



ADMINISTRATOR'S REPORT
Kevin Bronson
Office of the City Administrator
Westminster, South Carolina

August 7, 2026

GENERAL INFORMATION

Chauga Watershed Plan

The Chattooga Conservancy is seeking input from local residents and stakeholders on the development of the Chauga River Watershed Plan.

Learn more about the Chauga Watershed Plan and submit your comments through August 10th, 2026 at <https://chattoogariver.org/chauga/>

SCDOT to Close Little Choestoea Road Bridge for Replacement Project in Oconee County

The South Carolina Department of Transportation will close the Little Choestoea Road (S-37-168) bridge over Tributary to Little Choestoea Creek in Oconee County beginning Tuesday, August 11, to allow crews to replace the existing bridge. Due to the extensive work required, the closure is scheduled to continue until early January 2027, weather permitting. See attached press release with map.

Rosa Clark Takes the Gold for the Fifth Year In A Row

Congratulation Rosa Clark!

Rosa Clark has been awarded the Health Center Gold Award again this year, along with three additional awards for being a national leader in Heart Health, Diabetes Health, and Health Information Technology. Congratulations to the outstanding team members whose hard work continues to be recognized on a national level.

What an incredible way to mark the celebration of National Health Center Week, celebrated this week from August 2nd to August 8th. Rosa Clark performed in the top 10% of over 1,500 Community Health Centers at more than 17,000 locations. Rosa Clark was one of 139 Health Centers in the United States to receive the Gold Award.

Small Business Financial Training

On August 19th and 26th, beginning at 9am via virtual sessions, the SBA will present "Are You Lender Ready?" This class helps business owners better understand their financials and if they are prepared for a business loan. You do not have to be seeking funding to find this class useful. Skills learned in this session can benefit all experience levels. See attached flyer for more information.

Historic Building Survey

As noted in the previous Administrator Report, information was provided regarding the City's Historic Building Survey. The consultant, New South Associates, continued to conduct fieldwork this week.

Survey staff wear shirts identifying them as New South Associates employees, reflective safety vests, and company identification. As part of the survey, they photograph historic properties from the public right-of-way. No access to private property will be required.

As a final note, the City of Westminster is not funding any portion of this project. The work is being funded entirely by the State of South Carolina as part of the bridge replacement process.

The William Bartram Statue Project

From SCDNR Blog: *Spot the Difference: Bartram's Bass Signage Project*

<https://scdnrblog.com/2025/08/27/spot-the-difference-bartrams-bass-signage-project/>

The South Carolina Department of Natural Resources (SCDNR) highlighted an outstanding conservation and public education initiative focused on the Bartram's Bass—a native fish found only in the Savannah River drainage.

The blog post describes a partnership between the South Carolina Native Fish Coalition, SCDNR, and the U.S. Forest Service to design and install educational signage at popular river access points. The signs help anglers and other visitors identify the Bartram's Bass, understand its ecological importance, and distinguish it from non-native bass species that threaten its survival. The project demonstrates how public education and interpretation can contribute to the protection of South Carolina's unique natural resources.

The initiative also serves as another example of William Bartram's enduring legacy. More than 250 years after his travels through the Southeast, Bartram's name continues to inspire conservation, scientific research, and environmental stewardship. The project illustrates how his contributions to natural history remain relevant today and continue to influence efforts to preserve the landscapes and species he first documented.

The Westminster William Bartram Statue Project website is available at

<https://www.williambartramsc.com>

This website will be used to inform the public about the project and seek donations to make it a reality. Once the project is complete the website will then be used to promote places and activities in Oconee County that inform, educate and entertain those interested about Bartram's legacy and the natural environment.

Downtown Streetscape Update

Main St is nearly at final grade. Sidewalk is complete at storefronts. Hydrants at Lucky St and Retreat St are complete. Retreat St demo is 50% complete. Prep for asphalt on main is in progress. Water taps and new mains have been completed.

The streetscape project is paid for with a combination of Community Development Block Grant, Appalachian Regional Commission Grant and Oconee County C-Funds.

This Week in Rec: An Update from Recreation Director Herb Poole

- Football schedules will be posted on the Westminster Recreation Department Facebook Page next week.
- All Westminster Rec football teams will participate in the Pickens Jamboree next Saturday.
- Sponsors are needed for fall sports. Contact the WRD at 864 647 3208 or message us on Facebook messenger for more information.
- The next travel baseball tournament is scheduled for August 15-16.
- All fall teams will begin practicing this coming week. These teams include soccer, baseball, softball, and volleyball teams.

Horton Outdoor Recreational Area

Ribbon cutting is scheduled for Friday, August 21, 2026 at 4:00 pm.

Lucky Street, James Street, and Highland Avenue Water Improvements

Notice to Proceed was issued March 25, 2026. Construction schedule details 90 days to Substantial Completion, 105 days to Final Completion. Lucky St Water Main is 100% complete. Mimosa St Extension Water Main install is completed as well. Highland Ave 6" main installation has been completed & tied into Norris. Work on 6" main for James St to Main st has begun, with the tie-in complete and about 300ft left to install.

Electric Undergrounding Project

UPA has completed all boring. Pads have been set. 100% of the wire has been pulled. 80% of terminations have been made. Switchgear has been delivered. One pad must be turned due to incorrect installation with about 26 connections left. Completion projected for the end of August.

SCADA Upgrade Project

The Notice to Proceed was issued March 26, 2026. The project schedule details 150 Days to Substantial Completion, 180 Days to final completion. The radio survey has been completed with excellent results. The design is in development, and graphics will be sent for approval soon. Radios & antennas have been delivered. Additional mounting hardware is still arriving. Work will begin onsite either next week or the following depending on arrival of materials.

Unity Tank Upgrade

The Unity Tank project is being funded through the South Carolina Rural Infrastructure Authority (SC RIA) and the City's 2025 Combined Utility System Bond. The DES construction permit has been approved, and the project has been approved by RIA to start the bidding process. Tentative dates are September 9/10 for pre-bid, and September 16/17 for bidding.

Code enforcement Report

The Code Enforcement Report for July is attached.

Police Chief's Report

Chief Fred Millers report for July is attached.

Board of Zoning Appeals

Nothing to report.

Westminster Planning Commission

Nothing to report.

OJRSA

The OJRSA Board met August 3, 2026; the draft meeting minutes are attached. Past and future meetings are available on OJRSA's YouTube channel: <https://www.youtube.com/@OconeeJRSA>

PMPA

Nothing to report (www.pmpa.com)

PLEASE MARK YOUR CALENDAR

August 11, 2026 at 4:00 pm City Council Meeting at the Westminster Fire Department

August 13, 2026 at 9:00 am OJRSA Reconstitution Committee and Executive Committee at OJRSA

August 20, 2026 at 10:00 am PMPA Board Meeting at PMPA

August 20, 2026 at 8:30 am OJRSA Operations & Planning Committee at OJRSA

August 25, 2026 at 9:00 am OJRSA Finance & Administration Committee at OJRSA (*corrected date*)

September 7, 2026 City Offices Closed in observance of Labor Day

September 8, 2026 at 4:00 pm City Council Meeting at the Westminster Fire Department

September 14, 2026 at 4:00 pm OJRSA Board Meeting at OJRSA

Special Events Calendar

South Carolina Apple Festival – September 10-12, 2026 Downtown Westminster

Read more about the festival here: <https://visittoconeesc.com/sc-apple-festival/>

South Carolina Bigfoot Festival – October 9-10, 2026 Downtown Westminster

For more information: <https://www.scbigfootfestival.com/schedule>

Veterans Day Parade – November 11, 2026

Time TBD. Main Street, Westminster.

Christmas Parade – December 4, 2026

Time TBD. Main Street, Westminster.



Chauga Watershed Plan

*Accepting comments
through **August 10, 2026***

Do you love the Chauga River?

Live or recreate in the Chauga watershed?

Get drinking water from the
City of Westminster's water supply?

Now is your chance to comment!

The Chattooga Conservancy is seeking input
from local residents and stakeholders
on the development of the
Chauga River Watershed Plan.

How to participate:

In partnership with



*Learn more about the Chauga Watershed Plan
and **send us your comments** at
chattoogariver.org/chauga :*



From: SCDOT Public Engagement <media@scdotpublicengagement.ccsend.com>
Sent: Tuesday, August 4, 2026 4:25 PM
To: Kevin Bronson
Subject: SCDOT to Close Little Choestoea Rd Bridge for Replacement in Oconee County

External Sender - From: (SCDOT Public Engagement
<media@scdotpublicengagement.ccsend.com>)
This message came from outside your organization.



Office of Public Engagement
(803) 737-1270 | media@scdot.org

SCDOT to Close Little Choestoea Road Bridge for Replacement Project in Oconee County

Columbia, S.C. (August 4, 2026) - The South Carolina Department of Transportation will close the Little Choestoea Road (S-37-168) bridge over Tributary to Little Choestoea Creek in Oconee County beginning Tuesday, August 11, to allow crews to replace the existing bridge.

Due to the extensive work required, the closure is scheduled to continue until early January 2027, weather permitting.

Built in 1970, the Little Choestoea Road Bridge is part of a bridge replacement package in Oconee County that includes bridges that are subject to load restrictions.

Closed and load restricted bridges limit access for drivers and reduce connectivity for the communities that depend on these routes.

Detours for the closure have been established and are highlighted in green on the map below.

SCDOT asks that drivers slow down and pay attention to signs and crews when driving through the area.



About SCDOT

The South Carolina Department of Transportation (SCDOT) is the state agency with oversight of South Carolina's network of highways and bridges, including responsibilities such as planning, design, construction, financing, and roadway safety. To ensure the nation's fourth-largest highway system is prepared to serve the needs of South Carolina's growing economy and population, SCDOT has developed a Strategic 10-Year Plan that addresses improvements to the state's highway and bridge systems. Learn more at [scdot.org](https://www.scdot.org).

-END-

SCDOT Public Engagement | 955 Park St | Columbia, SC 29203 US

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U.S. Small Business
Administration

South Carolina District Office

1835 Assembly St.
Suite 1425
Columbia, SC
(803) 765-5377

Spartanburg Work Site

1875 E. Main St.
Duncan, SC 29334
(803) 253-3123

The South Carolina
District Office
provides SBA
programs and
services to start,
grow, expand, and
recover your small
business in South
Carolina.

**Other training and
events - visit our
website at:**
www.sba.gov/sc

START • GROW • EXPAND • RECOVER

Small Business Financial Training

Are You Lender Ready?

August 19 & 26 9:00 - 10:30 am



Virtual Sessions

Prepare for Upcoming Lender Matchmakers!

RSVP Online - SBA.gov/SC



On August 19th and 26th, beginning at 9am via virtual sessions, the SBA will present “Are You Lender Ready?” This class helps business owners better understand their financials and if they are prepared for a business loan. ***You do not have to be seeking funding to find this class useful.*** Skills learned in this session can benefit all experience levels!

Prepare for a future Lender Matchmaker event near you. Lender Matchmakers promote networking with lenders, SBA resource partners, and local business support organizations. Ask questions, find assistance, and network with other entrepreneurs from across South Carolina.

Cost: Free!

Location: Online Virtual Sessions

Registration: August 19 - <https://www.eventbrite.com/e/1994695111775?aff=oddtcreator>

August 26 - <https://www.eventbrite.com/e/1994695632332?aff=oddtcreator>

Who Should Attend: Business owners, lenders and entrepreneur support organizations.

Preparations: Bring your financials or use in-class examples. Assemble your questions for class and Lender Matchmaker sessions. **Attend one or both sessions.**

Contact: Earl Gregorich || earl.gregorich@sba.gov || 803-253-3123

Find No-Cost Training and Counseling

The SBA offers no-cost workshops and seminars throughout the state. Free one-on-one counseling assistance is also offered through SBA funded resource partners in loan preparation, building a business plan, marketing, contracting, and much more. To find the resource partner in your area, please go to <https://www.sba.gov/local-assistance>.

About the U.S. Small Business Administration

The U.S. Small Business Administration helps power the American dream of business ownership. As the only go-to resource and voice for small businesses backed by the strength of the federal government, the SBA empowers entrepreneurs and small business owners with the resources and support they need to start, grow, or expand their businesses or recover from a declared disaster. It delivers services through an extensive network of SBA field offices and partnerships with public and private organizations. To learn more, visit www.sba.gov

SBA Resource Partners

SCORE Chapters

GREATER AIKEN SCORE -

<https://greateraiken.score.org>

Aiken – (803) 641-1111

North Augusta – (803) 279-2323

CHARLESTON SCORE -

<https://charlestonsc.score.org>

Charleston – (843) 727-4778

Summerville – (843) 727-4778

GRAND STRAND SCORE -

<https://grandstrand.score.org>

Myrtle Beach – (843) 918-1079

PIEDMONT SCORE -

<https://piedmont.score.org>

Greenville – (864) 271-3638

Spartanburg – (864) 592-6317

MIDLANDS SCORE -

<https://midlands.score.org>

Columbia – (803) 545-3826

Chapin – (803) 345-1100

Sumter – (803) 775-1231

Hartsville – (843) 332-5693

LOW COUNTRY SCORE -

<https://sclowcountry.score.org>

Hilton Head – (843) 785-7107

Beaufort – (843) 470-0800

Bluffton – (843) 785-7105

Small Business Development Centers

CLEMSON REGION - www.clemson.edu/sbdc

Clemson – (864) 710-4717

Greenwood – (864) 941-8092

Greenville – (864) 370-1545

Spartanburg – (864) 592-6318

SC STATE REGION

Orangeburg – (803) 536-8445

Walterboro – (843) 549-2303

USC REGION

Aiken – (803) 641-3646

Columbia – (803) 777-5118

Lexington – (803) 777-5118

North Charleston – (843) 740-6160

Charleston – (843) 740-6160

Beaufort – (843) 521-4143

Hilton Head – (843) 208-8259

Newberry – (803) 321-5689

Sumter – (803) 775-1231

WINTHROP REGION

Cheraw – (843) 910-7352

Georgetown – (843) 606-0116

Rock Hill – (803) 323-2283

Florence – (843) 661-8256

Myrtle Beach – (843) 349-5070

Union – (864) 427-4119

Women's Business Centers

Columbia Benedict College Women Business Center – facebook.com/benedictwbc/

Barnwell EmpowerHER Women Business Center – <https://southernpalmettochamber.org/empowher-wbc/>

Charleston I-H.O.P.E. Women Business Center – <https://increasinghope.org/womens-business-center/>

Veteran Business Outreach Centers

Charleston – 843-953-8563 - vboc.citadel.edu

Columbia – 843-408-7931

Address	Parcel ID	Owner Name	Violation Type	Code #	Notice Date	Notification Method	Due Date	Notes/Status	Case Status
606 S Piedmont St	530-29-02-010	BARNES AMANDA M	Refuse/Garbage	City Ord. Ch.51/93	07/09/2026	Hand Delivered	08/08/2026	NOV issued; Proof of Service completed	Open
707 S Piedmont St	530-29-03-006	ESCALERA-RODRIGUEZ ELIZABETH	Unlawful Camper Occupancy	Zoning	07/09/2026	Hand Delivered		Compliance achieved; camper removed. Case closed.	Closed
111 Wood St	530-24-03-001	SWAFFORD MARSHA	Grass/Weeds; Unlicensed Vehicle	IPMC; City Ord.	07/10/2026	Pending/Posted	08/09/2026	NOV issued - Compliance met	Closed
210 E Main St	530-16-04-007	BLAND FRED & BAILEY KATHY	Portable Buildings/Setbacks	Zoning	07/07/2026	Hand Delivered	08/06/2026	Compliance period running	Open
106 Pump House Rd	530-16-02-013	DHP Real Estate LLC	Illegal Mobile Home in R15	Zoning	07/08/2026	Revised NOV	08/07/2026	Ownership updated; removal ordered	Open
214 Walhalla St	530-07-04-009	DENDY LATAISHA	Unsafe Structure	IPMC/IFC	04/09/2026	Certified/Posted		Vegetation abated; structural violations remain	Open
1109 E Main St	530-22-08-007	MEFLEH YOUSEF	Vacant Unsecured Structure	IPMC	05/14/2026	Certified + Hand Delivery		Structure secured; compliance met	Closed
201 Willow Row	530-12-01-039	Up Country SC Investments LLC	Chicken/Animal Violations	Zoning	06/2026	Certified		Owner mailing address updated/Letter returned unclaimed	Open
204 College St	530-12-04-001	BROWN COMMERCIAL PROPERTY MANAGEMENT LLC	Property Maintenance / Unsafe Structures	IPMC	02/2026	Owner-provided milestones	03/31/2026; 05/31/2026	Owner milestones provided in early February 2026. Re-board site by 03/31/2026 and demolish old gym by 05/31/2026; timelines not met; neither project attempted. Power poles removed. Southern portion renovation and cafeteria schedule TBD; ball field rebuild planned.	Open



Westminster Chief of Police Monthly Report

July 2026

Offenses/Incident Reports	35
Vehicle Accidents	3
Use of Force Incidents	0
DUI	0
Arrests	27
Citations Issued	65
Warnings Issued	89
Traffic Stops	154
Security Checks	133
Total Calls	603
Training Hours	16

07/02 WMPD conducted traffic stop on W. Oak Hwy which resulted in the arrest of male subject for multiple traffic offenses.

07/03 WMPD conducted traffic stop on E. Main St which resulted in the arrest of male subject for multiple traffic offenses.

07/07 WMPD conducted traffic stop on W. Oak Hwy which resulted in the arrest of male subject for multiple traffic offenses.

07/08 WMPD took a larceny report on Lucky St.

07/09 WMPD responded to home on Mt. View St in reference to a alleged assault. The victim decline to press charges

07/10 WMPD conducted traffic stop on N. Bibb St which resulted in the arrest of male subject for multiple traffic offenses.

07/10 WMPD conducted traffic stop on N. Piedmont St which resulted in the arrest of male subject for multiple traffic offenses.

07/11 WMPD conducted traffic stop on E. Main St which resulted in the arrest of female subject for multiple traffic offenses.

07/11 WMPD conducted traffic stop on E. Windsor St which resulted in the arrest of male subject for multiple traffic offenses.

07/12 WMPD conducted traffic stop on S. Bibb St which resulted in the arrest of female subject for multiple traffic and alcohol related offenses.

07/12 WMPD conducted traffic stop on W. Oak Hwy which resulted in the arrest of male subject for multiple traffic and alcohol related offenses.

07/12 WMPD conducted traffic stop on N. Isundega which resulted in the arrest of male subject for multiple traffic offenses.

07/13 WMPD conducted traffic stop on E. Main St which resulted in the arrest of male subject for multiple traffic offenses.

07/15 WMPD conducted traffic stop on Toccoa Highway which resulted in the arrest of male subject for multiple traffic offenses.

07/16 WMPD arrested 2 underage juveniles for alcohol violations on Johnson St.

07/16 WMPD arrested male subject on Bulter st for outstanding warrants out the county.

07/16 WMPD conducted traffic stop on West Oak Hwy which resulted in the arrest of female subject for multiple traffic offenses.

07/17 WMPD arrested a female for shoplifting from store on E. Main ST

07/20 WMPD conducted traffic stop on Long Creek Hwy which resulted in the arrest of male subject for multiple traffic offenses.

07/20 WMPD conducted traffic stop on W. North Ave which resulted in the arrest of male subject for multiple traffic offenses.

07/20 WMPD conducted traffic stop on Highland Ave which resulted in the arrest of female subject for multiple traffic offenses.

07/21 WMPD conducted traffic stop on E. Main St which resulted in the arrest of female subject for multiple traffic offenses.

07/22 WMPD took a larceny report that occurred on Retreat Street

07/23 WMPD conducted traffic stop on Anderson Ave which resulted in the arrest of male subject for multiple traffic offenses.

07/23 WMPD took a report for an assault that occurred on Johnson St. Victim decline to press charges

07/26 WMPD arrested a male subject for Breach of Peace for an incident that occurred on Powell St.

07/26 WMPD conducted traffic stop on E. Main St which resulted in the arrest of two subject for multiple drug violations.

07/29 WMPD conducted traffic stop on Toccoa Hwy which resulted in the arrest of male subject for multiple traffic offenses.

07/30 WMPD conducted traffic stop on E. Main St. which resulted in the arrest of male subject for multiple traffic offenses.

Chief Notes

07/01 The Westminster Police Department is proud to announce the launch of our new Records Management System (RMS/ARMS) and Coplogic programs. These technology upgrades will improve how our department manages reports, records, crash information, and other critical data while helping our officers work more efficiently and effectively. Our goal is simple: to use modern technology to provide better service to the citizens of Westminster.

07/07 ZOOM meeting with DOJ about COPS grants

07/09 WMPD Foundation Meeting

07/13-17 VACATION

07/21 WSC Board Meeting, Rotary Meeting, Apple Festival Meeting

07/27 YMCA Board Meeting

07/28 Rotary Meeting, Council Meeting

07/29 Lindsay Graham Funeral

07/30 Chief Meeting at the Sheriff Office

Fred Miller

Chief of Police



Oconee Joint Regional Sewer Authority

623 Return Church Road
Seneca, South Carolina 29678
Phone (864) 972-3900
www.ojrsa.org

OCONEE JOINT REGIONAL SEWER AUTHORITY

Commission Meeting

August 3, 2026

The Oconee Joint Regional Sewer Authority Commission meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 8 (Westminster): Kevin Bronson, Board Chair
- Seat 2 (Seneca): Scott Moulder, Board Vice-Chair
- Seat 1 (Seneca): Josh Riches
- Seat 3 (Seneca): Scott McLane
- Seat 4 (Seneca At-Large): Marty McKee
- Seat 5 (Walhalla): Celia Myers
- Seat 6 (Walhalla): Zane Thompson
- Seat 7 (Westminster): Scott Parris
- Seat 9 (Walhalla-Westminster At-Large): David Dial

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director
- Kyle Lindsay, Operations Director

Others present were:

- Lawrence Flynn, OJRSA Attorney (*via phone*)
- Kenneth Marshall, AQD

A) Call to Order – Mr. Bronson called the meeting to order at 4:01 p.m.

B) Invocation and Pledge of Allegiance – By Ms. Myers.

C) Recognition of Celia Myers for Her Contributions to the OJRSA – Mr. Bronson expressed his gratitude and thanked Ms. Myers for her time on the board and the Finance & Administration and Reconstitution committees. Mr. Moulder wished Ms. Myers the best in her future endeavors.

D) Public Session – None.

E) Approval of Minutes:

- **Board of Commissioners Meeting of June 1, 2026**
Mr. Dial made a motion, seconded by Ms. Myers, to approve the June 1, 2026 Board Meeting minutes as presented. The motion carried.
- *NOTE: The Board of Commissioners Meeting Scheduled for July 6, 2026 Was Cancelled by the Board.*

F) Committee and Other Meeting Reports:

- **Operations & Planning Committee Meeting of July 16, 2026** – Mr. Moulder presented the report to the Commission. **See attached minutes.*
Mr. Moulder made a motion, seconded by Mr. Dial, to approve the July 16, 2026 Operations & Planning Meeting minutes as presented. The motion carried.

- **Finance & Administration Committee Meeting of July 28, 2026** – Ms. Myers presented the report to the Commission. **See attached minutes.*

Ms. Myers made a motion, seconded by Mr. Dial, to approve the July 28, 2026 Finance & Administration Meeting minutes as presented. The motion carried.

G) Secretary/Treasurer's Reports (June: Exhibit A; July: Handout #1) – Ms. Stephens presented the Secretary/Treasurer's Reports to the board.

Mr. Dial made a motion, seconded by Mr. Parris, to approve both the June and July 2026 Secretary/Treasurer's Reports as presented. The motion carried.

H) Presentation and Discussion Items:

1. **Due to the Committee Vacancies Created by Commissioner Myers' Departure, the Committee Assignments Should be Considered, Including the Selection of a Member to Serve as the Representative on the Executive Committee. NOTE: It Is Recommended That No Member City Has More Than Two Seats on Any Committee (Exhibit B)** – Mr. Bronson stated that the exhibit has Mr. Parris under Walhalla instead of Westminster in error.

Mr. Eleazer reported, and Ms. Myers confirmed, that Ms. Myers will attend the August Reconstitution Committee and Finance & Administration Committee meetings unless the City of Walhalla appoints her replacement. Mr. Bronson stated that no action is necessary right now and that the board can make this decision next month when Ms. Myers' successor is appointed. There were no objections to this.

2. **Update on Oconee County's Funding of Financial Studies for the Ad Hoc Reconstitution Committee** – The Director explained that the OJRSA paid three (3) invoices from Raftelis for the financial study for the Reconstitution Committee and then billed the Member Cities and Oconee County for their portions to reimburse on them. Mr. Eleazer stated he received an email back from Oconee County Administrator, Mr. Stewart Jones, that stated County Council was not aware of this obligation, that Councilman, Mr. Glenn Hart, did not have the authorization to accept this, and that Oconee County does not want to participate in the study and, therefore, will not pay the invoice. The OJRSA has absorbed Oconee County's portion of the payment.

Mr. Bronson asked if this was presented as information and if the Reconstitution Committee will discuss the matter. Mr. Eleazer replied that it could be discussed now or by the Reconstitution Committee. Mr. Moulder stated he thought the board should discuss it, as this was a duplicate payment for the OJRSA and should be decided whether to split the extra cost amongst the Member Cities.

Mr. Flynn stated that there is a larger question to consider as well about whether Oconee County should continue to have a seat as a member of the Reconstitution Committee with voting rights if they are not going to participate in the study. Mr. Bronson asked if the board wanted to revisit keeping Oconee County on the committee. Mr. Moulder stated this is a valid discussion and expressed some surprise how, for many years, Oconee County wanted to have a seat on the board and now they don't. Mr. Flynn added that the OJRSA could make Oconee County only an advisory capacity like the Town of West Union has with no voting rights.

Mr. Eleazer read the emails from Mr. Jones to the board members, and this included where it was stated that Councilman Hart did not have the authority to approve the cost of expenditures without Oconee County Council's approval. Mr. Bronson stated that he was a part of the meeting, which Councilman Hart also attended, where the discussion about the cost share was discussed. Mr. Bronson also stated that the board authorized the committee to do its work and also appointed the members of the committee, and it appears that one of those appointments does not want to participate, and he does not think it inappropriate to remove Oconee County from the committee. Mr. Flynn stated that the board could make them an advisory member like the Town of West Union. Mr. Flynn said if Oconee County is unwilling to fund their share of the cost, which is fundamental to the next steps of the reconstitution discussion regarding financial feasibility through the analysis of

outstanding debt and the financial feasibility through Raftelis, it would not be fair to the others who are paying to keep Oconee County in their current capacity. He added that ultimately this is a board decision.

Mr. Bronson asked Mr. Eleazer if Mr. Jones had been notified that their lack of participation in the study would endanger their voting rights on the committee. Mr. Eleazer replied no; he didn't know if he had that authority without bringing it to the board first. Mr. Eleazer stated that he did email Mr. Jones to ensure he understood that Oconee County did not want to participate in the study, and Mr. Jones responded in confirmation.

Ms. Myers suggested either a meeting with, or a letter being sent to, Oconee County explaining the removal of voting rights if they do not participate. Mr. Dial said, from reading the meeting minutes from the reconstitution meetings that Mr. Hart attended, it seems like Mr. Hart had enough knowledge about this to share with Mr. Jones. Mr. Bronson agreed and said he was surprised about Oconee County's response.

Mr. Dial asked if Oconee County's share would be split evenly amongst the entities. Mr. Eleazer stated yes and explained that the OJRSA has already paid the bill in full and gets reimbursed by the entities. It was determined that Oconee County's share was approximately \$13,000.00.

Mr. Dial said he was good with sending a letter to Oconee County specifying what will happen if they do not participate in the study. Mr. Moulder agreed with a point of communication with Oconee County and suggested the board make the decision at the next board meeting.

Mr. Bronson asked Mr. Eleazer to draft a letter that explicitly states that the OJRSA would like Oconee County to participate, but if they will not financially help with the cost of the study, they will only serve on the committee in an advisory capacity in lieu of a voting capacity. He also said that the letter should be signed by the OJRSA's Executive Director and the Board Chairman.

Ms. Myers suggested there be a deadline for a response. Mr. Bronson stated to make the deadline the Friday before the next board meeting.

Mr. Bronson asked if any of the board members objected to this or wanted this covered in a vote. Mr. Flynn stated he would like a formal vote.

Mr. Moulder made a motion, seconded by Mr. Dial, to authorize the Executive Director to write a letter to Oconee County with the stipulations stated in today's meeting and signed by the Executive Director and Board Chairman. The letter will have a deadline for the Friday before the next board meeting. The motion carried.

Mr. Eleazer asked who the letter should be addressed to. Mr. Bronson and Mr. Moulder replied to Oconee County Administrator, Mr. Stewart Jones. Mr. Flynn suggested adding Oconee County Councilman, Mr. Glenn Hart. Mr. Bronson said to copy Mr. Hart.

I) Action Items:

- 1. Approve the Draft OJRSA Schedule of Fees Section 7.2 – Leak Adjustment Policy and Authorize the Executive Director to Advertise It for Public Comment with Consideration for Adoption to Occur at the September 14, 2026 Meeting (Exhibit C)** – The Executive Director stated that Mr. Flynn put this together based on comments at the June 1, 2026 board meeting after review by the Finance & Administration (F&A) Committee. The F&A committee members made some changes that were incorporated into this document. Ms. Myers confirmed that the changes were included.

Mr. Bronson stated that the policy defers to the Member Cities' policies for their own customers. Mr. Eleazer stated that adjustments for wholesale customers defers to the Member Cities' policies. Adjustments for retail customers will follow this new policy.

Mr. Eleazer added that Mr. Flynn recommended if the board votes on this today, it would be to advertise it for public notice with a dedicated public comment period at the September board meeting.

Mr. Dial made a motion, seconded by Mr. Parris, to approve the OJRSA Schedule of Fees Section 7.2 as presented and advertise it for public notice with a public comment period and consideration for adoption at the September board meeting. The motion carried.

2. **Preauthorize the Executive Director to Execute Dewatering Equipment Installation Project Change Orders Up to an Additional \$150,000 in Total Expenses Contingent on Written Notification Confirming That SC RIA Will Provide SCIIP Funding to Cover Costs** – Mr. Eleazer stated that when the contract was awarded to Harper General Contractors, the board pre-approved \$177,000 in contingency for change orders. There is currently \$2,000 remaining of this contingency. (These funds are being reimbursed by the SCIIP grant.)

The most recent change order was for replacing an 8" valve; however, two (2) additional 10" valves on the sludge line need to be replaced requiring another change order. It is anticipated that the RIA will reimburse this with the SCIIP money as well, but there isn't a confirmation on that at this time.

Mr. Eleazer stated that the purpose of this vote would be to allow him to execute future change orders on this project up to a total expense of \$150,000 with the stipulation that there is confirmation that the SCIIP grant funds will reimburse the OJRSA for the expenses. Without this preauthorization, the board will have to hold a special, called meeting to approve each new change order. Mr. Eleazer added he will still bring any change order that will not be reimbursed by SCIIP funds will be brought before the board for approval.

Ms. Myers made a motion, seconded by Mr. Moulder, to preauthorize the Executive Director to execute project change orders up to \$150,000 contingent on written confirmation that SC RIA will provide SCIIP funding to cover costs. The motion carried.

J) Executive Director's Discussion and Compliance Matters – Mr. Eleazer reported on the following:

1. Environmental and Regulatory Compliance Matters:

PAA Spill – Mr. Moulder spoke about the peracetic acid (PAA) spill in his meeting report. A report was submitted by the OJRSA to the SC Department of Transportation last Thursday via U.S. Postal Service.

Speeds Force Main Leak – There were no gallons spilled, so it was not reportable to SC Department of Environmental Services (SCDES); however, OJRSA documented the leak and filed the paperwork internally.

Aluminum and Mercury Assessment Minimization Plan – The OJRSA submitted the aluminum and mercury assessment minimization plans to SCDES last week as part of the NPDES permit renewal. The OJRSA is awaiting their review and comments. The OJRSA proposed doing one sample in the coming year.

2. **Regional Feasibility and Reconstitution Quarterly Report No. 4 (Exhibit D)** – The report was submitted to the Rural Infrastructure Authority (RIA) and has been distributed to the board today.
3. **Miscellaneous (If Any)** – The Executive Director took a moment to thank Ms. Myers for her time on the board and for everything she brought to the board for consideration and discussion. She wished her the best in her future endeavors.

K) Commissioners' Discussion – None.

L) Executive Session – ACTIONS MAY BE TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION

1. **Perform Annual Evaluation of Executive Director [Section 30-4-70(a)(1)]**
2. **Receipt of Legal Advice for Matter Covered by Attorney-Client Privilege – Discussion of Draft of Billing Agreement [Section 30-4-70(a)(2)]**
3. **Receipt of Legal Advice for Matter Covered by Attorney-Client Privilege – Discussion of Sewer Utility Agreement with Oconee County [Section 30-4-70(a)(2)]**

4. Receipt of Legal Advice for Matter Covered by Attorney-Client Privilege – Discussion of Impact Fee Policy and Timing of Payments [Section 30-4-70(a)(2)]

At 4:47 p.m., Mr. Dial made a motion, seconded by Mr. McKee, to enter Executive Session to discuss the Executive Director's annual evaluation and to receive legal advice. The motion carried.

At 6:17 p.m., Mr. Moulder made a motion, seconded by Mr. Dial, to return to Regular Session. The motion carried.

Mr. Bronson stated that no actions were taken during Executive Session. He asked if the board wanted to make a motion to extend the Executive Director's employment contract and give Mr. Eleazer a 2.75% pay increase.

Ms. Myers made a motion, seconded by Mr. Moulder, to give the Executive Director a 1-year contract extension and a 2.75% pay increase effective July 1, 2026. The motion carried.

M) Adjourn – Mr. Bronson adjourned the meeting at 6:19 p.m.

Upcoming Meetings:

- 1. Reconstitution Committee and Executive Committee** – Thursday, August 13, 2026 at 9:00 a.m.
- 2. Operations & Planning Committee** – Thursday, August 20, 2026 at 8:30 a.m.
- 3. Finance & Administration Committee** – Tuesday, August 25, 2026 at 9:00 a.m.
- 4. Board of Commissioners** – Monday, September 14, 2026 at 4:00 p.m.

Approved By: _____
Kevin Bronson, OJRSA Commission Chair

Approved By: _____
Lynn M. Stephens, OJRSA Secretary/Treasurer

Approved By: _____
Christopher R. Eleazer, OJRSA Executive Director

Notification of the meeting was distributed on July 8, 2026 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SCDES, www.ojrsa.org, and posted at the OJRSA Administration Building.

***ATTACHMENTS STARTING NEXT PAGE**



Board of Commissioners Meeting
OJRSA Operations & Administration Building
Lamar Bailes Board Room
August 3, 2026 at 4:00 PM

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – Kevin Bronson, Board Chair
- B. Invocation and Pledge of Allegiance** – Led by Commissioner Celia Myers
- C. Recognition of Celia Myers for Her Contributions to the OJRSA** – Kevin Bronson, Board Chair
Commissioner Myers, sworn into office in October 2023 to represent the City of Walhalla, has served the agency on the Executive Committee, the Facilities & Administrative Committee, the Ad Hoc Sewer Feasibility Implementation Committee, and the Ad Hoc Reconstitution Committee.
- D. Public Session** – Members of the public intending to speak must register with their name and address prior to participating. This session is for comments on topics that may or may not appear on this agenda and is limited to a maximum of 30 minutes total, with each speaker allotted no more than 5 minutes.
- E. Approval of Minutes**
 - Board of Commissioners Meeting of June 1, 2026
 - *Note: The Board of Commissioners Meeting scheduled for July 6, 2026 was canceled by the Board*
- F. Committee and Other Meeting Reports**
 - Operations & Planning Committee Meeting of July 16, 2026 – Scott Moulder, Committee Chair
 - Finance & Administration Committee Meeting of July 28, 2026 – Celia Myers, Committee Chair
 - *Note: The Operations & Planning Committee Meeting scheduled for June 18, 2026 and the Finance & Administration Committee Meeting scheduled for June 23, 2026 were both canceled*
- G. Secretary/Treasurer's Report** (June Report included as Exhibit A. July Report to be provided at meeting.) – Lynn Stephens, Secretary/Treasurer
- H. Presentation and Discussion Items** [May include vote and/or action on matters brought up for discussion]
 - 1. Due to the committee vacancies created by Commissioner Myers's departure, the committee assignments should be considered, including the selection of a member to serve as the representative on the Executive Committee. *Note: It is recommended that no Member City has more than two seats on any committee.* (Exhibit B) – Chris Eleazer, Director
 - 2. Update on Oconee County's funding of financial studies for the Ad Hoc Reconstitution Committee – Chris Eleazer, Director
- I. Action Items**
 - 1. Approve the draft OJRSA Schedule of Fees Section 7.2 – Leak Adjustment Policy and authorize the Executive Director to advertise it for public comment with consideration for adoption to occur at the September 14, 2026 meeting (Exhibit C) – Chris Eleazer, Director
 - 2. Preauthorize the Executive Director to execute Dewatering Equipment Installation Project change orders up to an additional \$150,000 in total expenses contingent on written notification confirming that SC RIA will provide SCIIP funding to cover costs – Chris Eleazer, Director
- J. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
 - 1. Environmental and regulatory compliance matters
 - 2. Regional Feasibility and Reconstitution Quarterly Report No. 4 (Exhibit D)
 - 3. Miscellaneous (if any)

K. Commissioners' Discussion – Led by Kevin Bronson, Board Chair

Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.

L. Executive Session *ACTIONS MAY BE TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION*

1. Perform annual evaluation of Executive Director [Section 30-4-70(a)(1)]
2. Receipt of legal advice for matter covered by attorney-client privilege – Discussion of draft of billing agreement [Section 30-4-70(a)(2)]
3. Receipt of legal advice for matter covered by attorney-client privilege – Discussion of sewer utility agreement with Oconee County [Section 30-4-70(a)(2)]
4. Receipt of legal advice for matter covered by attorney-client privilege – Discussion of Impact Fee Policy and timing of payments [Section 30-4-70(a)(2)]

M. Adjourn**Upcoming Meetings**

All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.

- Reconstitution Committee and Executive Committee – August 13, 2026 at 9:00 AM
- Operations & Planning Committee – August 20, 2026 at 8:30 AM
- Finance & Administration Committee – August 25, 2026 at 9:00 AM
- Board of Commissioners – September 14, 2026 at 4:00 PM



Secretary/Treasurer's Report for Board of Commissioners

Prepared for the August 3, 2026 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: June 30, 2026

UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	505,546	2,695,000	3,200,546
Retail Operations & Maintenance (RO&M)	104,403	0	104,403
TOTAL UNRESTRICTED FUNDS	609,949	2,695,000	3,304,949

RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Capital Projects Fund (CPF)	1,542,588	980,000	2,522,588
Wholesale Impact Fund (WIF)	1,081,614	6,860,000	7,941,614
Retail Impact Fund (RIF)	3,400	0	3,400
TOTAL RESTRICTED FUNDS	2,627,602	7,840,000	10,467,602

Combined Total for All Funds

Cash **3,237,551**

Investments **10,535,000**

Combined **13,772,551**

Account Notes:

DAYS CASH ON HAND

Financial & Accounting Policy Section 2.10(H) states the minimum balances established for OJRSA Wholesale O&M and Retail O&M funds are 120 Days Operating Cash on Hand.

$$\text{Formula for Cash on Hand} = \frac{\text{Cash} + \text{Cash Equivalents}}{(\text{Annual Operating Expense} - \text{Depreciation}) \div 365 \text{ Days}}$$

	Cash on Hand (Days)	Annual Operating Expense minus Depreciation (\$)	Budget Amended During Fiscal Year?
O&M Fund	175.5	6,657,488	NO X YES
RO&M Fund	2.8	13,390,177	NO X YES

INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of May 2026 (mark with an "X" on appropriate line): X YES NO See attached document(s) from accountant.

Reconciliation Notes:

See next page for more information

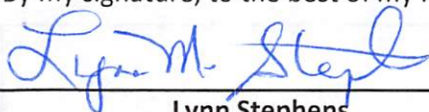
INVESTMENTS UPDATE

Maturing Investment	%age Rate	Fund Code	Maturity Date	Amount (\$)	To Be Reinvested?	
South Story Bank	4	WIF	7/24/2026	245,000.00	X YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO

Investment Notes:

See additional sheets for investment information and trends

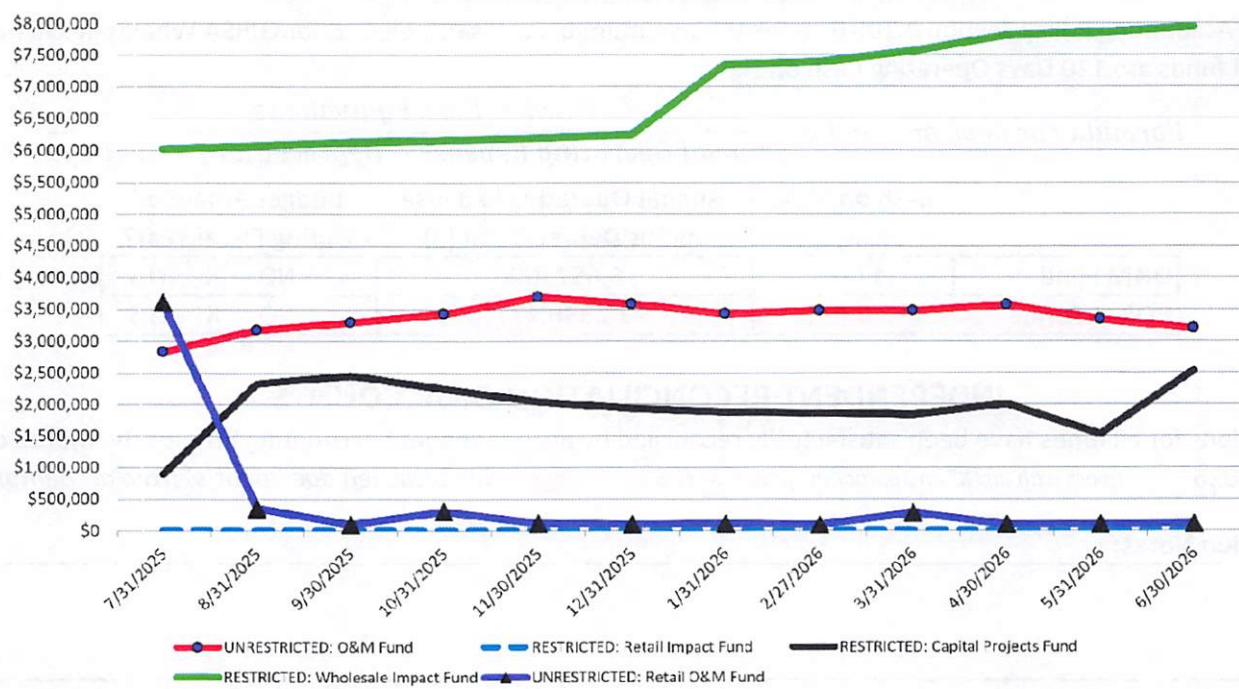
By my signature, to the best of my knowledge, I certify this report is accurate.



Lynn Stephens

OJRSA Secretary/Treasurer

Combined Cash & Investments Over Last 12 Months





OJRSA Committee Assignments

Prior to August 3, 2026

Chair: Kevin Bronson

Vice Chair: Scott Moulder

Secretary/Treasurer: Lynn Stephens

Executive

Kevin Bronson, Chair	Westminster
Scott Moulder	Seneca
Celia Myers	Walhalla

Finance & Administration

Celia Myers, Chair	Walhalla
Marty McKee	Seneca
Scott Parris	Walhalla
Josh Riches	Seneca

Operations & Planning

Scott Moulder, Chair	Seneca
David Dial	Wal/Westm
Scott McLane	Seneca
Zane Thompson	Walhalla

August 3, 2026 Assignments

Executive

Kevin Bronson, Chair	Westminster
Scott Moulder	Seneca

Finance & Administration

	Chair
Marty McKee	Seneca
Scott Parris	Walhalla
Josh Riches	Seneca

Operations & Planning

Scott Moulder, Chair	Seneca
David Dial	Wal/Westm
Scott McLane	Seneca
Zane Thompson	Walhalla

SCHEDULE OF FEES SECTION 7.2

LEAK ADJUSTMENT POLICY

DRAFT FOR PUBLIC NOTICE

Section 1. Purpose; Eligibility. The purpose of this policy is to provide a fair and consistent method for adjusting sewer charges attributable to qualifying water leaks that do not result in additional wastewater treatment or conveyance costs to the OJRSA. Because sewer charges are generally calculated based upon metered water consumption, a qualifying leak may result in sewer charges being assessed for water that did not enter the sanitary sewer system and therefore did not require collection, conveyance, or treatment by OJRSA (e.g., toilet leaks; running toilets; leaking faucets, fixtures, or plumbing located inside or outside of a structure where the water enters the OJRSA system).

Section 2. Wholesale Customers. For Wholesale Service Area customers served whose retail sewer service is provided by Member City or the Town of West Union (collectively, the “Retail Sewer Providers”), OJRSA shall follow and apply the leak adjustment policy and determination made by the applicable Retail Sewer Provider. Any leak adjustment approved by the Retail Sewer Provider shall be recognized by OJRSA for purposes of calculating and applying the corresponding wholesale sewer charge adjustment.

Section 3. Retail Customers. For customers receiving sewer service directly from OJRSA in the Retail Service Area, a written leak adjustment request (a “Leak Request”) shall be submitted in writing to OJRSA and shall include: (1) the customer account number; (2) a description of the leak; (3) the date the leak was discovered; (4) the date the leak was repaired; and (5) documentation demonstrating repair of the leak, including invoices, receipts, photographs, contractor statements, or other evidence acceptable to OJRSA. Requests must be submitted within ninety (90) days following repair of the leak unless otherwise approved by OJRSA.

If a Leak Request is approved, OJRSA shall calculate the adjustment based upon the estimated volume of water attributable to the qualifying leak that did not enter the OJRSA system. The adjustment shall apply only to sewer charges. Water charges, fees, penalties, or other charges imposed by a water provider shall not be adjusted by OJRSA. The determination of the adjustment amount shall be made by OJRSA based upon a running average of four (4) months of historical usage, not including the leak period, and any other information deemed relevant by OJRSA.

OJRSA shall review each complete Leak Request and issue a determination as promptly as possible, but which will generally occur within twenty-one (21) calendar days of OJRSA’s receipt of the Leak Request. If OJRSA determines that additional time is reasonably necessary to complete its review, OJRSA shall notify the requester in writing before the twenty-first (21st) calendar day, stating the reason for the delay and providing an estimated date of determination. If a Leak Request is denied in whole or in part, OJRSA shall provide written notice of the determination. Approved leak adjustments shall be applied as a credit to the customer's account and reflected on one or more subsequent bills. If the customer account has been closed and a credit cannot reasonably be applied, OJRSA shall issue a refund check for the approved adjustment amount within fourteen (14) calendar days following approval of the request.

Section 4. Frequency Limitation.

A. Wholesale Customers – A wholesale customer shall be eligible for leak adjustments in accordance with policies of the applicable Retail Service Provider.

B. Retail Customers – A retail customer shall be eligible to receive no more than one (1) leak adjustment during any two (2) year period, measured from the date of approval of the previous leak adjustment. OJRSA, acting through its governing board, reserves the right to waive this limitation in extraordinary circumstances upon a finding that strict application of this provision would be inequitable.

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Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution

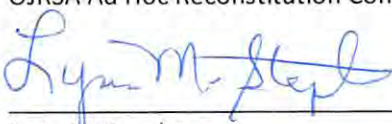
Report No. 4

July 13, 2026

Submittal Statement

This report is provided to the South Carolina Rural Infrastructure Authority, Oconee Joint Regional Sewer Authority ("OJRSA") Board of Commissioners, and Oconee County Council in accordance with the recommendations provided by the Ad Hoc Regional Feasibility Study Implementation Committee and as accepted by the OJRSA Board of Commissioners on July 15, 2025.



Christopher R. Eleazer
OJRSA Executive Director, and
OJRSA Ad Hoc Reconstitution Committee Member

Lynn M. Stephens
OJRSA Secretary/Treasurer

Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution**Report No. 4**

July 13, 2026

Background

In 2022, the Oconee Joint Regional Sewer Authority (“OJRSA” or “Authority”) was awarded a Regional Feasibility Planning Grant¹ by the South Carolina Rural Infrastructure Authority (“RIA”). OJRSA subsequently procured the services of W.K. Dickson (now, Ardurra) to develop a comprehensive Regional Feasibility Planning Study (“Planning Study”) to determine if regionalizing sewer collection, conveyance, and treatment in Oconee County, South Carolina (“County”) will streamline service delivery and enhance the success of the community and its quality of life. The Planning Study² included the analysis and recommendations in the following core areas: (1) governance structure; (2) revenues and finance; (3) environmental compliance, (4) utility resources, and (5) efficiency in operations and service.

The Planning Study was completed in August 2024 and adopted by the OJRSA Board of Commissioners (“Board”) in September 2024. A special Ad Hoc Regional Feasibility Study Implementation Committee (“Feasibility Committee”) was established by the Board in November 2024 to review, discuss, and evaluate the Planning Study’s primary recommendations and to provide independent recommendations for implementing this restructuring.

The Feasibility Committee established five major recommendations to reorganize/reconstitute the OJRSA under the South Carolina Joint Authority Water and Sewer Systems Act (the “Act”), as follows:

1. The collection systems of current Authority members and Oconee County should be consolidated into one combined system – owned, operated, and maintained by the reconstituted Authority.
2. The Authority should be reconstituted with a new five-member Board of Commissioners (the “New Board”).
3. The governance documents of the reconstituted Authority will be drafted and supersede all existing Authority governance documents and contracts, which must be dissolved as a part of this process. These documents will also provide that the reconstituted Authority will have the power to provide retail sewer services within its service area as necessary to support the operation of the consolidated collection systems. This should be finalized upon completion of the consolidation but can be drafted during the consolidation process.
4. The current Board will dissolve the Feasibility Committee and then establish a working group or smaller ad hoc committee to oversee and guide the initial implementation steps outlined above (the “Reconstitution Committee”³).
5. It is recommended that a communications plan for the reorganization be developed, which should be used by all entities involved. This plan will ensure clear and consistent messaging while also allowing for input from residents and customers of the Authority. Maintaining an open process is crucial to maximize the chances of success in consolidating the collection systems and establishing the reconstituted Authority with the New Board.

The Feasibility Committee noted the recommendations were vital to the long-term success of the Authority, and in the absence of the implementation of these recommendations, the OJRSA runs the risk of significant regulatory compliance matters, lack of funding, and restrictions on growth and development of the County as a whole.

The final Feasibility Committee recommendations, which were presented to and accepted by the Board at a joint meeting with Oconee County Council in July 2025, included a list of specific tasks which were established by the Feasibility Committee with timelines associated with each function. These included:

1. Within 45 days (August 29, 2025)⁴, the current Board will dissolve the Feasibility Committee and

¹ RIA Grant Number RGRG-23-5006

² *Regional Feasibility Planning Study 2024* by W.K. Dickson, Bolton & Menk, and Willdan Financial Services. (www.ojrsa.org/info)

³ This committee was identified in the recommendations as the “Implementation Committee”

⁴ Target dates are included for each based on date the recommendations were accepted by the Board

Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution**Report No. 4**

July 13, 2026

establish the Reconstitution Committee for further implementation oversight.

2. On a quarterly basis, the Reconstitution Committee will provide an update to RIA, the current Board, and Oconee County on the progress of the implementation of these initial recommendations.
3. Within 45 days (August 29, 2025), the legislative revisions to the Act will be finalized and provided to the Oconee County Delegation ("Delegation"). Consultation shall be made with the Delegation on whether lobbyist support will be needed.
4. Within 90 days (October 13, 2025), resolutions of support for system consolidation/Authority reorganization will be provided to and adopted by each governing body affected by the recommendations, including the Board, Seneca City Council, Walhalla City Council, Westminster City Council, West Union Town Council, and Oconee County Council.
5. Within 120 days (November 12, 2025), consultants shall be engaged, and the process of collection system evaluation (technical) and valuation (financial) will be initiated, including identification of potential funding for this effort and immediate rehabilitation projects that may be identified or on current Capital Improvement Plans ("CIP"). Additionally, a rate consultant will be engaged.
6. Within 120 days (November 12, 2025), a Communications Plan will be developed under the guidance of the Implementation Committee and provided to all entities involved.
7. Within 60 days of the approved changes to Act being approved (likely July/August 2026), the list of recommendations for the initial commissioners for the reconstituted Authority ("New Commission") will be provided to the Delegation.
8. Within 15 months (February 27, 2027), the evaluation and valuation of collection systems will be completed.
9. Within 18 months (May 12, 2027), the determination of a timeline for developing a unified, equitable rate structure will be provided as a part of the initial terms for collection system consolidation.
10. Within 24 months (July 15, 2027), legal documents to transfer collection system assets to the Authority will be executed, as well as all necessary reconstitution documents.
11. Within 25 months (August 16, 2027), if the legislative amendments have not been approved, plans for consolidation under the amended Act will be abandoned. Thereupon, the Authority will proceed to consolidate the member system and implement the reconstitution under the existing Act, with such process to be finalized by no later than 36 months (July 17, 2028). Additionally, all members shall be issued permits in compliance with the OJRSA Sewer Use Regulation ("SUR") and added as co-permittees under the National Pollutant Discharge Elimination System ("NPDES") permit.

Summary of Current Actions

This section separately addresses each of the specific tasks identified in the Background section above.

Committee Members

The following are members of the Ad Hoc Reconstitution Committee (also referred to herein as the "Committee"):

- Appalachian Council of Governments – Chip Bentley
- Oconee County – Glenn Hart
- OJRSA – Chris Eleazer
- OJRSA Legal Counsel – Lawrence Flynn
- Seneca – Scott Moulder⁵
- Walhalla – Celia Myers⁵
- Westminster – Kevin Bronson⁵

⁵ Also a member of OJRSA Executive Committee

Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution**Report No. 4**

July 13, 2026

- Facilitator⁶ – Katherine Amidon
- Facilitator⁶ – Joel Jones
- Facilitator⁶ – Angie Mettlen

Town of West Union Mayor Linda Oliver has also participated in the meetings as a nonvoting member.

Committee Meetings

The following events and meetings occurred during the reporting period:

- April 9, 2026 – Ad Hoc Reconstitution Committee and OJRSA Executive Committee meeting
- May 14, 2026 – Ad Hoc Reconstitution Committee and OJRSA Executive Committee meeting
- June 11, 2026 – Meeting cancelled while financial consultants performed individual meetings with municipalities, county, and OJRSA. Next scheduled meeting is August 13, 2026.

Recommendation Item 1: Dissolve Feasibility Committee and Create New Committee

Target Date: August 29, 2025

Status: Complete

See Report No. 1 for information.

Recommendation Item 2: Submit Quarterly Report

Target Date: Within 14 days after completion of each calendar quarter

Status: Report #4 complete

This quarterly report has been prepared and submitted in accordance with Recommendation Item 2. Best efforts will be made to submit quarterly reports to RIA within two (2) weeks after the end of each calendar quarter⁷ until this process concludes.

Recommendation Item 3: Submit Joint Authority Water and Sewer System Act Draft to Oconee County Delegation

Target Date: August 29, 2025

Status: Complete

Revisions to the Joint Authority Water and Sewer System Act ("JAWSSA") were signed into law by Governor McMaster on Monday, May 18. More information can be found here: https://www.scstatehouse.gov/sess126_2025-2026/bills/829.htm.

Recommendation Item 4: Adoption of Resolutions of Support

Target Date: October 13, 2025

Status: Complete

See Report No. 3 for information.

Recommendation Item 5: Initiate Collection System Technical Evaluation and Financial Valuation

Target Date: November 12, 2025

Status: In process

The OJRSA submitted financial, capital planning, and other requested information to Raftelis Financial Consultants in April 2026. The municipalities and county were expected to submit their information directly to the financial specialists.

Individual meetings will be held with the municipalities and OJRSA during early July.

⁶ Facilitators are nonvoting members

⁷ The end of March, June, September, and December of each year

Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution

Report No. 4

July 13, 2026

Recommendation Item 6: Develop Communications Plan**Target Date: November 12, 2025****Status: Ongoing**

The following Reconstitution Progress Communication Memorandums were disseminated to the councils and leadership of the Member Cities, Oconee County, Town of West Union, and key stakeholders during this quarter:

- April 17, 2026 – Memo #3 focused on addressing questions regarding land use control and wastewater expansion.
- April 22, 2026 – Memo #4 provided an update on the project and timeline and includes the on-going list of proposed future memo topics
- Future memos may include the following topics:
 - Update following adoption of revisions to the JAWSSA
 - Collection system technical evaluation and financial determination information
 - Order of operations and party(ies) responsible for handling matters such as complaint response and determining rates if reconstitution and consolidation occurs
 - Wholesale Agreements
 - Initial commissioners for the New Commission

Recommendation Item 7: Consider Initial Commissioners for New Authority**Target Date: Within 60 days of approved changes to Act (likely July/August 2026)****Status: Not started**

This will need to be considered at an upcoming meeting.

Recommendation Item 8: Complete Technical Evaluation and Valuation of Collection Systems**Target Date: February 27, 2027****Status: Study underway**

As noted in Recommendation Item 5, this study is underway and is expected to be completed by October 2026.

Recommendation Item 9: Develop Unified, Equitable Rate Structure**Target Date: May 12, 2027****Status: Not started**

Recommendation Item 8 must be completed prior to beginning this task.

Recommendation Item 10: Execute Transfer of Wastewater Collection System Assets and Reconstitution Documents**Target Date: July 15, 2027****Status: Not started**

This task will begin later in the process.

Recommendation Item 11 (contingency): Abandon Consolidation and Reconstitution Plan**Target Date: August 16, 2027****Status: Not applicable at this time**

This contingency item will only apply if the Reconstitution Committee cannot reach consensus.⁸ That said, there are some questions from some of the entities regarding the proposed Board appointment process and voting allocations with the reduced number of members. The facilitators recognize that these issues

⁸ The necessary legislative amendments were approved as submitted to Senator Thomas Alexander by OJRSA. See Recommendation Item 3 for more information.

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July 13, 2026

are ones that could derail the process. As such, they are working to clarify the process/voting allocations and address other concerns from the entities as they arise to keep this effort moving forward. The importance of transparent and open communication has been conveyed to the committee as the facilitators feel this to be a key factor in successfully completing the reconstitution of the authority.

Past Actions

See previous submittals for previous actions performed by the Reconstitution Committee.



Secretary/Treasurer's Report for Board of Commissioners

Prepared for the August 3, 2026 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: July 31, 2026

UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	295,381	2,450,000	2,745,381
Retail Operations & Maintenance (RO&M)	110,658	0	110,658
TOTAL UNRESTRICTED FUNDS	406,039	2,450,000	2,856,039

RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Capital Projects Fund (CPF)	2,869,441	980,000	3,849,441
Wholesale Impact Fund (WIF)	162,773	7,840,000	8,002,773
Retail Impact Fund (RIF)	3,400	0	3,400
TOTAL RESTRICTED FUNDS	3,035,614	8,820,000	11,855,614

Combined Total for All Funds

Cash **3,441,653** Investments **11,270,000** Combined **14,711,653**

Account Notes:

A check in the amount of \$ \$1,191,077.66 was issued from the CPF account to Harper General Contractors on 7/28/26 for the SCIIP project and has not cleared the bank yet.

DAYS CASH ON HAND

Financial & Accounting Policy Section 2.10(H) states the minimum balances established for OJRSA Wholesale O&M and Retail O&M funds are 120 Days Operating Cash on Hand.

$$\text{Formula for Cash on Hand} = \frac{\text{Cash} + \text{Cash Equivalents}}{(\text{Annual Operating Expense} - \text{Depreciation}) \div 365 \text{ Days}}$$

	Cash on Hand (Days)	Annual Operating Expense minus Depreciation (\$)	Budget Amended During Fiscal Year?
O&M Fund	150.5	6,657,488	NO x YES
RO&M Fund	3.0	13,390,177	NO x YES

INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of June 2026 (mark with an "X" on appropriate line): x YES NO See attached document(s) from accountant.

Reconciliation Notes:

See next page for more information

INVESTMENTS UPDATE

Maturing Investment	%age Rate	Fund Code	Maturity Date	Amount (\$)	To Be Reinvested?	
Bank of America	4.05	WIF	8/13/2026	245,000.00	X YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO

Investment Notes:

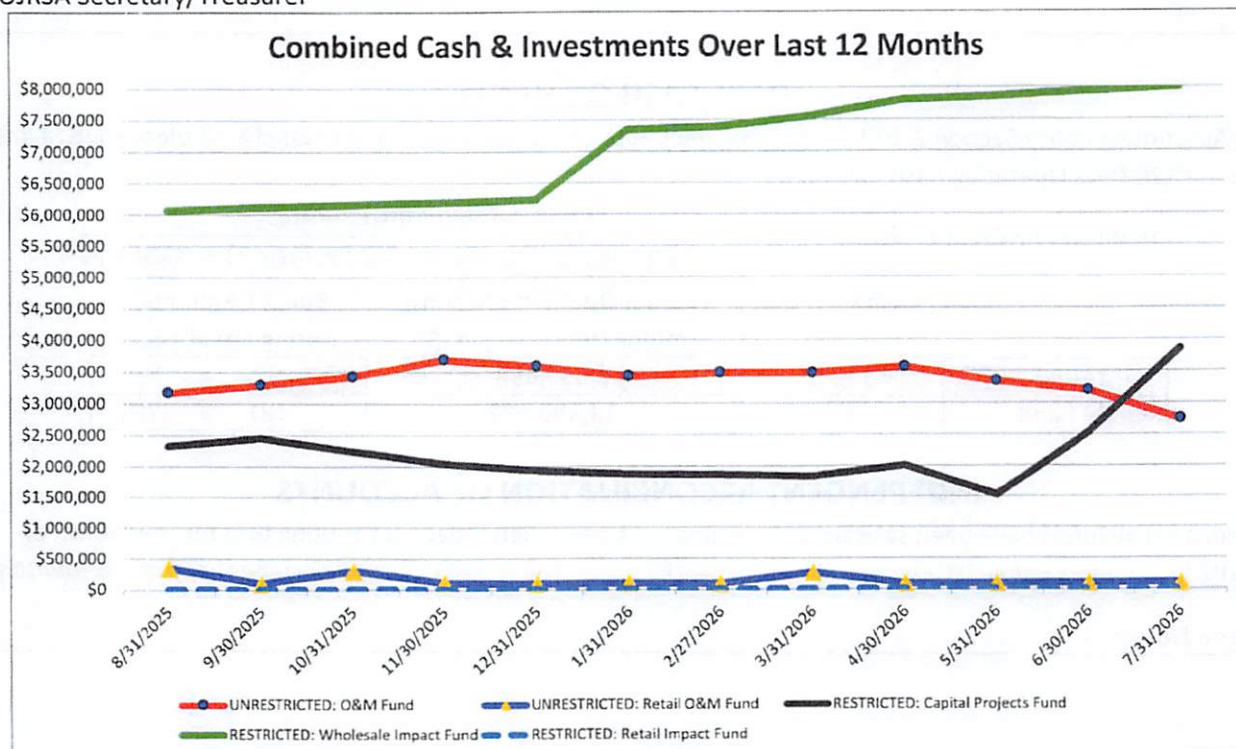
See additional sheets for investment information and trends

By my signature, to the best of my knowledge, I certify this report is accurate.

Lynn M. Stephens

Lynn Stephens

OJRSA Secretary/Treasurer





Greene Finney Cauley, LLP

CERTIFIED PUBLIC ACCOUNTANTS & ADVISORS

July 20, 2026

Lynn Stephens
Oconee Joint Regional Sewer Authority
623 Return Church Road
Seneca, SC 29678

Re: Bank Reconciliations for OJRSA June 2026

Dear Lynn,

We have completed and reviewed the bank reconciliations for June 2026 for the following accounts:

- Retail Impact Fund Account
- Retail OPS & Maintenance Account
- Projects & Contingency Fund
- Wholesale OPS & Maintenance Account
- Wholesale Impact Fund Account

For the reconciliations completed and reviewed, we noted no discrepancies from the bank reconciliations comparing the bank statement balances and the general ledger balances. The Retail Impact Fund Account had no activity and thus no reconciliation printed from your system. Screen shots were attached showing ending balances. Please find a copy of the bank reconciliations attached.

Please let me know if you have any questions,
Sincerely,

Kevin Tomas, CPA
Partner
Greene Finney Cauley, LLP
Mauldin, SC