



ADMINISTRATOR'S REPORT
Kevin Bronson
Office of the City Administrator
Westminster, South Carolina

January 9, 2026

GENERAL INFORMATION

Farewell Reception for Reagan and Kaylee Osbon

The Westminster community will host a drop-in Farewell Reception for Reagan and Kaylee on Thursday, January 15, 2026 from 3:00 pm to 5:00 pm at the Westminster Depot. All are welcome to attend.

Reagan has accepted the position as Special Projects Manager with the City of Goose Creek. January 15, 2026 will be his last day with the City of Westminster.

Annual Legislative Delegation Meeting – in Westminster

The Oconee County Legislative Delegation has scheduled the Annual Delegation Meeting to be held on Thursday, January 22, 2026 at 6:00 p.m. at the Westminster Depot. The News Release for the meeting is attached.

Fundraising efforts underway for WP Anderson Park Playground Equipment and the William Bartram Statue

Charitable donation accounts are set up with the Community Foundation of Greater Clemson for both projects. Donations made through these accounts are fully tax deductible. The Foundation will provide letters of acknowledgement directly to those making contributions. Attached are two slide decks for the projects, both contain QR Codes that link directly to the donation accounts.

Winter Operations at Oconee County Parks and Recreation Areas

Oconee County Parks, Recreation and Tourism announces changes to park and lake access area operations for the winter season. Except during instances of flooding, freezing or the presence of ice, the parks and access areas will follow an amended schedule. Chau Ram County Park hours are listed below.

Westminster's Chau Ram County Park:

- Winter Park Hours – Thursday to Sunday from 12:00 p.m. to 4:00 p.m.
- Campground is closed from November 16, 2025 through February 28, 2026.
- Park will be closed December 15, 2025 through January 4, 2026 for Winter Break.

Additional information regarding Oconee County parks and recreation areas may be found at <https://experienceoconee.com/>.

New Recreation Batting Cage and Practice Facility

Contractors are installing two new batting cages and upgrading the restrooms and climate control at the old fire bay near City Hall. The project is scheduled to be completed by next week. Additional security features and remote access control will be included shortly after completion. City Staff upgraded the lighting in the building as well. There will be a small seating area for families. The facility is located at the old fire bay behind City Hall, at 205 Mimosa Street.

Downtown Streetscape Update

The Westminster Downtown Streetscape was awarded by City Council at its October 14, 2025 meeting to Foothills Contracting (pending granting agency approval) for \$2,158,005.00.

The SC Department of Commerce provided approval during the holidays for the city to proceed. The construction contract was signed this week with the contractor and a construction schedule is expected within the next two weeks. More details will be in the next Administrator Report.

This Week in Rec: An Update from Recreation Director Herb Poole

- The Westminster Recreation Department hosted several pre-season basketball events over the last few weeks, including our pre-season tournament, our Super Saturday and Super Sunday event, and our New Years Bash Tournament. All were extremely successful.
- Regular season basketball games schedules are on the WRD Facebook page.
- We recently concluded our Holiday Meals program. We were able to feed approximately 50 kids each non-holiday weekday during the SDOC Christmas Break. Donors funded the event.
- Volleyball registration will begin soon. Baseball, softball, and T-ball registration will be held after.
- Work at our new indoor batting cages located in the old fire house building is ongoing. Hopefully it will be ready to use soon.

Horton Outdoor Recreational Area

Friday, December 19, 2025 the encroachment permit from SCDOT was issued, this was the last sub-component permit need to apply for a building permit which AMW has now completed. Inspectors have approved the concrete pad to be poured which will happen as soon as scheduling and weather allow. AMW Construction provided the attached updated schedule to reflect the current timing of construction events. Lord willing and the creek don't rise, the project will be complete around the first of April.

Mammoth Construction plans to have workers back on site within the next few weeks to install the driveway entrance, curb and gutter per the SCDOT permit from Hall Road on the project site and work on punch list items.

SCIIP Sewer Improvements Phase I

Tugaloo/McClam have started removing old piers for McNair Crossing. Still waiting on parts for McNair Crossing.

SCIIP Sewer Improvements Phase II

LW Inc has completed Section A (behind Yousef's and the former Burger King Site) and has received approval for demolition of old manholes on Section A. They have moved to Section C (Main Street) and continue to install sewer line.

Lucky Street, James Street, and Highland Avenue Water Improvements

Preliminary plans have been completed and approved, and Civil Engineer Troy Rosier is preparing documents to bid.

Chief of Police Report

The monthly report from Chief of Police Fred Miller is attached. At the conclusion of the report, Chief Miller summarizes police activity from calendar year 2025, including increases in police contacts and decreases in vehicular accidents.

Westminster Planning Commission

Nothing to report.

OJRSA

The draft meeting minutes for the January 5, 2026, Board Meeting *and* Annual Members Meeting are attached.

The agenda for the December 12, 2025 Operations & Planning Committee are attached.

Past and future meetings are available on OJRSA's YouTube channel:

<https://www.youtube.com/@OconeeJRSA>

PMPA

Nothing to report.

PLEASE MARK YOUR CALENDARS

January 13, 2026 at 6:00 pm City Council Meeting at the Westminster Fire Department

January 15, 2026 at 8:30 am OJRSA Operations & Planning Committee at OJRSA

January 15, 2026 9:00 am to 2:00 pm, beginning at City Hall, City Council to tour City Facilities

(in order: Westminster Police Department, Westminster Recreation facilities, Westminster Fire Department, Westminster Utilities Shop, Westminster Water Plant)

January 16, 2026 8:00 am to 2:00 pm City Council Annual Priority Setting Workshop at the Westminster Depot

January 19, 2026 City Offices closed to observe Martin Luther King Jr Day

January 21, 2026 at 10:00 am PMPA Board Meeting at PMPA

January 22, 2026 at 6:00 pm Oconee County Legislative Delegation Annual Meeting at the Westminster Depot

January 26, 2026 at 6:00pm Westminster Planning Commission Meeting at Westminster City Hall

January 27, 2026 at 9:00 am OJRSA Finance & Administration Committee at OJRSA

February 2, 2026 at 4:00 pm OJRSA Board Meeting at OJRSA

February 10, 2026 at 6:00 pm City Council Meeting at the Westminster Fire Department

February 12, 2026 at 9:00 am OJRSA Ad Hoc Reconstitution Committee at OJRSA

Special Events Calendar

Farewell Reception for Reagan and Kaylee Osbon – January 15, 2026 from 3:00 pm to 5:00 pm

Westminster Depot

Westminster Senior Center Blood Drive – January 16, 2026 from 11:00 am to 1:00 pm

WSO 211A lucky Street, Westminster, SC 29693.

Annual Oconee County Delegation Meeting – January 22, 2026 at 6:00 pm at the Westminster Depot

The Oconee County Legislative Delegation has scheduled the Annual Delegation Meeting to be held on Thursday, January 22, 2026 at 6:00 p.m. at the Westminster Depot.

2026 Oconee County Chamber of Commerce Annual Meeting – February 3, 2025 at 5:30 pm

Nieri Family Alumni and Visitors Center, Holcombe Family Engagement Room, 220 Madren Center Drive, Clemson, SC 29634

Inaugural Westminster Police Foundation 5K Fun Run - May 16, 2025

More information to come!

Oconee County Legislative Delegation

State of South Carolina

THOMAS ALEXANDER
STATE SENATOR
SENATE DISTRICT #1

BILL WHITMIRE
STATE REPRESENTATIVE
HOUSE DISTRICT #1

ADAM DUNCAN
STATE REPRESENTATIVE
HOUSE DISTRICT #2



OCONEE COUNTY LEGISLATIVE
DELEGATION

OFFICE:
SHORT STREET
WALHALLA, SC

MAILING ADDRESS:
415 SOUTH PINE STREET
WALHALLA, SC 29691

PHONE:
(864) 638-4237

NEWS RELEASE

Date: January 9, 2026

To: All News Media

From: Oconee Legislative Delegation Office
Thomas C. Alexander, Chairman

RE: Annual Legislative Delegation Meeting

The Oconee County Legislative Delegation has scheduled the Annual Delegation Meeting to be held on Thursday, January 22, 2026 at 6:00 p.m. The meeting will be held in the Westminster Depot, located at 129 Main Street, Westminster, South Carolina.

To address the Delegation on any matter, please call the Delegation Office at (864) 638-4237 by 5:00 p.m. on Tuesday, January 20, 2026 to have your name or organization placed on the agenda.

The William Bartram Sculpture Project

A Partnership for Art, History, and Place

In October 2025 the City of Westminster received a grant from the Undiscovered SC program of the South Carolina Department of Parks, Recreation & Tourism to commission and install a public sculpture honoring William Bartram—the pioneering 18th-century naturalist and explorer whose travels through the American Southeast documented the region’s extraordinary biodiversity and Indigenous cultures.

The planned sculpture will depict Bartram in conversation with a Cherokee guide, representing respect, curiosity, and cultural exchange. Surrounding the figures, sculpted natural elements—such as the magnolia grandiflora, white-tailed deer, and butterfly—will symbolize the flora and fauna Bartram described in his writings and continue to embody South Carolina’s natural beauty.

Located in Retreat Street Park, a central and scenic greenspace in downtown Westminster, the artwork will serve as both a destination and educational landmark—a gathering place that connects art, history, and environmental understanding. Interpretive signage and digital links will enhance the experience, providing access to Bartram’s original texts, Cherokee voices, and native plant information

For more information contact Kevin Bronson, Westminster City Administrator, at Kbronson@westminstersc.org



Project Objectives

Commemoration: Honor William Bartram’s enduring influence on American science, conservation, and cultural awareness.

Education: Promote environmental learning, Cherokee cultural heritage, and South Carolina’s historical narrative.

Tourism: Establish a self-sustaining public art destination that draws regional and national visitors, strengthening Westminster’s downtown economy.

Connectivity: Amplify South Carolina’s presence within the national Bartram Trail network.

Community Enrichment: Foster civic pride through art, history, and shared storytelling.

\$190,000 budget (grant covers 50%)

- artist design and development
- sculpture fabrication & materials
- site preparation & installation
- interpretive signage & educational panels
- outreach & launch event
- education programming & workshops
- marketing promotion
- contingency

Use the QR code to donate today to help this project become a reality! All donations are tax deductible.



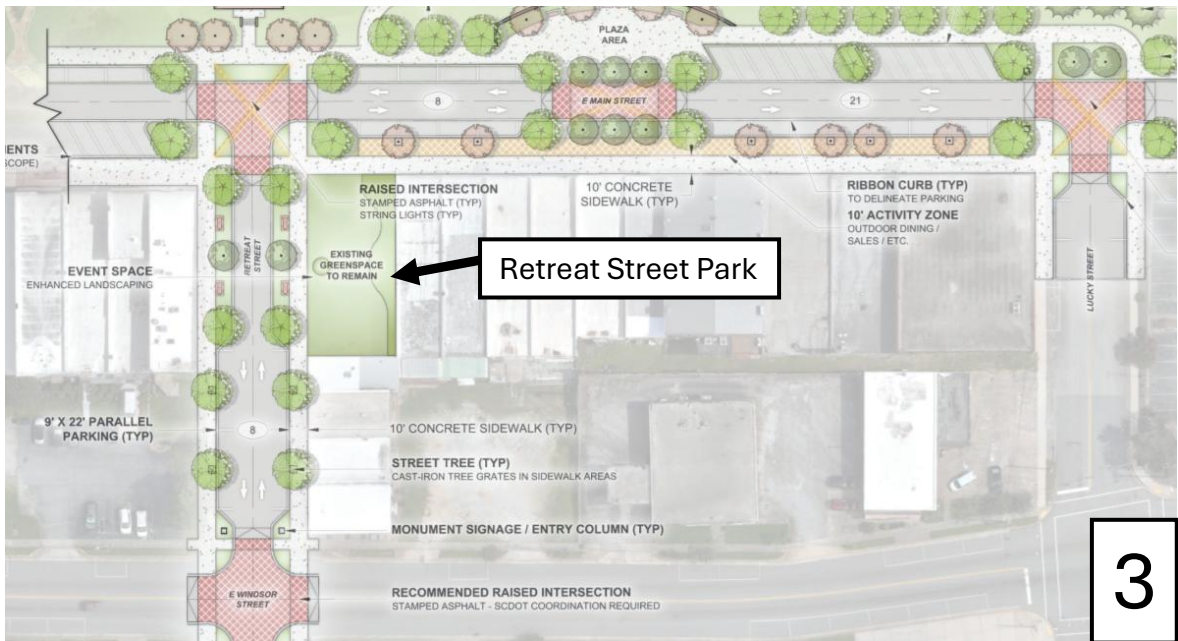
*Pictures are for illustration only and may not reflect the final outcome.



1



2



3

- 1) view of Retreat Street Park, north looking south
- 2) view of park north looking south include existing mural
- 3) downtown streetscape design, new streetscape construction to start Dec 2025
- 4) blooming tree, metal work, existing within the park



4

WP Anderson Park - \$350,000

Westminster lacks a fully accessible playground. The playground described in this attachment costs \$350,000.

Will you help us raise the funds to construct this playground at the WP Anderson Park?

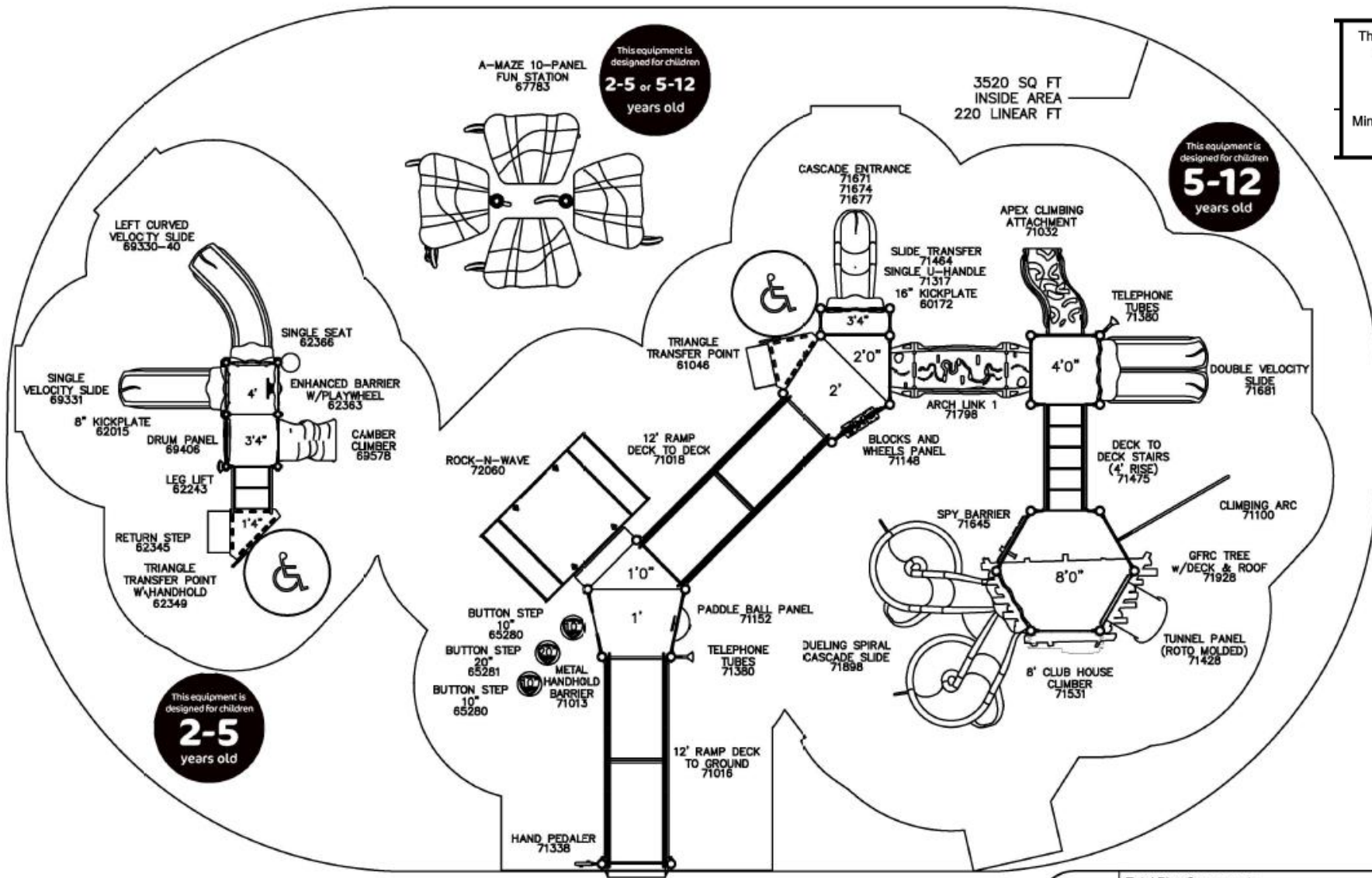
Use the QR code to make tax deductible contributions for the project through the Community Foundation of Greater Clemson.



Westminster
TOGETHER WE GROW

79'-0"

50'-0"



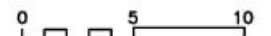
This play equipment is recommended for children ages: 2-5 and 5-12
 Minimum Area Required: 79'-0" x 50'-0"

Scale: 1/8" = 1'-0"
 This drawing can be scaled only when in an 11" x 17" format

User Capacity: 75-120
 Critical Fall Height: 8'-0"

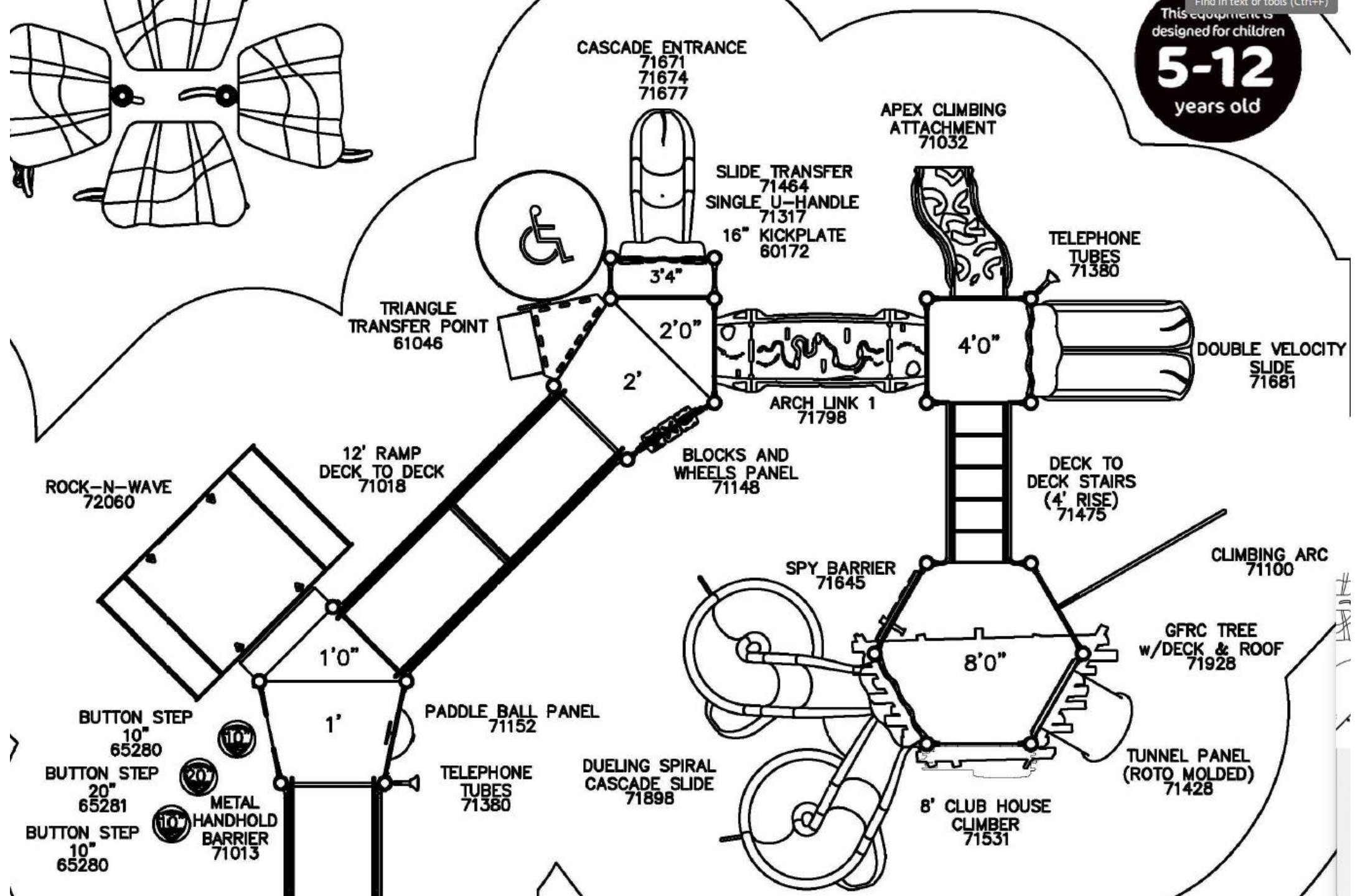
	Total Play Components	7			User Capacity 15-25 Critical Fall Height 4'-0"
	Elevated Play Components	5			
	Elevated Play Components Accessible by Ramp	0	Req.	0	
	Elevated Components Accessible by Transfer	5	Req.	3	
	Accessible Ground Level Components Shown	2	Req.	2	
	Different Types of Ground Level Components	2	Req.	2	

	Total Play Components	17			User Capacity 65-75 Critical Fall Height 8'-0"
	Elevated Play Components	13			
	Elevated Play Components Accessible by Ramp	5	Req.	0	
	Elevated Components Accessible by Transfer	13	Req.	7	
	Accessible Ground Level Components Shown	4	Req.	4	
	Different Types of Ground Level Components	3	Req.	3	



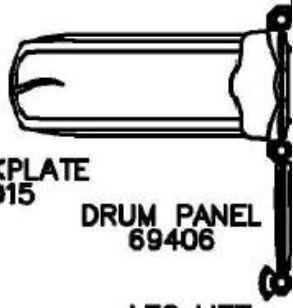
This equipment is designed for children

5-12
years old



SINGLE SEAT
62366

SINGLE
VELOCITY SLIDE
69331



8" KICKPLATE
62015

DRUM PANEL
69406

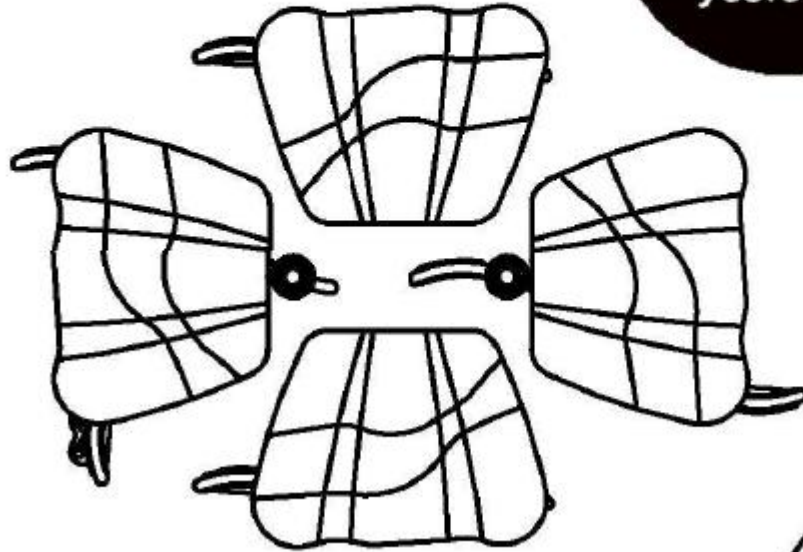
LEG LIFT
62243

RETURN STEP
62345

TRIANGLE
TRANSFER POINT
W/HANDHOLD
62349



A-MAZE 10-PANEL
FUN STATION
67783



This equipment is
designed for children

2-5 or **5-12**
years old

This equipment
designed for ch

2-5
years old



WP Anderson City Park



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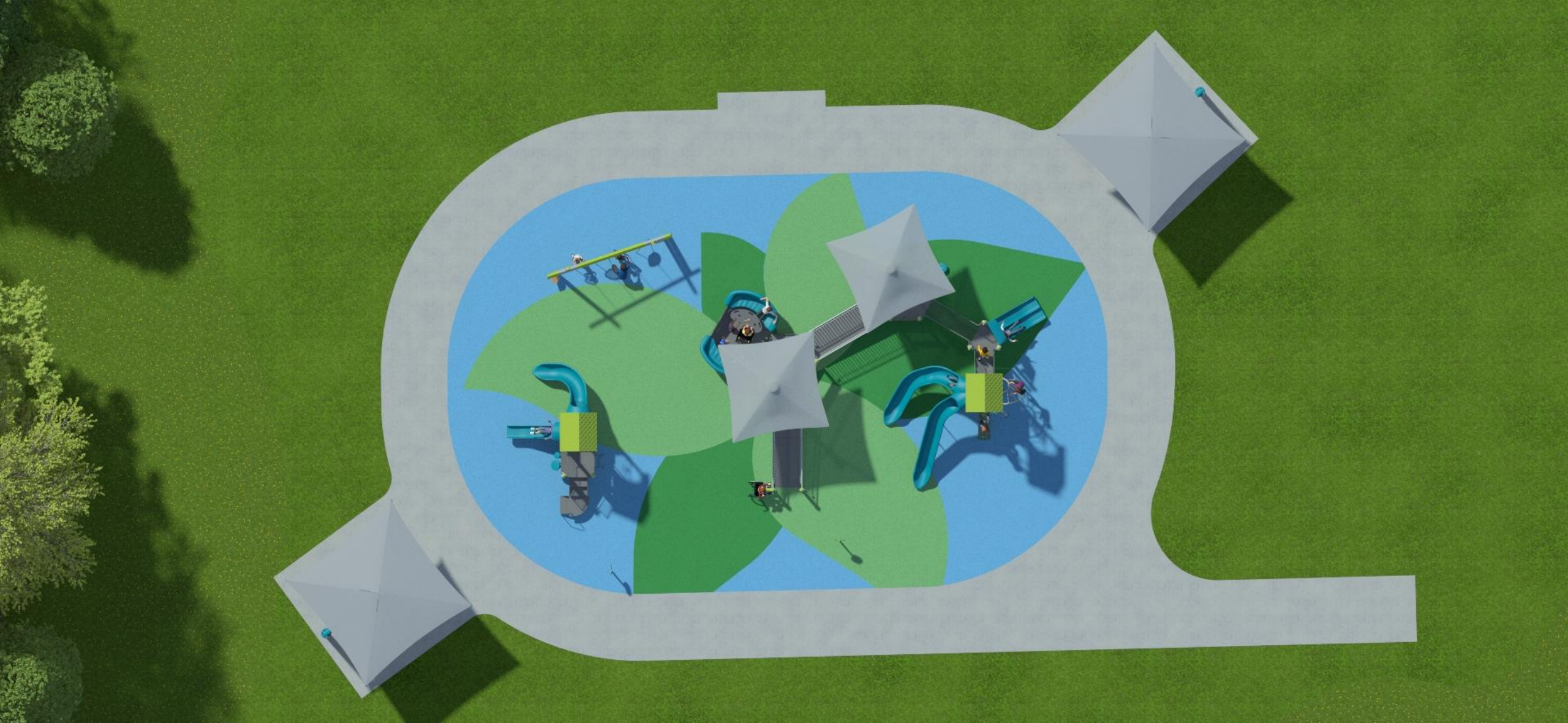


WP Anderson City Park



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WP Anderson City Park



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ID	Task Name	Duration	Start	Finish
1	Westminster picnic shelter	187 days	Tue 8/5/25	Wed 4/22/26
2	underground	24 days	Tue 8/5/25	Fri 9/5/25
3	plumbing	19 days	Tue 8/5/25	Fri 8/29/25
4	electrical	4 days	Mon 9/1/25	Thu 9/4/25
5	fine grade	1 day	Fri 9/5/25	Fri 9/5/25
6	permitting	126 days	Tue 8/5/25	Tue 1/27/26
7	inspection for underground	1 day	Tue 1/6/26	Tue 1/6/26
8	schedule concrete or uncover plumbing / elec for inspector	8 days	Wed 1/7/26	Fri 1/16/26
9	Slab prep	7 days	Mon 1/19/26	Tue 1/27/26
10	prep	4 days	Mon 1/19/26	Thu 1/22/26
11	pour and finish	1 day	Tue 1/27/26	Tue 1/27/26
12	Framing and Rough-in	31 days	Wed 1/28/26	Wed 3/11/26
13	walls	8 days	Wed 1/28/26	Fri 2/6/26
14	trusses	8 days	Mon 2/9/26	Wed 2/18/26
15	set windows	4 days	Mon 2/9/26	Thu 2/12/26
16	Electrical rough	15 days	Thu 2/19/26	Wed 3/11/26
17	plumbing rough	15 days	Thu 2/19/26	Wed 3/11/26
18	hvac rough	15 days	Thu 2/19/26	Wed 3/11/26
19	Finishes	45 days	Thu 2/19/26	Wed 4/22/26
20	siding	20 days	Thu 2/19/26	Wed 3/18/26
21	Drywall	8 days	Thu 3/12/26	Mon 3/23/26
22	set and trim out doors	3 days	Thu 3/19/26	Mon 3/23/26
23	Paint exterior	5 days	Thu 3/19/26	Wed 3/25/26
24	FRP	10 days	Tue 3/24/26	Mon 4/6/26
25	Paint interior	5 days	Tue 3/24/26	Mon 3/30/26
26	sealed concrete	5 days	Tue 4/7/26	Mon 4/13/26
27	Electrical trim out	5 days	Tue 4/14/26	Mon 4/20/26
28	Plumbing trim out	5 days	Tue 4/14/26	Mon 4/20/26
29	HVAC trim out	5 days	Tue 4/14/26	Mon 4/20/26
30	Rubber Base	3 days	Tue 4/14/26	Thu 4/16/26
31	Final clean	2 days	Tue 4/21/26	Wed 4/22/26
32	Exterior	5 days	Thu 3/26/26	Wed 4/1/26
33	ada spaces	5 days	Thu 3/26/26	Wed 4/1/26
34	sidewalks	5 days	Thu 3/26/26	Wed 4/1/26



Westminster Chief of Police Monthly Report

December 2025

Offenses/Incident Reports	37
Vehicle Accidents	10
Use of Force Incidents	1
DUI	1
Arrests	18
Citations Issued	42
Warnings Issued	94
Traffic Stops	136
Security Checks/ Extra Patrol	230
Total Calls	557
Training Hours	8
Senior Checks	10

12/01 WMPD conducted a traffic stop on Westminster Highway, which resulted in the arrest of a male driver for a traffic violation

12/01 WMPD took a report for a larceny of a firearm that occurred on Bulter St. After a lengthy investigation, the gun was recovered and returned to the owner.

12/05 WMPD investigated an incident involving a child that occurred at the Christmas parade.

12/06 WMPD conducted a traffic stop at the intersection of E. North Ave. and Wahalla St., which resulted in the arrest of an adult male driver for distribution of methamphetamine

12/07 WMPD took a report of an auto break-in in which a firearm was reported stolen.

12/08 WMPD took a larceny of a chainsaw report that occurred at a residence on Cedar St.

12/09 WMPD responded to the area of Ann Davis St. and Butler St. after receiving a report of shots being fired from a vehicle. Several shell casings were located in the roadway. There are no further updates at this time.

12/10 WMPD, along with several other agencies, is investigating a cyberattack that occurred within the city.

12/10 WMPD conducted a traffic stop on E. Main and Sunshine Circle, which resulted in the arrest of a male driver for a traffic violation

12/11 WMPD responded to the area of Lucky St., where a homeless encampment was discovered. Officers made contact with a male individual who was determined to be a wanted person out of Seneca.

12/12 WMPD responded to an assault that occurred at a residence on Bermuda St, which resulted in the arrest of a male subject.

On 12/13, WMPD responded to a residence on Wood St., where the homeowner claimed someone had attempted to break into her residence.

12/13 WMPD responded to the intersection of Toccoa Highway and Long Creek Highway in reference to a male subject who was injured when his vehicle ran him over. Officers applied a department-issued tourniquet as a life-saving measure.

12/16 WMPD conducted a traffic stop at the intersection of W. Windsor and E. King St, which resulted in the arrest of a female driver for several traffic violations.

12/16 WMPD conducted a traffic stop at the intersection of Toccoa Hwy and Long Creek Highway, which resulted in the arrest of a male driver for several traffic violations.

12/19 WMPD investigated an alleged assault that took place on E. Main St both parties refused to cooperate, and the case was closed.

12/19 WMPD arrested a female for disturbing the peace after she caused a scene at a residence on N. Piedmont.

12/19 WMPD conducted a traffic stop at the intersection of W. Main St and E. North Ave, which resulted in the arrest of a female driver for several traffic violations.

12/19 WMPD is investigating an alleged assault that took place at a residence on S. Isundega St.

12/20 WMPD arrested a female for disturbing the peace after she caused a scene at a residence on John St.

12/20 WMPD conducted a traffic stop at the intersection of E. Windsor St and Lucky St, which resulted in the arrest of a male driver for several traffic violations.

12/20 WMPD arrested a male juvenile regarding an incident that occurred on E. Main St

12/27 WMPD took a report from a male subject in reference to the larceny of money.

12/28 WMPD arrested a male for disturbing the peace after he caused a scene on Westminster Hwy.

12/29 WMPD is currently investigating an identity theft case that was reported by a female from Cedar St

12/29 WMPD arrested a male subject for several charges after a traffic accident that occurred on Doyle St.

12/29 WMPD is investigating an assault that took place at Ingles.

12/30 WMPD conducted a traffic stop at the intersection of W. Abby and Wahalla St, which resulted in the arrest of a male subject for outstanding warrants for the county.

12/30 WMPD issued a citation to a male subject for his dogs running loose on James St.

12/30 WMPD conducted a traffic stop at the intersection of E. Windsor St and Lucky St, which resulted in the arrest of a male driver for several traffic violations

Notes from the Chief

12/03 Meeting with OCSO 911

12/04 Training

12/05 Zoom meeting in reference to Direct Indictments updates; Tree planting ceremony; Meeting Sled in reference to compliance business checks; and Christmas Parade.

12/06 and 12/07 Follow up on Christmas Parade Incident

12/08 Met with a representative from ROCIC, and met with the Sheriff's Office in reference to an internal incident

12/09 Chief's Meeting in Laurens and Council Meeting

12/10 Follow-up meeting in reference to RMS.

12/11-12 Meeting with SLED and Department Christmas Party

12/16 Department Head Meeting

12/18 SCLLEN meeting in Wahalla

12/21 Meeting with SLED

End of Year comments from the Chief.

In 2025, the Westminster Police Department responded to **9,704 calls for service**, reflecting a sustained need for public safety services within the city. Department activity increased across multiple areas, demonstrating enhanced enforcement and proactive policing efforts. **Warning tickets increased by 115%** (2,378 issued compared to 1,106 in 2024), while **traffic citations rose by 58%** (1,277 compared to 806). **Incident reports increased by 26%** (395 compared to 314), and **arrests increased by 76%** (258 compared to 147). Additionally, officers responded to **76 traffic accidents** during the year, highlighting the department's continued focus on traffic safety and community protection

Fred Miller

Chief of Police



Annual Members' Meeting

Walhalla Depot
211 South College Street, Walhalla, South Carolina
January 5, 2026 at 6:00 PM

*The Annual Members' Meeting is held in accordance with Article IV Section 1 of the
Oconee Joint Regional Sewer Authority Bylaws*

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – OJRSA Board Chair
- B. Welcome Members and Guests** – OJRSA Board Chair
- C. Invocation and Pledge of Allegiance** – Led by Commissioner Josh Riches
- D. Introduction of Attendees** – Led by OJRSA Board Chair
- E. Oconee Joint Regional Sewer Authority Annual Update** – Chris Eleazer, Director
- F. Attendee Questions and Comments to the Current Board Chair, Kevin Bronson (Past Board Chair), and Chris Eleazer, Director**
- G. Adjourn**

Upcoming Meetings

All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.

- Operations & Planning Committee – January 15, 2026 at 8:30 AM
- Finance & Administration Committee – January 27, 2026 at 9:00 AM
- Board of Commissioners – February 2, 2026 at 4:00 PM
- Reconstitution Committee and Executive Committee – February 12, 2026 at 9:00 AM



OCONEE JOINT REGIONAL SEWER AUTHORITY

Commission Meeting

January 5, 2026

The Oconee Joint Regional Sewer Authority Commission meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 8 (Westminster): Kevin Bronson, Board Chair
- Seat 2 (Seneca): Scott Moulder, Board Vice-Chair
- Seat 1 (Seneca): Josh Riches
- Seat 3 (Seneca): Scott McLane
- Seat 4 (Seneca At-Large): Marty McKee
- Seat 5 (Walhalla): Celia Myers
- Seat 6 (Walhalla): Zane Thompson
- Seat 7 (Westminster): Scott Parris
- Seat 9 (Walhalla-Westminster At-Large): David Dial

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

Others present were:

- Lawrence Flynn, OJRSA Attorney
- Andrea Kelley, The Journal
- Dick Mangrum, WGOG Radio
- Brian Ramey, Westminster Mayor
- Charles Morgan, Westminster City Councilman
- Jimmy Powell, Westminster City Councilman
- Robert Royer, AQD

A) Call to Order – Mr. Bronson called the meeting to order at 5:01 p.m.

B) Invocation and Pledge of Allegiance – By Mr. Riches.

C) Board Action Items:

1. **Receive Nominations and Elect a Board Chair to Serve the 2026/2027 Term, Which Expires Upon Election of New Chair at the January 2028 Board Meeting. The Board Chair Shall Also Serve as Chair of the Executive Committee** – Mr. Bronson asked if anyone had any nominations.

Mr. Moulder made a motion, seconded by Mr. Dial, to nominate Mr. Bronson to continue as OJRSA Board Chairman. The motion carried.

THE NEWLY ELECTED CHAIR PRESIDED OVER REMAINDER OF MEETING

2. **Actions Related to Other OJRSA Commissioner Duties for the 2026/2027 Term as Included in the OJRSA Bylaws (Exhibit A):**

- a. **Accept Nominations and Elect the Vice Chair for the OJRSA Board of Commissioners [Position Must be Held by a Current Commissioner]** – Mr. Bronson asked if anyone had any nominations.

Mr. Riches made a motion, seconded by Mr. Parris, to nominate Mr. Moulder to continue as OJRSA Board Vice-Chairman. The motion carried.

- b. **Accept Nominations and Elect the Secretary/Treasurer for the OJRSA Board of Commissioners [Position May, but is Not Required to be, Held by a Current Commissioner]** – Mr. Bronson asked if anyone had any nominations.

Mr. Moulder made a motion, seconded by Mr. Dial, to nominate Ms. Stephens to continue as OJRSA Secretary/Treasurer of the Board. The motion carried.

- c. **Consider the Creation of Any Other Officers the Commission Deems Necessary [Refer to Bylaws and OJRSA Counsel for Information]** – Mr. Bronson asked if anything was deemed necessary and asked if Mr. Eleazer if he just put this on the agenda. Mr. Eleazer said it was in the Bylaws to discuss and added it for them to discuss. No one had anything to add.

- d. **Board Chair to Appoint Commissioners to the Finance & Administration (F&A) Committee [Maximum of Four Members. It is Recommended That No Member City Have More Than Two Seats on the Committee.]**

- i. **Members of the F&A Committee Shall Elect a Committee Chair Who Will Also Serve on the Executive Committee** – *This was combined in discussion with Item 2E.*

- e. **Board Chair to Appoint Commissioners to the Operations & Planning (O&P) Committee [Maximum of Four Members. It is Recommended That No Member City Have More Than Two Seats on the Committee.]**

- i. **Members of the O&P Committee Shall Elect a Committee Chair Who Will Also Serve on the Executive Committee** – *This was combined in discussion with Item 2D.* Mr. Bronson asked if anyone wanted to change the committee that they currently were on or change in Committee Chair. No one responded.

Mr. Bronson stated that the current committees would remain the same with the same Committee Chairs (Celia Myers for F&A and Scott Moulder for O&P).

D) Public Session – None.

E) Approval of Minutes:

- **Board of Commissioners Meeting of December 1, 2025**

Mr. Dial made a motion, seconded by Mr. McKee, to approve the December 1, 2025 Board Meeting minutes as presented. The motion carried.

F) Committee and Other Meeting Reports:

- **Reconstitution Committee and Executive Committee Meeting of November 13, 2025 as Approved by Committee on December 11, 2025** – Mr. Bronson presented the report to the Commission. **See attached minutes. Acceptance of the December 11, 2025 Meeting to be Considered at the March 2, 2026 Board Meeting.*

Ms. Myers made a motion, seconded by Mr. Moulder, to accept the November 13, 2025 Reconstitution Committee and Executive Committee Meeting minutes as presented. The motion carried.

- **Finance & Administration Committee Meeting of December 16, 2025** – *The meeting was cancelled due to lack of agenda items.*

- **Operations & Planning Committee Meeting of December 18, 2025** – Mr. Moulder presented the report to the Commission. **See attached minutes.*

Mr. Moulder made a motion, seconded by Mr. Dial, to approve the December 18, 2025 Operations & Planning Meeting minutes as presented. The motion carried.

G) Secretary/Treasurer's Report (Exhibit B) – Ms. Stephens presented the Secretary/Treasurer's Report to the board.

Mr. Dial made a motion, seconded by Ms. Myers, to approve the Secretary/Treasurer's Report as presented. The motion carried.

H) Presentation and Discussion Items:

- **Review the 2025 Commissioners' Goals and Develop Goals and Identified Needs for the Board for 2026 (Exhibit C)** – Mr. Bronson asked if everyone looked at them and had any changes or updates to make.

Ms. Myers stated that item number 1 needed to be renamed to the "Reconstitution Committee." She asked if item number 5 would fall under that. Mr. Bronson said that was a good question and added that they are part of the committee and expressed willingness to financially contribute to the analyses coming. Mr. Bronson asked Mr. Eleazer and Mr. Flynn for their opinions about keeping this on the goals list until it is formalized. Mr. Flynn said they have a new member appointed to the committee and suggested to "check the box" (remove it).

Mr. Dial asked if they replaced Ms. Brock on the Ad Hoc Committee. Ms. Myers said, "Yes." Mr. Bronson added, "Mr. Glenn Hart."

Mr. Moulder stated that most of the items on the list, like item number 2, which talks about governance and enforcement, would be impacted by the outcome of item number 1 and dependent on whether all the systems are turned over to the Sewer Authority. Mr. Bronson asked if Mr. Moulder wanted item number 2 to be modified. Mr. Moulder stated that they are goals and would be dependent on the timeframe of item number 1. Mr. Flynn added that there are some compliance issues that will need to be addressed during the process.

Mr. Bronson said he cannot give a dollar value for the capital improvement projects in item number 3 at this time. Mr. Bronson asked if everyone was willing to wait until the budget comes out to get to that number. Mr. Eleazer replied that it would be difficult to do without debt financing; the \$8,500,000 (for a large rehab project) is above the total operating budget for the year. Mr. Dial said there was a good discussion at the O&P meeting about this, and there are a bunch of big expenses coming up and suggested waiting until after the budget. Mr. Eleazer said this is one of the items being addressed. Mr. Moulder suggested leaving it on the list as a goal which is still subjective to the outcome of item number 1.

Mr. Bronson asked about item number 4 (Speeds Creek) and asked if any work was done on this. Mr. Eleazer replied that it would be discussed in the meeting a little later. Mr. Bronson said it would be appropriate to remain on the list. Mr. Flynn asked why it wasn't incorporated into item number 3. Mr. Eleazer replied that it could be incorporated, but it is the only current project that the OJRSA can afford the engineering portion of. It is unknown what the construction portion will cost at this time. The construction phase will have to be requested in a Preliminary Engineering Report (PER) and permitted through the state to determine what the probable cost will be. Mr. Bronson asked if the OJRSA would have that in time for the budget; Mr. Eleazer replied he wasn't sure. The Director added that the OJRSA may have to take funding and deduct from the O&M budget to pay for the known costs, take the remaining funds and have a line item transfer to the restricted projects account, and then run the projects through the projects account. There are some funds in that account now that are currently tied up with the SCIIP funds; however, once the SCIIP grant is closed out, there should be \$1,900,000 – \$2,000,000 left in the account to use (plus whatever can be transferred from O&M next year).

I) Action Items:

1. **Review November and Year-to-Date Financial Reports (Exhibit D)** – Mr. Eleazer explained that the F&A Committee usually approves these reports, but the December committee meeting was cancelled, so it is being brought before the board to approve today.

Mr. Moulder made a motion, seconded by Mr. Dial, to approve the November and Year-to-Date Financial Reports as presented. The motion carried.

- 2. Authorize Executive Director to Negotiate and Execute Indefinite Delivery Contracts with Weston & Sampson and Ardurra Engineering Firms in Consideration for OJRSA Project #2026-03** – The Director stated that the O&P Committee approved the recommendation by the review team (consisting of Mr. Eleazer, Mr. Kyle Lindsay (OJRSA Ops Director), and Ms. Jennifer Barrington (outside engineering consultant)) for the two (2) firms selected unanimously out of nine (9) total submittals that were received. The Speeds Creek Force Main Replacement was item number 1 on the agenda to begin the project once approval is given to move forward and enter negotiations with those two (2) firms. Mr. Eleazer said he recommends approval of this item.

Mr. Dial stated there was good discussion about this and that Ms. Barrington seemed to highly recommend this.

Mr. Parris made a motion, seconded by Mr. McLane, to authorize the Executive Director to negotiate and execute Indefinite Delivery Contracts with Weston & Sampson and Ardurra engineering firms. The motion carried.

J) Executive Director's Discussion and Compliance Matters – Mr. Eleazer reported on the following:

- 1. Environmental and Regulatory Compliance Matters** – The OJRSA is waiting on the SC Department of Environmental Services (SCDES) for laboratory certification for the new peracetic acid (PAA) disinfection process. OJRSA Ops Director, Mr. Kyle Lindsay, is hopeful this will be done by the end of January. The OJRSA is hopeful it will be completed by the beginning of March, or the OJRSA will have to do another Risk Management Plan (RMP).
- 2. Seneca Creek Pump Station Force Main** – There were numerous issues on this 10" line through the years which became part of the Consent Order to correct. In addition, the line was maxed out for future growth. The replacement project was funded by Mr. Brent Little of Fountain Residential Partners. The project is almost complete. They are currently going through punch list items and should get the Permit to Operate shortly.
- 3. Tractor Supply Company Line Extension** – On Highway 11, near the Spinx gas station in West Union, there is a 208 Linear Foot, 8" PVC, pipe extending from the existing OJRSA manhole which needs to be extended to the new location for Tractor Supply. The OJRSA is waiting on the Permit to Operate for that. This extension will extend the line 206 feet with two (2) manholes.
- 4. Reconstitution/Executive Committee Meeting Cancellation** – The Reconstitution Committee meeting for the month of January has been cancelled. The next meeting will be on Thursday, February 12, 2026 at 9:00 a.m.
- 5. Miscellaneous (If Any)** – Employee turnover was considerable in 2025 with a turnover of 85% of operations division personnel. Some of this turnover was for the same position where someone was hired, left quickly, and was replaced again. The Director stated that the OJRSA needs to do a new compensation study, as all but one left for better pay (but only one left for a promotion). He also spoke about how it seems that younger employees do not seem to want to do this type of work and will look around for other opportunities and better pay.

Mr. Eleazer explained how OJRSA staff and past employees for the last three (3) years were anonymously surveyed by Finding Good People (FGP) to find out how they feel about their positions with the OJRSA and their pay. The Director also spoke about how the OJRSA currently pays 100% for each employee's insurance benefits and how he is considering adding that to the employee's paycheck and having the employee pay for their insurance (essentially showing an increase in pay rate) to help entice people to apply and stay and help with retirement.

Mr. Dial said that, in a previous meeting, Mr. Eleazer mentioned about some of the employees wanting a change in work hours and asked if that had been implemented. The Director replied it started in December, and the Maintenance and Conveyance departments are now working 7:00 a.m. to 4:00 p.m.

Mr. McKee spoke about how this issue isn't just at the OJRSA. He spoke about how the work ethic is different today than it was years ago.

K) Commissioners' Discussion – Mr. Bronson thanked the City of Walhalla for the use of The Depot for today's meeting.

L) Adjourn – Mr. Bronson adjourned the meeting at 5:42 p.m.

Upcoming Meetings:

1. **Annual Members' Meeting** – Monday, January 5, 2026 at 6:00 p.m. *(Note Special Time and Meeting to be Held at Walhalla Depot, 211 South College Street, Walhalla)*
2. **Operations & Planning Committee** – Thursday, January 15, 2026 at 8:30 a.m.
3. **Finance & Administration Committee** – Tuesday, January 27, 2026 at 9:00 a.m.
4. **Board of Commissioners** – Monday, February 2, 2026 at 4:00 p.m.
5. **Reconstitution Committee and Executive Committee** – Thursday, February 12, 2026 at 9:00 a.m.

Approved By: _____
Kevin Bronson, OJRSA Commission Chair

Approved By: _____
Lynn M. Stephens, OJRSA Secretary/Treasurer

Approved By: _____
Christopher R. Eleazer, OJRSA Executive Director

Notification of the meeting was distributed on December 5, 2025 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, www.ojrsa.org, and posted at the OJRSA Administration Building.

***ATTACHMENTS STARTING NEXT PAGE**



Board of Commissioners Meeting

Walhalla Depot
211 South College Street, Walhalla, South Carolina
January 5, 2026 at 5:00 PM

The OJRSA Board of Commissioners Meeting will be held at the Walhalla Depot prior to the Annual Members' Meeting

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. **Call to Order** – Kevin Bronson, Board Chair
- B. **Invocation and Pledge of Allegiance** – Led by Commissioner Josh Riches
- C. **Board Action Items**
 1. Receive nominations and elect a Board Chair to serve the 2026/2027 Term, which expires upon election of new Chair at the January 2028 Board meeting. The Board Chair shall also serve as Chair of the Executive Committee. – Kevin Bronson, Board Chair
NEWLY ELECTED CHAIR WILL PRESIDE OVER REMAINDER OF MEETING
 2. Actions related to other OJRSA Commissioner duties for the 2026/2027 Term as included in the OJRSA Bylaws (Exhibit A) – Board Chair
 - a. Accept nominations and elect the Vice Chair for the OJRSA Board of Commissioners [*Position must be held by a current Commissioner*]
 - b. Accept nominations and elect the Secretary/Treasurer for the OJRSA Board of Commissioners [*Position may, but is not required to be, held by a Commissioner*]
 - c. Consider the creation of any other officers the Commission deems necessary [*Refer to Bylaws and OJRSA Counsel for information*]
 - d. Board Chair to appoint Commissioners to the Finance & Administration (F&A) Committee [*Maximum of four members. It is recommended that no Member City have no more than two seats on the Committee.*]
 - i. Members of the F&A Committee shall elect a Committee Chair, who will also serve on the Executive Committee
 - e. Board Chair to appoint Commissioners to the Operations & Planning (O&P) Committee [*Maximum of four members. It is recommended that no Member City have no more than two seats on the Committee.*]
 - i. Members of the O&P Committee shall elect a Committee Chair, who will also serve on the Executive Committee
- D. **Public Session** – Receive comments relating to topics that may or may not be on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- E. **Approval of Minutes**
 - Board of Commissioners Meeting of December 1, 2025
- F. **Committee and Other Meeting Reports**
 - Reconstitution Committee and Executive Committee Meeting of November 13, 2025 as approved by committee on December 11, 2025 – Kevin Bronson, Committee Chair **Acceptance of the December 11, 2025 meeting minutes to be considered at the board meeting following committee approval**
 - Finance & Administration Committee Meeting of December 16, 2025 **Canceled due to lack of agenda items**

- Operations & Planning Committee Meeting of December 18, 2025 – Scott Moulder, Committee Chair
- G. Secretary/Treasurer's Report** (Exhibit B) – Lynn Stephens, Secretary/Treasurer
- H. Presentation and Discussion Items** *[May include vote and/or action on matters brought up for discussion]*
 - Review the 2025 Commissioners' goals and develop goals and identified needs for the Board for 2026 (Exhibit C) – Board Chair to lead open discussion with Commissioners
- I. Action Items**
 1. Review November and Year-to-Date Financial Reports (Exhibit D) – Chris Eleazer, Director and Lynn Stephens, Secretary/Treasurer and Office Manager
 2. Authorize Executive Director to negotiate and execute Indefinite Delivery Contracts with Weston & Sampson and Ardurra engineering firms in consideration for OJRSA Project #2026-03 – Chris Eleazer, Director
- J. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
 1. Environmental and regulatory compliance matters
 2. Seneca Creek Pump Station force main
 3. Tractor Supply Company line extension
 4. Reconstitution/Executive Committee meeting cancellation
 5. Miscellaneous *(if any)*
- K. Commissioners' Discussion** – Led by Board Chair
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- L. Adjourn**

Upcoming Meetings

All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.

- Annual Members' Meeting – January 5, 2026 at 6:00 p.m. *Note special meeting time. Meeting to be held at Walhalla Depot, 211 South College Street, Walhalla*
- Operations & Planning Committee – January 15, 2026 at 8:30 AM
- Finance & Administration Committee – January 27, 2026 at 9:00 AM
- Board of Commissioners – February 2, 2026 at 4:00 PM
- Reconstitution Committee and Executive Committee – February 12, 2026 at 9:00 AM



Standing Committee General Guidelines

These jurisdictional descriptions were adopted by the OJRSA Board of Commissioners on April 2, 2018.

The OJRSA **EXECUTIVE COMMITTEE** shall:

1. Handle emergencies and other urgent matters that has become, or has the potential to become, an operational or organizational crisis
2. Carry out specific directions of the full OJRSA Board of Commissioners
3. Provide council, feedback, and support of the Executive Director when needed
4. Develop and oversee the agency's strategic plan
5. Approve purchases over \$500
6. Conduct search for Executive Director and establish compensation and benefits for position
7. ~~Conduct annual assessment of the Executive Director*~~

The OJRSA **FINANCE AND ADMINISTRATION COMMITTEE** shall oversee matters relating to:

1. Accounting
2. Banking
3. Establishment of fees
4. Finance
5. Intergovernmental affairs
6. Internal and external policy
7. Investments
8. Personnel policies and compensation
9. Regulation (non-environmental)
10. Safety

The OJRSA **OPERATIONS AND PLANNING COMMITTEE** shall oversee matters relating to:

1. Decision-making in regards to system upgrades
2. Establishing and overseeing environmental regulatory compliance goals
3. Short- and long-term goalsetting in order to comply with the area-wide wastewater management plan for Oconee County as required by Section 208 of the Clean Water Act
4. Treatment plant and collection system facilities and operations
5. Recommending items to be included in the budget for capital improvements and replacement for facilities

* Executive Director's contract states evaluation to be performed by full Board of Commissioners



Secretary/Treasurer's Report for Board of Commissioners

Prepared for the January 5, 2026 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: December 30, 2025

UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	400,899	3,185,000	3,585,899
Retail Operations & Maintenance (RO&M)	96,984	0	96,984
TOTAL UNRESTRICTED FUNDS	497,883	3,185,000	3,682,883

RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Projects and Contingency (PCF)	1,931,008	0	1,931,008
Wholesale Impact Fund (WIF)	108,703	6,125,000	6,233,703
Retail Impact Fund (RIF)	3,400	0	3,400
TOTAL RESTRICTED FUNDS	2,043,111	6,125,000	8,168,111

Combined Total for All Funds

Cash 2,540,994

 Investments 9,310,000

 Combined 11,850,994

Account Notes:

DAYS CASH ON HAND

Financial & Accounting Policy Section 2.10(H) states the minimum balances established for OJRSA Wholesale O&M and Retail O&M funds are 120 Days Operating Cash on Hand.

$$\text{Formula for Cash on Hand} = \frac{\text{Cash} + \text{Cash Equivalents}}{(\text{Annual Operating Expense} - \text{Depreciation}) \div 365 \text{ Days}}$$

Cash on Hand (Days)	Annual Operating Expense minus Depreciation (\$)	Budget Amended During Fiscal Year?
O&M Fund	6,759,426	X NO YES
RO&M Fund	105,802	NO X YES

INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of November 2025 (mark with an "X" on appropriate line): X YES NO See attached document(s) from accountant.

Reconciliation Notes:

As of today (12/31/25), still waiting on the reconciliation letters from Susan Stamey for October and November.

See next page for more information

INVESTMENTS UPDATE

Maturing Investment	%age Rate	Fund Code	Maturity Date	Amount (\$)	To Be Reinvested?
BMO Bank	4.15	WIF	1/23/2026	245,000.00	X YES NO
Resource Bank	4.1	O&M	1/30/2026	245,000.00	X YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO

Investment Notes:

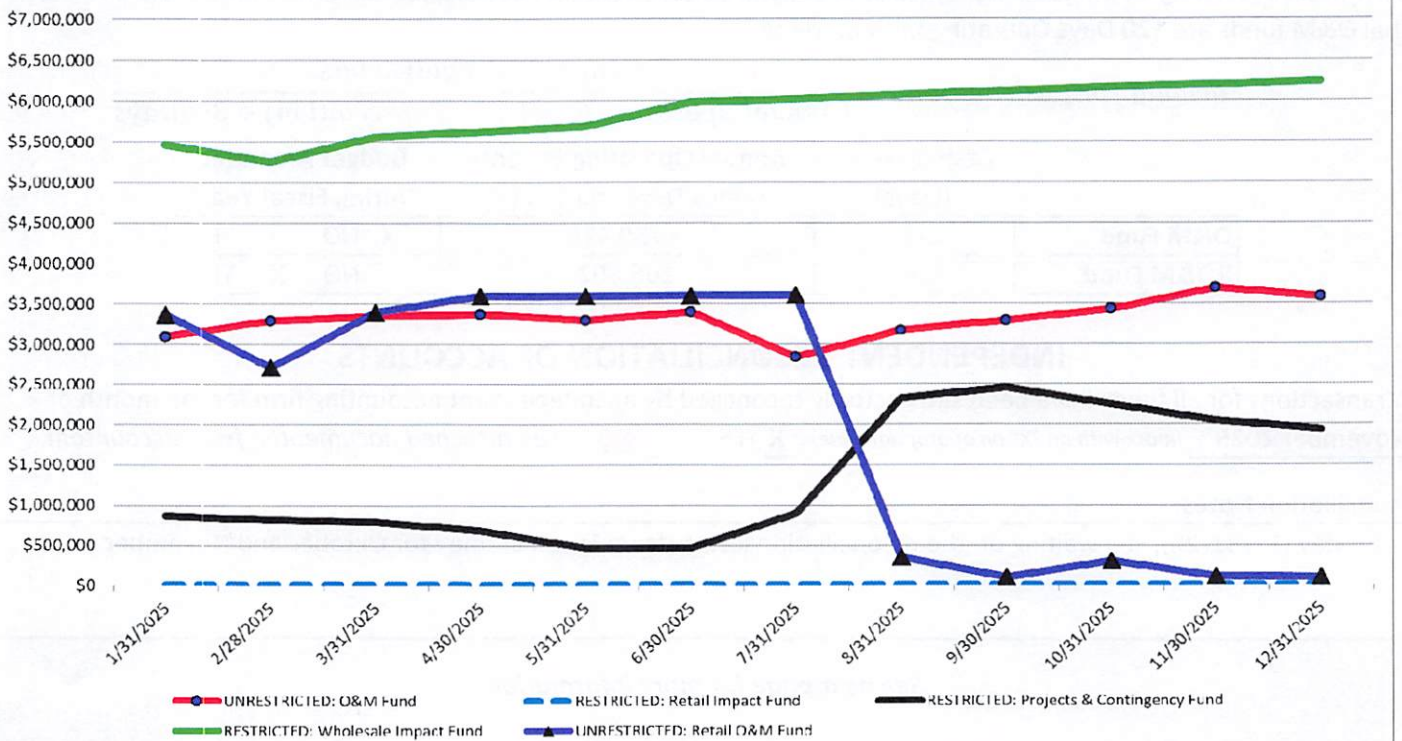
By my signature, to the best of my knowledge, I certify this report is accurate.



Lynn Stephens

OJRSA Secretary/Treasurer

Combined Cash & Investments Over Last 12 Months





Assessment of 2025 Goals as Approved by the Board of Commissioners on March 6, 2025

1. Focus on completing the Ad Hoc Sewer Feasibility Implementation Committee review, recommendations, and implementation.
2. Determine how the OJRSA is to govern the cities and how it is to handle the enforcement of the sewer use regulations when a system is not in compliance.
3. Develop a consensus on how much we are going to approve capital improvement projects.
4. Consider replacing the Speeds Creek force main.
5. Have an open discussion about incorporating Oconee County government into the OJRSA board and what their financial obligation will be.
6. Continue with the projects and the feasibility study.
7. Incorporate staff secession planning and training for future sustainability of capital projects as well as operations.

In addition to discussion at the January 5, 2025 Commission meeting, consideration of 2026 goals will be included on the January standing committee agendas and presented to the Board for review and consideration in February.

Revenue Report

Level 4 Summary for November 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 OJRSA FUND								
004 REVENUE								
00401 REVENUE								
01790 UNRESTRICTED INTEREST	\$25,000.00	\$0.00	\$25,000.00	\$10,982.17	44	\$53,065.00	212	(\$28,065.00)
01830 HAULED WASTE SVCES	\$213,502.00	\$0.00	\$213,502.00	\$14,605.00	7	\$97,750.00	46	\$115,752.00
01840 OTHER REVENUE	\$41,269.00	\$0.00	\$41,269.00	\$34,014.98	82	\$240,111.31	582	(\$198,842.31)
01880 CAPACITY FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
01910 USER FEES	\$6,128,172.00	\$0.00	\$6,128,172.00	\$492,874.63	8	\$2,508,303.21	41	\$3,619,868.79
Total Revenue	\$6,407,943.00	\$0.00	\$6,407,943.00	\$552,476.78	9	\$2,899,229.52	45	\$3,508,713.48
00801 PRETREATMENT								
01850 INDUSTRIES	\$190,278.00	\$0.00	\$190,278.00	\$48,709.01	26	\$102,045.58	54	\$88,232.42
Total Pretreatment	\$190,278.00	\$0.00	\$190,278.00	\$48,709.01	26	\$102,045.58	54	\$88,232.42
01001 RETAIL IMPACT FEE FUND								
01880 CAPACITY FEES	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
Total Retail Impact Fee Fund	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
01101 WHOLESALE IMPACT FEE FUND								
01780 RESTRICTED INTEREST	\$100,000.00	\$0.00	\$100,000.00	\$9,039.48	9	\$89,988.15	90	\$10,011.85
01880 CAPACITY FEES	\$800,000.00	\$0.00	\$800,000.00	\$12,300.00	2	\$97,302.06	12	\$702,697.94
01930 UNUSED CAPACITY FEES	\$76,000.00	\$0.00	\$76,000.00	\$22,587.16	30	\$54,582.61	72	\$21,417.39
Total Wholesale Impact Fee Fund	\$976,000.00	\$0.00	\$976,000.00	\$43,926.64	5	\$241,872.82	25	\$734,127.18
01201 CONTRACT OPERATIONS								
01900 INTERGOV. REIMBURSEMENT	\$50,491.00	\$0.00	\$50,491.00	\$6,771.25	13	\$63,891.85	127	(\$13,400.85)
Total Contract Operations	\$50,491.00	\$0.00	\$50,491.00	\$6,771.25	13	\$63,891.85	127	(\$13,400.85)
01301 RETAIL SERVICES								
01780 RESTRICTED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,892.42	0	(\$5,892.42)
01900 INTERGOV. REIMBURSEMENT	\$105,534.00	\$0.00	\$105,534.00	\$942.00	1	\$11,601.58	11	\$93,932.42
01910 USER FEES	\$269.00	\$0.00	\$269.00	\$0.00	0	\$10,570.40	3930	(\$10,301.40)
Total Retail Services	\$105,803.00	\$0.00	\$105,803.00	\$942.00	1	\$28,064.40	27	\$77,738.60
01501 CONTINGENCY FUND								
01840 OTHER REVENUE	\$7,773,098.00	\$0.00	\$7,773,098.00	\$97,072.20	1	\$121,316.67	2	\$7,651,781.33
Total Contingency Fund	\$7,773,098.00	\$0.00	\$7,773,098.00	\$97,072.20	1	\$121,316.67	2	\$7,651,781.33
Total REVENUE	\$15,508,613.00	\$0.00	\$15,508,613.00	\$749,897.88	5	\$3,456,420.84	22	\$12,052,192.16
Total OJRSA FUND	\$15,508,613.00	\$0.00	\$15,508,613.00	\$749,897.88	5	\$3,456,420.84	22	\$12,052,192.16
<u>TOTAL ALL FUNDS</u>	\$15,508,613.00	\$0.00	\$15,508,613.00	\$749,897.88	5	\$3,456,420.84	22	\$12,052,192.16

Expenditure Report

Level 4 Summary for November 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 OJRSA FUND									
005 EXPENSES									
00501 ADMINISTRATION									
01140 100% DEPRECIATION EXPENSE	\$1,238,863.00	\$0.00	\$1,238,863.00	8	\$516,192.90	42	\$0.00	\$722,670.10	58
01300 PAYROLL: SALARIES	\$1,331,852.00	\$0.00	\$1,331,852.00	8	\$504,152.75	38	\$0.00	\$827,699.25	62
01310 OVERTIME	\$35,892.00	\$0.00	\$35,892.00	5	\$15,067.36	42	\$0.00	\$20,824.64	58
01350 PAYROLL: FICA/MEDICARE WH	\$110,941.00	\$0.00	\$110,941.00	7	\$39,869.61	36	\$0.00	\$71,071.39	64
01380 PAYROLL: RETIREMENT	\$253,853.00	\$0.00	\$253,853.00	7	\$90,022.92	35	\$0.00	\$163,830.08	65
02200 COMMISSIONER EXPENSES	\$13,140.00	\$0.00	\$13,140.00	13	\$5,460.00	42	\$0.00	\$7,680.00	58
02220 GROUP INSURANCE	\$264,245.00	\$0.00	\$264,245.00	0	\$106,315.95	40	\$0.00	\$157,929.05	60
02250 INSURANCE-PROPERTY/GENERAL	\$109,186.00	\$0.00	\$109,186.00	17	\$19,590.90	18	\$0.00	\$89,595.10	82
02260 EMPLOYEE WELLNESS	\$34,987.00	\$0.00	\$34,987.00	6	\$11,006.44	31	\$0.00	\$23,980.56	69
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$47,668.00	\$0.00	\$47,668.00	1	\$20,900.36	44	\$0.00	\$26,767.64	56
02320 EVENTS & MEETING EXPENSES	\$4,400.00	\$0.00	\$4,400.00	5	\$1,699.42	39	\$0.00	\$2,700.58	61
02370 SAFETY	\$50,355.00	\$0.00	\$50,355.00	17	\$18,050.99	36	\$0.00	\$32,304.01	64
02380 OFFICE SUPPLIES	\$298,788.00	\$0.00	\$298,788.00	8	\$52,641.00	18	\$0.00	\$246,147.00	82
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$16,500.00	\$0.00	\$16,500.00	4	\$5,814.01	35	\$0.00	\$10,685.99	65
02420 ADMINISTRATION SERVICES	\$280,413.00	\$0.00	\$280,413.00	13	\$197,242.48	70	\$0.00	\$83,170.52	30
02440 O&M CONTINGENCY	\$250,000.00	\$0.00	\$250,000.00	0	\$0.00	0	\$0.00	\$250,000.00	100
02530 R&M: VEHICLES/TRAILERS/EQUIP	\$116,000.00	\$0.00	\$116,000.00	3	\$33,448.69	29	(\$294.02)	\$82,845.33	71
02560 FEES & PENALTIES	\$4,339.00	\$0.00	\$4,339.00	3	\$3,569.52	82	\$0.00	\$769.48	18
02590 ROLLING STOCK & EQUIPMENT	\$84,000.00	\$0.00	\$84,000.00	0	\$80,607.00	96	\$0.00	\$3,393.00	4
Total Administration	\$4,545,422.00	\$0.00	\$4,545,422.00	7	\$1,721,652.30	38	(\$294.02)	\$2,824,063.72	62
00601 CONVEYANCE SYSTEM									
02400 SUPPLIES/TOOLS	\$57,342.00	\$0.00	\$57,342.00	1	\$48,659.67	85	\$531.64	\$8,150.69	14
02411 TECHNOLOGY: SCADA	\$22,043.00	\$0.00	\$22,043.00	0	\$3,705.00	17	\$0.00	\$18,338.00	83
02430 SERVICES: PROFESSIONAL/CONSULT	\$142,556.00	\$0.00	\$142,556.00	8	\$80,017.34	56	\$500.00	\$62,038.66	44
02450 CHEMICALS: SODIUM HYPOCHLORITE	\$26,061.00	\$0.00	\$26,061.00	13	\$13,243.64	51	\$3,324.16	\$9,493.20	36
02455 CHEMICALS: HERBICIDE/PESTICIDE	\$2,000.00	\$0.00	\$2,000.00	0	\$781.62	39	\$0.00	\$1,218.38	61
02490 ELECTRICITY	\$279,840.00	\$0.00	\$279,840.00	9	\$109,617.49	39	\$0.00	\$170,222.51	61
02500 WATER	\$11,130.00	\$0.00	\$11,130.00	8	\$4,910.61	44	\$0.00	\$6,219.39	56
02540 EQUIPMENT RENTALS	\$15,000.00	\$0.00	\$15,000.00	15	\$5,719.12	38	\$0.00	\$9,280.88	62
02550 BUILDINGS & GROUNDS	\$6,000.00	\$0.00	\$6,000.00	0	\$101.44	2	\$0.00	\$5,898.56	98
02590 ROLLING STOCK & EQUIPMENT	\$32,025.00	\$0.00	\$32,025.00	0	\$31,621.09	99	\$0.00	\$403.91	1
04030 FLOW MONITOR STAS: RICHLAND	\$0.00	\$0.00	\$0.00	0	\$12,645.14	0	\$0.00	(\$12,645.14)	0
05000 PUMP STATIONS	\$225,410.00	\$0.00	\$225,410.00	6	\$40,898.26	18	\$0.00	\$184,511.74	82
05010 PUMP STATIONS: CANE PS	\$0.00	\$0.00	\$0.00	0	\$4,850.00	0	\$0.00	(\$4,850.00)	0
05020 PUMP STATIONS: CHOESTOEA PS	\$0.00	\$0.00	\$0.00	0	\$510.78	0	\$0.00	(\$510.78)	0
05040 PUMP STATIONS: CRYOVAC PS	\$0.00	\$0.00	\$0.00	0	\$231.04	0	\$0.00	(\$231.04)	0
05080 PUMP STATIONS: HALFWAY BR PS	\$0.00	\$0.00	\$0.00	0	\$1,025.00	0	\$0.00	(\$1,025.00)	0
05100 PUMP STATIONS: MARTIN CREEK PS	\$0.00	\$0.00	\$0.00	0	\$309.38	0	\$0.00	(\$309.38)	0

Oconee Joint Rsa
 Expenditure Report
 Level 4 Summary for November 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05110 PUMP STATIONS: MILLBROOK PS	\$0.00	\$0.00	\$0.00	0	\$152.54	0	\$0.00	(\$152.54)	0
05140 PUMP STATIONS: SENECA PS	\$0.00	\$0.00	\$0.00	0	\$131.35	0	\$0.00	(\$131.35)	0
05150 PUMP STATIONS: SPEEDS PS	\$0.00	\$0.00	\$0.00	0	\$434.59	0	\$0.00	(\$434.59)	0
05230 GRAVITY SEWER & FORCE MAINS	\$145,000.00	\$0.00	\$145,000.00	7	\$42,342.08	29	(\$506.56)	\$103,164.48	71
Total Conveyance System	\$964,407.00	\$0.00	\$964,407.00	7	\$401,907.18	42	\$3,849.24	\$558,650.58	58
00701 WRF OPERATIONS									
02400 SUPPLIES/TOOLS	\$6,500.00	\$0.00	\$6,500.00	0	\$3,449.97	53	\$100.05	\$2,949.98	45
02411 TECHNOLOGY: SCADA	\$6,511.00	\$0.00	\$6,511.00	0	\$0.00	0	\$0.00	\$6,511.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$15,750.00	\$0.00	\$15,750.00	0	\$4,075.00	26	\$0.00	\$11,675.00	74
02451 CHEMICALS: CHLORINE	\$74,160.00	\$0.00	\$74,160.00	3	\$21,784.92	29	\$0.00	\$52,375.08	71
02452 CHEMICALS: POLYMER	\$66,000.00	\$0.00	\$66,000.00	5	\$19,882.06	30	\$0.00	\$46,117.94	70
02454 CHEMICALS: SODIUM BISULFITE	\$25,000.00	\$0.00	\$25,000.00	0	\$7,327.89	29	\$0.00	\$17,672.11	71
02457 CHEMICALS: OTHER	\$6,800.00	\$0.00	\$6,800.00	0	\$1,433.86	21	\$0.00	\$5,366.14	79
02470 GARBAGE	\$396.00	\$0.00	\$396.00	7	\$138.75	35	\$0.00	\$257.25	65
02480 NATURAL GAS	\$1,590.00	\$0.00	\$1,590.00	0	\$258.17	16	\$0.00	\$1,331.83	84
02490 ELECTRICITY	\$337,080.00	\$0.00	\$337,080.00	9	\$146,333.59	43	\$0.00	\$190,746.41	57
02500 WATER	\$5,300.00	\$0.00	\$5,300.00	30	\$5,926.79	112	\$0.00	(\$626.79)	(12)
02510 SLUDGE DISPOSAL	\$185,389.00	\$0.00	\$185,389.00	8	\$66,358.65	36	\$0.00	\$119,030.35	64
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$5,000.00	7	\$360.93	7	\$0.00	\$4,639.07	93
02550 BUILDINGS & GROUNDS	\$17,900.00	\$0.00	\$17,900.00	2	\$2,826.52	16	\$123.70	\$14,949.78	84
02590 ROLLING STOCK & EQUIPMENT	\$29,000.00	\$0.00	\$29,000.00	0	\$18,810.42	65	\$0.00	\$10,189.58	35
03000 WATER RECLAMATION FACILITY	\$919,919.00	\$0.00	\$919,919.00	1	\$42,191.44	5	(\$6,870.90)	\$884,598.46	96
Total Wrf Operations	\$1,702,295.00	\$0.00	\$1,702,295.00	4	\$341,158.96	20	(\$6,647.15)	\$1,367,783.19	80
00801 PRETREATMENT									
01300 PAYROLL: SALARIES	\$82,469.00	\$0.00	\$82,469.00	8	\$34,768.68	42	\$0.00	\$47,700.32	58
01380 PAYROLL: RETIREMENT	\$15,306.00	\$0.00	\$15,306.00	8	\$6,410.51	42	\$0.00	\$8,895.49	58
02220 GROUP INSURANCE	\$8,347.00	\$0.00	\$8,347.00	0	\$3,402.25	41	\$0.00	\$4,944.75	59
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$4,110.00	\$0.00	\$4,110.00	4	\$1,450.99	35	\$0.00	\$2,659.01	65
02380 OFFICE SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	144	\$6,647.76	148	\$0.00	(\$2,147.76)	(48)
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$1,335.00	\$0.00	\$1,335.00	3	\$255.84	19	\$0.00	\$1,079.16	81
02430 SERVICES: PROFESSIONAL/CONSULT	\$42,498.00	\$0.00	\$42,498.00	4	\$27,963.00	66	\$0.00	\$14,535.00	34
Total Pretreatment	\$158,565.00	\$0.00	\$158,565.00	10	\$80,899.03	51	\$0.00	\$77,665.97	49
00901 LABORATORY									
02400 SUPPLIES/TOOLS	\$6,200.00	\$0.00	\$6,200.00	1	\$3,598.33	58	\$0.00	\$2,601.67	42
02430 SERVICES: PROFESSIONAL/CONSULT	\$47,230.00	\$0.00	\$47,230.00	18	\$19,186.37	41	\$0.00	\$28,043.63	59
02456 CHEMICALS: LABORATORY	\$5,400.00	\$0.00	\$5,400.00	22	\$4,265.25	79	(\$1,161.43)	\$2,296.18	43
Total Laboratory	\$58,830.00	\$0.00	\$58,830.00	16	\$27,049.95	46	(\$1,161.43)	\$32,941.48	56

010 OJRSA FUND
005 EXPENSES
01201 CONTRACT OPERATIONS

Oconee Joint Rsa
Expenditure Report
Level 4 Summary for November 2025

EXHIBIT D - Board Meeting 01/05/2026

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
01201 CONTRACT OPERATIONS									
02411 TECHNOLOGY: SCADA	\$2,202.00	\$0.00	\$2,202.00	0	\$0.00	0	\$0.00	\$2,202.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$5,100.00	\$0.00	\$5,100.00	0	\$100.00	2	\$0.00	\$5,000.00	98
02490 ELECTRICITY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
02500 WATER	\$630.00	\$0.00	\$630.00	12	\$195.00	31	\$0.00	\$435.00	69
02521 FUEL: GENERATORS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02550 BUILDINGS & GROUNDS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
05170 PUMP STATIONS: GCCP-PS	\$10,500.00	\$0.00	\$10,500.00	0	\$107.14	1	\$0.00	\$10,392.86	99
Total Contract Operations	\$19,432.00	\$0.00	\$19,432.00	0	\$402.14	2	\$0.00	\$19,029.86	98
01301 RETAIL SERVICES									
02400 SUPPLIES/TOOLS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02411 TECHNOLOGY: SCADA	\$1,370.00	\$0.00	\$1,370.00	0	\$0.00	0	\$0.00	\$1,370.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$93,337.00	\$0.00	\$93,337.00	5	\$18,850.00	20	\$1,000.00	\$73,487.00	79
02490 ELECTRICITY	\$8,820.00	\$0.00	\$8,820.00	0	\$2,984.17	34	\$0.00	\$5,835.83	66
02500 WATER	\$1,050.00	\$0.00	\$1,050.00	0	\$0.00	0	\$0.00	\$1,050.00	100
05000 PUMP STATIONS	\$725.00	\$0.00	\$725.00	0	\$0.00	0	\$0.00	\$725.00	100
05180 PUMP STATIONS: WELCOME CTR	\$0.00	\$0.00	\$0.00	0	\$174.60	0	(\$174.60)	\$0.00	0
Total Retail Services	\$105,802.00	\$0.00	\$105,802.00	5	\$22,008.77	21	\$825.40	\$82,967.83	78
01401 CAPITAL PROJECTS									
06050 SEWER SOUTH PHASE II	\$0.00	(\$1,783,376.00)	(\$1,783,376.00)	(11)	\$1,976,561.95	(111)	\$0.00	(\$3,759,937.95)	211
06071 SENECA PS & FM UPGRADE/SPEEDS	\$80,000.00	\$0.00	\$80,000.00	9	\$110,000.00	138	\$0.00	(\$30,000.00)	(38)
Total Capital Projects	\$80,000.00	(\$1,783,376.00)	(\$1,703,376.00)	0	\$2,086,561.95	0	\$0.00	(\$3,789,937.95)	0
01501 CONTINGENCY FUND									
00002 CONTINGENCY EXPENSES	\$8,556,158.00	\$0.00	\$8,556,158.00	0	\$0.00	0	\$0.00	\$8,556,158.00	100
09009 COLLECTION SYSTEM REHAB	\$0.00	(\$159,000.00)	(\$159,000.00)	0	\$165,547.20	(104)	\$0.00	(\$324,547.20)	204
09011 DEWATERING EQUIP REPLACEMENT	\$0.00	\$0.00	\$0.00	0	\$318,373.43	0	\$0.00	(\$318,373.43)	0
09014 MH1A-MH29 GRAVITY SEWER REHAB	\$0.00	\$0.00	\$0.00	0	\$4,471.00	0	\$0.00	(\$4,471.00)	0
Total Contingency Fund	\$8,556,158.00	(\$159,000.00)	\$8,397,158.00	0	\$488,391.63	6	\$0.00	\$7,908,766.37	94
Total EXPENSES	\$16,190,911.00	(\$1,942,376.00)	\$14,248,535.00	5	\$5,170,031.91	36	(\$3,427.96)	\$9,081,931.05	64
Total OJRSA FUND	\$16,190,911.00	(\$1,942,376.00)	\$14,248,535.00	5	\$5,170,031.91	36	(\$3,427.96)	\$9,081,931.05	64
TOTAL ALL FUNDS	\$16,190,911.00	(\$1,942,376.00)	\$14,248,535.00	5	\$5,170,031.91	36	(\$3,427.96)	\$9,081,931.05	64

Page 4 of 4

Annual Members' Meeting

January 5, 2026

Chris Eleazer, Executive Director





Choestoea PS wet well before cleanout...

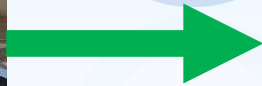


...and after.



Tie-in of new Seneca Creek force main

Chlorine gas disinfection system



Peracetic acid disinfection system



Staff collecting sample from clarifier





Crack on Perkins PS force main



Coneross Influent PS pump evaluation



Staff performing work on control equipment

FOG control device...what it SHOULD NOT look like



Effluent chamber in FOG device...what it SHOULD look like



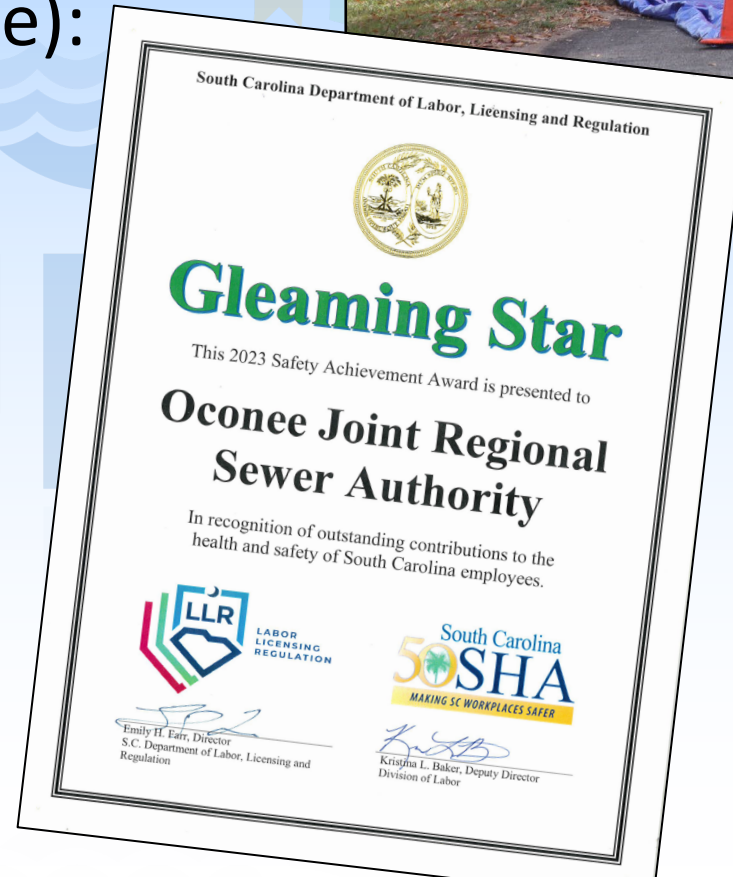
Final Clarifier #3 drain repair



OJRSA Compliance

SAFETY

- Staff worked a total of 28,483 total hours (regular and overtime):
 - Lost-time accidents – 0
 - OSHA violations – 0



OJRSA Compliance

CONVEYANCE SYSTEM

2021 CONSENT ORDER still in effect

Sanitary Sewer Overflows

- 10 known spills totaling approximately 198,410 gallons
- 2 Significant Spill (189,650 gallons)
- 7 reportable to SCDES (by R.61-9 and NPDES Permit requirements)
- 1 weather-related
- 3 on Speeds Creek PS force main (18 since 2016)



OJRSA Compliance

OJRSA CONERROSS CREEK WWTP
(3BV8-M848-TN3)
Violation List

No Violations Found

*Comment from last SCDHEC/SCDES inspection report,
April 2024*

WATER RECLAMATION FACILITY

- Received updated NPDES Permit to Discharge
 - Additional monitoring requirements for Aluminum and Low Level Mercury, including the development of minimization plans for both
 - Additional inspections of dental facilities for mercury
 - Includes peracetic acid disinfection (from chlorine gas/sodium bisulfate), which requires a period toxicity monitoring in Conerross Creek
- DHEC/SCDES inspection March 2024 – **SATISFACTORY with no deficiencies noted** *(12 page inspection check sheet)*

OJRSA Compliance

WATER RECLAMATION FACILITY



OJRSA staff recognized for compliance excellence with National Association of Clean Water Agencies (NACWA) Platinum 7 Years Award

OJRSA Compliance

PRETREATMENT PROGRAM

Industrial Users

- DHEC/SCDES) Pretreatment Performance Audit in March 2024 – **SATISFACTORY with no deficiencies noted** (34 page inspection check sheet)
- 19 Significant Industrial Wastewater Discharge Permit facilities monitoring a total of 330 pollutant parameters (through November)
 - 99.85% compliance rate (does not include late DMR reporting)
 - 14 facilities in full compliance
 - 0 Significant Non-Compliance(s) (SNC) and 6 minor violations issued to 5 industries [there were multiple violations at 1 site]
 - 0 Consent Orders issued to permitted users

The review indicates that the permit requirements evaluated during the inspection were being met, resulting in a rating of **Satisfactory**. Therefore, no response is necessary.
Comment from SCDHEC inspection report, April 2024

OJRSA Compliance

The review indicates that the permit requirements evaluated during the inspection were being met, resulting in a rating of **Satisfactory**. Therefore, no response is necessary.
Comment from SCDHEC inspection report, April 2024

PRETREATMENT PROGRAM *(continued)*

Nonsignificant Permitted Sources

1 Nonsignificant Source Discharge Permittee (Oconee Detention Center)

- Continuing corrective action on Consent Order issued in 2022, should be closed January 2026

Special pretreatment facilities

- Inspected 174 Special Pretreatment Devices (FOG traps/interceptors, oil/water interceptors, new installations, etc.)
- Found 9 violations that required corrective actions (all have been corrected)
- 3 required formal enforcement action (NOV, Consent Order, etc.)

OJRSA Compliance

LABORATORY

- No SCDES inspection during 2025
- Have outsourced many functions to independent lab

STORMWATER

- No SCDES inspection during 2025
- Continued maintaining site to comply with 2022 *NPDES General Permit for Stormwater Discharges Associated with Industrial Activities*
- No permit violations, all samples obtained and self inspections were performed as required in Permit and SWPPP. Corrective actions were taken as necessary.

SCDES Enforcement Update

Consent Order (issued 2021 but still active)

Causes of Order

1. SSOs in 2019-2020
 - Two non-Act of God, vandalism, or third party caused (61,500 gal); *Violation of SC Code § 48-1-90(A)(1) and SC Code §48-1-95(D)(1)*
 - Four Acts of God caused (736,000 gal)
2. Unsatisfactory Collection System Inspection – Flat Rock Pump Station overflows, structural issues, and trash in wet well
3. Failure to enforce Sewer Use Regulation – I/I removal and fats, oils, and grease (FOG) in particular

Required to

1. Perform capacity, management, operation, and maintenance (CMOM) assessment
2. Reduce inflow and infiltration (I/I)
3. Update and enforce Sewer Use Regulation on upstream systems and users

Fined \$7,000 by SCDHEC (predecessor to SCDES)

SCDES Enforcement Update

Consent Order (issued 2021 but still active)

Significant progress made on requirements in 2025

- CMOM/Consent Order Project Phase IIA: 90% completion of rehabilitating approximately 20,685 linear feet of gravity sewer and 700 vertical feet of manholes to address defects identified during FY 2023 inspection. **Project funded by SCIIP Grant.**
- CMOM/Consent Order Project Phase IIB: Initiated manhole resiliency plan and **HMGP grant application** to address manholes installed below 100-year flood elevation.
- CMOM/Consent Order Project Phase III: Engineer completed evaluation of 9,676 linear feet of large diameter gravity sewer and provided report. (O&M funded)
- CMOM/Consent Order Project Phase IV: Engineer completed assessment of over 68,000 linear feet (12.9 miles) of gravity sewer and associated manholes within the Martin Creek Pump Station Basin and Southern Westminster Trunk Sewer. (O&M funded)
- 95+% completion of Seneca Creek PS force main replacement (developer funded)
- Updates to GIS and system mapping
- Received and reviewed corrective actions taken by Member Cities to address inflow/infiltration and other issues that impacts OJRSA system
- Performed rate/cost of service assessment as part of Sewer Feasibility Implementation Committee program

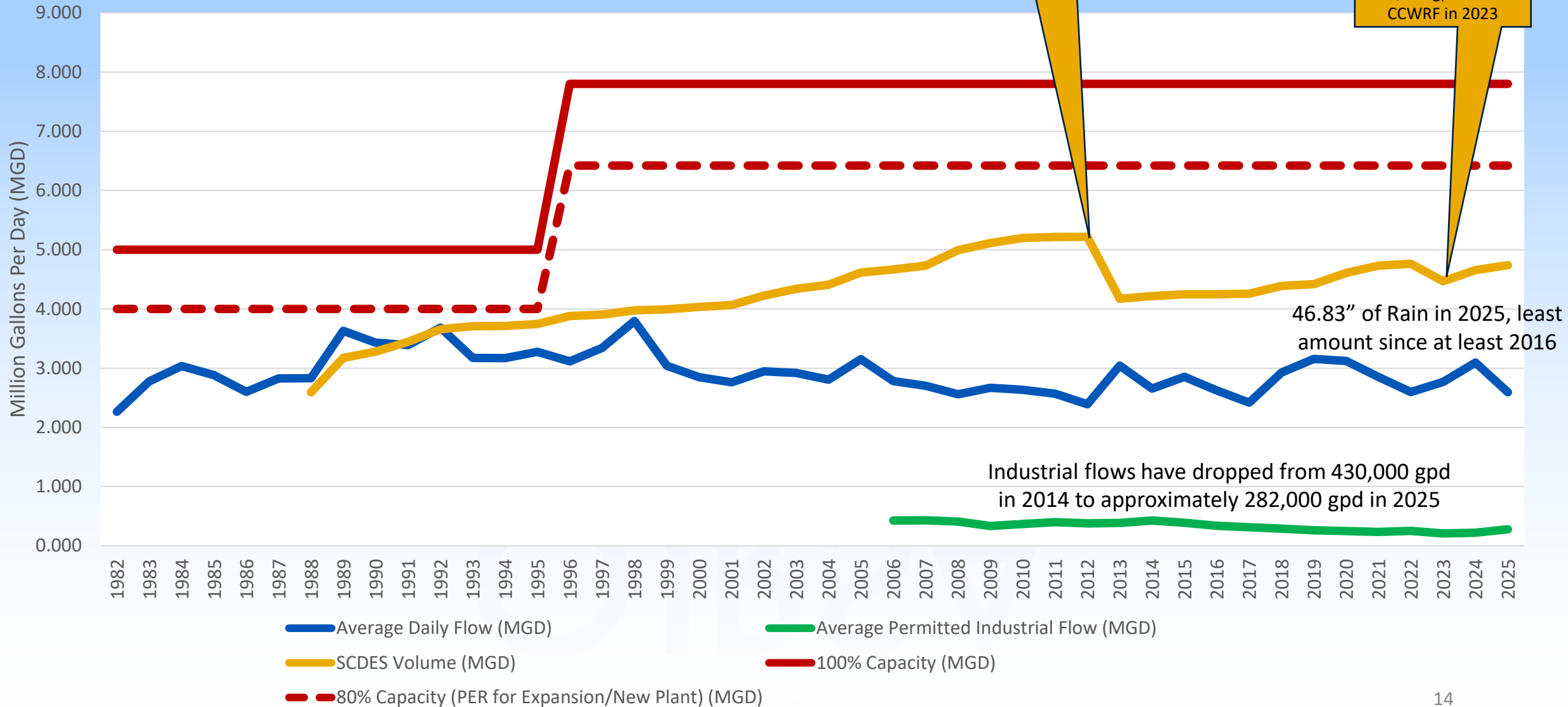
SCDES Enforcement Update

Consent Order (issued 2021 but still active)

Anticipated projects for 2026

- Perform engineering design – possibly to include permitting – and easement phase of Speeds Creek PS force main in-kind replacement (O&M funded)
- Complete work order and asset management system implementation (O&M funded)
- Finalize Comprehensive Sewer Management Plan update (O&M funded)
- Evaluate Perkins PS and Coneross PS facilities to determine feasibility of rehabilitation or replacement. May also include resiliency study to address flooding issues. (O&M funded)
- Monitor, assist, and report actions to cities regarding addressing deficiencies in their system as part of their Corrective Action Plans. Task to be performed by OJRSA staff, consulting engineers, and attorneys.
- Continue reconstitution/reorganization/consolidation process
- Continue field data collection for hydraulic model

Flows



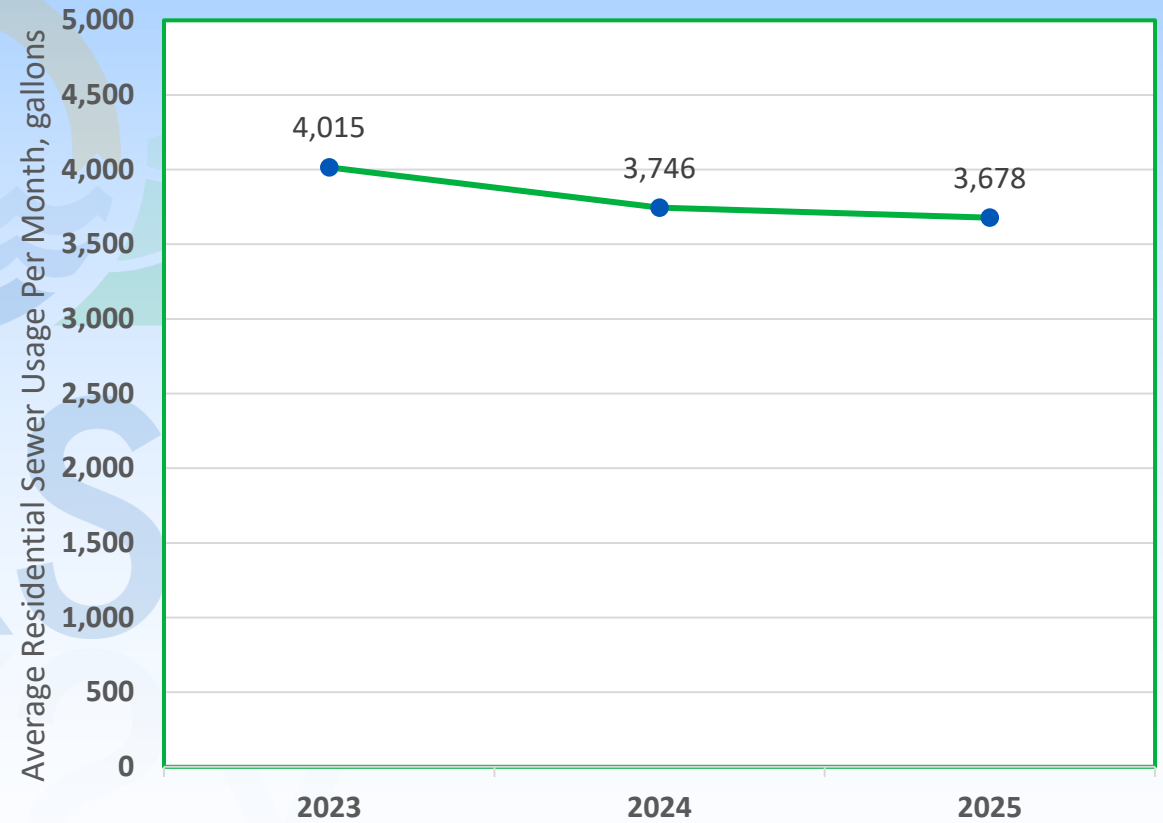
Residential Fees and Usage

Average OJRSA Portion Sewer Fee Per Month

DOES NOT INCLUDE CITY FEES



Average Sewer Usage Per Month



Growth

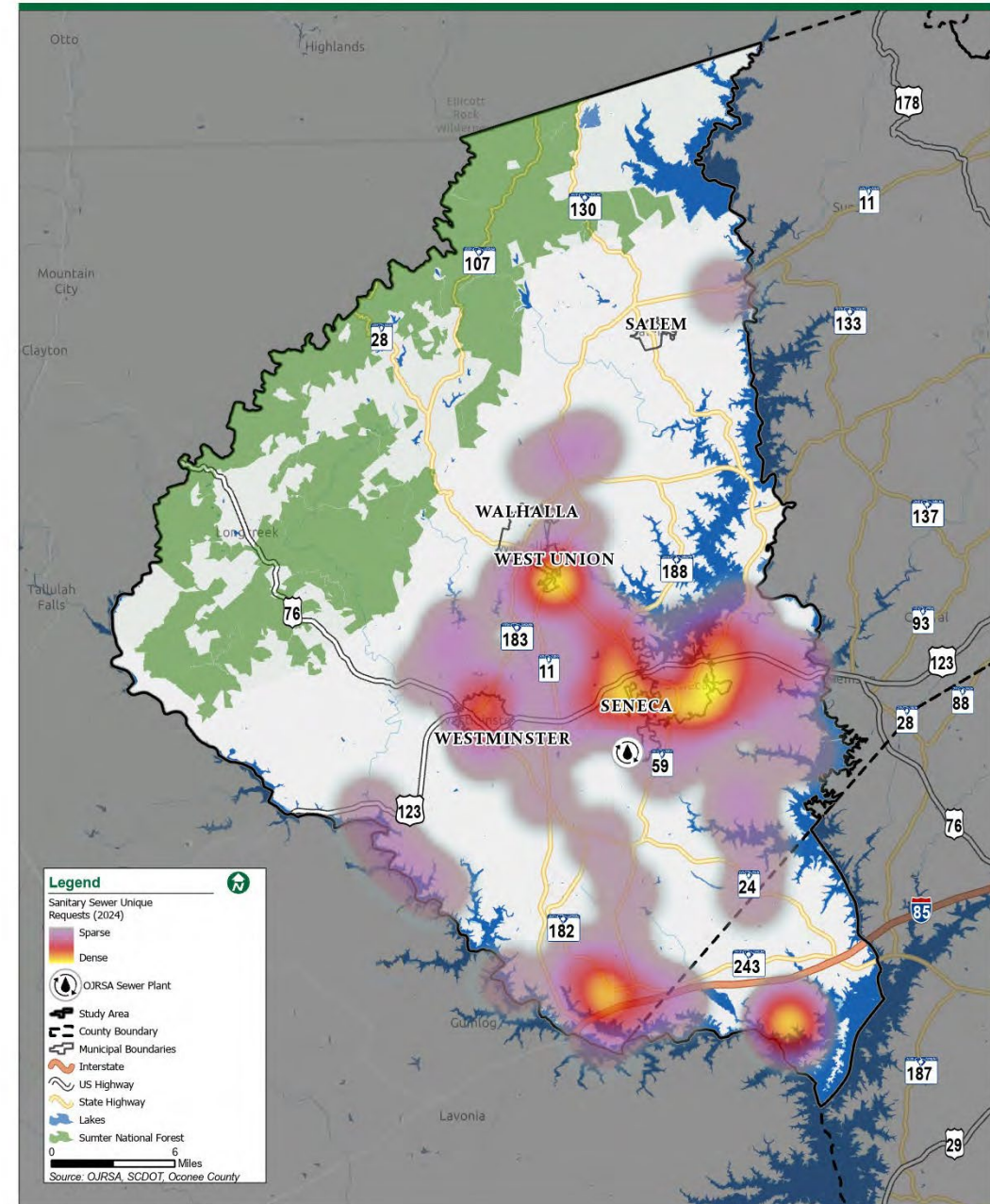
Flow Permitted and Types of Permits Issued by Year



Growth

REQUESTS FOR SEWER AVAILABILITY TO SPECIFIC PARCELS DURING 2025 *NOTE: Some may be to the same parcel*

- 160 inquiries answered by OJRSA staff
- Inquiries covered 4,804 total acres
- Requests per general area of sewer provider
 - Seneca – 86
 - Fair Play / I-85 Corridor – 26
 - Walhalla – 20
 - Westminster – 14
 - Anderson County – 3
 - West Union – 2
 - Not In Defined Public Service Area or Unknown – 9 (e.g., Tokeena Crossroads, Salem, The Pier, etc.)



Growth

IMPACT FEES

- OJRSA Board approved changes for the way impact fees were determined – now based on wastewater hydraulic loading
- Study performed in April 2025 by engineer recommended \$25.73 per gallon
- Ultimate decision that policymakers must ask is ... who do we want to pay for growth ...
 - Those causing the growth (builders/developers/new homeowners)
 - The “ancestral user” that may have paid impact fees already and now pays monthly user fees
 - A combination of each (and what should that percentage be?)

DocuSign Envelope ID: 9F117357-41EF-463C-9AD4-867135E13863

Start

Project Name: _____

Project Address: _____ **Parcel ID Number:** _____

Property Owner: _____ **Mailing Address:** _____

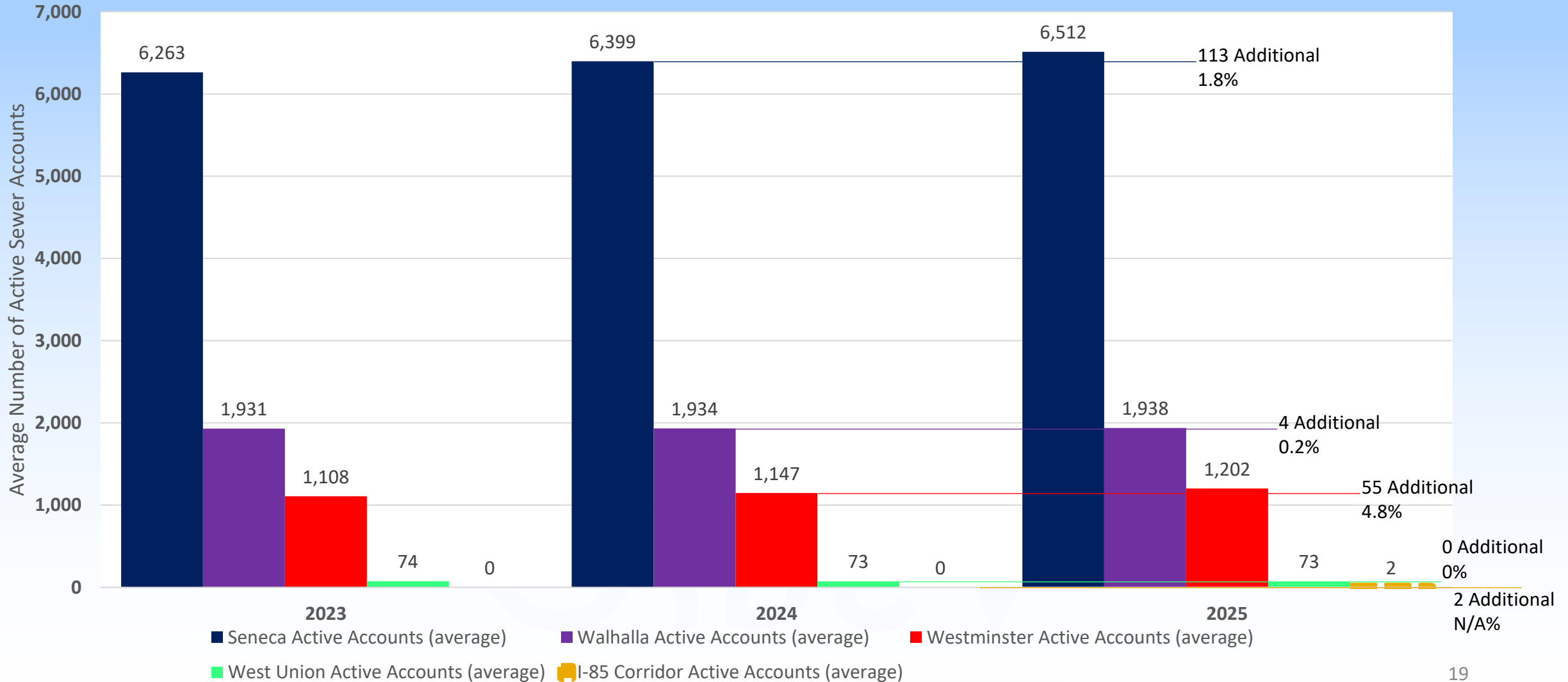
Phone: _____ **Email:** _____

INSTRUCTIONS: ENTER NUMBERS IN APPROPRIATE CELLS BELOW. If the project includes more than one of the same type facility, then combine the numbers and include notes in the appropriate area below the table on page 2. Example: There are two non-24 hour restaurants within the development, one with 50 seats and the other with 30 seats. In the appropriate cell in the table, state there are 80 seats, then make a note that the 80 seats are for two restaurants, one with 50 seats and the other with 30.

Types of Establishments Per OJRSA Impact Fee Policy	Hydraulic Loading (gpd)	Number of Units
A. Airport:		
Per Employee	8	
Per Passenger	4	
B. Apartments, Condominiums, and Similar Multi-Family Developments: (As defined in the Sewer Use Regulation)		
Four-to-Six (4-to-6) Bedroom (Per Unit)	300	
Three (3) Bedrooms (Per Unit)	300	
Two (2) Bedrooms (Per Unit)	225	
One (1) Bedroom (Per Unit)	150	
C. Assembly Halls: (Per Seat)	4	
D. Barber Shop:		
Per Employee	8	
Per Chair	75	
E. Bars, Taverns:		
Per Employee	8	
Per Seat, Excluding Restaurant	30	
F. Beauty Shop/Pet Grooming Shop:		
Per Employee	8	
Per Chair	94	
G. Boarding House, Dormitory: (per resident)	38	
H. Bowling Alley:		
Per Employee	8	
Per Lane, No Restaurant, Bar, or Lounge	94	
I. Camps:		
Resort, Luxury (Per Person)	75	
Summer (Per Person)	38	
Day, with Central Bathhouse (Per Person)	26	
Travel Trailer (Per Site)	131	
J. Car Wash: (Per Car Washed)	56	
K. Churches:		
Per Seat	2	
Fellowship Hall with Commercial Kitchen Per Seat	5	
L. Clinics, Doctor's Office:		
Per Employee	11	
Per Patient	4	
M. Country Club, Fitness Center, Spa: (Per Member)	38	
N. Dentist Office:		

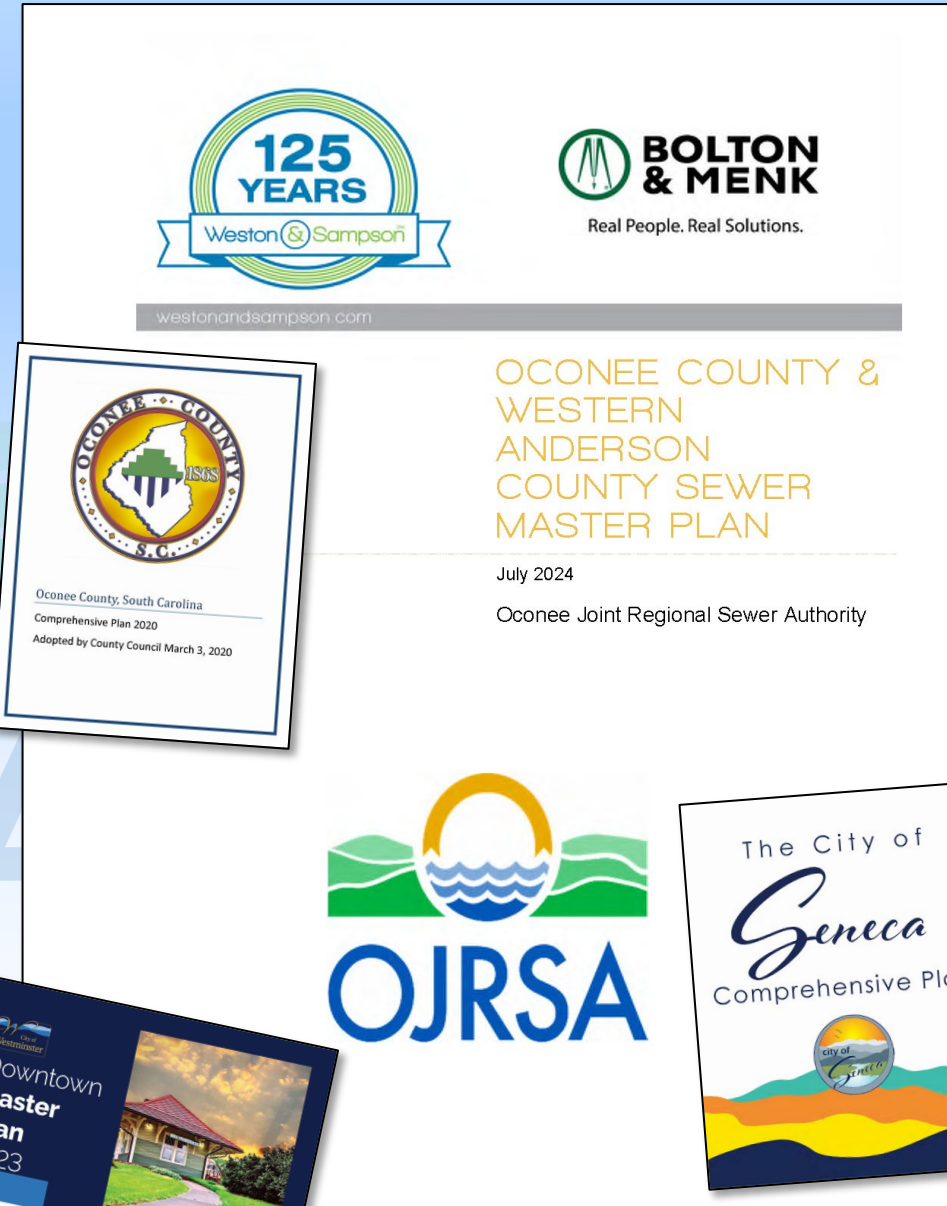
Developer now completes a form for development types, which is used to calculate fees

Growth: Inside and Outside City Limits



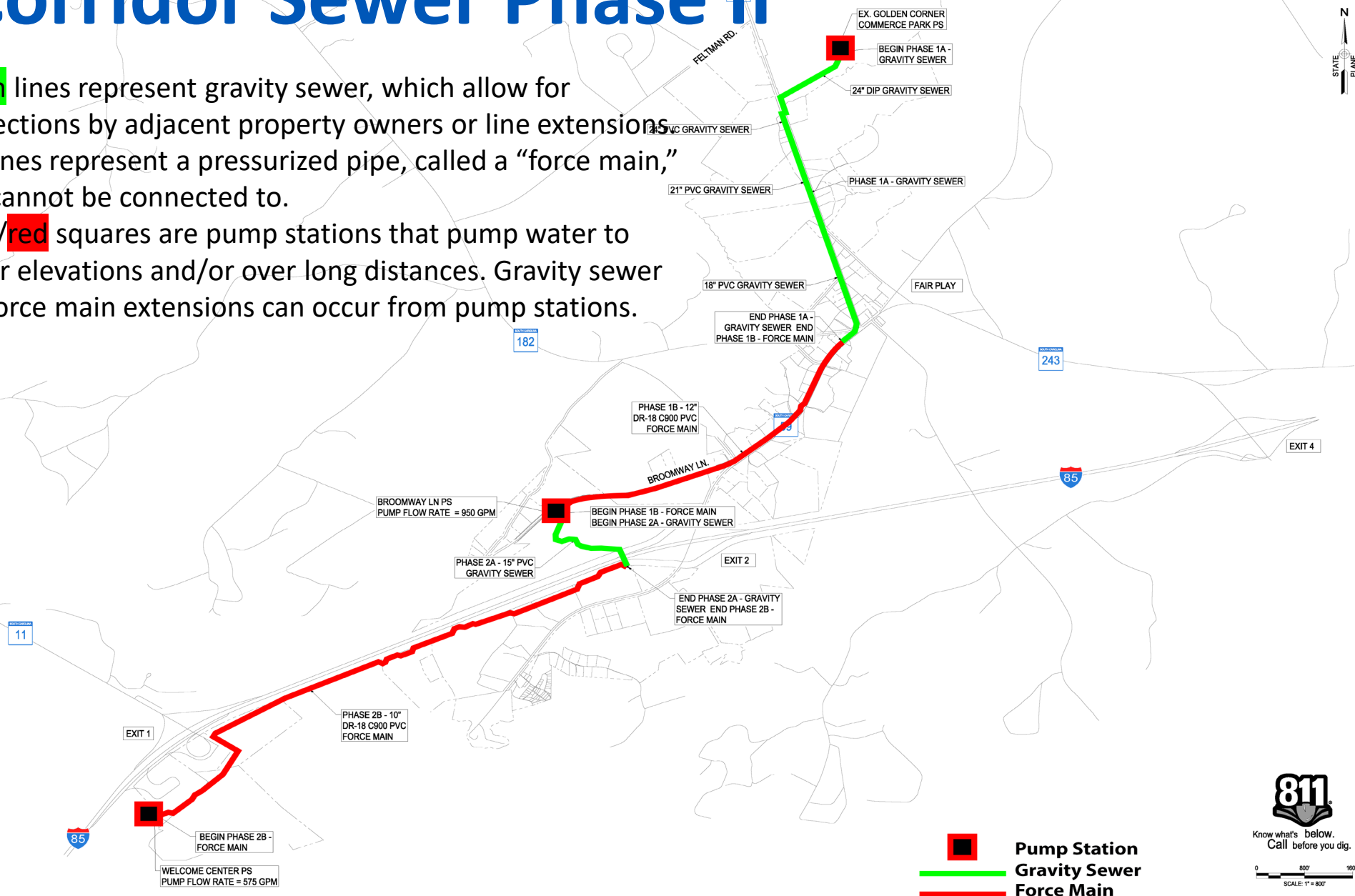
20-Year Sewer Master Plan

- Multi-year wastewater plan completed in mid-2024
- Considered
 - Population growth
 - Current and projected land use
 - Condition of current infrastructure
 - Pipeline expansion for new growth
 - Discharge permit parameters and receiving waterbodies
 - Additional treatment plant(s)



I-85 Corridor Sewer Phase II

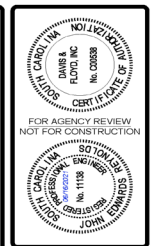
- Green lines represent gravity sewer, which allow for connections by adjacent property owners or line extensions.
- Red lines represent a pressurized pipe, called a "force main," that cannot be connected to.
- Black/red squares are pump stations that pump water to higher elevations and/or over long distances. Gravity sewer and force main extensions can occur from pump stations.



 Pump Station
 Gravity Sewer
 Force Main


 Know what's below.
 Call before you dig.
 SCALE: 1" = 800'

THESE DRAWINGS AND THE DESIGN THEREON ARE THE PROPERTY OF DAVIS & FLOYD, INC. AND MAY NOT BE USED IN WHOLE OR IN PART WITHOUT WRITTEN CONSENT OF THE ENGINEER, ARCHITECT AND ANY INFRASTRUCTURE WILL BE SUBJECT TO LEGAL ACTION.



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OCOONEE JOINT REGIONAL SEWER
 AUTHORITY
 FAIRPLAY, SOUTH CAROLINA
 COURSA I-85 CORRIDOR SEWER
 EXPANSION

OVERALL SEWER SYSTEM MAP

NO.	DATE	BY	CHKD.	REV.

DATE: 04/04/21
 DRAWN BY: JLD
 CHECKED BY: JLD
 DATE: 04/04/21
 PROJECT: I-85 CORRIDOR SEWER EXPANSION
 SHEET: 1 OF 1
 EXHIBIT

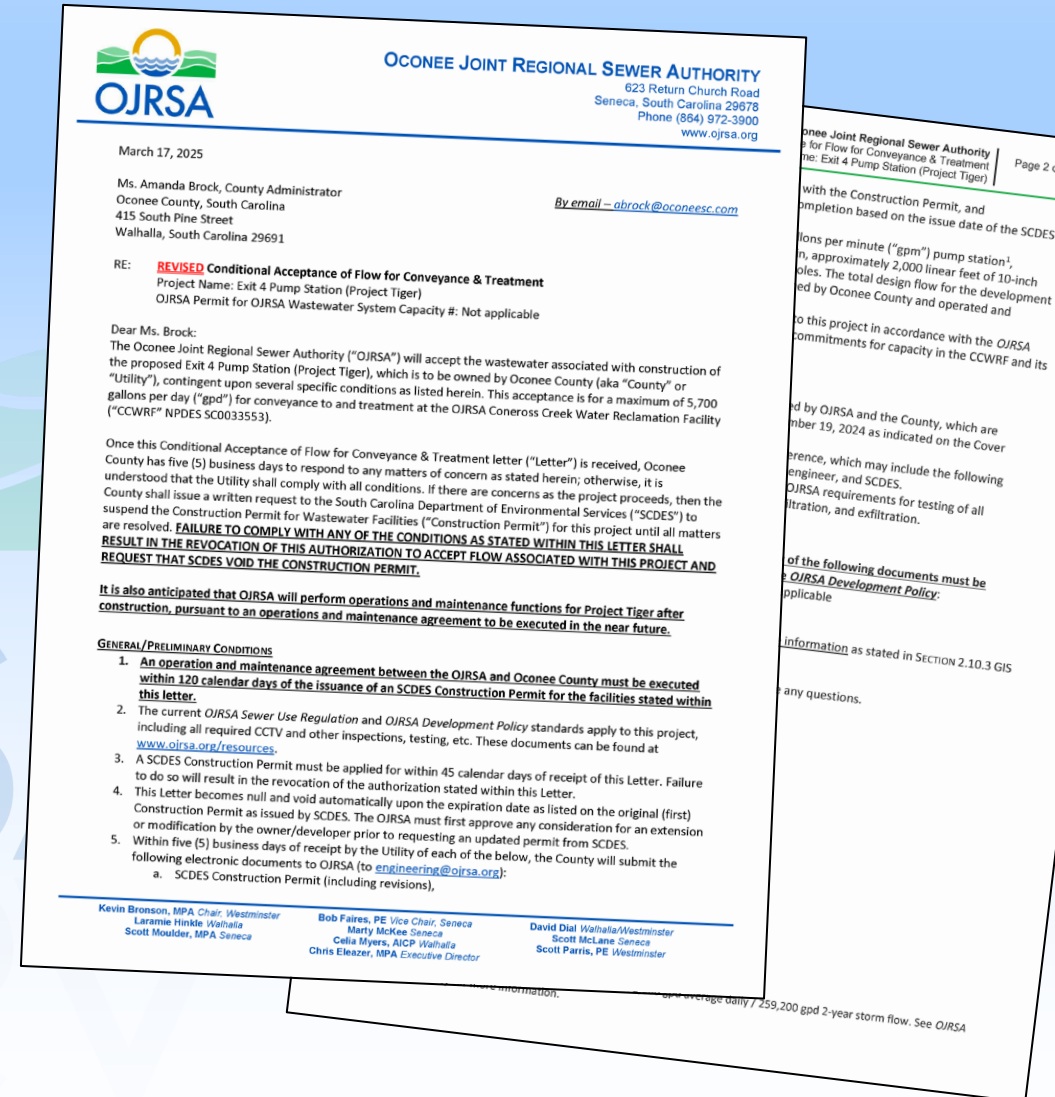
I-85 Corridor Sewer Phase III

I-85 corridor sewer now needs more flow

- Current daily average 7,872 gallons
- Need ≥314,000 gallons per day in the areas of I-85 exits 1 and 2 plus 591,000 gpd at GCCP Pump Station to address hydrogen sulfide issues

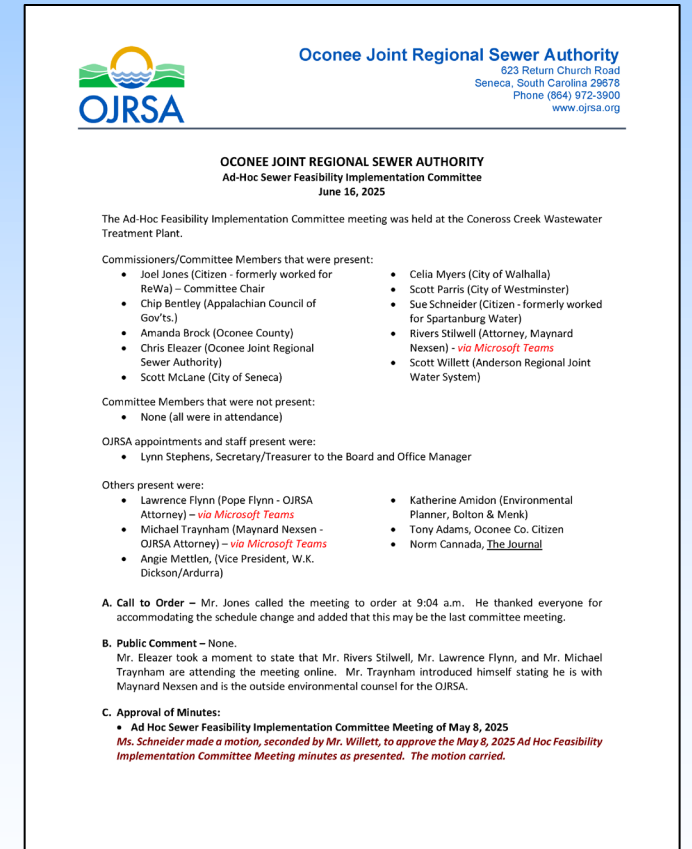
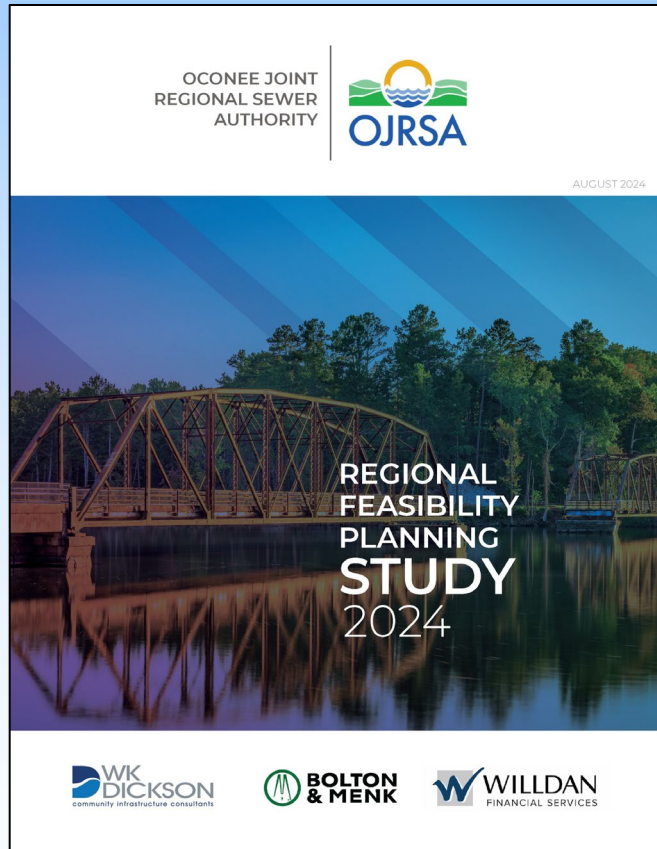
Need agreement with county for operations & maintenance or reconstitution/consolidation efforts to address

OJRSA provided Conditional Acceptance of Flow letter for I-85 Phase III sewer project to serve near Exit 4




Regional Sewer Provider(s)?

2024 comprehensive feasibility study to determine if regionalizing sewer conveyance, and treatment in Oconee County will streamline service delivery and enhance the success of the community and its quality of life



Regional Sewer Provider(s)?

EXHIBIT A - Board Meeting 07/15/2025 Page 1 of 10



OJRSA

REGIONAL SEWER FEASIBILITY STUDY

OJRSA Ad Hoc Regional Feasibility Study Implementation Committee
OJRSA Reorganization Recommendations

June 16, 2025

The OJRSA Regional Feasibility Planning Study ("Planning Study"), completed in August 2024 and adopted in September 2024, recommended establishing the Ad Hoc Regional Feasibility Study Implementation Committee ("Ad Hoc Committee"). The purpose of this committee was to review, discuss and evaluate the Planning Study's primary recommendations for a new governance structure for Oconee Joint Regional Sewer Authority ("Authority") and to provide independent recommendations for implementing this restructuring.

The Ad Hoc Committee was established by the Board of Commissioners, as the governing body of OJRSA ("Board"), in November 2024. The initial Ad Hoc Committee was staffed with 10 members, and one *ex officio* member as follows:

- Chip Bentley, *Ex Officio* Member
- Amanda Brock, Oconee County
- Chris Eleazer, OJRSA
- Joel Jones, Utility Expert (Environmental/Utility Compliance)
- Scott McLane, Seneca
- Celia Myers, Walhalla
- Scott Parris, Westminster
- Graham Rich, Utility Expert (Economic Development), *resigned*
- Sue Schneider, Utility Expert (Management)
- River Stillwell, Utility Legal Expert
- Scott Willett, Utility Expert (Finance)

The Planning Study suggested a six month timeline for the Ad Hoc Committee to review prior work and complete initial evaluations for recommendations that would be presented to the Board and Oconee County, as an entity recommended for addition to the Authority under the Planning Study.

OJRSA Ad Hoc Regional Feasibility Study Implementation Committee Recommendations

Committee summary recommendations:

1. All collection systems should be consolidated into one combined system – owned, operated, and maintained by the reconstituted Authority.
2. Authority should be reconstituted with a five-member Board of Commissioners.
3. Governance documents of the reconstituted Authority will be drafted and supersede all existing Authority documents and contracts.
4. Establish a working group or smaller ad hoc committee to oversee and guide the initial implementation.
5. Communications Plan for the reorganization be developed, which should be used by all entities.

OJRSA Requests for Satellite Systems

PARTICIPATION

- Reconstitution Committee

CONTINUATION

- Actively seeking inflow and infiltration (I&I) sources and take appropriate corrective actions included in Corrective Action Plans
- Develop and update a Capital Improvement Plan that includes rehabilitation of system
- Budgeting for current and repairs
- Refraining from pushing debris into OJRSA lines when cleaning pipes. Remove it using baskets, vac truck, or other such methods.

COMPLETION

- Submit biannual updates to OJRSA (due each April 30 and October 31 until Consent Order closed)



Grease build up on an OJRSA line that was "jetted" from a Member City line into the OJRSA trunk sewer

Schedule a Tour!



The Coneross Creek Water Reclamation Facility provides an essential service that powers our community's economic engines and improves our quality of life!

Contact us
chris.eleazer@ojrsa.org
kyle.lindsay@ojrsa.org
864-972-3900

Questions, Comments, and Closing



Kevin Bronson

OJRSA Current & Past
Board Chair

Chris Eleazer

Executive Director



OCONEE JOINT REGIONAL SEWER AUTHORITY

Operations & Planning Committee

December 18, 2025

The Operations & Planning Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 2 (Seneca): Scott Moulder (Committee Chairman)
- Seat 3 (Seneca): Scott McLane
- Seat 6 (Walhalla): Zane Thompson
- Seat 9 (Walhalla & Westminster): David Dial

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director
- Kyle Lindsay, Operations Director

Others present were:

- None

A) Call to Order - Mr. Moulder called the meeting to order at 8:33 a.m.

B) Public Session – None.

C) Presentation and Discussion Items:

- 1. Update on Current Projects (Exhibit A)** – Mr. Lindsay said the Dewatering Project is still moving forward. The contractor estimates there is one (1) weeks' worth of work left, and they are waiting until the equipment is delivered to do it at one time. It could be the beginning of March before they do the work.

Mr. Dial said the projects list shows the OJRSA needs a Standard Operation Plan (SOP) for the Duck Pond Pump Station and asked if that was the only one needed. Mr. Eleazer replied that the Duck Pond Road Pump Station is a new station that replaced the Flat Rock Pump Station using SCIP grant funds. The Broomway Lane and Welcome Center Pump Stations are also new and require SOPs as well.

Mr. Moulder asked if the OJRSA got what it needed for the sewer line under the road at the southern end of the county. Mr. Eleazer replied that he forwarded a letter to Mr. Phil Shirley with Oconee County but has not heard back from him that he received it. He stated that although the OJRSA would rather not have it in the road, it is being allowed in order to expedite the project without making Oconee County obtain property easements.

- 2. Continue Discussions for Large Developments as Requested by Board** – Mr. Moulder said this item was brought back to this committee after discussions at the last board meeting. He said he appreciated the input received at the meeting and stated that he initially supported the policy going into the board meeting but changed his mind after the discussion. He added that he spoke with a developer the other day, and this developer stated he wanted to speak with other developers and see how they could work together to spread their money and invest in capital upgrades of the sewer

system. Mr. Moulder said that is how it's supposed to work where they figure out how to share costs to upgrade the capacity in the area.

Mr. Dial asked if he understood the purpose of this policy correctly in that developers were worried about capacity being snatched away from them. Mr. Eleazer said that was part of it but not all. Mr. Moulder said it was more about concerns in a phased development where a developer paid in full for the first phase of the project and then another developer purchasing the remaining capacity preventing the second phase from moving forward. Mr. Moulder said he understood their concerns, but the developer can buy up the whole capacity and move forward.

Mr. Eleazer said the gentlemen that were present at the meeting in October paid for a study through the OJRSA. The OJRSA received the first draft a couple months ago, sent back some comments, and received the second draft just a couple days ago. This latest revision corrected data on the OJRSA's pump sizes and capabilities and included the Master Plan considerations. Mr. Eleazer stated he read it over and determined it looked good, and then he sent a copy of it to Mr. McLane, because the project connects to the OJRSA system, then goes through Seneca's system, and back into the OJRSA system to treat at the plant. Mr. Eleazer added that according to the study, the OJRSA's pump station has the capability of treating two hundred six (206) Equivalent Residential Units (ERU's), but the Cliffabee Lea Station could only handle one hundred fifty (150) ERUs due to the pump station and force main capabilities. He said that part of the policy was to ensure that if a developer paid for improvements on the sewer system, that they would be locked in to utilize the capacity from those improvements without someone else taking it.

Mr. Dial asked what Mr. Flynn meant by the OJRSA "picking winners and losers" and how this policy would do that. Mr. Moulder replied that if one developer is reserving capacity, the OJRSA is essentially keeping another developer from obtaining capacity even if they were able to pay for the full capacity quicker. Mr. Moulder said he thought it was a great program until the discussion at the board meeting.

Mr. Eleazer said that he was good with this policy moving forward or being tabled, but he wanted to address several items that were brought up at the board meeting:

- ❖ Reclaiming Capacity If Not Used in a Certain Timeframe – This is something that the OJRSA is working on currently in the Development Policy revision.
- ❖ Non-Transferable Clause – This was brought up by Mr. Bronson. Mr. Eleazer said he spoke with Mr. Flynn about this after the meeting. Although it was not written in the proposed policy, it was included in the Impact Fee Policy. When a person pays the impact fee, it's not a commodity to buy or sell but rather is attached to the land itself. It is non-transferable unless the land is sold.
- ❖ Downpayment – It was suggested at the meeting that the developer should be paying a premium and the downpayment set at 125%. Mr. Flynn determined that this would be within the law and the percentage could be set at whatever the OJRSA board desired.
- ❖ Maximum of One (1)-Year Reservation – This was brought up by Mr. Moulder. Mr. Flynn said the OJRSA board could set the reservation timeframe to whatever it wanted.
- ❖ Oconee County Developers Only – Mr. Flynn had suggested only allowing developers within Oconee County to participate in the program. Mr. Eleazer said he wanted to talk to Mr. Flynn about this further as it seemed the OJRSA could be "picking winners and losers" doing this. Mr. Flynn told him it could be done by setting some parameters around who would qualify for a local participant and give them a credit or something like that, similar to how the procurement policy is worded.
- ❖ Oconee County Purchasing Capacity for Industries in the Preferred Area of Development – Mr. Jamie Gilbert of Oconee Economic Alliance had attended a past meeting with the OJRSA and suggested industries paying for impact fees over a period of two or three (2 or 3) years. Mr. Flynn combined this into the discussion of this program.

Mr. Dial asked how the other counties charge for reserving capacity and if 125% would still be competitive. Mr. Eleazer replied that ReWa is the only one that had a program in place that he could find; however, their program is different and the OJRSA couldn't get a copy of it in writing. Mr. Eleazer added when he spoke to a person at ReWa, they were more interested in what the OJRSA was trying to do and to see the policy when it was implemented.

Mr. Moulder said the board appreciated the time Mr. Eleazer worked on this program even though it isn't moving forward. Mr. Eleazer said good things came out of it. Mr. Eleazer spoke about Mr. Brent Little's project and how Mr. Little was essentially paying \$4,000,000 to increase capacity above what his project was using and was also upgrading a sewer line that was under the Consent Order for requiring upgrading within a couple years anyway; therefore, the agreement that was made on the impact fees for this project was a huge benefit to the OJRSA.

D) Action Items to Recommend to the Board for Consideration:

- **Authorize Executive Director to Negotiate and Execute Indefinite Delivery Contracts with Weston & Sampson and Ardurra Engineering Firms in Consideration for OJRSA Project #2026-03** – The Director stated that the OJRSA received a total of nine (9) Statements of Qualifications. Ms. Jennifer Barrington (who retired as an engineer from Anderson Regional Joint Water System and now does consulting work) was pleased with the turnout. Ms. Barrington has done some consulting work for the OJRSA in the past and is currently working with OJRSA's Utility Projects Coordinator, Mr. Jake Wilson.

Mr. Eleazer said the two (2) firms that the OJRSA is recommending included partners: Ardurra is partnering with Bolton & Menk, and Weston & Sampson is partnering with Arcadis. The project teams also include firms with staff that have been in a wastewater system and have done engineering work as an owner of a system, which is extremely valuable for the long-term ownership and operation of a project.

Mr. Eleazer said he is happy with these two (2) organizations. He added that this was a Request for Qualifications and not cost; however, this will allow the OJRSA to negotiate cost.

Mr. Dial made a motion, seconded by Mr. McLane, to authorize the Executive Director to negotiate and execute Indefinite Delivery Contracts with Weston & Sampson and Ardurra. The motion carried.

E) Executive Director's Discussion and Compliance Matters – The Executive Director reported on the following:

1. Environmental and Regulatory Compliance Matters:

Collection System Rehabbing Costs – As part of the Consent Order, the OJRSA had CCTV and smoke testing done on the upper end of the system to evaluate what needs to be fixed. This portion is Phase 2 of the project from the influent pump station here at the plant westward to where it connects with the southern Westminster system (which was Phase 1 of the project that has been rehabbed). It is thirty (30) line segments that includes the largest diameter pipe (36"). The report estimates it to cost approximately \$8.5 million to rehab this Phase 2 portion, and it is recommended to be done in the next three-to-four (3-4) years. It is unknown how to move forward with this as the cost is more than the annual fees collected. It will require additional grant funds or debt financing. Mr. Eleazer said he wanted to get that out there, because it will be in the budget next year for evaluating the CCTV footage done last year around the area between the Martin Creek Pump Station and US Engine Valve. Mr. Eleazer added that the OJRSA will use the remaining SCIP funds to fix manholes, and the OJRSA is obtaining quotes to get the materials.

PAA Disinfection Implementation – Mr. Lindsay stated the OJRSA had been approved by the SC Department of Environmental Services (SCDES) for the construction on the PAA disinfection program and had been waiting on the NPDES Permit to be approved and released to begin implementing the system. The NPDES permit was subsequently approved and went into effect on November 1, 2025.

The last step for the PAA implementation was getting lab certification, and the OJRSA was not aware of anything needing to be done with the lab equipment. Mr. Lindsay stated that he had spoken to Mr. Scott Miller of Lyman, SC who had been using PAA since 2021, and Mr. Miller didn't have to do anything except for some paperwork for the lab, because it is a new product and doesn't have any proficiency tests at this time. Mr. Lindsay said he expected an easy process.

Mr. Lindsay said that SCDES has now made additional requirements for the OJRSA to complete before the PAA system can be implemented, which has delayed the startup which was planned for yesterday. He said he even emailed SCDES personnel to ask if the OJRSA could start using the PAA while continuing to work on getting the lab equipment certified. The answer was no; the OJRSA must get the certification first.

The OJRSA should be done with all the paperwork. The allocation is ready to be submitted. The SOPs for all the equipment have been completed. The OJRSA just needs to run an initial demonstration of the system. The OJRSA must make its own solution to do that with the assistance of an outside lab. SCDES wants the OJRSA to run two (2) different PAA samples from two (2) different lot numbers. He said he had to go to Lyman's treatment plant and get a sample from their PAA for the lab to set solutions from. Once everything is submitted, then someone from SCDES will have to come to the plant to lay eyes on it and approve it.

NPDES Permit – Mr. Eleazer reported that the OJRSA must develop a Mercury and Aluminum Reduction Plan. A written plan had to be submitted to the state. The OJRSA Regulatory Services Coordinator, Ms. Allison McCullough, sent out letters to the industries a couple weeks ago trying to gather information from them. Now the OJRSA must create an inventory of dental clinics and physically inspect every dental office in the county for mercury.

- 2. Flow Meter Station Weekly Reports** – OJRSA Records Clerk, Ms. Amanda Kelley, sends weekly flow reports to the board and the Member Cities' utility directors. The reports have been showing missing data for the better part of the year due to equipment issues. It's not a huge deal, as the OJRSA does not use these meters for billing anymore; however, it is valuable information that is received from the meters.

Mr. Lindsay said the MyDro (which is the instrument to do the flow monitoring) at the Richland Creek Flow Monitoring Station went down. Being it was an old model, the OJRSA had to upgrade to the new model and wait for it to be delivered and installed. After installation, the OJRSA had to wait for it to be calibrated. Once it was calibrated, they forgot to add a parameter that it needed. It was probably six to eight (6-8) weeks for it to get fixed. Then it worked good for 1 week when the bracket that the ultrasonic was attached to went offset which affected the readings.

Mr. Lindsay said with all the work Bionomics and Westminster has done on the line, he has been able to see a reduction in the flow. He said there is still an issue with the pulse that happens every one thousand (1,000) gallons (a parameter is still wrong), but he's been looking at the analog flow, and it's okay. He also stated that he's about five (5) weeks behind on approving the flow numbers, and he will be getting with Ms. Kelley soon to update her report and that the semi-annual calibration is due next week, so he hopes to get the pulse fixed at that time.

- 3. Standard Agreement for Ownership, Operation, and Maintenance of Developments** – Westminster has a subdivision currently in the design process, and with foreseeing an upcoming consolidation, they went ahead and turned this system over to the OJRSA to oversee the design, operation, and maintenance of this subdivision. The OJRSA went through the plan reviews. It all met the OJRSA design standards, so the OJRSA approved everything; however, Mr. Eleazer discovered that the OJRSA doesn't have an agreement with the developers to put in place to ensure they comply with all the requirements after the Permit to Operate has been received.

The OJRSA began working with Pope Flynn about two (2) weeks ago on a draft standard agreement that could be used with multiple developers (including those along the I-85 corridor). The first draft was reviewed and comments submitted back, and the second draft was just received yesterday.

The Director stated this will be standard form that could be used at the OJRSA's discretion. The main document could be approved on a case-by-case basis as developments move forward, or the board could just approve the standard form which would be executed on a case-by-case basis (which Mr. Flynn recommends). Mr. Eleazer stated he didn't know how the Member Cities handle this. Mr. McLane said Seneca has a Letter of Conditions. Mr. Eleazer replied that the OJRSA has a Letter of Conditions that it sends out as well, but it doesn't have the teeth needed to get required information. Mr. Eleazer said this was presented for information, and he will present the final draft of the agreement to the board when it's complete.

Mr. Eleazer asked the members if they had any preference as to the blanket form or if the board should approve each agreement on a case-by-case basis. Mr. Dial said the blanket would be best. Mr. Moulder agreed and stated that there could always be an addendum added for non-customary items.

4. Miscellaneous (If Any):

Monthly Flow Statements from Member Cities – The Member Cities send a statement to the OJRSA each month showing the number of residential customers and amount of volume and number of non-residential customers and amount of volume. Mr. Eleazer stated that the information is entered into a spreadsheet which helps him determine and forecast what to budget for the following year. On an average, it trends upwards; however, there was a considerable drop in November for the City of Seneca of about 300 residential and 70 non-residential customers.

Mr. McLane was contacted about this, and Mr. Eleazer asked him if anything was found out about it. Mr. McLane said there are eighteen (18) cycles, and it was a problem with how the data was pulled from that 18th cycle. The young lady who pulled the data wasn't exactly familiar with how to do it. This month will have a higher number, and then it will balance out.

F) Committee Members' Discussion – Mr. Moulder wished everyone a Merry Christmas and Happy New Year.

G) Adjourn – The meeting adjourned at 9:32 a.m.

Upcoming Meetings:

- **Board of Commissioners** – Monday, January 5, 2026 at 5:00 p.m. *(Special meeting time; to be held at Walhalla Depot, 211 S. College St., Walhalla)*
- **Annual Members' Meeting** – Monday, January 5, 2026 at 6:00 p.m. *(Special meeting time; to be held at Walhalla Depot, 211 S. College St., Walhalla)*
- **Ad-Hoc Reconstitution & Executive Committee** – Thursday, January 8, 2026 at 9:00 a.m.
- **Operations & Planning Committee** – Thursday, January 15, 2026 at 8:30 a.m.
- **Facilities & Administration Committee** – Tuesday, January 27, 2026 at 9:00 a.m.

Notification of the meeting was distributed on December 5, 2025 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, www.ojrsa.org, and posted at the OJRSA Administration Building.



Operations & Planning Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

December 18, 2025 at 8:30 AM

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – Scott Moulder, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include vote and/or action on matters brought up for discussion]*
 - 1. Update on current projects (Exhibit A) – Chris Eleazer, Director and Kyle Lindsay, Operations Director
 - 2. Continue discussions for large developments as requested by Board – Chris Eleazer, Director
- D. Action Items to Recommend to the Board for Consideration**
 - Authorize Executive Director to negotiate and execute Indefinite Delivery Contracts with Weston & Sampson and Ardurra engineering firms in consideration for OJRSA Project #2026-03 – Chris Eleazer, Director and Kyle Lindsay, Operations Director
- E. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
 - 1. Environmental and regulatory compliance matters
 - 2. Flow meter station weekly reports
 - 3. Standard agreement for ownership, operation, and maintenance of developments
 - 4. Miscellaneous *(if any)*
- F. Committee Members' Discussion** – Led by Scott Moulder, Committee Chair
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- G. Adjourn**

Upcoming Meetings

All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.

- Board of Commissioners – January 5, 2026 at 5:00 PM *Note special meeting time. Meeting to be held at Walhalla Depot, 211 South College Street, Walhalla*
- Annual Members' Meeting – January 5, 2026 at 6:00 p.m. *Note special meeting time. Meeting to be held at Walhalla Depot, 211 South College Street, Walhalla*
- Reconstitution Committee and Executive Committee – January 8, 2026 at 9:00 AM
- Operations & Planning Committee – January 15, 2026 at 8:30 AM

FY2026 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

12/16/2025 17:02

Row #	FY 2026 O&M Project (Project # (if applicable); PM) CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL	Approx % Complete	Anticipated Completion	PO/Contract Amount (\$)	O&M PROJECT MILESTONES				Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)	
					Bids/RFPQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed					
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	100%	11/8/2025	0	Internal Project	Internal Project	N/A	11/7/2025	0	0	N/A	OJRSA Chris Eleazer	
2	Agency Reconstitution (Sewer Feasibility Implementation) (Board, Others)	N/A	TBD	N/A	N/A	N/A	7/15/2025		0	0	N/A	Board of Commissioners	
3	Completion of Development Guide (AM)	5%	12/31/2025	N/A	Internal Project	Internal Project	9/10/2024		0	0	N/A	OJRSA Chris Eleazer	
4	Development Policy Revision (CE)	70%	10/6/2025	N/A	Internal Project	Internal Project	9/24/2024		0	0	N/A	OJRSA Chris Eleazer	
5	Indefinite Delivery Contract for Engineering Services (CE)	80%	10/6/2025	N/A	10/10/2025				0	0	N/A. Projects to be assigned to depts.	OJRSA Chris Eleazer	
6	Arc Flash 70E Assessment of WRF, PSs, and Other Facilities (AM)	100%	10/31/2025	12,650	Prof Svcs	8/12/2025	9/22/2025	12/3/2025	12,650	0	Admin: Safety 501-02370	Life & Safety TBD	
7	CMMS & Financial Software System Upgrade (CE)	5%	6/30/2026	199,715	7/3/2025	12/1/2025			38,816	160,899	Admin Services 501-02420	KCI Heidi Hummel	
8	Comprehensive Sewer Management Plan Project #2026-04 (KL)	0%	5/31/2026	49,999	Proj #2026-04 Prof Svcs	10/2/2025			1,038	48,962	Con Sys: Prof Svcs 601-02430	Ardurra Priya Verravalli	
9	Evaluate Perkins PS & Coneross PS Pumps to Determine Repair vs. Replace (KL, EP)	0%	10/1/2025	TBD	IDC Engineer				0	0	Con Sys: Prof Svcs 601-02430	TBD	
10	Field Data Collection for Hydraulic Model Verification (KL)	75%	12/31/2025	TBD	Prof Svcs	Internal Project	11/19/2025		0	0	Con Sys: Prof Svcs 601-02430	GMC Hannah Ribelin	
11	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	0%	TBD	TBD					0	0	Con Sys: R&M COS-PS 601-05030	TBD	
12	Martin PS Motor Base Restraint System (#2 of 3) (EP)	0%	12/30/2025	35,753	Sole Source 8/4/2025	8/11/2025			35,753	0	Conv Sys R&M: MAS2-PS 601-05100	Meco Keith Hall	
13	Martin PS Aeration Motor Install (crane needed) (EP)	0%	11/30/2025	TBD	11/3/2025	12/1/2025			5,670	0	Conv Sys: Equip Rent 601-02540	TBD	
14	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL)	100%	10/31/2025	3,500	Prof Svcs	NPDES: 8/22/22 PAA: 8/1/22	NPDES: 7/1/22 PAA: 8/2/22	NPDES: 10/31/25 PAA: 10/28/25	0	3,500	WRF: Prof Svcs 701-02430	Goldie Assoc Paul Lewis	
	Aluminum and Mercury Sampling Plan Development and Implementation for new NPDES Permit (KL, JM)	33%	Plan: 11/21/25 Impl: 5/31/26	8,855	Prof Svcs	Plan: 10/9/25 Impl: 12/15/25	Plan: 10/24/25 Impl: 12/15/25	Plan : 11/22/25 Impl: _____	0	8,855	Lab: Prof Svcs 901-02430	Goldie Assoc S Harrison & A Anderson	
15	CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering) (JM, KL)	15%	3/31/2026	14,000	ENG: 8/27/2025	ENG: 8/27/2025	ENG: 9/15/2025		0	14,000	WRF: R&M 701-03000	Howard Engineering Amy Howard	
16	Headworks Flow Pulse and Flow Channel Sensor Install (JM)	100%	8/30/2025 9/25/2025	4,950	8/4/2025	8/12/2025	9/11/2025	12/8/2025	4,950	0	WRF: R&M 701-03000	Davis Power Paul Davis	
17	Project #2026-02 General Water Reclamation Facility-Installation Projects (JM, KL) CANCELED	CANCELED	5/31/2026	TBD	8/13/2025	CANCELED 9/26/2025			0	0	WRF: R&M 701-03000	TBD	
18	EMERGENCY REPAIR Final Clarifier #3 (KL, JM)	0%	6/30/2026	493,985	Equip: 11/7/2025 Install:	Equip: 12/1/2025 Install:			0	493,985	WRF: R&M 701-03000	TBD	
19	Pretreatment Program Update (following NPDES permit issuance) (AM)	10%	4/29/2026	24,500	Prof Svcs	6/4/2025	7/1/2025		1,000	23,500	Pretreat: 801-02430 501-02440	Goldie Assoc Sonya Harrison	
20	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE)	94%	SUB: 1/29/26 FIN: 2/28/26	140,000	RFB #2023-05	4/29/2024	2/3/2025		100,000	40,000	O&M CIP: Con Sys 1401-06071	GMC Daniel Mosher	
21	Coneross & Perkins PS Resiliency Study (address flooding issues for possible FEMA assistance) (CE, JW)	5%	2/28/2026	45,500	Prof Svcs	10/29/2025	11/19/2025		0	45,500	Con Sys: Prof Svcs 601-02430	KCI Steve Barbian	
22	Employee Engagement Survey, Staff Development, and Compensation/Benefits Study (CE)	20%	5/1/2026	8,795	Prof Svcs	8/27/2025	9/16/2025		0	8,795	Admin Services 501-02420	FGP Carrie Cavanaugh	
23	Bypass Plan Development for Gate Replacement (KL)	25%	12/12/2025	6,350	Prof Svcs	10/27/2025	11/10/2025		0	6,350	WRF: Prof Svcs 701-02430	Goldie Assoc Paul Lewis	
24	Standard Operating Procedures for Duck Pond PS per SCDES Requirements (KL, MM)	75%	1/14/2026	2,650	Prof Svcs	10/21/2025	11/12/2025		1,006	1,644	Con Sys: Prof Svcs 601-02430	Goldie Assoc Paul Lewis	
TOTAL AWARDED				1,051,202	TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:				200,883	855,990	REMAINING		

FY2026 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

12/16/2025 17:02

Row #	FY 2026 O&M Project (Project # (if applicable); PM) CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL	Notes
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	DUE TO SCDES EVERY SIX MONTHS. Reports submitted: 11/14/21, 5/9/22, 11/10/22, 5/9/23, 11/9/23, 5/10/24, 11/8/24, 5/9/24. 11/7: Submitted to SCDES via ePermitting portal. COMPLETE. Next report due 5/10/2026.
2	Agency Reconstitution (Sewer Feasibility Implementation) (Board, Others)	See "Agency Reconstitution" sheet to track progress.
3	Completion of Development Guide (AM)	8/5: A McCullough reviewing approx 15 dates. 8/13: Have received 22 draft documents from AM for consideration.
4	Development Policy Revision (CE)	
5	Indefinite Delivery Contract for Engineering Services (CE)	8/13: Sent to K Wunder for legal review. 8/22: K Wunder considering local preference options due to OJRSA employees having to commute to engineer's office periodically. May include this in the scoring criteria of RFQ. 10/21: Held presubmittal meeting. 11/12: Received 9 SOQs. 12/18: On O&P agenda for consideration.
6	Arc Flash 70E Assessment of WRF, PSs, and Other Facilities (AM)	8/5: L&S setting up date to visit and will then provide pricing. 8/12: Scheduled to be performed in September. 9/1: Date set for last part of September. 9/24: Completed onsite assessment. 10/30: Engineer will update in next 2 weeks and L&S to return for labeling and training. 12/3: Labeling complete, all that remains is
7	CMMS & Financial Software System Upgrade (CE)	10/27: Received SSA revision from KCI, forwarded to Bryan Kelley for review. 11/18: Executed Trimble portion of agreement. 12/1: Received approval from B Kelley. Signed agreement with KCI. 12/16: Kickoff meeting held.
8	Comprehensive Sewer Management Plan <i>Project #2026-04 (KL)</i>	10/29: Reviewing available info and will schedule a kickoff meeting soon. 12/12: Kickoff meeting scheduled for 12/17.
9	Evaluate Perkins PS & Coneross PS Pumps to Determine Repair vs. Replace (KL, EP)	Waiting on IDC.
10	Field Data Collection for Hydraulic Model Verification (KL)	10/21: KL spoke with Hannah to get GMC/Daniel to do GPS elevation. 11/4: Patrick Thackston with GMC told KL he will come and help with setup. 12/16: Installed two flow meters (were waiting on bands). Still need to gather a pretty good bit of data from Seneca part of system and will need to send to H Ribelin to verify.
11	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	This is to be determined by the evaluation of Perkins PS & Coneross PS pumps to determine repair vs. replacement. 10/21: Cove Utility inspected. Check valves are inoperable. Estimate cost to replace valves and check valves is \$40,000. THIS WILL GO BACK TO EVALUATION OF PERKINS PS & CONERROSS PS PUMPS TO DETERMINE
12	Martin PS Motor Base Restraint System (#2 of 3) (EP)	7/14: KL has ordered this so it can be built. 10/21: Still being built. 12/16: E Partain checked on completion and it will probably be after first of year.
13	Martin PS Aeration Motor Install (crane needed) (EP)	9/15: Crane company did not show for appointment. Everything else is ready. 10/21: Will meet with Campbell Crane soon. 11/4: Quote #1 for wire came in above \$5,000, so now need 3 quotes. 12/1: Approved 3 quotes. 12/16: Everything has been purchased. Need to rent crane and scissor lift.
14	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL) Aluminum and Mercury Sampling Plan Development and Implementation for new NPDES Permit (KL, JM)	9/10: Met with SCDES to consider OJRSA's comments. Waiting on their response. 10/21: New permit goes into effect 11/1. Waiting on Permit to Operate for PAA system. 10/28: Received Permit to Operate. NPDES COMPLETE. Sampling Plan \$3,200 and Implementation \$5,655. 11/14: Received draft AI and Hg plans from S Harrison. Asked KL and AM if they approve or if they have questions. 11/18: AM sent letters to the industries after being provided a template from S Harrison. 12/15: Approved sampling/analysis proposal, Goldied sending aluminum sample bottles today.
15	CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering) (JM, KL)	8/27: A Howard approved for ~\$14,000 design. 9/15: BREC provided Howard their information. 10/21: AH sent all info. Mtg w/ BREC onsite next week. 800KW should power whole site (600KW need). 10/29: A Howard onsite to evaluate. 90% plans will be available w/in next 2 weeks. 12/12: Received 90% drawings to
16	Headworks Flow Pulse and Flow Channel Sensor Install (JM)	7/14: KL coordinating with Paul Davis. Items have been purchased. 8/5: Received quotes. 9/1: Paul Davis is scheduling work. 9/11: Installation complete. Now need to connect to SCADA. 10/21: Controller was bad. Waiting on new controller. 12/8: COMPLETE.
17	Project #2026-02 General Water Reclamation Facility Installation Projects (JM, KL) <u>CANCELED</u>	8/7: Sent draft RFB to B Kelley for legal review as required by procurement code. 8/12: Received copy from BK. 8/13: Advertised RFB. Bids due 10/1. 9/26: CANCELED BID DUE TO EMERGENCY REPAIR NEEDED ON FINAL CLARIFIER #3.
18	EMERGENCY REPAIR Final Clarifier #3 (KL, JM)	11/4: Spoke w/ Heyward and told them we need quote. CE sent email to C Carlson giving the 5 days to get us quote. 11/20: O&P Comm approved for equipment purchase agreement to go to board for consideration. 12/1: Board approved equipment purchase (\$470,462 + 5% contingency)
19	Pretreatment Program Update (following NPDES permit issuance) (AM)	10/27/2025: We have 180 days from first date of permit (11/1/2025) to get this to SCDES. It is currently being worked on by consultant.
20	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE)	\$80,000 carryforward from FY2025. Obligated/Spent column includes costs from FY2025. Reimbursable by Fountain Res Prop LLC per agreement. 12/5: No update from GMC on when PTO expected. Emailed D Mosher, others. 10/8: Scheduling tie in for 12/10. Message that D Mosher is out for undetermined time. Need to
21	Coneross & Perkins PS Resiliency Study (address flooding issues for possible FEMA assistance) (CE, JW)	11/19: Held project kickoff meeting. 12/17: Scheduled drawdown test for both pump stations.
22	Employee Engagement Survey, Staff Development, and Compensation/Benefits Study (CE)	
23	Bypass Plan Development for Gate Replacement (KL)	12/16: All data collected, now putting together plan.
24	Standard Operating Procedures for Duck Pond PS per SCDES Requirements (KL, MM)	Will be invoiced for this and the two I-85 PSs together. To determine how much each will be for coding, use this formula for Duck Pond: Invoice Amount x 33.54%. 11/12: Began work. 12/12: Received SOPs, will begin review and provide feedback to engineer.

FY2026 RECONSTITUTION TASKS

TASKS MAY CARRY ACROSS BUDGET YEARS

12/16/2025 17:02

Row #	Agency Reconstitution Tasks as Stated in the OJRSA Reorganization Recommendations Accepted by OJRSA Board on July 15, 2025	Target Date [^] (Time Following Acceptance)	Approx % Complete	Task Manager	Started	Completed	Notes
1	Current Board will dissolve the current Ad Hoc Committee and establish the Implementation Committee (“Reconstitution Committee”) for further implementation oversight.	8/29/2025 (45 days)	100%	OJRSA Board	7/15/2025	8/4/2025	7/15/2025: Current committee dissolved during called board meeting. 8/4: New Committee established. Includes: A Brock (County), K Bronson (Westminster), C Eleazer (OJRSA), S Moulder (Seneca), C Myers (Walhalla), C Bentley (ACOG), A Mettlen, K Amidon, J Jones, L Flynn. COMPLETE.
2	Adopt the timeline and accept the dates are targets that the committee will try to maintain progress towards, acknowledging that things may come up and require adjustments.	N/A	100%	Committee	8/14/2025	8/14/2025	8/14/2025: The acceptance of timeline was a committee-led decision. COMPLETE.
3	Legislative revisions to the Joint Authority Water and Sewer Systems Act (“Act”) will be finalized and provided to the Oconee County Delegation. Consultation shall be made with the Delegation on whether lobbyist support will be needed.	8/29/2025 (45 days)	90%	Committee	9/22/2025		9/11/2025: K Bronson asked OJRSA to schedule meeting with Oconee County Delegation to discuss. 9/12: C Eleazer reached out to Sen. Alexander for consideration. 9/16: Decided to meet with delegation members individually. 9/22: Met with Sen. Alexander and provided him with draft version of JAWSS amendments. 11/3: Sent Sen. Alexander follow up email to see if he had an update on filing the legislation or to see if he had questions. 11/6: Spoke w/ Sen. Alexander. He has others reviewing the proposed Act. DUE TO SCRIA EVERY THREE MONTHS. Reports submitted: 10/13/2025. Next report due 01/14/2026.
4	Reconstitution Committee will provide <u>quarterly updates</u> to the SCRIA, the current Board, and Oconee County on the progress of the implementation of the initial recommendations.	9/30/2025 (quarterly)	100%	OJRSA Staff Member per 8/14/2025 vote	10/9/2025	Report #1: 10/13/2025	
5	Resolutions of support for consolidation/OJRSA reorganization will be provided to and adopted by each governing body affected by the recommendation, including: OJRSA, Seneca, Walhalla, Westminster, West Union, & Oconee County.	10/13/2025 (90 days)	67%	Officials of OJRSA, Cities/Town, & County	8/21/2025		8/21/2025: L Flynn sent draft resolutions to committee members. C Eleazer forwarded copy to West Union and spoke with Mayor Oliver by phone about it. 8/26: Seneca council approved. 9/8: OJRSA Board approved. 9/9: Westminster council approved. 9/8: West Union considered but decided they need more info. 9/11: C Myers mentioned Walhalla to consider next week and A Brock stated Oconee County to consider in October. 9/16: Walhalla approved. County and West Union still remaining. 10/6: A Brock said it will be on 10/21 agenda. Wanted to keep 10/7 agenda a little lighter since both she and Council Chair Durham were both off
6	Consultants shall be engaged and the process of a collection system <u>technical evaluation</u> and <u>financial valuation</u> will be initiated, including the identification of potential funding for effort and immediate rehabilitation projects that may be identified or current CIP. Additionally, a rate consultant will be engaged.	11/12/2025 (120 days)	0%				9/17/2025: Corrective Action Plan submittals and CIPs for each system returned to cities requesting updates, if any, by 9/24. 10/9: No updates submitted to facilitators. Additional request to send A Mettlen updates by next meeting (11/13). 11/13: Considered scopes and how to pay for studies during meeting. 12/11: Facilitators presented draft considerations.
7	Communication plan to be developed under the guidance of the Reconstitution Committee and provided to all entities involved.	11/12/2025 (120 days)	0%	Facilitators	12/11/2025		12/11/2025: K Amidon Presented Communication Memo #1 to committee.
8	List of recommendations for the initial commissioners for the New Commission will be provided to Delegation. (Within 60 days of approved changes to the Act*)	Estimate 8/31/2026 (as noted)	0%				
9	Complete the technical evaluation and financial valuation of the collection systems.	2/27/2027 (15 months)	0%				
10	Unified, equitable rate structure timeline will be provided as part of initial terms for collection system consolidation.	5/12/2027 (18 months)	0%				
11	Legal documents to transfer collection system assets to OJRSA to be executed, as well as all necessary reconstitution documents.	7/15/2027 (24 months)	0%				
12	If the legislative amendments have not be approved, plans for consolidation under the amended Act will be abandoned. Thereupon, the OJRSA will proceed to consolidate the member system and implement the reconstitution under the existing Act, with such process to be finalized by no later than 36 months. Additionally, all members shall be issued permits in compliance with the OJRSA Sewer Use Regulation and added as co-permittees under the NPDES permit, if consolidation for any member does not occur.	8/16/2027 (25 months)	0%				
13	Finalize consolidation and associated activities	7/17/2028 (36 months)	0%				

[^] As noted in Exhibit A of the “OJRSA Reorganization Recommendations,” the implementation schedule is to began when the OJRSA Board of Commissioners accepted the report its July 15, 2025 called meeting.

* Estimated to be July/August 2026.

FY2026 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

12/16/2025 17:03

Row #	Restricted Fund Projects (Project Manager)	OJRSA Project #	Approx % Complete	Anticipated Completion	OJRSA Funding Amount (\$)	Max Funding by Others (\$)	PO/Contract Amount (\$)	RESTRICTED FUND PROJECT MILESTONES				Obligated/ Spent Curr + Prev Years (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
								Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed				
A	I-85 Corridor Phase II See below (CE)	2019-XX and 2023-06	95%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	RO&M: CIP 1401-06050	Varies. See Below
	Engineering and Inspection Services COUNTY FUNDED		93%	10/31/2024	0	480,850	480,850	Inherited from Oconee Co	5/4/2023	5/4/2023		444,190	36,660	RO&M: Prof Svcs 1301-02430	Davis & Floyd Travis Dupree
	Construction EDA/RIA/COUNTY FUNDED		100%	10/31/2024	0	12,311,447	11,687,329	9/27/2022	3/23/2023	6/1/2023	2/4/2025	11,687,329	(0)	RO&M: CIP 1401-06050	Moorhead Construct Kevin Moorhead
	Engineering for Creek Stabilization & Welcome Center Waterline		7%	TBD	0	78,650	78,650	EJCDC Contract Amend #3	2/20/2025			0	78,650	RO&M: CIP 1401-06050	Davis & Floyd Travis Dupree
B	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	CY 2022	100%	11/1/2024	0	0	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	Sometime in 2022	8/29/2025	0	0	TBD	Thomas & Hutton Lee Brackett
C	Dewatering Equipment Replacement at WRF See below (JM, KL)	2024-06	40%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09011	Varies. See Below
	Design, Construction Admin, and Inspection SCIIP MATCH		75%	PHASE II 6/30/2026	440,300	0	440,300	9/15/2023	12/19/2023	1/11/2024		312,972	127,328	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar
	Construction SCIIP GRANT		5%	PHASE II 6/30/2026	0	4,216,749	4,147,936	3/22/2024	7/30/2024	7/26/2024		294,323	3,853,613	PROJ & CONT 1501-09011	Harper GC Justin Jones
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) See below (CE, KL)	2024-08	41%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09009	Varies. See Below
	Engineering SCIIP MATCH		75%	9/29/2025	584,500	0	584,500	N/A	9/15/2023	10/3/2023		475,756	108,744	PROJ & CONT 1501-09009	Ardurra Priya Verravalli
	Manhole Resiliency Plan: Project 1c SCIIP MATCH		5%	9/30/2025	87,500	0	87,500	N/A	4/21/2025	4/21/2025		16,200	71,300	PROJ & CONT 1501-09009	Ardurra Priya Verravalli
	Construction/Rehabilitation SCIIP GRANT		83%	SC: 9/18/2025 FC: 10/23/2025	0	4,061,570	4,061,570	8/14/2024	11/20/2024	1/27/2025		215,142	3,846,429	PROJ & CONT 1501-09009	Bio-Nomic Services Buck Stevenson
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report (CE)	2025-03	100%	3/31/2025	141,000	0	141,000	Consent Order Prof Svcs	9/30/2024			141,000	0	PROJ & CONT 1501-09012	Ardurra Priya Verravalli
F	CONSENT ORDER Evaluation of Gravity Sewer CCTV/Smoketesting from 1A (WRF) to MH29 (KL)	2026-05	5%	11/15/2025	31,500	0	31,500	Prof Svcs	8/12/2025			23,625	7,875	PROJ & CONT 1501-09014	Ardurra Priya Verravalli
G	Consent Order Speeds Creek FM Replacement Engineering Design & Easements Only (CE)	2025-TBD	0%	TBD	TBD	0	TBD	IDC Engineer				0	0	PROJ & CONT 1501-09015	TBD
H	Standard Operating Procedures for Welcome Center PS, Broomway PS per SCDES Requirements (KL)	N/A	75%	1/14/2026	0	5,250	5,250	Prof Svcs	10/21/2025	11/12/2025		1,994	3,256	RO&M: Prof Svcs 1301-02430	Goldie Assoc Paul Lewis
					1,284,800	8,283,569	9,499,556	TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:				1,481,012	8,018,545	REMAINING	

FY2026 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

12/16/2025 17:03

Row #	Restricted Fund Projects (Project Manager)	Notes
A	I-85 Corridor Phase II See below (CE)	7/21: Spoke with J Reynolds about grass not growing on Phase II project along interstate, he said he'll call contractor because it is a warranty item and we need the grass to stabilize the site. SCDES will hold us accountable for any offsite impact due to erosion. JR sent Moorhead an email same day. 7/25: Received GIS info from R Love. Forwarded to D Gant for review 7/28. Still need to locate/GPS service cleanout at SC59/Fairplay Blvd and shoot elevations of manhole rim/grade elevations. 8/4: Locate clamp received. Waiting for GPR training to be scheduled. 8/6: Moorhead acknowledged by email that additional stabilization is required. Likely to be performed in September. 8/21: Put on backburner a little by D&F due to their work on SCIIP. 9/8: R Love is coordinating with GeoTrack on design assumptions for the embankment design. 10/21: Travis Dupree working on two alternatives for streambank--culvert system and bridge. Expect tech memo soon. 10/21: Received draft of memo for review. 11/3: Received plans for waterline and creek crossing to review. Sent to KL, MM, and JW. 12/3: Received Addendum #1 Life Cycle Cost Analysis for stream crossing options. 12/8: Sent email to Greg Shelton to schedule discussion about culvert v. bridge option. 12/11: T Dupree emailed saying they will update the record drawings to include service to Yoders.
	Engineering and Inspection Services COUNTY FUNDED	
	Construction EDA/RIA/COUNTY FUNDED	
	Engineering for Creek Stabilization & Welcome Center Waterline	
B	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	11/19: P Shirley/county council requested a letter to SCDOT with justification for the sewer line to be installed beneath asphalt. CE asked him to have T&H provide draft for OJRSA to modify. 12/5: Received draft letter from T&H. 12/8: Sent letter to SCDOT via P Shirley.
C	Dewatering Equipment Replacement at WRF See below (JM, KL)	1/6/2025: Received 90% plans, Jackson Electric visited site to assess. 1/22: Received SCDES construction permit application payment request of \$550. 2/4: Board approved contracts. Signed, submitted stormwater permit application. 3/10: Received feedback from SCRIA on contract. KCI will need to oversee a few items and respond. 3/28: Received final contract as approved by RIA for signature. Barbian asked Harper to sign then forward for OJRSA signature. 4/17: Signed contract. 7/25: Looking at November mobilization. Looking at substantial completion in mid-July 2026. 9/15: Continuing to work on electrical. 10/2: Harper will apply for building permits soon.
	Design, Construction Admin, and Inspection SCIIP MATCH	
	Construction SCIIP GRANT	
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) See below (CE, KL)	PO/Contract Amount includes \$700,000 owner contingency 11/17: Work for substantial completion appears to be 11/11 per Gantt chart received today (manhole spray cement on Emegency Ln and Freeman St) with final completion the following week. Not sure if sampling will be required that will extend the substantial completion date beyond 11/11. 11/24: Project should be complete by 12/12. Waiting on 3rd batch of test results for CIPP. 5 crews currently working on manholes. 12/8: Still on schedule to finish MHs by Friday. Have CCTV crews doing post video work. Videoing the line segment for final determination on area for replacement. 12/12: Provided an updated letter to SCEMD for the grant. 12/15: All MH work to be completed today except for the one where the cone needs replacing. Dig/replace section on Armstrong Rd being removed from contract. ACC will perform the failed liner repair and excavation next week, if possible. They will also perform MH cone repair. Post CCTV inspection is progressing, hope to complete by end of week. One section on Freeman needs to be relined due to thickness issue and will need to be cut out before repaired--material has been procured. James mentioned OJRSA closed 12/24-26 and 1/1/2026, so no work to be done those days.
	Engineering SCIIP MATCH	
	Manhole Resiliency Plan: Project 1c SCIIP MATCH	
	Construction/Rehabilitation SCIIP GRANT	
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report (CE)	5/5: Received draft report to review. 6/2: Provided comments to Priya. 7/24: Received final report. COMPLETE.
F	CONSENT ORDER Evaluation of Gravity Sewer CCTV/Smoketesting from 1A (WRF) to MH29 (KL)	Review CCTV for 9,525 LF of 30" and 36" RCP and 29 manhole inspections to develop list of defects for design of sewer rehab. 11/25: Provided comments to eng. 12/5: Received final report, however, OJRSA staff still have questions. Scheduled meeting with eng for 12/8. 12/16: J Lyon needs to speak with Rebecca Turner on
G	Consent Order Speeds Creek FM Replacement Engineering Design & Easements Only (CE)	CONSENT ORDER ITEM 7/15/2024: As identified in the 20 Year Master Plan, this force main should be replaced with similar sized pipe. 8/5: Waiting on IDC engineer.
H	Standard Operating Procedures for Welcome Center PS, Broomway PS per SCDES Requirements (KL,	Will be invoiced for this and the Duck Pond PS together. To determine how much each will be for coding, use this formula for Duck Pond: Invoice Amount x 66.46% 11/12: Began work. 12/12: Received SOPs, will begin review and provide feedback to engineer.

JHB Consulting, LLC

To: OJRSA Operations and Planning Committee
From: Jennifer H. Barrington, P.E.
Cc: Chris Eleazer, MPA
Date: December 15, 2025
Re: Proposal Review for IDC Engineering Services

I served as a member of the panel for the IDC Engineering Services Proposals review. After a thorough review and evaluation of the Statements of Qualifications (SOQs) received from nine engineering firms, I recommend Weston and Sampson and Ardurra due to their knowledge and experience of both plant and linear projects. These firms provided comprehensive proposals and demonstrated experience that will serve the future needs of OJRSA.