

**MINUTES
WESTMINSTER CITY COUNCIL
Regular Scheduled Meeting
Tuesday, September 8, 2026**

The City Council of the City of Westminster met in a regular scheduled meeting on Tuesday, September 8, 2026, at 6:00 pm at the Westminster Fire Department with Mayor Brian Ramey presiding. Those in attendance were:

Brian Ramey
Jimmy Powell

Daby Snipes
Charles Morgan

Dale Glymph
Adam Dunn

City Administrator, Kevin Bronson
City Clerk, Kiley Carter
Police Chief, Fred Miller
Fire Chief, Michael Smith
Utilities Director, Scott Parris
City Attorney, Keith Denny
Members of the public and press

Notice of the meeting and the agenda was posted on a window at the Fire Department and at westminstersc.org twenty-four hours prior to the meeting and all persons, organizations and local media requesting notification and the agenda were notified by email.

Call to Order

Mayor Ramey called the meeting to order at 6:00 pm.

Certification of a Quorum

Kiley Carter certified a quorum. Note the absence of Jamie Jones.

Invocation and pledge of allegiance

Mr. Glymph led the council in the Invocation and Pledge of Allegiance.

Special Presentation by Judy Caywood, Westminster Senior Outreach

Judy Caywood gave a presentation about the senior citizen flag that local high schoolers helped to create and awarded those students for their work.

Public Comments

Mario spoke about a musical play that he has written and invited everyone to a presentation about this on October 9th and 10th.

Mr. Bland asked if the plants over at Retreat Street Garden could be labeled. He spoke about the new antique store that has opened along with his own antique store. He asked if there was a possibility to get a walkway across Retreat Street to get to his business.

Comments from the Mayor and Council

Daby Snipes thanked everyone who works at the city.

Mr. Glymph reiterated the local talent that we have in our schools.

Mayor Ramey spoke about the extra social media posts getting great feedback and being a positive thing in the community. He also spoke about the possibly of having the utility charges actually spelt out on the bills rather than being abbreviated. Mayor Ramey also mentioned a lazy daisies event.

Routine Business

1) Comments from the Utility Director

- a. Mr. Parris gave an update on the electric underground project. This is close to wrapping up and final adjustments are being made.
- b. Mr. Parris stated that the equipment is currently being installed for the SCADA project. The layout is still being worked on with the computer system.
- c. Mr. Parris explained that asphalt is being put down with the downtown streetscape project. Landscape is going in and additional concrete will be poured on Friday. Sod is going in tomorrow and the city will work best it can with apple festival during this.
- d. Mr. Parris spoke about selling bulk water from the city. Right now, this is not happening due to an issue with the meters that we measure this from. The city is wanting to change this policy to cut costs. There is no big impact to the city while not selling it.
- e. Mr. Parris spoke about the unity tank project. A pre-bid meeting is tomorrow and permits are in place. Bidding will take place in a few weeks. This project will provide steady water pressure for a lot of folks.
- f. Mr. Parris spoke about the backup motors at the water plant coming in handy here lately and thanked city council for making this happen.

2) Comments from the City Administrator

- a. Mr. Bronson spoke about audit prep coming up with the fiscal year ending.
- b. Mr. Bronson spoke about the go gov app work and its functionality. It will be live by the next council meeting and launched by the end of September. This will be widely promoted by the city.
- c. Mr. Bronson gave an update on the HVAC unit that went out at the Recreation Department. One of the two is completely out of service. We are working to get this replaced ASAP, but the estimate is \$30,000-\$40,000.
- d. Mr. Bronson continues to work on the capital improvement plan for water, sewer, electric lines, and facilities.
- e. Mr. Bronson gave Tim Borow and Brad Hancox a lot of appreciation for working to make sure that everything is running smoothly and as it should at the water plant.

3) Consideration of August 11, 2026 City Council Regular Meeting Minutes

Upon a motion from Mr. Glymph and seconded by Mr. Powell, the motion to approve the August 11, 2026 City Council Regular Meeting Minutes passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Motion	Yes
Powell	Second	Yes
Jones		ABSENT
Dunn		Yes
Snipes		Yes
Morgan		Yes

Old Business

None.

New Business

- 4) **Consideration of a Resolution; RESOLUTION NO. 2026-09-08-01: RESOLUTION COMMITTING THE CITY OF WESTMINSTER TO PROVIDING A LOCAL MATCH FOR A MUNICIPAL ASSOCIATION OF SOUTH CAROLINA BIG IDEA GRANT AND FOLLOWING ITS PROCUREMENT POLICY WHEN SECURING SERVICES AND PRODUCTS WITH GRANT FUNDS**

Mr. Bronson explained. The Municipal Association of South Carolina (MASC) established the IMPACT Fund to support innovative municipal projects that address community needs and create meaningful, long-term impact. The Big Idea Grant provides awards of up to \$100,000 for bold, creative, and forward-thinking projects, with an emphasis on creativity, community impact, strategic value, and project readiness. Each grant requires a 5% local funding match.

Upon a motion from Mr. Dunn and seconded by Mr. Glymph, the **motion to approve RESOLUTION NO. 2026-09-08-01: RESOLUTION COMMITTING THE CITY OF WESTMINSTER TO PROVIDING A LOCAL MATCH FOR A MUNICIPAL ASSOCIATION OF SOUTH CAROLINA BIG IDEA GRANT AND FOLLOWING ITS PROCUREMENT POLICY WHEN SECURING SERVICES AND PRODUCTS WITH GRANT FUNDS** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph	Second	Yes
Powell		Yes
Jones		ABSENT
Dunn	Motion	Yes
Snipes		Yes
Morgan		Yes

- 5) **Consideration of a Resolution; RESOLUTION NO. 2026-09-08-02; A RESOLUTION RECOGNIZING PUBLIC POWER WEEK, OCTOBER 4-10, 2026: A WEEK-LONG CELEBRATION OF WESTMINSTER UTILITIES DEPARTMENT YEAR-ROUND SERVICE TO THE CITY OF WESTMINSTER**

Mr. Bronson explained. Council is asked to consider adoption of a resolution proclaiming October 4–10, 2026, as Public Power Week in the City of Westminster. The resolution recognizes the City's municipal electric utility and its employees for providing reliable, and locally controlled electric service to the

Westminster community. It also recognizes the broader contributions of public power utilities, including economic development, local accountability, emergency response, and participation in mutual aid efforts to restore service following severe weather and other emergencies.

Upon a motion from Mr. Dunn and seconded by Mrs. Snipes, the **motion to approve RESOLUTION NO. 2026-09-08-02; A RESOLUTION RECOGNIZING PUBLIC POWER WEEK, OCTOBER 4-10, 2026: A WEEK-LONG CELEBRATION OF WESTMINSTER UTILITIES DEPARTMENT YEAR-ROUND SERVICE TO THE CITY OF WESTMINSTER** passed unanimously.

Member	Motion	Vote
Ramey		Yes
Glymph		Yes
Powell		Yes
Jones		ABSENT
Dunn	Motion	Yes
Snipes	Second	Yes
Morgan		Yes

Executive Session

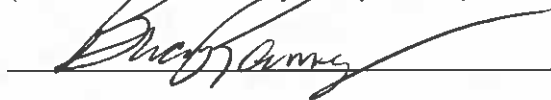
Upon a motion from Mr. Glymph and seconded by Mr. Dunn, the motion to enter executive session at 6:55 pm passed unanimously.

Upon a motion from Mrs. Snipes and seconded by Mr. Glymph, the motion to exit executive session at 7:32 pm passed unanimously.

Adjourn

Upon a motion by Mr. Glymph and seconded by Mrs. Snipes, the *motion to adjourn the meeting at 7:33 pm* passed unanimously.

(Minutes submitted by Kiley Carter)



Mayor Brian Ramey

Oct. 13, 2026

Date