

**MINUTES
WESTMINSTER CITY COUNCIL
Regular Scheduled Meeting
Tuesday, March 10, 2026**

The City Council of the City of Westminster met in a regular scheduled meeting on Tuesday, March 10, 2026, at 6:00 pm at the Westminster Fire Department with Mayor Brian Ramey presiding. Those in attendance were:

Brian Ramey
Jimmy Powell

Daby Snipes
Charles Morgan

Dale Glymph
Jamie Jones

City Administrator, Kevin Bronson
City Clerk, Kiley Carter
City Attorney, Keith Denny
Police Chief, Fred Miller
Fire Chief, Michael Smith
Utilities Director, Scott Parris
Members of the public and press

Notice of the meeting and the agenda was posted on a window at the Fire Department and at westminstersc.org twenty-four hours prior to the meeting and all persons, organizations and local media requesting notification and the agenda were notified by email.

Call to Order

Mayor Ramey called the meeting to order at 6:00 pm.

Certification of a Quorum

Kiley Carter certified a quorum.

Invocation and pledge of allegiance

Mr. Glymph led the council in the Invocation and Pledge of Allegiance.

Introduction of new Officers

Mayor Ramey introduced Police Chief Miller to introduce his new officers Jared Hiler and Anthony Peak.

Special Recognition of the Fifth Consecutive State Championship West-Oak High School Wrestling Team

Mayor Ramey congratulated the West-Oak High Wrestling team for their accomplishments and handed out proclamations to each team member/coach that was present.

Special Recognition of Ms. Joey Burgess for Outstanding Achievement on the Basketball Court at West-Oak High School

Mayor Ramey congratulated Joey Burgess on her accomplishments and presented the proclamation.

Public Comments

The following citizens spoke about their concerns at tonight's council meeting: Andrea Duke, Joanne Denz, Wendy Golten, Judy Caywood, and Fred Bland.

Comments from the Mayor and Council

Mayor Ramey addressed concerns from public comments. He and Mr. Bronson spoke about Lazy Acres not having enough fire hydrants. Mayor Ramey addressed Wen Golten and told her to get with Mr. Bronson about the AMI concerns that she has. He mentioned that city projects are made as public as they can be by utilizing the city facebook, website, and the Seneca Journal. As far as providing more details on the cyber incident, as long as this is under investigation, no other details can be released. Mayor Ramey thanked Judy Caywood for what she does for the seniors in the town and encouraged her to continue what she is doing. He asked the council about scheduling a clean up day for the city, maybe after spring break. They all agreed. Mayor Ramey spoke about the National Day of Prayer and how to go about organizing this. Mrs. Snipes has done this in the past and will do something for May 7th.

Mr. Glymph questioned if there was anything planned for July 4th since this was the 250 year anniversary. Mr. Bronson spoke about the county having the ability to fund something like this. Mr. Glymph thanked Judy Caywood and praised her for her work here in the town. He also thanked Chief Miller and agreed with not having anything to say right now about the cyber incident.

Mr. Morgan thanked everyone for coming and addressed each concern from public comments.

Mrs. Snipes mentioned that it is a privilege to be on council and listen to the citizens.

Introduction of new Officer

Mr. Bronson introduced Ike Lewis as a new officer with the city.

Routine Business

1) Comments from the Utility Director

- a. Mr. Parris gave an update on the SCIIP Project- phase 1 and phase 2. He states that phase 1 is finished. Phase 2 is still in the middle of highway 123. The plan has changed for tying in at highway 24. The contractors will now tie in between the two turn lanes of highway 123. This allows for the least amount of disruption to traffic flow.
- b. Mr. Parris gave an update on the electric underground project. The first section has already been completed. They are pulling conduit. June or July is a good timeline for this. We finally received a panel that we ordered, and Taylor will get that into place.

2) Comments from the City Administrator

- a. Mr. Bronson stated that the Horton fields are complete. There will be a ribbon cutting maybe mid to late April. The kids may start playing on the fields before, but Herb and Ben will make that call.
- b. Mr. Bronson went over the visual plan and schedule for the downtown streetscape project (please see attached). The timeline to have this finished is the first of September, but

depending on the weather it could be later. Fred Bland's posts will stay in place, and the contractors will work around those. As for the roundabout, it shows on the full conceptual plan and this idea came out of public meetings. If this happens, it will be the last thing to happen since it takes a lot of time and work to get to something like this. There is still a lot that would need to be done to get here.

- c. Mr. Bronson spoke about the Atlanta Braves baseball/softball clinics coming to Horton Fields on April 11th.
- d. Mr. Bronson announced that there will be a 10u and 12u all stars softball tournament in June on the new Horton Fields.
- e. Mr. Bronson spoke about planning a ribbon cutting for the new batting cages on 3/27. This project was funded through last year's county recreation funding.
- f. Mr. Bronson addressed Joanne Denz's concerns from public comments.
- g. Mr. Bronson addressed the fact that the OJRSA is doing financial/technical calculations for the work done for cities. It looks like the amount for Westminster is going to be \$20,178.00. We are to pay some in this fiscal year and some in the next fiscal year.
- h. Mr. Bronson announced that the city's YouTube channel will be ready to go for the April meeting and that Scott has taken the reigns on this. The cost is around \$4,000 and this includes microphones for the room.

3) Consideration of February 10, 2026 City Council Budget Workshop Meeting Minutes

Upon a motion by Mr. Morgan and seconded by Mrs. Snipes, the motion to approve February 10, 2026, City Council Budget Workshop Meeting Minutes passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Jones		Yes
Dunn		Absent
Snipes	Second	Yes
Morgan	Motion	Yes

4) Consideration of February 10, 2026 Regular City Council Meeting Minutes

Upon a motion by Mr. Morgan and seconded by Mr. Glymph, the motion to approve the February 10, 2026 Regular City Council Meeting Minutes passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Jones		Yes
Dunn		Absent
Snipes		Yes
Morgan	Motion	Yes

New Business

- 5) **Consideration of a Development Infrastructure Construction Agreement between the City of Westminster and LJ Acquisitions LLC for 125 Armstrong Road, Seneca, SC 29678, Tap Map # 252-00-02-001 for the installation of a water system and a sewer system.**

NOTE: This agreement is intended to replace⁴⁰ the similar agreement approved by City Council at its

January 13, 2026 meeting, which addressed *water service only*. *The revised agreement includes both water and sewer service*. Originally, the Oconee Joint Regional Sewer Authority (OJRSA) was expected to provide a separate agreement for sewer service; however, OJRSA has since withdrawn that offer, as it does not have policies in place to enter into such agreements.

Upon a motion from Mr. Glymph and seconded by Mr. Morgan, the **motion to approve the Development Infrastructure Construction Agreement between the City of Westminster and LJ Acquisitions LLC for 125 Armstrong Road, Seneca, SC 29678, Tap Map # 252-00-02-001 for the installation of a water system and a sewer system** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Motion	Yes
Powell		Yes
Jones		Yes
Dunn		Absent
Snipes		Yes
Morgan	Second	Yes

6) Consideration of RESOLUTION NO. 2026-03-10-01: A RESOLUTION RECOGNIZING WESTMINSTER UTILITY STAFF ON WATER PROFESSIONALS' DAY

The City of Westminster recognizes the first Monday in March as Water Professionals Day, as designated by the South Carolina General Assembly, to honor the vital role of water industry professionals across the state. The resolution acknowledges the dedication and expertise of Westminster's utility staff who work daily to operate and maintain the city's drinking water, wastewater, and stormwater systems while protecting public health and the environment. Through this recognition, the Mayor and City Council express their appreciation for the essential services these professionals provide to the community.

Upon a motion from Mrs. Snipes and seconded by Mr. Glymph, the **motion to approve RESOLUTION NO. 2026-03-10-01: A RESOLUTION RECOGNIZING WESTMINSTER UTILITY STAFF ON WATER PROFESSIONALS' DAY** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Jones		Yes
Dunn		Absent
Snipes	Motion	Yes
Morgan		Yes

7) Consideration of Bid Award to J & M Construction, Inc., for the Bid amount of Four Hundred Forty-Four Thousand, Four Hundred Forty-Four & 44/100 Dollars, (\$444,444.44) for Lucky Street and James Street water line replacement.

The project is for the installation of approximately 2,180 LF 6" water main, 3 fire hydrants and related appurtenances to replace old mains and provide additional flow for fire protection in service area. The project is funded through the 2025 Combined Utility System Bond ("2025 CUS Bond").

Upon a motion from Mr. Morgan and seconded by Mrs. Snipes, the **motion to approve the Bid Award to J & M Construction, Inc., for the Bid amount of Four Hundred Forty-Four Thousand, Four Hundred Forty-Four & 44/100 Dollars, (\$444,444.44) for Lucky Street and James Street water line replacement** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Jones		Yes
Dunn		Absent
Snipes	Second	Yes
Morgan	Motion	Yes

8) Consideration of Bid Award to ICS Automated, for the Bid amount of One Hundred Ninety-Nine Thousand Five Hundred Ninety & 65/100 Dollars, (\$199,590.65) for SCADA system upgrades.

The project is for the installation of a combined scope consisting of a SCADA platform upgrade/migration, a radio telemetry installation at designated sites, and radio survey. The project is funded through the 2025 Combined Utility System Bond ("2025 CUS Bond"). The 2025 CUS Bond includes funding for:

-Water System Distribution Improvements: \$1,167,500

Replace and/or rehabilitate water lines and appurtenances by replacing old water lines and, where possible, add additional lines to improve water delivery, reliability and enhance fire protection; replace old water meters; enhance electronic monitoring system (SCADA).

Upon a motion from Mrs. Snipes and seconded by Mr. Glymph, the **motion to approve Bid Award to ICS Automated, for the Bid amount of One Hundred Ninety-Nine Thousand Five Hundred Ninety & 65/100 Dollars, (\$199,590.65) for SCADA system upgrades** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Jones		Yes
Dunn		Absent
Snipes	Motion	Yes
Morgan		Yes

9) Consideration of Bid Award(s) for field equipment for the Westminster Recreation Dept.

During the current fiscal year, Oconee County allocated **\$50,000** to support recreational improvements in the City of Westminster. City staff are currently obtaining bids for two to three large pieces of field maintenance equipment that will be used to maintain the baseball and softball fields throughout the city. The specific equipment and associated pricing will be presented to the City Council at the upcoming meeting for review and consideration. The list of equipment being requested is attached.

Upon a motion from Mr. Glymph and seconded by Mr. Jones, the **motion to approve Bid Award(s) for field equipment for the Westminster Recreation Department** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Motion	Yes
Powell		Yes
Jones	Second	Yes
Dunn		Absent
Snipes		Yes
Morgan		Yes

Executive Session

10) Consideration of a motion to enter Executive Session for the purpose of discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency and pursuant to S.C. Code Ann. 30-4-70.

- (1) To receive legal advice related to a contractual matter regarding an ongoing law enforcement investigation as a result of a cyber incident; and
- (2) To receive legal advice related to matters involving the Oconee Joint Regional Sewer Authority
- (3) Section 30-4-70(5) - Discussion of matters relating to the proposed provision of services to businesses served by City Utility Services: Discussion of utility conditions associated with new development.

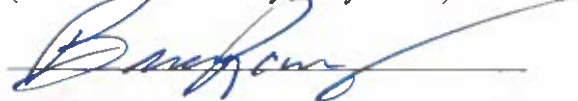
Upon a motion from Mr. Glymph and seconded by Mrs. Snipes, the motion to go into executive session at 7:19 pm with a ten minute recess passed unanimously.

Adjourn

Upon a motion by Mr. Glymph and seconded by Mr. Morgan, the *motion to adjourn executive session at 7:56 pm* passed unanimously. No action was taken.

Upon a motion by Mrs. Snipes and seconded by Mr. Glymph, the *motion to adjourn the meeting at 7:57 pm* passed unanimously.

(Minutes submitted by Kiley Carter)



Mayor Brian Ramey

4-14-26

Date