESTRICTED INTEREST	\$100,000.00	\$0.00	\$100,000.00	\$23,102.50	23	\$80,948.67	81	\$19,051.33
01880 CAPACITY FEES	\$800,000.00	\$0.00	\$800,000.00	\$34,156.00	4	\$85,002.06	11	\$714,997.94
01930 UNUSED CAPACITY FEES	\$76,000.00	\$0.00	\$76,000.00	\$1,203.83	2	\$31,995.45	42	\$44,004.55
Total Wholesale Impact Fee Fund	\$976,000.00	\$0.00	\$976,000.00	\$58,462.33	6	\$197,946.18	20	\$778,053.82
01201 CONTRACT OPERATIONS								
01900 INTERGOV. REIMBURSEMENT	\$50,491.00	\$0.00	\$50,491.00	\$0.00	0	\$57,120.60	113	(\$6,629.60)
Total Contract Operations	\$50,491.00	\$0.00	\$50,491.00	\$0.00	0	\$57,120.60	113	(\$6,629.60)
01301 RETAIL SERVICES								
01780 RESTRICTED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,892.42	0	(\$5,892.42)
01900 INTERGOV. REIMBURSEMENT	\$105,534.00	\$0.00	\$105,534.00	\$0.00	0	\$10,659.58	10	\$94,874.42
01910 USER FEES	\$269.00	\$0.00	\$269.00	\$5,117.56	1902	\$10,570.40	3930	(\$10,301.40)
Total Retail Services	\$105,803.00	\$0.00	\$105,803.00	\$5,117.56	5	\$27,122.40	26	\$78,680.60
01501 CONTINGENCY FUND								
01822 GRANTS - PROJS & CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
01840 OTHER REVENUE	\$7,773,098.00	\$0.00	\$7,773,098.00	\$0.00	0	\$24,244.47	0	\$7,748,853.53
Total Contingency Fund	\$7,773,098.00	\$0.00	\$7,773,098.00	\$0.00	0	\$24,244.47	0	\$7,748,853.53
Total REVENUE	\$15,508,613.00	\$0.00	\$15,508,613.00	\$655,354.51	4	\$2,706,522.96	17	\$12,802,090.04
Total OJRSA FUND	\$15,508,613.00	\$0.00	\$15,508,613.00	\$655,354.51	4	\$2,706,522.96	17	\$12,802,090.04
TOTAL ALL FUNDS	\$15,508,613.00	\$0.00	\$15,508,613.00	\$655,354.51	4	\$2,706,522.96	17	\$12,802,090.04

010 OJRSA FUND
 005 EXPENSES
 00501 ADMINISTRATION

Expenditure Report

Ocone Joint Rsa
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Level 4 Summary for October 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 OJRSA FUND									
005 EXPENSES									
00501 ADMINISTRATION									
01140 100% DEPRECIATION EXPENSE	\$1,238,863.00	\$0.00	\$1,238,863.00	8	\$412,954.32	33	\$0.00	\$825,908.68	67
01300 PAYROLL: SALARIES	\$1,331,852.00	\$0.00	\$1,331,852.00	7	\$393,963.87	30	\$0.00	\$937,888.13	70
01310 OVERTIME	\$35,892.00	\$0.00	\$35,892.00	9	\$13,276.87	37	\$0.00	\$22,615.13	63
01350 PAYROLL: FICA/MEDICARE WH	\$110,941.00	\$0.00	\$110,941.00	7	\$32,600.95	29	\$0.00	\$78,340.05	71
01380 PAYROLL: RETIREMENT	\$253,853.00	\$0.00	\$253,853.00	7	\$73,114.67	29	\$0.00	\$180,738.33	71
02200 COMMISSIONER EXPENSES	\$13,140.00	\$0.00	\$13,140.00	9	\$3,780.00	29	\$0.00	\$9,360.00	71
02220 GROUP INSURANCE	\$264,245.00	\$0.00	\$264,245.00	16	\$105,510.45	40	\$0.00	\$158,734.55	60
02250 INSURANCE-PROPERTY/GENERAL	\$109,186.00	\$0.00	\$109,186.00	0	\$910.90	1	\$0.00	\$108,275.10	99
02260 EMPLOYEE WELLNESS	\$34,987.00	\$0.00	\$34,987.00	11	\$8,768.38	25	\$0.00	\$26,218.62	75
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$47,668.00	\$0.00	\$47,668.00	9	\$20,321.22	43	\$0.00	\$27,346.78	57
02320 EVENTS & MEETING EXPENSES	\$4,400.00	\$0.00	\$4,400.00	5	\$1,471.28	33	\$0.00	\$2,928.72	67
02370 SAFETY	\$50,355.00	\$0.00	\$50,355.00	1	\$9,321.28	19	\$6,063.53	\$34,970.19	69
02380 OFFICE SUPPLIES	\$298,788.00	\$0.00	\$298,788.00	2	\$28,496.13	10	\$0.00	\$270,291.87	90
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$16,500.00	\$0.00	\$16,500.00	8	\$5,216.61	32	\$0.00	\$11,283.39	68
02420 ADMINISTRATION SERVICES	\$280,413.00	\$0.00	\$280,413.00	24	\$158,920.70	57	\$0.00	\$121,492.30	43
02440 O&M CONTINGENCY	\$250,000.00	\$0.00	\$250,000.00	0	\$0.00	0	\$0.00	\$250,000.00	100
02530 R&M: VEHICLES/TRAILERS/EQUIP	\$116,000.00	\$0.00	\$116,000.00	7	\$30,059.25	26	(\$1,152.94)	\$87,093.69	75
02560 FEES & PENALTIES	\$4,339.00	\$0.00	\$4,339.00	64	\$3,451.11	80	\$0.00	\$887.89	20
02590 ROLLING STOCK & EQUIPMENT	\$84,000.00	\$0.00	\$84,000.00	0	\$80,607.00	96	\$0.00	\$3,393.00	4
Total Administration	\$4,545,422.00	\$0.00	\$4,545,422.00	8	\$1,382,744.99	30	\$4,910.59	\$3,157,766.42	69
00601 CONVEYANCE SYSTEM									
02400 SUPPLIES/TOOLS	\$57,342.00	\$0.00	\$57,342.00	1	\$47,891.85	84	\$583.92	\$8,866.23	15
02411 TECHNOLOGY: SCADA	\$22,043.00	\$0.00	\$22,043.00	17	\$3,705.00	17	\$0.00	\$18,338.00	83
02430 SERVICES: PROFESSIONAL/CONSULT	\$142,556.00	\$0.00	\$142,556.00	2	\$69,262.75	49	\$0.00	\$73,293.25	51
02450 CHEMICALS: SODIUM HYPOCHLORITE	\$26,061.00	\$0.00	\$26,061.00	0	\$9,919.48	38	\$3,324.16	\$12,817.36	49
02455 CHEMICALS: HERBICIDE/PESTICIDE	\$2,000.00	\$0.00	\$2,000.00	0	\$781.62	39	\$0.00	\$1,218.38	61
02490 ELECTRICITY	\$279,840.00	\$0.00	\$279,840.00	7	\$84,979.32	30	\$0.00	\$194,860.68	70
02500 WATER	\$11,130.00	\$0.00	\$11,130.00	5	\$4,041.63	36	\$0.00	\$7,088.37	64
02540 EQUIPMENT RENTALS	\$15,000.00	\$0.00	\$15,000.00	9	\$3,452.36	23	\$0.00	\$11,547.64	77
02550 BUILDINGS & GROUNDS	\$6,000.00	\$0.00	\$6,000.00	1	\$101.44	2	(\$65.44)	\$5,964.00	99
02590 ROLLING STOCK & EQUIPMENT	\$32,025.00	\$0.00	\$32,025.00	0	\$31,621.09	99	\$0.00	\$403.91	1
04030 FLOW MONITOR STAS: RICHLAND	\$0.00	\$0.00	\$0.00	0	\$8,563.74	0	\$2,081.40	(\$10,645.14)	0
05000 PUMP STATIONS	\$225,410.00	\$0.00	\$225,410.00	3	\$28,281.83	13	\$708.53	\$196,419.64	87
05010 PUMP STATIONS: CANE PS	\$0.00	\$0.00	\$0.00	0	\$4,850.00	0	\$0.00	(\$4,850.00)	0
05020 PUMP STATIONS: CHOESTOEA PS	\$0.00	\$0.00	\$0.00	0	\$510.78	0	\$0.00	(\$510.78)	0
05040 PUMP STATIONS: CRYOVAC PS	\$0.00	\$0.00	\$0.00	0	\$231.04	0	\$0.00	(\$231.04)	0
05080 PUMP STATIONS: HALFWAY BR PS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$1,025.00	(\$1,025.00)	0
05100 PUMP STATIONS: MARTIN CREEK PS	\$0.00	\$0.00	\$0.00	0	\$309.38	0	\$0.00	(\$309.38)	0
05110 PUMP STATIONS: MILLBROOK PS	\$0.00	\$0.00	\$0.00	0	\$152.54	0	\$0.00	(\$152.54)	0

010 OJRSA FUND
005 EXPENSES
00601 CONVEYANCE SYSTEM

Oconee Joint Rsa
Expenditure Report
Level 4 Summary for October 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05140 PUMP STATIONS: SENECA PS	\$0.00	\$0.00	\$0.00	0	\$131.35	0	\$0.00	(\$131.35)	0
05150 PUMP STATIONS: SPEEDS PS	\$0.00	\$0.00	\$0.00	0	\$434.59	0	\$0.00	(\$434.59)	0
05230 GRAVITY SEWER & FORCE MAINS	\$145,000.00	\$0.00	\$145,000.00	9	\$32,148.15	22	\$4,842.86	\$108,008.99	74
Total Conveyance System	\$964,407.00	\$0.00	\$964,407.00	6	\$331,369.94	34	\$12,500.43	\$620,536.63	64
00701 WRF OPERATIONS									
02400 SUPPLIES/TOOLS	\$6,500.00	\$0.00	\$6,500.00	7	\$3,422.45	53	(\$156.95)	\$3,234.50	50
02411 TECHNOLOGY: SCADA	\$6,511.00	\$0.00	\$6,511.00	0	\$0.00	0	\$0.00	\$6,511.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$15,750.00	\$0.00	\$15,750.00	0	\$4,075.00	26	\$0.00	\$11,675.00	74
02451 CHEMICALS: CHLORINE	\$74,160.00	\$0.00	\$74,160.00	0	\$19,832.82	27	\$0.00	\$54,327.18	73
02452 CHEMICALS: POLYMER	\$66,000.00	\$0.00	\$66,000.00	6	\$16,557.31	25	\$0.00	\$49,442.69	75
02454 CHEMICALS: SODIUM BISULFITE	\$25,000.00	\$0.00	\$25,000.00	29	\$7,327.89	29	\$0.00	\$17,672.11	71
02457 CHEMICALS: OTHER	\$6,800.00	\$0.00	\$6,800.00	0	\$1,433.86	21	\$0.00	\$5,366.14	79
02470 GARBAGE	\$396.00	\$0.00	\$396.00	7	\$111.00	28	\$0.00	\$285.00	72
02480 NATURAL GAS	\$1,590.00	\$0.00	\$1,590.00	4	\$258.17	16	\$0.00	\$1,331.83	84
02490 ELECTRICITY	\$337,080.00	\$0.00	\$337,080.00	9	\$116,140.38	34	\$0.00	\$220,939.62	66
02500 WATER	\$5,300.00	\$0.00	\$5,300.00	0	\$4,317.12	81	\$0.00	\$982.88	19
02510 SLUDGE DISPOSAL	\$185,389.00	\$0.00	\$185,389.00	8	\$51,362.95	28	\$0.00	\$134,026.05	72
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$5,000.00	0	\$0.00	0	\$360.93	\$4,639.07	93
02550 BUILDINGS & GROUNDS	\$17,900.00	\$0.00	\$17,900.00	9	\$2,471.40	14	\$355.12	\$15,073.48	84
02590 ROLLING STOCK & EQUIPMENT 03000	\$29,000.00	\$0.00	\$29,000.00	0	\$18,810.42	65	\$0.00	\$10,189.58	35
WATER RECLAMATION FACILITY Total Wrf	\$919,919.00	\$0.00	\$919,919.00	1	\$30,823.85	3	\$0.00	\$889,095.15	97
Operations	\$1,702,295.00	\$0.00	\$1,702,295.00	4	\$276,944.62	16	\$559.10	\$1,424,791.28	84
00801 PRETREATMENT									
01300 PAYROLL: SALARIES	\$82,469.00	\$0.00	\$82,469.00	8	\$28,423.96	34	\$0.00	\$54,045.04	66
01380 PAYROLL: RETIREMENT	\$15,306.00	\$0.00	\$15,306.00	8	\$5,232.93	34	\$0.00	\$10,073.07	66
02220 GROUP INSURANCE	\$8,347.00	\$0.00	\$8,347.00	16	\$3,402.25	41	\$0.00	\$4,944.75	59
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$4,110.00	\$0.00	\$4,110.00	16	\$1,305.99	32	\$0.00	\$2,804.01	68
02380 OFFICE SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	0	\$167.76	4	\$0.00	\$4,332.24	96
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$1,335.00	\$0.00	\$1,335.00	3	\$217.43	16	\$0.00	\$1,117.57	84
02430 SERVICES: PROFESSIONAL/CONSULT	\$42,498.00	\$0.00	\$42,498.00	1	\$26,463.00	62	\$0.00	\$16,035.00	38
Total Pretreatment	\$158,565.00	\$0.00	\$158,565.00	6	\$65,213.32	41	\$0.00	\$93,351.68	59
00901 LABORATORY									
02400 SUPPLIES/TOOLS	\$6,200.00	\$0.00	\$6,200.00	6	\$3,565.33	58	\$0.00	\$2,634.67	42
02430 SERVICES: PROFESSIONAL/CONSULT	\$47,230.00	\$0.00	\$47,230.00	9	\$10,792.51	23	\$0.00	\$36,437.49	77
02456 CHEMICALS: LABORATORY	\$5,400.00	\$0.00	\$5,400.00	22	\$3,103.82	57	\$0.00	\$2,296.18	43
Total Laboratory	\$58,830.00	\$0.00	\$58,830.00	10	\$17,461.66	30	\$0.00	\$41,368.34	70

010 OJRSA FUND
005 EXPENSES
01201 CONTRACT OPERATIONS

Oconee Joint Rsa
Expenditure Report
Level 4 Summary for October 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
01201 CONTRACT OPERATIONS									
02411 TECHNOLOGY: SCADA	\$2,202.00	\$0.00	\$2,202.00	0	\$0.00	0	\$0.00	\$2,202.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$5,100.00	\$0.00	\$5,100.00	0	\$100.00	2	\$0.00	\$5,000.00	98
02490 ELECTRICITY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	(\$0.00)	0
02500 WATER	\$630.00	\$0.00	\$630.00	0	\$195.00	31	\$0.00	\$435.00	69
02521 FUEL: GENERATORS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02550 BUILDINGS & GROUNDS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
05170 PUMP STATIONS: GCCP-PS	\$10,500.00	\$0.00	\$10,500.00	0	\$107.14	1	\$0.00	\$10,392.86	99
Total Contract Operations	\$19,432.00	\$0.00	\$19,432.00	0	\$402.14	2	\$0.00	\$19,029.86	98
01301 RETAIL SERVICES									
02400 SUPPLIES/TOOLS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02411 TECHNOLOGY: SCADA	\$1,370.00	\$0.00	\$1,370.00	0	\$0.00	0	\$0.00	\$1,370.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$93,337.00	\$0.00	\$93,337.00	1	\$14,257.00	15	\$0.00	\$79,080.00	85
02490 ELECTRICITY	\$8,820.00	\$0.00	\$8,820.00	16	\$2,984.17	34	\$0.00	\$5,835.83	66
02500 WATER	\$1,050.00	\$0.00	\$1,050.00	0	\$0.00	0	\$0.00	\$1,050.00	100
05000 PUMP STATIONS	\$725.00	\$0.00	\$725.00	0	\$0.00	0	\$0.00	\$725.00	100
Total Retail Services	\$105,802.00	\$0.00	\$105,802.00	2	\$17,241.17	16	\$0.00	\$88,560.83	84
01401 CAPITAL PROJECTS									
06050 SEWER SOUTH PHASE II	\$0.00	(\$1,783,376.00)	(\$1,783,376.00)	0	\$1,777,897.95	(100)	\$0.00	(\$3,561,273.95)	200
06071 SENECA PS & FM UPGRADE/SPEEDS	\$80,000.00	\$0.00	\$80,000.00	25	\$103,000.00	129	\$0.00	(\$23,000.00)	(29)
Total Capital Projects	\$80,000.00	(\$1,783,376.00)	(\$1,703,376.00)	0	\$1,880,897.95	0	\$0.00	(\$3,584,273.95)	0
01501 CONTINGENCY FUND									
00002 CONTINGENCY EXPENSES	\$8,556,158.00	\$0.00	\$8,556,158.00	0	\$0.00	0	\$0.00	\$8,556,158.00	100
09009 COLLECTION SYSTEM REHAB	\$0.00	(\$159,000.00)	(\$159,000.00)	0	\$150,547.20	(95)	\$0.00	(\$309,547.20)	195
09011 DEWATERING EQUIP REPLACEMENT	\$0.00	\$0.00	\$0.00	0	\$312,753.43	0	\$0.00	(\$312,753.43)	0
09014 MH1A-MH29 GRAVITY SEWER REHAB	\$0.00	\$0.00	\$0.00	0	\$4,471.00	0	\$0.00	(\$4,471.00)	0
Total Contingency Fund	\$8,556,158.00	(\$159,000.00)	\$8,397,158.00	0	\$467,771.63	6	\$0.00	\$7,929,386.37	94
Total EXPENSES	\$16,190,911.00	(\$1,942,376.00)	\$14,248,535.00	4	\$4,440,047.42	31	\$17,970.12	\$9,790,517.46	69
Total OJRSA FUND	\$16,190,911.00	(\$1,942,376.00)	\$14,248,535.00	4	\$4,440,047.42	31	\$17,970.12	\$9,790,517.46	69
TOTAL ALL FUNDS	\$16,190,911.00	(\$1,942,376.00)	\$14,248,535.00	4	\$4,440,047.42	31	\$17,970.12	\$9,790,517.46	69



Fiscal Year 2026 Supplemental Budget #2

December 1, 2025 Board Meeting

OPERATIONS & MAINTENANCE FUND		Current (\$)	Incr/ Decr (\$)	Amended (\$)	Note
O&M FUND REVENUES	Dept Total	6,759,426	0	NO CHANGE	
401/501/801/1201 Departments					
O&M FUND EXPENSES		6,759,426	0	NO CHANGE	
101/201/501 Administration (not including depreciation)	Dept Total	3,775,898	0	NO CHANGE	
601 Conveyance System	Dept Total	964,406	0	NO CHANGE	
701 WRF Operations	Dept Total	1,702,295	0	NO CHANGE	
801 Pretreatment	Dept Total	158,565	0	NO CHANGE	
901 Laboratory	Dept Total	58,830	0	NO CHANGE	
1201 Contract Operations (I-85 Sewer)	Dept Total	19,432	0	NO CHANGE	
1401 O&M Capital Improvement Projects	Dept Total	80,000	0	NO CHANGE	

RESTRICTED AND OTHER FUNDS		Current (\$)	Incr/ Decr (\$)	Amended (\$)	Note
FUND REVENUES					
1001 RETAIL IMPACT FUND (RESTRICTED USE)		5,000	0	NO CHANGE	
1101 WHOLESALE IMPACT FUND (RESTRICTED USE)		976,000	0	NO CHANGE	
1301/1401 RETAIL OPERATIONS & MAINTENANCE FUND (UNRESTRICTED USE)		105,802	0	NO CHANGE	
1501 PROJECTS & CONTINGENCY FUND (RESTRICTED USE)		8,715,158	0	NO CHANGE	
FUND EXPENSES					
1001 RETAIL IMPACT FUND (RESTRICTED USE)		0	0	NO CHANGE	
1101 WHOLESALE IMPACT FUND (RESTRICTED USE)		0	0	NO CHANGE	
1301/1401 RETAIL OPERATIONS & MAINTENANCE FUND (UNRESTRICTED USE)		1,889,178	198,664	2,087,842	
1401-06050 Sewer South Phase II			198,664		[A]
1501 PROJECTS & CONTINGENCY FUND (RESTRICTED USE)		8,715,158	0	NO CHANGE	

NOTES

[A] Return of remaining funds to Oconee County following closeout of construction project. Revenues from county payments accounted for during previous fiscal years.



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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors
Oconee Joint Regional Sewer Authority
Seneca, South Carolina

We have performed the procedures enumerated below on the accounting records for South Carolina Rural Infrastructure Authority Grant S-23-2067 for the grant period beginning February 23, 2023, and ending February 5, 2025. The management of Oconee Joint Regional Sewer Authority is responsible for the accounting records for South Carolina Rural Infrastructure Authority Grant S-23-2067 for the grant period beginning February 23, 2023, and ending February 5, 2025.

The Board of Directors of Oconee Joint Regional Sewer Authority has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of assisting users in understanding Oconee Joint Regional Sewer accounting records for South Carolina Rural Infrastructure Authority Grant S-23-2067 for the grant period beginning February 23, 2023 and ending February 5, 2025. Additionally, the boards of directors of the Oconee Joint Regional Sewer Authority have agreed to and acknowledged that the procedures performed are appropriate for their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. We matched amounts in the spreadsheet (final—RO&M check Register) to receipts and invoices for the grant period beginning February 23, 2023, and ending February 5, 2025.
 2. We traced the balances from the final spreadsheet to the general ledger during the grant period beginning February 23, 2023, and ending February 5, 2025.
 3. **We recalculated the amount to be returned to Oconee County (\$1,982,039.70) by calculating the net of deposits and reimbursements for the period in the spreadsheet and subtracting the interest earned on the OJRSA investment and the late fee charged the county.**
- Refund of \$1,783,375.70 approved with Supplemental Budget #1.
- Refund of additional \$198,664.00 to be considered with Supplemental Budget #2.
- Total refund = \$1,982,039.70

No exceptions were found as a result of these procedures.

We were engaged by the Board of Directors of Oconee Joint Regional Sewer Authority to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an audit or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records for South Carolina Rural Infrastructure Authority Grant S-23-2067 for the grant period beginning February 23, 2023 and ending February 5, 2025. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Oconee Joint Regional Sewer Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the board of directors of the Oconee Joint Regional Sewer Authority and is not intended to be and should not be used by anyone other than these specified parties.

Stancil Cooley Estep & Stamey, LLP

Seneca, South Carolina
October 31, 2025

2026 Schedule of OJRSA Public Meetings and Holidays

SC Code of Law Section 30-4-80(a) requires public bodies to publish all scheduled meetings at the beginning of each calendar year. Executive Committee, ad hoc committee(s), or other meetings may be scheduled during the year as necessary. **Meeting dates, times, and locations are subject to change or cancellation.** All meetings are held in the Lamar Bailes Board Room at the OJRSA Operations & Administration Building, 623 Return Church Road, Seneca, South Carolina unless otherwise noted below. Call the OJRSA at 864-972-3900 for updates.

JANUARY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY

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22	23	24	25	26	27	28

MARCH

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29	30	31				

APRIL

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MAY

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31						

JUNE

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JULY

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AUGUST

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30	31					

SEPTEMBER

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26	27	28	29	30		

OCTOBER

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NOVEMBER

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29	30					

DECEMBER

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26	27	28	29	30	31	

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|--|---|
| <ul style="list-style-type: none"> Board of Commissioners 4:00pm/Annual Members' Meeting 5:00pm. <i>Walhalla Depot, 211 South College Street, Walhalla</i> Board of Commissioners Meeting 4:00pm Finance & Administration Committee Meeting 9:00am Operations & Planning Committee Meeting 8:30am | <ul style="list-style-type: none"> Board of Commissioners Meeting 2:00pm <i>DECEMBER ONLY</i> Reconstitution Committee 9:00am OJRSA Holiday per Personnel Policy Manual (Office Closed) |
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Board and Committee Meetings

Commissioners (4:00pm) & Annual Members' (5:00pm): Jan 5 at *Walhalla Depot, 211 South College Street, Walhalla*

Commissioners (4:00pm): Jan 5, Feb 2, Mar 2, Apr 6, May 4, Jun 1, Jul 6, Aug 3, Sep 14*, Oct 5, Nov 2

Commissioners DECEMBER ONLY (2:00pm): Dec 7

Ad Hoc Reconstitution (9:00am): Jan 8, Feb 12, Mar 12, Apr 9, May 14, Jun 11, Jul 9, Aug 13, Sep 10, Oct 8, Nov 12, Dec 10

Finance & Administration (9:00am): Jan 27, Feb 24, Mar 24, Apr 28, May 26, Jun 23, Jul 28, Aug 25, Sep 22, Oct 27, Nov 24, Dec 15*

Operations & Planning (8:30am): Jan 15, Feb 19, Mar 19, Apr 16, May 21, Jun 18, Jul 16, Aug 20, Sep 17, Oct 15, Nov 19, Dec 17

* Rescheduled due to holiday

Holidays

- | | | |
|--------------------------------------|----------------------------|-------------------------------------|
| Jan 1 New Year's Day | Jul 3 Independence Day | Nov 26,27 Thanksgiving Holidays |
| Jan 19 Martin Luther King Jr Day | Sep 7 Labor Day | Dec 23,24,25 Christmas Holidays |
| May 25 Memorial Day | Nov 11 Veterans Day | |