



ADMINISTRATOR'S REPORT

Kevin Bronson

Office of the City Administrator
Westminster, South Carolina

July 17, 2026

GENERAL INFORMATION

Historic Building Survey

As noted in the previous Administrator Report, information was provided regarding the City's Historic Building Survey. The consultant, New South Associates, will begin fieldwork next week and is expected to be in Westminster for approximately two weeks.

Survey staff will be wearing shirts identifying them as New South Associates employees, reflective safety vests, and company identification. As part of the survey, they will be photographing historic properties from the public right-of-way. No access to private property will be required.

To help inform the public and minimize any concerns, staff will post a notice on the City's Facebook page prior to the start of the survey.

As a final note, the City of Westminster is not funding any portion of this project. The work is being funded entirely by the State of South Carolina as part of the bridge replacement process.

Senator Lindsey Graham

At the direction of Governor Henry McMaster the US and South Carolina flags will continue to fly at half mast until further direction is provided from the Governor's Office. The timeline for replacing Graham on the November ballot is short, but South Carolina law sets out a process to elect someone to a full six-year term in November; since the Democratic nominee has already been selected, the following timeline relates only to Republican candidates:

July 21-27: Candidate filing period

August 11: Primary election

August 25: Runoff election

November 3: General election

Noah's Box Program

Oconee County Emergency Services is pleased to announce a new program which is aimed to address the needs of individuals with neurodiversity or neuro-developmental disabilities. Noah's Box is a new program where first responders have access to items designed specifically to assist people for sensory processing, communication and emotional regulation. The boxes include weighted blankets, noise canceling headphones, fidget and tactile toys and calming tools. These resources may be used when responding to a vehicle or residence where a neuro-diverse individual requires emergency assistance. *See attached for more information.*

Palmetto Clean Fuels

Palmetto Clean Fuels, an initiative of the South Carolina Energy Office in partnership with the US Department of Energy, seeks to promote fuel efficiency, cleaner fuels, and cleaner fuel infrastructure. Palmetto Clean Fuels ([PCF Website](#)) strives to reduce greenhouse emissions and petroleum consumption through a focus on stakeholder engagement, technical assistance, and technology integration. As a part of goals Palmetto Clean Fuels is pleased to share a new statewide education campaign, Drive Electric South Carolina, that seeks to provide clear, accurate information about electric vehicles for families. Visit www.DriveElectricSC.com to learn more.

The William Bartram Statue Project

This week the William Bartram project website went live. It is available at <https://www.williambartramsc.com>

This website will be used to inform the public about the project and seek donations to make it a reality. Once the project is complete the website will then be used to promote places and activities in Oconee County that inform, educate and entertain those interested about Bartram's legacy and the natural environment.

Downtown Streetscape Update

Retreat Street will be closed starting Monday, July 20, 2026. Main St is nearly at final grade. The retaining wall contractor will be done by end of next week. Sidewalk is complete at storefronts. Hydrant at Lucky St is complete.

The streetscape project is paid for with a combination of Community Development Block Grant, Appalachian Regional Commission Grant and Oconee County C-Funds.

This Week in Rec: An Update from Recreation Director Herb Poole

- This coming week will be the final week that we serve lunches provided by the SDOC for this year. We appreciate them for choosing us as a lunch site. We will attempt to have donors provide meals for the remainder of summer vacation for the kids.
- Football teams begin practice this week. Cheerleaders will start very soon. All other fall sports will begin to practice in the coming weeks.
- We have another travel baseball tournament this coming weekend. Teams from Westminster, Walhalla, Anderson, Easley, Fountain Inn, Simpsonville, Ware Shoals, Belton, Liberty, Columbus NC, Asheville NC, Cherokee NC, Toccoa GA, Elberton GA, and Lexington GA will all compete at the Horton Outdoor Recreational Area.
- Sponsors are needed for fall sports. Contact the WRD at 864 647 3208 or Facebook messenger for more information.

Horton Outdoor Recreational Area

Ribbon cutting to be scheduled – likely for August 2026. *(No Updates)*

Lucky Street, James Street, and Highland Avenue Water Improvements

Notice to Proceed was issued March 25, 2026. Construction schedule details 90 days to Substantial Completion, 105 days to Final Completion. Lucky St Water Main is 100% complete. Mimosa St Extension Water Main install is completed as well. James St & Highland Ave main installation in progress.

Electric Undergrounding Project

UPA has completed all boring. Pads have been set. 100% of the wire has been pulled. 80% of terminations have been made. Waiting for delivery of switchgear. *(No Updates)*

SCADA Upgrade Project

The Notice to Proceed was issued March 26, 2026. The project schedule details 150 Days to Substantial Completion, 180 Days to final completion. The radio survey has been completed with excellent results. The design is in development, and radio delivery is expected in the second week of July. *(No Updates)*

Unity Tank Upgrade

The Unity Tank project is being funded through the South Carolina Rural Infrastructure Authority (SC RIA) and the City's 2025 Combined Utility System Bond. The DES construction permit has been approved, and the project is awaiting approval from RIA to start the bidding process.

SCDOT Commission Met July 16th, 2026

The South Carolina Department of Transportation Commission meeting took place at SCDOT Headquarters, located at 955 Park Street in Columbia, South Carolina, in the auditorium on Thursday, July 16, at 9 a.m. For more information about the SCDOT Commission, visit www.scdot.org.

Code enforcement Report

The Code Enforcement Report for June is attached.

Police Chief's Report

Chief Fred Millers report for June is attached.

Fire Chief's Report

Chief Micheal Smith's report for June is attached.

Board of Zoning Appeals

Nothing to report.

Westminster Planning Commission

Nothing to report.

OJRSA

The Operations & planning Committee met July 16, 2026; the agenda is attached. Meeting schedule is also attached.

Past and future meetings are available on OJRSA's YouTube channel:

<https://www.youtube.com/@OconeeJRSA>

PMPA

The 2025 Annual Report is available here: <https://www.pmpa.com/wp-content/uploads/2026/05/PMPA-2025-Annual-Report.pdf>

PLEASE MARK YOUR CALENDAR

August 3, 2026 at 4:00 pm OJRSA Board Meeting at OJRSA

August 11, 2026 at 4:00 pm City Council Meeting at the Westminster Fire Department

August 20, 2026 at 10:00 am PMPA Board Meeting at PMPA

August 28, 2026 at 9:00 am OJRSA Finance & Administration Committee at OJRSA

Special Events Calendar

United Way Oconee County 2026 Backpack Distribution – July 24, 2026 Blue Ridge Elementary School

See attached flyer for more information.

South Carolina Apple Festival – September 10-12, 2026 Downtown Westminster

Read more about the festival here: <https://visitoconeesc.com/sc-apple-festival/>

South Carolina Bigfoot Festival – October 9-10, 2026 Downtown Westminster

For more information: <https://www.scbigfootfestival.com/schedule>

Veterans Day Parade – November 11, 2026

Time TBD. Main Street, Westminster.

Christmas Parade – December 4, 2026

Time TBD. Main Street, Westminster.



OCONEE COUNTY, SOUTH CAROLINA PRESS RELEASE

For Immediate Release
July 10, 2026

Oconee County Emergency Services Introduces Noah's Box Program

Walhalla, S.C. – Oconee County Emergency Services is pleased to announce a new program which is aimed to address the needs of individuals with neuro-diversity or neuro-developmental disabilities.

Noah's Box is a new program where first responders have access to items designed specifically to assist people for sensory processing, communication and emotional regulation. The boxes include weighted blankets, noise canceling headphones, fidget and tactile toys and calming tools. These resources may be used when responding to a vehicle or residence where a neuro-diverse individual requires emergency assistance.

As part of the program, Oconee County Emergency Services is providing free stickers for homes and vehicles, while supplies last. The stickers will notify first responders to approach with caution, potentially turning off lights and sirens, if safe to do so, and utilize the tools of Noah's Box to provide assistance to the individual in need.

Noah's Box is funded through community donations and local fundraising efforts. Oconee County Emergency Services will continue to look for grant-funding and alternate funding resources to continue to offer this incredible service. Anyone interested in making a donation towards the Noah's Box Program, may contact Virgil Smith at ysmith@oconeesc.com.

Oconee County Emergency Services welcomes community input for Noah's Box items or ways to better serve the special needs community. To provide input, receive stickers or inquiry about the Noah's Box Program, please contact (864) 638-4200.

QUOTE(S):

"Until it personally touched my life, I did not fully realize how little I truly knew about consciously responding to patients living with developmental disabilities, such as autism. My grandson Noah has taught me more in a few short weeks of interaction with him than I have learned in over 36 years in the fire service. This is why Oconee County Emergency Services and the Oconee County Emergency Management office is very excited to offer these response tools to some of the amazing responders in this county. They will give them more options of what they may need to help reduce the trauma that these patients have to experience during an emergency." -**Scott Smith, Interim Director of Emergency Management**

FAST FACTS

- **Stickers for vehicles and residences are available, as supplies last.**
- **The Noah's Box Program provides first responders with tools to better serve individuals with neuro-developmental disabilities.**
- **Any questions or program recommendations may be directed to Oconee County Emergency Services at (864) 638-4200.**

MEDIA CONTACT:

Scott Smith

Interim Director of Emergency Management

(864) 364-5901

ssmith@oconeesc.com

www.oconeesc.com

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Address	Parcel ID	Owner Name	Violation Type	Code #	Notice Date	Notification Method	Due Date	Notes / Status	Case Status
66 W Abbey St	530-12-01-056	Pedro Torres	Chickens/Goose in R20	Zoning	06/04/2026	Certified Mail	07/04/2026	NOV issued; compliance pending	Open
205 Willow Row	530-12-01-044	Willie Mae Oglesby	Grass	302.4	06/04/2026	Courtesy Notice	06/14/2026	Courtesy notice issued	Open
207 Willow Row	530-12-01-043	Ramirez Vitalico H & Alejandro Miguel H	Camper occupied as dwelling	Zoning / IPMC	06/04/2026	Certified Mail	07/04/2026	Violation resolved 06/29/2026; camper removed	Closed
209 Willow Row	530-12-01-054	Reza Ghaiumy	Grass	302.4	06/04/2026	Courtesy Notice	06/14/2026	Courtesy notice issued	Open
110 B St	530-18-09-001	Brenda Gibson	Grass	302.4	06/04/2026	Courtesy Notice	06/14/2026	Courtesy notice issued	Open
108 B St	530-18-09-002	Michelle Siegmund	Grass	302.4	06/04/2026	Courtesy Notice	06/14/2026	Courtesy notice issued	Open
107 B St	530-18-08-003	Thomas C. Philyaw	Grass	302.4	06/04/2026	Courtesy Notice	06/14/2026	Courtesy notice issued	Open
100 Leathers St	530-16-10-006	Thomas Jones	Roadside debris	151.101	06/05/2026	Verbal / Memo	06/05/2026	Owner acknowledged violation; memo completed	Closed
505 S Piedmont St	530-22-05-001	Magley Animal Hospital	HC zoning/site plan review	HC Review	06/08/2026	Email	06/08/2026	Site plan and zoning review completed	Closed
113 W Main St	530-11-11-003	CEC Rentals LLC	Unsafe vacant building	IPMC	06/10/2026	Letter	07/10/2026	Council denied extension; NOV remains. Demo permit approved 06/15/2026	Open
101-C Riley St	530-21-06-027	Garcia Andres	Refuse / Inoperable vehicles / Harborage	302.1 / 302.8 / 309.1	06/16/2026	NOV	07/16/2026	NOV issued	Open
216 Retreat St	530-16-03-007	Stephen L. & Darlene G. Butts	Grass	302.4	06/20/2026	Courtesy Notice	06/30/2026	Courtesy notice issued	Open
503 E North Ave	530-17-05-001	Ismael R. Arellano	Grass	302.4	06/19/2026	Courtesy Notice	06/29/2026	Courtesy notice issued	Open
810 E Main St	530-21-02-002	Hospelhorn Enterprises II LLC	Grass	302.4	06/26/2026	Courtesy Notice	07/06/2026	Courtesy notice issued	Open
109 Riley St	530-21-06-018	William Baugher	Grass	302.4	06/26/2026	Courtesy Notice	07/06/2026	Owner information corrected; courtesy notice issued	Open
208-210-212 E Main St	530-16-04-006 / 007 / 008	Fred Bland	Unpermitted accessory buildings / setback violations	Zoning / Building	06/24/2026	Investigation	07/24/2026	Two unpermitted structures documented; business mailing address updated	Open
300 E Main St	530-16-07-001	Property of record	Address verification	Administrative	06/07/2026	Email	06/07/2026	Verified county GIS/911 address for O'Reilly project	Closed
907 E Main St	N/A	AutoZone	Sign review	Sign Ordinance	06/30/2026	Email	06/30/2026	Proposed signage reviewed for code compliance	Closed



Westminster Chief of Police Monthly Report

June 2026

Offenses/Incident Reports	48
Vehicle Accidents	5
Use of Force Incidents	0
DUI	2
Arrests	32
Citations Issued	75
Warnings Issued	114
Traffic Stops	189
Security Checks	133
Total Calls	609
Training Hours	20

06/01 WMPD investigated a petit larceny that occurred on Long Creek Highway

06/02 WMPD arrested a male subject for Assault and Battery that occurred on N. Piedmont St

06/02 WMPD responded to a cardiac arrest on Jenkins St

06/02 WMPD arrested male subject off Mt View St for DV 3rd

06/03 WMPD arrested a male subject for Public Drunk at the Library

06/05 WMPD arrest a male subject for several traffic violations on S. Spring St

06/06 WMPD arrested male subject off S. Isundega St for DV 3rd

06/08 WMPD arrested a male subject on E. Main st for PDC

06/08 WMPD arrested a male subject for several traffic violation and drug charges after a traffic stop on Oak St

06/10 WMPD arrest a male subject for several traffic violations on S. Bibb St

06/10 WMPD arrested a male subject for Assault and Battery 2nd degree that occurred on N. Piedmont St

06/10 WMPD arrest a male subject for several traffic violations on W. Windsor St

06/11 WMPD arrested a male subject for Assault and Battery that occurred on Long Creek Highway

06/12 WMPD arrest a male subject for several traffic violations on Oak St

06/12 WMPD responded to a Death Investigation that occurred on Skyland Dr.

06/14 WMPD arrest a male subject for several traffic violations on Westminster Highway

06/14 WMPD arrested a male subject for Assault and Battery that occurred on E. Main St

06/14 WMPD investigated a petit larceny that occurred on E. Main St

06/15 WMPD arrest a male subject for several traffic violations on E. Main St

06/15 WMPD took a report in reference to a lost or stolen firearm

06/17 WMPD arrest a male subject for DUI after a traffic stop on E. Main St

06/17 WMPD arrest a female subject for several traffic violation on W. Oak Hwy

06/18 WMPD arrest a male subject for several traffic violation on Skyland dr

06/18 WMPD arrested a male subject for several traffic violation and drug charges after a traffic stop on Oak St

06/19 WMPD is currently investigating a burglary that occurred off England St

06/22 WMPD arrest a male subject for several traffic violation on Long creek Hwy

06/23 WMPD arrest a male subject for several traffic violation on Sunshine Circle

06/23 WMPD arrest a female subject for several traffic violation on E. Main St

06/24 WMPD arrest a male subject for several traffic violation on W. Oak Hwy

06/24 WMPD arrest a male subject for several traffic violation on S. Piedmont St

06/24 WMPD arrest a female subject for DUI on E. Main St

06/26 WMPD arrest a male subject for several traffic violation on Riley St

06/26 WMPD arrest a male subject for several traffic violation on Riley St

06/26 WMPD arrest a male subject for several traffic violation on W. Piedmont St

06/26 WMPD arrest a male subject for several traffic violation on W. Oak Hwy

06/27 WMPD arrested a male subject for 3 counts of attempted murder on E Main St

06/28 WMPD arrest a male subject for several traffic violation on Long Creek Hwy

Chief Notes

06/01 YMCA BOARD MEETING

06/02 Rotary Meeting

06/04 Foundation Meeting

06/08 ARMS software training

06/09 Budget and Staff Meeting

06/10 ARMS software training

06/12 Junior Achievement Charity Event Greenville

06/13 Willie C McNeill Event

06/15-17 ARMS and Coplogic Training

06/18 Juneteenth Event and SCLEN meeting

06/22-25 ARMS and Coplogic Training

06/29 COPS Zoom Meeting for grants

06/30 ARMS and Coplogic Training

Fred Miller

Chief of Police



Monthly Incident Report

Westminster Fire Department

Date	Time	Shift	Address	NFIRS #	Day Run 0800- 2000	Night Run 2000- 0800	Structu re Fires 111	Other Fires 100	Explode Overpres sure 200	EMS/ Rescu e 300	Hazma t 400	Servic e Calls 500	Good Intent 600	False Alarms 700	Weath er 800	Mutual Aid 900	Run Time (Closest 5 min) HR:MIN	Cumulative Run Time (for month)	Jurisdiction			Property Dollars (Structure & Contents)	
																			City	County	Other District	Loss	Saved
1	8:51	A	1407 Toccoa Hwy	558	X					X							:35	0:35		X			
1	20:21	A	857 Dolye Street	559		X				X							:25	1:00		X			
2	0:46	A	100 Sunshine Cir	560		X				X							:15	1:15	X				
2	15:50	B	501 Westminster Hwy	561	X					X							:40	1:55	X				
3	4:55	B	108 Cleland Dr	562		X				X							:20	2:15		X			
3	6:17	B	108 Cleland Dr	563		X				X							:20	2:35		X			
3	11:18	C	1912 Toccoa HWY	564	X					X							:20	2:55		X			
4	03:50	C	627 Griffin LN	565		X				X							:30	3:25		X			
4	12:15	A	251 Welcome Chruch Rd	566	X					X							1:05	4:30		X	2401		
4	14:17	A	N Horeshoe Bridge Rd	567	X					X							1:10	5:40		X			
4	20:41	A	323 Gaston Cir	568		X				X							:30	6:10	X				
5	11:53	B	200 S Broad ST	569	X					X							:20	6:30	X				
6	02:02	B	405 N Piedmont ST	570		X				X							:30	7:00	X				
6	04:39	B	165 Pinderosa DR	571		X				X							:20	7:20		X			
6	05:15	B	105 Westwood DR	572		X				X							:40	8:00		X			
6	16:42	C	Coffee Rd/ Ridley Rd	573	X					X							:35	8:35		X			
6	21:22	C	Mountain Rd	574		X				X							1:35	10:10		X			
6	23:08	C	1761 Dr Johns Rd	575		X				X							:30	10:40		X			
6	23:45	C	212 Delta Dr	576		X						X					:15	10:55		X			
7	17:07	A	560 N Horseshoe Bridge RD	577	X			X									:15	11:10		X			
8	08:46	B	403 Honea Dr	578	X					X							:40	11:50		X			
8	09:53	B	201 Lucky St	579	X					X							30	12:20	X				
8	13:20	B	207 Hall Rd	580	X					X							:20	12:40	X				
8	13:33	B	Brock Rd / Dr. Johns Rd	581	X							X					:40	13:20		X			
8	13:58	B	147 Cedar Ln	582	X					X							:50	14:10		X			
8	17:13	B	710 Rigsbee Dr	583	X					X							:20	14:30		X			
8	19:08	B	310 Hall Rd	584	X					X							:35	15:05	X				
9	10:47	C	1341 Coffee Rd	585	X					X							1:05	16:10		X			
9	11:09	C	214 Brothers Dr	586	X					X							:20	16:30		X			
Totals					17	12	0	1	0	26	0	1	1	0	0	0			8	21			



Westminster Fire Department

Monthly Incident Report

Date	Time	Shift	Address	NFIRS #	Day Run 0800- 2000	Night Run 2000- 0800	Structure Fires 111	Other Fires 100	Explode Overpres- sure 200	EMS / Rescu e 300	Hazma t 400	Servic e Calls 500	Good Intent 600	False Alarms 700	Weath er 800	Mutual Aid 900	Run Time (Closest 5 min) HR:MIN	Cumulative Run Time (for month)	Jurisdiction			Property Dollars (Structure & Contents)	
																			City	County	Other District	Loss	Saved
10	13:51	A	210 Goodlett St	587	X					X							:35	17:05	X				
11	23:54	A	102 Brushy Hollow Ln	588		X				X							:40	17:45	X				
11	17:33	B	101 Wildwood Trl	589	X					X							:50	17:35		X			
11	19:25	B	337 Weldon Rd	590	X					X							:30	18:05		X			
11	23:01	B	4274 Toccoa Hwy	591		X				X							1:15	19:20		X			
12	04:01	B	512 Westminster Hwy	592		X				X							:30	19:50		X			
12	06:07	B	108 Island Dr	593		X				X							:35	20:25		X			
12	11:46	C	602 Sigmon Dr	594	X					X							:20	20:45		X			
12	15:04	C	1811 Coffee Rd	595	X					X							:20	21:05		X			
12	17:05	C	1811 Coffee Rd	596	X					X							:10	21:15		X			
12	20:00	C	150 Latrobe Road	597		X				X							:30	21:45		X			
12	20:41	C	641 Seed Farm Rd	598		X				X							:10	21:55		X			
12	23:30	C	103 Ferm Dr	599		X				X							:20	22:15		X			
13	14:45	A	216 N Isundega St	600	X					X							:15	22:30	X				
14	10:14	B	207 Skyland Dr	601	X					X							:45	23:15	X				
14	23:50	B	100 Walhalla Gardens Cir	602		X	X										:10	23:25		X	501		
14	23:57	B	132 Sam Reader Dr	603		X											:10	23:35		X			
15	00:59	B	542 Doyle St	604		X						X					:15	23:50		X			
15	02:41	B	502 Palmetto Dr	605		X											:20	24:10		X			
15	04:22	B	136 Brock Rd	606		X											:30	24:40		X			
15	05:22	B	358 Chauga Rd	607		X									X		:10	24:50		X			
15	16:44	C	1912 Toccoa HWY	608	X												:30	25:20		X			
15	19:12	C	500 Weldon RD	609	X												:20	25:40		X			
15	21:36	C	1811 Coffee Rd	610		X											:10	25:50		X			
15	23:40	C	101 Ouray LN	611		X											:20	26:10		X			
16	10:28	A	308 Knox Cove Rd	612	X												:20	26:30		X			
16	12:44	A	132 Sam Reader Dr	613	X												:40	27:10		X			
16	17:25	A	Tabor Rd	614	X												2:00	29:10		X			
16	19:04	A	334 Chauga Rd	615	X												:30	29:40		X			
Totals					14	15	1	0	0	0	26	0	1	0	0	1	0		4	25			

Westminster Fire Department

Monthly Incident Report

Date	Time	Shift	Address	NFIRS #	Day Run 0800-2000	Night Run 2000-0800	Structure Fires 111	Other Fires 100	Explode Overpres- sure 200	EMS/ Rescu e 300	Hazma t 400	Servic- e Calls 500	Good Intent 600	False Alarms 700	Weath- er 800	Mutual Aid 900	Run Time (Closest 5 min) HR:MIN	Cumulative Run Time (for month)	Jurisdiction			Property Dollars (Structure & Contents)	
																			City	County	Other District	Loss	Saved
24	10:38	C	Oak St/N Piedmont St	645	X									X			:10	37:40	X				
25	12:34	A	245 W Bennett Rd	646	X							X					:35	38:15		X			
26	08:39	B	101 Johns St	647	X						X						:30	38:45	X				
26	14:53	B	212 Meadowlark Dr	648	X					X							:10	38:55		X			
26	18:14	B	198 Nix Dr	649	X						X						:60	39:55		X			
27	00:44	B	245 W Bennett Rd	650		X				X							:30	40:25		X			
27	06:09	B	1912 Toccoa HWY	651		X				X							:30	40:55		X			
27	11:35	C	500 West Oak Hwy	652	X					X							:30	41:25			X		
27	16:47	C	443 Pickens RD	653	X					X							:30	41:55		X			
28	02:44	C	1912 Toccoa HWY	654		X				X							:20	42:15		X			
28	06:18	C	504 Towoods ST	655		X				X							:20	42:35			X		
28	18:09	A	244 Bertha Allen Rd	656	X					X							:30	43:05			X		
28	21:46	A	1727 President St	657		X				X							:15	43:20	X				
29	02:54	A	519 Co Bird Dr	658		X				X							:20	43:40		X			
29	03:27	A	112 Candy Ln	659		X				X							:30	44:10			X		
29	07:22	A	213 Jenkinsville Rd	660		X				X							:20	44:30			X		
29	11:07	B	375 Pelican Cove Rd	661	X					X							:50	45:50			X		
29	20:22	B	102 John St	662		X				X							:20	46:10	X				
29	20:22	B	225 Brothers Dr	663		X				X							:45	46:55	X				
30	07:39	B	1102 E Main St	664		X				X							:30	47:25	X				
30	16:10	C	205 Pruitt DR	665	X					X							:15	47:40	X				
30	17:34	C	Dr Johns Rd/ Lucky St	666	X					X							1:00	48:40		X			
30	19:45	C	111 wood St	667	X					X							:20	49:00	X				
30	20:03	C	101 Holcombe St	668	X					X							:25	49:25	X				
					13	11	0	0	0	0	20	2	1	0	1	0	0			9	15		
					60	51	1	1	0	98	2	4	3	0	1	0			35	76			
Totals																							



Operations & Planning Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

July 16, 2026 at 8:30 AM

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – Scott Moulder, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include vote and/or action on matters brought up for discussion]*
 - Update on FY 2026 and current projects (Exhibit A) – Chris Eleazer, Director and Kyle Lindsay, Operations Director
- D. Action Items to Recommend to the Board for Consideration**
 - None
- E. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
 1. Environmental and regulatory compliance matters
 2. Odor complaints
 3. Hydraulic model improvements for capacity and compliance purposes
 4. Miscellaneous *(if any)*
- F. Committee Members' Discussion** – Led by Scott Moulder, Committee Chair
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- G. Adjourn**

Upcoming Meetings

All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.

- Finance & Administration Committee – July 28, 2026 at 9:00 AM
- Board of Commissioners – August 3, 2026 at 4:00 PM
- Reconstitution Committee and Executive Committee – August 13, 2026 at 9:00 AM
- Operations & Planning Committee – August 20, 2026 at 8:30 AM

Row #	FY 2026 O&M Project (Project # (if applicable); PM) CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL	Approx % Complete	Anticipated Completion	PO/Contract Amount (\$)	O&M PROJECT MILESTONES					Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
					Bids/Rfq/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)			
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	0%	11/8/2025	N/A or TBD	Internal Project	Internal Project	N/A		0	0	N/A	OJRSA Chris Eleazer
2	Agency Reconstitution (Sewer Feasibility Implementation) (Board, Others)	N/A	TBD	N/A or TBD	N/A	N/A	7/15/2025		0	0	N/A	Board of Commissioners
3	Completion of Development Guide (AM)	12%	6/30/2026	N/A or TBD	Internal Project	Internal Project	9/10/2024		0	0	N/A	OJRSA Chris Eleazer
4	Development Policy Revision (CE)	90%	10/6/2025	N/A or TBD	Internal Project	Internal Project	9/24/2024		0	0	N/A	OJRSA Chris Eleazer
5	Indefinite Delivery Contract for Engineering Services (CE)	100%	10/6/2025	N/A or TBD	10/10/2025	1/20/2026	1/12/2026	1/20/2026	0	0	N/A. Projects to be assigned to depts.	OJRSA Chris Eleazer
6	Arc Flash 70E Assessment of WRF, PSs, and Other Facilities (AM)	100%	10/31/2025	12,650	Prof Svcs	8/12/2025	9/22/2025	12/3/2025	12,650	0	Admin: Safety 501-02370	Life & Safety TBD
7	CMMS & Financial Software System Upgrade (CE)	95%	6/30/2026	197,518	7/3/2025	12/1/2025	1/9/2026		150,723	46,796	Admin Services 501-02420	KCI Trent Park
8	Comprehensive Sewer Management Plan Project #2026-04 (KL)	100%	5/31/2026	49,999	Proj #2026-04 Prof Svcs	10/2/2025	12/17/2025	5/1/2026	28,113	21,886	Con Sys: Prof Svcs 601-02430	Ardurra Priya Verravalli
9	Evaluate Perkins PS & Coneross PS Pumps to Determine Repair vs. Replace (KL, EP)	N/A	2/28/2026	N/A or TBD	Prof Svcs	N/A			0	0	Con Sys: Prof Svcs 601-02430	KCI Steve Barbian
10	Field Data Collection for Hydraulic Model Verification (KL)	100%	12/31/2025	N/A or TBD	Prof Svcs	Internal Project	11/19/2025	3/18/2026	0	0	Con Sys: Prof Svcs 601-02430	GMC Hannah Ribelin
11	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	TBD	TBD	N/A or TBD	N/A	N/A	N/A	N/A	0	0	Con Sys: R&M COS-PS 601-05030	TBD
12	Martin PS Motor Base Restraint System (#2 of 3) (EP)	75%	12/30/2025	35,753	Sole Source 8/4/2025	8/11/2025			35,393	360	Conv Sys R&M: MAS2-PS 601-05100	Meco Keith Hall
13	Martin PS Aeration Motor Install (crane needed) (EP)	100%	11/30/2025	N/A or TBD	11/3/2025	12/1/2025	6/8/2026	6/9/2026	5,670	0	Conv Sys: Equip Rent 601-02540	TBD
14	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL)	100%	10/31/2025	3,500	Prof Svcs	NPDES: 8/22/22 PAA: 8/1/22	NPDES: 7/1/22 PAA: 8/2/22	NPDES: 10/31/25 PAA: 10/28/25	3,500	0	WRF: Prof Svcs 701-02430	Goldie Assoc Paul Lewis
	Aluminum and Mercury Sampling Plan Development and Implementation for new NPDES Permit (KL, JM)	65%	Plan: 11/21/25 Impl: 5/31/26	27,855	Prof Svcs	Plan: 10/9/25 Impl: 12/15/25	Plan: 10/24/25 Impl: 12/15/25	Plan : 11/22/25 Impl: _____	8,285	19,570	Lab: Prof Svcs 901-02430	Goldie Assoc S Harrison & A Anderson
15	CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering) (JM, KL) Project #2026-09	CANCELED	3/31/2026	14,000	ENG: 8/27/2025	ENG: 8/27/2025	ENG: 9/15/2025	N/A Project Canceled	8,000	6,000	WRF: R&M 701-03000	Howard Engineering Amy Howard
16	Headworks Flow Pulse and Flow Channel Sensor Install (JM)	100%	8/30/2025 9/25/2025	4,950	8/4/2025	8/12/2025	9/11/2025	12/8/2025	4,950	0	WRF: R&M 701-03000	Davis Power Paul Davis
17	Project #2026-02 General Water Reclamation Facility Installation Projects (JM, KL) CANCELED	CANCELED	5/31/2026	N/A or TBD	8/13/2025	CANCELED 9/26/2025			0	0	WRF: R&M 701-03000	TBD
18	EMERGENCY REPAIR Final Clarifier #3 (KL, JM) Project #2025-08	10%	6/30/2026 1/8/2027	630,920	Equip: 11/7/2025 Install: 2/6/2026	Equip: 12/1/2025 Install: 4/10/2026			249,345	381,575	WRF: R&M 701-03000	Harper GC Randall Smith
19	Pretreatment Program Update (following NPDES permit issuance) (AM)	100%	4/29/2026	29,500	Prof Svcs	6/4/2025	7/1/2025	4/24/2026	24,710	4,790	Pretreat: 801-02430 501-02440	Goldie Assoc Sonya Harrison
20	Seneca Creek FM Replacement Construction Administration / Inspect (#2023-05; CE)	99%	SUB: 1/29/26 FIN: 2/28/26	140,000	RFB #2023-05	4/29/2024	2/3/2025		105,000	35,000	O&M CIP: Con Sys 1401-06071	GMC Chris White
21	Coneross & Perkins PS Resiliency Study (address flooding issues for possible FEMA assistance) (CE, JW)	100%	2/28/2026	45,500	Prof Svcs	10/29/2025	11/19/2025	3/31/2026	45,500	0	Con Sys: Prof Svcs 601-02430	KCI Steve Barbian
22	Employee Engagement Survey, Staff Development, and Compensation/Benefits Study (CE)	100%	5/1/2026	21,358	Prof Svcs	8/27/2025	9/16/2025	5/4/2026	19,445	1,913	Admin Services 501-02420	FGP Carrie Cavanaugh
23	Bypass Plan Development for Gate Replacement (KL)	100%	12/12/2025	6,350	Prof Svcs	10/27/2025	11/10/2025	12/29/2025	6,350	0	WRF: Prof Svcs 701-02430	Goldie Assoc Paul Lewis
24	Standard Operating Procedures for Duck Pond PS per SCDES Requirements (KL, MM)	100%	1/14/2026	2,650	Prof Svcs	10/21/2025	11/12/2025	12/19/2026	2,639	11	Con Sys: Prof Svcs 601-02430	Goldie Assoc Paul Lewis
TOTAL AWARDED				1,222,504	TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:					710,273	517,901	REMAINING

Row #	FY 2026 O&M Project (Project # (if applicable); PM) CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL	Notes
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	DUE TO SCDES EVERY SIX MONTHS. Reports submitted: 11/14/21, 5/9/22, 11/10/22, 5/9/23, 11/9/23, 5/10/24, 11/8/24, 5/9/24. 11/7: Submitted to SCDES via ePermitting portal. Next report due 5/10/2026.
2	Agency Reconstitution (Sewer Feasibility Implementation) (Board, Others)	See "Agency Reconstitution" sheet to track progress.
3	Completion of Development Guide (AM)	8/5: A McCullough reviewing approx 15 dates. 8/13: Have received 22 draft documents from AM for consideration. 2/17/2025: Provided documents to K Amidon. 3/13: J Boyd providing updates. A McCullough now to review. 4/21: CE has several to review before passing back to B&M.
4	Development Policy Revision (CE)	1/12/2026: Meeting with J Gillespie to work on document this week. 1/18: Had to postpone. Rescheduled for later in month. 2/5: Met with J Gillespie. Update sent to AM. 2/10: AM sent draft back, then it was forwarded to J Gillespie for indepth review. 4/7: J Gillespie to finish review around week of 4/20.
5	Indefinite Delivery Contract for Engineering Services (CE)	12/18: On O&P agenda for consideration. 1/5/2026: Board approved negotiation with Weston & Sampson and Ardurra. 1/12: Provided final signed copies to consultants. 1/20: Incorporated minor changes approved by OJRSA counsel. Received executed copy from Ardurra and Weston & Sampson. COMPLETE.
6	Arc Flash 70E Assessment of WRF, PSs, and Other Facilities (AM)	8/5: L&S setting up date to visit and will then provide pricing. 8/12: Scheduled to be performed in September. 9/1: Date set for last part of September. 9/24: Completed onsite assessment. 10/30: Engineer will update in next 2 weeks and L&S to return for labeling and training. 12/3: Labeling complete, all that remains is training. COMPLETE
7	CMMS & Financial Software System Upgrade (CE)	12/16: Kickoff meeting held. 1/9/2026: Onsite workshop held. 2/10: Dept meetings held. 2/16: Sent draft Financial System RFP to L Flynn for consideration. 2/17: Received approval from A Lindsay. Advertised. Proposals due 3/27. 3/17: CMMS progressing smoothly. 4/21: Ahead of schedule. Performing some training and testing with staff. 5/18: Staff started testing CMMS. Tablets for field use started arriving.
8	Comprehensive Sewer Management Plan <i>Project #2026-04 (KL)</i>	1/20: Reviewing Corrective Action Plans and related info. 3/3: Received draft gap analysis report for review. 3/9: CE provided comments to draft report. 4/13: Intro and procedures added to plan, beginning work to update public notification plan and other supporting sections during next two weeks. Expect draft for review by end of April. 5/1: Received report. Will review and provide comments, if any. COMPLETE.
9	Evaluate Perkins PS & Coneross PS Pumps to Determine Repair vs. Replace (KL, EP)	1/6/2025: Will be able to use KCI's data from <u>Coneross & Perkins PS Resiliency Study (address flooding issues for possible FEMA assistance)</u> project listed below. Will not complete this as a standalone project.
10	Field Data Collection for Hydraulic Model Verification (KL)	1/6/2026: KL thinks they have about 30 MH left for Ardurra info. GMC items have been completed and submitted. CE said this is priority to complete for RIA grant. 1/27: H Ribelin believes she has all data and has team working on it. Will work on verifying info soon. 3/18: H Ribelin confirmed the data addressed items needed for map and model. COMPLETE.
11	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	10/21: Cove Utility inspected. Check valves are inoperable. Estimate cost to replace valves and check valves is \$40,000. THIS WILL REQUIRE COMPLETION OF CONERROSS & PERKINS PS RESILIENECY STUDY TO DETERMINE REPAIR VS. REPLACE. Probably will not occur during FY 2026. Need to replace for Pumps #4 and #5. Funding needed for Final Clarifier #3 project.
12	Martin PS Motor Base Restraint System (#2 of 3) (EP)	12/16: E Partain checked on completion and it will probably be after first of year. 1/6/2026: Shipping mid-January. 1/27: Still waiting on delivery. 2/17: Should arrive this week. 2/25: Arrived. 4/21: Replaced seal on this pump within last 6 months, will install once seal needs replacement. We will self-perform installation of base. WORK TO BE PERFORMED ONCE SEAL NEEDS REPLACING.
13	Martin PS Aeration Motor Install (crane needed) (EP)	1/27: Waiting to schedule. 2/17: Discovered two other motors are bad. Will replace those at same time. 4/1: Waiting on motor to be rebuilt and should arrive next week. 4/21: Still waiting on second motor to be delivered. 5/7: Still waiting on motor. 5/19: Motor should arrive by end of week and installation to occur next week if crane is available. 6/8: COMPLETE.
14	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL)	1/27: S Harrison receiving and evaluating sampling results during the +/- 6 month sampling period. SCDES Lab Cert hopefully coming next week. 2/13: D Justice has delivered all letters to dental offices regarding low level mercury. 3/11: Switched to PAA from chlorine gas. 3/17: Obtaining sample results. 4/17: Sent draft SUR update to L Flynn and M Traynham for legal review. 4/20: Legal approval received. Will go to O&P Committee for consideration this month. 4/21: K Lindsay spoke w/ A Anderson and they have one more sample at WRF to collect. Report will be developed soon after. 4/23: Should have mercury complete soon and aluminum samples finished in June. 5/6: Reviewed Goldie proposal for minimization plan, needs revising but S Harrison out of town. 6/8: Hg sampling complete. 6/16: Last Al sample collected. Will need to update data for consultant.
	Aluminum and Mercury Sampling Plan Development and Implementation for new NPDES Permit (KL, JM)	
15	CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering) (JM, KL) <i>Project #2026-09</i>	12/12: Received 90% drawings to review. 1/5/2026: Final drawings received with scope of work to use in RFB (sent draft to KL for him to write specs for). 1/26: KL provided draft RFB for review. 1/28: Sent RFB to L Flynn to review before advertising. 2/11: Advertised on SCBO. Bids due on 3/31. 4/6: Project canceled due to all bids being considerably over budget.
16	Headworks Flow Pulse and Flow Channel Sensor Install (JM)	7/14: KL coordinating with Paul Davis. Items have been purchased. 8/5: Received quotes. 9/1: Paul Davis is scheduling work. 9/11: Installation complete. Now need to connect to SCADA. 10/21: Controller was bad. Waiting on new controller. 12/8: COMPLETE.
17	Project #2026-02 General Water Reclamation Facility Installation Projects (JM, KL) CANCELED	8/7: Sent draft RFB to B Kelley for legal review as required by procurement code. 8/12: Received copy from BK. 8/13: Advertised RFB. Bids due 10/1. 9/26: CANCELED BID DUE TO EMERGENCY REPAIR NEEDED ON FINAL CLARIFIER #3.
18	EMERGENCY REPAIR Final Clarifier #3 (KL, JM) <i>Project #2025-08</i>	4/10: Sent agreement to Michael Odom with Harper for review. 4/13: Now supposed to ship late Summer. Will need to roll budgeted funds to FY 2027. 6/16: Plans have been approved. Harper will demo "blue tank" and FC #3 the same day. 6/29: Updated ship date is now 11/30/2026. Project will extend to FY 2027.
19	Pretreatment Program Update (following NPDES permit issuance) (AM)	4/21: A McCullough has provided S Harrison with all comments and the plan is to get all items uploaded to SCDES ePermitting by end of week. All that is remaining is uploading and certifying by K Lindsay. 4/24: S Harrison said they have completed this and it is ready for certification by CRE. CRE certified it same day through ePermitting and received confirmation of submittal. COMPLETE.
20	Seneca Creek FM Replacement Construction Administration / Inspect (#2023-05; CE)	5/13: Force main put into service. No issues. 5/19: Dewatering old force main today. 6/23: Waiting on bill of sale from A Lindsay. 6/25: Found out Daniel Mosher no longer at GMC. Chris White is now the project manager. 7/2: Waiting on maint bond from developer. A Lindsay okay with not getting a release signed by Lewis and Fields as long as there is a maint bond.
21	Coneross & Perkins PS Resiliency Study (address flooding issues for possible FEMA assistance) (CE, JW)	1/23: Modeling will be performed and alternatives/costs to be developed. Tech memo next milestone. 2/3: Received draft memo. 2/4: CE provided comments and into to KCI team. KL still needs to review and comment. 3/31: Received final report from S Barbian. COMPLETE.
22	Employee Engagement Survey, Staff Development, and Compensation/Benefits Study (CE)	2/12: Received first batch of draft job descriptions to review. 2/16: Received second batch of job descriptions to review. 4/9: S Haroski met with all staff and reviewed survey results and discussed upcoming plan to address findings. 5/4: C Cavanaugh provided comp study and benefits update to board. COMPLETE.
23	Bypass Plan Development for Gate Replacement (KL)	12/16: All data collected, now putting together plan. 12/19: Info sent to Goldie. 12/29: KL received final plans. Approved as submitted. COMPLETE.
24	Standard Operating Procedures for Duck Pond PS per SCDES Requirements (KL, MM)	Will be invoiced for this and the two I-85 PSs together. <u>To determine how much each will be for coding, use this formula for Duck Pond: Invoice Amount x 33.54%.</u> 11/12: Began work. 12/12: Received SOPs, will begin review and provide feedback to engineer. 12/19: COMPLETE.

Row #	Agency Reconstitution Tasks as Stated in the OJRSA Reorganization Recommendations Accepted by OJRSA Board on July 15, 2025	Target Date^ (Time Following Acceptance)	Approx % Complete	Task Manager	Started	Completed	Notes
1	Current Board will dissolve the current Ad Hoc Committee and establish the Implementation Committee (“Reconstitution Committee”) for further implementation oversight.	8/29/2025 (45 days)	100%	OJRSA Board	7/15/2025	8/4/2025	7/15/2025: Current committee dissolved during called board meeting. 8/4: New Committee established. Includes: A Brock (County), K Bronson (Westminster), C Eleazer (OJRSA), S Moulder (Seneca), C Myers (Walhalla), C Bentley (ACOG), A Mettlen, K Amidon, J Jones, L Flynn. COMPLETE .
2	Adopt the timeline and accept the dates are targets that the committee will try to maintain progress towards, acknowledging that things may come up and require adjustments.	N/A	100%	Committee	8/14/2025	8/14/2025	8/14/2025: The acceptance of timeline was a committee-led decision. COMPLETE .
3	Legislative revisions to the Joint Authority Water and Sewer Systems Act (“Act”) will be finalized and provided to the Oconee County Delegation. Consultation shall be made with the Delegation on whether lobbyist support will be needed.	8/29/2025 (45 days)	100%	Committee	9/22/2025	1/20/2026	11/6: Spoke w/ Sen. Alexander. He has others reviewing the proposed Act. 1/13/2026: L Flynn working with staff attorney at SC Senate on language. 1/20: Bill introduced by Sen. Alexander. Bill number is S829. 3/10: Approved by full Judiciary Committee. 3/19: Unanimous approval by full Senate. Moves to House. 5/6: Received favorable report out of House Judiciary Committee. 5/13: Received approval by full House. Moves to governor’s desk or becomes law within 5 days. 5/18: Governor McMaster signed S829 into law.
4	Reconstitution Committee will provide <u>quarterly updates</u> to the SCRIA, the current Board, and Oconee County on the progress of the implementation of the initial recommendations.	9/30/2025 (quarterly)	100%	OJRSA Staff Member per 8/14/2025 vote	10/9/2025	Report #2: 1/23/2026	DUE TO SCRIA EVERY THREE MONTHS. Reports submitted: 10/13/2025, 1/23/2026. Next report due 4/14/2026.
5	Resolutions of support for consolidation/OJRSA reorganization will be provided to and adopted by each governing body affected by the recommendation, including: OJRSA, Seneca, Walhalla, Westminster, West Union, & Oconee County.	10/13/2025 (90 days)	100%	Officials of OJRSA, Cities/Town, & County	8/21/2025	3/3/2026	8/26: Seneca council approved. 9/8: OJRSA Board approved. 9/9: Westminster council approved. 9/8: West Union considered but decided they need more info. 9/11: C Myers mentioned Walhalla to consider next week and A Brock stated Oconee County to consider in October. 9/16: Walhalla approved. County and West Union still remaining. 10/6: A Brock said it will be on 10/21 agenda. Wanted to keep 10/7 agenda a little lighter since both she and Council Chair Durham were both off that day. 12/11: Mayor Oliver stated she has signed and will deliver soon. 1/16/2025: Received signed copy from West Union. 2/12: G Hart said it will be on county agenda for next week's meeting. 3/3:
6	Consultants shall be engaged and the process of a collection system <u>technical evaluation</u> and <u>financial valuation</u> will be initiated, including the identification of potential funding for effort and immediate rehabilitation projects that may be identified or current CIP. Additionally, a <u>rate consultant</u> will be engaged.	11/12/2025 (120 days)	100%	OJRSA, Cities/Town, & County	11/13/2025	3/2/2026	9/17/2025: Corrective Action Plan submittals and CIPs for each system returned to cities requesting updates, if any, by 9/24. 10/9: No updates submitted to facilitators. Additional request to send A Mettlen updates by next meeting (11/13). 11/13: Considered scopes and how to pay for studies during meeting. 12/11: Facilitators presented draft considerations. 2/12/2026: Scope and task orders for Raftelis and First Tryon presented to committee. Approved to send to OJRSA Board. 3/2: OJRSA Board approved execution and funding mechanism using base percentage plus pro
7	Communication plan to be developed under the guidance of the Reconstitution Committee and provided to all entities involved.	11/12/2025 (120 days)	20%	Facilitators	12/11/2025		12/11/2025: K Amidon Presented Communication Memo #1 to committee. 1/9: Memo #1 distributed. 1/19: Memo #2 distributed. 4/17: Memo #3 distributed. 4/22: Memo #4 distributed.
8	List of recommendations for the initial commissioners for the New Commission will be provided to Delegation. <i>(Within 60 days of approved changes to the Act*)</i>	Estimate 8/31/2026 (as noted)	0%				
9	Complete the technical evaluation and financial valuation of the collection systems.	2/27/2027 (15 months)	2%	Officials of OJRSA, Cities/Town, & County	4/14/2026		4/21/2025: C Eleazer completed uploading all documents for Raftelis and First Tryon. 5/14: Raftelis and First Tryon stated they anticipate preliminary findings in late July/early August and final report and presentation by mid-September
10	Unified, equitable rate structure timeline will be provided as part of initial terms for collection system consolidation.	5/12/2027 (18 months)	0%				
11	Legal documents to transfer collection system assets to OJRSA to be executed, as well as all necessary reconstitution documents.	7/15/2027 (24 months)	0%				
12	If the legislative amendments have not be approved, plans for consolidation under the amended Act will be abandoned. Thereupon, the OJRSA will proceed to consolidate the member system and implement the reconstitution under the existing Act, with such process to be finalized by no later than 36 months. Additionally, all members shall be issued permits in compliance with the OJRSA Sewer Use Regulation and added as co-permittees under the NPDES permit, if consolidation for any member does not occur.	8/16/2027 (25 months)	0%				
13	Finalize consolidation and associated activities	7/17/2028 (36 months)	0%				

^ As noted in Exhibit A of the “OJRSA Reorganization Recommendations,” the implementation schedule is to began when the OJRSA Board of Commissioners accepted the report its July 15, 2025 called meeting.

* Estimated to be July/August 2026.

								RESTRICTED FUND PROJECT MILESTONES							
Row #	Restricted Fund Projects <i>(Project Manager)</i>	OJRSA Project #	Approx % Complete	Anticipated Completion	OJRSA Funding Amount (\$)	Max Funding by Others (\$)	PO/Contract Amount (\$)	Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed	Obligated/ Spent Curr + Prev Years (\$)	Budget Remaining (\$)	GL Code <i>(XXXXX = get from Office Mgr)</i>	
A	I-85 Corridor Phase II <i>See below (CE)</i>	2019-XX and 2023-06	96%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	RO&M: CIP 1401-06050	
	Engineering and Inspection Services COUNTY FUNDED		100%	10/31/2024	0	480,850	1,042,220	Inherited from Oconee Co	5/4/2023	5/4/2023		451,415	590,805	RO&M: Prof Svcs 1301-02430	
	Construction EDA/RIA/COUNTY FUNDED		100%	10/31/2024	0	12,311,447	11,687,329	9/27/2022	3/23/2023	6/1/2023	2/4/2025	11,687,329	(0)	RO&M: CIP 1401-06050	
	Engineering for Creek Stabilization & Welcome Center Waterline		10%	TBD	0	78,650	78,650	EJCDC Contract Amend #3	2/20/2025	1/8/2026		0	78,650	RO&M: CIP 1401-06050	
B	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING <i>(CE)</i>	CY 2022	100%	11/1/2024	N/A	N/A	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	Sometime in 2022	8/29/2025	0	0	TBD	
C	Dewatering Equipment Replacement at WRF <i>See below (JM, KL)</i>	2024-06	53%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09011	
	Design, Construction Admin, and Inspection SCIIP MATCH		88%	Sub: 9/23/2026 Final: 10/13/2026	440,300	0	440,300	9/15/2023	12/19/2023	1/11/2024		377,953	62,347	PROJ & CONT 1501-09011	
	Construction SCIIP GRANT		20%	Sub: 9/23/2026 Final: 10/13/2026	0	5,686,989	4,215,373	3/22/2024	7/30/2024	7/26/2024		1,032,350	3,183,023	PROJ & CONT 1501-09011	
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) <i>See below (CE, KL)</i>	2024-08	98%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09009	
	Engineering SCIIP MATCH		95%	9/29/2025	584,500	0	584,500	N/A	9/15/2023	10/3/2023		528,168	56,332	PROJ & CONT 1501-09009	
	Manhole Resiliency Plan: Project 1c SCIIP MATCH		100%	9/30/2025	87,500	0	TBD	N/A	4/21/2025	4/21/2025	5/13/2026	24,075	0	PROJ & CONT 1501-09009	
	Construction/Rehabilitation PHASE 1 SCIIP GRANT		100%	SC: 9/18/2025 FC: 10/23/2025	0	4,061,570	3,262,337	8/14/2024	11/20/2024	1/27/2025	4/2/2026	2,591,330	671,007	PROJ & CONT 1501-09009	
	Construction/Rehabilitation PHASE 2 SCIIP GRANT		Will not perform	Will not perform	0	Will not perform	Will not perform	1/13/2026	Will not perform	Will not perform	Will not perform	0	0	PROJ & CONT 1501-09009	
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report <i>(CE)</i>	2025-03	100%	3/31/2025	141,000	0	141,000	Consent Order Prof Svcs	9/30/2024	11/1/2024	7/22/2025	141,000	0	PROJ & CONT 1501-09012	
F	CONSENT ORDER ITEM Evaluation of Gravity Sewer CCTV/Smoketesting from 1A (WRF) to MH29 <i>(KL)</i>	2024-04	100%	11/15/2025	31,500	0	31,500	Prof Svcs	8/12/2025	8/15/2025	12/16/2025	31,500	0	PROJ & CONT 1501-09014	
G	CONSENT ORDER ITEM Speeds Creek FM Replacement Engineering Design & Easements Only	2026-11	40%	Prelim: 6/30/2026	TBD	0	69,000	IDC Engineer	PRELIM: 2/24/2026	SURVEY: 4/15/2026		34,864	34,136	PROJ & CONT 1501-09015	
H	Standard Operating Procedures for Welcome Center PS, Broomway PS per SCDES Requirements <i>(KL,</i>	N/A	100%	1/14/2026	0	5,250	5,250	Prof Svcs	10/21/2025	11/12/2025	12/19/2025	5,261	(11)	RO&M: Prof Svcs 1301-02430	
					1,284,800	9,753,809	8,749,260	TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:					4,766,500	4,006,834	REMAINING

Row #	Restricted Fund Projects (Project Manager)	Comp. Performing (and Project Mgr)	Notes
A	I-85 Corridor Phase II See below (CE)	Varies. See Below	12/8: Sent email to Greg Shelton to schedule discussion about culvert v. bridge option. 12/11: T Dupree emailed saying they will update the record drawings to include service to Yoders. 12/16: J Wilson and M McClain confirmed lateral from Yoders connects to grav sewer via in-line wye. T Dupree will get revised plans to OJRSA soon but it will likely be after holidays. Also forwarded him the email from J Reynolds on 8/6 about grassing and other warranty-related questions. Also sent L Flynn email about contacting Greg Shelton/David Whipple about culvert v. bridge option at Broomway. Have not heard back from Shelton on email sent 2 weeks ago. 12/17: Forwarded P Shirley email regarding waterline at Welcome Center and the Broomway bridge/culvert option. Asked KL for update on locating/GPSing cleanout at 501 E Fairplay Blvd. and get rim and grade elevations. Received revised record drawings from D&F. Received update from T Dupree about stabilization. There are some needs (he included in email). Asked him to contact Moorhead b/c warranty period ends 12/19/26. 12/19: L Flynn received response from D Whipple stating they are considering bridge option and asked for more info. 12/30: Info from T Dupree forwarded to L Flynn to share with D Whipple. 1/5/2025: T Dupree and Joe Laws with SCDOT communicating about gate access. 1/7: OJRSA informed D&F of approval of gate plan that was received earlier in day. Completed SCDOT permit. 1/8: Sent letter to B Dean (DOT) saying OJRSA would maintain gate. 2/20: Received SCDOT Encroachment Permit to install gate at controlled access location at Exit 2. KL to get quotes from qualified SCDOT contractors. 3/9: T Dupree confirmed SCDOT Encroachment Permit was submitted for water line at Welcome Center last week. 4/14: T Dupree believes the cleanout that was broken off is now under the northbound travel lane of SC 59. If we need a permit to dig into road, then need encroachment permit for work. 6/8: Gate installed at Exit 2.
	Engineering and Inspection Services COUNTY FUNDED	Davis & Floyd Travis Dupree	
	Construction EDA/RIA/COUNTY FUNDED	Moorhead Construct Kevin Moorhead	
	Engineering for Creek Stabilization & Welcome Center Waterline	Davis & Floyd Travis Dupree	
B	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	Thomas & Hutton Lee Brackett	4/1: B Dean asked again and L Brackett responded that he spoke with S Jones with the county yesterday and will approach county council about it next week. 4/8: L Brackett sent information to SCDOT. 5/14: B Dean said SCDOT Columbia wants a full lane resurfacing. The county will need to update plans to reflect this. 6/15: Sent draft version of agreement to Stewart Jones for county's review.
C	Dewatering Equipment Replacement at WRF See below (JM, KL)	Varies. See Below	1/6/2025: Received 90% plans, Jackson Electric visited site to assess. 1/22: Received SCDES construction permit application payment request of \$550. 2/4: Board approved contracts. Signed, submitted stormwater permit application. 3/10: Received feedback from SCRIA on contract. KCI will need to oversee a few items and respond. 3/28: Received final contract as approved by RIA for signature. Barbian asked Harper to sign then forward for OJRSA signature. 4/17: Signed contract. 7/25: Looking at November mobilization. Looking at substantial completion in mid-July 2026. 9/15: Continuing to work on electrical. 10/2: Harper will apply for building permits soon. 12/18: Mobilization is now likely to occur in March once equipment arrives. Project is still on schedule for completion in accordance with SCIIP requirements. 1/9/2026: Shop drawings have been submitted and plans for conveyor updated. 1/23: Shop drawings may impact project schedule soon. Engr to work with contractor to develop plan. Trying to schedule demo of dryer solids silo soon. 3/4: Executed CO #2 and Notice to Proceed. CO #2 within limit of prior board approval. Mobilization to begin next week. 3/9: Executed CO #3 to add 28 days to substantial compl. 3/16: Equipment beginning to arrive. 4/10: Harper has begun concrete floor removal. 4/21: Drain lines are now tied in. 5/19: Concrete poured for base and pillars. 6/16: Conveyor has arrived, rest of equipment scheduled for delivery next week. 6/22: Equipment starting to arrive.
	Design, Construction Admin, and Inspection SCIIP MATCH	KCI Technologies Tom Vollmar	
	Construction SCIIP GRANT	Harper GC Justin Jones	
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) See below (CE, KL)	Varies. See Below	PO/Contract Amount includes \$700,000 owner contingency 1/7: Sent manhole vent detail to J Lyon. 1/13: Advertised for Phase II of SCIIP Project. Pre-bid meeting scheduled for 2/2. 1/30: Created second Phase II pre-bid meeting for 2/9 due to forecasted winter weather. 2/2: Continuing restoration. There is some more small work to do with the manholes and there has been a punchlist developed. Waiting for things to dry out. Final test results and CCTV delivered by Buck Stevenson to Ardurra last Wednesday and they are being reviewed. 2/16: Will be looking at seeding and strawing soon. Bio-Nomic will allow for OJRSA to review and approve easement conditions prior to seeding/strawing. Will schedule final manhole inspections once KL returns tomorrow. Pay App that was submitted in December is on hold because engr missing 15 CCTV videos and 3 test results. This info was sent by email last week. Discussion about accessing manholes because one seems too small for a person to access. 2/17: Received one bid for Phase 2. Uncertified bids were \$957,540 base, \$699,900 Alternate, \$1,657,440 total. 3/23: Completed Freeman. Working on Dr. John Rd. and Emergency Ln. Will move to Armstrong soon. Executed CO #8 for \$9,240 increase for materials and decrease of \$117,737.45 for owner credits. 3/25: Bio-Nomic should be complete next week and out of area. 3/30: Bio-Nomic anticipates complete demobilization on 4/1. 4/2: Received notification from Robbi Bennett (Bio-Nomic) that they have completed work. Verification of conditions needed by OJRSA and engineer. 4/8: Substantial Letter of Completion issued by engineer. 4/15: Engineer reported the contractor is working on punchlist items near Armstrong Rd, Dr John's Rd, and Emergency Lane and they expect to be finished by the end of the week. 4/17: Sent draft agreement for waiver of liquidated damages to contractor for review. 4/21: Contractor expecting to be completed tomorrow. 4/30: P Verravalli confirmed that all punchlist items have been addressed. 5/15: RIA confirmed that they do not feel there is enough time to complete Phase 2 before October 1, 2026 deadline. 5/18: Final Pay App (#7) processed. COMPLETE.
	Engineering SCIIP MATCH	Ardurra Priya Verravalli	
	Manhole Resiliency Plan: Project 1c SCIIP MATCH	Ardurra Priya Verravalli	
	Construction/Rehabilitation PHASE 1 SCIIP GRANT	Bio-Nomic Services Buck Stevenson	
	Construction/Rehabilitation PHASE 2 SCIIP GRANT	TBD	
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report (CE)	Ardurra Priya Verravalli	5/5: Received draft report to review. 6/2: Provided comments to Priya. 7/24: Received final report. COMPLETE.
F	CONSENT ORDER ITEM Evaluation of Gravity Sewer CCTV/Smoketesting from 1A (WRF) to MH29 (KL)	Ardurra Priya Verravalli	Review CCTV for 9,525 LF of 30" and 36" RCP and 29 manhole inspections to develop list of defects for design of sewer rehab.12/5: Received final report, however, OJRSA staff still have questions. Scheduled meeting with eng for 12/8. 12/16: J Lyon needs to speak with Rebecca Turner on final comments. 12/16: Received final report. COMPLETE.
G	CONSENT ORDER ITEM Speeds Creek FM Replacement Engineering Design & Easements Only	Weston & Sampson Jason Gillespie	3/23: Anticipate survey work to begin week of 4/6. Bolton & Menk waiting on flow info from SL&W. 3/31: Received door hangers, JW to distribute to properties. 4/8: Door hangers distributed. 5/6: Field data collection complete. 5/14: Reviewed Bolton & Menk basin growth assessment and provided feedback. 5/19: Updated expected completion date. B&M info not received until last week.
H	Standard Operating Procedures for Welcome Center PS, Broomway PS per SCDES Requirements (KL,	Goldie Assoc Paul Lewis	Will be invoiced for this and the Duck Pond PS together. To determine how much each will be for coding, use this formula for Duck Pond: Invoice Amount x 66.46% 11/12: Began work. 12/12: Received SOPs, will begin review and provide feedback to engineer. 12/19: COMPLETE.