



ADMINISTRATOR'S REPORT
Kevin Bronson
Office of the City Administrator
Westminster, South Carolina

January 30, 2026

GENERAL INFORMATION

Winter Storm Fern

Winter Storm Fern brought a period of ice, snow, and freezing temperatures to Westminster, creating hazardous travel conditions and placing added strain on city services. Ice accumulation caused scattered power disruptions and limited access in some areas, while freezing precipitation impacted normal operations and delayed routine activities. City staff responded promptly to monitor conditions, maintain essential services, and address issues as they arose, with recovery efforts continuing as temperatures improved.

A few details from the storm:

- Jan 24th- 3 calls, 0 power outages, 1 water leak small main 1.5 inch
- Jan 25th- 79 calls answered, 209 power outages, 70 at end of day, 1 water leak large 6"
- Jan 26th- 41 calls, 70 power outages at start, 2 at end of day
- Jan 27th 13 calls until 11 AM transfer (return to normal operations), no new power outages, 1 water leak large 4"
- No major roadway accidents
- No major fire or medical calls

Winter Weather—Back for an Encore

Forecasts indicate that Westminster may experience another round of winter weather this weekend, including the potential for freezing rain, snow, and below-freezing temperatures. These conditions could lead to slick roadways, isolated power disruptions, and temporary impacts to normal city operations. City staff will continue to monitor conditions closely and stand ready to respond as needed to maintain essential services and public safety, particularly during periods of peak weather impact.

Westminster Financial Statements, Year End June 30, 2025

This week, the City's auditor, Love Bailey Certified Public Accountants, issued the final version of the FY 2025 financial statements. A draft of the statements was presented by Love Bailey at the December 9, 2025, City Council meeting. Final issuance was delayed pending the release of the IRS guidance memorandum related to Single Audit requirements, which apply when an entity expends more than \$1,000,000 in federal funds. In addition, Westminster's audit was randomly selected for peer review by the American Institute of Certified Public Accountants (AICPA).

"The AICPA Peer Review Program (PRP) aims to ensure that CPA firms adhere to professional standards and maintain high-quality practices. It involves an independent review of a firm's

accounting and auditing practices, which helps identify areas for improvement and ensures compliance with applicable standards.”

The FY2025 Financial Statements are available on the city website at:

<https://westminstersc.org/wp-content/uploads/2026/01/FY-2024-2025-AUDIT.pdf>

Fundraising for WP Anderson Park Playground Equipment and the William Bartram Statue

Charitable donation accounts are set up with the Community Foundation of Greater Clemson for both projects. Donations made through these accounts are fully tax deductible. The Foundation will provide letters of acknowledgement directly to those making contributions.

The QR code to the donation page for the William Bartram Statue Project is below:



The QR code to the donation page for the playground project at WP Anderson Park is below.



South Carolina Department of Commerce Innovation & Entrepreneurship Connections

South Carolina is a place where ideas grow and businesses thrive. The South Carolina Commerce Innovation & Entrepreneurship (I&E) team supports small businesses, nurtures startups, and helps established companies innovate. The team’s mission is to connect businesses with resources, partners, and opportunities while removing barriers to growth across the state.

As valued partners, recipients are encouraged to share the attached list of statewide events, training opportunities, and funding programs with their networks. Through collaboration, businesses in communities across South Carolina can gain access to the tools they need to succeed.

For questions or to schedule a meeting with an I&E coordinator, please contact innovation@sccommerce.com

New Recreation Batting Cage and Practice Facility- Westminster’s Batters Box

As reported a few weeks ago, contractors are in the final innings of installing two new batting cages and completing restroom and climate control upgrades at the former fire bay near City Hall. Additional security features and remote access controls will be added shortly after construction is complete. City staff have also stepped up to the plate by upgrading the building’s lighting, and a small seating area for families is being included.

The facility is located in the former fire bay behind City Hall at 205 Mimosa Street. While teams will soon be able to begin using the space, we plan to schedule an official grand opening once all components are in place and weather conditions are favorable.

Downtown Streetscape Update

The Westminster Downtown Streetscape was awarded by City Council at its October 14, 2025 meeting to Foothills Contracting (pending granting agency approval) for \$2,158,005.00.

The SC Department of Commerce provided approval during the holidays for the city to proceed. The construction contract was signed the first week of January with the contractor. The first Construction Coordination Meeting is scheduled for next week at which time a construction schedule is expected to be produced. Construction will start in the month of February.

This Week in Rec: An Update from Recreation Director Herb Poole

- Basketball In-Season Season County Tournaments were held last weekend except for the games that were unable to be played because of weather conditions. Those 2 championship games are scheduled to take place this coming Saturday January 31. It appears they will be postponed again because of the incoming weather.
- The end of season Oconee County Basketball Tournament will run February 11-15. Brackets will be available in the coming days on the Westminster Recreation Department Facebook page.
- Volleyball registration ends today. Baseball, softball, and tball registration will be held for the next 2 weeks.
- The Westminster Batter's Box (our new indoor batting cages) is on the verge of opening. This will be an incredible resource for our athletes.
- Basketball Western District All Star Tournaments will be held February 27-28. We are not sure what age group we will be hosting. We will know more in the coming days.
- Several travel baseball/softball organizations have contacted us about the use of the Horton Outdoor Recreational Complex for this year. We hope to provide more details in the coming weeks.

Horton Outdoor Recreational Area

Mammoth Construction workers are back on site installing the driveway entrance, curb and gutter per the SCDOT permit from Hall Road on the project site and work on punch list items. AMW Construction (the contractor for the concession stand/bathroom) plans to pour the pad next Wednesday, weather permitting.

SCIIP Sewer Improvements Phase I

Tugaloo/McClam have finished installing McNair Crossing. Minor items and clean up remain for completion.

SCIIP Sewer Improvements Phase II

LW has completed the install of Line "A". Demolition of old manholes on the Line "A" has been approved. They have moved to Line "C" to begin inspecting and laying pipe.

Lucky Street, James Street, and Highland Avenue Water Improvements

The project is advertised for bid on the City website: https://westminstersc.org/wp-content/uploads/2026/01/ADVERTISEMENT-FOR-BIDS_Lucky-St-James-ST_W-25-77.pdf

Westminster Planning Commission

Nothing to report.

OJRSA

The Finance & Administration Committee met, January 29, 2026; the agenda is attached.

The Board is scheduled to meet, February 2, 2026; the agenda is attached.

Also included is a report from the Reconstitution Committee consultants on the progress of the effort to create a new sewer authority.

Past and future meetings are available on OJRSA's YouTube channel:

<https://www.youtube.com/@OconeeJRSA>

PMPA

Nothing to report.

PLEASE MARK YOUR CALENDARS

February 2, 2026 at 4:00 pm OJRSA Board Meeting at OJRSA

February 10, 2026 at 6:00 pm City Council Meeting at the Westminster Fire Department

February 12, 2026 at 9:00 am OJRSA Ad Hoc Reconstitution Committee at OJRSA

February 16, 2026 City Offices closed to observe Presidents Day

February 19, 2026 at 8:30 am OJRSA Operations & Planning Committee at OJRSA

February 19, 2026 at 10:00 am PMPA Board Meeting at PMPA

February 24, 2026 at 9:00 am OJRSA Finance & Administration Committee at OJRSA

Special Events Calendar

2026 Oconee County Chamber of Commerce Annual Meeting – February 3, 2025 at 5:30 pm

Nieri Family Alumni and Visitors Center, Holcombe Family Engagement Room, 220 Madren Center Drive, Clemson, SC 29634. Tickets are required and may be purchased from the Oconee County Chamber of Commerce.

Good Morning Oconee Community Breakfast – February 6, 2026 8:30 am - 10:00 am

Held at the Blue Ridge Electric Co-op Community Room, the topic will be law enforcement. Updates from Sheriff Crenshaw and Polic Chiefs representing Seneca, Walhalla, Westminster, West union and Salem. Tickets are required and may be purchased from the Oconee County Chamber of Commerce.

Inaugural Westminster Police Foundation 5K Fun Run - May 16, 2025

More information to come!



Innovation & Entrepreneurship Connections

“Creating Economic Opportunities to Increase Choices for All South Carolinians”

UPCOMING EVENTS & OPPORTUNITIES

CHARLESTON

- February 18, 2026 | [The SCbio Life & Science Annual Conference](#) presented in partnership with Quest Diagnostics
- February 18, 2026 | [Good Business Summit 2026](#) hosted by Lowcountry Local First (LLC)
- February 18, 2026 | [Veteran Entrepreneur Forum](#) hosted by South Carolina Department of Veteran’s Affairs (SCDVA)
- March 3-4, 2026 | [SC Competes Spring 2026 Summit](#) hosted by SC Competes
- April 29, 2026 | [Dig South Tech Summit](#) hosted by Dig South

CLEMSON

- February 6, 2026 | [Solopreneurs Symposium](#) hosted by The Brook T. Smith Launchpad (Clemson’s Entrepreneurship Hub)

COLUMBIA

- March 18, 2026 | [2026 Women's Summit: Women Who Launch, Lead, and Build a Legacy](#) hosted by the SC Department of Commerce & the Greater Women’s Council

GREENVILLE

- January 27, 2026 | [SCRA Startups on Tap – Upstate](#) hosted by the South Carolina Research Authority (SCRA)
- January 28, 2026 | [Fix My Pitch Kick-Off + Networking](#) hosted by NextGEN
- February 10-12, 2026 | [15th Annual SC Automotive Summit](#) hosted by the South Carolina Automotive Council
- February 10, 2026 | [2026 SC Automotive B2B Supplier Matchmaker](#) hosted by SC Department of Commerce
- February 11, 2026 | [Founders Forum: Demystifying SC Funding Resources](#) hosted by NextGEN

GREER

- March 12-13, 2026 | [2026 South Carolina Rural Summit](#) hosted by SC Department of Commerce

HILTON HEAD

- May 6-8, 2026 | [SCEDA Annual Conference](#) hosted by the South Carolina Economic Developer’s Association



ROCK HILL

- March 3-4, 2026 | [SC Competes '26 Spring Summit](#) hosted by the SC Council on Competitiveness

WEST COLUMBIA

- March 4, 2026 | [Disaster Recovery in Rural Communities](#) hosted by The Center for Rural Development – Rural Domestic Preparation Consortium





Finance & Administration Committee Meeting

OJRSA Operations & Administration Building
Lamar Bailes Board Room
January 29, 2026 at 9:00 AM

[January 27, 2026 committee meeting rescheduled to January 29, 2026 due to winter storm](#)

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – Celia Myers, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include vote and/or action on matters brought up for discussion]*
 - 1. Update on current projects (Exhibit A) – Chris Eleazer, Director
 - 2. Board of Commissioners' Goals for 2026 (Exhibit B) – Celia Myers, Committee Chair, to lead open discussion with committee members
- D. Committee Action Items**
 - Review December and Year-to-Date Financial Reports (Exhibit C) – Chris Eleazer, Director and Lynn Stephens, Secretary/Treasurer and Office Manager
- E. Action Items to Recommend to the Board for Consideration**
 - None
- F. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
 - 1. Miscellaneous *(if any)*
- G. Committee Members' Discussion** – Led by Celia Myers, Committee Chair
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- H. Adjourn**

Upcoming Meetings

All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.

- Board of Commissioners – February 2, 2026 at 4:00 PM
- Reconstitution Committee and Executive Committee – February 12, 2026 at 9:00 AM
- Operations & Planning Committee – February 19, 2026 at 8:30 AM
- Finance & Administration Committee – February 24, 2026 at 9:00 AM

FY2026 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

1/27/2026 16:52

Row #	FY 2026 O&M Project (Project # (if applicable); PM) CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL	Approx % Complete	Anticipated Completion	PO/Contract Amount (\$)	O&M PROJECT MILESTONES				Obligated/ Spent (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)	
					Bids/RFPQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed					
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	100%	11/8/2025	0	Internal Project	Internal Project	N/A	11/7/2025	0	0	N/A	OJRSA Chris Eleazer	
2	Agency Reconstitution (Sewer Feasibility Implementation) (Board, Others)	N/A	TBD	N/A	N/A	N/A	7/15/2025		0	0	N/A	Board of Commissioners	
3	Completion of Development Guide (AM)	5%	12/31/2025	N/A	Internal Project	Internal Project	9/10/2024		0	0	N/A	OJRSA Chris Eleazer	
4	Development Policy Revision (CE)	70%	10/6/2025	N/A	Internal Project	Internal Project	9/24/2024		0	0	N/A	OJRSA Chris Eleazer	
5	Indefinite Delivery Contract for Engineering Services (CE)	100%	10/6/2025	N/A	10/10/2025	1/20/2026	1/12/2026	1/20/2026	0	0	N/A. Projects to be assigned to depts.	OJRSA Chris Eleazer	
6	Arc Flash 70E Assessment of WRF, PSs, and Other Facilities (AM)	100%	10/31/2025	12,650	Prof Svcs	8/12/2025	9/22/2025	12/3/2025	12,650	0	Admin: Safety 501-02370	Life & Safety TBD	
7	CMMS & Financial Software System Upgrade (CE)	10%	6/30/2026	199,715	7/3/2025	12/1/2025	1/9/2026		38,816	160,899	Admin Services 501-02420	KCI Heidi Hummel	
8	Comprehensive Sewer Management Plan Project #2026-04 (KL)	10%	5/31/2026	49,999	Proj #2026-04 Prof Svcs	10/2/2025	12/17/2025		3,120	46,879	Con Sys: Prof Svcs 601-02430	Ardurra Priya Verravalli	
9	Evaluate Perkins PS & Coneross PS Pumps to Determine Repair vs. Replace (KL, EP)	N/A	2/28/2026	TBD	Prof Svcs	N/A			0	0	Con Sys: Prof Svcs 601-02430	KCI Steve Barbian	
10	Field Data Collection for Hydraulic Model Verification (KL)	85%	12/31/2025	TBD	Prof Svcs	Internal Project	11/19/2025		0	0	Con Sys: Prof Svcs 601-02430	GMC Hannah Ribelin	
11	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	0%	TBD	TBD					0	0	Con Sys: R&M COS-PS 601-05030	TBD	
12	Martin PS Motor Base Restraint System (#2 of 3) (EP)	5%	12/30/2025	35,753	Sole Source 8/4/2025	8/11/2025			35,753	0	Conv Sys R&M: MAS2-PS 601-05100	Meco Keith Hall	
13	Martin PS Aeration Motor Install (crane needed) (EP)	0%	11/30/2025	TBD	11/3/2025	12/1/2025			5,670	0	Conv Sys: Equip Rent 601-02540	TBD	
14	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL)	100%	10/31/2025	3,500	Prof Svcs	NPDES: 8/22/22 PAA: 8/1/22	NPDES: 7/1/22 PAA: 8/2/22	NPDES: 10/31/25 PAA: 10/28/25	0	3,500	WRF: Prof Svcs 701-02430	Goldie Assoc Paul Lewis	
	Aluminum and Mercury Sampling Plan Development and Implementation for new NPDES Permit (KL, JM)	33%	Plan: 11/21/25 Impl: 5/31/26	8,855	Prof Svcs	Plan: 10/9/25 Impl: 12/15/25	Plan: 10/24/25 Impl: 12/15/25	Plan : 11/22/25 Impl: _____	0	8,855	Lab: Prof Svcs 901-02430	Goldie Assoc S Harrison & A Anderson	
15	CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering) (JM, KL) Project #2025-07	25%	3/31/2026	14,000	ENG: 8/27/2025	ENG: 8/27/2025	ENG: 9/15/2025		4,000	10,000	WRF: R&M 701-03000	Howard Engineering Amy Howard	
16	Headworks Flow Pulse and Flow Channel Sensor Install (JM)	100%	8/30/2025 9/25/2025	4,950	8/4/2025	8/12/2025	9/11/2025	12/8/2025	4,950	0	WRF: R&M 701-03000	Davis Power Paul Davis	
17	Project #2026-02 General Water Reclamation Facility-Installation Projects (JM, KL) CANCELED	CANCELED	5/31/2026	TBD	8/13/2025	CANCELED 9/26/2025			0	0	WRF: R&M 701-03000	TBD	
18	EMERGENCY REPAIR Final Clarifier #3 (KL, JM) Project #2025-08	0%	6/30/2026	493,985	Equip: 11/7/2025 Install: ____	Equip: 12/1/2025 Install: ____			124,672	369,313	WRF: R&M 701-03000	TBD	
19	Pretreatment Program Update (following NPDES permit issuance) (AM)	10%	4/29/2026	24,500	Prof Svcs	6/4/2025	7/1/2025		1,000	23,500	Pretreat: 801-02430 501-02440	Goldie Assoc Sonya Harrison	
20	Seneca Creek FM Replacement Construction Administration / Inspect (#2023-05; CE)	96%	SUB: 1/29/26 FIN: 2/28/26	140,000	RFB #2023-05	4/29/2024	2/3/2025		100,000	40,000	O&M CIP: Con Sys 1401-06071	GMC Daniel Mosher	
21	Coneross & Perkins PS Resiliency Study (address flooding issues for possible FEMA assistance) (CE, JW)	45%	2/28/2026	45,500	Prof Svcs	10/29/2025	11/19/2025		22,752	22,748	Con Sys: Prof Svcs 601-02430	KCI Steve Barbian	
22	Employee Engagement Survey, Staff Development, and Compensation/Benefits Study (CE)	50%	5/1/2026	8,795	Prof Svcs	8/27/2025	9/16/2025		0	8,795	Admin Services 501-02420	FGP Carrie Cavanaugh	
23	Bypass Plan Development for Gate Replacement (KL)	100%	12/12/2025	6,350	Prof Svcs	10/27/2025	11/10/2025	12/29/2025	0	6,350	WRF: Prof Svcs 701-02430	Goldie Assoc Paul Lewis	
24	Standard Operating Procedures for Duck Pond PS per SCDES Requirements (KL, MM)	100%	1/14/2026	2,650	Prof Svcs	10/21/2025	11/12/2025	12/19/2026	2,639	11	Con Sys: Prof Svcs 601-02430	Goldie Assoc Paul Lewis	
TOTAL AWARDED				1,051,202	TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:				356,022	700,850	REMAINING		

FY2026 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

1/27/2026 16:52

Row #	FY 2026 O&M Project (Project # (if applicable); PM) CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL	Notes
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	DUE TO SCDES EVERY SIX MONTHS. Reports submitted: 11/14/21, 5/9/22, 11/10/22, 5/9/23, 11/9/23, 5/10/24, 11/8/24, 5/9/24. 11/7: Submitted to SCDES via ePermitting portal. COMPLETE. Next report due 5/10/2026.
2	Agency Reconstitution (Sewer Feasibility Implementation) (Board, Others)	See "Agency Reconstitution" sheet to track progress.
3	Completion of Development Guide (AM)	8/5: A McCullough reviewing approx 15 dates. 8/13: Have received 22 draft documents from AM for consideration.
4	Development Policy Revision (CE)	1/12/2026: Meeting with J Gillespie to work on document this week. 1/18: Had to postpone. Rescheduled for later in month.
5	Indefinite Delivery Contract for Engineering Services (CE)	12/18: On O&P agenda for consideration. 1/5/2026: Board approved negotiation with Weston & Sampson and Ardurra. 1/12: Provided final signed copies to consultants. 1/20: Incorporated minor changes approved by OJRSA counsel. Received executed copy from Ardurra and Weston & Sampson. COMPLETE.
6	Arc Flash 70E Assessment of WRF, PSs, and Other Facilities (AM)	8/5: L&S setting up date to visit and will then provide pricing. 8/12: Scheduled to be performed in September. 9/1: Date set for last part of September. 9/24: Completed onsite assessment. 10/30: Engineer will update in next 2 weeks and L&S to return for labeling and training. 12/3: Labeling complete, all that remains is training. COMPLETE
7	CMMS & Financial Software System Upgrade (CE)	10/27: Received SSA revision from KCI, forwarded to Bryan Kelley for review. 11/18: Executed Trimble portion of agreement. 12/1: Received approval from B Kelley. Signed agreement with KCI. 12/16: Kickoff meeting held. 1/9/2026: Onsite workshop held.
8	Comprehensive Sewer Management Plan <i>Project #2026-04 (KL)</i>	10/29: Reviewing available info and will schedule a kickoff meeting soon. 12/17: Kickoff meeting held. Requested info provided to Rebecca Turner and others via email from CE and KL. 1/7/2026: Items provided to engr for review. 1/20: Reviewing Corrective Action Plans and related info.
9	Evaluate Perkins PS & Coneross PS Pumps to Determine Repair vs. Replace (KL, EP)	1/6/2025: Will be able to use KCI's data from Coneross & Perkins PS Resiliency Study (address flooding issues for possible FEMA assistance) project listed below. Will not complete this as a standalone project.
10	Field Data Collection for Hydraulic Model Verification (KL)	12/16: Installed two flow meters (were waiting on bands). Still need to gather a pretty good bit of data from Seneca part of system and will need to send to H Ribelin to verify. 1/6/2026: KL thinks they have about 30 MH left for Ardurra info. GMC items have been completed and submitted. CE said this is priority to complete for RIA grant. 1/27: H Ribelin believes she has all data and has team working on it. Will work on
11	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	This is to be determined by the evaluation of Perkins PS & Coneross PS pumps to determine repair vs. replacement. 10/21: Cove Utility inspected. Check valves are inoperable. Estimate cost to replace valves and check valves is \$40,000. THIS WILL REQUIRE COMPLETION OF CONEROSS & PERKINS PS RESILIENCY STUDY TO DETERMINE REPAIR VS. REPLACE. Probably will not occur during FY 2026.
12	Martin PS Motor Base Restraint System (#2 of 3) (EP)	7/14: KL has ordered this so it can be built. 10/21: Still being built. 12/16: E Partain checked on completion and it will probably be after first of year. 1/6/2026: Shipping mid-January. 1/27: Still waiting on delivery.
13	Martin PS Aeration Motor Install (crane needed) (EP)	9/15: Crane company did not show for appointment. Everything else is ready. 10/21: Will meet with Campbell Crane soon. 11/4: Quote #1 for wire came in above \$5,000, so now need 3 quotes. 12/1: Approved 3 quotes. 12/16: Everything has been purchased. Need to rent crane and scissor lift. 1/6/2026: Hoping to complete by end of January. 1/27: Waiting to schedule.
14	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL) <i>Aluminum and Mercury Sampling Plan Development and Implementation for new NPDES Permit (KL, JM)</i>	10/28: Received Permit to Operate. NPDES COMPLETE. Sampling Plan \$3,200 and Implementation \$5,655. 12/15: Approved sampling/analysis proposal, Goldied sending aluminum sample bottles today. 12/17: AM will request dental office inventory from SCDES after holidays and obtain the One Time Compliance Report (DHEC Form 4049) to assist. Inspections of locations will begin following inventory of locations. 12/18: Had to order more chlorine, waiting on SCDES Lab Certification. 1/6/2026: First aluminum samples collected today. Goldie to collect samples for mercury. 1/27: S Harrison receiving and evaluating sampling results during the +/- 6 month sampling period. SCDES Lab Cert hopefully coming next week.
15	CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering) (JM, KL) <i>Project #2025-07</i>	10/29: A Howard onsite to evaluate. 90% plans will be available w/in next 2 weeks. 12/12: Received 90% drawings to review. 1/5/2026: Final drawings received with scope of work to use in RFB (sent draft to KL for him to write specs for). 1/26: KL provided draft RFB for review.
16	Headworks Flow Pulse and Flow Channel Sensor Install (JM)	7/14: KL coordinating with Paul Davis. Items have been purchased. 8/5: Received quotes. 9/1: Paul Davis is scheduling work. 9/11: Installation complete. Now need to connect to SCADA. 10/21: Controller was bad. Waiting on new controller. 12/8: COMPLETE.
17	Project #2026-02 General Water Reclamation Facility Installation Projects (JM, KL) CANCELED	8/7: Sent draft RFB to B Kelley for legal review as required by procurement code. 8/12: Received copy from BK. 8/13: Advertised RFB. Bids due 10/1. 9/26: CANCELED BID DUE TO EMERGENCY REPAIR NEEDED ON FINAL CLARIFIER #3.
18	EMERGENCY REPAIR Final Clarifier #3 (KL, JM) <i>Project #2025-08</i>	11/20: O&P Comm approved for equipment purchase agreement to go to board for consideration. 12/1: Board approved equipment purchase (\$470,462 + 5% contingency) 1/6/2026: Evoqua to do laser level of clarifier. KL to put together RFB for construction. 1/22: Sent final draft of RFB for install services to L Flynn for review per procurement code.
19	Pretreatment Program Update (following NPDES permit issuance) (AM)	10/27/2025: We have 180 days from first date of permit (11/1/2025) to get this to SCDES. It is currently being worked on by consultant. 1/27/2026: S Harrison reviewing and revising definitions in the Sewer Use Regulation to comply with federal and state law changes, particularly with PFAS and quaternary ammonia chemicals.
20	Seneca Creek FM Replacement Construction Administration / Inspect (#2023-05; CE)	\$80,000 carryforward from FY2025. Obligated/Spent column includes costs from FY2025. Reimbursable by Fountain Res Prop LLC per agreement. 1/13: C White just received redline drawings and will be working on record drawings. Once we get these, OJRSA can write DES letter. 1/22: Contractor working on punchlist, OJRSA still waiting on documents.
21	Coneross & Perkins PS Resiliency Study (address flooding issues for possible FEMA assistance) (CE, JW)	11/19: Held project kickoff meeting. 12/17: Drawdown tests for both pump stations performed. 1/9/2026: Completed technical memo outline and identified alternatives for each station. There were some discrepancies identified b/t drawdown data and influent mag meter in SCADA. 1/23: Modeling will be performed and alternatives/costs to be developed. Tech memo next milestone.
22	Employee Engagement Survey, Staff Development, and Compensation/Benefits Study (CE)	1/5/2026: Received draft information from Shellie Haroski and C Cavanaugh. Will schedule in person meeting soon. 1/21: Met with S Haroski and C Cavanaugh to go over survey results and develop plan for addressing survey findings.
23	Bypass Plan Development for Gate Replacement (KL)	12/16: All data collected, now putting together plan. 12/19: Info sent to Goldie. 12/29: KL received final plans. Approved as submitted. COMPLETE.
24	Standard Operating Procedures for Duck Pond PS per SCDES Requirements (KL, MM)	Will be invoiced for this and the two I-85 PSs together. To determine how much each will be for coding, use this formula for Duck Pond: Invoice Amount x 33.54%. 11/12: Began work. 12/12: Received SOPs, will begin review and provide feedback to engineer. 12/19: COMPLETE.

FY2026 RECONSTITUTION TASKS

TASKS MAY CARRY ACROSS BUDGET YEARS

1/27/2026 16:52

Row #	Agency Reconstitution Tasks as Stated in the OJRSA Reorganization Recommendations Accepted by OJRSA Board on July 15, 2025	Target Date [^] (Time Following Acceptance)	Approx % Complete	Task Manager	Started	Completed	Notes
1	Current Board will dissolve the current Ad Hoc Committee and establish the Implementation Committee (“Reconstitution Committee”) for further implementation oversight.	8/29/2025 (45 days)	100%	OJRSA Board	7/15/2025	8/4/2025	7/15/2025: Current committee dissolved during called board meeting. 8/4: New Committee established. Includes: A Brock (County), K Bronson (Westminster), C Eleazer (OJRSA), S Moulder (Seneca), C Myers (Walhalla), C Bentley (ACOG), A Mettlen, K Amidon, J Jones, L Flynn. COMPLETE.
2	Adopt the timeline and accept the dates are targets that the committee will try to maintain progress towards, acknowledging that things may come up and require adjustments.	N/A	100%	Committee	8/14/2025	8/14/2025	8/14/2025: The acceptance of timeline was a committee-led decision. COMPLETE.
3	Legislative revisions to the Joint Authority Water and Sewer Systems Act (“Act”) will be finalized and provided to the Oconee County Delegation. Consultation shall be made with the Delegation on whether lobbyist support will be needed.	8/29/2025 (45 days)	100%	Committee	9/22/2025	1/20/2026	9/12: C Eleazer reached out to Sen. Alexander for consideration. 9/16: Decided to meet with delegation members individually. 9/22: Met with Sen. Alexander and provided him with draft version of JAWSS amendments. 11/3: Sent Sen. Alexander follow up email to see if he had an update on filing the legislation or to see if he had questions. 11/6: Spoke w/ Sen. Alexander. He has others reviewing the proposed Act. 1/13/2026: L Flynn working with staff attorney at SC Senate on language. 1/20: Bill introduced by Sen. Alexander. Bill number is S 0829. COMPLETE.
4	Reconstitution Committee will provide <u>quarterly updates</u> to the SCRIA, the current Board, and Oconee County on the progress of the implementation of the initial recommendations.	9/30/2025 (quarterly)	100%	OJRSA Staff Member per 8/14/2025 vote	10/9/2025	Report #2: 1/23/2026	DUE TO SCRIA EVERY THREE MONTHS. Reports submitted: 10/13/2025, 1/23/2026. Next report due 4/14/2026.
5	Resolutions of support for consolidation/OJRSA reorganization will be provided to and adopted by each governing body affected by the recommendation, including: OJRSA, Seneca, Walhalla, Westminster, West Union, & Oconee County.	10/13/2025 (90 days)	83%	Officials of OJRSA, Cities/Town, & County	8/21/2025		8/26: Seneca council approved. 9/8: OJRSA Board approved. 9/9: Westminster council approved. 9/8: West Union considered but decided they need more info. 9/11: C Myers mentioned Walhalla to consider next week and A Brock stated Oconee County to consider in October. 9/16: Walhalla approved. County and West Union still remaining. 10/6: A Brock said it will be on 10/21 agenda. Wanted to keep 10/7 agenda a little lighter since both she and Council Chair Durham were both off that day. 12/11: Mayor Oliver stated she has signed and will deliver soon. 1/16/2025: Received signed copy from West Union.
6	Consultants shall be engaged and the process of a collection system <u>technical evaluation</u> and <u>financial valuation</u> will be initiated, including the identification of potential funding for effort and immediate rehabilitation projects that may be identified or current CIP. Additionally, a <u>rate consultant</u> will be engaged.	11/12/2025 (120 days)	0%				9/17/2025: Corrective Action Plan submittals and CIPs for each system returned to cities requesting updates, if any, by 9/24. 10/9: No updates submitted to facilitators. Additional request to send A Mettlen updates by next meeting (11/13). 11/13: Considered scopes and how to pay for studies during meeting. 12/11: Facilitators presented draft considerations.
7	Communication plan to be developed under the guidance of the Reconstitution Committee and provided to all entities involved.	11/12/2025 (120 days)	10%	Facilitators	12/11/2025		12/11/2025: K Amidon Presented Communication Memo #1 to committee. 1/9: Memo #1 disseminated to stakeholders. 1/19: Memo #2 disseminated to stakeholders.
8	List of recommendations for the initial commissioners for the New Commission will be provided to Delegation. (Within 60 days of approved changes to the Act*)	Estimate 8/31/2026 (as noted)	0%				
9	Complete the technical evaluation and financial valuation of the collection systems.	2/27/2027 (15 months)	0%				
10	Unified, equitable rate structure timeline will be provided as part of initial terms for collection system consolidation.	5/12/2027 (18 months)	0%				
11	Legal documents to transfer collection system assets to OJRSA to be executed, as well as all necessary reconstitution documents.	7/15/2027 (24 months)	0%				
12	If the legislative amendments have not be approved, plans for consolidation under the amended Act will be abandoned. Thereupon, the OJRSA will proceed to consolidate the member system and implement the reconstitution under the existing Act, with such process to be finalized by no later than 36 months. Additionally, all members shall be issued permits in compliance with the OJRSA Sewer Use Regulation and added as co-permittees under the NPDES permit, if consolidation for any member does not occur.	8/16/2027 (25 months)	0%				
13	Finalize consolidation and associated activities	7/17/2028 (36 months)	0%				

[^] As noted in Exhibit A of the “OJRSA Reorganization Recommendations,” the implementation schedule is to began when the OJRSA Board of Commissioners accepted the report its July 15, 2025 called meeting.

* Estimated to be July/August 2026.

FY2026 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

1/27/2026 16:51

Row #	Restricted Fund Projects (Project Manager)	OJRSA Project #	Approx % Complete	Anticipated Completion	OJRSA Funding Amount (\$)	Max Funding by Others (\$)	PO/Contract Amount (\$)	RESTRICTED FUND PROJECT MILESTONES				Obligated/ Spent Curr + Prev Years (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)	
								Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed					
A	I-85 Corridor Phase II See below (CE)	2019-XX and 2023-06	95%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	RO&M: CIP 1401-06050	Varies. See Below	
	Engineering and Inspection Services COUNTY FUNDED		95%	10/31/2024	0	480,850	480,850	Inherited from Oconee Co	5/4/2023	5/4/2023		444,190	36,660	RO&M: Prof Svcs 1301-02430	Davis & Floyd Travis Dupree	
	Construction EDA/RIA/COUNTY FUNDED		100%	10/31/2024	0	12,311,447	11,687,329		9/27/2022	3/23/2023	6/1/2023	2/4/2025	11,687,329	(0)	RO&M: CIP 1401-06050	Moorhead Construct Kevin Moorhead
	Engineering for Creek Stabilization & Welcome Center Waterline		10%	TBD	0	78,650	78,650	EJCDC Contract Amend #3	2/20/2025				0	78,650	RO&M: CIP 1401-06050	Davis & Floyd Travis Dupree
B	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	CY 2022	100%	11/1/2024	0	0	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	Sometime in 2022	8/29/2025	0	0	TBD	Thomas & Hutton Lee Brackett	
C	Dewatering Equipment Replacement at WRF See below (JM, KL)	2024-06	40%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09011	Varies. See Below	
	Design, Construction Admin, and Inspection SCIIP MATCH		75%	PHASE II 6/30/2026	440,300	0	440,300	9/15/2023	12/19/2023	1/11/2024		324,633	115,667	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar	
	Construction SCIIP GRANT		5%	PHASE II 6/30/2026	0	4,216,749	4,147,936	3/22/2024	7/30/2024	7/26/2024		333,330	3,814,606	PROJ & CONT 1501-09011	Harper GC Justin Jones	
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) See below (CE, KL)	2024-08	81%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09009	Varies. See Below	
	Engineering SCIIP MATCH		80%	9/29/2025	584,500	0	584,500	N/A	9/15/2023	10/3/2023		485,123	99,377	PROJ & CONT 1501-09009	Ardurra Priya Verravalli	
	Manhole Resiliency Plan: Project 1c SCIIP MATCH		80%	9/30/2025	87,500	0	87,500	N/A	4/21/2025	4/21/2025		24,075	63,425	PROJ & CONT 1501-09009	Ardurra Priya Verravalli	
	Construction/Rehabilitation PHASE 1 SCIIP GRANT		95%	SC: 9/18/2025 FC: 10/23/2025	0	4,061,570	4,061,570	8/14/2024	11/20/2024	1/27/2025		215,142	3,846,429	PROJ & CONT 1501-09009	Bio-Nomic Services Buck Stevenson	
	Construction/Rehabilitation PHASE 2 SCIIP GRANT		TBD	TBD	0	TBD	TBD	1/13/2026				0	0	PROJ & CONT 1501-09009	TBD	
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report (CE)	2025-03	100%	3/31/2025	141,000	0	141,000	Consent Order Prof Svcs	9/30/2024			141,000	0	PROJ & CONT 1501-09012	Ardurra Priya Verravalli	
F	CONSENT ORDER Evaluation of Gravity Sewer CCTV/Smoketesting from 1A (WRF) to MH29 (KL)	2026-05	100%	11/15/2025	31,500	0	31,500	Prof Svcs	8/12/2025	8/15/2025	12/16/2025	31,500	0	PROJ & CONT 1501-09014	Ardurra Priya Verravalli	
G	Consent Order Speeds Creek FM Replacement Engineering Design & Easements Only (CE)	2025-TBD	0%	TBD	TBD	0	TBD	IDC Engineer				0	0	PROJ & CONT 1501-09015	Weston & Sampson Jason Gillespie	
H	Standard Operating Procedures for Welcome Center PS, Broomway PS per SCDES Requirements (KL)	N/A	100%	1/14/2026	0	5,250	5,250	Prof Svcs	10/21/2025	11/12/2025	12/19/2025	5,261	(11)	RO&M: Prof Svcs 1301-02430	Goldie Assoc Paul Lewis	
					1,284,800	8,283,569	9,499,556	TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:				1,560,064	7,939,492	REMAINING		

FY2026 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

1/27/2026 16:51

Row #	Restricted Fund Projects (Project Manager)	Notes
A	I-85 Corridor Phase II See below (CE)	12/8: Sent email to Greg Shelton to schedule discussion about culvert v. bridge option. 12/11: T Dupree emailed saying they will update the record drawings to include service to Yoders. 12/16: J Wilson and M McClain confirmed lateral from Yoders connects to grav sewer via in-line wye. T Dupree will get revised plans to OJRSA soon but it will likely be after holidays. Also forwarded him the email from J Reynolds on 8/6 about grassing and other warranty-related questions. Also sent L Flynn email about contacting Greg Shelton/David Whipple about culvert v. bridge option at Broomway. Have not heard back from Shelton on email sent 2 weeks ago. 12/17: Forwarded P Shirley email regarding waterline at Welcome Center and the Broomway bridge/culvert option. Asked KL for update on locating/GPSing cleanout at 501 E Fairplay Blvd. and get rim and grade elevations. Received revised record drawings from D&F. Received update from T Dupree about stabilization. There are some needs (he included in email). Asked him to contact Moorhead b/c warranty period ends 12/19/26. 12/19: L Flynn received response from D Whipple stating they are considering bridge option and asked for more info. 12/30: Info from T Dupree forwarded to L Flynn to share with D Whipple. 1/5/2025: T Dupree and Joe Laws with SCDOT communicating about gate access. 1/7: OJRSA informed D&F of approval of gate plan that was received earlier in day. Completed SCDOT permit. 1/8: Sent letter to B Dean (DOT) saying OJRSA would maintain gate.
	Engineering and Inspection Services COUNTY FUNDED	
	Construction EDA/RIA/COUNTY FUNDED	
	Engineering for Creek Stabilization & Welcome Center Waterline	
B	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	12/8: Sent letter to SCDOT via P Shirley. 12/22: Received email from P Shirley--asked CE to send letter directly to SCDOT, which was done same day. 1/6/2026: B Dean (SCDOT) sent email asking for documentation for survey and utilities, forwarded to L Brackett. 1/13: B Dean sent reminder email about the 1/6 item. No response yet from T&H.
C	Dewatering Equipment Replacement at WRF See below (JM, KL)	1/6/2025: Received 90% plans, Jackson Electric visited site to assess. 1/22: Received SCDES construction permit application payment request of \$550. 2/4: Board approved contracts. Signed, submitted stormwater permit application. 3/10: Received feedback from SCRIA on contract. KCI will need to oversee a few items and respond. 3/28: Received final contract as approved by RIA for signature. Barbian asked Harper to sign then forward for OJRSA signature. 4/17: Signed contract. 7/25: Looking at November mobilization. Looking at substantial completion in mid-July 2026. 9/15: Continuing to work on electrical. 10/2: Harper will apply for building permits soon. 12/18: Mobilization is now likely to occur in March once equipment arrives. Project is still on schedule for completion in accordance with SCIIP requirements. 1/9/2026: Shop drawings have been submitted and plans for conveyor updated. 1/23: Shop drawings may impact project schedule soon. Engr to work with contractor to develop plan. Trying to schedule demo of dryer solids silo soon.
	Design, Construction Admin, and Inspection SCIIP MATCH	
	Construction SCIIP GRANT	
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) See below (CE, KL)	PO/Contract Amount includes \$700,000 owner contingency 12/15: All MH work to be completed today except for the one where the cone needs replacing. Dig/replace section on Armstrong Rd being removed from contract. ACC will perform the failed liner repair and excavation next week, if possible. They will also perform MH cone repair. Post CCTV inspection is progressing, hope to complete by end of week. One section on Freeman needs to be relined due to thickness issue and will need to be cut out before repaired--material has been procured. James mentioned OJRSA closed 12/24-26 and 1/1/2026, so no work to be done those days. 12/17: Discussed procurement of contractor and materials. KL to get additional quotes for watertight lids--"nonresponsive bidder" not acceptable for SCIIP, so must go to other vendors. Ardurra to provide a statement from them or RIA to us before we will order. Sent J Lyons RFB info in Word format for editing. 12/19: KL waiting for final approval by Nate/RIA on Procurement of Materials in Advance for SCIIP Grant form. Once that is approved, then KL will oversee obtaining at least 3 qualifying quotes for 65 watertight manhole rings/covers. 1/5/2026: Completed 1 of relines and sprayed manhole that was replaced. Crew preparing for 2nd reline under SC11. Post-CCTV work ongoing. R/W rehab on hold until mats come out and site restoration will happen then. Pay app submitted to engr for review. 1/7: Sent manhole vent detail to J Lyon. 1/13: Advertised for Phase II of SCIIP Project. Pre-bid meeting scheduled for 2/2.
	Engineering SCIIP MATCH	
	Manhole Resiliency Plan: Project 1c SCIIP MATCH	
	Construction/Rehabilitation PHASE 1 SCIIP GRANT	
	Construction/Rehabilitation PHASE 2 SCIIP GRANT	
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report (CE)	5/5: Received draft report to review. 6/2: Provided comments to Priya. 7/24: Received final report. COMPLETE.
F	CONSENT ORDER Evaluation of Gravity Sewer CCTV/Smoketesting from 1A (WRF) to MH29 (KL)	Review CCTV for 9,525 LF of 30" and 36" RCP and 29 manhole inspections to develop list of defects for design of sewer rehab.12/5: Received final report, however, OJRSA staff still have questions. Scheduled meeting with eng for 12/8. 12/16: J Lyon needs to speak with Rebecca Turner on final comments. 12/16: Received final report. COMPLETE.
G	Consent Order Speeds Creek FM Replacement Engineering Design & Easements Only (CE)	CONSENT ORDER ITEM 7/15/2024: As identified in the 20 Year Master Plan, this force main should be replaced with similar sized pipe. 8/5: Waiting on IDC engineer. 1/5/2026: Board approved IDC engineers. 1/27: Meeting scheduled for early Feb with J Gillespie to begin first phase.
H	Standard Operating Procedures for Welcome Center PS, Broomway PS per SCDES Requirements (KL,	Will be invoiced for this and the Duck Pond PS together. To determine how much each will be for coding, use this formula for Duck Pond: Invoice Amount x 66.46% 11/12: Began work. 12/12: Received SOPs, will begin review and provide feedback to engineer. 12/19: COMPLETE.



OJRSA Board of Commissioners' Goals for 2026

To be considered during the February 2, 2026 Board of Commissioners meeting.

1. Focus on completing the Reconstitution Committee recommendations and implementation.
2. Determine how the OJRSA is to govern the cities and how it is to handle the enforcement of the sewer use regulations when a system is not in compliance.
3. Develop a consensus on how much we are going to approve capital improvement projects.
4. Consider replacing the Speeds Creek force main.

In addition to discussion at the January 5, 2026 Commission meeting, consideration of the goals will be included on the January standing committee agendas and presented to the Board for review and consideration in February.

010 OJRSA FUND
 004 REVENUE
 00401 REVENUE

Revenue Report

Oconee Joint Rsa
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Level 4 Summary for December 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 OJRSA FUND								
004 REVENUE								
00401 REVENUE								
01790 UNRESTRICTED INTEREST	\$25,000.00	\$0.00	\$25,000.00	\$10,114.94	40	\$63,179.94	253	(\$38,179.94)
01830 HAULED WASTE SVCES	\$213,502.00	\$0.00	\$213,502.00	\$18,902.50	9	\$116,652.50	55	\$96,849.50
01840 OTHER REVENUE	\$41,269.00	\$0.00	\$41,269.00	\$7,000.00	17	\$247,111.31	599	(\$205,842.31)
01880 CAPACITY FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
01910 USER FEES	\$6,128,172.00	\$0.00	\$6,128,172.00	\$468,654.31	8	\$2,976,957.52	49	\$3,151,214.48
Total Revenue	\$6,407,943.00	\$0.00	\$6,407,943.00	\$504,671.75	8	\$3,403,901.27	53	\$3,004,041.73
00801 PRETREATMENT								
01850 INDUSTRIES	\$190,278.00	\$0.00	\$190,278.00	\$6,000.72	3	\$108,046.30	57	\$82,231.70
Total Pretreatment	\$190,278.00	\$0.00	\$190,278.00	\$6,000.72	3	\$108,046.30	57	\$82,231.70
01001 RETAIL IMPACT FEE FUND								
01880 CAPACITY FEES	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
Total Retail Impact Fee Fund	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
01101 WHOLESALE IMPACT FEE FUND								
01780 RESTRICTED INTEREST	\$100,000.00	\$0.00	\$100,000.00	\$20,124.91	20	\$110,113.06	110	(\$10,113.06)
01880 CAPACITY FEES	\$800,000.00	\$0.00	\$800,000.00	\$95,927.46	12	\$193,229.52	24	\$606,770.48
01930 UNUSED CAPACITY FEES	\$76,000.00	\$0.00	\$76,000.00	\$1,803.02	2	\$56,385.63	74	\$19,614.37
Total Wholesale Impact Fee Fund	\$976,000.00	\$0.00	\$976,000.00	\$117,855.39	12	\$359,728.21	37	\$616,271.79
01201 CONTRACT OPERATIONS								
01900 INTERGOV. REIMBURSEMENT	\$50,491.00	\$0.00	\$50,491.00	\$0.00	0	\$63,891.85	127	(\$13,400.85)
Total Contract Operations	\$50,491.00	\$0.00	\$50,491.00	\$0.00	0	\$63,891.85	127	(\$13,400.85)
01301 RETAIL SERVICES								
01780 RESTRICTED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,892.42	0	(\$5,892.42)
01900 INTERGOV. REIMBURSEMENT	\$105,534.00	\$0.00	\$105,534.00	\$0.00	0	\$11,601.58	11	\$93,932.42
01910 USER FEES	\$269.00	\$0.00	\$269.00	\$0.00	0	\$10,570.40	3930	(\$10,301.40)
Total Retail Services	\$105,803.00	\$0.00	\$105,803.00	\$0.00	0	\$28,064.40	27	\$77,738.60
01501 CONTINGENCY FUND								
01822 GRANTS - PROJS & CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
01840 OTHER REVENUE	\$7,773,098.00	\$0.00	\$7,773,098.00	\$0.00	0	\$121,316.67	2	\$7,651,781.33
Total Contingency Fund	\$7,773,098.00	\$0.00	\$7,773,098.00	\$0.00	0	\$121,316.67	2	\$7,651,781.33
Total REVENUE	\$15,508,613.00	\$0.00	\$15,508,613.00	\$628,527.86	4	\$4,084,948.70	26	\$11,423,664.30
Total OJRSA FUND	\$15,508,613.00	\$0.00	\$15,508,613.00	\$628,527.86	4	\$4,084,948.70	26	\$11,423,664.30
TOTAL ALL FUNDS	\$15,508,613.00	\$0.00	\$15,508,613.00	\$628,527.86	4	\$4,084,948.70	26	\$11,423,664.30

010 OJRSA FUND
 005 EXPENSES
 00501 ADMINISTRATION

Expenditure Report

Ocone Joint Rsa
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Level 4 Summary for December 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 OJRSA FUND									
005 EXPENSES									
00501 ADMINISTRATION									
01140 100% DEPRECIATION EXPENSE	\$1,238,863.00	\$0.00	\$1,238,863.00	8	\$619,431.48	50	\$0.00	\$619,431.52	50
01300 PAYROLL: SALARIES	\$1,331,852.00	\$0.00	\$1,331,852.00	11	\$647,923.35	49	\$0.00	\$683,928.65	51
01310 OVERTIME	\$35,892.00	\$0.00	\$35,892.00	9	\$18,474.54	51	\$0.00	\$17,417.46	49
01350 PAYROLL: FICA/MEDICARE WH	\$110,941.00	\$0.00	\$110,941.00	10	\$51,389.85	46	\$0.00	\$59,551.15	54
01380 PAYROLL: RETIREMENT	\$253,853.00	\$0.00	\$253,853.00	7	\$106,727.27	42	\$0.00	\$147,125.73	58
02200 COMMISSIONER EXPENSES	\$13,140.00	\$0.00	\$13,140.00	9	\$6,600.00	50	\$0.00	\$6,540.00	50
02220 GROUP INSURANCE	\$264,245.00	\$0.00	\$264,245.00	8	\$126,400.70	48	\$0.00	\$137,844.30	52
02250 INSURANCE-PROPERTY/GENERAL	\$109,186.00	\$0.00	\$109,186.00	0	\$19,590.90	18	\$0.00	\$89,595.10	82
02260 EMPLOYEE WELLNESS	\$34,987.00	\$0.00	\$34,987.00	4	\$12,504.94	36	\$0.00	\$22,482.06	64
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$47,668.00	\$0.00	\$47,668.00	1	\$21,165.36	44	\$0.00	\$26,502.64	56
02320 EVENTS & MEETING EXPENSES	\$4,400.00	\$0.00	\$4,400.00	15	\$2,375.39	54	\$0.00	\$2,024.61	46
02370 SAFETY	\$50,355.00	\$0.00	\$50,355.00	27	\$31,763.17	63	\$52.96	\$18,538.87	37
02380 OFFICE SUPPLIES	\$298,788.00	\$0.00	\$298,788.00	14	\$93,312.47	31	\$0.00	\$205,475.53	69
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$16,500.00	\$0.00	\$16,500.00	4	\$6,411.41	39	\$0.00	\$10,088.59	61
02420 ADMINISTRATION SERVICES	\$280,413.00	\$0.00	\$280,413.00	14	\$237,658.44	85	\$0.00	\$42,754.56	15
02440 O&M CONTINGENCY	\$250,000.00	\$0.00	\$250,000.00	0	\$0.00	0	\$0.00	\$250,000.00	100
02530 R&M: VEHICLES/TRAILERS/EQUIP	\$116,000.00	\$0.00	\$116,000.00	2	\$35,711.14	31	\$20.06	\$80,268.80	69
02560 FEES & PENALTIES	\$4,339.00	\$0.00	\$4,339.00	3	\$3,687.97	85	\$0.00	\$651.03	15
02590 ROLLING STOCK & EQUIPMENT	\$84,000.00	\$0.00	\$84,000.00	0	\$80,607.00	96	\$0.00	\$3,393.00	4
Total Administration	\$4,545,422.00	\$0.00	\$4,545,422.00	9	\$2,121,735.38	47	\$73.02	\$2,423,613.60	53
00601 CONVEYANCE SYSTEM									
02400 SUPPLIES/TOOLS	\$57,342.00	\$0.00	\$57,342.00	1	\$49,430.92	86	\$579.78	\$7,331.30	13
02411 TECHNOLOGY: SCADA	\$22,043.00	\$0.00	\$22,043.00	56	\$16,088.40	73	\$0.00	\$5,954.60	27
02430 SERVICES: PROFESSIONAL/CONSULT	\$142,556.00	\$0.00	\$142,556.00	1	\$81,463.59	57	\$500.00	\$60,592.41	43
02450 CHEMICALS: SODIUM HYPOCHLORITE	\$26,061.00	\$0.00	\$26,061.00	13	\$16,567.80	64	\$0.00	\$9,493.20	36
02455 CHEMICALS: HERBICIDE/PESTICIDE	\$2,000.00	\$0.00	\$2,000.00	0	\$781.62	39	\$0.00	\$1,218.38	61
02490 ELECTRICITY	\$279,840.00	\$0.00	\$279,840.00	7	\$130,309.84	47	\$0.00	\$149,530.16	53
02500 WATER	\$11,130.00	\$0.00	\$11,130.00	9	\$5,954.12	53	\$0.00	\$5,175.88	47
02540 EQUIPMENT RENTALS	\$15,000.00	\$0.00	\$15,000.00	3	\$6,230.44	42	\$0.00	\$8,769.56	58
02550 BUILDINGS & GROUNDS	\$6,000.00	\$0.00	\$6,000.00	0	\$101.44	2	\$0.00	\$5,898.56	98
02590 ROLLING STOCK & EQUIPMENT	\$32,025.00	\$0.00	\$32,025.00	0	\$31,621.09	99	\$0.00	\$403.91	1
04030 FLOW MONITOR STAS: RICHLAND	\$0.00	\$0.00	\$0.00	0	\$10,645.14	0	\$0.00	(\$10,645.14)	0
05000 PUMP STATIONS	\$225,410.00	\$0.00	\$225,410.00	1	\$46,245.85	21	\$0.00	\$179,164.15	79
05010 PUMP STATIONS: CANE PS	\$0.00	\$0.00	\$0.00	0	\$9,676.04	0	\$0.00	(\$9,676.04)	0
05020 PUMP STATIONS: CHOESTOEA PS	\$0.00	\$0.00	\$0.00	0	\$510.78	0	\$0.00	(\$510.78)	0
05040 PUMP STATIONS: CRYOVAC PS	\$0.00	\$0.00	\$0.00	0	\$231.04	0	\$0.00	(\$231.04)	0
05080 PUMP STATIONS: HALFWAY BR PS	\$0.00	\$0.00	\$0.00	0	\$1,025.00	0	\$0.00	(\$1,025.00)	0
05090 PUMP STATIONS: ISS PS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05100 PUMP STATIONS: MARTIN CREEK PS	\$0.00	\$0.00	\$0.00	0	\$5,926.81	0	\$0.00	(\$5,926.81)	0

010 OJRSA FUND
005 EXPENSES
00601 CONVEYANCE SYSTEM

Oconee Joint Rsa
Expenditure Report
Level 4 Summary for December 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05110 PUMP STATIONS: MILLBROOK PS	\$0.00	\$0.00	\$0.00	0	\$152.54	0	\$0.00	(\$152.54)	0
05130 PUMP STATIONS: PERKINS PS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05140 PUMP STATIONS: SENECA PS	\$0.00	\$0.00	\$0.00	0	\$131.35	0	\$0.00	(\$131.35)	0
05150 PUMP STATIONS: SPEEDS PS	\$0.00	\$0.00	\$0.00	0	\$434.59	0	\$0.00	(\$434.59)	0
05160 PUMP STATIONS: WEXFORD PS	\$0.00	\$0.00	\$0.00	0	\$302.69	0	\$0.00	(\$302.69)	0
05230 GRAVITY SEWER & FORCE MAINS	\$145,000.00	\$0.00	\$145,000.00	10	\$57,369.42	40	(\$2,321.64)	\$89,952.22	62
Total Conveyance System	\$964,407.00	\$0.00	\$964,407.00	7	\$471,200.51	49	(\$1,241.86)	\$494,448.35	51
00701 WRF OPERATIONS									
02400 SUPPLIES/TOOLS	\$6,500.00	\$0.00	\$6,500.00	5	\$3,755.96	58	(\$181.99)	\$2,926.03	45
02411 TECHNOLOGY: SCADA	\$6,511.00	\$0.00	\$6,511.00	42	\$2,757.60	42	\$0.00	\$3,753.40	58
02430 SERVICES: PROFESSIONAL/CONSULT	\$15,750.00	\$0.00	\$15,750.00	0	\$4,075.00	26	\$0.00	\$11,675.00	74
02451 CHEMICALS: CHLORINE	\$74,160.00	\$0.00	\$74,160.00	18	\$34,962.84	47	\$0.00	\$39,197.16	53
02452 CHEMICALS: POLYMER	\$66,000.00	\$0.00	\$66,000.00	3	\$22,183.81	34	\$0.00	\$43,816.19	66
02454 CHEMICALS: SODIUM BISULFITE	\$25,000.00	\$0.00	\$25,000.00	0	\$7,327.89	29	\$0.00	\$17,672.11	71
02457 CHEMICALS: OTHER	\$6,800.00	\$0.00	\$6,800.00	2	\$1,591.62	23	\$0.00	\$5,208.38	77
02470 GARBAGE	\$396.00	\$0.00	\$396.00	7	\$166.50	42	\$0.00	\$229.50	58
02480 NATURAL GAS	\$1,590.00	\$0.00	\$1,590.00	10	\$415.84	26	\$0.00	\$1,174.16	74
02490 ELECTRICITY	\$337,080.00	\$0.00	\$337,080.00	8	\$173,925.49	52	\$0.00	\$163,154.51	48
02500 WATER	\$5,300.00	\$0.00	\$5,300.00	35	\$7,771.60	147	\$0.00	(\$2,471.60)	(47)
02510 SLUDGE DISPOSAL	\$185,389.00	\$0.00	\$185,389.00	6	\$76,761.80	41	\$0.00	\$108,627.20	59
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$5,000.00	0	\$360.93	7	\$0.00	\$4,639.07	93
02550 BUILDINGS & GROUNDS	\$17,900.00	\$0.00	\$17,900.00	1	\$2,961.35	17	\$0.00	\$14,938.65	83
02590 ROLLING STOCK & EQUIPMENT	\$29,000.00	\$0.00	\$29,000.00	0	\$18,810.42	65	\$0.00	\$10,189.58	35
03000 WATER RECLAMATION FACILITY	\$919,919.00	\$0.00	\$919,919.00	1	\$51,793.23	6	\$196.42	\$867,929.35	94
Total Wrf Operations	\$1,702,295.00	\$0.00	\$1,702,295.00	4	\$409,621.88	24	\$14.43	\$1,292,658.69	76
00801 PRETREATMENT									
01300 PAYROLL: SALARIES	\$82,469.00	\$0.00	\$82,469.00	12	\$44,505.01	54	\$0.00	\$37,963.99	46
01380 PAYROLL: RETIREMENT	\$15,306.00	\$0.00	\$15,306.00	8	\$7,588.09	50	\$0.00	\$7,717.91	50
02220 GROUP INSURANCE	\$8,347.00	\$0.00	\$8,347.00	8	\$4,082.70	49	\$0.00	\$4,264.30	51
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$4,110.00	\$0.00	\$4,110.00	0	\$1,450.99	35	\$0.00	\$2,659.01	65
02380 OFFICE SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	0	\$6,647.76	148	\$0.00	(\$2,147.76)	(48)
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$1,335.00	\$0.00	\$1,335.00	3	\$294.25	22	\$0.00	\$1,040.75	78
02430 SERVICES: PROFESSIONAL/CONSULT	\$42,498.00	\$0.00	\$42,498.00	1	\$28,463.00	67	\$0.00	\$14,035.00	33
Total Pretreatment	\$158,565.00	\$0.00	\$158,565.00	8	\$93,031.80	59	\$0.00	\$65,533.20	41
00901 LABORATORY									
02400 SUPPLIES/TOOLS	\$6,200.00	\$0.00	\$6,200.00	2	\$3,736.05	60	\$0.00	\$2,463.95	40
02430 SERVICES: PROFESSIONAL/CONSULT	\$47,230.00	\$0.00	\$47,230.00	4	\$20,922.77	44	\$0.00	\$26,307.23	56
02456 CHEMICALS: LABORATORY	\$5,400.00	\$0.00	\$5,400.00	7	\$4,650.69	86	\$0.00	\$749.31	14
Total Laboratory	\$58,830.00	\$0.00	\$58,830.00	4	\$29,309.51	50	\$0.00	\$29,520.49	50

010 OJRSA FUND
005 EXPENSES
01201 CONTRACT OPERATIONS

Oconee Joint Rsa
Expenditure Report
Level 4 Summary for December 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
01201 CONTRACT OPERATIONS									
02411 TECHNOLOGY: SCADA	\$2,202.00	\$0.00	\$2,202.00	32	\$707.40	32	\$0.00	\$1,494.60	68
02430 SERVICES: PROFESSIONAL/CONSULT	\$5,100.00	\$0.00	\$5,100.00	0	\$100.00	2	\$0.00	\$5,000.00	98
02490 ELECTRICITY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
02500 WATER	\$630.00	\$0.00	\$630.00	6	\$234.00	37	\$0.00	\$396.00	63
02521 FUEL: GENERATORS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02550 BUILDINGS & GROUNDS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
05170 PUMP STATIONS: GCCP-PS	\$10,500.00	\$0.00	\$10,500.00	0	\$107.14	1	\$0.00	\$10,392.86	99
Total Contract Operations	\$19,432.00	\$0.00	\$19,432.00	4	\$1,148.54	6	\$0.00	\$18,283.46	94
01301 RETAIL SERVICES									
02400 SUPPLIES/TOOLS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02411 TECHNOLOGY: SCADA	\$1,370.00	\$0.00	\$1,370.00	0	\$0.00	0	\$0.00	\$1,370.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$93,337.00	\$0.00	\$93,337.00	1	\$20,350.00	22	\$1,000.00	\$71,987.00	77
02490 ELECTRICITY	\$8,820.00	\$0.00	\$8,820.00	0	\$3,714.79	42	\$0.00	\$5,105.21	58
02500 WATER	\$1,050.00	\$0.00	\$1,050.00	0	\$0.00	0	\$0.00	\$1,050.00	100
05000 PUMP STATIONS	\$725.00	\$0.00	\$725.00	0	\$0.00	0	\$0.00	\$725.00	100
05180 PUMP STATIONS: WELCOME CTR	\$0.00	\$0.00	\$0.00	0	\$185.08	0	\$0.00	(\$185.08)	0
Total Retail Services	\$105,802.00	\$0.00	\$105,802.00	0	\$24,249.87	23	\$1,000.00	\$80,552.13	76
01401 CAPITAL PROJECTS									
06050 SEWER SOUTH PHASE II	\$0.00	(\$1,982,040.00)	(\$1,982,040.00)	0	\$1,976,561.95	(100)	\$0.00	(\$3,958,601.95)	200
06071 SENECA PS & FM UPGRADE/SPEEDS	\$80,000.00	\$0.00	\$80,000.00	0	\$110,000.00	138	\$0.00	(\$30,000.00)	(38)
Total Capital Projects	\$80,000.00	(\$1,982,040.00)	(\$1,902,040.00)	0	\$2,086,561.95	0	\$0.00	(\$3,988,601.95)	0
01501 CONTINGENCY FUND									
00002 CONTINGENCY EXPENSES	\$8,556,158.00	\$0.00	\$8,556,158.00	0	\$0.00	0	\$0.00	\$8,556,158.00	100
09009 COLLECTION SYSTEM REHAB	\$0.00	(\$159,000.00)	(\$159,000.00)	0	\$227,853.05	(143)	\$0.00	(\$386,853.05)	243
09011 DEWATERING EQUIP REPLACEMENT	\$0.00	\$0.00	\$0.00	0	\$324,290.68	0	\$0.00	(\$324,290.68)	0
09014 MH1A-MH29 GRAVITY SEWER REHAB	\$0.00	\$0.00	\$0.00	0	\$23,625.00	0	\$0.00	(\$23,625.00)	0
Total Contingency Fund	\$8,556,158.00	(\$159,000.00)	\$8,397,158.00	0	\$575,768.73	7	\$0.00	\$7,821,389.27	93
Total EXPENSES	\$16,190,911.00	(\$2,141,040.00)	\$14,049,871.00	4	\$5,812,628.17	41	(\$154.41)	\$8,237,397.24	59
Total OJRSA FUND	\$16,190,911.00	(\$2,141,040.00)	\$14,049,871.00	4	\$5,812,628.17	41	(\$154.41)	\$8,237,397.24	59
TOTAL ALL FUNDS	\$16,190,911.00	(\$2,141,040.00)	\$14,049,871.00	4	\$5,812,628.17	41	(\$154.41)	\$8,237,397.24	59



Board of Commissioners Meeting
OJRSA Operations & Administration Building
Lamar Bailes Board Room
February 2, 2026 at 4:00 PM

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – Kevin Bronson, Board Chair
- B. Invocation and Pledge of Allegiance** – Led by Commissioner Zane Thompson
- C. Public Session** – Receive comments relating to topics that may or may not be on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- D. Approval of Minutes**
 - Board of Commissioners Meeting of January 5, 2026
 - Annual Members' Meeting of January 5, 2026
- E. Committee and Other Meeting Reports**
 - Reconstitution Committee and Executive Committee Meeting of January 8, 2026 – *Canceled due to lack of agenda items*
 - Operations & Planning Committee Meeting of January 15, 2026 – Scott Moulder, Committee Chair
 - Finance & Administration Committee Meeting of January 29, 2026 – Celia Myers, Committee Chair
- F. Secretary/Treasurer's Report** (Exhibit A) – Lynn Stephens, Secretary/Treasurer
- G. Presentation and Discussion Items** [May include vote and/or action on matters brought up for discussion]
 - None
- H. Action Items**
 1. Consider standard Developer Agreement for future projects to be owned, operated, and maintained by OJRSA (Exhibit B) – Chris Eleazer, Director
 2. Adopt Board of Commissioners' Goals for 2026 that includes input from standing committees (Exhibit C) – Chris Eleazer, Director
- I. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
 1. Environmental and regulatory compliance matters
 2. Winter storm update
 3. Regional Feasibility and Reconstitution Quarterly Report No. 2 (Exhibit D)
 4. Miscellaneous (if any)
- J. Commissioners' Discussion** – Led by Kevin Bronson, Board Chair
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- K. Adjourn**

Upcoming Meetings

All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.

- Reconstitution Committee and Executive Committee – February 12, 2026 at 9:00 AM
- Operations & Planning Committee – February 19, 2026 at 8:30 AM
- Finance & Administration Committee – February 24, 2026 at 9:00 AM
- Board of Commissioners – March 2, 2026 at 4:00 PM



Secretary/Treasurer's Report for Board of Commissioners

Prepared for the February 2, 2026 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: January 30, 2026

UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	491,854	2,940,000	3,431,854
Retail Operations & Maintenance (RO&M)	105,190	0	105,190
TOTAL UNRESTRICTED FUNDS	597,044	2,940,000	3,537,044

RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Projects and Contingency (PCF)	1,869,015	0	1,869,015
Wholesale Impact Fund (WIF)	1,462,647	5,880,000	7,342,647
Retail Impact Fund (RIF)	3,400	0	3,400
TOTAL RESTRICTED FUNDS	3,335,062	5,880,000	9,215,062

Combined Total for All Funds

Cash	3,932,106	Investments	8,820,000	Combined	12,752,106
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Account Notes:

DAYS CASH ON HAND

Financial & Accounting Policy Section 2.10(H) states the minimum balances established for OJRSA Wholesale O&M and Retail O&M funds are 120 Days Operating Cash on Hand.

$$Formula\ for\ Cash\ on\ Hand = \frac{Cash + Cash\ Equivalents}{(Annual\ Operating\ Expense - Depreciation) \div 365Days}$$

	Cash on Hand (Days)	Annual Operating Expense minus Depreciation (\$)	Budget Amended During Fiscal Year?
O&M Fund	185.3	6,759,426	X NO YES
RO&M Fund	362.9	105,802	NO X YES

INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of November 2025 (mark with an "X" on appropriate line): X YES NO See attached document(s) from accountant.

Reconciliation Notes:

As of when this report is being completed, we have not received reconciliations for December 2025. Accountant's office was having trouble accessing our server; issue resolved - reconciliation may be coming later today.

See next page for more information

easements and titles to real property have been executed and recorded, with recorded copies provided to OJRSA.

3. The Developer shall obtain, at its sole cost and expense, all encroachment permits, construction permits, and all other permits and approvals required to complete the Project, including any construction permits and the Permit to Operate issued by the South Carolina Department of Environmental Services (“SCDES”), and shall comply in all respects with the terms and conditions of all such permits and approvals. The Developer shall engage a duly licensed utility contractor, acceptable to OJRSA, to construct the Sewer Facilities. The Developer shall be solely responsible for and shall reimburse OJRSA for all costs incurred in connection with the inspection and re-inspection of the Sewer Facilities, whether such work is performed by OJRSA or by OJRSA’s agents, consultants, or contractors. The Developer shall further comply with all applicable federal, state, and local laws, statutes, regulations, codes, and ordinances.

4. Upon (i) completion of construction of the Sewer Facilities in accordance with the approved Plans and Specifications; (ii) issuance of a Permit to Operate by the SCDES; (iii) submission of a complete and satisfactory project close-out package in accordance with Section 2.10 of the OJRSA Development Policy; (iv) final inspection of the Sewer Facilities by OJRSA; (v) completion by the Developer of any corrections, repairs, or supplemental items identified by OJRSA during the close-out review or final inspection; and (vi) payment of all remaining fees, charges, and other amounts due under this Agreement, the Developer shall transfer ownership of the Sewer Facilities to OJRSA by recordable easements or deeds, in a form approved by OJRSA, free and clear of all liens, claims, and encumbrances, and shall grant to OJRSA all permanent access, utility, and ingress/egress easements necessary for OJRSA’s ownership, operation, maintenance, and repair of the Sewer Facilities, all without monetary compensation from OJRSA.

5. The Developer warrants and represents that it is the lawful owner of the Property and the Sewer Facilities and all rights-of-way and appurtenances relating thereto. The Developer represents and warrants that the Sewer Facilities, once conveyed, will be free and clear of any and all claims, liens, or encumbrances of any kind or nature, and further represents and warrants that the Developer has or will have good right, title, and authority to transfer and convey the same and will warrant and forever defend the same against all claimants whomsoever.

6. OJRSA shall not issue any tap permits or accept for treatment any effluent from the Sewer Facilities ~~unless and~~ until all ~~OJRSA and SCDES~~ requirements ~~set forth in Paragraph 4 of this Agreement~~ have been ~~fully~~ satisfied and the ~~transfer of Developer has transferred ownership has been completed to OJRSA’s sole satisfaction. After issuance by OJRSA of an Ownership Acceptance Letter for~~ the Sewer Facilities, ~~and following issuance by SCDES to OJRSA by recorded easements or deeds and OJRSA has accepted ownership of a partial or final Permit to Operate~~ the Sewer Facilities. Thereafter, OJRSA shall ~~thereafter~~ accept and treat effluent from the Sewer Facilities and ~~shall~~ assume responsibility for the operation, maintenance, and repair thereof, together with all appurtenances related thereto, except as otherwise expressly provided herein.

7. The Developer agrees to indemnify and hold OJRSA harmless from and against any and all loss, liability, damage, injury and expense (including, without limitation, attorney’s fees) which OJRSA may suffer or sustain as a result of or arising out of this Developer Agreement,

the Developer's performance hereunder, the construction of the Sewer Facilities, or any other matters contemplated herein.

8. A separate tap and service line is required for each separate structure to be served. The Developer's costs for installation of the Sewer Facilities are not related to or considered payment for any OJRSA tap, capacity or other fees which may apply to the Project. After acceptance, OJRSA may extend or expand the Sewer Facilities at its sole and absolute discretion and without compensation to the Developer.

9. The Developer must begin construction of the Sewer Facilities within one year of the date of this Development Agreement. If construction is not started within that time frame, the Development Agreement will become null, void and of no further force or effect. In such event, the Developer shall promptly provide written notice to OJRSA and shall submit a letter to SCDES formally withdrawing and canceling the construction permit for the Project. Upon confirmation of the permit withdrawal and cancellation, OJRSA will refund to the Developer all impact fees previously paid in accordance with OJRSA impact fee policies to OJRSA that are associated with the canceled construction permit.

10. OJRSA has no ownership, operation or maintenance responsibilities for any service lines on private property between the Sewer Facilities and any structure or property.

11. The Developer warrants and agrees that all work performed in connection with the construction of the Sewer Facilities and all materials furnished and installed in connection therewith will be in accordance with (a) the Plans and Specifications as approved by OJRSA and (b) all applicable professional or engineering standards. The Developer further warrants that the Sewer Facilities are and will remain free from faults and defects of design, material, and workmanship for a period of two (2) years from the issued date of the Permit to Operate from SCDES. OJRSA shall notify the Developer of defective work requiring repair. If the defective work is not corrected within thirty (30) days of the Developer's receipt of such notification, OJRSA has the right to make the repairs by whatever means necessary and invoice the Developer for all costs incurred, which the Developer shall promptly pay. Notwithstanding the foregoing, if OJRSA determines that defect work requiring a repair is an emergency or presents an immediate risk to public health, safety, or the sanitary sewer infrastructure, OJRSA may, without prior notice, make or cause to be made any necessary repairs, and invoice the Developer for all costs incurred in connection with such emergency repairs, which the Developer shall promptly pay. Additionally, OJRSA may place holds on or cancel the installation of future services within the Property.

12. The Developer warrants that it is capable of complying with the terms and conditions of this Developer Agreement and that it is not bound or encumbered by any other agreements which may prevent or adversely affect its compliance with this Developer Agreement

13. This Developer Agreement is governed by the laws of the State of South Carolina. This Developer Agreement is binding upon the parties' and their respective heirs, successors and assigns. The Developer may not assign its interest in or its duties under this Developer Agreement without the prior written consent of OJRSA. This Developer Agreement may be executed in multiple counterparts, which together shall constitute one original document. This Developer

Agreement may not be amended or modified except by an agreement in writing and signed by both parties.

14. This Developer Agreement constitutes the entire agreement between the parties as to the subject matter hereof and no prior negotiations, discussions, statements, proposals, statements or representations of any kind or nature, whether written or oral, shall modify the express terms hereof.

15. In the event OJRSA is party to any Intergovernmental Agreement applicable to the Sewer Facilities, the Property or the Project, the Developer and its heirs, successors and assigns expressly agree to comply with OJRSA's obligations under such agreement(s).

[Signatures on following page]

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

Signed, Sealed and Delivered

DEVELOPER

(1st Witness)

By: _____

(2nd Witness)

Printed Name

Its: _____

OCONEE JOINT REGIONAL SEWER
AUTHORITY

(1st Witness)

By: _____

(2nd Witness)

Printed Name

Its: _____



OJRSA Board of Commissioners' Goals for 2026

To be considered during the February 2, 2026 Board of Commissioners meeting.

1. Focus on completing the Reconstitution Committee recommendations and implementation.
2. Determine how the OJRSA is to govern the cities and how it is to handle the enforcement of the sewer use regulations when a system is not in compliance.
3. Develop a consensus on how much we are going to approve capital improvement projects.
4. Consider replacing the Speeds Creek force main.

Operations & Planning Committee:

- Consider Richland Creek trunk sewer extension.

Finance & Administration Committee:


- None

In addition to discussion at the January 5, 2026 Commission meeting, consideration of the goals will be included on the January standing committee agendas and presented to the Board for review and consideration in February.

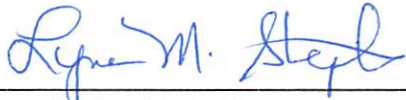
Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution
Report No. 2
January 20, 2026

Submittal Statement

This report is provided to the South Carolina Rural Infrastructure Authority, Oconee Joint Regional Sewer Authority (“OJRSA”) Board of Commissioners, and Oconee County Council in accordance with the recommendations provided by the Ad Hoc Regional Feasibility Study Implementation Committee and as accepted by the OJRSA Board of Commissioners on July 15, 2025.



Christopher R. Eleazer
OJRSA Executive Director, and
OJRSA Ad Hoc Reconstitution Committee Member



Lynn M. Stephens
OJRSA Secretary/Treasurer

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Background

In 2022, the Oconee Joint Regional Sewer Authority (“OJRSA” or “Authority”) was awarded a Regional Feasibility Planning Grant¹ by the South Carolina Rural Infrastructure Authority (“RIA”). OJRSA subsequently procured the services of W.K. Dickson (now, Ardurra) to develop a comprehensive Regional Feasibility Planning Study (“Planning Study”) to determine if regionalizing sewer collection, conveyance, and treatment in Oconee County, South Carolina (“County”) will streamline service delivery and enhance the success of the community and its quality of life. The Planning Study² included the analysis and recommendations in the following core areas: (1) governance structure; (2) revenues and finance; (3) environmental compliance, (4) utility resources, and (5) efficiency in operations and service.

The Planning Study was completed in August 2024 and adopted by the OJRSA Board of Commissioners (“Board”) in September 2024. A special Ad Hoc Regional Feasibility Study Implementation Committee (“Feasibility Committee”) was established by the Board in November 2024 to review, discuss, and evaluate the Planning Study’s primary recommendations and to provide independent recommendations for implementing this restructuring.

The Feasibility Committee established five major recommendations to reorganize/reconstitute the OJRSA under the South Carolina Joint Authority Water and Sewer Systems Act (the “Act”), as follows:

1. The collection systems of current Authority members and Oconee County should be consolidated into one combined system – owned, operated, and maintained by the reconstituted Authority.
2. The Authority should be reconstituted with a new five-member Board of Commissioners (the “New Board”).
3. The governance documents of the reconstituted Authority will be drafted and supersede all existing Authority governance documents and contracts, which must be dissolved as a part of this process. These documents will also provide that the reconstituted Authority will have the power to provide retail sewer services within its service area as necessary to support the operation of the consolidated collection systems. This should be finalized upon completion of the consolidation but can be drafted during the consolidation process.
4. The current Board will dissolve the Feasibility Committee and then establish a working group or smaller ad hoc committee to oversee and guide the initial implementation steps outlined above (the “Reconstitution Committee”³).
5. It is recommended that a communications plan for the reorganization be developed, which should be used by all entities involved. This plan will ensure clear and consistent messaging while also allowing for input from residents and customers of the Authority. Maintaining an open process is crucial to maximize the chances of success in consolidating the collection systems and establishing the reconstituted Authority with the New Board.

The Feasibility Committee noted the recommendations were vital to the long-term success of the Authority, and in the absence of the implementation of these recommendations, the OJRSA runs the risk of significant regulatory compliance matters, lack of funding, and restrictions on growth and development of the County as a whole.

The final Feasibility Committee recommendations, which were presented to and accepted by the Board at a joint meeting with Oconee County Council in July 2025, included a list of specific tasks which were established by the Feasibility Committee with timelines associated with each function. These included:

1. Within 45 days (August 29, 2025)⁴, the current Board will dissolve the Feasibility Committee and

¹ RIA Grant Number RGRG-23-5006

² *Regional Feasibility Planning Study 2024* by W.K. Dickson, Bolton & Menk, and Willdan Financial Services. (www.ojrsa.org/info)

³ This committee was identified in the recommendations as the “Implementation Committee”

⁴ Target dates are included for each based on date the recommendations were accepted by the Board

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establish the Reconstitution Committee for further implementation oversight.

2. On a quarterly basis, the Reconstitution Committee will provide an update to RIA, the current Board, and Oconee County on the progress of the implementation of these initial recommendations.
3. Within 45 days (August 29, 2025), the legislative revisions to the Act will be finalized and provided to the Oconee County Delegation (“Delegation”). Consultation shall be made with the Delegation on whether lobbyist support will be needed.
4. Within 90 days (October 13, 2025), resolutions of support for system consolidation/Authority reorganization will be provided to and adopted by each governing body affected by the recommendations, including the Board, Seneca City Council, Walhalla City Council, Westminster City Council, West Union Town Council, and Oconee County Council.
5. Within 120 days (November 12, 2025), consultants shall be engaged, and the process of collection system evaluation (technical) and valuation (financial) will be initiated, including identification of potential funding for this effort and immediate rehabilitation projects that may be identified or on current Capital Improvement Plans (“CIP”). Additionally, a rate consultant will be engaged.
6. Within 120 days (November 12, 2025), a Communications Plan will be developed under the guidance of the Implementation Committee and provided to all entities involved.
7. Within 60 days of the approved changes to Act being approved (likely July/August 2026), the list of recommendations for the initial commissioners for the reconstituted Authority (“New Commission”) will be provided to the Delegation.
8. Within 15 months (February 27, 2027), the evaluation and valuation of collection systems will be completed.
9. Within 18 months (May 12, 2027), the determination of a timeline for developing a unified, equitable rate structure will be provided as a part of the initial terms for collection system consolidation.
10. Within 24 months (July 15, 2027), legal documents to transfer collection system assets to the Authority will be executed, as well as all necessary reconstitution documents.
11. Within 25 months (August 16, 2027), if the legislative amendments have not been approved, plans for consolidation under the amended Act will be abandoned. Thereupon, the Authority will proceed to consolidate the member system and implement the reconstitution under the existing Act, with such process to be finalized by no later than 36 months (July 17, 2028). Additionally, all members shall be issued permits in compliance with the OJRSA Sewer Use Regulation (“SUR”) and added as co-permittees under the National Pollutant Discharge Elimination System (“NPDES”) permit.

Summary of Current Actions

This section separately addresses each of the specific tasks identified in the Background section above.

Committee Members

The following are members of the Ad Hoc Reconstitution Committee (also referred to herein as the “Committee”):

- Appalachian Council of Governments – Chip Bentley
- Oconee County – Glenn Hart⁵
- OJRSA – Chris Eleazer
- OJRSA Legal Counsel – Lawrence Flynn
- Seneca – Scott Moulder⁶

⁵ Glenn Hart replaced former Oconee County Amanda Brock on the Reconstitution Committee in December 2025. Mr. Hart is a member of Oconee County Council who represents County District 5.

⁶ Also a member of OJRSA Executive Committee

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- Walhalla – Celia Myers **Error! Bookmark not defined.**
- Westminster – Kevin Bronson **Error! Bookmark not defined.**
- Facilitator⁷ – Katherine Amidon
- Facilitator⁷ – Joel Jones
- Facilitator⁷ – Angie Mettlen

Town of West Union Mayor Linda Oliver has also participated in the meetings as a nonvoting member.

Committee Meetings

The following events and meetings occurred during the reporting period:

- October 9, 2025 – Ad Hoc Reconstitution Committee and OJRSA Executive Committee meeting
- November 13, 2025 – Ad Hoc Reconstitution Committee and OJRSA Executive Committee meeting
- December 11, 2025 – Ad Hoc Reconstitution Committee and OJRSA Executive Committee meeting

Recommendation Item 1: Dissolve Feasibility Committee and Create New Committee

Target Date: August 29, 2025

Status: Complete

See Report No. 1 for information.

Recommendation Item 2: Submit Quarterly Report

Target Date: Within 14 days after completion of each calendar quarter

Status: Report #2 complete

This quarterly report has been prepared and submitted in accordance with Recommendation Item 2. Best efforts will be made to submit quarterly reports to RIA within two (2) weeks of the conclusion of each calendar quarter⁸ until the conclusion of this program.

Recommendation Item 3: Submit Joint Authority Water and Sewer System Act Draft to Oconee County Delegation

Target Date: August 29, 2025

Status: In Progress

A draft version of the legislation was submitted to Senator Thomas Alexander (S.C. Senate District 1) on November 3, 2025. It is understood that the version was provided by the senator to the senate's legal counsel as there has been communication between him and OJRSA counsel during November and December.

Legal counsel has been working with the legislative draftsmen in the General Assembly, and anticipated the amended version of the Act to be introduced in the very near future.

Recommendation Item 4: Adoption of Resolutions of Support

Target Date: October 13, 2025

Status: Partially Complete

The following resolutions of support for wastewater system consolidation/Authority reorganization have been adopted by the following as of December 31, 2025:

- Seneca – August 26, 2025
- OJRSA – September 8, 2025
- Westminster – September 9, 2025
- Walhalla – September 16, 2025

⁷ Facilitators are nonvoting members

⁸ The end of March, June, September, and December of each year

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- West Union – December 9, 2025

Those remaining to approve the matter include:

- Oconee County – It is unknown if and when the County will consider the resolution. Copies have been submitted to the County during Quarter 3 and Quarter 4 of 2025, but no action has been taken as of this report.

Recommendation Item 5: Initiate Collection System Technical Evaluation and Financial Valuation

Target Date: November 12, 2025

Status: To begin next quarter

This task is anticipated to begin during the first quarter of 2026.

Recommendation Item 6: Develop Communications Plan

Target Date: November 12, 2025

Status: Began in December 2025

The first draft version of communications was presented during the December meeting. It was decided to wait until after new city and town councilmembers took their oath of office in early January before disseminating the memo.

Recommendation Item 7: Consider Initial Commissioners for New Authority

Target Date: Within 60 days of approved changes to Act (likely July/August 2026)

Status: Contingent on legislative approval

If the recommended amendments to the Act are approved by the South Carolina Legislature and signed into law by the Governor, then the list of possible candidates for the New Commission will be provided to the Delegation soon thereafter (assuming the proper filing and reconstitution of the Authority).

Recommendation Item 8: Complete Technical Evaluation and Valuation of Collection Systems

Target Date: February 27, 2027

Status: Not started

Recommendation Item 5 must occur before project can be completed.

Recommendation Item 9: Develop Unified, Equitable Rate Structure

Target Date: May 12, 2027

Status: Not started

Recommendation Item 8 must be completed prior to beginning this task.

Recommendation Item 10: Execute Transfer of Wastewater Collection System Assets and Reconstitution Documents

Target Date: July 15, 2027

Status: Not started

This task will begin much later in the process.

Recommendation Item 11 (contingency): Abandon Consolidation and Reconstitution Plan

Target Date: August 16, 2027

Status: Not applicable at this time

This contingency item will only apply if legislative amendments are not approved or if the Reconstitution Committee cannot reach consensus. That said, there are some questions from some of the entities regarding the proposed Board appointment process and voting allocations with the reduced number of

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members. The facilitators recognize that these issues are ones that could derail the process. As such, they are working to clarify the process/voting allocations and address other concerns from the entities as they arise to keep this effort moving forward. The importance of transparent and open communication has been conveyed to the committee as the facilitators feel this to be a key factor in successfully completing the reconstitution of the authority.

Past Actions

See previous submittals for previous actions performed by the Reconstitution Committee.



AD HOC RECONSTITUTION COMMITTEE

Reconstitution Process Communication Memorandum #2

Date: January 19, 2026

To: Member Councils and leadership, Oconee County Council and leadership, West Union Council and leadership, and key stakeholders

From: Ad Hoc Reconstitution Committee

Purpose:

The goal of memo #2 is to summarize the frequently asked questions and responses that came up at the onset of this process and review the financial study goals. The most common questions were about cost to each entity, the value of each collection system, potential for compensation, and the determination of rates. Future work, including the valuation and evaluation of the various collection systems, will help to answer lingering questions. Two firms that perform this type of work have been engaged and the ad hoc committee will be reviewing their respective scope of services and fees at the February 12, 2026, meeting. The studies will likely be completed in succession as data from one is necessary to complete the other; however, some work may be able to be accomplished simultaneously to expedite completion. Below are the expected outcomes from these studies:

- *Strategic Financial Roadmap*: Clear understanding of debt capacity, affordability, and long-term capital planning.
- *Decision Support*: Data-driven insights to guide prioritization of projects and justify potential mergers/consolidations into OJRSA.
- *Enhanced Governance*: Transparent communication tools for councils, boards, committees, and stakeholders.
- *Clear Understanding of Financial Needs*: Insight into revenue requirements for both individual subdistricts and a consolidated system.
- *Equitable and Sustainable Rate Structure*: Rates aligned with industry best practices, financial objectives, and capital needs.
- *Customer Impact Transparency*: Analysis of how proposed changes affect affordability and fairness.
- *Decision Support Tool*: A robust model to guide future rate adjustments and capital planning.
- *Strategic Recommendations*: Guidance on policy considerations, economies of scale, and long-term financial sustainability.



AD HOC RECONSTITUTION COMMITTEE

Reconstitution Questions & Answers

In September 2025 individual municipalities, including West Union, and the County were encouraged to ask questions about the reconstitution process. A full list of questions as they were provided by each entity at that time and the responses can be found on OJRSA's website:

<https://ojrsa.org/wp-content/uploads/Ad-Hoc-Reconstitution-2025-10-9-Agenda-Handout-1-Answers.pdf>

Below is a summary of the top themes and brief responses to each. The phrase “New Authority” is used to refer to the reconstituted authority.

Billing:

Each entity that provides water service would bill for sewer services on the respective water bill. Arrangements would be necessary to provide water flow data to the New Authority.

Ownership/Operation/Maintenance:

The New Authority would own, operate, and maintain the consolidated system.

New Development:

Expansion would occur as growth develops and where sufficient system capacity and appropriate funding is available. The cost for new users would reflect the actual cost of installation, along with any applicable capacity or connection fees. Even if ownership of the sewer collection system is transferred to the New Authority, each city would continue to own and operate its respective drinking water utility system. This allows the cities to retain an important role in managing and directing future growth and development within their service areas through their continued role as water providers.

Public Transparency:

The new entity will be created under the same statutory framework as the existing authority, which is the “Joint Authority Water and Sewer System Act”, as codified at Title 6, Chapter 25 of the Code of Laws of South Carolina 1976, as amended. The New Authority will be reconstituted under the act as a public body politic and corporate and subject to FOIA and similar open government laws.

Alternative to Participation:

The current member entities and Oconee County are not required to participate in consolidation, but State institutions (including the South Carolina Rural Infrastructure Authority and the South Carolina State Revolving Fund) have publicly advised to OJRSA that something must be done. If a city decides not to participate, they will likely be left out of the new organization and required to separately negotiate a wholesale treatment contract with the New Authority for sewer treatment services. More information about what a wholesale treatment contract would consist



AD HOC RECONSTITUTION COMMITTEE

of will be made available this spring. It is inadvisable that any existing member City or the County would not participate or join the New Authority in favor of receiving wholesale sewer treatment service by contract.